

REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY  
18700 Ward Street, Board Room, Fountain Valley, California  
April 17, 2024, 8:30 a.m.

Teleconference Site:  
25652 Paseo De La Paz  
San Juan Capistrano, CA 92675

(Members of the public may attend and participate in the meeting at both in-person locations.)

**This meeting will be held in person. As a convenience for the public, the meeting may also be accessed by Zoom Webinar and will be available by either computer or telephone audio as indicated below. Because this is an in-person meeting and the Zoom component is not required, but rather is being offered as a convenience, if there are any technical issues during the meeting, this meeting will continue and will not be suspended.**

**Computer Audio:** You can join the Zoom meeting by clicking on the following link:

<https://zoom.us/j/8828665300>

<b>Telephone Audio:</b>	<b>(669) 900 9128 fees may apply</b>
	<b>(877) 853 5247 Toll-free</b>
<b>Webinar ID:</b>	<b>882 866 5300#</b>

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## AGENDA

### MOMENT OF SILENCE

### PLEDGE OF ALLEGIANCE

### ROLL CALL

### PUBLIC COMMENTS/PARTICIPATION

At this time, members of the public will be given an opportunity to address the Board concerning items within the subject matter jurisdiction of the Board. Members of the public may also address the Board about a particular Agenda item at the time it is considered by the Board and before action is taken. If the item is on the Consent Calendar, please inform the Board Secretary before action is taken on the Consent Calendar and the item will be removed for separate consideration.

The Board requests, but does not require, that members of the public who want to address the Board complete a voluntary "Request to be Heard" form available from the Board Secretary prior to the meeting.

### ITEMS RECEIVED TOO LATE TO BE AGENDIZED

Determine need and take action to agendize items(s) which arose subsequent to the posting of the Agenda. (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board members present, or, if less than two-thirds of the Board members are present, a unanimous vote of those members present.)

### ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING

Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the District's business office located at 18700 Ward Street, Fountain Valley, California 92708, during regular business hours. When practical, these public records will also be made available on the District's Internet Web site, accessible at <http://www.mwdoc.com>.

**NEXT RESOLUTION NO. 2146**

**CONSENT CALENDAR (Items 1 to 7)**

(All matters under the Consent Calendar will be approved by one motion unless a Board member requests separate action on a specific item)

**1. MINUTES**

- a. March 6, 2024 Workshop Board Meeting
- b. March 20, 2024 Regular Board Meeting

*Recommendation: Approve as presented.*

**2. COMMITTEE MEETING REPORTS**

- a. Planning & Operations Committee Meeting: March 4, 2024
- b. Administration & Finance Committee Meeting: March 13, 2024
- c. Executive Committee Meeting: March 21, 2024

*Recommendation: Receive and file as presented.*

**3. TREASURER'S REPORTS**

- a. MWDOC Revenue/Cash Receipt Register as of March 31, 2024
- b. Disbursement Registers (March/April)

*Recommendation: Ratify and approve as presented.*

- c. Summary of Cash and Investment and Portfolio Master Summary Report (Cash and Investment report) as of February 29, 2024
- d. PARS Monthly Statement (OPEB Trust)

*Recommendation: Receive and file as presented.*

**4. FINANCIAL REPORT**

- a. Combined Financial Statements and Budget Comparative for the Period Ending February 29, 2024

*Recommendation: Receive and file as presented.*

**5. AWARD OF CONSULTING CONTRACT FOR UPDATING THE 2025 HAZARD MITIGATION PLANS FOR COMPLIANCE WITH THE AMERICA'S WATER INFRASTRUCTURE ACT (AWIA)**

*Recommendation: Authorize the General Manager to (1) enter into a consulting contract with Herndon Solutions Group (HSG) in the estimated amount not to exceed \$2.8 million (costs are contingent upon final participating agency commitments and include a 10% contingency) to assist member agencies update their 2025 Hazard Mitigation Plans. This includes MWDOC's cost share of approximately \$108,000; and (2) authorize the General Manager to enter into Letter Agreements or Contracts with up to 31 of our participating agencies under the*

*WEROC agreement, for cost recovery of this shared service contract.*

**6. AWARD OF SOLE SOURCE CONTRACT TO DOPUDJA & WELLS CONSULTING TO CONDUCT DISTRICT NEEDS ASSESSMENT**

*Recommendation: Authorize the General Manager to enter into a Professional Services Agreement with Dopudja & Wells, to conduct a District Needs Assessment in the amount of \$29,485.*

**7. AUTHORIZE AMENDMENT TO ADMINISTRATIVE CODE SECTION 1100 (BOARD AND COMMITTEE REGULAR MEETINGS)**

*Recommendation: Authorize the amendments to Administrative Code Section 1100 (Board and Committee meetings) as presented.*

**End Consent Calendar**

**PUBLIC HEARING/ACTION ITEM**

**8. HOLD PUBLIC HEARING TO ADOPT ORDINANCE SUPERSEDING AND REPEALING MWDOC ORDINANCE NO. 54 REGARDING COMPENSATION FOR DIRECTORS**

**ORD. NO. 56**

*Recommendation: (1) Open the Public Hearing (as noticed) regarding the Proposed Ordinance to receive input from the public; (2) consider said input on the Ordinance; and (3) consider adopting an Ordinance to adjust Director compensation in the general form presented.*

**ACTION ITEM**

**9-1 ADOPTION OF THE BUDGET FOR FISCAL YEAR 2024-25**

**RES. NO. \_\_\_\_\_**

*Recommendation: Adopt Resolution establishing the Fiscal Year 2024/25 budget as presented, with the recommendation to remove MWDOC's participation in the California Water For All initiative (\$20,000).*

**9-2 PROPOSED MWDOC WATER RATE RESOLUTION FOR FISCAL YEAR 2024-25**

**RES. NO. \_\_\_\_\_**

*Recommendation: (1) **Increase** the MWDOC Retail Meter Charge from \$14.25 to \$14.75 per meter, and **increase** the Groundwater Customer Charge from \$383,697 to \$405,463 effective July 1, 2024; and (2) Adopt the Water Rate Resolution setting forth rates and charges to be effective July 1, 2024 and January 1, 2025 as identified in the Water Rate Resolution for Fiscal Year 2024-25.*

**DISCUSSION ITEMS/PRESENTATION ITEMS**

**10. MEMBER AGENCY SPOTLIGHT – SOUTH COAST WATER DISTRICT**

*Recommendation: Receive and file presentation.*

**11. PRESENTATION BY LEGAL COUNSEL RE SB 1439 (GLAZER; CAMPAIGN CONTRIBUTIONS)**

*Recommendation: Receive and file the information presented.*

**INFORMATION CALENDAR** (All matters under the Information Calendar will be Received/Filed as presented following any discussion that may occur)

**12. GENERAL MANAGER'S REPORT, APRIL (ORAL AND WRITTEN)**

*Recommendation: Receive and file report(s) as presented.*

**13. MWDOC GENERAL INFORMATION ITEMS**

- a. Board of Directors - Reports re: Conferences and Meetings
- b. Requests for Future Agenda Topics

*Recommendation: Receive and file as presented.*

**CLOSED SESSION ITEMS**

**14. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Pursuant to Paragraph (1) of subdivision (d) of Government Code Section 54956.9. One Case: San Diego County Water Authority v. Metropolitan Water District of Southern California; all persons interested in the validity of the rates adopted by the Metropolitan Water of Southern California on April 8, 2014, et al., former Los Angeles Superior Court Case No. BC547139, transferred on December 2, 2014, to San Francisco Superior Court, now Case No. CPF-14-514004.

**15. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Pursuant to Paragraph (1) of subdivision (d) of Government Code Section 54956.9. One Case: San Diego County Water Authority v. Metropolitan Water District of Southern California; all persons interested in the validity of the rates adopted by the Metropolitan Water District of Southern California on April 12, 2016, effective January 1, 2017 and January 1, 2018, et al., former Los Angeles Superior Court Case No. BS161729, transferred to San Francisco Superior Court, now Case CPF-16-515282.

**16. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Pursuant to Paragraph (1) of subdivision (d) of Government Code Section 54956.9. One Case: San Diego County Water Authority v. Metropolitan Water District of Southern California; all persons interested in the validity of the rates adopted by the Metropolitan Water District of Southern California on April 10, 2018 to be effective January 1, 2019, and Jan. 1, 2020, et al., Los Angeles Superior Court Case No. BS 173868, Transferred to San Francisco Superior Court, now Case CPF-18-516389.

**ADJOURNMENT**

Note: Accommodations for the Disabled. Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by contacting Maribeth Goldsby, District Secretary, at (714) 963-3058, or writing to Municipal Water District of Orange County at P.O. Box 20895, Fountain Valley, CA 92728. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that District staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the District to provide the requested accommodation.

**MINUTES OF THE WORKSHOP BOARD MEETING  
OF THE BOARD OF DIRECTORS OF  
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY (MWDOC)  
WITH THE MWDOC MET DIRECTORS**

March 6, 2024

At 8:30 a.m., President McVicker called to order the Workshop Meeting of the Municipal Water District of Orange County in Conference Room 101 at the District facilities located in Fountain Valley, as well as including attendance via the Zoom Webinar application. Director Erdman led the Pledge of Allegiance and Secretary Goldsby called the roll.

**MWDOC DIRECTORS**

Al Nederhood  
Larry Dick\*  
Karl W. Seckel\*  
Bob McVicker  
Randall Crane  
Jeffery M. Thomas  
Megan Yoo Schneider

**STAFF**

Harvey De La Torre, General Manager  
Katrina Wraight, Legal Counsel  
Maribeth Goldsby, District Secretary  
Melissa Baum-Haley, Dir. of MET Issues/Policy  
Alex Heide, Sr. Water Resources Analyst  
Heather Baez, Director of Governmental Affairs  
Sarina Sriboonlue, Principal Engineer  
Kevin Hostert, Sr. Water Resource Analyst  
Damon Micalizzi, Director of Public Affairs  
Charles Busslinger, Dir. of Engineering/Dist. Eng.  
Joe Berg, Director of Water Use Efficiency

\*Also MWDOC-MET Directors

**OTHER MWDOC-MET DIRECTORS**

Linda Ackerman  
Dennis Erdman

**OTHERS PRESENT**

Katano Kasaine  
Adam Benson  
Arnout Van den Berg  
Sara Tucker (absent)  
Garrett Durst (absent)  
Syrus Devers  
Dick Ackerman  
Peter Whittingham  
Paul Jones  
Dave Youngblood  
Fred Adjarian  
Kathryn Freshley  
Mike Gaskins  
Kay Havens  
Mark Monin  
Dennis Cafferty  
Sherri Seitz  
Vu Chu

Metropolitan Water District of So. Calif.  
Metropolitan Water District of So. Calif.  
Metropolitan Water District of So. Calif.  
NRR  
NRR  
Syrus Devers Advocacy  
Ackerman Consulting  
Whittingham Public Affairs Advisors  
Dopudja & Wells Consulting  
East Orange County Water District  
El Toro Water District  
El Toro Water District  
El Toro Water District  
El Toro Water District  
El Toro Water District  
El Toro Water District  
El Toro Water District  
El Toro Water District

Doug Reinhart  
 Peer Swan  
 Paul Weghorst  
 Christine Compton  
 Jim Atkinson  
 Stacy Taylor  
 Dick Fiore  
 Don Froelich  
 Sherry Wanninger  
 Johnathan Cruz  
 John Kennedy  
 Chris Olsen  
 Alicia Dunkin  
 Sandra Jacobs  
 Don Bunts  
 Erica Castillo  
 Chip Monaco  
 Paul Pender  
 Greg Mills  
 Brad Reese  
 Bill Green  
 Brett Barbre  
 Gene Hernandez  
 Tom Lindsey  
 Lisa Ohlund  
 Emily Novak  
 Frank Gomez

Irvine Ranch Water District  
 Irvine Ranch Water District  
 Irvine Ranch Water District  
 Irvine Ranch Water District  
 Mesa Water  
 Mesa Water  
 Moulton Niguel Water District  
 Moulton Niguel Water District  
 Moulton Niguel Water District  
 Moulton Niguel Water District  
 Orange County Water District  
 Orange County Water District  
 Orange County Water District  
 Santa Margarita Water District  
 Santa Margarita Water District  
 Santa Margarita Water District  
 Santa Margarita Water District  
 Santa Margarita Water District  
 Serrano Water District  
 Serrano Water District  
 South Coast Water District  
 Yorba Linda Water District  
 Yorba Linda Water District  
 Yorba Linda Water District  
 Ohlund Management & Technical Services  
 San Diego County Water Authority

## TELECONFERENCE SITE

Director Yoo Schneider was participating via teleconference location (all agenda requirements pursuant to the Ralph M. Brown Act requirements were complied with).

## PUBLIC PARTICIPATION/PUBLIC COMMENTS

President McVicker inquired whether any members of the public wished to comment on agenda items.

No public comments were received.

**ITEMS RECEIVED TOO LATE TO BE AGENDIZED** - Determine need and take action to agendize item(s), which arose subsequent to the posting of the Agenda. (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board members present or, if less than two-thirds of the Board members are present, a unanimous vote.)

No items were presented.

**ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING**

President McVicker inquired as to whether there were any items distributed to the Board less than 72 hours prior to the meeting.

No items were distributed to the Board less than 72 hours prior to the meeting.

**PRESENTATION / DISCUSSION ITEMS****PRESENTATION BY KATANO KASAINÉ REGARDING MET'S 2-YEAR BUDGET**

Ms. Katano Kasaine and Mr. Arnout Van den Berg (MET staff) provided an update and overview of MET's proposed biennial budget for fiscal years 2024/25 and 2025/26, the proposed water rates and charges for calendar years 2025 and 2026, and an overview of the proposed rates and charges (along with a ten-year forecast).

The presentation included information on the projected revenues and expenses for the current fiscal year, water transactions (the last ten years as well as a ten-year projection forward), a detailed look at the proposed biennial budget expenditures and key drivers, as well as direction by the MET Board thus far to limit increases in expenditures. Mr. Van den Berg then reviewed the impacts the proposed biennial budget will have on the rates (as well as a historic view of MET's rates), MET's overall rate structure and alternative rate options and scenarios (including revenue sources), non-discretionary budget expenditures, and an overview of the 2020 IRP Needs Assessment. It was noted that a number of public hearings will be held prior to adopting the budget (which is scheduled for April).

The audience and Board members engaged in considerable discussion with the MET staff, with specific emphasis on the 1994 Blue Ribbon Task Force Report recommendations on integrated resources planning and rate structure proposals, the need and importance of cutting costs for reasonable rate increases (e.g., O&M cuts), the revenue short-fall (reduced water sales), the current rate structure and the need to amend the structure, the best alternatives/scenarios to help MET stay solvent (e.g., increase in Ad Valorem property taxes, fixed revenue, etc.), the importance of strong MET leadership to manage these hurdles, the importance of the current projects (e.g., Pure Water Southern California) and planning for an abundance of water (rather than focusing on rate increases), and the need for quality public messaging regarding the rate increases, as well as the impacts of deferred maintenance.

The Board thanked Ms. Kasaine and Mr. Van den Berg for the presentation, and received and filed the report as presented.

**LEGISLATIVE ACTIVITIES****a. Federal Legislative Report**

Director of Governmental Affairs Heather Baez advised that both Sara Tucker and Garrett Durst (NRR) were not present; she highlighted NRR's report noting she was available to answer any questions.



General Manager De La Torre referenced a recent legislative trip to Washington, DC and commended both Heather Baez and Melissa Baum-Haley for their efforts in making the trip a success.

**b. State Legislative Report**

Mr. Syrus Devers, of SDA, reviewed his report, highlighting the primary election results and bill matrix, as well as the current “administrative” theme of the legislative year (bills introduced).

The Board received and filed the report.

**c. Legal and Regulatory Report (Ackerman)**

Mr. Dick Ackerman referenced his report, highlighting the Seawall Battles. He congratulated Ms. Baez on Jason Baez’ election victory (as judge of the Superior Court of Orange County).

The Board received and filed the report.

**d. County Legislative Report (Whittingham)**

Mr. Whittingham referenced his report, highlighting that South Coast Water District would be holding its ribbon cutting event (pipeline replacement) on March 7, 2024.

The Board received and filed his report.

**QUESTIONS OR INPUT ON MET ISSUES FROM MEMBER AGENCIES/MET DIRECTOR REPORTS REGARDING MET COMMITTEE PARTICIPATION**

Director Ackerman reported on MET’s Delta Ad Hoc Committee activities (of which she is Co-Chair).

Director Erdman highlighted MET’s Engineering, Operations & Technology Committee activities noting that projects totaling approximately \$8.7 million dollars will be presented to the MET Board in March.

Directors Seckel and Dick noted they had no additional comments or reports.

**ACTION ITEMS**

**AB 2409 (PAPAN): STATE PERMITTING TRANSPARENCY DASHBOARD**

Upon MOTION by Director Nederhood, seconded by Director Thomas, and carried (7-0), the Board adopted a support position on AB 2409 (Papan), authorized a letter be sent to the author and the Orange County delegation, and authorized joining CMUA’s outreach efforts, by the following roll call vote:

AYES: Directors Nederhood, Dick, McVicker, Seckel, Crane, Thomas & Yoo Schneider  
NOES: None  
ABSENT: None  
ABSTAIN: None

**SB 1218 (NEWMAN): EMERGENCY WATER SUPPLIES**

Ms. Baez advised that this legislation was sponsored by Irvine Ranch Water District (IRWD), and she introduced Ms. Christine Compton (IRWD) to the Board, who provided an overview of SB 1218.

Upon MOTION by Director Thomas, seconded by Director Crane, and carried (7-0), the Board adopted a support position on SB 1218 (Newman) and authorized joining Irvine Ranch Water District's (IRWD) coalition letter, by the following roll call vote:

AYES: Directors Nederhood, Dick, McVicker, Seckel, Crane, Thomas & Yoo Schneider  
NOES: None  
ABSENT: None  
ABSTAIN: None

**INFORMATION ITEMS****MWD ITEMS CRITICAL TO ORANGE COUNTY**

- a. MET Finance and Rate Issues
- b. MET Water Supply Conditions Update
- c. Water Quality Update
- d. Colorado River Issues
- e. Delta Conveyance Activities and State Water Project Issues

The Board received and filed the report as presented.

**METROPOLITAN (MET) BOARD AND COMMITTEE AGENDA DISCUSSION ITEMS**

- a. Summary reports regarding the February MET Board Meeting
- b. Review items of significance for the upcoming MET Board and Committee Agendas

The report was received and filed

**ADJOURNMENT**

There being no further business, the meeting adjourned at 10:59 a.m.

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Maribeth Goldsby  
District Secretary

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY  
March 20, 2024**

At 8:30 a.m., President McVicker called to order the Regular Meeting of the Municipal Water District of Orange County, in the Board Room at the District facilities located in Fountain Valley, as well as via the Zoom Webinar application. Following a moment of silence, Director Seckel led the Pledge of Allegiance and Secretary Goldsby called the roll.

**MWDOC DIRECTORS**

Al Nederhood  
Larry Dick  
Bob McVicker  
Karl Seckel  
Randall Crane  
Jeffery M. Thomas  
Megan Yoo Schneider

**STAFF**

Harvey De La Torre, General Manager  
Joe Byrne, Legal Counsel  
Maribeth Goldsby, District Secretary  
Melissa Baum-Haley, Director of MET Issues/Policy  
Damon Micalizzi, Director of Public Affairs  
Alex Heide, Sr. Water Resources Analyst  
Cathy Harris, Director of HR/Administration  
Charles Busslinger, Dir. of Engineering/Dist. Eng.  
Heather Baez, Director of Governmental Affairs  
Sarina Sriboonlue, Principal Engineer  
Hilary Chumpitazi, Director of Finance/IT  
Katrina Wraight, Legal Counsel  
Rachel Davis, Water Loss Control Prog. Supervisor

**ALSO PRESENT**

Linda Ackerman  
Dennis Erdman  
Doug Davert  
Kathryn Freshley  
Mike Gaskins  
Kay Havens  
Mark Monin  
Dennis Cafferty  
Sherri Seitz  
Vu Chu  
Alvin Papa  
Peer Swan  
Paul Weghorst  
Jim Atkinson  
Paul Shoenberger  
Stacy Taylor  
Don Froelich  
Sherry Wanninger  
John Kennedy  
Chris Olsen  
Laura Freese  
Chuck Gibson  
Chip Monaco  
Erica Castillo

MWDOC/MET Director  
MWDOC/MET Director  
East Orange County Water District  
El Toro Water District  
El Toro Water District  
El Toro Water District  
El Toro Water District  
El Toro Water District  
El Toro Water District  
El Toro Water District  
City of Huntington Beach  
Irvine Ranch Water District  
Irvine Ranch Water District  
Mesa Water  
Mesa Water  
Mesa Water  
Moulton Niguel Water District  
Moulton Niguel Water District  
Orange County Water District  
Orange County Water District  
Santa Margarita Water District  
Santa Margarita Water District  
Santa Margarita Water District  
Santa Margarita Water District

Greg Mills  
Brad Reese  
Bill Green  
Jennifer Lopez  
Glen Acosta  
Fernando Paludi  
Gene Hernandez  
Tom Lindsey  
Dick Ackerman  
Charles Luas  
John Monsen  
Joshua Ross

Serrano Water District  
Serrano Water District  
South Coast Water District  
South Coast Water District  
Trabuco Canyon Water District  
Trabuco Canyon Water District  
Yorba Linda Water District  
Yorba Linda Water District  
Ackerman Consulting  
Orchard Dale Water District  
Sierra Club

### **TELECONFERENCE SITE**

Director Yoo Schneider was participating via teleconference location (all agenda requirements pursuant to the Ralph M. Brown Act requirements were complied with).

### **PUBLIC PARTICIPATION/PUBLIC COMMENT**

President McVicker announced that members of the public wishing to comment on agenda items could do so after the item has been discussed by the Board and requested members of the public identify themselves when called on. President McVicker asked whether any member of the public had any comments on items that are not on the agenda.

No public comments were received.

### **ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

No items were received.

### **ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING**

President McVicker inquired as to whether there were any items distributed to the Board less than 72 hours prior to the meeting.

No items were distributed less than 72 hours prior to the meeting.

### **INTRODUCTION OF NEW EMPLOYEES**

General Manager De La Torre and Water Loss Program Supervisor Rachel Davis introduced Water Loss Control Program interns David Sanchez and Daniel Pickett to the Board.

### **CONSENT CALENDAR**

President McVicker stated all matters under the Consent Calendar would be approved by one MOTION unless a Director wished to consider an item separately.

Upon MOTION by Director Thomas, seconded by Director Seckel, and carried (7-0) the Board approved the following Consent Calendar items, by the following roll call vote:

AYES: Directors Nederhood, Dick, McVicker, Seckel, Crane, Thomas, and Yoo  
Schneider  
NOES : None  
ABSENT: None  
ABSTAIN: None

## **MINUTES**

The following minutes were approved.

February 7, 2024 Workshop Board Meeting  
February 21, 2024 Regular Board Meeting

## **COMMITTEE MEETING REPORTS**

The following Committee Meeting reports were received and filed as presented.

Planning & Operations Committee Meeting: February 5, 2024  
Administration & Finance Committee Meeting: February 14, 2024  
Executive Committee Meeting: February 21, 2024

## **TREASURER'S REPORTS**

The following items were ratified and approved as presented.

MWDOC Revenue/Cash Receipt Register as of February 29, 2024  
Disbursement Registers (February/March)

The following items were received and filed as presented.

- Summary of Cash and Investment and Portfolio Master Summary Report (Cash and Investment Report) as of January 31, 2024
- PARS Monthly Statement (OPEB Trust)

## **FINANCIAL REPORT**

The following items were received and filed as presented.

- Combined Financial Statements and Budget Comparative for the Period Ending December 31, 2023

## **AWARD CONSTRUCTION CONTRACT FOR BREAKROOM REMODEL & TRELLIS REMOVAL PROJECT**

The Board made a CEQA finding and approved entering into the following subject agreement for improvements to the MWDOC administration building: (1) Made a CEQA finding that the project is categorical exempt under: Class 1- Existing Facilities; (2) Waived any inconsequential deviation from the Bid Specifications in Triangle Decon Services, Inc.'s bid and awarded Triangle Decon Services, Inc. the "MWDOC Breakroom Remodel and Trellis Removal Project" construction

contract in the amount of \$160,000.00; (3) Authorized an increase to the project budget in the amount of 10% of the contract price as a contingency budget for the project such that the project budget shall be \$176,000.00.

### **APPROVE CHANGES TO RECORDS RETENTION POLICY**

The Board approved the changes to the Records Retention Schedule and authorized staff to incorporate these changes into the Administrative Code.

### **AUTHORIZE CONTRACT FOR INFORMATION TECHNOLOGY (IT) CONSULTANT FOR IT SUPPORT SERVICES**

The Board authorized the General Manager to enter into a contract with Systems Management Specialist Data Center ("SMS Data Center"), LLC, to provide IT support, as outlined, in the amount not to exceed \$70,000 for a one-year term with an option to renew (less the startup cost).

### **- END CONSENT CALENDAR -**

## **ACTION CALENDAR**

### **APPROVAL OF PERSONNEL MANUAL REVISIONS**

General Manager De La Torre advised that the Administration and Finance Committee reviewed this item and recommended the Board discuss Director Yoo Schneider's proposed amendments to the Policy, namely, changing the Reproductive Leave to provide 5 days paid leave for a reproductive loss, and allowing new employees to use vacation time as it is accrued, rather than waiting six months.

Following discussion, and upon MOTION by Director Yoo Schneider, seconded by Director Crane, and carried (7-0), the Board approved the revisions to the Personnel Manual as presented, with the following additional revisions: providing 5 days paid leave for a reproductive loss, and allowing new employees to use vacation item as it is accrued. Said MOTION was adopted by the following roll call vote:

AYES:	Directors Nederhood, Dick, McVicker, Seckel, Crane, Thomas, and Yoo Schneider
NOES :	None
ABSENT:	None
ABSTAIN:	None

## **DISCUSSION ITEM**

### **MEMBER AGENCY SPOTLIGHT – CITY OF HUNTINGTON BEACH**

Following an introduction by General Manager De La Torre, City of Huntington Beach's (HB) Deputy Director of Public Works Alvin Papa presented information regarding HB's operations, pipelines, wells, sewer and storm services, water supply sources and connections, key infrastructure projects, and future efforts and issues (repairs, etc.) facing Huntington Beach.

Following discussion regarding the issues facing Huntington Beach and ways MWDOC could be of assistance, the Board thanked Mr. Papa and received and filed the report.

## **INFORMATION CALENDAR**

### **GENERAL MANAGER'S REPORT, MARCH 2024**

General Manager De La Torre advised that the full General Manager's report was included in the Board packet.

The Board discussed the preparedness of MWDOC and its agencies for the upcoming South AMP shutdown, total dissolved solids amounts from the Diemer Filtration Plant, Irvine Ranch Water District's (IRWD) status of participation in the School Program discussions, and the status of the OC LAFCO Municipal Service Review (MSR) Focused Study (to which Mr. De La Torre advised that the preliminary draft target date is July, followed by public hearings and a comment period, with final action by the LAFCO Commission anticipated in the fall). With respect to the MSR Focused Study, Mr. De La Torre advised he would confirm that the preliminary draft would be available to the full Board.

The Board received and filed the report as presented.

## **MWDOC GENERAL INFORMATION ITEMS**

### **a. BOARD OF DIRECTORS**

The Board members each reported on their attendance at the regular (and special) MWDOC Board and Committee meetings. In addition to these meetings, the following reports were made on conferences and meetings attended on behalf of the District.

Director Nederhood advised that he attended of the regularly scheduled MWDOC meetings (Planning & Operations, Administration & Finance, and Executive Committee meetings, as well as the Workshop and Regular Board meetings), the WACO and WACO planning meetings, the MET Committee meetings, the Urban Water Institute conference, and the OC Water Summit planning meeting.

Director Dick stated that he attended all of the regularly scheduled MWDOC meetings, (Planning & Operations, Administration & Finance, and Executive Committee meetings, as well as the Workshop and Regular Board meetings), the regularly scheduled MET Board and Committee meetings, the Urban Water Institute conference and Executive Committee meeting, a meeting with Congressman Calvert, MET sub-committee meeting on Long-Term Planning and Business Modeling, the MET Caucus, the WACO and WACO planning meetings, the ISDOC Executive Committee meeting, a meeting with Mohsen Mortada (regarding Solar Cup), and the MWDOC/MET Director preparation meetings.

Director Thomas stated that he attended most of the regularly scheduled MWDOC meetings (Administration & Finance, and Executive Committee meetings, as well as the Workshop and Regular Board meetings), the OC Water Summit planning meeting, the ACWA/JPIA meeting, and the MET Committee meetings.

Director McVicker reported that he attended all of the regularly scheduled MWDOC meetings (Planning & Operations, Administration & Finance, and Executive Committee meetings, as well as the Workshop meeting and Regular Board meetings), MET Board and Committee meetings, the MET Budget workshop, a meeting with General Manager De La Tore, the MET Long-Term Planning and Business Modeling sub-committee meeting, the WACO and WACO planning meetings, the ISDOC Executive Committee, MET's Long Range Finance Plan meeting, and the ACWA Groundwater Committee meeting.

Director Seckel advised that he attended most of the regularly scheduled MWDOC meetings (Planning & Operations and Administration & Finance Committee meetings, as well as the Workshop Board meeting), the regularly scheduled MET Board and Committee meetings, a meeting with MNWD Director Bill Moorhead, the Ad Hoc Committee regarding Desalination, a meeting with MET General Manager Hagekhalil and Mohsen Mortada, the MET Budget meetings, MET's Local Resources inspection trip (one day) shared with Santa Ana, and Seal Beach's dedication of its California Friendly plants and garden area through MET's Community Partnering Program. He commended MWDOC's Public Affairs staff for their efforts on the inspection trip and dedication. He noted that he would be hosting an upcoming State Water Project inspection trip.

Director Crane reported that he attended all of the regularly scheduled MWDOC meetings (Planning & Operations, Administration & Finance, and Executive Committee meetings, as well as the Workshop and Regular Board meetings), the Urban Water Institute conference, the MET budget meetings, the ACWA DC conference, the WACO meeting, and the IRWD Board meeting.

Director Yoo Schneider advised that she attended the regularly scheduled MWDOC meetings (Planning & Operations, Administration & Finance, and Executive Committee meetings, as well as the Workshop and Regular Board meetings), the WACO meeting, the SMWD and SCWD Board meetings, the Ad Hoc Committee regarding Desalination, some of the MET Board and Committee meetings, the SMWD Rate Workshop, the SCWD Rate Workshop, and the SMWD Committee meetings.

**a. REQUESTS FOR FUTURE AGENDA TOPICS**

No items for future agenda topics were presented.

**CLOSED SESSION ITEMS**

At 9:53 a.m., it was announced that the Board would adjourn to closed session to discuss the following items:

THREAT TO PUBLIC SERVICES OR FACILITIES PURSUANT TO GOVERNMENT  
CODE SECTION 54957. Consultation with District General Counsel and General  
Manager, Director of Finance/IT, and IT Systems Analyst II

PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Title: General Manager  
Government Code Section 54957

**RECONVENE**

The Board reconvened at 11:24 a.m., and Legal Counsel Wraight announced that no reportable action was taken in closed session.



**ADJOURNMENT**

There being no further business to come before the Board, President McVicker adjourned the meeting at 11:25 a.m.

Respectfully submitted,

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Maribeth Goldsby, Secretary

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE  
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY

Jointly with the

**PLANNING & OPERATIONS COMMITTEE MEETING**

March 4, 2024 – 8:30 a.m. to 10:51 a.m.

The meeting was in-person at the Municipal Water District of Orange County's office and included attendance via the Zoom Webinar application.

**P&O Committee:**

Director Karl Seckel, Chair  
Director Larry Dick  
Director Megan Yoo Schneider

**Staff:** Harvey De La Torre, Melissa Baum-

Haley, Damon Micalizzi, Cathy Harris, Joe Berg, Charles Busslinger, Sarina Sriboonlue, Heather Baez, Hilary Chumpitazi, Tiffany Baca, Maribeth Goldsby, Tina Dubuque, Alex Heide

**Also Present:**

Director Randall Crane  
Director Al Nederhood  
Director Bob McVicker  
MET Director Linda Ackerman  
David Youngblood, EOCWD  
Dennis Cafferty, ETWD  
Fred Adjarian, ETWD  
Kathryn Freshley, ETWD  
Mark Monin, ETWD  
Mike Gaskins, ETWD  
Sherri Seitz, ETWD  
Vu Chu, ETWD  
Lou Bronstein, IRWD  
Paul Weghorst, IRWD  
Peer Swan, IRWD  
Keith Van Der Maaten, LBCWD  
Hester "Fritz" Petropoulos, Mesa Water

Jim Atkinson, Mesa Water  
Stacy Taylor, Mesa Water  
Jennifer Nevius, MET  
Donald Froelich, MNWD  
Laura Rocha, MNWD  
Sherry Wanninger, MNWD  
John Kennedy, OCWD  
Alicia Dunkin, OCWD  
Chris Olsen, OCWD  
Lisa Haney, OCWD  
Jennifer Lopez, SCWD  
Brad Reese, Serrano Water District  
Greg Mills, Serrano Water District  
Fernando Paludi, TCWD  
Brett Barbre, YLWD  
Joey Soto, Soto Resources

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Chairperson Seckel called the meeting to order at 8:30 a.m.

Secretary Goldsby conducted a roll call of the Committee members' attendance, with Directors Seckel, Dick, and Yoo Schneider being present. Directors Crane, Dick, and Nederhood were also present.

**TELECONFERENCE SITE**

Director Yoo Schneider was participating via teleconference location (all agenda requirements pursuant to the Ralph M. Brown Act requirements were complied with).

## **PUBLIC COMMENTS**

Irvine Ranch Water District Director Peer Swan expressed his concern about Northern California road closures, the release of water from Shasta and Oroville reservoirs, and several dams reaching capacity.

Director Nederhood inquired about board members' remote participation and its relationship to the Brown Act and AB 2449. Following a brief discussion, staff was asked to have legal counsel provide an overview of the nuances at an upcoming meeting.

## **ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

No items were presented.

## **ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS BEFORE MEETING**

The presentation material for Agenda Item 2 - Strategic Communications Plan was distributed to the Board and made available to the public.

## **PRESENTATION ITEM**

### **GRANTS TRACKING AND ACQUISITION PROGRAM UPDATE BY SOTO RESOURCES**

Ms. Joey Soto of Soto Resources provided a brief overview of the grants tracking and acquisition program, Soto Resources' regular efforts, grants inquiries, information supplied to MWDOC and its member agencies, grant applications, and awards.

The Committee received and filed this presentation.

## **DISCUSSION ITEM**

### **FIRST PHASE OF THE STRATEGIC COMMUNICATIONS PLAN**

Director of Public Affairs Damon Micalizzi provided the proposed framework for updating the MWDOC Strategic Communications Plan. He explained that the revised plan would align strategies with MWDOC's Board Strategic Priorities and ensure that communication efforts are consistent with the MWDOC's overall mission and vision. The initial phase is presenting the plan for development and seeking input and direction from the Board regarding which goals should be prioritized for the upcoming year.

General Manager Harvey De La Torre followed up by explaining that the purpose of this item was to see if the process of determining the goals makes sense to the Board and, if it does, whether Public Affairs staff can move forward to determine which areas to concentrate on.

A robust conversation ensued around communication priorities, focusing on a specific audience based on the overarching goals, focus, and objective, as well as MWDOC's value in working with Metropolitan.

Director Dick requested that senior Staff and the Board be polled on what they felt the focus and goals should be for the plan. Director Yoo Schneider concurred.

Director McVicker stated it was a good process, and if the strategic priorities and goals were tied into the communication efforts, the message and the audience would easily follow.

The Committee received and filed this report.

### **SHARED SERVICES PROGRAM – LEAD & COPPER RULE REVISIONS/IMPROVEMENTS OVERVIEW AND UPDATE PRESENTATION**

Principal Engineer Sarina Sriboonlue provided an update on the Shared Services Program for the Lead and Copper Rule Revisions (LCRR) Compliance Assistance and a high-level overview of the proposed Lead and Copper Rule Improvements (LCRI).

The Committee received and filed this report.

### **ACTION ITEM**

#### **AWARD CONSTRUCTION CONTRACT FOR BREAKROOM REMODEL & TRELLIS REMOVAL PROJECT**

Director of Engineering Charles Busslinger explained that the breakroom remodeling and the trellis removal are part of the final work for the building remodel.

Responding to an inquiry by Director Dick, Mr. Busslinger provided clarification and backing for the approximate \$7,000 expense to publicly notice the project in the Orange County Register.

Upon MOTION by Director Dick, seconded by Director Yoo Schneider, and carried (3-0), the Committee recommended the Board of Directors approve the staff recommendation to:

- Make a CEQA finding that the project is categorically exempt under Class 1- Existing Facilities.
- Waive all discrepancies and deficiencies and award Triangle Decon Services, Inc. the “MWDOC Breakroom Remodel and Trellis Removal Project” construction contract for \$160,000.00.
- Authorize an increase to the project budget in the amount of 10% of the contract price as a contingency budget for the project such that the project budget shall be \$176,000.00.

A roll call vote was taken, with Directors Seckel, Dick, and Yoo Schneider voting in favor. This item will be presented to the Board on March 20, 2024.

### **INFORMATION ITEMS**

#### **PUBLIC AFFAIRS HIGHLIGHTS**

The Committee received and filed this report.

**DEPARTMENT ACTIVITIES REPORTS**

- a. Ongoing MWDOC Reliability and Engineering/Planning Projects
- b. WEROC
- c. Water Use Efficiency Projects
- d. Public and Government Affairs

The Committee received and filed these reports.

**REVIEW OF ISSUES RELATED TO PLANNING OR ENGINEERING PROJECTS, WEROC, WATER USE EFFICIENCY, FACILITY AND EQUIPMENT MAINTENANCE, WATER STORAGE, WATER QUALITY, CONJUNCTIVE USE PROGRAMS, EDUCATION, PUBLIC AFFAIRS PROGRAMS AND EVENTS, PUBLIC INFORMATION PROJECTS, PUBLIC INFORMATION CONSULTANTS, DISTRICT FACILITIES, and MEMBER-AGENCY RELATIONS**

No new items were presented or discussed.

**ADJOURNMENT**

As no further business was brought before the Committee, the meeting was adjourned at 10:51 a.m.

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE  
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY

Jointly with the

**ADMINISTRATION & FINANCE COMMITTEE**

March 13, 2024 – 8:30 a.m. to 11:09 a.m.

Director Dick called the meeting to order at 8:30 a.m. The meeting was held in-person at the District offices as well as including attendance via the Zoom Webinar application.

**A&F Committee**

Director Randy Crane  
Director Jeff Thomas  
Director Al Nederhood

**Staff:**

Harvey De La Torre, Maribeth Goldsby,  
Katie Davanaugh, Cathy Harris,  
Damon Micalizzi, Hilary Chumpitazi,  
Melissa Baum-Haley, Joe Berg,  
Heather Baez

**Also Present:**

Director Bob McVicker  
Director Karl Seckel  
Director Larry Dick  
Megan Yoo Schneider (via teleconference)

MWDOC Met Director, Linda Ackerman  
MWDOC Met Director, Dennis Erdman

Joe Byrne, BBK Law  
Fred Adjarian, ETWD  
Dennis Cafferty, ETWD  
Mark Monin, ETWED  
Jim Atkinson, Mesa Water  
Doug Rinehart, IRWD  
Paul Weghorst, IRWD  
Keith Van Der Maaten, LBCWD

Diane Rifkin, MNWD  
Ian Berg, MNWD  
Drew Atwater, MNWD  
Jonathan Cruz, MNWD  
Dick Ackerman, MWDOC consultant  
Gina Ayala, OCWD  
Chris Olsen, OWCD  
Emily Novak, SDCWD  
Erica Castillo, SMWD  
Chip Monaco, SMWD  
Saundra Jacobs, SMWD  
Chuck Gibson, SMWD  
Brad Reese, SWD  
Glen Acosta, TCWD  
Michael Perea, TCWD  
Brett Barbre, YLWD  
Frank Gomez,SGVWD

**ROLL CALL**

Secretary Goldsby conducted a roll call attendance of the Committee members with Directors Crane, Thomas and Nederhood acknowledging attendance for the Administration and Finance Committee; and Directors McVicker, Dick, Yoo Schneider (via Zoom) and Seckel were also present. Director McVicker sat on the Committee as Director Thomas had not yet arrived.

**TELECONFERENCE SITE**

Director Yoo Schneider was participating via teleconference location (all agenda requirements pursuant to the Ralph M. Brown Act requirements were complied with).

**PUBLIC COMMENTS**

No comments were received.

**ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

No items were presented.

**ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING**

No items were presented.

**PROPOSED BOARD CONSENT CALENDAR ITEMS****TREASURER'S REPORT**

- a. Revenue/Cash Receipt Report – February 2024
- b. Disbursement Approval Report for the month of March 2024
- c. Disbursement Ratification Report for the month of February 2024
- d. GM Approved Disbursement Report for the month of February 2024
- e. Consolidated Summary of Cash and Investment – January 2024
- f. OPEB and Pension Trust Fund statement

The Committee reviewed the Treasurer's Report and upon MOTION by Director Nederhood, seconded by Director Thomas and carried (3-0), the Committee recommended approval of the Treasurer's Report at the March 20, 2024 Board meeting. The vote was taken via roll call with Directors Crane, McVicker, and Nederhood all voting in favor.

**FINANCIAL REPORT**

- a. Combined Financial Statements and Budget Comparative for the Period Ending November 30, 2023

The Committee reviewed the Financial Report and upon MOTION by Director Nederhood, seconded by Director Thomas and carried (3-0), the Committee recommended approval of the Financial Report at the March 20, 2024 Board meeting. The vote was taken via roll call with Directors Crane, McVicker, and Nederhood all voting in favor.

8:45 am. Director Thomas arrived and took his seat on the Committee.

**PRESENTATION****OVERVIEW OF BROWN ACT AND AB 2449 EXEMPTIONS BY LEGAL COUNSEL  
(Oral Report)**

MWDOC Legal Counsel Joe Byrne, BBK, provided an overview of remote meeting requirements and changes in the law since COVID that allow for some expanded remote meeting opportunities, for just cause and emergency circumstances that were adopted in AB 2449. A handout of the remote participation guidelines was provided to all Committee members. Mr. Byrne reviewed the remote participation options, noting that the purpose of the Brown Act is to maintain complete and open transparency on all Board meetings, and responded to questions from Committee members. It was noted that the regular Brown Act permits Directors to use teleconference and participate remotely as long as there is a quorum of the Board participating from locations within the boundaries of the District and if it is noticed properly for an unlimited number of times; whereas AB 2449 (2022) permits Directors to participate remotely via the "just

cause” and “emergency circumstances” exemptions. Mr. Byrne reviewed the requirements for each exemption. Relative to emergency circumstances and just cause participation, the Board Secretary does track the allowable number of meetings (two each/annually, per Director). The Committee asked that legal counsel review the District’s Administrative Code and other documentation to determine whether the number of times a Director could use the exemptions could be increased since most of the Committee meetings are also noticed as Board meetings and considered regular meetings.

## **ACTION ITEMS**

### **APPROVE CHANGES TO RECORDS RETENTION POLICY**

The Committee reviewed the revisions to the Records Retention Policy and upon MOTION by Director Thomas, seconded by Director Nederhood, and carried 3-0, the Changes to the Records Retention Policy was referred to the March 20, 2024 Board meeting for approval. The vote was taken via roll call with Directors Crane, Thomas and Nederhood all voting in favor.

General Manager De La Torre noted that all District records (reports, Board packet items, policies, email, correspondence, legal documents and all other related District records) are carefully reviewed to ensure they are secured into the District’s electronic filing system (Laserfiche) and kept in accordance with the records retention schedule. District Secretary, Maribeth Goldsby, reported that there are procedures in place to review all documentation for storage requirements as well as destruction requirements.

### **APPROVAL OF PERSONNEL MANUAL REVISIONS**

General Manager De La Torre noted that the Personnel Manual has been updated/revised to reflect 2024 laws, and was reviewed by legal counsel, with input from them where appropriate.

The Committee held discussion on specific policy sections in the Personnel Manual such as use of vacation time, introductory period, hybrid work schedule, payout of sick leave, Artificial Intelligence (AI) use policy, reproductive loss leave and others. Considerable discussion was held on the reproductive loss leave and use of vacation time policy sections.

The Committee recommended this item advance to the full Board as presented, however it was suggested the Board discuss two changes requested by Director Yoo Schneider 1) the Reproductive Leave be changed so that the District will provide 5 days of paid leave for a Reproductive Loss Event, and 2) that new employees be allowed to take vacation as it is accrued, rather than waiting six months.

Upon MOTION by Director Thomas, seconded by Director Nederhood, and carried 3-0, the Personnel Manual was referred to the March 20, 2024 Board meeting for approval, as presented in the staff report. The vote was taken via roll call with Directors Crane, Thomas and Nederhood all voting in favor.

Additional information will be provided at the March 20, 2024 Board meeting pertaining to reproductive loss leave as well as potential changes allowing new hires to utilize vacation time following 30 days of service (rather than 6 months).



**AUTHORIZE CONTRACT FOR INFORMATION TECHNOLOGY (IT CONSULTANT FOR IT SUPPORT SERVICES**

Upon MOTION by Director Nederhood, seconded by Director Thomas, and carried 3-0, the Contract for IT Support Services was referred to the March 20, 2024 Board meeting for approval. The vote was taken via roll call with Directors Crane, Thomas and Nederhood all voting in favor.

It was noted that cybersecurity will be agendized at a future Committee/Board meeting for discussion.

**DISCUSSION ITEMS****MWDOC'S SECOND DRAFT BUDGET FOR FY 2024-25**

Mr. De La Torre presented a review of the second draft budget following last month's review of the first draft and listed items that were incorporated into the second draft, including the Pilot "Ambassador Program", CA Water for All, the CA Data Collaborative, part time staff for finance, new water use efficiency share services, and the environmentally friendly diversion program. Mr. De La Torre reviewed a description and dollar amount for each of those items and discussion was held on each with the Committee.

Mr. De La Torre reviewed full-time staff headcount for the past 5 years, noting very little change over the 5-year timeframe (up by 2 FTE). His presentation also reviewed MET key budget assumptions as well as the proposed rates and charges for the biennial; the MWDOC investment balance, and expense change highlights as well as choice program refinements. Additional discussion was held on the hurdles at Metropolitan Water District with their proposed rate and charges increases.

