

REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY  
18700 Ward Street, Board Room, Fountain Valley, California  
January 17, 2024, 8:30 a.m.

**This meeting will be held in person. As a convenience for the public, the meeting may also be accessed by Zoom Webinar and will be available by either computer or telephone audio as indicated below. Because this is an in-person meeting and the Zoom component is not required, but rather is being offered as a convenience, if there are any technical issues during the meeting, this meeting will continue and will not be suspended.**

**Computer Audio:** You can join the Zoom meeting by clicking on the following link:

<https://zoom.us/j/8828665300>

**Telephone Audio:** (669) 900 9128 fees may apply  
(877) 853 5247 Toll-free

**Webinar ID:** 882 866 5300#

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## **AGENDA**

### **MOMENT OF SILENCE**

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

### **PUBLIC COMMENTS/PARTICIPATION**

At this time, members of the public will be given an opportunity to address the Board concerning items within the subject matter jurisdiction of the Board. Members of the public may also address the Board about a particular Agenda item at the time it is considered by the Board and before action is taken. If the item is on the Consent Calendar, please inform the Board Secretary before action is taken on the Consent Calendar and the item will be removed for separate consideration.

The Board requests, but does not require, that members of the public who want to address the Board complete a voluntary "Request to be Heard" form available from the Board Secretary prior to the meeting.

### **ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

Determine need and take action to agendize item(s) which arose subsequent to the posting of the Agenda. (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board members present, or, if less than two-thirds of the Board members are present, a unanimous vote of those members present.)

### **ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING**

Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the District's business office located at 18700 Ward Street, Fountain Valley, California 92708, during regular business hours. When practical, these public records will also be made available on the District's Internet Web site, accessible at <http://www.mwdoc.com>.

- **ACKNOWLEDGEMENT OF OCWD GENERAL MANAGER MIKE MARKUS ON THE OCCASION OF HIS RETIREMENT**
- **EMPLOYEE SERVICE AWARD**

**NEXT RESOLUTION NO. 2145**

**CONSENT CALENDAR (Items 1 to 4)**

(All matters under the Consent Calendar will be approved by one motion unless a Board member requests separate action on a specific item)

**1. MINUTES**

- a. December 6, 2023 Workshop Board Meeting
- b. December 20, 2023 Regular Board Meeting

*Recommendation: Approve as presented.*

**2. COMMITTEE MEETING REPORTS**

- a. Planning & Operations Committee Meeting: December 4, 2023
- b. Administration & Finance Committee Meeting: December 13, 2023
- c. Executive Committee Meeting: December 20, 2023

*Recommendation: Receive and file as presented.*

**3. TREASURER'S REPORTS**

- a. MWDOC Revenue/Cash Receipt Register as of December 31, 2023
- b. Disbursement Registers (December/January)

*Recommendation: Ratify and approve as presented.*

- c. Summary of Cash and Investment and Portfolio Master Summary Report (Cash and Investment report) as of November 30, 2023
- d. PARS Monthly Statement (OPEB Trust)

*Recommendation: Receive and file as presented.*

**4. FINANCIAL REPORT**

- a. Combined Financial Statements and Budget Comparative for the Period Ending November 30, 2023

*Recommendation: Receive and file as presented.*

**End Consent Calendar**

**ACTION CALENDAR**

**5-1 APPROVAL OF WEBSITE REFRESH**

*Recommendation: Authorize Option 1 (or A) as follows: Select L.A. Design Studio as the vendor for Phase I, through a sole source contract (foregoing the RFP process) and begin the process of refreshing basic website components. Assuming Phase II is not needed or urgent, with the vendor in place, they are primed to begin work immediately on additional recommendations from the MWDOC Board following the completion and approval of*

*an updated MWDOC Communications Plan. This contractor is the original architect of mwdoc.com (developed in 2017), has a repository of assets on hand, and is familiar with the brand, architecture, and codebase of the current website, including customizations, plugins, and integrations. The total project cost quoted is \$32,000, with total yearly maintenance, hosting, and compliance costs "not to exceed" \$6,300. The estimated time for completion is three (3) to six (6) months.*

**5-2 STANDING COMMITTEE APPOINTMENTS AND SUBJECT MATTER ASSIGNMENTS FOR 2024; SCHEDULE OF COMMITTEE MEETING DATES FOR 2024**

*Recommendation: (1) Ratify the list of Standing Committee and Subject Matter Assignments as presented by the President of the Board; and (2) ratify Committee meeting dates/times for 2024.*

**5-3 ASSOCIATION AND COMMISSION APPOINTMENTS FOR 2024  
RES. NO. \_\_\_\_\_**

*Recommendation: (1) Ratify the appointment of Representatives and Alternates to Associations as presented by the President of the Board; and (2) Adopt proposed Resolution approving the appointment of one Representative and one Alternate to the Santiago Aqueduct Commission (SAC), for submission to SAC.*

**INFORMATION CALENDAR** (All matters under the Information Calendar will be Received/Filed as presented following any discussion that may occur)

**6. GENERAL MANAGER'S REPORT, JANUARY (ORAL AND WRITTEN)**

*Recommendation: Receive and file report(s) as presented.*

**7. MWDOC GENERAL INFORMATION ITEMS**

- a. Board of Directors - Reports re: Conferences and Meetings
- b. Requests for Future Agenda Topics

*Recommendation: Receive and file as presented.*

**ADJOURNMENT**

Note: Accommodations for the Disabled. Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by contacting Maribeth Goldsby, District Secretary, at (714) 963-3058, or writing to Municipal Water District of Orange County at P.O. Box 20895, Fountain Valley, CA 92728. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that District staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the District to provide the requested accommodation.

**MINUTES OF THE WORKSHOP BOARD MEETING  
OF THE BOARD OF DIRECTORS OF  
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY (MWDOC)  
WITH THE MWDOC MET DIRECTORS**

December 6, 2023

At 8:30 a.m., President Yoo Schneider called to order the Workshop Meeting of the Municipal Water District of Orange County in Conference Room 101 at the District facilities located in Fountain Valley, as well as including attendance via the Zoom Webinar application. Director Dick led the Pledge of Allegiance and Secretary Goldsby called the roll. Legal Counsel Byrne announced that Directors Yoo Schneider and McVicker would participate via Zoom under the “just cause” exception of AB 2449.

**MWDOC DIRECTORS**

Al Nederhood  
Larry Dick\*  
Karl W. Seckel\*  
Bob McVicker  
Randall Crane  
Jeffery M. Thomas  
Megan Yoo Schneider

**STAFF**

Harvey De La Torre, Interim General Mgr.  
Joe Byrne, Legal Counsel  
Maribeth Goldsby, District Secretary  
Melissa Baum-Haley, Dir. of MET Issues/Policy  
Alex Heide, Water Resources Analyst (absent)  
Heather Baez, Director of Governmental Affairs  
Sarina Sriboonlue, Principal Engineer  
Hilary Chumpitazi, Director of Finance/IT  
Kevin Hostert, Sr. Water Resource Analyst  
Damon Micalizzi, Director of Public Affairs  
Charles Busslinger, Dir. of Engineering/Dist. Eng.

\*Also MWDOC-MET Directors

**OTHER MWDOC-MET DIRECTORS**

Linda Ackerman  
Dennis Erdman

**OTHERS PRESENT**

Adam Benson  
Katano Kasaine  
Arnout van den Berg  
Sara Tucker (absent)  
Garrett Durst  
Syrus Devers  
Dick Ackerman  
Ed Means (absent)  
Paul Jones  
Peter Whittingham  
Doug Davert  
Dave Youngblood  
Fred Adjarian  
Kathryn Freshley  
Mike Gaskins  
Kay Havens  
Mark Monin

Metropolitan Water District of So. Calif.  
Metropolitan Water District of So. Calif.  
Metropolitan Water District of So. Calif.  
NRR  
NRR  
Syrus Devers Advocacy  
Ackerman Consulting  
Means Consulting  
Dopudja & Wells Consulting  
Whittingham Public Affairs Advisors  
East Orange County Water District  
East Orange County Water District  
El Toro Water District  
El Toro Water District  
El Toro Water District  
El Toro Water District  
El Toro Water District

Dennis Cafferty	El Toro Water District
Steve LaMar	Irvine Ranch Water District
Doug Reinhart	Irvine Ranch Water District
Peer Swan	Irvine Ranch Water District
Paul Weghorst	Irvine Ranch Water District
Mike Markus	Orange County Water District
John Kennedy	Orange County Water District
Alicia Dunkin	Orange County Water District
Adam Hutchinson	Orange County Water District
Keith Van Der Maaten	Laguna Beach County Water District
Jim Atkinson	Mesa Water
Stacy Taylor	Mesa Water
Dick Fiore	Moulton Niguel Water District
Don Froelich	Moulton Niguel Water District
Sherry Wanninger	Moulton Niguel Water District
Kaden Young	Moulton Niguel Water District
Chuck Gibson	Santa Margarita Water District
Saundra Jacobs	Santa Margarita Water District
Frank Ury	Santa Margarita Water District
Jim Leach	Santa Margarita Water District
Greg Mills	Serrano Water District
Brad Reese	Serrano Water District
Glen Acosta	Trabuco Canyon Water District
Fernando Paludi	Trabuco Canyon Water District
Brett Barbre	Yorba Linda Water District
Mark Toy	Yorba Linda Water District
Emily Novak	San Diego County Water Authority
Lisa Ohlund	Ohlund Management & Technical Services
Richard Bell	

## **PUBLIC PARTICIPATION/PUBLIC COMMENTS**

President Yoo Schneider inquired whether any members of the public wished to comment on agenda items.

No public comments were received.

**ITEMS RECEIVED TOO LATE TO BE AGENDIZED** - Determine need and take action to agendize item(s), which arose subsequent to the posting of the Agenda. (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board members present or, if less than two-thirds of the Board members are present, a unanimous vote.)

No items were presented.

## **ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING**

President Yoo Schneider inquired as to whether there were any items distributed to the Board less than 72 hours prior to the meeting.

No items were distributed to the Board less than 72 hours prior to the meeting.

**PRESENTATION / DISCUSSION ITEMS****PRESENTATION BY METROPOLITAN STAFF ON THE PURE WATER SOUTHERN CALIFORNIA COST RECOVERY ALTERNATIVES**

MET Staff, Katano Kasaine, Arnout van den Berg, and Adam Benson, presented information on initial cost recovery alternatives for the Pure Water Southern California (PWSC) program. PWSC is a partnership between MET and the Los Angeles County Sanitation Districts which could create a new water supply to help meet the region's needs by providing up to 150 mgd of water (or 155,000 acre-feet annually).

The presentations included the following: PWSC program overview, as well as an outline of the conceptual cost alternatives, objectives, and principles pursuant to a Raftelis Study focused on cost recovery.

The audience and Board members engaged in a robust discussion with the MET staff, with specific emphasis on tax issues (and potential voting requirements), how the cost recovery alternatives may be implemented and distributed among the agencies (adding costs to the overall rate, bond expenses, etc.), the potential for litigation, whether producing direct potable reuse was financially feasible, and which alternatives appeared to be best for the region (and the importance of evaluating the alternatives by viewing them from a regional approach standpoint).

President Yoo Schneider suggested an additional presentation be provided in the near future which would address various issues such as treatment costs, operations, and a more in-depth look at the cost alternatives which are narrowed down by the MET Board (as well as whether additional alternatives are explored).

The Board received and filed the report as presented.

**LEGISLATIVE ACTIVITIES****a. Federal Legislative Report (NRR)**

Mr. Garrett Durst of NRR reviewed NRR's written report in the packet, highlighting the appropriations process, the Central Valley Project biological opinion, and Sites Reservoir. He also highlighted the fact that former Speaker of the House, Kevin McCarthy will be stepping down from Congress.

The Board received and filed the report.

**b. State Legislative Report**

Mr. Syrus Devers, of SDA, reviewed his report, noting that due to recess, there was nothing new to report.

The Board received and filed the report.

**c. Legal and Regulatory Report (Ackerman)**

Mr. Dick Ackerman referenced his report, noting that he recently sent the Board an article by the Public Policy Institute of California (PPIC) regarding water rights.

Responding to an inquiry by Director Nederhood, it was noted that the law recently adopted by the State of California regarding LAFCO, does not impact MWDOC, but more specifically impacts the SDCWA.

The Board received and filed the report.

**d. County Legislative Report (Whittingham)**

Mr. Whittingham referenced his report, highlighting that EMWD is considering a cost-share agreement with SCWD regarding the Doheny Desalination Project.

The Board received and filed his report.

**QUESTIONS OR INPUT ON MET ISSUES FROM MEMBER AGENCIES/MET DIRECTOR REPORTS REGARDING MET COMMITTEE PARTICIPATION**

Director Dick highlighted Brock Reservoir and provided an overview of how that water is held and delivered to the MET service area.

Director Seckel commented on the CAMP4W process, noting that the Task Force was scheduled to meet on December 19, 2023.

Director Erdman reviewed various contracts which were authorized by the MET Board, and he reported that a portion of the MET Board toured Gene Camp.

Director Ackerman reported that the MET Board voted on an exchange agreement between IID, SDCWA, MET and the Bureau of Reclamation to increase the levels at Lake Mead.

**INFORMATION ITEMS**

**MWD ITEMS CRITICAL TO ORANGE COUNTY**

- a. MET Finance and Rate Issues
- b. MET Water Supply Conditions Update
- c. Water Quality Update
- d. Colorado River Issues
- e. Delta Conveyance Activities and State Water Project Issues

Interim General Manager De La Torre reported on the upcoming AMP shutdown due to a number of wire breaks; more information will be presented to the Board in the near future.

The Board received and filed the report as presented.

**METROPOLITAN (MET) BOARD AND COMMITTEE AGENDA DISCUSSION ITEMS**

- a. Summary reports regarding the October MET Board Meeting
- b. Review items of significance for the upcoming MET Board and Committee Agendas

The report was received and filed.

### **CLOSED SESSION**

Legal Counsel Byrne announced that although a closed session was agendized, it was not necessary; the Board continued in open session.

### **CONSIDER APPROVAL OF GENERAL MANAGER CONTRACT**

Director Seckel made a MOTION to authorize a five-year contract with Harvey De La Torre as General Manager, with a salary of \$325,000 per year, and to include a six-month severance provision, effective December 4, 2023; all other terms and conditions will be consistent with his contract as Interim General Manager. Said MOTION was seconded by Director Thomas, and carried (7-0), via the following roll call vote:

AYES: Directors Nederhood, Dick, McVicker, Seckel, Crane, Thomas & Yoo Schneider  
NOES: None  
ABSENT: None  
ABSTAIN: None

### **ADJOURNMENT**

There being no further business, the meeting adjourned at 10:34 a.m., in memory of OCWD Director Kelly Rowe.

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Maribeth Goldsby  
Board Secretary



**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY  
December 20, 2023**

At 8:30 a.m., the Regular Meeting of the Municipal Water District of Orange County, in the Board Room at the District facilities located in Fountain Valley, as well as via the Zoom Webinar application, was called to order. Following a moment of silence, Director Nederhood led the Pledge of Allegiance and Secretary Goldsby called the roll.

Legal Counsel Byrne announced that Director Yoo Schneider had requested to participate remotely via Zoom, pursuant to the emergency circumstances exemption in Government Code Section 54953. He advised that in order to do this, two actions would need to be taken, the first adding it to the agenda for consideration, and the second, voting on allowing her to participate remotely. The following two actions were taken:

Upon MOTION by Director Nederhood, seconded by Director Seckel, and carried (5-0), the Board voted to add an item to the agenda to allow Director Yoo Schneider to participate remotely. Directors Nederhood, Dick, McVicker, Seckel and Crane voted in favor. Director Thomas was absent.

Upon MOTION by Director Nederhood, seconded by Director Seckel, and carried (5-0), the Board voted to allow Director Yoo Schneider to participate in the meeting remotely, pursuant to the emergency circumstances exemption in Government Code Section 54932. Directors Nederhood, Dick, McVicker, Seckel and Crane voted in favor. Director Thomas was absent.

**MWDOC DIRECTORS**

Al Nederhood  
Larry Dick  
Bob McVicker  
Karl Seckel  
Randall Crane  
Jeffery M. Thomas (absent)  
Megan Yoo Schneider (via Zoom)

**STAFF**

Harvey De La Torre, General Manager  
Joe Byrne, Legal Counsel  
Maribeth Goldsby, District Secretary  
Melissa Baum-Haley, Director of MET Issues/Policy  
Damon Micalizzi, Director of Public Affairs  
Vicki Osborn, Director of Emergency Management  
Alex Heide, Sr. Water Resources Analyst  
Cathy Harris, Director of HR/Administration  
Joe Berg, Director of Water Use Efficiency  
Charles Busslinger, Dir. of Engineering/Dist. Eng.  
Heather Baez, Director of Governmental Affairs  
Sarina Sriboonlue, Principal Engineer  
Hilary Chumpitazi, Director of Finance/IT  
Katrina Wraight, Legal Counsel

**ALSO PRESENT**

Linda Ackerman  
Dennis Erdman  
Doug Davert  
Mike Gaskins  
Kay Havens  
Mark Monin  
Dennis Cafferty  
Sherri Seitz

MWDOC/MET Director  
MWDOC/MET Director  
East Orange County Water District  
El Toro Water District  
El Toro Water District  
El Toro Water District  
El Toro Water District  
El Toro Water District

Vu Chu	El Toro Water District
Doug Reinhart	Irvine Ranch Water District
Peer Swan	Irvine Ranch Water District
Paul Weghorst	Irvine Ranch Water District
Jim Atkinson	Mesa Water
John Kennedy	Orange County Water District
Alicia Dunkin	Orange County Water District
Saundra Jacobs	Santa Margarita Water District
Greg Mills	Serrano Water District
Brad Reese	Serrano Water District
Jennifer Lopez	South Coast Water District
Glen Acosta	Trabuco Canyon Water District
Fernando Paludi	Trabuco Canyon Water District
Tom Lindsey	Yorba Linda Water District
Dick Ackerman	Ackerman Consulting
Charles Luas	

### **PUBLIC PARTICIPATION/PUBLIC COMMENT**

President Yoo Schneider announced that members of the public wishing to comment on agenda items could do so after the item has been discussed by the Board and requested members of the public identify themselves when called on. President Yoo Schneider asked whether any member of the public had any comments on items that are not on the agenda.

No public comments were received.

### **ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

No items were received.

### **ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING**

President Yoo Schneider inquired as to whether there were any items distributed to the Board less than 72 hours prior to the meeting.

No items were distributed less than 72 hours prior to the meeting.

### **CONSENT CALENDAR**

President Yoo Schneider stated all matters under the Consent Calendar would be approved by one MOTION unless a Director wished to consider an item separately.

Responding to a question by Director Seckel, General Manager De La Torre provided an overview of the administrative process associated with the SARCCUP Extraordinary Supply Agreement (Item No. 5 on the agenda).

Upon MOTION by Director Seckel, seconded by Director Crane, and carried (6-0) the Board approved the Consent Calendar items, by the following roll call vote:

AYES: Directors Nederhood, Dick, Seckel, McVicker, Crane, and Yoo Schneider

NOES : None  
ABSENT: Director Thomas  
ABSTAIN: None

## **MINUTES**

The following minutes were approved.

November 1, 2023 Workshop Board Meeting  
November 15, 2023 Regular Board Meeting  
November 17, 2023 Special Board Meeting

## **COMMITTEE MEETING REPORTS**

The following Committee Meeting reports were received and filed as presented.

Planning & Operations Committee Meeting: November 6, 2023  
Administration & Finance Committee Meeting: November 8, 2023  
Executive Committee Meeting: November 16, 2023

## **TREASURER'S REPORTS**

The following items were ratified and approved as presented.

MWDOC Revenue/Cash Receipt Register as of November 30, 2023  
Disbursement Registers (November/December)

The following items were received and filed as presented.

Summary of Cash and Investment and Portfolio Master Summary Report (Cash and Investment Report) as of October 31, 2023

PARS Monthly Statement (OPEB Trust)

## **FINANCIAL REPORT**

The following items were received and filed as presented.

- Combined Financial Statements and Budget Comparative for the Period Ending October 31, 2023
- FY 2022-2023 Audit Report

## **SANTA ANA RIVER CONSERVATION & CONJUNCTIVE USE PROGRAM (SARCCUP) EXTRAORDINARY SUPPLY AGREEMENT**

The Board authorized the General Manager to execute the Santa Ana River Conservation and Conjunctive Use Program (SARCCUP) Extraordinary Supply agreement, subject to any non-substantive changes or modifications. This agreement is between the Metropolitan Water District (Metropolitan), Municipal Water District of Orange County (MWDOC), Orange County Water District (OCWD), and the three Metropolitan Cities of Anaheim, Fullerton, and Santa Ana.

**EXTENSION OF FEDERAL LEGISLATIVE ADVOCACY CONTRACT WITH NATIONAL RESOURCE RESULTS (NRR)**

The Board extended the federal advocacy contract with Natural Resource Results (NRR) for 2024.

**EXTENSION OF STATE LEGISLATIVE ADVOCACY CONTRACT WITH SYRUS DEVERS ADVOCACY (SDA)**

The Board extended the state advocacy services contract with Syrus Devers, now at Syrus Devers Advocacy, for 2024.

**- END CONSENT CALENDAR -****ACTION CALENDAR**

President Yoo Schneider advised that the election of Board officers (President and Vice President) was before the Board for consideration.

Upon MOTION by Director Nederhood, seconded by Director Seckel, and carried (6-0), the Board adopted RESOLUTION NO. 2143, electing Director Bob McVicker as President, and Director Jeffery Thomas as Vice President, each for one year terms. RESOLUTION NO. 2143 was adopted by the following roll call vote:

AYES:	Directors Nederhood, Dick, McVicker, Seckel, Crane & Yoo Schneider
NOES:	None
ABSENT:	Director Thomas
ABSTAIN:	None

President McVicker assumed the roll as Chair of the meeting.

Several Board members thanked Director Yoo Schneider for her efforts in serving as Board President.

**APPOINTMENT OF SECRETARY, TREASURER(S), AND LEGAL COUNSEL**

President McVicker announced that the proposal to appoint the District's Secretary, Treasurer(s), and Legal Counsel was before the Board for consideration.

Upon MOTION by Director Dick, seconded by Director Yoo Schneider, and carried (6-0), the Board adopted RESOLUTION NO. 2144 appointing Maribeth Goldsby as District Secretary, Hilary Chumpitazi as Treasurer, Harvey De La Torre as Deputy Treasurer, Lina Gunawan as Alternate Deputy Treasurer, and Best, Best & Krieger and Joe Byrne as Legal Counsel, by the following roll call vote:

AYES:	Directors Nederhood, Dick, McVicker, Seckel, Crane & Yoo Schneider
NOES:	None
ABSENT:	Director Thomas
ABSTAIN:	None

**INFORMATION CALENDAR****GENERAL MANAGER'S REPORT, DECEMBER 2023**

General Manager Harvey De La Torre advised that the full General Manager's report was included in the Board packet. Mr. De La Torre thanked Director Yoo Schneider for her efforts as President of the Board.

It was noted that a full presentation on the AMP/Diemer shutdown would be provided to the Board in January.

The Board received and filed the report as presented.

**MWDOC GENERAL INFORMATION ITEMS****a. BOARD OF DIRECTORS**

The Board members each reported on their attendance at the regular (and special) MWDOC Board and Committee meetings. In addition to these meetings, the following reports were made on conferences and meetings attended on behalf of the District.

Director Nederhood advised that he attended all of the regularly scheduled MWDOC meetings (Planning & Operations, Administration & Finance, and Executive Committee meetings, as well as the Workshop and Regular Board meetings), the WACO and WACO planning meetings, the ad hoc committee meeting regarding the Grand Jury report, the Special Board meeting, the ACWA conference, and the MET Committee and Board meetings. Director Nederhood also attended the CRWUA conference.

Director Dick stated that he attended all of the regularly scheduled MWDOC meetings, (Planning & Operations, Administration & Finance, and Executive Committee meetings, as well as the Workshop and Regular Board meetings), the regularly scheduled MET Board and Committee meetings, the Special Board meeting, a meeting with Mohsen Mortada, a meeting with Assemblymember Laurie Davis (with staff), the WACO planning meeting, the Urban Water Institute conference, the Building Management Committee meeting, and the MET sub-committee meeting on Long-Term Planning and Business Modeling.

Director McVicker reported that he attended all of the regularly scheduled MWDOC meetings (Planning & Operations, Administration & Finance, Executive Committee meetings, as well as the Workshop meeting and Regular Board meetings), the Special Board meeting, the ad hoc committee meeting(s) regarding the GM Recruitment, a meeting with the GSWC general manager, the WACO and two WACO planning meetings, the ACWA conference, the ISDOC Executive Committee meeting, the OCBC Infrastructure Committee meeting, the MET student art recognition event, and the MET sub-committee on Long-Term Planning and Business Modeling.

