

MEETING OF THE BOARD OF DIRECTORS OF THE
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Jointly with the
ADMINISTRATION & FINANCE COMMITTEE
18700 Ward Street, Conf. Room 101, Fountain Valley, CA 92708
April 10, 2024, 8:30 a.m.

Teleconference Site:
25652 Paseo De La Paz
San Juan Capistrano, CA 92675
(Members of the public may attend and participate in the meeting at both in-person locations.)

This meeting will be held in person at 18700 Ward Street, Fountain Valley, California, 92708 (Conference Room 101). As a convenience for the public, the meeting may also be accessed by Zoom Webinar and will be available by either computer or telephone audio as indicated below. Because this is an in-person meeting and the Zoom component is not required, but rather is being offered as a convenience, if there are any technical issues during the meeting, this meeting will continue and will not be suspended.

Computer Audio: You can join the Zoom meeting by clicking on the following link:
<https://zoom.us/j/8828665300>

Telephone Audio: (669) 900 9128 fees may apply
(877) 853 5247 Toll-free
Webinar ID: 882 866 5300#

A&F Committee:
Director Crane, Chair
Director Thomas
Director Nederhood

Staff: H. De La Torre, C. Harris,
H. Chumpitazi, M. Baum-Haley,
K. Davanaugh, M. Goldsby

Ex Officio Member: President McVicker

MWDOC Committee meetings are noticed and held as joint meetings of the Committee and the entire Board of Directors and all members of the Board of Directors may attend and participate in the discussion. Each Committee has designated Committee members, and other members of the Board are designated alternate committee members. If less than a quorum of the full Board is in attendance, the Board meeting will be adjourned for lack of a quorum and the meeting will proceed as a meeting of the Committee with those Committee members and alternate members in attendance acting as the Committee.

ROLL CALL

PUBLIC COMMENTS - Public comments on agenda items and items under the jurisdiction of the Committee should be made at this time.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED - Determine there is a need to take immediate action on item(s) and that the need for action came to the attention of the District subsequent to the posting of the Agenda. (Requires a unanimous vote of the Committee)

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING -- Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the District's business office located at 18700 Ward Street, Fountain Valley, California 92708, during regular business hours. When practical, these public records will also be made available on the District's Internet Web site, accessible at <http://www.mwdoc.com>.

PROPOSED BOARD CONSENT CALENDAR ITEMS

1. TREASURER'S REPORT
 - a. Revenue/Cash Receipt Report – March 2024
 - b. Disbursement Approval Report for the month of April 2024
 - c. Disbursement Ratification Report for the month of March 2024
 - d. GM Approved Disbursement Report for the month of March 2024
 - e. Consolidated Summary of Cash and Investment – February 2024
 - f. OPEB and Pension Trust Fund statement
2. FINANCIAL REPORT
 - a. Combined Financial Statements and Budget Comparative for the Period Ending February 29, 2024

ACTION ITEMS

3. REVIEW INFORMATION REGARDING PUBLIC HEARING TO CONSIDER AN ORDINANCE TO ADJUST COMPENSATION FOR DIRECTORS
4. ADOPTION OF THE THIRD DRAFT BUDGET FOR FISCAL YEAR 2024-25
5. PROPOSED MWDOC WATER RATE RESOLUTION FOR FISCAL YEAR 2024-25
6. AWARD OF SOLE SOURCE CONTRACT TO DOPUJDA & WELLS CONSULTING TO CONDUCT DISTRICT NEEDS ASSESSMENT
7. AUTHORIZE AMENDMENT TO ADMINISTRATIVE CODE SECTION 1100 (BOARD AND COMMITTEE REGULAR MEETINGS)

PRESENTATION ITEM

8. 2nd PHASE OF MWDOC STRATEGIC COMMUNICATIONS PLAN

INFORMATION ITEMS – (THE FOLLOWING ITEMS ARE FOR INFORMATIONAL PURPOSES ONLY – BACKGROUND INFORMATION IS INCLUDED IN THE PACKET. DISCUSSION IS NOT NECESSARY UNLESS REQUESTED BY A DIRECTOR.)

9. DEPARTMENT ACTIVITIES REPORTS
 - a. Administration
 - b. Finance and Information Technology
10. MONTHLY WATER USAGE DATA AND WATER SUPPLY INFORMATION

OTHER ITEMS

11. REVIEW ISSUES REGARDING DISTRICT ORGANIZATION, PERSONNEL MATTERS, EMPLOYEE BENEFITS FINANCE AND INSURANCE

ADJOURNMENT

NOTE: At the discretion of the Committee, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated, and may be subject to action by the Committee. On those items designated for Board action, the Committee reviews the items and makes a recommendation for final action to the full Board of Directors; final action will be taken by the Board of Directors. Agendas for Committee and Board meetings may be obtained from the District Secretary. Members of the public are advised that the Board consideration process includes consideration of each agenda item by one or more Committees indicated on the Board Action Sheet. Attendance at Committee meetings and the Board meeting considering an item consequently is advised.

Accommodations for the Disabled. Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Maribeth Goldsby, District Secretary, at (714) 963-3058, or writing to Municipal Water District of Orange County at P.O. Box 20895, Fountain Valley, CA 92728. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that District staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the District to provide the requested accommodation.

**Municipal Water District of Orange County
REVENUE / CASH RECEIPT REPORT
March 2024**

WATER REVENUES

<u>Date</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>
3/01/2024	City of Brea	January 2024 Water deliveries	7,178.81
3/04/2024	City of Buena Park	January 2024 Water deliveries	25,893.15
3/04/2024	South Coast Water District	January 2024 Water deliveries	372,215.64
3/05/2024	Serrano Water District	January 2024 Water deliveries	9,955.50
3/07/2024	Laguna Beach County Water District	January 2024 Water deliveries	285,803.03
3/08/2024	City of San Clemente	January 2024 Water deliveries	513,498.01
3/08/2024	Irvine Ranch Water District	January 2024 Water deliveries	796,669.95
3/08/2024	City of Garden Grove	January 2024 Water deliveries	72,184.65
3/12/2024	Trabuco Canyon Water District	January 2024 Water deliveries	23,310.36
3/13/2024	El Toro Water District	January 2024 Water deliveries	270,846.66
3/13/2024	City of Orange	January 2024 Water deliveries	75,357.74
3/13/2024	Santa Margarita Water District (ID9)	January 2024 Water deliveries	252,061.72
3/13/2024	Santa Margarita Water District	January 2024 Water deliveries	1,305,602.57
3/14/2024	East Orange Co Water District	January 2024 Water deliveries	278,204.87
3/14/2024	Yorba Linda Water District	January 2024 Water deliveries	119,086.48
3/15/2024	City of Fountain Valley	January 2024 Water deliveries	3,740.91
3/15/2024	Golden State Water Company	January 2024 Water deliveries	441,550.35
3/15/2024	Moulton Niguel Water District	January 2024 Water deliveries	1,400,602.52
3/15/2024	Orange County Water District	January 2024 Water deliveries	176,300.72
3/15/2024	City of Seal Beach	January 2024 Water deliveries	13,345.73
3/18/2024	City of La Palma	January 2024 Water deliveries	1,585.28
3/22/2024	City of Brea	February 2024 Water deliveries	7,178.81
3/22/2024	City of Huntington Beach	February 2024 Water deliveries	153,333.07
3/25/2024	City of Newport Beach	February 2024 Water deliveries	336,395.00
3/28/2024	City of Westminster	February 2024 Water deliveries	11,236.61
3/28/2024	Serrano Water District	February 2024 Water deliveries	9,955.50
3/29/2024	Irvine Ranch Water District	February 2024 Water deliveries	948,571.48

TOTAL WATER REVENUES \$ 7,911,665.12

**Municipal Water District of Orange County
REVENUE / CASH RECEIPT REPORT
March 2024**

MISCELLANEOUS REVENUES

<u>Date</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>
3/04/2024	Karl Seckel	March 2024 Retiree Health Insurance	187.02
3/07/2024	Patricia Meszaros	March 2024 Retiree Health Insurance	27.99
3/13/2024	Stan Sprague	Mar-Apr 2024 Retiree Health Insurance	374.04
3/28/2024	Keith Lyon	April 2024 Retiree Health Insurance	187.02
3/19/2024	Igoe and Company Inc	COBRA Health and Vision Insurance	869.78
3/25/2024	Special District Risk Management Authority	2020-2022 Delta Dental Dividend refund	8,626.24
3/18/2024	US Bank Custodial Account	Citigroup Global Markets Interest payment	1,250.00
3/22/2024	US Bank Custodial Account	Toyota Financial Bank Interest payment	4,550.00
3/29/2024	US Bank	Monthly Interest	98.23
3/08/2024	City of Fullerton	25% Upfront LCRR Service Line Inventories Project	24,538.25
3/04/2024	City of Fountain Valley	50% Upfront LCRR Service Line Inventories Project	80,035.00
3/04/2024	City of Garden Grove	50% Upfront LCRR Service Line Inventories Project	117,790.00
3/13/2024	City of Orange	50% Upfront LCRR Service Line Inventories Project	55,878.00
3/05/2024	Mesa Water District	December 2023 Smartimer, Turf Removal and Spray to Drip rebate program	1,272.00
3/05/2024	El Toro Water District	December 2023 Turf Removal and High Efficiency Clothes Washers rebate program	470.00
3/18/2024	El Toro Water District	January 2024 High Efficiency Clothes Washers rebate program	460.00
3/15/2024	Irvine Ranch Water District	January 2024 Smartimer and Rotating Nozzles rebate program	490.95
3/08/2024	City of Tustin	January 2024 Turf Removal and Spray to Drip rebate program	777.00
3/13/2024	City of La Habra	January 2024 Turf Removal and Spray to Drip rebate program	666.00
3/15/2024	City of Fountain Valley	January 2024 Turf Removal and Spray to Drip rebate program	492.01
3/15/2024	Irvine Ranch Water District	January 2024 Turf Removal and Spray to Drip rebate program	34,988.37
3/25/2024	Golden State Water Company	January 2024 Turf Removal and Spray to Drip rebate program	222.00
3/28/2024	City of Westminster	January 2024 Turf Removal and Spray to Drip rebate program	333.00
3/15/2024	Laguna Beach County Water District	January 2024 Turf Removal and High Efficiency Clothes Washers rebate program	306.00
3/12/2024	Trabuco Canyon Water District	January 2024 Spray to Drip and High Efficiency Clothes Washers rebate program	513.00
3/22/2024	City of San Clemente	January 2024 Turf Removal, Spray to Drip and High Efficiency Clothes Washers rebate program	9,123.52
3/18/2024	Department of Water Resources	Prop 1 Upfront funding	20,168.22
3/01/2024	City of Fullerton	Jul-Dec 2023 School Billing	2,196.90
3/13/2024	City of Anaheim	Jul-Dec 2023 School Billing	21,698.33
3/15/2024	City of Fountain Valley	Addition to the Choice School Program FY 2023-24	2,045.79
3/19/2024	Moulton Niguel Water District	Addition to the Choice School Program FY 2023-24	2,162.64
3/25/2024	City of Garden Grove	Addition to the Choice School Program FY 2023-24	7,030.08
3/18/2024	Mesa Water District	Water Loss Control Shared Services FY 2023-24	13,260.00
TOTAL MISCELLANEOUS REVENUES			\$ 413,087.38
TOTAL REVENUES			\$ 8,324,752.50


Harvey De La Torre, General Manager


Hilary Chumbitazi, Treasurer

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of April 2024**

Vendor/ Invoice	Description	Amount to Pay
Core Disbursements:		
Ackerman Consulting-Richard C Ackerman		
1403	March 2024 Legal and regulatory specialized consulting services	3,500.00
Total		<u>3,500.00</u>
Alta FoodCraft		
12413511	March 2024 Coffee and tea supplies	156.58
Total		<u>156.58</u>
Best Best and Krieger LLP		
55401-FEB24	February 2024 Legal Services	14,919.93
55401-MAR24	March 2024 Legal Services	24,771.28
Total		<u>39,691.21</u>
Brown and Caldwell		
12515500	February 2024 Hydraulic model work services for Moulton Niguel Water District	1,121.38
Total		<u>1,121.38</u>
Bryton Printing Inc		
17731	Ricky Raindrop educational booklet printing in English and Spanish for School Program	10,349.52
17732	Ricky Raindrop educational booklet printing in English and Spanish for School Program	2,477.80
17784	WEEA Career brochures for Water Replenishment District in Spanish and Chinese	1,831.53
Total		<u>14,658.85</u>
Davis Farr LLP		
1389	Professional services for Single Audit of FY2022-23	4,500.00
Total		<u>4,500.00</u>
Green Thumb (Indoor Plant Care) LLC-Dedo Verde Interior		
20240338 0018	April 2024 Indoor plant service	305.50
Total		<u>305.50</u>
E Source Companies LLC		
11944	February 2024 Retail Agency Technical Assistance services	3,200.00
11945	February 2024 Business Plan Implementation services	1,400.00
Total		<u>4,600.00</u>
Gladwell Governmental Svcs Inc		
5435	Records Management Training and Preparation on 03/07/24	650.00
Total		<u>650.00</u>
Hashtag Pinpoint Corporation		
1833	March 2024 Social Media consultation and services	7,913.00
Total		<u>7,913.00</u>

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of April 2024**

Vendor/ Invoice	Description	Amount to Pay
Hazen and Sawyer, DPC		
4	January 2024 LCRR Service Line Inventory Project	91,558.94
5	February 2024 LCRR Service Line Inventory Project	95,861.28
Total		<u>187,420.22</u>
Irvine Window Cleaning		
4050	03/22/24 Office windows & glass walls cleaned	400.00
Total		<u>400.00</u>
Lawnscape Systems Inc		
444328	March 2024 Landscape Maintenance for Atrium	495.00
Total		<u>495.00</u>
Keith Lyon		
32924	January-March 2024 Retiree medical premium	1,048.20
Total		<u>1,048.20</u>
Natural Resource Results		
4824	March 2024 Federal Advocacy Agreement services and travel expenses	8,861.11
Total		<u>8,861.11</u>
NDS		
832024	03/01 & 03/08/24 Board packet delivery service	269.44
832205	03/15/24 Board packet delivery service	134.72
832383	03/29/24 Board packet delivery service	134.72
Total		<u>538.88</u>
ODP Business Solutions LLC		
358292991001	03/14/24 Office supplies	285.65
Total		<u>285.65</u>
Office Solutions		
I-02207345	03/15/24 Office supplies	133.91
I-02207480	03/18/24 Desk nameplate for staff	26.30
Total		<u>160.21</u>
Orange County Water District		
32124	January 2024 Water Policy Dinner refund for extra charge	130.00
26271	October 2023 OC Water Summit MWDOC cost share	13,853.80
26290	February 2024 Postage, shared office & maintenance expense	8,480.02
Total		<u>22,463.82</u>
Karl Seckel		
33124	January-March 2024 Retiree medical premium	1,467.60
Total		<u>1,467.60</u>

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of April 2024**

Vendor/ Invoice	Description	Amount to Pay
Mary Snow		
32924	January-March 2024 Retiree medical premium	524.10
Total		<u>524.10</u>
Soto Resources-Joey C Soto		
GA-MAR-87	March 2024 Grant Research and Acquisition	3,250.00
Total		<u>3,250.00</u>
Spectrum Specialties and Awards		
37608	03/14/24 Promotional items	2,571.25
37612	03/14/24 Promotional items	1,283.28
Total		<u>3,854.53</u>
Syrus Devers Advocacy LLC		
1035	March 2024 State Legislative Advocacy services	8,000.00
Total		<u>8,000.00</u>
Tripepi, Smith & Associates, Inc.		
11986	Job posting for Assistant General Manager	220.00
Total		<u>220.00</u>
VC3 Inc		
161234	March 2024 IT Support services	6,985.00
INV7088VC3	Replacement hard drive for computer	124.20
Total		<u>7,109.20</u>
Pauline D Wennerstrom		
32924	January-March 2024 Retiree medical premium	524.10
Total		<u>524.10</u>
Whittingham Public Affairs Advisors-WPAA		
2373	April 2024 Strategic guidance services on local & regional issues	7,500.00
Total		<u>7,500.00</u>
Total Core Expenditures		<u>331,219.14</u>
 Choice Expenditures:		
Building Block Entertainment Inc		
3706-2	March 2024 Choice Elementary School Program K-2	12,925.00
Total		<u>12,925.00</u>

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of April 2024**

Vendor/ Invoice	Description	Amount to Pay
Jill Promotions		
12104	04/03/24 Supplies for Water Loss Control Shared Services	648.40
Total		648.40
Mission RCD		
3415	March 2024 Field inspection and verification for Water Use Efficiency rebate programs	1,915.20
Total		1,915.20
Office Solutions		
I-02206548	03/13/24 Supplies for Water Loss Control Shared Services	56.93
Total		56.93
Orange County Dept of Education		
94TI3795	February 2024 Choice School Programs for grades 3-8	25,534.32
Total		25,534.32
Orange County Water District		
26290	February 2024 Postage for Water Use Efficiency rebate programs	36.31
Total		36.31
Red Wing Business Advantage Account		
20240310112477	Boots for Water Loss Control Technicians	529.41
Total		529.41
Westerly Meter Service Co.-Lane M Matsuno		
17545	March 2024 Meter Accuracy Testing for Newport Beach	410.00
Total		410.00
Total Choice Expenditures		42,055.57
Other Funds Expenditures:		
Best Best and Krieger LLP		
55401-FEB24	February 2024 Legal Services	896.00
55401-MAR24	March 2024 Legal Services	192.00
Total		1,088.00
E Source Companies LLC		
11944	February 2024 Retail Agency Technical Assistance services	28,560.00
Total		28,560.00
Mission RCD		
3415	March 2024 Field inspection and verification for Water Use Efficiency rebate programs	3,395.53
Total		3,395.53

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of April 2024**

Vendor/ Invoice	Description	Amount to Pay
NV5 Geospatial		
379692	March 2024 Dedicated Irrigation Meter Measurement services (Brea)	1,033.32
379695	March 2024 Dedicated Irrigation Meter Measurement services (Fountain Valley)	774.99
379696	March 2024 Dedicated Irrigation Meter Measurement services (Moulton Niguel)	774.99
379700	March 2024 Dedicated Irrigation Meter Measurement services (Laguna Beach)	1,033.32
379702	March 2024 Dedicated Irrigation Meter Measurement services (Fullerton)	4,133.28
379704	March 2024 Dedicated Irrigation Meter Measurement services (Anaheim)	28,674.63
379705	March 2024 Dedicated Irrigation Meter Measurement services (Orange)	22,991.37
379706	March 2024 Dedicated Irrigation Meter Measurement services (Garden Grove)	61,482.54
379708	March 2024 Dedicated Irrigation Meter Measurement services (La Habra)	31,516.26
379709	March 2024 Dedicated Irrigation Meter Measurement services (Newport Beach)	1,808.31
379710	March 2024 Dedicated Irrigation Meter Measurement services (San Clemente)	3,616.62
379712	March 2024 Dedicated Irrigation Meter Measurement services (Santa Ana)	6,974.91
379715	March 2024 Dedicated Irrigation Meter Measurement services (Seal Beach)	1,033.32
379717	March 2024 Dedicated Irrigation Meter Measurement services (South Coast)	3,874.95
379718	March 2024 Dedicated Irrigation Meter Measurement services (Trabuco Canyon)	516.66
379719	March 2024 Dedicated Irrigation Meter Measurement services (Tustin)	2,324.97
Total		<u>172,564.44</u>
The Plant Nerd		
8448	February 2024 Landscape Design and Landscape Maintenance Assistance Program	3,160.00
8508	March 2024 Landscape Design and Landscape Maintenance Assistance Program	3,730.00
Total		<u>6,890.00</u>
Total Other Funds Expenditures		212,497.97
Total Expenditures		<u><u>585,772.68</u></u>

**Municipal Water District of Orange County
Disbursement Ratification Report
For the Month of March 2024**

Name/ Date	Check/ EFT	Invoice	Description	Amount
Core Disbursements:				
Charles Busslinger				
3/29/2024	EFT	111523	November 2023 Business expense	180.00
Total				180.00
Hilary Chumpitazi				
3/29/2024	EFT	22924	February 2024 Business expense	154.40
Total				154.40
Randall Crane				
3/29/2024	EFT	22924	February 2024 Business expense	276.90
Total				276.90
Katie Davanaugh				
3/29/2024	EFT	22924	February 2024 Business expense	106.95
Total				106.95
Rachel Davis				
3/29/2024	EFT	22624	February 2024 Business expense	60.00
Total				60.00
Larry Dick				
3/29/2024	EFT	22224	February 2024 Business expense	133.56
Total				133.56
Tina Jocelyn Fann				
3/29/2024	EFT	21524	February 2024 Business expense	37.39
Total				37.39
Lina Gunawan				
3/29/2024	EFT	11924	January 2024 Business expense	20.00
Total				20.00
Claire Johnson				
3/29/2024	EFT	13124	January 2024 Business expense	126.98
3/29/2024	EFT	22624	February 2024 Business expense	28.14
Total				155.12
Robert McVicker				
3/29/2024	EFT	22824	February 2024 Business expense	20.10
Total				20.10
Al Nederhood				
3/29/2024	EFT	22324	February 2024 Business expense	272.92
Total				272.92
Alondra Renteria Solis				
3/29/2024	143187	22424	February 2024 Business expense	21.30
Total				21.30

**Municipal Water District of Orange County
Disbursement Ratification Report
For the Month of March 2024**

Name/ Date	Check/ EFT	Invoice	Description	Amount
Alana Salas-Yoshii				
3/29/2024	EFT	13124	January 2024 Business expense	38.99
Total				38.99
Janine Schunk				
3/29/2024	EFT	110223	November 2023 Business expense	33.11
3/29/2024	EFT	121823	December 2023 Business expense	146.73
Total				179.84
Karl Seckel				
3/29/2024	EFT	21424	February 2024 Business expense	26.13
Total				26.13
Spectrum Business				
3/18/2024	143135	375210030124	March 2024 Telephone and internet expense	1,387.83
Total				1,387.83
Sarina Sriboonlue				
3/29/2024	EFT	13024	January 2024 Business expense	41.88
Total				41.88
Jeffery Thomas				
3/29/2024	EFT	22124	February 2024 Business expense	195.64
Total				195.64
US Bank				
3/29/2024	143190	2978/4192/8910-FEB24	01/23/24-02/22/24 Cal Card Charges	25,426.16
Total				25,426.16
Verizon Wireless				
3/07/2024	143121	9957443087	February 2024 4G Mobile broadband unlimited service	114.03
Total				114.03
Rachel Waite				
3/29/2024	EFT	22624	February 2024 Business expense	477.99
Total				477.99
Total Core Disbursements				29,327.13
Choice Disbursements:				
Rachel Davis				
3/29/2024	EFT	22624	February 2024 Business expense	45.22
Total				45.22
Hugo Escamilla				
3/29/2024	EFT	22024	February 2024 Business expense	16.00
Total				16.00

**Municipal Water District of Orange County
Disbursement Ratification Report
For the Month of March 2024**

Name/ Date	Check/ EFT	Invoice	Description	Amount
US Bank Voyager Fleet Systems				
3/15/2024	EFT	8694349932408	1/25/24-2/24/24 Fuel for Water Loss Control Shared Services Vehicles	471.50
Total				471.50
Total Choice Disbursements				532.72
 Other Funds Disbursements:				
AT&T				
3/15/2024	143126	21322365	February 2024 Telephone expense for WEROC N. EOC	38.07
Total				38.07
Mesa Water District				
3/15/2024	EFT	11384	January 2024 Credit for Local Resources program	60,303.06
Total				60,303.06
Metropolitan Water District				
3/28/2024	EFT	11388	January 2024 Water deliveries	6,654,372.73
Total				6,654,372.73
Santiago Aqueduct Commission				
3/29/2024	143188	12024	January 2024 SAC Pipeline Operation Surcharge	2,134.55
Total				2,134.55
Santa Margarita Water District				
3/29/2024	EFT	12024	January 2024 SCP Operation Surcharge	20,293.82
Total				20,293.82
Spray to Drip Rebate				
3/28/2024	143137	S2D5-R-NWPT-48084-19038	C. Butterfield	1,250.00
3/28/2024	143165	S2D6-C-IRWD-51669-22097	Oak Creek Village (Irvine)	2,665.00
3/28/2024	143166	S2D6-C-IRWD-51669-22098	Oak Creek Village (Irvine)	1,350.50
3/28/2024	143167	S2D6-C-IRWD-51669-22099	Oak Creek Village (Irvine)	1,187.50
3/28/2024	143179	S2D6-C-MNT-49032-21931	Windwards HOA (Aliso Viejo)	2,554.30
3/28/2024	143143	S2D6-C-YLWD-51357-21899-PA	City Of Yorba Linda (Yorba Linda)	762.50
3/28/2024	143146	S2D6-R-LH-48182-19143	A. Figueroa	324.50
3/28/2024	143139	S2D6-R-O-51709-22105	J. Chiu	500.00
3/28/2024	143141	S2D7-C-MNT-51754-22118-PA	City of Laguna Niguel (Laguna Niguel)	815.50
3/28/2024	143177	S2D7-C-SC-53146-22276	St Clements Episcopal Church (San Clemente)	3,500.00
3/28/2024	143162	S2D7-R-BP-48811-22221	C. Lyon	575.00
3/28/2024	143153	S2D7-R-BREA-51859-22238	C. Jones	447.59
3/28/2024	143175	S2D7-R-FV-51850-22155	M. Schmidt	633.50
3/28/2024	143160	S2D7-R-IRWD-51878-22250	V. Le	598.40
3/28/2024	143171	S2D7-R-O-51884-22202	J. Ogata	498.00
3/28/2024	143150	S2D7-R-TUST-54218-23311	S. Ho	390.00
3/28/2024	143158	S2D7-R-WEST-53062-22234	J. Laird-Davies	1,299.50
Total				19,351.79

**Municipal Water District of Orange County
Disbursement Ratification Report
For the Month of March 2024**

Name/ Date	Check/ EFT	Invoice	Description	Amount
Turf Rebate				
3/28/2024	143178	TR15-R-FV-47442-46036	V. Pham	3,675.00
3/28/2024	143173	TR16-C-IRWD-51648-50108	Paseo Westpark Maintenance Assoc (Irvine)	16,710.00
3/28/2024	143168	TR16-C-IRWD-51669-50132	Oak Creek Village (Irvine)	8,882.00
3/28/2024	143169	TR16-C-IRWD-51669-50134	Oak Creek Village (Irvine)	5,390.00
3/28/2024	143170	TR16-C-IRWD-51669-50173	Oak Creek Village (Irvine)	4,410.00
3/28/2024	143180	TR16-C-MNT-49032-49845	Windwards HOA (Aliso Viejo)	11,358.00
3/28/2024	143174	TR16-C-NWPT-38663-49760	Point Del Mar (Corona Del Mar)	8,212.00
3/28/2024	143155	TR16-R-IRWD-51493-49951	A. Kim	815.00
3/28/2024	143147	TR16-R-LH-48182-46734	A. Figueroa	3,108.00
3/28/2024	143140	TR16-R-O-51709-50186	J. Chiu	3,216.00
3/28/2024	143181	TR16-R-SOCO-51478-49937	E. Wright	1,860.00
3/28/2024	143152	TR17-C-IRWD-51391-51430	Ivy Wreath Maintenance Corp (Irvine)	11,530.00
3/28/2024	143157	TR17-C-MESA-51013-51476	Koll Irvine (Costa Mesa)	84,646.00
3/28/2024	143142	TR17-C-MNT-51754-50232-PA	City of Laguna Niguel (Laguna Niguel)	4,660.00
3/28/2024	143163	TR17-R-BP-48811-47560	C. Lyon	3,450.00
3/28/2024	143154	TR17-R-BREA-51859-50344	C. Jones	3,900.00
3/28/2024	143148	TR17-R-ETWD-51816-50292	M. Groner	2,908.00
3/28/2024	143176	TR17-R-FV-51850-50332	M. Schmidt	3,000.00
3/28/2024	143145	TR17-R-GG-53009-51505	G. Cuellar	5,082.00
3/28/2024	143144	TR17-R-GG-53156-51618	V. Collision	2,841.00
3/28/2024	143156	TR17-R-IRWD-51710-50416	M. Kobrin	3,215.00
3/28/2024	143161	TR17-R-IRWD-51878-50365	V. Le	3,740.00
3/28/2024	143138	TR17-R-IRWD-53083-51535	D. Fogel	4,250.00
3/28/2024	143149	TR17-R-MNT-51720-50202	E. Hinkle	9,108.00
3/28/2024	143164	TR17-R-MNT-53059-51513	A. Mahjoub	2,856.00
3/28/2024	143172	TR17-R-O-51884-50373	J. Ogata	2,634.00
3/28/2024	143136	TR17-R-TUST-49564-48078	W. Biller	5,286.00
3/28/2024	143151	TR17-R-TUST-54218-52704	S. Ho	1,740.00
3/28/2024	143159	TR17-R-WEST-53062-51521	J. Laird-Davies	6,702.00
Total				229,184.00
US Bank				
3/29/2024	143190	6066-FEB24	01/23/24-02/22/24 Cal Card Charges - WEROC	199.00
Total				199.00
Verizon Wireless				
3/07/2024	143121	9957443087	February 2024 4G Mobile broadband unlimited service	116.03
Total				116.03
Total Other Funds Disbursements				6,985,993.05
Total Disbursements				7,015,852.90



Harvey De La Torre, General Manager



Hilary Chumbitazi, Treasurer

Cal Card Charges
Statement Date: February 22, 2024
Payment Date: March 29, 2024

Date	Description	Amount
General Manager Card:		
1/17/2024	Urban Water Institute Spring Conference in Palm Springs, CA, on February 21-23, 2024 - Accommodations (First Night Room & Tax) refund for two extra rooms	(435.00)
1/22/2024	Meals for H. De La Torre's meeting	70.34
1/30/2024	Meals for staff 30th anniversary and H. De La Torre's meeting	269.37
1/30/2024	CSMFO annual membership renewal for H. Chumpitazi	135.00
1/31/2024	ACWA Spring Conference 2024 in Sacramento, CA on May 7 - May 9, 2024 - Registration for H De La Torre, M. Baum-Haley, H. Baez, & D. Micalizzi	3,360.00
1/31/2024	ACWA Spring Conference 2024 in Sacramento, CA, on May 7 - May 9, 2024 - Registration for J. Thomas & A. Nederhood	1,680.00
2/05/2024	Meals for H. De La Torre's meeting	35.50
2/05/2024	CMUA Capital Days in Sacramento, CA on 02/05/24 - Refund of accommodations for H. Baez	(254.47)
2/05/2024	CAPIO 2024 Conference in Indian Wells, CA on May 13 - May 16, 2024 - Registration for T. Baca & S. Wilson	1,150.00
2/05/2024	CMUA Capitol Days in Sacramento, CA on February 5, 2024 - Accommodations for H. Baez	277.71
2/05/2024	Water Supply Operations (WSO) Video Streaming Subscription; Training for S. Sriboonlue	415.00
2/06/2024	Meals for H. De La Torre's meeting	66.89
2/07/2024	Meals for H. De La Torre's meeting	60.00
2/09/2024	Meals for H. De La Torre's meeting	41.69
2/09/2024	OCBC 2024 Sacramento Advocacy Trip in Sacramento, CA on March 18 - March 19, 2024 - Registration for H. Baez	1,200.00
2/14/2024	Water Use Efficiency I Class - A. Cavazos & A. Renteria Solis	750.00
2/15/2024	Refund of AWWA Membership for J. Berg	(321.00)
2/16/2024	Urban Water Institute Spring Conference 2024 in Palm Springs, CA on February 21-23, 2024 - Accommodations for J. Thomas, R. Crane & A. Nederhood	652.50
2/16/2024	Meals for H. De La Torre's meeting	116.06
2/16/2024	Lunch for Director and guest	36.94
2/16/2024	Urban Water Institute Spring Conference 2024 in Palm Springs, CA on February 21-23, 2024 - Accommodations for D. Micalizzi & A. Heide	435.00
2/17/2024	ACWA DC 2024 in Washington D.C. on 02/27/24-02/29/24 - Airfare change for H. Baez & M. Baum-Haley	314.00
2/20/2024	ACWA DC 2024 in Washington D.C. from 02/27/24-02/29/24 - Airfare change for R. Crane	97.00
Total:		10,152.53

Administration Card:

1/22/2024	Black toner for admin printer	273.72
1/22/2024	Two name plates	32.52
1/24/2024	12/25/23-01/24/24 Monthly charge for web hosting	15.00
1/25/2024	Lunch for all staff meeting on 01/25/24	337.34
1/26/2024	Samsung Galaxy Book 3 Pro for staff	1,291.94
1/26/2024	1099 MISC recipient e-file and mail services	906.52
1/26/2024	1099 NEC recipient e-file and mail services	38.06
1/26/2024	1099 MISC correction - recipient e-file and mail services	1.73
1/29/2024	300 Asset Tags for Finance department asset tracking	455.87
1/30/2024	Lunch for Managed IT Services interviews	54.67
1/30/2024	4K webcam for conference room 102 and (3) power outlets for IT	214.29
1/30/2024	FedEx delivery fee	56.11
1/30/2024	Water Loss Control safety supplies	208.45

Cal Card Charges
Statement Date: February 22, 2024
Payment Date: March 29, 2024

Date	Description	Amount
Administration Card (Continued):		
1/31/2024	Desk nameplate for staff	13.38
2/01/2024	Flowers for Director	172.20
2/01/2024	January and February internet expense	368.50
2/01/2024	Federal Tax ID verification service for 2023 1099 MISC and NEC	577.70
2/01/2024	Appreciation gift card for technical expert to support RFP interviews	50.00
2/02/2024	Supplies for Water Loss Control Shared Services	76.10
2/02/2024	02/02/24-03/01/24 Zoom Video Communications fee with audio licenses	174.93
2/05/2024	1099 MISC corrections - Recipient e-file and mail services	6.92
2/05/2024	Office supplies	33.69
2/06/2024	Two Dell 27" LCDs for IT	160.98
2/07/2024	FedEx delivery fee	25.99
2/10/2024	Office supplies	26.03
2/10/2024	E-Signature annual renewal for 900 envelopes	6,210.00
2/11/2024	Office supplies	31.51
2/11/2024	Two power strips with multi-plug adapters for conference room 101/subcommittee meetings	43.48
2/12/2024	FedEx delivery fee	25.00
2/16/2024	Flowers for staff	90.07
2/19/2024	Inadvertent charge - Reversal on next billing statement	179.88
2/19/2024	Portable printer for Public Affairs to support off-site events	259.54
2/20/2024	Flowers for staff	90.07
2/20/2024	Oil change for Water Loss Control truck	84.03
Total:		12,586.22

Public Affairs Card:

1/24/2024	OC Water Summit Planning lunch with OCWD Public Affairs Staff	87.45
1/25/2024	Writing and editing software subscription	540.00
1/26/2024	Supplies for Scouts BSA clinic	54.00
1/26/2024	Supplies for Scouts BSA clinic	19.03
1/26/2024	Decorations for 01/31/24 Water Policy Dinner	58.25
1/29/2024	PA and OC Water Summit committee planning meeting	165.65
1/30/2024	Gift bags for speakers at 01/31/24 Water Policy Dinner	13.57
1/30/2024	February 2024 Open AI monthly subscription, language processing tool	20.00
1/31/2024	Flowers for 01/31/24 Water Policy Dinner	274.15
1/31/2024	Staff lunch during 01/31/24 Water Policy Dinner set up	144.02
2/01/2024	Balloons for 01/31/24 Water Policy Dinner	21.76
2/03/2024	February 2024 Public Storage Unit for Public Affairs	619.00
2/05/2024	4 meal gift card for individuals who did not receive a meal at Water Policy Dinner on 01/31/24	100.00
2/07/2024	Meeting room for 02/22/24 Public Affairs Workgroup	300.00
2/08/2024	Dessert for 02/22/24 Public Affairs Workgroup meeting	107.75
2/14/2024	Snacks for 02/22/24 Public Affairs Workgroup Lunch	47.78
2/15/2024	EPIC Awards Member entry fee for Coronet Watersmart Garden	115.00
Total:		2,687.41

WEROC Card:

2/06/2024	International Association of Emergency Managers - Membership renewal for V. Osborn	199.00
Total:		199.00

**Municipal Water District of Orange County
GM Approved Disbursement Report (1)
For the Month of March 2024**

Name/ Date	Check/ EFT	Invoice	Description	Amount
Core Disbursements:				
Corodata Records Management Inc				
3/29/2024	EFT	RS4996365	February 2024 Records Storage Fee	65.14
Total				65.14
Inland Group LLC				
3/29/2024	EFT	241509011	WEEA Career Brochures for member agency	397.26
Total				397.26
Jill Promotions				
3/29/2024	EFT	12047	Promotional Item - MWDOC seeded bomb bags	2,554.46
Total				2,554.46
Multiplier/Maven's Notebook				
3/29/2024	143185	649	Maven's Notebook annual subscription renewal	2,500.00
Total				2,500.00
Total Core Disbursements				5,516.86
Choice Disbursements:				
Total Choice Disbursements				-
Other Funds Disbursements:				
Total Other Funds Disbursements				-
Total Disbursements				5,516.86


Harvey De La Torre, General Manager


Hilary Champitazi, Treasurer

⁽¹⁾ For disbursements that did not make the cut-off of previous month's Disbursement Approval report.
Disbursements are approved by GM for payment and need A & F Committee ratification.



