

MEETING OF THE BOARD OF DIRECTORS OF THE
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY

Jointly with the

**PLANNING & OPERATIONS COMMITTEE and
ADMINISTRATION & FINANCE COMMITTEE**

18700 Ward Street, Conf. Room 101, Fountain Valley, CA 92708

May 6, 2024, 8:30 a.m.

Teleconference Site:

25652 Paseo De La Paz

San Juan Capistrano, CA 92675

(Members of the public may attend and participate in the meeting at both in-person locations.)

This meeting will be held in person at 18700 Ward Street, Fountain Valley, California, 92708 (Conference Room 101). As a convenience for the public, the meeting may also be accessed by Zoom Webinar and will be available by either computer or telephone audio as indicated below. Because this is an in-person meeting and the Zoom component is not required, but rather is being offered as a convenience, if there are any technical issues during the meeting, this meeting will continue and will not be suspended.

Computer Audio: You can join the Zoom meeting by clicking on the following link:

<https://zoom.us/j/8828665300>

**Telephone Audio: (669) 900 9128 fees may apply
(877) 853 5247 Toll-free**

Webinar ID: 882 866 5300#

P&O Committee:

Director Seckel, Chair
Director Yoo Schneider
Director Dick

Staff: H. De La Torre, C. Harris,
H. Chumpitazi, M. Baum-Haley,
K. Davanaugh, M. Goldsby

A&F Committee:

Director Crane, Chair
Director Thomas
Director Nederhood

Ex Officio Member: President McVicker

MWDOC Committee meetings are noticed and held as joint meetings of the Committee and the entire Board of Directors and all members of the Board of Directors may attend and participate in the discussion. Each Committee has designated Committee members, and other members of the Board are designated alternate committee members. If less than a quorum of the full Board is in attendance, the Board meeting will be adjourned for lack of a quorum and the meeting will proceed as a meeting of the Committee with those Committee members and alternate members in attendance acting as the Committee.

ROLL CALL

PUBLIC COMMENTS - Public comments on agenda items and items under the jurisdiction of the Committee should be made at this time.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED - Determine there is a need to take immediate action on item(s) and that the need for action came to the attention of the District subsequent to the posting of the Agenda. (Requires a unanimous vote of the Committee)

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING --
Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the District's business office located at 18700 Ward Street, Fountain Valley, California 92708, during regular business hours. When practical, these public records will also be made available on the District's Internet Web site, accessible at <http://www.mwdoc.com>.

PLANNING & OPERATIONS COMMITTEE ITEMS

DISCUSSION ITEMS

1. UPDATE ON WATER SUPPLY CONDITIONS

ACTION ITEMS

2. BUREAU OF RECLAMATION GRANT RESOLUTION FOR THE ORANGE COUNTY COMMERCIAL, INDUSTRIAL, AND INSTITUTIONAL (CII) WATER CONSERVATION PLANNING PROJECT

INFORMATION ITEMS (The following items are for informational purposes only – background information is included in the packet. Discussion is not necessary unless requested by a Director.)

3. PUBLIC AFFAIRS HIGHLIGHTS
4. OC WATER SUMMIT UPDATE
5. DEPARTMENT ACTIVITIES REPORTS
 - a. Ongoing MWD OC Reliability and Engineering/Planning Projects
 - b. WEROC
 - c. Water Use Efficiency Projects
 - d. Public and Government Affairs
6. REVIEW OF ISSUES RELATED TO PLANNING OR ENGINEERING PROJECTS, WEROC, WATER USE EFFICIENCY, FACILITY AND EQUIPMENT MAINTENANCE, WATER STORAGE, WATER QUALITY, CONJUNCTIVE USE PROGRAMS, EDUCATION, PUBLIC AFFAIRS PROGRAMS AND EVENTS, PUBLIC INFORMATION PROJECTS, PUBLIC INFORMATION CONSULTANTS, DISTRICT FACILITIES, AND MEMBER-AGENCY RELATIONS

ADMINISTRATION & FINANCE COMMITTEE ITEMS

PROPOSED BOARD CONSENT CALENDAR ITEMS

7. TREASURER'S REPORT
 - a. Revenue/Cash Receipt Report – April 2024
 - b. Disbursement Approval Report for the month of May 2024
 - c. Disbursement Ratification Report for the month of April 2024

- d. GM Approved Disbursement Report for the month of April 2024
 - e. Consolidated Summary of Cash and Investment – March 2024
 - f. OPEB and Pension Trust Fund statement
8. FINANCIAL REPORT
- a. Combined Financial Statements and Budget Comparative for the Period Ending March 31, 2024
 - b. Quarterly Budget Review

ACTION ITEMS

- 9. DISTRICT'S BENCHMARK COMPENSATION & BENEFITS STUDY
- 10. ANNUAL REVIEW OF DISTRICT INVESTMENT POLICY AND GUIDELINES

INFORMATION ITEMS – (THE FOLLOWING ITEMS ARE FOR INFORMATIONAL PURPOSES ONLY – BACKGROUND INFORMATION IS INCLUDED IN THE PACKET. DISCUSSION IS NOT NECESSARY UNLESS REQUESTED BY A DIRECTOR.)

- 11. DEPARTMENT ACTIVITIES REPORTS
 - a. Administration
 - b. Finance and IT Pending Items Report
- 12. MONTHLY WATER USAGE DATA AND WATER SUPPLY INFORMATION

OTHER ITEMS

- 13. REVIEW ISSUES REGARDING DISTRICT ORGANIZATION, PERSONNEL MATTERS, EMPLOYEE BENEFITS FINANCE AND INSURANCE

ADJOURNMENT

NOTE: At the discretion of the Committee, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated, and may be subject to action by the Committee. On those items designated for Board action, the Committee reviews the items and makes a recommendation for final action to the full Board of Directors; final action will be taken by the Board of Directors. Agendas for Committee and Board meetings may be obtained from the District Secretary. Members of the public are advised that the Board consideration process includes consideration of each agenda item by one or more Committees indicated on the Board Action Sheet. Attendance at Committee meetings and the Board meeting considering an item consequently is advised.

Accommodations for the Disabled. Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Maribeth Goldsby, District Secretary, at (714) 963-3058, or writing to Municipal Water District of Orange County at P.O. Box 20895, Fountain Valley, CA 92728. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other

contact information should be included so that District staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the District to provide the requested accommodation.



DISCUSSION ITEM

May 6, 2024

TO: Planning & Operations Committee
(Directors Seckel, Yoo Schneider, Dick)

FROM: Harvey De La Torre, General Manager

Staff Contact: Kevin Hostert, Senior Water Resources Analyst

SUBJECT: Update on Water Supply Conditions

STAFF RECOMMENDATION

It is recommended that the Board of Directors:

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

SUMMARY

This report provides an update on local and imported water supply conditions as of April 30th, 2024. In addition to this report an oral presentation will be provided at the Planning and Operations meeting on May 6th, 2024.

For the second year in a row hydrologic conditions have been above average through out California and parts of the Western United States. In regards to local conditions, as of April 30th 2024 accumulated precipitation at the Santa Ana rain gauge station #121 recorded 17 inches or 137% of average for the Water Year (October to September). In addition, local runoff has been accumulated behind Prado Dam resulting in high groundwater basin levels we have not seen in some time. Meanwhile, Orange County Water Districts estimates that Prado Dam will not be fully drained until sometime in July. Furthermore, suppressed ground water pumping due to PFAS and low water demands due to the wet weather have also contributed to high groundwater basin levels.

In Northern California hydrological conditions have been favorable for the second year in a row. As of April 30th, 2024 accumulated precipitation for the 8 Station Index was 45 inches or 98% of normal. Northern California snowpack peaked on April 2nd, 2024, at 35.1 inches

Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	Budgeted amount: N/A	Core: <input checked="" type="checkbox"/>	Choice: <input type="checkbox"/>
Action item amount: N/A		Movement between funds: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

or 124% of normal. Estimated WY 2024 runoff for the Sacramento and San Joaquin Rivers is estimated to be 17.5 million acre feet or 95% of normal as of April 1st, 2024. As of April 30th, 2024 Lake Oroville is 97% of its full capacity while San Luis Reservoir is 70% of its full capacity. In April the California Department of Water Resources had increased the State Water Project (SWP) Table A percentage to 40%, this results in approximately 764,600 acre feet of supply to the Metropolitan Water District of Southern California (Metropolitan). The total SWP Table A water Metropolitan has been allocated over the last two year is 2,676,100 acre feet, this is quite impressive given that the 3 previous WY's (WY 2020, WY 2021 and WY 2022) Metropolitan only received 573,450 acre feet from the SWP.

On the Colorado River Basin conditions have improved but Lake Mead forecasted levels are still ranging below the 1,075 feet shortage level. Though this shortage does not affect California, there is a 10% chance of a California shortage in 2026. In addition, Lake Mead levels have been in a slow decline since the year 2000.

With CY 2024 estimated total demands and losses of 1.486 million acre-feet (MAF) and with a 40% SWP Table A Allocation, Metropolitan is projecting that supplies will exceed demands levels in Calendar Year (CY) 2024. Based on this, estimated total dry-year storage for Metropolitan at the end of CY 2024 will increase to approximately 3.5 MAF. A projected dry-year storage supply of 3.5 MAF would be approximately 2.5 MAF from a typical level where Metropolitan's goes into Water Supply Allocations. A large factor in maintaining a high-water storage level are lower than expected water demands. We are seeing regional water demands reaching a 40-year low. However, with a majority of MWD's water supplies stored in Lake Mead and with still a 5-year shortage projection at Lake Mead, there remains a lot of uncertainty to where supply balances will be in the future.

ALIGNMENT WITH BOARD STRATEGIC PRIORITIES

- Clarifying MWDOC’s mission and role; defining functions and actions.*
- Balance support for Metropolitan’s regional mission and Orange County values and interests.*
- Strengthen communications and coordination of messaging.*
- Work with member agencies to develop water supply and demand objectives.*
- Solicit input and feedback from member agencies.*
- Invest in workforce development and succession planning.*

List of Attachments/Links:

Attachment 1: Power Point presentation summarizing the current Water Supply Conditions.

Water Supply Conditions

Kevin Hostert
Senior Water Resources Analyst
Municipal Water District of
Orange County
May 6, 2024



1

A Review of Local Water Supply Conditions

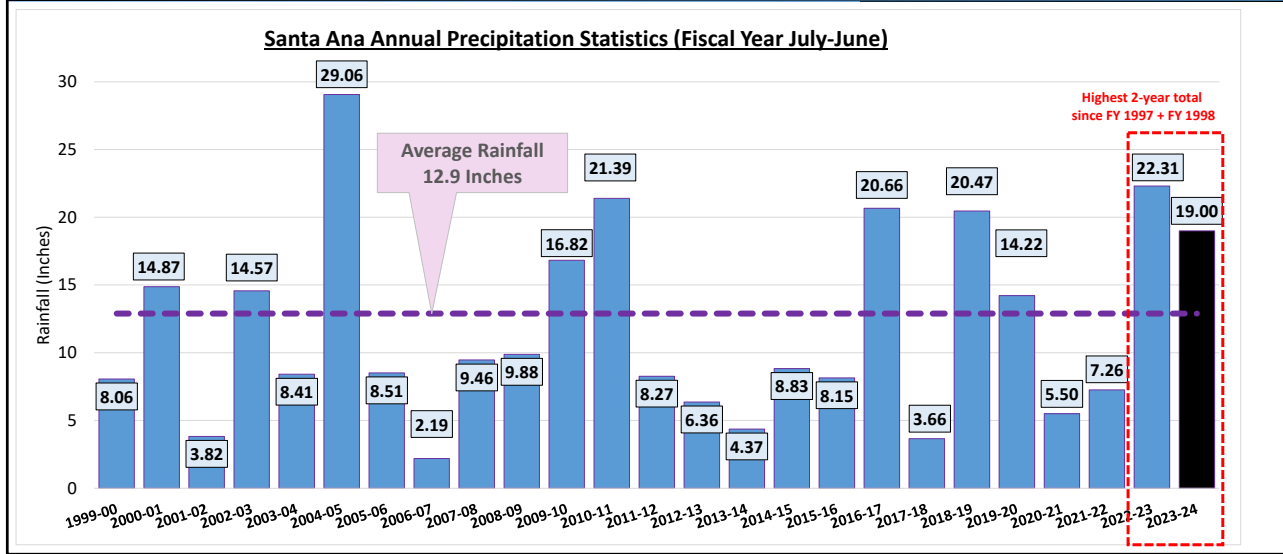


Oranville Spillway 5.12.2023

2



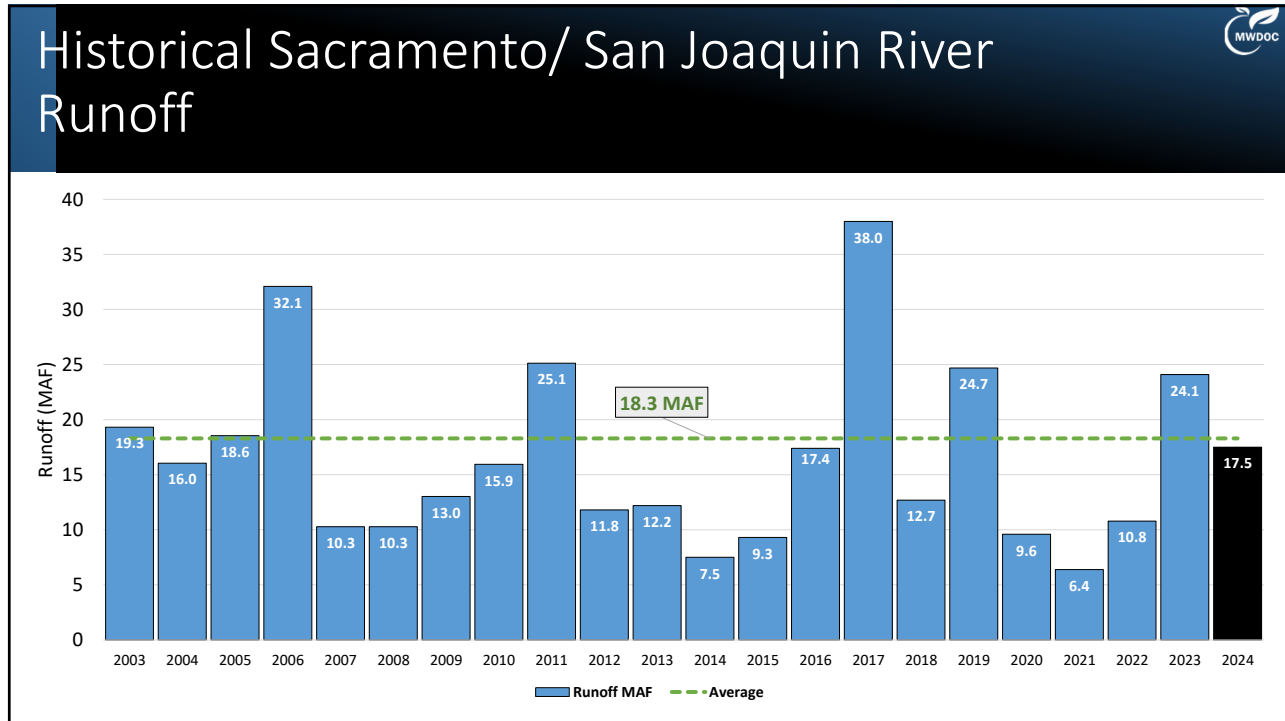
Orange County Historical Rainfall



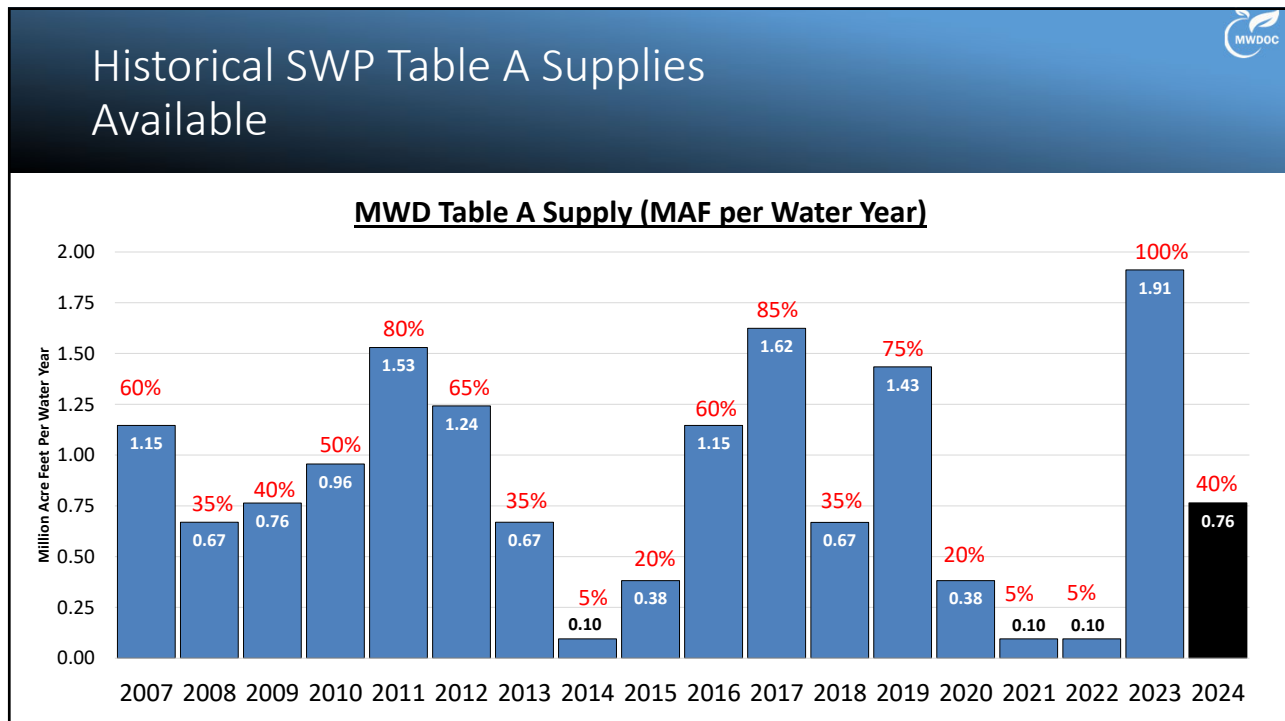
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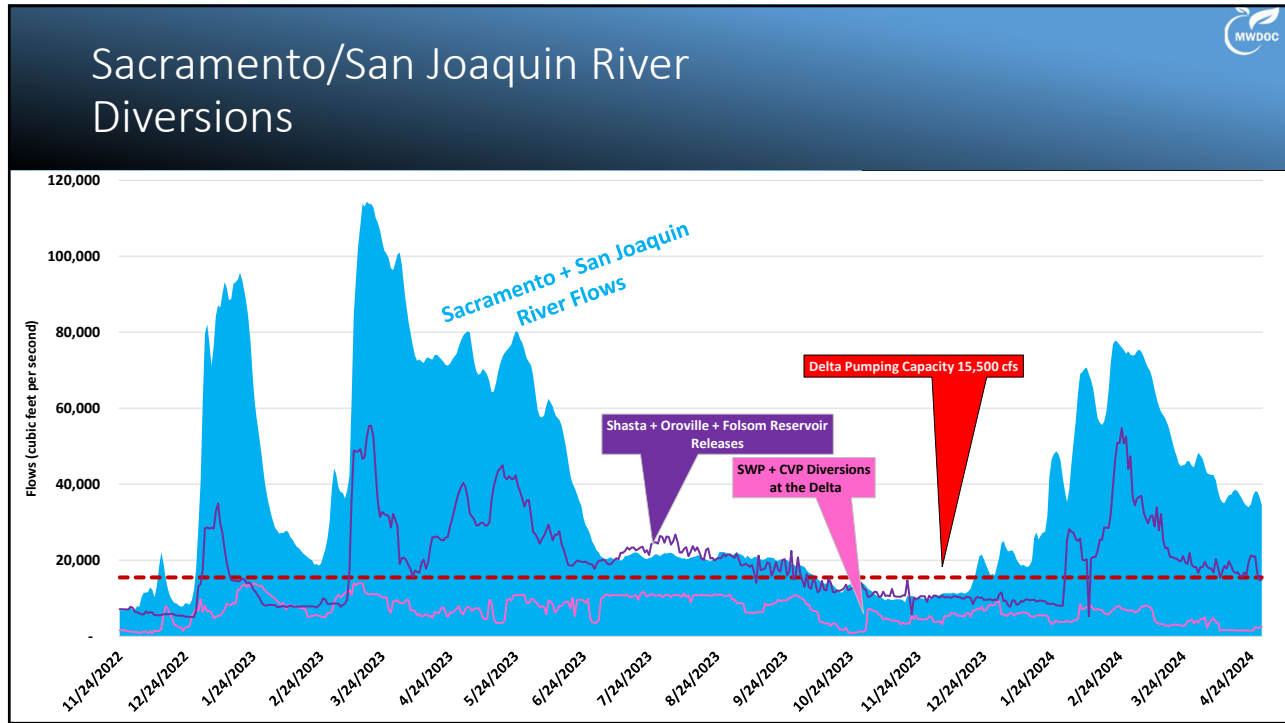
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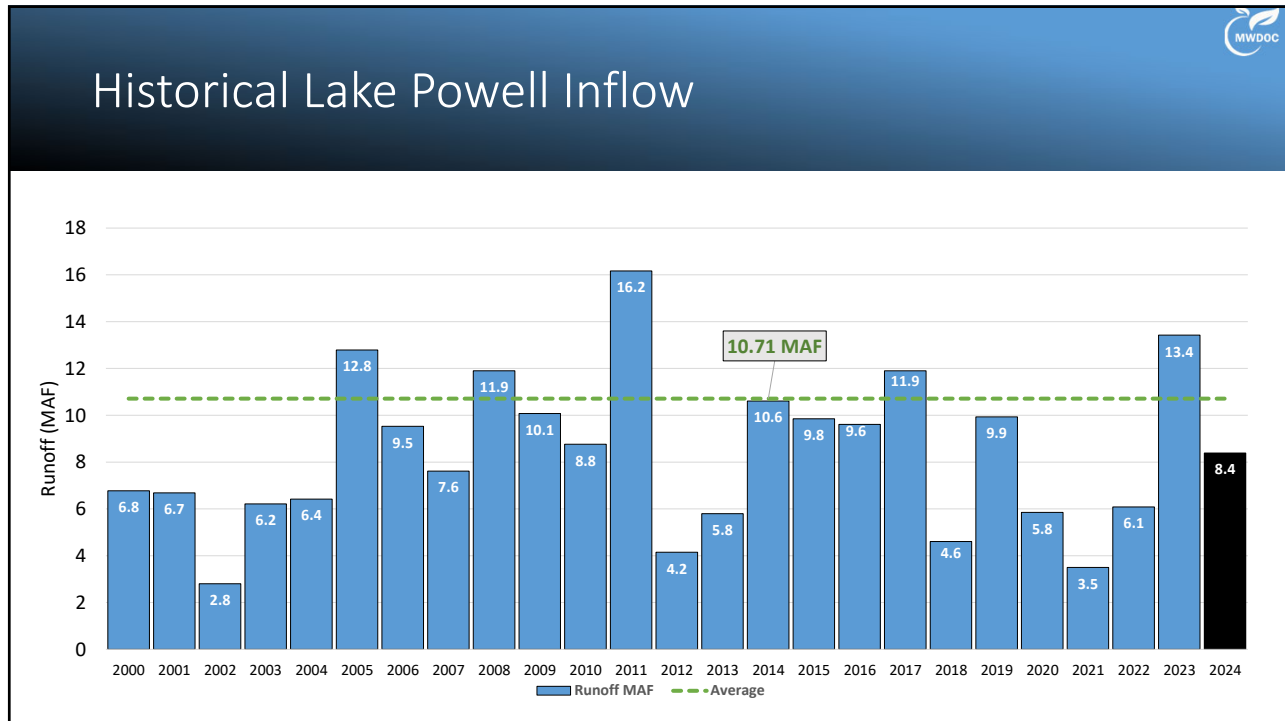
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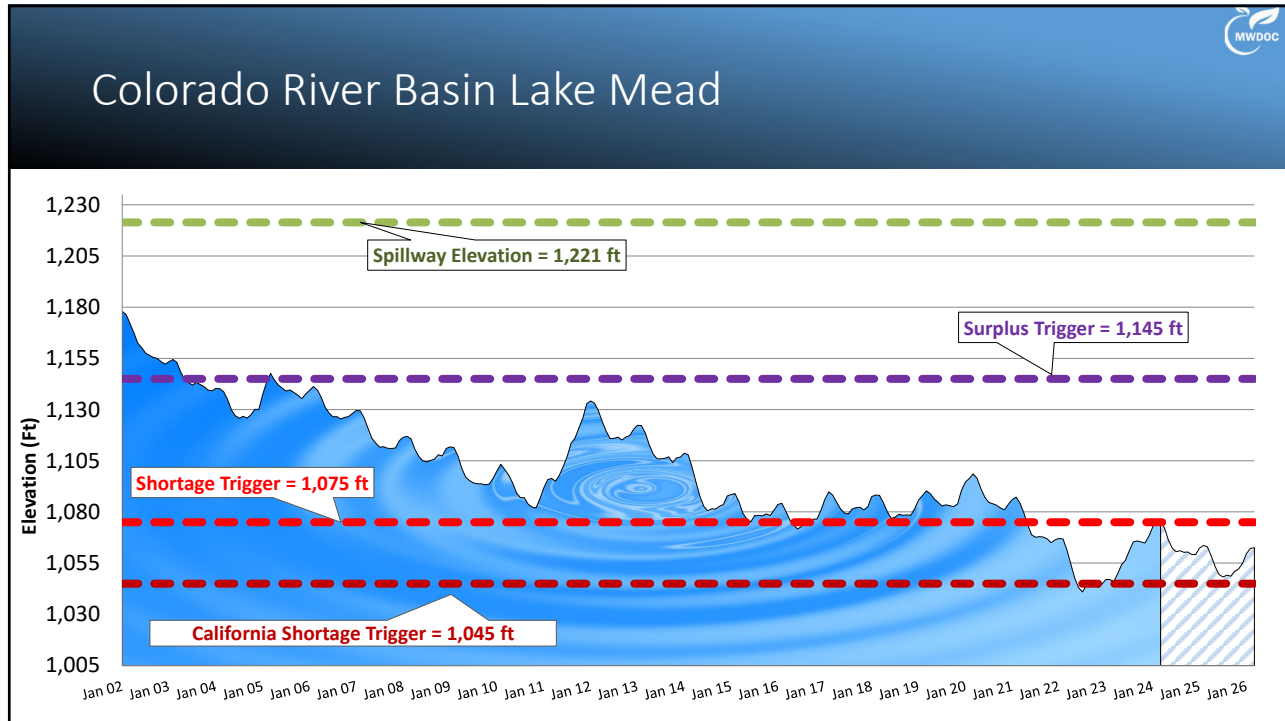
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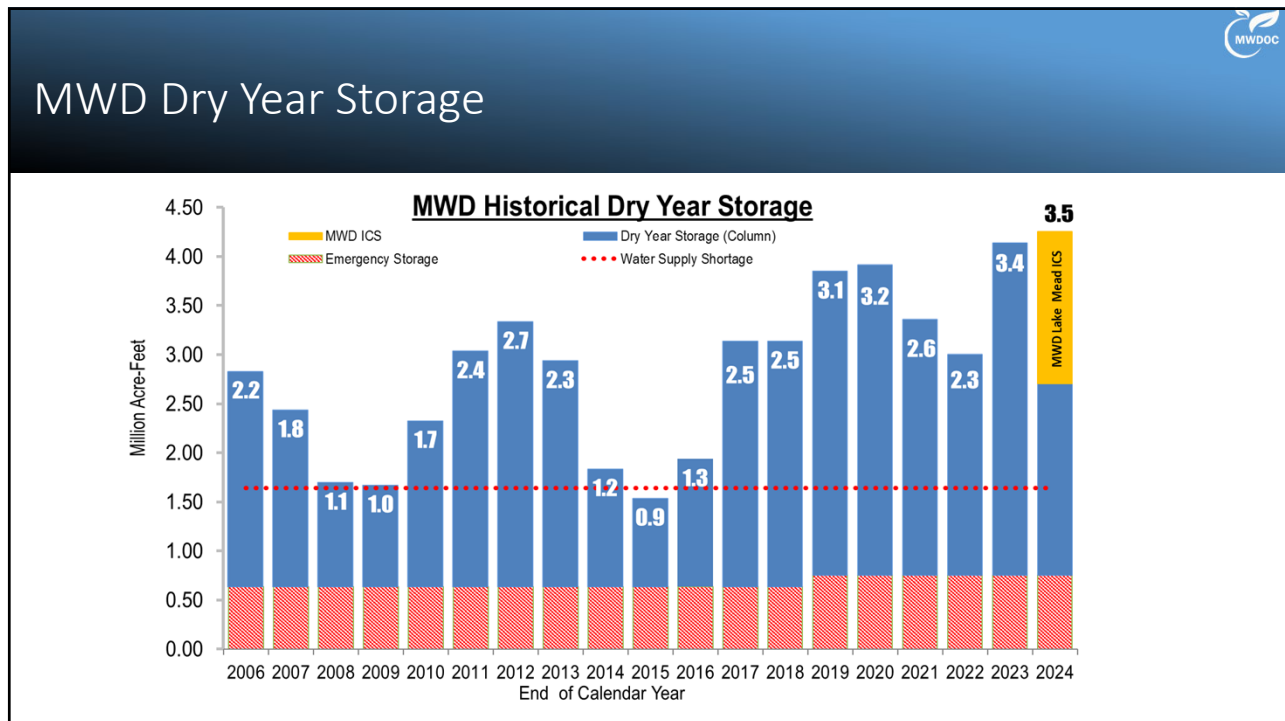
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10

Questions??

*~Mariposa Trail Bridge,
North of San Clemente Pier
January 25th 2024*



Allen J. Schaben / Los Angeles



ACTION ITEM

May 6, 2024

TO: Board of Directors

FROM: **Planning & Operations Committee**
(Directors Seckel, Yoo Schneider, Dick)

Harvey De La Torre, General Manager

Staff Contact: Joe Berg, Director of WUE
Rachel Waite, WUE Program Supervisor

SUBJECT: **Bureau of Reclamation Grant Resolution for the Orange County Commercial, Industrial, and Institutional (CII) Water Conservation Planning Project**

STAFF RECOMMENDATION

It is recommended that the Board of Directors adopt the attached resolution in support of MWD OC’s 2024 Water Conservation Field Services Program grant application for the Orange County Commercial, Industrial, and Institutional (CII) Water Conservation Planning Project.

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

SUMMARY

In response to Bureau of Reclamation’s Water Conservation Field Services Program Fiscal Year 2024 Funding Opportunity Announcement, staff will be submitting a grant application proposing the Orange County Commercial, Industrial, & Institutional (CII) Water Conservation Planning Project (Project). This Project will assist Orange County water suppliers prepare for compliance with the CII Performance Measures component of Making Conservation a California Way of Life (Conservation Framework) by offering Choice-based consultant services for CII customer classifications and/or the creation of a CII Best

Budgeted: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Budgeted amount: N/A	Core: <input type="checkbox"/>	Choice: <input checked="" type="checkbox"/>
Action item amount: N/A		Movement between funds: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Management Practices (BMP) Implementation Plan. Grant funding awarded through this opportunity would be used as MWDOC cost-share to help reduce retailer costs.

Framework Compliance

The CII Performance Measures component of the Conservation Framework includes a variety of non-volumetric measures that urban water suppliers must comply with. One significant component is CII customer classifications, which—as written in the current regulation draft—requires that CII customer accounts be classified in accordance with Energy Star Portfolio Manager’s eighteen broad categories listed here: www.energystar.gov/property-types, in addition to four additional categories (CII laundries, landscapes with dedicated irrigation meters, water recreation, car wash). These classifications must be completed by June 30, 2027.

Additionally, CII BMPs must be implemented for customers that exceed recommended size, volume of water use, or other defined thresholds. BMP categories broadly include Outreach, Technical Assistance, and Education; Incentives; Landscape; Collaboration and coordination; and Operational BMPs. A water supplier must implement a conservation program for existing CII customers meeting the specified criteria by June 30, 2039.

Project Costs

Consultant services for CII Classifications and creation of BMP Implementation Plans will be offered as a Choice Program. Costs will be sourced from (1) participating retail agencies, (2) Metropolitan Conservation Credits Program, and (3) Bureau of Reclamation grant funding, if awarded. There are no direct MWDOC costs associated with this project, except staff time to administer the Project. CII Customer Classification total costs are roughly estimated to range from \$10,000 to \$40,000 per agency. The creation of BMP Implementation Plans is roughly estimated to have a one-time cost of \$50,000 for a base plan template, and \$10,000 to \$15,000 per agency for individual customization. Cost will vary due to agency size, complexity, and other specifics. Staff will complete a formal request for proposals (RFP) process after the State Water Resources Control Board adopts the final regulations in, what is estimated to be, August 2024. After reviewing consultant proposals, staff will refine the actual costs associated with the Project and return to the Board to request authorization to enter into a professional services agreement with the preferred consultant to provide Project services.

Grant Proposal Submittal

In response to Bureau of Reclamation’s Funding Opportunity No. R24AS00252, staff will submit an application for Orange County Commercial, Industrial, & Institutional (CII) Water Conservation Planning Project before the deadline of June 3. Staff is seeking the maximum award of \$100,000 and is exploring requesting another \$100,000 in 2025. The minimum 50% grantee cost-share requirement will be met through Metropolitan funding, participating retailer contributions, and MWDOC staff time.

Applications must include an official Board Resolution supporting the grant application. The proposed Resolution containing the required content is attached for your consideration.