Each Director voiced their opinions on the items under consideration to be included in the final draft budget and included the Water Energy Education Alliance (WEEA), participation in the CA Data Collaborative, the Advanced Water Metering Infrastructure program (AMI), CA Water for All, the Ambassador Program, the Environmentally Friendly Diversion pilot program, and new water use efficiency share services. Staff will provide additional details on the Ambassador program at a future Committee meeting, prior to spending any funds on the program.

Brief discussion was held on the topic of increasing Director Compensation which will be addressed at the April Board meeting. Directors Seckel, Thomas, Crane, Dick expressed interest in not increasing stipend amounts at the present time, however staff was directed to add a 5% increase for Board compensation into the third draft budget for review and discussion among the Board.

It was reported that the final draft budget will be presented at the April Administration and Finance Committee meeting. General Manager De La Torre invited additional input from Directors during the budget process.

## **INFORMATION ITEMS**

### **DEPARTMENT ACTIVITIES REPORTS**

- a. Administration
- b. Finance and Information Technology

### **MONTHLY WATER USAGE DATA AND WATER SUPPLY INFORMATION**

The informational reports were received and filed.

## **OTHER ITEMS**

### **REVIEW ISSUES REGARDING DISTRICT ORGANIZATION, PERSONNEL MATTERS, EMPLOYEE BENEFITS FINANCE AND INSURANCE**

Additional information from Joe Berg, Director of Water Use Efficiency, on the topic of "Water as a Way of Life will be presented at an upcoming Committee meeting.

## **ADJOURNMENT**

There being no further business brought before the Administration & Finance Committee, the meeting was adjourned at 11:09 a.m.

MINUTES OF THE MEETING OF THE  
BOARD OF DIRECTORS OF THE  
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY  
jointly with the  
**EXECUTIVE COMMITTEE**  
March 21, 2024, 8:30 a.m. to 9:29 a.m.  
Board Room

**Committee:**

Director McVicker, President  
Director Thomas, Vice President (absent)  
Director Yoo Schneider, Immediate Past President

**Staff:**

H. De La Torre, M. Goldsby, D. Micalizzi  
M. Baum-Haley

**Also Present:**

Director Nederhood  
Director Crane  
Director Seckel  
Dennis Erdman, MWDOC/MET Dir

Stacy Taylor, Mesa Water  
Don Froelich, MNWD  
Sherry Wanninger, MNWD  
John Kennedy, OCWD  
Chuck Gibson, SMWD  
Brad Reese, Serrano WD

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President McVicker called the meeting to order at 8:30 a.m. The meeting was held in-person at the District offices as well as including attendance via the Zoom Webinar application. Secretary Goldsby called the roll, with Committee members McVicker and Yoo Schneider present. Directors Nederhood, Seckel and Crane were also present.

**TELECONFERENCE SITE**

Director Yoo Schneider was participating via teleconference location (all agenda requirements pursuant to the Ralph M. Brown Act requirements were complied with).

**PUBLIC PARTICIPATION**

No items were presented.

**ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

No items were presented.

**ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING**

Secretary Goldsby advised that the draft agendas for the upcoming month were distributed to the Board and made available to the public.

**EXECUTIVE COMMITTEE REVIEW OF FUTURE AGENDAS**

The Committee reviewed and discussed the draft agendas for each of the meetings and made revisions/additions as listed below.

- a. Planning & Operations Committee

No new items were added to the agenda, however a brief discussion was held regarding the proposed Metropolitan Local Resources Program (LRP) Agreement regarding South Coast Water District's Doheny Desalination project.

b. Workshop Board Meeting

No new items were added to the agenda, however the Committee discussed SB 1439 (Glazer; regarding Campaign Contributions) and asked that Legal Counsel provide an overview at an upcoming meeting.

The Committee also inquired on whether a "Measure M-type" ballot measure, or county-wide measure for water (similar to Orange County Transit Authority's Measure M or Los Angeles County's Measure W) could be explored to target potential funding for water projects. Following discussion, staff advised that they would present the idea to the MWDOC Managers' Meeting and report back to Committee on any interest in developing such a Measure.

c. Administration & Finance Committee

No new items were added to the agenda.

d. Elected Officials Forum

No new items were added to the agenda, however in response to an inquiry from Stacy Taylor (Mesa Water) staff advised that they would add information relative to the Conservation as a Way of Life state standards to the presentation.

e. MWDOC/OCWD Joint Planning Committee

No new items were added to the agenda. It was noted that staff would confer with OCWD on any other potential agenda topics.

**DISCUSSION REGARDING UPCOMING ACTIVITIES OF SIGNIFICANCE**

Mr. De La Torre noted two important events coming up; one being the MWDOC Elected Officials Forum, and the other being the Community Leaders Briefing (April 5, 2024 at 11:30 am at the Crown Valley Community Center in Laguna Niguel) featuring Assemblymember Laurie Davies.

**MEMBER AGENCY RELATIONS**

Mr. De La Torre then advised MWDOC will continue its "Member Agency Spotlight" at the April 17, 2024 Board meeting, featuring the South Coast Water District.

Mr. De La Torre stated that staff hosted a "Small Agency Roundtable Workgroup" discussion and that seven agencies participated; this was held as a result of the Member Agency Facilitated Discussions, and the Board's Strategic Priorities, to discuss ways to collaborate and partner with the smaller agencies. This roundtable discussion was well received and the agencies indicated they would like to hold these discussions quarterly.

The Committee was supportive of this endeavor and suggested it be expanded to include agencies that have smaller staff departments (like Huntington Beach).

Mr. De La Torre elaborated on staff's efforts regarding ways to collaborate with the agencies, highlighting Director of Governmental Affairs Heather Baez' pilot program wherein various pieces of legislation will be posted on an agency accessible site (for the agencies to review and provide feedback at their own pace). Director Nederhood suggested a special "Member Agency log-in" to the District's website be explored for agency information (during the website refresh efforts).

The Committee discussed the relationship between MWDOC and OCWD, with Mr. De La Torre advising that he met with General Manager Kennedy once since he was hired, but that he would let Mr. Kennedy settle-in to his new position before scheduling more meetings. It was noted that the collaboration efforts between the two agencies regarding the OC Water Summit have improved.

Director of Public Affairs Damon Micalizzi then highlighted his department's efforts in creating spot-light videos for the Member Agencies.

Mr. De La Torre announced that the next South County Agencies workgroup meeting would be held on March 28, 2024 at noon (at El Toro Water District) and that he would email the agenda to the South County designated directors. He noted that due to a previously scheduled all-staff meeting, he would be sending Melissa Baum-Haley and Charles Busslinger to the South County Agencies workgroup meeting in his place.

It was noted that South Coast Water District would hold a meeting on March 28 at 6:00 pm to authorize their General Manager to execute the Doheny Desalination Project LRP agreement pending Metropolitan Board approval. A brief discussion ensued regarding the upcoming item (LRP Project/Doheny) to come before the Metropolitan Board and the requirements for approval.

### **GENERAL MANAGER'S REPORTS**

Mr. De La Torre referenced MWDOC's Assistant General Manager recruitment process, advising that interviews would be starting in the near future, and that it is anticipated a final candidate will be chosen by the end of April.

### **REVIEW AND DISCUSS DISTRICT AND BOARD ACTIVITIES**

District Secretary Goldsby presented a late business expense report from Charles Busslinger to the Committee for approval (pursuant to the Administrative Code, expense reports older than 60 days are required to be presented to the Executive Committee). The Committee generally concurred to approve the report.

The Committee discussed the recent presentation by Legal Counsel regarding remote participation at Board and Committee meetings by the Board (under both the Brown Act and AB 2449) and asked that Legal Counsel review and update (if necessary) whether the attendance limitations under the "just cause" and "emergency circumstances" exemptions could be increased.

**ADJOURNMENT**

There being no further business to be brought before the Committee, the meeting adjourned at 9:29 a.m.

**Municipal Water District of Orange County  
REVENUE / CASH RECEIPT REPORT  
March 2024**

**WATER REVENUES**

<u>Date</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>
3/01/2024	City of Brea	January 2024 Water deliveries	7,178.81
3/04/2024	City of Buena Park	January 2024 Water deliveries	25,893.15
3/04/2024	South Coast Water District	January 2024 Water deliveries	372,215.64
3/05/2024	Serrano Water District	January 2024 Water deliveries	9,955.50
3/07/2024	Laguna Beach County Water District	January 2024 Water deliveries	285,803.03
3/08/2024	City of San Clemente	January 2024 Water deliveries	513,498.01
3/08/2024	Irvine Ranch Water District	January 2024 Water deliveries	796,669.95
3/08/2024	City of Garden Grove	January 2024 Water deliveries	72,184.65
3/12/2024	Trabuco Canyon Water District	January 2024 Water deliveries	23,310.36
3/13/2024	El Toro Water District	January 2024 Water deliveries	270,846.66
3/13/2024	City of Orange	January 2024 Water deliveries	75,357.74
3/13/2024	Santa Margarita Water District (ID9)	January 2024 Water deliveries	252,061.72
3/13/2024	Santa Margarita Water District	January 2024 Water deliveries	1,305,602.57
3/14/2024	East Orange Co Water District	January 2024 Water deliveries	278,204.87
3/14/2024	Yorba Linda Water District	January 2024 Water deliveries	119,086.48
3/15/2024	City of Fountain Valley	January 2024 Water deliveries	3,740.91
3/15/2024	Golden State Water Company	January 2024 Water deliveries	441,550.35
3/15/2024	Moulton Niguel Water District	January 2024 Water deliveries	1,400,602.52
3/15/2024	Orange County Water District	January 2024 Water deliveries	176,300.72
3/15/2024	City of Seal Beach	January 2024 Water deliveries	13,345.73
3/18/2024	City of La Palma	January 2024 Water deliveries	1,585.28
3/22/2024	City of Brea	February 2024 Water deliveries	7,178.81
3/22/2024	City of Huntington Beach	February 2024 Water deliveries	153,333.07
3/25/2024	City of Newport Beach	February 2024 Water deliveries	336,395.00
3/28/2024	City of Westminster	February 2024 Water deliveries	11,236.61
3/28/2024	Serrano Water District	February 2024 Water deliveries	9,955.50
3/29/2024	Irvine Ranch Water District	February 2024 Water deliveries	948,571.48

**TOTAL WATER REVENUES \$ 7,911,665.12**

**Municipal Water District of Orange County**  
**REVENUE / CASH RECEIPT REPORT**  
**March 2024**

**MISCELLANEOUS REVENUES**

<u>Date</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>
3/04/2024	Karl Seckel	March 2024 Retiree Health Insurance	187.02
3/07/2024	Patricia Meszaros	March 2024 Retiree Health Insurance	27.99
3/13/2024	Stan Sprague	Mar-Apr 2024 Retiree Health Insurance	374.04
3/28/2024	Keith Lyon	April 2024 Retiree Health Insurance	187.02
3/19/2024	Igoe and Company Inc	COBRA Health and Vision Insurance	869.78
3/25/2024	Special District Risk Management Authority	2020-2022 Delta Dental Dividend refund	8,626.24
3/18/2024	US Bank Custodial Account	Citigroup Global Markets Interest payment	1,250.00
3/22/2024	US Bank Custodial Account	Toyota Financial Bank Interest payment	4,550.00
3/29/2024	US Bank	Monthly Interest	98.23
3/08/2024	City of Fullerton	25% Upfront LCRR Service Line Inventories Project	24,538.25
3/04/2024	City of Fountain Valley	50% Upfront LCRR Service Line Inventories Project	80,035.00
3/04/2024	City of Garden Grove	50% Upfront LCRR Service Line Inventories Project	117,790.00
3/13/2024	City of Orange	50% Upfront LCRR Service Line Inventories Project	55,878.00
3/05/2024	Mesa Water District	December 2023 Smartimer, Turf Removal and Spray to Drip rebate program	1,272.00
3/05/2024	El Toro Water District	December 2023 Turf Removal and High Efficiency Clothes Washers rebate program	470.00
3/18/2024	El Toro Water District	January 2024 High Efficiency Clothes Washers rebate program	460.00
3/15/2024	Irvine Ranch Water District	January 2024 Smartimer and Rotating Nozzles rebate program	490.95
3/08/2024	City of Tustin	January 2024 Turf Removal and Spray to Drip rebate program	777.00
3/13/2024	City of La Habra	January 2024 Turf Removal and Spray to Drip rebate program	666.00
3/15/2024	City of Fountain Valley	January 2024 Turf Removal and Spray to Drip rebate program	492.01
3/15/2024	Irvine Ranch Water District	January 2024 Turf Removal and Spray to Drip rebate program	34,988.37
3/25/2024	Golden State Water Company	January 2024 Turf Removal and Spray to Drip rebate program	222.00
3/28/2024	City of Westminster	January 2024 Turf Removal and Spray to Drip rebate program	333.00
3/15/2024	Laguna Beach County Water District	January 2024 Turf Removal and High Efficiency Clothes Washers rebate program	306.00
3/12/2024	Trabuco Canyon Water District	January 2024 Spray to Drip and High Efficiency Clothes Washers rebate program	513.00
3/22/2024	City of San Clemente	January 2024 Turf Removal, Spray to Drip and High Efficiency Clothes Washers rebate program	9,123.52
3/18/2024	Department of Water Resources	Prop 1 Upfront funding	20,168.22
3/01/2024	City of Fullerton	Jul-Dec 2023 School Billing	2,196.90
3/13/2024	City of Anaheim	Jul-Dec 2023 School Billing	21,698.33
3/15/2024	City of Fountain Valley	Addition to the Choice School Program FY 2023-24	2,045.79
3/19/2024	Moulton Niguel Water District	Addition to the Choice School Program FY 2023-24	2,162.64
3/25/2024	City of Garden Grove	Addition to the Choice School Program FY 2023-24	7,030.08
3/18/2024	Mesa Water District	Water Loss Control Shared Services FY 2023-24	13,260.00
<b>TOTAL MISCELLANEOUS REVENUES</b>			<b>\$ 413,087.38</b>
<b>TOTAL REVENUES</b>			<b>\$ 8,324,752.50</b>

  
Harvey De La Torre, General Manager

  
Hilary Chumbitazi, Treasurer



**Municipal Water District of Orange County  
Disbursement Approval Report  
For the month of April 2024**

Vendor/ Invoice	Description	Amount to Pay
<b>Core Disbursements:</b>		
<b>Ackerman Consulting-Richard C Ackerman</b>		
1403	March 2024 Legal and regulatory specialized consulting services	3,500.00
***Total***		<u>3,500.00</u>
<b>Alta FoodCraft</b>		
12413511	March 2024 Coffee and tea supplies	156.58
***Total***		<u>156.58</u>
<b>Best Best and Krieger LLP</b>		
55401-FEB24	February 2024 Legal Services	14,919.93
55401-MAR24	March 2024 Legal Services	24,771.28
***Total***		<u>39,691.21</u>
<b>Brown and Caldwell</b>		
12515500	February 2024 Hydraulic model work services for Moulton Niguel Water District	1,121.38
***Total***		<u>1,121.38</u>
<b>Bryton Printing Inc</b>		
17731	Ricky Raindrop educational booklet printing in English and Spanish for School Program	10,349.52
17732	Ricky Raindrop educational booklet printing in English and Spanish for School Program	2,477.80
17784	WEEA Career brochures for Water Replenishment District in Spanish and Chinese	1,831.53
***Total***		<u>14,658.85</u>
<b>Davis Farr LLP</b>		
1389	Professional services for Single Audit of FY2022-23	4,500.00
***Total***		<u>4,500.00</u>
<b>Green Thumb (Indoor Plant Care) LLC-Dedo Verde Interior</b>		
20240338 0018	April 2024 Indoor plant service	305.50
***Total***		<u>305.50</u>
<b>E Source Companies LLC</b>		
11944	February 2024 Retail Agency Technical Assistance services	3,200.00
11945	February 2024 Business Plan Implementation services	1,400.00
***Total***		<u>4,600.00</u>
<b>Gladwell Governmental Svcs Inc</b>		
5435	Records Management Training and Preparation on 03/07/24	650.00
***Total***		<u>650.00</u>
<b>Hashtag Pinpoint Corporation</b>		
1833	March 2024 Social Media consultation and services	7,913.00
***Total***		<u>7,913.00</u>

**Municipal Water District of Orange County  
Disbursement Approval Report  
For the month of April 2024**

Vendor/ Invoice	Description	Amount to Pay
<b>Hazen and Sawyer, DPC</b>		
4	January 2024 LCRR Service Line Inventory Project	91,558.94
5	February 2024 LCRR Service Line Inventory Project	95,861.28
***Total***		<u>187,420.22</u>
<b>Irvine Window Cleaning</b>		
4050	03/22/24 Office windows & glass walls cleaned	400.00
***Total***		<u>400.00</u>
<b>Lawnscape Systems Inc</b>		
444328	March 2024 Landscape Maintenance for Atrium	495.00
***Total***		<u>495.00</u>
<b>Keith Lyon</b>		
32924	January-March 2024 Retiree medical premium	1,048.20
***Total***		<u>1,048.20</u>
<b>Natural Resource Results</b>		
4824	March 2024 Federal Advocacy Agreement services and travel expenses	8,861.11
***Total***		<u>8,861.11</u>
<b>NDS</b>		
832024	03/01 & 03/08/24 Board packet delivery service	269.44
832205	03/15/24 Board packet delivery service	134.72
832383	03/29/24 Board packet delivery service	134.72
***Total***		<u>538.88</u>
<b>ODP Business Solutions LLC</b>		
358292991001	03/14/24 Office supplies	285.65
***Total***		<u>285.65</u>
<b>Office Solutions</b>		
I-02207345	03/15/24 Office supplies	133.91
I-02207480	03/18/24 Desk nameplate for staff	26.30
***Total***		<u>160.21</u>
<b>Orange County Water District</b>		
32124	January 2024 Water Policy Dinner refund for extra charge	130.00
26271	October 2023 OC Water Summit MWDOC cost share	13,853.80
26290	February 2024 Postage, shared office & maintenance expense	8,480.02
***Total***		<u>22,463.82</u>
<b>Karl Seckel</b>		
33124	January-March 2024 Retiree medical premium	1,467.60
***Total***		<u>1,467.60</u>

**Municipal Water District of Orange County  
Disbursement Approval Report  
For the month of April 2024**

<b>Vendor/ Invoice</b>	<b>Description</b>	<b>Amount to Pay</b>
<b>Mary Snow</b>		
32924	January-March 2024 Retiree medical premium	524.10
***Total***		<u>524.10</u>
<b>Soto Resources-Joey C Soto</b>		
GA-MAR-87	March 2024 Grant Research and Acquisition	3,250.00
***Total***		<u>3,250.00</u>
<b>Spectrum Specialties and Awards</b>		
37608	03/14/24 Promotional items	2,571.25
37612	03/14/24 Promotional items	1,283.28
***Total***		<u>3,854.53</u>
<b>Syrus Devers Advocacy LLC</b>		
1035	March 2024 State Legislative Advocacy services	8,000.00
***Total***		<u>8,000.00</u>
<b>Tripepi, Smith &amp; Associates, Inc.</b>		
11986	Job posting for Assistant General Manager	220.00
***Total***		<u>220.00</u>
<b>VC3 Inc</b>		
161234	March 2024 IT Support services	6,985.00
INV7088VC3	Replacement hard drive for computer	124.20
***Total***		<u>7,109.20</u>
<b>Pauline D Wennerstrom</b>		
32924	January-March 2024 Retiree medical premium	524.10
***Total***		<u>524.10</u>
<b>Whittingham Public Affairs Advisors-WPAA</b>		
2373	April 2024 Strategic guidance services on local & regional issues	7,500.00
***Total***		<u>7,500.00</u>
<b>Total Core Expenditures</b>		<u>331,219.14</u>
 <b>Choice Expenditures:</b>		
<b>Building Block Entertainment Inc</b>		
3706-2	March 2024 Choice Elementary School Program K-2	12,925.00
***Total***		<u>12,925.00</u>

**Municipal Water District of Orange County  
Disbursement Approval Report  
For the month of April 2024**

Vendor/ Invoice	Description	Amount to Pay
<b>Jill Promotions</b>		
12104	04/03/24 Supplies for Water Loss Control Shared Services	648.40
***Total***		<u>648.40</u>
<b>Mission RCD</b>		
3415	March 2024 Field inspection and verification for Water Use Efficiency rebate programs	1,915.20
***Total***		<u>1,915.20</u>
<b>Office Solutions</b>		
I-02206548	03/13/24 Supplies for Water Loss Control Shared Services	56.93
***Total***		<u>56.93</u>
<b>Orange County Dept of Education</b>		
94TI3795	February 2024 Choice School Programs for grades 3-8	25,534.32
***Total***		<u>25,534.32</u>
<b>Orange County Water District</b>		
26290	February 2024 Postage for Water Use Efficiency rebate programs	36.31
***Total***		<u>36.31</u>
<b>Red Wing Business Advantage Account</b>		
20240310112477	Boots for Water Loss Control Technicians	529.41
***Total***		<u>529.41</u>
<b>Westerly Meter Service Co.-Lane M Matsuno</b>		
17545	March 2024 Meter Accuracy Testing for Newport Beach	410.00
***Total***		<u>410.00</u>
<b>Total Choice Expenditures</b>		<u>42,055.57</u>
<b>Other Funds Expenditures:</b>		
<b>Best Best and Krieger LLP</b>		
55401-FEB24	February 2024 Legal Services	896.00
55401-MAR24	March 2024 Legal Services	192.00
***Total***		<u>1,088.00</u>
<b>E Source Companies LLC</b>		
11944	February 2024 Retail Agency Technical Assistance services	28,560.00
***Total***		<u>28,560.00</u>
<b>Mission RCD</b>		
3415	March 2024 Field inspection and verification for Water Use Efficiency rebate programs	3,395.53
***Total***		<u>3,395.53</u>

**Municipal Water District of Orange County  
Disbursement Approval Report  
For the month of April 2024**

<b>Vendor/ Invoice</b>	<b>Description</b>	<b>Amount to Pay</b>
<b>NV5 Geospatial</b>		
379692	March 2024 Dedicated Irrigation Meter Measurement services (Brea)	1,033.32
379695	March 2024 Dedicated Irrigation Meter Measurement services (Fountain Valley)	774.99
379696	March 2024 Dedicated Irrigation Meter Measurement services (Moulton Niguel)	774.99
379700	March 2024 Dedicated Irrigation Meter Measurement services (Laguna Beach)	1,033.32
379702	March 2024 Dedicated Irrigation Meter Measurement services (Fullerton)	4,133.28
379704	March 2024 Dedicated Irrigation Meter Measurement services (Anaheim)	28,674.63
379705	March 2024 Dedicated Irrigation Meter Measurement services (Orange)	22,991.37
379706	March 2024 Dedicated Irrigation Meter Measurement services (Garden Grove)	61,482.54
379708	March 2024 Dedicated Irrigation Meter Measurement services (La Habra)	31,516.26
379709	March 2024 Dedicated Irrigation Meter Measurement services (Newport Beach)	1,808.31
379710	March 2024 Dedicated Irrigation Meter Measurement services (San Clemente)	3,616.62
379712	March 2024 Dedicated Irrigation Meter Measurement services (Santa Ana)	6,974.91
379715	March 2024 Dedicated Irrigation Meter Measurement services (Seal Beach)	1,033.32
379717	March 2024 Dedicated Irrigation Meter Measurement services (South Coast)	3,874.95
379718	March 2024 Dedicated Irrigation Meter Measurement services (Trabuco Canyon)	516.66
379719	March 2024 Dedicated Irrigation Meter Measurement services (Tustin)	2,324.97
<b>***Total***</b>		<b>172,564.44</b>
<b>The Plant Nerd</b>		
8448	February 2024 Landscape Design and Landscape Maintenance Assistance Program	3,160.00
8508	March 2024 Landscape Design and Landscape Maintenance Assistance Program	3,730.00
<b>***Total***</b>		<b>6,890.00</b>
<b>Total Other Funds Expenditures</b>		<b>212,497.97</b>
<b>Total Expenditures</b>		<b>585,772.68</b>

**Municipal Water District of Orange County  
Disbursement Ratification Report  
For the Month of March 2024**

Name/ Date	Check/ EFT	Invoice	Description	Amount
<b>Core Disbursements:</b>				
Charles Busslinger				
3/29/2024	EFT	111523	November 2023 Business expense	180.00
***Total***				180.00
Hilary Chumpitazi				
3/29/2024	EFT	22924	February 2024 Business expense	154.40
***Total***				154.40
Randall Crane				
3/29/2024	EFT	22924	February 2024 Business expense	276.90
***Total***				276.90
Katie Davanaugh				
3/29/2024	EFT	22924	February 2024 Business expense	106.95
***Total***				106.95
Rachel Davis				
3/29/2024	EFT	22624	February 2024 Business expense	60.00
***Total***				60.00
Larry Dick				
3/29/2024	EFT	22224	February 2024 Business expense	133.56
***Total***				133.56
Tina Jocelyn Fann				
3/29/2024	EFT	21524	February 2024 Business expense	37.39
***Total***				37.39
Lina Gunawan				
3/29/2024	EFT	11924	January 2024 Business expense	20.00
***Total***				20.00
Claire Johnson				
3/29/2024	EFT	13124	January 2024 Business expense	126.98
3/29/2024	EFT	22624	February 2024 Business expense	28.14
***Total***				155.12
Robert McVicker				
3/29/2024	EFT	22824	February 2024 Business expense	20.10
***Total***				20.10
Al Nederhood				
3/29/2024	EFT	22324	February 2024 Business expense	272.92
***Total***				272.92
Alondra Renteria Solis				
3/29/2024	143187	22424	February 2024 Business expense	21.30
***Total***				21.30

**Municipal Water District of Orange County  
Disbursement Ratification Report  
For the Month of March 2024**

Name/ Date	Check/ EFT	Invoice	Description	Amount
<b>Alana Salas-Yoshii</b>				
3/29/2024	EFT	13124	January 2024 Business expense	38.99
<b>***Total***</b>				<b>38.99</b>
<b>Janine Schunk</b>				
3/29/2024	EFT	110223	November 2023 Business expense	33.11
3/29/2024	EFT	121823	December 2023 Business expense	146.73
<b>***Total***</b>				<b>179.84</b>
<b>Karl Seckel</b>				
3/29/2024	EFT	21424	February 2024 Business expense	26.13
<b>***Total***</b>				<b>26.13</b>
<b>Spectrum Business</b>				
3/18/2024	143135	375210030124	March 2024 Telephone and internet expense	1,387.83
<b>***Total***</b>				<b>1,387.83</b>
<b>Sarina Sriboonlue</b>				
3/29/2024	EFT	13024	January 2024 Business expense	41.88
<b>***Total***</b>				<b>41.88</b>
<b>Jeffery Thomas</b>				
3/29/2024	EFT	22124	February 2024 Business expense	195.64
<b>***Total***</b>				<b>195.64</b>
<b>US Bank</b>				
3/29/2024	143190	2978/4192/8910-FEB24	01/23/24-02/22/24 Cal Card Charges	25,426.16
<b>***Total***</b>				<b>25,426.16</b>
<b>Verizon Wireless</b>				
3/07/2024	143121	9957443087	February 2024 4G Mobile broadband unlimited service	114.03
<b>***Total***</b>				<b>114.03</b>
<b>Rachel Waite</b>				
3/29/2024	EFT	22624	February 2024 Business expense	477.99
<b>***Total***</b>				<b>477.99</b>
<b>Total Core Disbursements</b>				<b>29,327.13</b>
<b>Choice Disbursements:</b>				
<b>Rachel Davis</b>				
3/29/2024	EFT	22624	February 2024 Business expense	45.22
<b>***Total***</b>				<b>45.22</b>
<b>Hugo Escamilla</b>				
3/29/2024	EFT	22024	February 2024 Business expense	16.00
<b>***Total***</b>				<b>16.00</b>

**Municipal Water District of Orange County  
Disbursement Ratification Report  
For the Month of March 2024**

Name/ Date	Check/ EFT	Invoice	Description	Amount
<b>US Bank Voyager Fleet Systems</b>				
3/15/2024	EFT	8694349932408	1/25/24-2/24/24 Fuel for Water Loss Control Shared Services Vehicles	471.50
<b>***Total***</b>				<b>471.50</b>
<b>Total Choice Disbursements</b>				<b>532.72</b>
 <b>Other Funds Disbursements:</b>				
<b>AT&amp;T</b>				
3/15/2024	143126	21322365	February 2024 Telephone expense for WEROC N. EOC	38.07
<b>***Total***</b>				<b>38.07</b>
<b>Mesa Water District</b>				
3/15/2024	EFT	11384	January 2024 Credit for Local Resources program	60,303.06
<b>***Total***</b>				<b>60,303.06</b>
<b>Metropolitan Water District</b>				
3/28/2024	EFT	11388	January 2024 Water deliveries	6,654,372.73
<b>***Total***</b>				<b>6,654,372.73</b>
<b>Santiago Aqueduct Commission</b>				
3/29/2024	143188	12024	January 2024 SAC Pipeline Operation Surcharge	2,134.55
<b>***Total***</b>				<b>2,134.55</b>
<b>Santa Margarita Water District</b>				
3/29/2024	EFT	12024	January 2024 SCP Operation Surcharge	20,293.82
<b>***Total***</b>				<b>20,293.82</b>
<b>Spray to Drip Rebate</b>				
3/28/2024	143137	S2D5-R-NWPT-48084-19038	C. Butterfield	1,250.00
3/28/2024	143165	S2D6-C-IRWD-51669-22097	Oak Creek Village (Irvine)	2,665.00
3/28/2024	143166	S2D6-C-IRWD-51669-22098	Oak Creek Village (Irvine)	1,350.50
3/28/2024	143167	S2D6-C-IRWD-51669-22099	Oak Creek Village (Irvine)	1,187.50
3/28/2024	143179	S2D6-C-MNT-49032-21931	Windwards HOA (Aliso Viejo)	2,554.30
3/28/2024	143143	S2D6-C-YLWD-51357-21899-PA	City Of Yorba Linda (Yorba Linda)	762.50
3/28/2024	143146	S2D6-R-LH-48182-19143	A. Figueroa	324.50
3/28/2024	143139	S2D6-R-O-51709-22105	J. Chiu	500.00
3/28/2024	143141	S2D7-C-MNT-51754-22118-PA	City of Laguna Niguel (Laguna Niguel)	815.50
3/28/2024	143177	S2D7-C-SC-53146-22276	St Clements Episcopal Church (San Clemente)	3,500.00
3/28/2024	143162	S2D7-R-BP-48811-22221	C. Lyon	575.00
3/28/2024	143153	S2D7-R-BREA-51859-22238	C. Jones	447.59
3/28/2024	143175	S2D7-R-FV-51850-22155	M. Schmidt	633.50
3/28/2024	143160	S2D7-R-IRWD-51878-22250	V. Le	598.40
3/28/2024	143171	S2D7-R-O-51884-22202	J. Ogata	498.00
3/28/2024	143150	S2D7-R-TUST-54218-23311	S. Ho	390.00
3/28/2024	143158	S2D7-R-WEST-53062-22234	J. Laird-Davies	1,299.50
<b>***Total***</b>				<b>19,351.79</b>



**Municipal Water District of Orange County  
Disbursement Ratification Report  
For the Month of March 2024**

Name/ Date	Check/ EFT	Invoice	Description	Amount
<b>Turf Rebate</b>				
3/28/2024	143178	TR15-R-FV-47442-46036	V. Pham	3,675.00
3/28/2024	143173	TR16-C-IRWD-51648-50108	Paseo Westpark Maintenance Assoc (Irvine)	16,710.00
3/28/2024	143168	TR16-C-IRWD-51669-50132	Oak Creek Village (Irvine)	8,882.00
3/28/2024	143169	TR16-C-IRWD-51669-50134	Oak Creek Village (Irvine)	5,390.00
3/28/2024	143170	TR16-C-IRWD-51669-50173	Oak Creek Village (Irvine)	4,410.00
3/28/2024	143180	TR16-C-MNT-49032-49845	Windwards HOA (Aliso Viejo)	11,358.00
3/28/2024	143174	TR16-C-NWPT-38663-49760	Point Del Mar (Corona Del Mar)	8,212.00
3/28/2024	143155	TR16-R-IRWD-51493-49951	A. Kim	815.00
3/28/2024	143147	TR16-R-LH-48182-46734	A. Figueroa	3,108.00
3/28/2024	143140	TR16-R-O-51709-50186	J. Chiu	3,216.00
3/28/2024	143181	TR16-R-SOCO-51478-49937	E. Wright	1,860.00
3/28/2024	143152	TR17-C-IRWD-51391-51430	Ivy Wreath Maintenance Corp (Irvine)	11,530.00
3/28/2024	143157	TR17-C-MESA-51013-51476	Koll Irvine (Costa Mesa)	84,646.00
3/28/2024	143142	TR17-C-MNT-51754-50232-PA	City of Laguna Niguel (Laguna Niguel)	4,660.00
3/28/2024	143163	TR17-R-BP-48811-47560	C. Lyon	3,450.00
3/28/2024	143154	TR17-R-BREA-51859-50344	C. Jones	3,900.00
3/28/2024	143148	TR17-R-ETWD-51816-50292	M. Groner	2,908.00
3/28/2024	143176	TR17-R-FV-51850-50332	M. Schmidt	3,000.00
3/28/2024	143145	TR17-R-GG-53009-51505	G. Cuellar	5,082.00
3/28/2024	143144	TR17-R-GG-53156-51618	V. Collision	2,841.00
3/28/2024	143156	TR17-R-IRWD-51710-50416	M. Kobrin	3,215.00
3/28/2024	143161	TR17-R-IRWD-51878-50365	V. Le	3,740.00
3/28/2024	143138	TR17-R-IRWD-53083-51535	D. Fogel	4,250.00
3/28/2024	143149	TR17-R-MNT-51720-50202	E. Hinkle	9,108.00
3/28/2024	143164	TR17-R-MNT-53059-51513	A. Mahjoub	2,856.00
3/28/2024	143172	TR17-R-O-51884-50373	J. Ogata	2,634.00
3/28/2024	143136	TR17-R-TUST-49564-48078	W. Biller	5,286.00
3/28/2024	143151	TR17-R-TUST-54218-52704	S. Ho	1,740.00
3/28/2024	143159	TR17-R-WEST-53062-51521	J. Laird-Davies	6,702.00
<b>***Total***</b>				<b>229,184.00</b>
<b>US Bank</b>				
3/29/2024	143190	6066-FEB24	01/23/24-02/22/24 Cal Card Charges - WEROC	199.00
<b>***Total***</b>				<b>199.00</b>
<b>Verizon Wireless</b>				
3/07/2024	143121	9957443087	February 2024 4G Mobile broadband unlimited service	116.03
<b>***Total***</b>				<b>116.03</b>
<b>Total Other Funds Disbursements</b>				<b>6,985,993.05</b>
<b>Total Disbursements</b>				<b>7,015,852.90</b>



Harvey De La Torre, General Manager

  
Hilary Chumbitazi, Treasurer

**Cal Card Charges**  
**Statement Date: February 22, 2024**  
**Payment Date: March 29, 2024**

Date	Description	Amount
<b>General Manager Card:</b>		
1/17/2024	Urban Water Institute Spring Conference in Palm Springs, CA, on February 21-23, 2024 - Accommodations (First Night Room & Tax) refund for two extra rooms	(435.00)
1/22/2024	Meals for H. De La Torre's meeting	70.34
1/30/2024	Meals for staff 30th anniversary and H. De La Torre's meeting	269.37
1/30/2024	CSMFO annual membership renewal for H. Chumpitazi	135.00
1/31/2024	ACWA Spring Conference 2024 in Sacramento, CA on May 7 - May 9, 2024 - Registration for H De La Torre, M. Baum-Haley, H. Baez, & D. Micalizzi	3,360.00
1/31/2024	ACWA Spring Conference 2024 in Sacramento, CA, on May 7 - May 9, 2024 - Registration for J. Thomas & A. Nederhood	1,680.00
2/05/2024	Meals for H. De La Torre's meeting	35.50
2/05/2024	CMUA Capital Days in Sacramento, CA on 02/05/24 - Refund of accommodations for H. Baez	(254.47)
2/05/2024	CAPIO 2024 Conference in Indian Wells, CA on May 13 - May 16, 2024 - Registration for T. Baca & S. Wilson	1,150.00
2/05/2024	CMUA Capitol Days in Sacramento, CA on February 5, 2024 - Accommodations for H. Baez	277.71
2/05/2024	Water Supply Operations (WSO) Video Streaming Subscription; Training for S. Sriboonlue	415.00
2/06/2024	Meals for H. De La Torre's meeting	66.89
2/07/2024	Meals for H. De La Torre's meeting	60.00
2/09/2024	Meals for H. De La Torre's meeting	41.69
2/09/2024	OCBC 2024 Sacramento Advocacy Trip in Sacramento, CA on March 18 - March 19, 2024 - Registration for H. Baez	1,200.00
2/14/2024	Water Use Efficiency I Class - A. Cavazos & A. Renteria Solis	750.00
2/15/2024	Refund of AWWA Membership for J. Berg	(321.00)
2/16/2024	Urban Water Institute Spring Conference 2024 in Palm Springs, CA on February 21-23, 2024 - Accommodations for J. Thomas, R. Crane & A. Nederhood	652.50
2/16/2024	Meals for H. De La Torre's meeting	116.06
2/16/2024	Lunch for Director and guest	36.94
2/16/2024	Urban Water Institute Spring Conference 2024 in Palm Springs, CA on February 21-23, 2024 - Accommodations for D. Micalizzi & A. Heide	435.00
2/17/2024	ACWA DC 2024 in Washington D.C. on 02/27/24-02/29/24 - Airfare change for H. Baez & M. Baum-Haley	314.00
2/20/2024	ACWA DC 2024 in Washington D.C. from 02/27/24-02/29/24 - Airfare change for R. Crane	97.00
<b>Total:</b>		<b>10,152.53</b>

**Administration Card:**

1/22/2024	Black toner for admin printer	273.72
1/22/2024	Two name plates	32.52
1/24/2024	12/25/23-01/24/24 Monthly charge for web hosting	15.00
1/25/2024	Lunch for all staff meeting on 01/25/24	337.34
1/26/2024	Samsung Galaxy Book 3 Pro for staff	1,291.94
1/26/2024	1099 MISC recipient e-file and mail services	906.52
1/26/2024	1099 NEC recipient e-file and mail services	38.06
1/26/2024	1099 MISC correction - recipient e-file and mail services	1.73
1/29/2024	300 Asset Tags for Finance department asset tracking	455.87
1/30/2024	Lunch for Managed IT Services interviews	54.67
1/30/2024	4K webcam for conference room 102 and (3) power outlets for IT	214.29
1/30/2024	FedEx delivery fee	56.11
1/30/2024	Water Loss Control safety supplies	208.45

**Cal Card Charges**  
**Statement Date: February 22, 2024**  
**Payment Date: March 29, 2024**

Date	Description	Amount
<b>Administration Card (Continued):</b>		
1/31/2024	Desk nameplate for staff	13.38
2/01/2024	Flowers for Director	172.20
2/01/2024	January and February internet expense	368.50
2/01/2024	Federal Tax ID verification service for 2023 1099 MISC and NEC	577.70
2/01/2024	Appreciation gift card for technical expert to support RFP interviews	50.00
2/02/2024	Supplies for Water Loss Control Shared Services	76.10
2/02/2024	02/02/24-03/01/24 Zoom Video Communications fee with audio licenses	174.93
2/05/2024	1099 MISC corrections - Recipient e-file and mail services	6.92
2/05/2024	Office supplies	33.69
2/06/2024	Two Dell 27" LCDs for IT	160.98
2/07/2024	FedEx delivery fee	25.99
2/10/2024	Office supplies	26.03
2/10/2024	E-Signature annual renewal for 900 envelopes	6,210.00
2/11/2024	Office supplies	31.51
2/11/2024	Two power strips with multi-plug adapters for conference room 101/subcommittee meetings	43.48
2/12/2024	FedEx delivery fee	25.00
2/16/2024	Flowers for staff	90.07
2/19/2024	Inadvertent charge - Reversal on next billing statement	179.88
2/19/2024	Portable printer for Public Affairs to support off-site events	259.54
2/20/2024	Flowers for staff	90.07
2/20/2024	Oil change for Water Loss Control truck	84.03
<b>Total:</b>		<b>12,586.22</b>
<b>Public Affairs Card:</b>		
1/24/2024	OC Water Summit Planning lunch with OCWD Public Affairs Staff	87.45
1/25/2024	Writing and editing software subscription	540.00
1/26/2024	Supplies for Scouts BSA clinic	54.00
1/26/2024	Supplies for Scouts BSA clinic	19.03
1/26/2024	Decorations for 01/31/24 Water Policy Dinner	58.25
1/29/2024	PA and OC Water Summit committee planning meeting	165.65
1/30/2024	Gift bags for speakers at 01/31/24 Water Policy Dinner	13.57
1/30/2024	February 2024 Open AI monthly subscription, language processing tool	20.00
1/31/2024	Flowers for 01/31/24 Water Policy Dinner	274.15
1/31/2024	Staff lunch during 01/31/24 Water Policy Dinner set up	144.02
2/01/2024	Balloons for 01/31/24 Water Policy Dinner	21.76
2/03/2024	February 2024 Public Storage Unit for Public Affairs	619.00
2/05/2024	4 meal gift card for individuals who did not receive a meal at Water Policy Dinner on 01/31/24	100.00
2/07/2024	Meeting room for 02/22/24 Public Affairs Workgroup	300.00
2/08/2024	Dessert for 02/22/24 Public Affairs Workgroup meeting	107.75
2/14/2024	Snacks for 02/22/24 Public Affairs Workgroup Lunch	47.78
2/15/2024	EPIC Awards Member entry fee for Coronet Watersmart Garden	115.00
<b>Total:</b>		<b>2,687.41</b>
<b>WEROC Card:</b>		
2/06/2024	International Association of Emergency Managers - Membership renewal for V. Osborn	199.00
<b>Total:</b>		<b>199.00</b>

**Municipal Water District of Orange County  
GM Approved Disbursement Report (1)  
For the Month of March 2024**

Name/ Date	Check/ EFT	Invoice	Description	Amount
<b>Core Disbursements:</b>				
<b>Corodata Records Management Inc</b>				
3/29/2024	EFT	RS4996365	February 2024 Records Storage Fee	65.14
<b>***Total***</b>				<b>65.14</b>
<b>Inland Group LLC</b>				
3/29/2024	EFT	241509011	WEEA Career Brochures for member agency	397.26
<b>***Total***</b>				<b>397.26</b>
<b>Jill Promotions</b>				
3/29/2024	EFT	12047	Promotional Item - MWDOC seeded bomb bags	2,554.46
<b>***Total***</b>				<b>2,554.46</b>
<b>Multiplier/Maven's Notebook</b>				
3/29/2024	143185	649	Maven's Notebook annual subscription renewal	2,500.00
<b>***Total***</b>				<b>2,500.00</b>
<b>Total Core Disbursements</b>				<b>5,516.86</b>
<b>Choice Disbursements:</b>				
<b>Total Choice Disbursements</b>				<b>-</b>
<b>Other Funds Disbursements:</b>				
<b>Total Other Funds Disbursements</b>				<b>-</b>
<b>Total Disbursements</b>				<b>5,516.86</b>

  
Harvey De La Torre, General Manager

  
Hilary Champitazi, Treasurer

<sup>(1)</sup> For disbursements that did not make the cut-off of previous month's Disbursement Approval report.  
Disbursements are approved by GM for payment and need A & F Committee ratification.



**Municipal Water District of Orange County**  
**Consolidated Summary of Cash and Investment**  
February 29, 2024

District investments and cash balances are held in various funds designated for certain purposes as follows:

Fund	Book Value	% of Portfolio
Restricted Reserves		
WEROC Operating Fund	\$ 518,470	3.39%
Pension 115 Trust	1,327,664	8.68%
Total Restricted Reserves	\$1,846,134	12.07%
Designated Reserves		
Operating Reserves	\$3,819,350	24.96%
Election Reserve	1,146,947	7.50 %
OPEB Reserve	297,147	1.94%
Total Designated Reserves	\$5,263,444	34.40%
General Operations Fund	\$9,070,021	59.28%
Water Purchase Payments Fund	299,029	1.95%
Conservation Fund	(1,196,299)	(7.82%)
Trustee Activities - AMP	19,008	0.12%
Total Other Funds	\$8,191,759	53.53%
<b>Total</b>	<b>\$15,301,337</b>	<b>100.00%</b>

The funds are invested as follows:

Term of Investment	% of Portfolio	Book Value	Market Value
Cash	0.67%	\$ 102,514	\$ 102,514
Pension 115 Trust	8.68%	1,327,664	1,327,664
Short-term investment			
• LAIF	42.80%	6,547,974	6,547,974
• OCTP	27.60%	4,223,234	4,223,234
Long-term investment			
• US Government Issues	1.63%	249,951	231,660
• Corporate Bond	7.84%	1,200,000	1,117,003
• Certificates of Deposit	10.78%	1,650,000	1,630,678
<b>Total</b>	<b>100.00%</b>	<b>\$15,301,337</b>	<b>\$15,180,727</b>

The average number of days to maturity/call as of February 29, 2024, equaled 138 and the average yield to maturity is 3.834%. During the month of February 2024, the District's average daily balance was \$19,672,700.80. Funds were invested in US Bank, Pension 115 Trust, Negotiable Certificate of Deposits, Corporate Bonds, US Government Issues, Local Agency Investment Funds (LAIF) and Orange County Treasurer's Pool (OCTP).

The (\$120,610) difference between the book value and the market value on February 29, 2024, represents the exchange difference if all investments had been liquidated on that date. Since it is the District's practice to "buy and hold" investments until maturity, the market values are a point of reference, not an indication of actual loss or gain. There are no current plans or cash flow requirements identified in the near future that would require the sale of these securities prior to maturity.