Municipal Water District of Orange County **Consolidated Summary of Cash and Investment** February 29, 2024

District investments and cash balances are held in various funds designated for certain purposes as follows:

Fund	Book Value	% of Portfolio
Restricted Reserves		
WEROC Operating Fund	\$ 518,470	3.39%
Pension 115 Trust	1,327,664	8.68%
Total Restricted Reserves	\$1,846,134	12.07%
Designated Reserves		
Operating Reserves	\$3,819,350	24.96%
Election Reserve	1,146,947	7.50 %
OPEB Reserve	297,147	1.94%
Total Designated Reserves	\$5,263,444	34.40%
General Operations Fund	\$9,070,021	59.28%
Water Purchase Payments Fund	299,029	1.95%
Conservation Fund	(1,196,299)	(7.82%)
Trustee Activities - AMP	19,008	0.12%
Total Other Funds	\$8,191,759	53.53%
Total	\$15,301,337	100.00%

The funds are invested as follows:

Term of Investment	% of Portfolio	Book Value	Market Value
Cash	0.67%	\$ 102,514	\$ 102,514
Pension 115 Trust	8.68%	1,327,664	1,327,664
Short-term investment			
• LAIF	42.80%	6,547,974	6,547,974
• OCTP	27.60%	4,223,234	4,223,234
Long-term investment			
• US Government Issues	1.63%	249,951	231,660
• Corporate Bond	7.84%	1,200,000	1,117,003
• Certificates of Deposit	10.78%	1,650,000	1,630,678
Total	100.00%	\$15,301,337	\$15,180,727

The average number of days to maturity/call as of February 29, 2024, equaled 138 and the average yield to maturity is 3.834%. During the month of February 2024, the District's average daily balance was \$19,672,700.80. Funds were invested in US Bank, Pension 115 Trust, Negotiable Certificate of Deposits, Corporate Bonds, US Government Issues, Local Agency Investment Funds (LAIF) and Orange County Treasurer's Pool (OCTP).

The (\$120,610) difference between the book value and the market value on February 29, 2024, represents the exchange difference if all investments had been liquidated on that date. Since it is the District's practice to "buy and hold" investments until maturity, the market values are a point of reference, not an indication of actual loss or gain. There are no current plans or cash flow requirements identified in the near future that would require the sale of these securities prior to maturity.


Harvey F. De La Torre
General Manager


Hilary Chumpitazi
Treasurer

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Fountain Valley, California 92708

Mailing Address:
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Bob McVicker, P.E., D.WRE
President

Jeffery M. Thomas
Vice President

Randall Crane, Ph.D.
Director

Larry D. Dick
Director

Al Nederhood
Director

Karl W. Seckel, P.E.
Director

Megan Yoo Schneider, P.E.
Director

Harvey F. De La Torre
General Manager

MEMBER AGENCIES

City of Brea

City of Buena Park

East Orange County Water District

El Toro Water District

Emerald Bay Service District

City of Fountain Valley

City of Garden Grove

Golden State Water Co.

City of Huntington Beach

Irvine Ranch Water District

Laguna Beach County Water District

City of La Habra

City of La Palma

Mesa Water District

Moulton Niguel Water District

City of Newport Beach

City of Orange

Orange County Water District

City of San Clemente

Santa Margarita Water District

City of Seal Beach

Serrano Water District

South Coast Water District

Trabuco Canyon Water District

City of Tustin

City of Westminster

Yorba Linda Water District



MUNICIPAL WATER DISTRICT OF ORANGE COUNTY

Portfolio Management - Portfolio Summary

February 29, 2024

2/29/2024	Par Value	Market Value	Book Value	% of Portfolio	Days to Mat/Call	YTM @ Cost
Negotiable Certificate Of Deposit	1,650,000.00	1,630,678.00	1,650,000.00	11.90	988	3.126
Corporate Bond	1,200,000.00	1,117,003.50	1,200,000.00	8.65	208	1.518
US Government Issues	250,000.00	231,660.00	249,951.28	1.80	87	0.860
Local Agency Investment Funds	6,547,973.82	6,547,973.82	6,547,973.82	47.20	1	4.122
Orange County Treasurer's Pool	4,223,233.80	4,223,233.80	4,223,233.80	30.45	1	4.498
Total Investments	13,871,207.62	13,750,549.12	13,871,158.90	100.00	138	3.834
Cash						
Cash	102,513.92	102,513.92	102,513.92		1	0.00
Pension 115 Trust	1,327,664.29	1,327,664.29	1,327,664.29		1	0.00
Total Cash and Investments	15,301,385.83	15,180,727.33	15,301,337.11		138	3.834

Total Earnings	Month Ending February	Fiscal Year to Date
Current Year	59,537.18	556,579.11
Average Daily Balance	19,672,700.80	
Effective Rate of Return	3.834%	

We certify that this report reflects the cash and investments of the Municipal Water District of Orange County and is in conformity with the Government Code requirements and the District Investment Policy and Guidelines in effect at the time of investment. The Investment Program herein shown provides sufficient cash flow liquidity to meet the next six month's estimated expenditure. The source for the market values are from U.S. Bank. Per Resolution 2059 there are no compliance exceptions to report.


Harvey De La Torre, General Manager

4/03/2024
Date


Hilary Chumdar, Treasurer

04/03/2024
Date

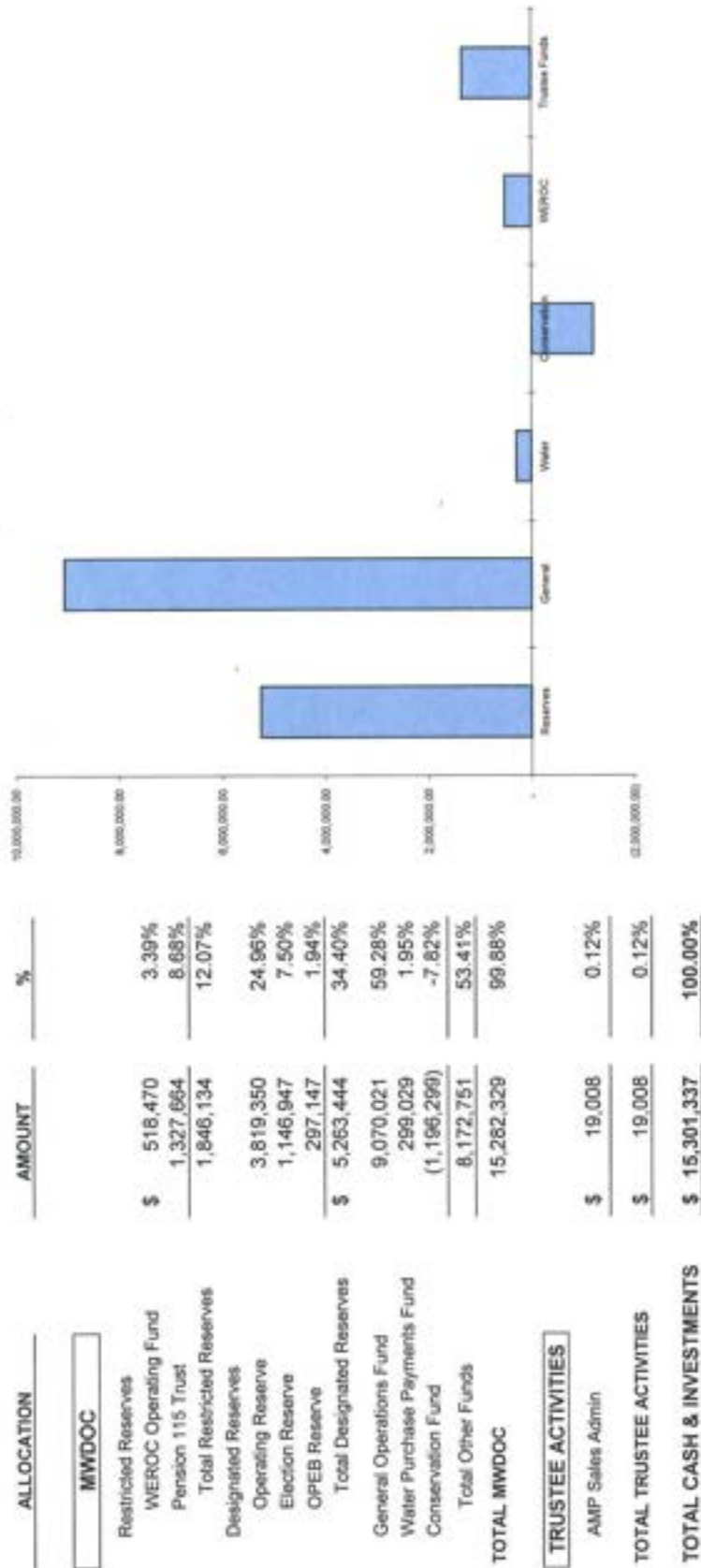
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Portfolio Management
Long-Term Portfolio Details - Investments
February 29, 2024

Issuer	CUSIP/Ticker	Settlement Date	Par Value	Market Value	Book Value	Coupon Rate	YTM @ Cost	Days To Call/Maturity	Maturity Date
Negotiable Certificate Of Deposit									
American Express Bank	02589ADE9	7/20/2022	200,000.00	194,826.00	200,000.00	3.350	3.350	1,237	7/20/2027
Capital One Bank	14042TBO9	8/7/2019	250,000.00	246,760.00	250,000.00	2.250	2.250	160	8/7/2024
Capital One NA	14042RMJ7	7/24/2019	250,000.00	246,967.50	250,000.00	2.200	2.200	146	7/24/2024
Discover Bank	2546736R2	7/26/2023	250,000.00	254,177.50	250,000.00	4.500	4.500	1,607	7/24/2028
Sallie Mae Bank	7954507A7	7/14/2021	200,000.00	184,312.00	200,000.00	1.000	1.000	866	7/14/2026
State Bank of India	8562852Q3	8/10/2023	250,000.00	257,780.00	250,000.00	4.550	4.550	1,624	8/10/2028
Toyota Financial SGS Bank	89235MPD7	9/27/2022	250,000.00	245,855.00	250,000.00	3.650	3.650	1,301	9/22/2027
Sub Total			1,650,000.00	1,630,678.00	1,650,000.00	3.126	3.126	988	
US Government Issues									
FHLB	3130ALGR9	3/1/2021	250,000.00	231,660.00	249,951.28	0.850	0.860	87	2/26/2026
Sub Total			250,000.00	231,660.00	249,951.28	0.850	0.860	87	
Corporate Bond									
Bank of America Corp	06048WK41	12/7/2020	250,000.00	230,982.50	250,000.00	0.850	0.800	635	11/25/2025
Citigroup Global Markets	17328WFZ6	9/16/2020	250,000.00	232,545.00	250,000.00	1.000	1.000	16	9/16/2025
JP Morgan Chase	48128GV56	8/18/2020	250,000.00	230,440.00	250,000.00	0.800	0.800	171	8/18/2025
Morgan Stanley Fin LLC	61766YKH3	6/29/2022	200,000.00	190,186.00	200,000.00	4.500	4.500	121	6/29/2027
Societe Generale	83369WD25	8/19/2020	250,000.00	232,850.00	250,000.00	1.150	1.088	80	8/19/2025
Sub Total			1,200,000.00	1,117,003.50	1,200,000.00	1.542	1.518	208	
Total Investments			3,100,000.00	2,979,341.50	3,099,951.28	2.329	2.321	613	
Total Earnings									
Current Year									
			Month Ending February		Fiscal Year To Date				
			5,704.71		47,637.58				

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Portfolio Management
Short-Term Portfolio Details - Cash and Investments
February 29, 2024

Investments	CUSIP/Ticker	Settlement Date	Par Value	Market Value	Book Value	Coupon Rate	YTM @ Cost	Days To Call/Maturity	Maturity Date
Local Agency Investment Funds									
LAIF LGIP	LAIF	6/30/2010	6,547,973.82	6,547,973.82	6,547,973.82	4.122	4.122	1	N/A
Sub Total			6,547,973.82	6,547,973.82	6,547,973.82	4.122	4.122	1	
Orange County Treasurer's Pool									
County of Orange LGIP	OCIP	6/29/2005	4,223,233.80	4,223,233.80	4,223,233.80	4.498	4.498	1	N/A
Sub Total			4,223,233.80	4,223,233.80	4,223,233.80	4.498	4.498	1	
Total Investments			10,771,207.62	10,771,207.62	10,771,207.62	4.269	4.269		
Cash									
Petty Cash Cash	CASH	7/1/2010	500.00	500.00	500.00	0.000	0.000	1	N/A
US Bank Cash	CASHUSBANK	7/25/2018	102,013.92	102,013.92	102,013.92	0.000	0.000	1	N/A
Pension 115 Trust	PENSION115TRUST	7/31/2018	1,327,864.29	1,327,864.29	1,327,864.29	0.000	0.000	1	N/A
Total Cash			1,430,178.21	1,430,178.21	1,430,178.21	0.000	0.000	1	
Total Cash and Investments			12,201,385.83	12,201,385.83	12,201,385.83	4.269	4.269	1	
Total Earnings									
Current Year			53,832.47		508,941.53				

Municipal Water District of Orange County
Cash and Investments at February 29, 2024



MUNICIPAL WATER DIST OF ORANGE COUNTY
PARS Post-Employment Benefits Trust**Account Report for the Period**
2/1/2024 to 2/29/2024

Hilary Chumpitazi
Accounting Manager
Municipal Water Dist of Orange County
18700 Ward Street
Fountain Valley, CA 92708

Account Summary

Source	Balance as of 2/1/2024	Contributions	Earnings	Expenses	Distributions	Transfers	Balance as of 2/29/2024
OPEB	\$2,722,700.83	\$0.00	\$50,890.84	\$1,334.09	\$0.00	\$0.00	\$2,772,257.58
PENSION	\$1,902,315.66	\$0.00	\$35,554.88	\$791.21	\$0.00	\$0.00	\$1,937,079.33
Totals	\$4,625,016.49	\$0.00	\$86,445.72	\$2,125.30	\$0.00	\$0.00	\$4,709,336.91

Investment Selection

Source	
OPEB	Moderate - Strategic Blend
PENSION	Moderate - Strategic Blend

Investment Objective

Source	
OPEB	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.
PENSION	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	1.87%	6.79%	13.19%	2.28%	6.08%	5.54%	10/26/2011
PENSION	1.87%	6.79%	13.24%	2.30%	6.07%	-	7/31/2018

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.
Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.
Account balances are inclusive of Trust Administration, Trustee and Investment Management fees



Item 2

**MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
COMBINED FINANCIAL STATEMENTS
AND
BUDGET COMPARATIVE
JULY 1, 2023 THRU FEBRUARY 29, 2024**

**Municipal Water District of Orange County
Combined Balance Sheet
As of February 29, 2024**

	<u>Amount</u>
<u>ASSETS</u>	
Cash in Bank	102,513.92
Investments	15,198,823.19
Accounts Receivable	13,554,667.73
Accounts Receivable - Other	1,094,118.99
Accrued Interest Receivable	141,017.58
Prepays/Deposits	847,205.61
Leasehold Improvements	7,011,190.45
Furniture, Fixtures & Equipment	913,949.69
Less: Accumulated Depreciation	<u>(4,122,027.24)</u>
TOTAL ASSETS	<u><u>34,741,459.92</u></u>
<u>LIABILITIES AND FUND BALANCES</u>	
<u>LIABILITIES</u>	
Accounts Payable	13,988,409.90
Accrued Salaries and Benefits Payable	680,307.93
Other Liabilities	497,392.75
Unearned Revenue	<u>1,183,942.60</u>
TOTAL LIABILITIES	<u><u>16,350,053.18</u></u>
<u>FUND BALANCES</u>	
<u>Restricted Fund Balances</u>	
WEROC Reserve	317,999.82
Pension 115 Trust	<u>1,120,664.29</u>
Total Restricted Fund Balances	<u>1,438,664.11</u>
<u>Unrestricted Fund Balances</u>	
<u>Designated Reserves</u>	
General Operations	3,819,350.00
Election Expense	1,146,947.00
OPEB	<u>297,147.00</u>
Total Designated Reserves	<u>5,263,444.00</u>
General Fund	7,284,339.52
General Fund Capital	<u>86,023.20</u>
Total Unrestricted Fund Balances	<u>12,633,806.72</u>
<u>Excess Revenue over Expenditure</u>	
Operating Fund	4,588,932.22
Other Funds	<u>(269,996.31)</u>
TOTAL FUND BALANCES	<u><u>18,391,406.74</u></u>
TOTAL LIABILITIES AND FUND BALANCES	<u><u>34,741,459.92</u></u>

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
General Fund
July 1, 2023 thru February 29, 2024

	<u>Month to Date</u>	<u>Year to Date</u>	<u>Annual Budget</u>	<u>% Used</u>	<u>Encumbrance</u>	<u>Budget Remaining</u>
<u>REVENUES</u>						
Retail Connection Charge	0.00	9,206,255.25	9,206,255.00	100.00%	0.00	(0.25)
Ground Water Customer Charge	0.00	383,697.00	383,697.00	100.00%	0.00	0.00
Water Rate Revenues	0.00	9,589,952.25	9,589,952.00	100.00%	0.00	(0.25)
Interest Revenue	63,431.15	579,765.07	319,410.00	181.51%	0.00	(260,355.07)
Subtotal	63,431.15	10,169,717.32	9,909,362.00	102.63%	0.00	(260,355.32)
Choice Programs	9,429.32	1,438,548.19	1,591,032.00	90.42%	0.00	152,483.81
MWD Revenue - Shared Services	0.00	137,861.00	0.00	0.00%	0.00	(137,861.00)
Miscellaneous Income	1,038.56	2,945.19	3,000.00	98.17%	0.00	54.81
Revenue - Other	0.00	913.94	0.00	0.00%	0.00	(913.94)
School Contracts	14,430.70	56,055.79	435,950.00	12.86%	0.00	379,894.21
Delinquent Payment Penalty	0.00	1.05	0.00	0.00%	0.00	(1.05)
Transfer-In from Reserve	0.00	0.00	404,537.00	0.00%	0.00	404,537.00
Subtotal	24,898.58	1,636,325.16	2,434,519.00	67.21%	0.00	798,193.84
TOTAL REVENUES	88,329.73	11,806,042.48	12,343,881.00	95.64%	0.00	537,838.52

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
General Fund
July 1, 2023 thru February 29, 2024

	<u>Month to Date</u>	<u>Year to Date</u>	<u>Annual Budget</u>	<u>% Used</u>	<u>Encumbrance</u>	<u>Budget Remaining</u>
<u>EXPENSES</u>						
Salaries & Wages	388,827.51	3,225,075.84	5,135,356.00	62.80%	0.00	1,910,280.16
Salaries & Wages - Grant Recovery	0.00	(10,497.34)	(30,000.00)	(34.99)%	0.00	(19,502.66)
Director's Compensation	20,300.66	172,228.18	275,041.00	62.62%	0.00	102,812.82
MWD Representation	12,442.34	95,282.13	117,875.00	80.83%	0.00	22,592.87
Employee Benefits	121,011.99	950,216.76	1,507,382.00	63.04%	0.00	557,165.24
Employee Benefits - Grant Recovery	0.00	(1,852.47)	0.00	0.00%	0.00	1,852.47
CalPers Unfunded Liability Contribution	0.00	500,000.00	207,000.00	241.55%	0.00	(293,000.00)
Director's Benefits	9,425.03	72,810.84	104,447.00	69.71%	0.00	31,636.16
Health Insurance for Retirees	3,623.41	45,067.30	84,847.00	53.12%	0.00	39,779.70
Training Expense	1,405.00	4,448.99	36,000.00	12.36%	0.00	31,551.01
Tuition Reimbursement	0.00	1,872.30	5,000.00	37.45%	0.00	3,127.70
Temporary Help Expense	0.00	10,503.24	5,000.00	210.06%	0.00	(5,503.24)
Personnel Expenses	557,035.94	5,065,155.77	7,447,948.00	68.01%	0.00	2,382,792.23
Engineering Expense	0.00	30,482.75	307,000.00	9.93%	127,556.75	148,960.50
Legal Expense	16,160.93	154,209.25	241,000.00	63.99%	86,790.75	0.00
Audit Expense	4,500.00	31,500.00	36,500.00	86.30%	0.00	5,000.00
Professional Services	102,633.96	830,075.85	1,798,425.00	46.16%	957,870.65	10,478.50
Professional Fees	123,294.89	1,046,267.85	2,382,925.00	43.91%	1,172,218.15	164,439.00
Conference - Staff	5,710.00	21,475.25	49,832.00	43.10%	0.00	28,356.75
Conference - Directors	1,680.00	10,690.12	23,065.00	46.35%	0.00	12,374.88
Travel & Accom. - Staff	2,337.60	30,455.43	102,200.00	29.80%	0.00	71,744.57
Travel & Accom. - Directors	808.23	12,590.28	42,400.00	29.69%	0.00	29,809.72
Travel & Conference	10,535.83	75,211.08	217,497.00	34.58%	0.00	142,285.92
Membership/Sponsorship	(186.00)	163,071.79	167,366.00	97.43%	0.00	4,294.21
CDR Support	0.00	46,824.84	62,433.00	75.00%	15,608.30	(0.14)
Dues & Memberships	(186.00)	209,896.63	229,799.00	91.34%	15,608.30	4,294.07
Business Expense	591.95	2,427.63	2,000.00	121.38%	0.00	(427.63)
Office Maintenance	9,586.76	92,673.42	175,860.00	52.70%	68,527.61	14,658.97
Building Repair & Maintenance	6,604.32	20,436.31	25,200.00	81.10%	3,136.69	1,627.00
Storage Rental & Equipment Lease	65.14	602.21	1,800.00	33.46%	197.79	1,000.00
Office Supplies	2,533.02	14,095.24	27,000.00	52.20%	1,691.11	11,213.65
Supplies - Water Loss Control	395.71	2,536.85	4,000.00	63.42%	0.00	1,463.15
Postage/Mail Delivery	691.00	4,744.24	11,675.00	40.64%	824.88	6,105.88
Subscriptions & Books	0.00	923.90	1,000.00	92.39%	0.00	76.10
Reproduction Expense	830.05	11,087.95	93,000.00	11.92%	2,259.21	79,652.84
Maintenance - Computers	531.49	6,660.04	5,000.00	133.20%	0.00	(1,660.04)
Software Purchase	8,452.83	63,888.36	106,498.00	59.99%	1,399.44	41,210.20
Software Support	0.00	37,277.62	50,185.00	74.28%	0.00	12,907.38
Computers and Equipment	5,854.34	20,806.47	43,000.00	48.39%	0.00	22,193.53
Maintenance Expense	0.00	0.00	6,000.00	0.00%	0.00	6,000.00
Automotive Expense	896.94	8,463.90	9,400.00	90.04%	0.00	936.10
Vehicle Expense	555.53	8,925.57	12,000.00	74.38%	0.00	3,074.43
Toll Road Charges	14.06	295.93	975.00	30.35%	0.00	679.07
Insurance Expense	15,754.44	128,913.54	182,976.00	70.45%	0.00	54,062.46
Utilities - Telephone	3,998.15	26,405.04	46,438.00	56.86%	1,026.27	19,006.69
Bank Fees	0.00	0.00	2,600.00	0.00%	0.00	2,600.00
Miscellaneous Expense	6,191.00	67,792.21	154,200.00	43.96%	4,363.00	82,044.79
MWDOC's Contrb. to WEROC	24,442.25	195,538.00	293,307.00	66.67%	0.00	97,769.00
Depreciation Expense	9,278.01	74,224.61	0.00	0.00%	0.00	(74,224.61)
Other Expenses	97,266.99	788,719.04	1,254,114.00	62.89%	83,426.00	381,968.96
Election Expense	0.00	0.00	563,020.00	0.00%	0.00	563,020.00
Capital Acquisition	0.00	7,110.56	25,892.00	27.46%	0.00	18,781.44
Building Expense	0.00	24,749.33	222,686.00	11.11%	17,268.53	180,668.14
TOTAL EXPENSES	787,947.65	7,217,110.26	12,343,881.00	58.47%	1,288,520.98	3,838,249.76
NET INCOME (LOSS)	(699,617.92)	4,588,932.22	0.00	0.00%	(1,288,520.98)	(3,300,411.24)

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
Water Fund
July 1, 2023 thru February 29, 2024

	<u>Month to Date</u>	<u>Year to Date</u>	<u>Annual Budget</u>	<u>% Used</u>	<u>Budget Remaining</u>
<u>WATER REVENUES</u>					
Water Sales	4,864,655.40	72,354,816.40	181,024,108.00	39.97%	108,669,291.60
Readiness to Serve Charge	1,285,975.00	9,426,368.95	13,768,707.00	68.46%	4,342,338.05
Capacity Charge CCF	313,880.00	2,389,480.00	4,816,710.00	49.61%	2,427,230.00
SCP/SAC Pipeline Surcharge	20,985.46	219,752.49	358,000.00	61.38%	138,247.51
TOTAL WATER REVENUES	6,485,495.86	84,390,417.84	199,967,525.00	42.20%	115,577,107.16
<u>WATER PURCHASES</u>					
Water Sales	4,864,655.40	72,354,816.40	181,024,108.00	39.97%	108,669,291.60
Readiness to Serve Charge	1,285,975.00	9,426,368.95	13,768,707.00	68.46%	4,342,338.05
Capacity Charge CCF	313,880.00	2,389,480.00	4,816,710.00	49.61%	2,427,230.00
SCP/SAC Pipeline Surcharge	20,985.46	219,752.49	358,000.00	61.38%	138,247.51
TOTAL WATER PURCHASES	6,485,495.86	84,390,417.84	199,967,525.00	42.20%	115,577,107.16
EXCESS OF REVENUE OVER EXPENDITURE	0.00	0.00	0.00	0.00%	0.00

**Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
Water Use Efficiency
July 1, 2023 thru February 29, 2024**

	<u>Year to Date Actual</u>	<u>Annual Budget</u>	<u>% Used</u>
Spray To Drip Conversion(3423)			
Revenues	437,264.03	613,600.00	71.26%
Expenses	633,777.94	613,600.00	103.29%
Excess of Revenues over Expenditures	(196,513.91)	0.00	
Member Agency Administered Pass-Thru(3425)			
Revenues	0.00	338,000.00	0.00%
Expenses	0.00	338,000.00	0.00%
Excess of Revenues over Expenditures	0.00	0.00	
ULFT Rebate Program(3410)			
Revenues	520.00	1,000.00	52.00%
Expenses	740.00	1,000.00	74.00%
Excess of Revenues over Expenditures	(220.00)	0.00	
HECW Rebate Program(3411)			
Revenues	44,702.85	40,000.00	111.76%
Expenses	32,810.00	40,000.00	82.03%
Excess of Revenues over Expenditures	11,892.85	0.00	
CII Rebate Program(3416)			
Revenues	0.00	1,000.00	0.00%
Expenses	0.00	1,000.00	0.00%
Excess of Revenues over Expenditures	0.00	0.00	
Turf Removal Program(3418)			
Revenues	4,164,866.47	11,298,000.00	36.86%
Expenses	4,256,384.74	11,298,000.00	37.67%
Excess of Revenues over Expenditures	(91,518.27)	0.00	
Comprehensive Landscape (CLWUE)(3427)			
Revenues	115,815.07	152,400.00	75.99%
Expenses	149,414.94	152,400.00	98.04%
Excess of Revenues over Expenditures	(33,599.87)	0.00	
Recycled Water Program(3433)			
Revenues	0.00	50,000.00	0.00%
Expenses	23,608.00	50,000.00	47.22%
Excess of Revenues over Expenditures	(23,608.00)	0.00	
WSIP - Industrial Program(3432)			
Revenues	0.00	53,720.00	0.00%
Expenses	0.00	53,720.00	0.00%
Excess of Revenues over Expenditures	0.00	0.00	
Land Design Program(3431)			
Revenues	92,115.00	300,000.00	30.71%
Expenses	92,115.00	300,000.00	30.71%
Excess of Revenues over Expenditures	0.00	0.00	
Pressure Regulation Program(3435)			
Revenues	17,778.00	15,000.00	118.52%
Expenses	17,778.00	15,000.00	118.52%
Excess of Revenues over Expenditures	0.00	0.00	
Dedicated Irrigation Meters Measurement Project (DIMM)(3439)			
Revenues	41,860.00	743,000.00	5.63%
Expenses	173,339.43	743,000.00	23.33%
Excess of Revenues over Expenditures	(131,479.43)	0.00	

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
Water Use Efficiency
July 1, 2023 thru February 29, 2024

	<u>Year to Date Actual</u>	<u>Annual Budget</u>	<u>% Used</u>
Total WUE Projects			
Revenues	4,914,921.42	13,605,720.00	36.12%
Expenses	<u>5,379,968.05</u>	<u>13,605,720.00</u>	<u>39.54%</u>
Excess of Revenues over Expenditures	(465,046.63)	0.00	
 WEROC			
Revenues	505,002.06	586,614.00	86.09%
Expenses	<u>336,043.59</u>	<u>586,614.00</u>	<u>57.29%</u>
Excess of Revenues over Expenditures	168,958.47	0.00	



**PUBLIC HEARING AND
ACTION ITEM**

April 17, 2024

TO: Board of Directors

FROM: **Administration & Finance Committee**
(Directors Crane, Thomas, Nederhood)

Harvey De La Torre, General Manager

Staff Contact: Maribeth Goldsby, District Secretary

**SUBJECT: REVIEW INFORMATION REGARDING PUBLIC HEARING TO
CONSIDER AN ORDINANCE TO ADJUST COMPENSATION FOR
DIRECTORS**

STAFF RECOMMENDATION

It is recommended that the A&F Committee: (1) Review the information and process for holding the Public Hearing scheduled for April 17, 2024 (as noticed) regarding the Proposed Ordinance (to receive input from the public); (2) consider any input on the Ordinance (at the public hearing); and (3) decide whether to recommend approval to the entire Board of an Ordinance to adjust Director compensation in the general form presented.

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

SUMMARY

MWD OC Directors' (and MET Directors') compensation is established by Ordinance pursuant to Water Code Section 20200 *et seq.*, and requires a public hearing before any increase in compensation may be granted. Pursuant to Water Code Section 20202, Director compensation may be increased by a maximum of 5% for each year since the last approved compensation adjustment.

The existing procedure set forth in Ordinance No. 54 (which was adopted on April 17, 2019, and effective January 2020), reflects the Board's desire to limit any increases in Board compensation to no more than the amount set for staff in the annual budget, and within what is allowable under California State law. The Board has not received an increase in compensation since January 2020. The draft FY 2024/25 budget includes a staff merit pool of 6.48%.

Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Budgeted amount:	Core: <input checked="" type="checkbox"/>	Choice: <input type="checkbox"/>
Action item amount:		Movement between funds: <input type="checkbox"/> Yes <input type="checkbox"/> No	

The Directors' (and MET Directors') current compensation is \$327.43 per day, with a limit of 10 compensable days per month. Pursuant to the Administration & Finance Committee's direction, a 5% increase in Directors' compensation was added to the third draft budget. It should be noted, however, that the Board has the discretion to increase Director compensation by \$16.37 (5%) for each year since the last increase, to a maximum of \$392.91. If the Board desires to limit the increase to 5% in the 2024/25 fiscal year, the compensation would be increased to approximately \$343.80. It should be noted that by law, compensation increases take effect 60 days after the adoption of the Ordinance and as a result, this increase would coincide with the fiscal year 2024-2025 budget.

Pursuant to legal requirements, the notices of the public hearing were published in the *OC Register* on April 3 and April 10.

Attached is a copy of the proposed Ordinance.

ALIGNMENT WITH BOARD STRATEGIC PRIORITIES

- | | |
|---|--|
| <input checked="" type="checkbox"/> <i>Clarifying MWDOC's mission and role; defining functions and actions.</i> | <input type="checkbox"/> <i>Work with member agencies to develop water supply and demand objectives.</i> |
| <input type="checkbox"/> <i>Balance support for Metropolitan's regional mission and Orange County values and interests.</i> | <input type="checkbox"/> <i>Solicit input and feedback from member agencies.</i> |
| <input type="checkbox"/> <i>Strengthen communications and coordination of messaging.</i> | <input type="checkbox"/> <i>Invest in workforce development and succession planning.</i> |

COMMITTEE OPTIONS

Option #1: Review the information and process for holding the Public Hearing scheduled for April 17, 2024 (as noticed) regarding the Proposed Ordinance (to receive input from the public); (2) consider any input on the Ordinance (at the public hearing); and (3) decide whether to recommend approval to the entire Board of an Ordinance to adjust Director compensation in the general form presented.

Fiscal Impact: The fiscal impact varies depending on how the Board wishes to proceed. For example, if the Board opts to raise its compensation 5% (\$343.80 per meeting) for this fiscal year, the impact to the budget would be an increase of approximately \$21,610.

Option #2: Following review, recommend that the Board not adopt the draft Ordinance and keep its per day compensation the same.

Fiscal Impact: None

List of Attachments/Links:

Attachment 1: *Proposed Draft Ordinance*

ORDINANCE NO. __ (56)

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY

COMPENSATION OF DIRECTORS

WHEREAS, the Board of Directors has previously adopted Ordinance No. 54 governing the compensation to be paid to members of the Board of Directors of the Municipal Water District of Orange County, and to those members of the Board of Directors of the Metropolitan Water District of Southern California representing the Municipal Water District of Orange County (collectively referred to as the “MWDOC Board of Directors”), in accordance with Chapter 2 of Division 10 of the Water Code of the State of California (Water Code § 20200 et seq.); and

WHEREAS, by law, the compensation to be paid to the MWDOC Board of Directors may be increased annually by ordinance, with an increase that may not exceed five percent (5%) per year since the last increase; and

WHEREAS, the MWDOC Board of Directors believe that the duties carried out by MWDOC’s officers and employees (collectively referred to as “MWDOC staff”) are critical to the high functioning of the agency, and that the MWDOC Board of Directors should not be entitled to any compensation increase that exceeds that of MWDOC staff in any given budgetary year; and

WHEREAS, it is the intent of the MWDOC Board of Directors that any annual compensation increase to the MWDOC Board of Directors permitted under State law not exceed the compensation increase awarded to MWDOC staff for any given year, as described in MWDOC’s annual budget; and

WHEREAS, the last compensation increase for the Board occurred in January 2020 and the current Director compensation is \$327.43. As a result, the Board has the discretion to increase Director compensation up to \$16.37 (5%) for each year since the last increase, to a maximum amount of \$392.91; and

WHEREAS, the MWDOC draft annual budget for fiscal year 2024-2025 includes an increase for staff of 6.48%.

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of Municipal Water District of Orange County as follows:

Section 1. That Ordinance No. 54 is hereby superseded and repealed effective upon the effective date of this Ordinance.

Section 2. The MWDOC Board of Directors shall increase the Director per diem compensation by ___% above its existing compensation (from \$327.43 to \$_____).

Section 3. Any future MWDOC Board of Directors compensation increase will be enacted only by ordinance and following a public hearing.

Section 4. Severability. If any section, subsection, subdivision, sentence, clause, or phrase of this Ordinance, or any part thereof is for any reason held to be unconstitutional, such decisions shall not affect the validity of the remaining portion of this Ordinance or any part thereof. The MWDOC Board of Directors hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause, or phrase be declared unconstitutional.

Section 5. CEQA Exemption. The MWDOC Board of Directors finds that adoption of this Ordinance is exempt from the California Environmental Quality Act (“CEQA”) pursuant to Section 15358 (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) of the CEQA Guidelines, because it has no potential for resulting in physical change to the environment, directly or indirectly. Moreover, the MWDOC Board of Directors finds that this Ordinance is also exempt under CEQA pursuant to Guidelines Section 15061(b)(3) (there exists no possibility that the activity will have a significant adverse effect on the environment) because this Ordinance will not cause a change in any of the physical conditions within the area affected by the Ordinance.

Section 6. Effective Date. Any MWDOC Board of Directors compensation increase contemplated by this Ordinance will take effect **July 1, 2024.**

Said Ordinance was adopted, on roll call, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

I hereby certify that the foregoing is a true and correct copy of Ordinance No. 56 adopted by the Board of Directors of Municipal Water District of Orange County at its meeting held on April 17, 2024.

MARIBETH GOLDSBY, Secretary
Municipal Water District of Orange County



ACTION ITEM

April 17, 2024

TO: Board of Directors

FROM: **Administration & Finance Committee**
(Directors Crane, Thomas, Nederhood)

Harvey De La Torre, General Manager

Staff Contact: Hilary Chumpitazi

SUBJECT: Adoption of the 3rd Draft Budget for Fiscal Year 2024-25

STAFF RECOMMENDATION

Staff recommends the Administration & Finance Committee to review, discuss, and provide comments & direction to staff on MWDOC's 3rd Draft Budget for Fiscal Year (FY) 2024-25. With the Committee's feedback and suggested changes, staff recommend the Committee bring forth a Final Budget for Board adoption at its April 17, 2024, Board meeting.

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

SUMMARY

MWDOC's Budget schedule was implemented to facilitate the budget and rate schedules of our member agencies. On February 14, staff presented the 1st Draft Budget to the A&F Committee. The 2nd Draft Budget, incorporating comments from the February A&F Committee discussion will be presented on March 13. The 3rd Draft Budget presentation is scheduled for the April A&F Committee meeting, with anticipated adoption of the Final Budget for Fiscal Year (FY) 2024-25 at the April 17 Board meeting.