Director Seckel advised that he attended the regularly scheduled MWDOC meetings (Planning & Operations, Administration & Finance, and Executive Committee meetings, as well as the Workshop and Regular Board meetings), the regularly scheduled MET Board and Committee meetings, the WACO and WACO planning meetings, a UCI event, the ACWA conference, the MET caucus meeting, the MET Special Board meeting (at Gene Camp), the MET Engineering,

Operations & Technology inspection trip, the MWDOC Special Board meeting, the CRWUA conference, and the CAMP4W task force meetings.

Director Crane reported that he attended the regularly scheduled MWDOC meetings (Planning & Operations, Administration & Finance, and Executive Committee meetings, as well as the Workshop and Regular Board meetings), the MET task force meetings, the ACWA conference, a meeting with Assemblymember Laurie Davies (with staff), the IRWD Board meeting, and the WACO and WACO planning meetings.

Director Yoo Schneider advised that she attended most of the regularly scheduled MWDOC meetings (Planning & Operations, Administration & Finance, and Executive Committee meetings, as well as the Workshop and Regular Board meetings), the roundtable discussion with Senator Dave Min, a meeting with MWDOC staff, the SMWD Administration & Finance Committee meeting, the SMWD Board meeting, and the MET Board/Committee meetings. She advised that she spoke at an event at UCI, and she thanked the Board, staff, and agencies for their assistance and hard work during her presidency.

**a. REQUESTS FOR FUTURE AGENDA TOPICS**

No items for future agenda topics were presented.

**ADJOURNMENT**

There being no further business to come before the Board, President McVicker adjourned the meeting at 9:12 a.m.

Respectfully submitted,

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Maribeth Goldsby, Secretary

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE  
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY

Jointly with the

**PLANNING & OPERATIONS COMMITTEE MEETING**

December 4, 2023 – 8:30 a.m. to 10:38 a.m.

The meeting was in-person at the Municipal Water District of Orange County's office and included attendance via the Zoom Webinar application.

**Committee:**

Director Robert McVicker, Chair  
Director Al Nederhood  
Director Karl Seckel

**Staff:** Harvey De La Torre, Melissa Baum-

Haley, Damon Micalizzi, Charles Busslinger,  
Cathy Harris, Sarina Sriboonlue, Heather Baez,  
Maribeth Goldsby, Alex Heide, Tina Dubuque,  
Rachel Waite

**Also, Present:**

Director Randall Crane  
Director Larry Dick  
Director Jeff Thomas  
Director Megan Yoo Schneider  
MET Director Linda Ackerman  
MET Director Dennis Erdman  
Dick Ackerman, Ackerman Consulting  
David Youngblood, East Orange County Water District  
Doug Cafferty, El Toro Water District  
Sherri Seitz, El Toro Water District  
Kathryn Freshley, El Toro Water District  
Kay Havens, El Toro Water District  
Mike Gaskins, El Toro Water District  
Mark Monin, El Toro Water District

Doug Reinhart, Irvine Ranch Water District  
Lou Bronstein, Irvine Ranch Water District  
Vu Chu, Irvine Ranch Water District  
Paul Weghorst, Irvine Ranch Water District  
Peer Swan, Irvine Ranch Water District  
Jim Atkinson, Mesa Water District  
Stacy Taylor, Mesa Water District  
Mike Markus, Orange County Water District  
John Kennedy, Orange County Water District  
Alicia Dunkin, Orange County Water District  
Crystal Nettles, Orange County Water District  
Gina Ayala, Orange County Water District  
Chuck Gibson, Santa Margarita Water District  
Brad Reese, Serrano Water District  
Garrett Durst, Natural Resource Results  
Syrus Devers, Syrus Devers Advocacy  
Peter Whittingham, Whittingham PA Advisors

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Chairperson McVicker called the meeting to order at 8:30 a.m.

Secretary Goldsby conducted a roll call of the Committee members' attendance, with Directors McVicker, Nederhood, and Seckel being present. Directors Crane, Dick, and Thomas were also present. Director Yoo Schneider arrived at the meeting at 8:42 a.m. and departed at 10:28 a.m.

**PUBLIC COMMENTS**

No comments were received.

**ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

No items were presented.

**ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS BEFORE MEETING**

No items were presented.

**ACTION ITEM****EXTENSION OF FEDERAL LEGISLATIVE ADVOCACY CONTRACT WITH NATURAL RESOURCE RESULTS (NRR)**

General Manager Harvey De La Torre advised that the annual renewal of the Federal Advocacy Contract was before the Committee for consideration. He explained that the contract was selected via a competitive bid process in 2020 and approved for one year (beginning in 2021), with the option to renew annually for four additional years, and that this is the fourth year of the contract. Director of Governmental Affairs Heather Baez provided an overview of the benefits received as a result of contracting with NRR. She reviewed some of NRR's accomplishments during 2023, which included significant legislation and educating key staff members on the WEROC Emergency Operation Center (EOC) via lobbying various offices, including members of the delegation, Appropriations Committee members, and efforts to increase funding sources for issues important to Orange County water providers.

Mr. Garrett Durst (NRR) provided NRR's initial goals for 2024, which included working on drought legislation, voluntary agreements, salinity control, and administrative actions.

Responding to Director Nederhood's concern that it is hard to determine the actual return on investment, Mr. Durst explained that "behind the scenes" could be supporting or opposing legislation that NRR instinctively knows is important to the MWDOC Board, and fostering and protecting relationships that assist in gaining support from legislators. He noted that NRR would illustrate their efforts more clearly.

A robust conversation ensued around the lack of support for funding the EOC due to the cost increase, timing, and the changing focus of each request.

In response to Director Yoo Schneider's request, Ms. Baez provided additional context regarding education on the funding of the EOC. Ms. Baez explained that there was much education needed for the federal legislators because, in other states, water is privatized, which makes requests for emergency operations from a water agency confusing.

It was suggested the Board become more involved at the federal level and that possibly creating an Ad Hoc Committee to meet periodically with NRR to discuss questions and concerns regarding federal legislation might be beneficial.

Mr. De La Torre stated that many federal activities are coming in 2024, and a presence in Washington, DC, is critical. He said that staff feels that NRR has done a good job and would recommend renewing their contract. Mr. De La Torre noted that all lessons learned will be considered, communication will be worked on, and the suggestion of an Ad Hoc will also be discussed.

Mr. De La Torre also stated staff is requesting the federal and state lobbyists to periodically attend an in-person MWDOC meeting to further their relationship with the MWDOC Board and clarify their needs and the goals they want to accomplish in Washington, DC.



Upon MOTION by Director Seckel, seconded by Director McVicker, and carried (3-0), the Committee recommended the Board of Directors approve the staff recommendation to extend the federal advocacy contract with Natural Resource Results (NRR) for 2024.

A roll call vote was taken, with Directors McVicker, Nederhood, and Seckel voting in favor. This item will be presented to the Board on December 20, 2023.

### **EXTENSION OF STATE LEGISLATIVE ADVOCACY CONTRACT WITH SYRUS DEVERS ADVOCACY (SDA)**

General Manager Harvey De La Torre advised that the annual renewal of the State Advocacy Contract was before the Committee for consideration. Director of Governmental Affairs Heather Baez explained the reason for the switch from BB&K to Syrus Devers Advocacy LLC, which is outlined in the write-up, and noted that Mr. Devers could answer any questions the Committee had regarding the switch. She continued the introduction, highlighting the state advocacy efforts during 2023.

Director Yoo Schneider clarified that Mr. Devers notified her of the change from BB&K to Syrus Devers Advocacy, and he informed the Board at the next meeting.

Mr. Devers provided highlights for 2024, which included member outreach and advocating for the Delta Conveyance Project.

Responding to Director Nederhood's inquiry about "continuing to educate new and senior OC delegation members," Mr. Devers explained that part of his and Ms. Baez's job is to educate state legislators on who MWDOC is, its mission, and what it does. Education was crucial in 2023 and will continue to be so in 2024.

Upon MOTION by Director Seckel, seconded by Director Nederhood, and carried (3-0), the Committee recommended the Board of Directors approve the staff recommendation to extend the state advocacy contract with Syrus Devers, now Syrus Devers Advocacy (SDA) for 2024.

A roll call vote was taken, with Directors McVicker, Nederhood, and Seckel voting in favor. This item will be presented to the Board on December 20, 2023.

### **DISCUSSION ITEMS**

#### **OC WATER SUMMIT**

General Manager De La Torre explained that there was a request for a 2023 OC Water Summit recap and a discussion of future OC Water Summits and their focus.

Director of Public Affairs Damon Micalizzi summarized the OC Water Summit held on October 13, 2023.

Discussion ensued around the breakdown of attendance, the banquet menu and charges, and visions of the future possibilities for the 2024 OC Water Summit.

Director Yoo Schneider noted that MWDOC staff time is not included in the budget and asked that time commitments be considered as staff develops their overall implementation plan. She

requested that staff return with a presentation covering what activities align with the MWDOC Board Strategic Goals, the impact, and investment related to those activities, and share some of the staff's creative ideas.

The Committee received and filed this report.

## **INFORMATION ITEMS**

### **PUBLIC AFFAIRS HIGHLIGHTS**

The Committee received and filed this report.

### **DEPARTMENT ACTIVITIES REPORTS**

- a. Ongoing MWDOC Reliability and Engineering/Planning Projects
- b. WEROC
- c. Water Use Efficiency Projects
- d. Public and Government Affairs

The Committee received and filed these reports.

**REVIEW OF ISSUES RELATED TO PLANNING OR ENGINEERING PROJECTS, WEROC, WATER USE EFFICIENCY, FACILITY AND EQUIPMENT MAINTENANCE, WATER STORAGE, WATER QUALITY, CONJUNCTIVE USE PROGRAMS, EDUCATION, PUBLIC AFFAIRS PROGRAMS AND EVENTS, PUBLIC INFORMATION PROJECTS, PUBLIC INFORMATION CONSULTANTS, DISTRICT FACILITIES, and MEMBER-AGENCY RELATIONS**

## **ADJOURNMENT**

As no further business was brought before the Committee, the meeting was adjourned at 10:38 a.m.

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE  
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY

Jointly with the

**ADMINISTRATION & FINANCE COMMITTEE**

December 13, 2023 – 8:30 a.m. to 9:39 a.m.

Director Dick called the meeting to order at 8:30 a.m. The meeting was held in-person at the District offices as well as including attendance via the Zoom Webinar application.

**A&F Committee**

Director Larry Dick, Chair (arrived at 8:40 a.m.)  
Director Randy Crane  
Director Jeff Thomas (absent)

**Staff:**

Harvey De La Torre, Maribeth Goldsby,  
Katie Davanaugh, Cathy Harris,  
Melissa Baum-Haley, Hilary Chumpitazi,  
Charles Busslinger, Heather Baez, Joe Berg,  
Damon Micalizzi, Tiffany Baca

**Also Present:**

Director Bob McVicker  
Director Karl Seckel  
Megan Yoo Schneider

MWDOC MET Director Linda Ackerman  
Jonathan Foster, Davis Farr  
Mark Monin, El Toro Water District  
Dennis Cafferty, El Toro Water District  
Kay Havens, El Toro Water District  
Keith Van Der Maaten, Laguna Bch Co. Water  
Marwan Khalifa, Mesa Water  
Stacy Taylor, Mesa Water

Alicia Dunkin, Orange County Water District  
John Kennedy, Orange County Water District  
Mike Markus, Orange County Water District  
Chip Monaco, Santa Margarita Water District  
Paul Pender, Santa Margarita Water District  
Greg Mills, Serrano Water District  
Brad Reese, Serrano Water District  
Jennifer Lopez, South Coast Water District  
Vu Chu, South Coast Water District  
Michael Perea, Trabuco Canyon Water District  
Dick Ackerman, MWDOC consultant

**ROLL CALL**

Secretary Goldsby conducted a roll call attendance of the Committee members with Director Crane acknowledging attendance for the Administration and Finance Committee; and Directors McVicker, Yoo Schneider and Seckel also present.

Directors Seckel and Yoo Schneider were appointed to the Committee, as Directors Dick and Thomas were not present at roll call.

**PUBLIC COMMENTS**

No comments were received.

**ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

No items were presented.

**ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING**

No items were presented.

Director Crane inquired how the proposed employee merit pool was calculated, with General Manager De La Torre responding that it is calculated at average of Consumer Price Index (CPI) over the last 10 months multiplied by 1.85%. Ultimately, the merit pool amount will be updated to reflect the 12-month average for 2023, prior to finalizing the budget.

The agenda was reorganized.

**FY 2022-23 AUDIT REPORT AND PRESENTATION REGARDING AUDIT REPORT**

Jonathan Foster, provided a presentation outlining the audit results including the opinion on the basic financial statements, report on internal control over financial reporting and summary of audit results. He noted that no modifications were made or necessary. Areas of the audit focused on internal controls, pension and OPEB obligations as well as new accounting standards. He then reviewed the financial statement highlights, as listed within his presentation. He did note that the decrease in accounts receivable was due to lower water sales. Brief discussion was held on the District's net pension liability.

Director Dick joined the Committee at 8:40 a.m. and assumed the Chair position. Directors Crane and Yoo Schneider remained on the Committee; Director Seckel was removed.

**PROPOSED BOARD CONSENT CALENDAR ITEMS****TREASURER'S REPORT**

- a. Revenue/Cash Receipt Report – November 2023
- b. Disbursement Approval Report for the month of December 2023
- c. Disbursement Ratification Report for the month of November 2023
- d. GM Approved Disbursement Report for the month of November 2023
- e. Consolidated Summary of Cash and Investment – October 2023
- f. OPEB and Pension Trust Fund statement

The Committee reviewed the Treasurer's Report and held a general discussion on the disbursement approval report. Upon MOTION by Director Yoo Schneider, seconded by Director Crane and carried (3-0), the Committee recommended approval of the Treasurer's Report at the December 20, 2023 Board meeting. The vote was taken via roll call with Directors Dick, Crane and Yoo Schneider all voting in favor.

**FINANCIAL REPORT**

- a. Combined Financial Statements and Budget Comparative for the Period Ending October 31, 2023
- b. FY 2022-23 Audit Report and Presentation regarding Audit Report

The Committee reviewed the Financial Report. Upon MOTION by Director Yoo Schneider, seconded by Director Crane and carried (3-0), the Committee recommended approval of the Financial Report at the December 20, 2023 Board meeting. The vote was taken via roll call with Directors Dick, Crane and Yoo Schneider all voting in favor.

**ACTION ITEM****AUTHORIZATION TO CONTRACT WITH LA DESIGN STUDIO FOR WEBSITE UPDATES**

Damon Micalizzi, Director of Public Affairs, reported that the District's website is in need of a "refresh" that includes enhancing speed, maintaining relevant topical information, increasing interactivity with users, and ease of use. He noted that it has been 6 years since LA Design Studio created the District's website and that the Executive Committee (at its November meeting) recommended that due to proprietary issues, previous performance and deliverables, and to expedite the project, that the District opt to forego a formal RFP process and enter into a sole source agreement with LA Design Studio. LA Design Studio has also provided back-end support and updates to the website over the past 6 six years.

General Manager De La Torre reported that he has been working with Public Affairs to determine necessary updates and enhancements, noting that LA Design has been very responsive to the effort.

Following questions from the Board members on what the proposed scope of work was, discussion was held on the benefits of conducting a formal RFP process in obtaining a written scope of services outlining precisely what services will be provided. Discussion was also held on how the website refresh aligns with the District's Strategic Communications Plan which is currently being updated to reflect the Board's recently adopted Strategic Priorities.

Tiffany Baca, Public Affairs Manager, provided a brief overview of the scope of work needed, including ADA compliance updates, review of color schemes, mobility options, content and design, maintaining the District's brand, modernization efforts, website processing speed, including more video within the site, etc.

Upon MOTION by Director Yoo Schneider, seconded by Director Crane, and carried (3-0), the Committee recommended this item be deferred to January, and directed staff to prepare a more detailed report, including a scope of services outlining the work needed and cost considerations, as well as options for developing a formal RFP, with further discussion held during the presentation on the Communications Plan. It was noted that this work includes two specific areas which include 1) annual maintenance and 2) enhancements. This item will be returned to the Committee in January. The vote was taken via roll call with Directors Dick, Crane and Yoo Schneider all voting in favor.

Mr. De La Torre noted that all options would be outlined and provided at the January Administration & Finance Committee meeting.

**DISCUSSION ITEMS****FY 2024-25 BUDGET****INFORMATION ITEMS****DEPARTMENT ACTIVITIES REPORTS**

- a. Administration
- b. Finance and Information Technology

**MONTHLY WATER USAGE DATA AND WATER SUPPLY INFORMATION**

The informational reports were received and filed.

**OTHER ITEMS**

**REVIEW ISSUES REGARDING DISTRICT ORGANIZATION, PERSONNEL  
MATTERS, EMPLOYEE BENEFITS FINANCE AND INSURANCE**

No information was presented.

**ADJOURNMENT**

There being no further business brought before the Administration & Finance Committee, the meeting was adjourned at 9:39 a.m.

MINUTES OF THE MEETING OF THE  
BOARD OF DIRECTORS OF THE  
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY  
jointly with the  
**EXECUTIVE COMMITTEE**  
December 20, 2023, 9:20 a.m. to 9:49 a.m.  
Conference Room 101

**Committee:**

Director McVicker, President  
Director Thomas, Vice President (absent)  
Director Yoo Schneider, Immediate Past President

**Staff:**

H. De La Torre, M. Goldsby,  
D. Micalizzi, M. Baum-Haley

**Also Present:**

Director Nederhood  
Director Dick  
Director Seckel  
Director Crane  
Linda Ackerman, MWDOC/MET Dir.  
Dennis Erdman, MWDOC/MET Dir.

Doug Davert, EOCWD  
Mike Gaskins, ETWD  
Kay Havens, ETWD  
Mark Monin, ETWD  
Dennis Cafferty, ETWD  
Sherri Seitz, ETWD  
Vu Chu, ETWD  
Doug Reinhart, IRWD  
Peer Swan, IRWD  
Paul Weghorst, IRWD  
Jim Atkinson, Mesa Water

John Kennedy, OCWD  
Alicia Dunkin, OCWD  
Saundra Jacobs, SMWD  
Greg Mills, SWD  
Brad Reese, SWD  
Jennifer Lopez, SCWD  
Glen Acosta, TCWD  
Fernando Paludi, TCWD  
Tom Lindsey, YLWD  
Dick Ackerman, Ackerman Consulting  
Charles Luas

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President McVicker called the meeting to order at 9:20 a.m. The meeting was held in-person at the District offices as well as including attendance via the Zoom Webinar application. Secretary Goldsby called the roll, with Committee members McVicker and Yoo Schneider present. Directors Nederhood, Dick, Crane and Seckel were also present. Director Dick sat on the Committee in the absence of Director Thomas.

**PUBLIC PARTICIPATION**

No items were presented.

**ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

No items were presented.

**ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING**

Secretary Goldsby advised that the draft agendas for the upcoming month were distributed to the Board and made available to the public.

### **EXECUTIVE COMMITTEE REVIEW OF FUTURE AGENDAS**

The Committee reviewed and discussed the draft agendas for each of the meetings and made revisions/additions as listed below.

a. Planning & Operations Committee

Although no new items were added to the agenda, Director Dick asked that a calendar of School Program presentation dates be sent to the Board.

b. Workshop Board Meeting

No new items were added to the agenda.

c. Administration & Finance Committee

No new items were added to the agenda.

### **DISCUSSION REGARDING UPCOMING ACTIVITIES OF SIGNIFICANCE**

Mr. De La Torre reported that the MWDOC/OCWD Building Management Committee met to discuss the proposed Board Room A/V enhancements. He noted that the consultant has been approved to prepare the specs/scope work to be outlined in an RFP process and that it appears MWDOC's share (35%) will range from \$150,000-\$175,000.

### **MEMBER AGENCY RELATIONS**

Mr. De La Torre then advised that a presentation honoring OCWD General Manager Mike Markus on the occasion of his retirement has been added to MWDOC's January 17, 2024 Board agenda.

He also reported that meetings have been held and scheduled between MWDOC staff and staff from the cities of Anaheim, Santa Ana, and Fullerton.

Director Erdman commented on the Board's Strategic Priorities, noting that he attends various member agency meetings and it is appreciated.

### **GENERAL MANAGER'S REPORTS**

Mr. De La Torre stated that he would be on vacation from December 29-January 8, 2024.

### **REVIEW AND DISCUSS DISTRICT AND BOARD ACTIVITIES**

Responding to inquiries from Director Seckel, Mr. De La Torre provided an update on MET's Groundwater Storage Program, and confirmed that the presentation on MWDOC's Communication Plan would be made during the first quarter of 2024.

Director Nederhood suggested developing a process/parameters for selecting an Assistant General Manager be made a priority.



**ADJOURNMENT**

There being no further business to be brought before the Committee, the meeting adjourned at 9:49 a.m.