  
Harvey F. De La Torre  
General Manager

  
Hilary Chumpitazi  
Treasurer

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18700 Ward Street  
Fountain Valley, California 92708

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President

Jeffery M. Thomas  
Vice President

Randall Crane, Ph.D.  
Director

Larry D. Dick  
Director

Al Nederhood  
Director

Karl W. Seckel, P.E.  
Director

Megan Yoo Schneider, P.E.  
Director

Harvey F. De La Torre  
General Manager

MEMBER AGENCIES

City of Brea  
City of Buena Park  
East Orange County Water District  
El Toro Water District  
Emerald Bay Service District  
City of Fountain Valley  
City of Garden Grove  
Golden State Water Co.  
City of Huntington Beach  
Irvine Ranch Water District  
Laguna Beach County Water District  
City of La Habra  
City of La Palma  
Mesa Water District  
Moulton Niguel Water District  
City of Newport Beach  
City of Orange  
Orange County Water District  
City of San Clemente  
Santa Margarita Water District  
City of Seal Beach  
Serrano Water District  
South Coast Water District  
Trabuco Canyon Water District  
City of Tustin  
City of Westminster  
Yorba Linda Water District





# MUNICIPAL WATER DISTRICT OF ORANGE COUNTY

## Portfolio Management - Portfolio Summary

February 29, 2024

2/29/2024	Par Value	Market Value	Book Value	% of Portfolio	Days to Mat/Call	YTM @ Cost
Negotiable Certificate Of Deposit	1,650,000.00	1,630,678.00	1,650,000.00	11.90	988	3.126
Corporate Bond	1,200,000.00	1,117,003.50	1,200,000.00	8.65	208	1.518
US Government Issues	250,000.00	231,660.00	249,951.28	1.80	87	0.860
Local Agency Investment Funds	6,547,973.82	6,547,973.82	6,547,973.82	47.20	1	4.122
Orange County Treasurer's Pool	4,223,233.80	4,223,233.80	4,223,233.80	30.45	1	4.498
<b>Total Investments</b>	<b>13,871,207.62</b>	<b>13,750,549.12</b>	<b>13,871,158.90</b>	<b>100.00</b>	<b>138</b>	<b>3.834</b>
<b>Cash</b>						
Cash	102,513.92	102,513.92	102,513.92		1	0.00
Pension 115 Trust	1,327,664.29	1,327,664.29	1,327,664.29		1	0.00
<b>Total Cash and Investments</b>	<b>15,301,385.83</b>	<b>15,180,727.33</b>	<b>15,301,337.11</b>		<b>138</b>	<b>3.834</b>

Total Earnings	Month Ending February	Fiscal Year to Date
Current Year	59,537.18	556,579.11
Average Daily Balance	19,672,700.80	
Effective Rate of Return	3.834%	

We certify that this report reflects the cash and investments of the Municipal Water District of Orange County and is in conformity with the Government Code requirements and the District Investment Policy and Guidelines in effect at the time of investment. The Investment Program herein shown provides sufficient cash flow liquidity to meet the next six month's estimated expenditure. The source for the market values are from U.S. Bank. Per Resolution 2059 there are no compliance exceptions to report.

  
Harvey De La Torre, General Manager

4/03/2024  
Date

  
Hilary Chumipaz, Treasurer

04/03/2024  
Date

**MUNICIPAL WATER DISTRICT OF ORANGE COUNTY**  
**Portfolio Management**  
**Long-Term Portfolio Details - Investments**  
**February 29, 2024**

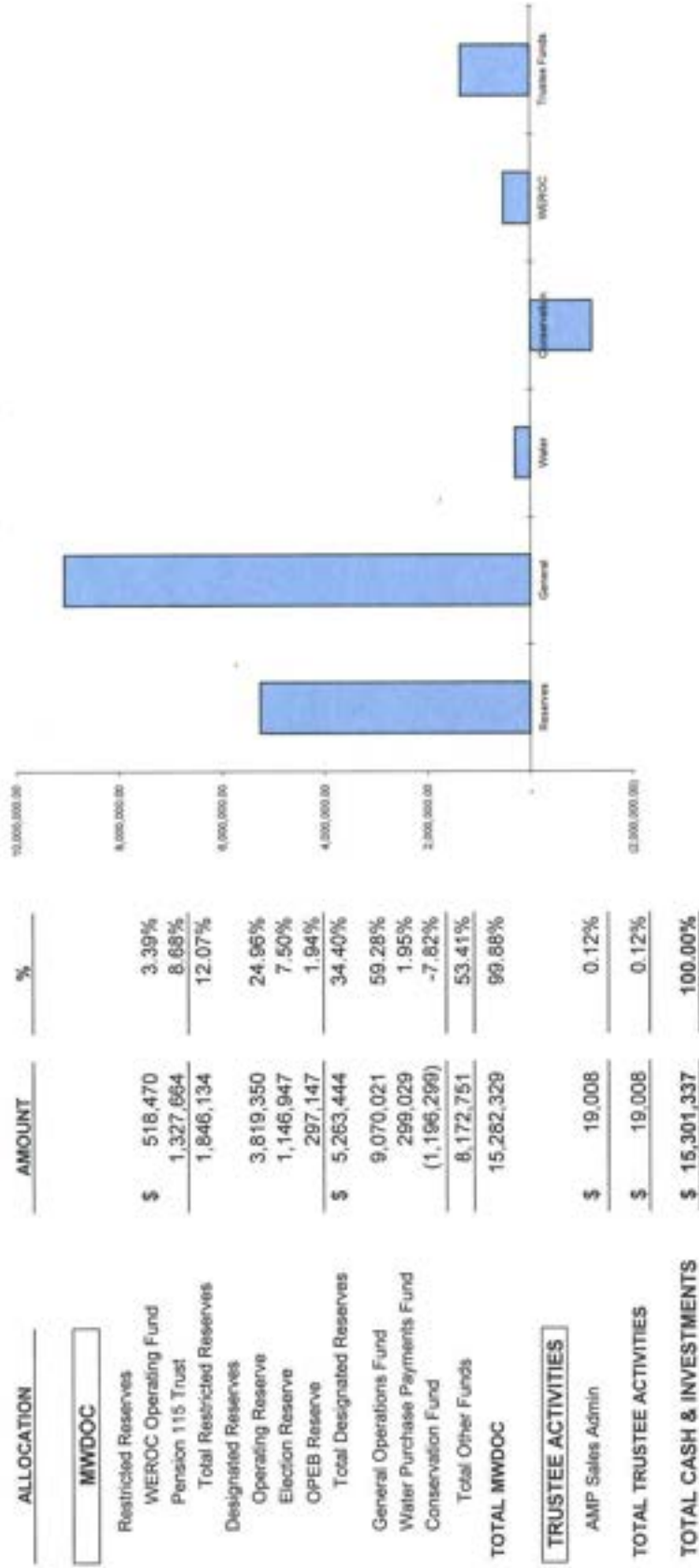
Issuer	CUSIP/Ticker	Settlement Date	Par Value	Market Value	Book Value	Coupon Rate	YTM @ Cost	Days To Call/Maturity	Maturity Date
<b>Negotiable Certificate Of Deposit</b>									
American Express Bank	02589ADE9	7/20/2022	200,000.00	194,826.00	200,000.00	3.350	3.350	1,237	7/20/2027
Capital One Bank	14042TBO9	8/7/2019	250,000.00	246,760.00	250,000.00	2.250	2.250	160	8/7/2024
Capital One NA	14042RMJ7	7/24/2019	250,000.00	246,967.50	250,000.00	2.200	2.200	146	7/24/2024
Discover Bank	2546736R2	7/26/2023	250,000.00	254,177.50	250,000.00	4.500	4.500	1,607	7/24/2028
Sallie Mae Bank	7954507A7	7/14/2021	200,000.00	184,312.00	200,000.00	1.000	1.000	866	7/14/2026
State Bank of India	8562852Q3	8/10/2023	250,000.00	257,780.00	250,000.00	4.550	4.550	1,624	8/10/2028
Toyota Financial SGS Bank	89235MPD7	9/27/2022	250,000.00	245,855.00	250,000.00	3.650	3.650	1,301	9/22/2027
<b>Sub Total</b>			<b>1,650,000.00</b>	<b>1,630,678.00</b>	<b>1,650,000.00</b>	<b>3.126</b>	<b>3.126</b>	<b>988</b>	
<b>US Government Issues</b>									
FHLB	3130ALGR9	3/1/2021	250,000.00	231,660.00	249,951.28	0.850	0.860	87	2/26/2026
<b>Sub Total</b>			<b>250,000.00</b>	<b>231,660.00</b>	<b>249,951.28</b>	<b>0.850</b>	<b>0.860</b>	<b>87</b>	
<b>Corporate Bond</b>									
Bank of America Corp	06048WK41	12/7/2020	250,000.00	230,982.50	250,000.00	0.850	0.800	635	11/25/2025
Citigroup Global Markets	17328WFZ6	9/16/2020	250,000.00	232,545.00	250,000.00	1.000	1.000	16	9/16/2025
JP Morgan Chase	48128GV56	8/18/2020	250,000.00	230,440.00	250,000.00	0.800	0.800	171	8/18/2025
Morgan Stanley Fin LLC	61766YKH3	6/29/2022	200,000.00	190,186.00	200,000.00	4.500	4.500	121	6/29/2027
Societe Generale	83369WD25	8/19/2020	250,000.00	232,850.00	250,000.00	1.150	1.088	80	8/19/2025
<b>Sub Total</b>			<b>1,200,000.00</b>	<b>1,117,003.50</b>	<b>1,200,000.00</b>	<b>1.542</b>	<b>1.518</b>	<b>208</b>	
<b>Total Investments</b>			<b>3,100,000.00</b>	<b>2,979,341.50</b>	<b>3,099,951.28</b>	<b>2.329</b>	<b>2.321</b>	<b>613</b>	
<b>Total Earnings</b>									
Current Year									
			<b>Month Ending February</b>		<b>Fiscal Year To Date</b>				
			5,704.71		47,637.58				

**MUNICIPAL WATER DISTRICT OF ORANGE COUNTY**  
**Portfolio Management**  
**Short-Term Portfolio Details - Cash and Investments**  
**February 29, 2024**

Investments	CUSIP/Ticker	Settlement Date	Par Value	Market Value	Book Value	Coupon Rate	YTM @ Cost	Days To Call/Maturity	Maturity Date
<b>Local Agency Investment Funds</b>									
LAIF LGIP	LAIF	6/30/2010	6,547,973.82	6,547,973.82	6,547,973.82	4.122	4.122	1	N/A
<b>Sub Total</b>			<b>6,547,973.82</b>	<b>6,547,973.82</b>	<b>6,547,973.82</b>	<b>4.122</b>	<b>4.122</b>	<b>1</b>	
<b>Orange County Treasurer's Pool</b>									
County of Orange LGIP	OCIP	6/29/2005	4,223,233.80	4,223,233.80	4,223,233.80	4.498	4.498	1	N/A
<b>Sub Total</b>			<b>4,223,233.80</b>	<b>4,223,233.80</b>	<b>4,223,233.80</b>	<b>4.498</b>	<b>4.498</b>	<b>1</b>	
<b>Total Investments</b>			<b>10,771,207.62</b>	<b>10,771,207.62</b>	<b>10,771,207.62</b>	<b>4.269</b>	<b>4.269</b>		
<b>Cash</b>									
Petty Cash Cash	CASH	7/1/2010	500.00	500.00	500.00	0.000	0.000	1	N/A
US Bank Cash	CASHUSBANK	7/25/2018	102,013.92	102,013.92	102,013.92	0.000	0.000	1	N/A
Pension 115 Trust	PENSION115TRUST	7/31/2018	1,327,664.29	1,327,664.29	1,327,664.29	0.000	0.000	1	N/A
<b>Total Cash</b>			<b>1,430,178.21</b>	<b>1,430,178.21</b>	<b>1,430,178.21</b>	<b>0.000</b>	<b>0.000</b>	<b>1</b>	
<b>Total Cash and Investments</b>			<b>12,201,385.83</b>	<b>12,201,385.83</b>	<b>12,201,385.83</b>	<b>4.269</b>	<b>4.269</b>	<b>1</b>	
<b>Total Earnings</b>									
Current Year			53,832.47		508,941.53				



Municipal Water District of Orange County  
Cash and Investments at February 29, 2024



**MUNICIPAL WATER DIST OF ORANGE COUNTY**  
**PARS Post-Employment Benefits Trust****Account Report for the Period**  
**2/1/2024 to 2/29/2024**

Hilary Chumpitazi  
Accounting Manager  
Municipal Water Dist of Orange County  
18700 Ward Street  
Fountain Valley, CA 92708

**Account Summary**

Source	Balance as of 2/1/2024	Contributions	Earnings	Expenses	Distributions	Transfers	Balance as of 2/29/2024
OPEB	\$2,722,700.83	\$0.00	\$50,890.84	\$1,334.09	\$0.00	\$0.00	\$2,772,257.58
PENSION	\$1,902,315.66	\$0.00	\$35,554.88	\$791.21	\$0.00	\$0.00	\$1,937,079.33
<b>Totals</b>	<b>\$4,625,016.49</b>	<b>\$0.00</b>	<b>\$86,445.72</b>	<b>\$2,125.30</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,709,336.91</b>

**Investment Selection**

Source	
OPEB	Moderate - Strategic Blend
PENSION	Moderate - Strategic Blend

**Investment Objective**

Source	
OPEB	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.
PENSION	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.

**Investment Return**

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	1.87%	6.79%	13.19%	2.28%	6.08%	5.54%	10/26/2011
PENSION	1.87%	6.79%	13.24%	2.30%	6.07%	-	7/31/2018

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.  
Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.  
Account balances are inclusive of Trust Administration, Trustee and Investment Management fees



**MUNICIPAL WATER DISTRICT OF ORANGE COUNTY**  
**COMBINED FINANCIAL STATEMENTS**  
**AND**  
**BUDGET COMPARATIVE**  
**JULY 1, 2023 THRU FEBRUARY 29, 2024**

**Municipal Water District of Orange County  
Combined Balance Sheet  
As of February 29, 2024**

	<u><b>Amount</b></u>
<b><u>ASSETS</u></b>	
Cash in Bank	102,513.92
Investments	15,198,823.19
Accounts Receivable	13,554,667.73
Accounts Receivable - Other	1,094,118.99
Accrued Interest Receivable	141,017.58
Prepays/Deposits	847,205.61
Leasehold Improvements	7,011,190.45
Furniture, Fixtures & Equipment	913,949.69
Less: Accumulated Depreciation	<u>(4,122,027.24)</u>
<b>TOTAL ASSETS</b>	<b><u><u>34,741,459.92</u></u></b>
<b><u>LIABILITIES AND FUND BALANCES</u></b>	
<b><u>LIABILITIES</u></b>	
Accounts Payable	13,988,409.90
Accrued Salaries and Benefits Payable	680,307.93
Other Liabilities	497,392.75
Unearned Revenue	<u>1,183,942.60</u>
<b>TOTAL LIABILITIES</b>	<b><u><u>16,350,053.18</u></u></b>
<b><u>FUND BALANCES</u></b>	
<u>Restricted Fund Balances</u>	
WEROC Reserve	317,999.82
Pension 115 Trust	<u>1,120,664.29</u>
Total Restricted Fund Balances	<u><u>1,438,664.11</u></u>
<u>Unrestricted Fund Balances</u>	
<u>Designated Reserves</u>	
General Operations	3,819,350.00
Election Expense	1,146,947.00
OPEB	<u>297,147.00</u>
Total Designated Reserves	<u><u>5,263,444.00</u></u>
General Fund	7,284,339.52
General Fund Capital	<u>86,023.20</u>
Total Unrestricted Fund Balances	<u><u>12,633,806.72</u></u>
<b><u>Excess Revenue over Expenditure</u></b>	
Operating Fund	4,588,932.22
Other Funds	<u>(269,996.31)</u>
<b>TOTAL FUND BALANCES</b>	<b><u><u>18,391,406.74</u></u></b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b><u><u>34,741,459.92</u></u></b>

**Municipal Water District of Orange County**  
**Revenues and Expenditures Budget Comparative Report**  
**General Fund**  
**July 1, 2023 thru February 29, 2024**

	<u>Month to Date</u>	<u>Year to Date</u>	<u>Annual Budget</u>	<u>% Used</u>	<u>Encumbrance</u>	<u>Budget Remaining</u>
<b><u>REVENUES</u></b>						
Retail Connection Charge	0.00	9,206,255.25	9,206,255.00	100.00%	0.00	(0.25)
Ground Water Customer Charge	0.00	383,697.00	383,697.00	100.00%	0.00	0.00
<b>Water Rate Revenues</b>	<b>0.00</b>	<b>9,589,952.25</b>	<b>9,589,952.00</b>	<b>100.00%</b>	<b>0.00</b>	<b>(0.25)</b>
Interest Revenue	63,431.15	579,765.07	319,410.00	181.51%	0.00	(260,355.07)
<b>Subtotal</b>	<b>63,431.15</b>	<b>10,169,717.32</b>	<b>9,909,362.00</b>	<b>102.63%</b>	<b>0.00</b>	<b>(260,355.32)</b>
Choice Programs	9,429.32	1,438,548.19	1,591,032.00	90.42%	0.00	152,483.81
MWD Revenue - Shared Services	0.00	137,861.00	0.00	0.00%	0.00	(137,861.00)
Miscellaneous Income	1,038.56	2,945.19	3,000.00	98.17%	0.00	54.81
Revenue - Other	0.00	913.94	0.00	0.00%	0.00	(913.94)
School Contracts	14,430.70	56,055.79	435,950.00	12.86%	0.00	379,894.21
Delinquent Payment Penalty	0.00	1.05	0.00	0.00%	0.00	(1.05)
Transfer-In from Reserve	0.00	0.00	404,537.00	0.00%	0.00	404,537.00
<b>Subtotal</b>	<b>24,898.58</b>	<b>1,636,325.16</b>	<b>2,434,519.00</b>	<b>67.21%</b>	<b>0.00</b>	<b>798,193.84</b>
<b>TOTAL REVENUES</b>	<b>88,329.73</b>	<b>11,806,042.48</b>	<b>12,343,881.00</b>	<b>95.64%</b>	<b>0.00</b>	<b>537,838.52</b>

**Municipal Water District of Orange County**  
**Revenues and Expenditures Budget Comparative Report**  
**General Fund**  
**July 1, 2023 thru February 29, 2024**

	<u>Month to Date</u>	<u>Year to Date</u>	<u>Annual Budget</u>	<u>% Used</u>	<u>Encumbrance</u>	<u>Budget Remaining</u>
<b><u>EXPENSES</u></b>						
Salaries & Wages	388,827.51	3,225,075.84	5,135,356.00	62.80%	0.00	1,910,280.16
Salaries & Wages - Grant Recovery	0.00	(10,497.34)	(30,000.00)	(34.99)%	0.00	(19,502.66)
Director's Compensation	20,300.66	172,228.18	275,041.00	62.62%	0.00	102,812.82
MWD Representation	12,442.34	95,282.13	117,875.00	80.83%	0.00	22,592.87
Employee Benefits	121,011.99	950,216.76	1,507,382.00	63.04%	0.00	557,165.24
Employee Benefits - Grant Recovery	0.00	(1,852.47)	0.00	0.00%	0.00	1,852.47
CalPers Unfunded Liability Contribution	0.00	500,000.00	207,000.00	241.55%	0.00	(293,000.00)
Director's Benefits	9,425.03	72,810.84	104,447.00	69.71%	0.00	31,636.16
Health Insurance for Retirees	3,623.41	45,067.30	84,847.00	53.12%	0.00	39,779.70
Training Expense	1,405.00	4,448.99	36,000.00	12.36%	0.00	31,551.01
Tuition Reimbursement	0.00	1,872.30	5,000.00	37.45%	0.00	3,127.70
Temporary Help Expense	0.00	10,503.24	5,000.00	210.06%	0.00	(5,503.24)
<b>Personnel Expenses</b>	<b>557,035.94</b>	<b>5,065,155.77</b>	<b>7,447,948.00</b>	<b>68.01%</b>	<b>0.00</b>	<b>2,382,792.23</b>
Engineering Expense	0.00	30,482.75	307,000.00	9.93%	127,556.75	148,960.50
Legal Expense	16,160.93	154,209.25	241,000.00	63.99%	86,790.75	0.00
Audit Expense	4,500.00	31,500.00	36,500.00	86.30%	0.00	5,000.00
Professional Services	102,633.96	830,075.85	1,798,425.00	46.16%	957,870.65	10,478.50
<b>Professional Fees</b>	<b>123,294.89</b>	<b>1,046,267.85</b>	<b>2,382,925.00</b>	<b>43.91%</b>	<b>1,172,218.15</b>	<b>164,439.00</b>
Conference - Staff	5,710.00	21,475.25	49,832.00	43.10%	0.00	28,356.75
Conference - Directors	1,680.00	10,690.12	23,065.00	46.35%	0.00	12,374.88
Travel & Accom. - Staff	2,337.60	30,455.43	102,200.00	29.80%	0.00	71,744.57
Travel & Accom. - Directors	808.23	12,590.28	42,400.00	29.69%	0.00	29,809.72
<b>Travel &amp; Conference</b>	<b>10,535.83</b>	<b>75,211.08</b>	<b>217,497.00</b>	<b>34.58%</b>	<b>0.00</b>	<b>142,285.92</b>
Membership/Sponsorship	(186.00)	163,071.79	167,366.00	97.43%	0.00	4,294.21
CDR Support	0.00	46,824.84	62,433.00	75.00%	15,608.30	(0.14)
<b>Dues &amp; Memberships</b>	<b>(186.00)</b>	<b>209,896.63</b>	<b>229,799.00</b>	<b>91.34%</b>	<b>15,608.30</b>	<b>4,294.07</b>
Business Expense	591.95	2,427.63	2,000.00	121.38%	0.00	(427.63)
Office Maintenance	9,586.76	92,673.42	175,860.00	52.70%	68,527.61	14,658.97
Building Repair & Maintenance	6,604.32	20,436.31	25,200.00	81.10%	3,136.69	1,627.00
Storage Rental & Equipment Lease	65.14	602.21	1,800.00	33.46%	197.79	1,000.00
Office Supplies	2,533.02	14,095.24	27,000.00	52.20%	1,691.11	11,213.65
Supplies - Water Loss Control	395.71	2,536.85	4,000.00	63.42%	0.00	1,463.15
Postage/Mail Delivery	691.00	4,744.24	11,675.00	40.64%	824.88	6,105.88
Subscriptions & Books	0.00	923.90	1,000.00	92.39%	0.00	76.10
Reproduction Expense	830.05	11,087.95	93,000.00	11.92%	2,259.21	79,652.84
Maintenance - Computers	531.49	6,660.04	5,000.00	133.20%	0.00	(1,660.04)
Software Purchase	8,452.83	63,888.36	106,498.00	59.99%	1,399.44	41,210.20
Software Support	0.00	37,277.62	50,185.00	74.28%	0.00	12,907.38
Computers and Equipment	5,854.34	20,806.47	43,000.00	48.39%	0.00	22,193.53
Maintenance Expense	0.00	0.00	6,000.00	0.00%	0.00	6,000.00
Automotive Expense	896.94	8,463.90	9,400.00	90.04%	0.00	936.10
Vehicle Expense	555.53	8,925.57	12,000.00	74.38%	0.00	3,074.43
Toll Road Charges	14.06	295.93	975.00	30.35%	0.00	679.07
Insurance Expense	15,754.44	128,913.54	182,976.00	70.45%	0.00	54,062.46
Utilities - Telephone	3,998.15	26,405.04	46,438.00	56.86%	1,026.27	19,006.69
Bank Fees	0.00	0.00	2,600.00	0.00%	0.00	2,600.00
Miscellaneous Expense	6,191.00	67,792.21	154,200.00	43.96%	4,363.00	82,044.79
MWDOC's Contrb. to WEROC	24,442.25	195,538.00	293,307.00	66.67%	0.00	97,769.00
Depreciation Expense	9,278.01	74,224.61	0.00	0.00%	0.00	(74,224.61)
<b>Other Expenses</b>	<b>97,266.99</b>	<b>788,719.04</b>	<b>1,254,114.00</b>	<b>62.89%</b>	<b>83,426.00</b>	<b>381,968.96</b>
Election Expense	0.00	0.00	563,020.00	0.00%	0.00	563,020.00
Capital Aquisition	0.00	7,110.56	25,892.00	27.46%	0.00	18,781.44
Building Expense	0.00	24,749.33	222,686.00	11.11%	17,268.53	180,668.14
<b>TOTAL EXPENSES</b>	<b>787,947.65</b>	<b>7,217,110.26</b>	<b>12,343,881.00</b>	<b>58.47%</b>	<b>1,288,520.98</b>	<b>3,838,249.76</b>
<b>NET INCOME (LOSS)</b>	<b>(699,617.92)</b>	<b>4,588,932.22</b>	<b>0.00</b>	<b>0.00%</b>	<b>(1,288,520.98)</b>	<b>(3,300,411.24)</b>

**Municipal Water District of Orange County**  
**Revenues and Expenditures Budget Comparative Report**  
**Water Fund**  
**July 1, 2023 thru February 29, 2024**

	<u>Month to Date</u>	<u>Year to Date</u>	<u>Annual Budget</u>	<u>% Used</u>	<u>Budget Remaining</u>
<b><u>WATER REVENUES</u></b>					
Water Sales	4,864,655.40	72,354,816.40	181,024,108.00	39.97%	108,669,291.60
Readiness to Serve Charge	1,285,975.00	9,426,368.95	13,768,707.00	68.46%	4,342,338.05
Capacity Charge CCF	313,880.00	2,389,480.00	4,816,710.00	49.61%	2,427,230.00
SCP/SAC Pipeline Surcharge	20,985.46	219,752.49	358,000.00	61.38%	138,247.51
<b>TOTAL WATER REVENUES</b>	<b>6,485,495.86</b>	<b>84,390,417.84</b>	<b>199,967,525.00</b>	<b>42.20%</b>	<b>115,577,107.16</b>
<b><u>WATER PURCHASES</u></b>					
Water Sales	4,864,655.40	72,354,816.40	181,024,108.00	39.97%	108,669,291.60
Readiness to Serve Charge	1,285,975.00	9,426,368.95	13,768,707.00	68.46%	4,342,338.05
Capacity Charge CCF	313,880.00	2,389,480.00	4,816,710.00	49.61%	2,427,230.00
SCP/SAC Pipeline Surcharge	20,985.46	219,752.49	358,000.00	61.38%	138,247.51
<b>TOTAL WATER PURCHASES</b>	<b>6,485,495.86</b>	<b>84,390,417.84</b>	<b>199,967,525.00</b>	<b>42.20%</b>	<b>115,577,107.16</b>
<b>EXCESS OF REVENUE OVER EXPENDITURE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>

**Municipal Water District of Orange County**  
**Revenues and Expenditures Budget Comparative Report**  
**Water Use Efficiency**  
**July 1, 2023 thru February 29, 2024**

	<u>Year to Date Actual</u>	<u>Annual Budget</u>	<u>% Used</u>
<b>Spray To Drip Conversion(3423)</b>			
Revenues	437,264.03	613,600.00	71.26%
Expenses	633,777.94	613,600.00	103.29%
Excess of Revenues over Expenditures	(196,513.91)	0.00	
<b>Member Agency Administered Pass-Thru(3425)</b>			
Revenues	0.00	338,000.00	0.00%
Expenses	0.00	338,000.00	0.00%
Excess of Revenues over Expenditures	0.00	0.00	
<b>ULFT Rebate Program(3410)</b>			
Revenues	520.00	1,000.00	52.00%
Expenses	740.00	1,000.00	74.00%
Excess of Revenues over Expenditures	(220.00)	0.00	
<b>HECW Rebate Program(3411)</b>			
Revenues	44,702.85	40,000.00	111.76%
Expenses	32,810.00	40,000.00	82.03%
Excess of Revenues over Expenditures	11,892.85	0.00	
<b>CII Rebate Program(3416)</b>			
Revenues	0.00	1,000.00	0.00%
Expenses	0.00	1,000.00	0.00%
Excess of Revenues over Expenditures	0.00	0.00	
<b>Turf Removal Program(3418)</b>			
Revenues	4,164,866.47	11,298,000.00	36.86%
Expenses	4,256,384.74	11,298,000.00	37.67%
Excess of Revenues over Expenditures	(91,518.27)	0.00	
<b>Comprehensive Landscape (CLWUE)(3427)</b>			
Revenues	115,815.07	152,400.00	75.99%
Expenses	149,414.94	152,400.00	98.04%
Excess of Revenues over Expenditures	(33,599.87)	0.00	
<b>Recycled Water Program(3433)</b>			
Revenues	0.00	50,000.00	0.00%
Expenses	23,608.00	50,000.00	47.22%
Excess of Revenues over Expenditures	(23,608.00)	0.00	
<b>WSIP - Industrial Program(3432)</b>			
Revenues	0.00	53,720.00	0.00%
Expenses	0.00	53,720.00	0.00%
Excess of Revenues over Expenditures	0.00	0.00	
<b>Land Design Program(3431)</b>			
Revenues	92,115.00	300,000.00	30.71%
Expenses	92,115.00	300,000.00	30.71%
Excess of Revenues over Expenditures	0.00	0.00	
<b>Pressure Regulation Program(3435)</b>			
Revenues	17,778.00	15,000.00	118.52%
Expenses	17,778.00	15,000.00	118.52%
Excess of Revenues over Expenditures	0.00	0.00	
<b>Dedicated Irrigation Meters Measurement Project (DIMM)(3439)</b>			
Revenues	41,860.00	743,000.00	5.63%
Expenses	173,339.43	743,000.00	23.33%
Excess of Revenues over Expenditures	(131,479.43)	0.00	



**Municipal Water District of Orange County**  
**Revenues and Expenditures Budget Comparative Report**  
**Water Use Efficiency**  
**July 1, 2023 thru February 29, 2024**

	<u>Year to Date Actual</u>	<u>Annual Budget</u>	<u>% Used</u>
<b>Total WUE Projects</b>			
Revenues	4,914,921.42	13,605,720.00	36.12%
Expenses	<u>5,379,968.05</u>	<u>13,605,720.00</u>	<u>39.54%</u>
Excess of Revenues over Expenditures	(465,046.63)	0.00	
 <b>WEROC</b>			
Revenues	505,002.06	586,614.00	86.09%
Expenses	<u>336,043.59</u>	<u>586,614.00</u>	<u>57.29%</u>
Excess of Revenues over Expenditures	168,958.47	0.00	



Item No. 5

**CONSENT CALENDAR ITEM**

April 17, 2024

**TO:** Board of Directors

**FROM:** **Planning & Operations Committee**  
(Directors Seckel, Yoo Schneider, Dick)

**Harvey De La Torre, General Manager**

Staff Contact: Vicki Osborn, Director of Emergency Management

**SUBJECT:** **Award of Consulting Contract for updating the 2025 Hazard Mitigation Plans for Compliance with the America's Water Infrastructure Act (AWIA)**

**STAFF RECOMMENDATION**

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It is recommended that the Board of Directors authorize the General Manager to:

1. Enter into a consulting contract with Herndon Solutions Group (HSG) in the estimated amount not to exceed \$2.8 million (costs are contingent upon final participating agency commitments and include a 10% contingency) to assist member agencies update their 2025 Hazard Mitigation Plans. This includes MWD OC's cost share of approximately \$108,000; and
2. Authorize the General Manager to enter into Letter Agreements or Contracts with up to 31 of our participating agencies under the WEROC agreement, for cost recovery of this shared service contract.

**COMMITTEE RECOMMENDATION**

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Committee concurred with staff recommendation.

<b>Budgeted:</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Budgeted amount: Est. \$108,000	Core: <input checked="" type="checkbox"/>	Choice: <input checked="" type="checkbox"/>
<b>Action item amount: \$2.8 million for the contract and \$108,000 for MWD OC</b>		Movement between funds: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No WEROC reserves in 2024/25	

## SUMMARY

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The American Water Infrastructure Act (AWIA) requires all drinking water utilities to conduct a Risk and Resilience Assessment (RRA) of their community water systems and develop a corresponding Emergency Response Plan (ERP). All drinking water utilities with greater than 3,000 customers must complete these efforts and self-certify their compliance within the next 2 years, depending on the size of the agency.

WEROC staff received, reviewed, and ranked 3 proposals and recommended awarding a shared service contract with Herndon Solutions Group (HSG) in an amount up to, with a not to exceed of \$2.8 million, depending on how many of our agencies participate in the process. This project and contract has been set up in a manner to allow agencies the ability to “opt in or out” of each phase of service at their choice. Therefore, this is a shared service being offered by WEROC and MWDOC. This effort should result in a high level of efficiency in the contracting and completion of the work with universal cost savings for all participating agencies.

## DETAILED REPORT

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In January 2024, WEROC developed a “Request for Proposal” for updating the Orange County Water and Wastewater Multi-Jurisdiction Local Hazard Mitigation Plan (LHMP) and meeting the AWIA requirements of conducting a Risk and Resilience Assessment (RRA) and Emergency Response Plans (ERP).

To be eligible for Federal Emergency Management Agency (FEMA) hazard mitigation funding, water and wastewater agencies are required to maintain a current, approved Hazard Mitigation Plan (Plan). The Plan is required to be updated every five years to maintain grant eligibility. The current Orange County Regional Water and Wastewater LHMP is approved through March 9, 2025.

It is important to note that with the last update, many water and wastewater agencies participated in the OC Water and Wastewater LHMP. However, city water agencies were not approved as part of the WEROC regional plan because FEMA requires cities to maintain a separate hazard mitigation plan that covers all city-wide functions.

The Orange County Regional Water and Wastewater LHMP needs to be submitted to CalOES around Dec 1, 2024, to meet deadlines. The timing of the LHMP also aligns with the recommended start date for initiating the RRA process for water utilities serving a population greater than 100,000 residents. FEMA’s LHMP requirements were updated in 2023 and must be incorporated into the 2024 LHMP update. WEROC has an opportunity to ensure the 2024 LHMP meets the new FEMA requirements.

Here is the list of agencies that indicated they want to be part of the 2025 LHMP:

1. Costa Mesa Sanitary District
2. El Toro Water District
3. Irvine Ranch Water District
4. Laguna Beach County Water District
5. Mesa Water
6. Moulton Niguel Water District

7. Municipal Water District of Orange County
8. Orange County Sanitation District
9. Orange County Water District
10. Santa Margarita Water District
11. Serrano Water District
12. South Coast Water District
13. South Orange County Wasterwater Authority
14. Trabuco Canyon Water District
15. Yorba Linda Water District

On October 23, 2018, America's Water Infrastructure Act (AWIA) was signed into law. AWIA Section 2013 requires community (drinking) water systems (CWSs) serving more than 3,300 people to develop or update their risk and resilience assessments (RRAs) and emergency response plans (ERPs). The law specifies the components the RRAs and ERPs must address, and these AWIA products are required to be recertified to EPA every 5 years. The American Water Works Association's standard for the RRA process, the J100-10, was also updated in 2023 to the J100-21.

Here is the list of agencies that have indicated they want to participate in the 2024/2025/2026 AWIA (RRA & ERP) project:

1. City of Anaheim
2. City of Brea
3. City of Buena Park
4. City of Fountain Valley
5. City of Fullerton
6. City of Garden Grove
7. City of Huntington Beach
8. City of La Habra
9. City of Newport Beach
10. City of Orange
11. City of San Clemente
12. City of Santa Ana
13. City of Seal Beach
14. City of Tustin
15. City of Westminster
16. El Toro Water District
17. East Orange County Water District
18. Irvine Ranch Water District
19. Laguna Beach County Water District
20. Moulton Niguel Water District
21. Municipal Water District of Orange County
22. Santa Margarita Water District
23. South Coast Water District
24. Serrano Water District
25. Trabuco Water District
26. Yorba Linda Water District

To assist with updating these plans and ensure their compliance, WEROC (along with the member agencies) developed a Request for Proposals for a single consultant to assist

member agencies update their 2025 Hazard Mitigation Plans. A total of three proposals were received; and Herndon Solutions Group (HSG) met the requirements requested and was the lowest cost with additional add-ons (if desired or required by an agency).

WEROC is familiar with HSG and has provide assistance in AWIA requirements for MWDOC and it's member agencies.

### **WEROC Project Coordination to Date**

WEROC has taken on this extremely large task to assist participating agencies by creating a shared services project with a single contract and reimbursement concept in a manner similar to updating the Urban Water Management Plans and the last AWIA project between 2020-2021. WEROC has taken the following steps to date:

- WEROC reached out to member agencies to determine the level of interest in a joint RFP process and contract for the LHMP and AWIA Project as indicated by the agencies previously listed in this document.
- WEROC developed, in coordination with our agencies, a Request for Proposals (RFP) package. This process took considerable time and effort from staff to organize this in a manner where a consultant could be selected and multiple agencies could elect to participate, or not; and where pricing breaks could be employed for conducting services for 5 or more agencies by a single consultant.
- Due to some costs for each phase being shared costs, the final contract prices for each phase are pending final participating agency commitment.
- Due to the overall timeline and deadlines for the project, WEROC staff has already started the process of collecting the documents and data that is needed from the participating agencies for all phases of the project.
- Once approved, WEROC will coordinate with our agencies to begin the process of seeking their level of service and financial commitment.

### **ALIGNMENT WITH BOARD STRATEGIC PRIORITIES**

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|---|--|
| <input type="checkbox"/> <i>Clarifying MWDOC's mission and role; defining functions and actions.</i>                        | <input type="checkbox"/> <i>Work with member agencies to develop water supply and demand objectives.</i> |
| <input type="checkbox"/> <i>Balance support for Metropolitan's regional mission and Orange County values and interests.</i> | <input checked="" type="checkbox"/> <i>Solicit input and feedback from member agencies.</i>              |
| <input checked="" type="checkbox"/> <i>Strengthen communications and coordination of messaging.</i>                         | <input type="checkbox"/> <i>Invest in workforce development and succession planning.</i>                 |

### **BOARD OPTIONS**

**Option #1:** Authorize the General Manager to:

1. Enter into a consulting contract with Herndon Solutions Group (HSG) in the estimated amount not to exceed \$2.8 million (costs are contingent upon final participating agency commitments and include a 10% contingency) to assist member agencies in updating their 2025 Hazard Mitigation Plans. This includes MWDOC's cost share of approximately \$108,000 and

2. Authorize the General Manager to enter into Letter Agreements or Contracts with up to 31 of our participating agencies under the WEROC agreement for cost recovery of this shared service contract.

**Fiscal Impact:** Total maximum costs for this share service is estimated at \$2.8 million. MWDOC participating cost share is approximately \$108,000.

**Option #2:** Do not authorize the General Manager to enter into a contract with HSG, and do not proceed with agreements with participating member agencies.

**Fiscal Impact:** Likely result in higher costs for our member agencies to comply with the deadlines if they were to start their own RFP process at this time. The costs for non-compliance can be assessed at \$25,000 per day, and the agencies will not be able to apply for HMP or BRIC funding without a valid plan.



**CONSENT CALENDAR ITEM**

April 17, 2024

**TO:** Board of Directors

**FROM:** **Administration & Finance Committee**  
(Directors Crane, Thomas, Nederhood)

**Harvey De La Torre, General Manager**

Staff Contact: Cathy Harris

**SUBJECT: AWARD OF SOLE SOURCE CONTRACT TO DOPUDJA & WELLS  
CONSULTING TO CONDUCT DISTRICT NEEDS ASSESSMENT**

**STAFF RECOMMENDATION**

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It is recommended that the Board of Directors authorize the General Manager to enter into a Professional Services Agreement with Dopudja & Wells, to conduct a District Needs Assessment in the amount of \$29,485.

**COMMITTEE RECOMMENDATION**

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Committee concurred with staff recommendation.

**SUMMARY**

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To move forward with the strategic direction of the District and to ensure resources and staffing needs are met now and, in the future, staff recommends conducting a "Needs Assessment" of key departments. This is consistent with the Board's Strategic Objectives regarding Staff Development. The goal of the Needs Assessment is to meet with each member of the Executive Management Team and seek input on the District's overall strategic direction, ideas for improving success, identify resource allocation for short and long-term goals and objectives, means of enhanced inter-departmental collaboration, ways to improve business systems and practices and succession planning. The information gathered from this assessment will be utilized by the General Manager and the Executive Team to ensure proper allocation and planning of resources and staffing.

Staff is recommending Paul Jones, Senior Advisor, Dopudja & Wells Consulting perform the Needs Assessment. Mr. Jones is best qualified to perform this highly specialized project

<b>Budgeted:</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Budgeted amount: \$29,485	Core: <input checked="" type="checkbox"/>	Choice: <input type="checkbox"/>
<b>Action item amount: \$29,485</b>		Movement between funds: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

based on his experience as a consultant, experience with wholesale water agencies, knowledge of MWDOC's role, having worked for a MWDOC Member Agency and Metropolitan Member Agencies and, experience as a past MWDOC employee.

This Professional Services Agreement would be Sole Source based on the unique nature of this project and the consultant's experience with MWDOC, its member agencies and with organizational management of water agencies at the wholesale and retail level.

### Scope of Work

Based upon meetings and discussions with Human Resources and MWDOC's General Manager, the desired outcomes of the Needs Assessment process are as follows:

- Obtain feedback from each department that can be considered by the Executive Management team to help shape the strategic direction of the organization and ensure departmental resources and staffing needs are met now and in the future.
- Foster a culture of continuous improvement and trust among the department heads and the senior Executive Management team.
- Provide information to the Executive Management team that can help inform program development, budgeting, and succession planning decisions.

The engagement with the department heads and managers will focus on obtaining feedback regarding the implementation of MWDOC's Strategic Objectives and ideas for enhancing the organization's success. A key area of focus will include resource needs and management support for meeting both short- and long-term departmental level Goals and Objectives. Input will also be sought on ways to improve the District's and the departments' business systems and practices, as well as ideas for technology or other investments to enhance productivity and overall effectiveness. Employee development and human resources needs such as training, mentoring and succession planning will also be identified and evaluated.

The scope of work for the Needs Assessment includes five major tasks:

Task 1: Complete research and assessment of MWDOC's departments, organizational goals and objectives, and organizational structure.

Task 2: Coordinate and prepare the agenda and supporting presentation and facilitate a Needs Assessment kick-off meeting with department heads and management staff.

Task 3: Prepare for and conduct eight (8) interviews with designated MWDOC department heads or managers. This includes the development of interview questions in consultation the MWDOC Executive Management team and preparation of a report-out document.

Task 4: Prepare a draft and a final Needs Assessment Summary Memorandum with key findings and recommendations.



Task 5: Prepare for, and conduct, a workshop with the General Manager, department heads and managers to review and discuss the findings and recommendations from the Needs Assessment.

Dopudja & Wells proposed duration for the engagement is four months from the issuance of a notice to proceed. The proposed contract is on a time and materials basis, with a total not-to-exceed amount of \$29,485.

### ALIGNMENT WITH BOARD STRATEGIC PRIORITIES

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- |   |  |
|---|--|
| <input checked="" type="checkbox"/> <i>Clarifying MWDOC's mission and role; defining functions and actions.</i>             | <input type="checkbox"/> <i>Work with member agencies to develop water supply and demand objectives.</i> |
| <input type="checkbox"/> <i>Balance support for Metropolitan's regional mission and Orange County values and interests.</i> | <input type="checkbox"/> <i>Solicit input and feedback from member agencies.</i>                         |
| <input type="checkbox"/> <i>Strengthen communications and coordination of messaging.</i>                                    | <input checked="" type="checkbox"/> <i>Invest in workforce development and succession planning.</i>      |

### BOARD OPTIONS

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**Option #1:** Authorize the General Manager to enter into a Professional Services Agreement with Dopudja & Wells, to conduct a District Needs Assessment in the amount of \$29,485.

**Fiscal Impact:** This project was not specifically identified in the 2023/24 Budget however, funds are available in Cost Center 13, under staff training and development.

**Option #2:** Do not enter into an agreement and provide direction to staff on assessing the short and long-term district strategic direction.

**Fiscal Impact:** unknown

List of Attachments/Links:
<p><b>Attachment 1:</b> NA</p>



**CONSENT CALENDAR ITEM**

April 17, 2024

**TO:** Board of Directors

**FROM:** **Administration & Finance Committee**  
(Directors Crane, Thomas, Nederhood)

**Harvey De La Torre, General Manager**

Staff Contact: Maribeth Goldsby, District Secretary

**SUBJECT: AUTHORIZE AMENDMENT TO ADMINISTRATIVE CODE SECTION 1100  
(BOARD AND COMMITTEE REGULAR MEETINGS)**

**STAFF RECOMMENDATION**

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It is recommended that the Board of Directors: Authorize the amendments to Administrative Code Section 1100 (Board and Committee meetings) as presented.

**COMMITTEE RECOMMENDATION**

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Committee concurred with staff recommendation.

**SUMMARY**

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At the March 13, 2024 Administration & Finance Committee meeting, Legal Counsel Byrne provided an overview of the Brown Act and AB 2449 exemptions as they relate to remote participation by Directors at Board and Committee meetings. At that meeting, there was discussion on whether Standing Committee's could be counted as "regular" meetings under the AB 2449 exemption limitations. Legal Counsel has reviewed the Administrative Code and determined that it could be amended to designate Standing Committees as "regular" meetings. This amendment would allow the increase in the number of times a Director can use the "emergency circumstances" exemption (annually) under AB 2449. It should be noted, however, that the use of the "just cause" exemption remains at 2 times per year, per Director. Below are the recommended changes to the Administrative Code:

<b>Budgeted:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	Budgeted amount: N/A	Core: <input checked="" type="checkbox"/>	Choice: <input type="checkbox"/>
<b>Action item amount:</b>		Movement between funds: <input type="checkbox"/> Yes <input type="checkbox"/> No	

**§1100 BOARD AND COMMITTEE REGULAR MEETINGS**

The Board of Directors of MWDOC shall meet twice monthly. The first meeting shall be a workshop held jointly with the MWDOC MET Directors (Workshop/MET Directors) on the first Wednesday of each month at 8:30 a.m. The second meeting of the Board (or Regular Meeting) shall be held on the third Wednesday of each month at 8:30 a.m. If such meeting dates fall on a MWDOC holiday, the meeting shall be rescheduled for another time determined by the Board. The Board of Directors will also hold regular meetings jointly with MWDOC standing committees at the times and dates approved annually by the Board for such committees as described below.

The Workshop/MET Directors meetings are held for the purpose of reviewing and discussing issues pertaining to MET, to develop consensus on positions that impact Orange County, and to provide information to and increase dialogue with the MWDOC Member Agencies. The Workshop/MET Directors meetings are also held to review or develop legislation and MWDOC positions regarding support or opposition to State or Federal legislation; develop legislative policy principles and priorities, including key proposals to be presented to legislator(s) and/or legislative staff; MWDOC relationships with other governmental agencies or bodies; other matters related to or involving other governmental and/or regulatory agencies; and any legal matters affecting the MWDOC within the Committee's area of interest.

The Board shall appoint and eliminate Standing Committees (see Sections 1200—1201) as necessary. Standing Committee meetings shall be held on a monthly basis. The dates and times of Standing Committee meetings shall be determined by the Board by the end of February of each year and shall remain fixed for the remainder of the year.

As indicated above, meetings of the MWDOC Board's Standing Committees are noticed and held jointly with the Board as a committee of the whole, where all members of the Board may attend and participate in the discussion.

The Board of Directors shall conduct MWDOC business at regular, adjourned, special, and emergency meetings in compliance with Government Code Section 54950-54962.