Budgeted: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Budgeted amount: N/A	Core: <input checked="" type="checkbox"/>	Choice: <input type="checkbox"/>
Action item amount: None		Movement between funds: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

This 3rd Draft Budget maintains a modest rate increase, only necessary to recover MWDOC's costs while maintaining existing service levels. Included is a Budget Narrative list of proposed key financial changes, adjustments, and annotations, along with the updated reserve policy targets and the proposed employee merit pool percentage. The Budget Narrative also includes a detailed description of each department's key priorities and initiatives for FY 2024-25.

Pertinent aspects of MWDOC's 3rd Draft Budget for FY 2024-25 include:

Proposed Rates and Charges

1. Charges are calculated under the rate structure methodology adopted by the MWDOC Board in 2021.
 - An increase to the proposed retail service rate of \$0.50 (3.50%) to \$14.75 per retail meter for FY 2024-25. This is consistent with last year's budget projected rate increase, adhering to the notion of modest and gradual rate increases.
 - An increase to the groundwater customer charge to OCWD of \$21,766 (5.67%) to \$405,463.

Revenue Highlights

2. Budget total of \$235,844,396 (revenue) includes Core, Choice, water sales, outside funding, and WEROC. This is an overall increase of 4.44% mainly due to the initial water sales assumptions. This changed from in the 2nd draft budget with the incorporation of the proposed Metropolitan Rates and Charges for Calendar Year (CY) 2025.
3. The Consolidated (Core and Choice) budget is \$12,772,721 (revenue) with an increase of \$833,378 (7.0%).
4. The total revenue amount for the Core budget is \$10,808,241; an increase of \$895,879 (9.0%) over the current year's budget. The largest driver of increased Core revenue is from anticipated interest revenues.
5. Interest revenues are budgeted at \$738,960 which is a \$419,550 increase (131.4%) to reflect current market earnings.
6. Outside funding for Water Use Efficiency (WUE) from rebates and grants is budgeted at \$10,872,042; a decrease of \$2,733,678 (-20.1%) funding over this year's budget. This is mainly due to a decrease in anticipated activity in the Metropolitan regional rebate program.

Expense Highlights

7. The total expenses amount for the Core budget is \$10,924,827; an increase of \$607,928 (5.9%) over the current year's budget. The largest drivers of increased Core expenses are from contributions to election reserves and employee salaries/benefits.
8. The Building Improvement expenses for FY 2024-25 include the needed roof replacement, which will be covered by carryover credit.

9. The increase to the Maintenance Expenses includes replacements and upgrades to the Joint Board Room audio-video equipment with OCWD.

Impacts on Reserves

10. The proposed 3rd Draft Budget estimates a net planned reserve draw of \$116,585.

Other Highlights

11. The proposed salary contribution pool is at 6.48% of salaries and wages and reflects the rate of inflation (2023 CPI annual average = 3.50%) along with merit considerations. No COLA (Cost of Living Adjustment) is being proposed.
12. Total staffing level slightly decreases by 0.12 FTE. There is a net decrease of 0.57 FTE in the Full-time Employees due to unfilled position carryover. Part-time and intern Employee staffing level is driven Choice program staffing and includes the new part-time employee for the Finance Department.

Items Included or Excluded

The following are “new key items” are incorporated in the FY 2024-25 Budget, per February 14 Committee direction and reviewed at the March 13 Committee:

Pilot MWDOC “Ambassador Program” (\$40,000)

- As prescribed by the Board Strategic Priorities, the creation of an MWDOC Water Ambassador Program will aim to empower key stakeholders with knowledge and tools to become champions of water stewardship and sustainability in their communities.

CA Water for All (\$20,000)

- Contribution of funds for a second year to the “CA Water for All” legislative and advocacy campaign (stemming from the Solve the Water Crisis coalition).

CA Data Collaborative (\$16,500)

- Participation in the CA Data Collaborative, a non-profit organization which focuses on using technology and data analytics tools to enhance a water saving effort, help meet upcoming state conservation regulations, and improve reliability planning.

Additional Resources (Choice-funded)

- Addition of one part-time employee to the Finance Department to assist with accounting for WUE Choice programs. Due to the increase needs of financial management and assistance related to the Choice program, this employee will be funded through the Choice Program.

New WUE Shared Services (Choice-funded; pending Member Agencies Choice participation)

- Advanced Metering Infrastructure (AMI) One-on-one Technical Assistance and Grant Funding Assistance for installation

- CII Best Management Plan (BMP) Implementation Plans and Customer Classification

The following item was additionally incorporated in the 3rd Draft Budget, per March 13 Committee:

Compensation for Directors (\$21,610)

- Pursuant to Water Code Section 20202, Director compensation may be increased by a maximum of 5% for each year since the last approved compensation adjustment January 2020.

The following item was incorporated in the 2nd Draft Budget, per February 14 Committee direction and eliminated in the 3rd Draft Budget following directions at the March 13 Committee:

Environmentally Friendly Diversion Pilot (\$20,000; Removed)

- Participation in the pilot project to adapt subsurface diversion technology to water diversions in the Delta without harming the Delta ecosystem nor endangered fish. This is contingent upon other partners' participation.

The 3rd Draft Budget includes the proposed Metropolitan rates and charges for CY 2025. The initial Metropolitan proposed rates and charges are subject to change pending Metropolitan Board approval on April 9, 2024.

Next Steps

Staff are seeking additional direction prior to adoption of the FY 2024-25 Budget at the April 17 Board meeting.

ALIGNMENT WITH BOARD STRATEGIC PRIORITIES

- | | |
|--|---|
| <input checked="" type="checkbox"/> Clarifying MWDOC's mission and role; defining functions and actions. | <input type="checkbox"/> Work with member agencies to develop water supply and demand objectives. |
| <input type="checkbox"/> Balance support for Metropolitan's regional mission and Orange County values and interests. | <input checked="" type="checkbox"/> Solicit input and feedback from member agencies. |
| <input type="checkbox"/> Strengthen communications and coordination of messaging. | <input checked="" type="checkbox"/> Invest in workforce development and succession planning. |

Additional Comments: In November 2023, MWDOC sent a letter to all its member agencies informing them of the start of the MWDOC FY 2024-25 Budget Process, and invited their formal participation in the process which can include suggestions of activities and general comments. The Draft Budget was presented to the Member Agencies at the February and March Managers Meeting. Additionally, the Draft Budget will be presented at the April 10 Elected Officials Forum.

BOARD OPTIONS

Option #1: Bring forth the 3rd Draft Budget, with any A&F Committee changes included, for Board consideration and adoption at its April 17, 2024, Board meeting.

Option #2: Do not take action at this time. Ask staff to make modifications to the 3rd Draft Budget and bring back to the A&F Committee a revised Final Budget for review and consideration of action in May.

List of Attachments/Links:
Attachments: (1) FY 2024-25 3rd Draft Budget Narrative (2) FY 2024-25 3rd Draft Budget (3) FY 2024-25 3rd Draft Presentation
Link: Metropolitan Budget Documents (https://www.mwdh2o.com/budget-finance/)

EXECUTIVE SUMMARY

MWDOC's Budget schedule was implemented to facilitate the budget and rate schedules of our member agencies. On February 14, staff presented the 1st Draft Budget to the A&F Committee. The 2nd Draft Budget, incorporating comments from the February A&F Committee discussion will be presented on March 13. The 3rd Draft Budget presentation is scheduled for the April A&F Committee meeting, with anticipated adoption of the Final Fiscal Year (FY) 2024-25 Budget at the April 17 Board meeting.

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BUDGET HIGHLIGHTS

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¹ <https://www.mwdh2o.com/budget-finance/>



Annual Budget for Fiscal Year 2024-25

Draft 3A

MWDOC's mission is:

To provide reliable, high-quality supplies from MWD and other sources to meet present and future needs, at an equitable and economical cost, and to promote water use efficiency for all of Orange County

Exhibit A2
SUMMARY OF REVENUES AND EXPENSES BY LINE ITEMS
CORE FUND

	FY23/24 ADOPTED BUDGET	FY23/24 PROJECTED ACTUALS	VARIANCE ACTUALS TO BUDGET	FY24/25 PROPOSED BUDGET	VARIANCE TO PROJECTED ACTUALS	VARIANCE TO ADOPTED BUDGET
OPERATING EXPENSES:						
Salaries & Wages	\$ 4,372,578	\$ 4,543,359	\$ 170,780	\$ 4,674,242	\$ 130,883	\$ 301,664
Employee Benefits	1,291,472	1,364,639	73,167	1,359,165	(5,474)	67,693
Director Compensation	275,041	271,439	(3,602)	288,793	17,354	13,752
Director Benefits	104,447	130,360	25,913	151,760	21,400	47,313
MWD Representation	117,875	142,433	24,558	165,025	22,592	47,150
CALPERS Unfunded Liability Contribution	207,000	207,000	-	207,000	-	-
Overhead Reimbursement	(439,274)	(442,965)	(3,691)	(416,570)	26,395	22,704
Health Insurance Coverage for Retirees	84,847	83,788	(1,059)	81,349	(2,439)	(3,498)
Audit Expense	36,500	31,500	(5,000)	36,500	5,000	-
Automotive & Toll Road Expenses	9,575	9,835	260	12,100	2,265	2,525
Conference Expense - Staff	49,832	38,382	(11,450)	40,002	1,620	(9,830)
Conference Expense - Directors	23,065	15,835	(7,230)	16,955	1,120	(6,110)
Outside Consulting Expense	307,000	147,000	(160,000)	293,000	146,000	(14,000)
Insurance Expense	182,976	132,875	(50,101)	198,000	65,125	15,024
Legal Expense - General	241,000	236,000	(5,000)	260,000	24,000	19,000
Maintenance Expense	181,860	169,871	(11,989)	348,680	178,809	166,820
Membership / Sponsorship	167,366	188,900	21,534	273,688	84,788	106,322
CDR Participation	62,433	62,433	-	67,789	5,356	5,356
Miscellaneous Expense	147,800	126,900	(20,900)	150,700	23,800	2,900
Postage / Mail Delivery	11,275	7,100	(4,175)	9,600	2,500	(1,675)
Professional Fees	1,191,325	1,133,652	(57,673)	1,101,750	(31,902)	(89,575)
Rents & Leases	1,800	894	(906)	1,200	306	(600)
Outside Printing, Subscription & Books	94,000	95,700	1,700	119,000	23,300	25,000
Office Supplies	27,000	22,000	(5,000)	30,000	8,000	3,000
Building Repair & Maintenance	25,200	20,000	(5,200)	30,200	10,200	5,000
Computer Maintenance	5,000	5,000	-	17,500	12,500	12,500
Business Expense	2,000	4,000	2,000	5,000	1,000	3,000
Software Support & Expense	154,483	154,483	-	86,188	(68,295)	(68,295)
Computers and Equipment	43,000	43,000	-	29,250	(13,750)	(13,750)
Telecommunications Expense	43,918	32,980	(10,938)	43,006	10,026	(912)
Temporary Help Expense	5,000	9,639	4,639	5,000	(4,639)	-
Training Expense	35,000	35,000	-	40,000	5,000	5,000

Exhibit A2
SUMMARY OF REVENUES AND EXPENSES BY LINE ITEMS
CORE FUND

	FY23/24 ADOPTED BUDGET	FY23/24 PROJECTED ACTUALS	VARIANCE ACTUALS TO BUDGET	FY24/25 PROPOSED BUDGET	VARIANCE TO PROJECTED ACTUALS	VARIANCE TO ADOPTED BUDGET
Tuition Reimbursement	5,000	4,000	(1,000)	6,000	2,000	1,000
OPERATING EXPENSES: continued						
Travel & Accommodations - Staff	102,200	68,426	(33,774)	89,580	21,154	(12,620)
Travel & Accommodations - Directors	42,400	28,584	(13,816)	39,925	11,341	(2,475)
MWDOC's Contribution to WEROC: Operations	293,307	296,290	2,983	300,808	4,518	7,501
Election Expense	-	-	-	-	-	-
Capital Acquisition (excluding building)	25,892	222,686	196,794	37,000	(185,686)	11,108
Capital Acq Prior Year Carryover Dr/(Cr)	-	-	-	-	-	-
OPERATING EXPENSES	\$ 9,531,193	\$ 9,643,019	\$ 111,826	\$ 10,199,185	\$ 556,166	\$ 667,992
MWDOC's Building Expense	\$ 389,000	\$ 222,686	\$ (166,314)	\$ 366,376	\$ 143,690	\$ (22,624)
Building Expense Prior Year Carryover Dr/(Cr)	\$ (166,314)	\$ (123,307)	\$ 43,007	\$ (366,376)	\$ (243,069)	\$ (200,062)
Contribution to Election Reserve	\$ 563,020	\$ 664,360	\$ 101,340	\$ 725,642	\$ 61,282	\$ 162,622
TOTAL EXPENSES	\$10,316,899	\$10,406,758	\$ 89,859	\$ 10,924,827	\$ 518,069	\$ 607,928

REVENUES:						
Retail Meter Charge	\$ 9,206,255	\$ 9,206,255	\$ -	\$ 9,580,818	\$ 374,563	\$ 374,563
Ground Water Customer Charge	383,697	383,697	-	405,463	21,766	21,766
Reimb for PARS OPEB Trust Reimbursement	-	80,000	80,000	80,000	-	80,000
Interest Revenue	319,410	728,429	409,020	738,960	10,531	419,550
Miscellaneous Income	3,000	3,000	-	3,000	-	-
TOTAL REVENUES	\$ 9,912,362	\$10,401,381	\$ 489,020	\$ 10,808,241	\$ 406,860	\$ 895,880

EFFECT ON RESERVES:						
TOTAL CONTRIBUTION (DRAW) FROM RESERVES	\$ (404,537)	\$ (5,376)	\$ 399,161	\$ (116,585)	\$ (111,209)	\$ 287,952

Exhibit A3
SUMMARY OF REVENUES AND EXPENSES BY LINE ITEMS
CHOICE FUNDS

	FY23/24 ADOPTED BUDGET	FY23/24 PROJECTED ACTUALS	VARIANCE ACTUALS TO BUDGET	FY24/25 PROPOSED BUDGET	VARIANCE TO PROJECTED ACTUALS	VARIANCE TO ADOPTED BUDGET
OPERATING EXPENSES:						
Salaries & Wages	\$ 762,777	\$ 778,617	\$ 15,840	\$ 736,644	\$ (41,973)	\$ (26,133)
less for Recovery from Grants	(30,000)	(40,000)	(10,000)	(65,000)	(25,000)	(35,000)
Employee Benefits	215,911	208,294	(7,616)	200,121	(8,173)	(15,789)
Director Compensation	-	-	-	-	-	-
Director Benefits	-	-	-	-	-	-
MWD Representation	-	-	-	-	-	-
Overhead Reimbursement	439,274	442,965	3,691	416,570	(26,395)	(22,704)
Health Insurance Coverage for Retirees	-	-	-	-	-	-
Audit Expense	-	-	-	-	-	-
Automotive & Toll Road Expenses	800	500	(300)	600	100	(200)
Vehicle Expense	12,000	10,000	(2,000)	12,000	2,000	-
Conference Expense - Staff	-	-	-	-	-	-
Conference Expense - Directors	-	-	-	-	-	-
Outside Consulting Expense	-	-	-	-	-	-
Insurance Expense	-	-	-	-	-	-
Legal Expense - General	-	-	-	-	-	-
Maintenance Expense	-	-	-	-	-	-
Membership / Sponsorship	-	-	-	-	-	-
Miscellaneous Expense	9,000	8,000	(1,000)	8,500	500	(500)
Postage / Mail Delivery	400	400	-	500	100	100
Professional Fees	607,100	466,467	(140,633)	628,700	162,233	21,600
Rents & Leases	-	-	-	-	-	-
Outside Printing, Subscription & Books	-	-	-	-	-	-
Office Supplies	-	-	-	-	-	-
Supplies - Water Loss Control	4,000	4,000	-	4,500	500	500
Computer Maintenance	-	-	-	-	-	-
Software Support & Expense	2,200	2,425	225	2,825	400	625
Telecommunications Expense	2,520	1,560	(960)	2,520	960	-
Computers and Equipment	-	-	-	-	-	-
Temporary Help Expense	-	-	-	-	-	-
Training Expense	1,000	60	(940)	1,000	940	-
Tuition Reimbursement	-	-	-	-	-	-

Exhibit A3
SUMMARY OF REVENUES AND EXPENSES BY LINE ITEMS
CHOICE FUNDS

	FY23/24 ADOPTED BUDGET	FY23/24 PROJECTED ACTUALS	VARIANCE ACTUALS TO BUDGET	FY24/25 PROPOSED BUDGET	VARIANCE TO PROJECTED ACTUALS	VARIANCE TO ADOPTED BUDGET
OPERATING EXPENSES: continued						
Capital Acquisition	-	-		15,000	15,000	15,000
Subtotal Expenses	\$ 2,026,982	\$ 1,883,289	\$ (143,693)	\$ 1,964,480	\$ 81,192	(62,501.46)
TOTAL EXPENSES	\$ 2,026,982	\$ 1,883,289	\$ (143,693)	\$ 1,964,480	\$ 81,192	\$ (62,501)

REVENUES:						
Choice Revenue	\$ 2,026,982	\$ 1,883,289	\$ (143,693)	\$ 1,964,480	\$ 81,192	\$ (62,501)
TOTAL REVENUES	\$ 2,026,982	\$ 1,883,289	\$ (143,693)	\$ 1,964,480	\$ 81,192	\$ (62,501)

Exhibit A4
SUMMARY OF REVENUES AND EXPENSES BY LINE ITEMS
CONSOLIDATED

	FY23/24 ADOPTED BUDGET	FY23/24 PROJECTED ACTUALS	VARIANCE ACTUALS TO BUDGET	FY24/25 PROPOSED BUDGET	VARIANCE TO PROJECTED ACTUALS	VARIANCE TO ADOPTED BUDGET
OPERATING EXPENSES:						
Salaries & Wages	\$ 5,135,355	\$ 5,321,976	\$ 186,620	\$ 5,410,886	\$ 88,910	\$ 275,530
less for Recovery from Grants	(30,000)	(40,000)	(10,000)	(65,000)	(25,000)	(35,000)
Employee Benefits	1,507,382	1,572,933	65,551	1,559,286	(13,647)	51,904
Director Compensation	275,041	271,439	(3,602)	288,793	17,354	13,752
Director Benefits	104,447	130,360	25,913	151,760	21,400	47,313
MWD Representation	117,875	142,433	24,558	165,025	22,592	47,150
CALPERS Unfunded Liability Contribution	207,000	207,000	-	207,000	-	-
Overhead Reimbursement	-	-	-	-	-	-
Health Insurance Coverage for Retirees	84,847	83,788	(1,059)	81,349	(2,439)	(3,498)
Audit Expense	36,500	31,500	(5,000)	36,500	5,000	-
Automotive & Toll Road Expenses	10,375	10,335	(40)	12,700	2,365	2,325
Vehicle Expense - Water Loss Control	12,000	10,000	(2,000)	12,000	2,000	-
Conference Expense - Staff	49,832	38,382	(11,450)	40,002	1,620	(9,830)
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Membership / Sponsorship	167,366	188,900	21,534	273,688	84,788	106,322
CDR Participation	62,433	62,433	-	67,789	5,356	5,356
Miscellaneous Expense	156,800	134,900	(21,900)	159,200	24,300	2,400
Postage / Mail Delivery	11,675	7,500	(4,175)	10,100	2,600	(1,575)
Professional Fees	1,798,425	1,600,119	(198,306)	1,730,450	130,331	(67,975)
Rents & Leases	1,800	894	(906)	1,200	306	(600)
Outside Printing, Subscription & Books	94,000	95,700	1,700	119,000	23,300	25,000
Office Supplies	27,000	22,000	(5,000)	30,000	8,000	3,000
Supplies - Water Loss Control	4,000	4,000	-	4,500	500	500
Building Repair & Maintenance	25,200	20,000	(5,200)	30,200	10,200	5,000
Computer Maintenance	5,000	5,000	-	17,500	12,500	12,500
Business Expense	2,000	4,000	2,000	5,000	1,000	3,000
Software Support & Expense	156,683	156,908	225	89,013	(67,895)	(67,670)
Computers and Equipment	43,000	43,000	-	29,250	(13,750)	(13,750)
Telecommunications Expense	46,438	34,540	(11,898)	45,526	10,986	(912)
Temporary Help Expense	5,000	9,639	4,639	5,000	(4,639)	-

Exhibit A4
SUMMARY OF REVENUES AND EXPENSES BY LINE ITEMS
CONSOLIDATED

	FY23/24 ADOPTED BUDGET	FY23/24 PROJECTED ACTUALS	VARIANCE ACTUALS TO BUDGET	FY24/25 PROPOSED BUDGET	VARIANCE TO PROJECTED ACTUALS	VARIANCE TO ADOPTED BUDGET
Training Expense	36,000	35,060	(940)	41,000	5,940	5,000
Tuition Reimbursement	5,000	4,000	(1,000)	6,000	2,000	1,000
OPERATING EXPENSES: continued						
Travel & Accommodations - Staff	102,200	68,426	(33,774)	89,580	21,154	(12,620)
Travel & Accommodations - Directors	42,400	28,584	(13,816)	39,925	11,341	(2,475)
MWDOC's Contribution to WEROC: Operations	293,307	296,290	2,983	300,808	4,518	7,501
Election Expense	-	-	-	-	-	-
Capital Acquisition (excluding building)	25,892	222,686	196,794	52,000	(170,686)	26,108
Capital Acq Prior Year Carryover Dr/(Cr)	-	-	-	-	-	-
OPERATING EXPENSES	\$ 11,558,175	\$ 11,526,307	\$ (31,867)	\$ 12,163,665	\$ 637,358	\$ 605,490
MWDOC's Building Expense	\$ 389,000	\$ 222,686	\$ (166,314)	\$ 366,376	\$ 143,690	\$ (22,624)
Building Expense Prior Year Carryover Dr/(Cr)	\$ (166,314)	\$ (123,307)	\$ 43,007	\$ (366,376)	\$ (243,069)	\$ (200,062)
Contribution to Election Reserve	\$ 563,020	\$ 664,360	\$ 101,340	\$ 725,642	\$ 61,282	\$ 162,622
TOTAL EXPENSES	\$ 12,343,881	\$ 12,290,046	\$ (53,834)	\$ 12,889,307	\$ 599,261	\$ 545,426

REVENUES:						
Retail Meter Charge	\$ 9,206,255	\$ 9,206,255	\$ -	\$ 9,580,818	\$ 374,563	\$ 374,563
Ground Water Customer Charge	383,697	383,697	-	405,463	21,766	21,766
Reimb for PARS OPEB Trust Reimbursement	-	80,000	80,000	80,000	-	80,000
Interest Revenue	319,410	728,429	409,020	738,960	10,531	419,550
Miscellaneous Income	3,000	3,000	-	3,000	-	-
Choice Revenue	2,026,982	1,883,289	(143,693)	1,964,480	81,192	(62,501)
TOTAL REVENUES	\$ 11,939,343	\$ 12,284,670	\$ 345,327	\$ 12,772,721	\$ 488,052	\$ 833,378

EFFECT ON RESERVES:						
TOTAL CONTRIBUTION (DRAW) FROM RESERVES	\$ (404,537)	\$ (5,376)	\$ 399,161	\$ (116,585)	\$ (111,209)	\$ 287,952

Exhibit A5
SUMMARY OF REVENUES AND EXPENSES BY LINE ITEMS
WATER FUND

	FY 23-24 ADOPTED BUDGET	FY 23-24 PROJECTED ACTUALS	VARIANCE ACTUALS TO BUDGET	FY 24-25 PROPOSED BUDGET	VARIANCE TO PROJECTED ACTUALS	VARIANCE TO FY 23-24 BUDGET
Water Revenues						
Water Sales(a)	\$ 185,749,302	\$ 137,365,827	\$ (48,383,475)	\$ 196,990,933	\$ 59,625,106	\$ 11,241,631
Local Resource Program Incentives	(4,725,194)	(5,033,060)	(307,866)	(4,661,958)	371,102	63,236
Readiness-To-Serve Charge	13,768,707	12,940,558	(828,149)	14,147,663	1,207,106	378,957
Capacity Charge	4,816,710	4,457,310	(359,400)	4,949,280	491,970	132,570
SCP/SAC Pipeline Surcharge	358,000	328,000	(30,000)	471,000	143,000	113,000
TOTAL WATER REVENUES	\$ 199,967,525	\$ 150,058,635	\$ (49,908,890)	\$ 211,896,919	\$ 61,838,283	\$ 11,929,394
Water Expenses						
Water Purchases	\$ 185,749,302	\$ 137,365,827	\$ (48,383,475)	\$ 196,990,933	\$ 59,625,106	\$ 11,241,631
Local Resource Program Incentives	(4,725,194)	(5,033,060)	(307,866)	(4,661,958)	371,102	63,236
Readiness-To-Serve Charge	13,768,707	12,940,558	(828,149)	14,147,663	1,207,106	378,957
Capacity Charge	4,816,710	4,457,310	(359,400)	4,949,280	491,970	132,570
SCP/SAC Pipeline Surcharge	358,000	328,000	(30,000)	471,000	143,000	113,000
TOTAL WATER EXPENSES	\$ 199,967,525	\$ 150,058,635	\$ (49,908,890)	\$ 211,896,919	\$ 61,838,283	\$ 11,929,394
Changes to Fund Balance:						
Tier 2 Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

(a)=FY 24-25 Proposed Budget amount is based on an estimated 142,241 AF

Exhibit A6
SUMMARY OF FUNDING AND EXPENSES
For All Water Use Efficiency Programs

	FY 2023-2024 ADOPTED BUDGET	FY 2023-2024 PROJECTED ACTUALS	VARIANCE ACTUALS TO BUDGET	FY 2024-2025 PROPOSED BUDGET	VARIANCE TO PROJECTED ACTUALS	VARIANCE TO ADOPTED BUDGET
Funding						
Metropolitan Water District	\$ 10,067,500	\$ 4,757,923	\$ (5,309,577)	\$ 7,743,000	\$ 2,985,077	\$ (2,324,500)
USBR	939,000	289,990	(649,010)	880,902	590,912	(58,098)
DWR	1,190,980	500,444	(690,536)	749,855	249,411	(441,125)
Member Agencies	1,408,240	1,383,580	(24,660)	1,498,286	114,706	90,046
MWDOC	-	-	-	-	-	-
TOTAL OUTSIDE FUNDING	\$ 13,605,720	\$ 6,931,937	\$ (6,673,784)	\$ 10,872,042	\$ 3,940,106	\$ (2,733,678)
Program Expenses Funded from Outside Sources						
Project Administration - Staff Time	\$ 10,000	\$ -	\$ (10,000)	\$ 53,642	\$ 53,642	\$ 43,642
Installation Verification	105,000	99,723	(5,277)	91,000	(8,723)	(14,000)
Rebate Incentives	11,426,720	6,368,770	(5,057,950)	10,159,400	3,790,630	(1,267,320)
Surveys and Audits	2,064,000	462,000	(1,602,000)	568,000	106,000	(1,496,000)
TOTAL PROGRAMS EXPENSES	\$ 13,605,720	\$ 6,930,493	\$ (6,675,227)	\$ 10,872,042	\$ 3,941,550	\$ (2,733,678)

Exhibit B
Expenditures by Program

Cost Center	PROGRAM	FY23/24 BUDGET FTE	FY24/25 BUDGET FTE	FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
11	Administrative - Board	1.79	1.88	\$ 1,298,250	\$ 1,356,986	\$ 1,428,149
12	Administrative - General	4.60	4.79	1,035,641	1,051,702	1,184,916
13	Personnel / Staff Development	1.66	1.85	498,697	537,779	548,272
19	Overhead	4.70	4.07	1,238,833	1,123,664	1,394,033
21	Reliability Planning and Engineering	2.68	2.73	817,059	754,668	873,020
23	Metropolitan Issues and Water Policy	2.43	2.10	753,069	563,673	654,565
31	Governmental Affairs	0.85	0.90	657,611	632,573	626,265
35	Water Use Efficiency (Core)	1.09	1.22	457,818	528,693	582,765
32	Public Affairs	5.50	5.76	1,329,287	1,393,260	1,401,430
41	Finance	3.22	3.54	659,023	740,368	745,868
45	Information Technology	1.00	1.00	492,222	466,570	459,093
25	MWDOC's Contribution to WEROC	3.05	3.00	293,307	296,290	300,808
CORE TOTAL		32.57	32.84	\$ 9,530,818	\$ 9,446,225	\$ 10,199,185
62	Water Use Efficiency Program	5.89	6.29	1,039,923	1,148,718	989,455
63	School Programs	0.05	0.06	435,950	287,489	456,647
70	Water Loss Control	3.37	2.57	551,109	447,081	518,379
CHOICE TOTAL		9.31	8.92	\$ 2,026,982	\$ 1,883,289	\$ 1,964,480
CORE & CHOICE TOTAL		41.88	41.76	\$ 11,557,800	\$ 11,329,513	\$ 12,163,665
Includes:	Full-time employees	34.65	34.08	(2)		
	Part-time employees	2.25	2.29			
	Interns	1.92	2.39			
	WEROC employees	3.05	3.00			

(1)

(1) Total Operational Costs of WEROC is allocated among MWDOC, OCWD, OCSD, Anaheim, Santa Ana, Fullerton and South Orange County Wastewater Authority. Capital Expenditures are provided by MWDOC. Dollars shown are MWDOC's share only.

(2) FTE's for 2023-2024 are calculated based on 2080 hours of work for the year. FTE's for 2024-2025 are calculated based on 2088 hours worked for the year. This corresponds to the actual working days for the fiscal year which varies year to year.

**Municipal Water District of Orange County
FY24/25 FISCAL MASTER PLAN PROJECTIONS**

(in thousands)

	Projected ACTUALS FY23/24	FISCAL MASTER PLAN PROJECTIONS ¹				
		FY25/26	FY26/27	FY27/28	FY28/29	FY29/30
Beginning Designated Reserve Balance - MWDOC	\$5,263					
Net OPEB Asset	0					
less OPEB Reserve	297					
Adjusted Reserve Balance	4,966	4,768	4,628	4,524	4,453	4,416
Revenues						
Water Rate Revenues:						
Retail Meter Agency Charge	9,206	9,936	10,293	10,653	11,014	11,377
Ground Water Customer Charge	384	420	434	450	465	482
Subtotal	9,590	10,356	10,728	11,102	11,479	11,859
Other Revenues:						
Choice Revenues	1,883	2,033	2,104	2,178	2,254	2,333
Interest Earnings	728	765	797	837	888	952
Misc./Reimbursements	3	3	3	3	3	3
Subtotal	2,615	2,801	2,904	3,018	3,145	3,288
Total Revenues	12,205	13,157	13,632	14,120	14,624	15,147
Expenses						
Core Expenses	9,420	10,518	10,886	11,267	11,661	12,069
Choice Expenses	1,883	2,033	2,104	2,178	2,254	2,333
Capital Acquisitions (not including building)	223	20	20	20	20	20
Total Expenses w/o Election	11,526	12,571	13,010	13,465	13,936	14,423
Revenue Over Expenses w/o Election	678	586	622	655	689	724
ELECTION Reserve Beginning Balance	483	1,147	163	889	315	1,041
Annual Election Reserve Contribution	664	726	726	726	726	726
Annual Election Expense	-	1,710	-	1,300	-	1,710
Election Reserve Ending Balance	1,147	163	889	315	1,041	783
Ending General Fund & Designated Reserve \$	3,833	\$ 4,605	\$ 3,739	\$ 4,209	\$ 3,412	\$ 4,359
Document does not reflect MWDOC's irrevocable trust towards OPEB Pension liability						
MWDOC Water Rates						
Total Retail Customer Meters	646,053	649,547	651,547	653,547	655,547	657,547
Connection Charge	\$ 14.25	\$ 14.75	\$ 15.25	\$ 15.75	\$ 16.25	\$ 16.75
Fixed Charge %		100%	100%	100%	100%	100%
Rate Increase Proposal:						
Connection Charge		\$ 0.50	\$ 0.50	\$ 0.50	\$ 0.50	\$ 0.50

1 Assumptions for FMP:

Projected Inflation rate: 3.50% per year

Rate of return on Investment of portfolio: 3.50% per year

Working Capital and Interest Revenue Projections

	FISCAL MASTER PLAN PROJECTIONS				
	FY25/26	FY26/27	FY27/28	FY28/29	FY29/30
Working Capital:					
Designated Reserve Fund	5,065	4,925	4,821	4,750	4,713
Average Revenue from Agencies	5,178	5,364	5,551	5,740	5,929
WUE use of fund	(800)	(800)	(500)	(500)	(500)
Water Payment Float	2,669	2,694	2,719	2,744	2,769
Average Working Capital	12,112	12,183	12,591	12,734	12,911
Interest rate	3.50%	4.20%	5.04%	6.05%	7.26%
Interest Revenue Projections:					
Interest income - General	424	512	635	770	937
Total Interest Revenue Projections	424	512	635	770	937

**MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Summary of Conference/Meeting Budget
Proposed District Participation Costs**

Grouping	Conference / Meeting	Approval in Budget	Exh D Proposed District Participation Costs			Exh E Proposed Staff Registration & Travel Budget*		Exh F Proposed Board Registration & Travel Budget*		Exh G Proposed Total Membership that Includes Registration & Travel Cost*			
			Adopted Budget FY23/24	Projected Actuals FY23/24	Proposed Budget FY24/25	Registration	Travel	Registration	Travel	Memberships	Registration	Travel	Total
Board Related													
	Association of California Cities- Orange County (ACCOC)	✓	-	-	-	-	-	1,000	3,800	-	-	-	-
	Association of California Water Agencies (ACWA)	✓	-	-	-	-	-	7,080	14,000	-	-	-	-
	Cal Desal	✓	-	-	-	-	-	500	1,000	-	-	-	-
	California Council for Environmental and Economic Balance (CCEEB)	✓	-	-	-	-	-	-	5,000	-	-	-	-
	California Special Districts Association (CSDA)	✓	-	-	-	-	-	325	1,000	-	-	-	-
	Colorado River Water Users Association (CRWUA)	✓	-	-	-	-	-	2,300	3,300	-	-	-	-
	LAFCO	✓	39,795	43,016	45,000	-	-	-	-	45,000	-	-	45,000
	Legislative Advocacy	✓	-	-	-	-	-	-	3,800	-	-	-	-
	Orange County Business Council (OCBC)	✓	-	-	-	-	-	1,250	2,000	-	-	-	-
	Urban Water Institute	✓	-	-	-	-	-	2,500	3,625	-	-	-	-
	Miscellaneous	✓	-	-	-	-	-	2,000	2,400	-	-	-	-
Board Related Total			39,795	43,016	45,000	-	-	16,955	39,925	45,000	-	-	45,000
Staff Related													
	(DWR)/State Water Resources Control Board (SWRCB)	✓	-	-	-	-	1,800	-	-	-	-	-	-
	American Water Works Association (AWWA)	✓	2,056	2,037	2,056	6,250	18,000	-	-	2,056	6,250	18,000	26,306
	Association of California Cities- Orange County (ACCOC)	✓	5,200	5,000	5,200	1,000	2,000	-	-	5,200	1,000	2,000	8,200
	Association of California Water Agencies (ACWA)	✓	25,641	25,395	25,641	10,080	20,600	-	-	25,641	10,080	20,600	56,321
	CA Chamber of Commerce (HR California)	✓	904	904	950	-	-	-	-	950	-	-	950
	CA Water for all	New	-	-	20,000	-	-	-	-	20,000	-	-	20,000
	Cal Desal	✓	5,200	5,000	5,200	250	500	-	-	5,200	250	500	5,950
	California Association of Public Information Officers (CAPIO)	✓	982	982	982	1,100	1,680	-	-	982	1,100	1,680	3,762
	California Council for Environmental and Economic Balance (CCEEB)	✓	31,500	31,500	29,000	-	5,000	-	-	29,000	-	5,000	34,000
	California Employees Public Retirement System(CalPERS)	✓	-	-	-	1,347	300	-	-	-	-	-	-
	California Environmental Literacy Initiative	✓	624	624	640	-	1,500	-	-	640	-	1,500	2,140
	California Municipal Treasurers Association (CMTA)	✓	182	175	185	-	-	-	-	185	-	-	185
	California Municipal Utilities Association (CMUA)	✓	9,657	10,214	10,520	350	1,000	-	-	10,520	350	1,000	11,870
	California Society of Municipal Finance Officers (CSMFO)	✓	125	125	130	-	-	-	-	130	-	-	130
	California Special Districts Association (CSDA)	✓	9,162	9,050	9,300	1,725	3,000	-	-	9,300	1,725	3,000	14,025
	California Water Efficiency Partnership (CalWEP)	✓	6,271	6,271	6,459	1,250	5,300	-	-	6,459	1,250	5,300	13,009
	California Water, Energy and Education Alliance (CWEEA)	✓	1,248	1,248	1,285	-	-	-	-	1,285	-	-	1,285
	California Data Collaboration	New	-	-	16,500	-	-	-	-	16,500	-	-	16,500
	Colorado River Water Users Association (CRWUA)	✓	-	-	-	2,300	3,800	-	-	-	-	-	-
	Department of Water Resources Education Committee	✓	1,560	1,560	1,600	-	2,400	-	-	1,600	-	2,400	4,000
	ESRI-GIS	✓	-	-	-	2,075	1,000	-	-	-	-	-	-
	Festival of Butterflies Sponsorship	✓	2,500	2,500	2,500	-	-	-	-	2,500	-	-	2,500
	Government Finance Officers Association (GFOA)	✓	177	177	182	-	-	-	-	182	-	-	182
	Indep. Special Districts of Or. Co. (ISDOC)	✓	52	52	-	-	-	-	-	-	-	-	-
	Information Systems Audit and Control Association (ISACA)	New	-	-	150	-	-	-	-	150	-	-	150
	International Association of Business Communicators (IABC)	✓	390	390	400	-	-	-	-	400	-	-	400
	League of California Cities	New	-	-	2,500	-	-	-	-	2,500	-	-	2,500
	Legislative Advocacy	✓	-	-	-	-	5,200	-	-	-	-	-	-
	Liebert, Cassidy Whitmore	✓	-	-	-	1,200	200	-	-	-	-	-	-
	Multi-State Salinity Coalition	✓	-	-	-	245	500	-	-	-	-	-	-
	National Water Resources Assn. Mun. Caucus	✓	567	525	557	-	-	-	-	557	-	-	557
	OC Chapter-Calif. Landscape Contractors Assoc.	✓	2,340	2,340	2,400	-	-	-	-	2,400	-	-	2,400
	Orange County Business Council (OCBC)	✓	5,200	5,000	5,150	1,000	1,600	-	-	5,150	1,000	1,600	7,750
	Orange County Public Affairs Association (OCPAA)	✓	650	650	650	-	-	-	-	650	-	-	650
	Orange County Water Association (OCWA)	✓	260	260	500	-	-	-	-	500	-	-	500
	Pilot MWDOC Ambassador Program	New	-	-	40,000	-	-	-	-	40,000	-	-	40,000
	Public Relations Society of America/O.C. (PRSA)	✓	1,394	1,394	1,394	900	400	-	-	1,394	900	400	2,694
	Public Sector HR Assoc	✓	124	62	64	-	-	-	-	64	-	-	64
	Radio and Television News Directors Association	✓	75	75	75	-	-	-	-	75	-	-	75
	Society of Human Resources Management (SHRM)	✓	238	238	245	-	-	-	-	245	-	-	245
	South OC Watershed Management Area Dues	✓	9,100	9,100	9,300	-	-	-	-	9,300	-	-	9,300

*Includes all modes of travel (except automotive mileage), room accommodations, meals, and related misc. expenses.