ALIGNMENT WITH BOARD STRATEGIC PRIORITIES

- | | |
|----------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Clarifying MWDOC’s mission and role; defining functions and actions. | <input checked="" type="checkbox"/> Work with member agencies to develop water supply and demand objectives. |
| <input type="checkbox"/> Balance support for Metropolitan’s regional mission and Orange County values and interests. | <input type="checkbox"/> Solicit input and feedback from member agencies. |
| <input checked="" type="checkbox"/> Strengthen communications and coordination of messaging. | <input type="checkbox"/> Invest in workforce development and succession planning. |

Additional Comments:

BOARD OPTIONS

Option #1: Staff recommends the Board of Directors adopt the attached resolution in support of MWDOC’s 2024 Water Conservation Field Services Program grant application for the Orange County CII Conservation Planning Project.

Fiscal Impact: The grant proposal may result in an award of up to \$100,000 in federal funds that will directly benefit Orange County water suppliers with compliance of the Conservation Framework. Utilization of Metropolitan’s Conservation Credits Program funding and retailer cost-share to meet matching requirements results in nothing more than staff time to implement this Project.

Option #2: Do not approve the staff recommendation.

Fiscal Impact: A potential loss of up to \$100,000 in grant funds competitively awarded to MWDOC to assist Orange County retailers and increased out-of-pocket costs to Orange County water suppliers.

List of Attachments/Links:
Attachment 1: none
Link 1: Energy Star Property Type categories: https://www.energystar.gov/buildings/benchmark/understand-metrics/property-types

RESOLUTION NO. _____
RESOLUTION OF THE BOARD OF DIRECTORS OF MUNICIPAL WATER DISTRICT OF ORANGE COUNTY SUPPORTING A BUREAU OF RECLAMATION 2024 WATER CONSERVATION FIELD SERVICES PROGRAM GRANT APPLICATION

WHEREAS, the Municipal Water District of Orange County will submit an application to the Bureau of Reclamation requesting funding for the Orange County Commercial, Industrial, & Institutional (CII) Water Conservation Planning Project to provide assistance to Orange County water providers with compliance of the CII Performance Measures component of SB606 and AB1668, the Making Conservation a California Way of Life regulation,

WHEREAS, the Municipal Water District of Orange County is committed to making available Choice-based consultant services to assist Orange County water providers with compliance of Making Conservation a California Way of Life and meeting water efficiency standards and implementation requirements as established by SB 606 and AB 1668,

NOW, THEREFORE, BE IT RESOLVED, that the Municipal Water District of Orange County Board of Directors designates Harvey De La Torre, General Manager, as the official who has reviewed and supports the application submittal and the legal authority to enter into an agreement on behalf of the District, and designates Joseph M. Berg, Director of Water Use Efficiency, as the District's representative to sign the progress reports and approve reimbursement claims.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Municipal Water District of Orange County Board of Directors assures its capability to provide the amount of funding and in-kind contributions specified in the funding plan.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Municipal Water District of Orange County will work with the Bureau of Reclamation to meet established deadlines for entering into a cooperative agreement.

Said Resolution was adopted on May 15, 2024, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

I HEREBY CERTIFY the foregoing is a full, true, and correct copy of Resolution No. _____ adopted by the Board of Directors of Municipal Water District of Orange County at its meeting held on May 15, 2024.

Maribeth Goldsby, Secretary
Municipal Water District of Orange County

Regional Dis

01 Discuss via Awareness

02 ... to address Diversity

03 ... to develop strategic Partnerships

HOSTED WEAA LEADERSHIP ROUNDTABLE MEETING

Padlet Link:
<https://tinyurl.com/WEAPadlet0416>

OUT

STATE WATER PROJECT INSPECTION TRIP WITH DIRECTOR SECKEL



ear" Campaign Toolkit

April/May

by Water Energy Educ

(WEA) and partners

Nate Shepherd

PARTICIPATED IN METROPOLITAN'S EDU. COORDINATORS MEETING

celebration: Kirk's

anascots

April 20, from 9 a.m. to 12 p.m.

WaterSmart Conservation

Westminster

LA PALMA COMMUNITY EVENT AND CITY COUNCIL MEETING



MWD OC.com

MEMBER AGENCY SUPPORT

COORDINATED/HOSTED SCWD AND TCWD MEMBER AGENCY SPOTLIGHT KICKOFF MEETINGS

HOSTED 25 1:1 CONSUMER CONFIDENCE REPORT MEETINGS



11.83% SOCIAL MEDIA ENGAGEMENT RATE

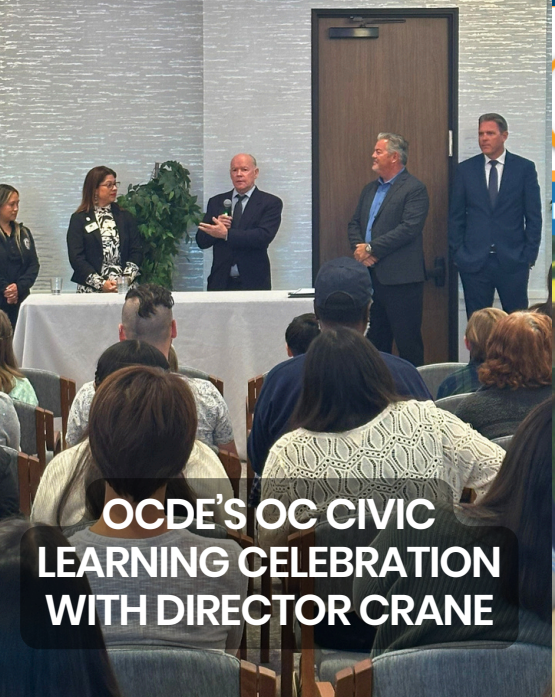
A Good Rate is 1-5%

Let's Celebrate Earth Day!

Water is hiring.

WE ARE HIRING!

OCDE'S OC CIVIC LEARNING CELEBRATION WITH DIRECTOR CRANE



MWD OC eCurrents Newsletter

April 2024

55% OPEN RATE

Industry Standard 28%

<https://conta.cc/43NgpgH>

Water Av

Poster Contest Win

Grace Jin, Crean Lutheran H

CORONET WATERSMART CONSERVATION GARDEN EVENT



CBS NEWS LOS ANGELES

Page 1 of 1

EARTH DAY FESTIVAL WESTMINSTER

FANTASY 5 05-12-25



INFORMATION ITEM

May 6, 2024

TO: Planning & Operations Committee
(Directors Seckel, Yoo Schneider, Dick)

FROM: Harvey De La Torre, General Manager
Staff Contact: Damon Micalizzi, Director

SUBJECT: OC Water Summit Update

STAFF RECOMMENDATION

It is recommended that the Board of Directors: *Receive & File this report.*

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

SUMMARY

The 2024 OC Water Summit will take place on Friday, September 27, 2024, at the Westin South Coast Plaza. The theme is **Liquid Logic: The Fusion of Finance, Tech, and Water**. Fritz Coleman is returning as the host and master of ceremonies.

There will be several sessions covering financing for future water infrastructure projects, protecting critical infrastructure from cyberattacks, and the role of artificial intelligence in cyber security. Additionally, there will be discussions on the consequences of future conservation regulations, the shift to clean energy, and the effects of doing so on water utilities.

A keynote session is proposed, featuring US Senate Candidate Steve Garvey presenting his vision for sustainable water supplies for California's future. Garvey visited MWDOC and OCWD on Tuesday, April 30th, as a prelude to his potential appearance at the Summit. Garvey's opponent, Senate Candidate Representative Adam Schiff, has declined an initial invitation.

Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	Budgeted amount: N/A	Core: <input checked="" type="checkbox"/>	Choice: <input type="checkbox"/>
Action item amount:		Movement between funds: <input type="checkbox"/> Yes <input type="checkbox"/> No	

The OC Water Summit is produced with the Orange County Water District (OCWD). MWDOC is the lead agency for the 2024 event.

The next OC Water Summit Planning Committee meeting will be tentatively held on Tuesday, May 20th.

ALIGNMENT WITH BOARD STRATEGIC PRIORITIES

- | | |
|---------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Clarifying MWDOC's mission and role; defining functions and actions. | <input checked="" type="checkbox"/> Work with member agencies to develop water supply and demand objectives. |
| <input checked="" type="checkbox"/> Balance support for Metropolitan's regional mission and Orange County values and interests. | <input type="checkbox"/> Solicit input and feedback from member agencies. |
| <input checked="" type="checkbox"/> Strengthen communications and coordination of messaging. | <input type="checkbox"/> Invest in workforce development and succession planning. |

ENGINEERING & PLANNING

<p>Lead and Copper Rule Revisions – Lead Service Line Inventory Choice Program</p>	<p>In mid-March 2023, multiple agencies requested MWDOC’s assistance in complying with the U.S. Environmental Protection Agency (EPA) Lead and Copper Rule Revisions (LCRR) - Service Line Inventories which all water systems are required to complete and submit to the primacy agency (for California it is the State Water Resources Control Board - SWRCB) by October 16, 2024.</p> <p>On September 20, 2023, the MWDOC Board approved a contract award to Hazen and Sawyer (Hazen) to provide technical assistance for a Service Line Inventory shared services program. The shared services program has 13 participating agencies, each with a customized scope of work.</p> <p>On November 30, 2023, the U.S. EPA announced draft rule changes to the LCRR which are known as the Lead and Copper Rule Improvements (LCRI). The LCRI proposes significant changes to the LCRR both in terms of changed requirements and timelines.</p> <p>In April 2024, U.S. EPA formally declared its intent to take final action on the LCRI by October 2024. This declaration provides some clarity on the documentation agencies must submit by October 16, 2024, but leaves additional ambiguity until the final proposed rules are actually published.</p> <p>The project remains on schedule.</p> <p>As of late April 2024, baseline inventories for the participating agencies have been completed and agencies are moving to the field verification phase.</p> <p>Hazen is currently assisting participating agencies in obtaining State approvals for their alternative verification plan. Each agency plan maps out the field investigations the agency will complete to meet compliance requirements. Two agencies have received State approval to proceed with their plan, and several additional agencies’ plans are currently under review by the Division of Drinking Water (DDW). Additionally, the scope of work for several participating agencies have been modified as some agencies seek additional technical assistance in completing their field verifications. Hazen’s sub-contractor, Blaine Tech Services, has multiple experienced crews available to assist with field verification.</p> <p>Completion of the field verification phase is anticipated by the end of July 2024. Inventories will then be prepared for review by participants in time for submission to DDW in early October 2024.</p>
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<p>Shutdowns</p>	<p>Allen McColloch Pipeline (AMP) Prestressed Concrete Cylinder Pipe (PCCP) Inspection and Rehabilitation</p> <p>In response to the November 2023 AMP PCCP inspection findings, MET initiated Special Operating Conditions (SOC) for the AMP to reduce pressure on the pipeline.</p> <p>In April 2024, MET shut down the lower reaches of the AMP down gradient of OC-70 to affect PCCP repairs between OC-70 and OC-88, and to install a bulkhead down gradient of OC-88. This work has been completed.</p> <p>While preparing for a return to service for the reaches between OC-70 and OC-88, MET staff discovered an issue with a relief valve for the AMP surge tanks located at OC-88. As MET works to resolve the relief valve issue, MET will continue operating the AMP under a SOC that will continue to limit pressure on the pipeline to a hydraulic grade-line (HGL) of 750 ft. MET anticipates resolution of the relief valve issue by the end of May/early June 2024. The reaches below OC-88 (down gradient of the bulkhead) will remain dry to allow permanent repairs to the most critical PCCP segments in the lower reaches of the AMP anticipated to be completed in early 2025.</p> <p>Late May 2024 – January 31, 2025 – MET staff have received and reviewed bids for the AMP repairs down gradient of OC-88. MET staff will be presenting a construction contract for consideration of award to the Engineering, Operations, and Technology (EOT) Committee at the May 13, 2024 meeting. Should the EOT Committee recommend awarding the contract, the contract will go to the full MET Board for consideration of award on May 14, 2024.</p> <p>Affected retail agencies have coordinated extensively with neighboring agencies, MET, and MWDOC to accommodate the extended AMP shutdown through January 2025. Planned use of the AMP through OC-88 into the South County Pipeline, the Baker Water Treatment Plant, EOCF#2, ATM, OC Feeder, El Toro Reservoir, Upper Chiquita Reservoir as well as local resources are all being used extensively to support this shutdown.</p>
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General Managers Report

WEROC Status Report

April 2024

APRIL EVENTS

(EVENTS LISTED ONLY INCLUDE WEROC INVOLVMENT. EVENTS AND INCIDENTS HAPPEN EVERYDAY, BUT MAY NOT REQUIRE REPORTING, OR COORDINATION WITH WEROC)

- **Nothing significant to report**

COORDINATION/PARTICIPATION WITH MEMBER AGENCIES AND OUTSIDE AGENCIES MEETINGS

- On 4/2/24, Vicki and Janine met with Paula in preparation for the OCWD Management Tabletop (TTX) Exercise that Vicki Developed and facilitated for 50 people on 4/9/24. (see exercise and training section below)
- On 4/3/24, Vicki gave a presentation at the California Emergency Services Association (CESA) spring program in El Segundo titled expand our horizons beyond local government and learn about different sectors of Emergency Management: Tribal, Transportation and Water. Janine was also in attendance at this meeting.
- On 4/4/24 Vicki and Janine attended the monthly Orange County Emergency Management Organization (OCEMO) meeting held in Mission Viejo.
- On 4/4/24, Vicki attended the OCEMO Exercise Design Meeting. The Operational Area is doing finale preparation for the Volunteer and Donation Management Seminar. Special Thank you to MWDOC Public Affairs team for assisting with providing the video support for this training.
- On 4/5/24, Vicki participated on the CESA Conference Planning Meeting as the State Board Liaison.
- On 4/5/24 Vicki and Janine met with local city emergency managers and discussed the water distribution plan and outlined the hierarchy of when the system would still be able to distribute water to the need for bottled water distribution. Cities are very interested in this plan and will be part of the socializing plan and strategies moving forward. A conference call with a local water bottling company occurred to begin working on a cooperative agreement.
- On 4/9/24, Vicki Facilitated a TTX for OCWD (see training and exercises below)

- On 4/9/24, Vicki facilitated the CalWARN monthly board meeting in the absence of the President. The strategic plan, governance document, June statewide exercise were the topics of discussion.
 - On 4/11, Vicki attended the SDGE PSPS Tabletop Exercise Event Detail meeting.
 - On 4/11, Vicki attended the CalWARN Functional Exercise, statewide planning meeting.
 - On 4/12, Vicki attended the CESA Legislative Committee meeting. CESA is currently tracking 45 bills that have a nexus to emergency management, mostly at the county level.
 - On 4/18, Vicki attended the MWDOC Managers meeting and provided an updated on the Hazard Mitigation and AWIA Project.
 - On 4/22/24, Vicki participated in a follow-up meeting with a large water bottling agency about the water distribution plan.
 - On 4/24, Vicki attended a infrastructure briefing with the OCIAC.
 - On 4/25, Vicki attended the Southern California Mutual Aid Regional Advisory Committee.
-

PLANNING, COORDINATION AND PROGRAM EFFORTS

AWIA & Hazard Mitigation Multi Agency Project

At the April 1, 2024, Planning & Operations Committee meeting, Vicki presented the consultant recommendation for the AWIA and Hazard Mitigation Project. The Board approved this recommendation at the April 17th board meeting. Approval for up to 2.8 million was approved in the event that all agencies wanted to seek the add on options provided by the consultant.

Since that time, the following has occurred.

- Draft Consultant agreement sent to the contractor for first review of requirements.
- Letter of Commitment sent to the agencies who responded by email back in January to confirm the commitment based on the received proposal for use with the development of the consultant agreement.
- Once completed, the standard choice agreement with agencies as used by other MWDOC Choice Projects will be sent out to each agency for signature.

30 out of 36 WEROC agencies will be participating in one or more areas of this contract.

Cyber Security and OCIAC Partnership

WEROC attended a water/ wastewater briefing along with some of WEROC member agencies. This meeting demonstrates the ongoing partnership and importance of the relationship with the OCIAC and WEROC to ensure our coordination and outreach for threats and hazards occurs in a timely manner to support all the agencies with our collective efforts to safeguard our critical infrastructure.

WEROC continues to send out important information to the Cyber Security Distribution Group as received from DHS or the OCIAC. WEROC has been providing information to the member agencies as required about highlighted threats to the water industry and other current world events as required.

Mutual Aid Regional Advisory Committee (MARAC)

On April 25, Vicki attended the Southern California Region 1 and Region 6, MARAC Meeting. Vicki currently sits on the board of this committee as the Public Utility Region 1 Representative. During this meeting, Vicki brought up the activities in which CalWARN is doing for water and wastewater mutual aid, and discussed how the MARAC could assist with being supportive with the public works, water and wastewater diesel engine challenge with the policies being drafted by CARB, etc. Different counties identified they would be willing to sign onto a letter to reach out more to see if we can get an exemptions just as Law and Fire have already, more information to come. Additional areas of conversation included legislation, training and education (Vicki was selected to be on the statewide committee with is important for the national qualification requirement that are changing to ensure water and wastewater is also represented, and the Alert & Warning plan. Vicki was also appointed to be the SEMS Advisory Alternate an back up the Director of Emergency Management from the County of San Luis Obispo. SEMS Advisory meets in person in Sacramento when policy changes and plans need to be approved. These meetings follow Bagley-Keene Opening Meeting Act which require State meetings this process and the guidance was updated in 2024.

<https://oag.ca.gov/system/files/media/bk-open-meeting-act-guide-2024.pdf>. Vicki will be in attendance of the SEMS Advisory Meeting, May 3rd representing MARAC Region 1.

Each month, Vicki is going to highlight one committee or board she attends meetings or sits on as to the origin, and/or importance to emergency management and water/wastewater in which she represents and advocates for. The Origin of MARAC and the SEMS system is highlighted below.

The Standardized Emergency Management System (SEMS) was established by state legislation; Senate Bill (SB) 1841, Chapter 1069, Statutes of 1992, which went into effect January 1, 1993 (California Government Code Section 8607). The SEMS Maintenance System was developed as a means to establish and formalize a process for supporting the ongoing improvement and maintenance of California's overall system for emergency management, including SEMS.

The SEMS Maintenance System consists of three levels of operation:

- SEMS Advisory Board
- SEMS Technical Group
- SEMS Mutual Aid Regional Advisory Committees (MARACs)

Although there is only one Advisory Board and one Technical Group (supported by SEMS Specialist Committees and a Cal OES SEMS Support Unit) there are six MARACs, one for each of the six mutual aid regions.

MARACs were established to provide a broad base for local government participation in the SEMS Maintenance System and are a principal source of input and information into the system. Recommendations from these committees to the SEMS Technical Group provide a means by which SEMS is maintained and improved.

Responsibilities of the MARAC are to:

- Adopt regional goals and objectives that support the development and implementation of SEMS.
- Ensure that local governments, operational areas, special districts and other organizations, including the private sector and non-governmental organizations, are kept informed of the latest information on emergency management and on SEMS.
- Recommend changes or modifications to SEMS to the SEMS Technical Group.
- Provide personnel and/or technical support to SEMS Specialist Committees as appropriate.
- Ensure that local agencies and jurisdictions are provided the opportunity for ongoing comment and suggestions for system improvements.

Each MARAC consists of:

- The Cal OES Regional Administrator, or deputy, for the Administrative Region encompassing the mutual aid region
- Regional Mutual Aid Coordinators (fire, law enforcement, disaster medical and other established mutual aid systems)
- A representative from each Operational Area located within the mutual aid region
- Representatives from two municipalities (small/large)
- Regional Public Utility Representative
- Private utility representative
- Special District Representative

Regional Fuel Project

There has been no work on this project for the past couple of months due to the following: 1) WEROC Director of Emergency Management was on medical leave, and 2)

with the 2025 changes starting to be implemented for the diesel engines regulations and the fact we haven't gotten any traction for public works & water/wastewater exemptions like law and fire. This plan will need to be reworked, so Vicki will continue to work on parts of it off and on over the next few months, for example, one main focus was getting the updated fuel needs from the agencies for generators, facilities and fleet and the type of fuels required either unleaded, diesel, red diesel or CNG. Vicki also will be speaking to a couple of companies the week of May 6th, at the CESA Conference, to see if I can see up during a catastrophic event, a contract similar to what fire has in place for a drive thru fueling spot in a couple of locations in Orange County.

Regional Mapping Project

Janine continues to work on the update of the 2018 WEROC Water/Wastewater Atlas and Public Safety Power Shut Off (PSPS) map project. This project will go into FY 24/25

Regional Water Distribution Plan

Vicki has been working with the WEROC water agencies over the past year to develop a regional water distribution plan where a hierarchy system was identified and developed. WEROC is working with cities to look at worst case scenario in which we need to obtain bottled water for commodity distribution like what occurred in San Diego last month. Vicki has been having additional conversation with San Diego Water Authority regarding this event. Cities are very supportive of this initiative. Vicki has been on a couple of conference calls with a local water bottling company to begin working on a cooperative agreement.

This plan will be exercised (TTX) in in all 5 regions of OC based on the County Board of Supervisor Districts in Q3 of 2024.

Training and Exercises

Vicki wrote, developed and facilitated A Tabletop Exercise (TTX) for OCWD. 50 management and EOC responders attending this valuable training which covered their Emergency Response Plan and then led to an discussion based exercise with the group.

Vicki is working with EPA and CalWARN to develop the statewide functional exercise occurring on Wednesday June 4th. The morning will consist of a workshop training on the operations plan for CalWARN (that Vicki wrote) and other aspects of mutual assistance then a function exercise with all the regions and the State Water Control Board, EPA and DWR will follow.

Vicki will be teaching 2 - ICS 300 classes in May for OC SANS. 80 People are scheduled to attend these trainings. Vicki is writing a hazard specific to OC SANS annexes to ensure realism and application of their plan to the training.

WEROC Mobile EOC/Command Vehicle

At the June P&O Meeting, Vicki will provide an update on the current status of the WEROC EOC Vehicle Project including the delays.

**Special Thank You to MWDOC Public Affairs for supporting the Operational Area Seminar on volunteering and donations. Michelle Anderson, the County Emergency Manager spoke highly of the professionalism of our videographer who supported the event.

Status of Water Use Efficiency Projects
April 2024

Description	Lead Agency	Status % Complete	Scheduled Completion or Renewal Date	Comments
SoCal WaterSmart Residential Indoor Rebate Program	MWDSC	Ongoing	Ongoing	In March 2024, 155 high efficiency clothes washers and 72 premium high efficiency toilets were installed in Orange County. To date, 129,511 high efficiency clothes washers and 61,691 high efficiency toilets have been installed through this program.
SoCal WaterSmart Commercial Rebate Program	MWDSC	Ongoing	Ongoing	In March 2024, 48 commercial premium high efficiency toilets were rebated on in Orange County. To date, 116,346 commercial devices have been installed through this program.
Flow-Monitoring Device Rebate Program	MWDSC	Ongoing	Ongoing	In March 2024, 13 flow-monitoring device was installed in Orange County. To date, 215 flow-monitoring devices have been installed through this program.
Smart Timer Rebate Program	MWDSC	Ongoing	Ongoing	In March 2024, 83 residential and 34 commercial smart timers were installed in Orange County. To date, 33,825 smart timers have been installed through this program.
Rotating Nozzles Rebate Program	MWDSC	Ongoing	Ongoing	In March 2024, 2,465 rotating nozzles were installed in Orange County. To date, 582,729 rotating nozzles have been installed through this program.

Description	Lead Agency	Status % Complete	Scheduled Completion or Renewal Date	Comments
Rain Barrel Rebate Program	MWDSC	Ongoing	Ongoing	In March 2024, 17 rain barrels were installed in Orange County. To date, 8,967 rain barrels have been installed through this program.
Turf Removal Program	MWDOC	Ongoing	Ongoing	In March 2024, 29 rebates were paid, representing \$229,184.00 in rebates paid this month in Orange County. To date, the Turf Removal Program has removed approximately 27.9 million square feet of turf.
Spray to Drip Rebate Program	MWDOC	Ongoing	Ongoing	In March 2024, 17 rebates were paid, representing \$19,351.79 in rebates paid this month in Orange County. To date, the Spray to Drip Program has converted approximately 3.9 million square feet of standard spray irrigation to drip irrigation.
Landscape Design and Landscape Maintenance Assistance Programs	MWDOC	Ongoing	Ongoing	In March 2024, 3 landscape design packages were delivered to MWDOC Turf Removal Program customers. To date, 770 landscape design packages and 349 landscape maintenance packages have been delivered to MWDOC Turf Removal Program customers.
Industrial Process/ Water Savings Incentive Program (WSIP)	MWDSC	Ongoing	Ongoing	This program is designed to improve water efficiency for commercial customers through upgraded equipment or services that do not qualify for standard rebates. Incentives are based on the amount of water customers save and allow customers to implement custom water-saving projects. Total water savings to date for the entire program is 1,301 AFY and 8,485 AF cumulatively.

Item

Description	Lead Agency	Status % Complete	Scheduled Completion or Renewal Date	Comments
Recycled Water Retrofit Program	MWDSC	Ongoing	Ongoing	<p>This program provides incentives to commercial sites for converting dedicated irrigation meters to recycled water.</p> <p>To date, 188 sites, irrigating a total of 1,738 acres of landscape, have been converted. The total potable water savings achieved by these projects is 3,863 AFY and 26,959 AF cumulatively.</p>

**Public & Governmental Affairs Activities Report
March 27, 2024 – April 26, 2024**

<p>Member Agency Support</p>	<p>Public Affairs Staff:</p> <ul style="list-style-type: none"> • Speakers Bureau: • Coordinated and led two introductory meetings for Trabuco Canyon Water District and South Coast Water District to discuss details for the Member Agency spotlight campaign’s video briefs • Coordinated and hosted Consumer Confidence Report one-on-one meetings with Stetson Engineering for 25 Orange County Water Agencies • Sent member agencies voting for the 2024 Water Awareness Poster Contest Top 4, Grand Prize Winners <p>Government Affairs Staff:</p> <ul style="list-style-type: none"> • Distributed the Member Agency Legislative Feedback Form seeking feedback on connection fee bill proposals (late March) • Distributed the monthly Grants Tracking and Acquisition Report to member agencies • Updated the Member Agency Legislative Feedback Form seeking feedback on Prop 218 bill proposals (mid April)
<p>Community and Special Events</p>	<p>Public Affairs Staff:</p> <ul style="list-style-type: none"> • Attended and presented a water supply delivery activity March 27 and 28 at the Orange County Water District (OCWD) Children’s Water Education Festival • Coordinated and attended the City of La Palma’s community council meeting and event • Coordinated and attended the Coronet Watersmart Conservation Garden Earth Day Event with Wyland, Inside the Outdoors, Ten Strands, the City of Westminster, and other local community groups and businesses • Coordinated, attended, and provided support on an inspection trip of the State Water Project with Director Seckel and Three Valleys Water District • Began coordinating and inviting guests to an inspection trip of the Colorado River Aqueduct with Director Ackerman and the City of Fullerton • Selected and announced 40 winners for our 2024 Water Awareness Poster Contest • Attended Metropolitan Water District of Southern California’s Water Engineering 4 Good 2024 Awards Ceremony where Oxford Academy, in Golden State Water District’s service area, won first place in the high school category • Participated in weekly planning meetings for the Coronet Watersmart Conservation Garden Earth Day Event <p>Government Affairs Staff:</p> <ul style="list-style-type: none"> • Distributed the Community Leaders Briefing Invite to member agencies and other interested parties in AD 74 • Attended the Community Leaders Briefing with Assemblywoman Laurie Davies and guest speaker, MWD GM Adel Hagekhalil and emcee Director Larry Dick

	<ul style="list-style-type: none"> • Participated in the OCBC Infrastructure Committee meeting and provided a status update on MWDOC’s AMI survey to member agencies • Attended the OCBC Government Affairs Committee meeting
<p>K-12 Water Education</p>	<p>Public Affairs Staff:</p> <ul style="list-style-type: none"> • Speakers Bureau: Coordinated and attended Orange County Department of Education’s (OCDE) OC Civic Learning Celebration featuring Director Crane as a panelist • Participated in planning meetings for OCDE’s OC Civic Learning Celebration • Presented an update on MWDOC public affairs activities during The Metropolitan Water District of Southern California (Metropolitan) Education Coordinator’s Meeting • Collected commitments from Member Agencies and the Three Cities for the MWDOC K-12 Choice School Programs • Met with MWDOC 3-12 Choice School Program contractor, Orange County Department of Education’s Inside the Outdoors, to discuss program progress and upcoming family engagement opportunities • Provided information regarding MWDOC’s K-12 Choice School Programs to Moulton Niguel Water District and Ocean View High School science and chemistry teacher
<p>Workforce Initiative</p>	<p>Public Affairs Staff:</p> <ul style="list-style-type: none"> • Speakers Bureau: Hosted the April Water Energy Education Alliance (WEEA) Leadership Roundtable • Met with Orange County Water District staff regarding legislative briefing for Steve Garvey • Met with the California Environmental Education Foundation’s CEO to discuss opportunities for a WEEA Career Technical Education (CTE) subcommittee • Met with GenerationNow! and San Diego County Office of Education’s assistant superintendent to discuss Tiger Woods Learning Labs career exploration proposal • Met with Association of California Water Agencies (ACWA) regional affairs representative to make requested recommendations for keynote and panelist speakers for upcoming meeting • Participated in a High Road Training Partnerships grant statewide advisory council meeting • Participated in the Water Environment Federation's Operator Advisory Panel monthly meeting
<p>Digital Communications, Publications, and Media Engagement</p>	<p>Public Affairs Staff:</p> <ul style="list-style-type: none"> • Submitted an article highlighting the Coronet WaterSmart Garden Earth Day Event to the Association of California Water Agencies (ACWA) - https://www.acwa.com/news/mwdoc-hosts-earth-day-event-at-coronet-park/ • Prepared and delivered MWDOC April 2024 eCurrents newsletter <ul style="list-style-type: none"> ○ Open Rate 55% (utilities average 24.6%)

	<ul style="list-style-type: none"> • Set up KUCI Radio Interview with General Manager
Special Projects	<p>Public Affairs Staff:</p> <ul style="list-style-type: none"> • Met with strategic digital communications contractor, Hashtag Pinpoint, to discuss direction, goals, and engagement opportunities • Reviewed, analyzed, and discussed surveys received from MWDOC Departments and the MWDOC Board of Directors with website developer to inform the MWODC.com Website Refresh Project • Met with OC Water Summit Committee, prepared materials and sent invites to potential presenters <p>Governmental Affairs Staff:</p> <ul style="list-style-type: none"> • Staffed the ISDOC Executive Committee Meeting • Staffed the WACO meeting featuring speaker Peer Swan • Staffed the WACO Planning Committee Meeting • Invited a speaker for the June WACO program and coordinated reports • Met with staff from Palmdale Water District to coordinate an upcoming presentation on CSDA Chapter (clubs) best practices and operations
Outreach Metrics	<p>Public Affairs Staff:</p> <ul style="list-style-type: none"> • Google Performance Analytics (April 2024) <ul style="list-style-type: none"> ○ 121 business profile interactions ○ 1,290 people viewed the business profile • Website Analytics (GM report timeframe) <ul style="list-style-type: none"> ○ 9.8k pageviews ○ Top pages for this date range <ul style="list-style-type: none"> ▪ Home Page 1822 ▪ RFP/RFQ 1361 ▪ Water Awareness Poster Contest 599 ▪ Agendas, Packets, Minutes 396 ▪ Residential Rebates 547 • ocwatersmartgardens.com Analytics (April 2024) <ul style="list-style-type: none"> ○ 877 Sessions ○ Top pages for this date range <ul style="list-style-type: none"> ▪ Landing Page ▪ Eligible Sustainability Feature Trees ▪ Helpful Plant List • Social Media (March 27 – April 26) <p><i>According to Hootsuite – the global leader in social media management – a good engagement rate is between 1% to 5%.</i></p> <p><i>For this period, MWDOC's engagement rate is at 11.83%</i></p> <ul style="list-style-type: none"> ○ 157,242 Post reach (number of people) <ul style="list-style-type: none"> ▪ 18,597 Post engagement (actions taken – likes, shares, etc.)