## ALIGNMENT WITH BOARD STRATEGIC PRIORITIES

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- |   |  |
|---|--|
| <input checked="" type="checkbox"/> <i>Clarifying MWDOC's mission and role; defining functions and actions.</i>             | <input type="checkbox"/> <i>Work with member agencies to develop water supply and demand objectives.</i> |
| <input type="checkbox"/> <i>Balance support for Metropolitan's regional mission and Orange County values and interests.</i> | <input type="checkbox"/> <i>Solicit input and feedback from member agencies.</i>                         |
| <input type="checkbox"/> <i>Strengthen communications and coordination of messaging.</i>                                    | <input type="checkbox"/> <i>Invest in workforce development and succession planning.</i>                 |

## BOARD OPTIONS

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**Option #1:** Authorize the amendments to Administrative Code Section 1100 (Board and Committee meetings) as presented.

**Fiscal Impact:** None

**Option #2:** Do not authorize the amendment, which would keep the number of times a Director could participate in meetings remotely to 2 times annually under both the "just cause" and "emergency circumstances" provisions of AB 2449.

**Fiscal Impact:** None



**PUBLIC HEARING AND  
ACTION ITEM**

April 17, 2024

**TO:** Board of Directors

**FROM:** **Administration & Finance Committee**  
(Directors Crane, Thomas, Nederhood)

**Harvey De La Torre, General Manager**

Staff Contact: Maribeth Goldsby, District Secretary

**SUBJECT: HOLD PUBLIC HEARING TO CONSIDER AN ORDINANCE TO  
ADJUST COMPENSATION FOR DIRECTORS**

**STAFF RECOMMENDATION**

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It is recommended that the Board: (1) Open the Public Hearing (as noticed) regarding the Proposed Ordinance to receive input from the public; (2) consider said input on the Ordinance; and (3) consider adopting an Ordinance to adjust Director compensation in the general form presented.

**COMMITTEE RECOMMENDATION**

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By a vote of 2-1, Committee referred this item to the Board for further discussion. The Committee asked that a Board Compensation Survey of local agencies, be included (attached). (Director Thomas voted no).

**SUMMARY**

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MWDOC Directors' (and MET Directors') compensation is established by Ordinance pursuant to Water Code Section 20200 *et seq.*, and requires a public hearing before any increase in compensation may be granted. Pursuant to Water Code Section 20202, Director compensation may be increased by a maximum of 5% for each year since the last approved compensation adjustment.

The existing procedure set forth in Ordinance No. 54 (which was adopted on April 17, 2019, and effective January 2020), reflects the Board's desire to limit any increases in Board compensation to no more than the amount set for staff in the annual budget, and within what is allowable under California State law. The Board has not received an increase in compensation since January 2020. The draft FY 2024/25 budget includes a staff merit pool of 6.48%.

<b>Budgeted:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Budgeted amount:	Core: <input checked="" type="checkbox"/>	Choice: <input type="checkbox"/>
<b>Action item amount:</b>		Movement between funds: <input type="checkbox"/> Yes <input type="checkbox"/> No	

The Directors' (and MET Directors') current compensation is \$327.43 per day, with a limit of 10 compensable days per month. Pursuant to the Administration & Finance Committee's direction, a 5% increase in Directors' compensation was added to the third draft budget. It should be noted, however, that the Board has the discretion to increase Director compensation by \$16.37 (5%) for each year since the last increase, to a maximum of \$392.91. If the Board desires to limit the increase to 5% in the 2024/25 fiscal year, the compensation would be increased to approximately \$343.80. It should be noted that by law, compensation increases take effect 60 days after the adoption of the Ordinance and as a result, this increase would coincide with the fiscal year 2024-2025 budget.

Pursuant to legal requirements, the notices of the public hearing were published in the OC Register on April 3 and April 10.

Attached is a copy of the proposed Ordinance.

### ALIGNMENT WITH BOARD STRATEGIC PRIORITIES

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> <i>Clarifying MWDOC's mission and role; defining functions and actions.</i>             | <input type="checkbox"/> <i>Work with member agencies to develop water supply and demand objectives.</i> |
| <input type="checkbox"/> <i>Balance support for Metropolitan's regional mission and Orange County values and interests.</i> | <input type="checkbox"/> <i>Solicit input and feedback from member agencies.</i>                         |
| <input type="checkbox"/> <i>Strengthen communications and coordination of messaging.</i>                                    | <input type="checkbox"/> <i>Invest in workforce development and succession planning.</i>                 |

### COMMITTEE OPTIONS

**Option #1:** Review the information and process for holding the Public Hearing scheduled for April 17, 2024 (as noticed) regarding the Proposed Ordinance (to receive input from the public); (2) consider any input on the Ordinance (at the public hearing); and (3) decide whether to recommend approval to the entire Board of an Ordinance to adjust Director compensation in the general form presented.

**Fiscal Impact:** The fiscal impact varies depending on how the Board wishes to proceed. For example, if the Board opts to raise its compensation 5% (\$343.80 per meeting) for this fiscal year, the impact to the budget would be an increase of approximately \$21,610.

**Option #2:** Following review, recommend that the Board not adopt the draft Ordinance and keep its per day compensation the same.

**Fiscal Impact:** None

#### List of Attachments/Links:

**Attachment 1:** Proposed Draft Ordinance

**ORANGE COUNTY BOARD OF DIRECTORS**  
**PER DIEM SURVEY**  
As of November 13, 2023

Agency	Per Diem Meeting	Effective Date	Maximum Meetings Per Month
East Orange County Water District	\$175.00	December 2021	10
El Toro Water District	\$219.00	March 2018	10
Irvine Ranch Water District	\$331.00	January 2024	10
Mesa Water District	\$352.00	July 2023	10
Moulton Niguel Water District	\$280.00	April 2023	10
Municipal Water of Orange County	\$327.43	January 2020	10
Orange County Water District	\$330.75	October 2023	10
Santa Margarita Water District	\$324.00	August 2023	10
South Coast Water District	\$255.00	August 2019	10
Yorba Linda Water District	\$150.00	January 2003	10

**ORDINANCE NO. \_\_ (56)**

**MUNICIPAL WATER DISTRICT OF ORANGE COUNTY**

**COMPENSATION OF DIRECTORS**

**WHEREAS**, the Board of Directors has previously adopted Ordinance No. 54 governing the compensation to be paid to members of the Board of Directors of the Municipal Water District of Orange County, and to those members of the Board of Directors of the Metropolitan Water District of Southern California representing the Municipal Water District of Orange County (collectively referred to as the “MWDOC Board of Directors”), in accordance with Chapter 2 of Division 10 of the Water Code of the State of California (Water Code § 20200 et seq.); and

**WHEREAS**, by law, the compensation to be paid to the MWDOC Board of Directors may be increased annually by ordinance, with an increase that may not exceed five percent (5%) per year since the last increase; and

**WHEREAS**, the MWDOC Board of Directors believe that the duties carried out by MWDOC’s officers and employees (collectively referred to as “MWDOC staff”) are critical to the high functioning of the agency, and that the MWDOC Board of Directors should not be entitled to any compensation increase that exceeds that of MWDOC staff in any given budgetary year; and

**WHEREAS**, it is the intent of the MWDOC Board of Directors that any annual compensation increase to the MWDOC Board of Directors permitted under State law not exceed the compensation increase awarded to MWDOC staff for any given year, as described in MWDOC’s annual budget; and

**WHEREAS**, the last compensation increase for the Board occurred in January 2020 and the current Director compensation is \$327.43. As a result, the Board has the discretion to increase Director compensation up to \$16.37 (5%) for each year since the last increase, to a maximum amount of \$392.91; and

**WHEREAS**, the MWDOC draft annual budget for fiscal year 2024-2025 includes an increase for staff of 6.48%.

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Directors of Municipal Water District of Orange County as follows:

**Section 1.** That Ordinance No. 54 is hereby superseded and repealed effective upon the effective date of this Ordinance.



**Section 2.** The MWDOC Board of Directors shall increase the Director per diem compensation by \_\_% above its existing compensation (from \$327.43 to \$\_\_\_\_\_).

**Section 3.** Any future MWDOC Board of Directors compensation increase will be enacted only by ordinance and following a public hearing.

**Section 4.** Severability. If any section, subsection, subdivision, sentence, clause, or phrase of this Ordinance, or any part thereof is for any reason held to be unconstitutional, such decisions shall not affect the validity of the remaining portion of this Ordinance or any part thereof. The MWDOC Board of Directors hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause, or phrase be declared unconstitutional.

**Section 5.** CEQA Exemption. The MWDOC Board of Directors finds that adoption of this Ordinance is exempt from the California Environmental Quality Act (“CEQA”) pursuant to Section 15358 (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) of the CEQA Guidelines, because it has no potential for resulting in physical change to the environment, directly or indirectly. Moreover, the MWDOC Board of Directors finds that this Ordinance is also exempt under CEQA pursuant to Guidelines Section 15061(b)(3) (there exists no possibility that the activity will have a significant adverse effect on the environment) because this Ordinance will not cause a change in any of the physical conditions within the area affected by the Ordinance.

**Section 6.** Effective Date. Any MWDOC Board of Directors compensation increase contemplated by this Ordinance will take effect **July 1, 2024.**

Said Ordinance was adopted, on roll call, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

I hereby certify that the foregoing is a true and correct copy of Ordinance No. 56 adopted by the Board of Directors of Municipal Water District of Orange County at its meeting held on April 17, 2024.

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MARIBETH GOLDSBY, Secretary  
Municipal Water District of Orange County



**ACTION ITEM**

April 17, 2024

**TO:** Board of Directors

**FROM:** **Administration & Finance Committee**  
(Directors Crane, Thomas, Nederhood)

**Harvey De La Torre, General Manager**

Staff Contact: Hilary Chumpitazi

**SUBJECT: Adoption of the 3<sup>rd</sup> Draft Budget for Fiscal Year 2024-25**

**STAFF RECOMMENDATION**

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Staff recommends the Administration & Finance Committee to review, discuss, and provide comments & direction to staff on MWDOC's 3<sup>rd</sup> Draft Budget for Fiscal Year (FY) 2024-25. With the Committee's feedback and suggested changes, staff recommend the Committee bring forth a Final Budget for Board adoption at its April 17, 2024, Board meeting.

**COMMITTEE RECOMMENDATION**

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Committee recommended the Board adopt a Resolution establishing the Fiscal Year 2024/25 budget (attached) with the recommendation to remove MWDOC's participation in the California Water For All initiative (\$20,000).

**SUMMARY**

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MWDOC's Budget schedule was implemented to facilitate the budget and rate schedules of our member agencies. On February 14, staff presented the 1<sup>st</sup> Draft Budget to the A&F Committee. The 2<sup>nd</sup> Draft Budget, incorporating comments from the February A&F Committee discussion will be presented on March 13. The 3<sup>rd</sup> Draft Budget presentation is scheduled for the April A&F Committee meeting, with anticipated adoption of the Final Budget for Fiscal Year (FY) 2024-25 at the April 17 Board meeting.

<b>Budgeted:</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Budgeted amount: N/A	Core: <input checked="" type="checkbox"/>	Choice: <input type="checkbox"/>
<b>Action item amount: None</b>		Movement between funds: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

This 3<sup>rd</sup> Draft Budget maintains a modest rate increase, only necessary to recover MWDOC's costs while maintaining existing service levels. Included is a Budget Narrative list of proposed key financial changes, adjustments, and annotations, along with the updated reserve policy targets and the proposed employee merit pool percentage. The Budget Narrative also includes a detailed description of each department's key priorities and initiatives for FY 2024-25.

Pertinent aspects of MWDOC's 3<sup>rd</sup> Draft Budget for FY 2024-25 include:

### **Proposed Rates and Charges**

1. Charges are calculated under the rate structure methodology adopted by the MWDOC Board in 2021.
  - An increase to the proposed retail service rate of \$0.50 (3.50%) to \$14.75 per retail meter for FY 2024-25. This is consistent with last year's budget projected rate increase, adhering to the notion of modest and gradual rate increases.
  - An increase to the groundwater customer charge to OCWD of \$21,766 (5.67%) to \$405,463.

### **Revenue Highlights**

2. Budget total of \$235,844,396 (revenue) includes Core, Choice, water sales, outside funding, and WEROC. This is an overall increase of 4.44% mainly due to the initial water sales assumptions. This changed from in the 2<sup>nd</sup> draft budget with the incorporation of the proposed Metropolitan Rates and Charges for Calendar Year (CY) 2025.
3. The Consolidated (Core and Choice) budget is \$12,772,721 (revenue) with an increase of \$833,378 (7.0%).
4. The total revenue amount for the Core budget is \$10,808,241; an increase of \$895,879 (9.0%) over the current year's budget. The largest driver of increased Core revenue is from anticipated interest revenues.
5. Interest revenues are budgeted at \$738,960 which is a \$419,550 increase (131.4%) to reflect current market earnings.
6. Outside funding for Water Use Efficiency (WUE) from rebates and grants is budgeted at \$10,872,042; a decrease of \$2,733,678 (-20.1%) funding over this year's budget. This is mainly due to a decrease in anticipated activity in the Metropolitan regional rebate program.

### **Expense Highlights**

7. The total expenses amount for the Core budget is \$10,924,827; an increase of \$607,928 (5.9%) over the current year's budget. The largest drivers of increased Core expenses are from contributions to election reserves and employee salaries/benefits.
8. The Building Improvement expenses for FY 2024-25 include the needed roof replacement, which will be covered by carryover credit.

9. The increase to the Maintenance Expenses includes replacements and upgrades to the Joint Board Room audio-video equipment with OCWD.

### **Impacts on Reserves**

10. The proposed 3<sup>rd</sup> Draft Budget estimates a net planned reserve draw of \$116,585.

### **Other Highlights**

11. The proposed salary contribution pool is at 6.48% of salaries and wages and reflects the rate of inflation (2023 CPI annual average = 3.50%) along with merit considerations. No COLA (Cost of Living Adjustment) is being proposed.
12. Total staffing level slightly decreases by 0.12 FTE. There is a net decrease of 0.57 FTE in the Full-time Employees due to unfilled position carryover. Part-time and intern Employee staffing level is driven Choice program staffing and includes the new part-time employee for the Finance Department.

### **Items Included or Excluded**

The following are “new key items” are incorporated in the FY 2024-25 Budget, per February 14 Committee direction and reviewed at the March 13 Committee:

#### **Pilot MWDOC “Ambassador Program” (\$40,000)**

- As prescribed by the Board Strategic Priorities, the creation of an MWDOC Water Ambassador Program will aim to empower key stakeholders with knowledge and tools to become champions of water stewardship and sustainability in their communities.

#### **CA Water for All (\$20,000)**

- Contribution of funds for a second year to the “CA Water for All” legislative and advocacy campaign (stemming from the Solve the Water Crisis coalition).

#### **CA Data Collaborative (\$16,500)**

- Participation in the CA Data Collaborative, a non-profit organization which focuses on using technology and data analytics tools to enhance a water saving effort, help meet upcoming state conservation regulations, and improve reliability planning.

#### **Additional Resources (Choice-funded)**

- Addition of one part-time employee to the Finance Department to assist with accounting for WUE Choice programs. Due to the increase needs of financial management and assistance related to the Choice program, this employee will be funded through the Choice Program.

#### **New WUE Shared Services (Choice-funded; pending Member Agencies Choice participation)**

- Advanced Metering Infrastructure (AMI) One-on-one Technical Assistance and Grant Funding Assistance for installation

- CII Best Management Plan (BMP) Implementation Plans and Customer Classification

The following item was additionally incorporated in the 3<sup>rd</sup> Draft Budget, per March 13 Committee:

**Compensation for Directors (\$21,610)**

- Pursuant to Water Code Section 20202, Director compensation may be increased by a maximum of 5% for each year since the last approved compensation adjustment January 2020.

The following item was incorporated in the 2<sup>nd</sup> Draft Budget, per February 14 Committee direction and eliminated in the 3<sup>rd</sup> Draft Budget following directions at the March 13 Committee:

**Environmentally Friendly Diversion Pilot (\$20,000; Removed)**

- Participation in the pilot project to adapt subsurface diversion technology to water diversions in the Delta without harming the Delta ecosystem nor endangered fish. This is contingent upon other partners' participation.

The 3<sup>rd</sup> Draft Budget includes the proposed Metropolitan rates and charges for CY 2025. The initial Metropolitan proposed rates and charges are subject to change pending Metropolitan Board approval on April 9, 2024.

**Next Steps**

Staff are seeking additional direction prior to adoption of the FY 2024-25 Budget at the April 17 Board meeting.

**ALIGNMENT WITH BOARD STRATEGIC PRIORITIES**

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- |   |  |
|---|--|
| <input checked="" type="checkbox"/> <i>Clarifying MWDOC's mission and role; defining functions and actions.</i>             | <input type="checkbox"/> <i>Work with member agencies to develop water supply and demand objectives.</i> |
| <input type="checkbox"/> <i>Balance support for Metropolitan's regional mission and Orange County values and interests.</i> | <input checked="" type="checkbox"/> <i>Solicit input and feedback from member agencies.</i>              |
| <input type="checkbox"/> <i>Strengthen communications and coordination of messaging.</i>                                    | <input checked="" type="checkbox"/> <i>Invest in workforce development and succession planning.</i>      |

**Additional Comments:** In November 2023, MWDOC sent a letter to all its member agencies informing them of the start of the MWDOC FY 2024-25 Budget Process, and invited their formal participation in the process which can include suggestions of activities and general comments. The Draft Budget was presented to the Member Agencies at the February and March Managers Meeting. Additionally, the Draft Budget will be presented at the April 10 Elected Officials Forum.

## BOARD OPTIONS

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**Option #1:** Bring forth the 3<sup>rd</sup> Draft Budget, with any A&F Committee changes included, for Board consideration and adoption at its April 17, 2024, Board meeting.

**Option #2:** Do not take action at this time. Ask staff to make modifications to the 3<sup>rd</sup> Draft Budget and bring back to the A&F Committee a revised Final Budget for review and consideration of action in May.

List of Attachments/Links:
<b>Attachments:</b> (1) FY 2024-25 3rd Draft Budget Narrative (2) FY 2024-25 3rd Draft Budget (3) FY 2024-25 3rd Draft Presentation
<b>Link:</b> Metropolitan Budget Documents ( <a href="https://www.mwdh2o.com/budget-finance/">https://www.mwdh2o.com/budget-finance/</a> )

# EXECUTIVE SUMMARY

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MWDOC's Budget schedule was implemented to facilitate the budget and rate schedules of our member agencies. On February 14, staff presented the 1<sup>st</sup> Draft Budget to the A&F Committee. The 2<sup>nd</sup> Draft Budget, incorporating comments from the February A&F Committee discussion will be presented on March 13. The 3<sup>rd</sup> Draft Budget presentation is scheduled for the April A&F Committee meeting, with anticipated adoption of the Final Fiscal Year (FY) 2024-25 Budget at the April 17 Board meeting.

This 3<sup>rd</sup> Draft Budget maintains a modest rate increase, only necessary to recover MWDOC's costs while maintaining existing service levels. Included is a Budget Narrative list of proposed key financial changes, adjustments, and annotations, along with the updated reserve policy targets and the proposed employee merit pool percentage. The Budget Narrative also includes a detailed description of each department's key priorities and initiatives for FY 2024-25.

## BUDGET HIGHLIGHTS

Pertinent aspects of MWDOC's 3<sup>rd</sup> Draft Budget for FY 2024-25 include:

### PROPOSED RATES AND CHARGES

1. Charges are calculated under the rate structure methodology adopted by the MWDOC Board in 2021.
  - An increase to the proposed retail service rate of \$0.50 (3.50%) to \$14.75 per retail meter for FY 2024-25. This is consistent with last year's budget projected rate increase, adhering to the notion of modest and gradual rate increases.
  - An increase to the groundwater customer charge to OCWD of \$21,766 (5.67%) to \$405,463.

### REVENUE HIGHLIGHTS

2. Budget total of \$235,844,396 (revenue) includes Core, Choice, water sales, outside funding, and WEROC. This is an overall increase of 4.44% mainly due to the initial water sales assumptions. This changed from in the 2<sup>nd</sup> draft budget with the incorporation of the proposed Metropolitan Rates and Charges for Calendar Year (CY) 2025.
3. The Consolidated (Core and Choice) budget is \$12,772,721 (revenue) with an increase of \$833,378 (7.0%).
4. The total revenue amount for the Core budget is \$10,808,241; an increase of \$895,879 (9.0%) over the current year's budget. The largest driver of increased Core revenue is from anticipated interest revenues.
5. Interest revenues are budgeted at \$738,960 which is a \$419,550 increase (131.4%) to reflect current market earnings.
6. Outside funding for Water Use Efficiency (WUE) from rebates and grants is budgeted at \$10,872,042; a decrease of \$2,733,678 (-20.1%) funding over this year's budget. This is mainly due to a decrease in anticipated activity in the Metropolitan regional rebate program.

## EXPENSE HIGHLIGHTS

7. The total expenses amount for the Core budget is \$10,924,827; an increase of \$607,928 (5.9%) over the current year's budget. The largest drivers of increased Core expenses are from contributions to election reserves and employee salaries/benefits.
8. The Building Improvement expenses for FY 2024-25 include the needed roof replacement, which will be covered by carryover credit.
9. The increase to the Maintenance Expenses includes replacements and upgrades to the Joint Board Room audio-video equipment with OCWD.

## IMPACTS ON RESERVES

10. The proposed 3<sup>rd</sup> Draft Budget estimates a net planned reserve draw of \$116,585.

## OTHER HIGHLIGHTS

11. The proposed salary contribution pool is at 6.48% of salaries and wages and reflects the rate of inflation (2023 CPI annual average = 3.50%) along with merit considerations. No COLA (Cost of Living Adjustment) is being proposed.
12. Total staffing level slightly decreases by 0.12 FTE. There is a net decrease of 0.57 FTE in the Full-time Employees due to unfilled position carryover. Part-time and intern Employee staffing level is driven Choice program staffing and includes the new part-time employee for the Finance Department.

## ITEMS INCLUDED OR EXCLUDED

The following are “new key items” are incorporated in the FY 2024-25 Budget, per February 14 Committee direction and reviewed at the March 13 Committee:

### **Pilot MWDOC “Ambassador Program” (\$40,000)**

- As prescribed by the Board Strategic Priorities, the creation of an MWDOC Water Ambassador Program will aim to empower key stakeholders with knowledge and tools to become champions of water stewardship and sustainability in their communities.

### **CA Water for All (\$20,000)**

- Contribution of funds for a second year to the “CA Water for All” legislative and advocacy campaign (stemming from the Solve the Water Crisis coalition).

### **CA Data Collaborative (\$16,500)**

- Participation in the CA Data Collaborative, a non-profit organization which focuses on using technology and data analytics tools to enhance a water saving effort, help meet upcoming state conservation regulations, and improve reliability planning.

### **Additional Resources (Choice-funded)**

- Addition of one part-time employee to the Finance Department to assist with accounting for WUE Choice programs. Due to the increase needs of financial management and assistance related to the Choice program, this employee will be funded through the Choice Program.



**New WUE Shared Services (Choice-funded; pending Member Agencies Choice participation)**

- Advanced Metering Infrastructure (AMI) One-on-one Technical Assistance and Grant Funding Assistance for installation
- CII Best Management Plan (BMP) Implementation Plans and Customer Classification

The following item was additionally incorporated in the 3<sup>rd</sup> Draft Budget, per March 13 Committee:

**Compensation for Directors (\$21,610)**

- Pursuant to Water Code Section 20202, Director compensation may be increased by a maximum of 5% for each year since the last approved compensation adjustment January 2020.

The following item was incorporated in the 2<sup>nd</sup> Draft Budget, per February 14 Committee direction and eliminated in the 3<sup>rd</sup> Draft Budget following directions at the March 13 Committee:

**Environmentally Friendly Diversion Pilot (\$20,000; Removed)**

- Participation in the pilot project to adapt subsurface diversion technology to water diversions in the Delta without harming the Delta ecosystem nor endangered fish. This is contingent upon other partners' participation.

The 3<sup>rd</sup> Draft Budget includes the proposed Metropolitan rates and charges for CY 2025<sup>1</sup>. The initial Metropolitan proposed rates and charges are subject to change pending Metropolitan Board approval on April 9, 2024.

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<sup>1</sup> <https://www.mwdh2o.com/budget-finance/>

**RESOLUTION NO.  
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY**

**APPROVING AND ESTABLISHING THE MWDOC BUDGET FOR  
FISCAL YEAR 2024-2025 INCLUDING THE GENERAL FUND, RESERVE FUND,  
WATER FUND, WATER USE EFFICIENCY FUND, WEROC FUND AND AMP FUND**

BE IT RESOLVED by the Board of Directors of Municipal Water District of Orange County that the Budget for financing the District's operations for Fiscal Year 2024-2025, as recommended, be and the same is hereby adopted as follows:

General Fund Budget (Inclusive of Expenses funded by Reserves) .....	\$12,588,499
Water Purchases Budget .....	208,221,158
Water Use Efficiency Budget .....	10,872,042
WEROC Budget.....	601,615
AMP Budget.....	1,906
 Total Budget Resolution.....	 \$232,285,220

Upon Board approval and the adoption of the Budget and rate resolutions, the General Manager will expend, under District policy, such budgeted amounts as necessary for the purposes identified in the Budget for the Municipal Water District of Orange County.

Said Resolution was adopted, on roll call, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

I hereby certify the foregoing is a full, true and correct copy of Resolution No. , adopted by the Board of Directors of Municipal Water District of Orange County at its meeting held on \_\_\_\_\_.

\_\_\_\_\_  
Maribeth Goldsby, Secretary  
Municipal Water District of Orange County



## **Annual Budget for Fiscal Year 2024-25**

**Draft 4**

**MWDOC's mission is:**

***To provide reliable, high-quality supplies from MWD and other sources to meet present and future needs, at an equitable and economical cost, and to promote water use efficiency for all of Orange County***

**Exhibit A2**  
**SUMMARY OF REVENUES AND EXPENSES BY LINE ITEMS**  
**CORE FUND**

	FY23/24 ADOPTED BUDGET	FY23/24 PROJECTED ACTUALS	VARIANCE ACTUALS TO BUDGET	FY24/25 PROPOSED BUDGET	VARIANCE TO PROJECTED ACTUALS	VARIANCE TO ADOPTED BUDGET
<b>OPERATING EXPENSES:</b>						
Salaries & Wages	\$ 4,372,578	\$ 4,543,359	\$ 170,780	\$ 4,674,242	\$ 130,883	\$ 301,664
Employee Benefits	1,291,472	1,364,639	73,167	1,359,165	(5,474)	67,693
Director Compensation	275,041	271,439	(3,602)	288,793	17,354	13,752
Director Benefits	104,447	130,360	25,913	151,760	21,400	47,313
MWD Representation	117,875	142,433	24,558	165,025	22,592	47,150
CALPERS Unfunded Liability Contribution	207,000	207,000	-	207,000	-	-
Overhead Reimbursement	(439,274)	(442,965)	(3,691)	(416,570)	26,395	22,704
Health Insurance Coverage for Retirees	84,847	83,788	(1,059)	81,349	(2,439)	(3,498)
Audit Expense	36,500	31,500	(5,000)	36,500	5,000	-
Automotive & Toll Road Expenses	9,575	9,835	260	12,100	2,265	2,525
Conference Expense - Staff	49,832	38,382	(11,450)	40,002	1,620	(9,830)
Conference Expense - Directors	23,065	15,835	(7,230)	16,955	1,120	(6,110)
Outside Consulting Expense	307,000	147,000	(160,000)	293,000	146,000	(14,000)
Insurance Expense	182,976	132,875	(50,101)	198,000	65,125	15,024
Legal Expense - General	241,000	236,000	(5,000)	260,000	24,000	19,000
Maintenance Expense	181,860	169,871	(11,989)	348,680	178,809	166,820
Membership / Sponsorship	167,366	188,900	21,534	273,688	84,788	106,322
CDR Participation	62,433	62,433	-	67,789	5,356	5,356
Miscellaneous Expense	147,800	126,900	(20,900)	150,700	23,800	2,900
Postage / Mail Delivery	11,275	7,100	(4,175)	9,600	2,500	(1,675)
Professional Fees	1,191,325	1,133,652	(57,673)	1,101,750	(31,902)	(89,575)
Rents & Leases	1,800	894	(906)	1,200	306	(600)
Outside Printing, Subscription & Books	94,000	95,700	1,700	119,000	23,300	25,000
Office Supplies	27,000	22,000	(5,000)	30,000	8,000	3,000
Building Repair & Maintenance	25,200	20,000	(5,200)	30,200	10,200	5,000
Computer Maintenance	5,000	5,000	-	17,500	12,500	12,500
Business Expense	2,000	4,000	2,000	5,000	1,000	3,000
Software Support & Expense	154,483	154,483	-	86,188	(68,295)	(68,295)
Computers and Equipment	43,000	43,000	-	29,250	(13,750)	(13,750)
Telecommunications Expense	43,918	32,980	(10,938)	43,006	10,026	(912)
Temporary Help Expense	5,000	9,639	4,639	5,000	(4,639)	-
Training Expense	35,000	35,000	-	40,000	5,000	5,000

**Exhibit A2**  
**SUMMARY OF REVENUES AND EXPENSES BY LINE ITEMS**  
**CORE FUND**

	FY23/24 ADOPTED BUDGET	FY23/24 PROJECTED ACTUALS	VARIANCE ACTUALS TO BUDGET	FY24/25 PROPOSED BUDGET	VARIANCE TO PROJECTED ACTUALS	VARIANCE TO ADOPTED BUDGET
Tuition Reimbursement	5,000	4,000	(1,000)	6,000	2,000	1,000
<b>OPERATING EXPENSES: continued</b>						
Travel & Accommodations - Staff	102,200	68,426	(33,774)	89,580	21,154	(12,620)
Travel & Accommodations - Directors	42,400	28,584	(13,816)	39,925	11,341	(2,475)
MWDOC's Contribution to WEROC: Operations	293,307	296,290	2,983	300,808	4,518	7,501
Election Expense	-	-	-	-	-	-
Capital Acquisition (excluding building)	25,892	222,686	196,794	37,000	(185,686)	11,108
Capital Acq Prior Year Carryover Dr/(Cr)	-	-	-	-	-	-
<b>OPERATING EXPENSES</b>	<b>\$ 9,531,193</b>	<b>\$ 9,643,019</b>	<b>\$ 111,826</b>	<b>\$ 10,199,185</b>	<b>\$ 556,166</b>	<b>\$ 667,992</b>
MWDOC's Building Expense	\$ 389,000	\$ 222,686	\$ (166,314)	\$ 366,376	\$ 143,690	\$ (22,624)
Building Expense Prior Year Carryover Dr/(Cr)	\$ (166,314)	\$ (123,307)	\$ 43,007	\$ (366,376)	\$ (243,069)	\$ (200,062)
Contribution to Election Reserve	\$ 563,020	\$ 664,360	\$ 101,340	\$ 725,642	\$ 61,282	\$ 162,622
<b>TOTAL EXPENSES</b>	<b>\$10,316,899</b>	<b>\$10,406,758</b>	<b>\$ 89,859</b>	<b>\$ 10,924,827</b>	<b>\$ 518,069</b>	<b>\$ 607,928</b>

<b>REVENUES:</b>						
Retail Meter Charge	\$ 9,206,255	\$ 9,206,255	\$ -	\$ 9,580,818	\$ 374,563	\$ 374,563
Ground Water Customer Charge	383,697	383,697	-	405,463	21,766	21,766
Reimb for PARS OPEB Trust Reimbursement	-	80,000	80,000	80,000	-	80,000
Interest Revenue	319,410	728,429	409,020	738,960	10,531	419,550
Miscellaneous Income	3,000	3,000	-	3,000	-	-
<b>TOTAL REVENUES</b>	<b>\$ 9,912,362</b>	<b>\$10,401,381</b>	<b>\$ 489,020</b>	<b>\$ 10,808,241</b>	<b>\$ 406,860</b>	<b>\$ 895,880</b>

<b>EFFECT ON RESERVES:</b>						
<b>TOTAL CONTRIBUTION (DRAW) FROM RESERVES</b>	<b>\$ (404,537)</b>	<b>\$ (5,376)</b>	<b>\$ 399,161</b>	<b>\$ (116,585)</b>	<b>\$ (111,209)</b>	<b>\$ 287,952</b>

**Exhibit A3**  
**SUMMARY OF REVENUES AND EXPENSES BY LINE ITEMS**  
**CHOICE FUNDS**

	FY23/24 ADOPTED BUDGET	FY23/24 PROJECTED ACTUALS	VARIANCE ACTUALS TO BUDGET	FY24/25 PROPOSED BUDGET	VARIANCE TO PROJECTED ACTUALS	VARIANCE TO ADOPTED BUDGET
<b>OPERATING EXPENSES:</b>						
Salaries & Wages	\$ 762,777	\$ 778,617	\$ 15,840	\$ 736,644	\$ (41,973)	\$ (26,133)
less for Recovery from Grants	(30,000)	(40,000)	(10,000)	(65,000)	(25,000)	(35,000)
Employee Benefits	215,911	208,294	(7,616)	200,121	(8,173)	(15,789)
Director Compensation	-	-	-	-	-	-
Director Benefits	-	-	-	-	-	-
MWD Representation	-	-	-	-	-	-
Overhead Reimbursement	439,274	442,965	3,691	416,570	(26,395)	(22,704)
Health Insurance Coverage for Retirees	-	-	-	-	-	-
Audit Expense	-	-	-	-	-	-
Automotive & Toll Road Expenses	800	500	(300)	600	100	(200)
Vehicle Expense	12,000	10,000	(2,000)	12,000	2,000	-
Conference Expense - Staff	-	-	-	-	-	-
Conference Expense - Directors	-	-	-	-	-	-
Outside Consulting Expense	-	-	-	-	-	-
Insurance Expense	-	-	-	-	-	-
Legal Expense - General	-	-	-	-	-	-
Maintenance Expense	-	-	-	-	-	-
Membership / Sponsorship	-	-	-	-	-	-
Miscellaneous Expense	9,000	8,000	(1,000)	8,500	500	(500)
Postage / Mail Delivery	400	400	-	500	100	100
Professional Fees	607,100	466,467	(140,633)	628,700	162,233	21,600
Rents & Leases	-	-	-	-	-	-
Outside Printing, Subscription & Books	-	-	-	-	-	-
Office Supplies	-	-	-	-	-	-
Supplies - Water Loss Control	4,000	4,000	-	4,500	500	500
Computer Maintenance	-	-	-	-	-	-
Software Support & Expense	2,200	2,425	225	2,825	400	625
Telecommunications Expense	2,520	1,560	(960)	2,520	960	-
Computers and Equipment	-	-	-	-	-	-
Temporary Help Expense	-	-	-	-	-	-
Training Expense	1,000	60	(940)	1,000	940	-

**Exhibit A3**  
**SUMMARY OF REVENUES AND EXPENSES BY LINE ITEMS**  
**CHOICE FUNDS**

	FY23/24 ADOPTED BUDGET	FY23/24 PROJECTED ACTUALS	VARIANCE ACTUALS TO BUDGET	FY24/25 PROPOSED BUDGET	VARIANCE TO PROJECTED ACTUALS	VARIANCE TO ADOPTED BUDGET
Tuition Reimbursement	-	-	-	-	-	-
<b>OPERATING EXPENSES: continued</b>						
Capital Acquisition	-	-		15,000	15,000	15,000
Subtotal Expenses	\$ 2,026,982	\$ 1,883,289	\$ (143,693)	\$ 1,964,480	\$ 81,192	(62,501.46)
<b>TOTAL EXPENSES</b>	<b>\$ 2,026,982</b>	<b>\$ 1,883,289</b>	<b>\$ (143,693)</b>	<b>\$ 1,964,480</b>	<b>\$ 81,192</b>	<b>\$ (62,501)</b>

<b>REVENUES:</b>						
Choice Revenue	\$ 2,026,982	\$ 1,883,289	\$ (143,693)	\$ 1,964,480	\$ 81,192	\$ (62,501)
<b>TOTAL REVENUES</b>	<b>\$ 2,026,982</b>	<b>\$ 1,883,289</b>	<b>\$ (143,693)</b>	<b>\$ 1,964,480</b>	<b>\$ 81,192</b>	<b>\$ (62,501)</b>

**Exhibit A4**  
**SUMMARY OF REVENUES AND EXPENSES BY LINE ITEMS**  
**CONSOLIDATED**

	FY23/24 ADOPTED BUDGET	FY23/24 PROJECTED ACTUALS	VARIANCE ACTUALS TO BUDGET	FY24/25 PROPOSED BUDGET	VARIANCE TO PROJECTED ACTUALS	VARIANCE TO ADOPTED BUDGET
<b>OPERATING EXPENSES:</b>						
Salaries & Wages	\$ 5,135,355	\$ 5,321,976	\$ 186,620	\$ 5,410,886	\$ 88,910	\$ 275,530
less for Recovery from Grants	(30,000)	(40,000)	(10,000)	(65,000)	(25,000)	(35,000)
Employee Benefits	1,507,382	1,572,933	65,551	1,559,286	(13,647)	51,904
Director Compensation	275,041	271,439	(3,602)	288,793	17,354	13,752
Director Benefits	104,447	130,360	25,913	151,760	21,400	47,313
MWD Representation	117,875	142,433	24,558	165,025	22,592	47,150
CALPERS Unfunded Liability Contribution	207,000	207,000	-	207,000	-	-
Overhead Reimbursement	-	-	-	-	-	-
Health Insurance Coverage for Retirees	84,847	83,788	(1,059)	81,349	(2,439)	(3,498)
Audit Expense	36,500	31,500	(5,000)	36,500	5,000	-
Automotive & Toll Road Expenses	10,375	10,335	(40)	12,700	2,365	2,325
Vehicle Expense - Water Loss Control	12,000	10,000	(2,000)	12,000	2,000	-
Conference Expense - Staff	49,832	38,382	(11,450)	40,002	1,620	(9,830)
Conference Expense - Directors	23,065	15,835	(7,230)	16,955	1,120	(6,110)
Outside Consulting Expense	307,000	147,000	(160,000)	293,000	146,000	(14,000)
Insurance Expense	182,976	132,875	(50,101)	198,000	65,125	15,024
Legal Expense - General	241,000	236,000	(5,000)	260,000	24,000	19,000
Maintenance Expense	181,860	169,871	(11,989)	348,680	178,809	166,820
Membership / Sponsorship	167,366	188,900	21,534	273,688	84,788	106,322
CDR Participation	62,433	62,433	-	67,789	5,356	5,356
Miscellaneous Expense	156,800	134,900	(21,900)	159,200	24,300	2,400
Postage / Mail Delivery	11,675	7,500	(4,175)	10,100	2,600	(1,575)
Professional Fees	1,798,425	1,600,119	(198,306)	1,730,450	130,331	(67,975)
Rents & Leases	1,800	894	(906)	1,200	306	(600)
Outside Printing, Subscription & Books	94,000	95,700	1,700	119,000	23,300	25,000
Office Supplies	27,000	22,000	(5,000)	30,000	8,000	3,000
Supplies - Water Loss Control	4,000	4,000	-	4,500	500	500
Building Repair & Maintenance	25,200	20,000	(5,200)	30,200	10,200	5,000
Computer Maintenance	5,000	5,000	-	17,500	12,500	12,500
Business Expense	2,000	4,000	2,000	5,000	1,000	3,000
Software Support & Expense	156,683	156,908	225	89,013	(67,895)	(67,670)
Computers and Equipment	43,000	43,000	-	29,250	(13,750)	(13,750)
Telecommunications Expense	46,438	34,540	(11,898)	45,526	10,986	(912)



**Exhibit A4**  
**SUMMARY OF REVENUES AND EXPENSES BY LINE ITEMS**  
**CONSOLIDATED**

	FY23/24 ADOPTED BUDGET	FY23/24 PROJECTED ACTUALS	VARIANCE ACTUALS TO BUDGET	FY24/25 PROPOSED BUDGET	VARIANCE TO PROJECTED ACTUALS	VARIANCE TO ADOPTED BUDGET
Temporary Help Expense	5,000	9,639	4,639	5,000	(4,639)	-
Training Expense	36,000	35,060	(940)	41,000	5,940	5,000
Tuition Reimbursement	5,000	4,000	(1,000)	6,000	2,000	1,000
<b>OPERATING EXPENSES: continued</b>						
Travel & Accommodations - Staff	102,200	68,426	(33,774)	89,580	21,154	(12,620)
Travel & Accommodations - Directors	42,400	28,584	(13,816)	39,925	11,341	(2,475)
MWDOC's Contribution to WEROC: Operations	293,307	296,290	2,983	300,808	4,518	7,501
Election Expense	-	-	-	-	-	-
Capital Acquisition (excluding building)	25,892	222,686	196,794	52,000	(170,686)	26,108
Capital Acq Prior Year Carryover Dr/(Cr)	-	-	-	-	-	-
<b>OPERATING EXPENSES</b>	<b>\$ 11,558,175</b>	<b>\$ 11,526,307</b>	<b>\$ (31,867)</b>	<b>\$ 12,163,665</b>	<b>\$ 637,358</b>	<b>\$ 605,490</b>
MWDOC's Building Expense	\$ 389,000	\$ 222,686	\$ (166,314)	\$ 366,376	\$ 143,690	\$ (22,624)
Building Expense Prior Year Carryover Dr/(Cr)	\$ (166,314)	\$ (123,307)	\$ 43,007	\$ (366,376)	\$ (243,069)	\$ (200,062)
Contribution to Election Reserve	\$ 563,020	\$ 664,360	\$ 101,340	\$ 725,642	\$ 61,282	\$ 162,622
<b>TOTAL EXPENSES</b>	<b>\$ 12,343,881</b>	<b>\$ 12,290,046</b>	<b>\$ (53,834)</b>	<b>\$ 12,889,307</b>	<b>\$ 599,261</b>	<b>\$ 545,426</b>

<b>REVENUES:</b>						
Retail Meter Charge	\$ 9,206,255	\$ 9,206,255	\$ -	\$ 9,580,818	\$ 374,563	\$ 374,563
Ground Water Customer Charge	383,697	383,697	-	405,463	21,766	21,766
Reimb for PARS OPEB Trust Reimbursement	-	80,000	80,000	80,000	-	80,000
Interest Revenue	319,410	728,429	409,020	738,960	10,531	419,550
Miscellaneous Income	3,000	3,000	-	3,000	-	-
Choice Revenue	2,026,982	1,883,289	(143,693)	1,964,480	81,192	(62,501)
<b>TOTAL REVENUES</b>	<b>\$ 11,939,343</b>	<b>\$ 12,284,670</b>	<b>\$ 345,327</b>	<b>\$ 12,772,721</b>	<b>\$ 488,052</b>	<b>\$ 833,378</b>

<b>EFFECT ON RESERVES:</b>						
<b>TOTAL CONTRIBUTION (DRAW) FROM RESERVES</b>	<b>\$ (404,537)</b>	<b>\$ (5,376)</b>	<b>\$ 399,161</b>	<b>\$ (116,585)</b>	<b>\$ (111,209)</b>	<b>\$ 287,952</b>

**Exhibit A5**  
**SUMMARY OF REVENUES AND EXPENSES BY LINE ITEMS**  
**WATER FUND**

	FY 23-24 ADOPTED BUDGET	FY 23-24 PROJECTED ACTUALS	VARIANCE ACTUALS TO BUDGET	FY 24-25 PROPOSED BUDGET	VARIANCE TO PROJECTED ACTUALS	VARIANCE TO FY 23-24 BUDGET
<b>Water Revenues</b>						
Water Sales(a)	\$ 185,749,302	\$ 137,495,251	\$ (48,254,051)	\$ 192,091,367	\$ 54,596,116	\$ 6,342,065
Local Resource Program Incentives	(4,725,194)	(5,033,060)	(307,866)	(4,661,958)	371,102	63,236
Readiness-To-Serve Charge	13,768,707	12,940,558	(828,149)	16,263,519	3,322,961	2,494,812
Capacity Charge	4,816,710	4,457,310	(359,400)	4,069,230	(388,080)	(747,480)
SCP/SAC Pipeline Surcharge	358,000	328,000	(30,000)	459,000	131,000	101,000
<b>TOTAL WATER REVENUES</b>	<b>\$ 199,967,525</b>	<b>\$ 150,188,059</b>	<b>\$ (49,779,466)</b>	<b>\$ 208,221,158</b>	<b>\$ 58,033,099</b>	<b>\$ 8,253,633</b>
<b>Water Expenses</b>						
Water Purchases	\$ 185,749,302	\$ 137,495,251	\$ (48,254,051)	\$ 192,091,367	\$ 54,596,116	\$ 6,342,065
Local Resource Program Incentives	(4,725,194)	(5,033,060)	(307,866)	(4,661,958)	371,102	63,236
Readiness-To-Serve Charge	13,768,707	12,940,558	(828,149)	16,263,519	3,322,961	2,494,812
Capacity Charge	4,816,710	4,457,310	(359,400)	4,069,230	(388,080)	(747,480)
SCP/SAC Pipeline Surcharge	358,000	328,000	(30,000)	459,000	131,000	101,000
<b>TOTAL WATER EXPENSES</b>	<b>\$ 199,967,525</b>	<b>\$ 150,188,059</b>	<b>\$ (49,779,466)</b>	<b>\$ 208,221,158</b>	<b>\$ 58,033,099</b>	<b>\$ 8,253,633</b>
<b>Changes to Fund Balance:</b>						
Tier 2 Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

(a)=FY 24-25 Proposed Budget amount is based on an estimated 142,241 AF

**Exhibit A6**  
**SUMMARY OF FUNDING AND EXPENSES**  
**For All Water Use Efficiency Programs**

	FY 2023-2024 ADOPTED BUDGET	FY 2023-2024 PROJECTED ACTUALS	VARIANCE ACTUALS TO BUDGET	FY 2024-2025 PROPOSED BUDGET	VARIANCE TO PROJECTED ACTUALS	VARIANCE TO ADOPTED BUDGET
<b>Funding</b>						
Metropolitan Water District	\$ 10,067,500	\$ 4,757,923	\$ (5,309,577)	\$ 7,743,000	\$ 2,985,077	\$ (2,324,500)
USBR	939,000	289,990	(649,010)	880,902	590,912	(58,098)
DWR	1,190,980	500,444	(690,536)	749,855	249,411	(441,125)
Member Agencies	1,408,240	1,383,580	(24,660)	1,498,286	114,706	90,046
MWDOC	-	-	-	-	-	-
<b>TOTAL OUTSIDE FUNDING</b>	<b>\$ 13,605,720</b>	<b>\$ 6,931,937</b>	<b>\$ (6,673,784)</b>	<b>\$ 10,872,042</b>	<b>\$ 3,940,106</b>	<b>\$ (2,733,678)</b>
<b>Program Expenses Funded from Outside Sources</b>						
Project Administration - Staff Time	\$ 10,000	\$ -	\$ (10,000)	\$ 53,642	\$ 53,642	\$ 43,642
Installation Verification	105,000	99,723	(5,277)	91,000	(8,723)	(14,000)
Rebate Incentives	11,426,720	6,368,770	(5,057,950)	10,159,400	3,790,630	(1,267,320)
Surveys and Audits	2,064,000	462,000	(1,602,000)	568,000	106,000	(1,496,000)
<b>TOTAL PROGRAMS EXPENSES</b>	<b>\$ 13,605,720</b>	<b>\$ 6,930,493</b>	<b>\$ (6,675,227)</b>	<b>\$ 10,872,042</b>	<b>\$ 3,941,550</b>	<b>\$ (2,733,678)</b>

**Exhibit B**  
**Expenditures by Program**

Cost Center	PROGRAM	FY23/24 BUDGET FTE	FY24/25 BUDGET FTE	FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
11	Administrative - Board	1.79	1.88	\$ 1,298,250	\$ 1,356,986	\$ 1,428,149
12	Administrative - General	4.60	4.79	1,035,641	1,051,702	1,184,916
13	Personnel / Staff Development	1.66	1.85	498,697	537,779	548,272
19	Overhead	4.70	4.07	1,238,833	1,123,664	1,394,033
21	Reliability Planning and Engineering	2.68	2.73	817,059	754,668	873,020
23	Metropolitan Issues and Water Policy	2.43	2.10	753,069	563,673	654,565
31	Governmental Affairs	0.85	0.90	657,611	632,573	626,265
35	Water Use Efficiency (Core)	1.09	1.22	457,818	528,693	582,765
32	Public Affairs	5.50	5.76	1,329,287	1,393,260	1,401,430
41	Finance	3.22	3.54	659,023	740,368	745,868
45	Information Technology	1.00	1.00	492,222	466,570	459,093
25	MWDOC's Contribution to WEROC	3.05	3.00	293,307	296,290	300,808
<b>CORE TOTAL</b>		<b>32.57</b>	<b>32.84</b>	<b>\$ 9,530,818</b>	<b>\$ 9,446,225</b>	<b>\$ 10,199,185</b>
62	Water Use Efficiency Program	5.89	6.29	1,039,923	1,148,718	989,455
63	School Programs	0.05	0.06	435,950	287,489	456,647
70	Water Loss Control	3.37	2.57	551,109	447,081	518,379
<b>CHOICE TOTAL</b>		<b>9.31</b>	<b>8.92</b>	<b>\$ 2,026,982</b>	<b>\$ 1,883,289</b>	<b>\$ 1,964,480</b>
<b>CORE &amp; CHOICE TOTAL</b>		<b>41.88</b>	<b>41.76</b>	<b>\$ 11,557,800</b>	<b>\$ 11,329,513</b>	<b>\$ 12,163,665</b>
Includes:	Full-time employees	34.65	34.08	(2)		
	Part-time employees	2.25	2.29			
	Interns	1.92	2.39			
	WEROC employees	3.05	3.00			

(1)

(1) Total Operational Costs of WEROC is allocated among MWDOC, OCWD, OCSD, Anaheim, Santa Ana, Fullerton and South Orange County Wastewater Authority. Capital Expenditures are provided by MWDOC. Dollars shown are MWDOC's share only.

