

REGULAR MEETING
OF THE BOARD OF DIRECTORS
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
18700 Ward Street, Board Room, Fountain Valley, California
October 18, 2023, 8:30 a.m.

This meeting will be held in person. As a convenience for the public, the meeting may also be accessed by Zoom Webinar and will be available by either computer or telephone audio as indicated below. Because this is an in-person meeting and the Zoom component is not required, but rather is being offered as a convenience, if there are any technical issues during the meeting, this meeting will continue and will not be suspended.

Computer Audio: You can join the Zoom meeting by clicking on the following link:

<https://zoom.us/j/8828665300>

Telephone Audio: (669) 900 9128 fees may apply
(877) 853 5247 Toll-free

Webinar ID: 882 866 5300#

AGENDA

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENTS/PARTICIPATION

At this time, members of the public will be given an opportunity to address the Board concerning items within the subject matter jurisdiction of the Board. Members of the public may also address the Board about a particular Agenda item at the time it is considered by the Board and before action is taken. If the item is on the Consent Calendar, please inform the Board Secretary before action is taken on the Consent Calendar and the item will be removed for separate consideration.

The Board requests, but does not require, that members of the public who want to address the Board complete a voluntary "Request to be Heard" form available from the Board Secretary prior to the meeting.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

Determine need and take action to agendize item(s) which arose subsequent to the posting of the Agenda. (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board members present, or, if less than two-thirds of the Board members are present, a unanimous vote of those members present.)

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING

Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the District's business office located at 18700 Ward Street, Fountain Valley, California 92708, during regular business hours. When practical, these public records will also be made available on the District's Internet Web site, accessible at <http://www.mwdoc.com>.

NEXT RESOLUTION NO. 2143

CONSENT CALENDAR (Items 1 to 6)

(All matters under the Consent Calendar will be approved by one motion unless a Board member requests separate action on a specific item)

1. MINUTES

- a. September 6, 2023 Workshop Board Meeting
- b. September 20, 2023 Regular Board Meeting

Recommendation: Approve as presented.

2. COMMITTEE MEETING REPORTS

- a. Planning & Operations Committee Meeting: September 5, 2023
- b. Administration & Finance Committee Meeting: September 13, 2023
- c. Executive Committee Meeting: September 21, 2023

Recommendation: Receive and file as presented.

3. TREASURER'S REPORTS

- a. MWDOC Revenue/Cash Receipt Register as of September 30, 2023
- b. Disbursement Registers (September/October)

Recommendation: Ratify and approve as presented.

- c. Summary of Cash and Investment and Portfolio Master Summary Report (Cash and Investment report) as of August 31, 2023
- d. PARS Monthly Statement (OPEB Trust)

Recommendation: Receive and file as presented.

4. FINANCIAL REPORT

- a. Combined Financial Statements and Budget Comparative for the Period Ending August 31, 2023

Recommendation: Receive and file as presented.

5. AWARD OF CONTRACT FOR DISTRICT CLASSIFICATION AND BENEFITS STUDY

Recommendation: Authorize the Interim General Manager to enter into a professional services contract with Ralph Andersen and Associates to conduct the Classification and Benefits Study, in the amount of \$42,800.

6. LETTER OF INTENT – WEROC EMERGENCY OPERATIONS CENTER

Recommendation: Approve the Letter of Intent with the Moulton Niguel Water District, subject to non-substantive changes approved by legal counsel and; authorize the Interim General Manager to execute the Letter of Intent.

End Consent Calendar

INFORMATION CALENDAR (All matters under the Information Calendar will be Received/Filed as presented following any discussion that may occur)

7. GENERAL MANAGER'S REPORT, OCTOBER (ORAL AND WRITTEN)

Recommendation: Receive and file report(s) as presented.

8. MWDOC GENERAL INFORMATION ITEMS

- a. Board of Directors - Reports re: Conferences and Meetings
- b. Requests for Future Agenda Topics

Recommendation: Receive and file as presented.

ADJOURNMENT

Note: Accommodations for the Disabled. Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by contacting Maribeth Goldsby, District Secretary, at (714) 963-3058, or writing to Municipal Water District of Orange County at P.O. Box 20895, Fountain Valley, CA 92728. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that District staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the District to provide the requested accommodation.

**MINUTES OF THE WORKSHOP BOARD MEETING
OF THE BOARD OF DIRECTORS OF
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY (MWDOC)
WITH THE MWDOC MET DIRECTORS
September 6, 2023**

At 8:30 a.m., President Yoo Schneider called to order the Workshop Meeting of the Municipal Water District of Orange County in Conference Room 101 at the District facilities located in Fountain Valley, as well as including attendance via the Zoom Webinar application. Director Dick led the Pledge of Allegiance and Secretary Goldsby called the roll.

MWDOC DIRECTORS

Al Nederhood
Larry Dick*
Karl W. Seckel*
Bob McVicker
Randall Crane
Jeffery M. Thomas (absent)
Megan Yoo Schneider

STAFF

Harvey De La Torre, Interim General Mgr.
Joe Byrne, Legal Counsel
Maribeth Goldsby, District Secretary
Melissa Baum-Haley, Dir. of MET Issues/Policy
Alex Heide, Water Resources Analyst (absent)
Charles Busslinger, Dir. of Engineering/Dist. Eng.
Heather Baez, Director of Government Affairs
Hilary Chumpitazi, Director of Finance/IT
Vicki Osborn, Director of Emergency Management
Sarina Sriboonlue, Principal Engineer
Kevin Hostert, Sr. Water Resource Analyst
Damon Micalizzi, Director of Public Affairs

*Also MWDOC-MET Directors

OTHER MWDOC-MET DIRECTORS

Linda Ackerman
Dennis Erdman

OTHERS PRESENT

Kitano Kasaine
Arnout Van Den Berg
Sam Smalls
Jacqueline McMillan
Sara Tucker (absent)
Garrett Durst
Syrus Devers
Dick Ackerman
Ed Means (absent)
Paul Jones
Peter Whittingham
Doug Davert
Dave Youngblood
Kathryn Freshley
Mike Gaskins
Kay Havens
Mark Monin

Metropolitan Water District of So. Calif.
Metropolitan Water District of So. Calif.
Metropolitan Water District of So. Calif.
Metropolitan Water District of So. Calif.
NRR
NRR
Syrus Devers Advocacy
Ackerman Consulting
Means Consulting
Dopudja & Wells Consulting
Whittingham Public Affairs Advisors
East Orange County Water District
East Orange County Water District
El Toro Water District
El Toro Water District
El Toro Water District
El Toro Water District

Vu Chu
 Ken Vecchiarelli
 Doug Reinhart
 Peer Swan
 Keith Van Der Maaten
 Jim Atkinson
 Paul Shoenberger
 Dick Fiore
 Don Froelich
 Bill Moorhead
 Sherry Wanninger
 Laura Rocha
 Kelly Rowe
 Mike Markus
 John Kennedy
 Adam Hutchinson
 Lisa Haney
 Brad Reese
 Saundra Jacobs
 Dan Ferons
 Chip Monaco
 Rick Shintaku
 Fernando Paludi
 Brett Barbre
 Mark Toy
 Yvette Hanna
 Lisa Ohlund
 Daniel Dugan
 Charlotte Holifield
 Tony Goff
 Henry Graumlich
 Dan Smith
 Ian Prichard
 John Adams
 Jolene Walsh
 Tom Love
 Evelyn Rodriguez
 Emily Novak
 Liz Mendelson-Goossens
 Kristy Khachigian
 Betty Yo
 Tim Smith

El Toro Water District
 Golden State Water Company
 Irvine Ranch Water District
 Irvine Ranch Water District
 Laguna Beach County Water District
 Mesa Water
 Mesa Water
 Moulton Niguel Water District
 Moulton Niguel Water District
 Moulton Niguel Water District
 Moulton Niguel Water District
 Moulton Niguel Water District
 Orange County Water District
 Orange County Water District
 Orange County Water District
 Orange County Water District
 Orange County Water District
 Orange County Water District
 Serrano Water District
 Santa Margarita Water District
 Santa Margarita Water District
 Santa Margarita Water District
 South Coast Water District
 Trabuco Canyon Water District
 Yorba Linda Water District
 Yorba Linda Water District
 City of Fullerton
 Ohlund Management & Technical Services
 Calleguas Municipal Water District
 Calleguas Municipal Water District
 Calleguas Municipal Water District
 Calleguas Municipal Water District
 Calleguas Municipal Water District
 Calleguas Municipal Water District
 Calleguas Municipal Water District
 Eastern Municipal Water District
 Eastern Municipal Water District
 Upper San Gabriel Valley MWD
 Upper San Gabriel Valley MWD
 San Diego County Water Authority
 San Diego County Water Authority
 KK Consulting

PUBLIC PARTICIPATION/PUBLIC COMMENTS

President Yoo Schneider inquired whether any members of the public wished to comment on agenda items.

No public comments were received.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED - Determine need and take action to agendize item(s), which arose subsequent to the posting of the Agenda. (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board members present or, if less than two-thirds of the Board members are present, a unanimous vote.)

No items were presented.

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING

President Yoo Schneider inquired as to whether there were any items distributed to the Board less than 72 hours prior to the meeting.

No items were distributed to the Board less than 72 hours prior to the meeting.

PRESENTATION / DISCUSSION ITEMS

PRESENTATION BY METROPOLITAN STAFF ON THE DRAFT LONG RANGE FINANCIAL PLAN

Ms. Katano Kasaine (MET) provided an overview of the Long Range Finance Plan (LRFP) Needs Assessment process and next steps (as part of the integrated planning process). She advised that the LRFP Needs Assessment would provide overall rate impacts through the various scenarios identified in the 2020 Integrated Resources Plan (IRP) Needs Assessment process, as well as a detailed financial analysis of the selected resource development portfolio.

Mr. Arnout Van Den Berg (MET) then provided a detailed report regarding the 2020 IRP Needs Assessment process, scenarios, projected water demands (under the scenarios), overall rate impacts of the developing resource portfolios for the IRP scenarios with differing core, flex, and storage options, the effects of adding addition storage for the IRP "Scenario D," the sensitivity impact for lower demands, and estimated capital investment costs. He also reported on the Climate Adaptation Master Plan for Water (CAMP4W) process (including examples of projects to consider), current conservation initiatives, conservation price elasticity (how much conservation is available and at what cost), nature of conservation investment (front-loaded expenditures), a look at a mandatory conservation scenario, and projected 2032 overall rates (cumulative overall rate increases from the 2024 adopted rate).

Mr. Sam Smalls (MET) reported on the capital financing considerations, the primary means of funding capital improvement projects, an overview of debt financing, the next steps for the CAMP4W process, and an updated timeline for the LRFP Needs Assessment.

Considerable discussion ensued with specific emphasis on Scenario D, the key assumptions in the LRFP Needs Assessment and whether costs for current projects were considered (e.g., Pure Water, Delta Conveyance, etc.), MET's existing debt portfolio, the need to demonstrate the ability to finance future projects, the need for estimates for conservation elasticity (scenario analysis), projection of future water use/demands, potential rate increases, the importance of leveraging science data tools, the need to focus on abundance rather than shortage (and ways to achieve abundance, e.g., purchasing land and leasing said land to farmers), and the overall process and its effectiveness.

The Board received and filed the report as presented.

LEGISLATIVE ACTIVITIES

a. Federal Legislative Report (NRR)

Mr. Garrett Durst (NRR) reviewed NRR's written report in the packet, highlighting the that the appropriations process will be priority when Congress returns from recess, leadership changes, the potential for a government shutdown, the Bureau of Reclamation 24-month study, Colorado River activities, and the WOTUS Conforming Rule.

The Board received and filed the report.

b. State Legislative Report

Mr. Syrus Devers, of SDA, reviewed his report, noting nothing additional to report. Following discussion, the Board received and filed the report.

c. Legal and Regulatory Report (Ackerman)

Mr. Dick Ackerman referenced his report, highlighting Water and Space, and Lake Powell/Lake Mead discussions.

The Board received and filed the report.

d. County Legislative Report (Whittingham)

Mr. Whittingham reported that Supervisors Foley and Sarmiento held a Climate Resiliency Summit, noting he will forward his notes from the Summit.

e. MWDOC Legislative Matrix

The Board received and filed the report.

f. Metropolitan Legislative Matrix

The Board received and filed the report.

QUESTIONS OR INPUT ON MET ISSUES FROM MEMBER AGENCIES/MET DIRECTOR REPORTS REGARDING MET COMMITTEE PARTICIPATION

Director Seckel advised that most of the immediate concerns/issues at MET were addressed earlier in the meeting. He highlighted Director Dick receiving his 20-year service pin.

President Yoo Schneider congratulated Director Seckel on 40 years with MWDOC (as employee and Director).

Interim General Manager Harvey De La Torre provided a status update on Consultant Ed Means's health condition, noting he is doing well.

President Yoo Schneider announced that it was Ovarian Cancer Month, and she highlighted that she reached the one-year mark of her ovarian cancer treatment.

No further MET reports were given.

INFORMATION ITEMS

MWD ITEMS CRITICAL TO ORANGE COUNTY

- a. MET Finance and Rate Issues
- b. MET Water Supply Conditions Update
- c. Water Quality Update
- d. Colorado River Issues
- e. Delta Conveyance Activities and State Water Project Issues

The Board received and filed the report as presented.

METROPOLITAN (MET) BOARD AND COMMITTEE AGENDA DISCUSSION ITEMS

- a. Summary reports regarding the August MET Board Meeting
- b. Review items of significance for the upcoming MET Board and Committee Agendas

The report was received and filed.

ADJOURNMENT

There being no further business, the meeting adjourned at 10:04 a.m.

Maribeth Goldsby
Board Secretary

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
September 20, 2023**

At 8:30 a.m., President Yoo Schneider called to order the Regular Meeting of the Municipal Water District of Orange County, in the Board Room at the District facilities located in Fountain Valley, as well as including attendance via the Zoom Webinar application. Following a moment of silence, Legal Counsel Katrina Wraight led the Pledge of Allegiance and Secretary Goldsby called the roll.

MWDOC DIRECTORS

Al Nederhood
Larry Dick
Bob McVicker
Karl Seckel (absent)
Randall Crane
Jeffery M. Thomas
Megan Yoo Schneider

STAFF

Harvey De La Torre, Interim General Manager
Katrina Wraight, Legal Counsel
Maribeth Goldsby, District Secretary
Melissa Baum-Haley, Director of MET Issues/Policy
Damon Micalizzi, Director of Public Affairs
Vicki Osborn, Director of Emergency Management
Alex Heide, Sr. Water Resources Analyst
Cathy Harris, Director of HR/Administration
Joe Berg, Director of Water Use Efficiency
Charles Busslinger, Dir. of Engineering/Dist. Eng.
Heather Baez, Director of Governmental Affairs
Hilary Chumpitazi, Director of Finance/IT

ALSO PRESENT

Linda Ackerman
Dennis Erdman
Doug Davert
Kathryn Freshley
Mike Gaskins
Kay Havens
Mark Monin
Sherri Seitz
Vu Chu
Peer Swan
Paul Weghorst
Keith Van Der Maaten
Jim Atkinson
Stacy Taylor
Don Froelich
Bill Moorhead
Sherry Wanninger
Kelly Rowe
John Kennedy
Mehul Patel
Chuck Gibson
Saundra Jacobs
Frank Ury
Chip Monaco

MWDOC/MET Director
MWDOC/MET Director
East Orange County Water District
El Toro Water District
El Toro Water District
El Toro Water District
El Toro Water District
El Toro Water District
El Toro Water District
Irvine Ranch Water District
Irvine Ranch Water District
Laguna Beach County Water District
Mesa Water
Mesa Water
Moulton Niguel Water District
Moulton Niguel Water District
Moulton Niguel Water District
Orange County Water District
Orange County Water District
Orange County Water District
Santa Margarita Water District
Santa Margarita Water District
Santa Margarita Water District
Santa Margarita Water District

| | |
|-----------------|--|
| Erica Castillo | Santa Margarita Water District |
| Brad Reese | Serrano Water District |
| Jerry Vilander | Serrano Water District |
| Rick Shintaku | South Coast Water District |
| Jennifer Lopez | South Coast Water District |
| Fernando Paludi | Trabuco Canyon Water District |
| Michael Perea | Trabuco Canyon Water District |
| Brett Barbre | Yorba Linda Water District |
| Tom Lindsey | Yorba Linda Water District |
| Wayne Miller | Yorba Linda Water District |
| Dick Ackerman | Ackerman Consulting |
| Lisa Ohlund | Ohlund Management & Technical Services |
| Emily Novak | San Diego County Water Authority |
| Isabel Rios | Discovery Cube |
| Charles Luas | |

PUBLIC PARTICIPATION/PUBLIC COMMENT

President Yoo Schneider announced that members of the public wishing to comment on agenda items could do so after the item has been discussed by the Board and requested members of the public identify themselves when called on. President Yoo Schneider asked whether any member of the public had any comments on items that are not on the agenda.

Director Nederhood congratulated Director Dick on his twenty years of service as a MET Director.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

No items were received.

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING

President Yoo Schneider inquired as to whether there were any items distributed to the Board less than 72 hours prior to the meeting.

No items were distributed to the Board less than 72 hours prior to the meeting.

EMPLOYEE SERVICE AWARD

Interim General Manager De La Torre and Director of Finance/IT Chumpitazi presented Lina Gunawan an award for fifteen years of service with the District.

CONSENT CALENDAR

President Yoo Schneider stated all matters under the Consent Calendar would be approved by one MOTION unless a Director wished to consider an item separately.

Upon MOTION by Director Thomas, seconded by Director Crane, and carried (6-0) the Board approved the Consent Calendar items, by the following roll call vote:

AYES: Directors Nederhood, Dick, McVicker, Crane, Thomas, and Yoo Schneider

NOES : None
ABSENT: None
ABSTAIN: None

MINUTES

The following minutes were approved.

August 2, 2023 Workshop Board Meeting
August 16, 2023 Regular Board Meeting

COMMITTEE MEETING REPORTS

The following Committee Meeting reports were received and filed as presented.

Planning & Operations Committee Meeting: (cancelled)
Administration & Finance Committee Meeting: August 9, 2023
Executive Committee Meeting: August 17, 2023

TREASURER'S REPORTS

The following items were ratified and approved as presented.

MWDOC Revenue/Cash Receipt Register as of August 31, 2023
Disbursement Registers (August/September)

The following items were received and filed as presented.

Summary of Cash and Investment and Portfolio Master Summary Report (Cash and Investment Report) as of July 31, 2023

PARS Monthly Statement (OPEB Trust)

FINANCIAL REPORT

The following items were received and filed as presented.

- Combined Financial Statements and Budget Comparative for the Period Ending July 31, 2023

AUTHORIZE WEROC MOBILE EOC

The Board approved the use of MWDOC reserve funding not to exceed \$400,000 to purchase a mobile EOC/Command Vehicle (Option 1).

**ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) COMMITTEE
CONSIDERATION FOR 2024-25**

The Board authorized the requests to serve on various ACWA Committees for the 2024-25 term, and directed staff to submit the completed Committee Consideration Forms by the September 30, 2023 deadline.

**PROFESSIONAL SERVICES CONTRACT AWARD FOR LEAD & COPPER RULE
REVISIONS (LCRR) SERVICE LINE INVENTORY CHOICE PROGRAM**

The Board authorized the Interim General Manager to enter into a professional services agreement with Hazen and Sawyer (Hazen) to assist in the development of participating agencies' Lead and Copper Rule Revisions (LCRR) Service Line Inventories. (Depending on the number of Orange County agencies that elect to participate, the final contract amount will include all of the participating agencies' costs. This would include any contingency items that the participating agencies request and/or that the consultant deem are needed to meet the requirements of the LCRR regulations. These contingency items can range from additional assistance in the collection, review, and analysis of record documents to the consultant providing field personnel to conduct field investigations. To date, MWDOC has received commitment from 13 agencies to participate in the Choice Program (pending their governing body's approval) with 2 additional agencies still under consideration. Attachment A to the write up includes the list of agencies who have indicated participation in this joint effort with MWDOC. If all 15 agencies participate, the total contract, with estimated contingency items, would range from \$2,094,000 to \$2,948,000).

- END CONSENT CALENDAR -

INFORMATION CALENDAR**GENERAL MANAGER'S REPORT, SEPTEMBER 2023****a. Initial Member Agency Managers Feedback regarding Consolidation Issues**

Interim General Manager Harvey De La Torre advised that the full General Manager's report was included in the Board packet.

Director of MET Issues/Policy Melissa Baum-Haley presented the results of a recent survey sent to member agency general managers regarding their opinions on a potential consolidation discussion between MWDOC and OCWD (as a result of the recent OC Grand Jury Report and OC LAFCO MSR Focused Study). Her presentation included information on the respondent profile, the questions asked, and responses to those questions. The responses received to date provided the following observations: (1) 94% of respondents believed MWDOC and OCWD provide separate services and responsibilities; (2) 82% believed MWDOC and OCWD do not provide duplicate services; (3) 53% do not support a consolidated agency (4) 53% believed their agency would not benefit from a single agency; (5) 47% believed the county or region would not benefit from a single agency; (6) mixed results on whether any negative impact was perceived from forming a single agency (30% undecided, 35% yes, and 30% no); (7) 65% believed the LAFCO MSR Focused Study would not provided enough information to determine whether consolidation would benefit the water community or Orange County; and (8) 59% supported

MWDOC hiring a consultant to conduct a comprehensive study that would provide additional information and evaluation to OCWD's LAFCO Focused MSR process.

Following the presentation, the Board members weighed-in with emphasis on the benefit of providing an additional study to evaluate the issues (separate from the OC LAFCO MSR Focused Study), methods of communication on issues to those agencies who responded undecided, the cost benefit (if any) for an independent study, and the consideration on what's changed (nothing) since the last (or prior) consolidation discussions. Following this discussion, President Yoo Schneider recommended the Ad Hoc Committee meet to address the next steps.

The Board received and filed the report as presented.

SOLE SOURCE AGREEMENT WITH ESRI, INC.

The Board received and filed the information regarding the Sole Source Agreement with ESRI, Inc.

MWDOC GENERAL INFORMATION ITEMS

a. BOARD OF DIRECTORS

The Board members each reported on their attendance at the regular (and special) MWDOC Board and Committee meetings. In addition to these meetings, the following reports were made on conferences and meetings attended on behalf of the District.

Director Nederhood advised that he attended all of the regularly scheduled MWDOC meetings (Planning & Operations, Administration & Finance, and Executive Committee meetings, as well as the Workshop and Regular, and Special Board meetings), the WACO and WACO planning meetings, an Ad Hoc Committee meeting regarding the Grand Jury Report, the Urban Water Institute conference, and an OCWD zoom meeting regarding Artificial Intelligence (AI).

Director Dick stated that he attended all of the regularly scheduled MWDOC meetings, (Planning & Operations, Administration & Finance, and Executive Committee meetings, as well as the Workshop and Regular and Special Board meetings), the regularly scheduled MET Board and Committee meetings, a meeting with former Director Tamaribuchi and Director Seckel on budget issues, the Urban Water Institute conference, the OC inspection trip for the Grand Jury members, a meeting with Sheriff Barnes, the MET Caucus, the WACO and WACO planning meetings, a meeting with former MET General Manager Jeff Kightlinger, and a meeting with OCWD Director Denis Bilodeau.

Director McVicker reported that he attended all of the regularly scheduled MWDOC meetings (Planning & Operations, Administration & Finance, Executive Committee meetings, as well as the Workshop meeting and Regular and Special Board meetings), the ISDOC Executive Committee meeting, the MET Board and Committee meetings, a MET Board workshop, the ACWA full day of Committee meetings, and the WACO and WACO planning meetings.

Director Crane reported that he attended the regularly scheduled MWDOC meetings (Planning & Operations, Administration & Finance, and Executive Committee meetings, as well as the Workshop meeting and Regular and Special Board meetings), the SMWD Board meeting, the Urban Water Institute conference, the OC Water Summit planning meeting(s), the OC inspection

trip for the Grand Jury members, the MET Board meeting, IRWD meetings, a meeting with Supervisor Sarmiento, and a meeting with Assemblymembers Valencio and Petri-Norris.

Director Thomas noted that he attended most of the regularly scheduled MWDOC meetings, (the Planning & Operations, Administration & Finance, and Executive Committee meetings, as well as the Workshop and Regular and Special Board meetings), the WACO meeting, the Urban Water Institute conference, and the OC Water Summit planning meeting(s).

Director Yoo Schneider advised that she attended most of the regularly scheduled MWDOC meetings (Planning & Operations, Administration & Finance, and Executive Committee meetings, as well as the Workshop and Regular and Special Board meetings), meetings with the consultant from Colleague regarding the GM recruitment, the SCWD Board meeting, the SMWD Board meeting, and the ACWA Committee meeting.

a. REQUESTS FOR FUTURE AGENDA TOPICS

No agenda topics were requested.

ADJOURNMENT

There being no further business to come before the Board, President Yoo Schneider adjourned the meeting at 9:29 a.m. in honor of Ovarian and Childhood Cancer Month.

Respectfully submitted,

Maribeth Goldsby, Secretary

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY

Jointly with the

PLANNING & OPERATIONS COMMITTEE MEETING

September 5, 2023 – 8:30 a.m. to 11:10 a.m.

The meeting was in-person at the Municipal Water District of Orange County's office and included attendance via the Zoom Webinar application.

Committee:

Director Robert McVicker, Chair
Director Al Nederhood
Director Karl Seckel

Staff: Harvey De La Torre, Joe Berg

Melissa Baum-Haley, Damon Micalizzi,
Charles Busslinger, Sarina Sriboonlue, Vicki
Osborn, Hilary Chumpitazi, Heather Baez,
Maribeth Goldsby, Alex Heide, Tina Dubuque,
Dave Anderson

Also, Present:

Director Randall Crane
Director Jeff Thomas
Director Megan Yoo Schneider
Director Larry Dick
MET Director Linda Ackerman
MET Director Dennis Erdman
Dick Ackerman, Ackerman Consulting
Dennis Cafferty, El Toro Water District
Kay Havens, El Toro Water District
Mike Gaskins, El Toro Water District
Paul Weghorst, Irvine Ranch Water District
Vu Chu, Irvine Ranch Water District
Peer Swan, Irvine Ranch Water District
David Bolland, Mesa Water District
Jim Atkinson, Mesa Water District
Stacy Taylor, Mesa Water District
Donald Froelich, Moulton Niguel Water District
Sherry Wanninger, Moulton Niguel Water
District
Matt Collings, Moulton Niguel Water District

Alicia Dunkin, Orange County Water District
John Kennedy, Orange County Water District
Mike Markus, Orange County Water District
Emily Novak, San Diego County Water
Authority
Liz Mendelson-Gossens, San Diego County
Water Authority
Betty Olson, Santa Margarita Water District
Chip Monaco, Santa Margarita Water District
Jim Leach, Santa Margarita Water District
Saundra Jacobs, Santa Margarita Water
District
Chuck Gibson, Santa Margarita Water District
Brad Reese, Serrano Water District
Jerry Vilander, Serrano Water District
Jennifer Lopez, South Coast Water District
Fernando Paludi, Trabuco Canyon Water
District

Chairperson McVicker called the meeting to order at 8:30 a.m.

Secretary Goldsby conducted a roll call of the Committee members' attendance, with Directors McVicker, Nederhood, and Seckel being present. Directors Crane, Dick, and Yoo Schneider were also present. Director Thomas joined the meeting at 8:34 a.m.

PUBLIC COMMENTS

No comments were received.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

No items were presented.

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS BEFORE MEETING

No items were presented.

ACTION ITEMS**AUTHORIZE WEROC MOBILE EOC**

Interim General Manager Harvey De La Torre advised that this item was being presented to the Board for action (as a result of last month's presentation by the Director of Emergency Management Vicki Osborn).

Director McVicker inquired if there were any updates. Ms. Osborn explained that she evaluated the cost of the Sprinter van, a fifth-wheel vehicle with a King Cab pick-up truck, and a travel trailer. Although all were comparable, and all options would need to be outfitted with the proper equipment, she recommended the Sprinter van.

In response to an inquiry by Director Dick, Ms. Osborn explained that the difference between the quote in the packet dated March 7, 2023, from Mobile Concepts Specialty (\$190,849) and the "Baseline Cost Quoted" noted on the spreadsheet in the packet (\$256,845) was because the original quote expired after 90 days; therefore, the current quote is \$256,845. It was noted she would include the updated quote in the Board packet.

Director Dick also inquired about the upkeep cost of the new Mobile EOC and the cost of the possible use of Moulton Niguel Water District's (MNWD) facility if needed. Ms. Osborn explained that the cost-of-service fees and maintenance would range between \$10,000-\$12,000. She said that the money allocated for the MNWD EOC (\$10,000) is not being terminated; therefore, these funds would be transferred to cover the cost of maintaining the new mobile EOC. It is being discussed with MNWD that the potential of utilizing their facility would only incur fees for the services used and not the facility when the MNWD's location is utilized.

Director Seckel noted he would vote in favor of "Option 1" if the "for the federal 25% local match" wording was removed since the appropriation request was not granted at the federal level. Ms. Osborn stated that the funding will come from MWDOC reserves, noting that the Option #1 wording would be updated to reflect that.

Upon MOTION by Director Seckel, seconded by Director Nederhood, and carried (3-0), the Committee recommended the Board of Directors approve the estimated cost of \$378,103 of available reserve funding, approved by the Board on June 15, 2022, to purchase a mobile EOC/Command Vehicle.

A roll call vote was taken, with Directors McVicker, Nederhood, and Seckel voting in favor. This item will be presented to the Board on September 20, 2023.

DISCUSSION ITEM**LEAD & COPPER RULE REVISIONS (LCRR) SERVICE LINE INVENTORY CHOICE PROGRAM**

Interim General Manager Harvey De La Torre explained that due to the complexity of this item, staff will provide information on the details of this item at this meeting and will present the item for action at the Administration & Finance Committee meeting (for final action by the Board anticipated for September 20, 2023).

Director of Engineering Charles Busslinger gave a PowerPoint presentation that provided background information and activities that have taken place thus far on the potential LCRR Service Line Inventory Choice Program.

Discussion ensued around the transfer of lead detection from the schools to the water agencies, research into making lead test kits available to homeowners, the responsibility of water agencies if lead contamination was found in the drinking water, and if the lead and copper rules could be revised.

In response to Director Yoo Schneider's inquiry whether the Water Leak Detection department could inform the agencies of any water meter maintenance issues identified during an inspection. Director of Water Use Efficiency Joe Berg responded that the WUE department will work with the Water Leak Detection team to help identify those kinds of issues.

Mr. De La Torre stated that the member agencies asked for this program, noting it was an example of the positive impact of the Member Agency Facilitated discussions.

**FINAL STATE WATER RESOURCES CONTROL BOARD STAFF
RECOMMENDATIONS FOR MAKING CONSERVATION A CALIFORNIA WAY OF LIFE**

Director of Water Use Efficiency Joe Berg provided a PowerPoint presentation summarizing the State Water Resources Control Board's final staff recommendations for "Making Conservation a California Water of Life."

