

REGULAR MEETING
OF THE BOARD OF DIRECTORS
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
18700 Ward Street, Fountain Valley, California
February 15, 2023, 8:30 a.m.

Due to the current state of emergency related to the spread of COVID-19 and pursuant to Government Code Section 54953(e), MWDOC will be holding this Board and Committee meeting by Zoom Webinar and will be available by either computer or telephone audio as follows:

Computer Audio: You can join the Zoom meeting by clicking on the following link:
<https://zoom.us/j/8828665300>

Telephone Audio: (669) 900 9128 fees may apply
 (877) 853 5247 Toll-free
Webinar ID: 882 866 5300#

AGENDA

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENTS/PARTICIPATION

At this time, members of the public will be given an opportunity to address the Board concerning items within the subject matter jurisdiction of the Board. Members of the public may also address the Board about a particular Agenda item at the time it is considered by the Board and before action is taken. If the item is on the Consent Calendar, please inform the Board Secretary before action is taken on the Consent Calendar and the item will be removed for separate consideration.

The Board requests, but does not require, that members of the public who want to address the Board complete a voluntary "Request to be Heard" form available from the Board Secretary prior to the meeting.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

Determine need and take action to agendize items(s) which arose subsequent to the posting of the Agenda. (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board members present, or, if less than two-thirds of the Board members are present, a unanimous vote of those members present.)

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING

Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the District's business office located at 18700 Ward Street, Fountain Valley, California 92708, during regular business hours. When practical, these public records will also be made available on the District's Internet Web site, accessible at <http://www.mwdoc.com>.

PRESENTATION ITEM

1. OVERVIEW FROM LEGAL COUNSEL REGARDING AB 2449

Recommendation: Receive presentation; review and discuss.

NEXT RESOLUTION NO. 2134**CONSENT CALENDAR (Items 2 to 9)**

(All matters under the Consent Calendar will be approved by one motion unless a Board member requests separate action on a specific item)

2. MINUTES

- a. January 4, 2023 Workshop Board Meeting
- b. January 11, 2023 Special Board Meeting
- c. January 18, 2023 Board Meeting

Recommendation: Approve as presented.

3. COMMITTEE MEETING REPORTS

- a. Planning & Operations Committee Meeting: January 3, 2023
- b. Administration & Finance Committee Meeting: January 11, 2023
- c. Executive Committee Meeting: January 18, 2023
- d. MWDOC/OCWD Joint Planning Committee: January 25, 2023

Recommendation: Receive and file as presented.

4. TREASURER'S REPORTS

- a. MWDOC Revenue/Cash Receipt Register as of January 31, 2023
- b. Disbursement Registers (January/February)

Recommendation: Ratify and approve as presented.

- c. Summary of Cash and Investment and Portfolio Master Summary Report (Cash and Investment report) as of December 31, 2022
- d. PARS Monthly Statement (OPEB Trust)

Recommendation: Receive and file as presented.

5. FINANCIAL REPORT

- a. Combined Financial Statements and Budget Comparative for the Period Ending December 31, 2022
- b. Quarterly Budget Review

Recommendation: Receive and file as presented.

6. AUTHORIZATION FOR STAFF TO ATTEND AMERICAN WATER WORKS ASSOCIATION SUSTAINABLE WATER MANAGEMENT CONFERENCE APRIL 16-19, 2023, MINNEAPOLIS, MN

Recommendation: Authorize attendance at the American Water Works Association (AWWA) Sustainable Water Management Conference April 16-19, 2023 in Minneapolis, Minnesota.

7. AUTHORIZE CONTRACT FOR INFORMATION TECHNOLOGY (IT) CONSULTANT FOR IT SUPPORT SERVICES

Recommendation: Authorize the Interim General Manager to enter into a contract with Accent Computer Solutions, Inc, to provide IT support services, as outlined , in the amount of \$97,279 for a one-year term with an option to renew (less the startup cost).

8. EXTENSION OF CONTRACT WITH STETSON ENGINEERING FOR CONSUMER CONFIDENCE REPORTS

Recommendation: Approve Option #1 to adopt a Third Amendment to the agreement with Stetson Engineering to gather, prepare, and package Consumer Confidence Report data (CCRs) for MWDOC Member Agencies and the three OC Cities for an additional three years; ending December 31, 2025.

9. CONTINUATION OF REMOTE MEETINGS PURSUANT TO AB 361 AND REQUIRED FINDINGS

Recommendation: Vote to continue virtual meetings pursuant to AB 361 for an additional 30 days based on the findings that (1) it has reconsidered the circumstances of the state of emergency for COVID-19, and (2) state and local officials continue to impose or recommend measures to promote social distancing.

End Consent Calendar

ACTION CALENDAR

**10-1 CALL FOR NOMINATIONS AND CONCURRING RESOLUTIONS -
ACWA/JPIA EXECUTIVE COMMITTEE RES. NO. _____**

Recommendation: Adopt Concurring Resolution in support of Fred Bockmiller (Mesa Water) in his candidacy for reelection to the Association of California Water Agencies Joint Powers Insurance Authority (ACWA/JPIA) Executive Committee.

10-2 PROPOSAL TO REVISE THE DISTRICT'S HOLIDAY SCHEDULE

Recommendation: Approve adding Martin Luther King, Jr. Day (third Monday in January). to the District's Holiday Schedule

INFORMATION CALENDAR (All matters under the Information Calendar will be Received/Filed as presented following any discussion that may occur)

11. GENERAL MANAGER'S REPORT, FEBRUARY 2023 (ORAL AND WRITTEN)

Recommendation: Receive and file report(s) as presented.

12. MWDOC GENERAL INFORMATION ITEMS

- a. Board of Directors - Reports re: Conferences and Meetings
- b. Requests for Future Agenda Topics

Recommendation: Receive and file as presented.

CLOSED SESSION ITEMS

13. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Interim General Manager
Government Code Section 54957

14. CONFERENCE WITH LABOR NEGOTIATORS

District Designated Representatives: Joseph Byrne, Legal Counsel
Unrepresented Employee: Interim General Manager
Government Code Section 54957.6

RECONVENE FROM CLOSED SESSION

15. ANNOUNCEMENTS FROM CLOSED SESSION

16. CONSIDER EMPLOYMENT CONTRACT FOR INTERIM GENERAL MANAGER

Recommendation: Discuss an employment contract for the Interim General Manager, and take action as appropriate.

ADJOURNMENT

Note: Accommodations for the Disabled. Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by contacting Maribeth Goldsby, District Secretary, at (714) 963-3058, or writing to Municipal Water District of Orange County at P.O. Box 20895, Fountain Valley, CA 92728. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that District staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the District to provide the requested accommodation.

MEMORANDUM

DATE: January 14, 2023
TO: Board of Directors
FROM: Joseph Byrne, General Counsel
SUBJECT: Summary of AB 2449 – New Brown Act Law re Board Member Remote Meeting Attendance

OVERVIEW

On January 1, 2023, Assembly Bill 2449 went into effect, amending certain portions of Government Code Section 54953 of the Brown Act relating to teleconference participation by members of legislative bodies for and during public meetings. The provisions of AB 2449 will remain in effect until January 1, 2026.

AB 2449 authorizes a local agency to use teleconferencing for Board members without (1) having to post agendas at remote locations and (2) without having to make remote locations open to the public under certain conditions, and only if at least a quorum of the members of the Board participate from a single physical location (posted on the agenda) within the District boundary that is open to the public. The criteria that must be met are as follows:

- The district must provide two-way remote access.
- The district must allow for remote and in person public comment and the agenda must provide information on how to do so.
- If the remote technology does not work, the Board may not take action (this is similar to the provisions of AB 361).

Board members may only participate remotely under two specific circumstances: **(1) just cause or; (2) due to emergency circumstances**

1. Just cause is defined as any one of the following circumstances:

- childcare or caregiving of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires them to participate remotely;
- a contagious illness that prevents a member from attending in person;
- a need related to a physical or mental disability; or
- travel while on business of the legislative body or another state or local agency.
- **This provision may only be used by a member up to 2 times per calendar year.** This option is available to Board members and does not require Board approval assuming the District allows for participation by teleconference.

2. Emergency Circumstances: means a physical or family medical emergency that prevents a member from attending in person.

- Board member must request to participate remotely pursuant to this justification and it must be approved at a Board meeting by the Board.
- The legislative body shall request a general description of the circumstances relating to the member's need to appear remotely at the given meeting and one must be provided, generally not to exceed 20 words and no medical information must be disclosed. The Board has the discretion whether to approve or not.

There is no specific limit on the number of times the "emergency circumstances" may be used, but overall combined, the two provisions ("just cause" and "emergency circumstances") may not be used by a Director for more than three consecutive months or 20 percent of the regular meetings for the local agency within a calendar year. MWDOC has two regular Board meetings a month. As a result, a board member may utilize AB 2449 up to 4 times per year.

Additional Provisions

- The legislative body must implement a procedure for receiving and resolving requests for reasonable accommodations for individuals with disabilities (we do this already).
- Members participating through remote teleconferencing must participate through both audio and visual technology and members must publicly disclose at the meeting before any action is taken whether any other individuals 18 years of age or older are present in the room at the remote location with the member and the general nature of the member's relationship with the individual.

**MINUTES OF THE WORKSHOP BOARD MEETING
OF THE BOARD OF DIRECTORS OF
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY (MWDOC)
WITH THE MWDOC MET DIRECTORS**

January 4, 2023

At 8:30 a.m., President Yoo Schneider called to order the Regular Meeting of the Municipal Water District of Orange County via the Zoom Webinar application (due to the current state of emergency related to the spread of COVID-19 and pursuant to Government Code Section 54953(e)). Director Seckel led the Pledge of Allegiance and Secretary Goldsby called the roll.

MWDOC DIRECTORS

Al Nederhood
Larry Dick*
Karl W. Seckel
Bob McVicker
Randall Crane
Jeffery M. Thomas
Megan Yoo Schneider

STAFF

Robert Hunter, General Manager
Harvey De La Torre, Asst. Gen. Mgr.
Joe Byrne, Legal Counsel
Maribeth Goldsby, Board Secretary
Melissa Baum-Haley, Prin. Water Resource Analyst
Alex Heide, Water Resources Analyst
Charles Busslinger, Dir. of Engineering/Dist. Eng.
Kevin Hostert, Water Resources Analyst
Damon Micalizzi, Director of Public Affairs
Heather Baez, Governmental Affairs Manager
Vicki Osborn, Director of Emergency Management
Cathy Harris, Director of HR & Administration

*Also MWDOC MET Directors

OTHER MWDOC MET DIRECTORS

Linda Ackerman
Dennis Erdman
Sat Tamaribuchi

OTHERS PRESENT

Sara Tucker (absent)
Garrett Durst
Syrus Devers
Dick Ackerman
Ed Means
Paul Jones
Dave Youngblood
Kathryn Freshley
Kay Havens
Mike Gaskins
Mark Monin
Jose Vergara
Dennis Cafferty
Mike Dunbar
Ken Vecchiarelli
Steve LaMar
Doug Reinhart

NRR
NRR
Best, Best & Krieger
Ackerman Consulting
Means Consulting
Dopudja & Wells Consulting
East Orange County Water District
El Toro Water District
El Toro Water District
El Toro Water District
El Toro Water District
El Toro Water District
El Toro Water District
Emerald Bay Service District
Golden State Water Company
Irvine Ranch Water District
Irvine Ranch Water District

Peer Swan	Irvine Ranch Water District
Paul Cook	Irvine Ranch Water District
Paul Weghorst	Irvine Ranch Water District
Frank Prewoznik	Irvine Ranch Water District
Christine Compton	Irvine Ranch Water District
Michael Van Dyke	Irvine Ranch Water District
Jim Atkinson	Mesa Water
Paul Shoenberger	Mesa Water
Stacy Taylor	Mesa Water
Dick Fiore	Moulton Niguel Water District
Sherry Wanninger	Moulton Niguel Water District
Laura Rocha	Moulton Niguel Water District
Cathy Green	Orange County Water District
Kelly Rowe	Orange County Water District
Bruce Whitaker	Orange County Water District
Mike Markus	Orange County Water District
John Kennedy	Orange County Water District
Alicia Dunkin	Orange County Water District
Laura Freese	Santa Margarita Water District
Chuck Gibson	Santa Margarita Water District
Sandra Jacobs	Santa Margarita Water District
Betty Olson	Santa Margarita Water District
Frank Ury	Santa Margarita Water District
Dan Ferons	Santa Margarita Water District
Jim Leach	Santa Margarita Water District
Chip Monaco	Santa Margarita Water District
Greg Mills	Serrano Water District
Brad Reese	Serrano Water District
Rick Shintaku	South Coast Water District
Fernando Paludi	Trabuco Canyon Water District
Brett R. Barbre	Yorba Linda Water District
Wayne Miller	Yorba Linda Water District
Lisa Ohlund	Ohlund Management & Technical Services
Linda Lo-Hill	Las Virgenes Municipal Water District
Liz Mendelson-Goossens	San Diego County Water Authority
Kristy Khachigian	KK Consulting
Doug Obegi	NRDC
Brooke Jones	
Richard Bell	

PUBLIC PARTICIPATION/PUBLIC COMMENTS

President Yoo Schneider inquired whether any members of the public wished to comment on agenda items.