(2) FTE's for 2023-2024 are calculated based on 2080 hours of work for the year. FTE's for 2024-2025 are calculated based on 2088 hours worked for the year. This corresponds to the actual working days for the fiscal year which varies year to year.

1 Assumptions for FMP:	Projected Inflation rate:	3.50% per year
	Rate of return on Investment of portfolio:	3.50% per year

	FISCAL MASTER PLAN PROJECTIONS				
	FY25/26	FY26/27	FY27/28	FY28/29	FY29/30
<b><u>Working Capital:</u></b>					
Designated Reserve Fund	5,065	4,925	4,821	4,750	4,713
Average Revenue from Agencies	5,178	5,364	5,551	5,740	5,929
WUE use of fund	(800)	(800)	(500)	(500)	(500)
Water Payment Float	2,669	2,694	2,719	2,744	2,769
Average Working Capital	12,112	12,183	12,591	12,734	12,911
Interest rate	3.50%	4.20%	5.04%	6.05%	7.26%
<b><u>Interest Revenue Projections:</u></b>					
Interest income - General	424	512	635	770	937
<b>Total Interest Revenue Projections</b>	<b>424</b>	<b>512</b>	<b>635</b>	<b>770</b>	<b>937</b>

**MUNICIPAL WATER DISTRICT OF ORANGE COUNTY**  
**Summary of Conference/Meeting Budget**  
**Proposed District Participation Costs**

Grouping	Conference / Meeting	Approval in Budget	Exh D Proposed District Participation Costs			Exh E Proposed Staff Registration & Travel Budget*		Exh F Proposed Board Registration & Travel Budget*		Exh G Proposed Total Membership that Includes Registration & Travel Cost*		
			Adopted Budget FY23/24	Projected Actuals FY23/24	Proposed Budget FY24/25	Registration	Travel	Registration	Travel	Memberships	Registration	Travel
Board Related	Association of California Cities- Orange County (ACCOC)	✓	-	-	-	-	-	1,000	3,800	-	-	-
	Association of California Water Agencies (ACWA)	✓	-	-	-	-	-	7,080	14,000	-	-	-
	Cal Desal	✓	-	-	-	-	-	500	1,000	-	-	-
	California Council for Environmental and Economic Balance (CCEEB)	✓	-	-	-	-	-	-	5,000	-	-	-
	California Special Districts Association (CSDA)	✓	-	-	-	-	-	325	1,000	-	-	-
	Colorado River Water Users Association (CRWUA)	✓	-	-	-	-	-	2,300	3,300	-	-	-
	LAFCO	✓	39,795	43,016	45,000	-	-	-	-	45,000	-	45,000
	Legislative Advocacy	✓	-	-	-	-	-	-	3,800	-	-	-
	Orange County Business Council (OCBC)	✓	-	-	-	-	-	1,250	2,000	-	-	-
	Urban Water Institute	✓	-	-	-	-	-	2,500	3,625	-	-	-
	Miscellaneous	✓	-	-	-	-	-	2,000	2,400	-	-	-
	<b>Board Related Total</b>		<b>39,795</b>	<b>43,016</b>	<b>45,000</b>	-	-	<b>16,955</b>	<b>39,925</b>	<b>45,000</b>	-	<b>45,000</b>
Staff Related	(DWR)/State Water Resources Control Board (SWRCB)	✓	-	-	-	-	1,800	-	-	-	-	-
	American Water Works Association (AWWA)	✓	2,056	2,037	2,056	6,250	18,000	-	-	2,056	6,250	18,000
	Association of California Cities- Orange County (ACCOC)	✓	5,200	5,000	5,200	1,000	2,000	-	-	5,200	1,000	2,000
	Association of California Water Agencies (ACWA)	✓	25,641	25,395	25,641	10,080	20,600	-	-	25,641	10,080	20,600
	CA Chamber of Commerce (HR California)	✓	904	904	950	-	-	-	-	950	-	950
	CA Water for all	New	-	-	20,000	-	-	-	-	20,000	-	20,000
	Cal Desal	✓	5,200	5,000	5,200	250	500	-	-	5,200	250	500
	California Association of Public Information Officers (CAPIO)	✓	982	982	982	1,100	1,680	-	-	982	1,100	1,680
	California Council for Environmental and Economic Balance (CCEEB)	✓	31,500	31,500	29,000	-	5,000	-	-	29,000	-	5,000
	California Employees Public Retirement System(CalPERS)	✓	-	-	-	1,347	300	-	-	-	-	-
	California Environmental Literacy Initiative	✓	624	624	640	-	1,500	-	-	640	-	1,500
	California Municipal Treasurers Association (CMTA)	✓	182	175	185	-	-	-	-	185	-	185
	California Municipal Utilities Association (CMUA)	✓	9,657	10,214	10,520	350	1,000	-	-	10,520	350	1,000
	California Society of Municipal Finance Officers (CSMFO)	✓	125	125	130	-	-	-	-	130	-	130
	California Special Districts Association (CSDA)	✓	9,162	9,050	9,300	1,725	3,000	-	-	9,300	1,725	3,000
	California Water Efficiency Partnership (CalWEP)	✓	6,271	6,271	6,459	1,250	5,300	-	-	6,459	1,250	5,300
	California Water, Energy and Education Alliance (CWEEA)	✓	1,248	1,248	1,285	-	-	-	-	1,285	-	1,285
	California Data Collaboration	New	-	-	16,500	-	-	-	-	16,500	-	16,500
	Colorado River Water Users Association (CRWUA)	✓	-	-	-	2,300	3,800	-	-	-	-	-
	Department of Water Resources Education Committee	✓	1,560	1,560	1,600	-	2,400	-	-	1,600	-	2,400
	ESRI-GIS	✓	-	-	-	2,075	1,000	-	-	-	-	-
	Festival of Butterflies Sponsorship	✓	2,500	2,500	2,500	-	-	-	-	2,500	-	2,500
	Government Finance Officers Association (GFOA)	✓	177	177	182	-	-	-	-	182	-	182
	Indep. Special Districts of Or. Co. (ISDOC)	✓	52	52	-	-	-	-	-	-	-	-
	Information Systems Audit and Control Association (ISACA)	New	-	-	150	-	-	-	-	150	-	150
	International Association of Business Communicators (IABC)	✓	390	390	400	-	-	-	-	400	-	400
	League of California Cities	New	-	-	2,500	-	-	-	-	2,500	-	2,500
	Legislative Advocacy	✓	-	-	-	-	5,200	-	-	-	-	-
	Liebert, Cassidy, Whitmore	✓	-	-	-	1,200	200	-	-	-	-	-
	Multi-State Salinity Coalition	✓	-	-	-	245	500	-	-	-	-	-
	National Water Resources Assn., Mun. Caucus	✓	567	525	557	-	-	-	-	557	-	557
	OC Chapter-Calif. Landscape Contractors Assoc.	✓	2,340	2,340	2,400	-	-	-	-	2,400	-	2,400
	Orange County Business Council (OCBC)	✓	5,200	5,000	5,150	1,000	1,600	-	-	5,150	1,000	1,600
	Orange County Public Affairs Association (OCPAA)	✓	650	650	650	-	-	-	-	650	-	650
	Orange County Water Association (OCWA)	✓	260	260	500	-	-	-	-	500	-	500
	Pilot MWDOC Ambassador Program	New	-	-	40,000	-	-	-	-	40,000	-	40,000
	Public Relations Society of America/O.C. (PRSA)	✓	1,394	1,394	1,394	900	400	-	-	1,394	900	400
	Public Sector HR Assoc	✓	124	62	64	-	-	-	-	64	-	64
	Radio and Television News Directors Association	✓	75	75	75	-	-	-	-	75	-	75
	Society of Human Resources Management (SHRM)	✓	238	238	245	-	-	-	-	245	-	245
	South OC Watershed Management Area Dues	✓	9,100	9,100	9,300	-	-	-	-	9,300	-	9,300

\*Includes all modes of travel (except automotive mileage), room accommodations, meals, and related misc. expenses.

**MUNICIPAL WATER DISTRICT OF ORANGE COUNTY**  
**Summary of Conference/Meeting Budget**  
**Proposed District Participation Costs**

Grouping	Conference / Meeting	Approval Included in Budget Approval	Exh D Proposed District Participation Costs			Exh E Proposed Staff Registration & Travel Budget*		Exh F Proposed Board Registration & Travel Budget*		Exh G Proposed Total Membership that Includes Registration & Travel Cost*			
			Adopted Budget FY23/24	Projected Actuals FY23/24	Proposed Budget FY24/25	Registration	Travel	Registration	Travel	Memberships	Registration	Travel	Total
Staff Related	South Orange County Economic Coalition (SOCEC)	✓	1,695	1,695	1,745	-	-	-	-	1,745	-	-	1,745
	Southern California Water Coalition (SCWC)	✓	1,061	1,061	1,092	-	-	-	-	1,092	-	-	1,092
	Urban Water Institute	✓	1,379	5,000	6,000	3,125	5,200	-	-	6,000	3,125	5,200	14,325
	Water Environment Federation	✓	57	57	60	-	-	-	-	60	-	-	60
	Water Smart Innovations	✓	-	-	-	1,305	2,600	-	-	-	-	-	-
	WaterISAC (International Security And Network)	New	-	-	550	-	-	-	-	550	-	-	550
Staff Related Total WEROG Related	Miscellaneous	✓	-	-	-	4,500	6,000	-	-	-	-	-	-
	AWWA CA/NV Section	✓	127,571	130,661	211,162	40,002	89,580	-	-	211,162	27,030	68,180	306,372
	California Emergency Services Association	✓	311	-	311	1,450	1,700	-	-	-	-	-	-
	International Association of Emergency Managers	✓	239	-	239	1,650	8,000	-	-	-	-	-	-
WEROG Related Total Grand Total		✓	400	326	400	800	4,500	-	-	-	-	-	-
			950	326	950	3,900	14,200	-	-	-	-	-	-
			168,316	174,003	257,112	43,902	103,780	16,955	39,925	256,162	27,030	68,180	351,372

\*Includes all modes of travel (except automotive mileage), room accommodations, meals, and related misc. expenses.

## Exhibit H

### MUNICIPAL WATER DISTRICT OF ORANGE COUNTY Schedule of Capital Expenditures Fiscal Year 2024-25

	Proposed Budget	Approval included in <u>Budget Approval</u>
<b>Capital Acquisition-19-8810:</b>		
VOIP Project	\$ 25,000	√
<b>Subtotal 8810 Improvements</b>	<u>\$ 25,000</u>	
<b>Building Improvements-19-8811:</b>		
Roof and wall display	\$ 366,376	√
<b>Subtotal 8811 Improvements</b>	<u>\$ 366,376</u>	
<b>IT - 45-8810:</b>		
Project Wireless Access Point Upgrade (Prof Fees and Equipment)	\$ 12,000	√
<b>Subtotal Cost Center 45</b>	<u>\$ 12,000</u>	
<b>WLC - 70-8810:</b>		
Correlating noise loggers	\$ 15,000	√
<b>Subtotal Cost Center 45</b>	<u>\$ 15,000</u>	
<b>Total</b>	<u>\$ 418,376</u>	



**Exhibit J**  
**Professional / Special Services Authorized**  
**Core Fund**

Department	Consultant	Service	Budget FY 23-24	Budget FY 24-25	* Approval included in Budget Approval
<b>Outside Consulting Expense</b>					
<b>Planning &amp; Operation (21)</b>	CDR	GIS Work	\$ 20,000	\$ 28,000	✓
	(To be determined)	Supplemental Analysis of Water Supplies	\$ 65,000	\$ 50,000	✓
	(To be determined)	On Call Work	\$ 35,000	\$ 25,000	✓
	(To be determined)	Demand Projections 2025 UWMP by Oct 2025	\$ -	\$ 65,000	New
	Hazen, Ed Means Consulting	EOCF#2 Pilot Project	\$ 75,000	\$ 20,000	✓
<b>Met Issues &amp; Special Projects (23)</b>	Ed Means Consulting	Consulting on MET issues	\$ 25,000	\$ -	✓
	(To be determined)	Financial & Rate Consulting	\$ -	\$ 25,000	New
	Dopudja & Wells Consulting- Paul Jones	MET and Reliability Planning (IRP & Delta)	\$ 67,000	\$ 80,000	✓
	(To be determined)	Financial Model for MWD	\$ 20,000	\$ -	✓
<b>Total Outside Consulting Expense</b>			<b>\$ 307,000</b>	<b>\$ 293,000</b>	
<b>Legal Expenses</b>					
<b>Administration (11 &amp; 13)</b>	Best, Best & Krieger	General Legal Counsel Services	\$ 200,000	\$ 219,000	✓
	Aleshire & Wynder	Legal Counsel Services Regarding San Diego CWA	\$ 16,000	\$ 16,000	✓
	Best, Best & Krieger	Labor Counsel Services	\$ 25,000	\$ 25,000	✓
<b>Total Legal Expenses</b>			<b>\$ 241,000</b>	<b>\$ 260,000</b>	
<b>Audit Expenses</b>					
<b>Finance (41)</b>	Davis Farr, LLP	Annual Financial Audit and Federal Single Audit	\$ 36,500	\$ 36,500	✓
<b>Training</b>					
<b>Administration (13)</b>	Cal State University Fullerton/Municipal Resources Group/Centre for Organization Effectiveness/HR Strategic Competitive Gains/Predict Success	Staff Development/Technical Training/Leadership Training	\$ 35,000	\$ 40,000	✓
<b>Professional Fees</b>					
<b>Administration (12 &amp; 13 &amp; 19)</b>	Economic Group Pension Services (EGPS)	Pension Plan Administration	\$ 4,000	\$ 4,500	✓
	(To be determined)	Advisor to assist with review of 401a and 457 Plans and investments	\$ 50,000	\$ 25,000	✓
	(To be determined)	Consultant to assist with Strategic Planning Workshop and Facilitation	\$ 50,000	\$ -	✓
	(To be determined)	Triennial Benchmark Salary and Benefits Study	\$ 45,000	\$ -	✓
	(To be determined)	Various Lunch and learn+training	\$ -	\$ 6,000	New
	IGOE	Cafeteria Plan Administration	\$ 750	\$ 795	✓
	Docusign	Docusign	\$ -	\$ 7,000	✓
	Gladwell Services	Records Management Consulting	\$ 600	\$ 3,000	✓
<b>Governmental Affairs (31)</b>	Health Equity	Health Equity	\$ 125	\$ 205	✓
	BBK Legislation	State Legislative Advocate	\$ 96,000	\$ 96,000	✓
	Natural Resource Results	Federal Legislative Advocate	\$ 96,000	\$ 96,000	✓
	Dopudja & Wells	Legislative and Local GA Assistance	\$ 60,000	\$ 25,000	✓
	Whittingham Public Affairs Adv.	County Advocate	\$ 90,000	\$ 90,000	✓
	Soto Services	Grant Research and Acquisition Assistance	\$ 39,000	\$ 39,000	✓
	Ackerman	Legal and Regulatory	\$ 42,000	\$ 42,000	✓
	Travel	Travel	\$ 5,000	\$ 5,000	✓
<b>Public Affairs (32)</b>	Stetson Engineers	Consumer Confidence Report	\$ 55,000	\$ 60,000	✓
	So Cal Water Coalition	Delta Conveyance Program Support	\$ 30,000	\$ -	✓
	(To be determined)	Collateral materials update and	\$ 5,000	\$ -	New
	Hashtag Pinpoint	Strategic Digital Consulting Services	\$ 120,000	\$ 95,000	✓
	Ricky Turns 50	Water Awareness Campaign	\$ -	\$ 30,000	New
	(To be determined)	Website Maintenance	\$ -	\$ 5,000	New
	(To be determined)	Drought Campaign	\$ 50,000	\$ -	✓
	(Various)	Special Events	\$ 40,000	\$ 50,000	✓
<b>WUE - Core (35)</b>	VoxCivic, SCNG, etc.	Advertising	\$ 40,000	\$ 40,000	✓
	(To be determined)	General WUE Research	\$ 75,000	\$ 75,000	New
	E Source	Water Loss Control Work Grp (WLC)	\$ 55,000	\$ 55,000	✓
	E Source	WLC Business Plan Implementation	\$ 35,000	\$ 35,000	✓
	OC Data Acquisition P/S (OCDAP)	Aerial Imagery and Landscape Measurement Project	\$ -	\$ 75,000	✓
	U.S. Bank	Custodial Bank fees	\$ 12,000	\$ 10,000	✓
<b>Finance (41)</b>	CalPERS	CalPERS GASB 68 Report	\$ 700	\$ 700	✓
	Demsey Filliger & Assoc., LLC	OPEB Actuarial	\$ 750	\$ 3,750	✓
	Tracker C2	Investment Tracking	\$ -	\$ 3,300	✓
	(To be determined)	Managed Service Provider	\$ 95,000	\$ 70,000	✓
<b>IT (45)</b>	(To be determined)	IT Projects	\$ -	\$ 19,500	New
	CrowdStrike	Cybersecurity	\$ -	\$ 45,000	✓
<b>Total Professional Fees</b>			<b>\$ 1,191,925</b>	<b>\$ 1,111,750</b>	

**WEROC**

Department	Consultant	Service	Budget FY 23-24	Budget FY 24-25	* Approval included in Budget Approval
<b>Professional Fees</b>					
<b>WEROC (25)</b>	CDR	Mapping Project	\$ 4,000	\$ -	New
<b>Total Professional Fees</b>			<b>4,000</b>	<b>-</b>	

\* Approval of the budget constitutes authorization for spending within the policy guidelines set out in Chapter 8, Contracts section of the Administrative code including authorization limitations. A check mark indicates final board approval of the expenditure.

**Exhibit J1**  
**Professional / Special Services Authorized**  
**Choice Funds**

Department	Consultant	Service	Budget FY 23-24	Budget FY 24-25	* Approval included in Budget Approval
<b>Training</b>					
<b>Water Loss Control (70)</b>	(To be determined)	Water loss training	\$ 1,000	\$ 1,000	√
<b>Professional Fees</b>					
<b>Water Loss Control (70)</b>	(To be determined)		\$ -	\$ -	√
	Westerley & McCall's	Meter Accuracy Testing	\$ 35,000	\$ 55,000	√
<b>Water Use Efficiency (62)</b>	Various Printers	Printing of marketing materials for all WUE programs	\$ 60,000	\$ 40,000	√
	Droplet	Web Based Rebate Processing Platform (Turf & Drip)	\$ 30,000	\$ 37,100	√
	Droplet	E-Signature Rebate Processing	\$ 7,100	\$ -	√
	Mission Resource Cnsvr District	Residential Installation Verification Inspections	\$ 50,000	\$ 50,000	√
<b>School Program (63)</b>	Shows that teach/The OC Department of Education	Assemblies (Elementary School)	\$ 293,400	\$ 286,600	√
	The OC Department of Education	Assemblies (High School)	\$ 65,000	\$ 70,000	√
	The OC Department of Education	Assemblies (Middle School)	\$ 66,600	\$ 90,000	√
<b>Total Professional Fees</b>			<b>\$ 608,100</b>	<b>\$ 629,700</b>	

\* Approval of the budget constitutes authorization for spending within the policy guidelines set out in Chapter 8, Contracts section of the Administrative code including authorization limitations. A check mark indicates final board approval of the expenditure.

## Total Core Expenses

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
6010	Salaries & Wages - Admin	4,372,578	4,543,359	4,674,242
6090	Directors Compensation - MWDOC	275,041	271,439	288,793
6095	Directors Compensation - MWD	117,875	142,433	165,025
6105	Benefits - Admin	1,291,472	1,364,639	1,359,165
6109	CALPERS Unfunded Liability Contribution	207,000	207,000	207,000
6111	Overhead Reimbursement	(439,274)	(442,965)	(416,570)
6115	Benefits - Directors	104,447	130,360	151,760
6120	Health Insurance Coverage for Retirees	84,847	83,788	81,349
6205	Training	35,000	35,000	40,000
6210	Tuition Reimbursement	5,000	4,000	6,000
6220	Temporary Help	5,000	9,639	5,000
7010	Outside Consulting Services	307,000	147,000	293,000
7020	Legal - General	241,000	236,000	260,000
7030	Audit	36,500	31,500	36,500
7040	Other Professional Fees	1,191,325	1,133,652	1,101,750
7110	Conference - Employee	49,832	38,382	40,002
7115	Conference - Directors	23,065	15,835	16,955
7150	Travel & Accommodations - Employee	102,200	68,426	89,580
7155	Travel & Accommodations - Director	42,400	28,584	39,925
7210	Membership / Sponsorship	167,366	188,900	273,688
7250	CDR Participation	62,433	62,433	67,789
7305	Business Expense	2,000	4,000	5,000
7310	Office Maintenance	175,860	169,871	348,680
7315	Building Repair & Maintenance	25,200	20,000	30,200
7320	Rents & Leases	1,800	894	1,200
7330	Office Supplies	27,000	22,000	30,000
7340	Postal / Mail Delivery	11,275	7,100	9,600
7350	Subscriptions / Books	1,000	900	10,000
7360	Reproduction Expense	93,000	94,800	109,000
7410	Computer & Peripherals Maint	5,000	5,000	17,500
7430	Software Purchase	104,298	104,298	81,540
7440	Software Support	50,185	50,185	4,648
7510	Site Maintenance	-	-	-
7450	Computers and Equipment	43,000	43,000	29,250
7580	Maintenance Expense	6,000	-	-
7610	Automotive / Mileage	9,000	9,500	11,500
7615	Toll Road Charges	575	335	600
7620	Insurance Expense	182,976	132,875	198,000
7640	Utilities - Telephone	43,918	32,980	43,006
7650	Bank Fees	2,600	2,600	2,400
7670	Miscellaneous Expenses	145,200	124,300	148,300
8810	Capital Acquisition	25,892	25,892	37,000
	<b>Total Expenditure</b>	<b>9,237,886</b>	<b>9,149,935</b>	<b>9,898,377</b>
	MWDOC's Contribution to WEROC Oper	293,307	296,290	300,808
	MWDOC's Contribution to Election Rsrv	563,020	664,360	725,642
	MWDOC's Building Expense (8811)	389,000	222,686	366,376
	Building Prior Year Carryover Dr/(Cr)	(166,314)	(123,307)	(366,376)
		<b>10,316,899</b>	<b>10,209,964</b>	<b>10,924,827</b>

## Total Choice Revenue and Expense

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
4215	Choice Revenue	2,026,982	1,190,854	1,964,480
4205	School Contracts	-	-	-
4705	Prior Year Carry Over	-	-	-
		-	-	-
	Choice billing over/under	-	692,435	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	<b>Total Revenue</b>	2,026,982	1,883,289	1,964,480

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
6010	Salaries & Wages - Admin	762,777	778,617	736,644
	S & B Reimb. DSC or Recov from Grants	(30,000)	(40,000)	(65,000)
6090	Directors Compensation - MWDOC	-	-	-
6095	Directors Compensation - MWD	-	-	-
6105	Benefits - Admin	215,911	208,294	200,121
6111	Overhead Reimbursement	439,274	442,965	416,570
6115	Benefits - Directors	-	-	-
6120	Health Insurance Coverage for Retirees	-	-	-
6205	Training	1,000	60	1,000
6210	Tuition Reimbursement	-	-	-
6220	Temporary Help	-	-	-
7010	Outside Consulting Services	-	-	-
7020	Legal - General	-	-	-
7030	Audit	-	-	-
7040	Other Professional Fees	182,100	189,004	182,100
	Other Professional Fees - School Programs	425,000	277,463	446,600
7110	Conference - Employee	-	-	-
7115	Conference - Directors	-	-	-
7150	Travel & Accommodations - Employee	-	-	-
7155	Travel & Accommodations - Director	-	-	-
7210	Membership / Sponsorship	-	-	-
7250	CDR Participation	-	-	-
7310	Office Maintenance	-	-	-
7320	Rents & Leases	-	-	-
7330	Office Supplies	-	-	-
7332	Supplies - Water Loss Control	4,000	4,000	4,500
7340	Postal / Mail Delivery	400	400	500
7350	Subscriptions/Books	-	-	-
7360	Reproduction Expense	-	-	-
7410	Computer & Peripherals Maint	-	-	-
7430	Software Purchase	2,200	2,425	2,825
7440	Software Support	-	-	-
7450	Computers and Equipment	-	-	-
7580	Maintenance Expense	-	-	-
7610	Automotive / Mileage	400	300	400
7612	Vehicle Expense	12,000	10,000	12,000
7615	Toll Road Charges	400	200	200
7620	Insurance Expense	-	-	-
7640	Utilities - Telephone	2,520	1,560	2,520
7650	Bank Fees	-	-	-
7670	Miscellaneous Expenses	9,000	8,000	8,500
8410	Overhead Reimbursement	-	-	-
8610	Depreciation Expense	-	-	-
8710	Election Expenses	-	-	-
8810	Capital Acquisition	-	-	15,000
	<b>Total Expenditure</b>	2,026,982	1,883,289	1,964,480

## Total Core and Choice Expenses

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
6010	Salaries & Wages - Admin	5,135,355	5,321,976	5,410,886
	S & B Reimb. DSC or Recov from Grants	(30,000)	(40,000)	(65,000)
6090	Directors Compensation - MWDOC	275,041	271,439	288,793
6095	Directors Compensation - MWD	117,875	142,433	165,025
6105	Benefits - Admin	1,507,382	1,572,933	1,559,286
6109	CALPERS Unfunded Liability Contribution	207,000	207,000	207,000
6111	Overhead Reimbursement	-	-	-
6115	Benefits - Directors	104,447	130,360	151,760
6120	Health Insurance Coverage for Retirees	84,847	83,788	81,349
6205	Training	36,000	35,060	41,000
6210	Tuition Reimbursement	5,000	4,000	6,000
6220	Temporary Help	5,000	9,639	5,000
7010	Outside Consulting Services	307,000	147,000	293,000
7020	Legal - General	241,000	236,000	260,000
7030	Audit	36,500	31,500	36,500
7040	Other Professional Fees	1,373,425	1,322,656	1,283,850
	Other Professional Fees - School Programs	425,000	277,463	446,600
7110	Conference - Employee	49,832	38,382	40,002
7115	Conference - Directors	23,065	15,835	16,955
7150	Travel & Accommodations - Employee	102,200	68,426	89,580
7155	Travel & Accommodations - Director	42,400	28,584	39,925
7210	Membership / Sponsorship	167,366	188,900	273,688
7250	CDR Participation	62,433	62,433	67,789
7305	Business Expense	2,000	4,000	5,000
7310	Office Maintenance	175,860	169,871	348,680
7315	Building Repair & Maintenance	25,200	20,000	30,200
7320	Rents & Leases	1,800	894	1,200
7330	Office Supplies	27,000	22,000	30,000
7332	Supplies - Water Loss Control	4,000	4,000	4,500
7340	Postal / Mail Delivery	11,675	7,500	10,100
7350	Subscriptions / Books	1,000	900	10,000
7360	Reproduction Expense	93,000	94,800	109,000
7410	Computer & Peripherals Maint	5,000	5,000	17,500
7430	Software Purchase	106,498	106,723	84,365
7440	Software Support	50,185	50,185	4,648
7450	Computers and Equipment	43,000	43,000	29,250
7580	Maintenance Expense	6,000	-	-
7610	Automotive / Mileage	9,400	9,800	11,900
7612	Vehicle Expense	12,000	10,000	12,000
7615	Toll Road Charges	975	535	800
7620	Insurance Expense	182,976	132,875	198,000
7640	Utilities - Telephone	46,438	34,540	45,526
7650	Bank Fees	2,600	2,600	2,400
7670	Miscellaneous Expenses	154,200	132,300	156,800
8810	Capital Acquisition	25,892	25,892	52,000
	<b>Total Expenditure</b>	<b>11,264,868</b>	<b>11,033,223</b>	<b>11,862,857</b>
	MWDOC's Contribution to WEROC Oper	293,307	296,290	300,808
	MWDOC's Contribution to Election Rsrvt	563,020	664,360	725,642
	MWDOC's Building Expense (8811)	389,000	222,686	366,376
		<b>12,343,881</b>	<b>12,093,252</b>	<b>12,889,307</b>

# Administrative - Board

11

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
6010	Salaries & Wages - Admin	325,575	321,465	373,108
6090	Directors Compensation - MWDOC	275,041	271,439	288,793
6095	Directors Compensation - MWD	117,875	142,433	165,025
6105	Benefits - Admin	85,603	87,804	93,283
6115	Benefits - Directors	104,447	130,360	151,760
6120	Health Insurance Coverage for Retirees			
6205	Training			
6210	Tuition Reimbursement			
6220	Temporary Help			
7010	Outside Consulting Services			
7020	Legal - General	216,000	221,000	235,000
7030	Audit			
7040	Other Professional Fees	50,000	81,250	-
7110	Conference - Employee			
7115	Conference - Directors	23,065	15,835	16,955
7150	Travel & Accommodations - Employee			
7155	Travel & Accommodations - Director	42,400	28,584	39,925
7210	Membership / Sponsorship	39,795	43,016	45,000
7250	CDR Participation			
7310	Office Maintenance			
7320	Rents & Leases			
7330	Office Supplies			
7340	Postal / Mail Delivery	7,675	4,600	6,000
7350	Subscriptions / Books			
7360	Reproduction Expense			
7410	Computers & Peripherals Maint			
7430	Software Purchase			
7440	Software Support			
7450	Computers and Equipment			
7580	Maintenance Expense			
7610	Automotive / Mileage	4,500	6,500	7,000
7615	Toll Road Charges	275	300	300
7620	Insurance Expense			
7640	Utilities - Telephone			
7650	Bank Fees			
7670	Miscellaneous Expenses	6,000	2,400	6,000
8410	Overhead Reimbursement			
8610	Depreciation Expense			
8710	Election Expenses	-	-	-
8810	Capital Acquisition			
	<b>Total Expenditure</b>	<b>1,298,250</b>	<b>1,356,986</b>	<b>1,428,149</b>

1 • Best, Best & Krieger \$ 219,000  
 • Aleshire & Wynder \$ 16,000  
 \$ 235,000

2 • See Exhibit F

2 • See Exhibit F

3 • See Exhibit D

4 • \$1,709,967 is the est election expense. This amount is will not be budgeted as the election expense will be drawn from our Election Reserve

MWDOC's Contribution to Election Reserve	563,020	664,360	725,642
	<u>1,861,270</u>	<u>2,021,346</u>	<u>2,153,791</u>

**Administrative - General**  
**12**

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
6010	Salaries & Wages - Admin	459,888	513,305	519,308
6090	Directors Compensation - MWDOC			
6095	Directors Compensation - MWD			
6105	Benefits - Admin	168,917	190,846	200,775
6115	Benefits - Directors			
6120	Health Insurance Coverage for Retirees			
6205	Training			
6210	Tuition Reimbursement			
6220	Temporary Help	5,000	9,639	5,000
7010	Outside Consulting Services			
7020	Legal - General			
7030	Audit			
7040	Other Professional Fees	50,000	25,275	25,000
7110	Conference - Employee	49,832	38,382	40,002
7115	Conference - Directors			
7150	Travel & Accommodations - Employee	102,200	68,426	89,580
7155	Travel & Accommodations - Director			
7210	Membership / Sponsorship	127,571	130,661	211,162
7250	CDR Participation	62,433	62,433	67,789
7305	Business Expense	2,000	4,000	5,000
7310	Office Maintenance			
7320	Rents & Leases			
7330	Office Supplies			
7340	Postal / Mail Delivery			
7350	Subscriptions / Books	1,000	900	10,000
7360	Reproduction Expense			
7410	Computer & Peripherals Maint			
7430	Software Purchase			
7440	Software Support			
7450	Computers and Equipment			
7580	Maintenance Expense			
7610	Automotive / Mileage	4,500	3,000	4,500
7615	Toll Road Charges	300	35	300
7620	Insurance Expense			
7640	Utilities - Telephone			
7650	Bank Fees			
7670	Miscellaneous Expenses	2,000	4,800	6,500
8810	Capital Acquisition			
	<b>Total Expenditure</b>	<b>1,035,641</b>	<b>1,051,702</b>	<b>1,184,916</b>

- 1 • See Exhibit J.  
2 • See Exhibit E.  
2  
3 • See Exhibit D.

**Personnel / Staff Development**  
**13**

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget	
6010	Salaries & Wages - Admin	289,068	330,910	347,729	
6090	Directors Compensation - MWDOC				
6095	Directors Compensation - MWD				
6105	Benefits - Admin	81,629	90,068	90,744	
6115	Benefits - Directors				
6120	Health Insurance Coverage for Retirees				
6205	Training	35,000	35,000	40,000	1
6210	Tuition Reimbursement	5,000	4,000	6,000	
6220	Temporary Help				
7010	Outside Consulting Services				
7020	Legal - General	25,000	15,000	25,000	2
7030	Audit				
7040	Other Professional Fees	45,000	42,800	6,000	2
7110	Conference - Employee				
7115	Conference - Directors				
7150	Travel & Accommodations - Employee				
7155	Travel & Accommodations - Director				
7210	Membership / Sponsorship				
7250	CDR Participation				
7310	Office Maintenance				
7320	Rents & Leases				
7330	Office Supplies				
7340	Postal / Mail Delivery				
7350	Subscriptions / Books				
7360	Reproduction Expense				
7410	Computer & Peripherals Maint				
7430	Software Purchase				
7440	Software Support				
7450	Computers and Equipment				
7580	Maintenance Expense				
7610	Automotive / Mileage				
7615	Toll Road Charges				
7620	Insurance Expense				
7640	Utilities - Telephone				
7650	Bank Fees				
7670	Miscellaneous Expenses	18,000	20,000	32,800	
8810	Capital Acquisition				
	<b>Total Expenditure</b>	<b>498,697</b>	<b>537,779</b>	<b>548,272</b>	

1 • Staff Development/Technical Training  
& Leadership Training

2 • See Exhibit J.



**Overhead**  
**19**

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
6010	Salaries & Wages - Admin	682,474	663,673	644,599
6090	Directors Compensation - MWDOC			
6095	Directors Compensation - MWD			
6105	Benefits - Admin	195,747	186,811	177,075
6109	CALPERS Unfunded Liability Contribution	207,000	207,000	207,000
6111	Overhead Reimbursement from Choice	(439,274)	(442,965)	(416,570)
6115	Benefits - Directors			
6120	Health Insurance Coverage for Retirees	84,847	83,788	81,349
6205	Training			
6210	Tuition Reimbursement			
6220	Temporary Help			
7010	Outside Consulting Services			
7020	Legal - General			
7030	Audit			
7040	Other Professional Fees	4,875	4,858	5,500
7110	Conference - Employee			
7115	Conference - Directors			
7150	Travel & Accommodations - Employee			
7155	Travel & Accommodations - Director			
7210	Membership / Sponsorship			
7220	CUWA Participation			
7240	AWWARF Participation			
7250	CDR Participation			
7310	Office Maintenance	175,860	169,871	348,680
7315	Building Repair & Maintenance	25,200	20,000	30,200
7320	Rents & Leases	1,800	894	1,200
7330	Office Supplies	27,000	22,000	30,000
7340	Postal / Mail Delivery	3,600	2,500	3,600
7350	Subscriptions / Books			
7360	Reproduction Expense	6,000	7,800	9,000
7410	Computer & Peripherals Maint			
7430	Software Purchase			
7440	Software Support			
7450	Software Development			
7510	Site Maintenance			
7450	Computers and Equipment			
7580	Maintenance Expense	6,000		
7610	Automotive / Mileage			
7615	Toll Road Charges			
7620	Insurance Expense	182,601	132,875	198,000
7640	Utilities - Telephone	42,612	32,068	42,000
7650	Bank Fees	2,600	2,600	2,400
7670	Miscellaneous Expenses	4,000	4,000	5,000
8410	Overhead Reimbursement			
8610	Depreciation Expense			
8810	Capital Acquisition	25,892	25,892	25,000
	<b>Total Expenditure</b>	<b>1,238,833</b>	<b>1,123,664</b>	<b>1,394,033</b>

1 • For 13 Retirees

2 • See Exhibit J.

3 • Binding Machine	\$ 800
• Atrium Maintenance	\$ 14,400
• Building Cleaning	\$ 6,800
• Interior Plant Maintenance	\$ 4,000
• OCWD Shared costs/receptionist/maint/	\$ 154,680
• OCWD A/V Joint boardroom upgrade	\$ 168,000
	<u>\$ 348,680</u>

4 • Roof	350,000
• Wall Display	16,376
	<u>\$ 366,376</u>

MWDOC's Building Exp. (8811)	389,000	222,686	366,376
Building Exp. Prior Year Carryover Dr/(Cr)	(166,314)	(123,307)	(366,376)
	<u>1,461,519</u>	<u>1,223,043</u>	<u>1,394,033</u>

# Reliability Planning and Engineering

21

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
6010	Salaries & Wages - Admin	494,609	547,016	538,294
6090	Directors Compensation - MWDOC			
6095	Directors Compensation - MWD			
6105	Benefits - Admin	125,476	171,770	140,726
6115	Benefits - Directors			
6120	Health Insurance Coverage for Retirees			
6205	Training			
6210	Tuition Reimbursement			
6220	Temporary Help			
7010	Outside Consulting Services	195,000	35,000	188,000
7020	Legal - General			
7030	Audit			
7040	Other Professional Fees		881	
7110	Conference - Employee			
7115	Conference - Directors			
7150	Travel & Accommodations - Employee			
7155	Travel & Accommodations - Director			
7210	Membership / Sponsorship			
7250	CDR Participation			
7310	Office Maintenance			
7320	Rents & Leases			
7330	Office Supplies			
7340	Postal / Mail Delivery			
7350	Subscriptions / Books			
7360	Reproduction Expense			
7410	Computer & Peripherals Maint			
7430	Software Purchase			
7440	Software Support			
7450	Computers and Equipment			
7580	Maintenance Expense			
7610	Automotive / Mileage			
7615	Toll Road Charges			
7620	Insurance Expense	375		
7640	Utilities - Telephone	-	-	0
7650	Bank Fees			
7670	Miscellaneous Expenses	1,600	-	6,000
8810	Capital Acquisition			
	<b>Total Expenditure</b>	<b>817,059</b>	<b>754,668</b>	<b>873,020</b>

1 • See Exhibit J.

# Metropolitan Issues and Water Policy

23

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
6010	Salaries & Wages - Admin	504,932	347,443	434,306
6090	Directors Compensation - MWDOC			
6095	Directors Compensation - MWD			
6105	Benefits - Admin	134,681	102,774	113,804
6115	Benefits - Directors			
6120	Health Insurance Coverage for Retirees			
6205	Training			
6210	Tuition Reimbursement			
6220	Temporary Help			
7010	Outside Consulting Services	112,000	112,000	105,000
7020	Legal - General			
7030	Audit			
7040	Other Professional Fees			
7045	Other Professional Fees - MET			
7110	Conference - Employee			
7115	Conference - Directors			
7150	Travel & Accommodations - Employee			
7155	Travel & Accommodations - Director			
7210	Membership / Sponsorship			
7250	CDR Participation			
7310	Office Maintenance			
7320	Rents & Leases			
7330	Office Supplies			
7340	Postal / Mail Delivery			
7350	Subscriptions / Books			
7360	Reproduction Expense			
7410	Computer & Peripherals Maint			
7430	Software Purchase			
7440	Software Support			
7450	Computers and Equipment			
7580	Maintenance Expense			
7610	Automotive / Mileage			
7615	Toll Road Charges			
7620	Insurance Expense			
7640	Utilities - Telephone	456	456	456
7650	Bank Fees			
7670	Miscellaneous Expenses	1,000	1,000	1,000
8810	Capital Acquisition			
	<b>Total Expenditure</b>	<b>753,069</b>	<b>563,673</b>	<b>654,565</b>

1 • See Exhibit J.

**Government Affairs**  
**31**

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
6010	Salaries & Wages - Admin	158,928	163,712	181,762
6090	Directors Compensation - MWDOC			
6095	Directors Compensation - MWD			
6105	Benefits - Admin	48,183	50,533	50,003
6115	Benefits - Directors			
6120	Health Insurance Coverage for Retirees			
6205	Training			
6210	Tuition Reimbursement			
6220	Temporary Help			
7010	Outside Consulting Services			
7020	Legal - General			
7030	Audit			
7040	Other Professional Fees	428,000	416,328	393,000
7115	Conference - Directors			
7150	Travel & Accommodations - Employee			
7155	Travel & Accommodations - Director			
7210	Membership / Sponsorship			
7250	CDR Participation			
7310	Office Maintenance			
7320	Rents & Leases			
7330	Office Supplies			
7340	Postal / Mail Delivery			
7350	Subscriptions / Books			
7360	Reproduction Expense			
7410	Computer & Peripherals Maint			
7430	Software Purchase			
7440	Software Support			
7450	Computers and Equipment			
7580	Maintenance Expense			
7610	Automotive / Mileage			
7615	Toll Road Charges			
7620	Insurance Expense			
7640	Utilities - Telephone			
7650	Bank Fees			
7670	Miscellaneous Expenses	22,500	2,000	1,500
8410	Overhead Reimbursement			
8610	Depreciation Expense			
8710	Election Expenses			
8810	Capital Acquisition			
	<b>Total Expenditure</b>	<b>657,611</b>	<b>632,573</b>	<b>626,265</b>

1 Ackerman, Richard C	\$ 42,000
SDA	\$ 96,000
Dopudja & Wells Consulting Inc	\$ 25,000
NRR	\$ 96,000
Soto, Joey C	\$ 39,000
Whittingham Public Affairs Advisors	\$ 90,000
Travel	\$ 5,000
	<u>\$ 393,000</u>

1

**Public Affairs**

**32**

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
6010	Salaries & Wages - Admin	631,067	718,143	725,661
6090	Directors Compensation - MWDOC			
6095	Directors Compensation - MWD			
6105	Benefits - Admin	188,645	200,561	214,719
6115	Benefits - Directors			
6120	Health Insurance Coverage for Retirees			
6205	Training			
6210	Tuition Reimbursement			
6220	Temporary Help			
7010	Outside Consulting Services			
7020	Legal - General			
7030	Audit			
7040	Other Professional Fees	340,000	305,000	280,000
7047	Prof Service-Grant Recovery			
7110	Conference - Employee			
7115	Conference - Directors			
7150	Travel & Accommodations - Employee			
7155	Travel & Accommodations - Director			
7210	Membership / Sponsorship			
7220	CUWA Participation			
7240	AWWARF Participation			
7250	CDR Participation			
7310	Office Maintenance			
7320	Rents & Leases			
7330	Office Supplies			
7340	Postal / Mail Delivery			
7350	Subscriptions / Books			
7360	Reproduction Expense	87,000	87,000	100,000
7410	Computer & Peripherals Maint			
7430	Software Purchase			
7440	Software Support			
7450	Software Development			
7510	Site Maintenance			
7450	Computers and Equipment			
7580	Maintenance Expense			
7610	Automotive / Mileage			
7615	Toll Road Charges			
7620	Insurance Expense			
7640	Utilities - Telephone	475	456	550
7650	Bank Fees			
7670	Miscellaneous Expenses	82,100	82,100	80,500
8810	Capital Acquisition			
	<b>Total Expenditure</b>	<b>1,329,287</b>	<b>1,393,260</b>	<b>1,401,430</b>

1

1 • See Exhibit J.