Legislative Affairs	<p>Governmental Affairs Staff:</p> <ul style="list-style-type: none">• Met with Paul Jones to review various Prop 218 bill and Advanced Clean Fleet bill proposals and the potential impacts on retail agencies• Drafted and sent a letter to Congressman Correa on the importance of cybersecurity funding and thanking him for his work on the House Committee on Homeland Security• Attended the CMUA Regulatory Committee meeting• Participated in the CMUA Legislative Committee meeting• Attended the CCEEB WCW Project Monthly meeting• Drafted and sent a letter to the sponsor and Orange County delegation sharing our support for H.R. 7525 – Special District Grant Accessibility Act• Participated in the MWD Member Agency Legislative Coordinators meeting• Attended a tour of the Pure Water Southern California demonstration plant with other MWD member agency legislative staff• Participated in the Southern California Water Coalition Legislative Task Force Committee
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**Municipal Water District of Orange County
REVENUE / CASH RECEIPT REPORT
April 2024**

WATER REVENUES

<u>Date</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>
4/01/2024	City of Buena Park	February 2024 Water deliveries	25,390.75
4/01/2024	El Toro Water District	February 2024 Water deliveries	332,361.99
4/01/2024	City of Fountain Valley	February 2024 Water deliveries	3,740.91
4/01/2024	City of La Habra	February 2024 Water deliveries	6,879.32
4/01/2024	South Coast Water District	February 2024 Water deliveries	306,372.80
4/03/2024	Trabuco Canyon Water District	February 2024 Water deliveries	78,749.07
4/03/2024	City of Seal Beach	February 2024 Water deliveries	13,345.73
4/04/2024	Laguna Beach County Water District	February 2024 Water deliveries	232,674.23
4/10/2024	City of Garden Grove	February 2024 Water deliveries	72,184.65
4/10/2024	Santa Margarita Water District (ID9)	February 2024 Water deliveries	179,621.89
4/10/2024	Santa Margarita Water District	February 2024 Water deliveries	1,212,201.40
4/11/2024	City of Orange	February 2024 Water deliveries	81,512.14
4/12/2024	City of San Clemente	February 2024 Water deliveries	448,949.32
4/15/2024	Golden State Water Company	February 2024 Water deliveries	363,678.35
4/15/2024	East Orange Co Water District	February 2024 Water deliveries	213,520.87
4/15/2024	City of La Palma	February 2024 Water deliveries	1,585.28
4/15/2024	Moulton Niguel Water District	February 2024 Water deliveries	1,194,180.75
4/15/2024	Orange County Water District	February 2024 Water deliveries	176,300.72
4/15/2024	Yorba Linda Water District	February 2024 Water deliveries	101,532.88
4/18/2024	Trabuco Canyon Water District	March 2024 Water deliveries	70,793.24
4/22/2024	City of La Habra	March 2024 Water deliveries	6,879.32
4/26/2024	City of Brea	March 2024 Water deliveries	7,178.82
4/26/2024	City of Huntington Beach	March 2024 Water deliveries	228,693.16
4/29/2024	City of Newport Beach	March 2024 Water deliveries	573,527.86
4/29/2024	City of Buena Park	March 2024 Water deliveries	26,018.80
4/30/2024	City of Fountain Valley	March 2024 Water deliveries	3,740.92

TOTAL WATER REVENUES \$ 5,961,615.17

**Municipal Water District of Orange County
REVENUE / CASH RECEIPT REPORT
April 2024**

MISCELLANEOUS REVENUES

<u>Date</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>
4/02/2024	WePay	ISDOC Quarterly Luncheon registrations	220.64
4/30/2024	WePay	ISDOC Quarterly Luncheon registrations	634.34
4/04/2024	Metropolitan Water District	1/31/2024 Water Policy dinner registrations	1,150.00
4/01/2024	Karl Seckel	April 2024 Retiree Health insurance	187.02
4/01/2024	Patricia Meszaros	April 2024 Retiree Health insurance	27.99
4/10/2024	Judy Pfister	Apr-Jun 2024 Retiree Health insurance	83.97
4/17/2024	Stan Sprague	May 2024 Retiree Health insurance	187.02
4/30/2024	Keith Lyon	May 2024 Retiree Health insurance	187.02
4/16/2024	Igoe and Company Inc	COBRA Health and Vision insurance	869.78
4/15/2024	City of La Palma	Late Payment penalty on January 2024 Water deliveries	15.85
4/16/2024	11 Checks	MWDOC employees apparel purchase	822.17
4/22/2024	Tiffany Baca	Employee purchase of surplus laptop	150.00
4/29/2024	ODP Business Solutions LLC	Annual rebate	30.60
4/30/2024	US Bank	Monthly Interest	58.51
4/15/2024	Santa Margarita Water District	Dec 2023 - Jan 2024 Smartimer rebate program	143.14
4/30/2024	Santa Margarita Water District	February 2024 Smartimer rebate program	19.00
4/25/2024	City of Seal Beach	December 2023 Spray to Drip rebate program	618.65
4/04/2024	Mesa Water District	January 2024 Turf Removal and Spray to Drip rebate program	444.00
4/22/2024	El Toro Water District	February 2024 Smartimer and Turf Removal rebate program	1,343.86
4/01/2024	City of Orange	January 2024 Turf Removal and Spray to Drip rebate program	1,608.29
4/04/2024	Irvine Ranch Water District	February 2024 Turf Removal and Spray to Drip rebate program	2,188.68
4/08/2024	City of Tustin	February 2024 Turf Removal and Spray to Drip rebate program	555.00
4/09/2024	Golden State Water Company	February 2024 Turf Removal and Spray to Drip rebate program	520.46
4/10/2024	City of Fountain Valley	February 2024 Turf Removal and Spray to Drip rebate program	493.88
4/10/2024	City of Orange	February 2024 Turf Removal and Spray to Drip rebate program	555.00
4/12/2024	City of Brea	February 2024 Turf Removal and Spray to Drip rebate program	666.00
4/15/2024	City of La Habra	February 2024 Turf Removal and Spray to Drip rebate program	444.00
4/15/2024	Moulton Niguel Water District	January 2024 Smartimer, Rotating Nozzles and Turf Removal rebate program	43,206.93
4/15/2024	Moulton Niguel Water District	February 2024 Smartimer, Turf Removal and High Efficiency Clothes Washers rebate program	14,736.00
4/22/2024	Laguna Beach County Water District	February 2024 Turf Removal, Spray to Drip and High Efficiency Clothes Washers rebate program	2,339.00
4/30/2024	Moulton Niguel Water District	March 2024 Smartimer, Turf Removal, Spray to Drip and High Efficiency Clothes Washers rebate program	11,225.60
4/15/2024	Moulton Niguel Water District	December 2023 Smartimer, Rotating Nozzles, Turf Removal, Spray to Drip and High Efficiency Clothes and Washers rebate program	18,318.83
4/15/2024	Yorba Linda Water District	Dedicated Irrigation Meters Measurement Program FY 22-24	34,672.00
4/12/2024	City of Huntington Beach	Addition to the Choice School Program FY 23-24	4,362.64
4/15/2024	East Orange Co Water District	FY 2022-23 O & M Costs of the EOCF #2	25,903.22
4/15/2024	Moulton Niguel Water District	FY 2022-23 O & M Costs of the EOCF #2	89,179.12
4/19/2024	City of Huntington Beach	FY 2022-23 O & M Costs of the EOCF #2	12,638.14
4/22/2024	Laguna Beach County Water District	FY 2022-23 O & M Costs of the EOCF #2	2,972.64
4/22/2024	City of Newport Beach	FY 2022-23 O & M Costs of the EOCF #2	12,520.65
4/22/2024	City of Orange	FY 2022-23 O & M Costs of the EOCF #2	20,900.53
4/29/2024	South Coast Water District	FY 2022-23 O & M Costs of the EOCF #2	1,585.41
4/30/2024	Santa Margarita Water District (ID9)	FY 2022-23 O & M Costs of the EOCF #2	29,726.37
4/30/2024	Santa Margarita Water District	FY 2022-23 O & M Costs of the EOCF #2	35,863.65
4/04/2024	Mesa Water District	Water Loss Control Shared Services FY 2023-24	8,196.00
4/03/2024	City of Seal Beach	Water Loss Control Technical Assistance CY 2024 - E Source	22,040.00
4/30/2024	City of Santa Ana	Water Loss Control Technical Assistance CY 2024 - E Source	12,680.00
4/05/2024	City of San Clemente	50% Upfront LCRR Service Line Inventories Project	37,144.00
TOTAL MISCELLANEOUS REVENUES			\$ 454,435.60
TOTAL REVENUES			\$ 6,416,050.77


Harvey De La Torre, General Manager


Hilary Chumpitazi, Treasurer

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of May 2024**

Vendor/ Invoice	Description	Amount to Pay
Core Disbursements:		
ACCO Engineered Systems Inc		
20533518	03/15/24 HVAC repair service on VAV 26	991.43
Total		991.43
Ackerman Consulting-Richard C Ackerman		
1406	April 2024 Legal and regulatory specialized consulting services	3,500.00
Total		3,500.00
Aleshire & Wynder LLP		
85162/85164/82102	March 2024 Legal services	645.75
Total		645.75
Alta FoodCraft		
12418180	April 2024 Coffee and tea supplies	118.51
12420299	April 2024 Coffee and tea supplies	70.20
Total		188.71
Arc Document Solutions, LLC		
12454304	04/23/24 Printing service - Two copies of the breakroom remodel plans	49.10
Total		49.10
Brown and Caldwell		
12518273	March 2024 Hydraulic model work services for Moulton Niguel Water District	1,072.65
Total		1,072.65
Coast to Coast Computer Products		
A2661415	Two black toner cartridges for laser printer	380.63
Total		380.63
Hunter T Cook		
33124	January-March 2024 Retiree medical premium	1,536.00
Total		1,536.00
CSU Fullerton ASC		
AR174027	04/01/24-06/30/24 Center for Demographic Research Support	15,608.28
AR174069	Completion of 2020-2023 OC Retailer Service and Sub Area Population Estimates	2,194.83
AR174071	Completion of 2010-2019 changes to Historical Service Area Population Estimates	11,724.98
Total		29,528.09
Green Thumb (Indoor Plant Care) LLC-Dedo Verde Interior		
20240566	May 2024 Indoor plant service	305.50
Total		305.50

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of May 2024**

Vendor/ Invoice	Description	Amount to Pay
Dopudja & Wells Consulting Inc		
1436	November 2023-January 2024 Senior Advisory Consulting Services for State and Federal Legislative and Policy Matters	5,360.00
1437	November 2023-January 2024 Consulting services on MET Strategic Issues and Priorities	20,740.00
1516	February 2024 Consulting services on MET Strategic Issues and Priorities	6,867.50
1519	March 2024 Consulting services on MET Strategic Issues and Priorities	3,685.00
Total		36,652.50
E Source Companies LLC		
12025	March 2024 Retail Agency Technical Assistance services	10,663.39
12027	March 2024 Business Plan Implementation services	3,920.00
Total		14,583.39
Means Consulting-Edward G Means III		
MWDOC-1315	April 2024 Consulting services for East Orange County Feeder #2 Project	275.00
Total		275.00
Hashtag Pinpoint Corporation		
1840	April 2024 Social Media consultation and services	7,913.00
Total		7,913.00
Steve Hedges		
33124	January-March 2024 Retiree medical premium	524.10
Total		524.10
Inland Group LLC		
241995011	Vinyl Banner for Earth Day Event at Coronet Park	212.62
242023011	Replacement Coronet Park acrylic sign and installation	533.26
242082011	Earth Day promotional signs for event at Coronet Park	128.03
Total		873.91
Jill Promotions		
12100	Promotional item - Rain gauges	1,411.19
12127	Promotional item - Ricky pencils	269.35
Total		1,680.54
Lawnscape Systems Inc		
444902	April 2024 Landscape Maintenance for Atrium	495.00
Total		495.00
Phil Letrong		
41324	January-March 2024 Retiree medical premium	524.10
Total		524.10

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of May 2024**

Vendor/ Invoice	Description	Amount to Pay
Patricia Meszaros		
33124	January-March 2024 Retiree medical premium	733.80
Total		733.80
Natural Resource Results LLC		
4848	April 2024 Federal Advocacy Agreement services	8,000.00
Total		8,000.00
NDS		
833217	04/05/24 Board packet delivery service	134.72
Total		134.72
ODP Business Solutions LLC		
363848019001	04/22/24 Office supplies	217.57
363850357001	04/24/24 Office supplies	77.00
Total		294.57
Orange County Water District		
26343	March 2024 Postage, shared office & maintenance expense	12,204.13
Total		12,204.13
Judy Pfister		
41124	January-March 2024 Retiree medical premium	524.10
Total		524.10
Predict Success-Anne Sandberg		
5238678	Harrison Assessments for staff	1,615.00
5262978	Harrison Assessments for staff	1,615.00
Total		3,230.00
Ralph Andersen & Associates		
INV-04689	March 2024 Compensation and Benefits Study	12,500.00
Total		12,500.00
SMS Datacenter-Groupo SMS USA LLC		
39633	Configuration and secure connection setup and logging solution	3,500.00
39634	Wireless assessment, configuration, installation, and initial testing for six access points	3,400.00
39673	Professional services to assess, plan, configure, and test six new access points on network	1,337.50
39677	Wiring/cablng and physical installation of six new wireless access points	1,647.14
Total		9,884.64
Syrus Devers Advocacy LLC		
1041	April 2024 State Legislative Advocacy services	8,000.00
Total		8,000.00

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of May 2024**

Vendor/ Invoice	Description	Amount to Pay
Tripepi Smith & Associates Inc		
12180	Job posting for WEROC Specialist/Manager	365.00
Total		365.00
Water District Jobs		
1292404	04/19/24 Job posting for WEROC Specialist/Manager	145.00
Total		145.00
Total Core Expenditures		157,735.36
 Choice Expenditures:		
Bryton Printing Inc		
17824	Water Use Efficiency Spring 2024 bill inserts for member agencies - Replacement of 300 inserts for YLWD	140.67
Total		140.67
California Water Efficiency Partnership		
PUB731-168	1115 Practical Plumbing Handbooks for Water Use Efficiency	3,051.17
PUB733-168	472 Practical Plumbing Handbooks for Water Use Efficiency	1,306.68
Total		4,357.85
Droplet Technologies		
1206	Rebate Platform Licensing fees and prepaid DocuSign digital signatures	28,100.00
Total		28,100.00
Goldak Inc		
149405	Car charger for Sewerin T10	71.59
Total		71.59
Mission RCD		
3422	April 2024 Field inspection and verification for Water Use Efficiency rebate programs	1,094.00
Total		1,094.00
Office Solutions		
I-02217576	04/23/24 Supplies for Water Loss Control Shared Services	38.95
Total		38.95
Orange County Dept of Education		
94TI4459	March 2024 Choice School Programs for grades 3-12	36,123.22
Total		36,123.22

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of May 2024**

Vendor/ Invoice	Description	Amount to Pay
Orange County Water District		
26343	March 2024 Postage for Water Use Efficiency rebate programs	55.09
Total		55.09
Westerly Meter Service Co.-Lane M Matsuno		
17574	April 2024 Meter Accuracy Testing for Mesa Water District	7,500.00
Total		7,500.00
Total Choice Expenditures		77,481.37
 Other Funds Expenditures:		
E Source Companies LLC		
12025	March 2024 Retail Agency Technical Assistance services	12,135.00
Total		12,135.00
Mission RCD		
3422	April 2024 Field inspection and verification for Water Use Efficiency rebate programs	4,373.04
Total		4,373.04
County of Orange		
STCS002285	04/01/24-06/30/24 WEROC Radio System operations and maintenance costs	636.50
Total		636.50
Santa Margarita Plumbing & Air		
16167-37953	March 2024 Services for Pressure Regulating Valve program	4,154.61
16167-38202	April 2024 Services for Pressure Regulating Valve program	4,785.00
Total		8,939.61
Terraworks Studio		
MW0030	April 2024 Landscape Design and Landscape Maintenance Assistance Program	1,350.00
Total		1,350.00
The Plant Nerd		
8585	April 2024 Landscape Design and Landscape Maintenance Assistance Program	4,520.00
Total		4,520.00
Total Other Funds Expenditures		31,954.15
Total Expenditures		267,170.88

**Municipal Water District of Orange County
Disbursement Ratification Report
For the Month of April 2024**

Name/ Date	Check/ EFT	Invoice	Description	Amount
Core Disbursements:				
Heather Baez				
4/30/2024	EFT	22924	February 2024 Business expense	400.97
Total				<u>400.97</u>
Joseph Berg				
4/30/2024	EFT	32024	March 2024 Business expense	181.24
Total				<u>181.24</u>
Corodata Records Management Inc				
4/30/2024	EFT	RS5005753	March 2024 Records Storage Fee	65.14
Total				<u>65.14</u>
Rachel Davis				
4/30/2024	EFT	32124	March 2024 Business expense	23.79
Total				<u>23.79</u>
Larry Dick				
4/30/2024	EFT	32024	March 2024 Business expense	72.36
Total				<u>72.36</u>
Hugo Escamilla				
4/30/2024	EFT	30724	March 2024 Business expense	90.00
Total				<u>90.00</u>
Tina Jocelyn Fann				
4/30/2024	EFT	31324	March 2024 Business expense	25.46
Total				<u>25.46</u>
Lina Gunawan				
4/30/2024	EFT	21924	February 2024 Business expense	20.00
Total				<u>20.00</u>
Melissa Haley				
4/30/2024	EFT	22924	February 2024 Business expense	1,044.27
Total				<u>1,044.27</u>
Claire Johnson				
4/30/2024	EFT	32824	March 2024 Business Expense	84.56
Total				<u>84.56</u>
Robert McVicker				
4/30/2024	EFT	32824	March 2024 Business expense	24.12
Total				<u>24.12</u>
Al Nederhood				
4/30/2024	EFT	32124	March 2024 Business expense	150.75
Total				<u>150.75</u>
Karl Seckel				
4/30/2024	EFT	32124	March 2024 Business expense	71.69
Total				<u>71.69</u>

**Municipal Water District of Orange County
Disbursement Ratification Report
For the Month of April 2024**

Name/ Date	Check/ EFT	Invoice	Description	Amount
Nathan Shepherd				
4/30/2024	EFT	32924	March 2024 Business expense	113.51
Total				113.51
Spectrum Business				
4/09/2024	143194	375210033024	April 2024 Telephone and internet expense	1,513.86
Total				1,513.86
Sarina Sriboonlue				
4/30/2024	EFT	31824	March 2024 Business expense	250.78
Total				250.78
Jeffery Thomas				
4/30/2024	EFT	32224	March 2024 Business expense	88.44
Total				88.44
US Bank				
4/30/2024	143213	2978/4192/8910-MAR24	02/23/24-03/22/24 Cal Card Charges	18,366.64
Total				18,366.64
Verizon Wireless				
4/03/2024	143193	9959930300	March 2024 4G Mobile broadband unlimited service	114.03
Total				114.03
Total Core Disbursements				22,701.61
 Choice Disbursements:				
Rachel Davis				
4/30/2024	EFT	32124	March 2024 Business expense	54.50
Total				54.50
US Bank Voyager Fleet Systems				
4/15/2024	EFT	8694349932413	02/25/24-03/24/24 Fuel for Water Loss Control Shared Services Vehicles	460.98
Total				460.98
Total Choice Disbursements				515.48

**Municipal Water District of Orange County
Disbursement Ratification Report
For the Month of April 2024**

Name/ Date	Check/ EFT	Invoice	Description	Amount
Other Funds Disbursements:				
City of Big Bear Lake				
4/30/2024	143201	31924	Prop 1 Project Partner Reimbursement per Report 11	50.00
Total				50.00
AT&T				
4/15/2024	143195	21469710	March 2024 Telephone expense for WEROC N. EOC	38.07
Total				38.07
Mesa Water District				
4/15/2024	EFT	11411	February 2024 Credit for Local Resources program	25,957.66
Total				25,957.66
Metropolitan Water District				
4/30/2024	EFT04302024	11417	February 2024 Water deliveries	6,397,492.01
Total				6,397,492.01
San Bernardino Valley Municipal WD				
4/30/2024	143209	31924	Prop 1 Project Partner Reimbursement per Report 11	16,122.00
Total				16,122.00
Santiago Aqueduct Commission				
4/30/2024	143210	22024	February 2024 SAC Pipeline Operation Surcharge	2,596.38
Total				2,596.38
Santa Margarita Water District				
4/30/2024	EFT	22024	February 2024 SCP Operation Surcharge	18,389.08
Total				18,389.08
Spray to Drip Rebate				
4/30/2024	143216	S2D7-C-MNT-42600-22264	Bear Brand Master	2,348.50
4/30/2024	143218	S2D7-R-BP-52988-22219	A. Fagin	463.50
4/30/2024	143223	S2D7-R-O-51775-22143	B. Luyen	1,965.00
4/30/2024	143220	S2D7-R-YLWD-51822-22141	L. Hoang	1,048.00
Total				5,825.00
Turf Rebate				
4/30/2024	143217	TR15-R-NWPT-48084-46643	C. Butterfield	5,469.00
4/30/2024	143228	TR16-C-GSWC-39407-50094	The Fairways at Alta Vista HOA	1,206.00
4/30/2024	143232	TR16-R-IRWD-39667-49775	L. Zhao	6,925.00
4/30/2024	143225	TR16-R-MESA-49089-47616	T. Martell	7,134.00
4/30/2024	143229	TR17-C-IRWD-51783-51502	Irvine Company Apartments	13,052.00
4/30/2024	143222	TR17-C-MESA-52982-51509	R. Hunsaker	17,375.41
4/30/2024	143230	TR17-C-NWPT-52978-51467	Irvine Company Apartments	10,592.00
4/30/2024	143227	TR17-C-SC-53146-51608	St Clements Episcopal Church	8,445.00
4/30/2024	143219	TR17-R-BP-52988-51479	A. Fagin	2,739.00
4/30/2024	143226	TR17-R-MNT-52983-51473	H. Sattari	5,040.00
4/30/2024	143224	TR17-R-O-51775-50251	B. Luyen	8,982.00
4/30/2024	143231	TR17-R-SM-53092-51549	A. Zelaya	2,115.00
4/30/2024	143221	TR17-R-YLWD-51822-50297	L. Hoang	5,001.00
Total				94,075.41

**Municipal Water District of Orange County
Disbursement Ratification Report
For the Month of April 2024**

Name/ Date	Check/ EFT	Invoice	Description	Amount
US Bank				
4/30/2024	143213	6066-MAR24	02/23/24-03/22/24 Cal Card Charges - WEROC	537.00
Total				<u>537.00</u>
Verizon Wireless				
4/03/2024	143193	9959930300	March 2024 4G Mobile broadband unlimited service	116.03
Total				<u>116.03</u>
Total Other Funds Disbursements				<u>6,561,198.64</u>
Total Disbursements				<u><u>6,584,415.73</u></u>



 Harvey De La Torre, General Manager



 Hilary Chumpitazi, Treasurer

Cal Card Charges
Statement Date: March 22, 2024
Payment Date: April 30, 2024

Date	Description	Amount
General Manager Card:		
2/05/2024	ACWA DC 2024 Conference in Washington D.C. on 02/27/24-02/29/24 - Registration refund for K. Seckel	(775.00)
2/22/2024	02/22/24 Meals for H. De La Torre's meeting	47.72
2/23/2024	Urban Water Institute Spring Conference in Palm Springs, CA, on 02/21/24-02/23/24 - Parking accommodations for A. Heide	36.00
2/29/2024	ACWA DC 2024 in Washington D.C. on 02/27/24-02/29/24 - Accomodations for H. Baez & M. Baum-Haley	3,551.30
2/29/2024	ACWA DC 2024 in Washington D.C. on 02/27/24-02/29/24 - Accommodations for R. Crane	1,757.80
3/01/2024	03/01/24 Meals for H. De La Torre's meeting	55.81
3/05/2024	03/05/24 Meals for staff 20th anniversary	88.88
3/06/2024	OCBC 2024 Sacramento Advocacy Trip in Sacramento on 03/18/24-03/19/24 - Airfare for H. Baez	667.95
3/07/2024	2024 OCPAA State of the County Event in Newport Beach, CA, on 03/13/24 - Registration for H. Baez	75.00
3/07/2024	Orange County Public Affairs Association Membership	100.00
3/07/2024	Urban Water Institute Spring Conference 2024 in Palm Springs, CA on 02/21/24-02/23/24 - Accommodations for A. Nederhood	36.00
3/08/2024	03/08/24 Meals for H. De La Torre's meeting	65.81
3/11/2024	SWRCB Public Hearing - RE: Making Conservation a California Way of Life in Sacramento on 03/20/24 - Airfare for J. Berg	601.96
3/15/2024	03/15/24 Meals for H. De La Torre's meeting	105.89
3/18/2024	PG&E Water Conservation Showcase in San Ramon, CA on 04/04/24 - Airfare for J. Berg	430.96
3/18/2024	ACWA Legislative Symposium in Sacramento on 04/10/24 - Airfare for H. Baez	389.96
3/18/2024	ACWA Meeting in Sacramento from 03/21/24-03/22/24 - Airfare for H. Baez	708.96
3/18/2024	ACWA Legislative Symposium in Sacramento on 04/10/24 - Registration for H. Baez	335.00
3/20/2024	SWRCB Public Hearing - RE: Making Conservation a California Way of Life in Sacramento on 03/20/24 - Accommodations for J. Berg	566.52
Total:		8,846.52
Public Affairs Card:		
2/21/2024	Urban Water Institute Conference - Meals for staff, directors, and guest	727.89
2/22/2024	Urban water institute Conference - Meals for staff, directors, and guests	434.10
2/22/2024	Coffee for Public Affairs Workgroup meeting	40.00
2/23/2024	Urban Water Institute Spring Conference in Palm Springs, CA, on 02/21/24-02/23/24 - Accommodations for D. Micallizi	66.13
2/23/2024	Lunch for Public Affairs Workgroup on 02/22/24	740.24
2/29/2024	Language processing tool monthly subscription	20.00
3/03/2024	March 2024 Monthly Public Storage unit for Public Affairs	619.00
3/04/2024	Lunch for Public Affairs staff planning meeting	87.48
3/08/2024	EPIC Awards member entry fee for WEEA Career Pathway brochures	140.00
Total:		2,874.84
WEROC Card:		
3/01/2024	Moving service deposit to move from decommissioned Primary EOC to the North EOC	100.00
3/11/2024	Moving service balance paid to move from decommissioned Primary EOC to the North EOC	437.00
Total:		537.00

Cal Card Charges
Statement Date: March 22, 2024
Payment Date: April 30, 2024

Date	Description	Amount
Administration Card:		
2/22/2024	Cake for staff member	35.95
2/22/2024	Staff recognition trophy for cybersecurity excellence	132.75
2/23/2024	Flowers for Director	140.91
2/24/2024	01/25/24-02/24/24 Monthly charge for website hosting	15.00
2/27/2024	Office supplies	282.67
2/27/2024	USB sound adapter for Government Affairs and IT	39.03
2/28/2024	Flowers for staff	117.45
2/28/2024	Office supplies	216.27
3/01/2024	BC Water Jobs - Job post for WEROC Specialist/Manager	200.00
3/01/2024	Supplies for Water Loss Control Shared Services	79.89
3/01/2024	ACWA job post for Assistant General Manager	475.00
3/01/2024	AWWA job post for Assistant General Manager	299.00
3/02/2024	03/02/24-04/01/24 Zoom Video Communications fee with audio licenses	174.93
3/03/2024	Supplies for Water Loss Control Shared Services	53.26
3/05/2024	AMWA job post for Assistant General Manager	250.00
3/07/2024	Supplies for Water Loss Control Shared Services	358.92
3/08/2024	Water Loss Control Workgroup catering on 03/12/24	942.37
3/10/2024	Device to control two computers using a single keyboard/mouse for IT Service Desk	71.76
3/11/2024	Water Loss Control safety vest	31.50
3/12/2024	March 2024 Wireless Internet Backup	45.00
3/14/2024	Office supplies	27.60
3/16/2024	MWDOC office carpet cleaning	800.00
3/19/2024	Lunch for Small Member Agency Workgroup	208.95
3/19/2024	ESRI GIS credits	120.00
3/20/2024	Five wireless access points for wifi coverage throughout offices and board room	1,527.07
Total:		6,645.28

**Municipal Water District of Orange County
GM Approved Disbursement Report (1)
For the Month of April 2024**

Name/ Date	Check/ EFT	Invoice	Description	Amount
Core Disbursements:				
Total Core Disbursements				-
Choice Disbursements:				
Total Choice Disbursements				-
Other Funds Disbursements:				
Total Other Funds Disbursements				-
Total Disbursements				-



 Harvey De La Torre, General Manager



 Hilary Chumpitazi, Treasurer

⁽¹⁾ For disbursements that did not make the cut-off of previous month's Disbursement Approval report. Disbursements are approved by GM for payment and need A & F Committee ratification.



**Municipal Water District of Orange County
Consolidated Summary of Cash and Investment
March 31, 2024**

District investments and cash balances are held in various funds designated for certain purposes as follows:

Fund	Book Value	% of Portfolio
Restricted Reserves		
WEROC Operating Fund	\$ 510,352	3.28%
Pension 115 Trust	1,327,664	8.52%
Total Restricted Reserves	\$1,838,016	11.80%
Designated Reserves		
Operating Reserves	\$3,819,350	24.51%
Election Reserve	1,146,947	7.36%
OPEB Reserve	297,147	1.91%
Total Designated Reserves	\$5,263,444	33.78%
General Operations Fund	\$8,404,678	53.94%
Water Purchase Payments Fund	1,175,210	7.54%
Conservation Fund	(1,118,144)	(7.18%)
Trustee Activities - AMP	17,920	0.12%
Total Other Funds	\$8,479,664	54.42%
Total	\$15,581,124	100.00%

The funds are invested as follows:

Term of Investment	% of Portfolio	Book Value	Market Value
Cash	0.65%	\$ 101,593	\$ 101,593
Pension 115 Trust	8.52%	1,327,664	1,327,664
Short-term investment			
• LAIF	43.73%	6,812,974	6,812,974
• OCTP	27.21%	4,238,940	4,238,940
Long-term investment			
• US Government Issues	1.60%	249,953	232,340
• Corporate Bond	7.70%	1,200,000	1,120,874
• Certificates of Deposit	10.59%	1,650,000	1,621,101
Total	100.00%	\$15,581,124	\$15,455,486

The average number of days to maturity/call as of March 31, 2024, equaled 130 and the average yield to maturity is 3.834%. During the month of March 2024, the District's average daily balance was \$17,285,405.80. Funds were invested in US Bank, Pension 115 Trust, Negotiable Certificate of Deposits, Corporate Bonds, US Government Issues, Local Agency Investment Funds (LAIF) and Orange County Treasurer's Pool (OCTP).

The (\$125,638) difference between the book value and the market value on March 31, 2024, represents the exchange difference if all investments had been liquidated on that date. Since it is the District's practice to "buy and hold" investments until maturity, the market values are a point of reference, not an indication of actual loss or gain. There are no current plans or cash flow requirements identified in the near future that would require the sale of these securities prior to maturity.


Harvey De La Torre
General Manager


Hilary Chumpitazi
Treasurer

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Bob McVicker, P.E., D.WRE
President

Jeffery M. Thomas
Vice President

Randall Crane, Ph.D.
Director

Larry D. Dick
Director

Al Nederhood
Director

Karl W. Seckel, P.E.
Director

Megan Yoo Schneider, P.E.
Director

Harvey F. De La Torre
General Manager

MEMBER AGENCIES

- City of Brea
- City of Buena Park
- East Orange County Water District
- El Toro Water District
- Emerald Bay Service District
- City of Fountain Valley
- City of Garden Grove
- Golden State Water Co.
- City of Huntington Beach
- Irvine Ranch Water District
- Laguna Beach County Water District
- City of La Habra
- City of La Palma
- Mesa Water District
- Moulton Niguel Water District
- City of Newport Beach
- City of Orange
- Orange County Water District
- City of San Clemente
- Santa Margarita Water District
- City of Seal Beach
- Serrano Water District
- South Coast Water District
- Trabuco Canyon Water District
- City of Tustin
- City of Westminster
- Yorba Linda Water District



MUNICIPAL WATER DISTRICT OF ORANGE COUNTY

Portfolio Management - Portfolio Summary
March 31, 2024

3/31/2024	Par Value	Market Value	Book Value	% of Portfolio	Days to Mat/Call	YTM @ Cost
Negotiable Certificate Of Deposit	1,650,000.00	1,621,101.00	1,650,000.00	11.66	957	3.126
Corporate Bond	1,200,000.00	1,120,874.00	1,200,000.00	8.48	196	1.518
US Government Issues	250,000.00	232,340.00	249,953.35	1.77	56	0.860
Local Agency Investment Funds	6,812,973.82	6,812,973.82	6,812,973.82	48.14	1	4.232
Orange County Treasurer's Pool	4,238,940.05	4,238,940.05	4,238,940.05	29.95	1	4.300
Total Investments	14,151,913.87	14,026,228.87	14,151,867.22	100.00	130	3.834
Cash						
Cash	101,592.95	101,592.95	101,592.95		1	0.00
Pension 115 Trust	1,327,664.29	1,327,664.29	1,327,664.29		1	0.00
Total Cash and Investments	15,581,171.11	15,455,486.11	15,581,124.46		130	3.834

Total Earnings	Month Ending March	Fiscal Year to Date
Current Year	60,760.24	617,339.35
Average Daily Balance	17,285,405.80	
Effective Rate of Return	3.834%	

We certify that this report reflects the cash and investments of the Municipal Water District of Orange County and is in conformity with the Government Code requirements and the District Investment Policy and Guidelines in effect at the time of investment. The Investment Program herein shown provides sufficient cash flow liquidity to meet the next six month's estimated expenditure. The source for the market values are from U.S. Bank. Per Resolution 2059 there are no compliance exceptions to report.