No public comments were received.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED - Determine need and take action to agendize item(s), which arose subsequent to the posting of the Agenda. (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board members present or, if less than two-thirds of the Board members are present, a unanimous vote.)

No items were presented.

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING

President Yoo Schneider inquired as to whether there were any items distributed to the Board less than 72 hours prior to the meeting.

No items were distributed less than 72 hours prior to meeting.

PRESENTATION / DISCUSSION ITEMS

PRESENTATION BY MWDOC STAFF REGARDING OUTLOOK OF UPCOMING MET ISSUES AND ACTIVITIES FOR 2023

Dr. Melissa Baum-Haley (MWDOC Principal Water Resources Analyst) provided an overview of key Metropolitan issues and activities anticipated for 2023. Her presentation included information on the water supply outlook and considerations (for both State Water Project and Colorado River), water supply goals and possible implementation of drought water supply allocations (via MET's Water Supply Allocation Plan, WSAP), MET's review of strengthening its Business Model (to manage rate pressure on member agencies, programmatic costs, organizational efficiencies, efforts to secure external funding, and projects with board and multi-purpose benefits); upcoming Board engagement activities (including a visionary retreat and new committee structure), and various upcoming activities involving action by the MET Board.

Considerable discussion ensued following the presentation, with emphasis on MET's proposed strengthened Business Model and how this may overlap with the Integrated Resources Plan (IRP) Needs Assessment goals/forecasts; the need for commencing the IRP implementation Plan (and ways to ensure local projects come to completion); the February visioning retreat (and the focus of Board expectations and how to achieve what they need); the long-term Financial Plan and the need to fully evaluate the financial impacts of projects/activities identified at the visioning retreat; the importance of improving California's position with respect to Colorado River activities; and Chairman Ortega's recent changes to the MET Committee structure. The audience members also highlighted the need for MET to develop a short list of focus areas or policy principles, including the importance of storage; the need to develop a MET Committee on water quality; and the significance of elevating the Bay-Delta activities among MET's priorities. It was stated that it would be helpful for the MWDOC Board to develop a plan to assist the MET Directors in achieving OC's goals at MET.

Following discussion, the Board received and filed the report as presented.

OCWD & MWDOC AD HOC COMMITTEES ON GRAND JURY REPORT – REVISED DEAL POINTS FROM OCWD

Assistant General Manager Harvey De La Torre outlined the MWDOC and OCWD Ad Hoc Committees discussions regarding the Grand Jury Report, advising that the committees have been evaluating and developing the Deal Points as an alternative approach to consolidation. He then reviewed the Deal Points with the Board and advised that the OCWD Board will consider taking action to approve the proposed Deal Points (later in the day). Mr. De La Torre advised that President Yoo Schneider submitted a letter to OCWD asking them to post-pone action until January 18, 2023, as staff will be meeting with the North County agencies on January 12th to discuss the Deal Points.

The Board discussed the content of each Deal Point and the complexity of the issues outlined (proposed legislation, etc.), MWDOC's policy regarding MET Director appointments, as well as ways the Cities of Anaheim, Santa Ana, and Fullerton could assist OCWD at MET (as they are groundwater producers and MET member agencies). Several Board members expressed concern with both the Deal Points and Grand Jury report, noting that a more collaborative (less threatening) approach to resolving issues would be prudent and more effective.

Audience members then commented on the issues and Deal Points, with many expressing concern with the Deal Points, noting they appeared to be one-sided (to the benefit of OCWD). They encouraged the MWDOC Board not to accept them as written, to take more time and to develop a more collaborative/less threatening approach to settling any issues between the two agencies (similar to MWDOC's Settlement Agreement that came about as a result of negotiations with the South County agencies).

President Yoo Schneider summed up the discussions by asking the Ad Hoc Committee to extend the time frame for each Board to approve any Deal Points; and that the Deal Points, as well as other ways to improve the relationship (that do not include the Deal Points), be developed in a more collaborative (less one-sided) manner. A number of other Board members expressed a lack of support for approving the Deal Points. It was noted that the Ad Hoc Committee would report back to the Board at an upcoming meeting.

LEGISLATIVE ACTIVITIES

a. Federal Legislative Report (NRR)

Mr. Garrett Durst of NRR, provided an overview of NRR's written report in the packet, highlighting the current election process for Speaker of the House activities, which remains ongoing and contentious, and the Salton Sea Improvements Act.

The Board received and filed the report.

b. State Legislative Report

Mr. Syrus Devers, of BBK, reviewed his report, highlighting the Assembly appointments of its Chairs, Vice Chairs and members to key policy committees, and outreach plans to new Chiefs of Staff and legislative aides.

Following discussion, the Board received and filed the report.

(Director Nederhood left the meeting at 10:40 a.m.)

c. Legal and Regulatory Report (Ackerman)

Mr. Dick Ackerman referenced his report, highlighting a recent article regarding water storage (and the need for more storage).

The Board received and filed the report.

d. MWDOC Legislative Matrix

e. Metropolitan Legislative Matrix

The Board received and filed the reports.

INPUT OR QUESTIONS ON MET ISSUES FROM THE MEMBER AGENCIES/MET DIRECTOR REPORTS REGARDING MET COMMITTEE PARTICIPATION

Director Erdman highlighted MET's Engineering & Operations Committee activities, noting that \$177 million worth of projects will be on the January Board agenda.

Director Dick commented on Chair Ortega's conscientious efforts in moving forward, noting he is in the process of soliciting input for committee placement, and recommended changes in how Board members discuss and deliberate on Committee items.

Director Ackerman highlighted the recent approval of the Dam Safety Support (\$2.5 million over five years), and that due to the increase in natural gas, the pump flow was reduced at Gene Camp resulting in a cost savings.

ACTION ITEMS

APPROVE CONTINUATION OF REMOTE MEETINGS PURSUANT TO AB 361 AND MAKE REQUIRED FINDINGS

President Yoo Schneider advised that the proposal to continue remote meetings was before the Board for consideration.

Upon MOTION by Director McVicker, seconded by Director Dick, and carried (6-0), the Board voted to continue virtual meetings pursuant to AB 361 for an additional 30 days based on the findings that (1) it has reconsidered the circumstances of the state of emergency for COVID-19, and (2) state and local officials continue to impose or recommend measures to promote social distancing, by the following roll call vote:

AYES:	Directors Dick, McVicker, Seckel, Tamaribuchi, Thomas & Yoo Schneider
NOES:	None
ABSENT:	Director Nederhood
ABSTAIN:	None

AUTHORIZE THE GENERAL MANAGER TO SUBMIT A LETTER ASKING FOR METROPOLITAN PARTNERSHIP IN SOUTH COAST WATER DISTRICT'S DOHENY DESALINATION PROJECT

Assistant General Manager Harvey De La Torre reviewed the contents of the proposed letter regarding a potential MET partnership in the later stages of an expanded SCWD Doheny Desalination Project. He advised that the letter would also include a request to engage in discussions regarding a potential policy change for water exchanges within its service area (as mentioned by SMWD earlier in the meeting). SMWD General Manager Dan Ferons asked that such a policy change not be exclusive to this project but be open to other projects and programs. Moreover, Mr. Ferons asked that MWDOC develop a plan and approach for introducing this policy item at the upcoming MET visioning meeting; and he would be willing to work with MWDOC on such a plan.

Upon MOTION by Director Seckel, seconded by Director Thomas, and carried (6-0), the Board authorized the General Manager to send a letter to Metropolitan Water District seeking their interest in a partnership with South Coast Water District on a future regional expansion phase of the Doheny Ocean Desalination Project and to facilitate supply "exchanges" with other agencies in the Metropolitan service area interested in participation in the project; as well as asking MET to engage in discussions regarding potential Supply Program exchanges. Said action was taken by the following roll call vote:

AYES:	Directors Dick, McVicker, Seckel, Tamaribuchi, Thomas & Yoo Schneider
NOES:	None
ABSENT:	Director Nederhood
ABSTAIN:	None

President Yoo Schneider asked staff to keep the member agencies apprised of these discussions.

INFORMATION ITEMS

MWD ITEMS CRITICAL TO ORANGE COUNTY

- a. MET Finance and Rate Issues
- b. MET Integrated Resources Plan Update
- c. MET Water Supply Conditions Update
- d. Water Quality Update
- e. Colorado River Issues
- f. Delta Conveyance Activities and State Water Project Issues

The Board received and filed the report as presented.

METROPOLITAN (MET) BOARD AND COMMITTEE AGENDA DISCUSSION ITEMS

- a. Summary reports regarding the December MET Board Meetings
- b. MET 4-Month Outlook on Upcoming Issues

- c. Review items of significance for the upcoming MET Board and Committee Agendas

The report was received and filed.

ADJOURNMENT

There being no further business, the meeting adjourned in memory of Kathleen Anne Gibson at 10:54 a.m.

Maribeth Goldsby
Board Secretary

**MINUTES OF THE SPECIAL BOARD MEETING
OF THE BOARD OF DIRECTORS OF
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY (MWDOC)**

January 11, 2023

At 11:07 a.m., President Yoo Schneider called to order the Specials Meeting of the Municipal Water District of Orange County via the Zoom Webinar application (due to the current state of emergency related to the spread of COVID-19 and pursuant to Government Code Section 54953(e)). Secretary Goldsby called the roll.