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Summary of Conference/Meeting Budget
Proposed District Participation Costs

Grouping	Conference / Meeting	Approval Included in Budget Approval	Exh D Proposed District Participation Costs				Exh E Proposed Staff Registration & Travel Budget*		Exh F Proposed Board Registration & Travel Budget*		Exh G Proposed Total Membership that Includes Registration & Travel Cost*			
			Adopted Budget FY23/24	Projected Actuals FY23/24	Proposed Budget FY24/25	Registration	Travel	Registration	Travel	Registration	Memberships	Registration	Travel	Total
Staff Related	South Orange County Economic Coalition (SOCEC)	✓	1,695	1,695	1,745	-	-	-	-	-	1,745	-	-	1,745
	Southern California Water Coalition (SCWC)	✓	1,061	1,061	1,092	-	-	-	-	-	1,092	-	-	1,092
	Urban Water Institute	✓	1,379	5,000	6,000	3,125	5,200	-	-	-	6,000	3,125	5,200	14,325
	Water Environment Federation	✓	57	57	60	-	-	-	-	-	60	-	-	60
	Water Smart Innovations	✓	-	-	-	1,305	2,600	-	-	-	-	-	-	-
	WaterISAC (International Security And Network)	New	-	-	550	-	-	-	-	-	550	-	-	550
WEROG Related	Miscellaneous	✓	-	-	-	4,500	6,000	-	-	-	-	-	-	-
	AWWA CANNV Section	✓	127,571	130,661	211,162	40,002	89,580	-	-	-	211,162	27,030	68,180	306,372
	California Emergency Services Association	✓	311	-	311	1,450	1,700	-	-	-	-	-	-	-
	International Association of Emergency Managers	✓	239	-	239	1,650	8,000	-	-	-	-	-	-	-
WEROG Related Total			400	326	950	800	4,500	-	-	-	-	-	-	-
Grand Total			168,316	174,003	257,112	43,902	103,780	16,955	39,925	27,030	256,162	68,180	351,372	

*Includes all modes of travel (except automotive mileage), room accommodations, meals, and related misc. expenses.

Exhibit H

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY Schedule of Capital Expenditures Fiscal Year 2024-25

	Proposed Budget	Approval included in <u>Budget Approval</u>
Capital Acquisition-19-8810:		
VOIP Project	\$ 25,000	√
Subtotal 8810 Improvements	<u>\$ 25,000</u>	
Building Improvements-19-8811:		
Roof and wall display	\$ 366,376	√
Subtotal 8811 Improvements	<u>\$ 366,376</u>	
IT - 45-8810:		
Project Wireless Access Point Upgrade (Prof Fees and Equipment)	\$ 12,000	√
Subtotal Cost Center 45	<u>\$ 12,000</u>	
WLC - 70-8810:		
Correlating noise loggers	\$ 15,000	√
Subtotal Cost Center 45	<u>\$ 15,000</u>	
Total	<u>\$ 418,376</u>	

Exhibit J
Professional / Special Services Authorized
Core Fund

Department	Consultant	Service	Budget FY 23-24	Budget FY 24-25	* Approval included in Budget Approval
Outside Consulting Expense					
Planning & Operation (21)	CDR	GIS Work	\$ 20,000	\$ 28,000	✓
	(To be determined)	Supplemental Analysis of Water Supplies	\$ 65,000	\$ 50,000	✓
	(To be determined)	On Call Work	\$ 35,000	\$ 25,000	✓
	(To be determined)	Demand Projections 2025 UWMP by Oct 2025	\$ -	\$ 65,000	New
	Hazen, Ed Means Consulting	EOCF#2 Pilot Project	\$ 75,000	\$ 20,000	✓
Met Issues & Special Projects (23)	Ed Means Consulting	Consulting on MET issues	\$ 25,000	\$ -	✓
	(To be determined)	Financial & Rate Consulting	\$ -	\$ 25,000	New
	Dopudja & Wells Consulting- Paul Jones	MET and Reliability Planning (IRP & Delta)	\$ 67,000	\$ 80,000	✓
	(To be determined)	Financial Model for MWD	\$ 20,000	\$ -	✓
Total Outside Consulting Expense			\$ 307,000	\$ 293,000	
Legal Expenses					
Administration (11 & 13)	Best, Best & Krieger	General Legal Counsel Services	\$ 200,000	\$ 219,000	✓
	Aleshire & Wynder	Legal Counsel Services Regarding San Diego CWA	\$ 16,000	\$ 16,000	✓
	Best, Best & Krieger	Labor Counsel Services	\$ 25,000	\$ 25,000	✓
Total Legal Expenses			\$ 241,000	\$ 260,000	
Audit Expenses					
Finance (41)	Davis Farr, LLP	Annual Financial Audit and Federal Single Audit	\$ 36,500	\$ 36,500	✓
Training					
Administration (13)	Cal State University Fullerton/Municipal Resources Group/Centre for Organization Effectiveness/HR Strategic Competitive Gains/Predict Success	Staff Development/Technical Training/Leadership Training	\$ 35,000	\$ 40,000	✓
Professional Fees					
Administration (12 & 13 & 19)	Economic Group Pension Services (EGPS)	Pension Plan Administration	\$ 4,000	\$ 4,500	✓
	(To be determined)	Advisor to assist with review of 401a and 457 Plans and investments	\$ 50,000	\$ 25,000	✓
	(To be determined)	Consultant to assist with Strategic Planning Workshop and Facilitation	\$ 50,000	\$ -	✓
	(To be determined)	Triennial Benchmark Salary and Benefits Study	\$ 45,000	\$ -	✓
	(To be determined)	Various Lunch and learn+training	\$ -	\$ 6,000	New
	IGOEE	Cafeteria Plan Administration	\$ 750	\$ 795	✓
	Docusign	Docusign	\$ -	\$ 7,000	✓
	Gladwell Services	Records Management Consulting	\$ 600	\$ 3,000	✓
	Health Equity	Health Equity	\$ 125	\$ 205	✓
	BBK Legislation	State Legislative Advocate	\$ 96,000	\$ 96,000	✓
Governmental Affairs (31)	Natural Resource Results	Federal Legislative Advocate	\$ 96,000	\$ 96,000	✓
	Dopudja & Wells	Legislative and Local GA Assistance	\$ 60,000	\$ 25,000	✓
	Whittingham Public Affairs Adv.	County Advocate	\$ 90,000	\$ 90,000	✓
	Soto Services	Grant Research and Acquisition Assistance	\$ 39,000	\$ 39,000	✓
	Ackerman	Legal and Regulatory	\$ 42,000	\$ 42,000	✓
	Travel	Travel	\$ 5,000	\$ 5,000	✓
	Stetson Engineers	Consumer Confidence Report	\$ 55,000	\$ 60,000	✓
Public Affairs (32)	So Cal Water Coalition	Delta Conveyance Program Support	\$ 30,000	\$ -	✓
	(To be determined)	Collateral materials update and	\$ 5,000	\$ -	New
	Hashtag Pinpoint	Strategic Digital Consulting Services	\$ 120,000	\$ 95,000	✓
	Ricky Turns 50	Water Awareness Campaign	\$ -	\$ 30,000	New
	(To be determined)	Website Maintenance	\$ -	\$ 5,000	New
	(To be determined)	Drought Campaign	\$ 50,000	\$ -	✓
	(Various)	Special Events	\$ 40,000	\$ 50,000	✓
	VoxCivic, SCNG, etc.	Advertising	\$ 40,000	\$ 40,000	✓
	(To be determined)	General WUE Research	\$ 75,000	\$ 75,000	New
	E Source	Water Loss Control Work Grp (WLC)	\$ 55,000	\$ 55,000	✓
WUE - Core (35)	E Source	WLC Business Plan Implementation	\$ 35,000	\$ 35,000	✓
	OC Data Acquisition P/S (OCDAP)	Aerial Imagery and Landscape Measurement Project	\$ -	\$ 75,000	✓
Finance (41)	U.S. Bank	Custodial Bank fees	\$ 12,000	\$ 10,000	✓
	CalPERS	CalPERS GASB 68 Report	\$ 700	\$ 700	✓
	Demsey Filliger & Assoc., LLC	OPEB Actuarial	\$ 750	\$ 3,750	✓
	Tracker C2	Investment Tracking	\$ -	\$ 3,300	✓
IT (45)	(To be determined)	Managed Service Provider	\$ 95,000	\$ 70,000	✓
	(To be determined)	IT Projects	\$ -	\$ 19,500	New
	CrowdStrike	Cybersecurity	\$ -	\$ 45,000	✓
Total Professional Fees			\$ 1,191,925	\$ 1,111,750	

WEROC

Department	Consultant	Service	Budget FY 23-24	Budget FY 24-25	* Approval included in Budget Approval
Professional Fees					
WEROC (25)	CDR	Mapping Project	\$ 4,000	\$ -	New
Total Professional Fees			4,000	-	

* Approval of the budget constitutes authorization for spending within the policy guidelines set out in Chapter 8, Contracts section of the Administrative code including authorization limitations. A check mark indicates final board approval of the expenditure.

Exhibit J1
Professional / Special Services Authorized
Choice Funds

Department	Consultant	Service	Budget FY 23-24	Budget FY 24-25	* Approval included in Budget Approval
Training					
Water Loss Control (70)	(To be determined)	Water loss training	\$ 1,000	\$ 1,000	√
Professional Fees					
Water Loss Control (70)	(To be determined)		\$ -	\$ -	√
	Westerley & McCall's	Meter Accuracy Testing	\$ 35,000	\$ 55,000	√
Water Use Efficiency (62)	Various Printers	Printing of marketing materials for all WUE programs	\$ 60,000	\$ 40,000	√
	Droplet	Web Based Rebate Processing Platform (Turf & Drip)	\$ 30,000	\$ 37,100	√
	Droplet	E-Signature Rebate Processing	\$ 7,100	\$ -	√
	Mission Resource Cnsvr District	Residential Installation Verification Inspections	\$ 50,000	\$ 50,000	√
School Program (63)	Shows that teach/The OC Department of Education	Assemblies (Elementary School)	\$ 293,400	\$ 286,600	√
	The OC Department of Education	Assemblies (High School)	\$ 65,000	\$ 70,000	√
	The OC Department of Education	Assemblies (Middle School)	\$ 66,600	\$ 90,000	√
Total Professional Fees			\$ 608,100	\$ 629,700	

* Approval of the budget constitutes authorization for spending within the policy guidelines set out in Chapter 8, Contracts section of the Administrative code including authorization limitations. A check mark indicates final board approval of the expenditure.

Total Core Expenses

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
6010	Salaries & Wages - Admin	4,372,578	4,543,359	4,674,242
6090	Directors Compensation - MWDOC	275,041	271,439	288,793
6095	Directors Compensation - MWD	117,875	142,433	165,025
6105	Benefits - Admin	1,291,472	1,364,639	1,359,165
6109	CALPERS Unfunded Liability Contribution	207,000	207,000	207,000
6111	Overhead Reimbursement	(439,274)	(442,965)	(416,570)
6115	Benefits - Directors	104,447	130,360	151,760
6120	Health Insurance Coverage for Retirees	84,847	83,788	81,349
6205	Training	35,000	35,000	40,000
6210	Tuition Reimbursement	5,000	4,000	6,000
6220	Temporary Help	5,000	9,639	5,000
7010	Outside Consulting Services	307,000	147,000	293,000
7020	Legal - General	241,000	236,000	260,000
7030	Audit	36,500	31,500	36,500
7040	Other Professional Fees	1,191,325	1,133,652	1,101,750
7110	Conference - Employee	49,832	38,382	40,002
7115	Conference - Directors	23,065	15,835	16,955
7150	Travel & Accommodations - Employee	102,200	68,426	89,580
7155	Travel & Accommodations - Director	42,400	28,584	39,925
7210	Membership / Sponsorship	167,366	188,900	273,688
7250	CDR Participation	62,433	62,433	67,789
7305	Business Expense	2,000	4,000	5,000
7310	Office Maintenance	175,860	169,871	348,680
7315	Building Repair & Maintenance	25,200	20,000	30,200
7320	Rents & Leases	1,800	894	1,200
7330	Office Supplies	27,000	22,000	30,000
7340	Postal / Mail Delivery	11,275	7,100	9,600
7350	Subscriptions / Books	1,000	900	10,000
7360	Reproduction Expense	93,000	94,800	109,000
7410	Computer & Peripherals Maint	5,000	5,000	17,500
7430	Software Purchase	104,298	104,298	81,540
7440	Software Support	50,185	50,185	4,648
7510	Site Maintenance	-	-	-
7450	Computers and Equipment	43,000	43,000	29,250
7580	Maintenance Expense	6,000	-	-
7610	Automotive / Mileage	9,000	9,500	11,500
7615	Toll Road Charges	575	335	600
7620	Insurance Expense	182,976	132,875	198,000
7640	Utilities - Telephone	43,918	32,980	43,006
7650	Bank Fees	2,600	2,600	2,400
7670	Miscellaneous Expenses	145,200	124,300	148,300
8810	Capital Acquisition	25,892	25,892	37,000
	Total Expenditure	9,237,886	9,149,935	9,898,377
	MWDOC's Contribution to WEROC Oper	293,307	296,290	300,808
	MWDOC's Contribution to Election Rsrv	563,020	664,360	725,642
	MWDOC's Building Expense (8811)	389,000	222,686	366,376
	Building Prior Year Carryover Dr/(Cr)	(166,314)	(123,307)	(366,376)
		10,316,899	10,209,964	10,924,827

Total Choice Revenue and Expense

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
4215	Choice Revenue	2,026,982	1,190,854	1,964,480
4205	School Contracts	-	-	-
4705	Prior Year Carry Over	-	-	-
		-	-	-
	Choice billing over/under	-	692,435	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Total Revenue	2,026,982	1,883,289	1,964,480

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
6010	Salaries & Wages - Admin	762,777	778,617	736,644
	S & B Reimb. DSC or Recov from Grants	(30,000)	(40,000)	(65,000)
6090	Directors Compensation - MWDOC	-	-	-
6095	Directors Compensation - MWD	-	-	-
6105	Benefits - Admin	215,911	208,294	200,121
6111	Overhead Reimbursement	439,274	442,965	416,570
6115	Benefits - Directors	-	-	-
6120	Health Insurance Coverage for Retirees	-	-	-
6205	Training	1,000	60	1,000
6210	Tuition Reimbursement	-	-	-
6220	Temporary Help	-	-	-
7010	Outside Consulting Services	-	-	-
7020	Legal - General	-	-	-
7030	Audit	-	-	-
7040	Other Professional Fees	182,100	189,004	182,100
	Other Professional Fees - School Programs	425,000	277,463	446,600
7110	Conference - Employee	-	-	-
7115	Conference - Directors	-	-	-
7150	Travel & Accommodations - Employee	-	-	-
7155	Travel & Accommodations - Director	-	-	-
7210	Membership / Sponsorship	-	-	-
7250	CDR Participation	-	-	-
7310	Office Maintenance	-	-	-
7320	Rents & Leases	-	-	-
7330	Office Supplies	-	-	-
7332	Supplies - Water Loss Control	4,000	4,000	4,500
7340	Postal / Mail Delivery	400	400	500
7350	Subscriptions/Books	-	-	-
7360	Reproduction Expense	-	-	-
7410	Computer & Peripherals Maint	-	-	-
7430	Software Purchase	2,200	2,425	2,825
7440	Software Support	-	-	-
7450	Computers and Equipment	-	-	-
7580	Maintenance Expense	-	-	-
7610	Automotive / Mileage	400	300	400
7612	Vehicle Expense	12,000	10,000	12,000
7615	Toll Road Charges	400	200	200
7620	Insurance Expense	-	-	-
7640	Utilities - Telephone	2,520	1,560	2,520
7650	Bank Fees	-	-	-
7670	Miscellaneous Expenses	9,000	8,000	8,500
8410	Overhead Reimbursement	-	-	-
8610	Depreciation Expense	-	-	-
8710	Election Expenses	-	-	-
8810	Capital Acquisition	-	-	15,000
	Total Expenditure	2,026,982	1,883,289	1,964,480

Total Core and Choice Expenses

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
6010	Salaries & Wages - Admin	5,135,355	5,321,976	5,410,886
	S & B Reimb. DSC or Recov from Grants	(30,000)	(40,000)	(65,000)
6090	Directors Compensation - MWDOC	275,041	271,439	288,793
6095	Directors Compensation - MWD	117,875	142,433	165,025
6105	Benefits - Admin	1,507,382	1,572,933	1,559,286
6109	CALPERS Unfunded Liability Contribution	207,000	207,000	207,000
6111	Overhead Reimbursement	-	-	-
6115	Benefits - Directors	104,447	130,360	151,760
6120	Health Insurance Coverage for Retirees	84,847	83,788	81,349
6205	Training	36,000	35,060	41,000
6210	Tuition Reimbursement	5,000	4,000	6,000
6220	Temporary Help	5,000	9,639	5,000
7010	Outside Consulting Services	307,000	147,000	293,000
7020	Legal - General	241,000	236,000	260,000
7030	Audit	36,500	31,500	36,500
7040	Other Professional Fees	1,373,425	1,322,656	1,283,850
	Other Professional Fees - School Programs	425,000	277,463	446,600
7110	Conference - Employee	49,832	38,382	40,002
7115	Conference - Directors	23,065	15,835	16,955
7150	Travel & Accommodations - Employee	102,200	68,426	89,580
7155	Travel & Accommodations - Director	42,400	28,584	39,925
7210	Membership / Sponsorship	167,366	188,900	273,688
7250	CDR Participation	62,433	62,433	67,789
7305	Business Expense	2,000	4,000	5,000
7310	Office Maintenance	175,860	169,871	348,680
7315	Building Repair & Maintenance	25,200	20,000	30,200
7320	Rents & Leases	1,800	894	1,200
7330	Office Supplies	27,000	22,000	30,000
7332	Supplies - Water Loss Control	4,000	4,000	4,500
7340	Postal / Mail Delivery	11,675	7,500	10,100
7350	Subscriptions / Books	1,000	900	10,000
7360	Reproduction Expense	93,000	94,800	109,000
7410	Computer & Peripherals Maint	5,000	5,000	17,500
7430	Software Purchase	106,498	106,723	84,365
7440	Software Support	50,185	50,185	4,648
7450	Computers and Equipment	43,000	43,000	29,250
7580	Maintenance Expense	6,000	-	-
7610	Automotive / Mileage	9,400	9,800	11,900
7612	Vehicle Expense	12,000	10,000	12,000
7615	Toll Road Charges	975	535	800
7620	Insurance Expense	182,976	132,875	198,000
7640	Utilities - Telephone	46,438	34,540	45,526
7650	Bank Fees	2,600	2,600	2,400
7670	Miscellaneous Expenses	154,200	132,300	156,800
8810	Capital Acquisition	25,892	25,892	52,000
	Total Expenditure	11,264,868	11,033,223	11,862,857
	MWDOC's Contribution to WEROC Oper	293,307	296,290	300,808
	MWDOC's Contribution to Election Rsrv	563,020	664,360	725,642
	MWDOC's Building Expense (8811)	389,000	222,686	366,376
		12,343,881	12,093,252	12,889,307

Administrative - Board

11

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
6010	Salaries & Wages - Admin	325,575	321,465	373,108
6090	Directors Compensation - MWDOC	275,041	271,439	288,793
6095	Directors Compensation - MWD	117,875	142,433	165,025
6105	Benefits - Admin	85,603	87,804	93,283
6115	Benefits - Directors	104,447	130,360	151,760
6120	Health Insurance Coverage for Retirees			
6205	Training			
6210	Tuition Reimbursement			
6220	Temporary Help			
7010	Outside Consulting Services			
7020	Legal - General	216,000	221,000	235,000
7030	Audit			
7040	Other Professional Fees	50,000	81,250	-
7110	Conference - Employee			
7115	Conference - Directors	23,065	15,835	16,955
7150	Travel & Accommodations - Employee			
7155	Travel & Accommodations - Director	42,400	28,584	39,925
7210	Membership / Sponsorship	39,795	43,016	45,000
7250	CDR Participation			
7310	Office Maintenance			
7320	Rents & Leases			
7330	Office Supplies			
7340	Postal / Mail Delivery	7,675	4,600	6,000
7350	Subscriptions / Books			
7360	Reproduction Expense			
7410	Computers & Peripherals Maint			
7430	Software Purchase			
7440	Software Support			
7450	Computers and Equipment			
7580	Maintenance Expense			
7610	Automotive / Mileage	4,500	6,500	7,000
7615	Toll Road Charges	275	300	300
7620	Insurance Expense			
7640	Utilities - Telephone			
7650	Bank Fees			
7670	Miscellaneous Expenses	6,000	2,400	6,000
8410	Overhead Reimbursement			
8610	Depreciation Expense			
8710	Election Expenses	-	-	-
8810	Capital Acquisition			
	Total Expenditure	1,298,250	1,356,986	1,428,149

1 • Best, Best & Krieger \$ 219,000
 • Aleshire & Wynder \$ 16,000
 \$ 235,000

2 • See Exhibit F

2 • See Exhibit F

3 • See Exhibit D

4 • \$1,709,967 is the est election expense. This amount is will not be budgeted as the election expense will be drawn from our Election Reserve

MWDOC's Contribution to Election Reserve	563,020	664,360	725,642
	<u>1,861,270</u>	<u>2,021,346</u>	<u>2,153,791</u>

Administrative - General
12

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget		
6010	Salaries & Wages - Admin	459,888	513,305	519,308		
6090	Directors Compensation - MWDOC					
6095	Directors Compensation - MWD					
6105	Benefits - Admin	168,917	190,846	200,775		
6115	Benefits - Directors					
6120	Health Insurance Coverage for Retirees					
6205	Training					
6210	Tuition Reimbursement					
6220	Temporary Help	5,000	9,639	5,000		
7010	Outside Consulting Services					
7020	Legal - General					
7030	Audit					
7040	Other Professional Fees	50,000	25,275	25,000	1	1 • See Exhibit J.
7110	Conference - Employee	49,832	38,382	40,002	2	2 • See Exhibit E.
7115	Conference - Directors					
7150	Travel & Accommodations - Employee	102,200	68,426	89,580	2	
7155	Travel & Accommodations - Director					
7210	Membership / Sponsorship	127,571	130,661	211,162	3	3 • See Exhibit D.
7250	CDR Participation	62,433	62,433	67,789		
7305	Business Expense	2,000	4,000	5,000		
7310	Office Maintenance					
7320	Rents & Leases					
7330	Office Supplies					
7340	Postal / Mail Delivery					
7350	Subscriptions / Books	1,000	900	10,000		
7360	Reproduction Expense					
7410	Computer & Peripherals Maint					
7430	Software Purchase					
7440	Software Support					
7450	Computers and Equipment					
7580	Maintenance Expense					
7610	Automotive / Mileage	4,500	3,000	4,500		
7615	Toll Road Charges	300	35	300		
7620	Insurance Expense					
7640	Utilities - Telephone					
7650	Bank Fees					
7670	Miscellaneous Expenses	2,000	4,800	6,500		
8810	Capital Acquisition					
	Total Expenditure	1,035,641	1,051,702	1,184,916		

Personnel / Staff Development
13

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget	
6010	Salaries & Wages - Admin	289,068	330,910	347,729	
6090	Directors Compensation - MWDOC				
6095	Directors Compensation - MWD				
6105	Benefits - Admin	81,629	90,068	90,744	
6115	Benefits - Directors				
6120	Health Insurance Coverage for Retirees				
6205	Training	35,000	35,000	40,000	1
6210	Tuition Reimbursement	5,000	4,000	6,000	
6220	Temporary Help				
7010	Outside Consulting Services				
7020	Legal - General	25,000	15,000	25,000	2
7030	Audit				
7040	Other Professional Fees	45,000	42,800	6,000	2
7110	Conference - Employee				
7115	Conference - Directors				
7150	Travel & Accommodations - Employee				
7155	Travel & Accommodations - Director				
7210	Membership / Sponsorship				
7250	CDR Participation				
7310	Office Maintenance				
7320	Rents & Leases				
7330	Office Supplies				
7340	Postal / Mail Delivery				
7350	Subscriptions / Books				
7360	Reproduction Expense				
7410	Computer & Peripherals Maint				
7430	Software Purchase				
7440	Software Support				
7450	Computers and Equipment				
7580	Maintenance Expense				
7610	Automotive / Mileage				
7615	Toll Road Charges				
7620	Insurance Expense				
7640	Utilities - Telephone				
7650	Bank Fees				
7670	Miscellaneous Expenses	18,000	20,000	32,800	
8810	Capital Acquisition				
	Total Expenditure	498,697	537,779	548,272	

1 • Staff Development/Technical Training
& Leadership Training

2 • See Exhibit J.

Overhead
19

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
6010	Salaries & Wages - Admin	682,474	663,673	644,599
6090	Directors Compensation - MWDOC			
6095	Directors Compensation - MWD			
6105	Benefits - Admin	195,747	186,811	177,075
6109	CALPERS Unfunded Liability Contribution	207,000	207,000	207,000
6111	Overhead Reimbursement from Choice	(439,274)	(442,965)	(416,570)
6115	Benefits - Directors			
6120	Health Insurance Coverage for Retirees	84,847	83,788	81,349
6205	Training			
6210	Tuition Reimbursement			
6220	Temporary Help			
7010	Outside Consulting Services			
7020	Legal - General			
7030	Audit			
7040	Other Professional Fees	4,875	4,858	5,500
7110	Conference - Employee			
7115	Conference - Directors			
7150	Travel & Accommodations - Employee			
7155	Travel & Accommodations - Director			
7210	Membership / Sponsorship			
7220	CUWA Participation			
7240	AWWARF Participation			
7250	CDR Participation			
7310	Office Maintenance	175,860	169,871	348,680
7315	Building Repair & Maintenance	25,200	20,000	30,200
7320	Rents & Leases	1,800	894	1,200
7330	Office Supplies	27,000	22,000	30,000
7340	Postal / Mail Delivery	3,600	2,500	3,600
7350	Subscriptions / Books			
7360	Reproduction Expense	6,000	7,800	9,000
7410	Computer & Peripherals Maint			
7430	Software Purchase			
7440	Software Support			
7450	Software Development			
7510	Site Maintenance			
7450	Computers and Equipment			
7580	Maintenance Expense	6,000		
7610	Automotive / Mileage			
7615	Toll Road Charges			
7620	Insurance Expense	182,601	132,875	198,000
7640	Utilities - Telephone	42,612	32,068	42,000
7650	Bank Fees	2,600	2,600	2,400
7670	Miscellaneous Expenses	4,000	4,000	5,000
8410	Overhead Reimbursement			
8610	Depreciation Expense			
8810	Capital Acquisition	25,892	25,892	25,000
	Total Expenditure	1,238,833	1,123,664	1,394,033

1 • For 13 Retirees

2 • See Exhibit J.

3 • Binding Machine	\$ 800
• Atrium Maintenance	\$ 14,400
• Building Cleaning	\$ 6,800
• Interior Plant Maintenance	\$ 4,000
• OCWD Shared costs/receptionist/maint/	\$ 154,680
• OCWD A/V Joint boardroom upgrade	\$ 168,000
	\$ 348,680

4 • Roof	350,000
• Wall Display	16,376
	\$ 366,376

MWDOC's Building Exp. (8811)	389,000	222,686	366,376
Building Exp. Prior Year Carryover Dr/(Cr)	(166,314)	(123,307)	(366,376)
	1,461,519	1,223,043	1,394,033

Reliability Planning and Engineering

21

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
6010	Salaries & Wages - Admin	494,609	547,016	538,294
6090	Directors Compensation - MWDOC			
6095	Directors Compensation - MWD			
6105	Benefits - Admin	125,476	171,770	140,726
6115	Benefits - Directors			
6120	Health Insurance Coverage for Retirees			
6205	Training			
6210	Tuition Reimbursement			
6220	Temporary Help			
7010	Outside Consulting Services	195,000	35,000	188,000
7020	Legal - General			
7030	Audit			
7040	Other Professional Fees		881	
7110	Conference - Employee			
7115	Conference - Directors			
7150	Travel & Accommodations - Employee			
7155	Travel & Accommodations - Director			
7210	Membership / Sponsorship			
7250	CDR Participation			
7310	Office Maintenance			
7320	Rents & Leases			
7330	Office Supplies			
7340	Postal / Mail Delivery			
7350	Subscriptions / Books			
7360	Reproduction Expense			
7410	Computer & Peripherals Maint			
7430	Software Purchase			
7440	Software Support			
7450	Computers and Equipment			
7580	Maintenance Expense			
7610	Automotive / Mileage			
7615	Toll Road Charges			
7620	Insurance Expense	375		
7640	Utilities - Telephone	-	-	0
7650	Bank Fees			
7670	Miscellaneous Expenses	1,600	-	6,000
8810	Capital Acquisition			
	Total Expenditure	817,059	754,668	873,020

1 • See Exhibit J.

Metropolitan Issues and Water Policy
23

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
6010	Salaries & Wages - Admin	504,932	347,443	434,306
6090	Directors Compensation - MWDOC			
6095	Directors Compensation - MWD			
6105	Benefits - Admin	134,681	102,774	113,804
6115	Benefits - Directors			
6120	Health Insurance Coverage for Retirees			
6205	Training			
6210	Tuition Reimbursement			
6220	Temporary Help			
7010	Outside Consulting Services	112,000	112,000	105,000
7020	Legal - General			
7030	Audit			
7040	Other Professional Fees			
7045	Other Professional Fees - MET			
7110	Conference - Employee			
7115	Conference - Directors			
7150	Travel & Accommodations - Employee			
7155	Travel & Accommodations - Director			
7210	Membership / Sponsorship			
7250	CDR Participation			
7310	Office Maintenance			
7320	Rents & Leases			
7330	Office Supplies			
7340	Postal / Mail Delivery			
7350	Subscriptions / Books			
7360	Reproduction Expense			
7410	Computer & Peripherals Maint			
7430	Software Purchase			
7440	Software Support			
7450	Computers and Equipment			
7580	Maintenance Expense			
7610	Automotive / Mileage			
7615	Toll Road Charges			
7620	Insurance Expense			
7640	Utilities - Telephone	456	456	456
7650	Bank Fees			
7670	Miscellaneous Expenses	1,000	1,000	1,000
8810	Capital Acquisition			
	Total Expenditure	753,069	563,673	654,565

1 • See Exhibit J.

Government Affairs
31

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
6010	Salaries & Wages - Admin	158,928	163,712	181,762
6090	Directors Compensation - MWDOC			
6095	Directors Compensation - MWD			
6105	Benefits - Admin	48,183	50,533	50,003
6115	Benefits - Directors			
6120	Health Insurance Coverage for Retirees			
6205	Training			
6210	Tuition Reimbursement			
6220	Temporary Help			
7010	Outside Consulting Services			
7020	Legal - General			
7030	Audit			
7040	Other Professional Fees	428,000	416,328	393,000
7115	Conference - Directors			
7150	Travel & Accommodations - Employee			
7155	Travel & Accommodations - Director			
7210	Membership / Sponsorship			
7250	CDR Participation			
7310	Office Maintenance			
7320	Rents & Leases			
7330	Office Supplies			
7340	Postal / Mail Delivery			
7350	Subscriptions / Books			
7360	Reproduction Expense			
7410	Computer & Peripherals Maint			
7430	Software Purchase			
7440	Software Support			
7450	Computers and Equipment			
7580	Maintenance Expense			
7610	Automotive / Mileage			
7615	Toll Road Charges			
7620	Insurance Expense			
7640	Utilities - Telephone			
7650	Bank Fees			
7670	Miscellaneous Expenses	22,500	2,000	1,500
8410	Overhead Reimbursement			
8610	Depreciation Expense			
8710	Election Expenses			
8810	Capital Acquisition			
	Total Expenditure	657,611	632,573	626,265

1 Ackerman, Richard C	\$ 42,000
SDA	\$ 96,000
Dopudja & Wells Consulting Inc	\$ 25,000
NRR	\$ 96,000
Soto, Joey C	\$ 39,000
Whittingham Public Affairs Advisors	\$ 90,000
Travel	\$ 5,000
	<u>\$ 393,000</u>

Public Affairs

32

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
6010	Salaries & Wages - Admin	631,067	718,143	725,661
6090	Directors Compensation - MWDOC			
6095	Directors Compensation - MWD			
6105	Benefits - Admin	188,645	200,561	214,719
6115	Benefits - Directors			
6120	Health Insurance Coverage for Retirees			
6205	Training			
6210	Tuition Reimbursement			
6220	Temporary Help			
7010	Outside Consulting Services			
7020	Legal - General			
7030	Audit			
7040	Other Professional Fees	340,000	305,000	280,000
7047	Prof Service-Grant Recovery			
7110	Conference - Employee			
7115	Conference - Directors			
7150	Travel & Accommodations - Employee			
7155	Travel & Accommodations - Director			
7210	Membership / Sponsorship			
7220	CUWA Participation			
7240	AWWARF Participation			
7250	CDR Participation			
7310	Office Maintenance			
7320	Rents & Leases			
7330	Office Supplies			
7340	Postal / Mail Delivery			
7350	Subscriptions / Books			
7360	Reproduction Expense	87,000	87,000	100,000
7410	Computer & Peripherals Maint			
7430	Software Purchase			
7440	Software Support			
7450	Software Development			
7510	Site Maintenance			
7450	Computers and Equipment			
7580	Maintenance Expense			
7610	Automotive / Mileage			
7615	Toll Road Charges			
7620	Insurance Expense			
7640	Utilities - Telephone	475	456	550
7650	Bank Fees			
7670	Miscellaneous Expenses	82,100	82,100	80,500
8810	Capital Acquisition			
	Total Expenditure	1,329,287	1,393,260	1,401,430

1 • See Exhibit J.