A robust conversation ensued around the State Water Resources Control Board's proposed water use efficiency standards for residential indoor and outdoor water use, dedicated irrigation meter water use, and commercial industrial and institutional performance measures. Mr. Berg explained that the focus is changing from the technical aspect of Making Conservation A California Way of Life to a political perspective.

Director of Metropolitan Issues & Policy Melissa Baum-Haley responded to an inquiry by Director Nederhood, by providing clarification of the technical aspect of how landscape standards are calculated.

Mr. Berg stated that the MWDOC Board could assist with efforts by attending and commenting at the public hearing, which will be held on October 4, 2023, virtually or in person at the Sacramento EPA building.

Director Yoo Schneider stated that there is room for improvement, especially with respect to outdoor irrigation and water use efficiency.

Director Yoo Schneider also mentioned a previous discussion of the possibility of bringing forth examples of natural landscapes and highlighting that landscape's efficiency. She noted that she would like to see these examples in an email or future presentation to the Board and possibly the public.

The Committee received and filed this report.

INFORMATION ITEMS

2023 OC WATER RELIABILITY STUDY – FINAL REPORT

The Committee received and filed this report.

MWDOC LEGISLATIVE POLICY PRINCIPLES ANNUAL UPDATE

It was noted that staff would meet with Director Crane to discuss potential updates and changes to the MWDOC Legislative Policy Principles Annual Update.

The Committee received and filed this report.

OC WATER SUMMIT UPDATE

The Committee received and filed this report.

PUBLIC AFFAIRS HIGHLIGHTS

The Committee received and filed this report.

METROPOLITAN'S ASSESSED VALUATION FOR MWDOC AND ORANGE COUNTY FOR FISCAL YEAR 2022-23

The Committee received and filed this report.

DEPARTMENT ACTIVITIES REPORTS

- a. Ongoing MWDOC Reliability and Engineering/Planning Projects
- b. WEROC
- c. Water Use Efficiency Projects
- d. Public and Government Affairs

The Committee received and filed these reports.

REVIEW OF ISSUES RELATED TO PLANNING OR ENGINEERING PROJECTS, WEROC, WATER USE EFFICIENCY, FACILITY AND EQUIPMENT MAINTENANCE, WATER STORAGE, WATER QUALITY, CONJUNCTIVE USE PROGRAMS, EDUCATION, PUBLIC AFFAIRS PROGRAMS AND EVENTS, PUBLIC INFORMATION PROJECTS, PUBLIC INFORMATION CONSULTANTS, DISTRICT FACILITIES, and MEMBER-AGENCY RELATIONS

No additional information was presented.

ADJOURNMENT

As no further business was brought before the Committee, the meeting was adjourned at 11:10 a.m.

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY

Jointly with the

ADMINISTRATION & FINANCE COMMITTEE

September 13, 2023 – 8:30 a.m. to 8:56 a.m.

Director Dick called the meeting to order at 8:30 a.m. The meeting was held in-person at the District offices as well as including attendance via the Zoom Webinar application.

A&F Committee

Director Randy Crane
Director Larry Dick, Chair
Director Jeff Thomas

Staff:

Harvey De La Torre, Maribeth Goldsby,
Joe Berg, Katie Davanaugh, Charles Busslinger,
Heather Baez, Cathy Harris, Hilary Chumpitazi,
Damon Micalizzi, Vicki Osborn,
Melissa Baum-Haley

Also Present:

Director Bob McVicker
Director Al Nederhood (via Zoom)
Director Karl Seckel
Director Megan Yoo Schneider (Arrived 8:38 a.m.)
MWDOC MET Director Linda Ackerman
MWDOC MET Director Dennis Erdman
Katrina Wraight, BBK
Dennis Cafferty, El Toro Water District
Kay Havens, El Toro Water District
Paul Weghorst, Irvine Ranch Water District
Kristy Khachigian, KK Consulting

Jim Atkinson, Mesa Water
Marwan Khalifa, Mesa Water
Donald Froelich, Moulton Niguel Water District
Sherry Wanninger, R t z q t s % r l z j c \ f y j w i n x y w h y
John Kennedy, Orange County Water District
Kelly Rowe, Orange County Water District
Greg Mills, Serrano Water District
Brad Reese, Serrano Water District
Vu Chu, South Coast Water District
Jennifer Lopez, South Coast Water District
Michael Perea, Trabuco Canyon Water District

ROLL CALL

Secretary Goldsby conducted a roll call attendance of the Committee members with Directors Crane, Dick and Thomas acknowledging attendance for the Administration and Finance Committee; and Directors McVicker, Nederhood, Seckel and Yoo Schneider also present.

PUBLIC COMMENTS

No comments were received.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

No items were presented.

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING

No items were presented.

PROPOSED BOARD CONSENT CALENDAR ITEMS**TREASURER'S REPORT**

- a. Revenue/Cash Receipt Report – August 2023
- b. Disbursement Approval Report for the month of September 2023
- c. Disbursement Ratification Report for the month of August 2023
- d. GM Approved Disbursement Report for the month of August 2023
- e. Consolidated Summary of Cash and Investment – July 2023
- f. OPEB and Pension Trust Fund statements

The Committee reviewed the Treasurer's Report. Upon MOTION by Director Crane seconded by Director Dick and carried (3-0), the Committee recommended approval of the Treasurer's Report at the September 20, 2023 Board meeting. The vote was taken via roll call with Directors Crane, Dick and Thomas all voting in favor.

FINANCIAL REPORT

- a. Draft Combined Financial Statements and Budget Comparative for the Period Ending July 31, 2023

The Committee reviewed the Financial Report. Upon MOTION by Director Crane, seconded by Director Dick and carried (3-0), the Committee recommended approval of the Financial Report at the September 20, 2023 Board meeting. The vote was taken via roll call with Directors Dick, Crane and Thomas all voting in favor.

ACTION ITEM**ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) COMMITTEE CONSIDERATION FOR 2024/25**

The Committee reviewed the listing of ACWA committees as listed in the staff report and held brief discussion of meeting descriptions and assignments. It was noted that three Directors had requested participation on various ACWA Committees (which were included in the packet).

Upon MOTION by Director Thomas, seconded by Director Crane and carried (3-0), the Committee accepted the recommendations as listed on the Committee Consideration Form in the staff report. The item was referred to the September 20, 2023 Board meeting for approval.

PROFESSIONAL SERVICES CONTRACT AWARD FOR LEAD & COPPER RULE REVISIONS (LCRR) SERVICE LINE INVENTORY CHOICE PROGRAM

Mr. Charles Busslinger, Director of Engineering/District Engineer, provided a review of the professional service contract for lead and copper rule revision, as outlined in the staff report.

This item was previously reviewed at a recent Planning & Operations Committee meeting. It was noted that the cost of the contract was reviewed with member agencies as this is a choice program item, selected by participating agencies which were also listed in the staff report. It was reported that the cost range is \$2,094,000-\$2,948,000. This collective process and services in this contract will be a cost savings for all participants.

Upon MOTION by Director Thomas, seconded by Director Crane and carried, (3-0) this item was referred to the September 20, 2023 Board meeting for approval. Director Dick, Thomas, and Crane voted in favor.

INFORMATION ITEMS

WATER FACILITIES CORPORATION BOARD FOR ACTION ON SEPTEMBER 20, 2023)

- a. **2023 Annual Filing of Tax Compliance Reports for the MWDOC Water Facilities Corporation**
- b. **Annual Reorganization of Board Officers for the MWDOC Water Facilities Corporation**

It was noted that this was an informational item and that they will be discussed/taken action on at the annual Water Facilities Corporation Board meeting scheduled for September 20, 2023.

DEPARTMENT ACTIVITIES REPORTS

- a. Administration
- b. Finance and Information Technology

The staff reports were received and filed without discussion.

MONTHLY WATER USAGE DATA AND WATER SUPPLY INFORMATION

Director Seckel noted the lower Colorado basin water usage is likely the lowest in history, partially due to efficient water use.

OTHER ITEMS

REVIEW ISSUES REGARDING DISTRICT ORGANIZATION, PERSONNEL MATTERS, EMPLOYEE BENEFITS FINANCE AND INSURANCE

No information was presented.

ADJOURNMENT

There being no further business brought before the Administration & Finance Committee, the meeting was adjourned at 8:56 a.m.

MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS OF THE
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
jointly with the
EXECUTIVE COMMITTEE
September 21, 2023, 8:30 a.m. to 10:17 a.m.
Conference Room 101

Committee:

Director Yoo Schneider, President
Director McVicker, Vice President
Director Dick, Immediate Past President

Staff:

H. De La Torre, M. Goldsby,
D. Micalizzi, M. Baum-Haley, H. Baez,
J. Berg, T. Baca

Also Present:

Director Nederhood
Director Seckel (absent)
Director Crane
Director Thomas (absent)
Linda Ackerman, MWDOC/MET Dir.
Dennis Erdman, MWDOC/MET Dir. (absent)

Keith Van Der Maaten, LBCWD
Stacy Taylor, Mesa Water
Don Froelich, MNWD
Mike Markus, OCWD
John Kennedy, OCWD

Sandra Jacobs, SMWD
Chip Monaco, SMWD
Greg Mills, Serrano WD
Brad Reese, Serrano WD
Dick Ackerman, Ackerman Consulting
Kristy Khachigian, KK Consulting

President Yoo Schneider called the meeting to order at 8:30 a.m. The meeting was held in-person at the District offices as well as including attendance via the Zoom Webinar application. Secretary Goldsby called the roll, with Committee members Yoo Schneider, McVicker and Dick present. Directors Nederhood and Crane were also present.

PUBLIC PARTICIPATION

No items were presented.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

No items were presented.

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING

Secretary Goldsby advised that the draft agendas for the upcoming month, as well as the MWDOC Strategic Priorities Implementation Plan and accompanying presentation were distributed to the Board and made available to the public.

EXECUTIVE COMMITTEE REVIEW OF FUTURE AGENDAS

The Committee reviewed and discussed the draft agendas for each of the meetings and made revisions/additions as listed below.

a. Planning & Operations Committee

No new items were added to the agenda, however Director Dick asked that with respect to the presentation on the Water Use Efficiency Potential and Opportunities Study, staff include information on how staff is reaching out to member agencies, membership associations and others to help shape the WUE standards during the rule making process.

Responding to an inquiry by Director Nederhood, President Yoo Schneider provided an update on the General Manager's recruitment process, noting she would ask the consultant to send the schedule and timeline to the Board and that more information would be presented to the Board in November.

b. Workshop Board Meeting

No new items were added to the agenda, however (in reference to S. 2514: Colorado River Salinity Control Fix Act) it was requested that the write up include a listing of entities supporting or opposing the legislation.

Director Nederhood asked that consultant Syrus Devers include an update on ACA 1 (Aguiar-Curry) and ACA 13 (Ward), ballot measures that could affect Prop 13 in his report.

c. Administration & Finance Committee

Director Dick referenced the District's triennial Classification and Benefits Study and inquired as to whether MWDOC could conduct the study with other entities (e.g. JPIA, OCWA, etc.) in an effort to reduce costs. Director of Human Resources and Administration Cathy Harris advised that due to the nature of various MWDOC positions which are unique to MWDOC, it is more beneficial for MWDOC to conduct its own study.

IMPLEMENTATION OF BOARD'S STRATEGIC PRIORITIES

Interim General Manager Harvey De La Torre presented staff's Implementation Plan (Plan) for the recently approved MWDOC Board Strategic Priorities (MWDOC's mission and roles, MET's policy positions, MET Director consultation, reliability planning, member agency collaboration, communications, and staff development). He advised that the intent of the Plan was to provide a structured and actionable roadmap for staff to achieve each priority with a specific set of goals and action.

Mr. De La Torre's presentation included the background for developing the priorities (as well as their purpose), the intent of the Plan, how staff will utilize the Plan, as well as a detailed review of how staff plans to implement each priority.

Discussion ensued regarding various aspects of the Plan and the Board asked for clarification on certain issues, e.g., the need for additional staff for the proposed Ambassador Program (not at this point), transparency on MET issues, MET Director availability, Conservation as a Way of Life issues, shared services, member agency collaboration (and the need for more focused communication with the member agencies, more often), whether all of the current programs MWDOC offers are sustainable (and the

importance for the Board to deprioritize or discontinue certain programs), and the Plan's process for providing updates as to its effectiveness.

Members of the Board generally concurred that it was an excellent, comprehensive Plan, and asked that periodic updates be made; it was recommended a quick update in 3-6 months, with annual updates after the first year.

OCWD General Manager commented on the Strategic Priorities and the Plan and asked that the Priorities be posted to the District's website.

DISCUSSION REGARDING UPCOMING ACTIVITIES OF SIGNIFICANCE

No new items were presented.

MEMBER AGENCY RELATIONS

No new items were presented.

GENERAL MANAGER'S REPORTS

No new items were presented.

REVIEW AND DISCUSS DISTRICT AND BOARD ACTIVITIES

No new items were presented.

ADJOURNMENT

There being no further business to be brought before the Committee, the meeting adjourned at 10:17 a.m.

**Municipal Water District of Orange County
REVENUE / CASH RECEIPT REPORT
September 2023**

WATER REVENUES

| <u>Date</u> | <u>From</u> | <u>Description</u> | <u>Amount</u> |
|-------------|--------------------------------------|------------------------------|---------------|
| 9/01/2023 | City of Brea | July 2023 Water deliveries | 82,644.01 |
| 9/05/2023 | City of Buena Park | July 2023 Water deliveries | 292,632.00 |
| 9/05/2023 | El Toro Water District | July 2023 Water deliveries | 848,557.82 |
| 9/07/2023 | Serrano Water District | July 2023 Water deliveries | 8,906.38 |
| 9/08/2023 | City of La Palma | July 2023 Water deliveries | 964.18 |
| 9/08/2023 | City of San Clemente | July 2023 Water deliveries | 865,128.62 |
| 9/08/2023 | Irvine Ranch Water District | July 2023 Water deliveries | 1,027,230.97 |
| 9/08/2023 | South Coast Water District | July 2023 Water deliveries | 585,178.04 |
| 9/11/2023 | City of Garden Grove | July 2023 Water deliveries | 64,535.80 |
| 9/11/2023 | Santa Margarita Water District | July 2023 Water deliveries | 2,593,257.44 |
| 9/11/2023 | Santa Margarita Water District (ID9) | July 2023 Water deliveries | 802,687.27 |
| 9/12/2023 | City of Seal Beach | July 2023 Water deliveries | 12,890.23 |
| 9/14/2023 | City of Orange | July 2023 Water deliveries | 522,301.99 |
| 9/14/2023 | East Orange Co Water District | July 2023 Water deliveries | 914,666.17 |
| 9/14/2023 | Yorba Linda Water District | July 2023 Water deliveries | 493,794.31 |
| 9/15/2023 | Golden State Water Company | July 2023 Water deliveries | 1,031,020.01 |
| 9/15/2023 | Moulton Niguel Water District | July 2023 Water deliveries | 2,313,319.46 |
| 9/15/2023 | Orange County Water District | July 2023 Water deliveries | 156,733.74 |
| 9/15/2023 | Trabuco Canyon Water District | July 2023 Water deliveries | 20,802.94 |
| 9/21/2023 | Serrano Water District | August 2023 Water deliveries | 8,906.38 |
| 9/25/2023 | City of La Habra | August 2023 Water deliveries | 7,889.29 |
| 9/25/2023 | City of Newport Beach | August 2023 Water deliveries | 304,457.21 |
| 9/28/2023 | City of Westminster | August 2023 Water deliveries | 11,513.51 |
| 9/29/2023 | City of Brea | August 2023 Water deliveries | 6,477.01 |
| 9/29/2023 | City of Huntington Beach | August 2023 Water deliveries | 450,377.40 |
| 9/29/2023 | South Coast Water District | August 2023 Water deliveries | 653,506.53 |

TOTAL WATER REVENUES \$ 14,080,378.71

Municipal Water District of Orange County
REVENUE / CASH RECEIPT REPORT
September 2023

MISCELLANEOUS REVENUES

| <u>Date</u> | <u>From</u> | <u>Description</u> | <u>Amount</u> |
|-------------|------------------------------------|--|---------------|
| 9/05/2023 | WePay | 9/28/2023 ISDOC Luncheon Registrations | 366.40 |
| 9/05/2023 | Karl Seckel | September 2023 Retiree Health insurance | 184.29 |
| 9/08/2023 | Steve Hedges | Sep-Oct 2023 Retiree Health insurance | 93.56 |
| 9/25/2023 | Stan Sprague | October 2023 Retiree Health insurance | 184.29 |
| 9/29/2023 | Karl Seckel | October 2023 Retiree Health insurance | 184.29 |
| 9/29/2023 | Keith Lyon | October 2023 Retiree Health insurance | 184.29 |
| 9/06/2023 | Igoe and Company Inc | Jul- Aug 2023 COBRA Health and Vision insurance | 5,502.64 |
| 9/18/2023 | Igoe and Company Inc | COBRA Health and Vision insurance | 781.66 |
| 9/05/2023 | US Bank | CAL Card rebate check | 929.61 |
| 9/19/2023 | US Bank Custodial Account | Citigroup Interest payment | 1,335.08 |
| 9/22/2023 | US Bank Custodial Account | Toyota Financial Bank Interest payment | 4,600.00 |
| 9/29/2023 | US Bank | Monthly Interest | 135.39 |
| 9/05/2023 | WePay | Scouts BSA Clinic | 345.22 |
| 9/15/2023 | State of California | Refund for Special Filing/ Trademark | 75.00 |
| 9/15/2023 | Mesa Water District | Late payment penalty for June 2023 Water deliveries | 1.05 |
| 9/25/2023 | Santa Margarita Water District | June 2023 Smartimer rebate program | 8.99 |
| 9/12/2023 | City of Seal Beach | July 2023 Turf Removal rebate program | 111.00 |
| 9/05/2023 | City of La Habra | July 2023 Turf Removal and Spray to Drip rebate program | 541.43 |
| 9/08/2023 | City of Brea | July 2023 Turf Removal and Spray to Drip rebate program | 666.00 |
| 9/14/2023 | City of Westminster | July 2023 Turf Removal and Spray to Drip rebate program | 222.00 |
| 9/15/2023 | 2 Checks | July 2023 Turf Removal and Spray to Drip rebate program | 31,821.25 |
| 9/19/2023 | 2 Checks | July 2023 Turf Removal and Spray to Drip rebate program | 1,082.90 |
| 9/15/2023 | Mesa Water District | June 2023 Smartimer and Turf Removal rebate program | 2,499.35 |
| 9/15/2023 | Irvine Ranch Water District | July 2023 Smartimer and Rotating Nozzles rebate program | 229.19 |
| 9/15/2023 | Mesa Water District | July 2023 Smartimer, Turf Removal and Spray to Drip rebate program | 602.00 |
| 9/29/2023 | City of San Clemente | July 2023 Turf Removal, Spray to Drip, High Efficiency Clothes Washer and Toilets rebate program | 988.91 |
| 9/11/2023 | Laguna Beach County Water District | July 2023 High Efficiency Clothes Washers rebate program | 65.00 |
| 9/15/2023 | Trabuco Canyon Water District | July 2023 High Efficiency Clothes Washers rebate program | 290.00 |
| 9/05/2023 | City of Garden Grove | Dedicated Irrigation Meters Measurement Program FY 2022-24 | 71,100.00 |
| 9/05/2023 | Mesa Water District | Water Loss Control Shared Services FY 2022-23 | 4,066.00 |
| 9/28/2023 | City of Westminster | Water Loss Control Shared Services FY 2023-24 | 713.25 |
| 9/05/2023 | City of Garden Grove | Water Loss Control Technical Assistance CY 2023 - E Source | 28,940.00 |
| 9/29/2023 | South Coast Water District | Water Loss Control Technical Assistance CY 2023 - E Source | 35,040.00 |
| 9/11/2023 | City of Orange | FY 2023-24 Choice Programs Billing invoice | 58,939.26 |
| 9/01/2023 | Irvine Ranch Water District | FY 2023-24 Choice Programs Billing invoice | 129,668.70 |
| 9/05/2023 | City of Buena Park | FY 2023-24 Choice Programs Billing invoice | 13,934.83 |
| 9/05/2023 | City of Fountain Valley | FY 2023-24 Choice Programs Billing invoice | 18,607.59 |
| 9/05/2023 | City of Garden Grove | FY 2023-24 Choice Programs Billing invoice | 24,492.18 |
| 9/05/2023 | City of Newport Beach | FY 2023-24 Choice Programs Billing invoice | 56,187.79 |
| 9/07/2023 | City of Seal Beach | FY 2023-24 Choice Programs Billing invoice | 1,881.83 |
| 9/07/2023 | Serrano Water District | FY 2023-24 Choice Programs Billing invoice | 4,894.91 |
| 9/08/2023 | City of La Palma | FY 2023-24 Choice Programs Billing invoice | 2,407.42 |
| 9/08/2023 | City of Tustin | FY 2023-24 Choice Programs Billing invoice | 45,313.44 |
| 9/08/2023 | South Coast Water District | FY 2023-24 Choice Programs Billing invoice | 85,124.08 |
| 9/11/2023 | Santa Margarita Water District | FY 2023-24 Choice Programs Billing invoice | 143,353.04 |
| 9/15/2023 | City of Fullerton | FY 2023-24 Choice Programs Billing invoice | 456.47 |
| 9/15/2023 | City of Huntington Beach | FY 2023-24 Choice Programs Billing invoice | 104,018.53 |
| 9/15/2023 | El Toro Water District | FY 2023-24 Choice Programs Billing invoice | 27,218.23 |
| 9/15/2023 | Trabuco Canyon Water District | FY 2023-24 Choice Programs Billing invoice | 49,767.04 |
| 9/19/2023 | Moulton Niguel Water District | FY 2023-24 Choice Programs Billing invoice | 252,154.28 |
| 9/19/2023 | Yorba Linda Water District | FY 2023-24 Choice Programs Billing invoice | 30,436.16 |
| 9/21/2023 | East Orange Co Water District | Addition to the Choice School Program FY 2023-24 | 1,313.25 |
| 9/28/2023 | City of Garden Grove | Addition to the Choice School Program FY 2023-24 | 2,181.32 |
| 9/06/2023 | Mesa Water District | FY 2023-24 Annual Retail Service Connection Charge with Reserve fund credit | 329,772.00 |
| 9/15/2023 | LA Department of Water and Power | WEEA Sponsorship FY 2023-24 | 5,000.00 |

TOTAL MISCELLANEOUS REVENUES \$ 1,581,012.39
TOTAL REVENUES \$ 15,661,391.10


Harvey De La Torre, Interim General Manager


Hilary Chumtazi, Treasurer

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of October 2023**

| Vendor/ Invoice | Description | Amount to Pay |
|---|---|--------------------------|
| Core Disbursements: | | |
| Accent Computer Solutions LLC | | |
| 158605 | Final payment for WatchGuard Firewall | 2,800.00 |
| ***Total*** | | <u>2,800.00</u> |
| Ackerman Consulting-Richard C Ackerman | | |
| 1385 | September 2023 Legal and regulatory specialized consulting services | 3,500.00 |
| ***Total*** | | <u>3,500.00</u> |
| Alta FoodCraft | | |
| 12334118 | September 2023 Coffee and tea supplies | 239.98 |
| ***Total*** | | <u>239.98</u> |
| Best Best and Krieger LLP | | |
| 55401-AUG23 | August 2023 Legal Services | 14,318.26 |
| 974565 | August 2023 Legal Services (Human Resources) | 2,268.00 |
| 975609 | August 2023 State Advocacy Agreement services | 8,000.00 |
| 55401-SEP23 | September 2023 Legal Services | 21,575.29 |
| 976493 | September 2023 Legal Services (Human Resources) | 144.00 |
| ***Total*** | | <u>46,305.55</u> |
| Brown and Caldwell | | |
| 12495765 | Augut 2023 Hydraulic model work services for Moulton Niguel Water District | 922.55 |
| ***Total*** | | <u>922.55</u> |
| Bryton Printing Inc | | |
| 17429 | Water Cycle poster on Foamcore for community and education events | 150.85 |
| ***Total*** | | <u>150.85</u> |
| Colleague LLC-Nina H. Spencer | | |
| 1053 | 15% Retainer Fee for Professional Services for MWDOC General Manager Search | 15,800.00 |
| ***Total*** | | <u>15,800.00</u> |
| Hunter T Cook | | |
| 93023 | July-September 2023 Retiree medical premium | 1,536.00 |
| ***Total*** | | <u>1,536.00</u> |
| Costco Wholesale Corp | | |
| 673499833 | Costco Wholesale annual membership renewal | 120.00 |
| ***Total*** | | <u>120.00</u> |

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of October 2023**

| Vendor/ Invoice | Description | Amount to Pay |
|--|--|--------------------------|
| Green Thumb (Indoor Plant Care) LLC-Dedo Verde Interior | | |
| 20230961 | September 2023 Indoor plant service | 305.50 |
| ***Total*** | | <u>305.50</u> |
| Means Consulting-Edward G Means III | | |
| MWDOC-1312 | September 2023 East Orange County Feeder #2 Project Consulting Services | 1,031.25 |
| ***Total*** | | <u>1,031.25</u> |
| E Source Companies LLC | | |
| 11270 | August 2023 Retail Agency Technical Assistance Services | 5,360.00 |
| ***Total*** | | <u>5,360.00</u> |
| GTS Architecture Inc | | |
| 1299 | September 2023 MWDOC Office kitchen architectural and engineering services | 9,597.28 |
| ***Total*** | | <u>9,597.28</u> |
| Hashtag Pinpoint Corporation | | |
| 1783 | September 2023 Social Media consultation and services | 7,913.00 |
| ***Total*** | | <u>7,913.00</u> |
| Steve Hedges | | |
| 93023 | July-September 2023 Retiree medical premium | 692.40 |
| ***Total*** | | <u>692.40</u> |
| Jill Promotions | | |
| 11860 | Promotional items for community events | 898.42 |
| 11881 | Promotional item for community events | 618.28 |
| ***Total*** | | <u>1,516.70</u> |
| Lawnscape Systems Inc | | |
| 440630 | September 2023 Landscape Maintenance for Atrium | 495.00 |
| 440631 | September 2023 Landscape Maintenance for Atrium (secondary) | 395.00 |
| ***Total*** | | <u>890.00</u> |
| Phil Letrong | | |
| 93023 | July-September 2023 Retiree medical premium | 494.70 |
| ***Total*** | | <u>494.70</u> |
| Keith Lyon | | |
| 93023 | July-September 2023 Retiree medical premium | 989.40 |
| ***Total*** | | <u>989.40</u> |

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of October 2023**

| Vendor/ Invoice | Description | Amount to Pay |
|-------------------------------------|---|--------------------------|
| Patricia Meszaros | | |
| 93023 | July-September 2023 Retiree medical premium | 494.70 |
| ***Total*** | | 494.70 |
| Natural Resource Results LLC | | |
| 4569 | September 2023 Federal Advocacy Agreement services | 8,000.00 |
| ***Total*** | | 8,000.00 |
| NDS | | |
| 824073 | 09/01 and 09/08 Board packet delivery service | 269.44 |
| 824252 | 09/15/23 Board packet delivery service | 134.72 |
| 824620 | 9/29/23 Board packet delivery service | 106.97 |
| ***Total*** | | 511.13 |
| ODP Business Solutions LLC | | |
| 330890412001 | 09/08/23 Office supplies | 36.41 |
| 330893234001 | 09/08/23 Office supplies | 413.52 |
| ***Total*** | | 449.93 |
| Office Solutions | | |
| I-02156832 | 09/08/23 Office supplies | 227.65 |
| I-02158508 | 09/14/23 Office supplies | 187.32 |
| I-02160417 | 09/21/23 Office supplies | 73.68 |
| I-02161622 | 09/26/23 Office supplies | 301.40 |
| ***Total*** | | 790.05 |
| Orange County Water District | | |
| 25763 | August 2023 Postage, shared office & maintenance expense | 16,069.63 |
| ***Total*** | | 16,069.63 |
| Judy Pfister | | |
| 93023 | July-September 2023 Retiree medical premium | 494.70 |
| ***Total*** | | 494.70 |
| Planet Bids | | |
| 93023 | Fiscal Year 2023-24 Bid support services | 4,803.03 |
| ***Total*** | | 4,803.03 |
| Roth Staffing Companies LP | | |
| 16066267 | 09/10/23 Week Ending Temporary Employee Services for Finance Department | 1,482.96 |
| 16069257 | 09/17/23 Week Ending Temporary Employee Services for Finance Department | 2,471.60 |
| 16072082 | 09/24/23 Week Ending Temporary Employee Services for Finance Department | 2,471.60 |
| ***Total*** | | 6,426.16 |

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of October 2023**

| Vendor/ Invoice | Description | Amount to Pay |
|---|---|--------------------------|
| Special District Risk Management Authority | | |
| 74598 | Fiscal Year 2022-23 Workers Compensation Audit Premium | 3,700.50 |
| ***Total*** | | <u>3,700.50</u> |
| Karl Seckel | | |
| 93023 | July-September 2023 Retiree medical premium | 1,384.80 |
| ***Total*** | | <u>1,384.80</u> |
| Mary Snow | | |
| 93023 | June-September 2023 Retiree medical premium | 659.60 |
| ***Total*** | | <u>659.60</u> |
| Spectrum Specialties & Awards | | |
| 37271 | Promotional Items | 593.73 |
| ***Total*** | | <u>593.73</u> |
| VC3, Inc | | |
| 159342 | September 2023 IT Support Services | 7,084.00 |
| ***Total*** | | <u>7,084.00</u> |
| Whittingham Public Affairs Advisors | | |
| 2144 | October 2023 Strategic guidance services on local & regional issues | 7,500.00 |
| ***Total*** | | <u>7,500.00</u> |
| Total Core Expenditures | | <u>159,127.12</u> |
| Choice Expenditures: | | |
| Mission RCD | | |
| 3391 | September 2023 Field inspection and verification for Water Use Efficiency rebate programs | 5,696.64 |
| ***Total*** | | <u>5,696.64</u> |
| Office Solutions | | |
| I-02159818 | 09/19/2023 Supplies for Water Loss Control Shared Services | 56.93 |
| I-02159912 | 09/20/2023 Supplies for Water Loss Control Shared Services | 105.48 |
| ***Total*** | | <u>162.41</u> |
| Orange County Water District | | |
| 25763 | August 2023 Postage for Water Use Efficiency rebate programs | 87.77 |
| ***Total*** | | <u>87.77</u> |