MWDOC DIRECTORS

Al Nederhood
Larry Dick
Karl W. Seckel
Bob McVicker
Randall Crane
Jeffery M. Thomas
Megan Yoo Schneider

STAFF

Robert Hunter, General Manager (absent)
Harvey De La Torre, Asst. Gen. Mgr.
Joe Byrne, Legal Counsel
Maribeth Goldsby, Board Secretary
Charles Busslinger, Dir. of Engineering/Dist. Eng.
Heather Baez, Governmental Affairs Manager
Melissa Baum-Haley, Prin. Water Res. Analyst
Chris Lingad, Associate Engineer
Alex Heide, Water Resources Analyst
Joe Berg, Director of Water Use Efficiency
Hilary Chumpitazi, Accounting Manager
Kevin Hostert, Water Resources Analyst
Cathy Harris, Director of HR & Administration
Vicki Osborn, Director of Emergency Management
Damon Micalizzi, Director of Public Affairs

OTHERS PRESENT

Linda Ackerman
Dennis Erdman
Sat Tamaribuchi
Dave Youngblood
Mike Gaskins
Kay Havens
Mark Monin
Jose Vergara
Dennis Cafferty
Peer Swan
Paul Weghorst
Keith Van Der Maaten
Jim Atkinson
Stacy Taylor
Kaden Young
Johnathan Cruz
Chuck Gibson
Saundra Jacobs
Dan Ferons
Jim Leach
Chip Monaco
Greg Mills
Brad Reese

MWDOC/MET Director
MWDOC/MET Director
MWDOC/MET Director
East Orange County Water District
El Toro Water District
El Toro Water District
El Toro Water District
El Toro Water District
El Toro Water District
Irvine Ranch Water District
Irvine Ranch Water District
Laguna Beach County Water District
Mesa Water
Mesa Water
Moulton Niguel Water District
Moulton Niguel Water District
Santa Margarita Water District
Santa Margarita Water District
Santa Margarita Water District
Santa Margarita Water District
Santa Margarita Water District
Serrano Water District
Serrano Water District

Jennifer Lopez
Fernando Paludi
Lisa Ohlund
Kristy Khachigian
Brian Thomas
Brooke Jones

South Coast Water District
Trabuco Canyon Water District
Ohlund Management & Technical Services
KK Consulting
Bell, Burnett & Associates

PUBLIC PARTICIPATION/PUBLIC COMMENTS

President Yoo Schneider inquired whether any members of the public wished to comment on agenda items.

No public comments were received.

STATUS REPORT AND DISCUSSION REGRDING THE NEGOTIATIONS BETWEEN THE MWDOC AND OCWD AD HOC COMMITTEES ON THE GRAND JURY REPORT

Assistant General Manager Harvey De La Torre outlined the MWDOC and OCWD Ad Hoc Committees discussions regarding the Grand Jury Report, advising that subsequent to the last Board meeting, the ad hoc committees have recommended holding off on approving any Deal Points at this time. Rather it was suggested that both Board take a “step back” to fully understand the issues, concerns and differences in order to identify the best way to work together in a collaborative manner between the two agencies.

Directors Seckel and Dick each commented that the last meeting between the two ad hoc committees was productive, noting that future discussions will include the issues for consolidation, as well as alternatives to consolidation.

Both Board members and audience members weighed in on the discussions, with the overall sentiment being that the prior mindset and Deal Points were counterproductive and not helpful.

Director Seckel advised that the ad hoc committees suggested a joint-Board retreat to discuss the issues at hand; Director Crane suggested the District secure a professional facilitator to oversee the retreat.

Following a lengthy discussion, the Board generally agreed to continue discussions among the ad hoc committees, as long as the discussions remain productive and collaborative. (Several Board members expressed concern with continuing any further consolidation discussions without any specific reason for doing so that they are aware of that has merit).

The Board suggested this issue be presented to the January 25, 2023 MWDOC/OCWD Joint Planning Committee for further discussion and evaluation.

ADJOURNMENT

There being no further business, the meeting adjourned at 12:00 p.m.

Maribeth Goldsby
Board Secretary

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
January 18, 2023**

At 8:30 a.m., President Yoo Schneider called to order the Regular Meeting of the Municipal Water District of Orange County, via the Zoom Webinar application (due to the current state of emergency related to the spread of COVID-19 and pursuant to Government Code Section 54953(e)). Following a moment of silence, Director Erdman led the Pledge of Allegiance and Secretary Goldsby called the roll.

MWDOC DIRECTORS

Al Nederhood
Larry Dick
Bob McVicker
Karl Seckel
Randall Crane
Jeffery M. Thomas
Megan Yoo Schneider

STAFF

Robert Hunter, General Manager (absent)
Harvey De La Torre, Assistant GM
Joe Byrne, Legal Counsel
Maribeth Goldsby, Board Secretary
Heather Baez, Governmental Affairs Manager
Alex Heide, Water Resource Analyst
Charles Busslinger, Dir. of Engineering/Dist. Eng.
Hilary Chumpitazi, Accounting Manager
Damon Micalizzi, Director of Public Affairs
Vicki Osborn, Director of Emergency Management
Cathy Harris, Director of HR and Administration
Kevin Hostert, Water Resource Analyst

ALSO PRESENT

Dennis Erdman
Linda Ackerman
Sat Tamaribuchi
Doug Davert
Dave Youngblood
Mike Gaskins
Kay Havens
Mark Monin
Jose Vergara
Vu Chu
Doug Reinhart
Peer Swan
Paul Weghorst
Jim Atkinson
Dick Fiore
Sherry Wanninger
Kelly Rowe
Mike Markus
John Kennedy
Chuck Gibson
Saundra Jacobs
Betty Olson
Frank Ury
Jim Leach
Erica Castillo

MWDOC/MET Director
MWDOC/MET Director
MWDOC/MET Director
East Orange County Water District
East Orange County Water District
El Toro Water District
El Toro Water District
El Toro Water District
El Toro Water District
El Toro Water District
Irvine Ranch Water District
Irvine Ranch Water District
Irvine Ranch Water District
Mesa Water
Moulton Niguel Water District
Moulton Niguel Water District
Orange County Water District
Orange County Water District
Orange County Water District
Santa Margarita Water District
Santa Margarita Water District
Santa Margarita Water District
Santa Margarita Water District
Santa Margarita Water District
Santa Margarita Water District

Greg Mills
Bill Green
Jennifer Lopez
Glen Acosta
Fernando Paludi
Tom Lindsey
Brett Barbre
Wayne Miller
Paul Jones
Lisa Ohlund
Dick Ackerman
Kristy Khachigian
Richard Bell

Serrano Water District
South Coast Water District
South Coast Water District
Trabuco Canyon Water District
Trabuco Canyon Water District
Yorba Linda Water District
Yorba Linda Water District
Yorba Linda Water District
Dopudja & Wells Consulting
Ohlund Management & Technical Services
Ackerman Consulting
KK Consulting

PUBLIC PARTICIPATION/PUBLIC COMMENT

President Yoo Schneider announced that members of the public wishing to comment on agenda items could do so after the item has been discussed by the Board and requested members of the public identify themselves when called on. Ms. Yoo Schneider asked whether any member of the public had any comments on items that are not on the agenda.

No public comments were received.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

No items were received.

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING

President Yoo Schneider inquired as to whether there were any items distributed to the Board less than 72 hours prior to the meeting.

No items were distributed.

CONSENT CALENDAR

President Yoo Schneider stated all matters under the Consent Calendar would be approved by one MOTION unless a Director wished to consider an item separately.

Director Nederhood pulled Item 1a (Workshop Board meeting minutes); Item 5 (Consideration of Remote Meetings Pursuant to AB 361 and Required Findings), and Item 6 (Proposed WUE Research Activities) from the Consent Calendar for further discussion.

Upon MOTION by Director Seckel, seconded by Director Thomas, and carried (7-0) the Board approved the balance of Consent Calendar items, by the following roll call vote:

AYES: Directors Nederhood, Dick, McVicker, Seckel, Crane, Thomas and Yoo
Schneider
NOES : None
ABSENT: None
ABSTAIN: None

MINUTES

The following minutes were approved.

December 21, 2022 Regular Board Meeting (with a correction to include Director Crane in attendance)

COMMITTEE MEETING REPORTS

The following Committee Meeting reports were received and filed as presented.

Planning & Operations Committee Meeting: December 5, 2022
Administration & Finance Committee Meeting: December 14, 2022
Executive Committee Meeting: December 21, 2022

TREASURER'S REPORTS

The following items were ratified and approved as presented.

MWDOC Revenue/Cash Receipt Register as of December 31, 2022

The following items were received and filed as presented.

PARS Monthly Statement (OPEB Trust)

AUTHORIZE REVISIONS TO PERSONNEL MANUAL

The Board approved the revisions to the Personnel Manual, as presented.

AUTHORIZE ATTENDANCE AT CSDA'S LEADERSHIP ACADEMY, FEBRUARY 26-MARCH 1, 2023, LA QUINTA, CA

The Board authorized attendance by Directors and such members of District staff (as approved by the General Manager) at the California Special Districts Association's (CSDA) Leadership Academy to be held in La Quinta on February 26-March 1, 2023.

- END CONSENT CALENDAR -

ITEMS PULLED FROM CONSENT CALENDAR FOR FURTHER CONSIDERATION

- **WORKSHOP BOARD MEETING MINUTES (DECEMBER 7, 2022);**

Director Nederhood referenced the presentation by MET staff on December 7, 2022 regarding water supply conditions, noting his concern with respect to the 30-35% evaporation rate and water loss on the State Water Project. He encouraged the MWDOC MET Directors to elevate this issue and pursue (with MET) all available options to curtail the evaporation issues and water loss (both State Water Project and Colorado River).

Upon MOTION by Director Seckel, seconded by Director Crane, and carried (7-0), the Board approved the December 7, 2022 Workshop Board meeting minutes as presented, by the following roll call vote:

AYES:	Directors Nederhood, Dick, McVicker, Seckel, Crane, Thomas and Yoo Schneider
NOES :	None
ABSENT:	None
ABSTAIN:	None

- **CONSIDER CONTINUATION OF REMOTE MEETINGS PURSUANT TO AB 361 AND REQUIRED FINDINGS**

Director Nederhood expressed his desire to return to in-person meetings at the first available opportunity.

Director Seckel updated the Board on the MWDOC/OCWD Building Management Committee discussions, noting that OCWD plans to open the campus on February 27, 2023, with in-person meetings starting in March. He stated his preference for meetings to be both in person and via Zoom (hybrid). Staff advised that further discussion could be held with the Executive Committee.

Upon MOTION by Director Seckel, seconded by Director Crane, and carried (6-1), the Board voted to continue virtual meetings pursuant to AB 361 for an additional 30 days based on the findings that (1) it has reconsidered the circumstances of the state of emergency for COVID-19, and (2) state and local officials continue to impose or recommend measures to promote social distancing, by the following roll call vote:

AYES:	Directors Dick, McVicker, Seckel, Crane, Thomas and Yoo Schneider
NOES :	Director Nederhood
ABSENT:	None
ABSTAIN:	None

- **PROPOSED WUE RESEARCH ACTIVITIES**

Director Nederhood highlighted the WUE Programs Marketing Pilot (Motor Vehicle Network), and inquired as to the quality of the advertising with the DMV. He asked that the proposed advertisements be shown to the Board prior to implementation.

Upon MOTION by Director Dick, seconded by Director Seckel, and carried (7-0) the Board (1) authorized a \$10,000 contribution to the California Water Efficiency Partnership toward the

development of Water Use Efficiency Program Measurement & Verification Protocol, and (2) authorized the General Manager to enter into a contract with Motor Vehicle Network in the amount of \$29,580 for a one-year pilot Water Use Efficiency marketing campaign.

AYES: Directors Nederhood, Dick, McVicker, Seckel, Crane, Thomas and Yoo
Schneider
NOES: None
ABSENT: None
ABSTAIN: None

ACTION CALENDAR

STANDING COMMITTEE AND AD HOC COMMITTEE APPOINTMENTS FOR 2023; SCHEDULE OF COMMITTEE MEETING DATES FOR 2023

Upon MOTION by Director Dick, seconded by Director Seckel, and carried (7-0), the Board (1) ratified the list of Standing Committee and Ad Hoc Committee Appointments as presented by the President of the Board; and (2) ratified Committee meeting dates/times for 2023.

AYES: Directors Nederhood, Dick, McVicker, Seckel, Crane, Thomas & Yoo
Schneider
NOES: None
ABSENT: None
ABSTAIN: None

ASSOCIATION AND COMMISSION APPOINTMENTS FOR 2023

Upon MOTION by Director Thomas, seconded by Director Seckel, and carried (7-0), the Board (1) ratified the appointment of representatives and alternates to associations as presented by the President of the Board; and (2) adopted RESOLUTION NO. 2132 approving the appointment of Director Jeffery M. Thomas as member, and Charles Busslinger as alternate to the Santiago Aqueduct Commission (SAC), for submission to SAC, by the following roll call vote:

AYES: Directors Nederhood, Dick, McVicker, Seckel, Crane, Thomas & Yoo
Schneider
NOES: None
ABSENT: None
ABSTAIN: None

CONSIDERATION OF APPOINTMENT OF MET DIRECTOR

President Yoo Schneider advised that the proposal to appoint Director Karl Seckel as MWDOC's representative to the Metropolitan Water District of Southern California (MET) Board of Directors was before the Board for consideration. Several Directors thanked Director Seckel for his willingness to serve and thanked Director Tamaribuchi for his service to the MET and MWDOC Boards.