Harvey De La Torre
Harvey De La Torre, General Manager

MAY 1, 2024
Date

Hilary Chumpitazi
Hilary Chumpitazi, Treasurer

05/01/2024
Date

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Portfolio Management
Long-Term Portfolio Details - Investments
March 31, 2024

Issuer	CUSIP/Ticker	Settlement Date	Par Value	Market Value	Book Value	Coupon Rate	YTM @ Cost	Days To Call/Maturity	Maturity Date
Negotiable Certificate Of Deposit									
American Express Bank	02589ADE9	7/20/2022	200,000.00	192,704.00	200,000.00	3.350	3.350	1,206	7/20/2027
Capital One Bank	14042TBQ9	8/7/2019	250,000.00	247,205.00	250,000.00	2.250	2.250	129	8/7/2024
Capital One NA	14042RMJ7	7/24/2019	250,000.00	247,447.50	250,000.00	2.200	2.200	115	7/24/2024
Discover Bank	2546736R2	7/26/2023	250,000.00	251,685.00	250,000.00	4.500	4.500	1,576	7/24/2028
Sallie Mae Bank	7954507A7	7/14/2021	200,000.00	183,712.00	200,000.00	1.000	1.000	835	7/14/2026
State Bank of India	8562852Q3	8/10/2023	250,000.00	255,165.00	250,000.00	4.550	4.550	1,593	8/10/2028
Toyota Financial SCS Bank	89235MPD7	9/27/2022	250,000.00	243,182.50	250,000.00	3.650	3.650	1,270	9/22/2027
Sub Total			1,650,000.00	1,621,101.00	1,650,000.00	3.126	3.126	957	
US Government Issues									
FHLB	3130ALGR9	3/1/2021	250,000.00	232,340.00	249,953.35	0.850	0.860	56	2/26/2026
Sub Total			250,000.00	232,340.00	249,953.35	0.850	0.860	56	
Corporate Bond									
Bank of America Corp	06048WK41	12/7/2020	250,000.00	231,010.00	250,000.00	0.850	0.800	604	11/25/2025
Citigroup Global Markets	17328WFZ6	9/16/2020	250,000.00	233,237.50	250,000.00	1.000	1.000	77	9/16/2025
JP Morgan Chase	48128GV56	8/18/2020	250,000.00	231,285.00	250,000.00	0.800	0.800	140	8/18/2025
Morgan Stanley Fin LLC	61766YKH3	6/29/2022	200,000.00	190,324.00	200,000.00	4.500	4.500	90	6/29/2027
Societe Generale	83369MD25	8/19/2020	250,000.00	235,017.50	250,000.00	1.150	1.088	49	8/19/2025
Sub Total			1,200,000.00	1,120,874.00	1,200,000.00	1.542	1.518	196	
Total Investments			3,100,000.00	2,974,315.00	3,099,953.35	2.329	2.321	650	
Total Earnings									
Current Year				6,215.76					53,853.34

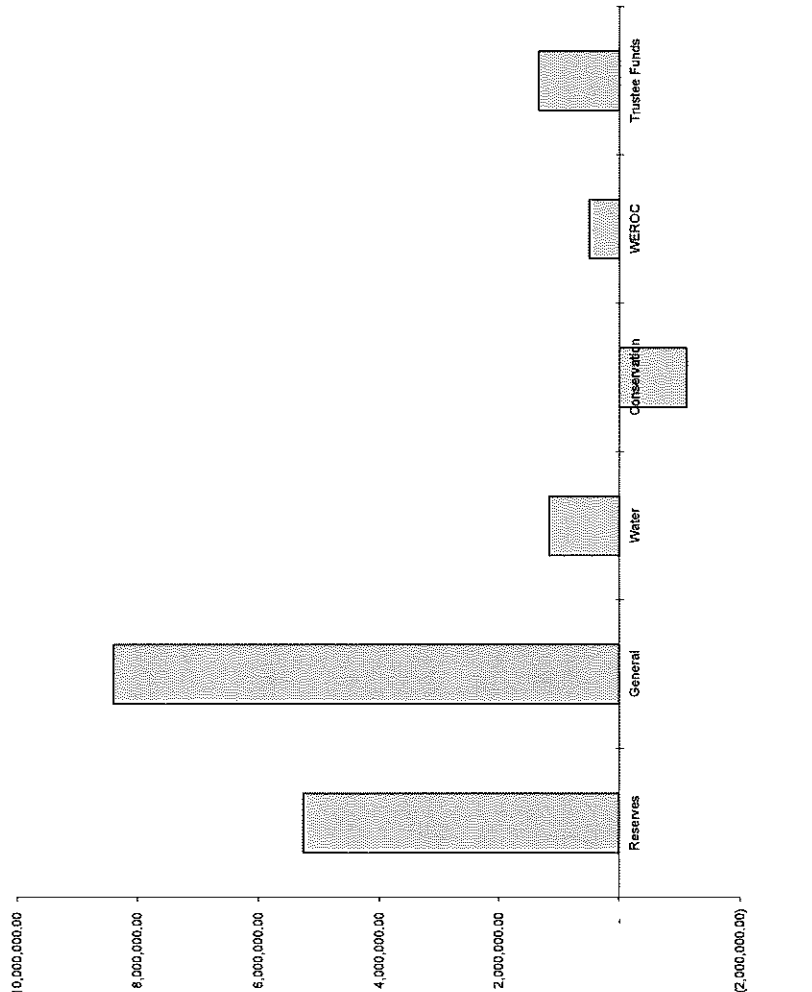
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Portfolio Management
Short-Term Portfolio Details - Cash and Investments
March 31, 2024

Investments	CUSIP/Ticker	Settlement Date	Par Value	Market Value	Book Value	Coupon Rate	YTM @ Cost	Days To Call/Maturity	Maturity Date
Local Agency Investment Funds									
LAIF LGIP	LAIF	6/30/2010	6,812,973.82	6,812,973.82	6,812,973.82	4.232	4.232	1	N/A
Sub Total			6,812,973.82	6,812,973.82	6,812,973.82	4.232	4.232	1	
Orange County Treasurer's Pool									
County of Orange LGIP	OCIP	6/29/2005	4,238,940.05	4,238,940.05	4,238,940.05	4.300	4.300	1	N/A
Sub Total			4,238,940.05	4,238,940.05	4,238,940.05	4.300	4.300	1	
Total Investments			11,051,913.87	11,051,913.87	11,051,913.87	4.258	4.258		
Cash									
Petty Cash Cash	CASH	7/1/2010	500.00	500.00	500.00	0.000	0.000	1	N/A
US Bank Cash	CASHUSBANK	7/25/2018	101,092.95	101,092.95	101,092.95	0.000	0.000	1	N/A
Pension 115 Trust	PENSION115TRUST	7/31/2018	1,327,664.29	1,327,664.29	1,327,664.29	0.000	0.000	1	N/A
Total Cash			1,429,257.24	1,429,257.24	1,429,257.24	0.000	0.000	1	
Total Cash and Investments			12,481,171.11	12,481,171.11	12,481,171.11	4.258	4.258	1	

Total Earnings	Month Ending March	Fiscal Year To Date
Current Year	54,544.48	563,486.01

Municipal Water District of Orange County
Cash and Investments at March 31, 2024

ALLOCATION	AMOUNT	%
MWDOC		
Restricted Reserves		
WEROC Operating Fund	\$ 510,352	3.28%
Pension 115 Trust	1,327,664	8.52%
Total Restricted Reserves	1,838,016	11.80%
Designated Reserves		
Operating Reserve	3,819,350	24.51%
Election Reserve	1,146,947	7.36%
OPEB Reserve	297,147	1.91%
Total Designated Reserves	5,263,444	33.78%
General Operations Fund	\$ 8,404,678	53.94%
Water Purchase Payments Fund	1,175,210	7.54%
Conservation Fund	(1,118,144)	-7.18%
Total Other Funds	8,461,744	54.30%
TOTAL MWDOC	15,563,204	99.88%
TRUSTEE ACTIVITIES		
AMP Sales Admin	\$ 17,920	0.12%
TOTAL TRUSTEE ACTIVITIES	\$ 17,920	0.12%
TOTAL CASH & INVESTMENTS	\$ 15,581,124	100.00%



**MUNICIPAL WATER DIST OF ORANGE COUNTY
PARS Post-Employment Benefits Trust**

**Account Report for the Period
3/1/2024 to 3/31/2024**

Hilary Chumpitazi
Accounting Manager
Municipal Water Dist of Orange County
18700 Ward Street
Fountain Valley, CA 92708

Account Summary

Source	Balance as of 3/1/2024	Contributions	Earnings	Expenses	Distributions	Transfers	Balance as of 3/31/2024
OPEB	\$2,772,257.58	\$0.00	\$60,096.62	\$1,340.33	\$0.00	\$0.00	\$2,831,013.87
PENSION	\$1,937,079.33	\$0.00	\$41,991.73	\$936.51	\$0.00	\$0.00	\$1,978,134.55
Totals	\$4,709,336.91	\$0.00	\$102,088.35	\$2,276.84	\$0.00	\$0.00	\$4,809,148.42

Investment Selection

Source	
OPEB	Moderate - Strategic Blend
PENSION	Moderate - Strategic Blend

Investment Objective

Source	
OPEB	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.
PENSION	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	2.17%	4.12%	13.82%	2.72%	6.29%	5.80%	10/26/2011
PENSION	2.17%	4.12%	13.86%	2.74%	6.29%	-	7/31/2018

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.
Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.
Account balances are inclusive of Trust Administration, Trustee and Investment Management fees



**MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
COMBINED FINANCIAL STATEMENTS
AND
BUDGET COMPARATIVE
JULY 1, 2023 THRU MARCH 31, 2024**

**Municipal Water District of Orange County
Combined Balance Sheet
As of March 31, 2024**

	<u>Amount</u>
<u>ASSETS</u>	
Cash in Bank	101,592.95
Investments	15,479,531.51
Accounts Receivable	15,855,065.93
Accounts Receivable - Other	622,877.01
Accrued Interest Receivable	180,171.27
Prepays/Deposits	806,687.44
Leasehold Improvements	7,011,190.45
Furniture, Fixtures & Equipment	913,949.69
Less: Accumulated Depreciation	<u>(4,131,305.38)</u>
TOTAL ASSETS	<u>36,839,760.87</u>
<u>LIABILITIES AND FUND BALANCES</u>	
<u>LIABILITIES</u>	
Accounts Payable	16,595,506.97
Accrued Salaries and Benefits Payable	709,921.90
Other Liabilities	553,575.29
Unearned Revenue	<u>1,144,971.93</u>
TOTAL LIABILITIES	<u>19,003,976.09</u>
<u>FUND BALANCES</u>	
<u>Restricted Fund Balances</u>	
WEROC Reserve	317,999.82
Pension 115 Trust	<u>1,120,664.29</u>
Total Restricted Fund Balances	<u>1,438,664.11</u>
<u>Unrestricted Fund Balances</u>	
<u>Designated Reserves</u>	
General Operations	3,819,350.00
Election Expense	1,146,947.00
OPEB	<u>297,147.00</u>
Total Designated Reserves	<u>5,263,444.00</u>
General Fund	7,284,339.52
General Fund Capital	86,023.20
Total Unrestricted Fund Balances	<u>12,633,806.72</u>
<u>Excess Revenue over Expenditure</u>	
Operating Fund	3,922,030.45
Other Funds	<u>(158,716.50)</u>
TOTAL FUND BALANCES	<u>17,835,784.78</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>36,839,760.87</u>

**Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
General Fund
July 1, 2023 thru March 31, 2024**

	<u>Month to Date</u>	<u>Year to Date</u>	<u>Annual Budget</u>	<u>% Used</u>	<u>Encumbrance</u>	<u>Budget Remaining</u>
<u>REVENUES</u>						
Retail Connection Charge	0.00	9,206,255.25	9,206,255.00	100.00%	0.00	(0.25)
Ground Water Customer Charge	0.00	383,697.00	383,697.00	100.00%	0.00	0.00
Water Rate Revenues	0.00	9,589,952.25	9,589,952.00	100.00%	0.00	(0.25)
Interest Revenue	65,672.06	645,437.13	319,410.00	202.07%	0.00	(326,027.13)
Subtotal	65,672.06	10,235,389.38	9,909,362.00	103.29%	0.00	(326,027.38)
Choice Programs	48,452.39	1,487,000.58	1,591,032.00	93.46%	0.00	104,031.42
MWD Revenue - Shared Services	46,240.00	184,101.00	0.00	0.00%	0.00	(184,101.00)
Miscellaneous Income	7,763.62	10,708.81	3,000.00	356.96%	0.00	(7,708.81)
Revenue - Other	0.00	913.94	0.00	0.00%	0.00	(913.94)
School Contracts	20,333.45	76,389.24	435,950.00	17.52%	0.00	359,560.76
Delinquent Payment Penalty	15.85	16.90	0.00	0.00%	0.00	(16.90)
Transfer-In from Reserve	0.00	0.00	404,537.00	0.00%	0.00	404,537.00
Subtotal	122,805.31	1,759,130.47	2,434,519.00	72.26%	0.00	675,388.53
TOTAL REVENUES	188,477.37	11,994,519.85	12,343,881.00	97.17%	0.00	349,361.15

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
General Fund
July 1, 2023 thru March 31, 2024

	<u>Month to Date</u>	<u>Year to Date</u>	<u>Annual Budget</u>	<u>% Used</u>	<u>Encumbrance</u>	<u>Budget Remaining</u>
<u>EXPENSES</u>						
Salaries & Wages	387,345.74	3,612,421.58	5,135,356.00	70.34%	0.00	1,522,934.42
Salaries & Wages - Grant Recovery	(19,072.14)	(29,569.48)	(30,000.00)	(98.56)%	0.00	(430.52)
Director's Compensation	21,282.95	193,511.13	275,041.00	70.36%	0.00	81,529.87
MWD Representation	11,460.05	106,742.18	117,875.00	90.56%	0.00	11,132.82
Employee Benefits	123,797.12	1,074,013.88	1,507,382.00	71.25%	0.00	433,368.12
Employee Benefits - Grant Recovery	(3,623.52)	(5,475.99)	0.00	0.00%	0.00	5,475.99
CalPers Unfunded Liability Contribution	0.00	500,000.00	207,000.00	241.55%	0.00	(293,000.00)
Director's Benefits	9,291.51	82,102.35	104,447.00	78.61%	0.00	22,344.65
Health Insurance for Retirees	11,553.61	56,620.91	84,847.00	66.73%	0.00	28,226.09
Training Expense	270.00	4,718.99	36,000.00	13.11%	0.00	31,281.01
Tuition Reimbursement	0.00	1,872.30	5,000.00	37.45%	0.00	3,127.70
Temporary Help Expense	0.00	10,503.24	5,000.00	210.06%	0.00	(5,503.24)
Personnel Expenses	542,305.32	5,607,461.09	7,447,948.00	75.29%	0.00	1,840,486.91
Engineering Expense	31,292.50	61,775.25	307,000.00	20.12%	96,264.25	148,960.50
Legal Expense	24,521.03	178,730.28	241,000.00	74.16%	61,181.72	1,088.00
Audit Expense	0.00	31,500.00	36,500.00	86.30%	0.00	5,000.00
Professional Services	138,138.16	968,214.01	1,798,425.00	53.84%	832,276.22	(2,065.23)
Professional Fees	193,951.69	1,240,219.54	2,382,925.00	52.05%	989,722.19	152,983.27
Conference - Staff	410.00	21,885.25	49,832.00	43.92%	0.00	27,946.75
Conference - Directors	(775.00)	9,915.12	23,065.00	42.99%	0.00	13,149.88
Travel & Accom. - Staff	7,639.95	38,095.38	102,200.00	37.28%	0.00	64,104.62
Travel & Accom. - Directors	2,521.77	15,112.05	42,400.00	35.64%	0.00	27,287.95
Travel & Conference	9,796.72	85,007.80	217,497.00	39.08%	0.00	132,489.20
Membership/Sponsorship	100.00	163,171.79	167,366.00	97.49%	0.00	4,194.21
CDR Support	0.00	46,824.84	62,433.00	75.00%	15,608.30	(0.14)
Dues & Memberships	100.00	209,996.63	229,799.00	91.38%	15,608.30	4,194.07
Business Expense	267.58	2,695.21	2,000.00	134.76%	0.00	(695.21)
Office Maintenance	13,958.00	106,631.42	175,860.00	60.63%	55,769.61	13,458.97
Building Repair & Maintenance	1,319.12	21,755.43	25,200.00	86.33%	10,337.00	(6,892.43)
Storage Rental & Equipment Lease	65.14	667.35	1,800.00	37.08%	132.65	1,000.00
Office Supplies	1,128.98	15,224.22	27,000.00	56.39%	1,534.53	10,241.25
Supplies - Water Loss Control	580.50	3,117.35	4,000.00	77.93%	0.00	882.65
Postage/Mail Delivery	673.94	5,418.18	11,675.00	46.41%	689.82	5,567.00
Subscriptions & Books	0.00	923.90	1,000.00	92.39%	0.00	76.10
Reproduction Expense	15,381.78	26,469.73	93,000.00	28.46%	2,259.21	64,271.06
Maintenance - Computers	234.99	6,895.03	5,000.00	137.90%	0.00	(1,895.03)
Software Purchase	5,145.67	69,034.03	106,498.00	64.82%	1,224.51	36,239.46
Software Support	0.00	37,277.62	50,185.00	74.28%	0.00	12,907.38
Computers and Equipment	1,527.07	22,333.54	43,000.00	51.94%	0.00	20,666.46
Maintenance Expense	0.00	0.00	6,000.00	0.00%	0.00	6,000.00
Automotive Expense	726.63	9,190.53	9,400.00	97.77%	0.00	209.47
Vehicle Expense	460.98	9,386.55	12,000.00	78.22%	0.00	2,613.45
Toll Road Charges	0.00	295.93	975.00	30.35%	0.00	679.07
Insurance Expense	15,446.45	144,359.99	182,976.00	78.90%	0.00	38,616.01
Utilities - Telephone	4,386.86	30,791.90	46,438.00	66.31%	1,026.27	14,619.83
Bank Fees	0.00	0.00	2,600.00	0.00%	0.00	2,600.00
Miscellaneous Expense	14,201.33	81,993.54	154,200.00	53.17%	3,744.00	68,462.46
MWDOC's Contrib. to WEROC	24,442.25	219,980.25	293,307.00	75.00%	0.00	73,326.75
Depreciation Expense	9,278.14	83,502.75	0.00	0.00%	0.00	(83,502.75)
Other Expenses	109,225.41	897,944.45	1,254,114.00	71.60%	76,717.60	279,451.95
Election Expense	0.00	0.00	563,020.00	0.00%	0.00	563,020.00
Capital Aquisition	0.00	7,110.56	25,892.00	27.46%	0.00	18,781.44
Building Expense	0.00	24,749.33	222,686.00	11.11%	17,268.53	180,668.14
TOTAL EXPENSES	855,379.14	8,072,489.40	12,343,881.00	65.40%	1,099,316.62	3,172,074.98
NET INCOME (LOSS)	(666,901.77)	3,922,030.45	0.00	0.00%	(1,099,316.62)	(2,822,713.83)

**Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
Water Fund
July 1, 2023 thru March 31, 2024**

	<u>Month to Date</u>	<u>Year to Date</u>	<u>Annual Budget</u>	<u>% Used</u>	<u>Budget Remaining</u>
<u>WATER REVENUES</u>					
Water Sales	8,187,872.80	80,542,689.20	181,024,108.00	44.49%	100,481,418.80
Readiness to Serve Charge	1,285,975.00	10,712,343.95	13,768,707.00	77.80%	3,056,363.05
Capacity Charge CCF	313,880.00	2,703,360.00	4,816,710.00	56.12%	2,113,350.00
SCP/SAC Pipeline Surcharge	25,699.61	245,452.10	358,000.00	68.56%	112,547.90
TOTAL WATER REVENUES	9,813,427.41	94,203,845.25	199,967,525.00	47.11%	105,763,679.75
<u>WATER PURCHASES</u>					
Water Sales	8,187,872.80	80,542,689.20	181,024,108.00	44.49%	100,481,418.80
Readiness to Serve Charge	1,285,975.00	10,712,343.95	13,768,707.00	77.80%	3,056,363.05
Capacity Charge CCF	313,880.00	2,703,360.00	4,816,710.00	56.12%	2,113,350.00
SCP/SAC Pipeline Surcharge	25,699.61	245,452.10	358,000.00	68.56%	112,547.90
TOTAL WATER PURCHASES	9,813,427.41	94,203,845.25	199,967,525.00	47.11%	105,763,679.75
EXCESS OF REVENUE OVER EXPENDITURE	0.00	0.00	0.00	0.00%	0.00

**Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
Water Use Efficiency
July 1, 2023 thru March 31, 2024**

	<u>Year to Date Actual</u>	<u>Annual Budget</u>	<u>% Used</u>
Spray To Drip Conversion(3423)			
Revenues	589,802.57	613,600.00	96.12%
Expenses	655,911.27	613,600.00	106.90%
Excess of Revenues over Expenditures	(66,108.70)	0.00	
Member Agency Administered Pass-Thru(3425)			
Revenues	0.00	338,000.00	0.00%
Expenses	0.00	338,000.00	0.00%
Excess of Revenues over Expenditures	0.00	0.00	
ULFT Rebate Program(3410)			
Revenues	740.00	1,000.00	74.00%
Expenses	740.00	1,000.00	74.00%
Excess of Revenues over Expenditures	0.00	0.00	
HECW Rebate Program(3411)			
Revenues	37,765.00	40,000.00	94.41%
Expenses	37,765.00	40,000.00	94.41%
Excess of Revenues over Expenditures	0.00	0.00	
CII Rebate Program(3416)			
Revenues	0.00	1,000.00	0.00%
Expenses	0.00	1,000.00	0.00%
Excess of Revenues over Expenditures	0.00	0.00	
Turf Removal Program(3418)			
Revenues	4,439,545.29	11,298,000.00	39.29%
Expenses	4,493,396.91	11,298,000.00	39.77%
Excess of Revenues over Expenditures	(53,851.62)	0.00	
Comprehensive Landscape (CLWUE)(3427)			
Revenues	177,850.82	152,400.00	116.70%
Expenses	177,886.56	152,400.00	116.72%
Excess of Revenues over Expenditures	(35.74)	0.00	
Recycled Water Program(3433)			
Revenues	23,608.00	50,000.00	47.22%
Expenses	23,608.00	50,000.00	47.22%
Excess of Revenues over Expenditures	0.00	0.00	
WSIP - Industrial Program(3432)			
Revenues	0.00	53,720.00	0.00%
Expenses	0.00	53,720.00	0.00%
Excess of Revenues over Expenditures	0.00	0.00	
Land Design Program(3431)			
Revenues	95,845.00	300,000.00	31.95%
Expenses	95,845.00	300,000.00	31.95%
Excess of Revenues over Expenditures	0.00	0.00	
Pressure Regulation Program(3435)			
Revenues	21,932.61	15,000.00	146.22%
Expenses	21,932.61	15,000.00	146.22%
Excess of Revenues over Expenditures	0.00	0.00	
Dedicated Irrigation Meters Measurement Project (DIMM)(3439)			
Revenues	122,329.69	743,000.00	16.46%
Expenses	345,903.87	743,000.00	46.56%
Excess of Revenues over Expenditures	(223,574.18)	0.00	

**Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
Water Use Efficiency
July 1, 2023 thru March 31, 2024**

	<u>Year to Date Actual</u>	<u>Annual Budget</u>	<u>% Used</u>
Total WUE Projects			
Revenues	5,509,418.98	13,605,720.00	40.49%
Expenses	5,852,989.22	13,605,720.00	43.02%
Excess of Revenues over Expenditures	(343,570.24)	0.00	
 WEROC			
Revenues	529,444.31	586,614.00	90.25%
Expenses	369,919.94	586,614.00	63.06%
Excess of Revenues over Expenditures	159,524.37	0.00	



Memorandum

DATE: May 06, 2024
TO: Administrative & Finance Committee
(Directors Crane, Thomas, Nederhood)
FROM: Harvey De La Torre, General Manager
SUBJECT: Quarter ending March 2024 Fiscal YTD Financials Actual versus Budget

The following reports are attached:

- Revenues and Expenditures Actual versus Budget for the General Fund
- Revenues and Expenditures Actual versus Budget Detailed Comparative Report for the General Fund
- Revenues and Expenditures Actual versus Budget for Water Funds
- Revenues and Expenditures Actual versus Budget for Other Funds
- Revenues and Expenditures Actual versus Budget for the Water Use Efficiency Projects

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Revenues and Expenditures Actual versus Budget Summary Report
Fiscal Year to Date ending March 2024 (Unaudited)
(\$'000 Omitted)
General Fund and Reserve Fund

<u>GENERAL FUND</u>	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>% Used</u>
<u>REVENUES</u>			
Water Rate revenues:			
Retail Connection Charge	9,206	9,206	100.00%
Ground Water Customer Charge	384	384	100.00%
Subtotal	9,590	9,590	100.00%
Other Revenues:			
Interest Income ⁽¹⁾	645	319	202.07%
Choice Programs	1,671	1,591	105.03%
School Contracts ⁽²⁾	76	436	17.52%
Other Income ⁽³⁾	12	3	388.00%
Transfer in from Reserve ⁽⁴⁾	0	405	0.00%
Subtotal	2,405	2,754	87.31%
TOTAL REVENUES	11,995	12,344	97.17%
<u>EXPENSES</u>			
Personnel Expenses (including Directors)	5,607	7,448	75.29%
Professional Services	1,000	1,835	54.48%
Outside Engineering ⁽⁵⁾	62	307	20.12%
Legal Expense	179	241	74.16%
Travel & Conference	85	217	39.08%
Dues and Memberships	210	230	91.38%
General & Admin Expense	898	1,817	49.42%
Building Repair & Expense ⁽⁵⁾	25	223	11.11%
Capital Acquisition ⁽⁵⁾	7	26	27.46%
TOTAL EXPENSES	8,072	12,344	65.40%
EXCESS OF REVENUES OVER EXPENSES	3,922		
<u>RESERVE FUND</u>			
Beginning Balance	4,599		
Nov 2023 - Contribution to Election Reserves	664		
TOTAL RESERVE FUND	5,263		

- (1) Interest rates remain high
- (2) School Programs run September to June
- (3) Other Income is CalCard rebates and Insurance refund
- (4) Transfer in from Reserves moves at year-end
- (5) Projects in process

Municipal Water District of Orange County
Revenues and Expenditures Actual vs Budget Line Item Report
Fiscal Year to Date ending March 2024 (Unaudited)
General Fund

	YTD ACTUAL	ANNUAL BUDGET	% Used
REVENUES			
Retail Connection Charge	9,206,255	9,206,255	100.00%
Ground Water Customer Charge	383,697	383,697	100.00%
Water Rate Revenues	9,589,952	9,589,952	100.00%
Choice Programs	1,487,001	1,591,032	93.47%
MWD Revenue - Shared Services	184,101	0	0.00%
Interest Revenue	645,437	319,410	202.07%
Miscellaneous Income	11,640	3,000	388.00%
School Contracts	76,389	435,950	0.00%
Transfer in from Reserve	0	404,537	0.00%
Other Revenues	2,404,568	2,753,929	87.31%
TOTAL REVENUES	11,994,520	12,343,881	97.17%

OPERATING EXPENSES			
Salaries & Wages	3,612,422	5,135,356	70.34%
less Recovery's	(29,569)	(30,000)	98.56%
Directors' Compensation	193,511	275,041	70.36%
MWD Representation	106,742	117,875	90.56%
Employee Benefits	1,074,014	1,507,382	71.25%
less Recovery's	(5,476)	0	0.00%
CALPERS Unfunded Liability Contribution	500,000	207,000	241.55%
Directors Benefits	82,102	104,447	78.61%
Health Insurances for Retirees	56,621	84,847	66.73%
Training Expense	4,719	36,000	13.11%
Tuition Reimbursement	1,872	5,000	37.44%
Temporary Help Expense	10,503	5,000	210.06%
Personnel Expenses	5,607,461	7,447,948	75.29%
Engineering Expense	61,775	307,000	20.12%
Legal Expense	178,730	241,000	74.16%
Audit Expense	31,500	36,500	86.30%
Professional Services	968,214	1,798,425	53.84%
Professional Fees	1,240,219	2,382,925	52.05%
Conference-Staff	21,885	49,832	43.92%
Conference-Directors	9,915	23,065	42.99%
Travel & Accom.-Staff	38,096	102,200	37.28%
Travel & Accom.-Directors	15,112	42,400	35.64%
Travel & Conference	85,008	217,497	39.08%
Membership/Sponsorship	163,172	167,366	97.49%
CDR Support	46,825	62,433	75.00%
Dues & Memberships	209,997	229,799	91.38%

Municipal Water District of Orange County
Revenues and Expenditures Actual vs Budget Line Item Report
Fiscal Year to Date ending March 2024 (Unaudited)
General Fund

	YTD ACTUAL	ANNUAL BUDGET	% Used
Business Expense	2,695	2,000	134.75%
Maintenance Office	106,631	175,860	60.63%
Building Repair & Maintenance	21,755	25,200	86.33%
Storage Rental & Equipment Lease	667	1,800	37.06%
Office Supplies	15,224	27,000	56.39%
Supplies - Water Loss Control	3,117	4,000	77.93%
Postage/Mail Delivery	5,418	11,675	46.41%
Subscriptions & Books	924	1,000	92.40%
Reproduction Expense	26,470	93,000	28.46%
Maintenance - Computers	6,895	5,000	137.90%
Software Purchase	69,034	106,498	64.82%
Software Support	37,278	50,185	74.28%
Computers and Equipment	22,334	43,000	51.94%
Maintenance Expense	0	6,000	0.00%
Automotive Expense	9,191	9,400	97.78%
Vehicle Expense	9,387	12,000	78.23%
Toll Road Charges	296	975	30.36%
Insurance Expense	144,360	182,976	78.90%
Utilities - Telephone	30,792	46,438	66.31%
Bank Fees	0	2,600	0.00%
Miscellaneous Expense	81,994	154,200	53.17%
MWDOC's Contribution to WEROC	219,980	293,307	75.00%
Depreciation Expense	83,503	0	0.00%
Contribution to Election Reserve	0	563,020	0.00%
MWDOC Building Expense	24,749	222,686	11.11%
Capital Acquisition	7,111	25,892	27.46%
Other Expenses	929,805	2,065,712	45.01%
TOTAL EXPENSES	8,072,490	12,343,881	65.40%
EXCESS OF REVENUES OVER EXPENSES	3,922,030	0	

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Statement of Revenues and Expenditures
Fiscal Year to Date ending March 2024 (Unaudited)
Water Funds

	YTD Actual	Annual Budget	Balance
<u>Water Revenues</u>			
Water Sales	80,542,689	181,024,108	(100,481,419)
Readiness to Serve Charge	10,712,344	13,768,707	(3,056,363)
Capacity Charge CCF	2,703,360	4,816,710	(2,113,350)
SCP/SAC Pipeline Surcharge	245,452	358,000	(112,548)
Total Water Revenues	94,203,845	199,967,525	(105,763,680)
 <u>Water Purchases</u>			
Water Sales	80,542,689	181,024,108	(100,481,419)
Ready to Serve Charge	10,712,344	13,768,707	(3,056,363)
Capacity Charge CCF	2,703,360	4,816,710	(2,113,350)
SCP/SAC Pipeline Surcharge	245,452	358,000	(112,548)
Total Water Purchases	94,203,845	199,967,525	(105,763,680)
Excess of Revenues over Purchases	-	-	-

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
 Revenues and Expenditures Actual versus Budget
 Fiscal Year to Date ending March 2024 (Unaudited)
 Other Funds

	YTD Actual	Annual Budget	Balance
<u>WEROC</u>			
Revenues	529,444	586,614	(57,170)
Expenditures	369,920	586,614	(216,694)
Excess of Revenues over Expenditures	159,524	0	159,524
<u>WUE Projects (details on next page)</u>			
Revenues	5,509,419	13,605,720	(8,096,301)
Expenditures	5,852,989	13,605,720	(7,752,731)
Excess of Revenues over Expenditures	(343,570)	0	(343,570)

Footnote:

- 1) The excess of expense over revenue is waiting for reimbursement.
- 2) USBR (Federal) Grant is billed in October and April with funds being received one month later.
- 3) DWR is billed quarterly to county and takes a few months to a year to receive funds.

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Revenues and Expenditures Actual versus Budget
Fiscal Year to Date ending March 2024 (Unaudited)
Water Use Efficiency Projects

	Actual	Variance %	Fiscal Year Budget	% of Budget	Projected Final FY Budget
<u>Spray to Drip Conversion</u>					
Revenues	589,803		613,600	96.12%	613,600
Expenditures	655,911		613,600	106.90%	613,600
Excess of Revenues over Expenditures	(66,109)	-11%			

Actual Variance: All reporting current. Payments to Program Participants slightly ahead of Grant (DWR & USBR), Metropolitan (on water bill), and Retail Water Agencies reimbursements.

Budget Variance: Program activity is on trajectory to exceed projected budget due to increased participation, particularly in the commercial sector.

Member Agency Administered Pass-Thru

Revenues	0		338,000	0.00%	338,000
Expenditures	0		338,000	0.00%	338,000
Excess of Revenues over Expenditures	0	0%			

Actual Variance: No activity that falls outside of other reported regional programs has occurred.

Budget Variance: Majority of MAA funding is captured under other Programs; pass through to member agencies is likely to be minimal this FY.

ULFT Rebate Program

Revenues	740		1,000	74.00%	1,000
Expenditures	740		1,000	74.00%	1,000
Excess of Revenues over Expenditures	0	0%			

Actual Variance: This tracks MWDOC member agencies activities to provide supplemental funding to increase activity in their service territories.

Budget Variance: Program consistently has low participation; however, is on track to meet or exceed projected budget.

HECW Rebate Program

Revenues	37,765		40,000	94.41%	40,000
Expenditures	37,765		40,000	94.41%	40,000
Excess of Revenues over Expenditures	0	0%			

Actual Variance: This tracks MWDOC member agencies activities to provide supplemental funding to increase activity in their service territories.

Budget Variance: Program consistently has low participation; however, is on track to meet or exceed projected budget.

CII Rebate Program

Revenues	0		1,000	0.00%	1,000
Expenditures	0		1,000	0.00%	1,000
Excess of Revenues over Expenditures	0	0%			

Actual Variance: This tracks MWDOC member agencies activities to provide supplemental funding to increase activity in their service territory.

Budget Variance: EGIA device rebates have seen lower than average activity in recent years.

Notes:

- 1) Variance from Revenues to Expenses. When greater than 5%, an explanation is provided.
- 2) Fiscal year budget versus Actual
- 3) With each quarterly report the projected fiscal year end budget may be re-adjusted.

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
 Revenues and Expenditures Actual versus Budget
 Fiscal Year to Date ending March 2024 (Unaudited)
 Water Use Efficiency Projects

	Actual	Variance %	Fiscal Year Budget	% of Budget	Projected Final FY Budget
<u>Turf Removal Program</u>					
Revenues	4,439,545		11,298,000	39.29%	11,298,000
Expenditures	4,493,397		11,298,000	39.77%	11,298,000
Excess of Revenues over Expenditures	(53,852)	-1%			

Actual Variance: Posted revenues from Grants (DWR & USBR) lagging slightly behind expenses. All revenue reporting for reimbursement is up to date.

Budget Variance: Program activity is less than previously predicted, revenue and expense will likely finish the fiscal year under budget.

<u>Comprehensive Landscape (CLWUE)</u>					
Revenues	177,851		152,400	116.70%	152,400
Expenditures	177,887		152,400	116.72%	152,400
Excess of Revenues over Expenditures	(36)	0%			

Actual Variance: Grant funded program. Granting agencies (State) are slow to provide their funding. All reporting is current. Rain Barrels included here.