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of October 2023**

| Vendor/ Invoice | Description | Amount to Pay |
|---------------------------------------|---|--------------------------|
| South Coast Water District | | |
| 4773 | PRV Replacement Program (Admiralty HOA) | 3,380.00 |
| ***Total*** | | <u>3,380.00</u> |
| Total Choice Expenditures | | <u>9,326.82</u> |
| Other Funds Expenditures: | | |
| El Toro Water District | | |
| 453 | August 2023 Soft Costs & Site Grading South EOC | 17,000.00 |
| ***Total*** | | <u>17,000.00</u> |
| E Source Companies LLC | | |
| 11270 | August 2023 Retail Agency Technical Assistance Services | 12,610.00 |
| ***Total*** | | <u>12,610.00</u> |
| Mission RCD | | |
| 3391 | September 2023 Field inspection and verification for Water Use Efficiency rebate programs | 5,983.28 |
| ***Total*** | | <u>5,983.28</u> |
| Motorola Solutions Inc | | |
| 8281710150 | 09/07/23 WEROC 800MHz Radios and Accessories | 249.16 |
| 8281724845 | 09/27/23 WEROC 800MHz Radios and Accessories | 589.95 |
| ***Total*** | | <u>839.11</u> |
| The Plant Nerd | | |
| 8154 | September 2023 Landscape Design and Landscape Maintenance Assistance Program | 11,820.00 |
| ***Total*** | | <u>11,820.00</u> |
| TerraWorks Studio | | |
| MW0025 | September 2023 Landscape Design Assistance Program | 2,700.00 |
| ***Total*** | | <u>2,700.00</u> |
| Total Other Funds Expenditures | | <u>50,952.39</u> |
| Total Expenditures | | <u><u>219,406.33</u></u> |

**Municipal Water District of Orange County
Disbursement Ratification Report
For the Month of September 2023**

| Name/ Date | Check/ EFT | Invoice | Description | Amount |
|--|-------------------|----------------|---------------------------------|---------------|
| Core Disbursements: | | | | |
| Tiffany Baca | | | | |
| 9/29/2023 | EFT | 82823 | August 2023 Business expense | 87.37 |
| ***Total*** | | | | 87.37 |
| Joseph Berg | | | | |
| 9/29/2023 | EFT | 83123 | August 2023 Business expense | 232.96 |
| ***Total*** | | | | 232.96 |
| Hilary Chumpitazi | | | | |
| 9/29/2023 | EFT | 82223 | August 2023 Business expense | 71.80 |
| ***Total*** | | | | 71.80 |
| Corodata Records Management Inc | | | | |
| 9/29/2023 | EFT | RS4940666 | August 2023 Records Storage Fee | 102.77 |
| ***Total*** | | | | 102.77 |
| Randall Crane | | | | |
| 9/29/2023 | EFT | 82523 | August 2023 Business expense | 194.82 |
| ***Total*** | | | | 194.82 |
| Katie Davanaugh | | | | |
| 9/29/2023 | EFT | 82323 | August 2023 Business expense | 75.00 |
| ***Total*** | | | | 75.00 |
| Harvey De La Torre | | | | |
| 9/29/2023 | EFT | 82423 | August 2023 Business expense | 403.51 |
| ***Total*** | | | | 403.51 |
| Larry Dick | | | | |
| 9/29/2023 | EFT | 82923 | August 2023 Business expense | 144.10 |
| ***Total*** | | | | 144.10 |
| Maribeth Goldsby | | | | |
| 9/29/2023 | EFT | 83123 | August 2023 Business expense | 19.94 |
| ***Total*** | | | | 19.94 |
| Lina Gunawan | | | | |
| 9/29/2023 | EFT | 71923 | July 2023 Business expense | 97.04 |
| ***Total*** | | | | 97.04 |
| Claire Johnson | | | | |
| 9/29/2023 | EFT | 81923 | August 2023 Business expense | 38.78 |
| ***Total*** | | | | 38.78 |

**Municipal Water District of Orange County
Disbursement Ratification Report
For the Month of September 2023**

| Name/ Date | Check/ EFT | Invoice | Description | Amount |
|---------------------------------|------------|--------------|---|-----------------|
| Robert McVicker | | | | |
| 9/29/2023 | EFT | 81723 | August 2023 Business expense | 15.72 |
| ***Total*** | | | | <u>15.72</u> |
| Al Nederhood | | | | |
| 9/29/2023 | EFT | 82323 | August 2023 Business expense | 286.88 |
| ***Total*** | | | | <u>286.88</u> |
| Megan Schneider | | | | |
| 9/29/2023 | EFT | 72023 | July 2023 Business expense | 611.33 |
| ***Total*** | | | | <u>611.33</u> |
| Karl Seckel | | | | |
| 9/29/2023 | EFT | 83023 | August 2023 Business expense | 76.01 |
| ***Total*** | | | | <u>76.01</u> |
| Nathan Shepherd | | | | |
| 9/29/2023 | EFT | 81923 | August 2023 Business expense | 119.48 |
| ***Total*** | | | | <u>119.48</u> |
| Spectrum Business | | | | |
| 9/15/2023 | 142635 | 343564091023 | September 2023 Telephone expense for one fax line | 39.99 |
| 9/06/2023 | 142622 | 375210083023 | September 2023 Telephone and internet expense | 1,725.05 |
| ***Total*** | | | | <u>1,765.04</u> |
| Jeffery Thomas | | | | |
| 9/29/2023 | EFT | 82423 | August 2023 Business expense | 196.86 |
| ***Total*** | | | | <u>196.86</u> |
| Verizon Wireless | | | | |
| 9/06/2023 | 142623 | 9942764370 | August 2023 4G Mobile broadband unlimited service | 114.03 |
| ***Total*** | | | | <u>114.03</u> |
| Sarah Wilson | | | | |
| 9/29/2023 | EFT | 81923 | August 2023 Business expense | 79.56 |
| ***Total*** | | | | <u>79.56</u> |
| Total Core Disbursements | | | | <u>4,733.00</u> |

**Municipal Water District of Orange County
Disbursement Ratification Report
For the Month of September 2023**

| Name/ Date | Check/ EFT | Invoice | Description | Amount |
|---------------------------------------|-------------|-------------------------|--|----------------------|
| Choice Disbursements: | | | | |
| US Bank Voyager Fleet Systems | | | | |
| 9/15/2023 | EFT | 8694349932334 | 07/25/23-08/24/23 Fuel for Water Loss Control Shared Services vehicles | 841.11 |
| ***Total*** | | | | 841.11 |
| Total Choice Disbursements | | | | 841.11 |
| Other Funds Disbursements: | | | | |
| City of Big Bear Lake | | | | |
| 9/29/2023 | 142689 | 82423 | Prop 1 Project Partner Reimbursement per Report 9 | 845.20 |
| ***Total*** | | | | 845.20 |
| AT&T | | | | |
| 9/15/2023 | 142627 | 20440562 | August 2023 Telephone expense for WEROC N. EOC | 36.06 |
| ***Total*** | | | | 36.06 |
| Mesa Water District | | | | |
| 9/15/2023 | EFT | 11222 | July 2023 Credit for Local Resources program | 20,150.93 |
| ***Total*** | | | | 20,150.93 |
| Metropolitan Water District | | | | |
| 9/29/2023 | EFT09292023 | 11209 | July 2023 Water deliveries | 13,373,053.46 |
| ***Total*** | | | | 13,373,053.46 |
| Santa Margarita Water District | | | | |
| 9/29/2023 | EFT | 73123 | July 2023 SCP Operation Surcharge | 32,021.12 |
| ***Total*** | | | | 32,021.12 |
| Santiago Aqueduct Commission | | | | |
| 9/29/2023 | 142696 | 73123 | July 2023 SAC Pipeline Operation Surcharge | 1,816.36 |
| ***Total*** | | | | 1,816.36 |
| Spray to Drip Rebate | | | | |
| 9/28/2023 | 142657 | S2D5-R-TUST-47185-18971 | S. Maurath | 1,769.50 |
| 9/28/2023 | 142667 | S2D6-C-BP-51318-21968 | Pri Valley View Industrial Ca LLC (Buena Park) | 6,159.00 |
| 9/28/2023 | 142654 | S2D6-C-IRWD-42794-21892 | Lake Forest Townhomes (Lake Forest) | 1,362.40 |
| 9/28/2023 | 142674 | S2D6-C-IRWD-44331-21793 | Serrano Park HOA (Lake Forest) | 4,070.40 |
| 9/28/2023 | 142672 | S2D6-C-MNT-26835-19355 | San Marin HOA (Laguna Niguel) | 6,960.80 |
| 9/28/2023 | 142649 | S2D6-C-MNT-44331-21926 | Gateway Mission Viejo Inc (Mission Viejo) | 24,185.00 |
| 9/28/2023 | 142666 | S2D6-C-NWPT-38663-19651 | Plaza Homeowners Community Assoc (Newport Be | 1,259.00 |
| 9/28/2023 | 142662 | S2D6-C-SM-44331-19633 | Oso Valley Greenbelt Assoc (Mission Viejo) | 4,087.50 |
| 9/28/2023 | 142638 | S2D6-R-ETWD-49851-19660 | G. Bender | 1,422.00 |
| 9/28/2023 | 142641 | S2D6-R-GSWC-51130-21928 | R. Cheng | 1,574.00 |

**Municipal Water District of Orange County
Disbursement Ratification Report
For the Month of September 2023**

| Name/ Date | Check/ EFT | Invoice | Description | Amount |
|---------------------------------------|------------|--------------------------|--|-------------------|
| Spray to Drip Rebate-Continued | | | | |
| 9/28/2023 | 142645 | S2D6-R-IRWD-46459-22010 | G. Verrill | 326.40 |
| 9/28/2023 | 142678 | S2D6-R-IRWD-51589-22076 | A. Strayer | 942.40 |
| 9/28/2023 | 142682 | S2D6-R-MESA-47470-22059 | K. Whelan | 935.50 |
| 9/28/2023 | 142648 | S2D6-R-O-51351-21903 | D. Friedl | 239.50 |
| 9/28/2023 | 142688 | S2D6-R-O-51475-21985 | W. Zimmer | 1,435.00 |
| 9/28/2023 | 142643 | S2D6-R-SM-49593-19494 | G. Clark | 2,225.00 |
| 9/28/2023 | 142652 | S2D6-R-SM-51640-22066 | R. Hendrix | 285.50 |
| 9/28/2023 | 142640 | S2D6-R-SOCO-51696-22095 | L. Bridges | 1,083.00 |
| 9/28/2023 | 142670 | S2D6-R-TC-51424-21944 | K. Robertson | 325.00 |
| 9/28/2023 | 142664 | S2D6-R-TUST-47113-19096 | M. Perlof | 718.00 |
| 9/28/2023 | 142684 | S2D6-R-TUST-51097-21851 | L. White | 882.00 |
| ***Total*** | | | | 62,246.90 |
| Turf Rebate | | | | |
| 9/28/2023 | 142669 | TR14-R-O-42115-40857-ADJ | M. Richardson | 329.85 |
| 9/28/2023 | 142660 | TR15-R-GG-44217-45768 | A. Nguyen | 2,475.00 |
| 9/28/2023 | 142683 | TR15-R-MESA-47470-46063 | K. Whelan | 3,549.00 |
| 9/28/2023 | 142665 | TR15-R-TUST-47113-45723 | M. Perlof | 3,540.00 |
| 9/28/2023 | 142658 | TR15-R-TUST-47185-45797 | S. Maurath | 4,902.00 |
| 9/28/2023 | 142668 | TR16-C-BP-51318-49881 | Pri Valley View Industrial Ca LLC (Buena Park) | 24,636.00 |
| 9/28/2023 | 142659 | TR16-C-ETWD-51543-50005 | Mea Properties Inc (Laguna Hills) | 6,656.00 |
| 9/28/2023 | 142655 | TR16-C-IRWD-42794-49636 | Lake Forest Townhomes (Lake Forest) | 8,515.00 |
| 9/28/2023 | 142675 | TR16-C-IRWD-44331-49607 | Serrano Park HOA (Lake Forest) | 23,189.60 |
| 9/28/2023 | 142687 | TR16-C-IRWD-49845-49560 | Ziani Homeowners Assoc (Newport Beach) | 25,904.00 |
| 9/28/2023 | 142686 | TR16-C-MNT-38663-49615 | Windsong Comm Assoc (Aliso Viejo) | 33,120.00 |
| 9/28/2023 | 142676 | TR16-C-MNT-38663-49732 | Southpeak HOA (Laguna Niguel) | 2,256.00 |
| 9/28/2023 | 142644 | TR16-C-MNT-38663-49755 | Colinas De Capistrano Comm Assoc (Laguna Niguel) | 11,445.00 |
| 9/28/2023 | 142650 | TR16-C-MNT-49740-48282 | Gateway Mission Viejo Inc (Mission Viejo) | 102,597.00 |
| 9/28/2023 | 142673 | TR16-C-NWPT-4463-49744 | Seawind Assoc (Newport Beach) | 5,662.00 |
| 9/28/2023 | 142680 | TR16-C-NWPT-4463-49847 | Villa Balboa Comm Assoc (Newport Beach) | 5,392.00 |
| 9/28/2023 | 142651 | TR16-C-SB-49544-48150 | Golden Rain Foundation (Seal Beach) | 27,228.00 |
| 9/28/2023 | 142663 | TR16-C-SM-44331-48369 | Oso Valley Greenbelt Assoc (Mission Viejo) | 18,210.00 |
| 9/28/2023 | 142639 | TR16-R-ETWD-49851-48403 | G. Bender | 7,584.00 |
| 9/28/2023 | 142661 | TR16-R-GG-50963-49545 | D. Nguyen | 4,341.00 |
| 9/28/2023 | 142642 | TR16-R-GSWC-51130-49717 | R. Cheng | 4,878.00 |
| 9/28/2023 | 142646 | TR16-R-IRWD-46459-45095 | G. Verrill | 2,040.00 |
| 9/28/2023 | 142681 | TR16-R-IRWD-49625-48146 | H. Vu | 2,985.00 |
| 9/28/2023 | 142679 | TR16-R-IRWD-51589-50051 | A. Strayer | 3,550.00 |
| 9/28/2023 | 142637 | TR16-R-MNT-49420-48051 | H. Amini | 1,080.00 |
| 9/28/2023 | 142677 | TR16-R-MNT-51592-50055 | R. Steuckrath | 4,520.00 |
| 9/28/2023 | 142656 | TR16-R-O-51327-49766 | C. MacGillivray | 1,563.00 |
| 9/28/2023 | 142647 | TR16-R-SC-51114-49700 | C. Fedele | 5,712.00 |
| 9/28/2023 | 142653 | TR16-R-SM-51640-50100 | R. Hendrix | 609.00 |
| 9/28/2023 | 142671 | TR16-R-TC-51424-49870 | K. Robertson | 975.00 |
| 9/28/2023 | 142685 | TR16-R-TUST-51097-49683 | L. White | 4,392.00 |
| ***Total*** | | | | 353,835.45 |

**Municipal Water District of Orange County
Disbursement Ratification Report
For the Month of September 2023**

| Name/ Date | Check/ EFT | Invoice | Description | Amount |
|---|------------|------------|---|----------------------|
| Verizon Wireless | | | | |
| 9/06/2023 | 142623 | 9942764370 | August 2023 4G Mobile broadband unlimited service | 76.02 |
| ***Total*** | | | | 76.02 |
| Western Municipal Water District | | | | |
| 9/29/2023 | 142699 | 82423 | Prop 1 Project Partner Reimbursement per Report 9 | 116,126.35 |
| ***Total*** | | | | 116,126.35 |
| Total Other Funds Disbursements | | | | 13,960,207.85 |
| Total Disbursements | | | | 13,965,781.96 |



Harvey De La Torre, Interim General Manager



Hilary Chumpitazi, Treasurer

Cal Card Charges
Statement Date: August 22, 2023
Payment Date: September 15, 2023

| Date | Description | Amount |
|--------------------------------------|---|-----------------|
| Interim General Manager Card: | | |
| 7/31/2023 | CSMFO Orange County Chapter Meeting in Orange, CA on August 17, 2023 - Registration for H. Chumpitazi | 45.00 |
| 7/31/2023 | CalWEP's Fall Plenary in Sacramento, CA on August 31, 2023 - Airfare for J. Berg | 370.96 |
| 8/04/2023 | 08/04/23 Southwest refund | (238.98) |
| 8/06/2023 | CSDA Annual Conference in Monterey, CA on August 28-31, 2023 registration for H. Baez | 675.00 |
| 8/07/2023 | 08/07/23 Paypal Urban Water Institute refund due to sponsorship | (1,785.00) |
| 8/9/2023 | CSDA Annual Conference in Monterey, CA on August 28-31, 2023 - Airfare for H. Baez | 364.96 |
| 8/14/2023 | 08/04-14/23 Business meals | 266.75 |
| 8/16/2023 | CSDA Annual Conference in Monterey, CA on August 28-31, 2023 - Accommodations for H. Baez | 277.91 |
| 8/17/2023 | Controlling Non-Revenue Water in Drinking Water Utilities Certificate Program (R. Davis) | 460.00 |
| 8/17/2023 | Urban Water Institute Spring Water Conference in San Diego, CA from August 23-25, 2023 - Registration for H. De La Torre | 695.00 |
| 8/21/2023 | North American Water Loss Conference 2023 in Denver, CO from December 5-7, 2023 - Flights - R. Davis | 204.96 |
| 8/22/2023 | ACWA Fall Conference in Indian Wells, CA from 11/28-30, 2023 - Registration for A. Nederhood, D. Micalizzi, H. De La Torre, H. Baez, J. Thomas, M. Baum-Haley | 4,890.00 |
| Total: | | 6,226.56 |
| Administration Card: | | |
| 7/25/2023 | 07/25/23 Kitchen utensils | 17.47 |
| 7/25/2023 | 07/25/23 Office Supplies | 155.42 |
| 7/25/2023 | Laptop docking station | 149.48 |
| 7/25/2023 | 06/25/23-07/24/23 Monthly charge for website hosting | 15.65 |
| 7/28/2023 | 07/28/23 Water Loss Control Shared Services supplies | 59.55 |
| 7/28/2023 | Dell Latitude laptop for Water Loss Control Supervisor | 1,302.22 |
| 7/30/2023 | Water Loss Control Shared Services supplies | 228.03 |
| 7/30/2023 | Printhead for large plotter/HP Z9 | 135.71 |
| 8/1/2023 | Accountant/Sr. Accountant job posting with Water District Jobs | 145.00 |
| 8/3/2023 | Laptop docking station | 149.12 |
| 8/3/2023 | Print head for DeskJet Z9 Plotter | 128.11 |
| 8/3/2023 | Laptop power supply | 29.34 |
| 8/3/2023 | Displayport adapters for various workstations | 39.10 |
| 8/7/2023 | Binding strips | 190.81 |
| 8/7/2023 | Keyboard/mouse for Sr. Accountant | 59.64 |
| 8/10/2023 | Windows 11 operation system upgrade for staff laptop | 99.99 |
| 8/11/2023 | Black toner cartridge for finance | 95.91 |
| 8/11/2023 | Laptop docking station for the Director of WUE | 178.08 |
| 8/15/2023 | Trackball mouse for Director of Engineering | 103.97 |
| 8/15/2023 | Power cord extensions for MWDOC conference room 101 | 38.14 |
| 8/15/2023 | 30' ethernet cable to improve wifi for conf room 101 | 18.41 |
| 8/17/2023 | 08/16/2023 Lunch for management staff | 225.00 |
| Total: | | 3,564.15 |

Cal Card Charges
Statement Date: August 22, 2023
Payment Date: September 15, 2023

| Date | Description | Amount |
|-----------------------------|---|-----------------|
| Public Affairs Card: | | |
| 7/24/2023 | Scouts supplies for clinic activities | 8.79 |
| 7/25/2023 | iStock images for WEEA presentation | 12.00 |
| 7/25/2023 | Shutterstock images for WEEA | 29.00 |
| 7/25/2023 | Vietnamese translation for Department of Motor Vehicles video | 7.78 |
| 7/30/2023 | California Association of Public Information Officials annual membership renewal for S. Wilson | 275.00 |
| 8/01/2023 | Department of Water Resources Water Education Committee Annual Meeting on July 31 and August 1, 2023 at MWD - Train fare for six Public Affairs staff | 165.00 |
| 8/02/2023 | 08/02/23-09/01/23 Zoom Video Communications fee with audio licenses | 174.93 |
| 8/03/2023 | August 2023 Public Storage Unit for Public Affairs | 485.00 |
| 8/11/2023 | Scouts Clinic supplies | 20.55 |
| 8/11/2023 | Scouts Clinic supplies | 35.34 |
| 8/14/2023 | Scouts Clinic supplies | 23.90 |
| 8/14/2023 | Scouts Clinic supplies | 24.22 |
| Total: | | 1,261.51 |
| WEROC Card: | | |
| 7/28/2023 | Laptop computer docking station | 161.57 |
| 8/10/2023 | California Specialized Training Institute Emergency Management training and certificates for member agencies (G611 Courses) | 2,006.44 |
| 8/21/2023 | (4) Windows Home to Pro Licenses for WEROC | 399.96 |
| Total: | | 2,567.97 |

Municipal Water District of Orange County
GM Approved Disbursement Report ⁽¹⁾
For the Month of September 2023

| Name/ Date | Check/ EFT | Invoice | Description | Amount |
|-----------------------------------|---------------|----------|---|-------------------------|
| Core Disbursements: | | | | |
| Flume Inc | | | | |
| 9/29/2023 | 142693 | 1808 | June 2023 Water Efficiency Potential and Opportunities Study | 43,625.00 |
| ***Total*** | | | | <u>43,625.00</u> |
| Roth Staffing Companies LP | | | | |
| 9/29/2023 | EFT | 16063507 | 09/03/23 Week Ending Temporary Employee Services for Finance Department | 2,471.60 |
| ***Total*** | | | | <u>2,471.60</u> |
| Total Core Disbursements | | | | <u>46,096.60</u> |
| Choice Disbursements: | | | | |
| Total Choice Disbursements | | | | <u>-</u> |
| Other Funds Disbursements: | | | | |
| Total Other Funds Disbursements | | | | <u>-</u> |
| Total Disbursements | | | | <u><u>46,096.60</u></u> |


Harvey De La Torre, Interim General Manager


Hilary Chumpitazi, Treasurer

⁽¹⁾ For disbursements that did not make the cut-off of previous month's Disbursement Approval report. Disbursements are approved by GM for payment and need A & F Committee ratification.

**Municipal Water District of Orange County
Consolidated Summary of Cash and Investment**

August 31, 2023

District investments and cash balances are held in various funds designated for certain purposes as follows:

| Fund | Book Value | % of Portfolio |
|---|---------------------|----------------|
| Restricted Reserves WEROC Operating Fund | \$608,535 | 3.21% |
| Designated Reserves | | |
| Operating Reserves | \$3,819,350 | 20.16% |
| Election Reserve | 482,587 | 2.55% |
| OPEB Reserve | 297,147 | 1.57% |
| Total Designated Reserves | \$4,599,084 | 24.28% |
| General Operations Fund | \$13,323,730 | 70.34% |
| Water Purchase Payments Fund | 799,834 | 4.22% |
| Conservation Fund | (407,785) | (2.15%) |
| Trustee Activities - AMP | 18,637 | 0.10% |
| Total Other Funds | \$13,734,416 | 72.51% |
| Total | \$18,942,035 | 100.00% |

The funds are invested as follows:

| Term of Investment | % of Portfolio | Book Value | Market Value |
|---------------------------|----------------|---------------------|---------------------|
| Cash | 2.44% | \$461,723 | \$461,723 |
| Short-term investment | | | |
| • LAIF | 59.34% | 11,239,986 | 11,239,986 |
| • OCIP | 21.86% | 4,140,387 | 4,140,387 |
| Long-term investment | | | |
| • US Government Issues | 1.32% | 249,939 | 226,177 |
| • Corporate Bond | 6.33% | 1,200,000 | 1,082,873 |
| • Certificates of Deposit | 8.71% | 1,650,000 | 1,572,921 |
| Total | 100.00% | \$18,942,035 | \$18,724,067 |

The average number of days to maturity/call as of August 31, 2023 equaled 127 and the average yield to maturity is 3.335%. During the month, the District's average daily balance was \$24,853,043.13. Funds were invested in US Bank Checking Account, Negotiable Certificate of Deposits, Corporate Bonds, US Government Issues, Local Agency Investment Funds (LAIF) and Orange County Investment Pool (OCIP) during the month of August 2023.

The (\$217,968) difference between the book value and the market value on August 31, 2023 represents the exchange difference if all investments had been liquidated on that date. Since it is the District's practice to "buy and hold" investments until maturity, the market values are a point of reference, not an indication of actual loss or gain. There are no current plans or cash flow requirements identified in the near future that would require the sale of these securities prior to maturity.


Harvey De La Torre
Interim General Manager


Hilary Chumpitazi
Treasurer

Street Address:
18700 Ward Street
Fountain Valley, California 92708

Mailing Address:
P.O. Box 20895
Fountain Valley, CA 92728-0895

(714) 963-3058
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Megan Yoo Schneider, P.E.
President

Bob McVicker, P.E., D.WRE
Vice President

Randall Crane, Ph.D.
Director

Larry D. Dick
Director

Al Nederhood
Director

Karl W. Seckel, P.E.
Director

Jeffery M. Thomas
Director

Harvey De La Torre
Interim General Manager

MEMBER AGENCIES

City of Brea
City of Buena Park
East Orange County Water District
El Toro Water District
Emerald Bay Service District
City of Fountain Valley
City of Garden Grove
Golden State Water Co.
City of Huntington Beach
Irvine Ranch Water District
Laguna Beach County Water District
City of La Habra
City of La Palma
Mesa Water District
Moulton Niguel Water District
City of Newport Beach
City of Orange
Orange County Water District
City of San Clemente
Santa Margarita Water District
City of Seal Beach
Serrano Water District
South Coast Water District
Trabuco Canyon Water District
City of Tustin
City of Westminster
Yorba Linda Water District



MUNICIPAL WATER DISTRICT OF ORANGE COUNTY

Portfolio Management - Portfolio Summary August 31, 2023

| 8/31/2023 | Par Value | Market Value | Book Value | % of Portfolio | Days to Mat/Call | YTM @ Cost |
|-----------------------------------|----------------------|----------------------|----------------------|----------------|------------------|--------------|
| Negotiable Certificate Of Deposit | 1,650,000.00 | 1,572,920.50 | 1,650,000.00 | 8.93 | 1,170 | 3.126 |
| Corporate Bond | 1,200,000.00 | 1,082,873.50 | 1,200,000.00 | 6.50 | 314 | 1.518 |
| US Government Issues | 250,000.00 | 226,177.50 | 249,939.10 | 1.35 | 87 | 0.860 |
| Local Agency Investment Funds | 11,239,985.81 | 11,239,985.81 | 11,239,985.81 | 60.82 | 1 | 3.428 |
| Orange County Investment Pool | 4,140,387.08 | 4,140,387.08 | 4,140,387.08 | 22.40 | 1 | 3.843 |
| Total Investments | 18,480,372.89 | 18,262,344.39 | 18,480,311.99 | 100.00 | 127 | 3.335 |
| Cash | | | | | | |
| Cash | 461,722.67 | 461,722.67 | 461,722.67 | | 1 | 0.00 |
| Total Cash and Investments | 18,942,095.56 | 18,724,067.06 | 18,942,034.66 | | 127 | 3.335 |

| | | |
|--------------------------|----------------------------|----------------------------|
| Total Earnings | Month Ending August | Fiscal Year to Date |
| Current Year | 68,888.32 | 113,358.37 |
| Average Daily Balance | 24,853,043.13 | |
| Effective Rate of Return | 3.335% | |

We certify that this report reflects the cash and investments of the Municipal Water District of Orange County and is in conformity with the Government Code requirements and the District Investment Policy and Guidelines in effect at the time of investment. The Investment Program herein shown provides sufficient cash flow liquidity to meet the next six month's estimated expenditure. The source for the market values are from U.S. Bank. Per Resolution 2059 there are no compliance exceptions to report.