Upon MOTION by Director McVicker, seconded by Director Thomas, and carried (7-0), the Board adopted RESOLUTION NO. 2133 appointing Karl W. Seckel as a representative for MWDOC to the Board of Directors of the Metropolitan Water District of Southern California, by the following roll call vote:

AYES: Directors Dick, Nederhood, McVicker, Seckel, Crane, Thomas and Yoo
Schneider
NOES: None
ABSENT: None
ABSTAIN: None

PROFESSIONAL SERVICES CONTRACT AWARD FOR BREAKROOM/KITCHEN AND ATRIUM REMODEL

Following an overview of the changes made to the proposal subsequent to the Administration & Finance Committee (which were outlined in the write up), and upon MOTION by Director Seckel, seconded by Director Crane, and carried (7-0), the Board authorized the General Manager to enter into a professional services agreement with GTS Architecture, Inc. (GTS) to provide design and architectural services for an Administration Building Breakroom/Kitchen and Atrium Remodel following the Committee recommendations, at a not to exceed total cost of \$48,005, by the following roll call vote:

AYES: Directors Dick, Nederhood, McVicker, Seckel, Crane, Thomas and Yoo
Schneider
NOES: None
ABSENT: None
ABSTAIN: None

INFORMATION CALENDAR

GENERAL MANAGER'S REPORT, JANUARY 2023

Assistant General Manager De La Torre advised that the full General Manager's report was included in the Board packet.

Director Nederhood highlighted the following items in the report: (1) the President extended the Public Health of Emergency for 90 days; (2) the number of agencies that participate in WEROC monthly calls (approximately 22); (3) the MET Turf Rebate Program and the need to identify the cost per acre-foot; (4) a typo in the Water Systems Operations (should be 10,460 rather than 1,0460); (5) water treatment/distribution and water quality and asked at what levels TDS would affect equipment and public health (staff advised they would get back to him); and (6) LAFCO's role (this will be a future agenda topic). A brief discussion was held regarding water quality issues.

Director Seckel highlighted the Center For Demographic Research, noting that because the OCSD is not participating in the future, budget implications will be discussed among the remaining agencies.

Mr. De La Torre thanked Director Tamaribuchi for his service to the MET Board, noting he was a tremendous asset to the MWDOC delegation.

The Board received and filed the report as presented.

MWDOC GENERAL INFORMATION ITEMS

a. BOARD OF DIRECTORS

The Board members each reported on their attendance at the regular (and special) MWDOC Board and Committee meetings. In addition to these meetings, the following reports were made on conferences and meetings attended on behalf of the District.

Director Nederhood advised that he attended all of the regularly scheduled MWDOC meetings (Planning & Operations, Administration & Finance, and Executive Committee meetings, as well as the Workshop and Regular Board meetings), the Special Board meeting, the MET Board and Committee meetings, the WACO and WACO Planning meetings, the ACWA Fall Conference, and the Colorado River Water Users Association Conference.

Director Dick stated that he attended all of the regularly scheduled MWDOC meetings (Planning & Operations, Administration & Finance, and Executive Committee meetings, as well as the Workshop and Regular Board meetings), the Special Board meeting, the regularly scheduled MET Board and Committee meetings, the MET Caucus, various Ad Hoc Committee meetings (Building Management, Grand Jury Report), various MET Ad Hoc meetings, the Chamber of Commerce meeting, and the dedication of Look Out Point in honor of Don Galleano and Lois Krieger, the WACO meeting, the ISDOC meeting, and the Serrano Water District Board meeting.

Director McVicker reported that he attended all of the regularly scheduled MWDOC meetings (Planning & Operations, Administration & Finance, and Executive Committee meetings, as well as the Workshop Board meeting and Regular Board meetings), the Special Board meeting, the ISDOC Executive Committee meeting, and the WACO meeting.

Director Seckel advised that he attended the regularly scheduled MWDOC meetings (Planning & Operations, Administration & Finance, and Executive Committee meetings, as well as the Workshop and Regular Board meetings), the Special Board meeting, the OCWD Board meeting, the WACO and WACO Planning meetings, the Ad Hoc Committee meetings regarding the Grand Jury Report, the ACC-OC Energy, Environment & Water Committee meeting, the Building Management Committee meeting, and the MET Workshop regarding the Colorado River.

Director Crane reported on attending the regularly scheduled MWDOC meetings (Planning & Operations, Administration & Finance, and Executive Committee meetings, as well as the Workshop and Regular Board meetings), the Special Board meeting, the MET Board and Committee meetings, and the IRWD, OCWD and SMWD Board meetings.

Director Thomas stated that he attended the regularly scheduled MWDOC meetings, (the Planning & Operations, Administration & Finance, and Executive Committee meetings, as well as the Workshop and Regular Board meetings), the Special Board meeting, the ACWA Conference, the WACO meeting, and the Colorado River Water Users Association Conference.

Director Yoo Schneider advised that she attended all of the regularly scheduled MWDOC meetings (Planning & Operations, Administration & Finance, and Executive Committee meetings, as well as the Workshop and Regular Board meetings), the Special Board meeting, the SMWD

and SCWD Board meetings, the WACO meeting, the Laguna Beach County Water District Commission meeting, the SMWD Water Quality & Technology Committee meeting, and the Deans Leadership Advisory Board meeting at UCI. She noted that she was invited to serve on the Water Environment Federation's (WEF) Circular Water Economy Advisory Board (for an upcoming conference).

a. REQUESTS FOR FUTURE AGENDA TOPICS

President Yoo Schneider referenced the comments earlier in the meeting regarding a future agenda item on LAFCO's role and process.

ADJOURNMENT

Director Tamaribuchi acknowledged the comments earlier in the meeting and thanked the MWDOC staff for excellent support during his tenure as both MWDOC and MET Director.

There being no further business to come before the Board, President Yoo Schneider adjourned the meeting at 9:34 a.m.

Respectfully submitted,

Maribeth Goldsby, Secretary

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY**

Jointly with the
PLANNING & OPERATIONS
January 3, 2023 – 8:30 a.m. to 10:20 a.m.

Due to the current state of emergency related to the spread of COVID-19 and pursuant to Government Code Section 54953(e), the meeting was held via the Zoom Webinar application; all Brown Act requirements were complied with.

Committee:

Director McVicker, Chair
Director Crane
Director Nederhood

Staff:

Rob Hunter, Pari Francisco, Michelle DeCasas,
Tina Dubuque, Hilary Chumpitazi, Rachel Davis
Heather Baez, Maribeth Goldsby, Harvey De La
Torre, Charles Busslinger, Rachel Waite, Joe
Berg, Alex Heide, Beth Fahl, Melissa Baum-
Haley, Charles Busslinger, Dave Anderson,
Janine Schunk, Kevin Hostert, Tiffany Baca, Tina
Fann, Vicki Osborn, Damon Micalizzi, Sam
Fetter, Sarah Wilson

Also, Present:

Director Larry Dick
Director Megan Yoo Schneider
Director Karl Seckel
Director Jeff Thomas
Dennis Erdman, MET Director
Linda Ackerman, MET Director
Sat Tamaribuchi, MET Director
Mike Marcus, Orange County WD
Diane Rifkin, Moulton Niguel WD
Jennifer Lopez, South Coast WD
Stacy Taylor – Mesa WD
Fernando Pauldi – Trabuco Canyon WD
Jim Leach, Santa Margarita WD
Brad Reese, Serrano WD
Chip Monaco, Santa Margarita WD
Dick Ackerman, Ackerman Consulting
Paul Brown, Paul Redvers Brown Inc.

Paul Weghorst, Irvine Ranch WD
Peer Swan, Irvine Ranch WD
Saundra Jacobs, Santa Margarita WD
Sherry Wanninger, Moulton Niguel WD
Mark Monin, El Toro WD
Kay Havens, El Toro WD
Laura Rocha, Moulton Niguel WD
Mike Gaskin, El Toro WD
Jose Vergara, El Toro WD
John Kennedy, Orange Coast WD
Yarib Dheming, Inside the Outdoors
Dan Feron, Santa Margarita WD
Doug Reinhart, Irvine Ranch WD
Jim Atkinson, Mesa WD
Kelly Rowe, Orange County WD
David Youngblood, East Orange County WD
Liz Mendelson-Goossens – San Diego County
Water Authority

Chairperson McVicker called the meeting to order at 8:30 a.m.

Secretary Goldsby conducted a roll call of the Committee members' attendance, with Directors McVicker, Nederhood, Crane being present and Directors Dick, Yoo Schneider, Seckel, and Thomas also present.

PUBLIC PARTICIPATION

There was no public participation.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

No items were received too late to be agendized.

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO THE MEETING

No items were distributed to the Board less than 72 hours prior to the meeting.

PRESENTATION ITEMS**MWDOC MEMBER AGENCY FACILITATED DISCUSSION PHASE II PRESENTATION**

Mr. Paul Brown of Paul Redvers Brown Inc. provided a PowerPoint that illustrated information collected and summarized from the key Member Agency Facilitated workgroup discussions, from which the MWDOC Board will (1) review the Phase II Report and (2) discuss any future direction and implementation to improve member agency collaboration and relations.

There was a robust conversation regarding the benefits of the facilitated discussions, the appreciation of the time taken to provide input, and the desire to continue the progress that has been made by utilizing the information obtained from the MWDOC Member Agency Facilitated Discussions – Phase I & II.

This report was received and filed, however the Committee stated it is anticipated that this report will be utilized to continue further recommended discussions during the Board's strategic planning process. Director Nederhood stated that too much time would pass to delay discussions until the strategic planning process begins and that a more consistent approach would be to add these continued discussions to the Workshop Board agenda. Director Yoo Schneider stated it is anticipated that the strategic planning process will begin on March 3, 2023.

ACTION ITEM**PROPOSED WUE RESEARCH ACTIVITIES**

Mr. Joe Berg, Director of Water Use Efficiency, outlined the proposed WUE activities he is asking for approval. He explained that the first item is where MWDOC would participate with the California Water Efficiency Partnership (CalWEP) and the UC Davis Center for Water-Energy Efficiency on the development of a guidance document that will define a variety of water use efficiency program evaluation methodologies that can be utilized to verify water savings of different programs. Such a document will lead a water utility to determine the best Measurement & Verification (M&V) approach, given their program goals and resources.

Director Nederhood voiced his support of the proposed projects but he reiterated his request for the standard of effectiveness in the cost per acre-foot. Mr. Berg said that he is working on such an item for the February P&O Committee Meeting that would provide the information requested.

The second item proposes that in light of our current drought emergency and MWDOC's limited ability to reach consumers, a one-year pilot marketing effort through the Motor Vehicle Network (MVN) (MVN provides and maintains television monitors in Department of Motor Vehicles (DMV) offices in twenty-five states). These TV monitors switch between showing DMV patrons their place in line for appointments, public service announcements, and consumer advertising.

Director Nederhood voiced his concern that the investment would not produce quality, engaging advertisements. However, he would support the one-year pilot.

Upon MOTION by Director Nederhood, seconded by Director Crane, and carried (3-0), the Committee recommended the Board of Directors authorize:

1. A \$10,000 contribution to the California Water Efficiency Partnership toward the development of the Water Use Efficiency Program Measurement & Verification Protocol and,
2. The General Manager to enter into a contract with Motor Vehicle Network for \$29,580 for a one-year pilot Water Use Efficiency marketing campaign.