**Municipal Water District of Orange County  
REVENUE / CASH RECEIPT REPORT  
December 2023**

**WATER REVENUES**

<u>Date</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>
12/01/2023	Laguna Beach County Water District	October 2023 Water deliveries	356,215.13
12/01/2023	South Coast Water District	October 2023 Water deliveries	569,533.70
12/05/2023	City of La Palma	October 2023 Water deliveries	959.96
12/07/2023	Serrano Water District	October 2023 Water deliveries	8,878.78
12/08/2023	Irvine Ranch Water District	October 2023 Water deliveries	1,091,901.60
12/08/2023	City of San Clemente	October 2023 Water deliveries	727,363.60
12/08/2023	City of Seal Beach	October 2023 Water deliveries	11,652.14
12/11/2023	City of Buena Park	October 2023 Water deliveries	57,772.76
12/11/2023	El Toro Water District	October 2023 Water deliveries	575,337.39
12/11/2023	Santa Margarita Water District (ID9)	October 2023 Water deliveries	512,485.63
12/11/2023	Santa Margarita Water District	October 2023 Water deliveries	2,219,156.59
12/12/2023	East Orange Co Water District	October 2023 Water deliveries	678,583.30
12/13/2023	Trabuco Canyon Water District	October 2023 Water deliveries	93,866.63
12/14/2023	City of Orange	October 2023 Water deliveries	199,036.10
12/14/2023	Yorba Linda Water District	October 2023 Water deliveries	416,903.66
12/15/2023	Golden State Water Company	October 2023 Water deliveries	731,710.16
12/15/2023	Moulton Niguel Water District	October 2023 Water deliveries	2,251,519.25
12/15/2023	Orange County Water District	October 2023 Water deliveries	156,048.15
12/22/2023	City of Brea	November 2023 Water deliveries	6,477.01
12/22/2023	Trabuco Canyon Water District	November 2023 Water deliveries	88,712.33
12/26/2023	City of Seal Beach	November 2023 Water deliveries	11,681.24
12/27/2023	City of Fountain Valley	November 2023 Water deliveries	3,325.70
12/27/2023	City of La Palma	November 2023 Water deliveries	964.18
12/29/2023	City of Huntington Beach	November 2023 Water deliveries	345,315.30

**TOTAL WATER REVENUES \$ 11,115,400.29**

**Municipal Water District of Orange County**  
**REVENUE / CASH RECEIPT REPORT**  
**December 2023**

**MISCELLANEOUS REVENUES**

<u>Date</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>
12/04/2023	WePay	Scouts BSA Clinic and OCEDO 2023 Luncheon	383.79
12/05/2023	Karl Seckel	December 2023 Retiree Health insurance	184.29
12/11/2023	Stan Sprague	December 2023 Retiree Health insurance	187.02
12/29/2023	Keith Lyon	January 2024 Retiree Health insurance	187.02
12/19/2023	Igoe and Company Inc	COBRA Health and Vision insurance	781.66
12/01/2023	US Bank	CAL Card rebate check	764.44
12/29/2023	US Bank Custodial Account	Morgan Stanley Interest payment	4,500.00
12/29/2023	US Bank	Monthly Interest	125.02
12/20/2023	Santa Margarita Water District	August 2023 Smartimer rebate program	117.86
12/20/2023	Santa Margarita Water District	September 2023 Smartimer rebate program	58.98
12/22/2023	Irvine Ranch Water District	October 2023 Smartimer rebate program	320.05
12/20/2023	City of La Habra	October 2023 Turf Removal rebate program	111.00
12/27/2023	Golden State Water Company	August 2023 Turf Removal and Spray to Drip rebate program	222.00
12/08/2023	Irvine Ranch Water District	September 2023 Turf Removal and Spray to Drip rebate program	243.27
12/01/2023	City of Tustin	September 2023 Turf Removal and Spray to Drip rebate program	888.00
12/15/2023	Irvine Ranch Water District	September 2023 Turf Removal and Spray to Drip rebate program	25,433.52
12/21/2023	City of Westminster	September 2023 Turf Removal and Spray to Drip rebate program	222.00
12/27/2023	Golden State Water Company	September 2023 Turf Removal and Spray to Drip rebate program	444.00
12/08/2023	City of Brea	October 2023 Turf Removal and Spray to Drip rebate program	954.01
12/11/2023	City of Fountain Valley	October 2023 Turf Removal and Spray to Drip rebate program	492.01
12/15/2023	City of Tustin	October 2023 Turf Removal and Spray to Drip rebate program	888.00
12/20/2023	Golden State Water Company	October 2023 Turf Removal and Spray to Drip rebate program	333.00
12/20/2023	City of Orange	October 2023 Turf Removal and Spray to Drip rebate program	1,110.00
12/21/2023	City of Westminster	October 2023 Turf Removal and Spray to Drip rebate program	444.00
12/22/2023	Irvine Ranch Water District	October 2023 Turf Removal and Spray to Drip rebate program	134,517.71
12/27/2023	City of Buena Park	October 2023 Turf Removal and Spray to Drip rebate program	505.11
12/27/2023	Laguna Beach County Water District	October 2023 High Efficiency Clothes Washers rebate program	195.00
12/01/2023	Irvine Ranch Water District	August 2023 Smartimer and Rotating Nozzles rebate program	181.05
12/08/2023	Irvine Ranch Water District	September 2023 Smartimer and Rotating Nozzles rebate program	449.60
12/27/2023	Mesa Water District	October 2023 Smartimer, Turf Removal and Spray to Drip rebate program	458.30
12/22/2023	City of San Clemente	October 2023 Smartimer, Turf Removal, Spray to Drip and High Efficiency Clothes Washers rebate program	2,433.44
12/27/2023	Moulton Niguel Water District	October 2023 Smartimer, Rotating Nozzles, Turf Removal, Spray to Drip and High Efficiency Clothes Washers rebate program	45,829.26
12/05/2023	City of La Palma	Water Loss Control Shared Services FY 2023-24	11,543.00
12/11/2023	City of Anaheim	Water Loss Control Shared Services FY 2023-24	990.00
12/11/2023	City of Orange	Water Loss Control Shared Services FY 2023-24	946.00
12/05/2023	City of La Palma	Water Loss Control Technical Assistance CY 2023 - E Source	28,980.00
12/27/2023	Metropolitan Water District	Partial retention Smart Watershed Network Project	2,837.70
12/27/2023	City of Anaheim	FY 2023-24 Choice Programs Billing invoice	703.18
12/11/2023	Yorba Linda Water District	50% Upfront Lead and Copper Rule Revisions Service Line Inventories Project	34,795.50

**TOTAL MISCELLANEOUS REVENUES \$ 304,759.79**  
**TOTAL REVENUES \$ 11,420,160.08**

  
 Harvey De La Torre, General Manager

  
 Hilary Chumplitazi, Treasurer

**Municipal Water District of Orange County  
Disbursement Approval Report  
For the month of January 2024**

Vendor/ Invoice	Description	Amount to Pay
<b>Core Disbursements:</b>		
<b>ACCO Engineered Systems Inc</b>		
20489752	12/01/23-02/28/23 HVAC preventative maintenance	1,882.00
20490692	11/28/23 Diagnosis the accounting area being too warm	610.00
***Total***		<u>2,492.00</u>
<b>Ackerman Consulting-Richard C Ackerman</b>		
1394	December 2023 Legal and regulatory specialized consulting services	3,500.00
***Total***		<u>3,500.00</u>
<b>Alta FoodCraft</b>		
12351376	December 2023 Coffee and tea supplies	128.57
***Total***		<u>128.57</u>
<b>Best Best and Krieger LLP</b>		
55401-NOV23	November 2023 Legal Services	16,867.93
55401-DEC23	December 2023 Legal Services	22,242.84
983797	September 2023 State Advocacy Agreement services	8,000.00
983798	October 2023 State Advocacy Agreement services	8,743.12
983799	November 2023 State Advocacy Agreement services	8,000.00
***Total***		<u>63,853.89</u>
<b>California Landscape Contractors Association - Orange County (CLCAOC)</b>		
1630	CLCA-OC 2024 Membership Renewal	2,250.00
***Total***		<u>2,250.00</u>
<b>California Water Efficiency Partnership-CalWEP</b>		
MD-2024-168	2024 Annual membership renewal	6,134.23
***Total***		<u>6,134.23</u>
<b>Coast to Coast Computer Products</b>		
A2615477	Two color HP Laserjet M455dn printers for shared use - PA and Admin	1,402.88
A2615502	Two sets of color toner cartridges for HP Deskjet M455dn - PA and Admin	1,979.27
***Total***		<u>3,382.15</u>
<b>E Source Companies LLC</b>		
11581	November 2023 Retail Agency Technical Assistance Services	10,160.00
11582	November 2023 Business Plan Implementation services	4,680.00
***Total***		<u>14,840.00</u>

**Municipal Water District of Orange County  
Disbursement Approval Report  
For the month of January 2024**

<b>Vendor/ Invoice</b>	<b>Description</b>	<b>Amount to Pay</b>
<b>Green Thumb (Indoor Plant Care) LLC-Dedo Verde Interior</b>		
20240071	January 2024 Indoor Plant Service	305.50
***Total***		<u>305.50</u>
<b>Hashtag Pinpoint Corporation</b>		
1902	December 2023 Social Media consultation and services	7,913.00
***Total***		<u>7,913.00</u>
<b>Hazen and Sawyer, DPC</b>		
1	October 2023 LCRR Service Line Inventory Project	48,758.44
***Total***		<u>48,758.44</u>
<b>Steve Hedges</b>		
10124	October-December 2023 Retiree medical premium	692.40
***Total***		<u>692.40</u>
<b>Inland Group LLC</b>		
234249011	Printing career brochures in multiple languages for WEEA community and career events	2,831.20
***Total***		<u>2,831.20</u>
<b>Lee Jacobi</b>		
121823	October-December 2023 Retiree medical premium	508.08
***Total***		<u>508.08</u>
<b>Lawnscape Systems Inc</b>		
442695	December 2023 Landscape Maintenance for Atrium	495.00
***Total***		<u>495.00</u>
<b>Keith Lyon</b>		
10424	October-December 2023 Retiree medical premium	989.40
***Total***		<u>989.40</u>
<b>Natural Resource Results LLC</b>		
4719	December 2023 Federal Advocacy Agreement Services	8,000.00
***Total***		<u>8,000.00</u>
<b>NDS</b>		
828097	12/01/23 & 12/08/23 Board packet delivery service	269.44
828168	12/15/23 Board packet delivery service	134.72
828406	12/29/23 Board packet delivery service	134.72
***Total***		<u>538.88</u>

**Municipal Water District of Orange County  
Disbursement Approval Report  
For the month of January 2024**

<b>Vendor/ Invoice</b>	<b>Description</b>	<b>Amount to Pay</b>
<b>Nelco</b>		
8822247	2023 W2 and 1099 Forms and Envelopes	265.47
***Total***		<u>265.47</u>
<b>ODP Business Solutions LLC</b>		
345263557001	12/19/23 Office supplies	252.97
***Total***		<u>252.97</u>
<b>Office Solutions</b>		
I-02182336	12/11/23 Business cards for staff	62.80
I-02182772	12/12/23 Office supplies	21.27
I-02183155	12/13/23 Office supplies	112.91
I-02183912	12/15/23 Office supplies	365.35
I-02185244	12/20/23 Office supplies	29.37
I-02185985	12/27/23 Office supplies	26.30
***Total***		<u>618.00</u>
<b>County of Orange</b>		
PW240348	FY2023-24 Coop Agreement for South OC Watershed Management Area	6,838.98
***Total***		<u>6,838.98</u>
<b>Orange County Water District</b>		
25986	November 2023 Postage, shared office & maintenance expense	12,587.68
***Total***		<u>12,587.68</u>
<b>Predict Success-Anne Sandberg</b>		
12823	Harrison Report - New hire employee assessment	150.00
***Total***		<u>150.00</u>
<b>Ralph Andersen &amp; Associates</b>		
INV-04564	November 2023 Compensation and Benefits Study	4,800.00
***Total***		<u>4,800.00</u>
<b>Karl Seckel</b>		
122823	October-December 2023 Retiree medical premium	1,412.40
***Total***		<u>1,412.40</u>
<b>Mary Snow</b>		
123023	October-December 2023 Retiree medical premium	494.70
***Total***		<u>494.70</u>

**Municipal Water District of Orange County  
Disbursement Approval Report  
For the month of January 2024**

<b>Vendor/ Invoice</b>	<b>Description</b>	<b>Amount to Pay</b>
<b>Roth Staffing Companies LP</b>		
16102480	12/10/23 Week Ending Temporary Employee Services for Finance Department	2,471.60
16105104	12/17/23 Week Ending Temporary Employee Services for Finance Department	1,946.39
***Total***		<u>4,417.99</u>
<b>Soto Resources-Joey C Soto</b>		
GA-DEC-84	December 2023 Grant Research and Acquisition	3,250.00
***Total***		<u>3,250.00</u>
<b>VC3 Inc</b>		
160387	December 2023 IT Support Services	7,084.00
***Total***		<u>7,084.00</u>
<b>Total Core Expenditures</b>		<u>209,784.93</u>
<b>Choice Expenditures:</b>		
<b>Building Block Entertainment Inc</b>		
3702-4	December 2023 Choice Elementary School Program K-2	5,150.00
***Total***		<u>5,150.00</u>
<b>Jill Promotions</b>		
11975	12/11/23 Supplies for Water Loss Control Shared Services	108.18
***Total***		<u>108.18</u>
<b>Mission RCD</b>		
3401	December 2023 Field inspection and verification for Water Use Efficiency rebate programs	3,206.57
***Total***		<u>3,206.57</u>
<b>Office Solutions</b>		
I-02184122	12/15/23 Supplies for Water Loss Control Shared Services	56.93
***Total***		<u>56.93</u>
<b>Orange County Dept of Education</b>		
94TI2402	November 2023 Choice School Program for grades 3-5	2,132.90
94TI2402	November 2023 Choice School Program for grades 6-8	6,353.34
***Total***		<u>8,486.24</u>
<b>Orange County Water District</b>		
25986	November 2023 Postage for Water Use Efficiency rebate programs	53.98
***Total***		<u>53.98</u>

**Municipal Water District of Orange County  
Disbursement Approval Report  
For the month of January 2024**

<b>Vendor/ Invoice</b>	<b>Description</b>	<b>Amount to Pay</b>
<b>Red Wing Brands of America Inc</b>		
20231210112477	Work gear for Water Loss Control Technicians	524.37
***Total***		<u>524.37</u>
<b>Westerly Meter Service Co.-Lane M Matsuno</b>		
17477	December 2023 Meter Accuracy Testing for Fountain Valley	2,200.00
***Total***		<u>2,200.00</u>
<b>Total Choice Expenditures</b>		<u>19,786.27</u>
 <b>Other Funds Expenditures:</b>		
<b>E Source Companies LLC</b>		
11581	November 2023 Retail Agency Technical Assistance Services	52,555.00
***Total***		<u>52,555.00</u>
<b>Mission RCD</b>		
3401	December 2023 Field inspection and verification for Water Use Efficiency rebate programs	3,688.93
***Total***		<u>3,688.93</u>
<b>Santa Margarita Plumbing &amp; Air</b>		
16167-36606	December 2023 Services for Pressure Regulating Valve program	5,172.43
***Total***		<u>5,172.43</u>
<b>RockDove Solutions</b>		
1061	Annual In Case of Crisis cloud-based mobile program for WEROC Member Agencies and MWDOC Staff	9,000.00
***Total***		<u>9,000.00</u>
<b>TerraWorks Studio</b>		
MW0028	September 2023 Landscape Design Assistance Program	3,500.00
***Total***		<u>3,500.00</u>
<b>Total Other Funds Expenditures</b>		<u>73,916.36</u>
<b>Total Expenditures</b>		<u><u>303,487.56</u></u>



**Municipal Water District of Orange County  
Disbursement Ratification Report  
For the Month of December 2023**

Name/ Date	Check/ EFT	Invoice	Description	Amount
<b>Core Disbursements:</b>				
<b>Tiffany Baca</b>				
12/29/2023	EFT	112123	November 2023 Business expense	145.04
***Total***				145.04
<b>Joseph Berg</b>				
12/29/2023	EFT	112923	November 2023 Business expense	105.55
***Total***				105.55
<b>Hilary Chumpitazi</b>				
12/29/2023	EFT	111623	November 2023 Business expense	29.65
***Total***				29.65
<b>Corodata Records Management Inc</b>				
12/29/2023	EFT	RS4968369	November 2023 Records Storage Fee	65.14
***Total***				65.14
<b>Randall Crane</b>				
12/29/2023	EFT	113023	November 2023 Business expense	232.98
***Total***				232.98
<b>Larry Dick</b>				
12/29/2023	EFT	111723	November 2023 Business expense	113.45
***Total***				113.45
<b>Hugo Escamilla</b>				
12/29/2023	EFT	110423	November 2023 Business expense	60.00
12/29/2023	EFT	120923	08/21/23-12/09/23 Education reimbursement	311.30
***Total***				371.30
<b>Sam Fetter</b>				
12/29/2023	EFT	81123	07/03/23-08/11/23 Education reimbursement	1,561.00
***Total***				1,561.00
<b>Lina Gunawan</b>				
12/29/2023	EFT	101923	October 2023 Business expense	20.00
***Total***				20.00
<b>Claire Johnson</b>				
12/29/2023	EFT	110423	November 2023 Business expense	29.08
***Total***				29.08
<b>Robert McVicker</b>				
12/29/2023	EFT	113023	November 2023 Business expense	182.81
***Total***				182.81
<b>Damon Micalizzi</b>				
12/29/2023	EFT	120823	Computer loan program	1,454.70
***Total***				1,454.70
<b>Al Nederhood</b>				
12/29/2023	EFT	113023	November 2023 Business expense	365.54
***Total***				365.54

**Municipal Water District of Orange County  
Disbursement Ratification Report  
For the Month of December 2023**

Name/ Date	Check/ EFT	Invoice	Description	Amount
<b>Alana Salas-Yoshii</b>				
12/29/2023	EFT	110423	November 2023 Business expense	27.38
<b>***Total***</b>				<b>27.38</b>
<b>Megan Schneider</b>				
12/29/2023	EFT	112023	November 2023 Business expense	257.63
<b>***Total***</b>				<b>257.63</b>
<b>Karl Seckel</b>				
12/29/2023	EFT	112023	November 2023 Business expense	44.57
<b>***Total***</b>				<b>44.57</b>
<b>Spectrum Business</b>				
12/15/2023	142897	343564121023	December 2023 Telephone expense for one fax line	39.99
12/07/2023	142880	375210113023	December 2023 Telephone and internet expense	1,727.04
<b>***Total***</b>				<b>1,767.03</b>
<b>Jeffery Thomas</b>				
12/29/2023	EFT	111723	November 2023 Business expense	125.76
<b>***Total***</b>				<b>125.76</b>
<b>US Bank</b>				
12/29/2023	142873	2978/4192/8910-NOV23	10/24/23-11/22/23 Cal Card Charges	24,355.08
<b>***Total***</b>				<b>24,355.08</b>
<b>Verizon Wireless</b>				
12/07/2023	142881	9950045448	November 2023 4G Mobile broadband unlimited service	114.03
<b>***Total***</b>				<b>114.03</b>
<b>Total Core Disbursements</b>				<b>31,367.72</b>
<b>Choice Disbursements:</b>				
<b>Joseph Berg</b>				
12/29/2023	EFT	112923	November 2023 Business expense	129.45
<b>***Total***</b>				<b>129.45</b>
<b>US Bank Voyager Fleet Systems</b>				
12/15/2023	EFT	8694349932347	10/25/23-11/24/23 Fuel for Water Loss Control Shared Services	484.25
<b>***Total***</b>				<b>484.25</b>
<b>Total Choice Disbursements</b>				<b>613.70</b>

**Municipal Water District of Orange County  
Disbursement Ratification Report  
For the Month of December 2023**

Name/ Date	Check/ EFT	Invoice	Description	Amount
<b>Other Funds Disbursements:</b>				
<b>City of Big Bear Lake</b>				
12/29/2023	142961	112723	Prop 1 Project Partner Reimbursement per Report 10	140.00
<b>***Total***</b>				<b>140.00</b>
<b>AT&amp;T</b>				
12/15/2023	142884	20880971	November 2023 Telephone expense for WEROC N. EOC	39.32
<b>***Total***</b>				<b>39.32</b>
<b>Mesa Water District</b>				
12/15/2023	EFT	11303	October 2023 Credit for Local Resources program	12,992.26
<b>***Total***</b>				<b>12,992.26</b>
<b>Metropolitan Water District</b>				
12/29/2023	EFT	12292021 11298	October 2023 Water deliveries	11,127,733.95
<b>***Total***</b>				<b>11,127,733.95</b>
<b>San Bernardino Valley Municipal WD</b>				
12/29/2023	142964	112723C	Prop 1 Project Partner Reimbursement per Report 10	10,428.47
<b>***Total***</b>				<b>10,428.47</b>
<b>Santiago Aqueduct Commission</b>				
12/29/2023	142965	102023	October 2023 SAC Pipeline Operation Surcharge	2,527.28
<b>***Total***</b>				<b>2,527.28</b>
<b>Santa Margarita Water District</b>				
12/29/2023	EFT	102023	October 2023 SCP Operation Surcharge	25,986.14
<b>***Total***</b>				<b>25,986.14</b>
<b>Spray to Drip Rebate</b>				
12/28/2023	142928	S2D6-C-HB-44331-19632	Huntington Landmark Assoc (Huntington Beach)	19,093.00
12/28/2023	142919	S2D6-C-IRWD-38663-22071	Grandview Crest HOA (Lake Forest)	40,000.00
12/28/2023	142942	S2D6-C-IRWD-44331-19203	Pelican Crest Community Assoc (Newport Beach)	8,457.50
12/28/2023	142901	S2D6-C-MNT-38652-19677	Bear Brand HOA (Laguna Higuell)	4,782.40
12/28/2023	142902	S2D6-C-MNT-38652-21902	Bear Brand HOA (Laguna Higuell)	1,529.50
12/28/2023	142913	S2D6-C-WEST-49430-19435	Driftwood Mobile Park (Westminster)	218.50
12/28/2023	142911	S2D6-R-BREA-51694-22092	L. Douge	1,905.50
12/28/2023	142936	S2D6-R-FV-51607-22047	S. Neilsen	362.00
12/28/2023	142926	S2D6-R-IRWD-51379-22053	L. Hingco	356.00
12/28/2023	142940	S2D6-R-IRWD-51481-21987	B. Peck	688.80
12/28/2023	142908	S2D6-R-IRWD-51537-22011	J. Cerny	1,176.80
12/28/2023	142946	S2D6-R-NWPT-51156-21885	R. and M. Dutch	1,654.00
12/28/2023	142924	S2D6-R-TUST-51338-21956	R. Haskell	1,435.50
12/28/2023	142916	S2D7-R-IRWD-47218-22154	J. Gamboa	2,110.40
12/28/2023	142933	S2D7-R-IRWD-51836-22240	J. Mangione	261.60
12/28/2023	142956	S2D7-R-MESA-51774-22132	T. Wiegandt	641.00
12/28/2023	142921	S2D7-R-NWPT-51872-22173	C. Greenberg	541.00
12/28/2023	142929	S2D7-R-O-51741-22215	J. Ketcham	1,465.50
12/28/2023	142906	S2D7-R-SM-51578-22245	L. Briggs	297.00
12/28/2023	142949	S2D7-R-SM-51860-22194	S. Stragler	417.00
<b>***Total***</b>				<b>87,393.00</b>

**Municipal Water District of Orange County  
Disbursement Ratification Report  
For the Month of December 2023**

Name/ Date	Check/ EFT	Invoice	Description	Amount
<b>Turf Rebate</b>				
12/28/2023	142943	TR15-C-IRWD-44331-45904	Pelican Crest Community Assoc (Newport Beach)	30,946.00
12/28/2023	142955	TR15-C-WEST-46517-45159-PA	City Of Westminster (Westminster)	14,796.00
12/28/2023	142915	TR15-R-IRWD-44677-43319	C. Flynn	3,075.57
12/28/2023	142899	TR16-C-BREA-49670-49780	Alterra Castile HOA (Brea)	10,362.00
12/28/2023	142923	TR16-C-HB-51121-49707	Greystone Landing HOA (Huntington Beach)	3,190.00
12/28/2023	142920	TR16-C-IRWD-38663-47821	Grandview Crest HOA (Lake Forest)	250,000.00
12/28/2023	142945	TR16-C-IRWD-46437-49569	Portola Hills Community Assoc (Lake Forest)	22,400.00
12/28/2023	142903	TR16-C-MNT-38652-48298	Bear Brand Master (Laguna Higuell)	16,245.00
12/28/2023	142904	TR16-C-MNT-38652-48427	Bear Brand Master (Laguna Higuell)	6,555.00
12/28/2023	142954	TR16-C-TUST-38663-48286	Tustin Grove Homeowner Assoc (Tustin)	32,770.00
12/28/2023	142912	TR16-R-BREA-51694-50167	L. Douge	9,927.00
12/28/2023	142937	TR16-R-FV-51607-50069	S. Neilsen	906.00
12/28/2023	142953	TR16-R-FV-51644-50106	A. Truong	2,148.00
12/28/2023	142939	TR16-R-GG-49482-47998	M. Park	4,413.00
12/28/2023	142927	TR16-R-IRWD-51379-49825	L. Hingco	8,145.00
12/28/2023	142941	TR16-R-IRWD-51481-49940	B. Peck	1,895.00
12/28/2023	142909	TR16-R-IRWD-51537-49997	J. Cerny	3,550.00
12/28/2023	142947	TR16-R-NWPT-51156-49742	R. and M. Dutch	6,351.00
12/28/2023	142914	TR16-R-SB-51536-49996	First United Methodist Church of Seal Beach (Seal Beach)	1,881.00
12/28/2023	142948	TR16-R-SM-51471-49932	A. Siclare	2,304.00
12/28/2023	142952	TR16-R-TUST-49642-49843	T. Tang	12,378.00
12/28/2023	142925	TR16-R-TUST-51338-49777	R. Haskell	8,697.00
12/28/2023	142931	TR16-R-WEST-51364-49805	B. Lowe	2,998.94
12/28/2023	142958	TR17-C-IRWD-49870-51464	Woodbridge Village Assoc (Irvine)	2,012.00
12/28/2023	142959	TR17-C-IRWD-49870-51490	Woodbridge Village Assoc (Irvine)	2,550.00
12/28/2023	142935	TR17-R-ETWD-51838-50320	P. Naghizadeh	1,420.00
12/28/2023	142900	TR17-R-GG-52937-51421	J. Barolet	4,419.00
12/28/2023	142951	TR17-R-GG-52960-51447	Sure & Pure LLC (Garden Grove)	5,940.00
12/28/2023	142917	TR17-R-IRWD-47218-45815	J. Gamboa	11,860.00
12/28/2023	142905	TR17-R-IRWD-51733-50214	S. Bredall	1,917.00
12/28/2023	142910	TR17-R-IRWD-51772-50250	B. Donahue	4,610.00
12/28/2023	142934	TR17-R-IRWD-51836-50318	J. Mangione	1,975.00
12/28/2023	142957	TR17-R-MESA-51774-50249	T. Wiegandt	3,381.00
12/28/2023	142938	TR17-R-MESA-51844-50327	C. Park	7,803.00
12/28/2023	142922	TR17-R-NWPT-51872-50359	C. Greenberg	2,181.00
12/28/2023	142930	TR17-R-O-51741-50223	J. Ketcham	8,793.00
12/28/2023	142944	TR17-R-SC-51784-50259	M. Pereira	6,966.43
12/28/2023	142907	TR17-R-SM-51578-50039	L. Briggs	1,782.00
12/28/2023	142950	TR17-R-SM-51860-50345	S. Stragier	2,292.00
12/28/2023	142932	TR17-R-TUST-52942-51425	M. Malaviya	1,224.00
12/28/2023	142918	TR17-R-TUST-52984-51474	S. Gordon	1,248.00
<b>***Total***</b>				<b>528,306.94</b>
<b>US Bank</b>				
12/29/2023	142873	6066-NOV23	10/24/23-11/22/23 Cal Card Charges	4,519.55
<b>***Total***</b>				<b>4,519.55</b>
<b>Verizon Wireless</b>				
12/07/2023	142881	9950045448	November 2023 4G Mobile broadband unlimited service	76.02
<b>***Total***</b>				<b>76.02</b>