Budget Variance: EGIA device rebates have seen a slight uptick; activity will exceed projected totals.

<u>Recycled Water Program</u>					
Revenues	23,608		50,000	47.22%	50,000
Expenditures	23,608		50,000	47.22%	50,000
Excess of Revenues over Expenditures	0	0%			

Actual Variance: Projects are currently being implemented with activity reported over the course of the fiscal year.

Budget Variance: Several projects are in the process of finishing shortly with more projected to finish this fiscal year.

<u>WSIP - Industrial Program</u>					
Revenues	0		53,720	0.00%	53,720
Expenditures	0		53,720	0.00%	53,720
Excess of Revenues over Expenditures	0	0%			

Actual Variance: Projects are currently being implemented with activity reported over the course of the fiscal year.

Budget Variance: Program is experiencing lower than average participation; however, projects are anticipated to be completed in the latter half of the fiscal year.

<u>Land Design Program</u>					
Revenues	95,845		300,000	31.95%	300,000
Expenditures	95,845		300,000	31.95%	300,000
Excess of Revenues over Expenditures	0	0%			

Actual Variance: All local, State, and Federal Grant reporting is current.

Budget Variance: Controls have been implemented to reduce costs and maximize effectiveness; activity likely to stay within projected budget.

Notes:

- 1) Variance from Revenues to Expenses. When greater than 5%, an explanation is provided.
- 2) Fiscal year budget versus Actual
- 3) With each quarterly report the projected fiscal year end budget may be re-adjusted.

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
 Revenues and Expenditures Actual versus Budget
 Fiscal Year to Date ending March 2024 (Unaudited)
 Water Use Efficiency Projects

	Actual	Variance %	Fiscal Year Budget	% of Budget	Projected Final FY Budget
<u>Pressure Regulation Valve Program</u>					
Revenues	21,933		15,000	146.22%	15,000
Expenditures	21,933		15,000	146.22%	15,000
Excess of Revenues over Expenditures	0	0%			

Actual Variance: All local, State, and Federal Grant reporting current.

Budget Variance: This is a pilot program that is close to wrapping up this fiscal year. The budget will exceed what was predicted as the Pilot wraps up.

<u>Dedicated Irrigation Meters Measurement Project (DIMM)</u>					
Revenues	122,330		743,000	16.46%	743,000
Expenditures	345,904		743,000	46.56%	743,000
Excess of Revenues over Expenditures	(223,574)	-183%			

Actual Variance: Most participating retailers have paid costs upfront in previous fiscal year. Waiting on DWR grant reimbursement for activity.

Budget Variance: Work is in progress but has a lengthy timeline to completion. More work will be completed this fiscal year, likely under the budget projection with more activity being paid the following fiscal year.

Notes:

- 1) Variance from Revenues to Expenses. When greater than 5%, an explanation is provided.
- 2) Fiscal year budget versus Actual
- 3) With each quarterly report the projected fiscal year end budget may be re-adjusted.



ACTION ITEM
May 15, 2024

TO: Board of Directors

FROM: **Administration & Finance Committee**
(Directors Crane, Thomas, Nederhood)

Harvey De La Torre, General Manager

Cathy Harris, Director of Human Resources & Administration

SUBJECT: DISTRICT BENCHMARK COMPENSATION AND BENEFITS STUDY

STAFF RECOMMENDATION

It is recommended that the Board of Directors:

- 1) Approve the recommended position reclassifications and title changes;
- 2) Approve recommended adjustment for all Pay Structure ranges to be 40%, thereby adjusting rages 1 to 21 from 35 to 40%; and
- 3) Approve the District Pay Structure, effective July 1, 2024.

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

DETAILED REPORT

In accordance with District Policy, a comprehensive compensation and benefits survey is conducted every three years to evaluate market practices and job classifications to ensure that pay and benefits are competitive with the market. The last Benchmark Compensation and Benefits Study (Compensation Study) was initiated in fall 2020 and completed in April 2021. In October 2023, the Board approved the professional services contract with Ralph Andersen & Associates to conduct a current Classification Study to provide a third-party review of salaries and benefits; this ensures the District remains competitive with the market in attracting and retaining the best available team and avoid significantly falling behind.

Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Budgeted amount: NA	Core: <input checked="" type="checkbox"/>	Choice: <input type="checkbox"/>
Action item amount: NA		Movement between funds: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Ralph Andersen & Associates began working on the Compensation Study in November of 2023 and recently completed the analysis. Doug Johnson, Vice President, of Ralph Andersen and Associates will present his findings via Zoom at the Administration and Finance Committee Meeting on May 6.

Based on Classification Study results and evaluation of the salary structure, the following was identified and is being recommended:

Adjustment to Pay Structure Ranges

To allow for more progression through each salary range, it is recommended that the range spread (minimum to maximum) for Pay Structure ranges 1 to 21 be adjusted to 40%. Currently, these range spreads are 35%. This will result in all ranges within the Pay Structure (1 to 23 and GM) to consistently have a 40% range spread.

Title/Position Changes and Removal of Positions

Employees were provided the opportunity to review and discuss their job descriptions during the process. Job descriptions were then reviewed and closely evaluated based on market data. Based on this analysis, the following title/position changes and position removals were recommended by the consultant:

- Remove *Office Assistant* from the Pay Structure. This is currently not a filled position and has not been utilized for many years.
- Remove *Database Coordinator* from the Pay Structure. Currently, this position is filled, and the position is responsible for performing a variety of office support duties beyond solely maintaining the District's contact mailing list. To reflect the current office support duties and responsibilities of the position more accurately, it is recommended this position be reclassified to *Administrative Assistant*.
- Replace *Records Coordinator* title with *Records Specialist*. This change more accurately reflects the specialized duties, responsibilities, and experience of this position. Currently, this position is filled and is being recommended for reclassification.
- Add *Senior Human Resources Analyst* position to the Pay Structure. Currently, the *Senior Executive Assistant* is performing complex human resources support to the *Director of Human Resources and Administration*. To reflect the current duties, responsibilities, and experience of this position, it is recommended that the *Senior Executive Assistant* be reclassified to the *Senior Human Resources Analyst* position.

Reclassifications

The Classification Study results identified that overall MWDOC's current ranges, compared to median market range maximums, are on average 0.8% above the market median. To maintain internal equity within the organization and job family, as well as remain competitive

within the labor market, the following job classifications are being identified for range reclassification in accordance with the July 1, 2024, Pay Structure:

Job Classification Title	Status	Current Range #	Adjusted Range #
* <i>Intern</i>	NE	INT	1
* <i>WUE Programs Assistant</i>	NE	3	5
<i>Water Loss Control Programs Assistant</i>	NE	3	5
<i>Accounting Technician</i>	NE	5	7
* <i>Administrative Assistant</i>	NE	6	7
<i>Sr. Administrative Assistant</i>	NE	7	8
* <i>Records Specialist (Records Coordinator) (title change)</i>	NE	8	9
* <i>Executive Assistant</i>	NE	10	11
* <i>Senior Human Resources Analyst (new position added)</i>	E	13	14
<i>Public Affairs Assistant</i>	NE	5	6
* <i>Public Affairs Coordinator I</i>	NE	7	8
<i>Public Affairs Coordinator II</i>	NE	9	10
* <i>Public Affairs Specialist</i>	NE	11	12
<i>Public Affairs Supervisor</i>	E	13	14
<i>IT System Analyst I</i>	E	11	12
* <i>IT System Analyst II</i>	E	13	14
<i>Assoc. Water Resources Analyst</i>	NE	10	11
<i>Water Resources Analyst</i>	E	12	13
* <i>Sr. Water Resources Analyst</i>	E	14	15
<i>Principal Water Resources Analyst</i>	E	17	18
* <i>WEROC Emergency Program Specialist</i>	NE	11	12
<i>WEROC Emergency Program Manager</i>	E	15	16
* <i>Director of Engineering/District Engineer</i>	E	20	21
<i>Associate General Manager</i>	E	21	22
* <i>Assistant General Manager</i>	E	22	23

(*) Denotes positions that are currently filled.

Adjustment to Pay Structure

MWDOC annually adjusts its salary ranges utilizing the local Consumer Price Index (CPI-U) for the previous calendar year. As evaluated during the MWDOC FY 2024-25 Budget process, the 2023 CPI-U average for Los Angeles/Long Beach Anaheim area was 3.50%. Adjusting the Pay Structure annually helps the District stay consistent within the market and avoid significantly falling behind.

In accordance with CalPERS guidelines, the Board is required to formally approve revised Pay Structures. Therefore, attached is the adjusted July 1, 2024, Pay Structure reflecting both the recommended salary range reclassifications and CPI-U adjustments.

Benefits

The District’s health, pension, and leave benefits were also reviewed as part of the Classification Study. The following was found:

- The District’s benefits are slightly lower than the labor market by 4.4%. The District is slightly lower in insurance contributions (health/dental/vision) by 1.1% and 3.3% lower in employer-paid deferred compensation benefits (the District does not currently contribute towards the Deferred Compensation Plan, 457).

To retain and attract employees, staff will continue to evaluate market trends relating to the District’s benefits and recommend changes, as necessary.

ALIGNMENT WITH BOARD STRATEGIC PRIORITIES

- | | |
|----------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Clarifying MWDOC’s mission and role; defining functions and actions. | <input type="checkbox"/> Work with member agencies to develop water supply and demand objectives. |
| <input type="checkbox"/> Balance support for Metropolitan’s regional mission and Orange County values and interests. | <input type="checkbox"/> Solicit input and feedback from member agencies. |
| <input type="checkbox"/> Strengthen communications and coordination of messaging. | <input checked="" type="checkbox"/> Invest in workforce development and succession planning. |

Additional Comments: This effort is consistent with Board Strategic Priorities regarding Staff Development to ensure that we are competitive with the marketplace so that the District can continue to attract and retain an excellent workforce.

BOARD OPTIONS

- Option #1:** It is recommended that the Board of Directors:
- 1) Approve the recommended position reclassifications and title changes;
 - 2) Approve recommended adjustment for all Pay Structure ranges to be 40%, thereby adjusting rages 1 to 21 from 35 to 40%; and
 - 3) Approve the District Pay Structure, effective July 1, 2024.

Fiscal Impact: Fiscal impacts have been included in the Merit Pool amount approved by the Board for the FY 2024-25 Budget.

- Option #2:** Do not approve.

Fiscal Impact: Future fiscal impact due to salaries falling behind the market median potentially requiring reclassification adjustments by more than one range.

List of Attachments/Links:
<i>Attachment 1: Ralph Andersen & Associates Presentation</i>
<i>Attachment 2: MWDOC Pay Structure, effective July 1, 2024</i>

MWDOC Compensation Survey Findings

Ralph Andersen &
Associates

April 30, 2024



Why Surveys Are Done

Compensation surveys are a necessary part of assessing and updating an organization's compensation plan.

- Anticipate and understand what the labor market is doing
- Survey data **informs decision makers** and provides data-driven framework for allocating resources to wages and benefits
- Provide defensibility and public accountability for employee compensation
- **Optimize the District's ability to recruit and retain employees**

Public and Private employers both use market data to assess compensation; just a difference in accessibility and transparency of data.

Survey agencies are a balance between the selection factors of:

- Nature of services
- Geographic proximity
- Size
- Economic similarity



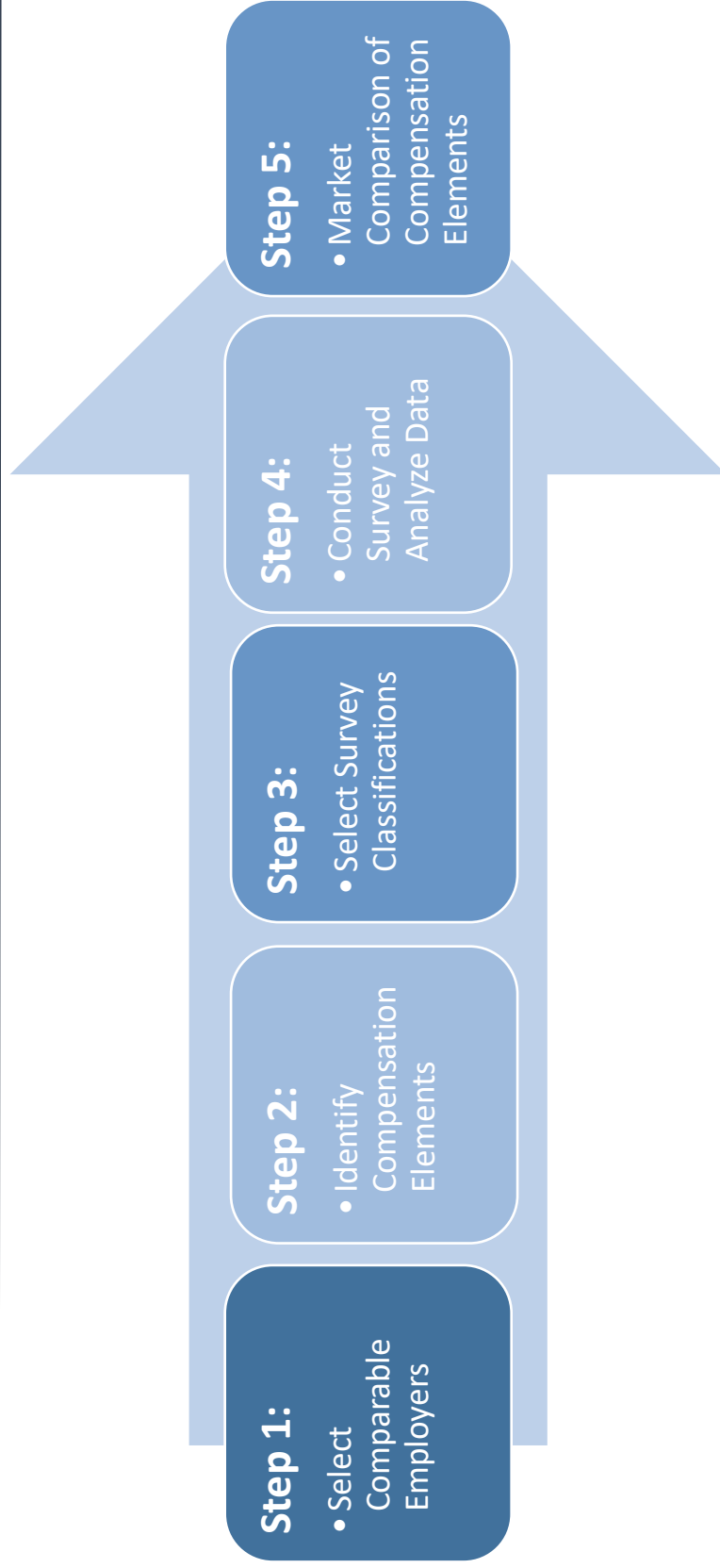
Calleguas MWD
 Eastern MWD
 El Toro Water District
 Inland Empire UA
 Irvine Ranch WD
 Laguna Beach CWD
 Las Virgenes MWD
 Mesa WD
 Moulton Niguel WD

Orange County SD
 Orange County WD
 San Diego Co WA
 Santa Margarita WD
 South Coast WD
 Three Valleys MWD
 Walnut Valley WD
 West Basin MWD
 Western Municipal WD
 Yorba Linda WD

Supplemental (EROC):

Metropolitan Water District
 County of Orange
 Orange County Fire Authority
 City of Anaheim
 City of Los Angeles

Survey Process



Compensation survey data was collected by the project consultants and included the collection and analysis of the following:

- Organization charts, budgets, and position control documents
 - Job descriptions
 - Salary schedules
 - Benefits summaries
 - Follow-up information provided by each survey agency
- Survey job matches were determined by the project consultants and went beyond title comparisons.

Matching Job Classifications

Matching job classifications relies on a number of source documents beyond comparisons of job descriptions.

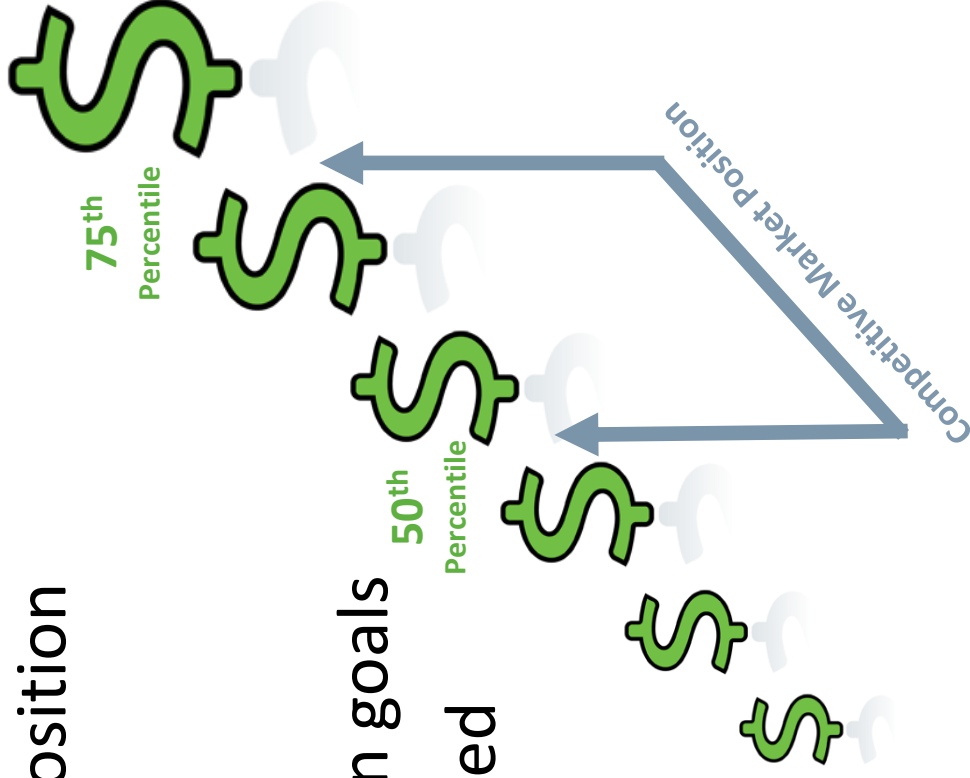
- Job matches only occur if a position exists and is allocated in the budget (and staffed). Some agencies may have legacy job descriptions or titles in their salary schedules that are not used.
- Job matches are based on a review of major and essential job duties along with a comparison of qualifications. Significant differences can result in no comparable job being matched. Examples of differences include:
 - Mismatches in qualification requirements such as requiring specific certifications or a four-year degree
 - Different organization structures such as layers of supervisory and management and broader responsibilities
 - Position allocations that demonstrate working versus advanced levels
- **Factors not considered in matching jobs:**
 - Staffing, equipment, facility, and resource differences that don't impact required skills and abilities
 - Job functions performed within a broad classification that is used in many assignments
 - Job classifications performing the same duties but in a different department
 - Employee performance or unique qualifications that are beyond what is required

The compensation survey included the collection and analysis of base salary and benefit data to understand how the District's total compensation compares with labor market practices. Elements included in the survey include:

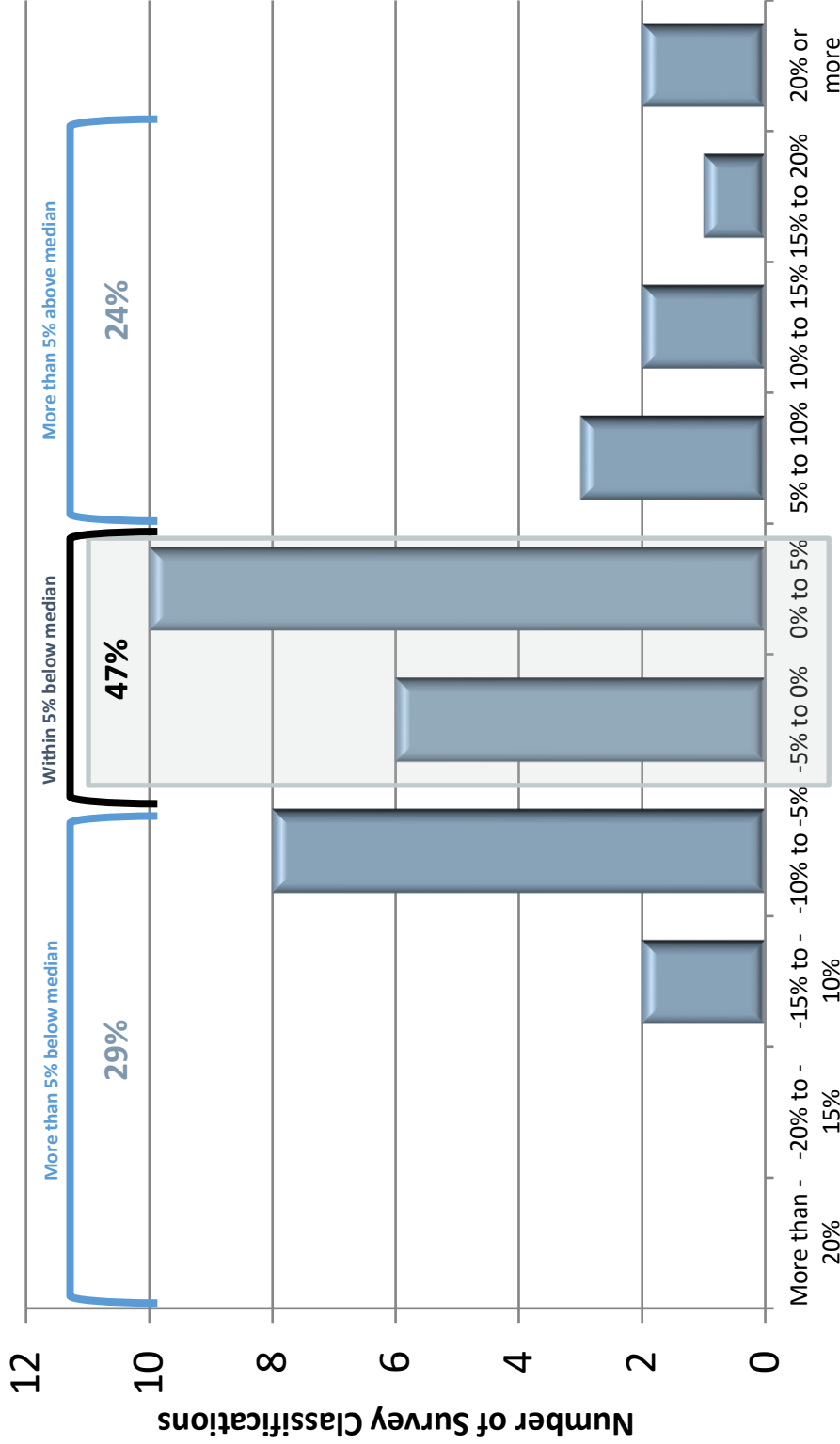
- Base Salary
 - Range maximum (control point of range)
- Cash Benefits
 - Employer Paid Member Contribution (EPMC)
 - Longevity
 - Deferred Compensation
- Insurance benefits
 - Health
 - Dental
 - Vision
- Employer Retirement
 - Employee Contributions to Employer
 - Normal Cost Employer Contribution
 - Retirement Formula

Employer retirement contributions may not be a relevant benefit comparison since differences in employer contribution rates may have little to do with the retirement benefits received.

- Establishes competitive position
- Recruitment challenges
- Retention needs
- Recruitment and retention goals
- Percentiles are a rank-based statistic



0.8% Above Median on Average

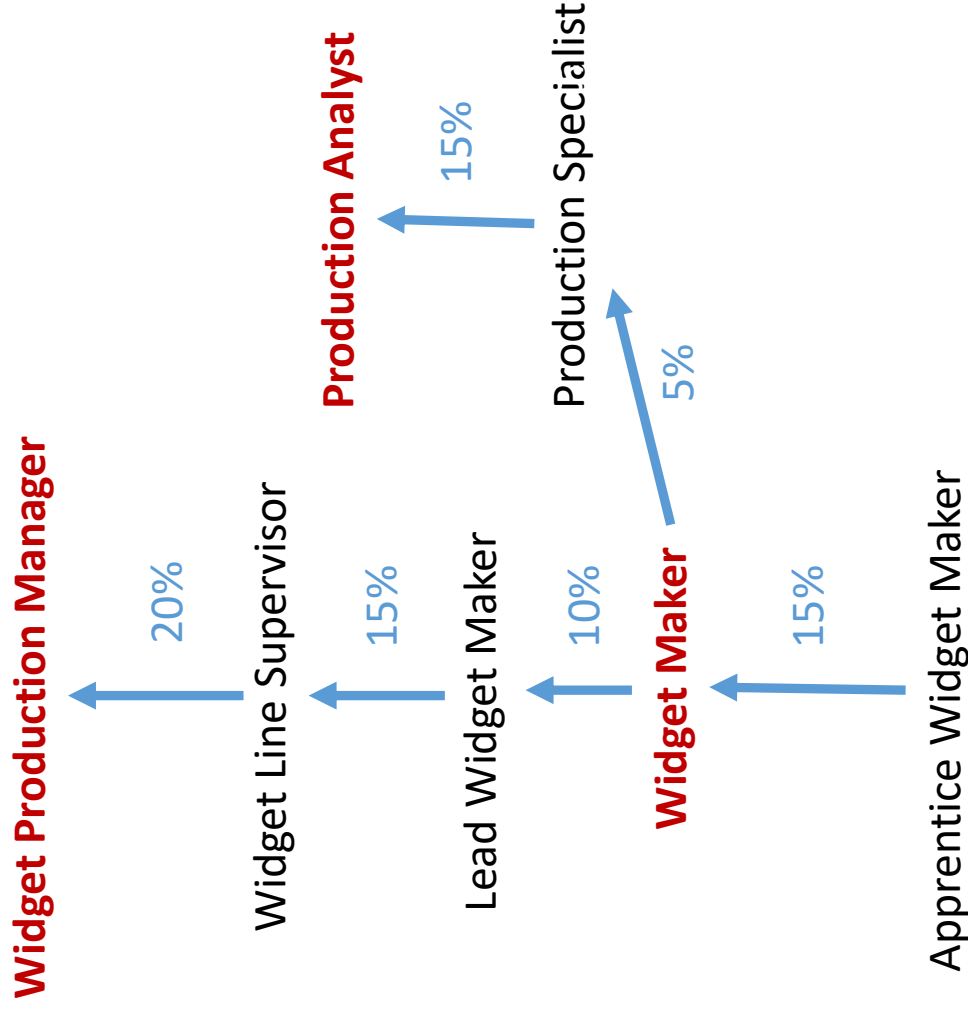


Base Salary Relationship to Market Median

Strongest trend of the survey jobs should be in shaded region

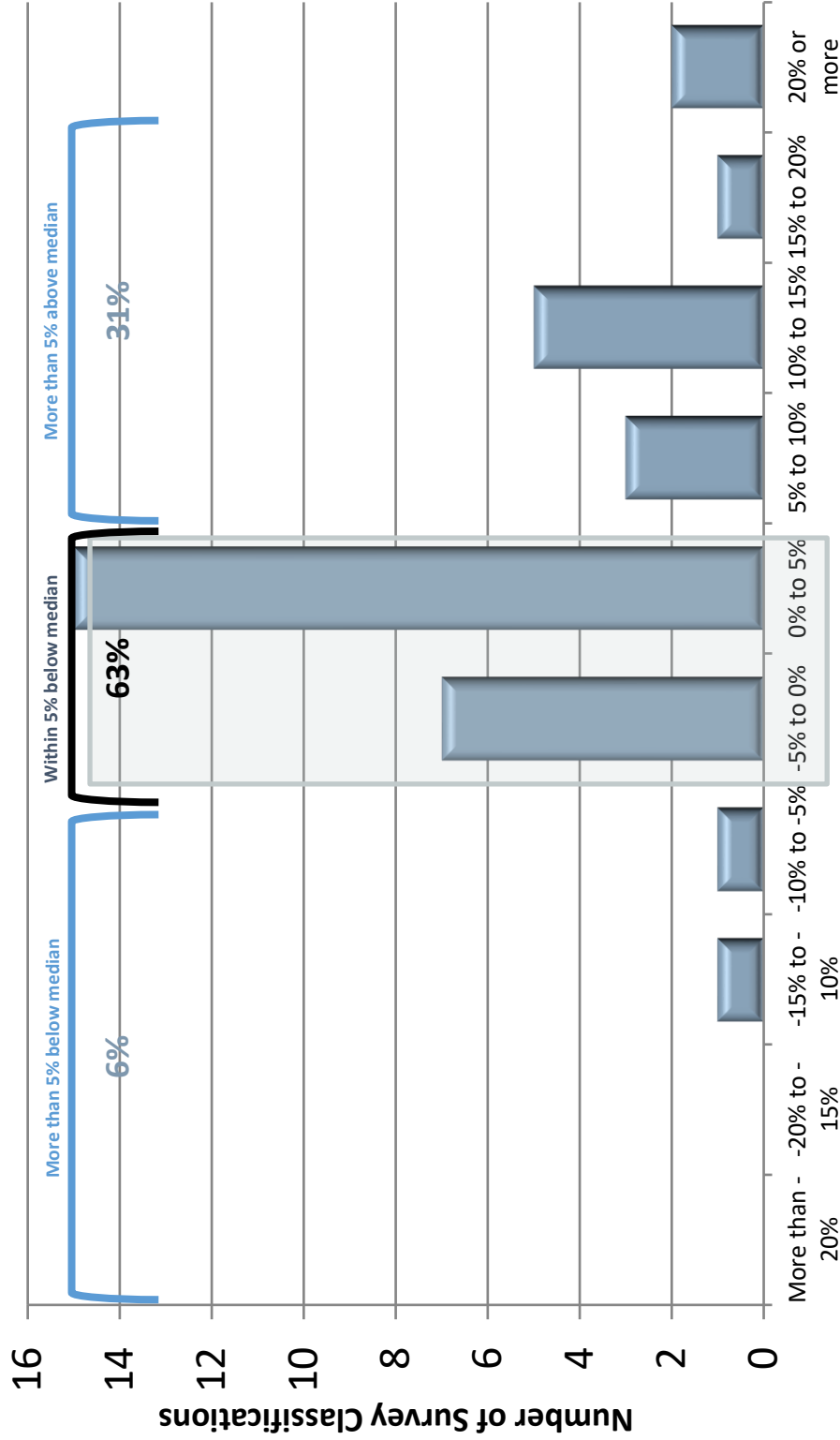
Benchmarking - Example

- Establish market benchmarks
 - Best job matches
 - High number of comparables
 - Best data statistically
- Analyze internal relationship
- Establish % differentials
- Result: salary range adjustments



Salary Range Recommendations

- Benchmark positions tied to market median deviation
 - Not all jobs need market ties
 - Tied to control point
- Internal relationships
 - Assessment of differences and similarities in duties, role, responsibilities, qualifications, and resources
 - 5% difference between jobs when minor differences exist
 - 10% between classes in a series where moderate differences exist
 - 15% - 20% minimum over subordinates and between job classes with significant differences
- Adjustments to pay range, not employee salary
- Internal salary alignments for internal equity where important
 - Some market relationships may be ignored due to internal ties and better market benchmarks
- Adjusted to fit the District's salary table



Base Salary Relationship to Market Median

Strongest trend of the survey jobs should be in shaded region

Compensation Study Findings

- While the overall survey results for all employee groups show a strong central trend (bell curve), there are jobs that are more than 5% below and 5% above market.
 - 29% of the survey jobs are more than 5% below the median (50th percentile)
 - 24% of the survey jobs are more than 5% above the median
 - 47% of the survey jobs are within 5% of the median
- On average, the District is 0.8% above the market median and is at the 49th percentile
- Our analysis of the District's benefits found the following:
 - Four agencies have Employer Paid Member Contribution (EPMC) for retirement and 14 agencies provide an employer paid deferred compensation benefit; combined these have a 3.3% impact in reducing the District's market position to median
 - The District's insurance benefits are 1.1% lower compared to the market median in terms of employer contribution (approximately \$130 a month less than the market average for health, dental, and vision benefits combined)
 - Overall, the District's benefits are slightly lower than the labor market with an average loss in market position of 4.4% when cash and insurance benefits are analyzed (3.3% is due to cash benefit differences and 1.1% is due to insurance benefit differences)

Analysis of District positions and job classifications based on:

- Assigned role, duties, and qualifications
- Organization structure, reporting relationships, and career progression
- Industry guidelines for titling and classification structures

Current Class Title	Recommended Class Title
Sr. Executive Assistant	Senior Human Resources Analyst
Records Coordinator	Records Specialist
Database Coordinator	Administrative Assistant

MWDOC Pay Structure - Effective July 1, 2024 (3.5% range adjustment)