Harvey De La Torre, Interim General Manager

10/05/2023
Date


Hilary Chumplitazi, Treasurer

10/05/2023
Date

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Portfolio Management
Long-Term Portfolio Details - Investments
August 31, 2023

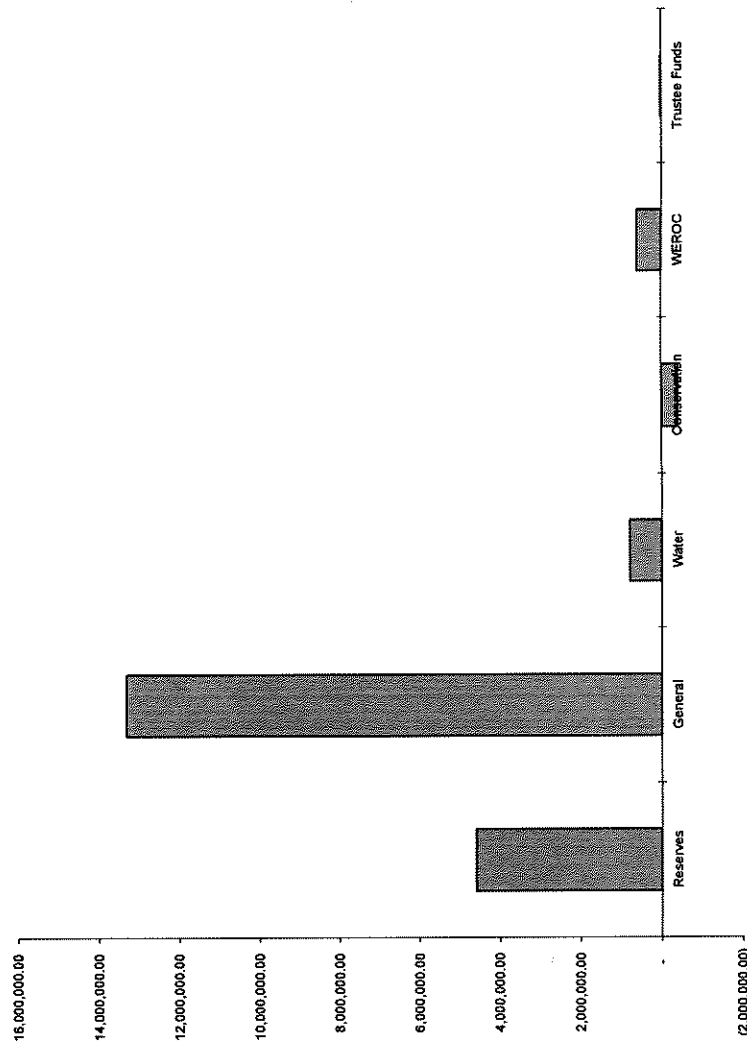
| Issuer | CUSIP/Ticker | Settlement Date | Par Value | Market Value | Book Value | Coupon Rate | YTM @ Cost | Days To Call/Maturity | Maturity Date |
|-----------------------------------|--------------|-----------------|---------------------|--------------|---------------------|-------------|------------|-----------------------|---------------|
| Negotiable Certificate Of Deposit | | | | | | | | | |
| American Express Bank | 02589ADE9 | 7/20/2022 | 200,000.00 | 187,168.00 | 200,000.00 | 3.350 | 3.350 | 1,419 | 7/20/2027 |
| Capital One Bank | 14042TBO9 | 8/7/2019 | 250,000.00 | 242,477.50 | 250,000.00 | 2.250 | 2.250 | 342 | 8/7/2024 |
| Capital One NA | 14042RMJ7 | 7/24/2019 | 250,000.00 | 242,702.50 | 250,000.00 | 2.200 | 2.200 | 328 | 7/24/2024 |
| Discover Bank | 2546736R2 | 7/26/2023 | 250,000.00 | 241,860.00 | 250,000.00 | 4.500 | 4.500 | 1,789 | 7/24/2028 |
| Sallie Mae Bank | 7954507A7 | 7/14/2021 | 200,000.00 | 177,040.00 | 200,000.00 | 1.000 | 1.000 | 1,048 | 7/14/2026 |
| State Bank of India | 8562852Q3 | 8/10/2023 | 250,000.00 | 245,492.50 | 250,000.00 | 4.550 | 4.550 | 1,806 | 8/10/2028 |
| Toyota Financial SGS Bank | 89235MPD7 | 9/27/2022 | 250,000.00 | 236,180.00 | 250,000.00 | 3.650 | 3.650 | 1,483 | 9/22/2027 |
| Sub Total | | | 1,650,000.00 | 1,572,920.50 | 1,650,000.00 | 3.126 | 3.126 | 1,170 | |
| US Government Issues | | | | | | | | | |
| FHLB | 3130ALGR9 | 3/1/2021 | 250,000.00 | 226,177.50 | 249,939.10 | 0.850 | 0.860 | 87 | 2/26/2026 |
| Sub Total | | | 250,000.00 | 226,177.50 | 249,939.10 | 0.850 | 0.860 | 87 | |
| Corporate Bond | | | | | | | | | |
| Bank of America Corp | 06048WK41 | 12/7/2020 | 250,000.00 | 224,087.50 | 250,000.00 | 0.850 | 0.800 | 817 | 11/25/2025 |
| Citigroup Global Markets | 17328WFFZ6 | 9/16/2020 | 250,000.00 | 225,800.00 | 250,000.00 | 1.000 | 1.000 | 16 | 9/16/2025 |
| JP Morgan Chase | 48128GV56 | 8/18/2020 | 250,000.00 | 224,342.50 | 250,000.00 | 0.800 | 0.800 | 353 | 8/18/2025 |
| Morgan Stanley Fin LLC | 61766YKH3 | 6/29/2022 | 200,000.00 | 187,386.00 | 200,000.00 | 4.500 | 4.500 | 303 | 6/29/2027 |
| Societe Generale | 83369MD25 | 8/19/2020 | 250,000.00 | 221,257.50 | 250,000.00 | 1.150 | 1.088 | 80 | 8/19/2025 |
| Sub Total | | | 1,200,000.00 | 1,082,873.50 | 1,200,000.00 | 1.542 | 1.518 | 314 | |
| Total Investments | | | 3,100,000.00 | 2,881,971.50 | 3,099,939.10 | 2.329 | 2.321 | 751 | |
| Total Earnings | | | | | | | | | |
| Current Year | | | Month Ending August | | Fiscal Year To Date | | | | |
| | | | 5,989.23 | | 11,624.33 | | | | |

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Portfolio Management
Short-Term Portfolio Details - Cash and Investments
August 31, 2023

| Investments | CUSIP/Ticker | Settlement Date | Par Value | Market Value | Book Value | Coupon Rate | YTM @ Cost | Days To Call/Maturity | Maturity Date |
|--------------------------------------|--------------|-----------------|----------------------|----------------------|----------------------|--------------|--------------|-----------------------|---------------|
| Local Agency Investment Funds | | | | | | | | | |
| LAIF LGIP | LAIF | 6/30/2010 | 11,239,985.81 | 11,239,985.81 | 11,239,985.81 | 3.428 | 3.428 | 1 | N/A |
| Sub Total | | | 11,239,985.81 | 11,239,985.81 | 11,239,985.81 | 3.428 | 3.428 | 1 | |
| Orange County Investment Pool | | | | | | | | | |
| County of Orange LGIP | OCIP | 6/29/2005 | 4,140,387.08 | 4,140,387.08 | 4,140,387.08 | 3.843 | 3.843 | 1 | N/A |
| Sub Total | | | 4,140,387.08 | 4,140,387.08 | 4,140,387.08 | 3.843 | 3.843 | 1 | |
| Total Investments | | | 15,380,372.89 | 15,380,372.89 | 15,380,372.89 | 3.540 | 3.540 | | |
| Cash | | | | | | | | | |
| Petty Cash Cash | CASH | 7/1/2010 | 500.00 | 500.00 | 500.00 | 0.000 | 0.000 | 1 | N/A |
| US Bank Cash | CASHUSBANK | 7/25/2018 | 461,222.67 | 461,222.67 | 461,222.67 | 0.000 | 0.000 | 1 | N/A |
| Total Cash | | | 461,722.67 | 461,722.67 | 461,722.67 | 0.000 | 0.000 | 1 | |
| Total Cash and Investments | | | 15,842,095.56 | 15,842,095.56 | 15,842,095.56 | 3.540 | 3.540 | 1 | |
| Total Earnings | | | | | | | | | |
| Current Year | | | 62,899.09 | | Fiscal Year To Date | | | | |
| | | | | | 101,734.04 | | | | |

**Municipal Water District of Orange County
Cash and Investments at August 31, 2023**

| ALLOCATION | AMOUNT | % |
|-------------------------------------|----------------------|----------------|
| MWDOC | | |
| Restricted Reserves | | |
| WEROC Operating Fund | \$ 608,535 | 3.21% |
| Designated Reserves | | |
| Operating Reserve | 3,819,350 | 20.16% |
| Election Reserve | 482,587 | 2.55% |
| OPEB Reserve | 297,147 | 1.57% |
| Total Designated Reserves | 4,599,084 | 24.28% |
| General Operations Fund | \$ 13,323,730 | 70.34% |
| Water Purchase Payments Fund | 799,834 | 4.22% |
| Conservation Fund | (407,785) | -2.15% |
| Total Other Funds | 13,715,779 | 72.41% |
| TOTAL MWDOC | 18,923,398 | 99.90% |
| TRUSTEE ACTIVITIES | | |
| AMP Sales Admin | \$ 18,637 | 0.10% |
| TOTAL TRUSTEE ACTIVITIES | \$ 18,637 | 0.10% |
| TOTAL CASH & INVESTMENTS | \$ 18,942,035 | 100.00% |



MUNICIPAL WATER DIST OF ORANGE COUNTY
PARS Post-Employment Benefits TrustAccount Report for the Period
8/1/2023 to 8/31/2023Hilary Chumpitazi
Accounting Manager
Municipal Water Dist of Orange County
18700 Ward Street
Fountain Valley, CA 92708

Account Summary

| Source | Balance as of 8/1/2023 | Contributions | Earnings | Expenses | Distributions | Transfers | Balance as of 8/31/2023 |
|---------------|---------------------------|---------------------|---------------------|-------------------|---------------|---------------|----------------------------|
| OPEB | \$2,626,959.50 | \$0.00 | -\$44,083.91 | \$1,234.58 | \$0.00 | \$0.00 | \$2,581,641.01 |
| PENSION | \$1,143,447.23 | \$207,000.00 | -\$20,558.60 | \$537.38 | \$0.00 | \$0.00 | \$1,329,351.25 |
| Totals | \$3,770,406.73 | \$207,000.00 | -\$64,642.51 | \$1,771.96 | \$0.00 | \$0.00 | \$3,910,992.26 |

Investment Selection

| Source | |
|---------|------------------------|
| OPEB | Moderate HighMark PLUS |
| PENSION | Moderate HighMark PLUS |

Investment Objective

| Source | |
|---------|---|
| OPEB | The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments. |
| PENSION | The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments. |

Investment Return

| Source | 1-Month | 3-Months | 1-Year | Annualized Return | | | Plan's Inception Date |
|---------|---------|----------|--------|-------------------|---------|----------|-----------------------|
| | | | | 3-Years | 5-Years | 10-Years | |
| OPEB | -1.68% | 3.50% | 5.87% | 2.67% | 4.42% | 5.71% | 10/26/2011 |
| PENSION | -1.64% | 3.54% | 5.91% | 2.69% | 4.42% | - | 7/31/2018 |

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.

Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

**MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
COMBINED FINANCIAL STATEMENTS
AND
BUDGET COMPARATIVE
JULY 1, 2023 THRU AUGUST 31, 2023**

**Municipal Water District of Orange County
Combined Balance Sheet
As of August 31, 2023**

| | <u>Amount</u> |
|---|-----------------------------|
| <u>ASSETS</u> | |
| Cash in Bank | 461,722.67 |
| Investments | 18,480,311.99 |
| Accounts Receivable | 28,558,801.39 |
| Accounts Receivable - Other | 333,567.63 |
| Accrued Interest Receivable | 125,779.59 |
| Prepays/Deposits | 429,161.52 |
| Leasehold Improvements | 7,011,190.45 |
| Furniture, Fixtures & Equipment | 888,428.70 |
| Less: Accumulated Depreciation | <u>(4,040,837.80)</u> |
| TOTAL ASSETS | <u>52,248,126.14</u> |
| <u>LIABILITIES AND FUND BALANCES</u> | |
| <u>LIABILITIES</u> | |
| Accounts Payable | 27,361,415.38 |
| Accrued Salaries and Benefits Payable | 681,545.14 |
| Other Liabilities | 546,440.74 |
| Unearned Revenue | <u>1,364,885.44</u> |
| TOTAL LIABILITIES | <u>29,954,286.70</u> |
| <u>FUND BALANCES</u> | |
| <u>Restricted Fund Balances</u> | |
| WERO Reserve | <u>317,999.82</u> |
| Total Restricted Fund Balances | <u>317,999.82</u> |
| <u>Unrestricted Fund Balances</u> | |
| <u>Designated Reserves</u> | |
| General Operations | 3,819,350.00 |
| Election Expense | 482,587.00 |
| OPEB | <u>297,147.00</u> |
| Total Designated Reserves | <u>4,599,084.00</u> |
| General Fund | 7,948,699.52 |
| General Fund Capital | <u>86,023.20</u> |
| Total Unrestricted Fund Balances | <u>12,633,806.72</u> |
| <u>Excess Revenue over Expenditure</u> | |
| Operating Fund | 9,223,815.87 |
| Other Funds | <u>118,217.03</u> |
| TOTAL FUND BALANCES | <u>22,293,839.44</u> |
| TOTAL LIABILITIES AND FUND BALANCES | <u>52,248,126.14</u> |

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
General Fund
July 1, 2023 thru August 31, 2023

| | <u>Month to Date</u> | <u>Year to Date</u> | <u>Annual Budget</u> | <u>% Used</u> | <u>Encumbrance</u> | <u>Budget Remaining</u> |
|-------------------------------|----------------------|----------------------|----------------------|----------------|--------------------|-----------------------------|
| REVENUES | | | | | | |
| Retail Connection Charge | 0.00 | 9,206,255.25 | 9,206,255.25 | 100.00% | 0.00 | 0.00 |
| Ground Water Customer Charge | 0.00 | 383,697.00 | 383,697.00 | 100.00% | 0.00 | 0.00 |
| Water Rate Revenues | 0.00 | 9,589,952.25 | 9,589,952.25 | 100.00% | 0.00 | 0.00 |
| Interest Revenue | 70,708.71 | 116,995.00 | 319,410.00 | 36.63% | 0.00 | 202,415.00 |
| Subtotal | 70,708.71 | 9,706,947.25 | 9,909,362.25 | 97.96% | 0.00 | 202,415.00 |
| Choice Programs | 1,390,433.18 | 1,390,433.18 | 2,026,982.00 | 68.60% | 0.00 | 636,548.82 |
| MWD Revenue - Shared Services | 0.00 | 66,589.00 | 0.00 | 0.00% | 0.00 | (66,589.00) |
| Miscellaneous Income | 0.00 | 0.00 | 3,000.00 | 0.00% | 0.00 | 3,000.00 |
| Revenue - Other | 309.15 | 309.15 | 0.00 | 0.00% | 0.00 | (309.15) |
| Delinquent Payment Penalty | 1.05 | 1.05 | 0.00 | 0.00% | 0.00 | (1.05) |
| Transfer-In from Reserve | 0.00 | 0.00 | 404,537.00 | 0.00% | 0.00 | 404,537.00 |
| Subtotal | 1,390,743.38 | 1,457,332.38 | 2,434,519.00 | 59.86% | 0.00 | 977,186.62 |
| TOTAL REVENUES | 1,461,452.09 | 11,164,279.63 | 12,343,881.25 | 90.44% | 0.00 | 1,179,601.62 |

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
General Fund
July 1, 2023 thru August 31, 2023

| | <u>Month to Date</u> | <u>Year to Date</u> | <u>Annual Budget</u> | <u>% Used</u> | <u>Encumbrance</u> | <u>Budget Remaining</u> |
|---|----------------------|---------------------|----------------------|------------------|-----------------------|-----------------------------|
| <u>EXPENSES</u> | | | | | | |
| Salaries & Wages | 425,365.84 | 801,985.57 | 5,135,358.00 | 15.62% | 0.00 | 4,333,372.43 |
| Salaries & Wages - Grant Recovery | 0.00 | 0.00 | (30,000.00) | 0.00% | 0.00 | (30,000.00) |
| Director's Compensation | 22,265.24 | 43,875.62 | 275,041.00 | 15.95% | 0.00 | 231,165.38 |
| MWD Representation | 12,769.77 | 24,229.82 | 117,875.00 | 20.56% | 0.00 | 93,645.18 |
| Employee Benefits | 126,679.62 | 240,028.98 | 1,507,382.00 | 15.92% | 0.00 | 1,267,353.02 |
| CalPers Unfunded Liability Contribution | 207,000.00 | 207,000.00 | 207,000.00 | 100.00% | 0.00 | 0.00 |
| Director's Benefits | 8,877.00 | 17,560.04 | 104,447.00 | 16.81% | 0.00 | 86,886.96 |
| Health Insurance for Retirees | 3,566.33 | 7,132.66 | 84,847.00 | 8.41% | 0.00 | 77,714.34 |
| Training Expense | 460.00 | 460.00 | 36,000.00 | 1.28% | 0.00 | 35,540.00 |
| Tuition Reimbursement | 0.00 | 0.00 | 5,000.00 | 0.00% | 0.00 | 5,000.00 |
| Temporary Help Expense | 7,167.64 | 8,031.64 | 5,000.00 | 160.63% | 0.00 | (3,031.64) |
| Personnel Expenses | 814,151.44 | 1,350,304.33 | 7,447,950.00 | 18.13% | 0.00 | 6,097,645.67 |
| Engineering Expense | 900.00 | 9,505.25 | 307,000.00 | 3.10% | 81,534.25 | 215,960.50 |
| Legal Expense | 16,586.26 | 35,628.68 | 241,000.00 | 14.78% | 205,371.32 | 0.00 |
| Audit Expense | 0.00 | 0.00 | 36,500.00 | 0.00% | 31,500.00 | 5,000.00 |
| Professional Services | 117,512.31 | 216,979.06 | 1,798,425.00 | 12.06% | 1,271,243.45 | 310,202.49 |
| Professional Fees | 134,998.57 | 262,112.99 | 2,382,925.00 | 11.00% | 1,589,649.02 | 531,162.99 |
| Conference - Staff | 4,080.00 | 6,155.00 | 49,832.00 | 12.35% | 0.00 | 43,677.00 |
| Conference - Directors | 3,415.00 | 3,415.00 | 23,065.00 | 14.81% | 0.00 | 19,650.00 |
| Travel & Accom. - Staff | 1,720.58 | 3,737.90 | 102,200.00 | 3.66% | 0.00 | 98,462.10 |
| Travel & Accom. - Directors | 574.62 | 2,446.35 | 42,400.00 | 5.77% | 0.00 | 39,953.65 |
| Travel & Conference | 9,790.20 | 15,754.25 | 217,497.00 | 7.24% | 0.00 | 201,742.75 |
| Membership/Sponsorship | 10,275.00 | 102,846.58 | 167,366.00 | 61.45% | 0.00 | 64,519.42 |
| CDR Support | 0.00 | 0.00 | 62,433.00 | 0.00% | 0.00 | 62,433.00 |
| Dues & Memberships | 10,275.00 | 102,846.58 | 229,799.00 | 44.76% | 0.00 | 126,952.42 |
| Business Expense | 177.85 | 445.19 | 2,000.00 | 22.26% | 0.00 | 1,554.81 |
| Office Maintenance | 16,514.26 | 23,317.71 | 175,860.00 | 13.26% | 135,142.29 | 17,400.00 |
| Building Repair & Maintenance | 1,056.48 | 1,514.65 | 25,200.00 | 6.01% | 11,029.35 | 12,656.00 |
| Storage Rental & Equipment Lease | 102.77 | 167.91 | 1,800.00 | 9.33% | 632.09 | 1,000.00 |
| Office Supplies | 802.40 | 1,907.69 | 27,000.00 | 7.07% | 2,683.62 | 22,408.69 |
| Supplies - Water Loss Control | 344.51 | 735.18 | 4,000.00 | 18.38% | 0.00 | 3,264.82 |
| Postage/Mail Delivery | 456.54 | 995.31 | 11,675.00 | 8.53% | 1,598.23 | 9,081.46 |
| Subscriptions & Books | 0.00 | 159.99 | 1,000.00 | 16.00% | 0.00 | 840.01 |
| Reproduction Expense | 0.00 | 1,688.88 | 93,000.00 | 1.82% | 4,311.12 | 87,000.00 |
| Maintenance - Computers | 1,297.90 | 1,994.90 | 5,000.00 | 39.90% | 0.00 | 3,005.10 |
| Software Purchase | 5,372.20 | 11,577.99 | 106,498.00 | 10.87% | 1,749.30 | 93,170.71 |
| Software Support | 16,591.45 | 22,069.58 | 50,185.00 | 43.98% | 0.00 | 28,115.42 |
| Computers and Equipment | 7,861.62 | 7,861.62 | 43,000.00 | 18.28% | 0.00 | 35,138.38 |
| Maintenance Expense | 0.00 | 0.00 | 6,000.00 | 0.00% | 0.00 | 6,000.00 |
| Automotive Expense | 1,286.59 | 2,029.74 | 9,400.00 | 21.59% | 0.00 | 7,370.26 |
| Vehicle Expense | 841.11 | 4,272.27 | 12,000.00 | 35.60% | 0.00 | 7,727.73 |
| Toll Road Charges | 43.18 | 43.18 | 975.00 | 4.43% | 0.00 | 931.82 |
| Insurance Expense | 15,531.77 | 30,728.06 | 182,976.00 | 16.79% | 0.00 | 152,247.94 |
| Utilities - Telephone | 3,210.35 | 6,410.63 | 46,063.00 | 13.92% | 1,140.30 | 38,512.07 |
| Bank Fees | 0.00 | 0.00 | 2,600.00 | 0.00% | 0.00 | 2,600.00 |
| Miscellaneous Expense | 873.87 | 22,573.91 | 154,200.00 | 14.64% | 4,850.00 | 126,776.09 |
| MWDOC's Contrb. to WEROC | 24,442.25 | 48,884.50 | 293,307.00 | 16.67% | 0.00 | 244,422.50 |
| Depreciation Expense | 9,278.05 | 18,556.16 | 0.00 | 0.00% | 0.00 | (18,556.16) |
| Other Expenses | 106,085.15 | 207,935.05 | 1,253,739.00 | 16.59% | 163,136.30 | 882,667.65 |
| Capital Aquisition | 1,510.56 | 1,510.56 | 25,892.00 | 5.83% | 0.00 | 24,381.44 |
| Building Expense | 0.00 | 0.00 | 222,686.00 | 0.00% | 31,679.49 | 191,006.51 |
| TOTAL EXPENSES | 1,076,810.92 | 1,940,463.76 | 11,780,488.00 | 16.47% | 1,784,464.81 | 8,055,559.43 |
| NET INCOME (LOSS) | 384,641.17 | 9,223,815.87 | 563,393.25 | 1,637.19% | (1,784,464.81) | (6,875,957.81) |

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
Water Fund
July 1, 2023 thru August 31, 2023

| | <u>Month to Date</u> | <u>Year to Date</u> | <u>Annual Budget</u> | <u>% Used</u> | <u>Budget Remaining</u> |
|---|----------------------|----------------------|-----------------------|---------------|-----------------------------|
| <u>WATER REVENUES</u> | | | | | |
| Water Sales | 12,404,453.90 | 24,642,155.00 | 181,024,108.00 | 13.61% | 156,381,953.00 |
| Readiness to Serve Charge | 1,143,238.00 | 2,286,474.41 | 13,768,707.00 | 16.61% | 11,482,232.59 |
| Capacity Charge CCF | 293,620.00 | 587,240.00 | 4,816,710.00 | 12.19% | 4,229,470.00 |
| SCP/SAC Pipeline Surcharge | 32,625.98 | 66,463.46 | 358,000.00 | 18.57% | 291,536.54 |
| TOTAL WATER REVENUES | 13,873,937.88 | 27,582,332.87 | 199,967,525.00 | 13.79% | 172,385,192.13 |
| <u>WATER PURCHASES</u> | | | | | |
| Water Sales | 12,404,453.90 | 24,642,155.00 | 181,024,108.00 | 13.61% | 156,381,953.00 |
| Readiness to Serve Charge | 1,143,238.00 | 2,286,474.41 | 13,768,707.00 | 16.61% | 11,482,232.59 |
| Capacity Charge CCF | 293,620.00 | 587,240.00 | 4,816,710.00 | 12.19% | 4,229,470.00 |
| SCP/SAC Pipeline Surcharge | 32,625.98 | 66,463.46 | 358,000.00 | 18.57% | 291,536.54 |
| TOTAL WATER PURCHASES | 13,873,937.88 | 27,582,332.87 | 199,967,525.00 | 13.79% | 172,385,192.13 |
| EXCESS OF REVENUE OVER EXPENDITURE | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 |

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
Water Use Efficiency
July 1, 2023 thru August 31, 2023

| | <u>Year to Date Actual</u> | <u>Annual Budget</u> | <u>% Used</u> |
|---|----------------------------|----------------------|---------------|
| Spray To Drip Conversion(3423) | | | |
| Revenues | 68,728.82 | 613,600.00 | 11.20% |
| Expenses | 118,266.02 | 613,600.00 | 19.27% |
| Excess of Revenues over Expenditures | (49,537.20) | 0.00 | |
| Member Agency Administered Pass-Thru(3425) | | | |
| Revenues | 0.00 | 338,000.00 | 0.00% |
| Expenses | 0.00 | 338,000.00 | 0.00% |
| Excess of Revenues over Expenditures | 0.00 | 0.00 | |
| ULFT Rebate Program(3410) | | | |
| Revenues | 120.00 | 1,000.00 | 12.00% |
| Expenses | 340.00 | 1,000.00 | 34.00% |
| Excess of Revenues over Expenditures | (220.00) | 0.00 | |
| HECW Rebate Program(3411) | | | |
| Revenues | 12,484.02 | 40,000.00 | 31.21% |
| Expenses | 10,175.00 | 40,000.00 | 25.44% |
| Excess of Revenues over Expenditures | 2,309.02 | 0.00 | |
| CII Rebate Program(3416) | | | |
| Revenues | 0.00 | 1,000.00 | 0.00% |
| Expenses | 0.00 | 1,000.00 | 0.00% |
| Excess of Revenues over Expenditures | 0.00 | 0.00 | |
| Turf Removal Program(3418) | | | |
| Revenues | 752,498.26 | 11,298,000.00 | 6.66% |
| Expenses | 805,275.73 | 11,298,000.00 | 7.13% |
| Excess of Revenues over Expenditures | (52,777.47) | 0.00 | |
| Comprehensive Landscape (CLWUE)(3427) | | | |
| Revenues | 32,845.24 | 152,400.00 | 21.55% |
| Expenses | 48,806.88 | 152,400.00 | 32.03% |
| Excess of Revenues over Expenditures | (15,961.64) | 0.00 | |
| Recycled Water Program(3433) | | | |
| Revenues | 0.00 | 50,000.00 | 0.00% |
| Expenses | 0.00 | 50,000.00 | 0.00% |
| Excess of Revenues over Expenditures | 0.00 | 0.00 | |
| WSIP - Industrial Program(3432) | | | |
| Revenues | 0.00 | 53,720.00 | 0.00% |
| Expenses | 0.00 | 53,720.00 | 0.00% |
| Excess of Revenues over Expenditures | 0.00 | 0.00 | |
| Land Design Program(3431) | | | |
| Revenues | 0.00 | 300,000.00 | 0.00% |
| Expenses | 30,605.00 | 300,000.00 | 10.20% |
| Excess of Revenues over Expenditures | (30,605.00) | 0.00 | |
| Pressure Regulation Program(3435) | | | |
| Revenues | 4,655.96 | 15,000.00 | 31.04% |
| Expenses | 1,275.96 | 15,000.00 | 8.51% |
| Excess of Revenues over Expenditures | 3,380.00 | 0.00 | |
| Dedicated Irrigation Meters Measurement Project (DIMM)(3439) | | | |
| Revenues | 0.00 | 743,000.00 | 0.00% |
| Expenses | 0.00 | 743,000.00 | 0.00% |
| Excess of Revenues over Expenditures | 0.00 | 0.00 | |

**Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
Water Use Efficiency
July 1, 2023 thru August 31, 2023**

| | <u>Year to Date Actual</u> | <u>Annual Budget</u> | <u>% Used</u> |
|--------------------------------------|----------------------------|----------------------|---------------|
| Total WUE Projects | | | |
| Revenues | 871,332.30 | 13,605,720.00 | 6.40% |
| Expenses | <u>1,014,744.59</u> | <u>13,605,720.00</u> | <u>7.46%</u> |
| Excess of Revenues over Expenditures | (143,412.29) | 0.00 | |
| WEROC | | | |
| Revenues | 338,684.50 | 586,614.00 | 57.74% |
| Expenses | <u>96,801.25</u> | <u>586,614.00</u> | <u>16.50%</u> |
| Excess of Revenues over Expenditures | 241,883.25 | 0.00 | |



CONSENT CALENDAR ITEM

October 18, 2023

TO: Board of Directors

FROM: **Administration & Finance Committee**
(Directors Dick, Thomas, Crane)

Harvey De La Torre, Interim General Manager

Staff Contact: Cathy Harris, Director of Human Resources/Administration

SUBJECT: AWARD OF CONTRACT FOR DISTRICT CLASSIFICATION AND BENEFITS STUDY

STAFF RECOMMENDATION

It is recommended that the Board of Directors: Authorize the Interim General Manager to enter into a professional services contract with Ralph Andersen and Associates to conduct the Classification and Benefits Study, in the amount of \$42,800.

COMMITTEE RECOMMENDATION

Committee concurred with staff recommendation.

SUMMARY

MWD OC issued a Request for Proposals (RFP) to find and contract an experienced firm to perform the District's triennial Classification and Benefits Study. The selected firm will work with Human Resources to review the District's current job descriptions, classifications and ranges, review and identify current labor market, evaluate current practice regarding salary adjustments to pay structure, review District health and welfare benefits and make recommendations accordingly. The project is anticipated to start in November 2023 with a target completion date of April 2024.

DETAILED REPORT

In accordance with the Personnel Manual, Section 2203, a comprehensive classification and benefits survey shall be conducted every three years to evaluate market practices and job classifications to ensure that pay and benefits are competitive with the market. The last

| | | | |
|---|---------------------------|---------|----------|
| Budgeted (Y/N): Y | Budgeted amount: \$45,000 | Core _X | Choice _ |
| Action item amount: \$42,800 | | | |
| Fiscal Impact (explain if unbudgeted): | | | |

survey was completed in April 2021. During the FY 2023-2024 budget process, an amount of \$45,000 was approved for this effort.

In accordance with Section 8000 of the District's Administrative Code, staff issued a Request for Proposal on August 23, 2023, for a Classification and Benefits Study with a submission date of September 13, 2023, and project start date of November 2023.

The comprehensive study will include some of the following:

- Comprehensive review of District classification schedule and pay structure for approximately 57 classifications representing 45 employees (full and part-time and interns)
- Review of job descriptions
- Evaluate labor market
- Complete internal and external salary relationship analysis
- Review of all health and welfare benefits

Proposals and Proposal Evaluation:

MWDOC received six proposals by the submission date. The review committee consisting of MWDOC Human Resources staff and Dave Anderson, IT Analyst, independently reviewed and scored all six proposals received. The scoring criteria included:

- Approach to Work
 - Responses to project needs and issues identified in RFP
 - Proposed Timelines that meet the District's needs
 - Ability of the Consultant to perform the tasks outlined in the RFP
- Project Manager and Team Qualifications and References
 - Experience of the project manager and team
 - Depth of familiarity within the water industry
 - Similarity of other projects completed
 - Quality of references
- Project Costs and Terms

Based on the final scoring and review, Ralph Andersen and Associates was the unanimous choice for the Committee. Staff's recommendation is to proceed with a contract with Ralph Andersen and Associates to complete a Classification and Compensation Study.

Ralph Andersen's proposal stood out based on the following:

- They were responsive to the project needs and issues identified in RFP.
- They have a depth of familiarity with public agencies throughout the state which includes, cities, higher education, water districts, other districts and authorities.
- They have completed many similar projects
- Their proposal was within MWDOC's budgeted amount

BOARD OPTIONS

Option #1

- Authorize the Interim General Manager to enter into a professional services contract with Ralph Andersen and Associates to conduct the Classification and Benefits Study in the amount of \$42,800.

Fiscal Impact: An amount of \$45,000 was included in the budget for this study.

Business Analysis: Completing the study provides a third-party review of salaries and benefits; and ensures the District remains competitive with the market in attracting and retaining the best available team and avoid significantly falling behind.

Option #2

- Do not complete the Study.

Fiscal Impact: \$45,000 would be added to the District's general fund.

Business Analysis: Not completing a triennial comprehensive classification and compensation study is not consistent with the intent of our Policy which is to attract and retain the best available team. This could result in falling behind the market and making it difficult to attract and retain employees.

STAFF RECOMMENDATION

Option #1



5800 Stanford Ranch Road
Suite 410
Rocklin, California 95765
916.630.4900

September 13, 2023

Ms. Cathy Harris
Director of Human Resources and Administration
Municipal Water District of Orange County
18700 Ward Street
Fountain Valley, California 92728

Via Email: HumanResources@mwdoc.com

RE: Classification and Compensation RFP

Dear Cathy:

We are pleased to submit our proposal to conduct a Classification and Compensation Study. The scope of the study will include all of the District's full-time and part-time positions (45 employees). To facilitate your review, the proposal includes the following:

- **Executive Summary** – Our understanding of the requirements of the project and our ability to provide the services required.
- **Qualifications and Experience** – A summary of the firm, proposed staff, and our expertise in conducting classification and compensation studies.
- **Work Plan and Schedule** – A summary of methodologies and proposed tasks to accomplish the study's objectives and anticipated end-products.
- **Project Cost** – A fixed cost for the proposed project as well as hourly rates.
- **References** – References for similar studies conducted by the firm.

