

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY  
February 19, 2025**

At 8:30 a.m., President McVicker called to order the Regular Meeting of the Municipal Water District of Orange County, in the Board Room at the District facilities located in Fountain Valley, as well as via the Zoom Webinar application. Following a moment of silence, General Manager De La Torre led the Pledge of Allegiance and Secretary Goldsby called the roll.

**MWDOC DIRECTORS**

Al Nederhood  
Larry Dick (absent)  
Bob McVicker  
Karl Seckel  
Randall Crane  
Jeffery M. Thomas  
Megan Yoo Schneider

**STAFF**

Harvey De La Torre, General Manager  
Joe Byrne, Legal Counsel  
Maribeth Goldsby, District Secretary  
Melissa Baum-Haley, Assistant General Manager  
Heather Baez, Director of Governmental Affairs  
Sarina Sriboonlue, Principal Engineer  
Damon Micalizzi, Director of Public Affairs  
Hilary Chumpitazi, Director of Finance/IT  
Cathy Harris, Director of Administration/HR  
Joe Berg, Director of Water Use Efficiency  
Hilary Chumpitazi, Director of Finance/IT  
Vicki Osborn, Director of Emergency Management  
Charles Busslinger, Dir. of Engineering/Dist. Engineer

**ALSO PRESENT**

Linda Ackerman  
Dennis Erdman  
Mike Gaskins  
Kay Havens  
Mark Monin  
Vu Chu  
Doug Reinhart  
Peer Swan  
Paul Weghorst  
Keith Van Der Maaten  
Jim Atkinson  
Jim Fisler  
Stacy Taylor  
Dick Fiore  
John Kennedy  
Chris Olsen  
Alicia Dunkin  
Lindsay Leahy  
Brad Reese  
Jerry Vilander  
Jennifer Lopez  
Fernando Paludi  
Brett Barbre  
Gene Hernandez  
Tom Lindsey

MWDOC/MET Director  
MWDOC/MET Director  
El Toro Water District  
El Toro Water District  
El Toro Water District  
El Toro Water District  
Irvine Ranch Water District  
Irvine Ranch Water District  
Irvine Ranch Water District  
Laguna Beach County Water District  
Mesa Water  
Mesa Water  
Mesa Water  
Moulton Niguel Water District  
Orange County Water District  
Orange County Water District  
Orange County Water District  
Orange County Water District  
Santa Margarita Water District  
Serrano Water District  
Serrano Water District  
South Coast Water District  
Trabuco Canyon Water District  
Yorba Linda Water District  
Yorba Linda Water District  
Yorba Linda Water District

Dick Ackerman  
Lisa Ohlund  
Steven Kuo  
Chuck Gibson  
David Martinez

Ackerman Consulting  
Ohlund Management & Technical Services  
LADWP

**TELECONFERENCE SITE**

Director McVicker participated via teleconference location (all agenda requirements pursuant to the Ralph M. Brown Act requirements were complied with).

**PUBLIC PARTICIPATION/PUBLIC COMMENT**

President McVicker announced that members of the public wishing to comment on agenda items could do so after the item has been discussed by the Board and requested members of the public identify themselves when called on. President McVicker asked whether any member of the public had any comments on items that were not on the agenda.

No public comments were made.

**ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

No items were received.

**ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING**

President McVicker inquired as to whether there were any items distributed to the Board less than 72 hours prior to the meeting.

No items were received.

**EMPLOYEE SERVICE AWARD**

General Manager De La Torre presented an award to Records Specialist, Pari Francisco, for ten years of service with the District.

**CONSENT CALENDAR**

President McVicker stated that all matters under the Consent Calendar would be approved by one MOTION unless a Director wished to consider an item separately.

Upon MOTION by Director Thomas, seconded by Director Seckel, and carried (6-0), the Board approved the following Consent Calendar items by the following roll call vote:

AYES: Directors Nederhood, McVicker, Seckel, Crane, Thomas & Yoo Schneider  
NOES: None  
ABSENT: Director Dick  
ABSTAIN: None

**MINUTES**

The following minutes were approved.

January 2, 2025	Workshop Board Meeting
January 15, 2025	Regular Board Meeting

**COMMITTEE MEETING REPORTS**

The following Committee Meeting reports were received and filed as presented.

Planning & Operations Committee Meeting:	January 6, 2025
Administration & Finance Committee Meeting:	January 8, 2025
Executive Committee Meeting:	January 16, 2025
MWDOC/OCWD Joint Planning Committee:	January 22, 2025

**TREASURER'S REPORTS**

The following items were ratified and approved as presented.

MWDOC Revenue/Cash Receipt Register as of January 31, 2025  
Disbursement Registers (January/February)

The following items were received and filed as presented.

Summary of Cash and Investment and Portfolio Master Summary Report (Cash and Investment Report) as of December 31, 2024

PARS Monthly Statement (OPEB Trust)

**FINANCIAL REPORT**

The following items were received and filed as presented.

Combined Financial Statements and Budget Comparative for the Period Ending December 31, 2024

**ISDOC APPOINTMENT TO THE ORANGE COUNTY OPERATIONAL AREA EXECUTIVE BOARD**

The Board ratified ISDOC’s appointment of Larry Dick as ISDOC’s representative to the Orange County Operational Area Executive Board.