A roll call vote was taken, with Directors McVicker, Nederhood, and Crane voted in favor. This item will be presented to the Board on January 18, 2023.

DISCUSSION ITEMS

UPDATE ON COVID-19 (ORAL REPORT)

Director Seckel stated that the Board should discuss the start-up of in-person meetings at the Workshop Board Meeting on January 4, 2023. Director Nederhood supported such a discussion but called for in person meetings sooner than later.

The Committee received and filed this report.

INFORMATION ITEMS

2023 WATER POLICY FORUM & DINNER SCHEDULE

The Committee received and filed this report.

MWDOC CHOICE SCHOOL PROGRAMS UPDATE

The Committee received and filed this report.

STATUS REPORTS

- a. Ongoing MWDOC Reliability and Engineering/Planning Projects
- b. WEROC
- c. Water Use Efficiency Projects
- d. Public and Government Affairs

The Committee received and filed these reports.

REVIEW OF ISSUES RELATED TO PLANNING OR ENGINEERING PROJECTS, WEROC, WATER USE EFFICIENCY, FACILITY AND EQUIPMENT MAINTENANCE, WATER STORAGE, WATER QUALITY, CONJUNCTIVE USE PROGRAMS, EDUCATION, PUBLIC AFFAIRS PROGRAMS AND EVENTS, PUBLIC INFORMATION PROJECTS, PUBLIC INFORMATION CONSULTANTS, DISTRICT FACILITIES, and MEMBER-AGENCY RELATIONS

ADJOURNMENT

There being no further business brought before the Committee, Chairperson McVicker adjourned the meeting at 10:20 a.m.

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY

Jointly with the

ADMINISTRATION & FINANCE COMMITTEE

January 11, 2023 – 8:30 a.m. to 11:04 a.m.

Due to the current state of emergency related to the spread of COVID-19 and pursuant to Government Code Section 54953(e), the meeting was held via the Zoom Webinar application; all Brown Act requirements were complied with.

A&F Committee:

Director Karl Seckel
Director Larry Dick
Director Jeff Thomas

Staff:

Maribeth Goldsby, Alex Heide,
Cathleen Harris, Charles Busslinger,
Damon Micalizzi, Harvey De La Torre,
Heather Baez, Hilary Chumpitazi,
Janine Schunk, Joe Berg, Beth Fahl
Judy Roberts, Katie Davanaugh,
Kevin Hostert, Melissa Baum-Haley,
Michelle DeCasas, Vicki Osborn, Patrick Dinh,
Pari Francisco, Rachel Davis, Rachel Waite,
Sam Fetter, Steven Hung, Tiffany Baca

Also Present:

Director Al Nederhood
Director Bob McVicker
Director Megan Yoo Schneider
Director Randy Crane

MWDOC Met Director Sat Tamaribuchi
MWDOC Met Director Linda Ackerman
MWDOC MET Director, Dennis Erdman

Brad Reese, Serrano Water District
Brooke Jones Yorba Linda Water District
Chip Monaco, Santa Margarita Water District
Chuck Gibson, Santa Margarita Water District
Daniel Feron, Santa Margarita Water District
Jim Leach, Santa Margarita Water District
Saundra Jacobs, Santa Margarita Water District
Jose Vergara, El Toro Water
Kay Havens, El Toro Water District
Dennis Cafferty, El Toro Water District
Mark Monin, El Toro Water District
Mike Gaskins, El Toro Water District
Fernando Paludi, Trabuco Canyon Water District
Greg Mills, Serrano Water District
Jennifer Lopez, South Coast Water District
Jim Atkinson, Mesa Water
Johnathan Cruz, Moulton Niguel Water Dist.
Kaden Young, Moulton Niguel Water District
Keith Van Der Maaten, Laguna Beach Co. Water
Kristy Khachigian, consultant
Lisa Ohlund
Paul Weghorst, Irvine Ranch Water District
Peer Swan, Irvine Ranch Water District
Stacy Taylor, Mesa Water
David Youngblood, East Orange County Water
Joseph Byrne, BBK, District legal counsel
Brian Thomas, consultant

At 8:30 a.m., Director Seckel called the meeting to order, via the Zoom webinar application.

ROLL CALL

Secretary Goldsby conducted a roll call attendance of the Committee members with Directors Seckel, Dick and Thomas acknowledging attendance for the Administration and Finance Committee; and Directors McVicker, Nederhood, Crane and Yoo Schneider also present.

PUBLIC COMMENTS

No comments were received.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

No items were presented.

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING

No items were presented.

PROPOSED BOARD CONSENT CALENDAR ITEMS

TREASURER'S REPORT

- a. Revenue/Cash Receipt Report – December 2022
- b. Disbursement Approval Report for the month of January 2023
- c. Disbursement Ratification Report for the month of December 2022
- d. GM Approved Disbursement Report for the month of December 2022
- e. Consolidated Summary of Cash and Investment – November 2022
- f. OPEB and Pension Trust Fund statements

The Committee reviewed the Treasurer's Report and held some discussion on the disbursement report. Upon MOTION by Director Thomas, seconded by Director Dick and carried (3-0), the Committee recommended approval of the Treasurer's Report at the January 18, 2023 Board meeting. The vote was taken via roll call with Directors Seckel, Thomas and Dick all voting in favor.

FINANCIAL REPORT - Combined Financial Statements and Budget Comparative for the Period Ending November 30, 2022

The Committee reviewed the Financial Report and upon MOTION by Director Thomas, seconded by Director Dick and carried (3-0), the Committee recommended approval of the Financial Report at the January 18, 2023 Board meeting. The vote was taken via roll call with Directors Seckel, Thomas and Dick all voting in favor.

ACTION ITEMS

AUTHORIZE REVISIONS TO PERSONNEL MANUAL

Ms. Cathleen Harris, Director of Administration & Human Resources reviewed the changes to the Personnel Manual, in accordance with 2023 new law changes. The changes were presented as outlined in the staff report.

Upon MOTION by Director Dick and seconded by Director Thomas and carried (3-0), the Committee recommended approval of Revisions to the Personnel Manual at the January 18, 2023 Board meeting. The vote was taken via roll call with Directors Seckel, Thomas and Dick all voting in favor.

PROFESSIONAL SERVICES CONTRACT AWARD FOR BREAKROOM/KITCHEN AND ATRIUM REMODEL

It was reported that this item was returned from the December 2022 Administration & Finance Committee meeting so that staff could review this item with the MWDOC/OCWD Building Management Committee. Mr. Charles Busslinger reviewed the staff report, noting that the atrium pergola is infested with termites and should be removed. He noted that the work presented for consideration before the Committee is for design support services for the District's kitchen remodel and atrium renovation and repairs.

The Committee held discussion on how much additional work needs to be completed to conclude the office remodel and associated costs, in light of the construction that was recently completed in early 2022.

Upon MOTION by Director Dick and seconded by Director Thomas and carried (3-0), the Committee recommended approval of the Professional Services Contract Award for the Breakroom/Kitchen and Atrium Remodel, with the caveat that GTS provide a revised scope of work that eliminates some of the uncertainty of what the actual cost will be, as it was not clear in the staff report. This item is to be presented for consideration at the January 18, 2023 Board meeting. The vote was taken via roll call with Directors Seckel, Thomas and Dick all voting in favor.

AUTHORIZE ATTENDANCE AT CSDA'S LEADERSHIP ACADEMY, FEBRUARY 26-MARCH 1, 2023, LA QUINTA, CA

Upon MOTION by Dick, seconded by Director Thomas and carried (3-0), the Committee recommended approval of attendance at CSDA's Leadership Academy, February 26-March 1, 2023 in LaQuinta, CA. It was noted that Director Crane will be in attendance at the conference.

DISCUSSION ITEMS

FISCAL YEAR (FY) 2022-23 BUDGET YEAR-END PROJECTIONS & CONCEPTUAL FY 2023-24 BUDGET REVIEW

Assistant General Manager, Harvey De La Torre, noted that this budget review is a conceptual outlook for the budget projections for the upcoming 2023-24 Budget year.

The Committee reviewed the staff report in its entirety for proposed items to be included in the upcoming budget. Discussion was held on staffing levels and whether additional staffing resources will be needed in the new budget year; with Mr. De La Torre noting that Public Affairs will be requesting an additional full time staff member. It was also noted that the Principal Engineer position is still open due to a staff departure in November 2022.

RESERVE FUND POLICY UPDATE

Director Seckel reported that the reserve policy has been under considerable review and discussion by staff, the MWDOC Board and member agencies and that it will be presented in February for action. Mr. De La Torre added that the process has been very productive in identifying the purpose of the reserve policy.

Brian Thomas facilitated the review of the Reserve Fund Policy with MWDOC staff, Board and member agencies over the past several months. He provided a review of recommendations that came out of the discussions and meetings and then went on to review historical levels of cash and investment vs. designated reserves. Additionally, he provided a review of the existing and proposed policy description, member agency comments and a summary of next steps.

The summary of workgroup observations included six major topics that impact the District's cash flow needs and includes Water Use Efficiency Projects, the use of funds to reduce pension and OPEB liabilities; WEROC project including the WEROC Emergency Operations Center, and others, as outlined in the staff report.

Discussion was held and many opinions expressed on what issues are appropriate in considering appropriate MWDOC reserve levels. This item will return to the Committee for action in February.

INFORMATION ITEMS**SOLE SOURCE PROCUREMENT JUSTIFICATION WITH DOPUDJA & WELLS CONSULTING****DEPARTMENT ACTIVITIES REPORTS**

- a. Administration
- b. Finance and Information Technology

MONTHLY WATER USAGE DATA, TIER 2 PROJECTION, AND WATER SUPPLY INFORMATION

The informational reports were received and filed.

OTHER ITEMS**REVIEW ISSUES REGARDING DISTRICT ORGANIZATION, PERSONNEL MATTERS, EMPLOYEE BENEFITS FINANCE AND INSURANCE****ADJOURNMENT**

There being no further business brought before the Committee, the Administration & Finance meeting was adjourned at 11:04 a.m.

MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS OF THE
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY

jointly with the

EXECUTIVE COMMITTEE

January 19, 2023, 8:30 a.m. to 9:09 a.m.

Zoom Webinar Application

Committee:

Director Yoo Schneider, President
Director McVicker, Vice President
Director Dick, Immediate Past President (absent)

Staff:

H. De La Torre, M. Goldsby

Also Present:

Director Nederhood
Director Seckel
Director Crane
Director Thomas
Linda Ackerman, MWDOC/MET Dir.
Dennis Erdman, MWDOC/MET Dir.

Doug Reinhart, IRWD
Stacy Taylor, Mesa Water
Mike Markus, OCWD
John Kennedy, OCWD
Don Froelich, MNWD
Sherry Wanninger, MNWD
Chuck Gibson, SMWD

Betty Olson, SMWD
Jim Leach, SMWD
Chip Monaco, SMWD
Greg Mills, Serrano WD
Brad Reese, Serrano WD
Kristy Khachigian, KK Consulting
Dick Ackerman, Ackerman Consulting

At 8:30 a.m., President Yoo Schneider called the meeting to order via the Zoom Webinar application (pursuant to the Governor's Executive Order due to the spread of the COVID-19 virus, the meeting was conducted via Zoom). Secretary Goldsby called the roll.

PUBLIC PARTICIPATION

No items were presented.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

No items were presented.

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING

Assistant General Manager De La Torre advised that the draft agendas for the upcoming month were distributed to the Board and made available to the public.

EXECUTIVE COMMITTEE REVIEW OF FUTURE AGENDAS

The Committee reviewed and discussed the draft agendas for each of the meetings and made revisions/additions as listed below.