I am certain that you will find our work plan is responsive to each of your study objectives, and our reputation and experience are unmatched in successfully completing consulting engagements of this nature. Ralph Andersen & Associates is a leader in providing local government consulting services and has successfully completed hundreds of classification and compensation studies.

The full resources of the firm will be available to perform consulting services for the duration of the project. Doug Johnson, Vice President, will be the Project Manager for this engagement and will have the assistance of an experienced consulting team.

If you have any questions or need additional information, please do not hesitate to contact Mr. Doug Johnson at (916) 630-4900. We look forward to the opportunity to work with you again on this important assignment. This proposal will remain valid for 120 days.

Sincerely,

Heather Renschler
President/CEO

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APPENDIX A – FIVE YEAR CLIENT LISTING A-1

Executive Summary

Ralph Andersen & Associates is a recognized leader in providing a full range of management consulting services to special districts, cities, counties, educational institutions, and non-profit organizations. The firm has a long tradition of providing a customized approach that uniquely meets the specific objectives of the organization. Our consultants are practitioners in the latest methods used for data collection, analysis, and application in developing classification and compensation plans. Our proposal provides you with a thorough understanding of our approach to the study and is based upon:

- Our unmatched experience in human resource consulting; Ralph Andersen & Associates continues a 51-year tradition of providing quality consulting services to local government agencies
- The proven track record of our staff working with cities and public agencies throughout California
- Our ability to design and implement creative and tailored classification and compensation systems; we believe in customizing our products and systems to meet specific policy objectives
- Comprehensive data analysis and reporting; our firm has experts in data analysis using spreadsheet applications to guarantee efficiency and a highly customized approach
- Successful study engagements involving elected officials, study committees, management staff, labor representatives, and general employees; we understand the importance of building consensus among study participants
- Our commitment, sensitivity, and responsiveness to completing quality products on time and within budget.

The firm provides human resource consulting services to clients of all sizes and types, with special expertise in meeting the unique needs of public sector agencies. Our results-oriented approach and methodologies produce recommendations that are directly responsive to our clients' needs and are easily implemented and maintained over time.

Our proposal provides you with detailed information regarding the background of the firm, our consulting staff, project methodologies, a proposed work plan, project timing, and other additional information requested by the District. A summary of this information is as follows:

- **The Firm** – The project team assigned to this project have performed hundreds of similar compensation studies for clients throughout California and the Western United States. Doug Johnson, Vice President, will serve as the project manager and will be assisted by Jeff McMurdo who will perform data collection duties. The full resources of the firm will be available to ensure successful and timely completion of the project.
- **Methodologies** – The firm has successfully developed proven methodologies that will meet all of the policy/project goals identified by the District. Our approach

is tailored to ensure the project work plan and deliverables meet all of the study objectives in a cost effective and timely manner.

- **Timeline** – Our work plan completes all study tasks within a twelve-week timeline which meets the District's completion requirements. We have an outstanding track record at completing compensation studies with the full participation of survey agencies.

Ralph Andersen & Associates will not be using any subcontractors/consultants for this project with all work being performed by full-time staff members. The firm is an Equal Opportunity Employer and is not only committed to non-discriminatory practices but also conducts significant outreach efforts through internships and college foundation programs.

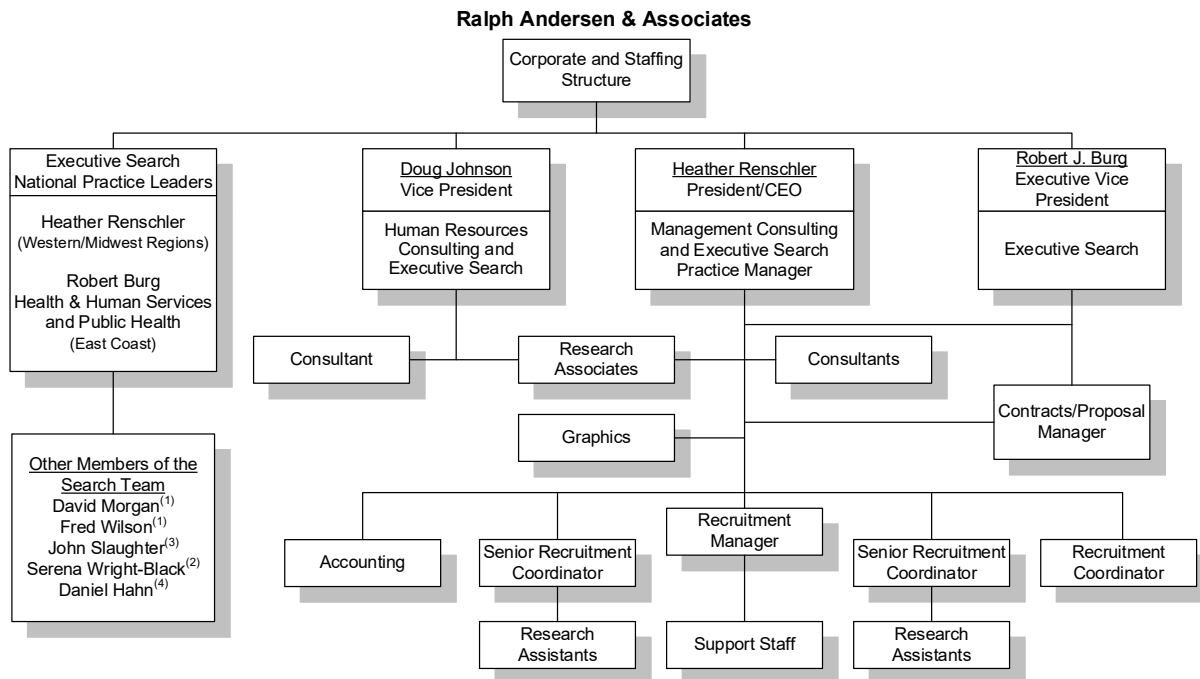
Qualifications and Experience

Firm Background

Ralph Andersen & Associates has over 51 years of local government consulting experience serving the needs of cities, counties, utilities, special districts, community colleges, schools, non-profit organizations, and state governments. Key service areas of the firm include:

- Human Resources Consulting
- Executive Search
- Management Consulting.

Ralph Andersen & Associates serves a nationwide clientele through its Corporate Office in the Sacramento area (Rocklin, California). A multi-disciplined, full-service local government consulting organization, Ralph Andersen & Associates is dedicated to helping our clients improve operating efficiency and organizational effectiveness. The firm employs 14 full-time staff, 3 part-time staff, and has additional contractors and affiliations as needed to provide a full range of services.



(1) Former City Manager
 (2) Former Assistant City Manager
 (3) Former County Manager
 (4) Former Chief of Police

For this project, staff from the firm's human resources practice will provide the consulting services. The human resource practice focuses on those services that are not easily provided by in-house human resources staff. Key services include:

- **Classification Studies** – These projects include job analysis, class plan development, position allocation, career ladders, class specifications, FLSA analysis, ADA compliance, and related analysis.
- **Compensation Studies** – The firm provides a full range of compensation services including labor market selection, base salary and benefit surveys, private-public data comparisons, benchmark selection, and internal relationship analysis.
- **Expert Testimony and Arbitration Support** – The firm has had significant experience providing technical support in arbitration and mediation hearings and has significant experience working with labor and management groups. This expertise includes the selection of comparable agencies and the elements of compensation appropriate for labor market surveys.
- **Job Evaluation Systems** – In addition to having a copyrighted Point Factor Job Evaluation System, the staff of Ralph Andersen & Associates have significant expertise in developing customized job evaluation systems and “hybrid” solutions.
- **Performance Management Programs** – Performance management serves as a foundation for measuring/tracking organization and employee performance. We have several standard systems that have demonstrated success in a variety of public agencies. In addition, Ralph Andersen & Associates can develop tailored performance management systems to fit the unique needs of our clients.
- **Pay-for-Performance/Incentive Programs** – Ralph Andersen & Associates is a leader in developing effective pay-for-performance programs for public agencies including merit progression systems, lump sum and incentive programs, and other mechanisms tied to employee or organizational measurement criteria.
- **Technical Assistance** – Ralph Andersen & Associates also provides a full range of hourly technical assistance including conducting job audits, support for labor relations, and expert testimony.

The firm has no conflict of interest with the staff or officials of the Municipal Water District of Orange County and is independent of the District as defined by generally accepted auditing standards. Additional information about the firm's services and background can be found at our web site at www.ralphandersen.com.

Project Approach

The approach our firm uses to conduct classification and compensation studies is customized to the specific needs and objectives of each client. While the work plan we have provided in this proposal is proven, we are happy to adapt our work plan and approach as needed during project initiation meetings and throughout the process. Our firm has an outstanding reputation working with elected officials, managers, and labor representatives. Our goal is to provide products and deliverables that ensure implementation by the District. Highlights of our approach include:

- A transparent and collaborative process. We have significant experience working with diverse stakeholders and ensuring that the project deliverables meet the objectives of the District. Our efforts include briefing sessions, meetings, workshops, and a comprehensive and interactive review of draft reports. We are confident in our ability to research and respond to issues that require clarification and to provide information and data that responds to issues of disagreement.
- Custom data presentations including base salary and benefits data. We do not rely on “canned” data analysis tools. The firm uses dynamic Excel spreadsheets and can prepare total compensation datasheets for all survey jobs.
- We are one of the few firms that has experience with private sector data analysis. We subscribe to the largest private sector database in North America, which is updated quarterly. This data can be regionalized to fit the recruitment region of the District.
- Extensive review and input by managers, employees, labor representatives, and elected officials. We provide easy to review draft reports and work with the District to ensure that the final reports meet or exceed all study objectives.

We will review our recommended approach including communication and stakeholder interaction plans with the District at the beginning of the project to ensure the District's requirements are fully incorporated into the work plan.

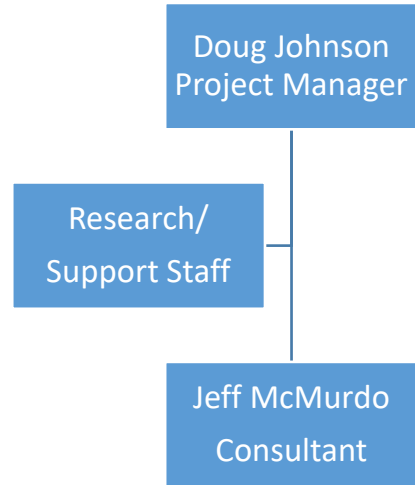
Project Staffing

Consultants, complemented by consulting firms, define the difference between success and failure in projects of this nature. Ralph Andersen & Associates understands that selection of a project team with the right mix of skills and experience is the most important decision that will be made during the study. The team must be well led and the project well managed if the study objectives are to be achieved.

In defining the project team for this engagement, consideration of the current workload of all consulting staff was taken into account to ensure our ability to fully meet your stated needs and objectives. Doug Johnson, Vice President, will serve as the Project Manager and will have responsibility for all primary contact with the District as well as all on-site review meetings and presentations. Mr. Johnson has managed hundreds of consulting engagements including large public agencies throughout California and the United States.

The staffing for this project will include:

- **Doug Johnson, Vice President** – Mr. Johnson will serve as the Project Manager and will conduct all on-site meetings, prepare all written reports, and serve as chief analyst on the project. He is the firm's most experienced Project Manager and has expertise in working with special districts, cities, and other local government agencies similar to the District involving complex classification and compensation issues.
- **Jeff McMurdo, Consultant** – Mr. McMurdo is the most experienced consultant at the firm and has extensive experience conducting employee interviews, developing classification recommendations, developing job descriptions, and collecting and analyzing market data.



All staff members are available for the scheduled duration of the project. Anticipated workloads for all staff have been considered in assigning staff to this project. The firm's staffing and project management systems allow for multiple studies to be conducted simultaneously without impacting the completion dates of the project. Brief staff resumes are provided below.

Staff Resumes

Doug Johnson, Vice President

Mr. Johnson is currently a Vice President with Ralph Andersen & Associates and has 34 years of local government consulting experience. Mr. Johnson has 20 years of experience with Ralph Andersen & Associates in addition to 13 years as President of Johnson & Associates, some human resources consulting firm. Mr. Johnson is the firm's expert in job analysis, market comparability, compensation, benefits, and related matters. He has served as an expert witness in arbitration proceedings and mediation sessions, mostly involving police and fire issues. He has extensive experience working with elected officials, public executives, staff members, labor organizations, and ad-hoc committees. He leads the firm's human resource consulting services and participates in all facets of the firm's recruitments.



Mr. Johnson's expertise includes consulting experience with public agencies throughout the United States including special districts, cities, counties, utilities, community colleges, school districts, nonprofit organizations, and private companies. Mr. Johnson has provided consulting assistance to hundreds of public sector agencies and is a recognized expert in compensation issues. Specific areas of expertise include:

- Job classification studies
- Job evaluation system design and implementation
- Pay plan development and administration
- Market comparability research and analysis
- Total compensation analysis
- Private sector data analysis
- Performance management.

Mr. Johnson's experience includes serving as project manager and chief analyst for hundreds of local government agencies. Recent municipal projects include the cities of Auburn, Union City, Hollister, Indio, Arcadia, Carson, Hermosa Beach, Simi Valley, Carlsbad, Paramount, Signal Hill, Redondo Beach, Hermosa Beach, Port Hueneme, Modesto, Monterey, Sacramento, Lake Forest, and Petaluma. Special district projects include Sac Sewer, Turlock Irrigation District, Nevada Irrigation District, Alameda County Water Authority, Mesa Water, South Lake Tahoe PUD, East Bay MUD, South Placer MUD, Olivenhain Water District, Sweetwater Authority, San Diego Water District, Orange County Sanitation District, Valley of the Moon Water District, and Otay Water District.

Mr. Johnson holds a Bachelor of Arts degree in Psychology with a minor in Communication Studies from California State University, Sacramento. His course work emphasized organizational development and performance incentives. He is an active member of WorldAtWork, The Total Rewards Association.

Jeff McMurdo, Consultant

Mr. McMurdo has over 20 years of human resources consulting experience and serves on a variety of project consulting teams focusing on classification and compensation plan development. He is an experienced classification analyst and has developed hundreds of classification plans in addition to ad-hoc reclassification and targeted classification studies for large and small organizations. His duties also include leading and participating in total compensation studies including comprehensive market research, data collection, data analysis, and data presentation. Key responsibilities of Mr. McMurdo include:



- Conducting job analysis interviews, analyzing positions and job classifications, and preparing job descriptions.
- Designing survey data collection forms, questionnaires, and related instruments.
- Market survey research including the review and analysis of budgets, organization charts, MOUs, job descriptions, salary schedules, and benefit documents.
- Data compilation including job comparability, range structure analysis, benefit data, and related survey information.

He has conducted over a hundred compensation surveys including recent surveys for the cities of Anaheim, Arcadia, Paramount, Temple City, Ketchikan, Laguna Hills, Reno, Sacramento, Monterey, Irwindale, Palm Springs, Tracy, and Sunnyvale. He has also worked with a number of special districts including Olivenhain Municipal Water District, Otay Water District, South Placer MUD, San Diego Water Authority, Mesa Water, Sweetwater Authority, and Alameda County Water District. Mr. McMurdo holds a Bachelor of Science degree in Business Administration from California State University, Sacramento. His course work emphasized human resource management.

Additional firm resources, including support staff and project consultants, will be available to ensure successful and timely completion of the study.

Work Plan and Schedule

Project Understanding

The Municipal Water District of Orange County is interested in conducting a Classification and Compensation Study involving all District full and part time employees and job classifications.

To ensure that the District's objectives are met, the following key study components and anticipated end-products are included in the work plan developed by Ralph Andersen & Associates.

- Conduct a meeting with District representatives at project initiation to confirm the study goals, objectives, and deliverables
- Conduct briefing sessions with employees at the beginning of the study to explain the study process and answer questions
- Conduct an extensive review of background documents
- Distribute job analysis questionnaires and conduct supplemental interviews with a sampling of employees in the study
- Develop classification recommendations, FLSA designations, and update job descriptions
- Review historical practices and confirm survey agencies, survey job classifications, and identify data collection needs
- Conduct a custom salary and benefit survey and analyze the market data
- Conduct internal relationship analyses, survey benchmarking, and develop salary range recommendations for all District job classifications
- Develop draft and final reports incorporating all study recommendations and supporting data including implementation plans
- Conduct a classification and compensation review and appeal process to fully resolve all classification issues and recommendations
- Present the findings to managers, employees, labor representatives, project committees, and the Board of Directors, as needed.

Ralph Andersen & Associates has a strong commitment to develop and implement customized and tailored classification and compensation systems. While we have broad expertise and experience from hundreds of successful consulting assignments, we are committed to a “customer service” approach to all of our client engagements. This assures the preparation of study end-products that are uniquely customized to the Municipal Water District of Orange County.

Ralph Andersen & Associates will apply several technical and administrative methodologies in creating the District's updated compensation systems. An overview of all key methodologies is described below.

Background Data Analysis

The consultant team will identify a wide range of background data that will be collected from the District as part of the study. The consultant team will provide the District with a complete list of background needs upon initiation of the project.

Materials collected and reviewed during this initial stage of the project will, at a minimum, include:

- Organization charts
- Planning documents
- Existing class specifications
- Budgets
- Current pay plan and related salary schedules
- Benefits summaries
- Memorandums of Understanding
- Relevant administrative rules and procedures.

These materials provide an understanding of the District's personnel system and of current applicable policies and procedures.

Job Analysis Questionnaires

Project consultants will distribute a Job Analysis Questionnaire (JAQ) to all study employees identified for analysis in the classification phase of the study. Two versions of the questionnaire will be used with one focusing more on job description updates while the other will be used for more detailed analysis of issue areas. The questionnaire provides an opportunity for employees to fully describe the duties and responsibilities of their position and provides the information necessary to resolve classification issues including job function consolidation resulting from workforce reductions. The questionnaire is also designed to record data regarding other job-related information such as the knowledge, skills, abilities, and physical requirements necessary to perform the work, as well as supervisory and managerial responsibilities.

Each questionnaire will be reviewed by the employee's supervisory and managerial staff to ensure completeness and accuracy. Once completed, they will be forwarded to the consultants for examination prior conducting job analysis interviews. The questionnaire will be distributed and explained in detail during an employee briefing session at the initiation of the project. All questionnaires used by Ralph Andersen & Associates can be tailored to the specific objectives of the study and the unique organizational characteristics of the District.

Job Analysis Interviews

As a supplement to the questionnaires, project consultants will conduct interviews with at least one employee in each classification, a sampling of employees in multiple position classifications, all employees requesting an interview, and employees where significant

classification issues are identified during project initiation tasks. This will ensure that the consultants are able to obtain information regarding any existing job classification issues as well as confirm job duties and tasks performed.

Compensation Policy Development

This methodology relates to the identification and documentation of the District's compensation philosophies, policies, and procedures. The consulting team will confirm specific policies, both implicit and explicit, and assess their impact on the District's overall ability to attract, recruit, employ, advance, and retain high quality personnel. These policies and practices will include the relative labor market position the District seeks to maintain in the competitive labor market, the types of employers with which the District chooses to compete, and the relative importance placed on internal equity vs. market forces in the development of the salary plan. This assessment can be conducted through meetings with managers or with broader input using a workshop session that includes project team members, managers, labor representatives, and the Board of Directors.

Compensation Data Collection and Analysis

The methodology utilized in collecting and analyzing compensation data involves an extensive process to ensure accuracy, reliability, and completeness. Ralph Andersen & Associates does not rely on published or previously collected data; all data is collected personally by the consulting team, who have, based on the classification analysis, an in-depth knowledge and understanding of the survey classifications.

Supporting our approach to labor market surveys, this component of the study will include the development of a comprehensive survey packet, the collection of base salary, salary structure, and optional total compensation data through written and electronic materials and telephone calls, and the analysis of the data at the survey market mean, median, and requested percentiles.

Project Tasks

Task 1 – Project Kick-off Meetings

The consultants will begin all administrative and coordinative efforts in support of the project initiation meetings and briefings. Among other things, this will include:

- Preparation of a project schedule
- Identification and review of background data including existing class specifications, organization charts, budgets, employee listings, salary schedules, and related information
- Identification of scheduling parameters for meetings and interaction with various District employee groups.

This initial step in the study process will be used to identify significant classification and compensation concerns that should be addressed during the course of the study. The

consultants will discuss the best approach for identifying issue areas including an independent assessment of the current classification plan by the consultant, input by human resources staff, and input from managers, labor representatives, and other stakeholders.

The consultants will meet with the District's project manager and other staff as appropriate to ensure a full understanding of project objectives and deliverables. The project work plan and schedule will be adapted to achieve the objectives.

Initial project meetings will also include employee orientation and briefing sessions in relation to the study process, timing, and objectives.

Task 2 – Employees Complete Questionnaires

The JAQ provides employees with an opportunity to describe the duties and responsibilities of their positions with an emphasis on job related information such as knowledge, skills, abilities, and physical capabilities required to perform the work assigned. Space is also provided on the questionnaire for employees to make any additional comments they wish. The completed questionnaires are reviewed by supervisory and managerial staff, with space provided for their comments. A short form questionnaire will be available to all employees to provide updated information regarding assigned duties. A more detailed questionnaire will be used for positions and classifications where specific issues or questions have been identified. A sample JAQ is provided in Appendix B.

Task 3 – Conduct Job Analysis Interviews

Prior to conducting interviews, the consultants will thoroughly review the completed questionnaires. The consultants will evaluate position duties and responsibilities, classification series, class titles, job families, reporting relationships, and internal relationships. Based on this preliminary analysis, the project team will identify areas of concern that will be clarified or probed during the job analysis interviews.

The consultants will assume responsibility for the preparation of the employee interview schedule. The District's Project Manager, or designee, will be responsible for scheduling interview rooms, notifying employees, and related coordinative activities. We anticipate interviewing at least one person from each job classification, all employees where significant position classification issues exist, and a sampling of employees beyond the issue areas.

Task 4 – Prepare and Review Preliminary Classification Report

With the completion of the employee interviews, a preliminary classification report will be prepared. Key components of the preliminary report will include:

- Identification of all key issues identified in the classification analysis
- Recommended job titles
- Employee allocations.

In preparing the preliminary classification report, each position is analyzed according to the criteria set forth at initial review meetings. Such criteria typically will include factors relating to job knowledge, experience, training, decision making, management control, working conditions, and outside contacts. Like positions are grouped into tentative classes forming the basis for initial class definition.

The preliminary classification report will be reviewed with key management staff prior to preparing class specifications. Because the concepts provide the foundation for the resulting classification plan, management review of the recommendations in their respective areas of responsibility is essential.

Task 5 – Prepare Class Specifications

Once the preliminary classification recommendations have been reviewed, the project consultants will revise, update, or create new class specifications based on the issues identified in previous tasks. The District's current job description format will be maintained as appropriate. The class specifications will be drafted and undergo a management/employee review process to ensure they accurately and adequately describe the scope of responsibilities. Once finalized, they will be provided to the District in both an electronic and hard-copy format. This process will include FLSA analysis and designation.

Task 6 – Undertake Management/Employee Review Process

As an important component of the overall classification study, the project consultant team will provide additional opportunities for employee participation and input through the conduct of an employee review process. These steps will (1) build and facilitate the District's understanding of the newly developed classification plan, (2) enhance employee commitment and understanding of the recommended system by giving each employee the opportunity to comment on the system and (3) ensure that the consultants receive as much information as possible regarding the nature and responsibilities of the various positions in order to make appropriate and equitable final classification recommendations. The various subtasks within this portion of the project are as follows.

Task 6.1 – Distribute class specifications to all employees included within the study scope – Each employee will receive an individual copy of the specification for the class to which his/her position has been allocated along with a Position Allocation Notice and Employee Review Form. This will provide employees with an opportunity to review and comment on their proposed classification and allocation. These comments will then be forwarded to management for review and comment.

Task 6.2 – Review written comments received from employees – All written comments or suggestions from employees regarding the recommended class plan will be thoroughly reviewed and analyzed by the project consultants. Based upon written responses received, the consultant team will incorporate appropriate suggested revisions into the final classification plan.

Task 6.3 – Conduct follow-up telephone interviews as necessary – Based upon the analysis of written comments forwarded to the project consultants and

where consultant staff needs further information prior to finalizing recommendations, follow-up interviews will be conducted by the project consultants with individual employees. This step will further clarify and refine any remaining problems or issues.

This task will further include any additional informal appeal processes/steps established or desired by the District.

Task 7 – Finalize the Classification Recommendations

With the completion of the employee appeal process, the consultants will finalize all classification study recommendations. Supporting the finalization of the classification plan, each employee who submitted a notice for review will receive a direct response from the project consultants. This response will specifically outline the consultant's understanding of the employee's concern, specify the steps taken to resolve the concern, and indicate to the employee the substance of the consultant's final recommendation.

Task 8 – Discuss and Document Compensation Policy

The District's compensation policy directly impacts all study end-products resulting from the compensation components of the analysis. As a starting point for this phase of the study, therefore, we propose that the consulting team meet with key management staff to clarify and confirm the District's compensation policy. Important considerations to be discussed include historical practices, recruitment and retention issues, pros and cons of the current compensation system, and reliance on external market data versus internal equity for purposes of setting salaries. The consultants will work with appropriate District representatives to determine comparison agencies and the scope of compensation data to be collected. Our proposal includes the tasks necessary to identify comparable employers and conduct a custom market survey.

Our analysis of the potential and recommended survey employers will be documented in a memorandum report after consultation with appropriate District representatives. If desired, the consultants can conduct a workshop session that identifies labor market selection parameters, options, and pros/cons of different market approaches. The draft labor market recommendations will be reviewed by appropriate District representatives so that all questions and issues are resolved. In that these decisions directly impact the parameters of the market survey, as well as the design and structure of the resulting compensation plan, our suggested approach recommends that these study tasks occur prior to the collection and analysis of the market data.

Task 9 – Collect Compensation Data

After the compensation policy discussion, the consultant team will collect and analyze the compensation data. Our proposed approach would include:

- An initial contact to each labor market employer included in the study to explain the purpose and scope of the survey and confirm cooperation.

- The collection and analysis of source documents from each survey agency including position control documents, job descriptions, salary schedules, benefit summaries, and MOUs.
- The confirmation of all compensation data through telephone calls, email, and other means. This will assure that comparability is established and that all compensation data is factual and complete.

The compensation survey elements will be discussed and confirmed with the District before the survey is initiated.

Task 10 – Compile and Format Compensation Data

The salary data, once collected and thoroughly reviewed for completeness and accuracy, will be appropriately formatted and the results tabulated in a consistent and uniform manner by the project consultants. The analysis will include pay structure trends and base salary analysis to ensure all appropriate comparison criteria is available for developing recommendations. Through the use of spreadsheet applications developed by our office, it is anticipated that standard formulas will be applied in the calculation of the survey data mean, median, and selected percentiles, with the corresponding percentage relationship to the market data also calculated. Data presentation will be customized to fit the District's objectives.

Task 11 – Audit and Finalize Compensation Data

Prior to developing specific salary recommendations, the consultants will thoroughly review and audit the collected survey data. This will include a detailed analysis of data reliability, comparability, statistical validity, and consistency. This audit will be conducted by the Project Manager independent of the consultant who collected that data. This will ensure that the most accurate and defensible survey data is utilized in comparing the District's compensation plan to the pay practices of the labor market. This analysis will also include the preparation of graphs and other presentation materials to aide in understanding the market relationships broken down by employee/bargaining group.

Task 12 – Conduct Internal Relationship Analysis

This task will include the development and application of an appropriate job evaluation methodology in order to meet with the District's policy objectives and comply with local laws, rules, and regulations. The firm has a number of job evaluation systems available and will recommend and adapt the methodology that best aligns with the District's historical practices and policy objectives.

Using the results of the job evaluation analysis, the consultants will analyze internal pay relationships. The internal pay relationship analysis will involve a number of steps in order to arrive at sound and equitable relationships for the new compensation plan. Among others, the most important of these will include:

- Analysis of existing and historical pay relationships
- Development of consistent, uniform, and realistic guidelines for determining internal relationships

- Recommendation of equitable and appropriate internal relationship differentials based on the above.

In developing consistent internal relationship guidelines, the results of the job evaluation tasks will be used to determine an equitable pay structure. Since the balance of market values versus internal values can be a policy issue, options and methodologies for achieving an appropriate balance of internal and external salary equity will be reviewed with the District before developing the salary range recommendations.

Task 13 – Develop Salary Recommendations

Based upon the results of the internal relationships analysis and the labor market survey, the project consultants will develop salary recommendations for all job classes included as a part of the study process. These salary recommendations will clearly document the means of determining the appropriate pay range and the computation of the dollar and percentage difference between the current maximum salary and the recommended maximum salary.

Before finalizing the recommendations, a careful audit of the results will be undertaken to ensure that internal salary compression or compaction does not result.

Task 14 – Develop Implementation Strategy Options and Compute Implementation Costs

Recognizing that public agencies often have limited funds available for implementation, the project consultants will develop several strategies for implementing the recommended salary structure. Such strategies will address:

- The placement of individual employees into ranges and steps
- Implementation phasing according to the needs and priorities of the District
- Integration of the study recommendations with the balance of the District's human resource management system including recruitment, selection, and performance appraisal.

The cost estimates will reflect District-wide impacts, as well as impacts on individual employees. The cost estimates will serve as a basis for the District to make necessary policy decisions to implement the compensation system in an orderly and effective manner.

Task 15 – Prepare and Review Preliminary Report

The Preliminary Report documents all classification and compensation study recommendations and the supporting information used for developing the recommendations. Specifically, the Preliminary Report will include the following:

- The District's documented compensation policy including survey agencies and survey classifications
- Results of the labor market salary survey using tables and graphs
- Documentation of selected benchmark classifications and the related job families

- Appendices containing detailed labor market data sheets, recommended salary schedules, and supporting documentation.

The project consultants will conduct an in-depth review of the Preliminary Compensation Report with the District. Any needed corrections, clarifications, or modifications will be discussed at this time.

Review of the Draft Compensation Report will also include an appeal process that meets the District's objectives. Employees, managers, and/or labor representatives will be able to submit specific issues and comments which will be researched, analyzed, and documented by the consultants. The consultants will provide the District with a written response to these issues as well as any changes in our draft recommendations.

Task 16 – Prepare and Submit Final Reports

The Final Reports will incorporate any appropriate revisions identified and submitted during the review of the preliminary reports and will serve as the administrative and procedural manuals for updating and maintaining the classification and compensation plans. The submittal of final reports will also include on-site presentations to managers, labor representatives, and the Board of Directors. It is not uncommon for a series of draft reports to be prepared, each incrementally addressing feedback and policy direction by the District. Submittal of the final reports will also include training of District staff as needed.