**Municipal Water District of Orange County  
Disbursement Ratification Report  
For the Month of December 2023**

Name/ Date	Check/ EFT	Invoice	Description	Amount
Western Municipal Water District				
12/29/2023	142969	112723C	Prop 1 Project Partner Reimbursement per Report 10	18,901.99
***Total***				18,901.99
Total Other Funds Disbursements				11,819,044.92
Total Disbursements				11,851,026.34

  
\_\_\_\_\_  
Harvey De La Torre, General Manager

  
\_\_\_\_\_  
Hilary Chumpitazi, Treasurer

**Cal Card Charges**  
**Statement Date: November 22, 2023**  
**Payment Date: December 29, 2023**

Date	Description	Amount
<b>Interim General Manager Card:</b>		
10/23/2023	Colorado River Water Users Association Annual Conference in Las Vegas, NV on 12/13/23-12/15/23 - Registration for H. De La Torre, M. Baum-Haley & A. Heide	1,650.00
10/23/2023	North American Water Loss Conference 2023 in Denver, CO from 12/05/23-12/07/23 - Registration for J. Berg & G. Zavala	890.00
10/23/2023	Colorado River Water Users Association Annual Conference in Las Vegas, NV on 12/13/23-12/15/23 - Registration for A. Nederhood & J. Thomas	1,100.00
10/25/2023	CSDA Legislative Committee Annual Meeting & ACC-OC Legislative Meeting in Sacramento, CA on October 26, 2023 - Accommodations for H. Baez	359.04
10/25/2023	Colorado River Water Users Association Annual Conference in Las Vegas, NV on 12/13/23-12/15/23 - Accommodations for H. De La Torre, M. Baum-Haley & A. Heide	438.78
10/25/2023	Colorado River Water Users Association Annual Conference in Las Vegas, NV on 12/13/23-12/15/23 - Accommodations for A. Nederhood & J. Thomas	292.52
10/26/2023	2023 Annual Government Tax and Employee Benefit Webinar on 12/05/23-12/06/23 - Registration for L. Gunawan	495.00
11/03/2023	CSMFO Annual Conference from 01/30/24-02/02/24-Registration for H. Chumpitazi	550.00
11/03/2023	CSMFO Orange County Chapter Meeting in Fountain Valley, CA on 12/05/23 -Registration for H. Chumpitazi, L. Gunawan, T. Plaganas, D. Anderson & S. Hung	300.00
11/15/2023	California Council for Environmental and Economic Balance (CCEEB) & Legislative in Sacramento, CA on November 27, 2023 - Airfare for H. Beaz	579.96
11/15/2023	Colorado River Water Users Association Annual Conference in Las Vegas, NV from 12/13/23-12/15/23 - Registration for H. Baez	650.00
11/16/2023	Colorado River Water Users Association Annual Conference in Las Vegas, NV from 12/13/23-12/15/23 - Accommodations for H. De La Torre, M. Baum-Haley & H. Baez	1,296.66
11/16/2023	Colorado River Water Users Association Annual Conference in Las Vegas, NV from 12/13/23-12/15/23 - Accommodations for J. Thomas & A. Nederhood	864.44
11/16/2023	CALWep Plenary & Board Meeting in San Francisco, CA on December 12-13, 2023 - Airfare for J. Berg	457.80
11/17/2023	ACWA Fall Conference in Indian Wells, CA from 11/28/23-11/30/23 - Accommodations for A. Nederhood, B. McVicker, J. Thomas	1,821.54
11/17/2023	ACWA Fall Conference in Indian Wells, CA from 11/28/23-11/30/23 - Accommodations for M. Baum-Haley, H. Baez, D. Micalizzi, J. Berg	1,821.54
11/20/2023	11/01/23-11/20/23 Meals for H. De La Torre	119.70
11/21/2023	Colorado River Water Users Association Annual Conference in Las Vegas, NV from 12/13/23-12/15/23 - Accommodations for H. Baez, M. Baum-Haley & A. Heide	213.25
<b>Total:</b>		<b>13,900.23</b>
<b>WEROC Card:</b>		
10/23/2023	Dell Precision 7680 Workstation for WEROC Director	4,080.58
11/02/2023	Summit Meeting with CalOES Director Nancy Ward in Sacramento, CA from 11/27/23-11/29/23 - Airfare for V.Osborn	438.97
<b>Total:</b>		<b>4,519.55</b>

**Cal Card Charges**  
**Statement Date: November 22, 2023**  
**Payment Date: December 29, 2023**

Date	Description	Amount
<b>Administration Card:</b>		
10/23/2023	Job posting for WEROC Specialist position	169.00
10/23/2023	(10) VPN licenses (IPSec) for Watchguard firewall	487.98
10/24/2023	09/25/23-10/24/23 Monthly charge for web hosting	15.00
10/30/2023	UPS shipping supplies for Water Loss Control Shared Services	16.19
11/01/2023	Windows Server 2019 Std license (upgrade key) for Navision upgrade project	428.99
11/01/2023	11/02/23-12/01/23 Zoom Video Communications fee with audio licenses	174.93
11/03/2023	ACWA Fall Conference in Indian Wells, CA from 11/28/23-11/30/23 - Accomodations for R. Crane (advance deposit) - Refund	(600.46)
11/06/2023	Purchase of items from Amazon for MWDOC Staff Go-Bags	179.99
11/06/2023	11/06/23 Management Staff luncheon	572.07
11/06/2023	Windshield Wiper Blades for WLC Vehicles	85.16
11/07/2023	Annual subscription for cloud-based log management (all servers, desktops, and appliances) and Security Information and Event Management (SIEM) with Advanced Threat Analytics add-on	1,095.00
11/07/2023	11/07/23 Water Loss Control Shared Services supplies	69.60
11/07/2023	Repair of damaged laptop screen hinge for WEROC Staff	225.00
11/07/2023	Power supply for desktop computer	123.95
11/09/2023	Deposit for 2023 MWDOC Staff Holiday Luncheon at the Rusty Pelican on December 20, 2023	500.00
11/09/2023	Purchase from Ready America for MWDOC Staff Go Bags	449.82
11/11/2023	Windows 2022 Std OS Server upgrade for management server and logging	577.99
11/13/2023	11/03/23 Office supplies	43.86
11/14/2023	Ergonomic keyboard and mouse for Staff	171.11
11/14/2023	Employee ten-year anniversary gift card	50.00
11/15/2023	Wired headset and HDMI adapter for Staff	69.96
11/16/2023	11/16/23 All Staff luncheon	1,382.37
11/16/2023	Samsung Galaxy Book laptop for Staff	1,250.61
11/16/2023	Purchase from SOS Survival Products of Go Bag items for MWDOC Staff	552.84
11/16/2023	E-waste pickup of obsolete computer surplus with Certificate of Destruction (15 drives)	60.00
11/17/2023	11/15/23 Office supplies	40.23
11/18/2023	Alchemer Annual Renewal	315.00
11/21/2023	Sewerin T10 leak detection equipment repairs	553.00
11/21/2023	HDMI/Display port adapter for Staff	51.09
<b>Total:</b>		<b>9,110.28</b>
<b>Public Affairs Card:</b>		
10/24/2023	PRSA Membership renewal for T. Baca	342.00
10/30/2023	November 2023 Open AI monthly subscription, language processing tool	20.00
11/01/2023	November 2023 Monthly Public Storage Unit for Public Affairs	619.00
11/01/2023	10/30/23 PA Supplies	117.46
11/02/2023	Review of all activities and planning Public Affairs team lunch	136.40
11/07/2023	11/07/23 Meals for T. Baca	62.60
11/08/2023	Spanish translation for Ricky Booklets	7.78
11/14/2023	11/14/23 Meals for T. Baca	14.95
11/14/2023	Supplies for STEM Activity for Scouts Clinic	24.38
<b>Total:</b>		<b>1,344.57</b>

**Municipal Water District of Orange County**  
**GM Approved Disbursement Report <sup>(1)</sup>**  
**For the Month of December 2023**

Name/ Date	Check/ EFT	Invoice	Description	Amount
<b>Core Disbursements:</b>				
<b>Nina H. Spencer</b>				
12/29/2023	EFT	1061	25% Retainer Fee for MWDOC General Manager Search Services	33,850.00
<b>***Total***</b>				<b>33,850.00</b>
<b>GovConnection Inc</b>				
12/29/2023	EFT	74792026	Email Protection (Malware and Spam); Annual renewal for 65 email accounts	452.40
<b>***Total***</b>				<b>452.40</b>
<b>Roth Staffing Companies LP</b>				
12/29/2023	EFT	16099804	12/03/23 Week Ending Temporary Employee Services for Finance Department	2,440.71
<b>***Total***</b>				<b>2,440.71</b>
<b>The Westin South Coast Plaza</b>				
12/01/2023	EFT	113023	Deposit for the Westin South Coast Plaza January Water Policy Dinner	5,000.00
<b>***Total***</b>				<b>5,000.00</b>
<b>Total Core Disbursements</b>				<b>41,743.11</b>
<b>Other Funds Disbursements:</b>				
<b>County of Orange</b>				
12/08/2023	EFT	STCS002282	07/01/23-09/30/23 WEROC Radio System operations and maintenance costs	636.50
<b>***Total***</b>				<b>636.50</b>
<b>Total Other Funds Disbursements</b>				<b>636.50</b>
<b>Total Disbursements</b>				<b>42,379.61</b>

  
 Harvey De La Torre, General Manager

  
 Hilary Chumitazi, Treasurer

<sup>(1)</sup> For disbursements that did not make the cut-off of previous month's Disbursement Approval report.  
 Disbursements are approved by GM for payment and need A & F Committee ratification.





**Municipal Water District of Orange County**  
**Consolidated Summary of Cash and Investment**  
November 30, 2023

Item 3c

District investments and cash balances are held in various funds designated for certain purposes as follows:

Fund	Book Value	% of Portfolio
Restricted Reserves		
WEROC Operating Fund	\$554,089	3.05%
Pension 115 Trust	1,327,664	7.32%
Total Restricted Reserves	1,881,753	10.37%
Designated Reserves		
Operating Reserves	3,819,350	21.05%
Election Reserve	1,146,947	6.32 %
OPEB Reserve	297,147	1.64%
Total Designated Reserves	5,263,444	29.01%
General Operations Fund	11,938,565	65.80%
Water Purchase Payments Fund	476,808	2.63%
Conservation Fund	(1,435,897)	(7.91%)
Trustee Activities - AMP	18,809	0.10%
Total Other Funds	10,998,285	60.62%
<b>Total</b>	<b>\$18,143,482</b>	<b>100.00%</b>

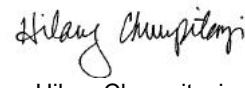
The funds are invested as follows:

Term of Investment	% of Portfolio	Book Value	Market Value
Cash	1.66%	\$300,418	\$300,418
Pension 115 Trust	7.32%	1,327,664	1,327,664
Short-term investment			
• LAIF	50.90%	9,235,691	9,235,691
• OCTP	23.04%	4,179,763	4,179,763
Long-term investment			
• US Government Issues	1.38%	249,946	229,643
• Corporate Bond	6.61%	1,200,000	1,102,803
• Certificates of Deposit	9.09%	1,650,000	1,578,526
<b>Total</b>	<b>100.00%</b>	<b>\$18,143,482</b>	<b>\$17,954,508</b>

The average number of days to maturity/call as of November 30, 2023 equaled 129 and the average yield to maturity is 3.667%. During the month of November 2023, the District's average daily balance was \$25,660,118.04. Funds were invested in US Bank, Negotiable Certificate of Deposits, Corporate Bonds, US Government Issues, Local Agency Investment Funds (LAIF) and Orange County Treasurer's Pool (OCTP).

The (\$188,974) difference between the book value and the market value on November 30, 2023 represents the exchange difference if all investments had been liquidated on that date. Since it is the District's practice to "buy and hold" investments until maturity, the market values are a point of reference, not an indication of actual loss or gain. There are no current plans or cash flow requirements identified in the near future that would require the sale of these securities prior to maturity.

  
Harvey De La Torre  
General Manager

  
Hilary Chumpitazi  
Treasurer

Street Address:  
18700 Ward Street  
Fountain Valley, California 92708

Mailing Address:  
P.O. Box 20895  
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Bob McVicker, P.E., D.WRE  
President

Jeffery M. Thomas  
Vice President

Randall Crane, Ph.D.  
Director

Larry D. Dick  
Director

Al Nederhood  
Director

Karl W. Seckel, P.E.  
Director

Megan Yoo Schneider, P.E.  
Director

Harvey F. De La Torre  
General Manager

MEMBER AGENCIES

City of Brea  
City of Buena Park  
East Orange County Water District  
El Toro Water District  
Emerald Bay Service District  
City of Fountain Valley  
City of Garden Grove  
Golden State Water Co.  
City of Huntington Beach  
Irvine Ranch Water District  
Laguna Beach County Water District  
City of La Habra  
City of La Palma  
Mesa Water District  
Moulton Niguel Water District  
City of Newport Beach  
City of Orange  
Orange County Water District  
City of San Clemente  
Santa Margarita Water District  
City of Seal Beach  
Serrano Water District  
South Coast Water District  
Trabuco Canyon Water District  
City of Tustin  
City of Westminster  
Yorba Linda Water District



# MUNICIPAL WATER DISTRICT OF ORANGE COUNTY

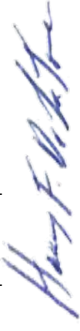
## Portfolio Management - Portfolio Summary

November 30, 2023

11/30/2023	Par Value	Market Value	Book Value	% of Portfolio	Days to Mat/Call	YTM @ Cost
Negotiable Certificate Of Deposit	1,650,000.00	1,578,526.50	1,650,000.00	9.99	1,079	3.126
Corporate Bond	1,200,000.00	1,102,803.00	1,200,000.00	7.27	261	1.518
US Government Issues	250,000.00	229,642.50	249,945.19	1.51	88	0.860
Local Agency Investment Funds	9,235,691.09	9,235,691.09	9,235,691.09	55.92	1	3.843
Orange County Treasurer's Pool	4,179,762.94	4,179,762.94	4,179,762.94	25.31	1	4.277
Total Investments	16,515,454.03	16,326,426.03	16,515,399.22	100.00	129	3.667
Cash						
Cash	300,418.06	300,418.06	300,418.06		1	0.00
Pension 115 Trust	1,327,664.29	1,327,664.29	1,327,664.29		1	0.00
Total Cash and Investments	18,143,536.38	17,954,508.38	18,143,481.57		129	3.667

Total Earnings	Month Ending November	Fiscal Year to Date
Current Year	76,103.68	351,501.88
Average Daily Balance	25,660,118.04	
Effective Rate of Return	3.667%	

We certify that this report reflects the cash and investments of the Municipal Water District of Orange County and is in conformity with the Government Code requirements and the District Investment Policy and Guidelines in effect at the time of investment. The Investment Program herein shown provides sufficient cash flow liquidity to meet the next six month's estimated expenditure. The source for the market values are from U.S. Bank. Per Resolution 2059 there are no compliance exceptions to report.

  
Harvey De La Torre, General Manager

01/04/2024  
Date

  
Hilary Chumipitazi, Treasurer

01/04/2024  
Date

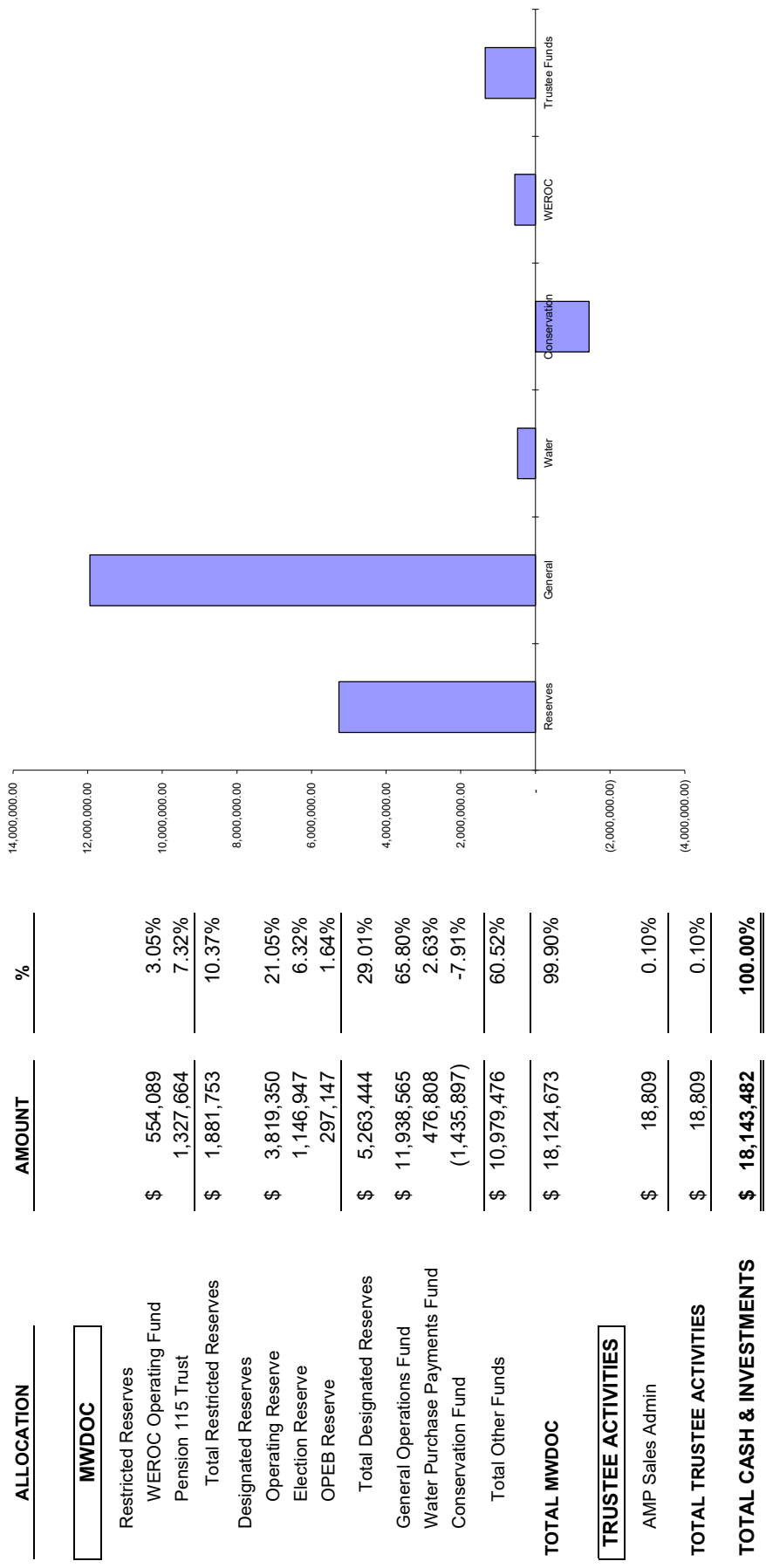
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY  
Portfolio Management  
Long-Term Portfolio Details - Investments  
November 30, 2023

Issuer	CUSIP/Ticker	Settlement Date	Par Value	Market Value	Book Value	Coupon Rate	YTM @ Cost	Days To Call/Maturity	Maturity Date
Negotiable Certificate Of Deposit									
American Express Bank	02589ADE9	7/20/2022	200,000.00	187,362.00	200,000.00	3.350	3.350	1,328	7/20/2027
Capital One Bank	14042TBO9	8/7/2019	250,000.00	244,522.50	250,000.00	2.250	2.250	251	8/7/2024
Capital One NA	14042RMJ7	7/24/2019	250,000.00	244,767.50	250,000.00	2.200	2.200	237	7/24/2024
Discover Bank	2546736R2	7/26/2023	250,000.00	241,452.50	250,000.00	4.500	4.500	1,698	7/24/2028
Sallie Mae Bank	7954507A7	7/14/2021	200,000.00	179,722.00	200,000.00	1.000	1.000	957	7/14/2026
State Bank of India	8562852Q3	8/10/2023	250,000.00	244,900.00	250,000.00	4.550	4.550	1,715	8/10/2028
Toyota Financial SGS Bank	89235MPD7	9/27/2022	250,000.00	235,800.00	250,000.00	3.650	3.650	1,392	9/22/2027
Sub Total			1,650,000.00	1,578,526.50	1,650,000.00	3.126	3.126	1,079	
US Government Issues									
FHLB	3130ALGR9	3/1/2021	250,000.00	229,642.50	249,945.19	0.850	0.860	88	2/26/2026
Sub Total			250,000.00	229,642.50	249,945.19	0.850	0.860	88	
Corporate Bond									
Bank of America Corp	06048WK41	12/7/2020	250,000.00	227,970.00	250,000.00	0.850	0.800	726	11/25/2025
Citigroup Global Markets	17328WFZ6	9/16/2020	250,000.00	227,615.00	250,000.00	1.000	1.000	16	9/16/2025
JP Morgan Chase	48128GV56	8/18/2020	250,000.00	227,415.00	250,000.00	0.800	0.800	262	8/18/2025
Morgan Stanley Fin LLC	61766YKH3	6/29/2022	200,000.00	189,958.00	200,000.00	4.500	4.500	212	6/29/2027
Societe Generale	83369MD25	8/19/2020	250,000.00	229,845.00	250,000.00	1.150	1.088	81	8/19/2025
Sub Total			1,200,000.00	1,102,803.00	1,200,000.00	1.542	1.518	261	
Total Investments			3,100,000.00	2,910,972.00	3,099,945.19	2.329	2.321	683	
Total Earnings									
Current Year		Month Ending November	Fiscal Year To Date						
		5,902.86	29,673.25						

**MUNICIPAL WATER DISTRICT OF ORANGE COUNTY**  
**Portfolio Management**  
**Short-Term Portfolio Details - Cash and Investments**  
**November 30, 2023**

Investments	CUSIP/Ticker	Settlement Date	Par Value	Market Value	Book Value	Coupon Rate	YTM @ Cost	Days To Call/Maturity	Maturity Date
Local Agency/Investment Funds									
LAIF LGIP	LAIF	6/30/2010	9,235,691.09	9,235,691.09	9,235,691.09	3.843	3.843	1	N/A
Sub Total			9,235,691.09	9,235,691.09	9,235,691.09	3.843	3.843	1	
Orange County Treasurer's Pool									
County of Orange LGIP	OCIP	6/29/2005	4,179,762.94	4,179,762.94	4,179,762.94	4.277	4.277	1	N/A
Sub Total			4,179,762.94	4,179,762.94	4,179,762.94	4.277	4.277	1	
Total Investments									
			13,415,454.03	13,415,454.03	13,415,454.03	3.978	3.978		
Cash									
Petty Cash Cash	CASH	7/1/2010	500.00	500.00	500.00	0.000	0.000	1	N/A
US Bank Cash	CASHUSBANK	7/25/2018	299,918.06	299,918.06	299,918.06	0.000	0.000	1	N/A
Pension 115 Trust	PENSION115TRUST	7/31/2018	1,327,664.29	1,327,664.29	1,327,664.29	0.000	0.000	1	N/A
Total Cash			1,628,082.35	1,628,082.35	1,628,082.35	0.000	0.000	1	
Total Cash and Investments									
			15,043,536.38	15,043,536.38	15,043,536.38	3.978	3.978	1	
Total Earnings									
Current Year			70,200,822		Fiscal Year To Date		321,828.63		

Municipal Water District of Orange County  
Cash and Investments at November 30, 2023



**MUNICIPAL WATER DIST OF ORANGE COUNTY**  
**PARS Post-Employment Benefits Trust****Account Report for the Period**  
**11/1/2023 to 11/30/2023**

Hilary Chumpitazi  
Accounting Manager  
Municipal Water Dist of Orange County  
18700 Ward Street  
Fountain Valley, CA 92708

**Account Summary**

Source	Balance as of 11/1/2023	Contributions	Earnings	Expenses	Distributions	Transfers	Balance as of 11/30/2023
OPEB	\$2,434,465.75	\$0.00	\$166,609.42	\$1,220.34	\$0.00	\$0.00	\$2,599,854.83
PENSION	\$1,253,626.50	\$0.00	\$85,795.41	\$628.41	\$0.00	\$0.00	\$1,338,793.50
<b>Totals</b>	<b>\$3,688,092.25</b>	<b>\$0.00</b>	<b>\$252,404.83</b>	<b>\$1,848.75</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,938,648.33</b>

**Investment Selection**

Source	
OPEB	Moderate HighMark PLUS
PENSION	Moderate HighMark PLUS

**Investment Objective**

Source	
OPEB	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.
PENSION	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.