**INVESTING IN THE CALIFORNIA ASSET MANAGEMENT PROGRAM (CAMP)**

The Board authorized the District Treasurer (Hilary Chumpitazi, Director of Finance/IT) to invest in the California Asset Management Program (CAMP) utilizing the funds from the Orange County Treasurer’s Pool (OCTP), but retain MWDOC’s OCTP account as part of the District investment portfolio, which will now include CAMP, LAIF, and OCTP.

**APPROVE ADDITION OF SECTION 2311, SUCCESSION PLANNING POLICY TO THE PERSONNEL MANUAL**

The Board approved the addition of Section 2311, Succession Planning Policy, to the Personnel Manual generally as presented, but asked that staff remove the specified six-month timeframe, thereby leaving the timing on filling of vacancies at the General Manager’s discretion.

**AMENDMENT TO THE CITY OF FULLERTON’S MASTER AGREEMENT**

The Board authorized the General Manager to execute the 1<sup>st</sup> amendment to the City of Fullerton’s Master Agreement for Shared Services, increasing the initial term funding obligation limit to \$1,500,000 and the total term funding obligation limit to \$3,000,000, subject to any non-substantive changes or modifications.

**- END CONSENT CALENDAR -**

**ACTION ITEMS**

**BUREAU OF RECLAMATION GRANT RESOLUTION FOR THE ORANGE COUNTY COMMERCIAL, INDUSTRIAL, AND INSTITUTIONAL (CII) WATER CONSERVATION PLANNING PROJECT PHASE II**

Upon MOTION by Director Yoo Schneider, seconded by Director Seckel, and carried (6-0), the Board adopted RESOLUTION NO. 2154 in support of MWDOC’s 2025 Water Conservation Field Services Program grant application to the Bureau of Reclamation for the Orange County Commercial, Industrial, and Institutional (CII) Water Conservation Planning Project Phase II, by the following roll call vote:

- AYES: Directors Nederhood, McVicker, Seckel, Crane, Thomas & Yoo Schneider
- NOES: None
- ABSENT: Director Dick
- ABSTAIN: None

**INFORMATION CALENDAR**

**GENERAL MANAGER'S REPORT, FEBRUARY 2025**

General Manager De La Torre advised that the full General Manager’s report was included in the Board packet.

Responding to an inquiry from Director Nederhood, Mr. De La Torre advised that the contract for the Geographic Information System (GIS) Needs Assessment would be presented to the Board in March.

A brief outline and status report was provided regarding the National Water Loss Program meeting held January 23, 2025 with researchers from Virginia Tech.

The Board received and filed the report as presented.

**MWDOC GENERAL INFORMATION ITEMS****a. BOARD OF DIRECTORS**

The Board members each reported on their attendance at the regular (and special) MWDOC Board and Committee meetings. In addition to these meetings, the following reports were made on conferences and meetings attended on behalf of the District.

Director Nederhood advised that he attended the regularly scheduled MWDOC meetings (Planning & Operations, Administration & Finance, MWDOC/OCWD Joint Planning, and Executive Committee meetings, as well as the Workshop and Regular Board meetings), several MET Committee meetings, the WACO and WACO planning meetings, the Ad Hoc Committee meeting regarding LAFCO issues, and the OC Water Summit planning meeting.

Director McVicker reported that he attended all of the regularly scheduled MWDOC meetings (Planning & Operations, Administration & Finance, MWDOC/OCWD Joint Planning, and Executive Committee meetings, as well as the Workshop meeting and Regular Board meetings), the MET special Executive Committee and Board meetings, as well as MET Committees (including the Pure Water and Long Term planning Subcommittee meetings), the ISDOC Executive Committee meeting, and the WACO and WACO planning meetings.

Director Seckel advised that he attended the regularly scheduled MWDOC meetings (Planning & Operations, Administration & Finance, MWDOC/OCWD Joint Planning, and Executive Committee meetings, as well as the Workshop and Regular Board meetings), the regularly scheduled MET Board and Committee meetings, the MET caucus, the WACO meeting, the MET Special Board/Committee meetings, the Pure Water Subcommittee meeting, a meeting with the LA Water Keeper group, the dedication of MET's Board Room in honor of Phil Pace, and the YLWD helihydrant demonstration. He also advised that he would be attending MET's Water Quality Lab naming ceremony later in the day (to be named after a prior MET employee, Mike McGuire). Director Seckel also provided an overview of MET activities.

Director Crane reported that he attended all of the regularly scheduled MWDOC meetings (Planning & Operations, Administration & Finance, MWDOC/OCWD Joint Planning, and Executive Committee meetings, as well as the Workshop and Regular Board meetings), the MET Committee meetings, the WACO meeting, the Ad Hoc Committee meeting regarding LAFCO issues, and the IRWD Board meeting.

Director Thomas stated that he attended the regularly scheduled MWDOC meetings (Planning & Operations, Administration & Finance, MWDOC/OCWD Joint Planning, and Executive Committee meetings, as well as the Workshop Board meeting), as well as MET Committee meetings.

Director Yoo Schneider advised that she attended the regularly scheduled MWDOC meetings (Planning & Operations, Administration & Finance, and MWDOC/OCWD Joint Planning Committee meetings, as well as the Workshop Board meeting), the SCWD and SMWD Board and Committee meetings, several CCEEB Water Chemistry and Waste Committee meetings, and the WACO meeting.

**b. REQUESTS FOR FUTURE AGENDA TOPICS**

No future agenda topics were requested.

**ADJOURNMENT**

There being no further business to come before the Board, President McVicker adjourned the meeting at 9:07 a.m.

Respectfully submitted,

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Maribeth Goldsby, Secretary