**Water Use Efficiency
(Core)
35**

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
6010	Salaries & Wages - Admin	215,610	261,155	248,008
6090	Directors Compensation - MWDOC			
6095	Directors Compensation - MWD			
6105	Benefits - Admin	71,208	81,314	71,231
6115	Benefits - Directors			
6120	Health Insurance Coverage for Retirees			
6205	Training			
6210	Tuition Reimbursement			
6220	Temporary Help			
7010	Outside Consulting Services			
7020	Legal - General			
7030	Audit			
7040	Other Professional Fees	165,000	165,000	240,000
7110	Conference - Employee			
7115	Conference - Directors			
7150	Travel & Accommodations - Employee			
7155	Travel & Accommodations - Director			
7210	Membership / Sponsorship		15,223	17,526
7310	Office Maintenance			
7320	Rents & Leases			
7330	Office Supplies			
7340	Postal / Mail Delivery			
7350	Subscriptions / Books			
7360	Reproduction Expense			
7410	Computer & Peripherals Maint			
7430	Software Purchase			
7440	Software Support			
7450	Computers and Equipment			
7580	Maintenance Expense			
7610	Automotive / Mileage			
7615	Toll Road Charges			
7620	Insurance Expense			
7640	Utilities - Telephone			
7650	Bank Fees			
7670	Miscellaneous Expenses	6,000	6,000	6,000
8810	Capital Acquisition			
	Total Expenditure	457,818	528,693	582,765

1 General Research	\$	75,000
Water Loss Control		
Work Group Support	\$	55,000
Business Plan Implementation		
Support	\$	35,000
Aerial Imagery & LiDAR		
OC Data Acquisition Partnership	\$	75,000
	\$	240,000

2 See Exhibit J.

General Finance
41

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget	
6010	Salaries & Wages - Admin	462,570	542,578	528,507	
6090	Directors Compensation - MWDOC				
6095	Directors Compensation - MWD				
6105	Benefits - Admin	145,503	157,841	162,111	
6115	Benefits - Directors				
6120	Health Insurance Coverage for Retirees				
6205	Training				
6210	Tuition Reimbursement				
6220	Temporary Help				
7010	Outside Consulting Services				
7020	Legal - General				
7030	Audit	36,500	31,500	36,500	1
7040	Other Professional Fees	13,450	7,450	17,750	2
7110	Conference - Employee				
7115	Conference - Directors				
7150	Travel & Accommodations - Employee				
7155	Travel & Accommodations - Director				
7210	Membership / Sponsorship				
7250	CDR Participation				
7310	Office Maintenance				
7320	Rents & Leases				
7330	Office Supplies				
7340	Postal / Mail Delivery				
7350	Subscriptions / Books				
7360	Reproduction Expense				
7410	Computer & Peripherals Maint				
7430	Software Purchase				
7440	Software Support				
7450	Computers and Equipment				
7580	Maintenance Expense				
7610	Automotive / Mileage				
7615	Toll Road Charges				
7620	Insurance Expense				
7640	Utilities - Telephone				
7650	Bank Fees				
7670	Miscellaneous Expenses	1,000	1,000	1,000	
8810	Capital Acquisition				
	Total Expenditure	659,023	740,368	745,868	

1 • Annual Audit	\$ 27,000
• Single Audit	\$ 4,500
• WUE Grant Review	\$ 5,000
	<u>\$ 36,500</u>

2 • Custodial Bank fees	\$ 10,000
• OPEB Actuarial	\$ 3,750
• CalPERS GASB 68 Report	\$ 700
• Investment Tracking(trackerC2)	\$ 3,300
	<u>\$ 17,750</u>

Information Technology
45

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
6010	Salaries & Wages - Admin	147,859	133,959	132,962
6090	Directors Compensation - MWDOC			
6095	Directors Compensation - MWD			
6105	Benefits - Admin	45,879	44,318	44,693
6115	Benefits - Directors			
6120	Health Insurance Coverage for Retirees			
6205	Training			
6210	Tuition Reimbursement			
6220	Temporary Help			
7010	Outside Consulting Services			
7020	Legal - General			
7030	Audit			
7040	Other Professional Fees	95,000	84,810	134,500
7110	Conference - Employee			
7115	Conference - Directors			
7150	Travel & Accommodations - Employee			
7155	Travel & Accommodations - Director			
7210	Membership / Sponsorship			
7220	CUWA Participation			
7240	AWWARF Participation			
7250	CDR Participation			
7310	Office Maintenance			
7320	Rents & Leases			
7330	Office Supplies			
7340	Postal / Mail Delivery			
7350	Subscriptions / Books			
7360	Reproduction Expense			
7410	Computers & Peripherals Maint	5,000	5,000	17,500
7430	Software Purchase	104,298	104,298	81,540
7440	Software Support	50,185	50,185	4,648
7510	Site Maintenance			
7450	Computers and Equipment	43,000	43,000	29,250
7580	Maintenance Expense			
7610	Automotive / Mileage			
7615	Toll Road Charges			
7620	Insurance Expense			
7640	Utilities - Telephone			
7650	Bank Fees			
7670	Miscellaneous Expenses	1,000	1,000	2,000
8810	Capital Acquisition	-	-	12,000
	Total Expenditure	492,222	466,570	459,093

1 • See Exh J

2 • Computer, iPad, Server and other hardware maintenance

3 • Various software upgrades and license

4 • District's ERP
• Laserfiche

\$ 2,898

\$ 1,750

\$ 4,648

5 • Various long term Hardware replacement/repair

**Water Use Efficiency
(choice)
62**

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
4215	Choice Revenue	1,039,923	803,364	989,455
4705	Prior Year Carry over			
	Choice billing over/under	-	345,355	-
	Total Revenue	1,039,923	1,148,718	989,455

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
6010	Salaries & Wages - Admin	500,332	573,679	506,978
6012	Salaries & Benefits - Recovery from Grants	(30,000)	(40,000)	(65,000)
6090	Directors Compensation - MWDOC			
6095	Directors Compensation - MWD			
6105	Benefits - Admin	131,500	140,836	130,429
6111	Overhead Reimbursement	283,591	320,703	283,448
6115	Benefits - Directors			
6120	Health Insurance Coverage for Retirees			
6205	Training			
6210	Tuition Reimbursement			
6220	Temporary Help			
7010	Outside Consulting Services			
7020	Legal - General			
7030	Audit			
7040	Other Professional Fees	147,100	147,100	127,100
7110	Conference - Employee			
7115	Conference - Directors			
7150	Travel & Accommodations - Employee			
7155	Travel & Accommodations - Director			
7210	Membership / Sponsorship			
7250	CDR Participation			
7310	Office Maintenance			
7320	Rents & Leases			
7330	Office Supplies			
7340	Postal / Mail Delivery	400	400	500
7350	Subscriptions / Books			
7360	Reproduction Expense			
7410	Computer & Peripherals Maint			
7430	Software Purchase			
7440	Software Support			
7450	Computers and Equipment			
7580	Maintenance Expense			
7610	Automotive / Mileage			
7615	Toll Road Charges			
7620	Insurance Expense			
7640	Utilities - Telephone			
7650	Bank Fees			
7670	Miscellaneous Expenses	7,000	6,000	6,000
8810	Capital Acquisition			
	Total Expenditure	1,039,923	1,148,718	989,455

1	Marketing of WUE Programs	\$ 40,000
	Installation Verification Inspections	\$ 50,000
	Droplet Rebate Processing Platform	\$ 37,100
		<u>\$ 127,100</u>

**School Program
(choice)
63**

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
4215	Choice Revenue	435,950	96,173	456,647
4205	School Contracts			
4705	Prior Year Carry over			
	Choice billing over/under	-	191,316	-
	Total Revenue	435,950	287,489	456,647

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
6010	Salaries & Wages - Admin	5,838	5,491	5,086
6105	Benefits - Admin	1,720	1,429	1,869
6111	Overhead Reimbursement	3,392	3,106	3,092
6115	Benefits - Directors			
6120	Health Insurance Coverage for Retirees			
6205	Training			
6210	Tuition Reimbursement			
6220	Temporary Help			
7010	Outside Consulting Services			
7020	Legal - General			
7030	Audit			
7040	Other Professional Fees			
7040	Other Professional Fees - School Programs	425,000	277,463	446,600
7110	Conference - Employee			
7115	Conference - Directors			
7150	Travel & Accommodations - Employee			
7155	Travel & Accommodations - Director			
7210	Membership / Sponsorship			
7250	CDR Participation			
7310	Office Maintenance			
7320	Rents & Leases			
7330	Office Supplies			
7340	Postal / Mail Delivery			
7350	Subscriptions / Books			
7360	Reproduction Expense			
7410	Computer & Peripherals Maint			
7430	Software Purchase			
7440	Software Support			
7450	Computers and Equipment			
7580	Maintenance Expense			
7610	Automotive / Mileage			
7615	Toll Road Charges			
7620	Insurance Expense			
7640	Utilities - Telephone			
7650	Bank Fees			
7670	Miscellaneous Expenses			
8810	Capital Acquisition			
	Total Expenditure	435,950	287,489	456,647

1 • High Schools	\$ 70,000
• Elementary Schools	\$ 286,600
• Middle Schools	\$ 90,000
	\$ 446,600

**Water Loss Control
(choice)**

70

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
4215	Choice Revenue	551,109	291,317	518,379
4705	Prior Year Carry over			
	Choice billing over/under	-	155,764	-
	Total Revenue	551,109	447,081	518,379

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
6010	Salaries & Wages - Admin	256,608	199,447	224,581
6012	Salaries & Wages - Reimb. from Grants			
6090	Directors Compensation - MWDOC			
6095	Directors Compensation - MWD			
6105	Benefits - Admin	82,691	66,029	67,824
6111	Overhead Reimbursement	152,291	119,156	130,029
6115	Benefits - Directors			
6120	Health Insurance Coverage for Retirees			
6205	Training	1,000	60	1,000
6210	Tuition Reimbursement			
6220	Temporary Help			
7010	Outside Consulting Services			
7020	Legal - General			
7030	Audit			
7040	Other Professional Fees	35,000	41,904	55,000
7110	Conference - Employee			
7115	Conference - Directors			
7150	Travel & Accomodations - Employee			
7155	Travel & Accomodations - Director			
7210	Membership / Sponsorship			
7220	CUWA Participation			
7240	AAWARF Participation			
7250	CDR Participation			
7310	Office Maintenance			
7320	Rents & Leases			
7330	Office Supplies			
7332	Supplies - Water Loss Control	4,000	4,000	4,500
7340	Postal / Mail Delivery			
7350	Subscriptions / Books			
7360	Reproduction Expense			
7410	Computer & Peripherals Maint			
7430	Software Purchase	2,200	2,425	2,825
7440	Software Support			
7450	Computers and Equipment			
7510	Site Maintenance			
7580	Maintenance Expense			
7610	Automotive / Mileage	400	300	400
7612	Vehicle Expense	12,000	10,000	12,000
7615	Toll Road Charges	400	200	200
7620	Insurance Expense			
7640	Utilities - Telephone	2,520	1,560	2,520
7650	Bank Fees			
7670	Miscellaneous Expenses	2,000	2,000	2,500
8410	Overhead Reimbursement			
8610	Depreciation Expense			
8710	Election Expenses			
8810	Capital Acquisition		-	15,000
	Total Expenditure	551,109	447,081	518,379

**WEROC
25**

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
4320	MWDOC Contribution to Operations	293,307	296,290	300,808
4210	WEROC Contracts	293,307	269,651	300,808
4205				
4230	Reimbursements			
4240				
4410				
4805				
	TOTAL WEROC Revenue	586,614	565,941	601,615

1 • OCSD	\$	58,958
• SOCWA	\$	22,861
• OCWD	\$	150,404
• 3 Cities -- \$22,861/ea	\$	68,584
	\$	300,808

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
6010	Salaries & Wages - Admin	400,778	326,342	412,741
6012	Salaries & Benefits - Reimbursed			
6090	Directors Compensation - MWDOC			
6095	Directors Compensation - MWD			
6105	Benefits - Admin	121,886	118,840	135,674
6115	Benefits - Directors			
6120	Health Insurance Coverage for Retirees			
6205	Training	8,200	6,000	6,000
7040	Other Professional Fees	4,000	4,000	
7110	Conference - Employee	5,800	2,300	2,000
7115	Conference - Directors			
7150	Travel & Accommodations - Employee	4,500	4,600	6,200
7155	Travel & Accommodations - Director			
7210	Membership / Sponsorship	950	934	950
7330	Office & Radio Supplies	1,000	1,000	1,000
7340	Postal / Mail Delivery			
7350	Subscriptions / Books			
7360	Reproduction Expense	100		
7410	Computer & Peripherals Maint	4,000	7,352	4,000
7430	Software Purchase		700	-
7440	Software Support	12,000	11,554	12,000
7510	Site Maintenance	700	500	350
7580	Maintenance - Generators	1,000	900	1,000
7581	Maintenance - Radios	3,000	2,551	3,000
7582	Maintenance - EOC's	2,200	2,080	2,200
7610	Automotive / Mileage	1,500	600	1,500
7640	Utilities - Telephone	10,000	6,900	8,000
7650	Bank Fees			
7670	Miscellaneous Expenses	3,000	3,000	3,000
7671	Miscellaneous Training	2,000	1,800	2,000
	Operations Expenditure	586,614	501,954	601,615
	Contribution to Operating Reserves			
	Total Operations Budget	586,614	501,954	601,615
	Capital Expenditures			
	TOTAL Expenditures	586,614	501,954	601,615

- 2 • Cert Meetings Exercises
- 3 • See Exhibit J
- 4 • See Exhibit E
- 5 • See Exhibit D

AMP Proceeds Agreement Administration
61

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
4020	Interest Revenue			
4050	O & M Maintenance Deposit			
4230	Reimbursement	1,815	1,992	1,906
4680	Miscellaneous Income			
	Prior Year Carryover			
	Total Revenue	4,567	1,992	1,906

		FY 2023-2024 Budget	FY 2023-2024 Projected Actuals	FY 2024-2025 Proposed Budget
6010	Salaries & Wages - Admin	1,492	1,568	1,491
6090	Directors Compensation - MWDOC			
6095	Directors Compensation - MWD			
6105	Benefits - Admin	323	424	415
6115	Benefits - Directors			
6120	Health Insurance Coverage for Retirees			
6205	Training			
6210	Tuition Reimbursement			
6220	Temporary Help			
7010	Outside Consulting Services			
7020	Legal - General	-	-	-
7030	Audit			
7040	Other Professional Fees			
7110	Conference - Employee			
7115	Conference - Directors			
7150	Travel & Accommodations - Employee			
7155	Travel & Accommodations - Director			
7210	Membership / Sponsorship			
7220	CUWA Participation			
7240	AAWARF Participation			
7250	CDR Participation			
7310	Office Maintenance			
7320	Rents & Leases			
7330	Office Supplies			
7340	Postal / Mail Delivery			
7350	Subscriptions / Books			
7360	Reproduction Expense			
7410	Computer & Peripherals Maint			
7430	Software Purchase			
7440	Software Support			
7450	Computers and Equipment			
7580	Maintenance Expense			
7610	Automotive / Mileage			
7615	Toll Road Charges			
7620	Insurance Expense			
7640	Utilities - Telephone			
7650	Bank Fees			
7670	Miscellaneous Expenses			
8810	Capital Acquisition			
	Total Expenditure	1,815	1,992	1,906

**Municipal Water District of Orange County
FY24/25 Consolidated Budget Summary**

	Core & Choice	Water Fund	WUE Grants and Outside Funding	WEROC	AMP Proceeds Agreement Administration	Total with Inter-Fund Transfers	Less Inter-Fund Transfers ⁽¹⁾	Consolidated Budget Total
Revenues:								
Water Sales		\$ 216,558,877				\$ 216,558,877		\$ 216,558,877
Local Resource Program Incentives		(4,661,958)				(4,661,958)		(4,661,958)
Retail Meter Charge	9,580,818					9,580,818		9,580,818
Ground Water Customer Charge	405,463					405,463		405,463
Reimb for PARS OPEB Trust Reimbursement	80,000					80,000		80,000
Interest Revenue	736,960					736,960		736,960
MWDOC's Contribution							(300,808)	-
Outside Fundings	-		10,872,042	300,808	1,906	11,174,756		11,174,756
Choice Revenue	1,964,480			300,808		1,964,480		1,964,480
Miscellaneous Income	3,000					3,000		3,000
Total Revenues	12,772,721	211,896,919	10,872,042	601,615	1,906	236,145,203	(300,808)	235,844,396
Expenses:								
Water Purchases		211,896,919				211,896,919		211,896,919
Salaries & Wages	5,410,886			412,741	1,491	5,825,118		5,825,118
less S & W Reimb. DSC or Recov from Grants	(65,000)			-		(65,000)		(65,000)
Employee Benefits	1,766,286			135,674	415	1,902,375		1,902,375
Outside Consulting Expense	293,000					293,000		293,000
Professional Fees	1,730,450		10,872,042	-		12,602,492		12,602,492
Contribution to Election Reserve	725,642					725,642		725,642
Legal Expense - General	260,000			-	-	260,000		260,000
Maintenance Expense	378,880			4,350		383,230		383,230
Insurance Expense	198,000			-		198,000		198,000
Membership / Sponsorship	273,688			950		274,638		274,638
Director Compensation	288,793					288,793		288,793
MWDOC Contribution to WEROC Operations	300,808					300,808	(300,808)	-
Others:								
MWD Representation	165,025					165,025		165,025
Director Benefits	151,760					151,760		151,760
Health Insurance Coverage for Retirees	81,349				-	81,349		81,349
Audit Expense	36,500				-	36,500		36,500
Automotive & Toll Road Expenses	24,700			1,500		26,200		26,200
Conference Expense - Staff	40,002			2,000		42,002		42,002
Conference Expense - Directors	16,955					16,955		16,955
CDR Participation	67,789					67,789		67,789
Business Expense	5,000					5,000		5,000
Miscellaneous Expense	159,200			7,200	-	166,400		166,400
Postage / Mail Delivery	10,100					10,100		10,100
Rents & Leases	1,200			-		1,200		1,200
Outside Printing, Subscription & Books	119,000			-		119,000		119,000
Office Supplies	34,500			1,000		35,500		35,500
Computer Maintenance	17,500			4,000		21,500		21,500
Software Support & Expense	89,013			12,000		101,013		101,013
Computers and Equipment	29,250			-		29,250		29,250
Telecommunications Expense	45,526			8,000		53,526		53,526
Temporary Help Expense	5,000					5,000		5,000
Tuition Reimbursement	41,000			6,000		47,000		47,000
Travel & Accommodations - Staff	6,000					6,000		6,000
Travel & Accommodations - Directors	89,580			6,200		95,780		95,780
Depreciation Expense (annualized)	39,925					39,925		39,925
Overhead Reimbursement	-				-	-		-
MWDOC Building Expense	-					-		-
Capital Acquisition	52,000			-		52,000		52,000
All Other Expenses	1,327,874			47,900		1,375,774		1,375,774
Total Expenses	12,889,307	211,896,919	10,872,042	601,615	1,906	236,261,789	(300,808)	235,960,981
EFFECT ON RESERVES / FUND BALANCE	\$ (116,586)	\$ -	\$ -	\$ -	\$ -	\$ (116,586)	\$ -	\$ (116,586)

1 Adjustment for MWDOC's contributions to other funds.
2 Net change to restricted reserves for interest revenue.

**Municipal Water District of Orange County
FY23/24 Consolidated Budget Summary**

	Core & Choice	Water Fund	WUE Grants and Outside Funding	WEROC	AMP Proceeds Agreement Administration	Total with Inter-Fund Transfers	Less Inter-Fund Transfers ⁽¹⁾	Consolidated Budget Total
Revenues:								
Water Sales		\$ 204,692,719 (4,725,194)				\$ 204,692,719 (4,725,194)		\$ 204,692,719 (4,725,194)
Local Resource Program Incentives	9,206,255					9,206,255		9,206,255
Retail Meter Charge	383,697					383,697		383,697
Ground Water Customer Charge								
Reimb for PARS OPEB Trust Reimbursement	319,410	-				319,410		319,410
Interest Revenue								
MWDOC's Contribution			13,605,720	293,307		319,410	(293,307)	-
Outside Fundings	-			293,307	1,815	293,307		13,900,842
Choice Revenue	2,026,982					2,026,982		2,026,982
Miscellaneous Income	3,000					3,000		3,000
Total Revenues	11,939,343	199,967,525	13,605,720	586,614	1,815	226,101,018	(293,307)	225,807,711
Expenses:								
Water Purchases		199,967,525				199,967,525		199,967,525
Salaries & Wages	5,135,355			400,778	1,492	5,537,626		5,537,626
less S & W Reimb. DSC or Recov from Grants	(30,000)			-		(30,000)		(30,000)
Employee Benefits	1,714,382			121,886	323	1,836,591		1,836,591
Outside Consulting Expense	307,000					307,000		307,000
Professional Fees	1,798,425		13,605,720	4,000		15,408,145		15,408,145
Contribution to Election Reserve	563,020					563,020		563,020
Legal Expense - General	241,000			-	-	241,000		241,000
Maintenance Expense	207,060			4,700		211,760		211,760
Insurance Expense	182,976			-		182,976		182,976
Membership / Sponsorship	167,366			950		168,316		168,316
Director Compensation	275,041					275,041		275,041
MWDOC Contribution to WEROC Operations	293,307					293,307	(293,307)	-
Others:								
MWD Representation	117,875					117,875		117,875
Director Benefits	104,447					104,447		104,447
Health Insurance Coverage for Retirees	84,847				-	84,847		84,847
Audit Expense	36,500				-	36,500		36,500
Automotive & Toll Road Expenses	22,375			1,500		23,875		23,875
Conference Expense - Staff	49,832			5,800		55,632		55,632
Conference Expense - Directors	23,065					23,065		23,065
CDR Participation	62,433					62,433		62,433
Business Expense	2,000					2,000		2,000
Miscellaneous Expense	156,800			7,200	-	164,000		164,000
Postage / Mail Delivery	11,675					11,675		11,675
Rents & Leases	1,800			-		1,800		1,800
Outside Printing, Subscription & Books	94,000			100		94,100		94,100
Office Supplies	31,000			1,000		32,000		32,000
Computer Maintenance	5,000			4,000		9,000		9,000
Software Support & Expense	156,683			12,000		168,683		168,683
Computers and Equipment	43,000			-		43,000		43,000
Telecommunications Expense	46,438			10,000		56,438		56,438
Temporary Help Expense	5,000					5,000		5,000
Tuition Reimbursement	36,000			8,200		44,200		44,200
Travel & Accommodations - Staff	5,000					5,000		5,000
Travel & Accommodations - Directors	102,200			4,500		106,700		106,700
Travel & Accommodations (annualized)	42,400					42,400		42,400
Depreciation Expense	-				-	-		-
Overhead Reimbursement	222,686					222,686		222,686
MWDOC Building Expense	25,892			-		25,892		25,892
Capital Acquisition	1,488,948			54,300		1,543,248		1,543,248
All Other Expenses								
Total Expenses	12,343,881	199,967,525	13,605,720	586,614	1,815	226,505,555	(293,307)	226,212,248
EFFECT ON RESERVES / FUND BALANCE	\$ (404,538)	\$ -	\$ -	\$ -	\$ -	\$ (404,537)	\$ -	\$ (404,537)

1 Adjustment for MWDOC's contributions to other funds.
2 Net change to restricted reserves for interest revenue.



MWDOC FY 2024-25 BUDGET

3rd Draft Budget

MWDOC Administration & Finance Committee Meeting

Municipal Water District of Orange County

04.10.2024



1

Budget Presentation Agenda

- Budget Schedule
- Items modified in 3rd Draft
- MWDOC 3rd Draft Budget Overview
- Member Agency Feedback
- Metropolitan Rates Update
- Discussion & Direction for Final Draft



2

MWDOC FY 2024-25 Budget - Schedule

January 2024

- Year-End Projections & Conceptual Budget Review @ A&F Committee (1-10)
- Member Agency preliminary participation in Choice

February 2024

- First Draft Budget @ A&F Committee (2-14)
- Member Agency Managers Meeting (2-16)
- Initial Member Agency Choice Participation Confirmation (2-20)

March 2024

- Second Draft Budget @ A&F Committee (3-13)
- CHOICE Program Discussions (staff-level)
- Member Agency Managers Meeting (3-21)
- Member Agencies invited to submit formal Comments on Budget (3-29)

April 2024

- Final Draft Budget & Member Agency comments presented @ A&F Committee Meeting (4-10)
- Elected Officials Meeting (4-10)
- Board Approval of Final Budget & Rates (4-17)

June 2024

- Member Agencies Confirm Final Choice participation (6-14)

August 2024

- Reconciliation of FY 2023-24 WUE & Choice Programs

September 2024

- Revised Final Choice Budget @ A&F Committee (9-11)
- Board Approval of Revised Final FY 2024-25 Choice Budget (9-28)

3

Direction Received for 3rd Draft Budget

March 13 A&F Committee and Board Direction

- Items incorporated in 3rd Draft
 - Compensation for Directors
- Items added during 2nd Draft
 - Pilot MWDOC "Ambassador Program"
 - CA Data Collaborative
 - CA Water for All
 - ~~Environmentally Friendly Diversion Pilot~~
 - Additional Part-Time Employee for Finance Department
 - New WUE Shared Service

Other Budget Refinements



- Metropolitan proposed rates and charges for CY 2025
- Choice program refinements

4

Items Incorporated in 3rd Draft

Compensation for Directors (+\$21,610) ★new★

- Pursuant to Water Code Section 20202, Director compensation may be increased by a maximum of 5% for each year since the last approved compensation adjustment January 2020.

Pilot MWDOC “Ambassador Program” (+\$40,000)

- As prescribed by the Board Strategic Priorities, the creation of an MWDOC Water Ambassador Program will aim to empower key stakeholders with knowledge and tools to become champions of water stewardship and sustainability in their communities.
- Committee Discussion included potential modifications:
 - Replace Program with an Annual Grand Jury Tour
 - Similar to that conducted in 2023 (+\$10,000)



5

Items Incorporated in 3rd Draft

CA Data Collaborative (+\$16,500)

- Participation in the CA Data Collaborative, a non-profit organization which focuses on using technology and data analytics tools to enhance a water saving effort, help meet upcoming state conservation regulations, and improve reliability planning.
- Staff is exploring wholesale regional WUE analysis, saturation, and state data reporting assistance.

CA Water for All (+\$20,000)

- Contribution of funds for a second year to the “CA Water for All” legislative and advocacy campaign (stemming from the Solve the Water Crisis coalition).

~~**Environmentally Friendly Diversion Pilot (+\$20,000)**~~



6

Items Incorporated in 3rd Draft (cont.)

Additional Resources (Choice-Funded)

- Addition of one part-time employee to the Finance Department to assist with accounting WUE Choice programs. Due to the increase needs of financial management and assistance related to the Choice program, this employee will be funded through the Choice Program.

New WUE Shared Services (Choice-Funded; pending final numbers)

- Advanced Metering Infrastructure (AMI) One-on-one Technical Assistance and Grant Funding Assistance for installation.
- CII Best Management Plan (BMP) Implementation Plans and Customer Classification.



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MWDOC FY 2024-25 Budget Overview

RATES

- Fixed Meter Charge @ \$14.75 – YTY Increase of 3.5% or \$0.50
- OCWD Contribution @ \$405,463 – YTY Increase of 5.67% or \$21,766

REVENUES

- Core Revenues @ \$10,808,241 – YTY Increase of 9.0% or \$895,879
(Interest Revenue \$738,960 – YTY Increase of \$419,550)

OPERATING EXPENSES

- Core Expenses @ \$10,924,827 – YTY Increase of 5.9% or \$607,928


CHANGE IN STAFF LEVELS (MWDOC + WEROC)

- Total Staffing level YTY decrease (-0.12 FTE)
- Full-time Staffing level YTY decrease (-0.57 FTE)

8

MWDOC FY 2024-25 Budget Overview (cont.)

EXPENSE CATEGORY Y-T-Y CHANGE HIGHLIGHTS

- Staff Salaries & Benefits (+) \$327,435 (4.93%)
- Director Salaries & Benefits (+) \$108,215 (21.0%) 
- Software Support (-) \$68,295 (-44.2%)
- Maintenance Expense (+) \$166,820 (91.7%)
- Contribution to Election Reserve (+) \$162,622 (28.9%)

TOTAL OUTSIDE WUE FUNDING

@ 10,872,042 (-) \$2,733,678 (-20.1%)

INITIAL CHOICE Y-T-Y EXPENSES


@ 1,964,480 (-) \$62,501 (-3.1%)

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Budget Overview – Salary Merit Pool

SALARY CONTRIBUTION MERIT POOL FOR FY 2024-25

- CPI @ 3.50% (Moderate)
- Budget Assumption @ 6.48% of Salaries & Wages

COMPENSATION POOL CPI RANGES & FORMULAS		
Category	CPI Range	Formula
Negative	< 0%	2% + (CPI x 0.5)
Low	0% to 2.4%	2% + CPI
 Moderate	2.4% to 4.7%	CPI x 1.85
High	> 4.7%	4% + CPI

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Budget Overview – Salary Merit Pool

MERIT/COLA 2024-25 Survey

TBD = Waiting to make determination on amount
NC = No Cola
No Response:
City of Brea

Name	Agency	COLA %	Merit Max %	Average Merit Increase Granted %	Total COLA + Avg. Merit
Calegus MWD		2.80%	3.00%	3.00%	5.80%
Central Basin MWD		5.00%	5.00%	5.00%	10.00%
Eastern MWD		2.00%	5.00%	2.50%	4.50%
El Toro WD		NC	8.80%	3.00%	3.00%
City of Fountain Valley		TBD	5.00%		TBD
Inland Empire Utilities Agency		TBD	7.50%		TBD
Irvine Ranch WD		TBD	7.50%		TBD
Laguna Beach County WD		4.00%	2.50%	2.50%	6.50%
Las Virgenes MWD		4.00%	5.00%	2.50%	6.50%
Mesa Water District		4.00%	5.00%	2.50%	6.50%
Moulton Niguel WD		8.00%	5.00%	2.50%	10.50%
Orange County Sanitation District		3.50%	5.00%	2.50%	6.00%
Orange County WD		4.50%	6.00%	3.00%	7.50%
San Clemente, City of		TBD	TBD		TBD
San Diego County Water Authority		5.00%	5.00%	2.50%	7.50%
Santa Margarita WD		5.00%	4.50%	3.50%	8.50%
South Coast Water District		5.00%	5.50%	3.75%	8.75%
Three Valleys Municipal WD		2.65%	5.00%	2.75%	5.40%
City of Tustin		2.00%	5.00%	2.75%	4.75%
Walnut Valley WD		4.00%	5.00%	2.75%	6.75%
West Basin MWD		NC	7.00%	4.00%	4.00%
Western Municipal Water District		2.90%	5.00%	2.50%	5.40%
Yorba Linda Water District		4.00%	5.00%	3.13%	7.13%
Average		4.82%	5.33%	2.88%	6.58%
MWDOC	NA				6.48%

11

Member Agency Feedback

Presentations & Discussions

- Presented and/or Discussed at:
 - MWDOC-MA General Managers Meeting (Feb 22 & Mar 21)
 - El Toro Water District Board Meeting (Mar 27)
 - South County Agencies Group Meeting (Mar 27)
- Feedback received:* Strong support for the layout of the budget, and proposed rates and charges, with no suggested changes or edits.

Letters Received


- Santa Margarita Water District



12

Proposed MET Key Budget Assumptions

NOTE: These are MET Proposed (Feb 2024) Rates and subject to change (Apr 2024).



Fiscal Year	2024-25	2025-26
Overall increase January	13.0%	8.0%
Total Water Transactions*	1.44 MAF	1.44 MAF
State Water Project Allocation	51% / 49%	49% / 48%
Colorado River Aqueduct Diversions	830 TAF	845 TAF
Capital Investment Plan (CIP)	\$312 M	\$324 M
PAYGO (% of CIP)	40%	54%

* Includes water sales, exchanges, and wheeling



13

Proposed MET Rates & Charges (subject to change)

Rates & Charges Effective Jan. 1	2024 (Approved)	2025 (Proposed)	2026 (Proposed)
Supply Rate (\$/AF)	\$332	\$353	\$375
Tier 2 Supply Rate (\$/AF)	\$531	--	--
System Access Rate (\$/AF)	\$389	\$463 (19%)	\$491
System Power Rate (\$/AF)	\$182	\$190	\$203
Full Service Untreated Volumetric Costs (\$/AF)			
Tier 1	\$903	\$1,006	\$1,069
Tier 2	\$1,102	--	--
Treatment Surcharge (\$/AF)	\$353	\$459	\$518
Full Service Treated Volumetric Costs (\$/AF)			
Tier 1	\$1,256	\$1,465 (17%)	\$1,587
Tier 2	\$1,455	--	--
Readiness-to-Serve Charge (\$M)	\$167	\$167	\$185
Capacity Charge (\$/cfs)	\$11,200	\$10,800	\$12,800
Overall Rate Increase	5%	13%	8%

NOTE: On Nov. 14, 2023, the MET Staff proposes to not renew the 2014 Purchase Order, which will end on December 31, 2024. As a result, the Tier 2 rate is not included in the proposed rates and charges. Metropolitan can revisit Purchase Order commitments and structure as needed during the business model review through the CAMP4W process.



14

Discussion & Direction for Final Draft

April 10 A&F Committee and Board Direction

- Committee Feedback
- Modifications to Items Incorporated in 3rd Draft
 - Compensation for Directors
 - Pilot MWDOC “Ambassador Program”
 - CA Water for All
 - CA Data Collaborative
 - Additional Part-Time Employee for Finance Department
 - New WUE Shared Service

Budget Refinements

- Choice program refinements





ACTION ITEM

April 17, 2024

TO: Board of Directors

FROM: **Administration & Finance Committee**
(Directors Crane, Thomas, Nederhood)

Harvey De La Torre, General Manager

Staff Contact: Melissa Baum-Haley
Alex Heide

SUBJECT: Proposed MWDOC Water Rate Resolution for Fiscal Year 2024-25

STAFF RECOMMENDATION

It is recommended that the Board of Directors:

1. **Increase** the MWDOC Retail Meter Charge from \$14.25 to \$14.75 per meter, and **increase** the Groundwater Customer Charge from \$383,697 to \$405,463 effective July 1, 2024; and
2. Adopt the Water Rate Resolution setting forth rates and charges to be effective July 1, 2024 and January 1, 2025 as identified in the Water Rate Resolution for Fiscal Year 2024-25.

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

SUMMARY

MWDOC adopts a water rate resolution annually to reflect water rates and charges required to collect revenue to support MWDOC's annual budget and to recover the costs of providing imported water. Attachment A is the proposed MWDOC Water Rate Resolution for Fiscal Year 2024-25 with redline changes.

Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	Budgeted amount:	Core: <input type="checkbox"/>	Choice: <input type="checkbox"/>
Action item amount:		Movement between funds: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Below is a summary of the draft proposed Rates and Charges for FY 2024-25:

Proposed Rates & Charges	Proposed Rates July 1, 2024	Proposed Rates January 1, 2025
MWDOC Retail Meter Charge	\$14.75/meter	\$14.75/meter
MWDOC Groundwater Customer Charge*	\$405,463	\$405,463
System Access Rate	\$389	\$463
System Power Rate	\$182	\$190
MWDOC Melded Supply Rate	\$332	\$353
Treatment Surcharge	\$353	\$459
Treated Full Service Rate	\$1,256	\$1,465
Untreated Full Service Rate	\$903	\$1,006

[*] This is a fixed annual charge to OCWD

Of note, the proposed rates and charges starting on January 1, 2025 are subject to change based on MET Board approval of the final FY24-25 & FY25-26 biennial budget on April 9, 2024. Pending MET Board approval their rates and charges, MWDOC's rates and charges will subsequently be updated to reflect the Metropolitan board action.

ALIGNMENT WITH BOARD STRATEGIC PRIORITIES

- | | |
|--|---|
| <input checked="" type="checkbox"/> Clarifying MWDOC's mission and role; defining functions and actions. | <input type="checkbox"/> Work with member agencies to develop water supply and demand objectives. |
| <input type="checkbox"/> Balance support for Metropolitan's regional mission and Orange County values and interests. | <input type="checkbox"/> Solicit input and feedback from member agencies. |
| <input type="checkbox"/> Strengthen communications and coordination of messaging. | <input type="checkbox"/> Invest in workforce development and succession planning. |

Additional Comments: *The MWDOC rates and charges have been presented to the member agencies through both the A&F budget workshops and the MWDOC member agency managers meetings.*

BOARD OPTIONS

Option #1:

- **Increase** the MWDOC Retail Meter Charge from \$14.25 to \$14.75 per meter, and **increase** the Groundwater Customer Charge from \$383,697 to \$405,463 effective July 1, 2024; and
- Adopt the Water Rate Resolution setting forth rates and charges to be effective July 1, 2024 and January 1, 2025 as identified in the Water Rate Resolution for Fiscal Year 2024-25.

Fiscal Impact: *Adopting the proposed rates and rate resolution will generate the projected revenue needed to meet the District's expenses for Fiscal Year 2024-25.*

- **Option #2:** Not adopt the proposed Water Rates and Water Rate Resolution at this time, and present revisions to the Board in either May or June of 2024.

Fiscal Impact: The fiscal impacts of any revisions to the rates or rate resolution will need to be evaluated.