Proposed Schedule

Projects of this nature are highly sensitive. Because of this sensitivity and the anxiety experienced by many employees when going through this type of process, it is beneficial to complete the analysis in the most expedient manner feasible. Assuming full cooperation of the District and the survey agencies, our schedule assumes that all study activities can be completed within twelve (12) weeks. If this schedule is too aggressive, we can adjust the schedule to fit the District's timing objectives while also allowing additional review time by the District.

| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
|---|---|---|---|---|---|---|---|---|---|----|----|----|
| Task 1-Conduct project initiation meetings * | | | | | | | | | | | | |
| Task 2-Employees complete questionnaires | | | | | | | | | | | | |
| Task 3-Conduct job analysis interviews * | | | | | | | | | | | | |
| Task 4-Prepare and review preliminary classification report | | | | | | | | | | | | |
| Task 5-Prepare class specifications | | | | | | | | | | | | |
| Task 6-Undertake review process * | | | | | | | | | | | | |
| Task 7-Finalize classification plan | | | | | | | | | | | | |
| Task 8-Discuss and document compensation policy * | | | | | | | | | | | | |
| Task 9-Collect compensation data | | | | | | | | | | | | |
| Task 10-Compile and format data | | | | | | | | | | | | |
| Task 11-Audit and finalize compensation data | | | | | | | | | | | | |
| Task 12-Conduct internal relationship analysis | | | | | | | | | | | | |
| Task 13-Develop salary recommendations | | | | | | | | | | | | |
| Task 14-Develop implementation strategies | | | | | | | | | | | | |
| Task 15-Prepare/review preliminary reports * | | | | | | | | | | | | |
| Task 16-Prepare and present final reports * | | | | | | | | | | | | |

* Anticipated on-site meetings; key milestones shown in blue

Project Cost

The total fixed cost for professional service fees and non-travel expenses to conduct the Classification and Compensation Study, as proposed, amounts to \$42,800. The cost of professional services is based upon the project as described in the work plan and is a “fixed fee” regardless of which consultant performs the task and/or the number of hours needed to complete a particular element of the study.

The proposed professional services costs are based on the following hourly rates:

- Project Manager - \$155
- Project Consultant - \$135
- Research/Support Staff - \$85

Due to continued Covid-19 restrictions, the firm has completed almost 50 classification and compensation studies using virtual meeting platforms such as Zoom and Microsoft Teams. For efficiency, our proposed cost assumes virtual meetings will be used for kick-off meetings, employee briefing sessions, employee interviews, and the review and presentation of draft and final reports. There is no limit to the number of virtual meetings.

If on-site meetings are required, the additional cost would be \$2,500 per day which includes professional fees and expenses.

Project invoicing will be done monthly based on the percentage completion of the project. If the scope of the analysis creates budget problems for the District, or if additional analysis is desired, we are willing to review the work plan and adjust it and the cost so that it is mutually satisfactory.

References

The following references represent just a small sample of similar assignments conducted by the firm. We are certain you will find that our record and our reputation are outstanding. Doug Johnson served as the project manager and Jeff McMurdo served as the primary consultant for all of the following projects.

City of Auburn, CA

Scope of Work: Classification and Compensation Study 2022-2023.

Contact: Nathan Bagwill, Director of Administrative Services
1225 Lincoln Way, Auburn, CA 95603
(530) 823-4211, Ext 110
nbagwill@auburn.ca.gov

City of Reno/City of Sacramento/Sloan Sakai Law Firm Support

Scope of Work: Classification and Compensation Studies and Expert Witness Services.* Various projects totaling over \$500,000.

Contact: Mr. Mark Gregersen
(775) 556-3000
markgregersen@gmail.com

**Mr. Gregersen can speak to a number of projects conducted by the firm including classification and compensation studies conducted for Napa County, San Luis Obispo County, and the cities of Sacramento, Vallejo, and Reno.*

Otay Water District

Scope of Work: Total Compensation Studies in 2012, 2014, 2016, and 2017-18 in support of labor negotiations.

Contact: Suzie Lawson, Human Resources Manager
2554 Sweetwater Springs, Spring Valley, CA 91978
(619) 670-2227
slawson@otaywater.gov

Additional references can be provided on request.

Appendix A

Five-Year Listing of Clients

Appendix A

Five Year Client Listing

| Agency | Scope of Services | Contact Name Contact Title | Telephone Number E-mail Address |
|--|--|---|--|
| Cities | | | |
| City of Albany 1000 San Pablo Ave. Albany, CA 94706 | Classification & Compensation Study Compensation Study Update | Melissa Rojas Human Resources Director | (510) 528-5714 MRojas@albanyca.org |
| City of Arcadia 240 W. Huntington Drive Arcadia, CA 91066 | Classification & Compensation Study | Tracey Hause Administrative Services Director | (626) 574-5425 thause@ci.arcadia.ca.us |
| City of Auburn 1225 Lincoln Way Auburn, CA 95603 | Classification & Compensation Study | Nathan Bagwill Director of Administrative Services | (530) 823-4211, ext. 110 nbagwill@auburn.ca.gov |
| City of Baldwin Park 14403 E. Pacific Avenue Baldwin Park, CA 91706 | Salary Compensation Survey | Laura J. Thomas Human Resources/Risk Manager | (626) 960-4011 ext. 355 lthomas@baldwinpark.com |
| City of Beaumont 550 E 6 th Street Beaumont, CA 92223 | Classification & Compensation Study Compensation Study Survey Update 2022 | Kari Mendoza Administrative Services Director | (951) 572-3228 karim@beaumont-ca.gov |
| City of Big Bear Lake 39707 Big Bear Blvd. P.O. Box 10000 Big Bear Lake, CA 92315 | Salary Survey – Chief Operations Officer | Erica Stephenson Administrative Services Manager | (909) 866-5831 x120 estephenson@citybigbearlake.com |
| City of Carlsbad 1635 Faraday Ave. Carlsbad, CA 92008 | Compensation Study – Management CSEA Survey Update 2021 Range Structure Analysis CCEA Compensation/Benefits Study Benefits Update 2022 | Drew Cook Human Resources Department | (760) 602-7536 drew.cook@carlsbadca.gov |
| City of Carson 701 E. Carson Street Carson, CA 90749 | Compensation Survey | Faye Moseley Director of Human Resources and Risk Management | (310) 952-1735 fmoseley@carson.ca.us |

| Agency | Scope of Services | Contact Name Contact Title | Telephone Number E-mail Address |
|---|--|--|--|
| City of Coachella 1515 Sixth Street Coachella, CA 92236 | Compensation Study | Sandy Krause Human Resources Manager | (760) 398-3502 ext. 132 skrause@coachella.org |
| Cordova Recreation & Park District 2729 Prospect Park Drive, Suite 230 Rancho Cordova, CA 95670 | Classification and Compensation Study | Andrea White, SPHR Human Resource Manager | (916) 842-3315 awhite@crpd.com |
| City of Coronado 1825 Strand Way Coronado, CA 92118 | Executive and Division Manager Compensation Analysis | Jim Krueger Administrative Services Director | (619) 522-7309 jkrueger@coronado.ca.us |
| City of Cupertino 10300 Tore Avenue Cupertino, CA 95014 | Compensation Survey | Kristina Alfaro Director of Administrative Services | (408) 777-3220 KristinaA@cupertino.org |
| City of Hercules | Classification and Compensation Study | Jenny E. Smith Human Resources Specialist | (510) 799-8214 jenny.smith@ci.hercules.ca.us |
| City of Hermosa Beach 1315 Valley Drive Hermosa Beach, CA 90254 | City Council Compensation Survey Compensation Survey 2023 Base Salary Update | Vanessa Godinez Human Resources Manager | (310) 318-0202 vgodinez@hermosabch.org |
| City of Hollister 327 Fifth Street Hollister, CA 95023 | Total Compensation Study | Diana Hillstock Human Resources Manager | (831) 636-4301 ext. 1124 diana.hillstock@hollister.ca.gov |
| City of Indio 100 Civic Center Mall Indio, CA 92201 | Classification and Compensation Study | Terry Derringer Director of Human Resources & Risk Management | (760) 391-4009 tdeeringer@indio.org |
| City of Irwindale 5050 North Irwindale Avenue Irwindale, CA 91706 | Compensation Study | Mary Hull Human Resources Manager | (626) 430-2204 mhull@IrwindaleCA.gov |
| City of Ketchikan, AK 334 Front Street Ketchikan, AK 99901 | Compensation Study and Technical Assistance on Related Matters Technical Assistance | Marie Miller Human Resources Manager | (907) 228-5623 mariem@city.ketchikan.ak.us |
| City of La Mirada 13700 La Mirada Blvd. La Mirada, CA 90638 | Total Compensation Study | Cristina Cota Human Resources Manager | (562) 943-0131 ccota@cityoflamirada.org |
| City of Laguna Hills 24035 El Toro Road Laguna Hills, CA 92653 | Classification and Compensation Study | Melissa Au-Yeung Deputy City Manager | (949) 707-2621 mau-yeung@ci.laguna-hills.ca.us |

| Agency | Scope of Services | Contact Name Contact Title | Telephone Number E-mail Address |
|--|--|--|---|
| City of Lake Forest 25550 Commercentre Drive, Suite 100 Lake Forest, CA 92630 | Classification and Compensation Study City Manager Survey Technical Assistance Class Analysis Memo Classification and Compensation 2022-23 | Debra Rose Director of Management Services | (949) 461-3414 drose@lakeforestca.gov |
| City of Menlo Park 428 J Street, Ste. 400 Sacramento, CA 95814 | Police Chief Compensation Survey | Mark Gregersen Former Director of Human Resources, City of Reno Former Consultant with Sloan Sakai | (916) 300-8441 mark@mgregersen.com |
| City of Merced 678 West 18 th Street Merced, CA 95340 | Classification Study | Deneen Proctor Director of Support Services | (209) 385-4780 proctord@cityofmerced.org |
| City of Mercer Island 9611 SE 36th Street Mercer Island, WA 98040 | Classification & Compensation Study | Ali Spietz Chief of Administration | (206) 275-7667 ali.spietz@mercerisland.gov |
| City of Modesto 1010 10 th Street Modesto, CA 95354 | Classification & Compensation Study | Joseph P. Lopez Assistant City Manager | (209) 571-5809 joelopez@modestogov.com |
| City of Monterey 735 Pacific Street, Suite B Monterey, CA 93940 | FFMA Survey Update | Allyson Hauck Human Resources Director | (831) 646-3767 hauck@monterey.org |
| City of Monterey 735 Pacific Street, Suite B Monterey, CA 93940 | Compensation Study MPA Update (February 2020) | Jeff Sloan Partner | (415) 678-3800 jsloan@sloansakai.com |
| City of Monterey Park 320 West Newmark Avenue Monterey Park, CA 91754 | Classification & Compensation Study | Christine Tomikawa Director of Human Resources and Risk Management | (626) 307-1345 ctomikawa@montereypark.ca.gov |
| City of National City 1243 National City Blvd. National City, CA 91950 | Compensation Survey | Eddie Kreisberg Attorney | (650) 248-2125 eddie@kreisberg-law.com |
| City of Oakland 1220 7 th Street Berkeley, CA 94710 | Fire Arbitration | Jeff Sloan Partner | (415) 678-3800 jsloan@sloansakai.com |

| Agency | Scope of Services | Contact Name Contact Title | Telephone Number E-mail Address |
|---|--|---|---|
| City of Palm Springs 3200 E. Tahquitz Canyon Way Palm Springs, CA 92262 | Total Compensation Survey Total Compensation Survey (Police) Compensation Survey – Airport Operations Supervisor | Perry Madison Director of Human Resources | (760) 323-8215 Perry.Madison@palmspringsca.gov |
| City of Palo Alto 250 Hamilton Avenue Palo Alto, CA 94303 | Compensation Survey – POA / IAFF / FCA Compensation Survey – UMPAPA Market Study – SEIU – Inspector Field Services Management and Professional Group Market Study | Rumi Portillo Chief People Officer | (650) 329-2376 rumi.portillo@cityofpaloalto.org |
| City of Paramount 16400 Colorado Avenue Paramount, CA 90723 | Compensation Study Minimum Wage Compression Study 2022 Compensation Study Update | Jonathan Masannat Human Resources Manager | (562) 220-2022 jmasannat@paramountcity.com |
| City of Petaluma 11 English Street Petaluma, CA 94952 | Classification and Compensation Study – Full-time Miscellaneous Non-Sworn Positions POA Non-Sworn Survey Update | Amy Reeve Director of Human Resources | (707) 778-4343 areeve@ci.petaluma.ca.us |
| City of Port Hueneme 250 N. Ventura Road Port Hueneme, CA 93041 | Classification & Compensation Study 2021 | Melanie Hanisco Human Resources Manager | (805) 986-6501 mhanisco@ci.port-hueneme.ca.us |
| City of Red Bluff 555 Washington St. Red Bluff, CA 96080 | Compensation Study | Scott Garrison Human Resources Administrator | (530) 527-2605 ext. 3051 sgarrison@cityofredbluff.org |
| City of Redondo Beach 415 Diamond Street Redondo Beach, CA 90277 | Targeted Classification & Compensation Study | Diane Strickfaden Director of Human Resources | (310) 318-0659 ext. 2832 Diane.strickfaden@redondo.org |
| City of Reno, NV P.O. Box 1900 Reno, NV 89505 | Labor Market Analysis Police and Fire Compensation Study | Mark Gregersen Former Director of Human Resources | (916) 300-8441 mark@mgregersen.com |
| City of Reno, NV 1 E. First Street, 11 th Fl Reno, NV 89501 | Total Compensation Survey | Jesse Puett Management Analyst | (775) 348-6901 puettj@reno.gov |

| Agency | Scope of Services | Contact Name Contact Title | Telephone Number E-mail Address |
|--|--|--|---|
| City of Sacramento, CA 428 J Street, Ste. 400 Sacramento, CA 95814 | Compensation Services Police Officers Association Arbitration EMT/Paramedic 2022 Fire Survey 2021 Fire Survey 2022 POA Survey 2021 Mayor and City Council Survey 2022 Survey – Deputy Attorney | Mark Gregersen Former Director of Human Resources, City of Reno Former Consultant with Sloan Sakai | (916) 300-8441 mark@mgregersen.com |
| City of Sacramento 915 I Street Sacramento, CA 95814 | Salary Surveys 2017-18 Fire and Locksmith Survey Salary Surveys (4 positions) Fire Survey Update 2018 6 Class Survey May 2019 Sacramento Fire Local 2019 Treasury Study – Salary Survey 2 Positions POA Survey 2019 LOC 39 – 5 Classes Survey POA Local Market Survey July 2019 Fire Retiree Health Survey 2019 Fire Arbitration Compensation Survey – Procurement Services Manager Salary Survey – Fire 2020 POA 2020 Survey Update POA 2021 Survey Mayor and City Council Survey 2022 | Shelley Banks-Robinson Labor Relations Manager | (916) 808-5541 SMBanks-Robinson@ cityofsacramento.org |
| City of St. Helena 1480 Main Street St. Helena, CA 94574 | Classification & Compensation and Organization Review of the Public Works Department Technical Assistance – Human Resources Technician Compensation Study Update Base Salary Survey | Kathy Robinson, SPHR Human Resources & Information Technology Director | (707) 968-2741 krobinson@cityofstheleena.org |

| Agency | Scope of Services | Contact Name Contact Title | Telephone Number E-mail Address |
|--|--|---|--|
| City of Santa Barbara 735 Anacapa Street Santa Barbara, CA 93101 | Supervisor's Association Salary Survey | Sam Ramirez Administrative Analyst III, Labor Relations | (805) 564-5304 scramirez@santabarbaraca.gov |
| City of Santa Clara 1500 Warburton Avenue Santa Clara, CA 95050 | Compensation Study Fire Survey Update 2019 Survey Update (3 classes) | Julia Hill Assistant Director of Human Resources | (408) 615-2161 JHill@santaclaraca.gov |
| City of Santa Rosa 350 Sansome Street, Suite 300 San Francisco, CA 94104 | Fire Arbitration | Jonathan Holtzman Partner | (415) 848-7235 jholtzman@publiclawgroup.com |
| City of Santee 10601 Magnolia Avenue Santee, CA 92071 | Classification Study | Erica Hardy Director of Human Resources | (619) 258-4100 ext. 132 EHarding@CityofSanteeCa.gov |
| City of Shoreline 17500 Midvale Ave. N Shoreline, WA 98133 | Compensation Study | Melissa Muir Human Resources Director | (206) 801-2241 mmuir@shorelinewa.gov |
| City of Signal Hill 2175 Cherry Avenue Signal Hill, CA 90755 | Compensation Study Comprehensive Compensation Study of City-wide Job Classes | Sylvia Soong Human Resources Manager | (562) 989-7307 ssoong@cityofsignalhill.org |
| City of Simi Valley 2929 Tapo Canyon Road Simi Valley, CA 93063 | Job Analysis (Waterworks Meter Reader and Water system Supervisor Classification Study – Emergency Services Manager Technical Assistance – Classification and Compensation Survey (4 Positions) and Purchasing Agent Technical Assistance Purchasing Agent Survey and Job Description 4 Class Survey Assistant Public Works Director Survey | Elizabeth Foushee Deputy Director/Human Resource | (805) 583-6741 EFoushee@simivalley.org |
| City of Snoqualmie, WA 38624 SE River Street Snoqualmie, WA 98065 | Classification and Compensation Study of all Management and Professional Positions | Debra Vigil Director of Administrative Services | (425) 888-8004 dvigil@ci.snoqualmie.wa.us |

Five Year Client Listing

| Agency | Scope of Services | Contact Name Contact Title | Telephone Number E-mail Address |
|--|--|---|--|
| City of South Lake Tahoe 1901 Airport Road, S Lake Tahoe, CA 96150 | Classification & Compensation Study On-going Technical Assistance | Ember E. Buckman Human Resources Manager | (530) 542-6050 ebuckman@cityofslt.us |
| City of South Pasadena 1414 Mission Street South Pasadena, CA 91030 | Technical Assistance on Classification and Compensation Matters | Tara Schultz Interim Human Resources Director | (626) 403-7312 tschultz@southpasadenaca.gov |
| City of Stockton 22 E. Weber Ave., Suite 150 Stockton, CA 95202 | Department Head Survey Update 2017 Technical Assistance | Teresia Zadroga-Haase Human Resources Director | 209-937-8344 Teresia.Haase@stocktongov.com |
| City of Suisun City 701 Civic Center Blvd. Suisun City, CA 94585 | Compensation Study | Joe Dingman Administrative Services Director | (707) 421-7300 jdingman@suisun.com |
| City of Sunnyvale P.O. Box 3707 Sunnyvale, CA 94088 | Technical Assistance (Master Contract) Survey Update – COA (Dispatchers) Fire Protection Classification and Compensation Study PSOA Annual Survey IT Structure and Survey 2022 COA Survey 2023 PSOA Survey 2023 | Tammy Parkhurst Human Resources Manager | (408) 730-7498 tparkhurst@ci.sunnyvale.ca.us |
| City of Tracy 333 Civic Center Plaza Tracy, CA 95376 | Total Compensation Study | Midori Lichtwardt Director of Human Resources | (209) 831.6159 midori.lichtwardt@ci.tracy.ca.us |
| City of Tulare 411 E. Kern Avenue Tulare, CA 93274 | Total Compensation Survey Sworn Fire Total Compensation Survey | Irene M. Santos Management Analyst | (559) 684-4204 isantos@tulare.ca.gov |
| City of Union City 34009 Alvarado Niles Rd. Union City, CA 94587 | Total Compensation Survey | Lilybell Nakamura Director of Human Resources | (510) 675-5381 lilybelln@Unioncity.org |
| City of Watsonville 1220 7 th Street Berkeley, CA 94710 | Fire Arbitration | Jeff Sloan Partner | (415) 678-3800 jsloan@sloansakai.com |
| Counties | | | |
| Mono County P.O. Box 696 Bridgeport, CA 93517 | Salary and Compensation Analysis | Dave Butters Human Resources Director | (760) 932-5413 dbutters@mono.ca.go |

| Agency | Scope of Services | Contact Name Contact Title | Telephone Number E-mail Address |
|---|--|---|--|
| Napa County 1195 Third Street Napa, CA 94559 | SEIU Limited Compensation and Internal Alignment Management Survey Update – 2018 PSE Compensation Survey 2019 SEIU Compensation Survey Update 2020 PSE Survey Update October 2021 Management Conf. Benchmark Survey 2021 Union Survey (2022) Fire Compensation Cost Study Management Compensation Study | Christine M. Briceno Director of Human Resources | (707) 259-8341 Christine.briceno@countyofnapa.org |
| Sacramento County 700 H Street, Room 7650 Sacramento, CA 95814 | Unrepresented Management Compensation Survey Compensation Survey – Board of Supervisor Class Total Compensation Study – Unrepresented Job Classifications | Karen Farrel Senior Personnel Analyst | (916) 874-7974 farrelk@sacounty.gov |
| San Benito County 481 4 th Street Hollister, CA 95023 | Classification & Compensation Study | Edgar Nolasco Deputy County Administrative Officer | (831) 636-4000 ext. 16 Enolasco@cosb.us |
| San Joaquin County 24 South Hunter Street Stockton, CA 95202 | Multiple classification and compensation studies of various employee groups conducted since 1998 | Marilyn Maskell Principal Human Resources Analyst | (209) 468-3276 mmaskell@sjgov.org |
| San Joaquin County 428 J Street, Ste. 400 Sacramento, CA 95814 | SEIU Factfinding 2019 | Jeff Sloan Partner | (415) 678-3800 jsloan@sloansakai.com |
| San Luis Obispo County 1220 7 th Street Berkeley, CA 94710 | Factfinding SLOCEA – Technical Assistance Factfinding SDSA – Technical Assistance Compensation Study | Jeff Sloan Partner | (415) 678-3800 jsloan@sloansakai.com |
| Solano County 675 Texas Street Fairfield, CA 94533 | Compensation & Benefits Studies | Marc A. Fox Director of Human Resources | (707) 784-2552 MAFox@SolanoCounty.com |

| Agency | Scope of Services | Contact Name Contact Title | Telephone Number E-mail Address |
|---|--|--|---|
| Sonoma County 575 Administration Drive #116B Santa Rosa, CA 95403 | Total Compensation Survey – Phase I (18 Job Classes) Total Compensation Survey – Phase II (141 Job Classes) Total compensation Survey – Phase III (9 Water Agency Job Classes) Human Resources Classification Study EFS Manager 2018 Compensation Survey Update Classification Study Community Development Commission | Lisa Conner Human Resources Analyst III | (707) 565-5119 Lisa.conner@sonoma-county.org |
| Higher Education | | | |
| Mendocino College 1000 Hensley Creek Road Ukiah, CA 95482 | Technical Assistance on Classification and Compensation Matters | Nicole Marin, SHRM-CP Director of Human Resources | (707) 468-3056 nmarin@mendocino.edu |
| Southwestern Community College District 900 Otay Lakes Rd. Chula Vista, CA 91910 | Ad-Hoc Technical Assistance | Rose C. DelGaudio Executive Assistant Superintendent/Vice President for Human Resources | (619) 482-6328 rdelgaudio@swccd.edu |
| Water Districts | | | |
| Alameda County Water District 43885 S. Grimmer Blvd. Fremont, CA 94538 | Classification and Compensation Study | Jennifer Solito, M.A., SPHR Human Resources & Risk Manager | (510) 668-4220 Jennifer.solito@acwd.com |
| East Bay Regional Park District P.O. Box 5381 Oakland, CA 94605- 0381 | Classification and Compensation for Management, Confidential, POA, and Seasonal Employees Technical Assistance | Dr. Ana M. Alvarez Deputy General Manager | (510) 544-2011 AAlvarez@ebparks.org |
| East Bay Regional Park District 2225 E Bayshore Road, Suite 200 Palo Alto, CA 94303 | AFSCME Survey Update 2021 Survey Update 2021 Management, Confidentials, Police Association | Eddie Kreisberg Attorney | (650) 248-2125 eddie@kreisberg-law.com |
| Irvine Ranch Water District 15600 Sand Canyon Avenue Irvine, CA 92618 | 2014/2015 Compensation Survey Compensation Study 2018 Compensation Survey 2021 | Gretchen C. Ronin Human Resources Manager | (949) 453-5438 Maswadeh@irwd.com |

| Agency | Scope of Services | Contact Name Contact Title | Telephone Number E-mail Address |
|--|---|--|--|
| Mesa Water District 1965 Placentia Avenue Contra Costa, CA 92627 | Technical Assistance on Classification and Compensation Matters | Coleen L. Monteleone Administrative Services Manager | (949) 631-1205 coleenm@mesawater.org |
| Municipal Water District of Orange County 18700 Ward Street Fountain Valley, CA 92728 | Classification and Compensation Study | Cathleen Harris Director of Human Resources and Administration | (714) 593-5007 charris@mwdoc.com |
| Nevada Irrigation District 1036 West Main Street Grass Valley, CA 95945 | Salary Survey | Jana Kolakowski Human Resources Manager | (530) 271-6825 kolakowskij@nidwater.com |
| Olivenhain Municipal Water District 1966 Olivenhain Road Encinitas, CA 92024 | Compensation Survey Salary Survey | Thomas Wood Human Resources Manager | (760) 632-4211 twood@olivenhain.com |
| Otay Water District 2554 Sweetwater Springs Spring Valley, CA 91978 | Compensation and Benefits Study Technical Assistance Compensation Study | Kelli Williamson Human Resources Manager | (619) 670-2227 kwilliamson@otaywater.gov |
| Sacramento Suburban Water District 3701 Marconi Avenue, Suite 100 Sacramento, CA 95821 | 2018 Compensation Study | Dan Bills Finance Director | (916) 679-3970 dbills@sswd.org |
| South Coast Water District 31592 West Street Laguna Beach, CA 92651 | Classification, Compensation, and Benefits Study Additional Classification and Compensation Study 2021 | Robin Wiessner, CPBA, HCS HR & Risk Manager | (949) 499-4555 ext. 3118 RWiessner@scwd.org |
| South Placer Municipal Utility District 5807 Springview Drive Rocklin, CA 95677 | Classification and Compensation Study | Emilie Costan, CRM Administrative Services Manager | (916) 786-8555 ecostan@spmud.ca.gov |
| Sweetwater Authority 505 Garrett Avenue Chula Vista, CA 91910 | Salary and Benefits Survey | Jennifer Sabine Assistant General Manager | (619) 409-6702 jsabine@sweetwater.org |
| Trabuco Canyon Water District 32003 Dove Canyon Drive Trabuco Canyon, CA 92679 | Classification and Compensation Matters | Fernando Paludi General Manager | (949) 709-5721 fpaludi@tcwd.ca.gov |
| Turlock Irrigation District 333 East Canal Drive Turlock, CA 95381 | Compensation Study | Jorian Reed Director of Human Resources | (209) 883-8252 jhreed@tid.org |

| Agency | Scope of Services | Contact Name Contact Title | Telephone Number E-mail Address |
|---|---|---|--|
| Vallecitos Water District 201 Vallecitos de Oro San Marcos, CA 92069 | Classification and Compensation Study 2022 Compensation Study | Rhondi Emmanuel Administrative Services Manager | (760) 744-0460 ext. 240 remmanuel@vwd.org |
| Valley of the Moon Water District P.O. Box 280 El Verano, CA 95433 | Compensation Study | Matthew Fullner General Manager | (707) 996-1037 x10 mfullner@vomwd.org |
| West Basin Municipal Water District 17140 S. Avalon Blvd., Suite 210 Carson, CA 90746 | Classification and Compensation Study | Michelle Green Human Resources Officer | (310) 660-6228 michelleg@westbasin.org |
| Other Districts and Authorities | | | |
| Housing Authority of the City of Alameda 701 Atlantic Avenue Alameda, CA 94501 | Total Compensation Study Compensation Study – Exempt Positions Compensation Study of Non- Exempt Positions Management Compensation Review (Amended Scope) Compensation Study – Executive Director Compensation Study for AHA Director Positions | Vanessa M. Cooper Executive Director | (510) 747-4320 vcooper@alamedahsg.org |
| Alameda County Housing Authority 22941 Atherton Street Hayward, CA 94541 | Management Compensation Study | Thomas Makin Deputy Director for Operations | (510) 727-8516 TomM@haca.net |
| Aptos-La Selva Fire Protection District 428 J Street, Ste. 400 Sacramento, CA 95814 | Business Manager Survey | Charles Sakai Managing Partner | (415) 299-0856 csakai@publiclawgroup.com |
| Association of Regional Center Agencies (ARCA) 980 9 th Street, Ste. 1450 Sacramento, CA 95814 | Compensation Analysis – Executive Director | Kathy Hebert ARCA Board of Directors President | (916) 446-7961 Mom2gjc@gmail.com |
| Black Gold Cooperative Library System 580 Camino Mercado Arroyo Grande, CA 93420 | Classification Study and Total Compensation Survey | Glynis Fitzgerald Director of Operations | (805) 543-6082 gfitzgerald@blackgold.org |

| Agency | Scope of Services | Contact Name Contact Title | Telephone Number E-mail Address |
|---|--|--|---|
| Conejo Recreation and Park District 403 West Hillcrest Drive Thousand Oaks, CA 91360 | Technical Assistance – Class & Compensation Matters | Phyllis Bluhm Human Resources Supervisor | (805) 381-1221 pbluhm@crpd.org |
| Contra Costa County Schools Insurance Group 550 Ellinwood Way Pleasant Hill, CA 94523 | Compensation Study | Erica Williamson Human Resources Manager | (866) 922-2744 ewilliamson@cccsig.org |
| Costa Mesa Sanitary District 290 Paularino Avenue Costa Mesa, CA 92626 | Classification and Compensation Study | Dyana Bojarski Management Analyst II | (949) 645-8400 ext. 226 DBojarski@cmsdca.gov |
| Menlo Park Fire Protection District 170 Middlefield Road Menlo Park, CA 94025 | AFSCME Compensation Survey Classification & Compensation Study | Brenna Rowe Human Resources Manager | (650) 688-8400 browe@menlofire.org |
| North Bay Schools Insurance Group 380A Chadbourne Road Fairfield, CA 94534 | Compensation Study | Jan DeGracia Executive Director | (707) 428-1830 ext. 105 jand@nbsia.org |
| Oakland School of the Arts 1220 7 th Street Berkeley, CA 94710 | Compensation Study and Research | Jeff Sloan Partner | (415) 678-3800 jsloan@sloansakai.com |
| Orange County Fire Authority 1 Fire Authority Road Irvine, CA 92602 | Classification and Compensation As Needed | Debbie Casper, C.P.M., CPPB Purchasing & Materials Manager | (714) 573-6641 debbiecasper@ocfa.org |
| Redwood Empire Schools' Insurance Group 5760 Skylane Blvd., Suite 100 Windsor, CA 95492 | Compensation Survey | Ronda Bergesen Business Manager | (707) 836-0779 x105 rbergesen@resig.org |
| Sacramento County Employees' Retirement System 980 9 th Street, Suite 750 Sacramento, CA 98512 | CEO Compensation Analysis CEO Performance Evaluation System Management Compensation Survey Update 2017 Compensation Study | Kathy Ragalia Chief Operations Officer | (916) 874-9119 regaliak@saccounty.net |
| San Diego County Water Authority 4677 Overland Avenue San Diego, CA 92123 | Classification and Compensation Study Survey Update – 14 Positions | Ashley Kite Senior Human Resources Analyst | (858) 522-6667 akite@sdcwa.org |

| Agency | Scope of Services | Contact Name Contact Title | Telephone Number E-mail Address |
|---|--|--|---|
| Santa Barbara County Air Pollution Control District 260 North San Antonio Road, Suite A Santa Barbara, CA 93110 | Compensation Study | Kristina Aguilar, CPA Administrative Manager | (805) 961-8800 AguilarK@sbcapcd.org |
| Santa Clara County Central Fire Protection District 14700 Winchester Blvd. Los Gatos, CA 95032 | Total Compensation Survey – Firefighter / Engineer Compensation Survey Services for the Fire Prevention Division Fire Survey Update 2018 Total Compensation Study Salary Survey Wage Compensation Study for EMS Coordinator Position | Rebecca Lo Management Analyst | (408) 341-4457 Rebecca.lo@sccfd.org |
| Schools Insurance Authority P.O. Box 276710 Sacramento, CA 95827 | Compensation Study | Todd Cheli Human Resources Manager | (916) 364-1281 tcheli@sia-jpa.org |
| South Tahoe Public Utility District 1275 Meadow Crest Dr. South Lake Tahoe, CA 96150 | Compensation Study One (1) Class Survey | Liz Kauffman Human Resources Director | (530) 543-6222 lkauffman@stpubd.us |
| State Bar of California 180 Howard St. San Francisco, CA 94105 | Salary Survey and Related Services | Steve Mazer Chief Administrative Officer | (415) 538-2326 steve.mazer@calbar.ca.gov |
| Sweetwater Authority 505 Garrett Avenue Chula Vista, CA 91910 | 2023 Compensation Study | Carlos Quintero General Manager | (619) 420-1413 equintero@sweetwater.org |
| Tahoe Truckee Unified School District 11603 Donner Pass Road Truckee, CA 96161 | Management Classification and Compensation Study | Thomas Gemma Executive Director of Administrative Services | (530) 582-2500 tgemma@ttusd.org |
| Teton County Fire Protection District 911 North Highway 33 PO Box 474 Driggs, ID 83422 | Compensation Study and Analysis | Bret Campbell Fire Chief | (208) 715-5201 bcampbell@tetoncountyfire.com |

| Agency | Scope of Services | Contact Name Contact Title | Telephone Number E-mail Address |
|---|---------------------------------------|---------------------------------------|--|
| Ventura County Employees' Retirement Association 1190 South Victoria Avenue, Suite 200 Ventura, CA 93003 | Market-based Compensation Analysis | Chris Ayala Program Assistant | (805) 339-4261 Chris.Ayala@ventura.org |
| Whatcom Transportation Authority 2011 Young Street Bellingham, WA 98225 | Compensation Study | Kimberly Somers | (360) 738-4588 kimberlys@ridewta.com |



CONSENT CALENDAR ITEM

October 18, 2023

TO: Board of Directors

FROM: **Planning & Operations Committee**
(Directors McVicker, Nederhood and Seckel)

Harvey De La Torre, Interim General Manager

Staff Contact: Vicki Osborn

SUBJECT: Letter of Intent – WEROC Emergency Operations Center

STAFF RECOMMENDATION

Staff recommends the Board of Directors approves Option #1 authorizing the Interim General Manager to enter into the agreement.