Grade	Dept	Status	Job Classification	Period	Range Min \$	25th %\$	Mid \$	75th %\$	Range Max \$	
R1		NE	Intern	Hourly	20.78	22.86	24.94	27.01	29.09	
R2				Annually	46,459	51,104	55,750	60,396	65,042	
				Monthly	3,871	4,259	4,646	5,033	5,420	
				Hourly	22.34	24.57	26.81	29.04	31.27	
R3				Annually	49,950	54,945	59,940	64,935	69,930	
				Monthly	4,163	4,579	4,995	5,412	5,828	
				Hourly	24.01	26.41	28.82	31.22	33.62	
R4				Annually	53,739	59,112	64,486	69,860	75,234	
				Monthly	4,479	4,926	5,374	5,822	6,270	
				Hourly	25.84	28.42	31.01	33.59	36.17	
R5	WLC	NE	Water Loss Control Programs Assistant	Annually	57,750	63,525	69,300	75,075	80,850	
	WUE	NE	WUE Programs Assistant	Monthly	4,813	5,294	5,775	6,257	6,738	
				Hourly	27.76	30.54	33.32	36.09	38.87	
R6	PA	NE	Public Affairs Assistant	Annually	62,073	68,280	74,487	80,695	86,902	
				Monthly	5,173	5,690	6,207	6,725	7,242	
				Hourly	29.84	32.83	35.81	38.80	41.78	
R7	FIN	NE	Accounting Technician	Annually	66,724	73,396	80,068	86,741	93,413	
	ADMIN	NE	Administrative Assistant	Monthly	5,560	6,116	6,672	7,228	7,784	
	WLC	NE	Water Loss Control Programs Technician I	Hourly	32.08	35.29	38.50	41.70	44.91	
R8	PA	NE	Public Affairs Coordinator I	Annually	71,701	78,871	86,041	93,211	100,381	
		ADMIN	NE	Sr. Administrative Assistant	Monthly	5,975	6,573	7,170	7,768	8,365
		NE			Hourly	34.47	37.92	41.37	44.81	48.26
R9	ADMIN	NE	Records Specialist	Annually	77,124	84,836	92,548	100,261	107,973	
	WLC	NE	Water Loss Control Programs Technician II	Monthly	6,427	7,070	7,713	8,355	8,998	
				Hourly	37.08	40.79	44.50	48.20	51.91	
R10	FIN	NE	Accountant	Annually	82,903	91,193	99,483	107,774	116,064	
	PA	NE	Public Affairs Coordinator II	Monthly	6,909	7,599	8,290	8,981	9,672	
	WUE	NE	Water Use Efficiency Programs Analyst I	Hourly	39.86	43.85	47.83	51.82	55.80	
	WEROC	NE	WEROC Emergency Coordinator							
R11	MET	NE	Assoc. Water Resources Analyst	Annually	89,099	98,008	106,918	115,828	124,738	
	ADMIN	NE	Executive Assistant	Monthly	7,425	8,168	8,910	9,653	10,395	
	WLC	NE	Water Loss Control Programs Lead	Hourly	42.84	47.12	51.41	55.69	59.97	
	WUE	NE	Water Use Efficiency Programs Analyst II							
R12	FIN	E	IT System Analyst I	Annually	95,784	105,363	114,941	124,520	134,098	
	PA	NE	Public Affairs Specialist	Monthly	7,982	8,780	9,579	10,377	11,175	
	FIN	NE	Senior Accountant	Hourly	46.05	50.66	55.26	59.87	64.47	
	WEROC	NE	WEROC Emergency Specialist							
R13	FIN	E	Financial Analyst/Database Analyst	Annually	102,990	113,289	123,588	133,887	144,186	
	ADMIN	NE	Senior Executive Assistant	Monthly	8,583	9,441	10,299	11,158	12,016	
	WUE	NE	Senior Water Use Efficiency Programs Analyst	Hourly	49.51	54.46	59.42	64.37	69.32	
	MET	E	Water Resources Analyst							

MWDOC Pay Structure - Effective July 1, 2024 (3.5% range adjustment)

Grade	Dept	Status	Job Classification	Period	Range Min \$	25th %\$	Mid \$	75th %\$	Range Max \$
R14	FIN	E	Accounting Supervisor	Annually	110,701	121,771	132,841	143,911	154,981
	ENG	E	Associate Engineer	Monthly	9,225	10,148	11,070	11,993	12,915
	FIN	E	IT System Analyst II	Hourly	53.22	58.54	63.87	69.19	74.51
	PA	E	Public Affairs Supervisor						
	ADMIN	E	Senior Human Resources Analyst						
R15	ADMIN	E	District Secretary	Annually	119,006	130,906	142,807	154,707	166,608
	FIN	E	Sr. Financial Analyst/Database Analyst	Monthly	9,917	10,909	11,901	12,892	13,884
	MET	E	Sr. Water Resources Analyst	Hourly	57.21	62.93	68.66	74.38	80.10
	WLC	E	Water Loss Control Programs Supervisor						
	WUE	E	WUE Programs Supervisor						
R16	ADMIN	E	Executive Assist. to the GM & District Secretary	Annually	127,905	140,696	153,486	166,277	179,067
	PA	E	Public Affairs Manager	Monthly	10,659	11,724	12,790	13,856	14,922
	ENG	E	Senior Engineer	Hourly	61.49	67.64	73.79	79.94	86.09
	WEROC	E	WEROC Emergency Manager						
R17	FIN	E	Accounting Manager	Annually	137,533	151,286	165,039	178,793	192,546
	GA	E	Government Affairs Manager	Monthly	11,461	12,608	13,754	14,900	16,046
	WUE	E	WUE Programs Manager	Hourly	66.12	72.73	79.35	85.96	92.57
R18	ADMIN	E	Administrative Services Manager	Annually	147,859	162,644	177,430	192,216	207,002
	ENG	E	Principal Engineer	Monthly	12,321	13,554	14,786	16,018	17,250
	MET	E	Principal Water Resources Analyst	Hourly	71.09	78.20	85.31	92.41	99.52
R19				Annually	158,897	174,787	190,677	206,566	222,456
				Monthly	13,241	14,566	15,890	17,214	18,538
				Hourly	76.39	84.03	91.67	99.31	106.95
R20	WEROC	E	Director of Emergency Management	Annually	170,857	187,943	205,029	222,114	239,200
	FIN	E	Director of Finance/IT	Monthly	14,238	15,662	17,085	18,509	19,933
	GA	E	Director of Government Affairs	Hourly	82.14	90.36	98.57	106.79	115.00
	ADMIN	E	Director of HR & Administration						
	MET	E	Director of Metropolitan Issues & Policy						
	PA	E	Director of Public Affairs						
	WUE	E	Director of Water Use Efficiency Programs						
R21	ENG	E	Director of Engineering/District Engineer	Annually	183,664	202,031	220,397	238,764	257,130
				Monthly	15,306	16,836	18,367	19,897	21,428
				Hourly	88.30	97.13	105.96	114.79	123.62
R22	ADMIN	E	Associate General Manager	Annually	197,436	217,180	236,924	256,667	276,411
				Monthly	16,453	18,098	19,743	21,389	23,034
				Hourly	94.92	104.41	113.91	123.40	132.89
R23	ADMIN	E	Assistant General Manager	Annually	212,249	233,474	254,699	275,924	297,149
				Monthly	17,687	19,456	21,225	22,993	24,762
				Hourly	102.04	112.25	122.45	132.66	142.86
GM		E	General Manager	Annually	259,213	285,134	311,055	336,977	362,898
				Monthly	21,601	23,762	25,922	28,082	30,242
				Hourly	124.62	137.08	149.55	162.01	174.47



ACTION ITEM
May 15, 2024

TO: Board of Directors

FROM: **Administration & Finance Committee**
(Directors Crane, Thomas, Nederhood)

Harvey De La Torre, General Manager

Staff Contact: Hilary Chumpitazi

SUBJECT: ANNUAL REVIEW OF DISTRICT INVESTMENT POLICY AND GUIDELINES

STAFF RECOMMENDATION

It is recommended that the Board of Directors: receive and file the District’s Investment Policy and Guidelines.

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

SUMMARY

MWDOC’s Administrative Code requires an annual review of this policy. The Board adopted Resolution No. 2140 in May 2023, establishing the District’s Investment Policy and Guidelines. The 2024 Local Agency Investment Guidelines had changes that do not affect our investment policy and the County of Orange did not have any changes that affected our investment policy. As a result, staff recommends no changes at this time.

ALIGNMENT WITH BOARD STRATEGIC PRIORITIES

- | | |
|----------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Clarifying MWDOC’s mission and role; defining functions and actions. | <input type="checkbox"/> Work with member agencies to develop water supply and demand objectives. |
| <input type="checkbox"/> Balance support for Metropolitan’s regional mission and Orange County values and interests. | <input type="checkbox"/> Solicit input and feedback from member agencies. |
| <input type="checkbox"/> Strengthen communications and coordination of messaging. | <input type="checkbox"/> Invest in workforce development and succession planning. |

BOARD OPTIONS

Option #1: It is recommended that the Board of Directors receive and file the Investment Policy and Guidelines with no changes.

Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	Budgeted amount: N/A	Core: <input checked="" type="checkbox"/>	Choice: <input type="checkbox"/>
Action item amount:		Movement between funds: <input type="checkbox"/> Yes <input type="checkbox"/> No	

List of Attachments/Links:

Attachment 1: [*Resolution 2140 Establishing the Investment Policy and Guidelines*](#)
(adopted in May 2023)

**RESOLUTION NO. 2140
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY**

INVESTMENT POLICY AND GUIDELINES

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**RESOLUTION NO. 2140
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
INVESTMENT POLICY AND GUIDELINES
2023**

BE IT RESOLVED by the Board of Director of the Municipal Water District of Orange County that the following is the policy and guidelines of the District for investment of funds and rescinds prior Resolution No. 2114, dated May 19, 2021.

SECTION 2100 - PURPOSE

The purpose of this policy is to set forth the investment and operational policies for the management of the public funds of Municipal Water District of Orange County. These policies have been adopted by, and can be changed only by a majority vote of the Board of Directors.

These policies are designed to ensure the prudent management of public funds, the safety of principal, the availability of operating funds when needed, and an investment return competitive with those of comparable funds and financial market indexes.

A copy of this policy will be provided to all investment brokers and investment managers doing business with the Municipal Water District of Orange County. Receipt of this policy, including confirmation that it has been reviewed by persons dealing directly with the Municipal Water District of Orange County's account will be received prior to any organization providing investment services to the Municipal Water District of Orange County.

SECTION 2101 - STATUTORY AND DELEGATED AUTHORITY

Authority to manage the investment of surplus funds is derived from California Government Code Sections 53601, et seq. In accordance with Section 53607 of the Government Code of the State of California, the authority of the Board of Directors to invest public funds may be delegated to the Treasurer for a one-year period, which may be renewed annually.

The Municipal Water District of Orange County (MWDOC) Board of Directors has expressly delegated the investment authority of the Board of Directors to the Treasurer pursuant to Resolution No. 1166. By Resolution No. 1277, the Board of Directors created the office of Deputy Treasurer and delegated to the Deputy Treasurer the authority to direct investment of MWDOC funds under the circumstances set forth in said Resolution, and to make a monthly report of those transactions to the Board. The Board of Directors created the office of Alternate Deputy Treasurer by Resolution No. 1434 and specified circumstances under which the Alternate Deputy Treasurer would have authority to direct the investment of MWDOC funds.

No person may engage in an investment transaction on behalf of MWDOC unless he or she has been duly appointed by the Board of Directors to the office of Treasurer, Deputy Treasurer, or Alternate Deputy Treasurer, and subject to the limitations and conditions set forth in the Resolutions establishing those offices and the terms of this policy. Notwithstanding the foregoing, upon the occurrence of a vacancy in the office of Treasurer, the Board of Directors may appoint an Acting Treasurer, who shall have and exercise the authority delegated to the Treasurer until appointment of a successor Treasurer by the Board of Directors.

The delegations in Resolution Nos. 1277 and 1434 are renewed on the adoption of this Policy. The Treasurer shall be responsible for all transactions undertaken and shall establish procedures and a system of internal controls to regulate the activities of subordinate officials.

SECTION 2101.5 – COMPLIANCE EXCEPTIONS REPORTING

Any compliance exceptions with the Investment Policy and Guidelines (IPG) will be reported within 72 hours to the General Manager, Board President, and the Chair of the Administration & Finance Committee. At the time of reporting, a recommended resolution to the matter shall be included. Notification shall also be included in the monthly Treasurer's Report to the Board of Directors with the resolution noted.

SECTION 2102 - ORGANIZATION

The organizational structure of the investment functions of MWDOC shall consist of the Board of Directors, the Administration & Finance Committee, the Treasurer and Deputy Treasurers. The responsibilities of these groups are as follows:

Board of Directors - the elected body responsible for the administration and investment of the assets of MWDOC. The Board may acquire, hold, manage, purchase, sell, assign, trade, transfer and/or dispose of any security, evidence of debt, or other investment in which MWDOC's assets may be invested by law. To assist them in discharging their responsibilities, the Board shall appoint a Treasurer, Deputy Treasurers and custodians of assets.

Administration & Finance Committee - appointed by the Board to review transactions, performance and asset mix, monitor, recommend policy, and propose adjustments for Board approval.

Treasurer - responsible for the administration and the investment of the funds, subject to the policies and restrictions set by the Board. The Treasurer as investment officer of MWDOC is granted full authority and responsibility by the Board in the purchase, sale, assignment, exchange and transfer of securities and for the safe custody of security holdings, subject to Board policies, rules, regulations and directives consistent with regulatory and statutory limitations. The Treasurer is responsible for interpreting, administering and advising on legal requirements, investment policies and strategies; collecting income, preparation of reports. Also responsible for Deputy Treasurer, and investment staff compliance with this Investment Policy and guidelines.

Deputy Treasurers - act in the absence of the Treasurer as specified within the Resolution of appointment to fulfill the duties and responsibilities as assigned by the Treasurer.

SECTION 2103- INVESTMENT PHILOSOPHY

Except where specifically directed by the State Constitution, statutes or regulations, the general investment policies of MWDOC will be guided by the prudent investor standard ("Standard") set forth in California Government Code Section 53600.3. Under this Standard, those with investment responsibility for public funds are trustees and, as trustees, shall act with care, skill, prudence and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of MWDOC, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a

like character and with like aims to safeguard the principal and maintain the liquidity needs of the agency.

This Standard shall be applied in the context of managing the overall investment portfolio. The investment officer, acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

SECTION 2104 - SCOPE

It is intended that this Investment Policy cover all funds and investment activities of MWDOC. Any reference to the portfolio shall mean the collection of MWDOC securities held by the Treasurer. Those securities held in Trust or escrow by a third-party Trustee or escrow agent on behalf of MWDOC are invested under the Treasurer's direction in accordance with this Investment Policy and the terms of the specific escrow or trust agreements related to the funds.

MWDOC funds are divided into two categories, and the investment objectives and policies vary with the nature of the fund.

- Operating and Fiduciary Funds - These funds are to provide for the ordinary annual operating expenses of MWDOC (General Fund, Water Fund) and Funds to provide for trustee functions and expenditures (WFC, with the exception of the Debt Service Reserve) and other specified recurring and non-recurring purposes where MWDOC serves in a fiduciary role. These funds are considered "short-term" for investment purposes and will be invested to provide the safety and liquidity to meet all anticipated expenditures.
- Reserve funds – These funds are designated for contingencies or emergencies and may be used to supplement the other funds as necessary. These funds may be invested "longer-term" as defined in this Investment Policy.

SECTION 2105- INVESTMENT OBJECTIVES

When investing, reinvesting, purchasing, acquiring, exchanging, selling or managing MWDOC's funds, the primary objective is to safeguard the principal of the funds. The secondary objective is to meet the liquidity needs of MWDOC. The third objective is to achieve a maximum return on invested funds (California Government Code Section 53600.5.). It is the policy of MWDOC to invest funds in a manner to obtain the highest yield possible while meeting the daily cash flow demands of MWDOC as long as investments meet the criteria established by this investment policy for safety and liquidity and conform to all laws governing the investment of MWDOC's funds.

Safety of Principal.

Safety of principal is the foremost objective of MWDOC. Each investment transaction shall seek to first ensure that capital losses are avoided, whether they arise from securities defaults, institution default, broker-dealer default, or erosion of market value of securities. MWDOC shall mitigate the risk to the principal of invested funds by limiting credit and interest rate risks. Credit risk is the risk of loss due to the failure of a security's issuer or

backer. Interest rate risk is the risk that the market value of the MWDOC's portfolio will change due to an increase/decrease in general interest rates.

- 1) Credit risk will be mitigated by:
 - (a) Limiting investments to only the most creditworthy types of permissible investments as described in Section 2106;
 - (b) By pre-qualifying the financial institutions with which the Agency will do business; and
 - (c) By diversifying the investment portfolio so that the potential failure of any one issue or issuer will not place an undue financial burden on the District.

- 2) Interest rate risk will be mitigated by:
 - (a) Structuring the portfolio so that securities mature to meet the District's cash requirements for ongoing obligations, thereby reducing the possible need to sell securities on the open market at a loss prior to their maturity to meet those requirements; and
 - (b) Investing primarily in shorter term securities.

Liquidity

Availability of sufficient cash to pay for current expenditures shall be maintained. An adequate percentage of the portfolio shall be maintained in liquid short-term securities which can be converted to cash as necessary to meet disbursement requirements. Since cash requirements cannot always be anticipated, sufficient investments in securities with active secondary or resale markets shall be utilized.

Rates of Return

Yield on investments shall be considered only after the basic requirements of safety and liquidity have been met. The investment portfolio shall be designed to attain a market average rate of return throughout budgetary and economic cycles, taking into account the MWDOC's risk constraints, the composition and cash flow characteristics of the portfolio, and applicable laws.

SECTION 2106- INVESTMENT POLICY GUIDELINES

MWDOC authorized investment types, amounts, maturities, and other characteristics are stated in the Government Code Section 53601 (as periodically amended), and with the following exceptions as noted below.

- Collective Investment Pools - Assets of any of the funds may be invested in collective investment pools run and managed by other public bodies and banks that are approved by the Board of Directors. However, no such investment shall be made in a pool where the investment objectives differ from the investment objectives listed in Section 2105 of this investment policy, nor should any investment be made in a fund that engages in market timing or anticipating interest rate changes or that uses derivatives or other securities other than as a hedge against interest rate risk. The investment shall not exceed 20% of portfolio in effect immediately after such investment and no more than 10% in one pool.

- Money Market Mutual Funds - Investment in shares of money market mutual funds may be made if the investments meet the same restrictions as those of collective investment pools. In addition, purchase of these funds must not result in payment of a purchase premium or commission. These mutual funds must attain the highest ranking of two nationally recognized ratings services and the investment adviser must be registered with the Securities and Exchange Commission (SEC) as an investment adviser with not less than five years' experience managing market mutual funds with investment portfolios of greater than \$500 million. An investment shall not exceed 20% of portfolio in effect immediately after such investment.
- Cash Holdings - The portfolio will hold sufficient cash equivalent investments to ensure availability of sufficient funds to meet known obligations for the next three months. Idle cash will be invested to the fullest extent practicable in interest-bearing investments.
- Other permissible investments for the Operating and Fiduciary funds are:
 - Bank checking accounts, time deposits or certificates of deposit not to exceed the current Federal Deposit Insurance Corporation (FDIC) limit without being collateralized.
 - Negotiable Certificates of Deposit shall not exceed 30% of portfolio in effect immediately after such investment and no more than 5% in one issuer.
 - U.S. Treasury obligations.
 - U.S. Government Agency obligations and, U.S. Government Instrumentality obligations. May not invest more than 50% of portfolio from one issuer.
 - Prime Commercial Paper rated A-1/P-1/F-1 by Moody's, Standard and Poor's or Fitch. May not exceed 25% of portfolio in effect immediately after such investment and may purchase no more than 10% of the outstanding commercial paper of any single issuer. The maximum maturity for Commercial Paper is 270 days.
 - Prime Banker's Acceptances rated A-1/P-1/F-1 by Moody's, Standard and Poor's or Fitch shall not exceed 40% of portfolio in effect immediately after such investment and no more than 5% may be of any one commercial bank. The maximum maturity is 180 days.
 - Corporate Securities (Medium-Term Notes) with a rating of "A" or better by at least two nationally recognized rating services. Shall not exceed 30% of portfolio in effect immediately after such investment with no more than 10% in one issuer.
 - Loans with an agreement for the collateral to be repurchased by the borrower (Repurchase Agreements); the amount of such instruments will not exceed 20% of the market value of the portfolio with no more than 10% from one issuer. Maximum maturity is 1 year. U.S. Treasury and Agency securities are acceptable collateral with a market value of at least 102% of the value of the Repurchase Agreement. Prior to investment, a Master Repurchase Agreement will be signed with the qualified counterparty.
- Permissible investments for Reserve Funds are:
 - All investments permitted for the Operating and Fiduciary funds, except maturities may not exceed five years without Board approval prior to investment.
- Prohibited Investments and Investment Practices - The following are prohibited:

- Purchases on margin or short sales.
 - “Derivative” securities of any type.
 - Lending securities with an agreement to buy them back after a stated period of time (Reverse Repurchase Agreements).
 - Futures, Options and Margin Trading
 - In no instance shall a swap be used in speculation. Losses are only acceptable if the proposed swap or trade can clearly enhance quality or yield (value) over the life of the new security on a Total Return basis.
 - Investments are limited to maturities of five years or less without express authorization of the Board prior to the investment.
- Diversification - The investment portfolio will be diversified to avoid undue concentration in securities of one type or securities of one financial institution, so that no single investment or class of investments can have a disproportionate impact on the total portfolio. This restriction does not apply to U.S. Treasury securities.
 - Exemptions - Any investment currently held that does not meet the guidelines of this policy shall be exempted from the requirements of this policy. At maturity or liquidation, such monies shall be reinvested only as provided by the current policy.

SECTION 2107 - EXECUTION

The responsibility for the execution of security transactions shall rest with such qualified members of the investment staff as designated by the Board. The selection of the broker-dealer for a specific transaction shall be based on price and yield quotations. Every effort shall be made to obtain appropriate discounts on individual orders.

Security orders shall be placed on the basis of accepted investment practices. All security transactions, including for repurchase agreements, entered into by MWDOC shall be on a Delivery-vs.-Payment (DVP) basis, i.e. payment will be made upon receipt of the securities to the safekeeping or trust account or custodial facility. All securities shall be held in MWDOC's name pursuant to an agreement and all financial institutions are instructed to mail confirmation and safekeeping receipts directly to MWDOC within three business days after the trade.

Receipts for the confirmation of trades of authorized securities will include information on trade date, par value, maturity, interest rate, price, yield, settlement date, description of securities purchased, agency's name, amount due, and third party custodial information.

SECTION 2108 - PERSONAL CONDUCT

The Board of Directors of Municipal Water District of Orange County is acutely aware of the responsibilities the staff has in administering the investment assets of MWDOC.

Members of the Board of Directors, the Treasurer, Deputy Treasurers and members of the investment staff may not have a direct or indirect interest in the gains or profits of any investment made by MWDOC and may not receive any pay or emolument (profit arising from office or employment usually in the form of compensation or perquisites) for services other than as designated by MWDOC for compensation and authorized expenses.

All persons responsible for investment decisions or who are involved in the management of MWDOC assets shall be governed in their personal investment activities by the codes of conduct established by the applicable state statutes, the Financial Industry Regulatory Authority (FINRA), the Securities and Exchange Commission, and the Code of Ethics and Standards of Professional Conduct of the Association for Investment Management and Research.

All persons responsible for investment decisions or who are involved in the management of MWDOC assets shall refrain from any personal business activity that could conflict with the proper execution and management of the MWDOC investment program, or that could impair their ability to make impartial investment decisions.

SECTION 2109 - REPORTING

The Treasurer shall prepare an investment report monthly, including a management summary that provides the status of the current investment portfolio and transactions made over the last month. The Report shall be submitted within forty-five (45) days following the month ended. The report should be provided to and reviewed by the General Manager, the Administration & Finance Committee and provided to the Board of Directors. The report will include the following:

- A listing of individual securities held at the end of the reporting period;
- Average weighted yield to maturity of portfolio on MWDOC investments;
- Listing of investments by maturity date;
- Market values of current investments;
- Percentage of the total portfolio which each type of investment represents.

This investment policy shall be reviewed by the Administration and Finance Committee annually and as frequently as necessary, to enable the Treasurer to respond to changing economic and market conditions.

SECTION 2110 - GLOSSARY

AGENCIES: Federal agency securities and/or Government-sponsored enterprises.

ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR): A set of government financial statements comprising the financial report of a government entity that complies with the accounting requirements of the Governmental Accounting Standards Board (GASB). It is composed of three sections: Introductory, Financial and Statistical.

ASKED: The price at which securities are offered.

BANKERS' ACCEPTANCE (BA): A draft or bill or exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the issuer.

BENCHMARK: A comparative base for measuring the performance or risk tolerance of the investment portfolio. A benchmark should represent a close correlation to the level of risk and the average duration of the portfolio's investments.

BID: The price offered by a buyer of securities. (When you are selling securities, you ask for a bid.) See Offer.

BROKER: A broker brings buyers and sellers together for a commission.

BROKER-DEALER: A person or firm acting as a principal in securities transaction as either a broker or a dealer depending on the transaction. Technically, a broker is only an agent who executes orders on behalf of clients, whereas a dealer acts as a principal and trades from the firm's own account. Transaction confirmations must disclose this information. Because most brokerage firms act as both brokers and principals, the term broker-dealer is commonly used to describe them.

CASH EQUIVALENTS (CE): Highly liquid and safe instruments or investments that can be converted into cash immediately. Examples include bank accounts, money market funds, and Treasury bills.

CERTIFICATE OF DEPOSIT (CD): A time deposit with a specific maturity that usually pays interest. Also referred to as Negotiable CD's, they are insured by FDIC up to \$250,000, but they are not collateralized beyond that amount.

COLLATERAL: Securities, evidence of deposit or other property, which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

COMMERCIAL PAPER: Short-term unsecured promissory note issued by corporations or municipalities with maturities ranging from 2 to 270 days.

COUPON: (a) The annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value. (b) A certificate attached to a bond evidencing interest due on a payment date.

DEALER: A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his own account.

DEBENTURE: A bond secured only by the general credit of the issuer.

DELIVERY VERSUS PAYMENT: There are two methods of delivery of securities: delivery versus payment and delivery versus receipt. Delivery versus payment is delivery of securities with an exchange of money for the securities. Delivery versus receipt is delivery of securities with an exchange of a signed receipt for the securities.

DERIVATIVES: (1) Financial instruments whose return profile is linked to, or derived from, the movement of one or more underlying index or security, and may include a leveraging factor, or (2) financial contracts based upon notional amounts whose value is derived from an underlying index or security (interest rates, foreign exchange rates, equities or commodities).

DISCOUNT: The difference between the cost price of a security and its maturity when quoted at lower than face value. A security selling below original offering price shortly after sale also is considered to be at a discount.

DISCOUNT SECURITIES: Non-interest bearing money market instruments that are issued at a discount and redeemed at maturity for full face value (e.g., *U.S. Treasury Bills.*)

DIVERSIFICATION: Dividing investment funds among a variety of securities offering independent returns.

DURATION: A measure of the sensitivity of the price (the value of principal) of a fixed-income investment to a change in interest rates. Duration is expressed as a number of years. Rising interest rates mean falling bond prices, while declining interest rates mean rising bond prices.

FEDERAL CREDIT AGENCIES: Agencies of the Federal government set up to supply credit to various classes of institutions and individuals, e.g., S&L's, small business firms, students, farmers, farm cooperatives, and exporters.

FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC): A federal agency that insures bank deposits, currently up to \$250,000 per entity.

FEDERAL FUNDS RATE: The rate of interest at which Fed funds are traded. This rate is currently pegged by the Federal Reserve through open-market operations.

FEDERAL HOME LOAN BANKS (FHLB): Government sponsored wholesale banks (currently 12 regional banks), which lend funds and provide correspondent banking services to member commercial banks, thrift institutions, credit unions and insurance companies. The mission of the FHLBs is to liquefy the housing related assets of its members who must purchase stock in their district Bank.

FEDERAL NATIONAL MORTGAGE ASSOCIATION (FNMA): FNMA, like GNMA was chartered under the Federal National Mortgage Association Act in 1938. FNMA is a federal corporation working under the auspices of the Department of Housing and Urban Development (HUD). Fannie Mae, as the corporation is called, is a private stockholder-owned corporation. The corporation's purchases include a variety of adjustable mortgages and second loans, in addition to fixed-rate mortgages. FNMA's securities are also highly liquid and are widely accepted. FNMA assumes and guarantees that all security holders will receive timely payment of principal and interest.

FEDERAL OPEN MARKET COMMITTEE (FOMC): Consists of seven members of the Federal Reserve Board and five of the twelve Federal Reserve Bank Presidents. The President of the New York Federal Reserve Bank is a permanent member, while the other Presidents serve on a rotating basis. The Committee periodically meets to set Federal Reserve guidelines regarding purchases and sales of Government Securities in the open market as a means of influencing the volume of bank credit and money.

FEDERAL RESERVE SYSTEM: The central bank of the United States created by Congress and consisting of a seven member Board of Governors in Washington, D.C., 12 regional banks and about 3,543 commercial banks that are members of the system.

FITCH, INC.: (See Nationally Recognized Statistical Rating Organization)

GOVERNMENT NATIONAL MORTGAGE ASSOCIATION (GNMA or Ginnie Mae): Residential mortgage-backed security (MBS) instruments influencing the volume of bank credit guaranteed by GNMA and issued by geographically diverse mortgage companies, commercial banks, and thrifts of all sizes, as well as state housing finance agencies. Security holder is protected by full faith and credit of the U.S. Government. Ginnie Mae securities are backed by the FHA, VA or FHA mortgages. The term "pass-throughs" is often used to describe Ginnie Maes.

LIQUIDITY: A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. In the money market, a security is said to be liquid if the spread between bid and asked prices is narrow and reasonable size can be done at those quotes.

LOCAL GOVERNMENT INVESTMENT POOL (LGIP): The aggregate of all funds from political subdivisions that are placed in the custody of the State Treasurer for investment and reinvestment.

MARKET VALUE: The price at which a security is trading and could presumably be purchased or sold.

MASTER REPURCHASE AGREEMENT: A written contract covering all future transactions between the parties to repurchase—reverse repurchase agreements that establishes each party's rights in the transactions. A master agreement will often specify, among other things, the right of the buyer-lender to liquidate the underlying securities in the event of default by the seller borrower.

MATURITY: The date upon which the principal or stated value of an investment becomes due and payable.

MEDIUM TERM NOTES: Debt securities issued by a corporation or depository institution with a maturity of five years or less. This can also include debt securities originally issued for maturities longer than five years, but which have now fallen within the five year maturity range. If issued by a bank they are also referred to as "bank notes".

MOODY'S INVESTORS SERVICES, INC.: (See Nationally Recognized Statistical Rating Organization)

MONEY MARKET: The market in which short-term debt instruments (bills, commercial paper, bankers' acceptances, etc.) are issued and traded.

NATIONALLY RECOGNIZED STATISTICAL RATING ORGANIZATION: Firms that review the creditworthiness of the issuers of debt securities and express their opinion in the form of letter ratings (e.g. AAA, AA, A, BBB, etc.). The primary rating agencies are the following Standard & Poor's Corporation, Moody's Investor Services, Inc., and Fitch, Inc.

OFFER: The price asked by a seller of securities. (When you are buying securities, you ask for an offer.) See Asked and Bid.

OPEN MARKET OPERATIONS: Purchases and sales of government and certain other securities in the open market by the New York Federal Reserve Bank as directed by the FOMC in order to influence the volume of money and credit in the economy. Purchases inject reserves into the bank system and stimulate growth of money and credit; sales have the opposite effect. Open market operations are the Federal Reserve's most important and most flexible monetary policy tool.

OPTIONS: A contract that gives the buyer the right to buy or sell an obligation at a specified price for a specified time.

PORTFOLIO: Collection of securities held by an investor.

PRIMARY DEALER: A group of government securities dealers who submit weekly reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and are subject to its informal oversight. Primary dealers include Securities and Exchange Commission (SEC)-registered securities broker-dealers, banks, and a few unregulated firms.

PRUDENT PERSON RULE: An investment standard. In some states the law requires that a fiduciary, such as a trustee, may invest money only in a list of securities selected by the custody state—the so-called legal list. In other states the trustee may invest in a security if it is one which would be bought by a prudent person of discretion and intelligence who is seeking a reasonable income and preservation of capital.

QUALIFIED PUBLIC DEPOSITORIES: A financial institution which does not claim exemption from the payment of any sales or compensating use or ad valorem taxes under the laws of this state, which has segregated for the benefit of the commission eligible collateral having a value of not less than its maximum liability and which has been approved by the Public Deposit Protection Commission to hold public deposits.

RATE OF RETURN: The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity on a bond the current income return.

REPURCHASE AGREEMENT (REPO): A holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed price on a fixed date. The security “buyer” in effect lends the “seller” money for the period of the agreement, and the terms of the agreement are structured to compensate him for this.

REVERSE REPURCHASE AGREEMENT (REVERSE REPO): A reverse-repurchase agreement (reverse repo) involves an investor borrowing cash from a financial institution in exchange for securities. The investor agrees to repurchase the securities at a specified date for the same cash value plus an agreed upon interest rate. Although the transaction is similar to a repo, the purpose of entering into a reverse repo is quite different. While a repo is a straightforward investment of public funds, the reverse repo is a borrowing.

SAFEKEEPING: A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank’s vaults for protection.

SECONDARY MARKET: A market made for the purchase and sale of outstanding issues following the initial distribution.

SECURITIES & EXCHANGE COMMISSION: Agency created by Congress to protect investors in securities transactions by administering securities legislation.

SEC RULE 15(C) 3-1: See Uniform Net Capital Rule.

STANDARD & POOR’S CORPORATION: (See Nationally Recognized Statistical Rating Organization)

STRUCTURED NOTES: Notes issued by Government Sponsored Enterprises (FHLB, FNMA, SLMA, etc.) and Corporations, which have imbedded options (e.g., call features, step-up coupons, floating rate coupons, derivative-based returns) into their debt structure. Their market performance is impacted by the fluctuation of interest rates, the volatility of the imbedded options and shifts in the shape of the yield curve.

TOTAL RETURN: A measure of performance, Total Return is the actual rate of return of an investment or a pool of investments, over a given evaluation period. Total Return accounts for two categories of return: income and capital appreciation. Income includes interest paid by fixed-income investments, distributions or dividends. Capital appreciation represents the change in the market price of an asset.

TREASURY BILLS: A non-interest bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months, or one year.

TREASURY BONDS: Long-term coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities of more than 10 years.

TREASURY NOTES: Medium-term coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities from two to 10 years.

TREASURY SECURITIES: Securities issued by the U.S. Treasury and backed by the full faith and credit of the United States. Treasuries are considered to have no credit risk and are the benchmark for interest rates on all other securities in the U.S. and overseas. The Treasury issues both discounted securities and fixed coupon notes and bonds.