List of Attachments/Links:
<i>Attachment 1: MWDOC FY 24-25 Rate Resolution Redline</i>
<i>Attachment 2: MWDOC FY 24-25 Rate Resolution with Exhibits</i>

RESOLUTION NO.
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
ESTABLISHING WATER RATES

WHEREAS, pursuant to Water Code sections 71610, 71614 and 71616, the Municipal Water District of Orange County (MWDOC) is authorized to establish water rates and charges for water which will result in revenues sufficient to meet the operating expenses of the District to provide for repairs and depreciation of works, provide a reasonable surplus for improvements, extensions and enlargements, and cover principal and interest payments and costs associated with bonded debt; and,

WHEREAS, the District currently imports water from the Metropolitan Water District of Southern California (Metropolitan). Metropolitan adopted rates for water service consisting of a two-tiered water supply rate, and separate unbundled rates for system access, system power, water treatment, and fixed charges for the Capacity Charge and Readiness-to-Serve, which are imposed on MWDOC as a condition of receiving water deliveries from Metropolitan; and,

WHEREAS, pursuant to Section 1117 of the MWDOC Administrative Code, the MWDOC Board of Directors adopted Ordinance No. 55 establishing classes of water service, and terms and conditions of such service, and intends to adopt this Resolution fixing the rates and charges for said classes of water service (including Choice services in Section 6); and,

WHEREAS, the Board of Directors has reviewed the cost of water, including its current water supply costs and other charges imposed on MWDOC by Metropolitan, and with respect to the projected MWDOC operating expenses and financial needs, and has determined that it is necessary and appropriate to establish new rates and charges for water service and programs provided by MWDOC; and,

WHEREAS, the Board of Directors has reviewed the water supply, water demand and replenishment conditions in the Orange County Water District (OCWD) Basin and the impact these conditions will have on MWDOC's imported water purchases from Metropolitan; and,

WHEREAS, MWDOC's Administration and Finance Committee and Board reviewed the issue of tiered or melded water rates for Tier-1 and Tier-2 purchases from Metropolitan in November 2004, and retained the establishment of a melded rate, with a provision for further review should the OCWD's basin pumping percentage fall below 60% in the future; and,

WHEREAS, Metropolitan continues to levy its Standby Charge within the MWDOC service area, which will be credited against Metropolitan's Readiness-to-Serve Charge and will provide an equivalent offset on the Metropolitan charges imposed on MWDOC; and,

WHEREAS, Metropolitan assesses a Capacity Charge to MWDOC based on MWDOC's highest cumulative peak day delivery rate in cubic feet per second (CFS) between May 1 and September 30 in the three preceding calendar years, ending on the year prior to the year of the charge being imposed; and,

WHEREAS, MWDOC engaged Raftelis Financial Consultants, Inc. to prepare a cost of service allocation and rate study (Rate Study) for MWDOC's rates and charges in 2016 and 2021; and,

WHEREAS, the 2021 Core Service Allocation Study affirmed MWDOC's Retail Meter Charge, and modified the Groundwater Customer Charge effective with the fiscal year 2021-22 rates and charges; and,

WHEREAS, beginning with the budget year commencing July 1, 2011 through June 30, 2012, the MWDOC Board approved changing the format of the budget and how certain "Choice" services are to be funded by those MWDOC member agencies and the cities of Anaheim, Fullerton and Santa Ana (3 Cities) electing to receive such services; and,

WHEREAS, the MWDOC Board has approved the "Choice" services, the associated

budgets, and the methods for allocating such costs to the member agencies and 3 Cities, and has directed staff to bill for those costs pursuant to Section 10 of this Resolution as part of MWDOC's water rates and charges; and,

WHEREAS, there is a need to charge for costs associated with the transfer or wheeling of water into the MWDOC service area by any member agency as is provided for in this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Municipal Water District of Orange County that, subject to the terms and conditions set forth herein, the rates and charges for the classes of water service provided by MWDOC to MWDOC's member agencies shall be as follows:

SECTION 1. RATES FOR CLASSES OF WATER SERVICE.

The rates per acre-foot of water sold or delivered by MWDOC to its member agencies shall be as follows:

(a) For Full Service, including water delivered for domestic, municipal, and agricultural purposes, including seawater barrier and groundwater replenishment.

Rate Component	July 1 through December 31, 2023 2024	Beginning January 1, 2024 2025
Untreated Full Service	\$855.00 903.00	\$903.00 1,006
Treated Full Service	\$1,209.00 1,256.00	\$1,256.00 1,456
Unbundled Rate By Component:		
System Access Rate	\$368.00 389.00	\$389.00 463.00
System Power Rate	\$166.00 182.00	\$182.00 190.00
MWDOC Melded Supply Rate	\$321.00 332.00	\$332.00 353.00
Subtotal Untreated Full Service:	\$855.00 903.00	\$903.00 1,006.00
Treatment Surcharge	\$354.00 353.00	\$353.00 459.00
Total Treated Full Service:	\$1,209.00 1,256.00	\$1,256.00 1,465.00

* In November of 2021 the Metropolitan Board directed staff to recover demand management costs via the supply rate,

(b) MWDOC Drought Allocation Surcharge

Rates for a Drought Allocation Surcharge are established by Board action in accordance with the MWDOC Water Supply Allocation Plan (WSAP), as required.

(c) MWDOC Melded Supply Rate

The MWDOC Melded Supply Rate is established by Board action to recover Metropolitan's Tier 1 supply rate plus any additional water costs, fees, charges,

and rates that benefit the District's service area, such as funding the MWDOC Tier 2 Contingency Fund. At this time, the MWDOC Melded Supply Rate is equal to Metropolitan's Tier 1 Supply Rate.

SECTION 2. MWDOC READINESS-TO-SERVE CHARGE.

(a) Amount Due to Metropolitan from MWDOC

Metropolitan has notified MWDOC that for fiscal year 202~~43~~-2~~54~~ Metropolitan estimates that the amount of Metropolitan's Readiness-to-Serve (RTS) Charge applicable to MWDOC, which exceeds the standby charges collected in MWDOC's service area (Net RTS) is \$~~14,526,146~~ 15,392,669. The Net RTS Charge will be allocated among the MWDOC member agencies, as provided herein and invoiced as a fixed charge to each MWDOC member agency. Metropolitan will bill MWDOC for the Net RTS Charge on a monthly installment basis. The MWDOC Net RTS Charge will be invoiced to each MWDOC member agencies on a monthly basis.

(b) Apportionment of Net Metropolitan RTS Charge to MWDOC's Member Agencies

The MWDOC method of apportioning the Net RTS Charge to the MWDOC member agencies uses the most recently completed four-year rolling average of fiscal year full service purchases of water ending one year prior to the year of the charge being imposed (i.e., for fiscal year 202~~43~~-2~~54~~ charges, the four-year average shall be based on fiscal years 201~~98~~-~~19~~-~~20~~ through 202~~21~~-2~~32~~). The Net RTS Charge to MWDOC shall be apportioned to the MWDOC member agencies based on the four-year average of full service sales, which would include all cyclic, wheeled and transferred water.

(c) Fiscal Year 202~~43~~-2~~54~~ MWDOC RTS Charge

For fiscal year 202~~43~~-2~~54~~, MWDOC will charge the MWDOC member agencies total Net RTS Charges of \$~~14,526,146~~ 15,392,669. The amount of the Net RTS Charge to be

apportioned to each of the MWDOC member agencies is set forth in **Exhibit A**, attached hereto and by this reference incorporated herein made an operative part hereof.

(d) Adjustment of RTS Charge

Metropolitan determines its Net RTS Charge to each member agency based on the estimated revenue derived from the Metropolitan Standby Charge within each member agency (less delinquencies and administrative costs). The projected Net Standby Charge revenue for MWDOC in fiscal year 202~~43~~-2~~54~~ is set forth in **Exhibit A**. Once the actual Net Standby Charge revenue is known, Metropolitan may adjust the amount of the Net RTS Charge for the prior year through an additional charge or credit. Any adjustment necessary to reconcile the estimated Net RTS Charge with the actual Net RTS Charge will be charged or credited to each MWDOC member agency in the next regularly scheduled water billing following the preparation of the reconciliation report by Metropolitan.

SECTION 3. **MWDOC CAPACITY CHARGE**

(a) Amount due to Metropolitan from MWDOC

Metropolitan has notified MWDOC that for calendar year 202~~54~~, the amount of the Metropolitan Capacity Charge to be imposed on MWDOC will be \$~~3,766,560~~3,632,040. The Metropolitan Capacity Charge will be allocated among the MWDOC member agencies as provided herein and invoiced as a fixed charge to each member agency. Metropolitan will bill MWDOC for the Capacity Charge on a monthly installment basis. The MWDOC Capacity Charge will be invoiced to the MWDOC member agencies on a monthly basis.

(b) Apportionment of Metropolitan's Capacity Charge to MWDOC's Member Agencies

The MWDOC method of apportioning the Capacity Charge to the MWDOC member agencies uses each member agency's highest peak day flow for delivery of full service water, which includes wheeled and transferred water, during the period of May 1 through September

30 of each year for the three-year period ending one year prior to the year of the charge being imposed (i.e., for calendar year ~~2024-2025~~ charges, the highest peak day flow shall be based on May 1 through September 30, ~~2020~~, 2021, ~~and 2022~~, and 2023). The peak day flow for each MWDOC member agency is used to apportion the Capacity Charge based upon the ratio of each agency's highest peak day flow to the sum of all member agencies' highest peak day flows. The amount of the ~~2024-2025~~ Capacity Charge apportioned to each member agency is set forth in **Exhibit B**, attached hereto and by this reference incorporated herein and made an operative part hereof.

SECTION 4. MWDOC'S RETAIL METER CHARGE.

The annual charge to be imposed by MWDOC on each member agency except for Orange County Water District (OCWD) for each retail water meter served by such MWDOC member agency which is in service as of January 1 of each year (MWDOC's Retail Meter Charge) shall be ~~\$14,7525~~. MWDOC's Retail Meter Charge shall be collected in accordance with Section 10 of this Resolution. Annually, or at such time as determined to be necessary, MWDOC will request supporting documentation from each member agency to verify the number of retail meters within their service area, and such documentation shall be signed by a representative of the member agency. MWDOC is also authorized to conduct random on-site visits with the member agencies to verify the data on the number of retail meters.

SECTION 5. MWDOC GROUNDWATER CUSTOMER CHARGE

The annual charge to be imposed on OCWD for Core services provided by MWDOC for fiscal year 202~~43~~-2~~54~~ shall be ~~\$405,463383,697~~. MWDOC's Groundwater Customer Charge to be imposed on OCWD shall be collected in accordance with Section 10 of this Resolution.

The Groundwater Customer Charge is calculated based on OCWD's proportionate share of all of MWDOC's cost centers of MWDOC's fiscal year 202~~43~~-2~~54~~ general fund core budget; excluding the WEROC cost center. OCWD's proportionate share is calculated as one twenty-sixth of all cost centers except for WEROC.

SECTION 6. CHOICE SERVICES TO THE MWDOC MEMBER AGENCIES 202~~43~~-2~~54~~

The Choice services to the member agencies shall be provided and charged for as follows for Fiscal Year 202~~43~~-2~~54~~. Each Choice service is voluntary and provided at the option of the member agency, and the costs for such Choice services are not "imposed" for purposes of article XIII C, section 1(e) of the California constitution:

- (a) Water Use Efficiency Program – The cost of MWDOC's Water Use Efficiency Program shall be allocated to those agencies electing to participate in the program. The costs shall be apportioned to the participants in proportion to the benefits received from Metropolitan and/or any other outside sources of funding in calendar year 202~~32~~. There may be other costs allocated over and above these costs for participation in certain water use efficiency program efforts in various parts of Orange County that are separate from this basic program. Anything beyond the basic program will be implemented separately by agreement or memorandum of understanding with each participating agency. The costs to be charged shall reflect any carry-over or deficit funds from the preceding fiscal year.
- (b) The MWDOC Elementary School Program provides comprehensive water education for Orange County elementary school students in Grades K-~~56~~. Through this program, each participating agency may set a target number of ~~students to reach~~ sessions to offer in their service area. In grades K-2, the

MWDOC Elementary School Program charges participating agencies per school assembly, at a cost based on the size of the school assembly. In grades 3-~~5~~6, the MWDOC Elementary School Program charges each participating agency at a cost per ~~student~~session based on the actual number of ~~students to which the program is~~sessions provided.

- (c) The MWDOC Middle School Program provides comprehensive water education for Orange County middle school students in Grades ~~6~~7-8. Through this program, each participating agency may set a target number of ~~students to reach~~sessions to offer in their service area. The MWDOC Middle School Program charges each participating agency at a cost per ~~student~~session based on the actual number of ~~students to which the program is~~sessions provided.
- (d) The MWDOC High School Program provides comprehensive water education for Orange County high school students in Grades 9-12. Through this program, each participating agency may set a target number ~~of high schools to reach~~sessions to offer in their service area. The MWDOC High School Program charges each participating agency at a cost ~~per high school to which the program is provided~~per session based on the actual number of sessions provided.
- (e) Blank
- (f) The Water Loss Control Program provides a complement of technical assistance and shared service through consultants and in-house operations to retail agencies in Orange County. The costs for the program varies per agency according to the level of professional and technical service selected by each participating agency. The costs to be charged shall reflect any carry-over or deficit funds from the preceding fiscal year.

The details on these Choice options and charges to each agency are included in Section 10 and are set forth in **Exhibit C**, attached hereto and by this reference incorporated herein and made an operative part hereof.

SECTION 7. RATES AND CHARGES FOR WHEELED, EXCHANGED OR TRANSFERRED
WATER

Unless otherwise specified by written agreement with MWDOC, MWDOC shall charge the member agencies for water wheeled, exchanged or transferred through exchanges with Metropolitan into the MWDOC service area in accordance with the provisions below.

Wheeled, exchanged or transferred water will also be assessed, unless otherwise specified by written agreement, at the then-applicable rates for wheeling services set by Metropolitan's Board of Directors from time to time pursuant to its Administrative Code for the use of Metropolitan's facilities to transport water not owned or controlled by Metropolitan to Metropolitan's member agencies. Metropolitan's rates for "wheeling service" are defined in the Metropolitan Administrative Code. Metropolitan's rate for wheeling service does not include power utilized for delivery, which the wheeling party must provide or pay directly at its own cost (if power can be scheduled by Metropolitan) or pay to Metropolitan at Metropolitan's actual (not system average) cost.

In addition to these charges, MWDOC shall assess the following charges related to costs, pursuant to applicable law:

- (a) A one-time administrative charge, based on actual time spent to account for the staff time and legal counsel required for preparation of an agreement or agreements to establish the legal and administrative framework for water to be wheeled or transferred through exchanges with Metropolitan.

- (b) Unless otherwise specified by written agreement with MWDOC, an annual charge will be assessed, based on actual time spent in any year in which water is wheeled or transferred through exchanges with Metropolitan, to cover staff time to account for and bill for the water.
- (c) Other charges established by written agreement between MWDOC and a member agency that reflect additional costs of wheeling water.

SECTION 8. MWDOC WATER SUPPLY ALLOCATION PLAN (WSAP)

In the event that a regional water shortage is declared, the MWDOC Board can implement, adjust, or adopt an updated Water Supply Allocation Plan (Plan). This Plan, as adopted in 2009, updated in 2014 and 2016, and as amended from time to time, established procedures allowing MWDOC to assess an allocation surcharge to its member agencies in the event MWDOC is assessed an allocation surcharge under Metropolitan's own "Water Supply Allocation Plan." Under MWDOC's Plan, surcharges may be assessed according to a particular member agency's prorated share of its over usage relative to the MWDOC surcharge amount assessed by Metropolitan. However, the rates set forth in this Resolution do not include or otherwise account for potential surcharges that may be assessed by MWDOC under its Water Supply Allocation Plan, and nothing contained herein is intended to preclude MWDOC from charging such surcharges as authorized in the Water Supply Allocation Plan.

SECTION 9. EFFECTIVE DATE.

The rates set forth in this Resolution shall become effective as of July 1, 202~~4~~³ or thereafter as specified and shall remain in effect until changed by subsequent Resolution of the Board of Directors.

SECTION 10. BILLING AND PAYMENT.

Billing Schedule. MWDOC member agencies shall be billed for water delivered and for other charges as follows:

- (a) MWDOC's cost of acquisition of the water shall be billed in the month following delivery of the water;
- (b) MWDOC's Retail Meter Charge shall be billed once annually on or after July 1st of each year, for each retail water service meter within each member agency's service area;
- (c) the MWDOC Readiness-to-Serve Charge shall be billed in monthly installments on the water billing in accordance with **Exhibit A**, the MWDOC Capacity Charge shall be billed in monthly installments on the water billing in accordance with **Exhibit B**; and
- (d) the MWDOC Choice services shall be billed once annually on or after July 1st of each year or as otherwise during the fiscal year in accordance with **Exhibit C** and/or as may be adjusted during the fiscal year in discussions with and as agreed to by the Choice Program participants.
- (e) The fixed annual Groundwater Customer Charge to OCWD, as set forth in MWDOC's Water Rate Ordinance No. 55 and referred to in Section 5 hereof, shall be billed to OCWD annually at the beginning of the fiscal year on July 1.

All such billings shall be due on receipt by the member agency and shall be delinquent if payment is not received by MWDOC by the 15th day of the month following the mailing of the billing or within 30 days of mailing of such billing, whichever date is later.

SECTION 11. **EXEMPTION FROM CEQA.**

The Board of Directors finds that the adoption of the rates and charges as set forth in this Resolution are exempt from the California Environmental Quality Act under Section 21080(b)(8) of the Public Resources Code in that the water rates established herein are for the purpose of meeting operating expenses of MWDOC, including employee wages and fringe benefits, purchasing or leasing of supplies, equipment and materials, meeting financial reserve needs and requirements and obtaining funds for capital projects necessary to maintain service within existing service areas.

SECTION 12. **REASONABLE COST.**

The Board of Directors finds that the water rates established herein are in accordance with the adopted fiscal year 202~~43~~-2~~54~~ budget, and that said rates do not exceed the reasonable cost of providing water service and other services and regulatory functions for which they are charged.

SECTION 13. **SUPERSEDES PRIOR RESOLUTIONS.**

All resolutions, ordinance or administrative actions by the Board or parts thereof that are inconsistent with any provision of this Resolution are hereby superseded only to the extent of such inconsistency.

SECTION 14. **RATES SUBJECT TO ORDINANCE.**

The rates for water service established herein are subject to Ordinance No. 55 as it may be amended from time to time.

SECTION 15. **IMPLEMENTATION.**

The General Manager is directed to establish procedures to implement this Resolution.

BE IT FURTHER RESOLVED that a copy of this Resolution be sent to each of MWDOC's member agencies.

Said Resolution No. was adopted on April _____, 202~~4~~³ by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

MARIBETH GOLDSBY, District Secretary
Municipal Water District of Orange County

RESOLUTION NO.
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
ESTABLISHING WATER RATES

WHEREAS, pursuant to Water Code sections 71610, 71614 and 71616, the Municipal Water District of Orange County (MWDOC) is authorized to establish water rates and charges for water which will result in revenues sufficient to meet the operating expenses of the District to provide for repairs and depreciation of works, provide a reasonable surplus for improvements, extensions and enlargements, and cover principal and interest payments and costs associated with bonded debt; and,

WHEREAS, the District currently imports water from the Metropolitan Water District of Southern California (Metropolitan). Metropolitan adopted rates for water service consisting of a two-tiered water supply rate, and separate unbundled rates for system access, system power, water treatment, and fixed charges for the Capacity Charge and Readiness-to-Serve, which are imposed on MWDOC as a condition of receiving water deliveries from Metropolitan; and,

WHEREAS, pursuant to Section 1117 of the MWDOC Administrative Code, the MWDOC Board of Directors adopted Ordinance No. 55 establishing classes of water service, and terms and conditions of such service, and intends to adopt this Resolution fixing the rates and charges for said classes of water service (including Choice services in Section 6); and,

WHEREAS, the Board of Directors has reviewed the cost of water, including its current water supply costs and other charges imposed on MWDOC by Metropolitan, and with respect to the projected MWDOC operating expenses and financial needs, and has determined that it is necessary and appropriate to establish new rates and charges for water service and programs provided by MWDOC; and,

WHEREAS, the Board of Directors has reviewed the water supply, water demand and replenishment conditions in the Orange County Water District (OCWD) Basin and the impact these conditions will have on MWDOC's imported water purchases from Metropolitan; and,

WHEREAS, MWDOC's Administration and Finance Committee and Board reviewed the issue of tiered or melded water rates for Tier-1 and Tier-2 purchases from Metropolitan in November 2004, and retained the establishment of a melded rate, with a provision for further review should the OCWD's basin pumping percentage fall below 60% in the future; and,

WHEREAS, Metropolitan continues to levy its Standby Charge within the MWDOC service area, which will be credited against Metropolitan's Readiness-to-Serve Charge and will provide an equivalent offset on the Metropolitan charges imposed on MWDOC; and,

WHEREAS, Metropolitan assesses a Capacity Charge to MWDOC based on MWDOC's highest cumulative peak day delivery rate in cubic feet per second (CFS) between May 1 and September 30 in the three preceding calendar years, ending on the year prior to the year of the charge being imposed; and,

WHEREAS, MWDOC engaged Raftelis Financial Consultants, Inc. to prepare a cost of service allocation and rate study (Rate Study) for MWDOC's rates and charges in 2016 and 2021; and,

WHEREAS, the 2021 Core Service Allocation Study affirmed MWDOC's Retail Meter Charge, and modified the Groundwater Customer Charge effective with the fiscal year 2021-22 rates and charges; and,

WHEREAS, beginning with the budget year commencing July 1, 2011 through June 30, 2012, the MWDOC Board approved changing the format of the budget and how certain "Choice" services are to be funded by those MWDOC member agencies and the cities of Anaheim, Fullerton and Santa Ana (3 Cities) electing to receive such services; and,

WHEREAS, the MWDOC Board has approved the "Choice" services, the associated

budgets, and the methods for allocating such costs to the member agencies and 3 Cities, and has directed staff to bill for those costs pursuant to Section 10 of this Resolution as part of MWDOC's water rates and charges; and,

WHEREAS, there is a need to charge for costs associated with the transfer or wheeling of water into the MWDOC service area by any member agency as is provided for in this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Municipal Water District of Orange County that, subject to the terms and conditions set forth herein, the rates and charges for the classes of water service provided by MWDOC to MWDOC's member agencies shall be as follows:

SECTION 1. RATES FOR CLASSES OF WATER SERVICE.

The rates per acre-foot of water sold or delivered by MWDOC to its member agencies shall be as follows:

- (a) For Full Service, including water delivered for domestic, municipal, and agricultural purposes, including seawater barrier and groundwater replenishment.

Rate Component	July 1 through December 31, 2024	Beginning January 1, 2025
Untreated Full Service	\$903.00	\$1,006
Treated Full Service	\$1,256.00	\$1,456
Unbundled Rate By Component:		
System Access Rate	\$389.00	\$463.00
System Power Rate	\$182.00	\$190.00
MWDOC Melded Supply Rate	\$332.00	\$353.00
Subtotal Untreated Full Service:	\$903.00	\$1,006.00
Treatment Surcharge	\$353.00	\$459.00
Total Treated Full Service:	\$1,256.00	\$1,465.00

* In November of 2021 the Metropolitan Board directed staff to recover demand management costs via the supply rate,

(b) MWDOC Drought Allocation Surcharge

Rates for a Drought Allocation Surcharge are established by Board action in accordance with the MWDOC Water Supply Allocation Plan (WSAP), as required.

(c) MWDOC Melded Supply Rate

The MWDOC Melded Supply Rate is established by Board action to recover Metropolitan's Tier 1 supply rate plus any additional water costs, fees, charges, and rates that benefit the District's service area, such as funding the MWDOC

Tier 2 Contingency Fund. At this time, the MWDOC Melded Supply Rate is equal to Metropolitan's Tier 1 Supply Rate.

SECTION 2. MWDOC READINESS-TO-SERVE CHARGE.

(a) Amount Due to Metropolitan from MWDOC

Metropolitan has notified MWDOC that for fiscal year 2024-25 Metropolitan estimates that the amount of Metropolitan's Readiness-to-Serve (RTS) Charge applicable to MWDOC, which exceeds the standby charges collected in MWDOC's service area (Net RTS) is \$15,392,669. The Net RTS Charge will be allocated among the MWDOC member agencies, as provided herein and invoiced as a fixed charge to each MWDOC member agency. Metropolitan will bill MWDOC for the Net RTS Charge on a monthly installment basis. The MWDOC Net RTS Charge will be invoiced to each MWDOC member agencies on a monthly basis.

(b) Apportionment of Net Metropolitan RTS Charge to MWDOC's Member Agencies

The MWDOC method of apportioning the Net RTS Charge to the MWDOC member agencies uses the most recently completed four-year rolling average of fiscal year full service purchases of water ending one year prior to the year of the charge being imposed (i.e., for fiscal year 2024-25 charges, the four-year average shall be based on fiscal years 2019-20 through 2022-23). The Net RTS Charge to MWDOC shall be apportioned to the MWDOC member agencies based on the four-year average of full service sales, which would include all cyclic, wheeled and transferred water.

(c) Fiscal Year 2024-25 MWDOC RTS Charge

For fiscal year 2024-25, MWDOC will charge the MWDOC member agencies total Net RTS Charges of \$15,392,669. The amount of the Net RTS Charge to be apportioned to each of the MWDOC member agencies is set forth in **Exhibit A**, attached hereto and by this

reference incorporated herein made an operative part hereof.

(d) Adjustment of RTS Charge

Metropolitan determines its Net RTS Charge to each member agency based on the estimated revenue derived from the Metropolitan Standby Charge within each member agency (less delinquencies and administrative costs). The projected Net Standby Charge revenue for MWDOC in fiscal year 2024-25 is set forth in **Exhibit A**. Once the actual Net Standby Charge revenue is known, Metropolitan may adjust the amount of the Net RTS Charge for the prior year through an additional charge or credit. Any adjustment necessary to reconcile the estimated Net RTS Charge with the actual Net RTS Charge will be charged or credited to each MWDOC member agency in the next regularly scheduled water billing following the preparation of the reconciliation report by Metropolitan.

SECTION 3. **MWDOC CAPACITY CHARGE**

(a) Amount due to Metropolitan from MWDOC

Metropolitan has notified MWDOC that for calendar year 2025, the amount of the Metropolitan Capacity Charge to be imposed on MWDOC will be \$3,632,040. The Metropolitan Capacity Charge will be allocated among the MWDOC member agencies as provided herein and invoiced as a fixed charge to each member agency. Metropolitan will bill MWDOC for the Capacity Charge on a monthly installment basis. The MWDOC Capacity Charge will be invoiced to the MWDOC member agencies on a monthly basis.

(b) Apportionment of Metropolitan's Capacity Charge to MWDOC's Member Agencies

The MWDOC method of apportioning the Capacity Charge to the MWDOC member agencies uses each member agency's highest peak day flow for delivery of full service water, which includes wheeled and transferred water, during the period of May 1 through September 30 of each year for the three-year period ending one year prior to the year of the charge being

imposed (i.e., for calendar year 2025 charges, the highest peak day flow shall be based on May 1 through September 30, 2021, 2022, and 2023). The peak day flow for each MWDOC member agency is used to apportion the Capacity Charge based upon the ratio of each agency's highest peak day flow to the sum of all member agencies' highest peak day flows. The amount of the 2025 Capacity Charge apportioned to each member agency is set forth in **Exhibit B**, attached hereto and by this reference incorporated herein and made an operative part hereof.

SECTION 4. MWDOC'S RETAIL METER CHARGE.

The annual charge to be imposed by MWDOC on each member agency except for Orange County Water District (OCWD) for each retail water meter served by such MWDOC member agency which is in service as of January 1 of each year (MWDOC's Retail Meter Charge) shall be **\$14.75**. MWDOC's Retail Meter Charge shall be collected in accordance with Section 10 of this Resolution. Annually, or at such time as determined to be necessary, MWDOC will request supporting documentation from each member agency to verify the number of retail meters within their service area, and such documentation shall be signed by a representative of the member agency. MWDOC is also authorized to conduct random on-site visits with the member agencies to verify the data on the number of retail meters.

SECTION 5. MWDOC GROUNDWATER CUSTOMER CHARGE

The annual charge to be imposed on OCWD for Core services provided by MWDOC for fiscal year 2024-25 shall be **\$405,463**. MWDOC's Groundwater Customer Charge to be imposed on OCWD shall be collected in accordance with Section 10 of this Resolution.

The Groundwater Customer Charge is calculated based on OCWD's proportionate share of all of MWDOC's cost centers of MWDOC's fiscal year 2024-25 general fund core

budget; excluding the WEROC cost center. OCWD's proportionate share is calculated as one twenty-sixth of all cost centers except for WEROC.

SECTION 6. CHOICE SERVICES TO THE MWDOC MEMBER AGENCIES 2024-25

The Choice services to the member agencies shall be provided and charged for as follows for Fiscal Year 2024-25. Each Choice service is voluntary and provided at the option of the member agency, and the costs for such Choice services are not "imposed" for purposes of article XIII C, section 1(e) of the California constitution:

- (a) Water Use Efficiency Program – The cost of MWDOC's Water Use Efficiency Program shall be allocated to those agencies electing to participate in the program. The costs shall be apportioned to the participants in proportion to the benefits received from Metropolitan and/or any other outside sources of funding in calendar year 2023. There may be other costs allocated over and above these costs for participation in certain water use efficiency program efforts in various parts of Orange County that are separate from this basic program. Anything beyond the basic program will be implemented separately by agreement or memorandum of understanding with each participating agency. The costs to be charged shall reflect any carry-over or deficit funds from the preceding fiscal year.
- (b) The MWDOC Elementary School Program provides comprehensive water education for Orange County elementary school students in Grades K-5. Through this program, each participating agency may set a target number of sessions to offer in their service area. In grades K-2, the MWDOC Elementary School Program charges participating agencies per school assembly, at a cost based on the size of the school assembly. In grades 3-5, the MWDOC

Elementary School Program charges each participating agency at a cost per session based on the actual number of sessions provided.

- (c) The MWDOC Middle School Program provides comprehensive water education for Orange County middle school students in Grades 6-8. Through this program, each participating agency may set a target number of sessions to offer in their service area. The MWDOC Middle School Program charges each participating agency at a cost per session based on the actual number of sessions provided.
- (d) The MWDOC High School Program provides comprehensive water education for Orange County high school students in Grades 9-12. Through this program, each participating agency may set a target number sessions to offer in their service area. The MWDOC High School Program charges each participating agency at a cost per session based on the actual number of sessions provided.
- (e) Blank
- (f) The Water Loss Control Program provides a complement of technical assistance and shared service through consultants and in-house operations to retail agencies in Orange County. The costs for the program varies per agency according to the level of professional and technical service selected by each participating agency. The costs to be charged shall reflect any carry-over or deficit funds from the preceding fiscal year.

The details on these Choice options and charges to each agency are included in Section 10 and are set forth in **Exhibit C**, attached hereto and by this reference incorporated herein and made an operative part hereof.

SECTION 7. RATES AND CHARGES FOR WHEELED, EXCHANGED OR TRANSFERRED WATER

Unless otherwise specified by written agreement with MWDOC, MWDOC shall charge the member agencies for water wheeled, exchanged or transferred through exchanges with Metropolitan into the MWDOC service area in accordance with the provisions below.

Wheeled, exchanged or transferred water will also be assessed, unless otherwise specified by written agreement, at the then-applicable rates for wheeling services set by Metropolitan's Board of Directors from time to time pursuant to its Administrative Code for the use of Metropolitan's facilities to transport water not owned or controlled by Metropolitan to Metropolitan's member agencies. Metropolitan's rates for "wheeling service" are defined in the Metropolitan Administrative Code. Metropolitan's rate for wheeling service does not include power utilized for delivery, which the wheeling party must provide or pay directly at its own cost (if power can be scheduled by Metropolitan) or pay to Metropolitan at Metropolitan's actual (not system average) cost.

In addition to these charges, MWDOC shall assess the following charges related to costs, pursuant to applicable law:

- (a) A one-time administrative charge, based on actual time spent to account for the staff time and legal counsel required for preparation of an agreement or agreements to establish the legal and administrative framework for water to be wheeled or transferred through exchanges with Metropolitan.
- (b) Unless otherwise specified by written agreement with MWDOC, an annual charge will be assessed, based on actual time spent in any year in which water is wheeled or transferred through exchanges with Metropolitan, to cover staff time to account for and bill for the water.

- (c) Other charges established by written agreement between MWDOC and a member agency that reflect additional costs of wheeling water.

SECTION 8. MWDOC WATER SUPPLY ALLOCATION PLAN (WSAP)

In the event that a regional water shortage is declared, the MWDOC Board can implement, adjust, or adopt an updated Water Supply Allocation Plan (Plan). This Plan, as adopted in 2009, updated in 2014 and 2016, and as amended from time to time, established procedures allowing MWDOC to assess an allocation surcharge to its member agencies in the event MWDOC is assessed an allocation surcharge under Metropolitan's own "Water Supply Allocation Plan." Under MWDOC's Plan, surcharges may be assessed according to a particular member agency's prorated share of its over usage relative to the MWDOC surcharge amount assessed by Metropolitan. However, the rates set forth in this Resolution do not include or otherwise account for potential surcharges that may be assessed by MWDOC under its Water Supply Allocation Plan, and nothing contained herein is intended to preclude MWDOC from charging such surcharges as authorized in the Water Supply Allocation Plan.

SECTION 9. EFFECTIVE DATE.

The rates set forth in this Resolution shall become effective as of July 1, 2024 or thereafter as specified and shall remain in effect until changed by subsequent Resolution of the Board of Directors.

SECTION 10. BILLING AND PAYMENT.

Billing Schedule. MWDOC member agencies shall be billed for water delivered and for other charges as follows:

- (a) MWDOC's cost of acquisition of the water shall be billed in the month following delivery of the water;
- (b) MWDOC's Retail Meter Charge shall be billed once annually on or after July 1st of each year, for each retail water service meter within each member agency's service area;
- (c) the MWDOC Readiness-to-Serve Charge shall be billed in monthly installments on the water billing in accordance with **Exhibit A**, the MWDOC Capacity Charge shall be billed in monthly installments on the water billing in accordance with **Exhibit B**; and
- (d) the MWDOC Choice services shall be billed once annually on or after July 1st of each year or as otherwise during the fiscal year in accordance with **Exhibit C** and/or as may be adjusted during the fiscal year in discussions with and as agreed to by the Choice Program participants.
- (e) The fixed annual Groundwater Customer Charge to OCWD, as set forth in MWDOC's Water Rate Ordinance No. 55 and referred to in Section 5 hereof, shall be billed to OCWD annually at the beginning of the fiscal year on July 1.

All such billings shall be due on receipt by the member agency and shall be delinquent if payment is not received by MWDOC by the 15th day of the month following the mailing of the billing or within 30 days of mailing of such billing, whichever date is later.

SECTION 11. EXEMPTION FROM CEQA.

The Board of Directors finds that the adoption of the rates and charges as set forth in this Resolution are exempt from the California Environmental Quality Act under Section 21080(b)(8) of the Public Resources Code in that the water rates established herein are for

the purpose of meeting operating expenses of MWDOC, including employee wages and fringe benefits, purchasing or leasing of supplies, equipment and materials, meeting financial reserve needs and requirements and obtaining funds for capital projects necessary to maintain service within existing service areas.

SECTION 12. **REASONABLE COST.**

The Board of Directors finds that the water rates established herein are in accordance with the adopted fiscal year 2024-25 budget, and that said rates do not exceed the reasonable cost of providing water service and other services and regulatory functions for which they are charged.

SECTION 13. **SUPERSEDES PRIOR RESOLUTIONS.**

All resolutions, ordinance or administrative actions by the Board or parts thereof that are inconsistent with any provision of this Resolution are hereby superseded only to the extent of such inconsistency.

SECTION 14. **RATES SUBJECT TO ORDINANCE.**

The rates for water service established herein are subject to Ordinance No. 55 as it may be amended from time to time.

SECTION 15. **IMPLEMENTATION.**

The General Manager is directed to establish procedures to implement this Resolution.

BE IT FURTHER RESOLVED that a copy of this Resolution be sent to each of MWDOC's member agencies.