**Investment Return**

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	6.84%	0.86%	5.99%	1.46%	5.27%	5.12%	10/26/2011
PENSION	6.84%	0.86%	6.04%	1.48%	5.27%	-	7/31/2018

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.  
Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.  
Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

**MUNICIPAL WATER DISTRICT OF ORANGE COUNTY**  
**COMBINED FINANCIAL STATEMENTS**  
**AND**  
**BUDGET COMPARATIVE**  
**JULY 1, 2023 THRU NOVEMBER 30, 2023**

**Municipal Water District of Orange County  
Combined Balance Sheet  
As of November 30, 2023**

	<u><b>Amount</b></u>
<b><u>ASSETS</u></b>	
Cash in Bank	300,418.06
Investments	17,843,063.51
Accounts Receivable	21,607,877.41
Accounts Receivable - Other	837,597.05
Accrued Interest Receivable	181,973.95
Prepays/Deposits	461,917.27
Leasehold Improvements	7,011,190.45
Furniture, Fixtures & Equipment	913,949.69
Less: Accumulated Depreciation	<u>(4,094,193.12)</u>
<b>TOTAL ASSETS</b>	<b><u>45,063,794.27</u></b>
<b><u>LIABILITIES AND FUND BALANCES</u></b>	
<b><u>LIABILITIES</u></b>	
Accounts Payable	21,600,200.56
Accrued Salaries and Benefits Payable	563,336.15
Other Liabilities	440,131.80
Unearned Revenue	<u>1,215,054.08</u>
<b>TOTAL LIABILITIES</b>	<b><u>23,818,722.59</u></b>
<b><u>FUND BALANCES</u></b>	
<b><u>Restricted Fund Balances</u></b>	
WERO Reserve	317,999.82
Pension 115 Trust	<u>1,120,664.29</u>
Total Restricted Fund Balances	<u>1,438,664.11</u>
<b><u>Unrestricted Fund Balances</u></b>	
<b><u>Designated Reserves</u></b>	
General Operations	3,819,350.00
Election Expense	1,146,947.00
OPEB	<u>297,147.00</u>
Total Designated Reserves	<u>5,263,444.00</u>
General Fund	7,284,339.52
General Fund Capital	<u>86,023.20</u>
Total Unrestricted Fund Balances	<u>12,633,806.72</u>
<b><u>Excess Revenue over Expenditure</u></b>	
Operating Fund	7,292,190.35
Other Funds	<u>(119,589.50)</u>
<b>TOTAL FUND BALANCES</b>	<b><u>21,245,071.68</u></b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b><u>45,063,794.27</u></b>



**Municipal Water District of Orange County**  
**Revenues and Expenditures Budget Comparative Report**  
**General Fund**  
**July 1, 2023 thru November 30, 2023**

	<u>Month to Date</u>	<u>Year to Date</u>	<u>Annual Budget</u>	<u>% Used</u>	<u>Encumbrance</u>	<u>Budget Remaining</u>
<b><u>REVENUES</u></b>						
Retail Connection Charge	0.00	9,206,255.25	9,206,255.00	100.00%	0.00	(0.25)
Ground Water Customer Charge	0.00	383,697.00	383,697.00	100.00%	0.00	0.00
<b>Water Rate Revenues</b>	<b>0.00</b>	<b>9,589,952.25</b>	<b>9,589,952.00</b>	<b>100.00%</b>	<b>0.00</b>	<b>(0.25)</b>
Interest Revenue	77,938.88	359,740.42	319,410.00	112.63%	0.00	(40,330.42)
<b>Subtotal</b>	<b>77,938.88</b>	<b>9,949,692.67</b>	<b>9,909,362.00</b>	<b>100.41%</b>	<b>0.00</b>	<b>(40,330.67)</b>
Choice Programs	11,279.32	1,415,996.79	1,591,032.00	89.00%	0.00	175,035.21
MWD Revenue - Shared Services	0.00	117,631.00	0.00	0.00%	0.00	(117,631.00)
Miscellaneous Income	27.58	1,142.19	3,000.00	38.07%	0.00	1,857.81
Revenue - Other	114.90	898.22	0.00	0.00%	0.00	(898.22)
School Contracts	8,443.46	27,389.08	435,950.00	6.28%	0.00	408,560.92
Delinquent Payment Penalty	0.00	1.05	0.00	0.00%	0.00	(1.05)
Transfer-In from Reserve	0.00	0.00	404,537.00	0.00%	0.00	404,537.00
<b>Subtotal</b>	<b>19,865.26</b>	<b>1,563,058.33</b>	<b>2,434,519.00</b>	<b>64.20%</b>	<b>0.00</b>	<b>871,460.67</b>
<b>TOTAL REVENUES</b>	<b>97,804.14</b>	<b>11,512,751.00</b>	<b>12,343,881.00</b>	<b>93.27%</b>	<b>0.00</b>	<b>831,130.00</b>

**Municipal Water District of Orange County**  
**Revenues and Expenditures Budget Comparative Report**  
**General Fund**  
**July 1, 2023 thru November 30, 2023**

	<u>Month to Date</u>	<u>Year to Date</u>	<u>Annual Budget</u>	<u>% Used</u>	<u>Encumbrance</u>	<u>Budget Remaining</u>
<b><u>EXPENSES</u></b>						
Salaries & Wages	411,284.05	2,011,971.00	5,135,356.00	39.18%	0.00	3,123,385.00
Salaries & Wages - Grant Recovery	0.00	0.00	(30,000.00)	0.00%	0.00	(30,000.00)
Director's Compensation	21,610.38	116,237.65	275,041.00	42.26%	0.00	158,803.35
MWD Representation	12,442.34	53,371.09	117,875.00	45.28%	0.00	64,503.91
Employee Benefits	93,927.63	571,590.84	1,507,382.00	37.92%	0.00	935,791.16
CalPers Unfunded Liability Contribution	0.00	0.00	207,000.00	0.00%	0.00	207,000.00
Director's Benefits	8,780.00	43,835.42	104,447.00	41.97%	0.00	60,611.58
Health Insurance for Retirees	3,566.33	25,567.35	84,847.00	30.13%	0.00	59,279.65
Training Expense	495.00	1,993.99	36,000.00	5.54%	0.00	34,006.01
Tuition Reimbursement	0.00	1,561.00	5,000.00	31.22%	0.00	3,439.00
Temporary Help Expense	0.00	10,503.24	5,000.00	210.06%	0.00	(5,503.24)
<b>Personnel Expenses</b>	<b>552,105.73</b>	<b>2,836,631.58</b>	<b>7,447,948.00</b>	<b>38.09%</b>	<b>0.00</b>	<b>4,611,316.42</b>
Engineering Expense	756.25	12,392.75	307,000.00	4.04%	78,646.75	215,960.50
Legal Expense	16,867.93	93,830.33	241,000.00	38.93%	147,169.67	0.00
Audit Expense	0.00	15,000.00	36,500.00	41.10%	16,500.00	5,000.00
Professional Services	123,557.40	544,822.16	1,798,425.00	30.29%	1,027,730.64	225,872.20
<b>Professional Fees</b>	<b>141,181.58</b>	<b>666,045.24</b>	<b>2,382,925.00</b>	<b>27.95%</b>	<b>1,270,047.06</b>	<b>446,832.70</b>
Conference - Staff	4,040.00	12,570.00	49,832.00	25.22%	0.00	37,262.00
Conference - Directors	1,100.00	5,530.00	23,065.00	23.98%	0.00	17,535.00
Travel & Accom. - Staff	5,272.58	15,129.02	102,200.00	14.80%	0.00	87,070.98
Travel & Accom. - Directors	2,450.29	7,822.25	42,400.00	18.45%	0.00	34,577.75
<b>Travel &amp; Conference</b>	<b>12,862.87</b>	<b>41,051.27</b>	<b>217,497.00</b>	<b>18.87%</b>	<b>0.00</b>	<b>176,445.73</b>
Membership/Sponsorship	342.00	144,770.58	167,366.00	86.50%	0.00	22,595.42
CDR Support	0.00	15,608.28	62,433.00	25.00%	46,824.86	(0.14)
<b>Dues &amp; Memberships</b>	<b>342.00</b>	<b>160,378.86</b>	<b>229,799.00</b>	<b>69.79%</b>	<b>46,824.86</b>	<b>22,595.28</b>
Business Expense	83.45	1,402.18	2,000.00	70.11%	0.00	597.82
Office Maintenance	13,324.61	62,988.00	175,860.00	35.82%	95,872.00	17,000.00
Building Repair & Maintenance	277.91	6,341.15	25,200.00	25.16%	6,202.85	12,656.00
Storage Rental & Equipment Lease	65.14	363.33	1,800.00	20.19%	436.67	1,000.00
Office Supplies	1,558.36	7,233.87	27,000.00	26.79%	2,098.09	17,668.04
Supplies - Water Loss Control	69.60	1,654.93	4,000.00	41.37%	0.00	2,345.07
Postage/Mail Delivery	509.08	2,755.99	11,675.00	23.61%	1,022.28	7,896.73
Subscriptions & Books	0.00	399.98	1,000.00	40.00%	0.00	600.02
Reproduction Expense	1,250.00	8,082.95	93,000.00	8.69%	2,951.62	81,965.43
Maintenance - Computers	416.11	3,077.43	5,000.00	61.55%	0.00	1,922.57
Software Purchase	7,615.63	44,140.81	106,498.00	41.45%	1,749.30	60,607.89
Software Support	3,733.38	31,866.86	50,185.00	63.50%	0.00	18,318.14
Computers and Equipment	1,250.61	10,511.82	43,000.00	24.45%	0.00	32,488.18
Maintenance Expense	0.00	0.00	6,000.00	0.00%	0.00	6,000.00
Automotive Expense	1,345.46	5,456.61	9,400.00	58.05%	0.00	3,943.39
Vehicle Expense	569.41	7,402.57	12,000.00	61.69%	0.00	4,597.43
Toll Road Charges	92.80	225.54	975.00	23.13%	0.00	749.46
Insurance Expense	15,905.36	81,424.81	182,976.00	44.50%	0.00	101,551.19
Utilities - Telephone	2,016.06	16,212.33	46,438.00	34.91%	1,026.27	29,199.40
Bank Fees	0.00	0.00	2,600.00	0.00%	0.00	2,600.00
Miscellaneous Expense	6,123.89	40,399.93	154,200.00	26.20%	5,220.00	108,580.07
MWDOC's Contrb. to WEROC	24,442.25	122,211.25	293,307.00	41.67%	0.00	171,095.75
Depreciation Expense	9,278.17	46,390.49	0.00	0.00%	0.00	(46,390.49)
<b>Other Expenses</b>	<b>89,927.28</b>	<b>500,542.83</b>	<b>1,254,114.00</b>	<b>39.91%</b>	<b>116,579.08</b>	<b>636,992.09</b>
Election Expense	0.00	0.00	563,020.00	0.00%	0.00	563,020.00
Capital Acquisition	0.00	1,510.56	25,892.00	5.83%	0.00	24,381.44
Building Expense	0.00	14,400.31	222,686.00	6.47%	22,082.21	186,203.48
<b>TOTAL EXPENSES</b>	<b>796,419.46</b>	<b>4,220,560.65</b>	<b>12,343,881.00</b>	<b>34.19%</b>	<b>1,455,533.21</b>	<b>6,667,787.14</b>
<b>NET INCOME (LOSS)</b>	<b>(698,615.32)</b>	<b>7,292,190.35</b>	<b>0.00</b>	<b>0.00%</b>	<b>(1,455,533.21)</b>	<b>(5,836,657.14)</b>

**Municipal Water District of Orange County**  
**Revenues and Expenditures Budget Comparative Report**  
**Water Fund**  
**July 1, 2023 thru November 30, 2023**

	<u>Month to Date</u>	<u>Year to Date</u>	<u>Annual Budget</u>	<u>% Used</u>	<u>Budget Remaining</u>
<b><u>WATER REVENUES</u></b>					
Water Sales	8,745,731.00	54,706,920.70	181,024,108.00	30.22%	126,317,187.30
Readiness to Serve Charge	1,143,238.00	5,711,183.93	13,768,707.00	41.48%	8,057,523.07
Capacity Charge CCF	293,620.00	1,468,100.00	4,816,710.00	30.48%	3,348,610.00
SCP/SAC Pipeline Surcharge	26,415.42	150,922.75	358,000.00	42.16%	207,077.25
<b>TOTAL WATER REVENUES</b>	<b>10,209,004.42</b>	<b>62,037,127.38</b>	<b>199,967,525.00</b>	<b>31.02%</b>	<b>137,930,397.62</b>
<b><u>WATER PURCHASES</u></b>					
Water Sales	8,745,731.00	54,706,920.70	181,024,108.00	30.22%	126,317,187.30
Readiness to Serve Charge	1,143,238.00	5,711,183.93	13,768,707.00	41.48%	8,057,523.07
Capacity Charge CCF	293,620.00	1,468,100.00	4,816,710.00	30.48%	3,348,610.00
SCP/SAC Pipeline Surcharge	26,415.42	150,922.75	358,000.00	42.16%	207,077.25
<b>TOTAL WATER PURCHASES</b>	<b>10,209,004.42</b>	<b>62,037,127.38</b>	<b>199,967,525.00</b>	<b>31.02%</b>	<b>137,930,397.62</b>
<b>EXCESS OF REVENUE OVER EXPENDITURE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>

**Municipal Water District of Orange County**  
**Revenues and Expenditures Budget Comparative Report**  
**Water Use Efficiency**  
**July 1, 2023 thru November 30, 2023**

	<u>Year to Date Actual</u>	<u>Annual Budget</u>	<u>% Used</u>
<b>Spray To Drip Conversion(3423)</b>			
Revenues	310,730.70	613,600.00	50.64%
Expenses	418,153.02	613,600.00	68.15%
Excess of Revenues over Expenditures	(107,422.32)	0.00	
<b>Member Agency Administered Pass-Thru(3425)</b>			
Revenues	0.00	338,000.00	0.00%
Expenses	0.00	338,000.00	0.00%
Excess of Revenues over Expenditures	0.00	0.00	
<b>ULFT Rebate Program(3410)</b>			
Revenues	520.00	1,000.00	52.00%
Expenses	740.00	1,000.00	74.00%
Excess of Revenues over Expenditures	(220.00)	0.00	
<b>HECW Rebate Program(3411)</b>			
Revenues	29,444.73	40,000.00	73.61%
Expenses	22,405.00	40,000.00	56.01%
Excess of Revenues over Expenditures	7,039.73	0.00	
<b>CII Rebate Program(3416)</b>			
Revenues	0.00	1,000.00	0.00%
Expenses	0.00	1,000.00	0.00%
Excess of Revenues over Expenditures	0.00	0.00	
<b>Turf Removal Program(3418)</b>			
Revenues	2,617,964.98	11,298,000.00	23.17%
Expenses	2,651,018.04	11,298,000.00	23.46%
Excess of Revenues over Expenditures	(33,053.06)	0.00	
<b>Comprehensive Landscape (CLWUE)(3427)</b>			
Revenues	65,921.82	152,400.00	43.26%
Expenses	86,947.26	152,400.00	57.05%
Excess of Revenues over Expenditures	(21,025.44)	0.00	
<b>Recycled Water Program(3433)</b>			
Revenues	0.00	50,000.00	0.00%
Expenses	23,608.00	50,000.00	47.22%
Excess of Revenues over Expenditures	(23,608.00)	0.00	
<b>WSIP - Industrial Program(3432)</b>			
Revenues	0.00	53,720.00	0.00%
Expenses	0.00	53,720.00	0.00%
Excess of Revenues over Expenditures	0.00	0.00	
<b>Land Design Program(3431)</b>			
Revenues	45,125.00	300,000.00	15.04%
Expenses	68,375.00	300,000.00	22.79%
Excess of Revenues over Expenditures	(23,250.00)	0.00	
<b>Pressure Regulation Program(3435)</b>			
Revenues	11,450.57	15,000.00	76.34%
Expenses	11,450.57	15,000.00	76.34%
Excess of Revenues over Expenditures	0.00	0.00	
<b>Dedicated Irrigation Meters Measurement Project (DIMM)(3439)</b>			
Revenues	41,860.00	743,000.00	5.63%
Expenses	173,339.43	743,000.00	23.33%
Excess of Revenues over Expenditures	(131,479.43)	0.00	

**Municipal Water District of Orange County  
Revenues and Expenditures Budget Comparative Report  
Water Use Efficiency  
July 1, 2023 thru November 30, 2023**

	<u>Year to Date Actual</u>	<u>Annual Budget</u>	<u>% Used</u>
<b>Total WUE Projects</b>			
Revenues	3,123,017.80	13,605,720.00	22.95%
Expenses	<u>3,456,036.32</u>	<u>13,605,720.00</u>	<u>25.40%</u>
Excess of Revenues over Expenditures	(333,018.52)	0.00	
 <b>WEROC</b>			
Revenues	412,011.25	586,614.00	70.24%
Expenses	<u>222,542.59</u>	<u>586,614.00</u>	<u>37.94%</u>
Excess of Revenues over Expenditures	189,468.66	0.00	



**ACTION ITEM**  
January 17, 2024

**TO:** Administration & Finance Committee  
(Directors Dick, Thomas, Crane)

**FROM:** Harvey De La Torre, General Manager

Staff Contact: Damon Micalizzi and Tiffany Baca

**SUBJECT: APPROVAL OF WEBSITE REFRESH**

**STAFF RECOMMENDATION**

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Staff recommends the Administrative and Finance Committee review and discuss the proposed options for refreshing the Municipal Water District of Orange County's (MWDOC or District) website, mwdoc.com, and provide direction to bring one of the options back as an action item at a future Board and/or committee meeting.

**COMMITTEE RECOMMENDATION**

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The Committee recommended the Board authorize Option 1 (or A) as follows: Select L.A. Design Studio as the vendor for Phase I, through a sole source contract (foregoing the RFP process) and begin the process of refreshing basic website components. Assuming Phase II is not needed or urgent, with the vendor in place, they are primed to begin work immediately on additional recommendations from the MWDOC Board following the completion and approval of an updated MWDOC Communications Plan. This contractor is the original architect of mwdoc.com (developed in 2017), has a repository of assets on hand, and is familiar with the brand, architecture, and codebase of the current website, including customizations, plugins, and integrations. The total project cost quoted is \$32,000, with total yearly maintenance, hosting, and compliance costs "not to exceed" \$6,300. The estimated time for completion is three (3) to six (6) months.

**REPORT**

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**Overview and Purpose**

A company's website is one, if not the, most powerful communications tool an organization has for providing reliable, accurate information and building brand awareness and advocacy. Generally, all outreach efforts, including relationship

<b>Budgeted (Y/N): N</b>	Budgeted amount:	Core X	
<b>Action item amount: \$38,300</b>	Line item: 32-7040		
<b>Fiscal Impact (explain if unbudgeted):</b>			
Will use the PA Budget for Professional Services (Drought Campaign - \$50,000)			

marketing, should direct traffic to one place – the website. For MWDOC, this includes information about District actions and activities, board and committee meetings, rebates, events, and content from articles, newsletters, social media, campaigns, and more.

Over the past year, the MWDOC Public Affairs department (PA or Staff) has received feedback from several MWDOC Directors, internal staff, and others that website response time has slowed, navigation has become more challenging, and there is an increased interest in adding more video content to the site. Additionally, American Disability Act (ADA) improvements have been identified that need to be explored further and addressed expediently, such as color palette, alternative text tags, text contrast, audio alternatives, and more. Additionally, pending legislation will likely require MWDOC to change its domain name to end with “.gov” instead of our current “.com.” However, more importantly, as the Board completed its Strategic Priorities this past year, there was a request to update its Communications Plan. The District’s website will be a key vehicle in promoting and driving new or revised messages to MWDOC’s service area.

## Background

As is typical in the industry, websites require a simple refresh or, in some cases, a rebuild every 3-5 years. For MWDOC, the current website has been operational since 2017, and Staff is seeking input on the changes the Board desires. To provide some clarity on the differences between a refresh and rebuild, below is a brief description of the two types:

**A website refresh** is the process of evaluating the current site, updating content, navigation, and response issues to improve performance and modernize the experience for visitors.

**A website rebuild** involves a complete overhaul of layout, design, content, and coding, which usually changes the overall structure of the site and requires a significant amount of additional planning, time, and money.

Based on the needs Staff has identified for the website as well as cost and time-saving considerations, Staff has planned to embark on a website refresh project for mwdoc.com that teeters between a less intensive refresh and a more complex redesign project. Staff contacted three (3) potential vendors – including the original website architect, [L.A. Design Studio](#) – and obtained quotes for a **website refresh** for mwdoc.com. The information received was taken to the MWDOC Executive Committee in November 2023, which recommended that the District opt for a sole source contract with L.A. Design Studio instead of a formal RFP process.

The MWDOC Board raised questions at the Administration and Finance (A&F) Committee discussion in December 2023 and asked Staff to return in 2024 with additional information, including project scope and options for approaching the impending website refresh project.

Per the A&F Committee request, below is a simplified project scope involved in a typical website refresh project. These components were discussed with potential vendors when obtaining quotes. (Note that many complex steps are involved, and most are not explicitly named in the steps below to avoid using industry jargon and to provide a clear, general description of the scope of work). Also included are three (3) suggested options for how to proceed with refreshing the website.

## **Scope**

Broken out into two (2) phases to align with the options presented below, Phase I focuses on the basic components of refreshing the website, including meeting the ADA requirements. Phase II includes more robust features, which change the project from a refresh to a rebuild, which was not part of the scope of the original quotes.

### **PHASE I**

**Audit, Analysis, and Project Outline:** Evaluate the current website's performance, user experience, and content throughout. Develop clear goals and objectives. Create a project outline.

**Discovery:** Define key audience groups and the content they consume. Perform a competitive industry analysis. Solicit general input from the MWDOC Board of Directors and form an internal committee of department representatives to better understand specific needs and challenges.

**Content Strategy:** Determine what content exists and what is needed to support project objectives and visitor needs. Develop new content as necessary. Define key messages for each page. Review, edit, and optimize.

**Information Architecture:** Organize and structure content to help users find information and complete tasks, including site navigation, functionality and behaviors, page content, and flow.

**Design:** Gather assets and address ADA compliance requirements to ensure a seamless user experience.

**Testing and Quality Assurance:** Thoroughly test the website, including desktop and mobile devices, functionality across internet browsers, usability, and compatibility, to identify and resolve any issues before a live launch. Refine as needed.

**Launch and Promotion:** Deploy and promote the refreshed website through various channels. Train designated staff.

### **PHASE II**

After Phase I, if it is determined that more robust features be added, the complete website structure needs an overhaul, and the design should change,



Phase II will be implemented. At this juncture, this would be considered a website redesign project.

**Complete a Formal Request For Proposals (RFP) Process:** Includes drafting a formal RFP, soliciting vendors, reviewing proposals, selecting potential vendors for interviews, and presenting options to the MWDOC Board for contract approval.

**Repeat the Steps Included in Phase I:** Dive deeper into the steps included in Phase I and add the following additional steps.

**Design:** Select a visually appealing, user-friendly design that aligns with brand identity and meets additional goals in response to an updated MWDOC Communications Plan.

**Structural Development:** Build the framework for the front and backends - the content visitors see and the tools needed for content managers. Test functionality to ensure the website is technically sound, including responsive design for various devices, Search Engine Optimization (SEO), and security enhancements.

## Options

The staff has prepared three (3) options for refreshing the District's website. The estimated costs and timelines below were taken directly from the quotes received. Additionally, per the MWDOC Board's request, yearly maintenance, hosting, and compliance costs have been separated, although they are part of the comprehensive process and have been extracted from each of the quotes received.

### Option A:

Select L.A. Design Studio as the vendor for Phase I, through a sole source contract and begin the process of refreshing basic website components. Assuming Phase II is not needed or urgent, with the vendor in place, they are primed to begin work immediately on additional recommendations from the MWDOC Board following the completion and approval of an updated MWDOC Communications Plan. This contractor is the original architect of mwdoc.com 2017, has a repository of assets on hand, and is familiar with the brand, architecture, and codebase of the current website, including customizations, plugins, and integrations.

**Total project cost quoted:** \$32,000

**Total yearly maintenance, hosting, and compliance costs:** Not to exceed \$6,300.

**Estimated timeline for completion:** three (3) to six (6) months.

### Option B:

Conduct a formal Request for Proposals (RFP) for Phase I and II.

**Total project cost:** Unknown. For comparison purposes, two (2) additional quotes were received from qualified vendors for a website refresh ranging from \$35,300 to \$79,000.

**Total yearly maintenance, hosting, and compliance costs:** Unknown. Two additional quotes were received from qualified vendors for a website refresh ranging from \$11,025 to 14,000 annually.