UNIFORM NET CAPITAL RULE: Securities and Exchange Commission requirement that member firms as well as nonmember broker-dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15 to 1; also called net capital rule and net capital ratio. Indebtedness covers all money owed to a firm, including margin loans and commitments to purchase securities, one reason new public issues are spread among members of underwriting syndicates. Liquid capital includes cash and assets easily converted into cash.

U.S. GOVERNMENT AGENCY SECURITIES: Debt securities issued by U.S. Government sponsored enterprises and federally related institutions (FHLB, Federal Home Loan Mortgage Corporation (FHLMC or Freddie Mac), FNMA).

YIELD: The rate of annual income return on an investment, expressed as a percentage. (a) INCOME YIELD is obtained by dividing the current dollar income by the current market price for the security. (b) NET YIELD or YIELD TO MATURITY is the current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.

BE IT FURTHER RESOLVED the investment policy shall be reviewed by the Administration and Finance Committee annually, and as frequently as necessary, to enable the Treasurer to respond to changing market conditions;

Said Resolution was adopted, upon roll call, by the following vote:

AYES: Directors Nederhood, Dick, McVicker, Seckel, Crane, Thomas &
Yoo Schneider
NOES: None
ABSENT: None
ABSTAIN: None

I certify the foregoing is a true, full and correct copy of Resolution No. 2140 adopted by the Board of Director of Municipal Water District of Orange County at its Regular meeting held on May 17, 2023.



Maribeth Goldsby, District Secretary
Municipal Water District of Orange County



Administration Activities Report

April 4, 2024 – April 30, 2024

Activity	Summary
Administration/ Board	<p>Administration team worked on the following:</p> <ul style="list-style-type: none"> • Scheduled meetings for Harvey De La Torre and Board members (including Special meetings and Ad Hoc meetings). • Assisted Harvey with various write-ups and follow-up for the Committees and Board. • Conducted research regarding historical records. • Continue to send Water Supply Reports to the member agencies. • Processed and reviewed agreements for appropriate Board approval and insurance requirements as well as execution, following approval. • Responded to two Public Records Act requests. • Made various updates/changes to the website including financial items, Form 700s, etc. • Developed invitation and email mailing list for the Elected Officials Forum; coordinated logistics for the event. • Conferred with Legal Counsel re upcoming closed sessions. • Submitted Form 700s. • Assisted SMWD with questions on Board Secretary role. • Prepared for and presented information on the Administrative Code, Brown Act, and California Public Records Act at the employee Lunch and Learn event. • Submitted the Qualification to Vote to OC LAFCO. • Sent draft and final Water Rates Resolution to member agencies and posted them in accordance with the Admin Code. • Prepared amendment to Admin Code to clarify definition of “Regular Meeting”. • Prepared transcript of Board discussion on budget for a Director. • Assisted Accounting with various issues on Director Compensation Vouchers. • Prepared scripts for Elected Officials Forum and Public Hearing. • Responded to various requests from agencies regarding Director Compensation. • Coordinated Constant Contact mail-out for May 1 Workshop Board meeting. • Conferred with Legal Counsel re upcoming closed sessions. • Solicited availability and scheduled in-person and Zoom meetings for the Engineering Department, and staff. Hosted Zoom meetings for Engineering.



<p>Administration/ Board (continued)</p>	<ul style="list-style-type: none"> Registered Staff and Directors for various conferences, training, made travel accommodations, processed business expenses, and updated the travel budget spreadsheet. Assisted Engineering with sending Amendment #1 for the LCRR and updating spreadsheets. Assisted with the Breakroom Remodel documents. Prepared agreements, solicited signatures, and requested insurance documents for Engineering and HR. Hosted the ISDOC Executive Meeting Assisted with the planning and set-up of the ISDOC Quarterly Luncheon.
<p>Records Management</p>	<ul style="list-style-type: none"> Staff held a meeting with the Accounting Department to explore the possibility of using Laserfiche to streamline the invoicing process. A future meeting will be scheduled with ECS for a more detailed demonstration of Laserfiche’s capabilities in this area. Continued to review incoming mail and log necessary documents into the Laserfiche system.
<p>Health and Welfare Benefits</p>	<ul style="list-style-type: none"> No new information to present this month.
<p>Recruitment / Departures</p>	<ul style="list-style-type: none"> Recruitment efforts for a WEROC Specialist or Manager are under way. Recruitment for a Public Affairs Intern is underway. Final interviews for the Assistant General Manager position were held and an internal candidate, Dr. Melissa Baum Haley, was selected. Recruitment efforts for the part-time Accounting Technician have been initiated. The job posting will be available in the first week in May.
<p>Projects/ Activities</p>	<p>Administration Team worked on the following:</p> <ul style="list-style-type: none"> Assisted with WACO on Meetings via Zoom, PowerPoint presentations, preparing for hybrid meetings, various correspondence, note taking and coordinating with WACO president and speakers and updating WACO information to website. Attended Board Meetings and Committee Meetings, as well as preparation for these meetings, including packet preparation, meeting setup/take-down, Zoom coordination, etc. Assisted Finance Department with filing, processing of invoices, purchase requisitions, business expense reports and credit card reconciliations. Coordinated with Ralph Andersen & Associates on completion of Classification and Compensation Study. The final report will be presented at the May Administration and Finance Committee Meeting. HR continues working with Anne Sandberg of Predict Success in coordinating behavioral assessments. The Executive Team’s Assessments are completed. The Executive Team will meet in June with the Consultant to provide an overview of the Executive Team’s results. The Administration Team completed their assessments. The



<p>Projects/ Activities (continued)</p>	<p>Administrative Team held a meeting with the consultant to review the team’s results. The Water Use Efficiency and WEROC team are currently completing their Assessments. This is consistent with MWDOC Board Strategic Priorities, Staff Development.</p> <ul style="list-style-type: none"> • Assisted with Elected Officials mailings and coordination at the event. • HR is finalizing the Agreement with Dopudja & Wells Consulting regarding the Needs Assessment Project and compiling information for the consultant to review. • HR coordinated and participated in interviews with the GM for the Assistant GM position. • HR held a teleconference call with the MWDOC Board President regarding finalizing the GM’s Performance Evaluation Form in preparation for the GM’s June Performance review. • The Administration Team relocated items to other areas in the office in preparation for the remodel which began April 25th. • HR staff is gathering information and details for hosting a Supervisory training course for in-house staff as well as member agencies. HR is working with the Center for Organizational Effectiveness and Cal State University Fullerton in gathering information. Staff held a Zoom meeting with YLWD HR Manager and Cal State University to discuss potential opportunities for developing a Supervisory program for water professionals. • Responded to survey from Regional Government Services (RGS) on who is conducting a survey on behalf of Humboldt Bay Municipal Water District. • Helped Public Affairs Department with poster contest submissions. • Meetings with IT regarding transition of all contact lists to Outlook. • Continue to update District Contacts lists in Outlook. • Meeting with Departments to ensure their email and mailing lists are up to date and transitioning everyone to the newly updated District Contacts list. • The Lunch and Learn Committee continues scheduling additional Lunch and Learn meetings to be held in June and September. This is consistent with MWDOC Board Strategic Priorities, Staff Development.
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INFORMATION ITEM

May 6, 2024

TO: Board of Directors

FROM: **Administration & Finance Committee**
(Directors Crane, Thomas, Nederhood)

Harvey De La Torre, General Manager

Staff Contact: Steven Hung

SUBJECT: **Finance and IT Pending Items Report**

SUMMARY

The following list details the status of special projects in progress or to be completed during this Fiscal Year.

Finance

Accounting	Rebate Program(s)	W-9 collection for conservation rebates. Currently holding 1 rebate check(s) awaiting W-9 form(s)
Finance	Budget	The FY24/25 Budget is 100% complete
	Regulatory Filing	100% complete on annual state required compensation report
	Other	On-going process improvement for Finance/Accounting

Information Technology (IT)

Security	Governance	Efforts underway to implement IT Governance to best align District infrastructure and practices with District priorities
	Backups	Weekly reviews of reports show systems are being backed-up according to schedule
	Vulnerability Scanning	Weekly DHS vulnerability scans report no identified vulnerabilities
Service	Managed Services Provider	Onboarding of new Managed Service Provider is nearly complete; the provider has inventoried assets, met with staff, placed monitoring tools, and deployed security software.

	Access Points	Project to place new wireless access points is coming to a close. The new hardware has been functioning as designed and efforts are transitioning to minor tuning and configurations.
	Device Updates	Two new laptops configured and deployed to staff; all WEROC EOC laptops refreshed; three laptops updates to Windows 11 Pro
	Virtual Server	New virtual server deployed to automate discovery and monitoring of users, network, servers, and workstations.
Training	Cybersecurity	Optimized configuration of security awareness testing and training tool for District. Scheduled on-going training videos and phishing testing for calendar year. Deploy phishing testing campaign.
		IT Analyst virtually attended training: Establishing Essential Cyber Hygiene (DHS/CIS), AI Safety and Governance (DHS/CIS), and QR Code Phishing: Understanding multi-layered detection and prevention

Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	Budgeted amount:	Core: <input type="checkbox"/>	Choice: <input type="checkbox"/>
Action item amount:		Movement between funds: <input type="checkbox"/> Yes <input type="checkbox"/> No	



INFORMATION ITEM
May 6, 2024

TO: Administration & Finance Committee
(Directors Crane, Dick, Thomas)

FROM: Harvey De La Torre, General Manager

Staff Contact: Kevin Hostert

SUBJECT: Monthly Water Usage Data and Water Supply Info.

STAFF RECOMMENDATION

Staff recommends the Administration & Finance Committee receive and file this information.

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

REPORT

The attached figures show the recent trend of water consumption in Orange County (OC), an estimate of Imported Water Sales for MWD OC, and selected water supply information.

- OC Water Usage, Monthly by Supply **OCWD Groundwater was the main supply in March.**
- Estimated OC Water Usage, Monthly, Comparison to Previous Years Water usage in March **2024 was below average compared to the last 5 years.** We are projecting an increase in overall water usage compared to FY 2022-23. On March 24th 2023, state officials eased back drought emergency provisions that were in place since July 2021.
- Historical OC Water Consumption Orange County M & I projected water consumption is **514,000 AF for FY 2023-24** (this includes ~7 TAF of agricultural usage and non-retail water agency usage). This is about **34,000 AF more than FY 2022-23** and is about **33,000 AF less than FY 2021-22**. Water usage per person is projected to be slightly lower in **FY 2023-24 for Orange County at 146 gallons per day** (This includes recycled water usage). Although OC population has increased

Budgeted (Y/N): N	Budgeted amount: N/A	Core <u>X</u>	Choice <u>__</u>
Action item amount: N/A		Line item:	
Fiscal Impact (explain if unbudgeted):			

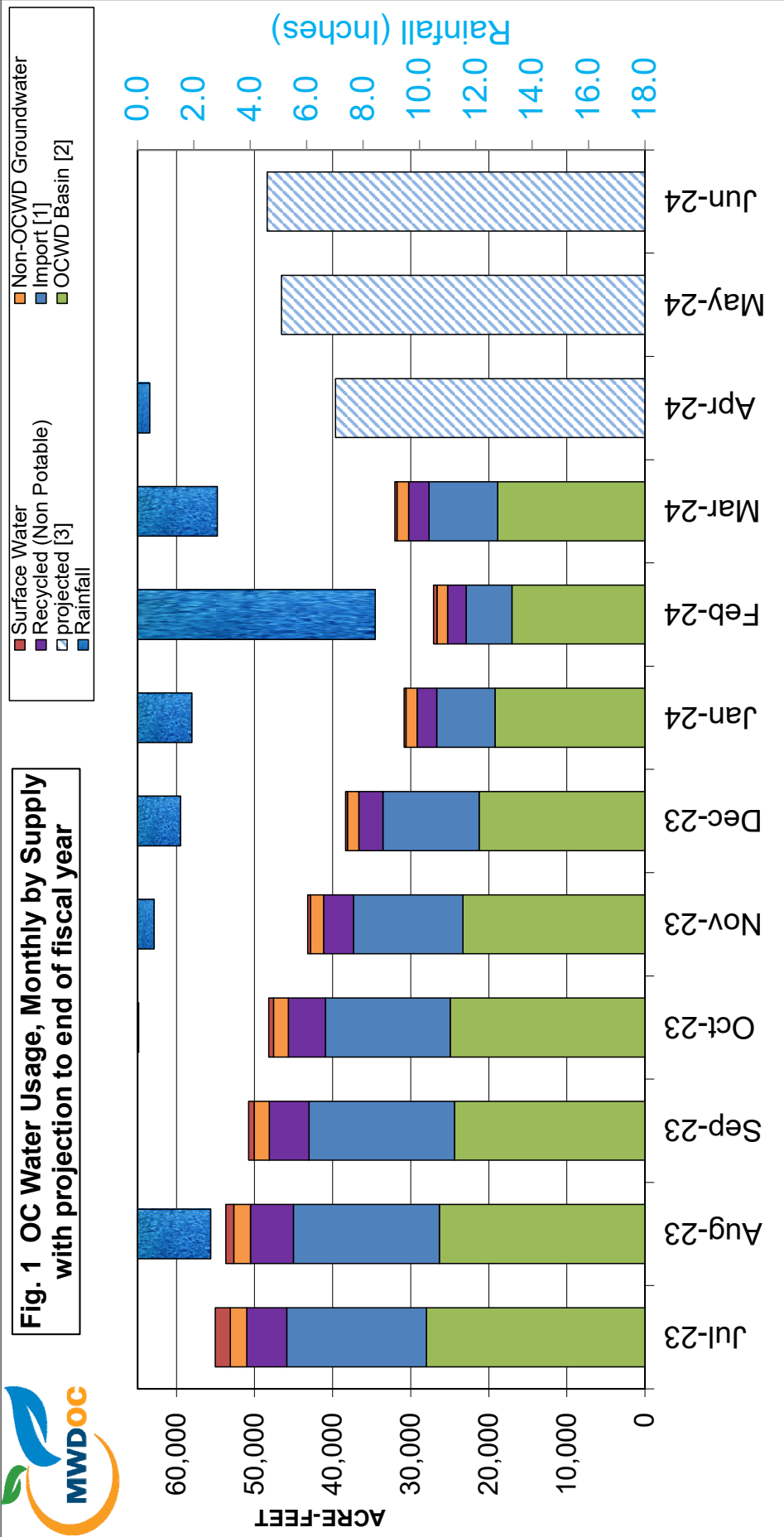
20% over the past two decades, water usage has not increased, on average. A long-term decrease in per-capita water usage is attributed mostly to Water Use Efficiency (water conservation) efforts. ***O.C. Water Usage has declined significantly since the end of FY 2013-14. Since FY 2013-14 average O.C. Annual Water usage is 528,500 AF, a decline of 93,000 AF since FY 2013-14. FY 2022-23 Orange County M & I water consumption was the lowest since FY 1978-79 (44 Years).***

Water Supply Information includes data on Rainfall in OC; the OCWD Basin overdraft; Northern California and Colorado River Basin hydrologic data; the State Water Project (SWP) Allocation, and regional storage volumes. The data have implications for the magnitude of supplies from the three watersheds that are the principal sources of water for OC. Note that a hydrologic year is Oct. 1st through Sept. 30th.

- Orange County's accumulated precipitation through ***late April was above average*** for this period. Water year to date rainfall in Orange County is ***17.00 inches***, which is ***137% of normal***.
- Northern California accumulated precipitation through ***late April was 99% of normal for this period***. Water Year 2023 was 133% of normal while water year 2022 was 48% of normal. The ***Northern California snowpack was 125% of normal as of April 2nd, 2024. As of late April, 0.00%*** of California is experiencing ***moderate drought conditions***. ***0.0%*** of California is experiencing ***severe to exceptional drought conditions***. The State Water Project Contractors Table A Allocation was increased to 40% as of April for WY 2024.
- Colorado River Basin accumulated precipitation through ***late April was 100% of normal*** for this period. The ***Upper Colorado Basin snowpack was 86% of normal*** as of April 9th 2024. ***Lake Mead and Lake Powell*** combined have about ***54.0% of their average storage volume*** for this time of year and are at ***34.2% of their total capacity***. ***Lake Mead's levels have been below the "trigger" limit of 1,075 ft. since the start of CY 2022.*** The US Bureau of Reclamation (USBR) has declared a shortage at Lake Mead, impacting Colorado River water deliveries to the Lower Basin states. ***Lake Mead as of late April was 2.34' BELOW the "trigger" limit.*** The USBR has declared a ***shortage on the Colorado River that started on January 1st 2022. There is a 100% chance of shortage continuing in 2024, 90% in 2025 and 83% in 2026.*** Lake Mead as of early March was ***30.35' ABOVE the State of California "trigger" limit. There is a 0% chance of mandatory cutbacks for California in 2024, 0% in 2025 and 10% in 2026.***



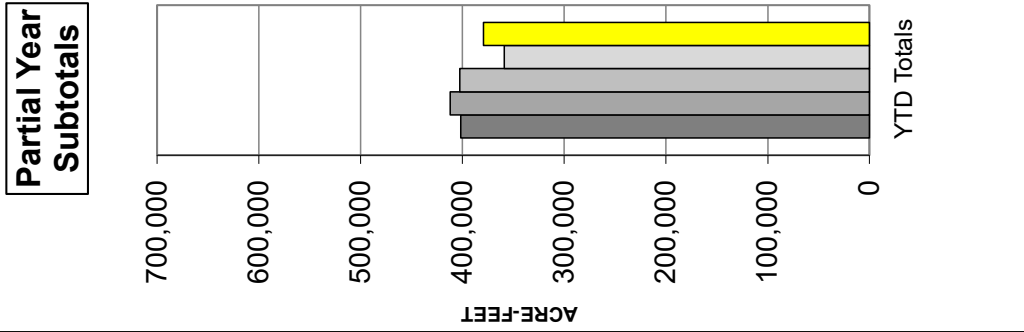
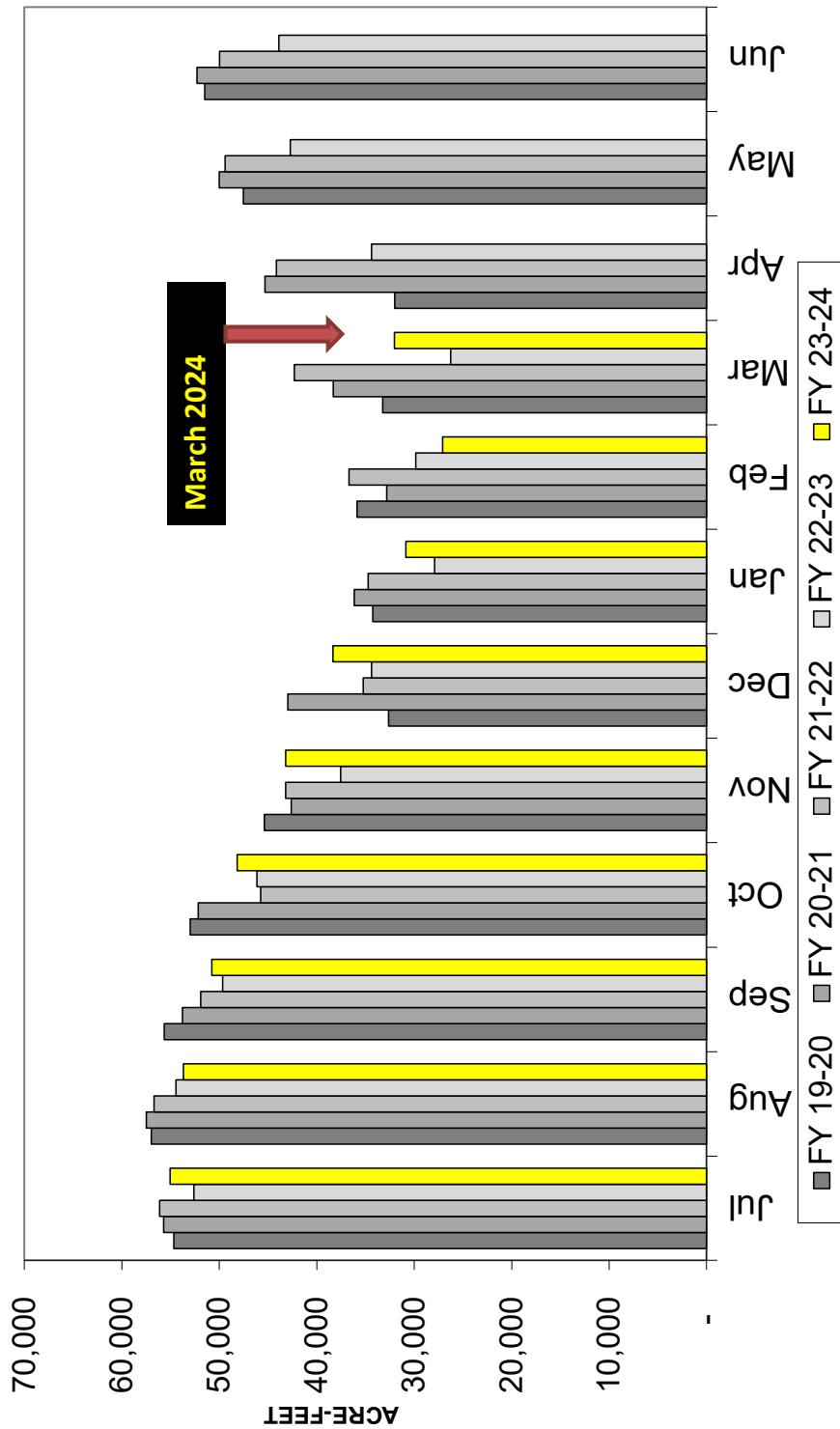
Fig. 1 OC Water Usage, Monthly by Supply with projection to end of fiscal year



[1] Imported water for consumptive use. Includes "In-Lieu" deliveries and CUP water extraction. Excludes "Direct Replenishment" deliveries of spreading water and deliveries into Irvine Lake.
 [2] GW for consumptive use only. Excludes In-Lieu water deliveries and CUP water extraction that are counted with Import. BPP in FY '23-24 is 85%.
 [3] MWDOC's estimate of monthly demand is based on the projected 5 Year historical retail water demand and historical monthly demand patterns.
 [4] Total water usage includes IRWD groundwater agricultural use and usage by non-retail water agencies.

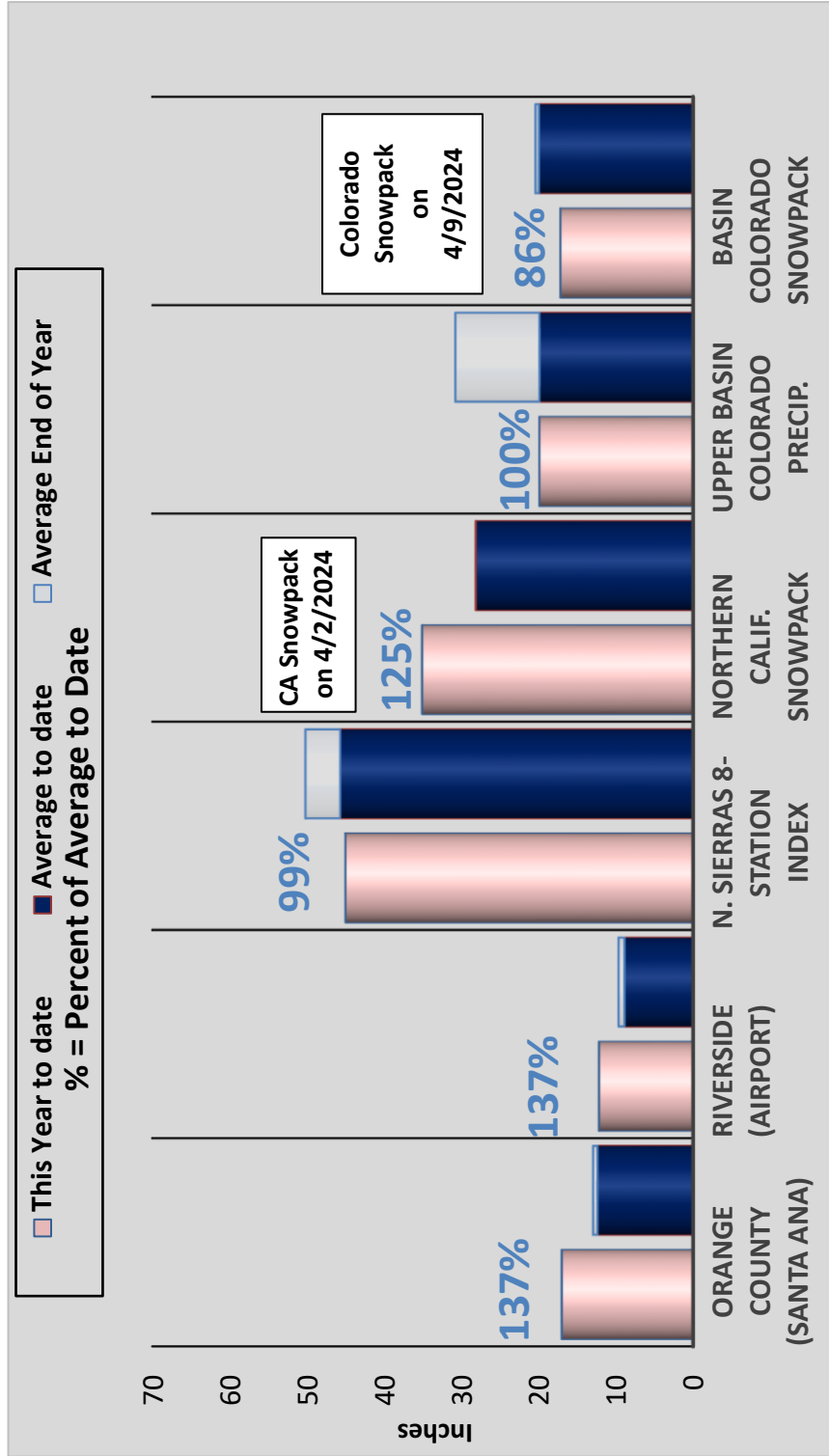


Fig. 2 OC Monthly Water Usage [1]: Comparison to Last 4 Fiscal Years



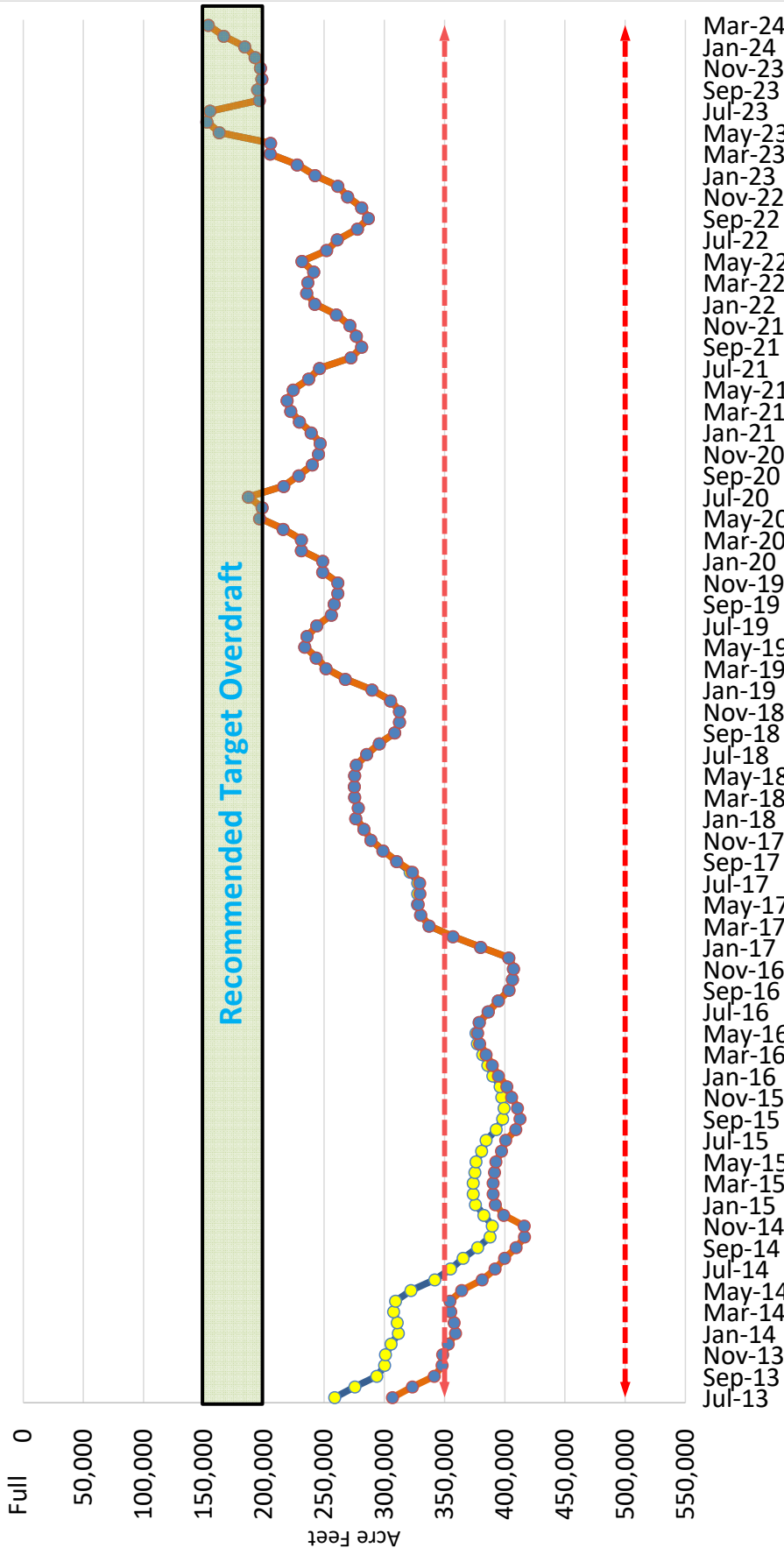
[1] Sum of Imported water for consumptive use (includes "In-Lieu" deliveries; excludes "Direct Replenishment" and "Barrier Replenishment") and Local water for consumptive use (includes recycled and non-potable water and excludes GW/RS production) Recent months numbers include some estimation.

Accumulated Precipitation for the Oct.-Sep. water year, as of late April 2024



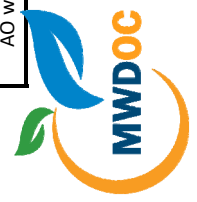
* The date of maximum snowpack accumulation (April 1st in Northern Calif. , April 15th in the Upper Colorado Basin) is used for year to year comparison.