Said Resolution No. was adopted on April ____, 2024 by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

MARIBETH GOLDSBY, District Secretary

Municipal Water District of Orange County

EXHIBIT A

Readiness-to-serve Charge for MWDOC Client Agencies for FY 2024-25

Metropolitan Readiness-to-Serve (RTS) Charge to MWDOC for FY 2024/25 = \$ 22,922,912				DRAFT		3/29/2024
Expected Standby Revenue Less Metropolitan Administrative Charge Plus Delinquencies & Uncollectables FY 2024/25 = \$ (7,530,243)						
Net MWD RTS Charge = \$ 15,392,669						

Agency	AF Share					Net RTS	FY 2019-20 RTS Adjustment	Net RTS	Monthly Charge July - December Breakdown	Monthly Charge January - June Breakdown
	2019-20	2020-21	2021-22	2022-23	4-Yr Ave					
Brea	0	34.4	254.2	5.2	73	\$ 7,527.80	\$ -	\$ 7,527.80	\$ 627.72	\$ 626.91
Buena Park	2,657	1,474.7	1,650.4	1,302.3	1,771	\$ 181,518.77	\$ -	\$ 181,518.77	\$ 15,136.40	\$ 15,116.73
East Orange County Water District	993	3,014.2	5,712.8	5,040.4	3,690	\$ 378,183.45	\$ -	\$ 378,183.45	\$ 31,535.78	\$ 31,494.80
El Toro Water District	6,913	7,392.3	7,244.0	5,529.9	6,770	\$ 693,820.75	\$ -	\$ 693,820.75	\$ 57,855.99	\$ 57,780.80
Fountain Valley	0	-	-	-	-	\$ -	\$ -	\$ -	\$ -	\$ -
Garden Grove	10,952	5,317.8	5,296.8	3,641.7	6,302	\$ 645,883.52	\$ -	\$ 645,883.52	\$ 53,858.62	\$ 53,788.63
Golden State Water Company	4,743	7,451.1	8,709.0	8,714.3	7,404	\$ 758,870.55	\$ -	\$ 758,870.55	\$ 63,280.33	\$ 63,198.10
Huntington Beach	4,264	4,040.1	4,840.6	3,469.4	4,154	\$ 425,697.22	\$ -	\$ 425,697.22	\$ 35,497.83	\$ 35,451.70
Irvine Ranch Water District	13,018	17,133.7	25,244.9	16,772.9	18,042	\$ 1,849,151.34	\$ -	\$ 1,849,151.34	\$ 154,196.14	\$ 153,995.76
La Habra	101	562.4	564.8	222.1	363	\$ 37,162.42	\$ -	\$ 37,162.42	\$ 3,098.88	\$ 3,094.85
La Palma	0	0.3	119.6	4.1	31	\$ 3,187.40	\$ -	\$ 3,187.40	\$ 265.79	\$ 265.44
Laguna Beach County Water District	1,614	3,053.6	3,350.2	2,552.3	2,642	\$ 270,823.93	\$ -	\$ 270,823.93	\$ 22,583.33	\$ 22,553.99
Mesa Water District	0	66.5	2.8	-	17	\$ 1,775.62	\$ -	\$ 1,775.62	\$ 148.06	\$ 147.87
Moulton Niguel Water District	22,185	24,784.5	24,304.8	19,894.1	22,792	\$ 2,335,923.95	\$ -	\$ 2,335,923.95	\$ 194,786.89	\$ 194,533.76
Newport Beach	4,255	677.1	3,747.0	2,248.8	2,732	\$ 280,001.59	\$ -	\$ 280,001.59	\$ 23,348.64	\$ 23,318.29
Orange	4,946	6,706.8	11,795.7	3,295.9	6,686	\$ 685,242.27	\$ -	\$ 685,242.27	\$ 57,140.65	\$ 57,066.39
Orange County Water District	9,592	9.2	22,996.2	19,458.3	13,014	\$ 1,333,774.42	\$ -	\$ 1,333,774.42	\$ 111,220.13	\$ 111,075.60
San Clemente	6,680	7,671.1	7,534.8	6,464.2	7,087	\$ 726,383.81	\$ -	\$ 726,383.81	\$ 60,571.34	\$ 60,492.63
Santa Margarita Water District (ID9)	4,790	6,062.7	5,678.7	5,482.4	5,503	\$ 564,036.52	\$ -	\$ 564,036.52	\$ 47,033.60	\$ 46,972.48
Santa Margarita Water District	22,275	25,314.1	24,303.4	20,398.0	23,073	\$ 2,364,676.67	\$ -	\$ 2,364,676.67	\$ 197,184.51	\$ 196,928.27
Seal Beach	1,132	1,102.1	606.2	590.1	858	\$ 87,889.22	\$ -	\$ 87,889.22	\$ 7,328.86	\$ 7,319.34
Serrano Water District	0	1,393.8	1,109.0	819.2	831	\$ 85,116.90	\$ -	\$ 85,116.90	\$ 7,097.69	\$ 7,088.46
South Coast Water District	4,481	4,999.8	4,812.3	4,141.8	4,609	\$ 472,337.29	\$ -	\$ 472,337.29	\$ 39,387.03	\$ 39,335.85
Trabuco Canyon Water District	2,034	2,421.1	2,900.8	1,799.8	2,289	\$ 234,596.21	\$ -	\$ 234,596.21	\$ 19,562.40	\$ 19,536.97
Westminster	2,450	-	0.7	1,045.9	874	\$ 89,590.53	\$ -	\$ 89,590.53	\$ 7,470.73	\$ 7,461.02
Yorba Linda Water District	9,084	9,727.2	12,814.7	2,699.3	8,581	\$ 879,496.86	\$ -	\$ 879,496.86	\$ 73,339.06	\$ 73,243.75
Sum of MWDOC Agencies	139,158.2	140,410.6	185,594.4	135,592.3	150,189	\$ 15,392,669.00	\$ -	\$ 15,392,669.00	\$ 1,283,556.40	\$ 1,281,888.39

EXHIBIT B
DRAFT Capacity Charge for MWDOC Member Agencies for CY 2025

DRAFT 3/20/24

	2021	2022	2023	Peak
MWDOC's Peak to MWD (cfs)	336.3	282.0	233.6	336.3
Date	7/22/2021	8/15/2022	8/9/2023	7/22/2021

Metropolitan Capacity Charge to MWDOC for CY 2024 \$ 3,632,040 *

Agency	Capacity Charge Eligible Flows (CFS)			CFS Share (%)	Annual Capacity Charge	Monthly Capacity Charge
	2021	2022	2023			
City of Brea	6.8	1.3	7.7	1.79%	\$ 65,069	\$ 5,422
City of Buena Park	9.3	4.3	4.5	2.16%	\$ 78,590	6,549
East Orange County Water District	22.1	18.2	17.2	5.14%	\$ 186,757	15,563
El Toro Water District	16.0	17.1	13.7	3.98%	\$ 144,504	12,042
City of Fountain Valley	0.0	0.0	0.0	0.00%	\$ -	-
City of Garden Grove	14.7	22.3	0.0	5.19%	\$ 188,447	15,704
Golden State Water Company	15.2	12.5	15.0	3.54%	\$ 128,448	10,704
City of Huntington Beach	15.1	21.9	15.2	5.10%	\$ 185,067	15,422
Irvine Ranch Water District	50.4	55.4	35.0	12.89%	\$ 468,160	39,013
City of La Habra	6.0	4.1	2.1	1.40%	\$ 50,703	4,225
City of La Palma	0.0	0.7	0.0	0.16%	\$ 5,915	493
Laguna Beach County Water District	6.7	7.5	7.4	1.74%	\$ 63,379	5,282
Mesa Water District	0.0	0.0	0.0	0.00%	\$ -	-
Moulton Niguel Water District	44.7	43.1	32.6	10.40%	\$ 377,739	31,478
City of Newport Beach	7.7	8.1	9.6	2.23%	\$ 81,125	6,760
Orange County Water District	0.1	0.0	0.0	0.02%	\$ 845	70
City of Orange	25.9	21.0	13.6	6.03%	\$ 218,869	18,239
City of San Clemente	18.9	22.0	18.9	5.12%	\$ 185,912	15,493
Santa Margarita Water District (ID9)	12.5	13.0	16.8	3.91%	\$ 141,969	11,831
Santa Margarita Water District	59.3	55.0	38.0	13.80%	\$ 501,117	41,760
City of Seal Beach	7.0	7.5	0.1	1.74%	\$ 63,379	5,282
Serrano Water District	4.0	0.0	0.0	0.93%	\$ 33,802	2,817
South Coast Water District	8.5	8.4	8.4	1.98%	\$ 71,830	5,986
Trabuco Canyon Water District	6.0	4.6	4.2	1.40%	\$ 50,703	4,225
City of Westminster	0.0	0.3	0.0	0.07%	\$ 2,535	211
Yorba Linda Water District	39.9	9.9	8.7	9.28%	\$ 337,176	28,098
Total			429.8	100%	\$ 3,632,040	\$ 302,670
				MWDOC Capacity Charge Per CFS: \$ 8,451		

* Based on MWDOC's aggregate peak flow of 336.3 cfs on 7/22/2021 charge at MET's 2025 rate of \$10,800 per cfs

Exhibit C

MWDOC Member Agency Choice Services Program Summary

Cost Allocations by Agencies for FY 2024-25

DRAFT

Retail Agency	Water Use Efficiency [1]	School Education (K-2)[2]	School Education (3-5)[2]	School Education (6-8)[2]	School Education (9-12)[2]	Water Loss Control Program [3]	Total Choice Allocation [4]
Brea	\$ 23,811.72	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00	\$ 2,500.00		\$ 51,312
Buena Park	\$ 23,484.83	\$ 5,191.20	\$ 5,420.16	\$ 3,271.98	\$ 1,090.66		\$ 38,459
East Orange County WD	\$ 7,675.32	\$ 1,575.90	\$ -	\$ -	\$ 2,181.32		\$ 11,433
El Toro WD	\$ 24,543.28	\$ 7,000.00	\$ 7,000.00	\$ 5,000.00	\$ 1,500.00		\$ 45,043
Fountain Valley	\$ 11,111.69	\$ 2,411.00	\$ 2,711.00	\$ 5,454.00	\$ 3,272.00		\$ 24,960
Garden Grove	\$ 12,657.48	\$ 10,000.00	\$ 10,000.00	\$ 5,000.00	\$ 5,000.00		\$ 42,657
Golden State Water Company	\$ 7,233.00	\$ -	\$ -	\$ -	\$ -		\$ 7,233
Huntington Beach	\$ 66,580.56	\$ 15,759.00	\$ 15,808.65	\$ 10,906.57	\$ 8,725.25		\$ 117,780
Irvine Ranch WD	\$ 262,524.85	\$ -	\$ -	\$ -	\$ -		\$ 262,525
La Habra	\$ 13,771.57	\$ 3,000.00	\$ 3,000.00	\$ 7,000.00	\$ -		\$ 26,772
La Palma	\$ 318.30	\$ -	\$ -	\$ -	\$ -		\$ 318
Laguna Beach County WD	\$ 2,751.84	\$ 3,000.00	\$ 1,500.00	\$ 2,300.00	\$ -		\$ 9,552
Mesa Water	\$ 46,732.03	\$ -	\$ -	\$ -	\$ -		\$ 46,732
Moulton Niguel WD	\$ 134,857.18	\$ 11,500.00	\$ 9,000.00	\$ 2,200.00	\$ 4,400.00		\$ 161,957
Newport Beach	\$ 22,402.15	\$ -	\$ -	\$ -	\$ -		\$ 22,402
Orange	\$ 72,517.73	\$ 4,264.20	\$ 2,710.05	\$ -	\$ -		\$ 79,492
Orange County WD	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
San Clemente	\$ 25,250.98	\$ 4,900.00	\$ 3,650.00	\$ 2,200.00	\$ 3,300.00		\$ 39,301
Santa Margarita WD (ID9)	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
Santa Margarita WD	\$ 89,265.48	\$ 1,575.90	\$ 1,355.03	\$ -	\$ -		\$ 89,265
Seal Beach	\$ 6,688.47	\$ -	\$ -	\$ -	\$ -		\$ 9,619
Serrano WD	\$ 230.41	\$ -	\$ 1,700.00	\$ -	\$ -		\$ 1,930
South Coast WD	\$ 38,293.61	\$ 2,800.00	\$ 2,000.00	\$ 1,100.00	\$ 4,100.00		\$ 48,294
Trabuco Canyon WD	\$ 16,373.35	\$ 1,575.90	\$ 451.68	\$ 1,090.66	\$ -		\$ 19,492
Tustin	\$ 26,553.97	\$ 8,257.74	\$ 9,493.73	\$ 7,641.48	\$ 6,549.84		\$ 58,497
Westminster	\$ 9,247.81	\$ 5,000.00	\$ 7,000.00	\$ 12,000.00	\$ 8,000.00		\$ 41,248
Yorba Linda WD	\$ 36,535.21	\$ -	\$ 9,000.00	\$ 15,000.00	\$ -		\$ 60,535
Anaheim	\$ 4,112.22	\$ 9,500.00	\$ 9,500.00	\$ 9,500.00	\$ 9,500.00		\$ 42,112
Fullerton	\$ 2,115.56	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ -		\$ 14,116
Santa Ana	\$ 1,814.42	\$ 20,000.00	\$ 30,000.00	\$ 12,000.00	\$ 8,000.00		\$ 71,814
Orange County Total	\$ 989,455	\$ 126,311	\$ 145,300	\$ 115,665	\$ 68,119	\$ -	\$ 1,444,850

** These numbers are draft and subject to change

[1] Preliminary Cost Allocation for the Choice Water Use Efficiency Program for FY 2024-25.

[2] FY 2024-25 costs dependent upon selection of vendor and each agency's level of participation.

[3] For FY 2024-25 the Water Loss Control Program includes Technical Assistance (Year X) and the Water Loss Control Shared Services (Year VI). Agency costs will vary based on the selection of technical assistance and shared services.

[4] Actual costs for the programs will be reflected based on agency selections, roll-over of funds from prior fiscal years, any changes an agency may make throughout the fiscal year, and/or reconciliation of the previous fiscal year.



ACTION ITEM

April 17, 2024

TO: Board of Directors

FROM: **Administration & Finance Committee**
(Directors Crane, Thomas, Nederhood)

Harvey De La Torre, General Manager

Staff Contact: Cathy Harris

**SUBJECT: AWARD OF SOLE SOURCE CONTRACT TO DOPUDJA & WELLS
CONSULTING TO CONDUCT DISTRICT NEEDS ASSESSMENT**

STAFF RECOMMENDATION

It is recommended that the Board of Directors authorize the General Manager to enter into a Professional Services Agreement with Dopudja & Wells, to conduct a District Needs Assessment in the amount of \$29,485.

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

SUMMARY

To move forward with the strategic direction of the District and to ensure resources and staffing needs are met now and, in the future, staff recommends conducting a “Needs Assessment” of key departments. This is consistent with the Board’s Strategic Objectives regarding Staff Development. The goal of the Needs Assessment is to meet with each member of the Executive Management Team and seek input on the District’s overall strategic direction, ideas for improving success, identify resource allocation for short and long-term goals and objectives, means of enhanced inter-departmental collaboration, ways to improve business systems and practices and succession planning. The information gathered from this assessment will be utilized by the General Manager and the Executive Team to ensure proper allocation and planning of resources and staffing.

Staff is recommending Paul Jones, Senior Advisor, Dopudja & Wells Consulting perform the Needs Assessment. Mr. Jones is best qualified to perform this highly specialized project

Budgeted: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Budgeted amount: \$29,485	Core: <input checked="" type="checkbox"/>	Choice: <input type="checkbox"/>
Action item amount: \$29,485		Movement between funds: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

based on his experience as a consultant, experience with wholesale water agencies, knowledge of MWDOC's role, having worked for a MWDOC Member Agency and Metropolitan Member Agencies and, experience as a past MWDOC employee.

This Professional Services Agreement would be Sole Source based on the unique nature of this project and the consultant's experience with MWDOC, its member agencies and with organizational management of water agencies at the wholesale and retail level.

Scope of Work

Based upon meetings and discussions with Human Resources and MWDOC's General Manager, the desired outcomes of the Needs Assessment process are as follows:

- Obtain feedback from each department that can be considered by the Executive Management team to help shape the strategic direction of the organization and ensure departmental resources and staffing needs are met now and in the future.
- Foster a culture of continuous improvement and trust among the department heads and the senior Executive Management team.
- Provide information to the Executive Management team that can help inform program development, budgeting, and succession planning decisions.

The engagement with the department heads and managers will focus on obtaining feedback regarding the implementation of MWDOC's Strategic Objectives and ideas for enhancing the organization's success. A key area of focus will include resource needs and management support for meeting both short- and long-term departmental level Goals and Objectives. Input will also be sought on ways to improve the District's and the departments' business systems and practices, as well as ideas for technology or other investments to enhance productivity and overall effectiveness. Employee development and human resources needs such as training, mentoring and succession planning will also be identified and evaluated.

The scope of work for the Needs Assessment includes five major tasks:

Task 1: Complete research and assessment of MWDOC's departments, organizational goals and objectives, and organizational structure.

Task 2: Coordinate and prepare the agenda and supporting presentation and facilitate a Needs Assessment kick-off meeting with department heads and management staff.

Task 3: Prepare for and conduct eight (8) interviews with designated MWDOC department heads or managers. This includes the development of interview questions in consultation the MWDOC Executive Management team and preparation of a report-out document.

Task 4: Prepare a draft and a final Needs Assessment Summary Memorandum with key findings and recommendations.

Task 5: Prepare for, and conduct, a workshop with the General Manager, department heads and managers to review and discuss the findings and recommendations from the Needs Assessment.

Dopudja & Wells proposed duration for the engagement is four months from the issuance of a notice to proceed. The proposed contract is on a time and materials basis, with a total not-to-exceed amount of \$29,485.

ALIGNMENT WITH BOARD STRATEGIC PRIORITIES

- | | |
|--|---|
| <input type="checkbox"/> Clarifying MWDOC's mission and role; defining functions and actions. | <input type="checkbox"/> Work with member agencies to develop water supply and demand objectives. |
| <input type="checkbox"/> Balance support for Metropolitan's regional mission and Orange County values and interests. | <input type="checkbox"/> Solicit input and feedback from member agencies. |
| <input type="checkbox"/> Strengthen communications and coordination of messaging. | <input checked="" type="checkbox"/> Invest in workforce development and succession planning. |

BOARD OPTIONS

Option #1: Authorize the General Manager to enter into a Professional Services Agreement with Dopudja & Wells, to conduct a District Needs Assessment in the amount of \$29,485.

Fiscal Impact: This project was not specifically identified in the 2023/24 Budget however, funds are available in Cost Center 13, under staff training and development.

Option #2: Do not enter into an agreement and provide direction to staff on assessing the short and long-term district strategic direction.

Fiscal Impact: unknown

List of Attachments/Links:
Attachment 1: NA



ACTION ITEM

April 17, 2024

TO: Board of Directors

FROM: **Administration & Finance Committee**
(Directors Crane, Thomas, Nederhood)

Harvey De La Torre, General Manager

Staff Contact: Maribeth Goldsby, District Secretary

**SUBJECT: AUTHORIZE AMENDMENT TO ADMINISTRATIVE CODE SECTION 1100
(BOARD AND COMMITTEE REGULAR MEETINGS)**

STAFF RECOMMENDATION

It is recommended that the Board of Directors: Authorize the amendments to Administrative Code Section 1100 (Board and Committee meetings) as presented.

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

SUMMARY

At the March 13, 2024 Administration & Finance Committee meeting, Legal Counsel Byrne provided an overview of the Brown Act and AB 2449 exemptions as they relate to remote participation by Directors at Board and Committee meetings. At that meeting, there was discussion on whether Standing Committee's could be counted as "regular" meetings under the AB 2449 exemption limitations. Legal Counsel has reviewed the Administrative Code and determined that it could be amended to designate Standing Committees as "regular" meetings. This amendment would allow the increase in the number of times a Director can use the "emergency circumstances" exemption (annually) under AB 2449. It should be noted, however, that the use of the "just cause" exemption remains at 2 times per year, per Director. Below are the recommended changes to the Administrative Code:

Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	Budgeted amount: N/A	Core: <input checked="" type="checkbox"/>	Choice: <input type="checkbox"/>
Action item amount:		Movement between funds: <input type="checkbox"/> Yes <input type="checkbox"/> No	

§1100 BOARD AND COMMITTEE REGULAR MEETINGS

The Board of Directors of MWDOC shall meet twice monthly. The first meeting shall be a workshop held jointly with the MWDOC MET Directors (Workshop/MET Directors) on the first Wednesday of each month at 8:30 a.m. The second meeting of the Board (or Regular Meeting) shall be held on the third Wednesday of each month at 8:30 a.m. If such meeting dates fall on a MWDOC holiday, the meeting shall be rescheduled for another time determined by the Board. The Board of Directors will also hold regular meetings jointly with MWDOC standing committees at the times and dates approved annually by the Board for such committees as described below.

The Workshop/MET Directors meetings are held for the purpose of reviewing and discussing issues pertaining to MET, to develop consensus on positions that impact Orange County, and to provide information to and increase dialogue with the MWDOC Member Agencies. The Workshop/MET Directors meetings are also held to review or develop legislation and MWDOC positions regarding support or opposition to State or Federal legislation; develop legislative policy principles and priorities, including key proposals to be presented to legislator(s) and/or legislative staff; MWDOC relationships with other governmental agencies or bodies; other matters related to or involving other governmental and/or regulatory agencies; and any legal matters affecting the MWDOC within the Committee's area of interest.

The Board shall appoint and eliminate Standing Committees (see Sections 1200—1201) as necessary. Standing Committee meetings shall be held on a monthly basis. The dates and times of Standing Committee meetings shall be determined by the Board by the end of February of each year and shall remain fixed for the remainder of the year.

As indicated above, meetings of the MWDOC Board's Standing Committees are noticed and held jointly with the Board as a committee of the whole, where all members of the Board may attend and participate in the discussion.

The Board of Directors shall conduct MWDOC business at regular, adjourned, special, and emergency meetings in compliance with Government Code Section 54950-54962.

ALIGNMENT WITH BOARD STRATEGIC PRIORITIES

- | | |
|---|--|
| <input checked="" type="checkbox"/> <i>Clarifying MWDOC's mission and role; defining functions and actions.</i> | <input type="checkbox"/> <i>Work with member agencies to develop water supply and demand objectives.</i> |
| <input type="checkbox"/> <i>Balance support for Metropolitan's regional mission and Orange County values and interests.</i> | <input type="checkbox"/> <i>Solicit input and feedback from member agencies.</i> |
| <input type="checkbox"/> <i>Strengthen communications and coordination of messaging.</i> | <input type="checkbox"/> <i>Invest in workforce development and succession planning.</i> |

BOARD OPTIONS

Option #1: Authorize the amendments to Administrative Code Section 1100 (Board and Committee meetings) as presented.

Fiscal Impact: None

Option #2: Do not authorize the amendment, which would keep the number of times a Director could participate in meetings remotely to 2 times annually under both the "just cause" and "emergency circumstances" provisions of AB 2449.

Fiscal Impact: None



PRESENTATION ITEM

April 10, 2024

TO: Board of Directors

FROM: **Administration & Finance Committee**
(Directors Crane, Thomas, Nederhood)

Harvey De La Torre, General Manager

Staff Contacts: Damon Micalizzi & Tiffany Baca

SUBJECT: **Second Phase of MWDOC Strategic Communications Plan**

STAFF RECOMMENDATION

It is recommended that the Board of Directors: receive and file this report, providing input and direction to staff.

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

SUMMARY

The Municipal Water District of Orange County (MWDOC or District) Public Affairs Staff (PA) will provide a presentation to discuss the second phase of the MWDOC Strategic Communications Plan update process. MWDOC PA has refined the proposed policy direction based on feedback from the MWDOC Board of Directors (Board) during an initial presentation at the March 2024 Planning and Operations Committee (P&O) meeting. Utilizing input from the P&O meeting and a survey of the Board, PA will present further information to clarify policy direction that aligns closely with the newly defined District Priorities and Goals set forth by the MWDOC Board.

PA will present a short list of prioritized goals for the MWDOC Board's approval during the presentation. The presentation will include examples of tactics and messaging strategies, as well as tools and channels used for message delivery. The MWDOC Board will have the opportunity to provide additional input and direction to ensure that the proposed policy direction aligns with the District's overall mission and vision.

Budgeted: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Budgeted amount: N/A	Core: <input checked="" type="checkbox"/>	Choice: <input type="checkbox"/>
Action item amount:		Movement between funds: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Using this discussion and feedback, PA will proceed to the final phase of the process, where a refined draft of the Strategic Communications Plan will be developed. This final draft will incorporate approved policy direction, and provide examples of tactics and messaging strategies.

It's important to emphasize that the Strategic Communications Plan of MWDOC is a dynamic document that can be evaluated and adjusted as needed to adapt to changing circumstances and priorities. The plan will be a valuable tool for guiding communication efforts and achieving desired outcomes.

ALIGNMENT WITH BOARD STRATEGIC PRIORITIES

- | | |
|--|--|
| <input checked="" type="checkbox"/> <i>Clarifying MWDOC's mission and role; defining functions and actions.</i> | <input type="checkbox"/> <i>Work with member agencies to develop water supply and demand objectives.</i> |
| <input checked="" type="checkbox"/> <i>Balance support for Metropolitan's regional mission and Orange County values and interests.</i> | <input checked="" type="checkbox"/> <i>Solicit input and feedback from member agencies.</i> |
| <input checked="" type="checkbox"/> <i>Strengthen communications and coordination of messaging.</i> | <input type="checkbox"/> <i>Invest in workforce development and succession planning.</i> |

List of Attachments/Links:
<u>Attachment 1: Presentation (will be sent under separate cover)</u>

**Administration Activities Report****March 8, 2024 – April 3, 2024**

Activity	Summary
Administration/ Board	<ul style="list-style-type: none">• Administration team worked on the following:• Scheduled meetings for Harvey De La Torre and Board members (including Special meetings and Ad Hoc meetings).• Assisted Harvey with various write-ups and follow-up for the Committees and Board.• Conducted research regarding historical records.• Continue to send the Water Supply Reports to the member agencies.• Processed and reviewed agreements for appropriate Board approval and insurance requirements as well as execution following approval.• Responded to one Public Records Act request.• Made various updates/changes to the website including WACO items, District calendar, Transparency items, posting RFP, etc.• Worked with IT regarding several computer/software related issues.• Assisted Board and staff with issues relating to Form 700; coordinated filings.• Worked with Legal Counsel and prepared write up regarding clarification on increasing the number of meetings allowed under the “emergency circumstances” exemption in AB 2449 for presentation to the Committee.• Prepared Notice for Publication on Director Compensation; submitted it to the OC Register, updated draft Ordinance and prepared write up for Committee consideration.• Prepared District Voice Mail Message for incoming calls.• Updated District’s Master Calendar.• Met with Predict Success re Harrison Assessment report.• Developed invitation and email mailing list for the Elected Officials Forum.• Conferred with Legal Counsel re upcoming closed sessions.• Solicited availability and scheduled in-person and Zoom meetings for the Engineering Department, and staff. Hosted Zoom meetings for Engineering.



	<ul style="list-style-type: none"> • Registered Staff and Directors for various conferences, training, made travel accommodations, processed business expenses, and updated the travel budget spreadsheet. • Assisted Engineering with sending the Notice to Proceeds for the LCRR and updating spreadsheets. • Assisted with the Breakroom Remodel paperwork. • Prepared agreements solicited signatures and requested insurance documents for Engineering. • Hosted the ISDOC Executive Meeting • Assisted in the logistics for the April 5 in person Grant Meeting • Drafted the ISDOC Quarterly Luncheon Invitations and follow-up emails
Records Management	<ul style="list-style-type: none"> • A Records Management Refresher course was held for all staff in March. • Discussed setting up a meeting with Mesa Water District for their staff to come and have a demonstration of Laserfiche. • Continued to review incoming mail and log necessary documents into the Laserfiche system. • Staff continue to review documents and update information in Laserfiche.
Health and Welfare Benefits	<ul style="list-style-type: none"> • HR staff is researching plan details for potential participation in a Lifestyle Spending Account in 2025. The plan is an employer-sponsored benefit allowing employees to utilize funds for wellness activities, child care, transportation or other discretionary spending category. Additional information will be brought forth as details unfold.
Recruitment / Departures	<ul style="list-style-type: none"> • Recruitment efforts for the WEROC staffing needs are being re-evaluated for the upcoming job posting. • The Assistant General Manager job recruitment activities are well underway with final interviews scheduled for late April. It is anticipated that a candidate will be on-board by mid-May.
Projects/ Activities	<p>Administration Team worked on the following:</p> <ul style="list-style-type: none"> • Assisted with WACO on Meetings via Zoom, PowerPoint presentations, preparing for hybrid meetings, various correspondence, note taking and coordinating with WACO president and speakers. • Attended Board Meetings and Committee Meetings, as well as preparation for these meetings, including packet preparation, meeting setup/take-down, Zoom coordination, etc.



Projects/ Activities (Continued)	<ul style="list-style-type: none">• Assisted Finance Department with filing, processing of invoices, purchase requisitions, business expense reports and credit card reconciliations.• HR continues work efforts with Ralph Andersen & Associates on the Classification and Compensation Study. The final report will be presented at the May Administration and Finance Committee Meeting.• HR continues working with Anne Sandberg of Predict Success in coordinating behavioral assessments. The Executive Team Assessments are completed. HR will be scheduling a meeting in May for the Executive Team to meet with the Consultant to provide an overview of the Executive Team's assessment results. The HR team is continuing to work with Predict Success in performing the Administration Department's behavior assessments. This is consistent with MWD OC Board Strategic Priorities, Staff Development.• The activities related to the assessment have been very well received by staff.• Working on the 2024 Orange County Cities and Water Agencies Directory.• HR continues to assist with Budget information in preparation for 24/25 draft budget.• The Lunch and Learn Committee met and the first Lunch and Learn meeting will be held on April 11th and will be presented by Maribeth Goldsby on Public Records Requests as well as an overview of the District's Administrative Code. This is consistent with MWD OC Board Strategic Priorities, Staff Development.• HR has completed its annual COLA/Merit Member Agency Survey in preparation for the upcoming Budget Merit Pool. Results will be included in the April A&F Packet.• HR completed a survey of member agencies regarding Employee Excellence programs protocol.• HR finalized all changes recently approved by the Board and distributed the Personnel Manual to employees for review and signature.• Assisting with preparation of Elected Officials mailing in Constant Contact.
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	<ul style="list-style-type: none">• HR is working with the General Manager and Paul Jones regarding the Needs Assessment Project consistent with MWDOC Board Strategic Priorities, Staff Development.• HR coordinated and participated in Zoom interviews with the GM for the Assistant GM position.• HR hosted the Member Agency HR Quarterly Meeting at Santa Margarita Water District on March 21. Next meeting is scheduled for June.• All Staff Meeting was held on March 28.• The District received a check from Special District Risk Management Authority in the amount of \$8,626.24. The District participates in the SDRMA's dental program, which is a self-funded pool. The pool has continued to have multiple years of favorable claims, resulting in a \$6 million dividend that was distributed to agencies based on their proportionate share of premiums paid during the last three completed policy years (2020-2022). Employees and Directors that participated in the dental plan between 2020-2022 will receive a proportionate refund for their share.• HR is working with Legal Counsel and the General Manager in developing the GM's Performance Evaluation Form.• The Administration Team is preparing for the kitchen remodel and relocating items to other areas in the office, as well as fire sprinkler repair work in preparation for the remodel.• HR staff is gathering information and details for hosting a Supervisory training course for in-house staff as well as member agencies that might be interested in attending through the Center for Organizational Effectiveness.
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INFORMATION ITEM

April 10, 2024

TO: Board of Directors

FROM: **Administration & Finance Committee**
(Directors Crane, Thomas, Nederhood)

Harvey De La Torre, General Manager

Staff Contact: Steven Hung

SUBJECT: Finance and IT Pending Items Report

SUMMARY

The following list details the status of special projects in progress or to be completed during this Fiscal Year.

Finance

Accounting	Rebate Program(s)	W-9 collection for conservation rebates. Currently holding 1 rebate check(s) awaiting W-9 form(s)
	Audit	FY22/23 audit is 100% complete
Finance	Cyber Security Training (Knowbe4)	For this Quarter, training completion by all MWDOC Staff (and Directors) is 65% complete
	Budget	The FY24/25 Budget is 90% complete
	Regulatory Filing	95% complete on annual state required compensation report
	Other	On-going process improvement for Finance/Accounting

Information Technology (IT)

Security	Governance	Efforts underway to implement IT Governance to best align District infrastructure and practices with District priorities
	Backups	Weekly reviews of reports show systems are being backed-up according to schedule
	Vulnerability Scanning	Weekly DHS vulnerability scans report no identified vulnerabilities

Service	Managed Services Provider	Entered new Managed Service Provider contract and onboarding activities are underway.
	Access Points	Project initiated to replace aging wireless Access Points to improve performance and reliability and enhance security.
	Malicious Code Analysis	Joined program (free) provided by Department of Homeland Security to conduct files scans and detect malware.
	Remote Access	Adjustments made to the network to harden remote user access.
Training	Cybersecurity	IT Analyst attending MS-ISAC monthly security briefing and Microsoft compliance training
		IT Analyst attended 31.1 hours of Cyber Incident Response training through DHS/OCIAC
		Met with vendor representative to assess and plan upcoming cybersecurity training and testing for staff

Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No	Budgeted amount:	Core: <input type="checkbox"/>	Choice: <input type="checkbox"/>
Action item amount:		Movement between funds: <input type="checkbox"/> Yes <input type="checkbox"/> No	



INFORMATION ITEM

April 10, 2024

TO: **Administration & Finance Committee**
(Directors Crane, Dick, Thomas)

FROM: **Harvey De La Torre, General Manager**

Staff Contact: Kevin Hostert

SUBJECT: **Monthly Water Usage Data and Water Supply Info.**

STAFF RECOMMENDATION

Staff recommends the Administration & Finance Committee receive and file this information.

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

REPORT

The attached figures show the recent trend of water consumption in Orange County (OC), an estimate of Imported Water Sales for MWD OC, and selected water supply information.

- OC Water Usage, Monthly by Supply **OCWD Groundwater was the main supply in February.**
- Estimated OC Water Usage, Monthly, Comparison to Previous Years Water usage in February **2024 was below average compared to the last 5 years.** We are projecting an increase in overall water usage compared to FY 2022-23. On March 24th 2023, state officials eased back drought emergency provisions that were in place since July 2021.
- Historical OC Water Consumption Orange County M & I projected water consumption is **516,000 AF for FY 2023-24 (this includes ~7 TAF of agricultural usage and non-retail water agency usage).** This is about **36,250 AF more than FY 2022-23** and is about **30,000 AF less than FY 2021-22.** Water usage per person is projected to be slightly lower in **FY 2023-24 for Orange County at 147 gallons per day** (This includes recycled water usage). Although OC population has increased

Budgeted (Y/N): N	Budgeted amount: N/A	Core <u>X</u>	Choice <u> </u>
Action item amount: N/A		Line item:	
Fiscal Impact (explain if unbudgeted):			

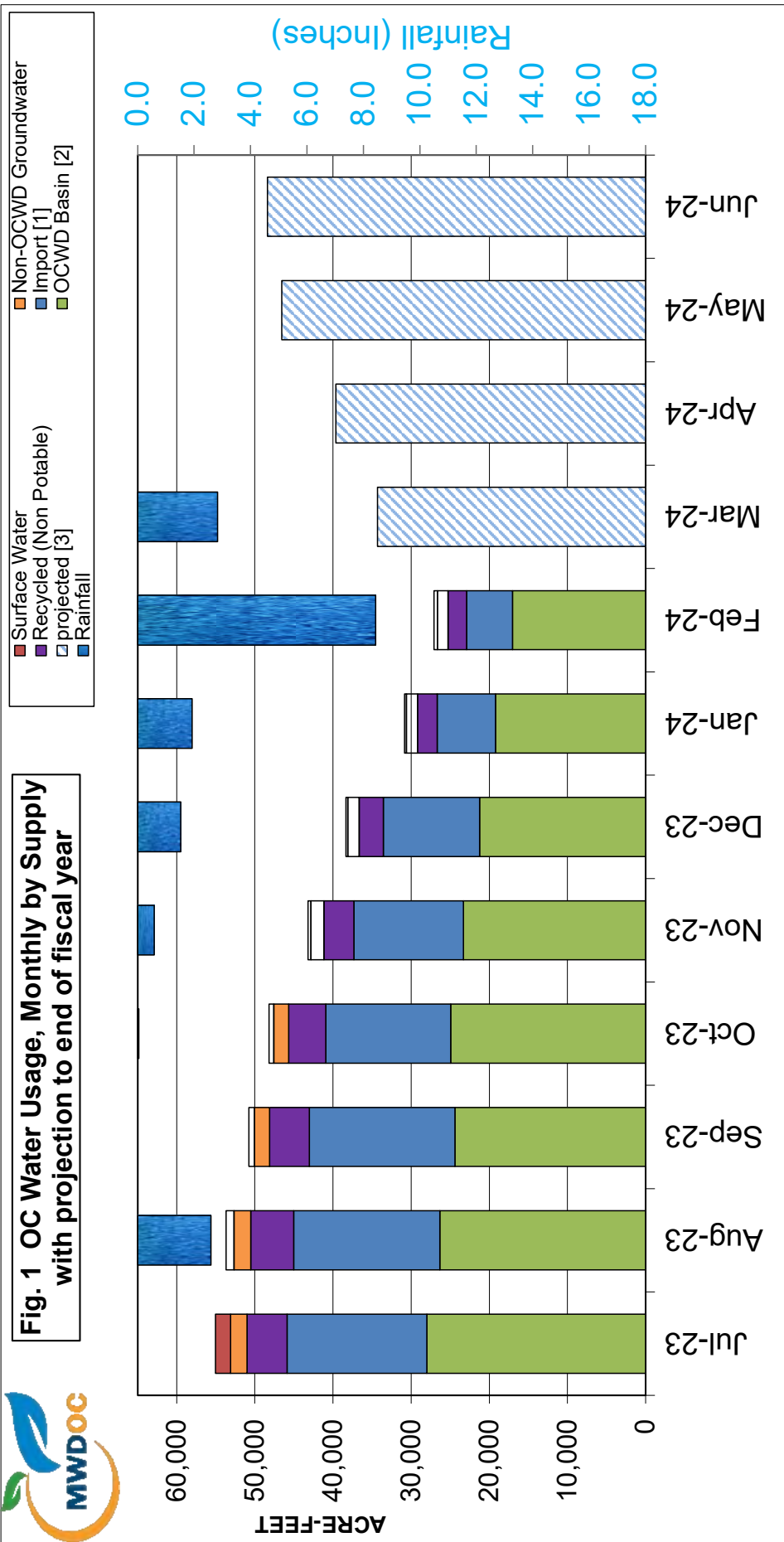
20% over the past two decades, water usage has not increased, on average. A long-term decrease in per-capita water usage is attributed mostly to Water Use Efficiency (water conservation) efforts. ***O.C. Water Usage has declined significantly since the end of FY 2013-14. Since FY 2013-14 average O.C. Annual Water usage is 528,500 AF, a decline of 93,000 AF since FY 2013-14. FY 2022-23 Orange County M & I water consumption was the lowest since FY 1978-79 (44 Years).***

Water Supply Information Includes data on Rainfall in OC; the OCWD Basin overdraft; Northern California and Colorado River Basin hydrologic data; the State Water Project (SWP) Allocation, and regional storage volumes. The data have implications for the magnitude of supplies from the three watersheds that are the principal sources of water for OC. Note that a hydrologic year is Oct. 1st through Sept. 30th.