**Water Use Efficiency  
(Core)  
35**

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
6010	Salaries & Wages - Admin	215,610	261,155	248,008
6090	Directors Compensation - MWDOC			
6095	Directors Compensation - MWD			
6105	Benefits - Admin	71,208	81,314	71,231
6115	Benefits - Directors			
6120	Health Insurance Coverage for Retirees			
6205	Training			
6210	Tuition Reimbursement			
6220	Temporary Help			
7010	Outside Consulting Services			
7020	Legal - General			
7030	Audit			
7040	Other Professional Fees	165,000	165,000	240,000
7110	Conference - Employee			
7115	Conference - Directors			
7150	Travel & Accommodations - Employee			
7155	Travel & Accommodations - Director			
7210	Membership / Sponsorship		15,223	17,526
7310	Office Maintenance			
7320	Rents & Leases			
7330	Office Supplies			
7340	Postal / Mail Delivery			
7350	Subscriptions / Books			
7360	Reproduction Expense			
7410	Computer & Peripherals Maint			
7430	Software Purchase			
7440	Software Support			
7450	Computers and Equipment			
7580	Maintenance Expense			
7610	Automotive / Mileage			
7615	Toll Road Charges			
7620	Insurance Expense			
7640	Utilities - Telephone			
7650	Bank Fees			
7670	Miscellaneous Expenses	6,000	6,000	6,000
8810	Capital Acquisition			
	<b>Total Expenditure</b>	<b>457,818</b>	<b>528,693</b>	<b>582,765</b>

1 General Research	\$	75,000
Water Loss Control		
Work Group Support	\$	55,000
Business Plan Implementation		
Support	\$	35,000
Aerial Imagery & LiDAR		
OC Data Acquisition Partnership	\$	75,000
	\$	240,000

**General Finance**  
**41**

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget	
6010	Salaries & Wages - Admin	462,570	542,578	528,507	
6090	Directors Compensation - MWDOC				
6095	Directors Compensation - MWD				
6105	Benefits - Admin	145,503	157,841	162,111	
6115	Benefits - Directors				
6120	Health Insurance Coverage for Retirees				
6205	Training				
6210	Tuition Reimbursement				
6220	Temporary Help				
7010	Outside Consulting Services				
7020	Legal - General				
7030	Audit	36,500	31,500	36,500	1
7040	Other Professional Fees	13,450	7,450	17,750	2
7110	Conference - Employee				
7115	Conference - Directors				
7150	Travel & Accommodations - Employee				
7155	Travel & Accommodations - Director				
7210	Membership / Sponsorship				
7250	CDR Participation				
7310	Office Maintenance				
7320	Rents & Leases				
7330	Office Supplies				
7340	Postal / Mail Delivery				
7350	Subscriptions / Books				
7360	Reproduction Expense				
7410	Computer & Peripherals Maint				
7430	Software Purchase				
7440	Software Support				
7450	Computers and Equipment				
7580	Maintenance Expense				
7610	Automotive / Mileage				
7615	Toll Road Charges				
7620	Insurance Expense				
7640	Utilities - Telephone				
7650	Bank Fees				
7670	Miscellaneous Expenses	1,000	1,000	1,000	
8810	Capital Acquisition				
	<b>Total Expenditure</b>	<b>659,023</b>	<b>740,368</b>	<b>745,868</b>	

1 • Annual Audit	\$ 27,000
• Single Audit	\$ 4,500
• WUE Grant Review	\$ 5,000
	<u>\$ 36,500</u>

2 • Custodial Bank fees	\$ 10,000
• OPEB Actuarial	\$ 3,750
• CalPERS GASB 68 Report	\$ 700
• Investment Tracking(trackerC2)	\$ 3,300
	<u>\$ 17,750</u>

**Information Technology**  
**45**

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget	
6010	Salaries & Wages - Admin	147,859	133,959	132,962	
6090	Directors Compensation - MWDOC				1 • See Exh J
6095	Directors Compensation - MWD				
6105	Benefits - Admin	45,879	44,318	44,693	2 • Computer, iPad, Server and other hardware maintenance
6115	Benefits - Directors				
6120	Health Insurance Coverage for Retirees				3 • Various software upgrades and license
6205	Training				
6210	Tuition Reimbursement				4 • District's ERP
6220	Temporary Help				• Laserfiche
7010	Outside Consulting Services				\$ 2,898
7020	Legal - General				\$ 1,750
7030	Audit				\$ 4,648
7040	Other Professional Fees	95,000	84,810	134,500	1
7110	Conference - Employee				
7115	Conference - Directors				
7150	Travel & Accommodations - Employee				
7155	Travel & Accommodations - Director				
7210	Membership / Sponsorship				
7220	CUWA Participation				
7240	AWWARF Participation				
7250	CDR Participation				
7310	Office Maintenance				
7320	Rents & Leases				
7330	Office Supplies				
7340	Postal / Mail Delivery				5 • Various long term Hardware replacement/repair
7350	Subscriptions / Books				
7360	Reproduction Expense				
7410	Computers & Peripherals Maint	5,000	5,000	17,500	2
7430	Software Purchase	104,298	104,298	81,540	3
7440	Software Support	50,185	50,185	4,648	4
7510	Site Maintenance				
7450	Computers and Equipment	43,000	43,000	29,250	5
7580	Maintenance Expense				
7610	Automotive / Mileage				
7615	Toll Road Charges				
7620	Insurance Expense				
7640	Utilities - Telephone				
7650	Bank Fees				
7670	Miscellaneous Expenses	1,000	1,000	2,000	
8810	Capital Acquisition	-	-	12,000	
	<b>Total Expenditure</b>	<b>492,222</b>	<b>466,570</b>	<b>459,093</b>	



**Water Use Efficiency  
(choice)  
62**

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
4215	Choice Revenue	1,039,923	803,364	989,455
4705	Prior Year Carry over			
	Choice billing over/under	-	345,355	-
	<b>Total Revenue</b>	1,039,923	1,148,718	989,455

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
6010	Salaries & Wages - Admin	500,332	573,679	506,978
6012	Salaries & Benefits - Recovery from Grants	(30,000)	(40,000)	(65,000)
6090	Directors Compensation - MWDOC			
6095	Directors Compensation - MWD			
6105	Benefits - Admin	131,500	140,836	130,429
6111	Overhead Reimbursement	283,591	320,703	283,448
6115	Benefits - Directors			
6120	Health Insurance Coverage for Retirees			
6205	Training			
6210	Tuition Reimbursement			
6220	Temporary Help			
7010	Outside Consulting Services			
7020	Legal - General			
7030	Audit			
7040	Other Professional Fees	147,100	147,100	127,100
7110	Conference - Employee			
7115	Conference - Directors			
7150	Travel & Accomodations - Employee			
7155	Travel & Accomodations - Director			
7210	Membership / Sponsorship			
7250	CDR Participation			
7310	Office Maintenance			
7320	Rents & Leases			
7330	Office Supplies			
7340	Postal / Mail Delivery	400	400	500
7350	Subscriptions / Books			
7360	Reproduction Expense			
7410	Computer & Peripherals Maint			
7430	Software Purchase			
7440	Software Support			
7450	Computers and Equipment			
7580	Maintenance Expense			
7610	Automotive / Mileage			
7615	Toll Road Charges			
7620	Insurance Expense			
7640	Utilities - Telephone			
7650	Bank Fees			
7670	Miscellaneous Expenses	7,000	6,000	6,000
8810	Capital Acquisition			
	<b>Total Expenditure</b>	1,039,923	1,148,718	989,455

1	Marketing of WUE Programs	\$ 40,000
	Installation Verification Inspections	\$ 50,000
	Droplet Rebate Processing Platform	\$ 37,100
		<u>\$ 127,100</u>

**School Program  
(choice)  
63**

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
4215	Choice Revenue	435,950	96,173	456,647
4205	School Contracts			
4705	Prior Year Carry over			
	Choice billing over/under	-	191,316	-
	<b>Total Revenue</b>	435,950	287,489	456,647

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
6010	Salaries & Wages - Admin	5,838	5,491	5,086
6105	Benefits - Admin	1,720	1,429	1,869
6111	Overhead Reimbursement	3,392	3,106	3,092
6115	Benefits - Directors			
6120	Health Insurance Coverage for Retirees			
6205	Training			
6210	Tuition Reimbursement			
6220	Temporary Help			
7010	Outside Consulting Services			
7020	Legal - General			
7030	Audit			
7040	Other Professional Fees			
7040	Other Professional Fees - School Programs	425,000	277,463	446,600
7110	Conference - Employee			
7115	Conference - Directors			
7150	Travel & Accommodations - Employee			
7155	Travel & Accommodations - Director			
7210	Membership / Sponsorship			
7250	CDR Participation			
7310	Office Maintenance			
7320	Rents & Leases			
7330	Office Supplies			
7340	Postal / Mail Delivery			
7350	Subscriptions / Books			
7360	Reproduction Expense			
7410	Computer & Peripherals Maint			
7430	Software Purchase			
7440	Software Support			
7450	Computers and Equipment			
7580	Maintenance Expense			
7610	Automotive / Mileage			
7615	Toll Road Charges			
7620	Insurance Expense			
7640	Utilities - Telephone			
7650	Bank Fees			
7670	Miscellaneous Expenses			
8810	Capital Acquisition			
	<b>Total Expenditure</b>	435,950	287,489	456,647

1	• High Schools	\$ 70,000
	• Elementary Schools	\$ 286,600
	• Middle Schools	\$ 90,000
		<u>\$ 446,600</u>

**Water Loss Control  
(choice)**

70

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
4215	Choice Revenue	551,109	291,317	518,379
4705	Prior Year Carry over			
	Choice billing over/under	-	155,764	-
	<b>Total Revenue</b>	551,109	447,081	518,379

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
6010	Salaries & Wages - Admin	256,608	199,447	224,581
6012	Salaries & Wages - Reimb. from Grants			
6090	Directors Compensation - MWDOC			
6095	Directors Compensation - MWD			
6105	Benefits - Admin	82,691	66,029	67,824
6111	Overhead Reimbursement	152,291	119,156	130,029
6115	Benefits - Directors			
6120	Health Insurance Coverage for Retirees			
6205	Training	1,000	60	1,000
6210	Tuition Reimbursement			
6220	Temporary Help			
7010	Outside Consulting Services			
7020	Legal - General			
7030	Audit			
7040	Other Professional Fees	35,000	41,904	55,000
7110	Conference - Employee			
7115	Conference - Directors			
7150	Travel & Accomodations - Employee			
7155	Travel & Accomodations - Director			
7210	Membership / Sponsorship			
7220	CUWA Participation			
7240	AAWARF Participation			
7250	CDR Participation			
7310	Office Maintenance			
7320	Rents & Leases			
7330	Office Supplies			
7332	Supplies - Water Loss Control	4,000	4,000	4,500
7340	Postal / Mail Delivery			
7350	Subscriptions / Books			
7360	Reproduction Expense			
7410	Computer & Peripherals Maint			
7430	Software Purchase	2,200	2,425	2,825
7440	Software Support			
7450	Computers and Equipment			
7510	Site Maintenance			
7580	Maintenance Expense			
7610	Automotive / Mileage	400	300	400
7612	Vehicle Expense	12,000	10,000	12,000
7615	Toll Road Charges	400	200	200
7620	Insurance Expense			
7640	Utilities - Telephone	2,520	1,560	2,520
7650	Bank Fees			
7670	Miscellaneous Expenses	2,000	2,000	2,500
8410	Overhead Reimbursement			
8610	Depreciation Expense			
8710	Election Expenses			
8810	Capital Acquisition		-	15,000
	<b>Total Expenditure</b>	551,109	447,081	518,379

**WEROC  
25**

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
4320	MWDOC Contribution to Operations	293,307	296,290	300,808
4210	WEROC Contracts	293,307	269,651	300,808
4205				
4230	Reimbursements			
4240				
4410				
4805				
	<b>TOTAL WEROC Revenue</b>	<b>586,614</b>	<b>565,941</b>	<b>601,615</b>

1 • OCSD	\$	58,958
• SOCWA	\$	22,861
• OCWD	\$	150,404
• 3 Cities -- \$22,861/ea	\$	68,584
	\$	300,808

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
6010	Salaries & Wages - Admin	400,778	326,342	412,741
6012	Salaries & Benefits - Reimbursed			
6090	Directors Compensation - MWDOC			
6095	Directors Compensation - MWD			
6105	Benefits - Admin	121,886	118,840	135,674
6115	Benefits - Directors			
6120	Health Insurance Coverage for Retirees			
6205	Training	8,200	6,000	6,000
7040	Other Professional Fees	4,000	4,000	
7110	Conference - Employee	5,800	2,300	2,000
7115	Conference - Directors			
7150	Travel & Accomodations - Employee	4,500	4,600	6,200
7155	Travel & Accomodations - Director			
7210	Membership / Sponsorship	950	934	950
7330	Office & Radio Supplies	1,000	1,000	1,000
7340	Postal / Mail Delivery			
7350	Subscriptions / Books			
7360	Reproduction Expense	100		
7410	Computer & Peripherals Maint	4,000	7,352	4,000
7430	Software Purchase		700	-
7440	Software Support	12,000	11,554	12,000
7510	Site Maintenance	700	500	350
7580	Maintenance - Generators	1,000	900	1,000
7581	Maintenance - Radios	3,000	2,551	3,000
7582	Maintenance - EOC's	2,200	2,080	2,200
7610	Automotive / Mileage	1,500	600	1,500
7640	Utilities - Telephone	10,000	6,900	8,000
7650	Bank Fees			
7670	Miscellaneous Expenses	3,000	3,000	3,000
7671	Miscellaneous Training	2,000	1,800	2,000
	<b>Operations Expenditure</b>	<b>586,614</b>	<b>501,954</b>	<b>601,615</b>
	Contribution to Operating Reserves			
	<b>Total Operations Budget</b>	<b>586,614</b>	<b>501,954</b>	<b>601,615</b>
	Capital Expenditures			
	<b>TOTAL Expenditures</b>	<b>586,614</b>	<b>501,954</b>	<b>601,615</b>

- 2 • Cert Meetings Exercises
- 3 • See Exhibit J
- 4 • See Exhibit E
- 5 • See Exhibit D

# AMP Proceeds Agreement Administration

61

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
4020	Interest Revenue			
4050	O & M Maintenance Deposit			
4230	Reimbursement	1,815	1,992	1,906
4680	Miscellaneous Income			
	Prior Year Carryover			
	<b>Total Revenue</b>	4,567	1,992	1,906

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
6010	Salaries & Wages - Admin	1,492	1,568	1,491
6090	Directors Compensation - MWDOC			
6095	Directors Compensation - MWD			
6105	Benefits - Admin	323	424	415
6115	Benefits - Directors			
6120	Health Insurance Coverage for Retirees			
6205	Training			
6210	Tuition Reimbursement			
6220	Temporary Help			
7010	Outside Consulting Services			
7020	Legal - General	-	-	-
7030	Audit			
7040	Other Professional Fees			
7110	Conference - Employee			
7115	Conference - Directors			
7150	Travel & Accomodations - Employee			
7155	Travel & Accomodations - Director			
7210	Membership / Sponsorship			
7220	CUWA Participation			
7240	AAWARF Participation			
7250	CDR Participation			
7310	Office Maintenance			
7320	Rents & Leases			
7330	Office Supplies			
7340	Postal / Mail Delivery			
7350	Subscriptions / Books			
7360	Reproduction Expense			
7410	Computer & Peripherals Maint			
7430	Software Purchase			
7440	Software Support			
7450	Computers and Equipment			
7580	Maintenance Expense			
7610	Automotive / Mileage			
7615	Toll Road Charges			
7620	Insurance Expense			
7640	Utilities - Telephone			
7650	Bank Fees			
7670	Miscellaneous Expenses			
8810	Capital Acquisition			
	<b>Total Expenditure</b>	1,815	1,992	1,906

**Municipal Water District of Orange County**  
**FY24/25 Consolidated Budget Summary**

	Core & Choice	Water Fund	WUE Grants and Outside Funding	WEROC	AMP Proceeds Agreement Administration	Total with Inter-Fund Transfers	Less Inter-Fund Transfers <sup>(1)</sup>	Consolidated Budget Total
<b>Revenues:</b>								
Water Sales		\$ 212,883,116				\$ 212,883,116		\$ 212,883,116
Local Resource Program Incentives		(4,661,958)				(4,661,958)		(4,661,958)
Retail Meter Charge	9,580,818					9,580,818		9,580,818
Ground Water Customer Charge	405,463					405,463		405,463
Reimb for PARS OPEB Trust Reimbursement	80,000					80,000		80,000
Interest Revenue	738,960	-				738,960		738,960
MWDOC's Contribution				300,808		300,808	(300,808)	-
Outside Fundings	-		10,872,042	300,808	1,906	11,174,756		11,174,756
Choice Revenue	1,964,480					1,964,480		1,964,480
Miscellaneous Income	3,000					3,000		3,000
<b>Total Revenues</b>	<b>12,772,721</b>	<b>208,221,158</b>	<b>10,872,042</b>	<b>601,615</b>	<b>1,906</b>	<b>232,469,442</b>	<b>(300,808)</b>	<b>232,168,635</b>
<b>Expenses:</b>								
Water Purchases	-	208,221,158				208,221,158		208,221,158
Salaries & Wages	5,410,886			412,741	1,491	5,825,118		5,825,118
less S & W Reimb. DSC or Recov from Grants	(65,000)			-		(65,000)		(65,000)
Employee Benefits	1,766,286			135,674	415	1,902,375		1,902,375
Outside Consulting Expense	293,000					293,000		293,000
Professional Fees	1,730,450		10,872,042	-		12,602,492	-	12,602,492
Contribution to Election Reserve	725,642					725,642		725,642
Legal Expense - General	260,000			-	-	260,000		260,000
Maintenance Expense	378,880			4,350		383,230		383,230
Insurance Expense	198,000			-		198,000		198,000
Membership / Sponsorship	273,688			950		274,638		274,638
Director Compensation	288,793					288,793		288,793
MWDOC Contribution to WEROC Operations	300,808					300,808	(300,808)	-
<b>Others:</b>								
MWD Representation	165,025					165,025		165,025
Director Benefits	151,760					151,760		151,760
Health Insurance Coverage for Retirees	81,349				-	81,349		81,349
Audit Expense	36,500				-	36,500		36,500
Automotive & Toll Road Expenses	24,700			1,500		26,200		26,200
Conference Expense - Staff	40,002			2,000		42,002		42,002
Conference Expense - Directors	16,955					16,955		16,955
CDR Participation	67,789					67,789		67,789
Business Expense	5,000					5,000		5,000
Miscellaneous Expense	159,200			7,200	-	166,400		166,400
Postage / Mail Delivery	10,100					10,100		10,100
Rents & Leases	1,200			-		1,200		1,200
Outside Printing, Subscription & Books	119,000			-		119,000		119,000
Office Supplies	34,500			1,000		35,500		35,500
Computer Maintenance	17,500			4,000		21,500		21,500
Software Support & Expense	89,013			12,000		101,013		101,013
Computers and Equipment	29,250			-		29,250		29,250
Telecommunications Expense	45,526			8,000		53,526		53,526
Temporary Help Expense	5,000					5,000		5,000
Training Expense	41,000			6,000		47,000		47,000
Tuition Reimbursement	6,000					6,000		6,000
Travel & Accommodations - Staff	89,580			6,200		95,780		95,780
Travel & Accommodations - Directors	39,925					39,925		39,925
Depreciation Expense (annualized)	-					-		-
Overhead Reimbursement	-				-	-		-
MWDOC Building Expense	-					-		-
Capital Acquisition	52,000			-		52,000		52,000
All Other Expenses	1,327,874	-	-	47,900	-	1,375,774	-	1,375,774
<b>Total Expenses</b>	<b>12,889,307</b>	<b>208,221,158</b>	<b>10,872,042</b>	<b>601,615</b>	<b>1,906</b>	<b>232,586,028</b>	<b>(300,808)</b>	<b>232,285,220</b>
<b>EFFECT ON RESERVES / FUND BALANCE</b>	<b>\$ (116,586)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (116,586)</b>	<b>\$ -</b>	<b>\$ (116,585)</b>

1 Adjustment for MWDOC's contributions to other funds.

2 Net change to restricted reserves for Interest revenue.

**Municipal Water District of Orange County**  
**FY23/24 Consolidated Budget Summary**

	Core & Choice	Water Fund	WUE Grants and Outside Funding	WEROC	AMP Proceeds Agreement Administration	Total with Inter-Fund Transfers	Less Inter-Fund Transfers <sup>(1)</sup>	Consolidated Budget Total
<b>Revenues:</b>								
Water Sales		\$ 204,692,719				\$ 204,692,719		\$ 204,692,719
Local Resource Program Incentives		(4,725,194)				(4,725,194)		(4,725,194)
Retail Meter Charge	9,206,255					9,206,255		9,206,255
Ground Water Customer Charge	383,697					383,697		383,697
Reimb for PARS OPEB Trust Reimbursement	-					-		-
Interest Revenue	319,410	-				319,410		319,410
MWDOC's Contribution				293,307		293,307	(293,307)	-
Outside Fundings	-		13,605,720	293,307	1,815	13,900,842		13,900,842
Choice Revenue	2,026,982					2,026,982		2,026,982
Miscellaneous Income	3,000					3,000		3,000
<b>Total Revenues</b>	<b>11,939,343</b>	<b>199,967,525</b>	<b>13,605,720</b>	<b>586,614</b>	<b>1,815</b>	<b>226,101,018</b>	<b>(293,307)</b>	<b>225,807,711</b>
<b>Expenses:</b>								
Water Purchases	-	199,967,525				199,967,525		199,967,525
Salaries & Wages	5,135,355			400,778	1,492	5,537,626		5,537,626
less S & W Reimb. DSC or Recov from Grants	(30,000)			-		(30,000)		(30,000)
Employee Benefits	1,714,382			121,886	323	1,836,591		1,836,591
Outside Consulting Expense	307,000					307,000		307,000
Professional Fees	1,798,425		13,605,720	4,000		15,408,145	-	15,408,145
Contribution to Election Reserve	563,020					563,020		563,020
Legal Expense - General	241,000			-	-	241,000		241,000
Maintenance Expense	207,060			4,700		211,760		211,760
Insurance Expense	182,976			-		182,976		182,976
Membership / Sponsorship	167,366			950		168,316		168,316
Director Compensation	275,041					275,041		275,041
MWDOC Contribution to WEROC Operations	293,307					293,307	(293,307)	-
<b>Others:</b>								
MWD Representation	117,875					117,875		117,875
Director Benefits	104,447					104,447		104,447
Health Insurance Coverage for Retirees	84,847				-	84,847		84,847
Audit Expense	36,500				-	36,500		36,500
Automotive & Toll Road Expenses	22,375			1,500		23,875		23,875
Conference Expense - Staff	49,832			5,800		55,632		55,632
Conference Expense - Directors	23,065					23,065		23,065
CDR Participation	62,433					62,433		62,433
Business Expense	2,000					2,000		2,000
Miscellaneous Expense	156,800			7,200	-	164,000		164,000
Postage / Mail Delivery	11,675					11,675		11,675
Rents & Leases	1,800			-		1,800		1,800
Outside Printing, Subscription & Books	94,000			100		94,100		94,100
Office Supplies	31,000			1,000		32,000		32,000
Computer Maintenance	5,000			4,000		9,000		9,000
Software Support & Expense	156,683			12,000		168,683		168,683
Computers and Equipment	43,000			-		43,000		43,000
Telecommunications Expense	46,438			10,000		56,438		56,438
Temporary Help Expense	5,000					5,000		5,000
Training Expense	36,000			8,200		44,200		44,200
Tuition Reimbursement	5,000					5,000		5,000
Travel & Accommodations - Staff	102,200			4,500		106,700		106,700
Travel & Accommodations - Directors	42,400					42,400		42,400
Depreciation Expense (annualized)	-					-		-
Overhead Reimbursement	-				-	-		-
MWDOC Building Expense	222,686					222,686		222,686
Capital Acquisition	25,892			-		25,892		25,892
All Other Expenses	1,488,948	-	-	54,300	-	1,543,248	-	1,543,248
<b>Total Expenses</b>	<b>12,343,881</b>	<b>199,967,525</b>	<b>13,605,720</b>	<b>586,614</b>	<b>1,815</b>	<b>226,505,555</b>	<b>(293,307)</b>	<b>226,212,248</b>
<b>EFFECT ON RESERVES / FUND BALANCE</b>	<b>\$ (404,538)</b>	<b>\$ -</b> <sup>(2)</sup>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (404,537)</b>	<b>\$ -</b>	<b>\$ (404,537)</b>

1 Adjustment for MWDOC's contributions to other funds.

2 Net change to restricted reserves for Interest revenue.



# MWDOC FY 2024-25 BUDGET

## 3<sup>rd</sup> Draft Budget

MWDOC Administration & Finance Committee Meeting

Municipal Water District of Orange County

04.10.2024



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## Budget Presentation Agenda

- Budget Schedule
- Items modified in 3<sup>rd</sup> Draft
- MWDOC 3<sup>rd</sup> Draft Budget Overview
- Member Agency Feedback
- Metropolitan Rates Update
- Discussion & Direction for Final Draft



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# MWDOC FY 2024-25 Budget - Schedule

## January 2024

- Year-End Projections & Conceptual Budget Review @ A&F Committee (1-10)
- Member Agency preliminary participation in Choice

## February 2024

- First Draft Budget @ A&F Committee (2-14)
- Member Agency Managers Meeting (2-16)
- Initial Member Agency Choice Participation Confirmation (2-20)

## March 2024

- Second Draft Budget @ A&F Committee (3-13)
- CHOICE Program Discussions (staff-level)
- Member Agency Managers Meeting (3-21)
- Member Agencies invited to submit formal Comments on Budget (3-29)

## April 2024

- Final Draft Budget & Member Agency comments presented @ A&F Committee Meeting (4-10)
- Elected Officials Meeting (4-10)
- Board Approval of Final Budget & Rates (4-17)

## June 2024

- Member Agencies Confirm Final Choice participation (6-14)

## August 2024

- Reconciliation of FY 2023-24 WUE & Choice Programs

## September 2024

- Revised Final Choice Budget @ A&F Committee (9-11)
- Board Approval of Revised Final FY 2024-25 Choice Budget (9-28)

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# Direction Received for 3<sup>rd</sup> Draft Budget

## March 13 A&F Committee and Board Direction

- Items incorporated in 3<sup>rd</sup> Draft
  - Compensation for Directors
- Items added during 2<sup>nd</sup> Draft
  - Pilot MWDOC "Ambassador Program"
  - CA Data Collaborative
  - CA Water for All
  - ~~Environmentally Friendly Diversion Pilot~~
  - Additional Part-Time Employee for Finance Department
  - New WUE Shared Service

## Other Budget Refinements



- Metropolitan proposed rates and charges for CY 2025
- Choice program refinements

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## Items Incorporated in 3<sup>rd</sup> Draft

### **Compensation for Directors (+\$21,610) ★new★**

- Pursuant to Water Code Section 20202, Director compensation may be increased by a maximum of 5% for each year since the last approved compensation adjustment January 2020.

### **Pilot MWDOC “Ambassador Program” (+\$40,000)**

- As prescribed by the Board Strategic Priorities, the creation of an MWDOC Water Ambassador Program will aim to empower key stakeholders with knowledge and tools to become champions of water stewardship and sustainability in their communities.
- Committee Discussion included potential modifications:
  - Replace Program with an Annual Grand Jury Tour
  - Similar to that conducted in 2023 (+\$10,000)



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## Items Incorporated in 3<sup>rd</sup> Draft

### **CA Data Collaborative (+\$16,500)**

- Participation in the CA Data Collaborative, a non-profit organization which focuses on using technology and data analytics tools to enhance a water saving effort, help meet upcoming state conservation regulations, and improve reliability planning.
- Staff is exploring wholesale regional WUE analysis, saturation, and state data reporting assistance.

### **CA Water for All (+\$20,000)**

- Contribution of funds for a second year to the “CA Water for All” legislative and advocacy campaign (stemming from the Solve the Water Crisis coalition).

### ~~**Environmentally Friendly Diversion Pilot (+\$20,000)**~~



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## Items Incorporated in 3<sup>rd</sup> Draft (cont.)

### **Additional Resources (Choice-Funded)**

- Addition of one part-time employee to the Finance Department to assist with accounting WUE Choice programs. Due to the increase needs of financial management and assistance related to the Choice program, this employee will be funded through the Choice Program.

### **New WUE Shared Services (Choice-Funded; pending final numbers)**

- Advanced Metering Infrastructure (AMI) One-on-one Technical Assistance and Grant Funding Assistance for installation.
- CII Best Management Plan (BMP) Implementation Plans and Customer Classification.



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## MWDOC FY 2024-25 Budget Overview

### **RATES**

- Fixed Meter Charge @ \$14.75 – YTY Increase of 3.5% or \$0.50
- OCWD Contribution @ \$405,463 – YTY Increase of 5.67% or \$21,766

### **REVENUES**

- Core Revenues @ \$10,808,241 – YTY Increase of 9.0% or \$895,879  
(Interest Revenue \$738,960 – YTY Increase of \$419,550)

### **OPERATING EXPENSES**

- Core Expenses @ \$10,924,827 – YTY Increase of 5.9% or \$607,928


### **CHANGE IN STAFF LEVELS (MWDOC + WEROC)**

- Total Staffing level YTY decrease (-0.12 FTE)
- Full-time Staffing level YTY decrease (-0.57 FTE)

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## MWDOC FY 2024-25 Budget Overview (cont.)

### EXPENSE CATEGORY Y-T-Y CHANGE HIGHLIGHTS

- Staff Salaries & Benefits (+) \$327,435 (4.93%)
- Director Salaries & Benefits (+) \$108,215 (21.0%) 
- Software Support (-) \$68,295 (-44.2%)
- Maintenance Expense (+) \$166,820 (91.7%)
- Contribution to Election Reserve (+) \$162,622 (28.9%)

### TOTAL OUTSIDE WUE FUNDING

@ 10,872,042 (-) \$2,733,678 (-20.1%)

### INITIAL CHOICE Y-T-Y EXPENSES


@ 1,964,480 (-) \$62,501 (-3.1%)

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## Budget Overview – Salary Merit Pool

### SALARY CONTRIBUTION MERIT POOL FOR FY 2024-25

- CPI @ 3.50% (Moderate)
- Budget Assumption @ 6.48% of Salaries & Wages

COMPENSATION POOL CPI RANGES & FORMULAS		
Category	CPI Range	Formula
Negative	< 0%	2% + (CPI x 0.5)
Low	0% to 2.4%	2% + CPI
 Moderate	2.4% to 4.7%	CPI x 1.85
High	> 4.7%	4% + CPI

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# Budget Overview – Salary Merit Pool

## MERIT/COLA 2024-25 Survey

TBD = Waiting to make determination on amount  
NC = No Cola  
No Response:  
City of Brea

Name	Agency	COLA %	Merit Max %	Average Merit Increase Granted %	Total COLA + Avg. Merit
Calegus MWD		2.80%	3.00%	3.00%	5.80%
Central Basin MWD		5.00%	5.00%	5.00%	10.00%
Eastern MWD		2.00%	5.00%	2.50%	4.50%
El Toro WD		NC	8.80%	3.00%	3.00%
City of Fountain Valley		TBD	5.00%		TBD
Inland Empire Utilities Agency		TBD	7.50%		TBD
Irvine Ranch WD		TBD	7.50%		TBD
Laguna Beach County WD		4.00%	2.50%	2.50%	6.50%
Las Virgenes MWD		4.00%	5.00%	2.50%	6.50%
Mesa Water District		4.00%	5.00%	2.50%	6.50%
Moulton Niguel WD		8.00%	5.00%	2.50%	10.50%
Orange County Sanitation District		3.50%	5.00%	2.50%	6.00%
Orange County WD		4.50%	6.00%	3.00%	7.50%
San Clemente, City of		TBD	TBD		TBD
San Diego County Water Authority		5.00%	5.00%	2.50%	7.50%
Santa Margarita WD		5.00%	4.50%	3.50%	8.50%
South Coast Water District		5.00%	5.50%	3.75%	8.75%
Three Valleys Municipal WD		2.65%	5.00%	2.75%	5.40%
City of Tustin		2.00%	5.00%	2.75%	4.75%
Walnut Valley WD		4.00%	5.00%	2.75%	6.75%
West Basin MWD		NC	7.00%	4.00%	4.00%
Western Municipal Water District		2.90%	5.00%	2.50%	5.40%
Yorba Linda Water District		4.00%	5.00%	3.13%	7.13%
<b>Average</b>		<b>4.82%</b>	<b>5.33%</b>	<b>2.88%</b>	<b>6.58%</b>
MWDOC	NA				6.48%

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## Member Agency Feedback

### Presentations & Discussions

- Presented and/or Discussed at:
  - MWDOC-MA General Managers Meeting (Feb 22 & Mar 21)
  - El Toro Water District Board Meeting (Mar 27)
  - South County Agencies Group Meeting (Mar 27)
- Feedback received:* Strong support for the layout of the budget, and proposed rates and charges, with no suggested changes or edits.

### Letters Received


- Santa Margarita Water District



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# Proposed MET Key Budget Assumptions

**NOTE:** These are MET Proposed (Feb 2024) Rates and subject to change (Apr 2024).



Fiscal Year	2024-25	2025-26
Overall increase January	13.0%	8.0%
Total Water Transactions*	1.44 MAF	1.44 MAF
State Water Project Allocation	51% / 49%	49% / 48%
Colorado River Aqueduct Diversions	830 TAF	845 TAF
Capital Investment Plan (CIP)	\$312 M	\$324 M
PAYGO (% of CIP)	40%	54%

\* Includes water sales, exchanges, and wheeling



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## Proposed MET Rates & Charges (subject to change)

Rates & Charges Effective Jan. 1	2024 (Approved)	2025 (Proposed)	2026 (Proposed)
Supply Rate (\$/AF)	\$332	\$353	\$375
Tier 2 Supply Rate (\$/AF)	\$531	--	--
System Access Rate (\$/AF)	\$389	\$463 (19%)	\$491
System Power Rate (\$/AF)	\$182	\$190	\$203
Full Service Untreated Volumetric Costs (\$/AF)			
Tier 1	\$903	\$1,006	\$1,069
Tier 2	\$1,102	--	--
Treatment Surcharge (\$/AF)	\$353	\$459	\$518
Full Service Treated Volumetric Costs (\$/AF)			
Tier 1	\$1,256	\$1,465 (17%)	\$1,587
Tier 2	\$1,455	--	--
Readiness-to-Serve Charge (\$M)	\$167	\$167	\$185
Capacity Charge (\$/cfs)	\$11,200	\$10,800	\$12,800
Overall Rate Increase	5%	13%	8%

**NOTE:** On Nov. 14, 2023, the MET Staff proposes to not renew the 2014 Purchase Order, which will end on December 31, 2024. As a result, the Tier 2 rate is not included in the proposed rates and charges. Metropolitan can revisit Purchase Order commitments and structure as needed during the business model review through the CAMP4W process.



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# Discussion & Direction for Final Draft

## April 10 A&F Committee and Board Direction

- Committee Feedback
- Modifications to Items Incorporated in 3<sup>rd</sup> Draft
  - Compensation for Directors
  - Pilot MWDOC “Ambassador Program”
  - CA Water for All
  - CA Data Collaborative
  - Additional Part-Time Employee for Finance Department
  - New WUE Shared Service

## Budget Refinements

- Choice program refinements





**ACTION ITEM**

April 17, 2024

**TO:** Board of Directors

**FROM:** **Administration & Finance Committee**  
(Directors Crane, Thomas, Nederhood)

**Harvey De La Torre, General Manager**

Staff Contact: Melissa Baum-Haley  
Alex Heide

**SUBJECT: Proposed MWDOC Water Rate Resolution for Fiscal Year 2024-25**

**STAFF RECOMMENDATION**

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It is recommended that the Board of Directors:

1. **Increase** the MWDOC Retail Meter Charge from \$14.25 to \$14.75 per meter, and **increase** the Groundwater Customer Charge from \$383,697 to \$405,463 effective July 1, 2024; and
2. Adopt the Water Rate Resolution setting forth rates and charges to be effective July 1, 2024 and January 1, 2025 as identified in the Water Rate Resolution for Fiscal Year 2024-25.

**COMMITTEE RECOMMENDATION**

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Committee concurred with staff recommendation.

**SUMMARY**

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MWDOC adopts a water rate resolution annually to reflect water rates and charges required to collect revenue to support MWDOC's annual budget and to recover the costs of providing imported water. Attachment 1 is the proposed MWDOC Water Rate Resolution for Fiscal Year 2024-25 with redline changes.

<b>Budgeted:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	Budgeted amount:	Core: <input type="checkbox"/>	Choice: <input type="checkbox"/>
<b>Action item amount:</b>		Movement between funds: <input type="checkbox"/> Yes <input type="checkbox"/> No	



Below is a summary of the draft proposed Rates and Charges for FY 2024-25:

Proposed Rates & Charges	Proposed Rates July 1, 2024	Proposed Rates January 1, 2025
MWDOC Retail Meter Charge	\$14.75/meter	\$14.75/meter
MWDOC Groundwater Customer Charge*	\$405,463	\$405,463
System Access Rate	\$389	\$463
System Power Rate	\$182	\$159
MWDOC Melded Supply Rate	\$332	\$290
Treatment Surcharge	\$353	\$483
Treated Full Service Rate	\$1,256	\$1,395
Untreated Full Service Rate	\$903	\$912

[\*] This is a fixed annual charge to OCWD

### ALIGNMENT WITH BOARD STRATEGIC PRIORITIES

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Clarifying MWDOC's mission and role; defining functions and actions.             | <input type="checkbox"/> Work with member agencies to develop water supply and demand objectives. |
| <input type="checkbox"/> Balance support for Metropolitan's regional mission and Orange County values and interests. | <input type="checkbox"/> Solicit input and feedback from member agencies.                         |
| <input type="checkbox"/> Strengthen communications and coordination of messaging.                                    | <input type="checkbox"/> Invest in workforce development and succession planning.                 |

Additional Comments: *The MWDOC rates and charges have been presented to the member agencies through both the A&F budget workshops and the MWDOC member agency managers meetings.*

### BOARD OPTIONS

#### Option #1:

- **Increase** the MWDOC Retail Meter Charge from \$14.25 to \$14.75 per meter, and **increase** the Groundwater Customer Charge from \$383,697 to \$405,463 effective July 1, 2024; and
- Adopt the Water Rate Resolution setting forth rates and charges to be effective July 1, 2024 and January 1, 2025 as identified in the Water Rate Resolution for Fiscal Year 2024-25.

**Fiscal Impact:** *Adopting the proposed rates and rate resolution will generate the projected revenue needed to meet the District's expenses for Fiscal Year 2024-25.*

**Option #2:** Not adopt the proposed Water Rates and Water Rate Resolution at this time, and present revisions to the Board in either May or June of 2024.

**Fiscal Impact:** The fiscal impacts of any revisions to the rates or rate resolution will need to be evaluated.

List of Attachments/Links:
<i>Attachment 1: MWDOC FY 24-25 Rate Resolution Redline</i>
<i>Attachment 2: MWDOC FY 24-25 Rate Resolution with Exhibits</i>

**RESOLUTION NO.**  
**MUNICIPAL WATER DISTRICT OF ORANGE COUNTY**  
**ESTABLISHING WATER RATES**

WHEREAS, pursuant to Water Code sections 71610, 71614 and 71616, the Municipal Water District of Orange County (MWDOC) is authorized to establish water rates and charges for water which will result in revenues sufficient to meet the operating expenses of the District to provide for repairs and depreciation of works, provide a reasonable surplus for improvements, extensions and enlargements, and cover principal and interest payments and costs associated with bonded debt; and,

WHEREAS, the District currently imports water from the Metropolitan Water District of Southern California (Metropolitan). Metropolitan adopted rates for water service consisting of a ~~two-tiered~~ water supply rate, and separate unbundled rates for system access, system power, water treatment, and fixed charges for the Capacity Charge and Readiness-to-Serve Charge, which are imposed on MWDOC as a condition of receiving water deliveries from Metropolitan; and,

WHEREAS, pursuant to Section 1117 of the MWDOC Administrative Code, the MWDOC Board of Directors adopted Ordinance No. 55 establishing classes of water service, and terms and conditions of such service, and intends to adopt this Resolution fixing the rates and charges for said classes of water service (including Choice services in Section 6); and,

WHEREAS, the Board of Directors has reviewed the cost of water, including its current water supply costs and other charges imposed on MWDOC by Metropolitan, and with respect to the projected MWDOC operating expenses and financial needs, and has determined that it is necessary and appropriate to establish new rates and charges for water service and

programs provided by MWDOC; and,

WHEREAS, the Board of Directors has reviewed the water supply, water demand and replenishment conditions in the Orange County Water District (OCWD) Basin and the impact these conditions will have on MWDOC's imported water purchases from Metropolitan; and,

WHEREAS, MWDOC's Administration and Finance Committee and Board reviewed the issue of tiered or melded water rates for Tier-1 and Tier-2 purchases from Metropolitan in November 2004, and retained the establishment of a melded rate, with a provision for further review should the OCWD's basin pumping percentage fall below 60% in the future; and,

WHEREAS, Metropolitan continues to levy its Standby Charge within the MWDOC service area, which will be credited against Metropolitan's Readiness-to-Serve Charge and will provide an equivalent offset on the Metropolitan charges imposed on MWDOC; and,

WHEREAS, Metropolitan assesses a Capacity Charge to MWDOC based on MWDOC's highest cumulative peak day delivery rate in cubic feet per second (CFS) between May 1 and September 30 in the three preceding calendar years, ending on the year prior to the year of the charge being imposed; and,

WHEREAS, MWDOC engaged Raftelis Financial Consultants, Inc. to prepare a cost of service allocation and rate study (Rate Study) for MWDOC's rates and charges in 2016 and 2021; and,

WHEREAS, the 2021 Core Service Allocation Study affirmed MWDOC's Retail Meter Charge, and modified the Groundwater Customer Charge effective with the fiscal year 2021-22 rates and charges; and,

WHEREAS, beginning with the budget year commencing July 1, 2011 through June 30, 2012, the MWDOC Board approved changing the format of the budget and how certain "Choice" services are to be funded by those MWDOC member agencies and the cities of

Anaheim, Fullerton and Santa Ana (3 Cities) electing to receive such services; and,

WHEREAS, the MWDOC Board has approved the “Choice” services, the associated budgets, and the methods for allocating such costs to the member agencies and 3 Cities, and has directed staff to bill for those costs pursuant to Section 10 of this Resolution as part of MWDOC’s water rates and charges; and,

WHEREAS, there is a need to charge for costs associated with the transfer or wheeling of water into the MWDOC service area by any member agency as is provided for in this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Municipal Water District of Orange County that, subject to the terms and conditions set forth herein, the rates and charges for the classes of water service provided by MWDOC to MWDOC’s member agencies shall be as follows:

**SECTION 1. RATES FOR CLASSES OF WATER SERVICE.**

The rates per acre-foot of water sold or delivered by MWDOC to its member agencies shall be as follows:

(a) For Full Service, including water delivered for domestic, municipal, and agricultural purposes, including seawater barrier and groundwater replenishment.

Rate Component	July 1 through December 31, <del>2023</del> <u>2024</u>	Beginning January 1, <del>2024</del> <u>2025</u>
Untreated Full Service	<del>\$855.00</del> <u>\$903.00</u>	<del>\$903.00</del> <u>\$912.00</u>
Treated Full Service	<del>\$1,209.00</del> <u>\$1,256.00</u>	<del>\$1,256.00</del> <u>\$1,395.00</u>
<b>Unbundled Rate By Component:</b>		
System Access Rate	<del>\$368.00</del> <u>\$389.00</u>	<del>\$389.00</del> <u>\$463.00</u>
System Power Rate	<del>\$166.00</del> <u>\$182.00</u>	<del>\$182.00</del> <u>\$159.00</u>
MWDOC Melded Supply Rate	<del>\$321.00</del> <u>\$332.00</u>	<del>\$332.00</del> <u>\$290.00</u>
<b>Subtotal Untreated Full Service:</b>	<del>\$855.00</del> <u>\$903.00</u>	<del>\$903.00</del> <u>\$912.00</u>
Treatment Surcharge	<del>\$354.00</del> <u>\$353.00</u>	<del>\$353.00</del> <u>\$483.00</u>
<b>Total Treated Full Service:</b>	<del>\$1,209.00</del> <u>\$1,256.00</u>	<del>\$1,256.00</del> <u>\$1,395.00</u>

\* In November of 2021 the Metropolitan Board directed staff to recover demand management costs via the supply rate,

(b) MWDOC Drought Allocation Surcharge

Rates for a Drought Allocation Surcharge are established by Board action in accordance with the MWDOC Water Supply Allocation Plan (WSAP), as required.

(c) MWDOC Melded Supply Rate

The MWDOC Melded Supply Rate is established by Board action to recover Metropolitan's Tier 1 supply rate plus any additional water costs, fees, charges,

and rates that benefit the District's service area, such as funding the MWDOC Tier 2 Contingency Fund. At this time, the MWDOC Melded Supply Rate is equal to Metropolitan's Tier 1 Supply Rate.

## **SECTION 2. MWDOC READINESS-TO-SERVE CHARGE.**

### **(a) Amount Due to Metropolitan from MWDOC**

Metropolitan has notified MWDOC that for fiscal year 202~~43~~-2~~54~~ Metropolitan estimates that the amount of Metropolitan's Readiness-to-Serve (RTS) Charge applicable to MWDOC, which exceeds the standby charges collected in MWDOC's service area (Net RTS) is \$~~14,526,146~~ 16,263,519. The Net RTS Charge will be allocated among the MWDOC member agencies, as provided herein and invoiced as a fixed charge to each MWDOC member agency. Metropolitan will bill MWDOC for the Net RTS Charge on a monthly installment basis. The MWDOC Net RTS Charge will be invoiced to each MWDOC member agencies on a monthly basis.

### **(b) Apportionment of Net Metropolitan RTS Charge to MWDOC's Member Agencies**

The MWDOC method of apportioning the Net RTS Charge to the MWDOC member agencies uses the most recently completed four-year rolling average of fiscal year full service purchases of water ending one year prior to the year of the charge being imposed (i.e., for fiscal year 202~~43~~-2~~54~~ charges, the four-year average shall be based on fiscal years 201~~98~~-~~19~~-~~20~~ through 202~~21~~-2~~32~~). The Net RTS Charge to MWDOC shall be apportioned to the MWDOC member agencies based on the four-year average of full service sales, which would include all cyclic, wheeled, and transferred water.