Mr. De La Torre advised that legal counsel would provide a review of options for returning to in-person meetings at the February 15, 2023 Board meeting.

a. MWD/OCWD Joint Planning Committee

No new items were added to the agenda.

b. Workshop Board Meeting

No new items were added to the agenda.

c. Planning & Operations Committee

Although no new items were added to the agenda, discussion was held regarding the Orange County Reliability Study, and, due to member agencies' request for additional time to review, it was recommended this item be moved to the Administration & Finance Committee for review and discussion. Mr. De La Torre stated the study results will focus on a regional approach and may include: identifying gap areas and identify/specifying what the region can do to fill any gaps, as well as identifying local projects (however projects will not be ranked).

Discussion was also held regarding the Cost of Water Use Efficiency Programs (WUE cost per acre-foot), and the Committee recommended staff determine whether any prior studies on this subject were conducted by MET (in an effort to avoid any duplication of efforts).

d. Administration & Finance Committee

President Yoo Schneider referenced the budget and asked whether it would include any cyber security insurance (yes); she suggested staff review what the policy includes/excludes to ensure MWD/OCWD has a comprehensive policy. It was noted that the proposed hiring of an IT consultant (on the draft agenda) could assist staff with the appropriate coverages.

SMWD Director Gibson asked for more information regarding the Economic Study. Staff stated they would forward the study to Mr. Gibson.

DISCUSSION REGARDING UPCOMING ACTIVITIES OF SIGNIFICANCE

Mr. De La Torre highlighted the Building Management Committee discussions (and opening the campus on February 27, 2023), as well as various options for holding hybrid meetings in both the Board Room and Conference Room 101. He noted that the Building Management Committee asked both legal counsels to review and iron out issues in the updated/draft Lease Agreement between MWD/OCWD and OCWD.

MEMBER AGENCY RELATIONS

It was noted that pursuant to the request made at the January Board meeting, staff would talk to Ms. Carolyn Emery (LAFCO's Executive Director) about presenting information to the Board on LAFCO's role and processes regarding OCWD's expanded MSR (in March).

GENERAL MANAGER'S REPORTS

Mr. De La Torre reported that UCI has asked MWDOC to be a Community Partner in its grant application for a state grant on climate change, noting that there is no financial contribution from MWDOC requested at this time. He added that if UCI is accepted through the final grant application phase, UCI will inform MWDOC of what is required in the next stage. The Committee approved MWDOC becoming a Community Partner (with no financial requirement) on UCI's climate change grant application process.

Mr. De La Torre then advised that he will be executing a Sole Source Agreement with Whittingham Public Affairs to fill the void left with the retirement of John Lewis; he provided an overview of Mr. Whittingham's scope of service and costs. The Committee asked that more information regarding Mr. Whittingham's background and services be sent to the Board.

REVIEW AND DISCUSS DISTRICT AND BOARD ACTIVITIES

Mr. De La Torre advised that staff is in the process of developing an outline and list of topics for the upcoming Board Strategic Planning meeting to be held March 3, 2023. It was suggested that staff solicit dates for a second session later in March; President Yoo Schneider suggested the Board submit any potential topics they would like discussed.

ADJOURNMENT

There being no further business to be brought before the Committee, the meeting adjourned at 9:09 a.m.

MEETING REPORT
JOINT PLANNING COMMITTEE WITH BOARD OF DIRECTORS
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY and
ORANGE COUNTY WATER DISTRICT
January 25, 2023 - 8:30 a.m. – 10:20 a.m.
Zoom Webinar Application

MWDOC DIRECTORS

Al Nederhood
Larry Dick
Bob McVicker
Karl W. Seckel
Randall Crane
Jeffery M. Thomas
Megan Yoo Schneider

MWDOC STAFF

Harvey De La Torre
Maribeth Goldsby
Melissa Baum-Haley
Alex Heide
Charles Busslinger
Kevin Hostert
Damon Micalizzi
Heather Baez

ALSO PRESENT

Linda Ackerman
Dennis Erdman
Nina Hawk
George Nishikawa
Dennis Cafferty
Doug Reinhart
Peer Swan
Paul Weghorst
Keith Van Der Maaten
Jim Atkinson
Paul Shoenberger
Dick Fiore
Don Froelich
Bill Moorhead
Sherry Wanninger
Laura Rocha
Betty Olson
Frank Ury
Chip Monaco
Greg Mills
Brad Reese
Brett Barbre

OCWD DIRECTORS

Dina Nguyen (absent)
Denis Bilodeau
Roger Yoh
Van Tran
Steve Sheldon
Cathy Green
Kelly Rowe
Valerie Amezcua (absent)
Natalie Meeks (absent)
Bruce Whitaker

OCWD STAFF

Mike Markus
John Kennedy

MWDOC/MET Director
MWDOC/MET Director
Metropolitan Water District of Southern California
Metropolitan Water District of Southern California
East Orange County Water District
Irvine Ranch Water District
Irvine Ranch Water District
Irvine Ranch Water District
Laguna Beach County Water District
Mesa Water
Mesa Water
Moulton Niguel Water District
Moulton Niguel Water District
Moulton Niguel Water District
Moulton Niguel Water District
Moulton Niguel Water District
Santa Margarita Water District
Santa Margarita Water District
Santa Margarita Water District
Serrano Water District
Serrano Water District
Yorba Linda Water District

Wayne Miller
Lisa Ohlund
Dick Ackerman
Philip Bogdonoff
Liz Mendelson-Goossens
Emily Novak
Kristy Khachigian
John Lewis

Yorba Linda Water District
Ohlund Management & Technical Services
Ackerman Consulting
City of Anaheim
San Diego County Water Authority
San Diego County Water Authority
KK Consulting

OCWD Director Cathy Green chaired the meeting. Due to the current state of emergency related to the spread of COVID-19 and pursuant to Government Code Section 54953(e), the meeting was held via the Zoom Webinar application; all Brown Act requirements were complied with.

PUBLIC COMMENTS

No public comments were received.

MWD STAFF PRESENTATION ON BAY-DELTA OPERATIONS & IMPACTS TO SWP TABLE A ALLOCATIONS

Ms. Nina Hawk and Mr. George Nishikawa (MET staff) presented a Bay-Delta Regulatory Update to the Committee. The presentation material included a regulatory overview (key permits and standards governing project operations) and framework; current Bay-Delta operations; overview of long-term operations of both the CVP and SWP; time line (to date) of re-initiation of consultation on long-term operations; and remaining milestones and key areas of interest (consistency between state and federal permits, appropriate attribution of CVP and SWP obligations, and the incorporation of the Voluntary Agreement commitments). They also provided an overview of the Voluntary Agreements, which included information on the watershed-wide approach, signatories, and timeline.

Considerable discussion ensued with emphasis on the Table A allocations, velocity of flows (first flush flows) and turbidity and how these affect the Delta Smelt, testing process for Delta Smelt along the pumping areas, the biological opinions, the Voluntary Agreement negotiations and discussions, and how the negotiations/opinions would vary if the tunnels were in place.

Following discussion, the Committee received and filed the report.

IMPORTED WATER SUPPLY UPDATE

MWDOC Water Resources Analyst Kevin Hostert updated the Boards on the current imported water supply conditions, highlighting the Northern California 8-station index's accumulated precipitation, snowpack, run-off percentages, key reservoir storage levels and "take" capacities, Colorado River status and Lake Mead's storage levels, the current SWP Table "A" allocation, and the State's drought monitor conditions. Following discussion, the Committees received and filed the presentation.

STATUS OF OCWD GROUNDWATER BASIN

OCWD Executive Director of Engineering and Water Resources John Kennedy updated the Committee on the status of OCWD operations, which included updates on the Prado Dam operations, MET replenishment water purchases, the OCWD groundwater basin accumulated overdraft, and OCWD's plans to consider raising the Basin Production Percentage (BPP) to 85%.

DISCUSSION ON THE ORANGE COUNTY GRAND JURY REPORT AND CONSIDERATION TO SCHEDULE A FUTURE JOINT BOARD RETREAT

OCWD General Manager Mike Markus provided an overview of the ad hoc committee discussions regarding the Grand Jury report, noting that rather than take any action on the issue, the OCWD Board would instead be scheduling a special board meeting (study session) to discuss all of the issues/options (in March). Afterward, he noted that it may be prudent for both Boards to meet and discuss the issues in a Joint Board meeting such as a retreat.

Discussion ensued regarding the quality of the Grand Jury report (with MWDOC Board members expressing concern), MWDOC's process for appointing MET Directors, and the cities of Anaheim, Santa Ana, and Fullerton (and how these cities could assist OCWD, as they are also MET member agencies). OCWD Director Whitaker commented that it would be prudent to re-institute regular meetings among the three cities.

Mr. De La Torre commented that staff would enhance Director Whitaker's comments and develop ways the two agencies could work proactively together.

SUMMARY OF RECENT BUILDING MANAGEMENT COMMITTEE MEETING

Mr. Markus reported that OCWD would be opening the campus and returning to pre-Covid working conditions, including in-person meetings, on February 27, 2023.

ANY FUTURE AGENDA ITEMS

Director Seckel requested a presentation on MET storage capacities and processes for water abundant years.

FUTURE COMMITTEE MEETINGS: APRIL 26, 2023

It was noted that the next MWDOC/OCWD Joint Planning Committee meeting would be held on April 26, 2023 and would be chaired by MWDOC.

ADJOURNMENT

There being no further business to come before the Committee, Chair Green adjourned the meeting in memory of MWDOC General Manager Rob Hunter, at 10:20 a.m.

Municipal Water District of Orange County
REVENUE / CASH RECEIPT REPORT
January 2023

Item No. 4a

WATER REVENUES

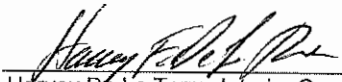
<u>Date</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>
1/03/2023	Serrano Water District	November 2022 Water deliveries	167,338.24
1/05/2023	City of Fountain Valley	November 2022 Water deliveries	7,715.58
1/06/2023	City of Brea	November 2022 Water deliveries	13,699.11
1/06/2023	City of La Habra	November 2022 Water deliveries	7,734.33
1/06/2023	City of San Clemente	November 2022 Water deliveries	609,997.37
1/06/2023	Laguna Beach County Water District	November 2022 Water deliveries	152,716.66
1/09/2023	El Toro Water District	November 2022 Water deliveries	355,594.87
1/09/2023	Santa Margarita Water District	November 2022 Water deliveries	1,741,913.81
1/09/2023	Santa Margarita Water District (ID9)	November 2022 Water deliveries	425,862.83
1/09/2023	South Coast Water District	November 2022 Water deliveries	369,363.27
1/11/2023	City of Garden Grove	November 2022 Water deliveries	479,030.59
1/12/2023	City of Orange	November 2022 Water deliveries	35,792.76
1/12/2023	City of Seal Beach	November 2022 Water deliveries	10,726.29
1/12/2023	City of Westminster	November 2022 Water deliveries	143,521.85
1/12/2023	Yorba Linda Water District	November 2022 Water deliveries	316,651.77
1/13/2023	East Orange Co Water District	November 2022 Water deliveries	703,259.49
1/13/2023	Golden State Water Company	November 2022 Water deliveries	748,443.38
1/13/2023	Irvine Ranch Water District	November 2022 Water deliveries	1,019,356.93
1/13/2023	Moulton Niguel Water District	November 2022 Water deliveries	1,859,606.83
1/13/2023	Orange County Water District	November 2022 Water deliveries	4,873,964.43
1/23/2023	City of Fountain Valley	December 2022 Water deliveries	7,715.58
1/23/2023	City of Newport Beach	December 2022 Water deliveries	675,343.43
1/23/2023	Trabuco Canyon Water District	December 2022 Water deliveries	129,972.49
1/27/2023	City of Brea	December 2022 Water deliveries	14,613.51
1/27/2023	City of Huntington Beach	December 2022 Water deliveries	1,086,888.10

TOTAL WATER REVENUES \$ 15,956,823.50

Municipal Water District of Orange County
REVENUE / CASH RECEIPT REPORT
January 2023