**Estimated timeline:** Unknown. Two additional quotes were received from qualified vendors for a website refresh ranging from seven (7) to nine (9) months to complete the project. A formal RFP process from development to review, interview, and selection can take anywhere from two (2) to three (3) months.

**Option C:**

Conduct a formal Request for Proposals (RFP) for Phase I and II following the completion and approval of an updated District Communications Plan.

**Estimated cost:** Unknown.

**Estimated timeline:** Unknown.

**Attachment:** Information on LA Design Studio

LOS ANGELES

# DESIGN STUDIO

L.A. Design Studio is a digital design and marketing firm offering web design, graphic design, branding, photography, video production and digital marketing services.

Established in 1998, we are known for creativity, collaboration, and customer service. We'll lead with creative concepts, stand-out design options, compelling content and information architecture that reflect your business.

We listen to your feedback and take your ideas to the next level to create a dynamic website. We have extensive experience and a total dedication to making it happen, when you want it, how you want it.

Best of all, a team of specialists is assembled to address each client's specific needs. So you won't be paying for overhead or services you don't want. You'll get a high-quality website for less money. What could be better?

Just one thing: trust. Our over-arching philosophy is to always do the right thing for each client and their business. Honesty and integrity are our guiding principles. And that's the truth.



PUBLIC RELATIONS

ABOUT US



# Services

Our services include:

## Digital Media

- ▶ Website Design
- ▶ Website Analytics
- ▶ User Experience
- ▶ Information Architecture
- ▶ Content Management Systems
- ▶ Ecommerce
- ▶ Custom Apps
- ▶ Encrypted & Secured Content
- ▶ Email Campaigns

## Branding & Identity

- ▶ Brand Positioning
- ▶ Brand Strategy
- ▶ Brand Guidelines
- ▶ Logo Development

## Asset Creation

- ▶ Photography
- ▶ Copy Writing
- ▶ Video Production

## Graphic Design

- ▶ Stationary Systems
- ▶ Brochures
- ▶ Press Kits
- ▶ Annual Reports
- ▶ Presentations
- ▶ Packaging
- ▶ Tradeshow Graphics
- ▶ Signage

## Marketing & Advertising

- ▶ Banners
- ▶ Print Campaigns
- ▶ Outdoor Advertising
- ▶ Pay Per Click Management
- ▶ Search Engine Optimization
- ▶ Social Media Marketing
- ▶ Public Relations



OUR SERVICES



## Our Work

### Website URLs

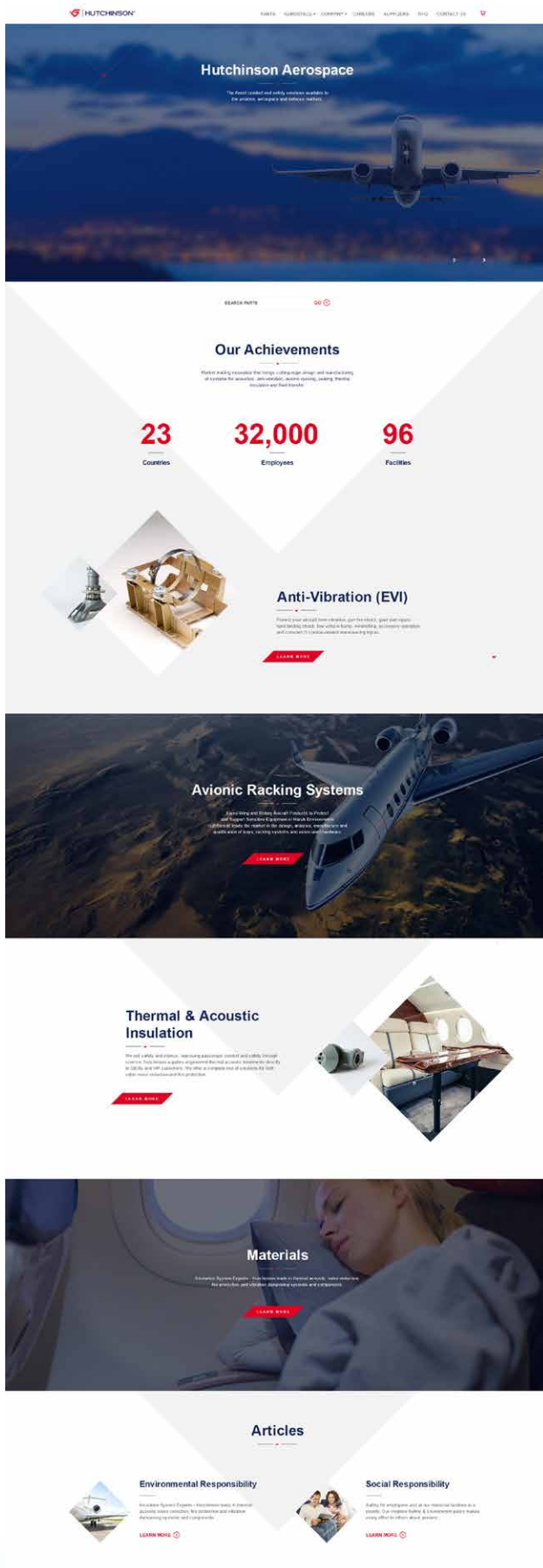
Clay Lacy Aviation - <https://www.claylacy.com>  
DVO - <https://www.dvosuspension.com>  
DRT Strategies - <https://www.drtstrategies.com>  
Saiful Bouquet - <https://www.saifulbouquet.com>  
Fair Wind Air Charter - <https://flyfairwind.com>  
Castle Green - <https://castlegreen.com>  
Ignite IT Services - <https://www.igniteitservices.com>  
Aeroplex Group Partners - <https://www.aeroplex.net>  
Loren Academic - <https://www.lorenacademic.com>  
AgRisk Advisors - <https://agriskadvisors.com>  
National Health Foundation - <https://nationalhealthfoundation.org>  
Great Western Trailer - <https://www.greatwesterntrailer.com>  
MWDOC - <https://www.mwdoc.com>  
Chrysalis - <https://www.changelives.org>  
Cypher Analytics - <https://www.cypheranalytics.com>  
NY Design Studio - <https://www.nydesignstudio.com>  
Digifier - <https://www.digifier.com>  
Mercury Magnetics - <https://www.mercurymagnetics.com>  
Inglewood Park Cemetery - <https://www.inglewoodparkcemetery.com>  
All Pro Bicycles - <https://allprobicycles.com>  
Child & Family Center: <https://www.childfamilycenter.org>  
Suntrek Solar - <http://www.suntreksolar.com>  
Gardner Exhaust Systems - <https://www.gardnerexhaust.com>  
Quaker City Plating - <http://www.qcpent.com>  
Crown Point Systems - <https://www.crownpointsystems.com>

### Our YouTube Channel (video production)

<https://www.youtube.com/c/Ladesignstudio/videos>

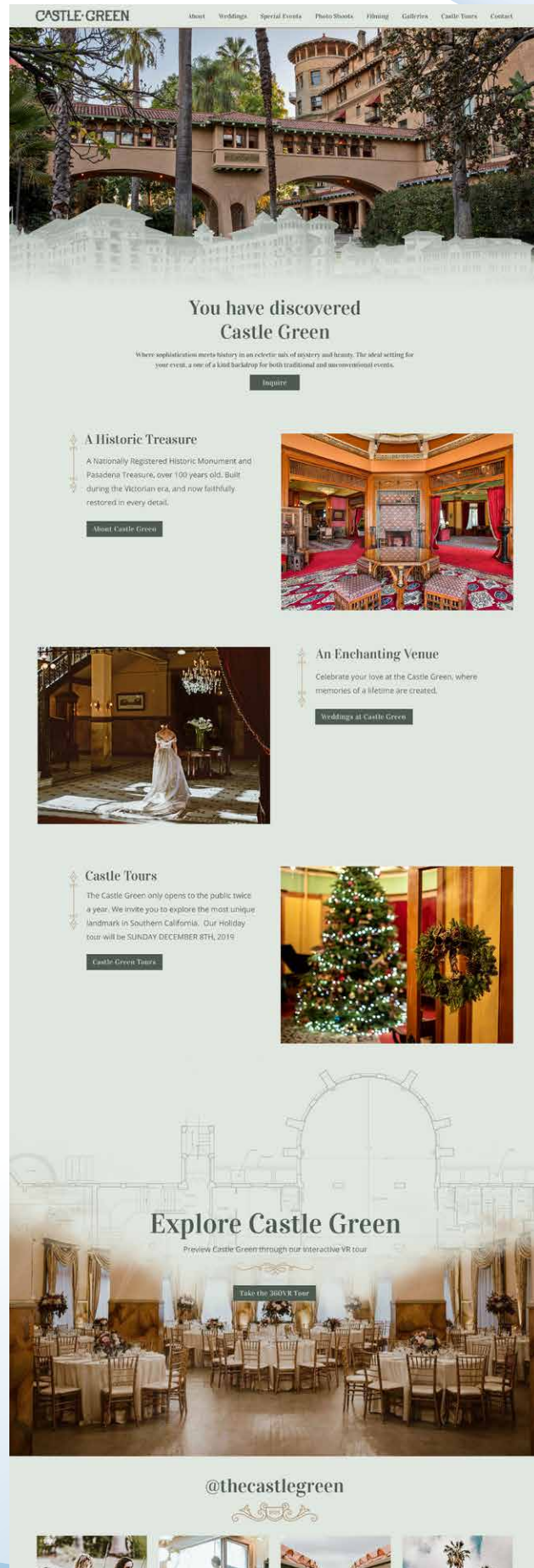
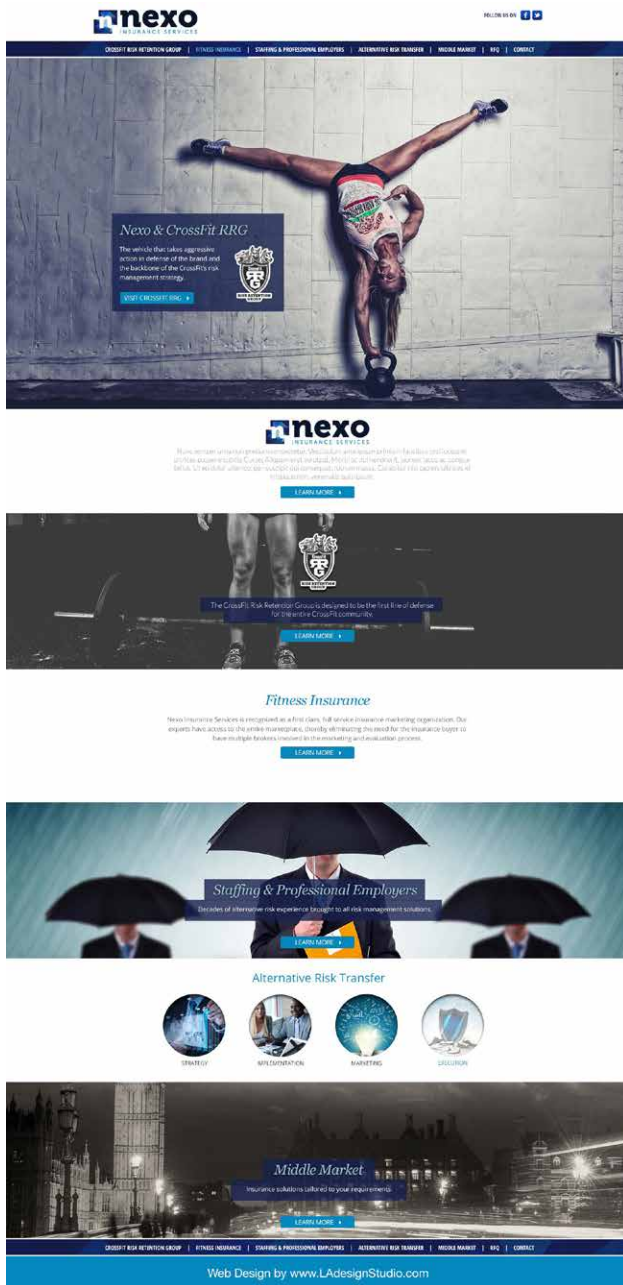
### Virtual Tour Production

<https://www.virtualtourphotography.com>



OUR WORK





OUR WORK





### 1 PLAN A BUSINESS

Curabitur aliquet quam id dui posuere blandit. Vivamus suscipit tortor eget felis porttitor volutpat. Maecenas blandit aliquet elit, eget tincidunt nibh pulvinar a. Nulla quis lorem ut libero malesuada feugiat. Nulla porttitor accumsan tincidunt.

[Learn more >](#)

### 2 STRUCTURE

Curabitur aliquet quam id dui posuere blandit. Vivamus suscipit tortor eget felis porttitor volutpat. Maecenas blandit aliquet elit, eget tincidunt nibh pulvinar a. Nulla quis lorem ut libero malesuada feugiat. Nulla porttitor accumsan tincidunt.

[Learn more >](#)

### 3 FINANCE

Curabitur aliquet quam id dui posuere blandit. Vivamus suscipit tortor eget felis porttitor volutpat. Maecenas blandit aliquet elit, eget tincidunt nibh pulvinar a. Nulla quis lorem ut libero malesuada feugiat. Nulla porttitor accumsan tincidunt.

[Learn more >](#)

### 4 MANAGE & GROW

Curabitur aliquet quam id dui posuere blandit. Vivamus suscipit tortor eget felis porttitor volutpat. Maecenas blandit aliquet elit, eget tincidunt nibh pulvinar a. Nulla quis lorem ut libero malesuada feugiat. Nulla porttitor accumsan tincidunt.

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### BUSINESS ASSESSMENT TOOL

Curabitur aliquet quam id dui posuere blandit. Vivamus suscipit tortor eget felis porttitor volutpat. Maecenas blandit aliquet elit, eget tincidunt nibh pulvinar a. Nulla quis lorem ut libero malesuada feugiat. Nulla porttitor accumsan tincidunt.



### WHAT'S NEW

QUE QUIS NULLA MAURIS  
LOREM IPSUM SIT AMET

suscipit tortor eget felis porttitor volutpat. Maecenas blandit aliquet elit, eget tincidunt nibh pulvinar a. Nulla quis lorem ut libero malesuada feugiat. Nulla porttitor accumsan tincidunt. Vivamus suscipit.

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### CALENDAR OF EVENTS

QUE QUIS NULLA MAURIS  
JANUARY 20, 2016

suscipit tortor eget felis porttitor volutpat. Maecenas blandit aliquet elit, eget tincidunt nibh pulvinar a. Nulla quis lorem ut libero malesuada feugiat. Nulla porttitor accumsan tincidunt. Vivamus suscipit.

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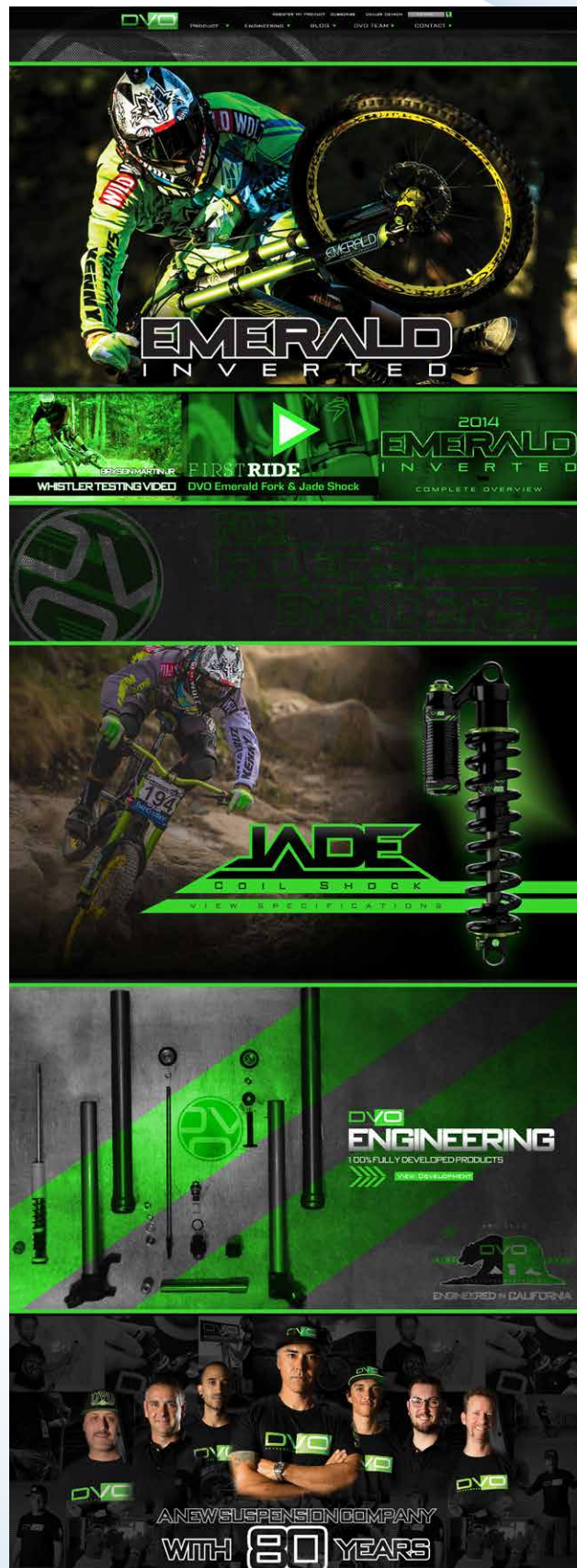
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OUR WORK



## Overview

Our team will work with your team to create a website that will market, promote and inform.

### A. Creativity

We'll lead with creative concepts, stand-out design options, compelling content and information architecture that reflect your business.

### B. Collaboration

We'll follow your lead with design and creative content — you know your business and your customers best. We'll listen, brainstorm, and take it to the next level.

### C. Perseverance

We'll get the job done — we have extensive experience and a total dedication to making it happen, when you want it, how you want it.

### D. Service and Support

We'll be there for the long haul — with continued flexibility to keep content updated, efficient and easy to use.

## Process

### A. Strategic Planning

1. Determine audience and objectives
2. Creative exploration
3. Functional exploration
4. Determine technical requirements

### B. Content Development & Design

1. Explore options and possibilities
2. Determine components and media to pursue
3. Information architecture
4. Image manipulation and optimization
5. Navigation and functional strategies
6. Creative development and comps

### C. Production

1. Content development
2. Technology implementation
3. Web design
4. Web optimization
5. Testing – platform, browser and bandwidth

# T.C. BADALATO

HOME / T.C. BADALATO



## FOUNDER, CEO

L.A. Design Studio brings corporate stories to life. For over 20 years, T.C. Badalato's inspirational work in website design and development, photography, video and film, and print media has helped companies achieve their branding, lead generation, and digital user experience objectives.

T.C. founded the L.A. Web Design Studio in 1998, which has grown to be one of the west coast's most trusted firms for developing clean, innovative design for digital assets and print media. Delivering for well-known brands including CBS, Discovery, Joe Weider Enterprises, recording artist, Rihanna, McDonald's, Carl's Jr, Kidd Global, DRT Strategies, OpenGate Capital, and more, T.C. knows the importance of good design in building real value for a business, product, or service.

Prior to starting his own enterprise, T.C. honed his creative and story-telling skills in Hollywood earning credits as a assistant director for James Cameron on the blockbuster, Titanic and other movies including the John Travolta film, Broken Arrow and the long running series, X-Files.

T.C. graduated from Dartmouth College and was a NCAA Division 1 athlete in both American football and skiing. T.C. grew up in upstate New York and today lives outside Los Angeles, California. He is a passionate mountain biker and pioneer in helping establish youth and high school lacrosse in Southern California.

## OUR TEAM



T.C. Badalato  
FOUNDER, CEO



Mike Kidd  
MARKETING & BRANDING CONSULTANT



Stacy Geere  
PUBLIC RELATIONS & MARKETING CONSULTANT



William Beaumont  
SENIOR PROGRAMMER



Amy Wong  
SENIOR DESIGNER



**ACTION ITEM**  
January 17, 2024

**TO:** Board of Directors

**FROM:** Bob McVicker, President

**SUBJECT:** **STANDING COMMITTEE APPOINTMENTS AND SUBJECT MATTER ASSIGNMENTS FOR 2024; SCHEDULE OF COMMITTEE MEETING DATES FOR 2024**

**PRESIDENT'S RECOMMENDATION**

---

It is recommended that the Board of Directors: (1) ratify the list of Standing Committee and Subject Matter Assignments as presented by the President of the Board; and (2) ratify Committee meeting dates/times for 2024.

**SUMMARY**

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In accordance with the MWDOC Administrative Code, the Board of Directors shall consider the appointment of members of its Standing Committees by the end of February of each year. It also states the Board shall review and establish Special Committees as appropriate. Members shall be appointed to Standing and Special Committees by the President of the Board and ratified by the Board of Directors. The current Standing Committees of the Board of Directors are:

Administration & Finance Committee  
Planning & Operations Committee  
Executive Committee  
MWDOC/OCWD Joint Planning Committee

Attached is President McVicker's slate of nominations to MWDOC Standing Committees, along with the proposed meeting dates for the upcoming year. President McVicker has also included proposed participation in various subject matter assignments, which will allow staff to contact those Directors as the need arises.

<b>Budgeted (Y/N):</b> N/A	Budgeted amount: N/A	Core x__	Choice __
<b>Action item amount:</b>		Line item:	
<b>Fiscal Impact (explain if unbudgeted):</b>			

<b>2024</b> <b>STANDING COMMITTEE APPOINTMENTS</b> Municipal Water District of Orange County		
<b>STANDING COMMITTEE</b>	<b>MEMBERS</b>	<b>COMMITTEE DATE (Attached is List of Exact Dates for 2024)</b>
<b>Executive Committee</b> (President, Vice President and Immediate Past President)	R. McVicker, Pres. J. Thomas, V.P. M. Yoo Schneider	Thursday following Regular Board meeting 8:30 a.m.
<b>Administration &amp; Finance Committee</b>	R. Crane, Chair J. Thomas A. Nederhood	2 <sup>nd</sup> Wednesday 8:30 a.m.
<b>Planning &amp; Operations Committee</b>	K. Seckel, Chair M. Yoo Schneider L. Dick	1 <sup>st</sup> Monday 8:30 a.m.
<b>MWDOC/OCWD Joint Planning Committee</b>	K. Seckel R. Crane B. McVicker	4 <sup>th</sup> Wednesday 8:30 a.m. (quarterly)
<b>Subject Matter Assignments</b>	<b>Members</b>	<b>Staff Lead</b>
<b>Water Policy Forum</b>	L. Dick K. Seckel A. Nederhood	D. Micalizzi
<b>Non-Basin Member Agency Relations</b>	M. Yoo Schneider R. Crane J. Thomas	H. De La Torre
<b>Basin Member Agency Relations</b>	K. Seckel L. Dick A. Nederhood	H. De La Torre
<b>Orange County Water Summit</b>	J. Thomas R. Crane A. Nederhood	D. Micalizzi
<b>Building Issues*</b> (*Directors Dick and Crane will also participate in Building Management Committee)	L. Dick* R. Crane* K. Seckel	H. De La Torre C. Harris
<b>Desalination</b>	K. Seckel J. Thomas M. Yoo Schneider	H. De La Torre C. Busslinger
<b>Strand Ranch Project</b>	R. Crane K. Seckel M. Yoo Schneider	H. De La Torre
<b>Advocacy Efforts</b>	L. Dick R. Crane M. Yoo Schneider	H. De La Torre H. Baez

## STANDING COMMITTEE DATES FOR 2024 (Through January 2025)

### Planning & Operations Committee

*This Committee generally meets the first Monday of each month at 8:30 a.m. An \* indicates those months requiring a change in the meeting date and/or time (due to holiday or conflict)*

Monday	February 5, 2024	8:30 a.m.
Monday	March 4, 2024	8:30 a.m.
Monday	April 1, 2024	8:30 a.m.
Monday	May 6, 2024	8:30 a.m.
Monday	June 3, 2024	8:30 a.m.
Monday	July 1, 2024	8:30 a.m.
Monday	August 5, 2024	8:30 a.m.
*Tuesday	September 3, 2024	8:30 a.m. (Meets on Tuesday due to holiday)
*Monday	October 14, 2024	8:30 a.m. (Second Monday due to MET meetings)
*Tuesday	November 12, 2024	8:30 a.m. (Meets on Tuesday due to holiday)
Monday	December 2, 2024	8:30 a.m.
Monday	January 6, 2025	8:30 a.m.