COMMITTEE RECOMMENDATION

Committee concurred with staff recommendation.

SUMMARY

Board action is required to approve a Letter of Intent with the Moulton Niguel Water District (MNWD) to develop a license agreement allowing for the use of MNWD facilities as a regional WEROC Emergency Operations Center (EOC).

MWDOC is responsible for the execution of the Water Emergency Response of Orange County (WEROC) to support the local water agencies in Orange County in preparation for and during emergencies impacting the water and wastewater systems. WEROC currently utilizes its headquarters facility in Fountain Valley as its primary EOC. For several years, WEROC has also utilized a facility at a nearby site owned by the El Toro Water District. However, that facility is no longer functional and WEROC has been exploring alternative options for a secondary EOC.

| | | | |
|---|------------------|---------|-----------|
| Budgeted (Y/N): | Budgeted amount: | Core __ | Choice __ |
| Action item amount: | Line item: | | |
| Fiscal Impact (explain if unbudgeted): | | | |

MNWD is in the process of preparing improvement plans for Building “E” located at the MNWD headquarters facility. Currently, it is being utilized primarily for equipment storage. The improvements anticipated in Building “E” will allow the facility to support MNWD operations more effectively. During emergencies, the MNWD building has established its multi-purpose room in Building “A” as its designated EOC. Which means, that during emergencies, Building “E” would be available for WEROC to utilize as an EOC should the need arise.

Discussion with MNWD:

MWDOC/WEROC Staff met with MNWD staff to discuss the potential for allowing WEROC to utilize Building “E” as an EOC through development of a license agreement.

This is also timely considering MNWD ongoing work to develop improvement plans for the site. Staff from both agencies developed the attached Letter of Intent that clarifies the goal of both agencies to develop a license agreement for future consideration by both agency Boards of Directors. Development of a license agreement would allow both agencies to articulate the terms of use for the EOC. MNWD staff believes that a license agreement for the use of Building “E” as an EOC for WEROC would provide mutual benefits to both the MNWD and WEROC. If the LOI is approved, MNWD staff will work with MWDOC/WEROC over the next 6 months to draft a license agreement. As such, staff is recommending the Board of Directors approve the Letter of Intent allowing the Interim General Manager to execute on behalf of the WEROC program.

Attachments

A – Letter of Intent

B – Map of MNWD

BOARD OPTIONS

Option #1: Approve the Letter of Intent with the Moulton Niguel Water District, subject to non-substantive changes approved by legal counsel and; authorize the General Manager to execute the Letter of Intent

Fiscal Impact: Approval of the Letter of Intent does not bind MWDOC to expending any funds for the development of the Emergency Operations Center.

Business Analysis: This option increases the capabilities of the WRPC program to support its 36-member agencies in which the primary EOC in Fountain Valley is not available.

Option #2: Do not approve Letter of Intent

Fiscal Impact: None

Business Analysis: WEROC does not have a redundancy location in the event Fountain Valley is not available,

LETTER OF INTENT

THIS LETTER OF INTENT (“**LOI**”), is entered into as of this ____ day of September, 2023 by and between the Municipal Water District of Orange County, a public agency (“**MWDOC**”) and the Moulton Niguel Water District, a public agency (“**MNWD**”). MWDOC and MNWD are sometimes individually referred to herein as **Party** and collectively as **Parties**.

I. PURPOSE

The Water Emergency Response Organization of Orange County (“**WEROC**”), is administered by MWDOC and supports and manages countywide emergency preparedness, planning, response, and recovery efforts among Orange County water and wastewater utilities. WEROC maintains Emergency Operations Centers (“**EOC**”) that are used to coordinate emergency response operations during large scale disasters. Any and all rights and obligations of WEROC under this LOI shall be deemed to the rights and obligations of MWDOC.

The purpose of this LOI is to establish a non-binding mutual understanding as the Parties work collaboratively to develop a potential license agreement for the use of MNWD facilities for a WEROC EOC. The potential improvement to, and use of, MNWD facilities for establishment and operation of a WEROC EOC are collectively referred to herein as the “**Project**.” This LOI is not a commitment to execute a license agreement by either Party or to otherwise proceed with the Project.

II. OVERVIEW OF THE POTENTIAL PROJECT

- a. MNWD intends to make improvements to its Building “E” located at the MNWD Headquarters facilities at 26161 Gordon Road, Laguna Hills, CA 92653 (“**Building E**”) as further described in Exhibit “A” attached hereto and incorporated herein by reference.
- b. Upon completion of the improvements, Building E would be used as a WEROC EOC during a state of emergency in order to respond to, and support, Orange County water agencies. MNWD would continue to own, operate, and maintain Building E in connection with MNWD’s activities as a provider of water and wastewater services. A license agreement would set forth the priorities and procedures by which Building E would be used by both Parties for their respective activities.
- c. Since MNWD’s own emergency operations center is located in a separate building on the MNWD Headquarters property, Building E could be made available for use by WEROC as an EOC.

- d. It is anticipated that MNWD would fund the improvements to Building E as part of MNWD's capital improvement program, which may include roof replacement, HVAC upgrades, and building entrance modifications.
- e. MNWD would develop construction documents for Building E based on its operational needs as a water and wastewater provider. MNWD would then meet with MWDOC to review the plans and to consider, in its discretion, any additional or modified plans which MWDOC may request. MWDOC would fund any additional or modified improvements beyond the improvements planned and constructed by MNWD.

III. DEVELOPMENT OF A POTENTIAL LICENSE AGREEMENT

- a. The Parties will work toward development of a license agreement to identify the terms and conditions for the use of Building E as a WEROC EOC and for ingress and egress to Building E on or through MNWD Headquarters. Key terms and conditions in the license agreement may include, but will not be limited to:
 - i. License agreement term;
 - ii. Access to and from Building E and MNWD Headquarters;
 - iii. Terms for use of Building E;
 - iv. Process for requests by MWDOC for future modifications or upgrades to Building E;
 - v. Fees and charges to be imposed on MWDOC for use of, and access to, Building E and MNWD Headquarters; and
 - vi. Other terms and conditions to be developed by the Parties.
- b. The Parties will meet and work to finalize a license agreement for consideration by their respective governing bodies.
- c. MNWD will continue to work with MWDOC to make facilities available for on-site training opportunities which may arise from time to time and which have been conducted prior to this LOI.

IV. TERM AND TERMINATION

- a. The term shall begin upon the full execution of this LOI by both Parties ("Effective Date") and shall expire upon: (1) full execution of a license agreement by both Parties; or (2) the date which is one year from the Effective Date, whichever is sooner.
- b. This LOI serves as a basis for the preparation of a potential license agreement and shall not constitute a formal binding agreement. Notwithstanding any other terms contained

in this LOI, either Party may unilaterally withdraw and terminate this LOI by giving written notice of such termination to the other Party unilaterally at any time.

By signing below, the undersigned represent that they are duly authorized to bind their respective Parties to this LOI.

MOULTON NIGUEL WATER DISTRICT

By: _____ Date: _____
Joone Kim-Lopez
for Moulton Niguel Water District

**MUNICIPAL WATER DISTRICT OF
ORANGE COUNTY**

By: _____ Date: _____
Harvey De La Torre
for Municipal Water District of Orange County



Exhibit "A" Location Map



GENERAL MANAGER REPORT OF STAFF ACTIVITIES

October 2023

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY

MEMBER AGENCY MANAGERS MEETING

The Member Agency Managers Meeting scheduled for September 21, 2023, was canceled.

Next meeting is tentatively scheduled for October 19, 2023.

ENGINEERING & PLANNING

LEAD AND COPPER RULE REVISIONS – LEAD SERVICE LINE INVENTORY CHOICE PROGRAM

In mid-March 2023, multiple agencies requested MWDOC's assistance in complying with US EPA Lead and Copper Rule Revisions (LCRR) - Service Line Inventories, which all water systems are required to complete and submit to the primacy agency (for California, it is the State Water Boards) by October 16, 2024.

On May 24, 2023, MWDOC hosted an initial meeting with (18) OC agencies and the State Division of Drinking Water staff regarding the LCRR – Lead Service Line Inventory compliance requirements.

On June 19, 2023, MWDOC posted an RFP for technical assistance with multiple agencies' service line inventories and received five (5) proposals. The MWDOC Board approved a contract award to Hazen and Sawyer (Hazen) on September 20, 2023.

MWDOC staff have been hosting one-on-one meetings with interested agencies to answer agency-specific questions related to the LCRR compliance approach, costs, and data needs to help agencies navigate the process.

To date, the program has 13 Participating Agencies who are in the process of selecting program services. MWDOC staff and Hazen will meet with each agency to finalize their program services selections. This will provide the Scope of Work and pricing agencies can take to their governing body for approval.

The project is scheduled to begin issuing Notices to Proceed on a first-come, first-served basis in October 2023.

MNWD PUMP-IN TO EOCF #2 TECHNICAL STUDY

MWDOC continues to support MNWD's technical study of a potential pump-in project to East OC Feeder #2 from the City of Santa Ana's East Station. MWDOC has hosted multiple meetings with staff from MET's Water Quality, Operations, and Engineering Groups, Moulton Niguel Water District (MNWD), City of Santa Ana, OCWD, and MNWD's consultant Brown & Caldwell.

MWDOC will host a 4th technical meeting on October 16, 2023, between MET staff, MWDOC, MNWD, and consultant Brown & Caldwell.

DOHENY OCEAN DESALINATION PROJECT

South Coast Water District (SCWD) continues to develop the Doheny Ocean Desalination Project. SCWD estimates an online date of 2028 if approved by the SCWD Board.

At the SCWD Board Meeting on June 22, 2023, Clean Energy Capital (CEC) provided an update on the financial implications of the project. CEC presented updated cost projections for a 5 MGD project where SCWD would take 2 MGD.

The updated estimated 1st-year water cost is \$2,597/AF (in 2028\$) or \$2,058/AF (discounted to 2023\$), which is a \$469/AF increase vs. CEC's 2021 estimate. The increase is largely driven by increases in energy costs (with energy costs making up 60% of the overall cost increase).

SCWD Unit Cost of Water (\$/AF)

| | |
|-------------------------------|---------|
| MWDOC Average of High and Low | \$2,100 |
| 5 MGD Plant | \$2,701 |
| Difference | \$ 601 |

SCWD Residential Average Monthly Cost

| | |
|------------------|----------|
| No Desal | \$141.63 |
| With 5 MGD Plant | \$145.64 |
| Difference | \$4.01 |

CEC estimates of Construction Costs:

| | |
|---|------------------------------|
| Escalated to a Feb 1, 2025, construction start date | \$137,642,914 |
| Total Grants | (\$ 30,423,241) ¹ |
| <u>Total Development & Financing Costs</u> | <u>\$ 30,685,350</u> |
| Total Capitalized Costs | \$137,905,023 |

SCWD Staff Report is located here:

https://scwd.granicus.com/MetaViewer.php?view_id=3&clip_id=2790&meta_id=180312

CEC Presentation slides are located here:

https://scwd.granicus.com/MetaViewer.php?view_id=3&clip_id=2790&meta_id=180313

On July 27, 2023, SCWD released the Request for Qualifications for the Progressive Design Build Operate and Maintain (DBOM) Project and has received several proposals.

¹As of September 2023, SCWD has secured \$32.4M in grant funding for the Project, including \$10M from the California Department of Water Resources Desalination Construction Grant, \$20M from the U.S. Bureau of Reclamation Water Infrastructure Improvement for the Nation (WIN) Act Grant, and \$2.4M from the U.S. Environmental Protection Agency Grant.

SHUTDOWNS

R6 Reservoir Rehabilitation

El Toro Water District (ETWD) shut down the 275-million-gallon R6 Reservoir to replace the aging reservoir liner and cover in November 2022. ETWD started refilling the R6 Reservoir on September 11, 2023, and is on track to complete the refill and return to service by October 6, 2023. MWDOC has been coordinating with MET and the South Orange County agencies to return R6 to service in time for the AMP Prestressed Concrete Cylinder Pipe (PCCP) Inspection shutdown scheduled for October 29 through November 4, 2023.

AMP Prestressed Concrete Cylinder Pipe (PCCP) Inspection

MWDOC coordinated with ETWD, MET, and the SOC agencies to move the scheduled shutdown of the AMP down-gradient of OC-70 to October 29 through November 4, 2023, to accommodate the R6 reservoir return to service. R6 is needed to support SOC agencies during the AMP Shutdown.

MET is conducting a periodic inspection of the PCCP sections of the AMP to monitor the condition of the high tensile strength prestressed structural steel wire in the pipe. A rehabilitation project for the AMP to add a structural steel liner to the PCCP sections of the pipeline is currently in design with an estimated start date of late 2027, which will require a series of shutdowns over a 2–3-year period.

Diemer Water Treatment Plant

MET has scheduled a 7-day shutdown of the Diemer WTP to repair a broken chlorine solution line from January 5-11, 2024. Finding a suitable window for this shutdown presented challenges due to numerous maintenance shutdowns by MET and retail agencies and fire danger concerns.

During the Diemer shutdown, the following pipelines will be down for repairs:

- Allen-McColloch Pipeline
- East Orange County Feeder No.1
- East Orange County Feeder No.2
- Lower Feeder – Treated and Untreated
- Second Lower Feeder (portions)

EMERGENCY PREPAREDNESS

SEPTEMBER INCIDENTS/EVENTS

- No Significant Events to Report

Vicki can provide additional information on this event as warranted.

COORDINATION/PARTICIPATION WITH MEMBER AGENCIES AND OUTSIDE AGENCIES MEETINGS OUTSIDE OF PROGRAMS AREAS AND EMERGENCY RESPONSE

- On 9/5, Vicki conducted the monthly coordination/information call with member agencies.
- On 9/6, Vicki attended the IRWD TTX Exercise After Action Report meeting.
- On 9/7, Janine attended the Orange County Emergency Management Organization (OCEMO) meeting at the Health Care Agency Warehouse. Presentations included an overview of the Medical/Health Operational Area Coordination (MHOAC) Program, an overview of the planned revision cycle for the Unified County of Orange and Orange County Operational Area Emergency Operations Plan, and the Orange County Operational Area Recovery Plan.
- On 9/8, Vicki gave her monthly update to the WACO meeting.
- On 9/11, Vicki attended the California Office of Emergency Services, Emergency Management Mutual Aid SEMS Technical Subcommittee, where Vicki represents Region One.
- On 9/12, Janine attended the USACE Fullerton and Carbon Canyon Dam Workshop training.
- On 9/14, Vicki attended the FEMA DEI & Mitigation Webinar held virtually.
- On 9/18, Vicki attended the Southern California Roadside Ignition meeting with Alex H and MET.
- On 9/21, Vicki attended the OCEMO Leadership monthly meeting to coordinate the activities for the rest of 2023.
- On 9/22, Vicki participated in a planning meeting, where she was asked to sit on a presentation panel regarding emergency management and water planning. The date of this presentation has not been finalized at this time.
- On 9/22, Vicki attended the monthly CESA State Board meeting in which she is still a member at large for the southern region.
- On 9/26, Vicki attended the first MET Member Agency Emergency Coordinator Meeting. The meeting discusses communications and coordination and future exercises.

PLANNING AND PROGRAM EFFORTS

EOC Readiness & EOC Project

WEROC EOC Project - Refer to Action item #1 on the October P&O Committee Meeting. Agenda.

Contact lists and SOPs are being updated to reflect current changes to phone numbers and personnel changes.

IT & Cyber Security

WEROC continues to send out important information to the Cyber Security Distribution Group as received from DHS or the OCIAC.

On September 19th, WEROC hosted the Cyber Security Working Group meeting. Fifty-four people attended to hear briefings by the FBI, CISA, and OCIAC. Presentations included the Discovery Bay Water Facility Attack, an AI overview, and an overview of current threats and IT Information presented to the group/

Member Agency and County/Operational Area Plan Review

Vicki reviewed or revised the following plans this month:

- SCWD Palisades Dam Emergency Response Plan (CalOES has returned the plan requesting additional information. A meeting is being scheduled at the beginning of October to discuss the change requests.) Vicki is assisting with crafting the dam language needed for the plan.
- Orange County Operational Area Recovery Plan
- Unified County of Orange and Orange County Operational Area Emergency Operations Plan
- California Office of Emergency Services Emergency Management Mutual Aid Plan and Training Guidance.

Regional Fuel Project

Vicki has been conducting research and collecting data from member agencies. The requested deadline for information was August 31st, in which 2/3rds have responded.

Regional Mapping Project

Janine continues to work on a revision of the 2017 WEROC Map Atlas and Public Safety Power Shut (PSPS) Off map updates. MWDOC Engineering has been assisting with the collaboration with CDR and providing input to the project.

Resource Requests and Member Agency Inventory Lists

Janine has collected this information from each agency and is finishing correlating the information received.

State Preparedness Report and Threat and Hazard Identification and Risk Assessment (THIRA)

WEROC will be attending UASI meetings for the preparation of the annual State Preparedness Report required each year.

- October 10, 2023, Emergency Management Session #1
- October 17, 2023, Emergency Management Session #2

Participation in the SPR workshop is vital in identifying gaps in training, exercises, equipment, etc. The workshops assist the Anaheim-Santa Ana UASI in assessing the information and allocating funds to address gaps in critical areas.

Training and Exercises

On 9/18, Vicki conducted a virtual 800Mhz training for the WEROC Member agencies.

On 9/19, Vicki conducted an ICS 100/700 and Standardized Emergency Management System (SEMS) training for the upper management at SMWD.

Vicki attended an ICS 300 course September 13-19. Vicki needs to update her training certification for ICS 300, ICS 400, and G191 ICP/EOC Interface. So, she can continue to teach and provide free training to water agencies.

Vicki created a Workshop/Tabletop Exercise (TTX) Situation Manual for SCWD to be delivered on two different days, October 26th & November 2nd. Vicki will be facilitating this TTX on behalf of the agency.

WEROC Planning Efforts in the Development Stage

- Regional Water Distribution Plan
- WEROC Logistics Plan
- Regional Fuel Plan

MET ITEMS CRITICAL TO ORANGE COUNTY

MET FINANCE AND RATE ISSUES

Water Transactions for July 2023 (for water delivered in May 2023) totaled 93.4 thousand acre-feet (TAF), which was 31.3 TAF lower than the budget of 124.7 TAF and translates to \$95.4 million in receipts for July 2023, which was \$27.4 million lower than the budget of \$122.8 million.

MET'S SUPPLY CONDITION UPDATE

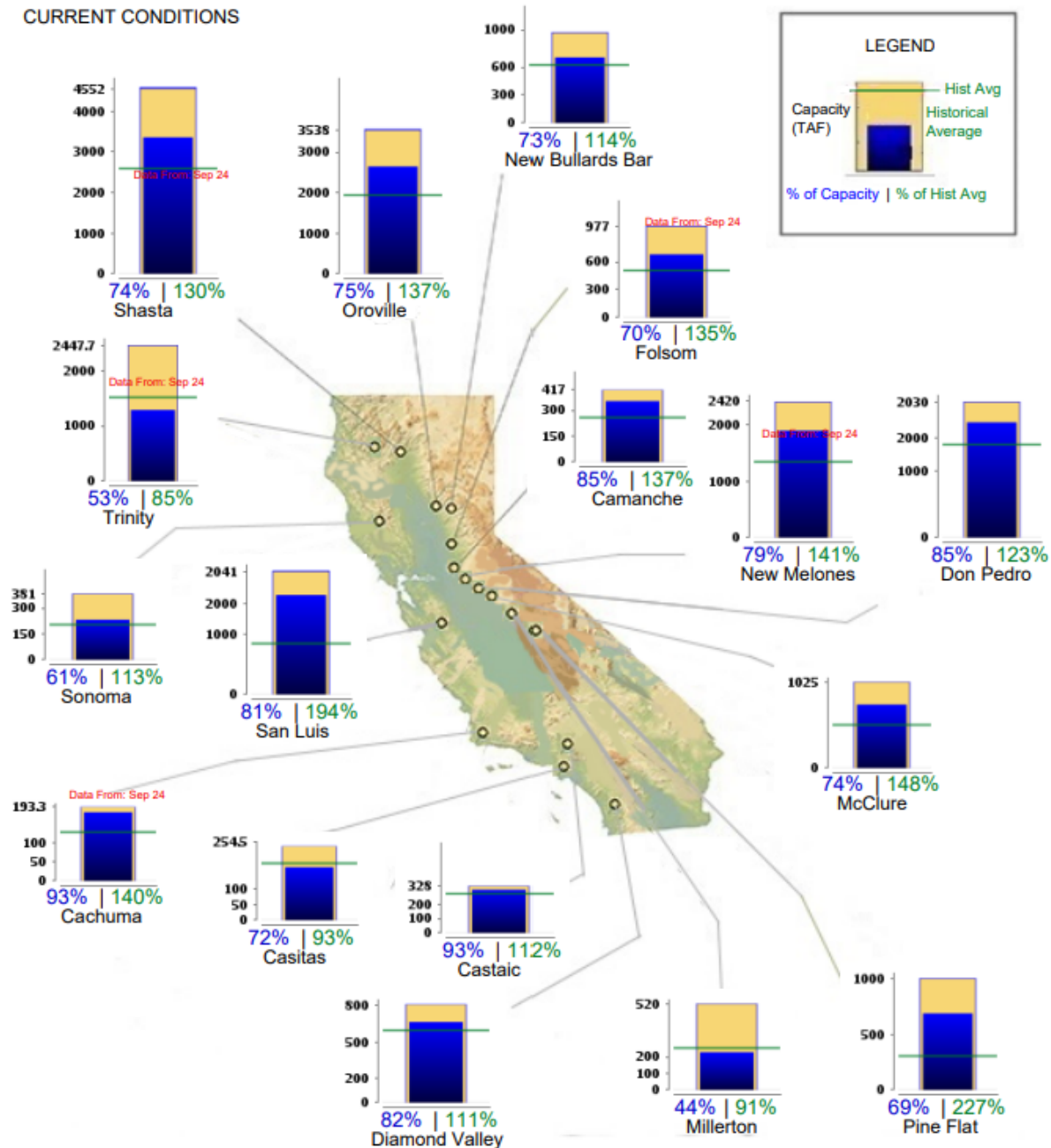
The 2022-23 Water Year (2022-23 WY) officially started on October 1, 2022. Thus far, Northern California accumulated precipitation (8-Station Index) reported **66.0. inches or 132% of normal** as of September 25th. The Northern Sierra Snow Water Equivalent peaked at **59.1 inches on April 9th**, which is **215% of normal** for that day. Due to the barrage of atmospheric rivers in January and March, the Department of Water Resources (DWR) has increased the State Water Project (SWP) **"Table A" allocation to 100%**. This allocation provides Metropolitan with approximately **1,911,500 AF in SWP deliveries this water year**. In Addition, Article 21 supplies (approximately 148,000 AF) were made to SWP contractors on March 24th, 2023. DWR's SWP Allocation considers several factors, including existing storage in SWP, conservation reservoirs, SWP operational, regulatory constraints, and the 2023 contractor demands. Metropolitan also received **134,000 AF for Human Health and Safety Supply in CY 2022**.

The Upper Colorado River Basin accumulated precipitation is reporting **33.9 inches or 114% of normal as of September 25th**. On the Colorado River system, snowpack is measured across four states in the Upper Colorado River Basin. The Upper Colorado River Basin Snow Water Equivalent peaked at **26.2 inches as of April 10th**, which is **131% of normal** for that day. Due to the below-average inflows into Lake Powell over the past several years, the United States Bureau of Reclamation **declared a shortage at Lake Mead that has been ongoing since January 1st, 2022**. As of September, **there is a 100% chance of shortage continuing in CY 2024 and a 20% chance that Metropolitan will see a 195,000 AF reduction in Colorado River water supplies in CY 2026.**

As of September 25th, Lake Oroville storage is at **75% of total capacity and 137% of normal**. As of September 25th, San Luis Reservoir has a current volume of **81% of the reservoir's total capacity and is 194% of normal**.

CALIFORNIA MAJOR WATER SUPPLY RESERVOIRS CURRENT CONDITIONS

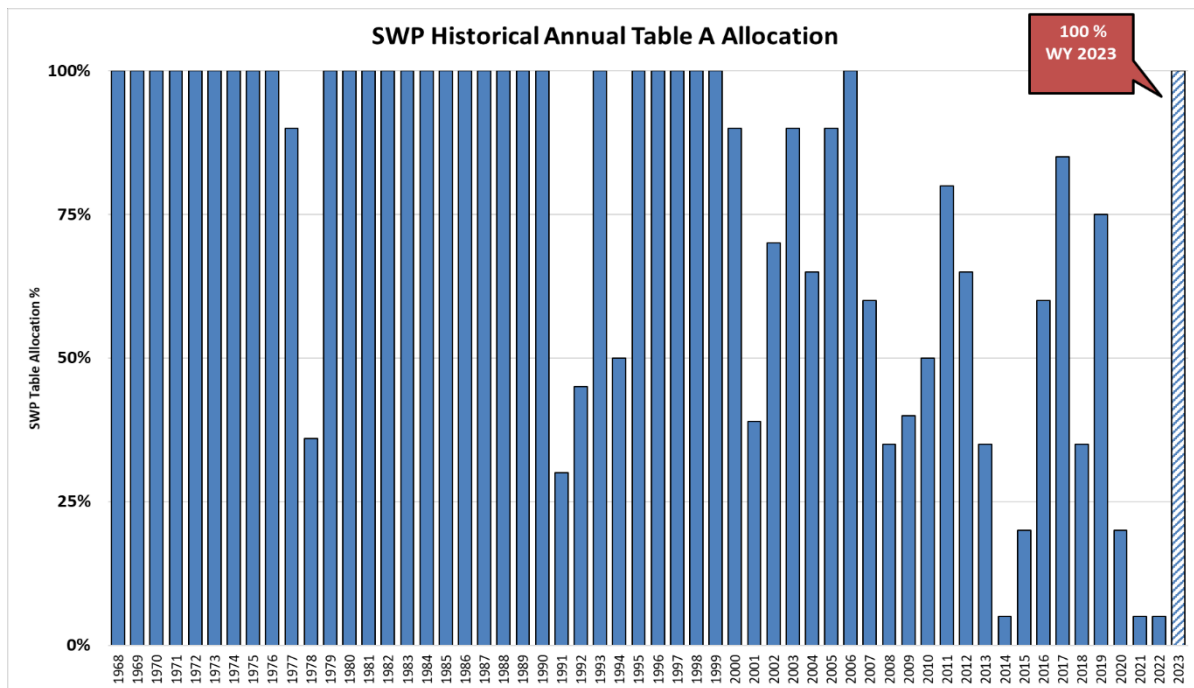
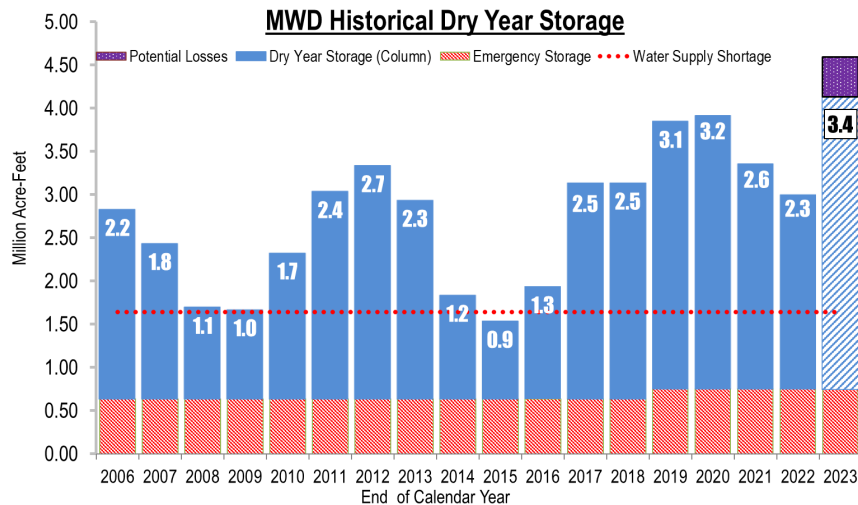
Midnight - September 25, 2023



Updated 09/26/2023 09:48 AM

With CY 2023 estimated total demands and losses of 1.54 million acre-feet (MAF) and with a 100% SWP Table A Allocation, Metropolitan is projecting that supplies will exceed demand levels in Calendar Year (CY) 2023. Based on this, Metropolitan's estimated dry-year storage at the end of **CY 2023 will increase to approximately 3.4 MAF.**

A projected dry-year storage supply of **3.4 MAF** would be the highest level in MWD History. Unfortunately, due to the 100% SWP Table A Allocation, there is potential that MWD will not be able to store approximately 457 TAF. A large factor in maintaining a high-water storage level is lower than expected water demands. We are seeing regional water demands reaching a 40-year low. However, with a majority of MWD's water supplies stored in Lake Mead and still a 5-year shortage projection at Lake Mead, there remains a lot of uncertainty about where supply balances will be in the future.