MISCELLANEOUS REVENUES

<u>Date</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>
1/03/2023	WePay	2/9/2023 Water Policy dinner registrations	2,365.66
1/09/2023	Moulton Niguel Water District	2/9/2023 Water Policy dinner registrations	1,700.00
1/31/2023	Hazen and Sawyer	2/9/2023 Water Policy dinner registrations	940.00
1/03/2023	Metropolitan Water District	9/16/2022 OC Water Summit sponsorship	2,020.00
1/23/2023	Joan Finnegan	Feb-Dec 2022 COBRA Vision insurance	263.43
1/03/2023	Keith Lyon	January 2023 Retiree Health insurance	184.29
1/03/2023	Karl Seckel	January 2023 Retiree Health insurance	184.29
1/13/2023	Steve Hedges	Jan-Mar 2023 Retiree Medical premium	140.34
1/18/2023	Igoe and Company	COBRA Health and Vision insurance	263.26
1/31/2023	Keith Lyon	February 2023 Retiree Health insurance	184.29
1/20/2023	US Bank Custodial Account	American Express National Bank Interest payment	3,377.53
1/25/2023	US Bank Custodial Account	Capital One and Discover Bank Interest payment	6,931.50
1/03/2023	US Bank Custodial Account	Morgan Stanley Interest payment	4,500.12
1/17/2023	US Bank Custodial Account	Sallie Mae Bank Interest payment	1,009.72
1/31/2023	US Bank	Monthly interest	121.18
1/26/2023	El Toro Water District	Late payment penalty for September 2022 Water deliveries	3,597.63
1/26/2023	Marcia Scully	Reimbursement for 12/14/2022 CRWUA Conference dinner for two MET guests	100.00
1/31/2023	Irvine Ranch Water District	November 2022 Smartimer and Rotating Nozzle rebate program	459.95
1/09/2023	Moulton Niguel Water District	November 2022 Smartimer, Turf Removal and Spray to Drip rebate program	97,678.34
1/09/2023	City of Fountain Valley	November 2022 Turf Removal and Spray to Drip rebate program	555.00
1/12/2023	City of Westminster	November 2022 Turf Removal and Spray to Drip rebate program	555.00
1/13/2023	City of Brea	November 2022 Turf Removal and Spray to Drip rebate program	333.00
1/13/2023	City of San Clemente	November 2022 Turf Removal and Spray to Drip rebate program	4,811.31
1/13/2023	City of Tustin	November 2022 Turf Removal and Spray to Drip rebate program	888.00
1/13/2023	Laguna Beach County Water District	November 2022 Turf Removal and Spray to Drip rebate program	1,475.50
1/31/2023	Irvine Ranch Water District	November 2022 Turf Removal and Spray to Drip rebate program	17,482.28
1/03/2023	Laguna Beach County Water District	November 2022 So Cal Watersmart rebate program	65.00
1/23/2023	South Coast Water District	Dedicated Irrigation Meters Measurement Program FY 2022-24	40,000.00
1/09/2023	City of Orange	Water Loss Control Shared Services FY 2022-23	419.00
1/20/2023	City of Seal Beach	Water Loss Control Shared Services FY 2022-23	2,186.00
1/26/2023	El Toro Water District	Water Loss Control technical assistance CY 2022 - E Source	10,120.00
1/27/2023	City of Fullerton	Jul-Dec 2022 School Billing	4,414.49
TOTAL MISCELLANEOUS REVENUES			\$ 209,326.11
TOTAL REVENUES			\$ 16,166,149.61


Harvey De La Torre, Interim General Manager


Hilary Chumipitazi, Treasurer

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of February 2023**

Item No. 4b

Vendor/ Invoice	Description	Amount to Pay
Core Disbursements:		
ACCO Engineered Systems Inc		
20358460	12/1/22-2/28/23 HVAC Preventative Maintenance	1,882.00
Total		<u>1,882.00</u>
Ace Print Agency-Francisco Flores		
3951	500 Business cards for staff member	92.44
Total		<u>92.44</u>
Ackerman Consulting-Richard C Ackerman		
1360	January 2023 Legal and regulatory specialized consulting services	3,500.00
Total		<u>3,500.00</u>
Aleshire & Wynder LLP		
72724	11/16-12/31/22 Legal Services	375.00
73434	January 2023 Legal Services	37.50
Total		<u>412.50</u>
Alta FoodCraft		
12263991	1/4/23 Coffee and tea supplies	39.75
12268358	February 2023 Coffee and tea supplies	125.00
Total		<u>164.75</u>
Best Best and Krieger LLP		
55401-DEC22	December 2022 Legal Services	14,980.26
954944	December 2022 State Advocacy Agreement services	8,000.00
Total		<u>22,980.26</u>
Black & Veatch		
1389384	December 2022 Hydraulic Model Work with SCWD	870.00
Total		<u>870.00</u>
CDM Smith		
90170601	January 2023 Services for water resource planning	11,931.50
Total		<u>11,931.50</u>
Green Thumb (Indoor Plant Care) LLC		
20230180	February 2023 Indoor plant service	305.50
Total		<u>305.50</u>

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of February 2023**

Vendor/ Invoice	Description	Amount to Pay
Dopudja & Wells Consulting Inc		
1194	December 2022 Consulting services on MET Strategic Issues and Priorities	6,490.00
Total		6,490.00
Gladwell Governmental Svcs Inc		
5057	Records Retention Legal Review, Update & Advice for FY2022-23	100.00
Total		100.00
Hashtag Pinpoint Corporation		
1704	January 2023 Social Media consultation and services	7,913.00
Total		7,913.00
Lee Jacobi		
22823	December 2022-February 2023 Retiree medical premium	930.84
Total		930.84
Jill Promotions		
11604	100 Water Filter Straws for promotional item	2,500.16
Total		2,500.16
Means Consulting-Edward G Means III		
MWDOC-1110	January 2023 MET issues & strategic guidance to staff	1,187.50
Total		1,187.50
Multiplier/Maven's Notebook		
638	Maven's Notebook annual sponsorship renewal	2,500.00
Total		2,500.00
National Water Resources Association		
2023	2023 Annual membership renewal	525.00
Total		525.00
Natural Resource Results LLC		
4214	January 2023 Federal legislative advocacy services	8,000.00
Total		8,000.00
NDS		
812253	1/6/23 Board packet delivery service	160.92
812312	1/13/23 Board packet delivery service	160.92
812475	1/27/23 Board packet delivery service	134.72
Total		456.56

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of February 2023**

Vendor/ Invoice	Description	Amount to Pay
Office Solutions		
I-02081165	1/12/23 Office supplies	350.99
I-02082071	1/13/23 Office supplies	227.66
I-02082346	1/17/23 Office supplies	95.04
I-02087322	1/31/23 Office supplies	402.22
I-02087408	1/31/23 Office supplies	718.57
Total		<u>1,794.48</u>
Orange County Water District		
25013	December 2022 Postage, shared office & maintenance expense	18,548.73
Total		<u>18,548.73</u>
Paul Redvers Brown Inc		
DOC016	January 2023 MWDOC Facilitated Member Agency Discussions Project services	435.00
Total		<u>435.00</u>
PeopleSpace		
INV71446	Design and labor to reconfigure workstation	925.32
Total		<u>925.32</u>
Mary Snow		
22823	December 2022-February 2023 Retiree medical premium	510.30
Total		<u>510.30</u>
Soto Resources-Joey C Soto		
GA-JAN-71	January 2023 Grant Research and Acquisition Assistance	3,250.00
Total		<u>3,250.00</u>
Total Core Expenditures		<u>98,168.34</u>
 Choice Expenditures:		
Building Block Entertainment Inc		
3588-2	January 2023 Choice Elementary School Program grades K-2	9,975.00
Total		<u>9,975.00</u>
Orange County Dept of Education		
94SI2462	December 2022 Choice School Programs for grades 3-8	14,233.09
Total		<u>14,233.09</u>

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of February 2023**

Vendor/ Invoice	Description	Amount to Pay
Orange County Water District		
25013	December 2022 Postage for Water Use Efficiency rebate programs	91.68
Total		91.68
Total Choice Expenditures		24,299.77
 Other Funds Expenditures:		
EcoTech Services Inc		
2520	December 2022 Landscape Design and Landscape Maintenance Assistance Program	4,774.80
2538	January 2023 Landscape Design and Landscape Maintenance Assistance Program	5,065.00
Total		9,839.80
Mission RCD		
3344	January 2023 Field inspection and verification for Water Use Efficiency rebate programs	12,826.75
Total		12,826.75
Office Solutions		
I-02079320	1/6/23 Training supplies for WEROC	54.35
Total		54.35
County of Orange		
SC13757	1/1/23-3/31/23 WEROC Radio System operations and maintenance costs	621.00
Total		621.00
The Plant Nerd		
7709	January 2023 Landscape Design and Landscape Maintenance Assistance Program	31,350.00
Total		31,350.00
Total Other Funds Expenditures		54,691.90
Total Expenditures		177,160.01

**Municipal Water District of Orange County
Disbursement Ratification Report
For the Month of January 2023**

Name/ Date	Check/ EFT	Invoice	Description	Amount
Core Disbursements:				
Charles Busslinger				
1/31/2023	EFT	120922	December 2022 Business expense	118.85
Total				118.85
Corodata Records Management Inc				
1/31/2023	EFT	RS4868082	December 2022 Records Storage Fees	58.67
Total				58.67
Home Depot Credit Services				
1/13/2023	141683	3625200	11/30/22 Office supplies	50.81
Total				50.81
Al Nederhood				
1/31/2023	EFT	121622	December 2022 Business expense	185.99
Total				185.99
Petty Cash				
1/31/2023	141816	SEP-DEC22	September-December 2022 Petty Cash reimbursement	93.31
Total				93.31
Spectrum Business				
1/13/2023	141689	343564011023	January 2023 Telephone expense for one fax line	39.99
1/05/2023	141672	375210123022	January 2023 Telephone and internet expense	1,425.39
Total				1,465.38
Jeffery Thomas				
1/31/2023	EFT	121622	November-December 2022 Business expense	793.71
Total				793.71
US Bank				
1/13/2023	141690	0208/4192/8910-DEC22	11/23/22-12/22/22 Cal Card Charges	17,953.23
Total				17,953.23
Verizon Wireless				
1/05/2023	141673	9923696308	December 2022 4G Mobile broadband unlimited service	114.03
Total				114.03
Total Core Disbursements				20,833.98

**Municipal Water District of Orange County
Disbursement Ratification Report
For the Month of January 2023**

Name/ Date	Check/ EFT	Invoice	Description	Amount
Choice Disbursements:				
Joseph Berg				
1/31/2023	EFT	121322	December 2022 Business expense	143.22
Total				143.22
US Bank				
1/13/2023	141690	8910-DEC22	11/23/22-12/22/22 Cal Card Charges	300.00
Total				300.00
US Bank Voyager Fleet Systems				
1/13/2023	EFT	8694349932252	11/25-12/24/22 Fuel for Water Loss Control Shared Services vehicles	519.68
Total				519.68
Total Choice Disbursements				962.90
Other Funds Disbursements:				
AT&T				
1/13/2023	141679	19271288	December 2022 Telephone expense for WEROC Primary & N. EOC	467.91
Total				467.91
Metropolitan Water District				
1/31/2023	EFT	13123 10973	November 2022 Water deliveries	15,400,596.10
Total				15,400,596.10
Petty Cash				
1/31/2023	141816	SEP-DEC22	September-December 2022 Petty Cash reimbursement	(80.00)
Total				(80.00)
Santa Margarita Water District				
1/31/2023	EFT	113022	November 2022 SCP Operation Surcharge	21,810.32
Total				21,810.32
Santiago Aqueduct Commission				
1/31/2023	141817	113022	November 2022 SAC Pipeline Operation Surcharge	2,651.40
Total				2,651.40
Spray to Drip Rebate				
1/30/2023	141804	S2D5-C-IRWD-44434-18933	Westpark Maintenance District (Irvine)	1,135.50
1/30/2023	141708	S2D5-C-SC-46648-18626	Bay Cliff Village North (San Clemente)	7,626.00
1/30/2023	141758	S2D5-R-BREA-46431-18630	T. Machock	743.50
1/30/2023	141745	S2D5-R-HB-47117-18776	J. James	160.50
1/30/2023	141781	S2D5-R-MESA-46659-18633	J. Rozak	1,658.50