### Administration & Finance Committee

*This Committee generally meets the second Wednesday of each month at 8:30 a.m. An \* indicates those months requiring a change in the meeting date (due to holiday or conflict)*

Wednesday	February 14, 2024	8:30 a.m.
Wednesday	March 13, 2024	8:30 a.m.
Wednesday	April 10, 2024	8:30 a.m.
*Monday	May 6, 2024	8:30 a.m. (ACWA conflict/combined with P&O)
Wednesday	June 12, 2024	8:30 a.m.
Wednesday	July 10, 2024	8:30 a.m.
Wednesday	August 14, 2024	8:30 a.m.
Wednesday	September 11, 2024	8:30 a.m.
Wednesday	October 9, 2024	8:30 a.m.
Wednesday	November 13, 2024	8:30 a.m.
Wednesday	December 11, 2024	8:30 a.m.
Wednesday	January 8, 2025	8:30 a.m.

**Executive Committee**

*This Committee generally meets the Thursday following the Regular Board Meeting at 8:30 a.m.; the Regular Board meeting is held the third Wednesday of each month at 8:30 a.m. An \* indicates those months requiring a change in the meeting date (due to holiday or conflict)*

Thursday	February 22, 2024	8:30 a.m.
Thursday	March 21, 2024	8:30 a.m.
Thursday	April 18, 2024	8:30 a.m.
Thursday	May 16, 2024	8:30 a.m.
Thursday	June 20, 2024	8:30 a.m.
Thursday	July 18, 2024	8:30 a.m.
Thursday	August 22, 2024	8:30 a.m.
Thursday	September 19, 2024	8:30 a.m.
Thursday	October 17, 2024	8:30 a.m.
Thursday	November 21, 2024	8:30 a.m.
Thursday	December 19, 2024	8:30 a.m.
Thursday	January 16, 2025	8:30 a.m.

**MWDOC/OCWD Joint Planning Committee Meetings**

*This Committee generally meets the fourth Wednesday of each month at 8:30 a.m. An \* indicates those months requiring a change in the meeting date (due to holiday or conflict)*

Wednesday	January 24, 2024	8:30 a.m.
Wednesday	April 24, 2024	8:30 a.m.
Wednesday	July 24, 2024	8:30 a.m.
Wednesday	October 23, 2024	8:30 a.m.

**MWDOC Elected Officials Forum**

*This meeting is held once per year in April; historically on the first Thursday of the month; however due to conflicts with Member Agency meetings it is being moved for 2024*

Wednesday	April 10, 2024	6:00 p.m.
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**Workshop Board Meeting Dates**

*These meetings are held the first Wednesday of each month; if the first Wednesday falls on a holiday, the Board shall determine the date*

Wednesday,	February 7, 2024	8:30 a.m.
Wednesday	March 6, 2024	8:30 a.m.
Wednesday	April 3, 2024	8:30 a.m.
Wednesday	May 1, 2024	8:30 a.m.
Wednesday	June 5, 2024	8:30 a.m.
Wednesday	July 3, 2024	8:30 a.m.
Wednesday	August 7, 2024	8:30 a.m.
Wednesday	September 4, 2024	8:30 a.m.
Wednesday	October 2, 2024	8:30 a.m.
Wednesday	November 6, 2024	8:30 a.m.
<del>Wednesday</del>	<del>December 4, 2024</del>	<del>8:30 a.m. (canceled due to ACWA Conf. conflict)</del>
*Thursday	January 2, 2025	8:30 a.m. (meeting on Thursday due to holiday)

**Regular Board Meeting Dates**

*These meetings are held the third Wednesday of each month; if the third Wednesday falls on a holiday, the Board shall determine the date*

Wednesday,	February 21, 2024	8:30 a.m.
Wednesday	March 20, 2024	8:30 a.m.
Wednesday	April 17, 2024	8:30 a.m.
Wednesday	May 15, 2024	8:30 a.m.
Wednesday	June 19, 2024	8:30 a.m.
Wednesday	July 17, 2024	8:30 a.m.
Wednesday	August 21, 2024	8:30 a.m.
Wednesday	September 18, 2024	8:30 a.m.
Wednesday	October 16, 2024	8:30 a.m.
Wednesday	November 20, 2024	8:30 a.m.
Wednesday	December 18, 2024	8:30 a.m.
Wednesday	January 15, 2025	8:30 a.m.

By Resolution, the Board established its Board meeting dates as the first and third Wednesdays of each month at 8:30 a.m.
---



**ACTION ITEM**  
January 17, 2024

**TO:** Board of Directors

**FROM:** Bob McVicker, President

**SUBJECT:** ASSOCIATION AND COMMISSION APPOINTMENTS FOR 2024

**PRESIDENT'S RECOMMENDATION**

---

It is recommended that the Board of Directors:

1. Ratify the appointment of Representatives and Alternates to Associations as presented by the President of the Board; and
2. Adopt proposed Resolution approving the appointment of one Representative and one Alternate to the Santiago Aqueduct Commission (SAC), for submission to SAC.

**DETAILED REPORT**

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In accordance with Board policy, the appointment of MWDOC Board Representatives to outside associations are to be considered by the end of February of each year. The policy provides that appointments shall be ratified by the Board of Directors, as presented by the President of the Board.

Attached are President McVicker's recommendations for Association and Commission appointments for 2024.

<b>Budgeted (Y/N):</b> N/A	Budgeted amount: N/A	Core <input checked="" type="checkbox"/> _x_	Choice <input type="checkbox"/>
<b>Action item amount:</b>		Line item:	
<b>Fiscal Impact (explain if unbudgeted):</b>			



<b>2024</b> <b>AGENCY REPRESENTATIVES' APPOINTMENTS</b> <b>Municipal Water District of Orange County</b>		
<b>Association/Commission</b>	<b>Members</b>	<b>Meeting Times/Notes</b>
<b>Santiago Aqueduct Commission</b>	Rep: J. Thomas Alt: C. Busslinger	Dates have not been set for 2024 (normally held quarterly on the 3 <sup>rd</sup> Thurs. at 8:30 a.m.)
<b>Water Advisory Committee of Orange County (WACO) Planning Committee</b>  <i>Staff Support: H. Baez</i>	Reps: K. Seckel A. Nederhood L. Dick	3 <sup>rd</sup> Tuesday 7:30 am
<b>Independent Special Districts of OC (ISDOC)</b>  <i>Staff Support: H. Baez</i>	Reps: B. McVicker L. Dick	1 <sup>st</sup> Tues 7:30 am
<b>Southern California Water Coalition</b>  <i>Staff Support: H. De La Torre/H. Baez</i>	All Directors are Eligible to Attend	
<b>Orange County Business Council</b> <a href="http://www.ocbc.org">www.ocbc.org</a>  <b>Advocacy &amp; Government Affairs</b>  <i>Staff Support: H. Baez</i>  <b>Infrastructure</b>  <i>Staff Support: H. Baez/H. De La Torre</i>	Reps: R. Crane M. Yoo Schneider  Reps: A. Nederhood B. McVicker	Generally held first Friday of month at 9:30 am  Generally held second Tuesday of month at 8:00 am
<b>California Special Districts Association</b>  <i>Staff Support: H. Baez</i>	Rep: L. Dick Alt: A. Nederhood	
<b>Colorado River Water Users Association</b>  <i>Staff Support: H. De La Torre</i>	MWDOC Board of Directors	Annually in Dec.
<b>Center for Demographic Research Oversight Committee</b>  <i>Staff Support: C. Busslinger</i>	Rep: C. Busslinger Alt: R. Crane	

<b>ACWA Joint Powers Insurance Authority</b> <i>Staff Support: C. Harris</i>	Rep: J. Thomas Alt: K. Seckel	
<b>ACWA Energy Committee</b> <i>Staff Support: H. De La Torre</i>	Rep: M. Yoo Schneider	<i>Appointed by ACWA for term 2024-25</i>
<b>ACWA Finance Committee</b> <i>Staff Support: H. De La Torre</i>	Rep: J. Thomas	<i>Appointed by ACWA for term 2024-25</i>
<b>ACWA Groundwater Committee</b> <i>Staff Support: C. Busslinger</i>	Rep: B. McVicker	<i>Appointed by ACWA for term 2024-25</i>
<b>ACWA Water Quality Committee</b> <i>Staff Support: M. Baum-Haley</i>	Rep: M. Yoo Schneider	<i>Appointed by ACWA for term 2024-25</i>
<b>ACWA Region 10</b> <i>Staff Support: H. Baez</i>	All Directors Eligible to Attend	
<b>Orange County Council of Governments</b> <i>Staff Support: H. Baez</i>	Rep: A. Nederhood Alt: L. Dick	4 <sup>th</sup> Thurs. at 10:30 am
<b>Orange County Operational Area Executive Board</b> <b>Water/Wastewater Mutual Aid Coordinator</b> <b>ISDOC Representative</b> <i>Staff Support: Heather Baez</i>	Rep: V. Osborn Rep: B. McVicker	Quarterly, 2:45 pm (normally Wed)
<b>CALDesal</b> <i>Staff Support: C. Busslinger</i>	Rep: L. Dick K. Seckel J. Thomas	
<b>California Council for Environmental and Economic Balance (CCEEB)</b> <i>(if budgeted)</i> <i>Staff Support: H. Baez</i>	Rep: M. Yoo Schneider	
<b>South Orange County Economic Coalition</b> <i>Staff Support: H. Baez/H. De La Torre</i>	Rep: R. Crane Alt: M. Yoo Schneider	
<b>South Orange County Watershed Management Area Executive Committee</b> <i>Staff Support: C. Busslinger</i>	Rep: R. Crane Alt: M. Yoo Schneider	
<b>Association of California Cities; Orange County</b> <i>Staff Support: H. Baez</i>	Rep: R. Crane Alt: M. Yoo Schneider	Confirm on web: <a href="http://www.accoc.org">www.accoc.org</a>
<b>Urban Water Institute</b> <i>Staff Support: M. Baum-Haley</i>	Rep: L. Dick Alt: A. Nederhood	

RESOLUTION NO. \_\_\_\_\_  
**MUNICIPAL WATER DISTRICT OF ORANGE COUNTY**

**RE: DESIGNATION OF MEMBER AND**  
**ALTERNATES TO SANTIAGO AQUEDUCT COMMISSION**

**2024**

WHEREAS, the Santiago Aqueduct Commission (SAC) was formed to manage and operate the Santiago Aqueduct system; and

WHEREAS, the SAC consists of six (6) members, one member each of the governing bodies from El Toro Water District, Irvine Ranch Water District, Trabuco Canyon Water District, Santa Margarita Water District, Moulton Niguel Water District and Municipal Water District of Orange County (MWDOC); and

WHEREAS, it is understood that MWDOC represents itself and East Orange County Water District; and

WHEREAS, under the provisions of the Santiago Aqueduct Commission Joint Powers Agreement, MWDOC has the right to designate one member to the SAC and a first and second alternate to serve in the absence of the regular member.

NOW, THEREFORE, BE IT RESOLVED that MWDOC hereby designates Jeffery M. Thomas as the member, and Charles Busslinger as the alternate to the Santiago Aqueduct Commission, to assume their positions upon taking the oath of office.

Said Resolution was adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2024 by the following roll call vote.

AYES:

NOES:

ABSENT:

ABSTAIN:

I HEREBY CERTIFY the foregoing is a full, true and correct copy of Resolution No. \_\_\_\_\_ adopted by the Board of Directors of Municipal Water District of Orange County at its meeting held on January 17, 2024.

---

Maribeth Goldsby, Secretary  
Municipal Water District of Orange County



# **GENERAL MANAGER REPORT OF STAFF ACTIVITIES**

**January 2024**

## **MUNICIPAL WATER DISTRICT OF ORANGE COUNTY**

### **MEMBER AGENCY MANAGERS MEETING**

There was no Member Agency Managers Meeting held in December of 2023.

The next meeting is tentatively scheduled for January 18, 2024.

## **ENGINEERING & PLANNING**

### **LEAD AND COPPER RULE REVISIONS – LEAD SERVICE LINE INVENTORY CHOICE PROGRAM**

In mid-March 2023, multiple agencies requested MWDOC's assistance in complying with US EPA Lead and Copper Rule Revisions (LCRR) - Service Line Inventories, which all water systems are required to complete and submit to the primacy agency (for California, it is the State Water Resources Control Board) by October 16, 2024.

On May 24, 2023, MWDOC hosted an initial meeting with (18) OC agencies and the State Division of Drinking Water staff regarding the LCRR – Lead Service Line Inventory compliance requirements.

On June 19, 2023, MWDOC posted an RFP for technical assistance with multiple agencies' service line inventories and received five (5) proposals with the expectation that consultants provide volume discount rates for agencies under the Choice Program.

The MWDOC Board approved a contract award to Hazen and Sawyer (Hazen) on September 20, 2023. Following Board approval, MWDOC staff hosted one-on-one meetings with interested agencies to answer agency-specific questions related to the LCRR compliance approach, costs, and data needs to help agencies navigate the process.

The shared services program has 13 participating agencies. MWDOC is issuing Notices to Proceed to consultant Hazen as agencies sign the MWDOC shared services agreement for agencies' customized scopes of work.

The project remains on schedule. Hazen completed the LCRR Hub site, a central repository of project resources, and the setup of the initial GIS databases for each agency. Hazen continues to review available agency information and collect necessary data as part of the desktop analysis portion of the service line inventory development.

### **MNWD PUMP-IN TO EOCF #2 TECHNICAL STUDY**

MWDOC continues to support Moulton Niguel Water District's (MNWD's) technical study of a potential pump-in project to East OC Feeder #2 from the City of Santa Ana's East Station well site. MWDOC has hosted multiple meetings with staff from MET's Water Quality, Operations, and Engineering Groups, MNWD, City of Santa Ana, Orange County Water District (OCWD), and MNWD's consultant Brown & Caldwell.

MWDOC hosted a 5th technical meeting on November 16, 2023, between MET staff, MWDOC, MNWD, the City of Santa Ana, and consultant Brown & Caldwell. Input from the meeting informed the Feasibility Assessment Technical Memorandum being prepared by Brown & Caldwell.

## DOHENY OCEAN DESALINATION PROJECT

South Coast Water District (SCWD) continues to develop the Doheny Ocean Desalination Project. SCWD estimates an online date of 2028 if approved by the SCWD Board.

At the SCWD Board Meeting on June 22, 2023, Clean Energy Capital (CEC) provided an update on the financial implications of the project. CEC presented updated cost projections for a 5 MGD project where SCWD would take 2 MGD.

The updated estimated 1st-year water cost is \$2,597/AF (in 2028\$) or \$2,058/AF (discounted to 2023\$), which is a \$469/AF increase vs CEC's 2021 estimate. The increase is largely driven by increases in energy costs (with energy costs making up 60% of the overall cost increase).

### SCWD Unit Cost of Water (\$/AF)

MWDOC Average of High and Low	\$ 2,100
5 MGD Plant	\$ 2,701
Difference	\$ 601
SCWD Residential Average Monthly Cost	
No Desal	\$ 141.63
With 5 MGD Plant	\$ 145.64
Difference	\$ 4.01

CEC estimates of Construction Costs:

Escalated to a Feb 1, 2025, construction start date	\$137,642,914
Total Grants	(\$ 30,423,241) <sup>1</sup>
Total Development & Financing Costs	\$ 30,685,350
Total Capitalized Costs	\$137,905,023

SCWD Staff Report is located here:

[https://scwd.granicus.com/MetaViewer.php?view\\_id=3&clip\\_id=2790&meta\\_id=180312](https://scwd.granicus.com/MetaViewer.php?view_id=3&clip_id=2790&meta_id=180312)

CEC Presentation slides are located here:

[https://scwd.granicus.com/MetaViewer.php?view\\_id=3&clip\\_id=2790&meta\\_id=180313](https://scwd.granicus.com/MetaViewer.php?view_id=3&clip_id=2790&meta_id=180313)

On July 27, 2023, SCWD released the Request for Qualifications for the Progressive Design Build Operate and Maintain (DBOM) Project. SCWD received Statements of Qualifications from 7 teams and, after a qualifications review, has shortlisted three teams for the contract development phase (PCL/CDM/Veolia; Kiewit/IDE/Arcadis; Filanc/Acciona/Hazen).

<sup>1</sup>As of September 2023, SCWD has secured \$32.4M in grant funding for the Project, including \$10M from the California Department of Water Resources Desalination Construction Grant, \$20M from the U.S. Bureau of Reclamation Water Infrastructure Improvement for the Nation (WIN) Act Grant, and \$2.4M from the U.S. Environmental Protection Agency Grant.

## SHUTDOWNS

### AMP Prestressed Concrete Cylinder Pipe (PCCP) Inspection

MET inspected the PCCP sections of the AMP down-gradient of OC-70 between October 29 and November 4, 2023, to assess the condition of the high tensile strength prestressed structural steel wire in the pipe. MET staff will provide a presentation on the AMP Rehabilitation Project at the Joint Board Workshop on January 3, 2024.

### Diemer Water Treatment Plant

MET has modified the scheduled shutdown of Diemer WTP from a 7-day shutdown to a 3-day shutdown. The shutdown is now scheduled for **January 14-16, 2024**.

MET originally scheduled a 7-day shutdown to address a damaged chlorine diffuser at Diemer and to address maintenance issues in some pipelines that will be offline during the Diemer shutdown. However, due to issues associated with PFAS regulations and bringing new PFAS treatment systems online for groundwater wells in OC, MET has reduced the shutdown to 3 days. This shutdown will now only focus on repairing the chlorine solution line, repairing the Lower Feeder sample line, and modifying the fluoride feed. Another shutdown will be needed in 2025 to address the deferred pipeline maintenance items.

During the Diemer shutdown, the following pipelines will be affected:

- Allen-McColloch Pipeline
- East Orange County Feeder No.2
- Lower Feeder – Treated and Untreated
- Second Lower Feeder (portions)

### Lake Mathews

MET has scheduled a 2-day shutdown of Lake Mathews for **March 12-13, 2024**, to complete repairs to a forebay slide gate and to conduct a geologic survey of the forebay. This shutdown will impact the following pipelines:

- East OC Feeder #1 and
- Santiago Lateral



## EMERGENCY PREPAREDNESS

### DECEMBER INCIDENTS/EVENTS

- **12.6.23 & 12.15.23 Public Safety Power Shutoff**

The above events required coordination or efforts from the WEROC Office in support of member agencies. Vicki can provide additional information on events as warranted or requested.

### COORDINATION/PARTICIPATION WITH MEMBER AGENCIES AND OUTSIDE AGENCIES MEETINGS OUTSIDE OF PROGRAMS AREAS AND EMERGENCY RESPONSE

- On 12/4, Vicki attended the state CESA board meeting specific to strategic planning for the state association. Vicki continues to serve as the member at large for the southern chapter on the state board. Vicki was also elected to the position of Vice President.
- On 12/7, Janine attended the monthly Orange County Emergency Management Organization (OCEMO) meeting.
- On 12/8, Vicki provided a WEROC update at WACO.
- On 12/11, Vicki attended the Emergency Management Mutual Aid SEMS Specialist Committee Quarterly meeting. The group changed the planning document and training slides before sending the information to the MARACS.
- On 12/13, Vicki attended the MET Emergency Management virtual meeting with the other members of MET.
- On 12/15, Vicki attended the CESA-Southern Chapter Strategic Planning meeting for 2024.
- On 12/15, Vicki had a meeting with CalWarn President Jim Wollbrick. The Vice President had to resign, so the entire board made appointments, and Vicki was selected to serve as Vice President for CalWARN.
- On 12/18, Vicki attended the NWS presentation on the upcoming storms.
- On 11/21, Vicki attended the OCEMO leadership meeting. This was a transition meeting as the immediate past chair. Vicki has served on this group for the last three years.

### PLANNING AND PROGRAM EFFORTS

#### AWIA & Hazard Mitigation

Vicki is crafting a "Choice" Program RFP with a scope of work that includes the Risk Assessment, Emergency Response Plan Update, and Hazard Mitigation. Combining the three tasks should save money for the member agencies overall. Jurisdictions will not be required to participate in all three tasks but choose the ones that fulfill the agency's needs. Vicki will work with member agencies to review the scope of work after the WEROC quarterly meeting on January 9. The goal is to launch the RFP by the end of

January so agencies can potentially know the cost related to their FY245/25 budget cycle.

### **EOC Readiness & EOC Project**

WEROC EOC Project – Vicki is waiting for updated documents and drawings from the company based on follow-up questions.

### **Cyber Security and OCIAC Partnership**

WEROC continues to send out important information to the Cyber Security Distribution Group as received from DHS or the OCIAC.

WEROC has been providing information to the member agencies about highlighted threats to the water industry and other current world events as needed.

### **Member Agency and County/Operational Area Plan Review**

No plans were reviewed this month.

### **Regional Fuel Project**

Vicki continues to work on the project now that the member agencies provided their preliminary needs.

### **Regional Mapping Project**

Janine continues to work on the revision of the 2017 WEROC Map Atlas and Public Safety Power Shut Off (PSPS) map updates.

### **Regional Water Distribution Plan**

Vicki is finalizing the regional plan and will be meeting with the cities' emergency managers during quarter 1/2 of 2024 to socialize the tiered approach and capabilities of the plan. This will be done in 5 regions of OC based on the County Board of Supervisor Districts. Tabletop Exercises will be conducted in Q2/3 of 2024.

### **Training and Exercises**

- On 12/7, Vicki supported the City of Orange by facilitating a portion of their exercise. Vicki worked with the city's policy group.
- Vicki is developing the 2024 training calendar.

## **OTHER WEROC INFORMATION**

### **WEROC Personnel Update**

No one was selected from the cycle of candidates. In the interim, Janine has been promoted to WEROC Specialist.

## MET ITEMS CRITICAL TO ORANGE COUNTY

### MET FINANCE AND RATE ISSUES

Water Transactions for October 2023 (for water delivered in August 2023) totaled 115.1 thousand acre-feet (TAF), which was 36.2 TAF lower than the budget of 151.3 TAF and translated to \$113.9 million in receipts for October 2023, which was \$39.6 million lower than the budget of \$153.5 million.

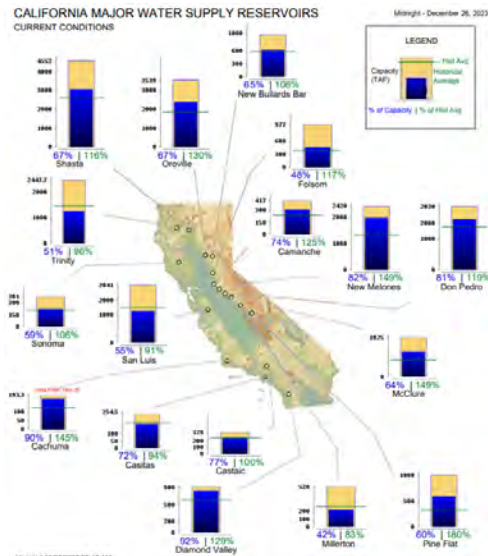
Year-to-date water transactions through October 2023 (for water delivered in May 2023 through August 2023) were 411.7 TAF, which was 145.2 TAF lower than the budget of 556.9 TAF. Year-to-date water receipts through October 2023 were \$422.7 million, which was \$150.9 million lower than the budget of \$573.6 million.

### MET'S SUPPLY CONDITION UPDATE

The 2023-24 Water Year (2023-24 WY) officially started on October 1, 2023. Thus far, Northern California accumulated precipitation (8-Station Index) reported **9.3 inches or 56% of normal** as of December 26th. The Northern Sierra Snow Water Equivalent was **2.4 inches on December 26<sup>th</sup>**, which is **25% of normal** for that day. The Department of Water Resources (DWR) has set the State Water Project's (SWP) initial "Table A" allocation for WY 2023-24 at 10%, which provides MWD with approximately 191,150 acres **of SWP supply**.