MET'S WATER QUALITY UPDATE

Water System Operations

Metropolitan member agency water deliveries were 109,700 acre-feet (AF) for August, with an average of 3,500 AF per day, which was about 100 AF per day lower than in July. In addition, Metropolitan delivered 17,700 AF to Cyclic and Conjunctive Use Programs. Treated water deliveries were similar to those in July for a total of 69,600 AF, or 54 percent of total deliveries for the month. The Colorado River Aqueduct (CRA) pumped a total of 60,000 AF in August. CRA deliveries were lower this month due to the Hurricane Hilary storm event. Metropolitan temporarily reduced pumps on the CRA from five to three pumps because of reduced demands during this event. State Water Project (SWP) imports averaged 4,400 AF per day, totaling about 137,700 AF for the month. The target SWP blend is around 75 percent for the Weymouth and Diemer plants and 55 percent for the Skinner plant.

Water Treatment and Distribution

The State Water Project (SWP) target blend entered the Weymouth and Diemer plants at 75 to 80 percent in August. The Mills plant continued to receive a blend of water from Silverwood Lake and Lake Perris in August due to low alkalinity in the East Branch SWP. The SWP target entering Lake Skinner fluctuated to accommodate multiple operational needs and to maximize water delivery from the SWP. The SWP blend leaving Lake Skinner was relatively stable, at about 50 percent.

Flow-weighted running annual averages for total dissolved solids from July 2022 through June 2023 for Metropolitan's treatment plants capable of receiving a blend of supplies from the SWP and the Colorado River Aqueduct were 523, 535, and 608 mg/L for the Weymouth, Diemer, and Skinner plants, respectively.

Elevated nitrite levels at multiple locations demonstrated that nitrification occurred in parts of the distribution system, specifically in the West Basin service area, the Oak Street PCS, the Second Lower Feeder area, and the Orange County area. Operational changes to control nitrification and improve water quality in the affected areas included increased monitoring of nitrite and chlorine residuals, modifying operations to increase flow in the impacted parts of the system, increasing plant effluent pH at some of the treatment plants, and extensive flushing of the distribution system at multiple locations. Metropolitan staff met with impacted Member Agencies to discuss monitoring results and operational strategies for improving water quality.

Metropolitan staff is performing repair work on the west backwash piping at the Diemer plant. The backwash piping was damaged in May 2022 by a backwash valve failure. The failure resulted in water flooding the filter gallery, forcing the plant to operate with a reduced capacity. The Diemer plant can return to full capacity upon completion of the repair work.

Future Legislation and Regulation

On July 28, Metropolitan staff sent Senators Feinstein and Padilla a letter asking them to support a tailored exemption for water and wastewater treatment facilities from liability under the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA). This is the second letter in recent weeks seeking to influence the Senate Environment and Public Works Committee's draft bill on PFAS. The letter emphasized that absent an exemption, the Environmental Protection Agency's (EPA's) proposals to designate certain PFAS as hazardous substances under CERCLA may unintentionally burden water and wastewater utilities with cleanup costs for contamination that they did not cause or contribute to. Metropolitan staff will continue to engage Congress and EPA in regulating PFAS. On August 3, Metropolitan staff submitted comments to the EPA regarding whether to designate the precursors to PFOA and PFOS and seven additional PFAS as hazardous substances under CERCLA. The seven additional PFAS are PFBS, PFHxS, PFNA, Gen X, PFBA, PFHxA, and PFDA. Metropolitan staff commented that the EPA should consider updated occurrence data and develop robust and reliable analytical methods before making any regulatory determination for the affected PFAS. In addition, Metropolitan staff requested that the EPA explore other regulatory pathways for PFAS rather than CERCLA, as well as follow the "Polluter Pays" principle and make additional funding available for treatment and cleanup costs. Metropolitan staff will continue to monitor and engage in potential actions to regulate PFAS.

On August 15, Metropolitan staff submitted written comments to the State Water Resources Control Board's Division of Drinking Water in response to the state's proposed maximum contaminant level (MCL) for hexavalent chromium of 10 micrograms per liter ($\mu\text{g/L}$). While offering support for the proposed MCL and the two-to-four-year compliance period, the letter raised concerns about the true cost of compliance the availability of funding to ensure full compliance and recommended the inclusion of an alternative treatment technology to make compliance easier for some utilities. Metropolitan staff will continue to monitor and engage in this rulemaking process. Metropolitan submitted a comment letter on August 15, responding to the state's proposed maximum contaminant level (MCL) of 10 parts per billion for hexavalent chromium.



No violations of State or Federal regulations were recorded during the current period.

NOTES AND COMMENTS

ATDS value is from the latest Table D report.

MWD water quality goals meet or exceed all State and Federal regulations.

Water Quality Section Weekly TDS Report

For the week of 7/30/2023

| Percent SPW Needed to Achieve TDS Goal of 500 mg/L | | | | Estimated TDS for Reservoirs | | |
|--|-----|--------------|---------|---------------------------------|---------|------|
| Source Water TDS | | SPW Required | | Reservoir (Effluent) | Date | mg/L |
| Plant | CRW | SPW | Percent | | | |
| Weymouth | 606 | 179 | 25% | Lake Havasu (Table D) | 6/14/23 | 660 |
| Diemer | 606 | 179 | 25% | Lake Mathews (DFPI-LWRFR) | 7/31/23 | 606 |
| Skinner-Silverwood | 656 | 179 | 33% | Lake Skinner (Outlet Structure) | 7/31/23 | 366 |
| Skinner-Perris | 656 | 138 | 30% | Castaic Lake (JFPI) | 7/30/23 | 345 |
| | | | | Silverwood (Mills Int) | 7/30/23 | 179 |
| CRW for Diemer and Weymouth is Lake Mathews and San Jacinto - West Portal for Skinner. | | | | Lake Perris | 7/31/23 | 138 |
| | | | | DVL Outlet (Table D) | 6/7/23 | 256 |

SUNDAY COMPOSITE ESTIMATED TDS FOR 03/26/23 - 07/30/23

| TDS For Week of 7/30 | |
|----------------------|------|
| Plant Eff. | mg/L |
| Diemer | 431 |
| Weymouth | 462 |
| Skinner | 402 |
| Jensen | 354 |
| Mills | 208 |

Sunday composite estimated TDS measured from plant effluent composite samples collected on Sunday and analyzed for hardness and electrical conductivity.



WEEKLY COMPOSITE ESTIMATED TDS FOR 03/26/23 - 07/30/23

| TDS For 7/24 - 7/30 | |
|---------------------|------|
| Plant Eff. | mg/L |
| Diemer | 443 |
| Weymouth | 458 |
| Skinner | 397 |

Weekly composite estimated TDS measured from plant effluent composite samples collected Monday through Sunday and analyzed for hardness and electrical conductivity.



MONTHLY COMPOSITE CALCULATED TDS FOR July 2022 - June 2023

| TDS For Jun 2023 | |
|------------------|------|
| Plant Eff. | mg/L |
| Diemer | 260 |
| Weymouth | 276 |
| Skinner | 460 |
| Jensen | 350 |
| Mills | 185 |

Monthly calculated TDS calculated from plant effluent monthly composite sample for total anions and cations. These results are also used for Table D.



FLOW WEIGHTED RAA TDS FOR July 2022 - June 2023

| Flow-Weighted RAA TDS Jul 2022 - Jun 2023 | |
|--|------|
| Plant | mg/L |
| Diemer | 535 |
| Weymouth | 523 |
| Skinner | 608 |
| Jensen | 343 |
| Mills | 268 |

Seasonal flow weighted RAA TDS calculated from plant effluent monthly composite sample for total anions and cations. Results are based on average monthly flows.



The Metropolitan Water District of Southern California

Weekly Operations Plan for 9/21/2023 – 9/28/2023

For additional information, please contact James Bodnar at (213) 217-6099

1. **COLORADO RIVER AQUEDUCT:** The CRA is at a 3-pump flow.
2. **EAST BRANCH SPW:** Rialto Pipeline will average a flow between 1,300 and 1,500 AF/day. Santa Ana Valley Pipeline will be at 125 – 175 AF/day. Inland Feeder flow will be at 1,400 – 1,700 AF/day.
3. **WEST BRANCH SPW:** The flow from Castaic Lake will range between 700 and 1,000 AF/day. Flow to SCVWA (formerly CLWA) is currently at 90 AF/day.
4. **TERMINAL RESERVOIRS:**

| Reservoir | Current Storage* (AF) | Percent of Capacity |
|--------------|-----------------------|---------------------|
| Lake Mathews | 161,400 | 89% |
| Lake Skinner | 38,400 | 87% |
| DVL | 663,400 | 82% |

*as of 9/20/2023

5. **WATER QUALITY:**

| Plant | Targeted Blend (% SPW) | TDS (mg/L) | TTHMs (µg/L) |
|----------|---------------------------|-----------------|-----------------|
| | As of 9/20/2023 | As of 9/20/2023 | As of 8/21/2023 |
| Weymouth | 80 | 283 | 47 |
| Diemer | 25 | 546 | 41 |
| Skinner | 70 | 345 | 21 |
| Jensen | 100 | 357 | 40 |
| Mills | 100 | 196 | 64 |

6. **WATER DELIVERIES:** September deliveries are forecasted to be about 122 TAF. As of September 21, 2023, total system demands are about 4,300 AF/day, a decrease of 100 AF/day from last week.
7. **HYDROELECTRIC GENERATION:** As of September 20, 2023, the total daily average generation for the week was about 20.0 MW, with 4 of 15 hydroelectric plants in operation.

COLORADO RIVER ISSUES

Lower Basin States Agreement on Colorado River Conservation Actions

In the initial step in the NEPA process for developing the post-2026 Colorado River guidelines, Reclamation solicited comments from interested parties on the scope of the EIR to analyze the new guidelines' impacts. Comments were due to Reclamation on August 15. Metropolitan staff participated in a 7-state process to develop a consensus response to Reclamation's request for input. Those discussions led to a 7-state letter and a Lower Basin letter to Reclamation. The Chair of the Colorado River Board of California, JB Hamby, signed both letters on behalf of California. The states agreed that the scope should be limited to focusing on Lake Powell and Lake Mead's reservoir operations and providing sufficient water use reductions to address the current and project supply-demand imbalance on the river. The states also affirmed their commitment to work toward a 7-state consensus alternative that can be included in the analysis of the draft EIS.

Metropolitan's General Manager also signed a letter with the General Managers of Southern Nevada Water Authority and Central Arizona Project highlighting the unique needs of Lower Basin states in the urban areas. Specifically, the letter highlighted the need to protect human health and safety deliveries, protect and incentivize water storage opportunities in Lake Mead, consider reasonable and beneficial water use standards, and provide for interstate participation in new water supply augmentation projects, like Pure Water Southern California. The letter also recognized the long history of collaboration among urban agencies over the last two decades. Reclamation will consider the comments received and develop a scoping report, which will guide the development of the new guidelines. Reclamation anticipates issuing a draft EIS in December of 2024, with a Record of Decision made in time for the Annual Operating Plan development for 2027. With the scoping letters submitted, the Basin States are now focusing on developing an alternative to be included in the draft EIS.

DELTA CONVEYANCE ACTIVITIES AND STATE WATER PROJECT ISSUES

Delta Conveyance

The California Department of Water Resources (DWR) released a draft Environmental Impact Report (EIR) to comply with the California Environmental Quality Act for a public review that ended on December 16, 2022. DWR received more than 700 unique comment letters with over 6,000 individual comments. DWR is in the process of developing responses to the comments received. The Final EIR is expected at the end of 2023. It will include responses to all substantive comments on the Draft EIR and edits to the Draft EIR, as appropriate, to respond to the comments.

The U.S. Army Corps of Engineers (USACE), as part of its permitting review under the Clean Water Act and Rivers and Harbors Act, released a draft Environmental Impact Statement (EIS) to comply with the National Environmental Policy Act for a public

review that ended on March 16, 2023. USACE is in the process of developing responses to the comments received.

Delta Conveyance related Joint Powers Authorities

At the August 17 regularly scheduled Delta Conveyance Design and Construction Authority (DCA), the DCA Board of Directors adopted a resolution amending the Purchasing and Procurement Policy. This amendment adds new language to guide the procurement of information technology services, clarifies and defines the current procurement practices, and updates the definition section to include definitions for emergency procurements, interagency agreements, and a definition for material change.

The DCA Board of Directors also adopted a resolution to revise the Allowable Travel Expenses Policy. This revision authorizes the Executive Director to provide approvals, including potential deviations, from the policy. It would clarify that all foreign travel would require prior written DCA approval and be subject to applicable federal General Services Administration requirements.

The August 17 regularly scheduled Delta Conveyance Finance Authority meeting was canceled.

Sites Reservoir

At the joint Sites Project Authority Board and Sites Reservoir Committee Meeting on August 18, the Reservoir Committee and Authority Board authorized the Executive Director to execute a cooperative agreement between the Sites Project Authority and Reclamation District No. 108 regarding the use of existing partner facilities and development and operation of new infrastructure. This collaborative agreement centers around the planned use of existing facilities, including the Colusa Basin Drain south of the Balsdon Wier, Knights Landing ridge cut, Knights Landing outfall gates, and the Wallace Weir. The cooperative agreement outlines support and assistance on several activities, including planning, design, permitting, construction of new infrastructure and facility improvements, and coordinating integration into existing facilities.

Science Activities

In August, Metropolitan science staff reached a major milestone in the Reorienting to Recovery (R2R) Project Structured Decision-Making process, completing modeled bookend scenarios to test combinations of management actions to recover salmonids in the Central Valley. Metropolitan staff also participated in planning the 2024 Interagency Ecological Program Workshop. The Delta Independent Science Board interviewed them on modeling predation in the Bay-Delta Ecosystem and how modeling can be used to inform water management actions.

The Reorienting to Recovery (R2R) Project seeks to collaboratively identify preferred recovery scenarios that advance salmonid recovery in the Central Valley while balancing other social, cultural, and economic interests in the region. In early August, the R2R Project presented results of the “bookend” scenarios that were generated to test distinct combinations of intense management actions focused around one action type (either flows, harvest, hatcheries, or habitat) to the structured decision-making (SDM) workgroup. These modeled bookends aim to explore how the model responds to different inputs so that the group can explore refined scenarios. The model is a coarse tool, and while modifications can be made to improve logic, inputs, and outputs, results are most appropriate and informative when compared among scenarios. They can aid in the development of refined scenarios and model updates.

Overall, no singular bookend met all biological salmonid recovery targets. Multiple scenarios met recovery targets for productivity, but none met targets for spatial structure and genetic diversity. Since each scenario represents implementing only one type of management action and was not designed to achieve recovery, these results are expected and indicate multiple factors hindering recovery that will require multiple types of management actions. The workgroup brainstormed additional scenarios that balance salmonid recovery goals with other interests for the next round of modeling. The R2R Project team will spend the next few months sorting through these ideas, refining scenarios, and modeling these scenarios for presentation at a future R2R workshop in Winter 2023.

Metropolitan staff participated in the planning and implementing of the Interagency Ecological Program Workshop for 2024. The workshop showcases a range of topics that will be used to inform the management of the Bay-Delta watershed. Topics include water operations, restoration, listed species management, and contaminants.

The Delta Independent Science Board interviewed Metropolitan staff regarding modeling and predation to be used for informing actions to improve the management of the Bay Delta Ecosystem and its water supply. The interviews will be used to develop two workshops for 1) Exploring scientific and management implications of upper trophic level interactions in Delta food webs and 2) Bay-Delta Modeling Framework/Collaborative.

Delta Island Activities

In preparation for the October board action to amend the Capital Investment Plan to include the Webb Tract Mosaic Landscape Project and to award three agreements to begin design and environmental planning, Metropolitan staff is negotiating grant terms and conditions that will be included in the board letter to inform the Board before the grant agreement is executed. If approved, grant execution is expected soon after the October board action.

PUBLIC/GOVERNMENT AFFAIRS

MEMBER AGENCY SUPPORT

Public Affairs Staff:

- Shared Mesa Water's Water Use Efficiency and Education Coordinator job opening with various networks
- Provided the City of Tustin MWDOC Department of Motor Vehicle rebate videos with their logo on them to share in their lobby and on their cable channel

COMMUNITY AND SPECIAL EVENTS

Public Affairs Staff:

- Speakers Bureau – Coordinated and attended a speaking opportunity with Director Seckel at Leisure World for 44 Sunshine Club members
- Continue to participate in the planning and coordination of the OC Water Summit
- Planned and coordinated the first MWDOC Water Resources & Conservation Patch Clinic at the City of Seal Beach's Lampson Well site for 21 Orange County Girl Scouts
- Planned for Girl Scouts STEM Expo on October 23 and prepared promotional/conservation items for the event
- Provided a Ricky the Raindrop appearance at the City of Westminster's Fall Festival and interacted with 225 local residents
- Met with Orange Coast College to discuss event logistics for the Orange County Children's Book Festival

Government Affairs Staff:

- Participated in the OCBC Governmental Affairs Committee meeting
- Distributed the Legislative Policy Principles to the member agencies for review and feedback
- Along with Joe Berg, met with staff at ACC-OC to discuss the rulemaking and implementation of Making Conservation a California Way of Life and engaging Orange County cities
- Circulated the monthly Grants Tracking and Acquisition report to member agencies
- Along with Joe Berg, met with staff at the League of Cities to discuss the rulemaking and implementation of Making Conservation a California Way of Life and engaging Orange County cities
- Met with staff from ACC-OC to outline and prepare for a special meeting with a panel discussion on the rulemaking for Making Conservation a California Way of Life

K-12 WATER EDUCATION

Public Affairs Staff:

- Provided information regarding MWDOC K-12 Choice School Programs to East Orange County Water District, City of Fullerton, City of Garden Grove, and El Toro Water District
- Provided all water providers participating in the MWDOC Choice School Programs with login information for the shared Google Calendar of scheduled visits
- Met twice with MWDOC 3-12 Choice School Program contractor, Orange County Department of Education's Inside the Outdoors, to discuss program direction, goals, and new opportunities to engage students
- Met with Child Creativity Lab to compare education programs and discuss areas for collaboration

WORKFORCE INITIATIVE

Public Affairs Staff:

- Sent a 1-question survey to Water Energy Education Alliance members to gain insight on industry workforce priorities. Received 65 responses to date.
- Participated in the California Municipal Utilities Association's Statewide Advisory Council Meeting in support of their \$4M High Roads Training Partnerships grant
- Met with Generation: Now! to discuss career pathways and potential Orange County partnership opportunities
- Provided support to the Centers of Excellence for Labor Market Research for their application to the California Community College Chancellor's Office for funding
- Proofed and provided input on a draft media alert from the Association of California Water Agencies and the California Water Environment Association on careers in water for Water Professionals Appreciation Week

DIGITAL COMMUNICATIONS, PUBLICATIONS, AND MEDIA ENGAGEMENT

Public Affairs Staff:

- Prepared and distributed content for social media
- Submitted content to the Association of California Water Agencies newsroom
 - MWDOC Offers STEM-Based Merit Badge Clinics for OC Scouts
- Updated the MWDOC website as requested by several departments
- Worked with Hashtag Pinpoint and Orange County Water District to film OC Water Summit emcee Fritz Coleman's event introduction
- Provided an interview and proofread an article by the California Special Districts Association (CSDA) for the Westminster Watersmart Conservation Garden project. The first of several articles will appear in their November/December green issue.

SPECIAL PROJECTS

Public Affairs Staff:

- Sent signed “Thank You” letters to the Orange County Grand Jury who attended the local infrastructure inspection trip
- Met with the Wyland Foundation to discuss next steps for the City of San Clemente landscape transformation project
- Attended the Nature-based Solutions, Climate Resiliency, and Equity webinar hosted by BAYWORK
- Provided education content to CSDA by request for their social media pages

Governmental Affairs Staff:

- Coordinated and submitted all documents requested to OC LAFCO for the Focused MSR
- Staffed the ISDOC Executive Committee meeting
- Responded to various ISDOC inquiries regarding membership upcoming meetings and updated/edited the Executive Committee minutes
- Staffed the WACO meeting on earthquake preparedness
- Met with Soto Resources to discuss the grants program
- Staffed the WACO Planning Committee meeting

OUTREACH METRICS

Public Affairs Staff:

- Google Performance Analytics (September 2023)
 - 151 business profile interactions
 - 1,729 people viewed the business profile
- Website Analytics (GM report timeframe)
 - 10k pageviews + 39 OC Water-Smart Parks Microsite site sessions
 - Top pages for this date range
 - MWDOC Homepage 1.5k
 - Water-Use-Efficiency 1.1k
 - Turf removal 768
 - Residential Rebates 609
 - Board Meetings 411
- ocwatersmartgardens.com Analytics (August 2023)
 - 512 sessions
 - Top pages for this date range
 - Landing Page
 - Helpful Plant List Common Questions
 - Garden Resources
- Social Media (August 3 – August 29)

According to Hootsuite – the global leader in social media management –a good engagement rate is between 1% to 5%.

For this period, MWDOC's engagement rate is at 17.85%

- 34,197 Post reach (number of people)
- 6,104 Post engagement (actions taken – likes, shares, etc.)

LEGISLATIVE AFFAIRS

Governmental Affairs Staff:

- Worked with Metropolitan staff to respond to an inquiry from Congresswoman Porter's office regarding a boil order in the City of Coronado
- Attended the ACWA State Legislative Committee meeting
- Participated in the CCEEB WCW Committee meeting
- Attended the ACWA Federal Affairs Committee meeting
- Participated in the CMUA Regulatory Committee meeting
- Met with Director Crane to review the Legislative and Regulatory Policy Principles
- Drafted a letter to Governor Newsom to sign AB 1594 (Garcia) – zero-emission medium and heavy-duty vehicles
- Along with Director Seckel and Harvey, met with Assembly Member Diane Dixon
- Along with Director Crane and Harvey, met with Assembly Member Valencia and Assembly Member Petrie-Norris
- Participated in the Metropolitan Member Agency Legislative meeting

WATER USE EFFICIENCY

ORANGE COUNTY DATA ACQUISITION PARTNERSHIP (OCDAP) STEERING AND TECHNICAL ADVISORY COMMITTEE (STAC)

On September 12, Rachel Waite attended the OCDAP STAC. The working group collaborates on and organizes a regional effort to cost-share the acquisition of high-resolution aerial imagery and related products. Topics on the agenda included:

- Consent Calendar
- Cycle 2 Deliverables Feedback
- Extension of Cycle 1 ConnectExplorer
- Discussion on Cycle 3 RFP and Membership Costs
- OCDAP Data Sharing/Efforts/Projects Underway and Cycle Derived Products
- OC GIS User Group Update

The next meeting is scheduled for October 17.

ORANGE COUNTY WATER USE EFFICIENCY WORKGROUP MEETING

On September 14, Joe Berg, Beth Fahl, Rachel W., Sam Fetter, and Tina Fann hosted the Orange County Water Use Efficiency Workgroup meeting. Items on the agenda included:

- Discussion Items
 - MWDOC Updates
 - Agency Roundtable
- Water Use Efficiency Standards/Framework Update
 - Presentation – Final Recommendations for Making Conservation a California Way of Life
 - Panel Discussion and Q&A
- Water Use Efficiency Updates
 - Update on Trees
 - Board Approval on MET's Treebate
 - Trees as a Sustainability Feature Pilot
 - Local Tree Lists
 - Turf Removal Program Update
 - Changes to Work Order to Include Trees
 - Grant Funding/Turf Activity
- CalWEP Update
 - Winter Plenary – December 13th in San Francisco
- Future Agenda Items

The next meeting is scheduled for October 12.

PROJECT AGREEMENT (PA) 22 ADVISORY WORKGROUP

On September 18, Rachel W. joined the PA 22 Advisory Workgroup hosted by the Santa Ana Watershed Project Authority. Topics on the agenda included:

- Prop 1 Enhanced Decision Support Tool Update
- SARCCUP Water Budget Assistance

The next meeting is scheduled for October 16.

METROPOLITAN WATER USE EFFICIENCY WORKGROUP

On September 21, Joe, Rachel W., Beth, Sam, and Tina attended the Metropolitan Water Use Efficiency Workgroup meeting. Items on the agenda included:

- Introduction of New Team Member
- Native Plant Kits
- MWD Board Meeting Updates
- External Affairs Update
- Legislative Update
 - AB 1573
 - Long-Term Framework Letter
- MWD Conservation Program Updates
 - Regional Program Addendum
 - Grant Updates
 - Member Agency Administered Program Invoicing
- Member Agency Roundtable

The next meeting is scheduled for October 19.

CALIFORNIA WATER EFFICIENCY PARTNERSHIP (CALWEP) RESEARCH AND EVALUATION (R&E) COMMITTEE MEETING

On September 20, Rachel W. co-hosted the CalWEP R&E Committee meeting. Topics on the agenda included:

- Legislative Updates
- Research Project Updates
- Making Conservation a California Way of Life Framework Updates
- Presentations: State of the Union on AMI
- Alliance For Water Efficiency Research Committee Updates

The next meeting is scheduled for November 15.

UC LANDSCAPE PLANT IRRIGATION TRIALS™ (UCLPIT) FALL OPEN HOUSE

On September 20, Tina attended the UC Landscape Plant Irrigation Trials™ Fall Open House at the South Coast Research and Extension Center. The UCLPIT™ evaluates landscape plants under varying irrigation levels to determine the best level for optimal plant performance. Data may also be used to supplement the Water Use Classification of Landscape Species (WUCOLS) when creating water budgets required by California's Model Water Efficient Landscape Ordinance (MWELO). The UCLPIT™ Open House participants evaluated the aesthetic quality of 60 plants in the trial. The full trial report will be available in the Spring of 2024.

2023 CALIFORNIA LANDSCAPE CONTRACTORS ASSOCIATION (CLCA) ORANGE COUNTY (OC) CHAPTER BEAUTIFICATION AWARDS GALA

On September 23, Tina attended the 2023 CLCA OC Chapter Beautification Awards Gala. The CLCA hosts the Beautification Awards competition to recognize industry professionals who display excellence in landscape construction and maintenance. The Orange County Green Single-Family Residential Award, sponsored by MWDOC, was presented to Midwest Landscaping.

ALLIANCE FOR WATER EFFICIENCY (AWE) LARGE LANDSCAPE EVALUATION MEETING

On September 26, Rachel W. met with AWE staff to discuss the collaborative large landscape research effort. Discussion focused on MWDOC's Turf Removal implementation, terms, conditions, participation rates, marketing, and more. The next steps were also discussed, including site selection and site consumption data collection.

Follow-up meetings will be scheduled as needed.

WHOLESALE WATER PROVIDERS GROUP MEETING

On September 27, Beth and Rachel W. participated in the Wholesale Water Providers Group meeting hosted by the San Diego County Water Authority and attended by water use efficiency staff from other Metropolitan wholesale water providers. Topics on the agenda included:

- What are your Regional Programs? What will you Continue/Stop?
- The Programs Each Wholesale Water Provider Runs that Everyone Should Run
- Future MAAP Funding/Non-Documented Savings Projects
- Percentage of Customers Completing Turf Rebate Projects. Your Agency's Completion Rate Versus MWD's Completion Rate
- Would you consider a Pressure Regulator Program? Residential, Multi-Family, or Commercial?
- MWDOC's New (DRAFT) Stormwater Sustainability Feature Sizing Tool

The next meeting for this Group has not yet been scheduled.

ANNUAL WATER SMART INNOVATIONS CONFERENCE AND EXPOSITION

Between October 2 – 5, Sam and Tina attended the Water Smart Innovations Conference and Exposition in Las Vegas, Nevada. Sam presented on Cooling Towers: Aerial Imagery Validation. During the conference, Sam and Tina attended professional sessions that covered the following topics:

- Hotel Cooling Towers and Facilities Tour
- Water Conservation and Incentive Programs
- Working with the CII Sector
- Water Efficient Landscaping
- Marketing and Outreach
- Water Efficient Codes and Policies

CONSERVATION FRAMEWORK STATE WATER RESOURCES CONTROL BOARD (SWRCB) PUBLIC HEARING

On October 4, Joe attended the SWRCB public hearing/workshop on the Conservation Framework proposed standards in Sacramento. The workshop included informational presentations on the proposed standards, selected panel discussions, and a public comment period. Joe provided comments that touched on the following points:

- Extreme Costs to Orange County Water Suppliers.
- Concern that the Standardized Regulatory Impact Assessments (SRIA) Under-Estimates Costs and Over-Estimates Benefits.
- Proposed Landscape Efficiency Standards are not Feasible, particularly within the Proposed Timeline.
- Commercial, Industrial, and Institutional (CII) Performance Measures must be Simplified.
- Water Suppliers should be Recognized for Making Good Faith Efforts to Meet the Standards.

ACWA WORKING GROUPS

Throughout the period of this report, staff attended fifteen ACWA working group meetings focused on the Framework. These workgroups are collaborative efforts to understand the proposed regulations and unify comments and feedback to the State.

INFORMATION CALENDAR

**MWDOC GENERAL INFORMATION
ITEMS**

MWDOC BOARD OF DIRECTORS

- Al Nederhood
- Larry D. Dick
- Bob McVicker
- Karl W. Seckel
- Randall Crane
- Jeffery M. Thomas
- Megan Yoo Schneider