### **(c) Fiscal Year 202~~43~~-2~~54~~ MWDOC RTS Charge**

For fiscal year 202~~43~~-2~~54~~, MWDOC will charge the MWDOC member agencies total

Net RTS Charges of \$~~14,526,146~~16,263,519. The amount of the Net RTS Charge to be apportioned to each of the MWDOC member agencies is set forth in **Exhibit A**, attached hereto and by this reference incorporated herein made an operative part hereof.

(d) Adjustment of RTS Charge

Metropolitan determines its Net RTS Charge to each member agency based on the estimated revenue derived from the Metropolitan Standby Charge within each member agency (less delinquencies and administrative costs). The projected Net Standby Charge revenue for MWDOC in fiscal year 202~~43~~-2~~54~~54 is set forth in **Exhibit A**. Once the actual Net Standby Charge revenue is known, Metropolitan may adjust the amount of the Net RTS Charge for the prior year through an additional charge or credit. Any adjustment necessary to reconcile the estimated Net RTS Charge with the actual Net RTS Charge will be charged or credited to each MWDOC member agency in the next regularly scheduled water billing following the preparation of the reconciliation report by Metropolitan.

**SECTION 3. MWDOC CAPACITY CHARGE**

(a) Amount due to Metropolitan from MWDOC

Metropolitan has notified MWDOC that for calendar year 202~~54~~54, the amount of the Metropolitan Capacity Charge to be imposed on MWDOC will be \$~~3,766,560~~4,371,900. The Metropolitan Capacity Charge will be allocated among the MWDOC member agencies as provided herein and invoiced as a fixed charge to each member agency. Metropolitan will bill MWDOC for the Capacity Charge on a monthly installment basis. The MWDOC Capacity Charge will be invoiced to the MWDOC member agencies on a monthly basis.

(b) Apportionment of Metropolitan's Capacity Charge to MWDOC's Member Agencies

The MWDOC method of apportioning the Capacity Charge to the MWDOC member



agencies uses each member agency's highest peak day flow for delivery of full service water, which includes wheeled and transferred water, during the period of May 1 through September 30 of each year for the three-year period ending one year prior to the year of the charge being imposed (i.e., for calendar year 2024-2025 charges, the highest peak day flow shall be based on May 1 through September 30, ~~2020~~, 2021, ~~and 2022~~, and 2023). The peak day flow for each MWDOC member agency is used to apportion the Capacity Charge based upon the ratio of each agency's highest peak day flow to the sum of all member agencies' highest peak day flows. The amount of the 2024-2025 Capacity Charge apportioned to each member agency is set forth in **Exhibit B**, attached hereto and by this reference incorporated herein and made an operative part hereof.

#### **SECTION 4. MWDOC'S RETAIL METER CHARGE.**

The annual charge to be imposed by MWDOC on each member agency except for Orange County Water District (OCWD) for each retail water meter served by such MWDOC member agency which is in service as of January 1 of each year (MWDOC's Retail Meter Charge) shall be **\$14.7525**. MWDOC's Retail Meter Charge shall be collected in accordance with Section 10 of this Resolution. Annually, or at such time as determined to be necessary, MWDOC will request supporting documentation from each member agency to verify the number of retail meters within their service area, and such documentation shall be signed by a representative of the member agency. MWDOC is also authorized to conduct random on-site visits with the member agencies to verify the data on the number of retail meters.

#### **SECTION 5. MWDOC GROUNDWATER CUSTOMER CHARGE**

The annual charge to be imposed on OCWD for Core services provided by MWDOC

for fiscal year 202~~43~~-2~~54~~ shall be \$~~405,463,383,697~~. MWDOC's Groundwater Customer Charge to be imposed on OCWD shall be collected in accordance with Section 10 of this Resolution.

The Groundwater Customer Charge is calculated based on OCWD's proportionate share of all of MWDOC's cost centers of MWDOC's fiscal year 202~~43~~-2~~54~~ general fund core budget; excluding the WEROC cost center. OCWD's proportionate share is calculated as one twenty-sixth of all cost centers except for WEROC.

#### **SECTION 6. CHOICE SERVICES TO THE MWDOC MEMBER AGENCIES 202~~43~~-2~~54~~**

The Choice services to the member agencies shall be provided and charged for as follows for Fiscal Year 202~~43~~-2~~54~~. Each Choice service is voluntary and provided at the option of the member agency, and the costs for such Choice services are not "imposed" for purposes of article XIII C, section 1(e) of the California constitution:

- (a) Water Use Efficiency Program – The cost of MWDOC's Water Use Efficiency Program shall be allocated to those agencies electing to participate in the program. The costs shall be apportioned to the participants in proportion to the benefits received from Metropolitan and/or any other outside sources of funding in calendar year 202~~32~~. There may be other costs allocated over and above these costs for participation in certain water use efficiency program efforts in various parts of Orange County that are separate from this basic program. Anything beyond the basic program will be implemented separately by agreement or memorandum of understanding with each participating agency. The costs to be charged shall reflect any carry-over or deficit funds from the preceding fiscal year.

- (b) The MWDOC Elementary School Program provides comprehensive water education for Orange County elementary school students in Grades K-~~5~~6. Through this program, each participating agency may set a target number of ~~students to reach~~sessions to offer in their service area. In grades K-2, the MWDOC Elementary School Program charges participating agencies per school assembly, at a cost based on the size of the school assembly. In grades 3-~~5~~6, the MWDOC Elementary School Program charges each participating agency at a cost per ~~student~~session based on the actual number of ~~students to which the program is~~sessions provided.
- (c) The MWDOC Middle School Program provides comprehensive water education for Orange County middle school students in Grades ~~6~~7-8. Through this program, each participating agency may set a target number of ~~students to reach~~sessions to offer in their service area. The MWDOC Middle School Program charges each participating agency at a cost per ~~student~~session based on the actual number of ~~students to which the program is~~sessions provided.
- (d) The MWDOC High School Program provides comprehensive water education for Orange County high school students in Grades 9-12. Through this program, each participating agency may set a target number ~~of high schools to reach~~sessions to offer in their service area. The MWDOC High School Program charges each participating agency at a cost ~~per high school to which the program is provided~~per session based on the actual number of sessions provided.
- (e) Blank
- (f) The Water Loss Control Program provides a complement of technical

assistance and shared service through consultants and in-house operations to retail agencies in Orange County. The costs for the program varies per agency according to the level of professional and technical service selected by each participating agency. The costs to be charged shall reflect any carry-over or deficit funds from the preceding fiscal year.

The details on these Choice options and charges to each agency are included in Section 10 and are set forth in **Exhibit C**, attached hereto and by this reference incorporated herein and made an operative part hereof.

## **SECTION 7. RATES AND CHARGES FOR WHEELED, EXCHANGED OR TRANSFERRED WATER**

Unless otherwise specified by written agreement with MWDOC, MWDOC shall charge the member agencies for water wheeled, exchanged, or transferred through exchanges with Metropolitan into the MWDOC service area in accordance with the provisions below.

Wheeled, exchanged, or transferred water will also be assessed, unless otherwise specified by written agreement, at the then-applicable rates for wheeling services set by Metropolitan's Board of Directors from time to time pursuant to its Administrative Code for the use of Metropolitan's facilities to transport water not owned or controlled by Metropolitan to Metropolitan's member agencies. Metropolitan's rates for "wheeling service" are defined in the Metropolitan Administrative Code. Metropolitan's rate for wheeling service does not include power utilized for delivery, which the wheeling party must provide or pay directly at its own cost (if power can be scheduled by Metropolitan) or pay to Metropolitan at Metropolitan's actual (not system average) cost.

In addition to these charges, MWDOC shall assess the following charges related to costs, pursuant to applicable law:

- (a) A one-time administrative charge, based on actual time spent to account for the staff time and legal counsel required for preparation of an agreement or agreements to establish the legal and administrative framework for water to be wheeled or transferred through exchanges with Metropolitan.
- (b) Unless otherwise specified by written agreement with MWDOC, an annual charge will be assessed, based on actual time spent in any year in which water is wheeled or transferred through exchanges with Metropolitan, to cover staff time to account for and bill for the water.
- (c) Other charges established by written agreement between MWDOC and a member agency that reflect additional costs of wheeling water.

**SECTION 8. MWDOC WATER SUPPLY ALLOCATION PLAN (WSAP)**

In the event that a regional water shortage is declared, the MWDOC Board can implement, adjust, or adopt an updated Water Supply Allocation Plan (Plan). This Plan, as adopted in 2009, updated in 2014 and 2016, and as amended from time to time, established procedures allowing MWDOC to assess an allocation surcharge to its member agencies in the event MWDOC is assessed an allocation surcharge under Metropolitan's own "Water Supply Allocation Plan." Under MWDOC's Plan, surcharges may be assessed according to a particular member agency's prorated share of its over usage relative to the MWDOC surcharge amount assessed by Metropolitan. However, the rates set forth in this Resolution do not include or otherwise account for potential surcharges that may be assessed by MWDOC under its Water Supply Allocation Plan, and nothing contained herein is intended to preclude MWDOC from charging such surcharges as authorized in the Water Supply

Allocation Plan.

#### **SECTION 9. EFFECTIVE DATE.**

The rates set forth in this Resolution shall become effective as of July 1, 202~~4~~<sup>3</sup> or thereafter as specified and shall remain in effect until changed by subsequent Resolution of the Board of Directors.

#### **SECTION 10. BILLING AND PAYMENT.**

Billing Schedule. MWDOC member agencies shall be billed for water delivered and for other charges as follows:

- (a) MWDOC's cost of acquisition of the water shall be billed in the month following delivery of the water;
- (b) MWDOC's Retail Meter Charge shall be billed once annually on or after July 1st of each year, for each retail water service meter within each member agency's service area;
- (c) the MWDOC Readiness-to-Serve Charge shall be billed in monthly installments on the water billing in accordance with **Exhibit A**, the MWDOC Capacity Charge shall be billed in monthly installments on the water billing in accordance with **Exhibit B**; and
- (d) the MWDOC Choice services shall be billed once annually on or after July 1<sup>st</sup> of each year or as otherwise during the fiscal year in accordance with **Exhibit C** and/or as may be adjusted during the fiscal year in discussions with and as agreed to by the Choice Program participants.
- (e) The fixed annual Groundwater Customer Charge to OCWD, as set forth

in MWDOC's Water Rate Ordinance No. 55 and referred to in Section 5 hereof, shall be billed to OCWD annually at the beginning of the fiscal year on July 1st.

All such billings shall be due on receipt by the member agency and shall be delinquent if payment is not received by MWDOC by the 15th day of the month following the mailing of the billing or within 30 days of mailing of such billing, whichever date is later.

**SECTION 11. EXEMPTION FROM CEQA.**

The Board of Directors finds that the adoption of the rates and charges as set forth in this Resolution are exempt from the California Environmental Quality Act under Section 21080(b)(8) of the Public Resources Code in that the water rates established herein are for the purpose of meeting operating expenses of MWDOC, including employee wages and fringe benefits, purchasing or leasing of supplies, equipment and materials, meeting financial reserve needs and requirements and obtaining funds for capital projects necessary to maintain service within existing service areas.

**SECTION 12. REASONABLE COST.**

The Board of Directors finds that the water rates established herein are in accordance with the adopted fiscal year 202~~43~~-2~~54~~ budget, and that said rates do not exceed the reasonable cost of providing water service and other services and regulatory functions for which they are charged.

**SECTION 13. SUPERSEDES PRIOR RESOLUTIONS.**

All resolutions, ordinance, or administrative actions by the Board or parts thereof that are inconsistent with any provision of this Resolution are hereby superseded only to the extent of such inconsistency.

**SECTION 14. RATES SUBJECT TO ORDINANCE.**

The rates for water service established herein are subject to Ordinance No. 55 as it may be amended from time to time.

**SECTION 15. IMPLEMENTATION.**

The General Manager is directed to establish procedures to implement this Resolution.

BE IT FURTHER RESOLVED that a copy of this Resolution be sent to each of MWDOC's member agencies.

Said Resolution No. was adopted on April \_\_\_\_, 202~~4~~<sup>3</sup> by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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MARIBETH GOLDSBY, District Secretary

Municipal Water District of Orange County



**RESOLUTION NO.**  
**MUNICIPAL WATER DISTRICT OF ORANGE COUNTY**  
**ESTABLISHING WATER RATES**

WHEREAS, pursuant to Water Code sections 71610, 71614 and 71616, the Municipal Water District of Orange County (MWDOC) is authorized to establish water rates and charges for water which will result in revenues sufficient to meet the operating expenses of the District to provide for repairs and depreciation of works, provide a reasonable surplus for improvements, extensions and enlargements, and cover principal and interest payments and costs associated with bonded debt; and,

WHEREAS, the District currently imports water from the Metropolitan Water District of Southern California (Metropolitan). Metropolitan adopted rates for water service consisting of a water supply rate, and separate unbundled rates for system access, system power, water treatment, and fixed charges for the Capacity Charge and Readiness-to-Serve Charge, which are imposed on MWDOC as a condition of receiving water deliveries from Metropolitan; and,

WHEREAS, pursuant to Section 1117 of the MWDOC Administrative Code, the MWDOC Board of Directors adopted Ordinance No. 55 establishing classes of water service, and terms and conditions of such service, and intends to adopt this Resolution fixing the rates and charges for said classes of water service (including Choice services in Section 6); and,

WHEREAS, the Board of Directors has reviewed the cost of water, including its current water supply costs and other charges imposed on MWDOC by Metropolitan, and with respect to the projected MWDOC operating expenses and financial needs, and has determined that it is necessary and appropriate to establish new rates and charges for water service and programs provided by MWDOC; and,

WHEREAS, the Board of Directors has reviewed the water supply, water demand and replenishment conditions in the Orange County Water District (OCWD) Basin and the impact these conditions will have on MWDOC's imported water purchases from Metropolitan; and,

WHEREAS, MWDOC's Administration and Finance Committee and Board reviewed the issue of tiered or melded water rates for Tier-1 and Tier-2 purchases from Metropolitan in November 2004, and retained the establishment of a melded rate, with a provision for further review should the OCWD's basin pumping percentage fall below 60% in the future; and,

WHEREAS, Metropolitan continues to levy its Standby Charge within the MWDOC service area, which will be credited against Metropolitan's Readiness-to-Serve Charge and will provide an equivalent offset on the Metropolitan charges imposed on MWDOC; and,

WHEREAS, Metropolitan assesses a Capacity Charge to MWDOC based on MWDOC's highest cumulative peak day delivery rate in cubic feet per second (CFS) between May 1 and September 30 in the three preceding calendar years, ending on the year prior to the year of the charge being imposed; and,

WHEREAS, MWDOC engaged Raftelis Financial Consultants, Inc. to prepare a cost of service allocation and rate study (Rate Study) for MWDOC's rates and charges in 2016 and 2021; and,

WHEREAS, the 2021 Core Service Allocation Study affirmed MWDOC's Retail Meter Charge, and modified the Groundwater Customer Charge effective with the fiscal year 2021-22 rates and charges; and,

WHEREAS, beginning with the budget year commencing July 1, 2011 through June 30, 2012, the MWDOC Board approved changing the format of the budget and how certain "Choice" services are to be funded by those MWDOC member agencies and the cities of Anaheim, Fullerton and Santa Ana (3 Cities) electing to receive such services; and,

WHEREAS, the MWDOC Board has approved the “Choice” services, the associated budgets, and the methods for allocating such costs to the member agencies and 3 Cities, and has directed staff to bill for those costs pursuant to Section 10 of this Resolution as part of MWDOC’s water rates and charges; and,

WHEREAS, there is a need to charge for costs associated with the transfer or wheeling of water into the MWDOC service area by any member agency as is provided for in this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Municipal Water District of Orange County that, subject to the terms and conditions set forth herein, the rates and charges for the classes of water service provided by MWDOC to MWDOC's member agencies shall be as follows:

**SECTION 1.**        **RATES FOR CLASSES OF WATER SERVICE.**

The rates per acre-foot of water sold or delivered by MWDOC to its member agencies shall be as follows:

- (a) For Full Service, including water delivered for domestic, municipal, and agricultural purposes, including seawater barrier and groundwater replenishment.

Rate Component	July 1 through December 31, 2024	Beginning January 1, 2025
<b>Untreated Full Service</b>	<b>\$903.00</b>	<b>\$912.00</b>
<b>Treated Full Service</b>	<b>\$1,256.00</b>	<b>\$1,395.00</b>
<b>Unbundled Rate By Component:</b>		
System Access Rate	\$389.00	\$463.00
System Power Rate	\$182.00	\$159.00
MWDOC Melded Supply Rate	\$332.00	\$290.00
<b>Subtotal Untreated Full Service:</b>	<b>\$903.00</b>	<b>\$912.00</b>
Treatment Surcharge	\$353.00	\$483.00
<b>Total Treated Full Service:</b>	<b>\$1,256.00</b>	<b>\$1,395.00</b>

\* In November of 2021 the Metropolitan Board directed staff to recover demand management costs via the supply rate,

(b) MWDOC Drought Allocation Surcharge

Rates for a Drought Allocation Surcharge are established by Board action in accordance with the MWDOC Water Supply Allocation Plan (WSAP), as required.

(c) MWDOC Melded Supply Rate

The MWDOC Melded Supply Rate is established by Board action to recover Metropolitan's Tier 1 supply rate plus any additional water costs, fees, charges, and rates that benefit the District's service area, such as funding the MWDOC

Tier 2 Contingency Fund. At this time, the MWDOC Melded Supply Rate is equal to Metropolitan's Tier 1 Supply Rate.

## **SECTION 2. MWDOC READINESS-TO-SERVE CHARGE.**

### **(a) Amount Due to Metropolitan from MWDOC**

Metropolitan has notified MWDOC that for fiscal year 2024-25 Metropolitan estimates that the amount of Metropolitan's Readiness-to-Serve (RTS) Charge applicable to MWDOC, which exceeds the standby charges collected in MWDOC's service area (Net RTS) is \$16,263,519. The Net RTS Charge will be allocated among the MWDOC member agencies, as provided herein and invoiced as a fixed charge to each MWDOC member agency. Metropolitan will bill MWDOC for the Net RTS Charge on a monthly installment basis. The MWDOC Net RTS Charge will be invoiced to each MWDOC member agencies on a monthly basis.

### **(b) Apportionment of Net Metropolitan RTS Charge to MWDOC's Member Agencies**

The MWDOC method of apportioning the Net RTS Charge to the MWDOC member agencies uses the most recently completed four-year rolling average of fiscal year full service purchases of water ending one year prior to the year of the charge being imposed (i.e., for fiscal year 2024-25 charges, the four-year average shall be based on fiscal years 2019-20 through 2022-23). The Net RTS Charge to MWDOC shall be apportioned to the MWDOC member agencies based on the four-year average of full service sales, which would include all cyclic, wheeled, and transferred water.

### **(c) Fiscal Year 2024-25 MWDOC RTS Charge**

For fiscal year 2024-25, MWDOC will charge the MWDOC member agencies total Net RTS Charges of \$16,263,519. The amount of the Net RTS Charge to be apportioned to each

of the MWDOC member agencies is set forth in **Exhibit A**, attached hereto and by this reference incorporated herein made an operative part hereof.

(d) Adjustment of RTS Charge

Metropolitan determines its Net RTS Charge to each member agency based on the estimated revenue derived from the Metropolitan Standby Charge within each member agency (less delinquencies and administrative costs). The projected Net Standby Charge revenue for MWDOC in fiscal year 2024-25 is set forth in **Exhibit A**. Once the actual Net Standby Charge revenue is known, Metropolitan may adjust the amount of the Net RTS Charge for the prior year through an additional charge or credit. Any adjustment necessary to reconcile the estimated Net RTS Charge with the actual Net RTS Charge will be charged or credited to each MWDOC member agency in the next regularly scheduled water billing following the preparation of the reconciliation report by Metropolitan.

**SECTION 3. MWDOC CAPACITY CHARGE**

(a) Amount due to Metropolitan from MWDOC

Metropolitan has notified MWDOC that for calendar year 2025, the amount of the Metropolitan Capacity Charge to be imposed on MWDOC will be \$4,371,900. The Metropolitan Capacity Charge will be allocated among the MWDOC member agencies as provided herein and invoiced as a fixed charge to each member agency. Metropolitan will bill MWDOC for the Capacity Charge on a monthly installment basis. The MWDOC Capacity Charge will be invoiced to the MWDOC member agencies on a monthly basis.

(b) Apportionment of Metropolitan's Capacity Charge to MWDOC's Member Agencies

The MWDOC method of apportioning the Capacity Charge to the MWDOC member agencies uses each member agency's highest peak day flow for delivery of full service water,

which includes wheeled and transferred water, during the period of May 1 through September 30 of each year for the three-year period ending one year prior to the year of the charge being imposed (i.e., for calendar year 2025 charges, the highest peak day flow shall be based on May 1 through September 30, 2021, 2022, and 2023). The peak day flow for each MWDOC member agency is used to apportion the Capacity Charge based upon the ratio of each agency's highest peak day flow to the sum of all member agencies' highest peak day flows. The amount of the 2025 Capacity Charge apportioned to each member agency is set forth in **Exhibit B**, attached hereto and by this reference incorporated herein and made an operative part hereof.

#### **SECTION 4. MWDOC'S RETAIL METER CHARGE.**

The annual charge to be imposed by MWDOC on each member agency except for Orange County Water District (OCWD) for each retail water meter served by such MWDOC member agency which is in service as of January 1 of each year (MWDOC's Retail Meter Charge) shall be **\$14.75**. MWDOC's Retail Meter Charge shall be collected in accordance with Section 10 of this Resolution. Annually, or at such time as determined to be necessary, MWDOC will request supporting documentation from each member agency to verify the number of retail meters within their service area, and such documentation shall be signed by a representative of the member agency. MWDOC is also authorized to conduct random on-site visits with the member agencies to verify the data on the number of retail meters.

#### **SECTION 5. MWDOC GROUNDWATER CUSTOMER CHARGE**

The annual charge to be imposed on OCWD for Core services provided by MWDOC for fiscal year 2024-25 shall be **\$405,463**. MWDOC's Groundwater Customer Charge to be

imposed on OCWD shall be collected in accordance with Section 10 of this Resolution.

The Groundwater Customer Charge is calculated based on OCWD's proportionate share of all of MWDOC's cost centers of MWDOC's fiscal year 2024-25 general fund core budget; excluding the WEROC cost center. OCWD's proportionate share is calculated as one twenty-sixth of all cost centers except for WEROC.

#### **SECTION 6. CHOICE SERVICES TO THE MWDOC MEMBER AGENCIES 2024-25**

The Choice services to the member agencies shall be provided and charged for as follows for Fiscal Year 2024-25. Each Choice service is voluntary and provided at the option of the member agency, and the costs for such Choice services are not "imposed" for purposes of article XIII C, section 1(e) of the California constitution:

- (a) Water Use Efficiency Program – The cost of MWDOC's Water Use Efficiency Program shall be allocated to those agencies electing to participate in the program. The costs shall be apportioned to the participants in proportion to the benefits received from Metropolitan and/or any other outside sources of funding in calendar year 2023. There may be other costs allocated over and above these costs for participation in certain water use efficiency program efforts in various parts of Orange County that are separate from this basic program. Anything beyond the basic program will be implemented separately by agreement or memorandum of understanding with each participating agency. The costs to be charged shall reflect any carry-over or deficit funds from the preceding fiscal year.
- (b) The MWDOC Elementary School Program provides comprehensive water education for Orange County elementary school students in Grades K-5.



Through this program, each participating agency may set a target number of sessions to offer in their service area. In grades K-2, the MWDOC Elementary School Program charges participating agencies per school assembly, at a cost based on the size of the school assembly. In grades 3-5, the MWDOC Elementary School Program charges each participating agency at a cost per session based on the actual number of sessions provided.

- (c) The MWDOC Middle School Program provides comprehensive water education for Orange County middle school students in Grades 6-8. Through this program, each participating agency may set a target number of sessions to offer in their service area. The MWDOC Middle School Program charges each participating agency at a cost per session based on the actual number of sessions provided.
- (d) The MWDOC High School Program provides comprehensive water education for Orange County high school students in Grades 9-12. Through this program, each participating agency may set a target number sessions to offer in their service area. The MWDOC High School Program charges each participating agency at a cost per session based on the actual number of sessions provided.
- (e) Blank
- (f) The Water Loss Control Program provides a complement of technical assistance and shared service through consultants and in-house operations to retail agencies in Orange County. The costs for the program varies per agency according to the level of professional and technical service selected by each participating agency. The costs to be charged shall reflect any carry-over or deficit funds from the preceding fiscal year.

The details on these Choice options and charges to each agency are included in Section 10 and are set forth in **Exhibit C**, attached hereto and by this reference incorporated herein and made an operative part hereof.

**SECTION 7. RATES AND CHARGES FOR WHEELED, EXCHANGED OR TRANSFERRED WATER**

Unless otherwise specified by written agreement with MWDOC, MWDOC shall charge the member agencies for water wheeled, exchanged, or transferred through exchanges with Metropolitan into the MWDOC service area in accordance with the provisions below. Wheeled, exchanged, or transferred water will also be assessed, unless otherwise specified by written agreement, at the then-applicable rates for wheeling services set by Metropolitan's Board of Directors from time to time pursuant to its Administrative Code for the use of Metropolitan's facilities to transport water not owned or controlled by Metropolitan to Metropolitan's member agencies. Metropolitan's rates for "wheeling service" are defined in the Metropolitan Administrative Code. Metropolitan's rate for wheeling service does not include power utilized for delivery, which the wheeling party must provide or pay directly at its own cost (if power can be scheduled by Metropolitan) or pay to Metropolitan at Metropolitan's actual (not system average) cost.

In addition to these charges, MWDOC shall assess the following charges related to costs, pursuant to applicable law:

- (a) A one-time administrative charge, based on actual time spent to account for the staff time and legal counsel required for preparation of an agreement or agreements to establish the legal and administrative framework for water to be wheeled or transferred through exchanges with Metropolitan.

- (b) Unless otherwise specified by written agreement with MWDOC, an annual charge will be assessed, based on actual time spent in any year in which water is wheeled or transferred through exchanges with Metropolitan, to cover staff time to account for and bill for the water.
- (c) Other charges established by written agreement between MWDOC and a member agency that reflect additional costs of wheeling water.

## **SECTION 8. MWDOC WATER SUPPLY ALLOCATION PLAN (WSAP)**

In the event that a regional water shortage is declared, the MWDOC Board can implement, adjust, or adopt an updated Water Supply Allocation Plan (Plan). This Plan, as adopted in 2009, updated in 2014 and 2016, and as amended from time to time, established procedures allowing MWDOC to assess an allocation surcharge to its member agencies in the event MWDOC is assessed an allocation surcharge under Metropolitan's own "Water Supply Allocation Plan." Under MWDOC's Plan, surcharges may be assessed according to a particular member agency's prorated share of its over usage relative to the MWDOC surcharge amount assessed by Metropolitan. However, the rates set forth in this Resolution do not include or otherwise account for potential surcharges that may be assessed by MWDOC under its Water Supply Allocation Plan, and nothing contained herein is intended to preclude MWDOC from charging such surcharges as authorized in the Water Supply Allocation Plan.

## **SECTION 9. EFFECTIVE DATE.**

The rates set forth in this Resolution shall become effective as of July 1, 2024 or thereafter as specified and shall remain in effect until changed by subsequent Resolution of

the Board of Directors.

## **SECTION 10. BILLING AND PAYMENT.**

Billing Schedule. MWDOC member agencies shall be billed for water delivered and for other charges as follows:

- (a) MWDOC's cost of acquisition of the water shall be billed in the month following delivery of the water;
- (b) MWDOC's Retail Meter Charge shall be billed once annually on or after July 1st of each year, for each retail water service meter within each member agency's service area;
- (c) the MWDOC Readiness-to-Serve Charge shall be billed in monthly installments on the water billing in accordance with **Exhibit A**, the MWDOC Capacity Charge shall be billed in monthly installments on the water billing in accordance with **Exhibit B**; and
- (d) the MWDOC Choice services shall be billed once annually on or after July 1st of each year or as otherwise during the fiscal year in accordance with **Exhibit C** and/or as may be adjusted during the fiscal year in discussions with and as agreed to by the Choice Program participants.
- (e) The fixed annual Groundwater Customer Charge to OCWD, as set forth in MWDOC's Water Rate Ordinance No. 55 and referred to in Section 5 hereof, shall be billed to OCWD annually at the beginning of the fiscal year on July 1st.

All such billings shall be due on receipt by the member agency and shall be delinquent if payment is not received by MWDOC by the 15th day of the month following the mailing of

the billing or within 30 days of mailing of such billing, whichever date is later.

**SECTION 11.**      **EXEMPTION FROM CEQA.**

The Board of Directors finds that the adoption of the rates and charges as set forth in this Resolution are exempt from the California Environmental Quality Act under Section 21080(b)(8) of the Public Resources Code in that the water rates established herein are for the purpose of meeting operating expenses of MWDOC, including employee wages and fringe benefits, purchasing or leasing of supplies, equipment and materials, meeting financial reserve needs and requirements and, obtaining funds for capital projects necessary to maintain service within existing service areas.

**SECTION 12.**      **REASONABLE COST.**

The Board of Directors finds that the water rates established herein are in accordance with the adopted fiscal year 2024-25 budget, and that said rates do not exceed the reasonable cost of providing water service and other services and regulatory functions for which they are charged.

**SECTION 13.**      **SUPERSEDES PRIOR RESOLUTIONS.**

All resolutions, ordinance, or administrative actions by the Board or parts thereof that are inconsistent with any provision of this Resolution are hereby superseded only to the extent of such inconsistency.

**SECTION 14.**      **RATES SUBJECT TO ORDINANCE.**

The rates for water service established herein are subject to Ordinance No. 55 as it may be amended from time to time.

**SECTION 15.**      **IMPLEMENTATION.**

The General Manager is directed to establish procedures to implement this Resolution.

BE IT FURTHER RESOLVED that a copy of this Resolution be sent to each of MWDOC's member agencies.

Said Resolution No. was adopted on April \_\_\_\_, 2024 by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

MARIBETH GOLDSBY, District Secretary  
Municipal Water District of Orange County

# EXHIBIT A

## Readiness-to-serve Charge for MWDOC Client Agencies for FY 2024-25

Metropolitan Readiness-to-Serve (RTS) Charge to MWDOC for FY 2023/24 = \$ 23,841,141					Final				
Expected Standby Revenue Less Metropolitan Administrative Charge Plus Delinquencies & Uncollectibles FY 2023/24 = \$ (7,577,622)									
Net MWD RTS Charge = \$ 16,263,519									

Agency	AF Share				Net RTS	RTS Adjustment	Net RTS	Monthly Charge July - December	Monthly Charge January - June
	2019-20	2020-21	2021-22	2022-23	4-Yr Ave				
Brea	0	34	254	5	73		\$ 7,953.69	\$ 622.48	\$ 703.13
Buena Park	2,657	1,475	1,650	1,302	1,771		\$ 191,788.31	\$ 15,010.05	\$ 16,954.67
East Orange County Water District	993	3,014	5,713	5,040	3,690		\$ 399,579.41	\$ 31,272.53	\$ 35,324.03
El Toro Water District	6,913	7,392	7,244	5,530	6,770		\$ 733,074.10	\$ 57,373.04	\$ 64,805.98
Fountain Valley	0	0	0	0	-		\$ -	\$ -	\$ -
Garden Grove	10,952	5,318	5,297	3,642	6,302		\$ 682,424.79	\$ 53,409.04	\$ 60,328.43
Golden State Water Company	4,743	7,451	8,709	8,714	7,404		\$ 801,804.13	\$ 62,752.10	\$ 70,881.92
Huntington Beach	4,264	4,040	4,841	3,469	4,154		\$ 449,781.32	\$ 35,201.52	\$ 39,762.04
Irvine Ranch Water District	13,018	17,134	25,245	16,773	18,042		\$ 1,953,768.25	\$ 152,908.99	\$ 172,719.05
La Habra	101	562	565	222	363		\$ 39,264.90	\$ 3,073.01	\$ 3,471.14
La Palma	0	0	120	4	31		\$ 3,367.73	\$ 263.57	\$ 297.72
Laguna Beach County Water District	1,614	3,054	3,350	2,552	2,642		\$ 286,145.97	\$ 22,394.82	\$ 25,296.17
Mesa Water District	0	67	3	0	17		\$ 1,876.07	\$ 146.83	\$ 165.85
Moulton Niguel Water District	22,185	24,785	24,305	19,894	22,792		\$ 2,468,080.32	\$ 193,160.92	\$ 218,185.80
Newport Beach	4,255	677	3,747	2,249	2,732		\$ 295,842.86	\$ 23,153.74	\$ 26,153.41
Orange	4,946	6,707	11,796	3,296	6,686		\$ 724,010.28	\$ 56,663.67	\$ 64,004.71
Orange County Water District	9,592	9	22,996	19,458	13,014		\$ 1,409,233.55	\$ 110,291.73	\$ 124,580.53
San Clemente	6,680	7,671	7,535	6,464	7,087		\$ 767,479.44	\$ 60,065.72	\$ 67,847.51
Santa Margarita Water District (ID9)	4,790	6,063	5,679	5,482	5,503		\$ 595,947.25	\$ 46,640.99	\$ 52,683.55
Santa Margarita Water District	22,275	25,314	24,303	20,398	23,073		\$ 2,498,459.75	\$ 195,538.52	\$ 220,871.43
Seal Beach	1,132	1,102	606	590	858		\$ 92,861.61	\$ 7,267.69	\$ 8,209.25
Serrano Water District	0	1,394	1,109	819	831		\$ 89,932.44	\$ 7,038.44	\$ 7,950.30
South Coast Water District	4,481	5,000	4,812	4,142	4,609		\$ 499,060.07	\$ 39,058.25	\$ 44,118.43
Trabuco Canyon Water District	2,034	2,421	2,901	1,800	2,289		\$ 247,868.64	\$ 19,399.10	\$ 21,912.34
Westminster	2,450	0	1	1,046	874		\$ 94,659.17	\$ 7,408.37	\$ 8,368.16
Yorba Linda Water District	9,084	9,727	12,815	2,699	8,581		\$ 929,254.95	\$ 72,726.86	\$ 82,148.96
<b>Sum of MWDOC Agencies</b>	<b>139,158</b>	<b>140,411</b>	<b>185,594</b>	<b>135,592</b>	<b>150,189</b>		<b>\$ 16,263,519.00</b>	<b>\$ 1,272,841.98</b>	<b>\$ 1,437,744.51</b>

\*totals may not foot due to rounding

**EXHIBIT B**  
**DRAFT Capacity Charge for MWDOC Member Agencies for CY 2025**

**FINAL 4/9/24**

	2021	2022	2023	Peak
<b>MWDOC's Peak to MWD (cfs)</b>	336.3	282.0	233.6	<b>336.3</b>
<b>Date</b>	7/22/2021	8/15/2022	8/9/2023	7/22/2021

**Metropolitan Capacity Charge to MWDOC for CY 2024 \$ 4,371,900 \***

Agency	Capacity Charge Eligible Flows (CFS)			CFS Share (%)	Annual Capacity Charge	Monthly Capacity Charge
	2021	2022	2023			
City of Brea	6.8	1.3	7.7	1.79%	\$ 78,324	\$ 6,527
City of Buena Park	9.3	4.3	4.5	2.16%	\$ 94,599	7,883
East Orange County Water District	22.1	18.2	17.2	5.14%	\$ 224,800	18,733
El Toro Water District	16.0	17.1	13.7	3.98%	\$ 173,940	14,495
City of Fountain Valley	0.0	0.0	0.0	0.00%	\$ -	-
City of Garden Grove	14.7	22.3	0.0	5.19%	\$ 226,834	18,903
Golden State Water Company	15.2	12.5	15.0	3.54%	\$ 154,613	12,884
City of Huntington Beach	15.1	21.9	15.2	5.10%	\$ 222,765	18,564
Irvine Ranch Water District	50.4	55.4	35.0	12.89%	\$ 563,526	46,960
City of La Habra	6.0	4.1	2.1	1.40%	\$ 61,032	5,086
City of La Palma	0.0	0.7	0.0	0.16%	\$ 7,120	593
Laguna Beach County Water District	6.7	7.5	7.4	1.74%	\$ 76,290	6,357
Mesa Water District	0.0	0.0	0.0	0.00%	\$ -	-
Moulton Niguel Water District	44.7	43.1	32.6	10.40%	\$ 454,686	37,890
City of Newport Beach	7.7	8.1	9.6	2.23%	\$ 97,651	8,138
Orange County Water District	0.1	0.0	0.0	0.02%	\$ 1,017	85
City of Orange	25.9	21.0	13.6	6.03%	\$ 263,453	21,954
City of San Clemente	18.9	22.0	18.9	5.12%	\$ 223,783	18,649
Santa Margarita Water District (ID9)	12.5	13.0	16.8	3.91%	\$ 170,889	14,241
Santa Margarita Water District	59.3	55.0	38.0	13.80%	\$ 603,196	50,266
City of Seal Beach	7.0	7.5	0.1	1.74%	\$ 76,290	6,357
Serrano Water District	4.0	0.0	0.0	0.93%	\$ 40,688	3,391
South Coast Water District	8.5	8.4	8.4	1.98%	\$ 86,461	7,205
Trabuco Canyon Water District	6.0	4.6	4.2	1.40%	\$ 61,032	5,086
City of Westminster	0.0	0.3	0.0	0.07%	\$ 3,052	254
Yorba Linda Water District	39.9	9.9	8.7	9.28%	\$ 405,860	33,822
<b>Total</b>			<b>429.8</b>	<b>100%</b>	<b>\$ 4,371,900</b>	<b>\$ 364,325</b>
<b>MWDOC Capacity Charge Per CFS:</b>					<b>\$ 10,172</b>	

\* Based on MWDOC's aggregate peak flow of 336.3 cfs on 7/22/2021 charge at MET's 2025 rate of \$13,000 per cfs



Exhibit C

MWDOC Member Agency Choice Services Program Summary

Cost Allocations by Agencies for FY 2024-25

DRAFT

Retail Agency	Water Use Efficiency [1]	School Education (K-2)[2]	School Education (3-5)[2]	School Education (6-8)[2]	School Education (9-12)[2]	Water Loss Control Program [3]	Total Choice Allocation [4]
Brea	\$ 23,811.72	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00	\$ 2,500.00		\$ 51,312
Buena Park	\$ 23,484.83	\$ 5,191.20	\$ 5,420.16	\$ 3,271.98	\$ 1,090.66		\$ 38,459
East Orange County WD	\$ 7,675.32	\$ 1,575.90	\$ -	\$ -	\$ 2,181.32		\$ 11,433
El Toro WD	\$ 24,543.28	\$ 7,000.00	\$ 7,000.00	\$ 5,000.00	\$ 1,500.00		\$ 45,043
Fountain Valley	\$ 11,111.69	\$ 2,411.00	\$ 2,711.00	\$ 5,454.00	\$ 3,272.00		\$ 24,960
Garden Grove	\$ 12,657.48	\$ 10,000.00	\$ 10,000.00	\$ 5,000.00	\$ 5,000.00		\$ 42,657
Golden State Water Company	\$ 7,233.00	\$ -	\$ -	\$ -	\$ -		\$ 7,233
Huntington Beach	\$ 66,580.56	\$ 15,759.00	\$ 15,808.65	\$ 10,906.57	\$ 8,725.25		\$ 117,780
Irvine Ranch WD	\$ 262,524.85	\$ -	\$ -	\$ -	\$ -		\$ 262,525
La Habra	\$ 13,771.57	\$ 3,000.00	\$ 3,000.00	\$ 7,000.00	\$ -		\$ 26,772
La Palma	\$ 318.30	\$ -	\$ -	\$ -	\$ -		\$ 318
Laguna Beach County WD	\$ 2,751.84	\$ 3,000.00	\$ 1,500.00	\$ 2,300.00	\$ -		\$ 9,552
Mesa Water	\$ 46,732.03	\$ -	\$ -	\$ -	\$ -		\$ 46,732
Moulton Niguel WD	\$ 134,857.18	\$ 11,500.00	\$ 9,000.00	\$ 2,200.00	\$ 4,400.00		\$ 161,957
Newport Beach	\$ 22,402.15	\$ -	\$ -	\$ -	\$ -		\$ 22,402
Orange	\$ 72,517.73	\$ 4,264.20	\$ 2,710.05	\$ -	\$ -		\$ 79,492
Orange County WD	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
San Clemente	\$ 25,250.98	\$ 4,900.00	\$ 3,650.00	\$ 2,200.00	\$ 3,300.00		\$ 39,301
Santa Margarita WD (ID9)	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Santa Margarita WD	\$ 89,265.48	\$ -	\$ -	\$ -	\$ -		\$ 89,265
Seal Beach	\$ 6,688.47	\$ 1,575.90	\$ 1,355.03	\$ -	\$ -		\$ 9,619
Serrano WD	\$ 230.41	\$ -	\$ 1,700.00	\$ -	\$ -		\$ 1,930
South Coast WD	\$ 38,293.61	\$ 2,800.00	\$ 2,000.00	\$ 1,100.00	\$ 4,100.00		\$ 48,294
Trabuco Canyon WD	\$ 16,373.35	\$ 1,575.90	\$ 451.68	\$ 1,090.66	\$ -		\$ 19,492
Tustin	\$ 26,553.97	\$ 8,257.74	\$ 9,493.73	\$ 7,641.48	\$ 6,549.84		\$ 58,497
Westminster	\$ 9,247.81	\$ 5,000.00	\$ 7,000.00	\$ 12,000.00	\$ 8,000.00		\$ 41,248
Yorba Linda WD	\$ 36,535.21	\$ -	\$ 9,000.00	\$ 15,000.00	\$ -		\$ 60,535
Anaheim	\$ 4,112.22	\$ 9,500.00	\$ 9,500.00	\$ 9,500.00	\$ 9,500.00		\$ 42,112
Fullerton	\$ 2,115.56	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ -		\$ 14,116
Santa Ana	\$ 1,814.42	\$ 20,000.00	\$ 30,000.00	\$ 12,000.00	\$ 8,000.00		\$ 71,814
<b>Orange County Total</b>	<b>\$ 989,455</b>	<b>\$ 126,311</b>	<b>\$ 145,300</b>	<b>\$ 115,665</b>	<b>\$ 68,119</b>	<b>\$ -</b>	<b>\$ 1,444,850</b>

\*\* These numbers are draft and subject to change

[1] Preliminary Cost Allocation for the Choice Water Use Efficiency Program for FY 2024-25.

[2] FY 2024-25 costs dependent upon selection of vendor and each agency's level of participation.

[3] For FY 2024-25 the Water Loss Control Program includes Technical Assistance (Year X) and the Water Loss Control Shared Services (Year VI). Agency costs will vary based on the selection of technical assistance and shared services.

[4] Actual costs for the programs will be reflected based on agency selections, roll-over of funds from prior fiscal years, any changes an agency may make throughout the fiscal year, and/or reconciliation of the previous fiscal year.



# **GENERAL MANAGER REPORT OF STAFF ACTIVITIES**

**April 2024**

## MUNICIPAL WATER DISTRICT OF ORANGE COUNTY

### MEMBER AGENCY MANAGERS MEETING

MWDOC held its Member Agency Managers' meeting at its office in Fountain Valley on Thursday, March 21, 2024.

**In attendance:** Mike McGee - Buena Park, David Youngblood – East Orange County WD, Mark Sprague – Fountain Valley, Cel Pasillas – Garden Grove, Ken Vecchiarelli – Golden State Water Company, Alvin Papa – Huntington Beach, Paul Weghorst– Irvine Ranch Water District, Dean Chambers – La Palma, Paul Shoenberger – Mesa Water District, Drew Atwater, Ian Berg, Laura Rocha, Johnathan Cruz, Matt Collings & Kaden Young – Moulton Niguel Water District, Mark Vukojevic & Steffen Catron – Newport Beach, Jose Diaz – Orange, Chris Olsen & John Kennedy – Orange County WD, Dustin Burnside - San Clemente, Fernando Paludi – Trabuco Canyon Water District, Jason Churchill & Mike Chandler – Tustin, Mark Toy & Doug Davert – Yorba Linda WD

**Staff in attendance:** Harvey De La Torre, Heather Baez, Joe Berg, Damon Micalizzi, Charles Busslinger, Sarina Sriboonlue, Alex Heide

#### General Meeting Information/Discussion Items:

- Draft Board Agendas
- MWDOC Draft Budget
- MET Budget
- AMI Survey Update
- *Making Conservation a California Way of Life* Regulations Update
- Engineering Update

#### Announcements:

- Annual Elected Officials' Forum – April 10, 2024, 6:00-8:00 p.m.

#### Report Items

- Monthly GM Report
- Legislative Reports
- WEROC Matrix
- Grant Funding Opportunities
- Additional Reports or Materials

Next managers meeting April 18, 2024

## ENGINEERING & PLANNING

### LEAD AND COPPER RULE REVISIONS – LEAD SERVICE LINE INVENTORY CHOICE PROGRAM

In mid-March 2023, multiple agencies requested MWDOC's assistance in complying with the U.S. Environmental Protection Agency (EPA) Lead and Copper Rule Revisions (LCRR) - Service Line Inventories, which all water systems are required to complete and submit to the primacy agency (for California it is the State Water Resources Control Board - SWRCB) by October 16, 2024.

On September 20, 2023, the MWDOC Board approved a contract award to Hazen and Sawyer (Hazen). The shared services program has 13 participating agencies, each with a customized scope of work.

The project remains on schedule.

On November 30, 2023, the U.S. EPA announced draft rule changes to the LCRR, which are known as the Lead and Copper Rule Improvements (LCRI). The LCRI proposes significant changes to the LCRR regarding both changed requirements and timelines. The public comment period for the proposed LCRI ended February 5, 2024. MWDOC participated in the AWWA/CMUA workshops to provide input on the compliance realities of the LCRI. Hazen has also met multiple times with SWRCB staff to obtain clarity on how it will interpret compliance requirements as the primary agency in California.

Hazen and MWDOC staff continue to follow the LCRI and will update participating agencies as requirements become closer to being finalized.

As of March 26, 2024, the initial inventories for the participating agencies are more than 90% complete. In mid-April, Hazen will submit alternative verification methodologies for each agency to the Division of Drinking Water (DDW) for approval. Once approved, the field verification phase of the project will begin.

### SHUTDOWNS

#### **AMP Prestressed Concrete Cylinder Pipe (PCCP) Inspection and Rehabilitation**

MET conducted an inspection of the PCCP sections of the AMP down-gradient of OC-70 in October/November 2023 to assess the condition of the high tensile strength prestressed structural steel wire in the pipe. MET staff provided a presentation on the AMP Rehabilitation Project at the Joint Board Workshop on January 3, 2024 (presentation available at:

<https://www.mwdoc.com/wp-content/uploads/2023/11/MWDOC-AMP-Inspection-Update.pdf> )

In response to the November 2023 PCCP inspection findings, MET initiated Special Operation Conditions (SOC) for the AMP to reduce pressure on the pipeline, which is currently in place.