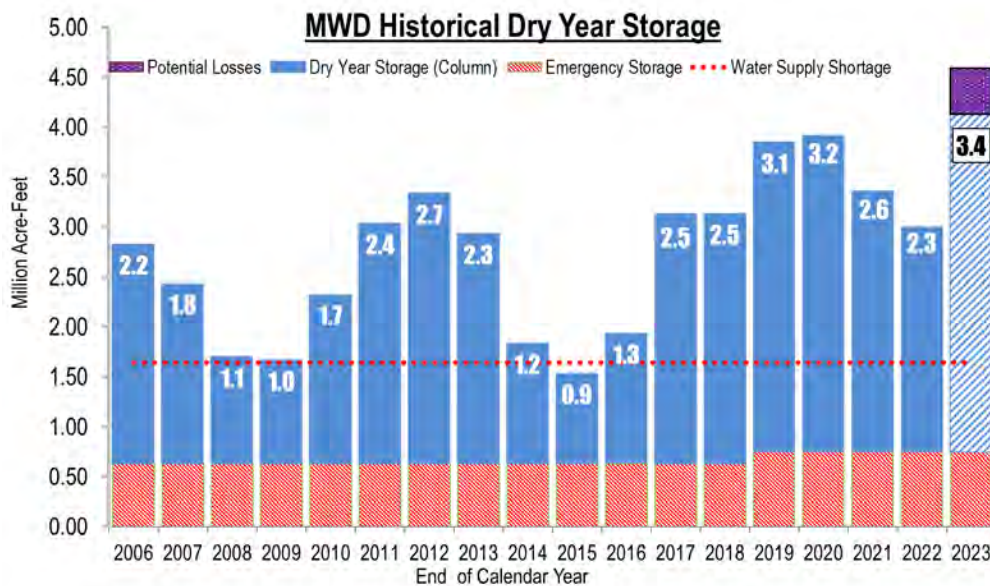
The Upper Colorado River Basin accumulated precipitation is reporting **5.8 inches or 76% of normal as of December 26<sup>th</sup>**. On the Colorado River system, snowpack is measured across four states in the Upper Colorado River Basin. The Upper Colorado River Basin Snow Water Equivalent was **4.2 inches as of December 26<sup>th</sup>**, which is **54% of normal** for that day. Due to the below-average inflows into Lake Powell over the past several years, the United States Bureau of Reclamation **declared a shortage at Lake Mead that has been ongoing since January 1<sup>st</sup>, 2022**. As of December 2023, **there is a 100% chance of shortage continuing in Calendar Year (CY) 2024, a 93% chance in CY 2025, and a 77% chance in CY 2026.**

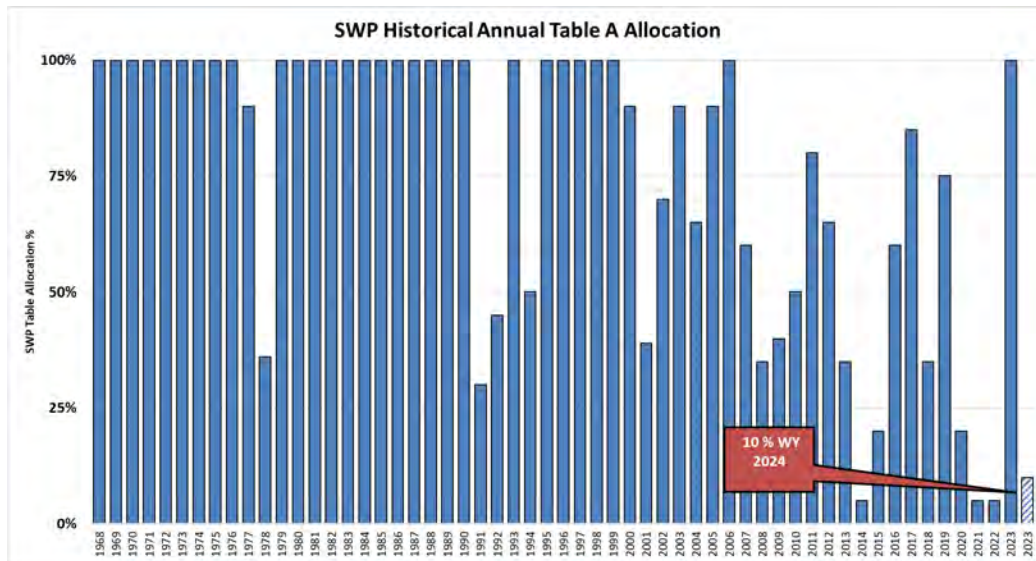
As of December 26<sup>th</sup>, Lake Oroville storage is **67% of total capacity and 130% of normal**. As of December 26<sup>th</sup>, San Luis Reservoir storage is at **55% of total capacity and is 91% of normal**.



With CY 2023 estimated total demands and losses of 1.52 million acre-feet (MAF) and with a 100% SWP Table A Allocation, MWD is projecting that supplies will exceed demand levels in CY 2023. Based on this, the estimated total dry-year storage for Metropolitan at the end of **CY 2023 will increase to approximately 3.4 MAF**.

A projected dry-year storage supply of **3.4 MAF would be the highest level in MWD History. Unfortunately, due to the 100% SWP Table A Allocation, MWD cannot store approximately 563 TAF**. In addition to a high water supply, a large factor in maintaining high water storage levels relies on lower-than-expected water demands. We are seeing regional water demands reaching a 40-year low. **However, with most of MWD's water supplies stored in Lake Mead and still a 5-year shortage projection at Lake Mead, there remains a lot of uncertainty about where supply balances will be in the future.**





## MET'S WATER QUALITY UPDATE

### Water System Operations

Metropolitan member agency water deliveries were 104,700 acre-feet (AF) for November, with an average of 3,500 AF per day, which was about 900 AF per day lower than in October. In addition, Metropolitan delivered 12,300 AF to Cyclic and Conjunctive Use Programs. Treated water deliveries were 4,400 AF lower than in October, for a total of 60,900 AF or 58 percent of total deliveries for the month. The Colorado River Aqueduct (CRA) pumped a total of 57,000 AF in November. Metropolitan maintained a four-pump flow along the CRA for most of the month. State Water Project (SWP) imports averaged 4,300 AF per day, totaling about 127,500 AF for the month. The target SWP blend is around 80 percent for the Weymouth Plant, 35 percent for the Diemer Plant, and 50 percent for the Skinner Plant.

When combined with Colorado River supplies, the 100 percent State Water Project (SWP) allocation provides the region with more water than it demands. Water continues to be managed according to Water Surplus and Drought Management (WSDM) principles and operational objectives, emphasizing positioning SWP supplies to meet future demands in the SWP-dependent area. Metropolitan continues deliveries to Desert Water Agency and Coachella Valley Water District. With the higher SWP Allocation and low regional demands, Metropolitan is working to maximize its use of Table A supplies this year. Metropolitan staff works with member agencies to manage supplies through the Cyclic and Cyclic Cost Offset Program.

### Water Treatment and Distribution

In November, the SWP target blend entering the Weymouth and Diemer plants was 80 percent and 35 percent, respectively. The SWP target entering Lake Skinner was 50 percent in November. The Skinner plant and raw water San Diego Pipeline No. 5 were on the lake bypass during the shutdown of San Diego Pipeline Nos—3 and 6 from

November 1 to 14. The SWP target blend for the San Diego Canal was 50 percent for the Skinner plant and Pipeline No. 5 while on the lake bypass.

Flow-weighted running annual averages for total dissolved solids from September 2022 through August 2023 for Metropolitan's treatment plants capable of receiving a blend of supplies from the SWP and the Colorado River Aqueduct were 474, 479, and 557 milligrams per liter (mg/L) for the Weymouth, Diemer, and Skinner plants, respectively.

The status of nitrification in the distribution system was significantly improved in November, with nitrite concentrations below action levels in most samples. Limited flushing is still being conducted at a few sites on the west side of the system.

### **Future Legislation and Regulation**

On November 6, Metropolitan submitted a second joint comment letter with the Los Angeles County Sanitation Districts on the proposed direct potable reuse (DPR) regulations. While some of Metropolitan's earlier comments (e.g., the need for greater flexibility in achieving pathogen log-removal credits) were incorporated, the November letter reiterated the previous requests to establish a Science Advisory Panel for constituents of emerging concern, standardize on-line monitoring requirements, and to provide enhanced flexibility for the governance structure of DPR projects. Final regulations are expected to be adopted by SWRCB by December 31, 2023, with an estimated effective date of April 1, 2024. Metropolitan staff will continue to track the DPR rulemaking process.

On November 7, CARB released a 45-day rulemaking package for its Zero-Emission Forklift Regulation. The regulation prohibits fleet operators from purchasing new propane or gasoline-fueled Class IV and Class V forklifts with a rated capacity of up to 12,000 pounds starting in 2026. Metropolitan staff is reviewing the changes for any potential comments by the December 26, 2023 comment deadline. CARB has set the adoption hearing for this regulation on June 27, 2024.

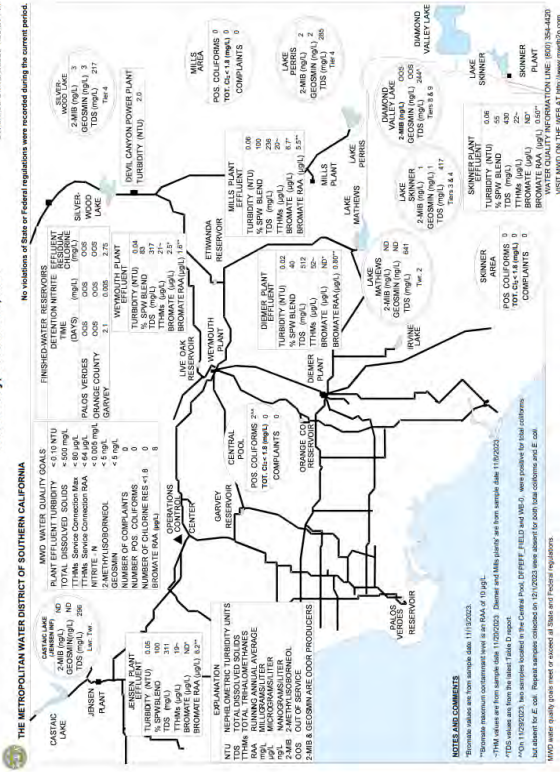
On November 9, the EPA released the second of twelve sets of PFAS data collected under the fifth Unregulated Contaminant Monitoring Rule (UCMR 5). The monitoring data on 29 PFAS and lithium will help the EPA make determinations about future regulatory actions (e.g., MCL setting or CERCLA designations). The remaining data will be released in batches through 2026. Metropolitan staff is evaluating these data for PFAS occurrence within our service area.



# Weekly Water Quality System Status Wednesday, December 6, 2023

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No violations of State or Federal regulations were recorded during the current period.



## Water Quality Section Weekly TDS Report For the week of 12/3/2023

Percent SPW Needed to Achieve TDS Goal of 500 mg/L			
Plant	Source Water TDS	SPW Required	Estimated TDS for Reservoirs
Waymouth	641	212	33%
Skinner-Silverwood	631	212	40%
Skinner-Silverwood	631	212	40%
Skinner-Silverwood	631	212	40%



## **COLORADO RIVER ISSUES**

Metropolitan staff participated in meetings and workshops with California, Lower Basin, and Upper Basin partners to continue developing a Basin States alternative for operating Lakes Mead and Powell after 2026, once the current operational guidelines (the 2007 Interim Guidelines) expire. Meetings included an online meeting of technical modeling teams from Metropolitan, Southern Nevada Water Authority, and the Central Arizona Project; a two-day meeting of Lower and Upper Basin States principals in Denver, Colorado; and a meeting of the U.S. Bureau of Reclamation's (USBR) Integrated Technical Education Workgroup in Denver for training on USBR's new online tool for modeling possible post-2026 reservoir operation alternatives. The post-2026 reservoir operation guidelines will significantly influence Metropolitan's future supply of Colorado River water.

Metropolitan staff submitted additional documentation to Reclamation on Metropolitan's Bucket 2 funding proposal for \$420 million. Other documentation included proposals for each of the six components from our initial portfolio proposal, expanding on the mechanisms to conserve water and clarifying how the proposed administrative costs had been determined. By submitting this additional information quickly and completely, further discussions on Bucket 2 projects can begin at Reclamation's earliest opportunity.

## **DELTA CONVEYANCE ACTIVITIES AND STATE WATER PROJECT ISSUES**

### **Delta Conveyance**

The California Department of Water Resources (DWR) released a draft Environmental Impact Report (EIR) to comply with the California Environmental Quality Act (CEQA) for a public review that ended on December 16, 2022. The Final EIR is expected at the end of 2023. It will include responses to all substantive comments on the Draft EIR and edits to the Draft EIR, as appropriate, to respond to the comments.

The U.S. Army Corps of Engineers (USACE), as part of its permitting review under the Clean Water Act and Rivers and Harbors Act, released a draft Environmental Impact Statement (EIS) to comply with the National Environmental Policy Act for a public review that ended on March 16, 2023. USACE is in the process of developing responses to the comments received.

### **Delta Conveyance related Joint Powers Authorities**

At the November 16 regularly scheduled Delta Conveyance Finance Authority (DCFA) Board meeting, the board approved an amendment to the bylaws authorizing the DCFA Board to adopt a policy that authorizes the disclosure of information disclosed in a DCFA closed session consistent with Government Code requirements. Amending the bylaws to include this policy will allow information to be shared with members' legislative bodies and their legal counsel and allow those agencies to act accordingly.



The DCFA Board retained the services of Richardson & Company to perform an annual audit of financial activities for the past fiscal year. The external auditor reported no material weaknesses or recommendations.

### **Sites Reservoir**

At the November 17 Joint Reservoir Committee and Sites Authority Board meeting, the Reservoir Committee recommended to the Sites Authority Board to approve a resolution certifying the Final EIR, adopting the CEQA Findings, adopting the Statement of Overriding Considerations; adopting the Mitigation, Monitoring, and Reporting Program; approving the Sites Reservoir Project as described in the CEQA Findings; directing the Executive Director to file a Notice of Determination and pay all related fees; and authorizing the Executive Director to certify the CEQA record of proceedings.

### **Science Activities**

Metropolitan science staff is reviewing the Bay-Delta Water Quality Control Plan Draft Staff Report and Substitute Environmental Document released by the California State Water Resources Control Board on September 28, 2023. The deadline for written comments has been extended to January 19, 2024.

Metropolitan staff participated in the Delta Science Programs Workshop: Exploring Scientific and Management Implications of Upper Trophic Level Foodwebs in the Delta and spoke on Ecosystem Management in the Delta Panel. Additional panel members included CDFW, DWR, USBR, the Delta Conservancy, and the United Auburn Indian Community. This workshop aimed to determine the management needs for decision support tools of foodweb models for managing Delta and Suisun Bay. The workshop was held over two days with several breakout sessions to work out the scope and needs for these decision support tools.

### **Delta Island Activities**

Metropolitan's Multi-Benefit Landscape Restoration Planning Grant for its Delta Islands (Islands) from the California Department of Fish and Wildlife is in its final phase of developing conceptual plans and the basis of designs for six recommended pilot projects and scientific research studies for Bouldin Island. The primary objective of this grant is to assist in identifying opportunities on Metropolitan's Islands to address land subsidence, habitat restoration, carbon sequestration, sustainable agricultural practices, and water quality/reliability. In addition, feedback was received from environmental interests, local stakeholders, Tribal Nation representatives, and other non-governmental organizations. This planning grant effort, with a final outcomes report, is anticipated to be completed by March 2024.

Final edits to the draft grant agreement for the Multi-Benefit Landscape Restoration Project on Webb Tract were completed, and the agreement is going through the Delta Conservancy's administrative review process. Metropolitan staff executed three

consultant agreements for design, environmental planning, and public outreach for the Multi-Benefit Landscape Restoration Project on Webb Tract. The final consultant agreement for scientific studies is expected to be completed in early December 2023. A New Project Authorization package was submitted to Engineering, and a Capital Investment Plan project number is expected to be issued shortly. A reimbursable project number will be issued after the grant agreement has been fully executed.

## **PUBLIC/GOVERNMENT AFFAIRS**

### **MEMBER AGENCY SUPPORT**

#### **Public Affairs Staff:**

- Speakers Bureau –
- Coordinated and scheduled with Orange County water providers the February 2024 Public Affairs Workgroup meeting
- Provided El Toro Water District language prepared by MWDOC staff on Total Dissolved Solids (TDS)
- Met with South Coast Water District to discuss communication needs, education programs, and workforce efforts

#### **Government Affairs Staff:**

- Circulated the Grants Tracking and Acquisition report to member agencies
- Distributed the 2024 meeting calendars for ISDOC and WACO

### **COMMUNITY AND SPECIAL EVENTS**

#### **Public Affairs Staff:**

- Hosted a Boy Scouts Clinic at El Toro Water District where 59 OC Boy Scouts received their Water and Soil Conservation Merit Badge

#### **Government Affairs Staff:**

- Attended the ACWA Fall Conference in Indian Wells, attending panels on Excellence in Communications, Colorado River, and the cost of conservation.
- Coordinated with OCBC for GM Harvey De La Torre to provide a short presentation at the OCBC Infrastructure Committee meeting.
- Attended the Colorado River Water Users Association, attending various meetings and panel discussions.

### **K-12 WATER EDUCATION**

#### **Public Affairs Staff:**

- Provided information regarding the MWDOC K-12 Choice School Programs to the City of Garden Grove and Moulton Niguel Water District
- Met with MWDOC 3-12 Choice School Program contractor, Orange County Department of Education's Inside the Outdoors, to discuss program direction and goals
- Met with Discover Cube to discuss potential partnership opportunities

- Met with Orange County Department of Education's Inside the Outdoors to discuss community engagement opportunities
- Opened the 2024 Poster Contest competition to Orange County K-12 students
- Met with California Environmental Education Foundation to discuss Orange County teacher engagement in training

## **WORKFORCE INITIATIVE**

### **Public Affairs Staff:**

- Weekly meeting with Generation: Now! – Orange County Community Foundation (OCCF) grant proposal discussion
- Participated in the Orange County Business Council's Workforce Committee meeting
- Met with the Wyland Foundation to discuss collaboration on a Bank of America workforce grant
- Met with OCCF and Dr. Wallace Walrod – workforce grant proposal support discussion
- Met with Education Development Center, Inc. U.S. Division, to discuss a potential speaking opportunity and inclusion on a regional workforce committee
- Met with OC Environmental Solutions Network to discuss potential grant opportunities and partners

## **DIGITAL COMMUNICATIONS, PUBLICATIONS, AND MEDIA ENGAGEMENT**

### **Public Affairs Staff:**

- Prepared and distributed content for social media
- Submitted content to the ACWA newsroom
  - MWDOC Collaborates with Chapman University on Sustainable Landscaping
  - Harvey F. De La Torre Appointed as MWDOC General Manager
  - MWDOC Board Elects Robert R. McVicker as Board President
- Updated the MWDOC website as requested by several departments
- Prepared and delivered the MWDOC December eCurrents newsletter
  - Open rate 58.9%

## **SPECIAL PROJECTS**

### **Public Affairs Staff:**

- Met with strategic digital communications contractor Hashtag Pinpoint to discuss direction, goals, and engagement opportunities
- Booked the Westin South Coast Plaza for the September 27, 2024, annual OC Water Summit

- Opened registration for the January 31, 2024, MWDOC Water Policy Forum & Dinner
- Attended the Orange County Business Council's 13th Annual Turning Red Tape into Red Carpet Awards Reception
- Met with Metropolitan Water District of Southern California to discuss upcoming Inspection Trips

#### **Governmental Affairs Staff:**

- Invited/confirmed Supervisor Don Wagner as the ISDOC Quarterly Luncheon speaker for January 2024
- Staffed the ISDOC Executive Committee meeting
- Staffed the WACO Meeting featuring speakers from the Imperial Irrigation District
- Drafted and distributed the ISDOC Quarterly Luncheon invitation for January 25, 2024

## **OUTREACH METRICS**

#### **Public Affairs Staff:**

- Google Performance Analytics (December 2023)
  - 111 business profile interactions
  - 1,140 people viewed the business profile
- Website Analytics (GM report timeframe)
  - 9.9k pageviews + 42 OC Water-Smart Parks Microsite site sessions
  - Top pages for this date range
    - MWDOC Homepage 1.3k
    - Water Use Efficiency 1.1k
    - Grab and Go Water Activities 612
    - Residential Rebates 498
    - Water Awareness Poster Contest 418
- ocwatersmartgardens.com Analytics (November 2023)
  - 388 Sessions
  - Top pages for this date range
    - Landing Page
    - Helpful Plant List
    - Garden Resources Section
- Social Media (November 29st -December 20th)
 

According to Hootsuite – the global leader in social media management –a good engagement rate is between 1% to 5%.

For this period, MWDOC's engagement rate is at 17.39%%

  - 51,468 Post reach (number of people)
  - 8,953 Post engagement (actions taken – likes, shares, etc.)

## LEGISLATIVE AFFAIRS

### Governmental Affairs Staff:

- Along with Directors Dick and Crane, met with Assemblywoman Laurie Davies and provided an update on MWDOC priorities
- Reached out to Metropolitan staff to inquire about holding a Community Leaders Briefing in Orange County. This work is in progress.
- Attended the CCEEB Water, Chemistry & Waste Committee meeting
- Met with staff from various Met Member Agencies to discuss various elements of their program and best practices
- Finalized the Proposed Lead and Copper Rule Improvements briefing paper for our Congressional Delegation. MWDOC's DC advocates will be using it in briefing meetings and (to start) will be asking them to request a comment period extension from the EPA

## GRANTS TRACKING & ACQUISITION

This table will be updated/shared quarterly. The below numbers are from July-December 2023:

Agencies contacted for updates to the project list	27
Projects added to the project list	57
Agencies that do not have projects on the project list	4
Funding programs added to the tracking sheet	15
Emails communicating funding opportunities	300
Go/No-Go evaluations completed	10
Funding update conference calls with member agencies	66
Total amount received in grant/loan awards	\$9,050,000
Total applications submitted by Soto Resources	6
Total amount requested (grants and loans)	\$116,675,584

## **WATER USE EFFICIENCY**

### **ORANGE COUNTY DATA ACQUISITION PARTNERSHIP (OCDAP) STEERING AND TECHNICAL ADVISORY COMMITTEE (STAC)**

On December 12, Rachel Waite attended the OCDAP STAC. The working group collaborates on and organizes a regional effort to cost-share the acquisition of high-resolution aerial imagery and related products. Topics on the agenda included:

- Consent Calendar
- Discussion on Cycle 3 RFP and Cost Structure
- OCDAP Data Sharing/Efforts/Projects Underway and Cycle Derived Products
- OC GIS User Group Update

The next meeting is scheduled for January 9.

### **ALLIANCE FOR WATER EFFICIENCY (AWE) WATER EFFICIENCY RESEARCH COMMITTEE (WERC)**

On December 12, Sam Fetter joined the AWE WERC Meeting. Topics on the agenda included:

- Continuing the Climate Change Discussion: Information and/or Data Gaps
- Brainstorm on Database for Emerging Technologies
- Overview of Energy Star and WaterSense Data
- AWE Research and Project Updates
- Committee Member Research Activity

The next meeting is scheduled for February 27.

### **SB606 AND AB1668 (CONSERVATION FRAMEWORK) UPDATES**

#### **a) Dedicated Irrigation Meter (DIM) Landscape Area Measurements (LAM) Program**

On December 14, Sam met with NV5 and Laguna Beach County Water District staff to discuss the DIM LAM Program, which supports Orange County retailers in complying with the Conservation Framework. This meeting focused on the classification of special landscape areas.

Follow-up meetings will be scheduled as needed.

## **b) Annual Water Use Reporting**

As the Conservation Framework requires, urban water suppliers submitted their first Annual Water Use Report to the Department of Water Resources (DWR) by January 1, 2024. Since the Standards are still going through the regulatory process, DWR released an interim report template. Rachel W. and Rachel Davis assisted numerous Orange County retailers with filling out the template, including obtaining and distributing relevant data and deciphering what areas of the template should be addressed.

## **ALLIANCE FOR WATER EFFICIENCY (AWE) ROUNDTABLE: STRATEGIES IN PARTNERING WITH LANDSCAPERS TO PROMOTE WATER-EFFICIENT PRACTICES**

On December 19, Tina Fann attended the last AWE roundtable meeting of the year. The AWE roundtables allow members to discuss topics of interest via small and large group discussions and to explore strategies that have or have not yielded successful results. This roundtable focused on partnering with landscape professionals to promote water-efficient practices.

## **WATER-SAVING FIRE TRAINING UNITS MEETING WITH FIRE CHIEF**

On December 19, Joe Berg and Rachel W. met with Chief deMetropolis, the City of Orange Fire Chief and outgoing President of the Orange County Fire Chiefs Association. The purpose of this meeting was to provide information regarding the newly available grant funding for Pump Pods Units, a water-efficient firefighting training tool. These units hold and recirculate water while the fire engine pumps and reuses that water during hose training and testing operations. The available grant funding has been awarded to Metropolitan through the Department of Water Resources Urban Community Drought Relief Program. It will be distributed on a first-come, first-served basis through the Water Savings Incentive Program.

The next meeting regarding this topic will be on January 18 at the Orange County Fire Chiefs Association Meeting, where this information will be presented to all Fire Chiefs in Orange County.



**INFORMATION CALENDAR**

**MWDOC GENERAL INFORMATION  
ITEMS**

**MWDOC BOARD OF DIRECTORS**

- Al Nederhood
- Larry D. Dick
- Bob McVicker
- Karl W. Seckel
- Randall Crane
- Jeffery M. Thomas
- Megan Yoo Schneider