Accumulated Overdraft of the OCWD Groundwater Basin as of March 2024

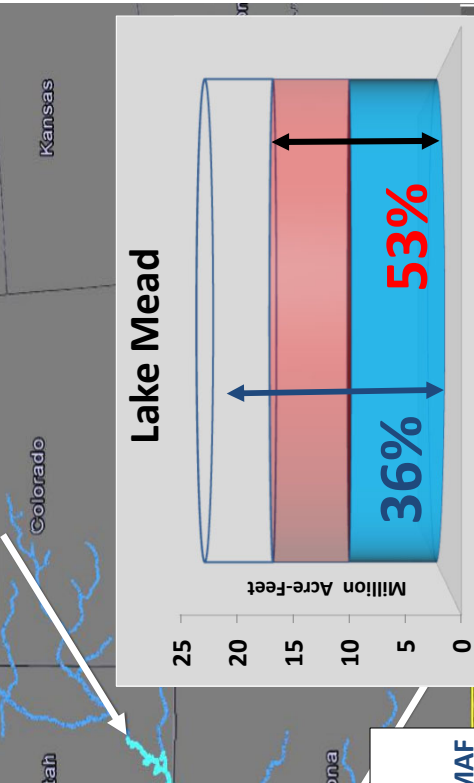
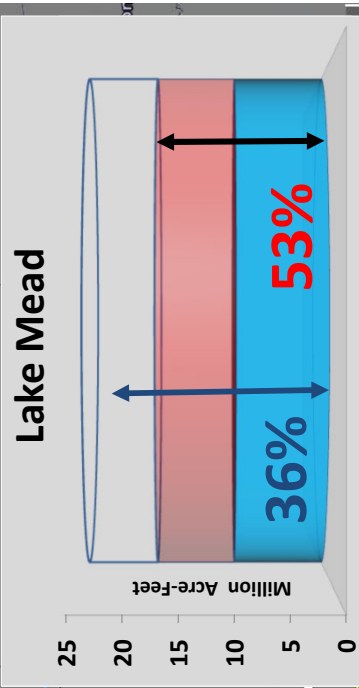
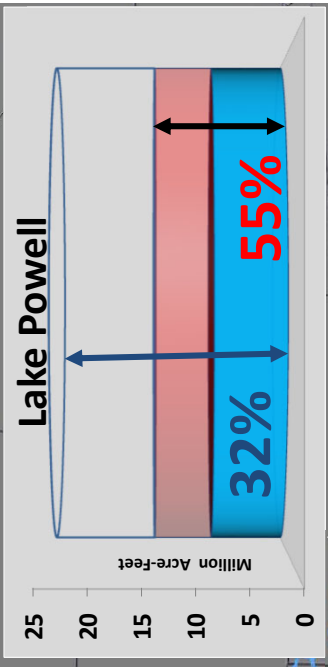
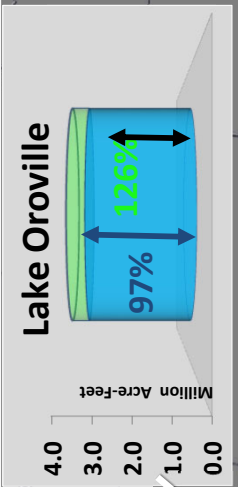
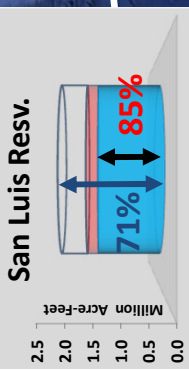
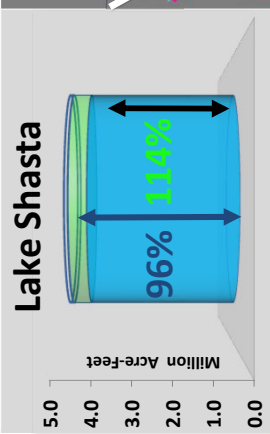


	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23
AO (AF)	261,145	277,756	286,988	281,407	269,746	261,614	242,610	227,738	205,331	205,717	162,963	152,904
AO w/CUP removed (AF)	261,145	277,756	286,986	281,407	269,746	261,614	242,610	227,738	205,331	205,717	162,964	152,904
	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
AO (AF)	155,360	196,275	194,961	198,554	197,412	192,806	184,258	166,730	153,904			
AO w/CUP removed (AF)	155,360	196,275	194,961	198,554	197,412	192,806	184,258	166,730	153,904			

* Source ~ OCWD Monthly Board of Directors Packet, Water Resources Summary



State Water Project, Colorado River, and MWD Reservoir Storage
as of April 29, 2024



SWP Take Capacity = 0.592 MAF
CRA Take Capacity = 0.212 MAF
In Region Take Capacity = 0.634 MAF

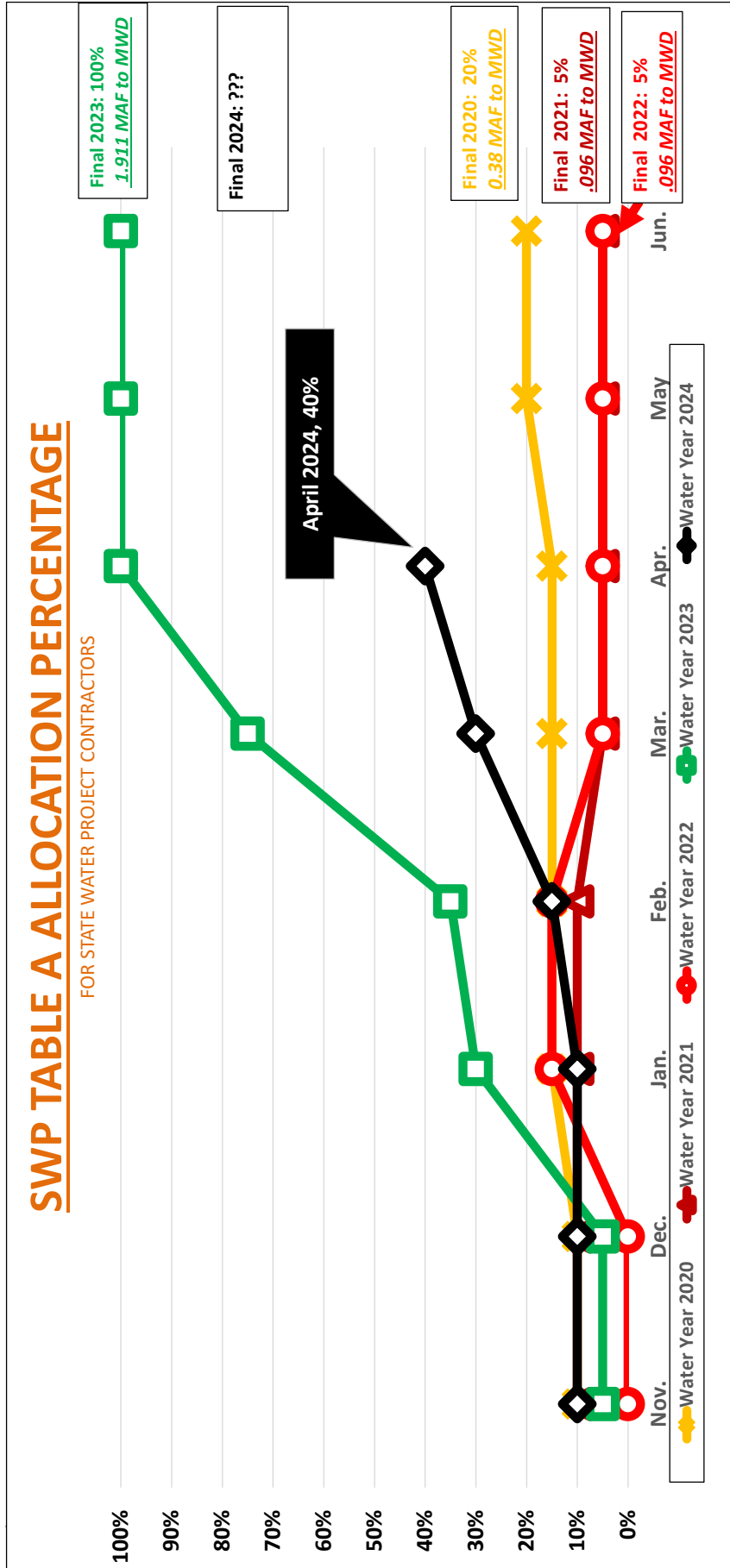


Prepared by the Municipal Water District of Orange County
Numbers are subject to change.

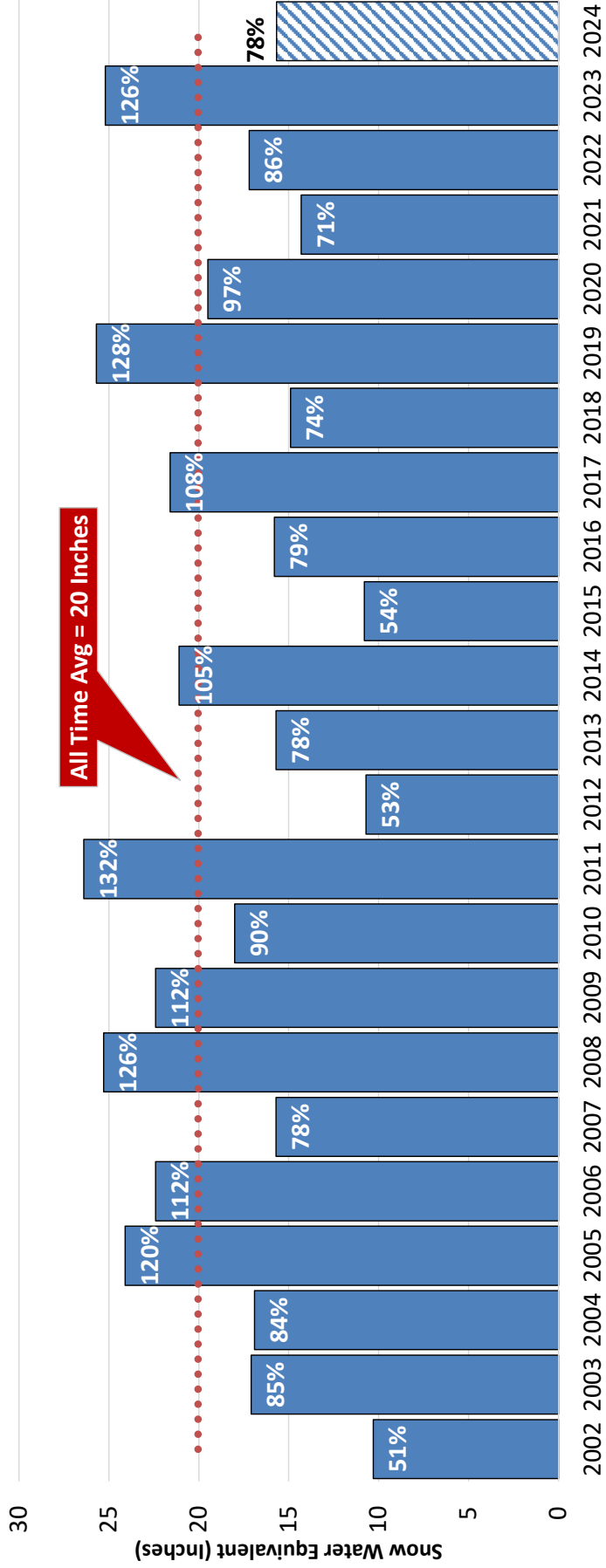


SWP TABLE A ALLOCATION PERCENTAGE

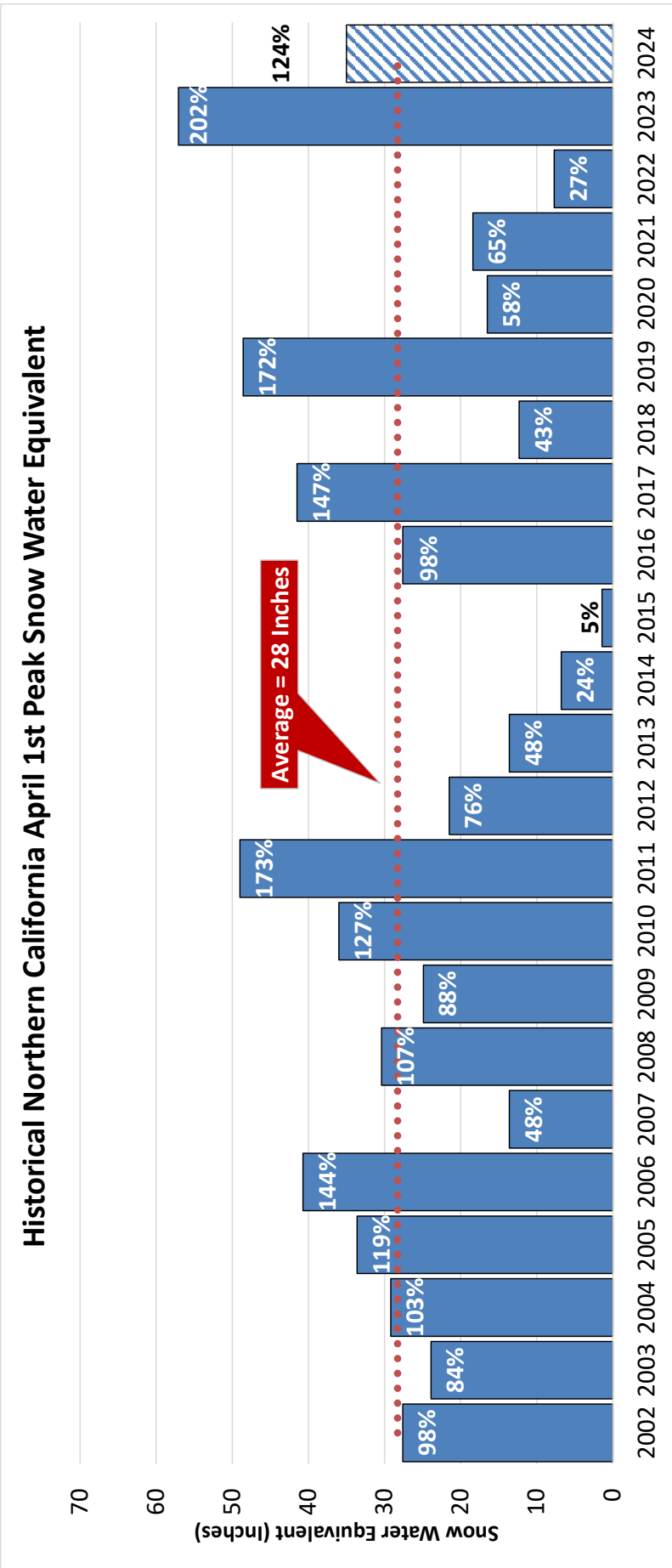
FOR STATE WATER PROJECT CONTRACTORS

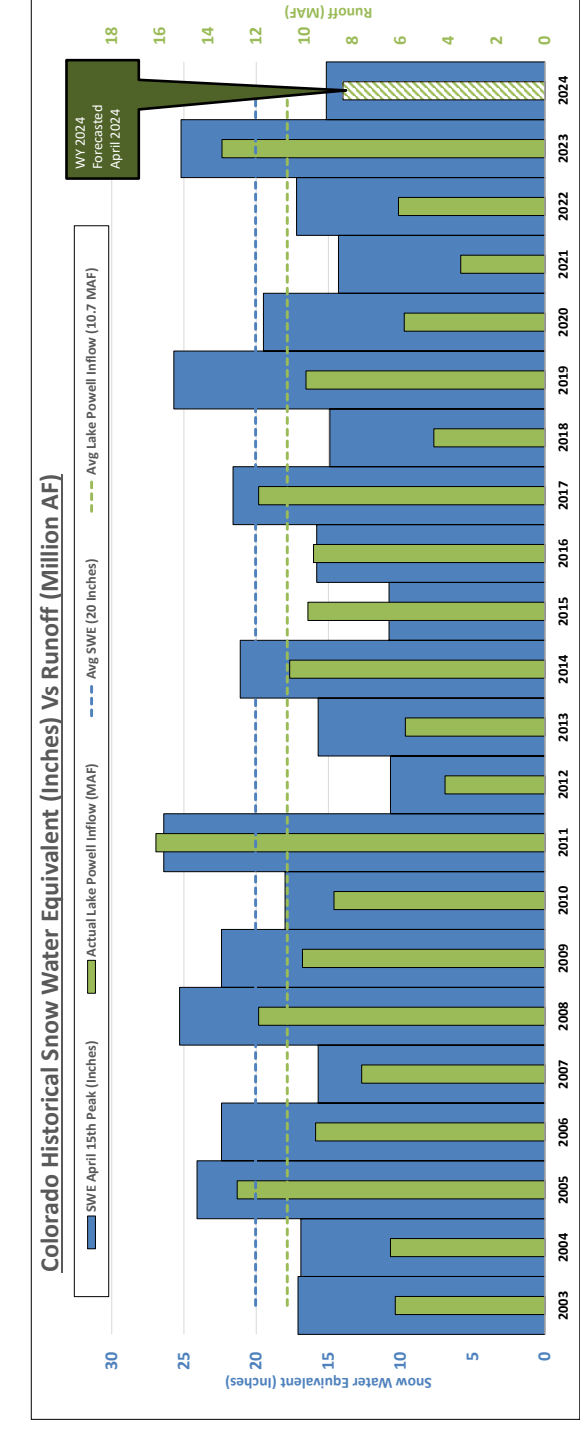
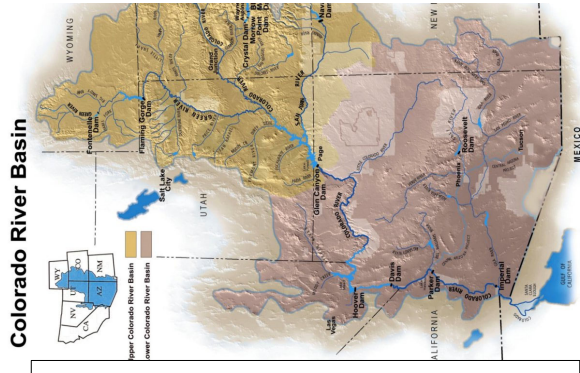
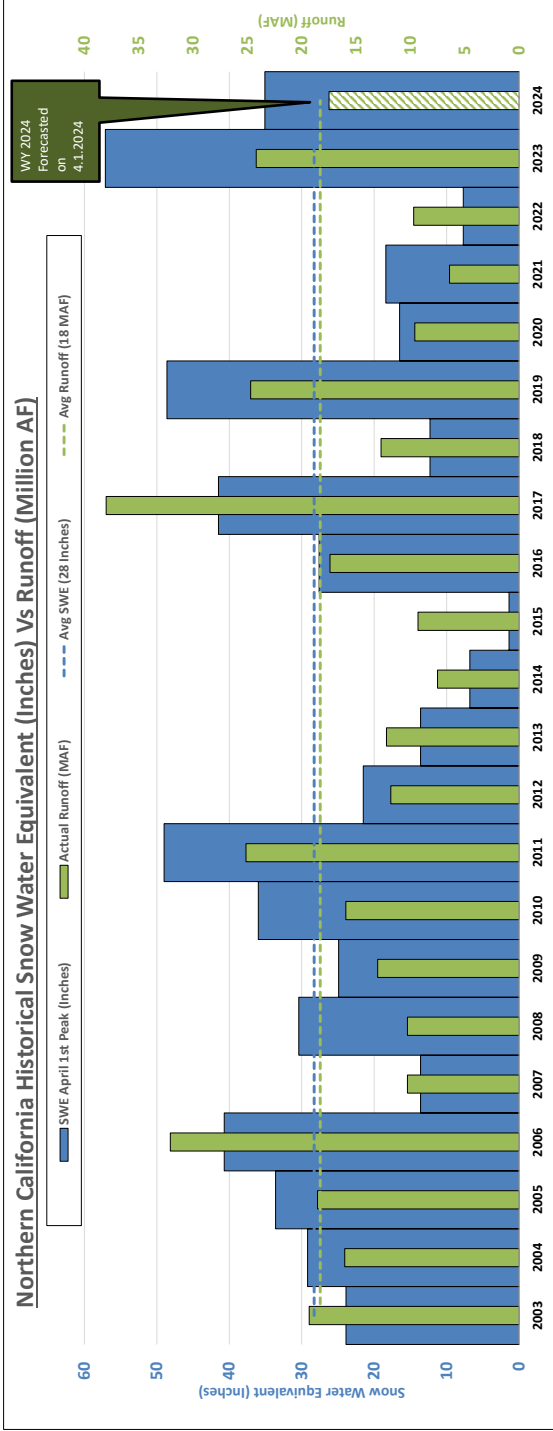


Historical Colorado Basin April 15th Peak Snow Water Equivalent



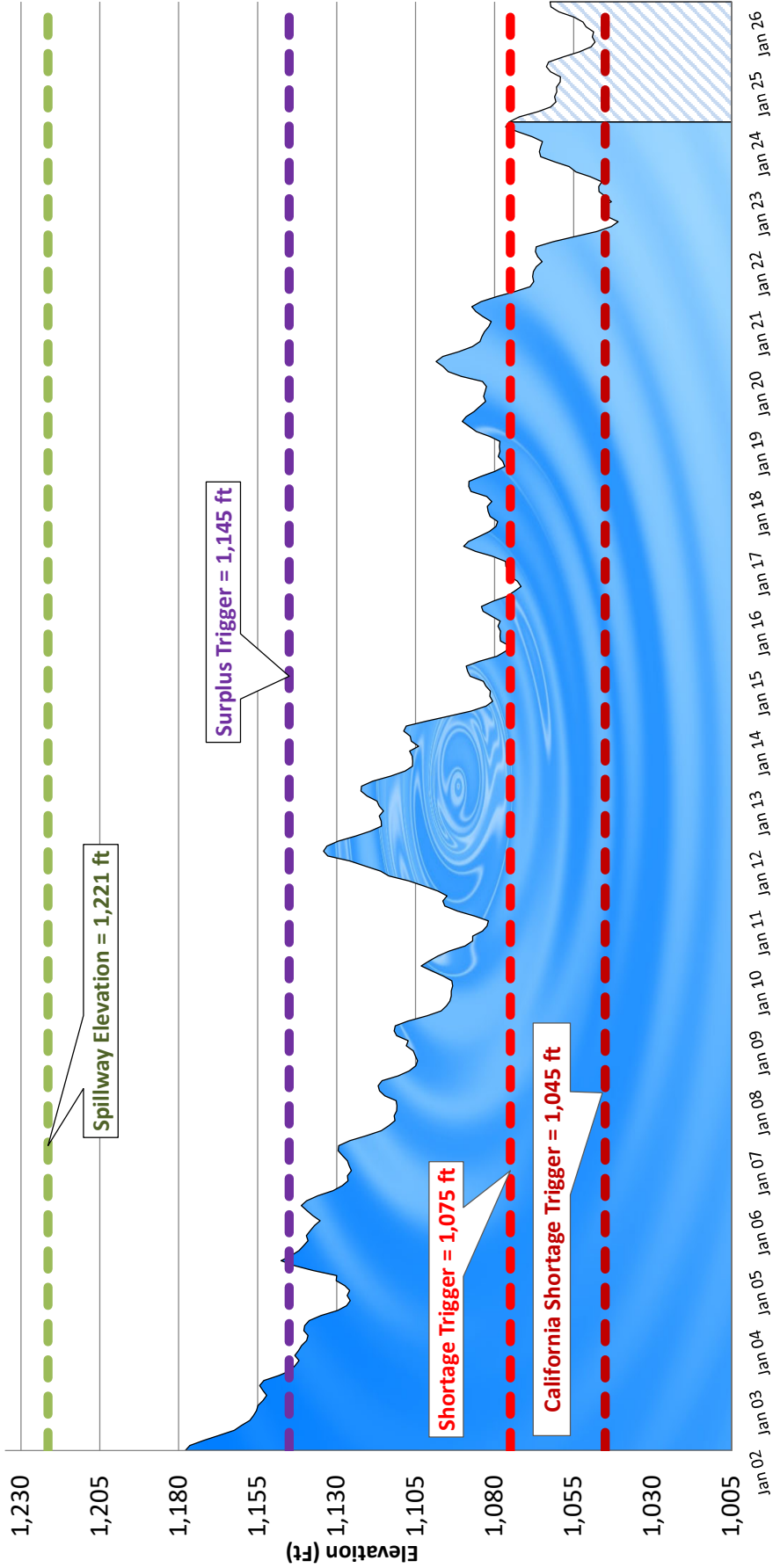
Historical Northern California April 1st Peak Snow Water Equivalent







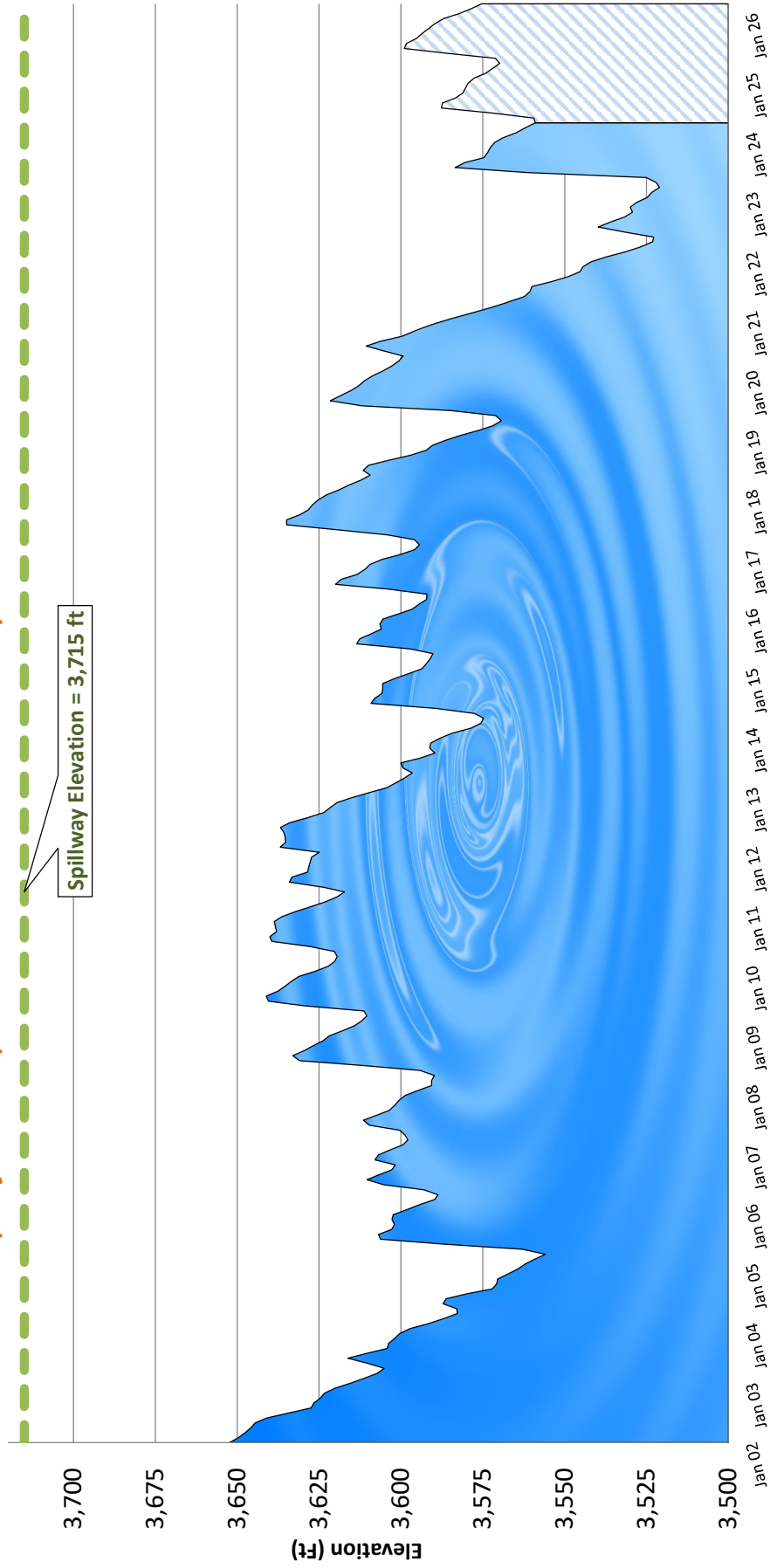
Lake Mead Levels: Historical and Projected projection per USBR 24-Month Study





Lake Powell Levels: Historical and Projected projection per USBR 24-Month Study

■ Historical □ Projected

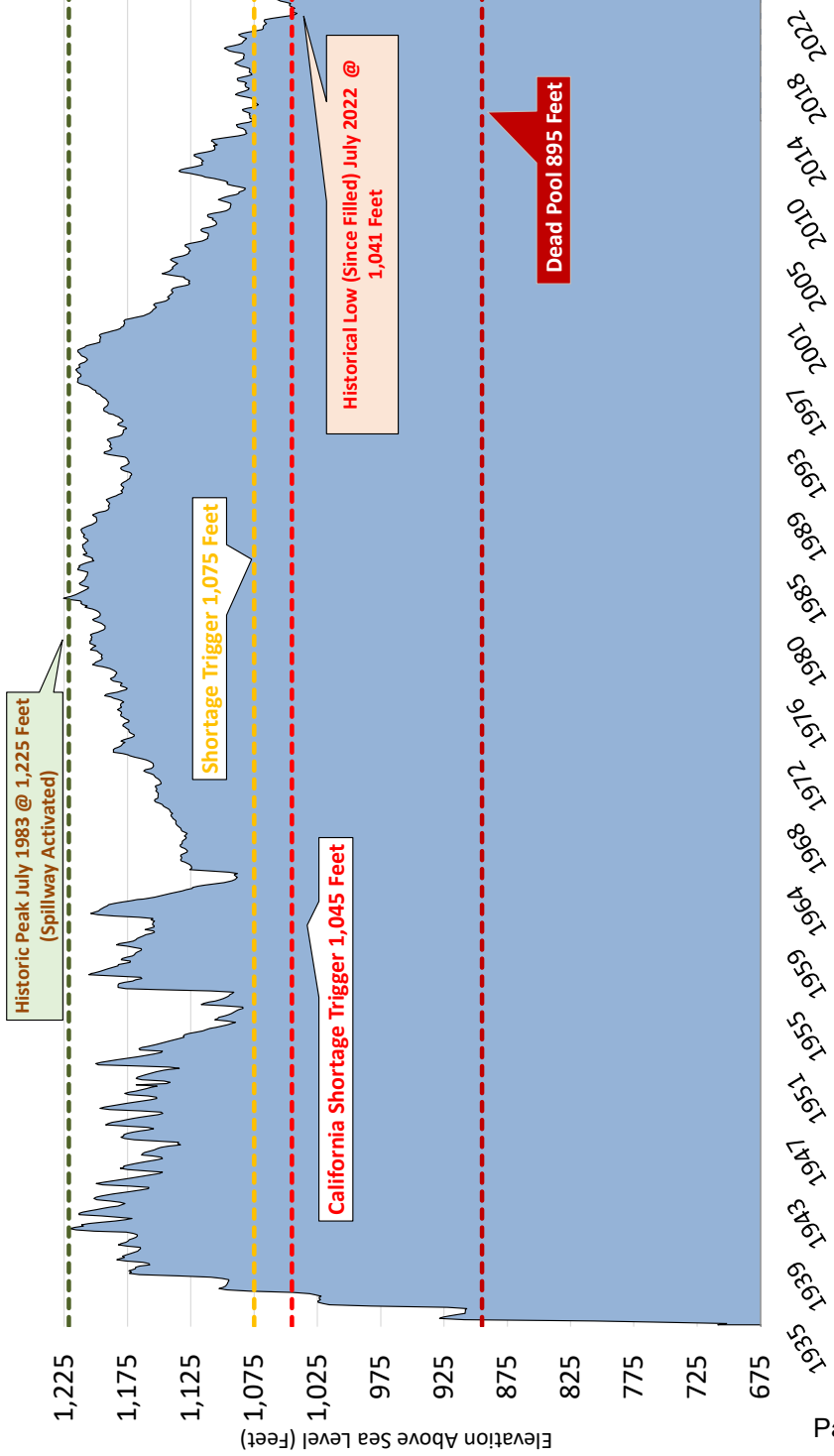
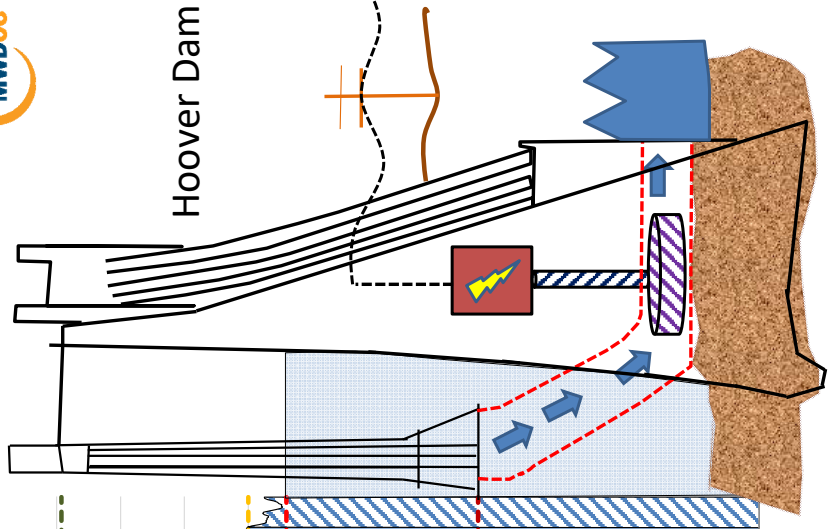




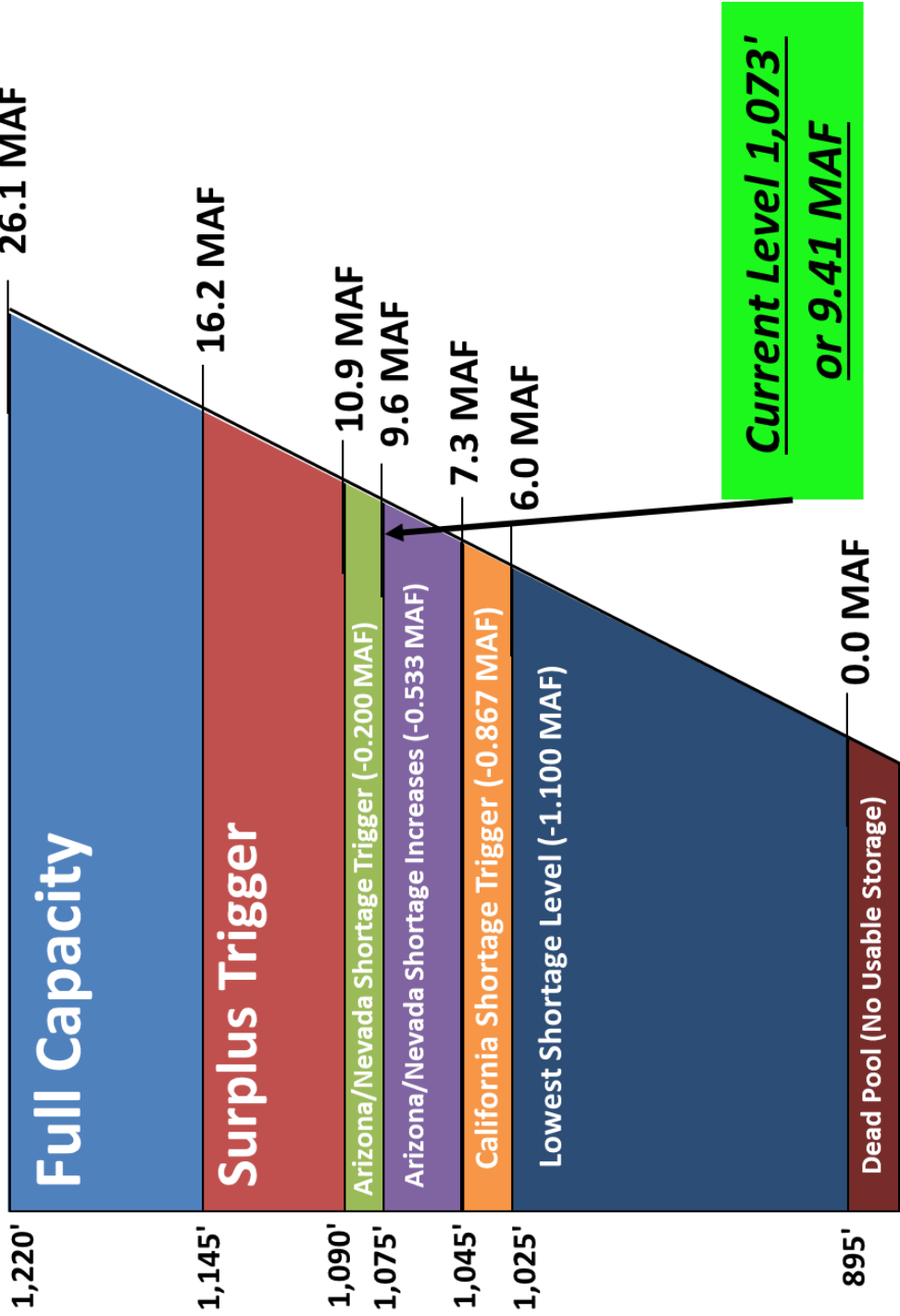
Lake Mead Historical Water Elevation Level

Intake Tower

Hoover Dam



Lake Mead Storage Level



Elevation (Feet above Sea Level)