An extended AMP shutdown from January 14 – 18, 2024, in conjunction with the Diemer shutdown, was completed to conduct additional inspections and to upsize a bypass line near OC-88 to allow for additional pressure reductions on reaches of the AMP below OC-70. The new bypass line was completed in late February, and additional pressure reductions began on March 7, 2024.

### **Additional AMP Shutdowns**

April 5 – 25, 2024 - A shutdown is scheduled for the reaches down gradient of OC-70 to complete PCCP repairs between OC-70 and OC-88. Additionally, a bulkhead will be installed downgradient of OC-88, allowing the AMP from Diemer through OC-88 to return to normal operations upon completion.

April 26, 2024 – January 31, 2025 – The reaches below OC-88 (downgradient of the bulkhead) will remain dry to allow permanent repairs to the most critical PCCP segments in the lower reaches of the AMP. Affected agencies have coordinated extensively with each other and neighboring agencies, MET, and MWDOC to accommodate the extended shutdown through early 2025. The planned use of the AMP through OC-88 into the South County Pipeline, the Baker Water Treatment Plant, EOCF#2, ATM, OC Feeder, El Toro Reservoir, Upper Chiquita Reservoir, as well as local resources are all being used extensively to support this shutdown.

### **Lake Mathews**

MET completed a two-day shutdown of Lake Mathews on March 12-13, 2024, to complete the Department of Safety of Dams (DSOD) required inspections and testing of the slide gates. The system was returned to service on schedule.

## **EMERGENCY PREPAREDNESS**

### **MARCH EVENTS**

#### **Foxtrot Anchorage Oil Sheen**

The Foxtrot Anchorage Oil Sheen Incident, required effort from the WEROC Office in support of the Member Agencies to obtain information from the coordination calls and liaison updates in the event the oil sheen affected our Member Agencies. There were no reported impacts to any of WEROC's Member Agencies.

### **COORDINATION/PARTICIPATION WITH MEMBER AGENCIES AND OUTSIDE AGENCIES MEETINGS OUTSIDE OF PROGRAMS AREAS AND EMERGENCY RESPONSE**

On 3/7/24, Janine attended the monthly Orange County Emergency Management Organization (OCEMO) meeting.

On 3/27/24, Janine participated in the OC Sheriff's Department Emergency Management Division's Annual Tsunami Communications Drill.

On 3/27/24, Janine attended the Orange County Emergency Management Organization's Technology Subcommittee Meeting.

### **PLANNING AND PROGRAM EFFORTS**

#### **AWIA & Hazard Mitigation**

The "Choice" Program RFP will have a scope of work to include the Risk Assessment, Emergency Response Plan Update, and Hazard Mitigation, which was launched on February 12, 2024. The question submission deadline was February 26, with WEROC fielding questions for prospective contractors. The proposal submission deadline was Friday, March 8, 2024. WEROC received 3 (three) proposals. The RFP will be brought to the MWDOC Board of Directors for approval on April 1, 2024, at the Planning & Operations Committee meeting.

#### **Cyber Security And OCIAC Partnership**

WEROC continues to send out important information to the Cyber Security Distribution Group as received from DHS or the OCIAC.

WEROC has been providing information to the member agencies as required about highlighted threats to the water industry and other current world events as required.

### **Regional Fuel Project**

Work is continuing on this project.

### **Regional Mapping Project**

Janine continues to work on updating the 2018 WEROC Water/Wastewater Atlas and Public Safety Power Shut Off (PSPS) map project. This project will go into FY 24/25

### **Regional Water Distribution Plan**

This will be done in 5 regions of OC based on the County Board of Supervisor Districts. Tabletop Exercises will be conducted in Q3 of 2024.

### **Training and Exercises**

Vicki will work with agencies to schedule exercises and training for the remainder of the year.

## MET ITEMS CRITICAL TO ORANGE COUNTY

### MET FINANCE AND RATE ISSUES

Water Transactions for January 2024 (for water delivered in November 2023) totaled 107.2 thousand acre-feet (TAF), which was 39.3 TAF lower than the budget of 146.5 TAF and translated to \$111.0 million in receipts, which was \$28.6 million lower than the budget of \$139.6 million.

Year-to-date water transactions through January 2024 (for water delivered in May 2023 through November 2023) were 741.7 TAF, which was 257.6 TAF lower than the budget of 999.3 TAF. Year-to-date water receipts through January 2024 were \$751.8 million, which was \$254.0 million lower than the budget of \$1,005.8 million.

Metropolitan is in the process of considering its FY2024-25 and FY2025-26 biennial budget. For more information on the Metropolitan's budget, please see the discussion item on the Metropolitan budget earlier in the Board packet.

### MET'S SUPPLY CONDITION UPDATE

The 2023-24 Water Year (2023-24 WY) officially started on October 1, 2023. Thus far, Northern California accumulated precipitation (8-Station Index) reported **40.9 inches or 100% of normal** as of March 27th. The Northern Sierra Snow Water Equivalent was **32.6 inches on March 26<sup>th</sup>**, which is **115% of normal** for that day. In March, the Department of Water Resources (DWR) increased the State Water Project (SWP) initial "Table A" allocation for WY 2023-24 by **30%**.

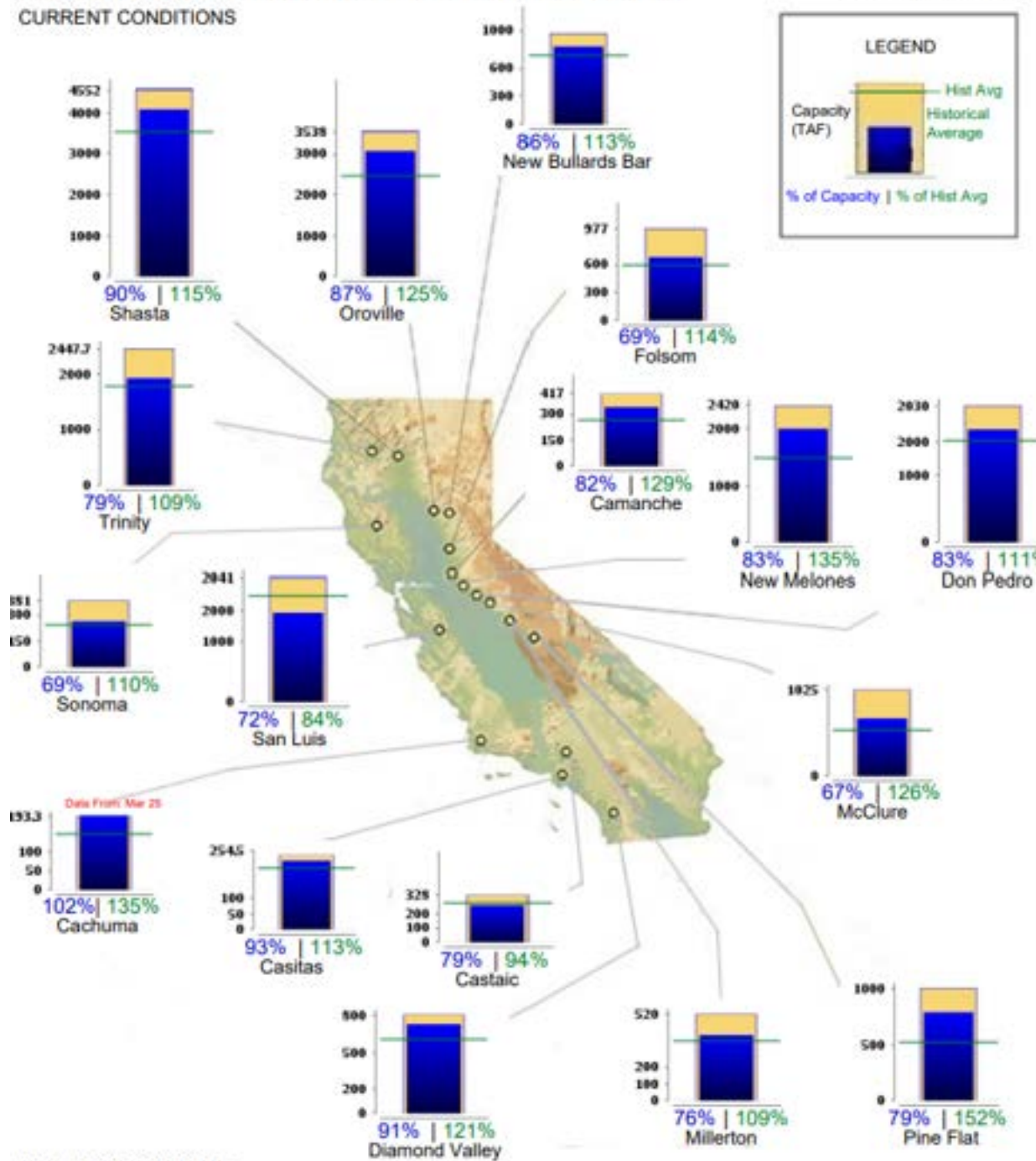
The Upper Colorado River Basin accumulated precipitation is reporting **16.7 inches or 104% of normal as of March 25<sup>th</sup>**. On the Colorado River system, snowpack is measured across four states in the Upper Colorado River Basin. The Upper Colorado River Basin Snow Water Equivalent was **15.9 inches as of March 28<sup>th</sup>**, which is **86% of normal** for that day. Due to the below-average inflows into Lake Powell over the past several years, the United States Bureau of Reclamation **declared a shortage at Lake Mead that has been ongoing since January 1<sup>st</sup>, 2022.** As of March 2024, **there is a 100% chance of shortage continuing in Calendar Year (CY) 2024, a 90% chance in CY 2025, and an 83% chance in CY 2026. In addition, there is a 10% chance of a California shortage in 2026.**

As of March 26<sup>th</sup>, Lake Oroville's storage is 87% of the total capacity and 125% of the normal capacity. As of March 26<sup>th</sup>, San Luis Reservoir has a current volume of 72% of the reservoir's total capacity, which is 84% of the normal capacity.



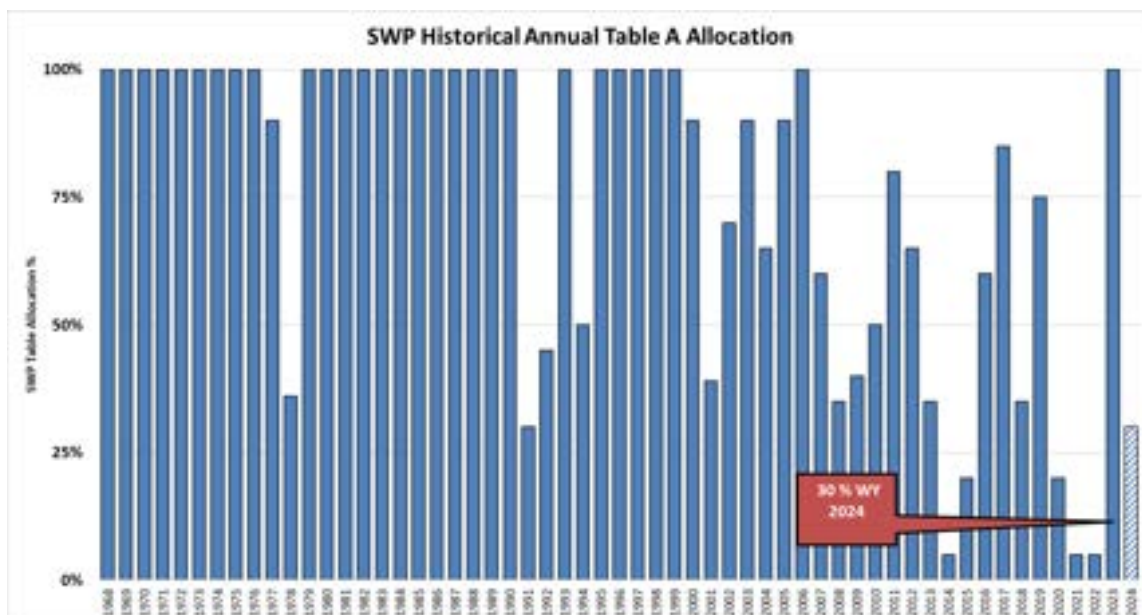
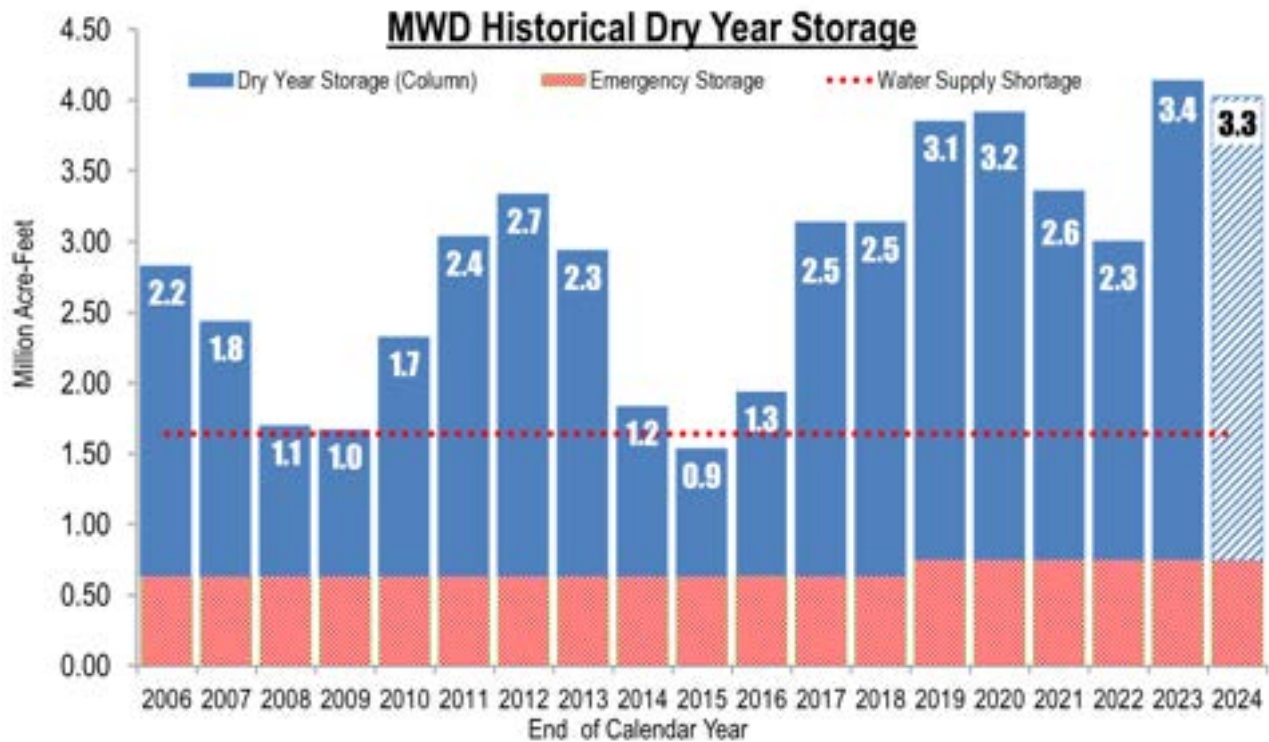
## CALIFORNIA MAJOR WATER SUPPLY RESERVOIRS CURRENT CONDITIONS

Midnight - March 26, 2024



With CY 2024 estimated total demands and losses of 1.509 million acre-feet (MAF) and with a 30% SWP Table A Allocation, Metropolitan is projecting that demands will exceed supply levels in CY 2024. Based on this, the estimated total dry-year storage for Metropolitan at the end of **CY 2024 will decrease to approximately 3.3 MAF.**

A projected dry-year storage supply of **3.3 MAF** would be approximately 2.3 MAF from a typical level where Metropolitan's goes into Water Supply Allocations. A large factor in maintaining a high-water storage level is lower than expected water demands. We are seeing regional water demands reaching a 40-year low. However, with a majority of Metropolitan's water supplies stored in Lake Mead and still a 5-year shortage projection at Lake Mead, there remains a lot of uncertainty about where supply balances will be in the future.



## 2024 WSDM Storage Detail

WSDM Storage	1/1/2024 Estimated Storage Levels <sup>1</sup>	CY 2024 Take Capacity <sup>2</sup>	2024 Total Storage Capacity
<b>Colorado River Aqueduct Delivery System</b>	<b>1,544,000</b>	<b>182,000</b>	<b>1,657,000</b>
Lake Mead ICS	1,544,000	182,000 <sup>3</sup>	1,657,000
<b>State Water Project System</b>	<b>977,000</b>	<b>593,000</b>	<b>1,991,000</b>
MWD & DWCV Carryover	297,000	297,000	350,000 <sup>4</sup>
MWD Articles 14(b) and 12(e)	0	0	N/A
Castaic and Perris DWR Flex Storage	219,000	219,000	219,000
Arvin Edison Storage Program	100,000	0	350,000
Semitropic Storage Program	190,000	45,000	350,000
Kern Delta Storage Program	114,000	32,000	250,000
Mojave Storage Program	19,000	0	330,000
AVEK Storage Program	27,000	0	30,000
AVEK High Desert Water Bank Program	11,000	0	112,000 <sup>5</sup>
<b>In-Region Supplies and WSDM Actions</b>	<b>1,016,000</b>	<b>635,000</b>	<b>1,246,000</b>
Diamond Valley Lake	753,000	496,000	810,000
Lake Mathews and Lake Skinner	207,000	95,000	226,000
Conjunctive Use Programs (CUP) <sup>6</sup>	56,000	44,000	210,000
<b>Other Programs</b>	<b>586,000</b>	<b>29,000</b>	<b>1,181,000</b>
Other Emergency Storage	381,000	0	381,000
DWCV Advanced Delivery Account	205,000	29,000	800,000
<b>Total</b>	<b>4,123,000</b>	<b>1,439,000</b>	<b>6,075,000</b>
Emergency	750,000	0	750,000
<b>Total WSDM Storage (AF) <sup>7</sup></b>	<b>3,373,000</b>	<b>1,439,000</b>	<b>5,325,000</b>

<sup>1</sup> Preliminary start of year balances, subject to DWR adjustments and USBR final accounting in May 2024.

<sup>2</sup> Take capacity assumed under a ten percent SWP Table A Allocation. Storage program losses included where applicable.

<sup>3</sup> Take capacity based on planned maintenance activities and current CRA supply estimate.

<sup>4</sup> Total storage capacity varies year-to-year based on prior year remaining balance added to current year contractual limits.

<sup>5</sup> Reflects 40 percent of the AVEK High Desert Water Bank Program's total storage capacity that has been constructed. The total storage capacity for the AVEK High Desert Water Bank is 280 TAF. Full recharge and recovery operation anticipated by 2027.

<sup>6</sup> Total of all CUP programs including IEUA/TVMWD (Chino Basin); Long Beach (Central Basin); Long Beach (Lakewood); Foothill (Raymond and Monk Hill); MWDQC (Orange County Basin); Three Valleys (Live Oak); Three Valleys (Upper Claremont); and Western.

<sup>7</sup> Total WSDM Storage level subject to change based on accounting adjustments.

## MET'S WATER QUALITY UPDATE

### Water System Operations

Metropolitan member agency water deliveries were 58,200 acre-feet (AF) for February, with an average of 2,010 AF per day, about 250 AF per day lower than in January. Metropolitan has suspended Cyclic and Conjunctive Use Program deliveries to preserve State Water Project (SWP) supplies. Treated water deliveries were 8,200 AF lower than in January, for a total of 28,500 AF or 49 percent of total deliveries for the month. The Colorado River Aqueduct (CRA) pumped a total of 39,000 AF in February. Metropolitan maintained a three-pump flow along the CRA for most of the month. SWP imports averaged 520 AF per day, totaling about 15,200 AF for the month. The target SWP blend is zero percent for the Weymouth, Diemer, and Skinner plants.

On February 21, the Department of Water Resources (DWR) increased the SWP Allocation for 2024 from 10 to 15 percent. The 15 percent SWP Allocation, when combined with Colorado River supplies, does not provide the region with sufficient water to meet demands, and Metropolitan will need to rely on stored supplies. However, recent wet conditions may increase the SWP Allocation later this season. Water continues to be managed according to Water Surplus and Drought Management (WSDM) principles and operational objectives, emphasizing maintaining storage supplies to meet future demands in the SWP-dependent area. Metropolitan suspended deliveries to Desert Water Agency and Coachella Valley Water District. With the current low SWP Allocation, Metropolitan is minimizing its use of Table A supplies early this year and will adapt as conditions change. Metropolitan has reduced blends at its treatment plants to preserve SWP supplies and use more Colorado River water.

### **Water Treatment and Distribution**

The SWP target blend entering the Diemer and Weymouth plants remained at zero percent until February 25, when the SWP target blend was gradually increased to target 100 percent SWP by March 11 to accommodate the Lake Mathews shutdown. The SWP target entering Lake Skinner remained at zero percent in February, and the SWP blend leaving the lake was approximately 20 percent. Flow-weighted running annual averages for total dissolved solids from January 2023 through December 2023 for Metropolitan's treatment plants capable of receiving a blend of supplies from the SWP and the Colorado River Aqueduct were 357, 433, and 477 milligrams per liter (mg/L) for the Weymouth, Diemer, and Skinner plants, respectively.

Metropolitan Weymouth plant staff provided project support for the Weymouth Administrative Building Seismic Upgrades and Building Improvements capital project. Staff relocated critical chlorine ejector feed lines in preparation for contractor construction work. Two backflow device assemblies were also relocated and replumbed.

Metropolitan staff at the Weymouth plant worked on commissioning filter valves for the Basins 5-8 and Filter Building No. 2 Rehabilitation capital project. Staff checked filter valve position indicators and completed limit switch testing. The filters were returned to service after verifying that the valves operated correctly.

Metropolitan Skinner plant staff completed venturi meter preventive maintenance to ensure accurate flow measurements. Venturi meters use the pressure differential between two points to measure flow velocity. Keeping the flow tubes clean, where pressure is measured, is necessary for proper functionality. A rodding tool is used to clear the sensing line of debris before it is flushed clean.

Metropolitan staff upgraded the filter valve actuators at the Diemer plant, which provide the mechanism to open and close filter valves. The actuator's original spring packs were undersized, which can cause excess mechanical wear when the valves are operated.



[illegible]

## The Metropolitan Water District of Southern California

### Weekly Operations Plan for 3/21/2024 – 3/28/2024

For additional information, please contact James Bodnar at (213) 217-6099

1. **COLORADO RIVER AQUEDUCT:** The CRA is at a 0-pump flow.
2. **EAST BRANCH SPW:** Rialto Pipeline will average a flow of 100 AF/day. Santa Ana Valley Pipeline will be at 60 AF/day. Inland Feeder flow will be at 90 AF/day.
3. **WEST BRANCH SPW:** The flow from Castaic Lake will be at 380 AF/day. Flow to SCVWA (formerly CLWA) is currently at 110 AF/day.
4. **TERMINAL RESERVOIRS:**

Reservoir	Current Storage* (AF)	Percent of Capacity
Lake Mathews	158,100	87%
Lake Skinner	30,600	70%
DVL	741,000	91%

\*as of 3/20/2024

5. **WATER QUALITY:**

Plant	Targeted Blend (% SPW)	TDS (mg/L)	TTHMs (µg/L)
	As of 3/20/2024	As of 3/20/2024	As of 3/4/2024
Weymouth	00	574	23
Diemer	00	647	24
Skinner	20*	515	59
Jensen	100	305	14
Mills	100	264	34

\* = The target blend for Skinner is increasing from 20% with supplies from DVL to support the CRA shutdown.

6. **WATER DELIVERIES:** March deliveries are forecasted to be about 80 TAF. As of March 20, 2024, total system demands are about 2,800 AF/day, an increase of about 500 AF/day from last week.
  7. **HYDROELECTRIC GENERATION:** As of March 20, 2024, the total daily average generation for the week was about 7.1 MW, with 4 of 15 hydroelectric plants in operation.
-

## **COLORADO RIVER ISSUES**

### **Final SEIS Released by USBR**

On March 5, 2024, USBR released the Final Supplemental EIS for Near Term Colorado River Operations. The preferred alternative selected by USBR was the Lower Basin proposal to conserve an additional 3 million acre-feet of water through 2026. It is anticipated that USBR will issue a Record of Decision in the coming weeks to implement the proposal.

Metropolitan staff presented an update to the One Water and Stewardship Committee on the Final Supplemental EIS on March 11, 2024.

[Presentation on the U.S. Bureau of Reclamation's Development of the Post-2026 Colorado River Operational Guidelines](#)

## **DELTA CONVEYANCE ACTIVITIES AND STATE WATER PROJECT ISSUES**

### **Delta Conveyance**

The California Department of Water Resources (DWR) submitted a Change in Point of Diversion Petition to the State Water Resources Control Board to review the petition for accuracy and completeness and then issue a public notice detailing their public review process. DWR, Metropolitan, and other supporting public water agencies also filed appeals of the bond validation decision in response to the January 16, 2024, Sacramento County Superior Court ruling denying DWR's request for an order validating bond resolutions to finance the Delta Conveyance Project.

DWR released two fact sheets: [Delta Conveyance Project Fast Facts](#) - a compilation of quick project stats, key project features, water supply reliability, and public input; and [Adapting to Climate Change: Catching and Moving Water from Big Storms](#) - which found that if the Delta Conveyance Project had been operational during the recent storms, about 457,000 acre-feet of water could have been captured by the State Water Project for future use through February 20. This number will be updated as available.

### **Delta Conveyance JPA**

At the February 15 regularly scheduled meeting, the Delta Conveyance Design and Construction Authority (DCA) Board of Directors meeting, the DCA Board adopted a resolution to establish a Finance Committee and appointed Director Gary Martin to chair the committee made up of DCA Board Chair Sarah Palmer and Director Martin Milobar.

### **Science Activities**

Metropolitan staff submitted a review of the Collaborative Adaptive Management Team Structured Decision Making for Delta Smelt draft report. The draft report details the final analysis of the Phase 1 effort initiated in 2019 with the objective of developing alternative actions to promote positive population growth in Delta Smelt in the next 5-10 years.

### **Delta Island Activities**

Metropolitan staff has completed negotiations with the Delta Conservancy on the Webb Tract Grant Agreement. A floating wetland containment structure was installed in an existing impoundment on Bouldin Island. The tules located in the dough boy pools from a previous floating wetlands study on Bouldin Island will be moved to the containment structure in the impoundment as nursery stock, and it will continue to be studied.



## **PUBLIC/GOVERNMENT AFFAIRS**

### **MEMBER AGENCY SUPPORT**

#### **Public Affairs Staff:**

- Speakers Bureau: Provided support to Director Seckel for the City of Seal Beach's Courtyard Beautification Project ribbon-cutting ceremony – March 19
- Shared Member Agency spotlight campaign pilot with Yorba Linda Water District on social platforms emphasizing collaboration in OC water supply and reliability
- Provided graphic support for the City of San Clemente website
- Met with the City of Westminster and Orange County education partners to plan an Earth Day event at Coronet WaterSmart Conservation Garden
- Participated in a MWDOC Small Member Agency Working Group

#### **Government Affairs Staff:**

- Provided a letter of support for South Coast Water District's Doheny State Beach Campground Project grant application through the Transportation, Housing, and Urban Development
- Sent requests and received letters in support of Trabuco Canyon Water District's Harris Grade Reservoir Grant application through the Bureau of Reclamation. Letters were received from Supervisor Don Wagner, Assembly Member Kate Sanchez, Senator Catherine Blakespear, Congresswoman Young Kim, and Congressman Mike Levin.
- Distributed the monthly Grants Tracking and Acquisition Report to all participating member agencies
- Attended the Small Member Agency Working Group Meeting and outlined a new Legislative Feedback Form designed to give member agencies an additional format to provide feedback.
- Circulated the Legislative Feedback Form to all member agencies

### **COMMUNITY AND SPECIAL EVENTS**

#### **Public Affairs Staff**

- Prepared water supply delivery activity for the Orange County Children's Water Festival
- Coordinated, attended, and provided support on an inspection trip to Pure Water, Weymouth Treatment Plant, and Santa Ana well site with Director Seckel and the City of Santa Ana.
- Coordinated the guest registration for the April 19-20 State Water Project Inspection Trip with Director Seckel and Three Valleys Municipal Water District
- Closed the 2024 Water Awareness Poster Contest and began to sort through hundreds of submissions from Orange County students
- Ended the Metropolitan Water District of Southern California Traveling Art Gallery, which featured three winners from MWDOC's service area

### **Government Affairs Staff:**

- Worked with staff and Metropolitan Water District and Assemblymember Laurie Davies' office to build an invite list for our upcoming Community Leaders Briefing on April 5
- Attended CSUF's Dinner celebrating Orange County's Political Legacy, where Tom Daly, Bill Campbell and Lucy Dunn were honored
- Attended the State of County Luncheon
- Attended OCBC's 2024 Sacramento Advocacy trip featuring speakers:
  - \* Assemblyman Chris Ward
  - \* Housing & Community Development Director, Gustavo Velasquez
  - \* CalTrans Director Tony Tavares
  - \* Nick Ortiz and Ashley Hoffman from CalChamber
  - \* SWRCB Chair Joaquin Esquivel
  - \* Dinner with the full Orange County delegation
  - \* California State Treasurer Fiona Ma
  - \* Secretary of State Shirley Weber
  - \* Assembly Member Cottie Petrie-Norris
  - \* Natural Resources Secretary Wade Crowfoot
  - \* Legislative Analyst Gabe Petek
- Served on a panel for ACC-OC, providing an update on the SWRCB's Making Conservation a California Way of Life regulation to the ACC-OC membership

### **K-12 WATER EDUCATION**

#### **Public Affairs Staff:**

- Speakers Bureau: Met with the Orange County Department of Education and secured Director Crane as a panelist for the annual OC Civic Learning Celebration on April 25
- Distributed request for commitments to Member Agencies and the Three Cities for MWDOC K-12 Choice School Programs
- Met with MWDOC 3-12 Choice School Program contractor, Orange County Department of Education's Inside the Outdoors, to discuss program progress and upcoming family engagement opportunities.
- Met with the City of Tustin to give an overview of MWDOC Choice K-12 School Programs
- Provided information regarding MWDOC Choice K-12 School Programs to the City of San Clemente, City of La Palma, City of Tustin, City of Brea, El Toro Water District, City of Anaheim, Santa Margarita Water District, and the City of Buena Park

## **WORKFORCE INITIATIVE**

### **Public Affairs Staff:**

- Speakers Bureau: Provided a presentation to the California Environmental Education Foundation's Teacher's Institute attendees introducing the Water Energy Education Alliance (WEEA) and providing tips and resources for helping industry recruit the next generation of water, wastewater, and energy workers
- Provided Water Career brochures to Laguna Beach County Water District and Moulton Niguel Water District for use at local student career fairs
- Met with Santiago Canyon College (SCC) to discuss their grant application for The Coalition's California Water, Wastewater & Energy Program
- Speakers Bureau: Provided a presentation to Mesa Water and Orange County Sanitation to introduce WEEA and discuss their support options for SCC's grant application to The Coalition's California Water, Wastewater & Energy Program
- Met with California Community Colleges and SCC to discuss topics and responsibilities for an Orange County WEEA meeting
- Speakers Bureau: Facilitated an OC WEEA meeting with OC Water Providers, OC Community Colleges and education providers, OC Community Foundation, & OC Business Council to introduce the OC WEEA format and discuss supporting SCC's grant application for The Coalition's California Water, Wastewater & Energy Program
- Speakers Bureau: Provided an interview to the Centers of Excellence for Labor Market Research newsroom on the implementation and ongoing use of the statewide water/wastewater workforce needs report initiated by WEEA and published in March 2023
- WEEA has partnered with the California Water Environment Association (CWEA), Association of California Water Agencies (ACWA), and California Association of Sanitation Agencies (CASA) to develop an April/May campaign for water and wastewater workforce recruitment. WEEA's recruitment brochures in nine (9) languages will be added to the toolkit by visiting MWDOC/WEEA.
- Met with the Chief Executive Officer of The Workforce Equity Lab to discuss her participation as a speaker for an upcoming WEEA Leadership Roundtable meeting
- Met with Assistant Superintendent, Innovation, San Diego County Office of Education to discuss introduction and implementation of their water and wastewater career exploration model into Orange County schools

## **DIGITAL COMMUNICATIONS, PUBLICATIONS, AND MEDIA ENGAGEMENT**

### **Public Affairs Staff:**

- Prepared and distributed content for social media
- Updated the MWDOC website as requested by several departments
- Worked with the MWDOC Water Use Efficiency team to promote the new OC Tree Rebate through the MWDOC website and social media pages

- Worked with strategic digital communications contractor Hashtag Pinpoint to produce a 5-video series Fix A Leak Week ad campaign

## **SPECIAL PROJECTS**

### **Public Affairs Staff:**

- Met with strategic digital communications contractor Hashtag Pinpoint to discuss direction, goals, and engagement opportunities.
- Began planning and participated in the OC Water Summit Ad Hoc Committee meeting
- Participated in Metropolitan Water District of Southern California's Public Information Officer/Water Use Efficiency Coordinators Working Group
- Prepared and distributed surveys to all MWDOC Departments and the MWDOC Board of Directors to inform the MWDOC.com Website Refresh Project
- Prepared and distributed the MWDOC Communications Priorities survey to the MWDOC Board of Directors
- Participated in the Orange County Environmental Solutions Network bi-monthly meeting

### **Governmental Affairs Staff:**

- Staffed the March WACO meeting featuring speaker Scott Hamilton, San Joaquin Water Blueprint
- Confirmed speakers for the May WACO program
- Staffed the ISDOC Executive Committee meeting

## **OUTREACH METRICS**

### **Public Affairs Staff:**

- Google Performance Analytics (February 2024)
  - 135 business profile interactions
  - 1,147 people viewed the business profile
- Website Analytics (GM report timeframe)
  - 7.2k pageviews + 4 OC Water-Smart Parks Microsite site sessions
  - Top pages for this date range
    - Home Page 1221
    - RFP/RFQ 685
    - Residential Rebates 518
    - Agendas, Packets, Minutes 348
    - OC Friendly Landscapes 304
- ocwatersmartgardens.com Analytics (February 2024)
  - 869 Sessions
  - Top pages for this date range
    - Landing Page

- OC Trees
- Helpful Plant List
- Social Media (February 28th-March 24th)  
*According to Hootsuite – the global leader in social media management – a good engagement rate is between 1% to 5%.*  
 For this period, MWDOC's engagement rate is at 8.84%%
  - 64,682 Post reach (number of people)
    - 5,718 Post engagement (actions taken – likes, shares, etc.)

## LEGISLATIVE AFFAIRS

### Governmental Affairs Staff:

- Attended the ACWA DC conference in Washington, D.C.
- I met with Kevin Morley of AWWA to discuss their efforts in the area of cybersecurity and ways we can collaborate.
- Met with staff from Congresswoman Young Kim's office to provide an update on our water loss control program, tax parity for water rebates, and a potential AMI program
- Met with staff from Congresswoman Michelle Steel's office to provide an update on our water loss control program, tax parity for water rebates, and a potential AMI program
- Met with staff from Congressman Mike Levin's office to provide an update on our water loss control program, tax parity for water rebates, and a potential AMI program
- Met with staff from Congressman Lou Correa's office to provide an update on our water loss control program, tax parity for water rebates, and a potential AMI program
- Met with the WaterSMART team at the Bureau of Interior to discuss our water loss control program and how it might be eligible for water savings grants in the future and AMI grants for multiple service areas. These discussions are ongoing.
- Met with staff from Congresswoman Katie Porter's office to provide an update on our water loss control program, tax parity for water rebates, and a potential AMI program
- Participated in the ACWA State Legislative Committee meeting
- Participated in CCEEB's WCW Committee meeting
- Attended CMUA's Regulatory Committee meeting
- Participated in CMUA's Legislative Committee meeting
- Participated in the Metropolitan Water District Member Agency Legislative meeting
- Met with Metropolitan staff to discuss legislative priorities and upcoming bills for 2024
- Attended the ACWA State Legislative Committee meeting in Sacramento

## **WATER USE EFFICIENCY**

### **ORANGE COUNTY WATER LOSS CONTROL WORKGROUP MEETING**

On March 12, Rachel Davis, Willie Zavala, and Hugo Escamilla hosted the Orange County Water Loss Control Workgroup meeting at the MWDOC office. Approximately 36 agency staff attended this meeting. Items on the agenda included:

- Water Loss Update
  - Water Loss Regulations Timeline
  - Asset Management Questionnaires due on July 1, 2024
  - DWR Webinar Recap – SWRCB Staff Member Eric Zuniga Presentation
  - Shared Services and Technical Assistance Contracts
- 2023 MWDOC Water Audit Submission Review
- MWDOC Leak Detection Program
  - Leak Detection To Date
  - Equipment Show & Tell
- Discussion and Questions

The next workgroup meeting is scheduled for July 12.

### **ORANGE COUNTY DATA ACQUISITION PARTNERSHIP (OCDAP) STEERING AND TECHNICAL ADVISORY COMMITTEE (STAC)**

On March 12, Rachel Waite attended the OCDAP STAC. The working group collaborates on and organizes a regional effort to share costs for the acquisition of high-resolution aerial imagery and related products. The discussion focused on Cycle #3, the Request for Proposals.

The next meeting is scheduled for April 9.

### **CALIFORNIA WATER EFFICIENCY PARTNERSHIP (CALWEP) WINTER PLENARY MEETING**

On March 13, Joe Berg, Tina Fann, and Beth Fahl attended the CalWEP Spring Plenary meeting, with Sam Fetter and Rachel Waite participating via Zoom. Agenda items included:

- CalWEP Updates
- What's New at the Alliance
- 2024's Busy Regulatory Landscape
  - CEC and MWELO
- Appendix M Fact Sheet
- Making Conservation a Way of Life Update

- Federal Updates
- Collaborator Spotlight: The Climate Registry
- Things You Should Know About: New Landscape Irrigation Management Tools
- Fix a Leak Week Spotlight
- AB1572 is Law. What Now?

The Fall 2024 Plenary is scheduled for August 29.

## **SONOMA COUNTY WATER AGENCY WATER LOSS CONTROL WORKGROUP**

On March 14, Rachel D. presented to the Sonoma County member agencies on the MWDOC Water Loss Control Technical Assistance and Leak Detection Programs. MWDOC presented a case study from a member agency that successfully applied for an adjustment to their water loss standard to a more appropriate level. It also reduced their distribution system's actual losses through leak detection performed by the MWDOC team. Approximately 23 people were in attendance.

## **METROPOLITAN PUBLIC INFORMATION OFFICERS (PIO) WORKING GROUP AND WATER USE EFFICIENCY (WUE) COORDINATORS JOINT MEETING**

On March 14, Beth participated in a joint meeting of the PIO Working Group and the WUE Coordinators, the purpose of which was to collaborate on a tap water campaign to launch Water Awareness Month in May. Evelyn Wendel of WeTap.org also participated in the meeting. WeTap is a non-profit (501(c)3) organization focused on improving awareness and promoting the installation of drinking water fountains to help improve public health and social and economic disparities. The five-week campaign will kick off with Tap Water Day on May 2.

## **CITY OF SEAL BEACH'S CITY HALL FOUNTAIN RIBBON CUTTING CEREMONY**

On March 14, Beth, Director Seckel, and Claire Johnson attended the City of Seal Beach's City Hall Fountain Ribbon Cutting Ceremony. The City received grant funding through Metropolitan's Community Partnering Program to assist with converting a non-functional fountain into a waterwise demonstration garden for their community. MWDOC water use efficiency staff wrote a letter of support as part of the grant application submittal and was delighted to see the result of the project.



## **METROPOLITAN WATER USE EFFICIENCY WORKGROUP MEETING**

On March 21, Joe, Rachel D., Rachel W., Beth, Sam, and Tina attended the Metropolitan Water Use Efficiency Workgroup meeting. Items on the agenda included:

- MWD Conservation Program Updates
  - Addendum 22 Release and Grant Funding
  - End of FY Invoicing and Co-Funding
  - State of Conservation Framework Revisions
- External Affairs Update
  - Tree-bate Collaterals
  - WeTap Activities for May

The next meeting is scheduled for April 18.

## **DEPARTMENT OF WATER RESOURCES (DWR) WATER LOSS AND LEAK DETECTION WEBINAR**

On March 21, Joe and Rachel D. attended DWR's monthly webinar and viewed a technical presentation entitled "Maintaining the Infrastructure Leak Index at the Technical Minimum." The presentation was given by Chris Leauber, Executive Director of the Water and Wastewater Authority of Wilson, TN.

The next webinar is scheduled for April 18.

## **ORANGE COUNTY WATER USE EFFICIENCY WORKGROUP GARDEN TOUR AND MEETING**

On April 4, Rachel D., Rachel W., Beth, Sam, and Tina hosted the Orange County Water Use Efficiency Workgroup meeting at Trabuco Canyon Water District. The meeting commenced with a tour of a local native plant garden – Vera's Garden – and the meeting followed after that. Items on the agenda included:

- Trabuco Canyon Water District Agency Spotlight
- Water Use Efficiency Standards/Framework Update
  - Presentation of Recent Updates to Regulation Language
  - MWDOC's Comment Letter Submitted
- MET Conservation Program Updates
  - MWD Budget Process Update
  - Addendum 22 and Grant Update
- Water Use Efficiency Updates
  - MWDOC Choice WUE Budget Allocation for FY 24-25
  - Grant Funding Update
  - Landscape Design Assistance and Landscape Maintenance Assistance Program Request for Proposals Process
  - SAWPA/USBR Residential Landscape Area Measurements Analysis

The next meeting is scheduled for May 2.



## **METROPOLITAN SOUTHERN CALIFORNIA (SOCAL) WATER GRANTS NETWORK QUARTERLY MEETING**

On April 5, Rachel W., Beth, and Dr. Melissa Baum-Haley hosted Metropolitan staff and member agencies for a SoCal Water Grants Network quarterly meeting. Metropolitan's Centralized Grant's Management Office launched the SoCal Water Grants Network as a platform for water utilities to collaborate and share resources for funding opportunities, improve their access to funding and streamline the grant application process to reduce the administrative burden. Items on the agenda included:

- Introduction to the SharePoint Site for Sharing:
  - Important Documents and Files
  - Training and Recordings
  - Meeting Information
  - Grants Tracker Information
- Upcoming Grants
- Grant Assistance/Workshops

The next meeting will be scheduled for July.

## **PACIFIC GAS AND ELECTRIC WATER CONSERVATION SHOWCASE**

On April 4, Joe attended the Pacific Gas and Electric Water Conservation Showcase in San Ramon, California. Joe participated in a panel discussion focusing on the Conservation as a California Way of Life standards. Panel Members included Joe Berg, Karina Herrera of the SWRCB, Heather Cooley of the Pacific Institute, Amy Talbot from the Regional Water Authority, and Maureen Erbeznik with Erbeznik and Associates. Joe's comments focused on the cost of compliance with the standards. More than 350 people participated in the conference.

### **Conservation Framework Related Activities**

## **ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) WATER USE EFFICIENCY BI-MONTHLY MEETING**

On March 14, Joe and Rachel W. participated in the ACWA WUE Bimonthly meeting, which focused on the updated State Water Resources Control Board (SWRCB) standards released as related to the Conservation Framework. Participants discussed the changes, plans to speak at the upcoming workshop, and submittal of comment letters.

The next meeting will be on May 8.

## **SAN DIEGO COUNTY WATER AUTHORITY (SDCWA) CALIFORNIA REGULATIONS WATER USE EFFICIENCY WORKSHOP #13**

On March 19, Rachel W. and Tina joined the SDCWA California Regulations Water Use Efficiency Workshop #13, which focused on the Conservation as a California Way of Life Framework. Discussion focused on the recent proposed regulation changes and what retailers across California are doing to comply.

A follow-up workshop will be scheduled as needed.

## **STATE WATER RESOURCES CONTROL BOARD WORKSHOP**

On March 20, the SWRCB hosted a Board Workshop to receive comments on changes to the proposed regulations to Make Conservation a California Way of Life. Board staff first provided an overview of the changes to the proposed regulation and updates to key provisions, followed by the opportunity for the public to comment. Joe attended the workshop in person and commented on behalf of MWDOC and its retailers.

## **STATE WATER RESOURCES CONTROL BOARD STAFF WORKSHOP AND Q&A SESSION**

On March 25, Joe, Rachel D., and Rachel W. joined the SWRCB Q&A session regarding the proposed regulations to Make Conservation a California Way of Life. SWRCB staff summarized changes and answered clarifying questions from the public regarding the revisions to the draft regulation.

## **DEDICATED IRRIGATION METER (DIM) LANDSCAPE AREA MEASUREMENTS (LAM) - CITY OF ORANGE SPECIAL LANDSCAPE AREA (SLA) APPROVALS**

On March 25, Rachel W. and Sam met with the DIM LAM project consultant, NV5, and City of Orange staff to discuss their project and go over the important process of determining special landscaped areas. When calculating the urban water use objective, these areas receive a higher landscape efficiency factor.

Follow-up meetings with all participating agencies will be scheduled as needed.

## **SANTA ANA WATERSHED PROJECT AUTHORITY (SAWPA) LANDSCAPE AREA MEASUREMENT (LAM) ANALYSIS MEETING**

On March 26, Joe, Rachel W., and Sam hosted the SAWPA LAM Analysis meeting, which was a collaborative discussion among SAWPA, MWDOC, and retailer staff regarding the LAM analysis SAWPA and their partner, USBR, are developing. This project will potentially provide an alternative dataset option for retailers to use instead of

the DWR-provided residential LAM data. The project is currently in the quality control phase, and retail agencies and MWDOC are developing feedback for SAWPA staff.

MWDOC staff are hosting two workshops, April 8 and April 11, to allow SAWPA to walk retailer staff through the data using a GIS platform.

## **MWDOC COMMENT LETTER RE: PROPOSED MAKING CONSERVATION A CALIFORNIA WAY OF LIFE REGULATION**

On March 27, Joe submitted the MWDOC comment letter to the SWRCB regarding the updated proposed regulations released in March of this year. The comment letter voiced support for many of the changes and outlined requests for further refinements to the proposed regulation. It is anticipated that the third iteration of proposed regulations will be released by the SWRCB in late spring of 2024.

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**INFORMATION CALENDAR**

**MWDOC GENERAL INFORMATION  
ITEMS**

**MWDOC BOARD OF DIRECTORS**

- Al Nederhood
- Larry D. Dick
- Bob McVicker
- Karl W. Seckel
- Randall Crane
- Jeffery M. Thomas
- Megan Yoo Schneider