- Orange County's accumulated precipitation through ***early April was above average*** for this period. Water year to date rainfall in Orange County is ***15.75 inches***, which is ***137% of normal***.
- Northern California accumulated precipitation through ***early April was 103% of normal for this period***. Water Year 2023 was 133% of normal while water year 2022 was 48% of normal. The ***Northern California snowpack was 120% of normal as of March 29th, 2024. As of early March, 0.00% of California is experiencing moderate drought conditions. 0.0% of California is experiencing severe to exceptional drought conditions.*** The State Water Project Contractors Table A Allocation was increased to 30% as of March for WY 2024.
- Colorado River Basin accumulated precipitation through ***late March was 104% of normal*** for this period. The ***Upper Colorado Basin snowpack was 88% of normal*** as of April 2nd 2024. ***Lake Mead and Lake Powell*** combined have about ***53.0% of their average storage volume*** for this time of year and are at ***34.6% of their total capacity***. Lake Mead's ***levels have been below the "trigger" limit of 1,075 ft. since the start of CY 2022.*** The US Bureau of Reclamation (USBR) has declared a shortage at Lake Mead, impacting Colorado River water deliveries to the Lower Basin states. Lake Mead as of early March was ***0.35' ABOVE the "trigger" limit.*** The USBR has declared a ***shortage on the Colorado River that started on January 1st 2022. There is a 100% chance of shortage continuing in 2024, 90% in 2025 and 83% in 2026.*** Lake Mead as of early March was ***30.35' ABOVE the State of California "trigger" limit. There is a 0% chance of mandatory cutbacks for California in 2024, 0% in 2025 and 10% in 2026.***



**Fig. 1 OC Water Usage, Monthly by Supply
with projection to end of fiscal year**



[1] Imported water for consumptive use. Includes "In-Lieu" deliveries and CUP water extraction. Excludes "Direct Replenishment" deliveries of spreading water and deliveries into Irvine Lake.

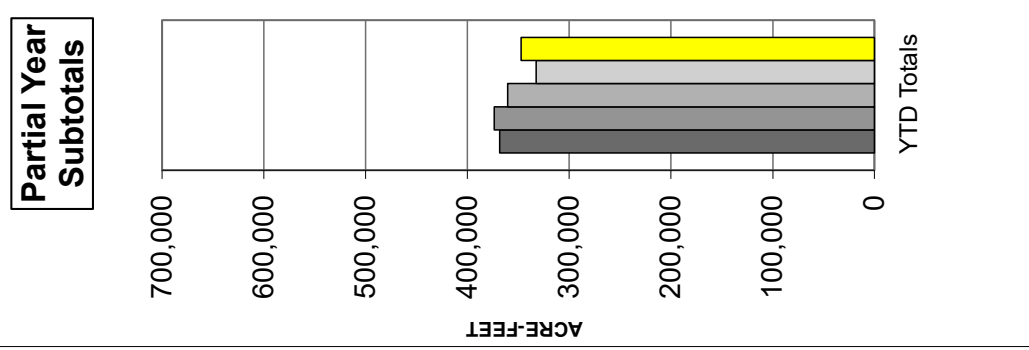
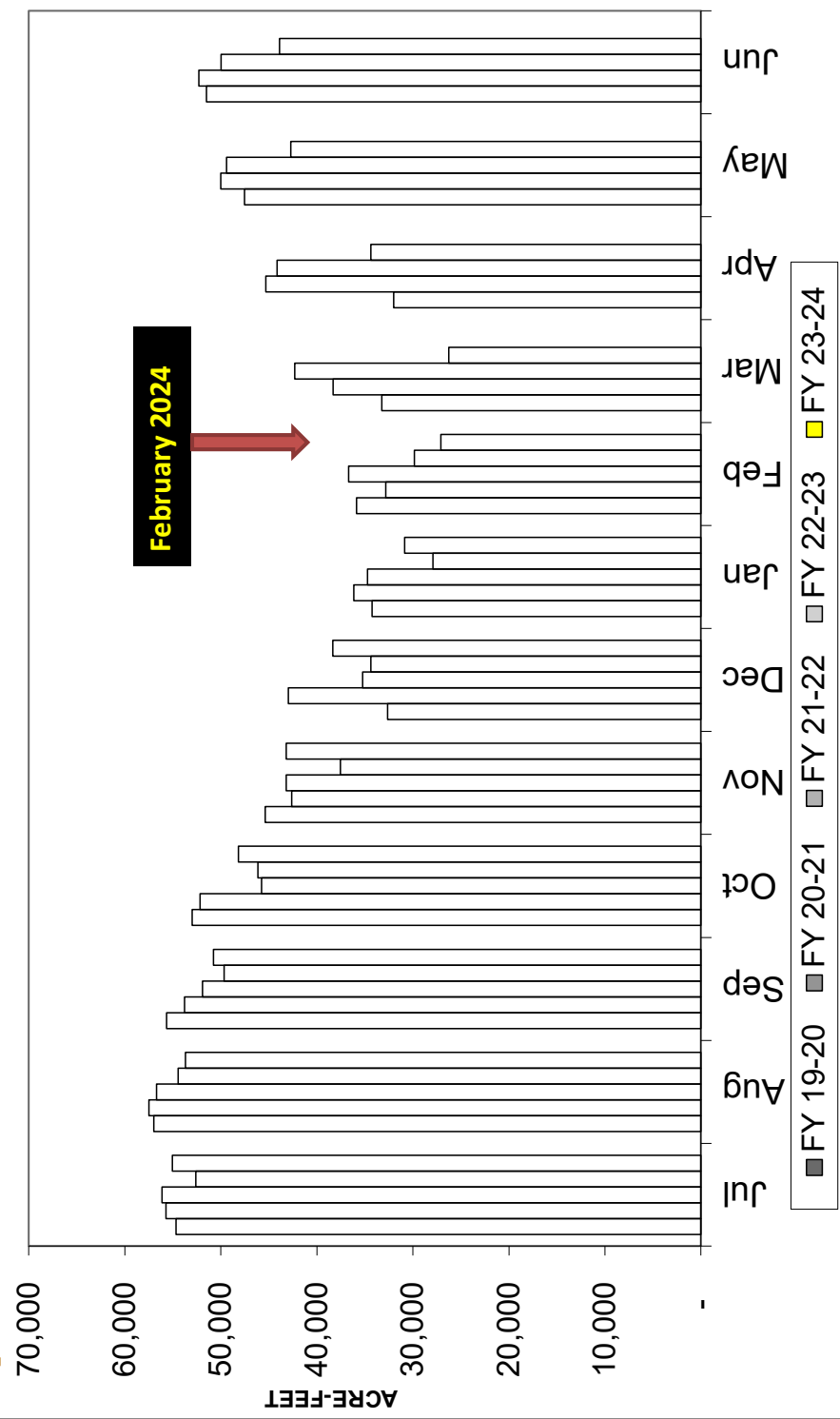
[2] GW for consumptive use only. Excludes In-Lieu water deliveries and CUP water extraction that are counted with Import. BPP in FY '23-24 is 85%.

[3] MWDOC's estimate of monthly demand is based on the projected 5 Year historical retail water demand and historical monthly demand patterns.

[4] Total water usage includes IRWD groundwater agricultural use and usage by non-retail water agencies.



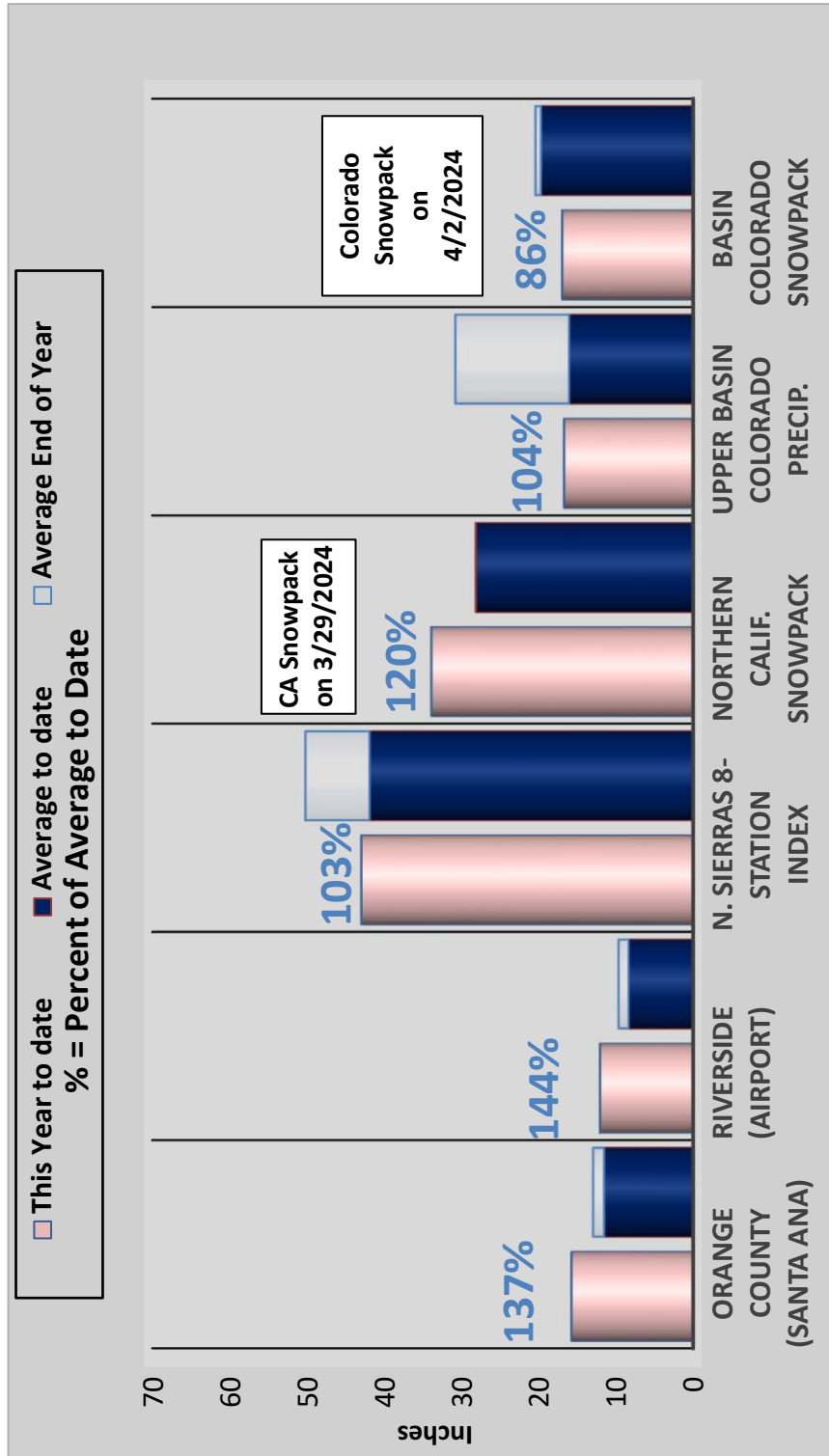
Fig. 2 OC Monthly Water Usage [1]: Comparison to Last 4 Fiscal Years



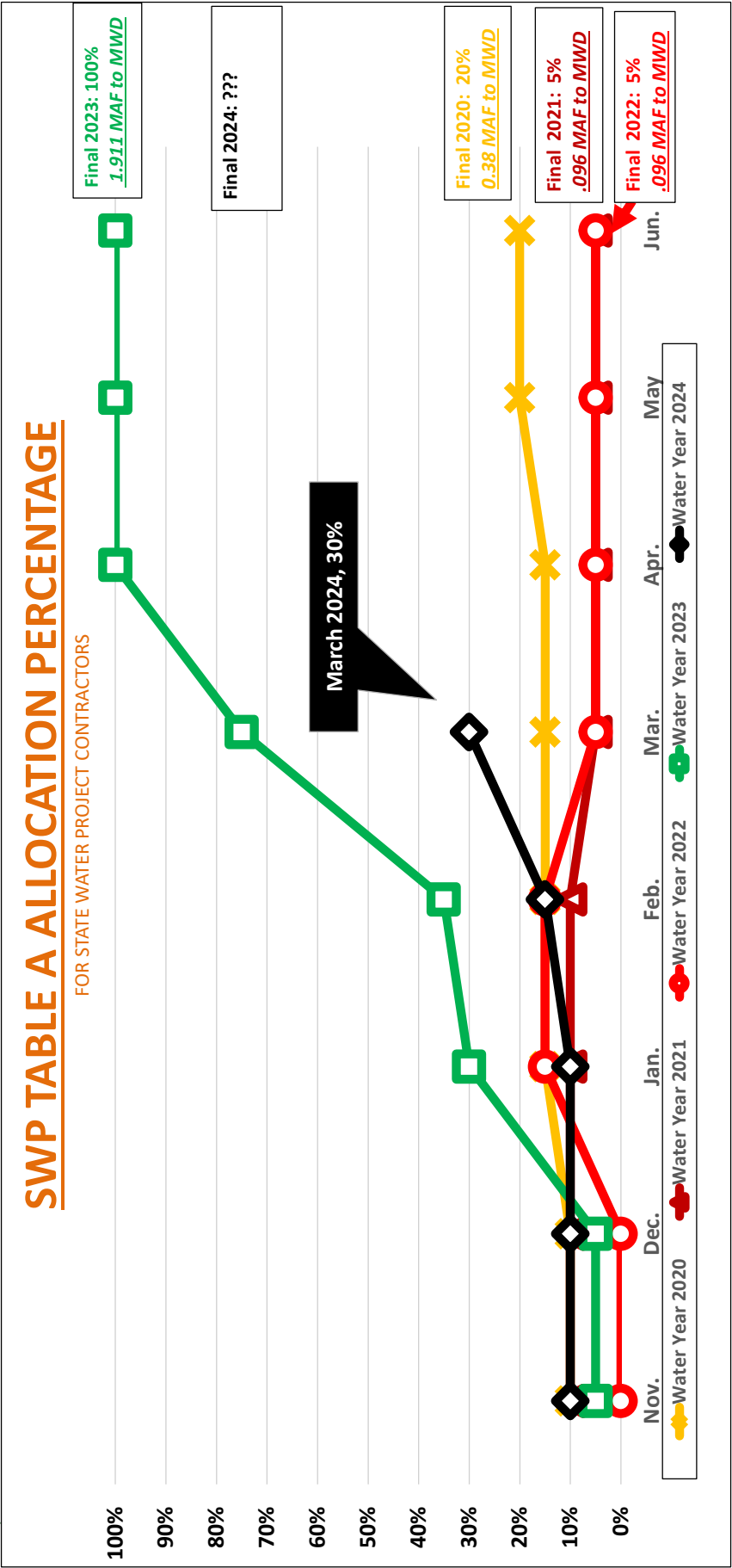
[1] Sum of Imported water for consumptive use (includes "In-Lieu" deliveries; excludes "Direct Replenishment" and "Barrier Replenishment") and Local water for consumptive use (includes recycled and non-potable water and excludes GWR/S production) Recent months numbers include some estimation.

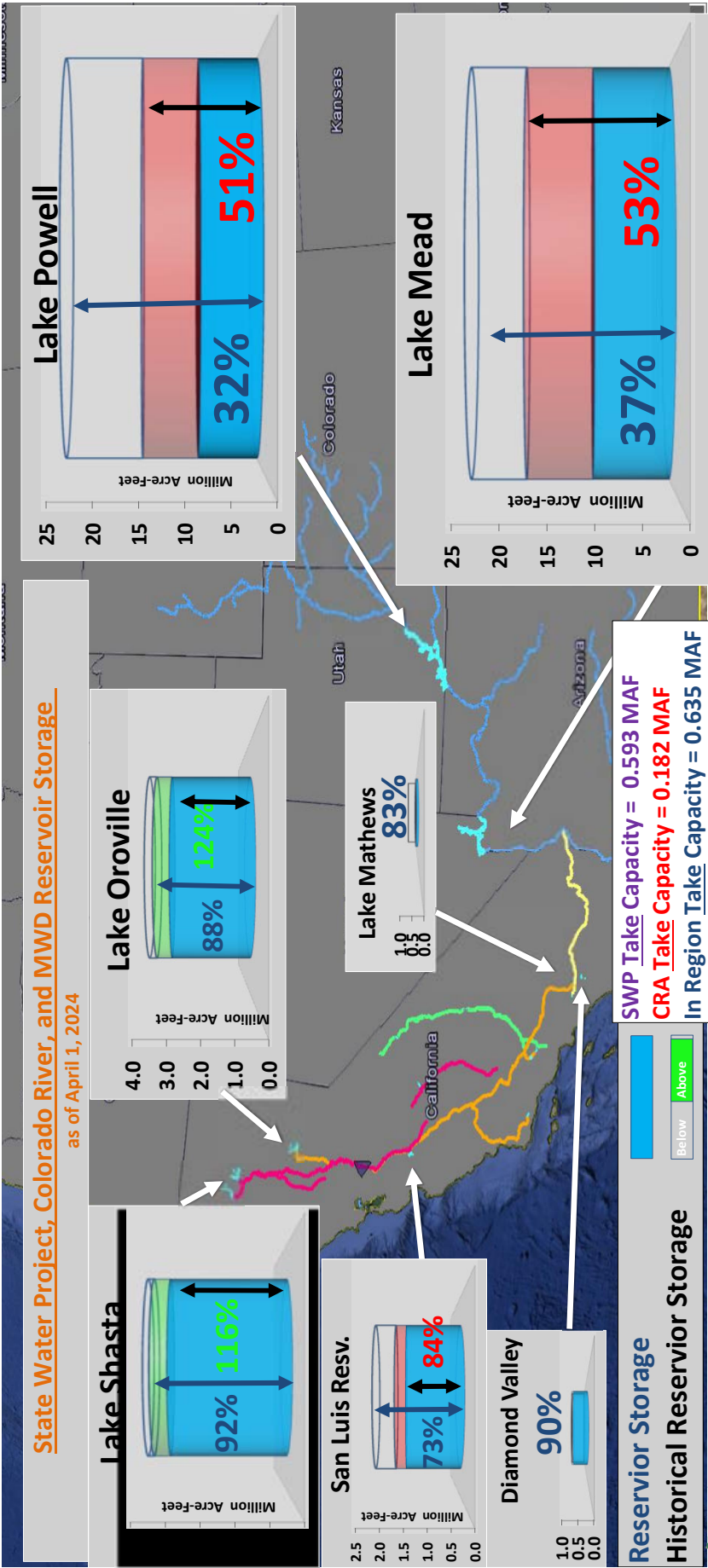
Accumulated Precipitation

for the Oct.-Sep. water year, as of early April 2024

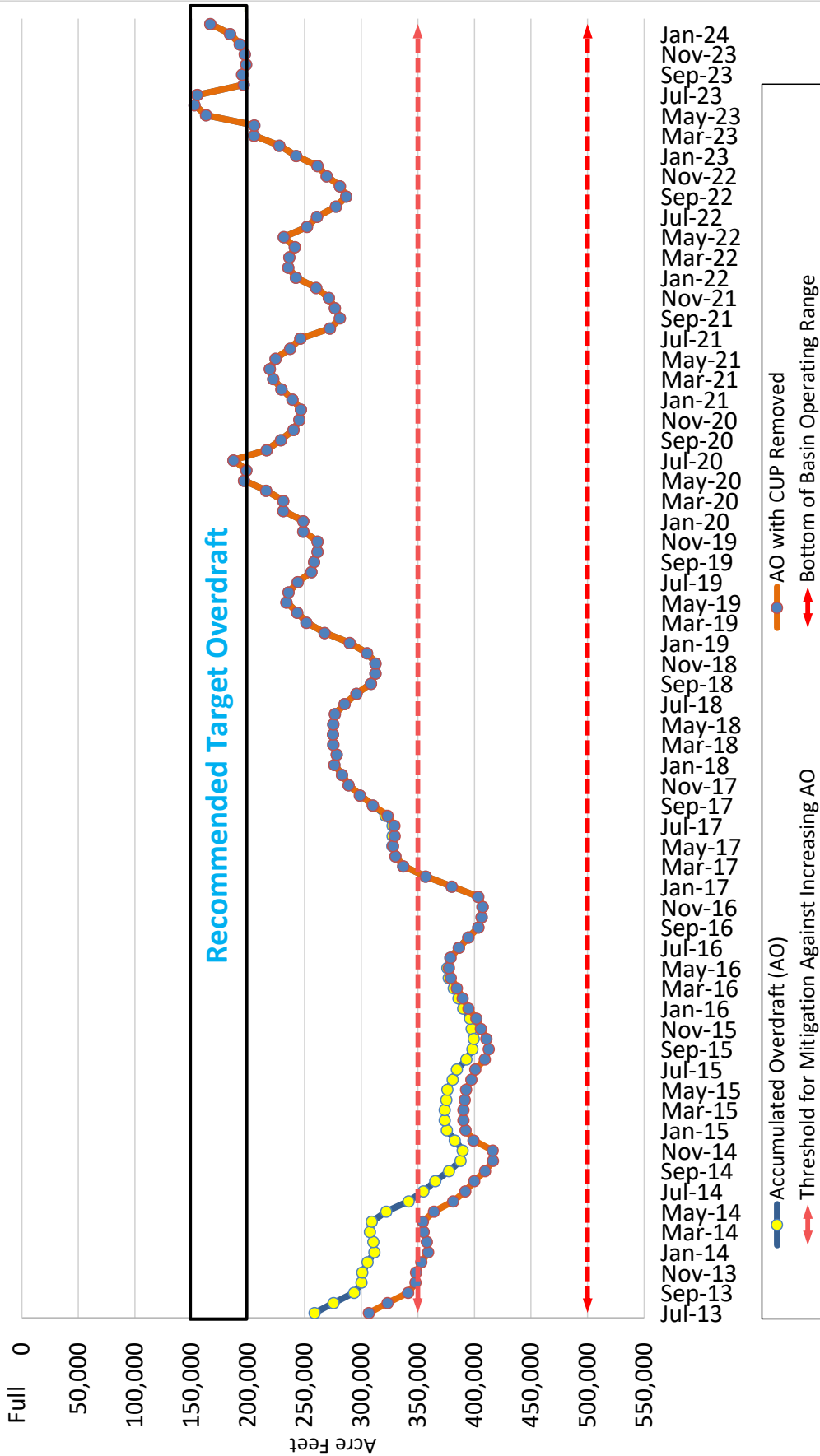


* The date of maximum snowpack accumulation (April 1st in Northern Calif. , April 15th in the Upper Colorado Basin) is used for year to year comparison.





Accumulated Overdraft of the OCWD Groundwater Basin as of February 2024

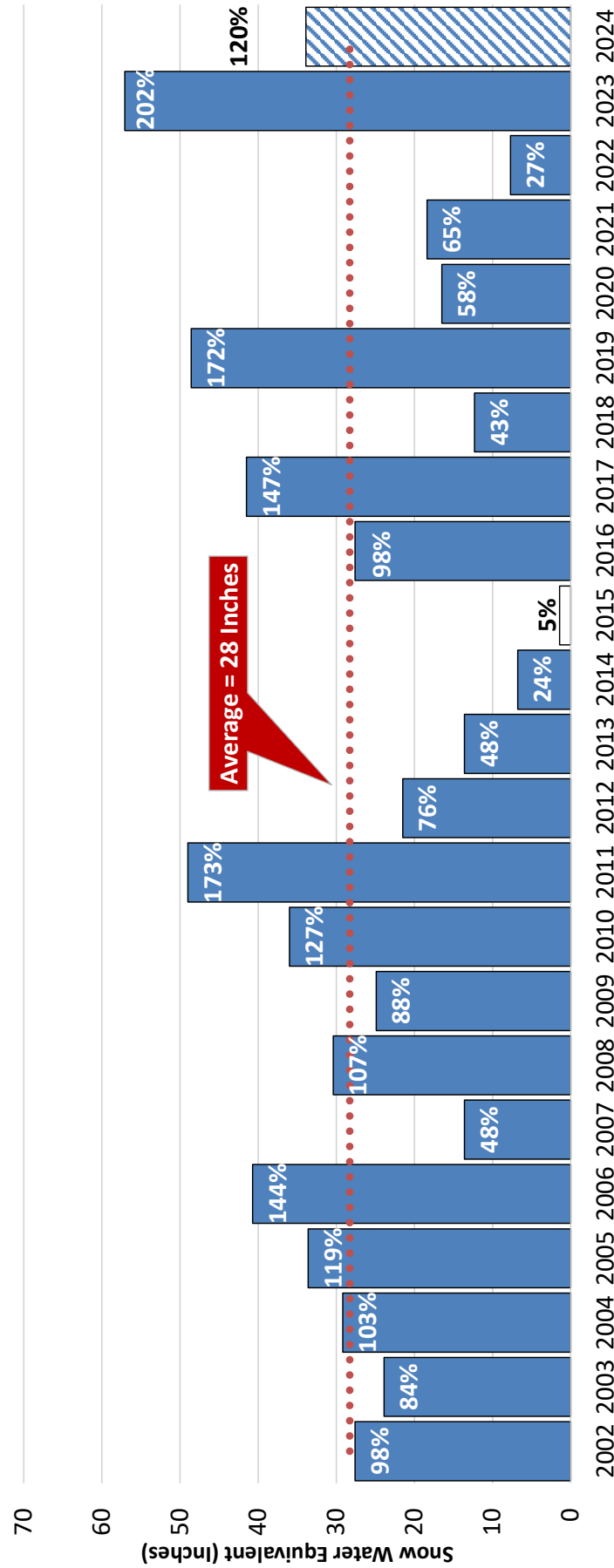


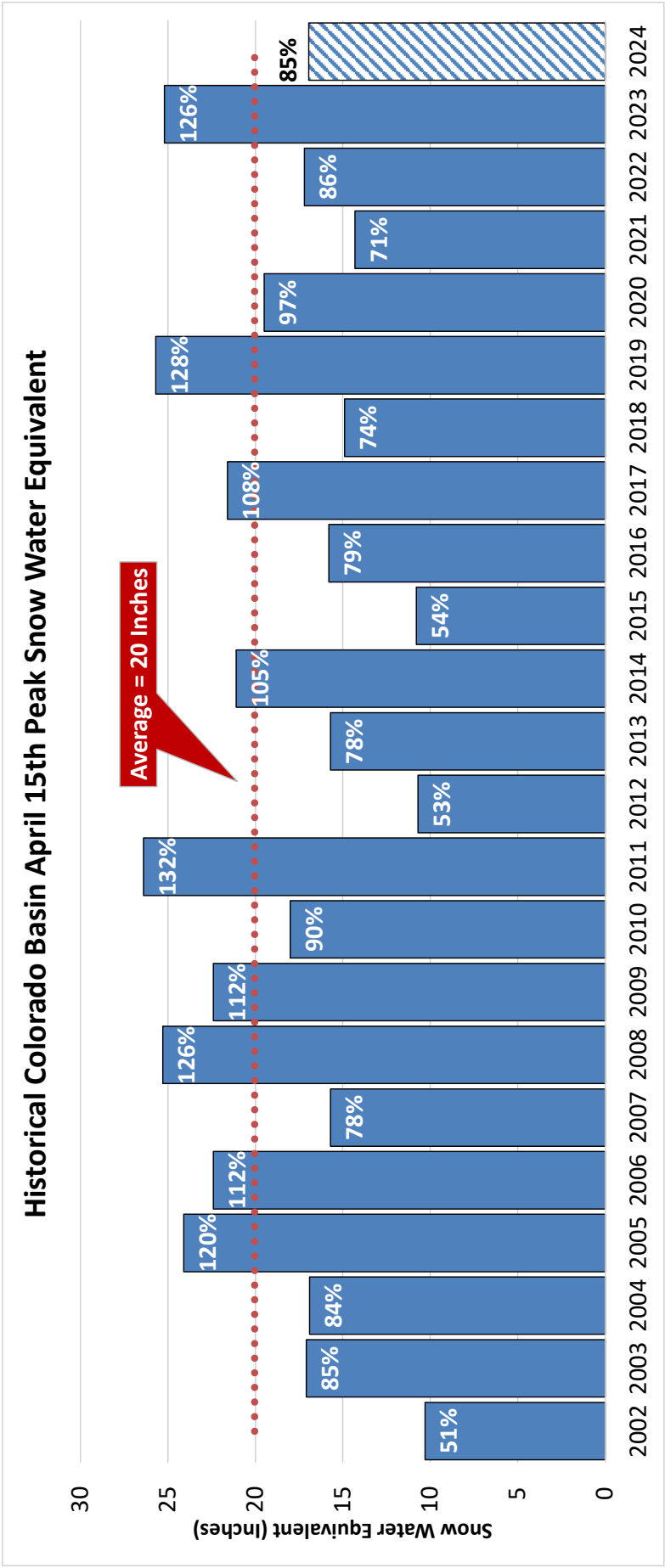
	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23
AO (AF)	261,145	277,756	286,988	281,407	269,746	261,614	242,610	227,738	205,331	205,717	162,963	152,904
AO w/CUP removed (AF)	261,145	277,756	286,986	281,407	269,746	261,614	242,610	227,738	205,331	205,717	162,964	152,904
	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
AO (AF)	155,360	196,275	194,961	198,554	197,412	192,806	184,258	166,730				
AO w/CUP removed (AF)	155,360	196,275	194,961	198,554	197,412	192,806	184,258	166,730				

* Source ~ OCWD Monthly Board of Directors Packet, Water Resources Summary



Historical Northern California April 1st Peak Snow Water Equivalent

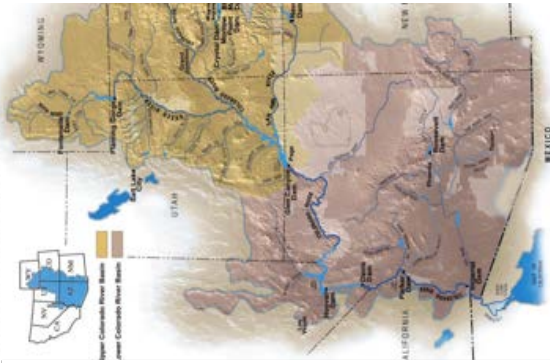




Sacramento River Basin

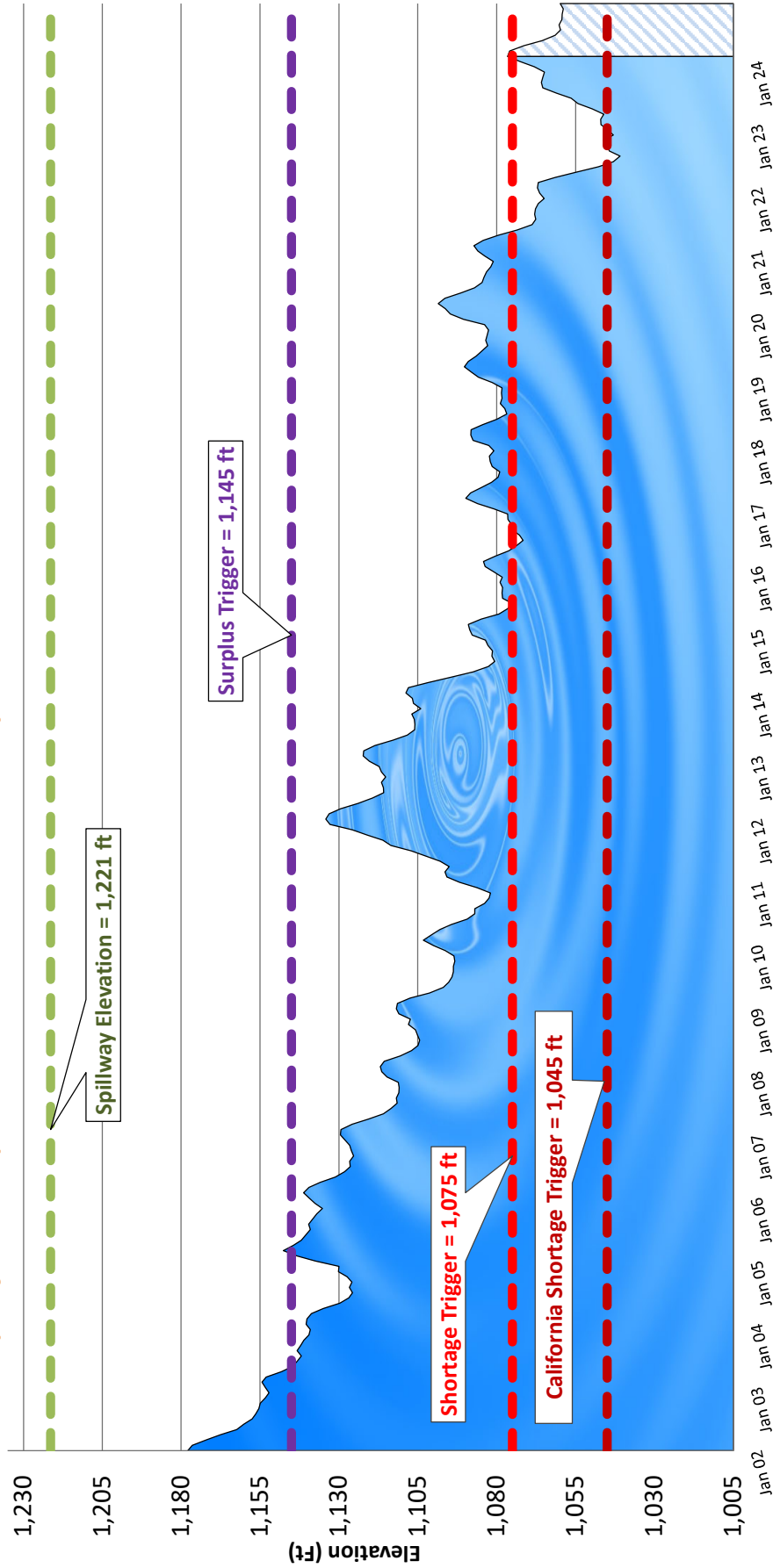


Colorado River Basin





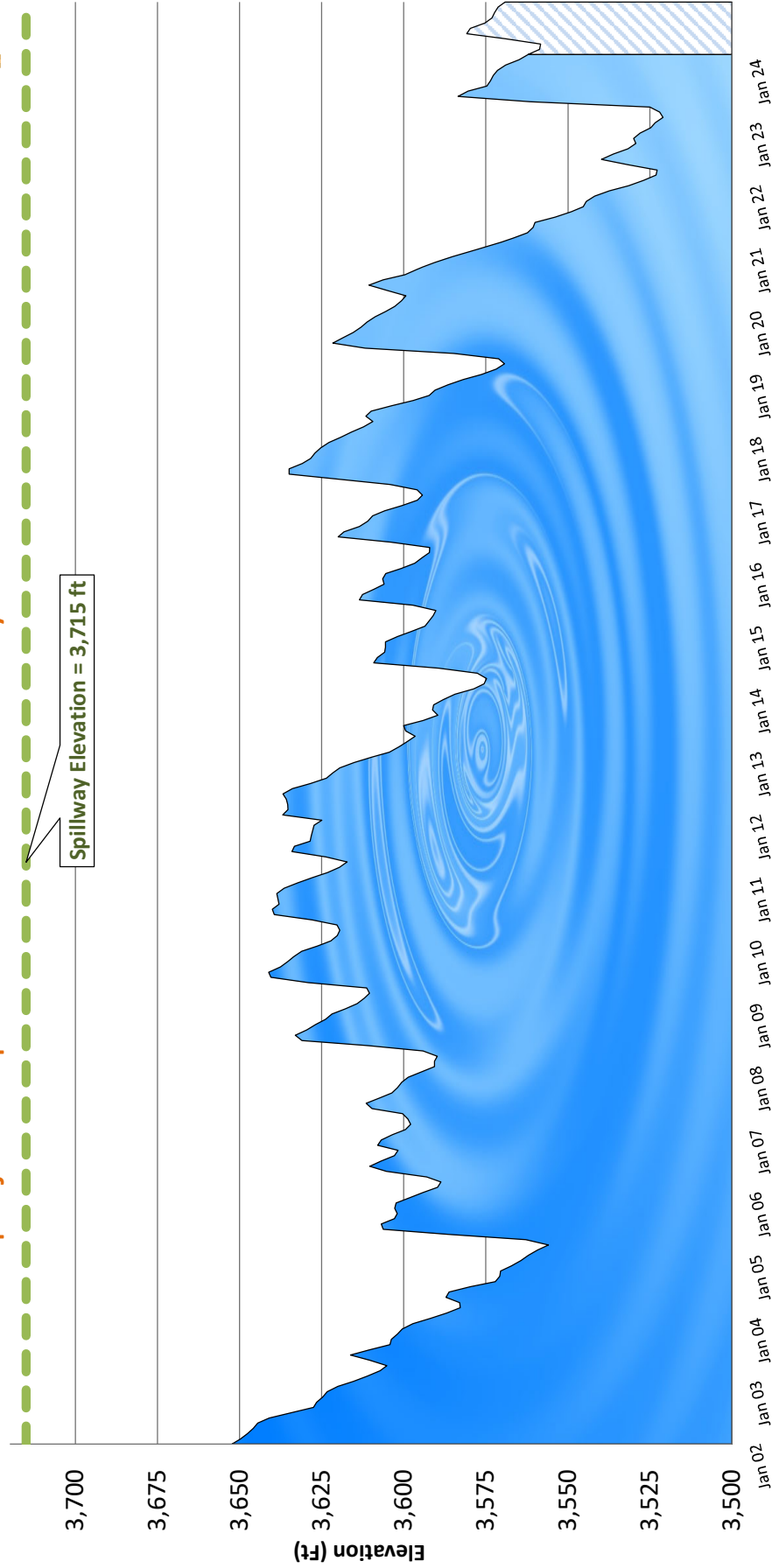
Lake Mead Levels: Historical and Projected projection per USBR 24-Month Study





Lake Powell Levels: Historical and Projected projection per USBR 24-Month Study

■ Historical □ Projected



Lake Mead Historical Water Elevation Level