**Municipal Water District of Orange County
Disbursement Ratification Report
For the Month of January 2023**

Name/ Date	Check/ EFT	Invoice	Description	Amount
Spray to Drip Rebate-Continued				
1/30/2023	141719	S2D5-R-O-46608-18671	Q. Chau	509.50
1/30/2023	141721	S2D5-R-SC-46946-18729	T. Chernack	591.00
1/30/2023	141742	S2D5-R-SM-47039-18780	B. Hilyard	2,500.00
1/30/2023	141735	S2D5-R-SOCO-46766-18663	A. Gale	261.50
1/30/2023	141717	S2D5-R-TUST-46642-18625	T. Busch	853.50
1/30/2023	141736	S2D5-R-TUST-48139-19050	T. Goeden	1,686.50
1/30/2023	141771	S2D5-R-YLWD-46403-18555	S. Nathan	319.50
1/30/2023	141788	S2D6-C-MESA-46715-19301	The Creekside Business Condo Assc (Costa Mesa)	4,328.50
1/30/2023	141753	S2D6-R-BP-49190-19377	K. Lee	600.00
1/30/2023	141800	S2D6-R-BREA-49198-19338	C. Wagner	159.50
1/30/2023	141798	S2D6-R-ETWD-49531-19528	A. Venanzi	1,127.25
1/30/2023	141793	S2D6-R-ETWD-49591-19503	T. Tran	672.75
1/30/2023	141725	S2D6-R-HB-47086-19461	A. Cruz	150.50
1/30/2023	141734	S2D6-R-HB-47268-19480	C. Frieder	232.00
1/30/2023	141730	S2D6-R-HB-48611-19183	E. Durow	285.86
1/30/2023	141802	S2D6-R-IRWD-48693-19176	A. Watanabe	384.00
1/30/2023	141724	S2D6-R-IRWD-48724-19192	C. Constantin	498.40
1/30/2023	141767	S2D6-R-MESA-47673-19224	S. Mooney	579.00
1/30/2023	141737	S2D6-R-MESA-49073-19336	N. Haeger	570.00
1/30/2023	141760	S2D6-R-O-47246-19076	I. Makelin	291.28
1/30/2023	141806	S2D6-R-O-48259-19283	R. Yamamoto	1,096.50
1/30/2023	141703	S2D6-R-O-48494-19131	S. Arnold	2,146.00
1/30/2023	141739	S2D6-R-SC-48237-19065	S. Harrington	1,449.34
1/30/2023	141713	S2D6-R-SM-46843-19112	S. Bell	497.90
1/30/2023	141695	S2D6-R-SM-47594-19066	S. Alfaro	458.00
1/30/2023	141778	S2D6-R-SM-49290-19361	P. Roecker	93.00
1/30/2023	141808	S2D6-R-TUST-47385-19364	K. Zeich	265.00
1/30/2023	141706	S2D6-R-YLWD-48653-19352	R. Barry	249.50
1/31/2023	141823	S2D6-R-TC-49412-19428	S. Nelson	409.36
Total				34,589.14
Turf Rebate				
1/30/2023	141789	TR15-C-HB-4463-44977	The Seagate Community Assn (Huntington Beach)	32,958.15
1/30/2023	141796	TR15-C-IRWD-44434-46444	University Community Assn (Sandburg Way)	8,200.00
1/30/2023	141797	TR15-C-IRWD-44434-46452	University Community Assn (Goldenglow & University)	1,918.00
1/30/2023	141711	TR15-C-MNT-45960-45868	Beacon Hill Planned Comm Assc (Mt Vernon, Laguna Niguel)	4,416.00
1/30/2023	141766	TR15-C-SOCO-46776-45829	Monarch Beach Master Association (Dana Point)	12,908.00
1/30/2023	141784	TR15-R-BP-47652-46241	A. Schindler	2,880.00
1/30/2023	141728	TR15-R-BREA-46871-45500	K. Dinh	12,315.00
1/30/2023	141716	TR15-R-EOCWD-42946-41599	R. Bowman	8,502.00
1/30/2023	141741	TR15-R-ETWD-13557-45450	A. Hasan	4,312.00
1/30/2023	141754	TR15-R-FV-46884-45515	K. Lisack	1,377.00
1/30/2023	141792	TR15-R-FV-47264-45879	N. Tran	1,206.00
1/30/2023	141786	TR15-R-FV-47447-46041	A. Sinha	1,782.00
1/30/2023	141705	TR15-R-FV-47870-46448	G. Ballard	4,404.00

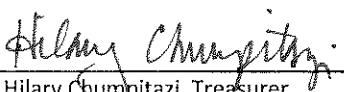
**Municipal Water District of Orange County
Disbursement Ratification Report
For the Month of January 2023**

Name/ Date	Check/ EFT	Invoice	Description	Amount
Turf Rebate-Continued				
1/30/2023	141726	TR15-R-GG-46597-45235	R. Davis	9,092.68
1/30/2023	141791	TR15-R-GG-47318-45920	H. Tran	2,444.70
1/30/2023	141746	TR15-R-HB-47117-45729	J. James	963.00
1/30/2023	141733	TR15-R-HB-47247-45842	C. Eyraud	4,200.00
1/30/2023	141748	TR15-R-IRWD-43043-41705	D. Khubbar	3,628.00
1/30/2023	141790	TR15-R-IRWD-46386-45023	K. Tjong	2,375.00
1/30/2023	141752	TR15-R-IRWD-46516-45158	J. Lee	13,860.00
1/30/2023	141805	TR15-R-LH-47888-46464	C. Wolf	2,346.00
1/30/2023	141698	TR15-R-MESA-44289-45402	C. Allen	4,053.44
1/30/2023	141712	TR15-R-MESA-46249-44881	M. Becerra	3,567.56
1/30/2023	141799	TR15-R-MESA-46898-45536	D. Vozenilek	4,440.00
1/30/2023	141750	TR15-R-MNT-46065-44692	C. Krupchak	3,096.00
1/30/2023	141732	TR15-R-MNT-47923-46500	D. Everett	5,112.00
1/30/2023	141720	TR15-R-O-46608-45249	Q. Chau	3,057.00
1/30/2023	141761	TR15-R-O-47246-45840	I. Makelin	1,032.00
1/30/2023	141702	TR15-R-O-47935-46511	H. Arnold	7,272.00
1/30/2023	141783	TR15-R-O-48007-46574	V. Schilpp	3,930.00
1/30/2023	141759	TR15-R-SC-422-41519	J. Macri	1,887.00
1/30/2023	141769	TR15-R-SC-44704-43343	D. Morgan	882.00
1/30/2023	141722	TR15-R-SC-46946-45567	T. Chernack	1,773.00
1/30/2023	141757	TR15-R-SC-48082-46641	M. Losness	2,991.00
1/30/2023	141700	TR15-R-SM-42253-40983	J. Anderson	975.00
1/30/2023	141762	TR15-R-SM-45989-44620	J. McAdam	1,794.00
1/30/2023	141743	TR15-R-SM-47039-45649	B. Hilyard	15,000.00
1/30/2023	141729	TR15-R-SM-47401-45999	E. Dryden	1,605.00
1/30/2023	141785	TR15-R-TC-47516-46099	S. Shamlou	2,181.00
1/30/2023	141718	TR15-R-TUST-46642-45280	T. Busch	3,888.00
1/30/2023	141809	TR15-R-TUST-47385-45986	K. Zeich	1,590.00
1/30/2023	141744	TR15-R-WEST-47132-45741	P. Hounsell	1,701.00
1/30/2023	141770	TR15-R-WEST-47149-45753	M. Mullins	3,807.00
1/30/2023	141709	TR16-C-IRWD-45960-46795	Bayview Court HOA (Newport Beach)	9,990.00
1/30/2023	141710	TR16-C-IRWD-45960-46805	Bayview Court HOA (Newport Beach)	13,762.68
1/30/2023	141801	TR16-R-BREA-49198-47727	C. Wagner	957.00
1/30/2023	141794	TR16-R-ETWD-49591-48104	T. Tran	2,668.00
1/30/2023	141795	TR16-R-FV-47877-46455	G. Truong	1,752.00
1/30/2023	141731	TR16-R-HB-48611-47136	E. Durow	1,956.00
1/30/2023	141701	TR16-R-HB-49375-47896	M. Anderson	3,372.00
1/30/2023	141773	TR16-R-IRWD-48442-46979	A. Nguyen	3,475.00
1/30/2023	141803	TR16-R-IRWD-48693-47220	A. Watanabe	1,555.00
1/30/2023	141775	TR16-R-IRWD-48872-47396	J. Podrow	1,295.00
1/30/2023	141776	TR16-R-IRWD-49033-47554	E. Reed	2,340.00
1/30/2023	141747	TR16-R-IRWD-49085-47611	L. Jeromin	2,095.00
1/30/2023	141704	TR16-R-IRWD-49316-47834	A. Balian	1,455.00
1/30/2023	141787	TR16-R-IRWD-49406-47922	J. Sisson	934.96
1/30/2023	141756	TR16-R-LH-48403-46944	L. Lopez	4,413.00
1/30/2023	141768	TR16-R-MESA-47673-46257	S. Mooney	2,619.00

**Municipal Water District of Orange County
Disbursement Ratification Report
For the Month of January 2023**

Name/ Date	Check/ EFT	Invoice	Description	Amount
Turf Rebate-Continued				
1/30/2023	141749	TR16-R-MESA-48495-47029	A. King	1,581.00
1/30/2023	141738	TR16-R-MESA-49073-47599	N. Haeger	3,018.00
1/30/2023	141765	TR16-R-MNT-48307-46855	M. Mitrovich	3,384.00
1/31/2023	141824	TR16-R-MNT-49040-47562	D. Ross	1,320.00
1/30/2023	141782	TR16-R-MNT-49357-47876	V. Samiian	1,092.00
1/30/2023	141807	TR16-R-O-48259-46824	R. Yamamoto	6,522.00
1/30/2023	141763	TR16-R-O-48522-47059	C. McElrea	2,757.00
1/30/2023	141727	TR16-R-O-48629-47155	A. Demarco	2,484.00
1/30/2023	141777	TR16-R-O-49347-47871	S. Robertson	3,666.00
1/30/2023	141740	TR16-R-SC-48237-46792	S. Harrington	3,459.00
1/30/2023	141714	TR16-R-SM-46843-45475	S. Bell	1,371.00
1/30/2023	141696	TR16-R-SM-47594-46183	S. Alfaro	1,092.00
1/30/2023	141764	TR16-R-SM-48737-47256	M. Mei	1,464.00
1/30/2023	141755	TR16-R-SM-49127-47719	T. Litschewski	1,497.00
1/30/2023	141779	TR16-R-SM-49290-47805	P. Roecker	501.00
1/30/2023	141723	TR16-R-TC-48700-47229	J. Cherney	1,407.97
1/30/2023	141697	TR16-R-TC-48709-47236	S. Alkowni	3,258.00
1/30/2023	141699	TR16-R-TC-48842-47364	S. Alvanos	2,415.00
1/30/2023	141715	TR16-R-TUST-48726-47248	C. Beuermann	792.00
1/30/2023	141707	TR16-R-YLWD-48653-47180	R. Barry	1,497.00
1/30/2023	141774	TR16-R-YLWD-48890-47416	D. Paul	7,830.00
1/30/2023	141751	TR16-R-YLWD-49029-47550	S. Large	2,445.00
Total				<u>321,214.14</u>
US Bank				
1/13/2023	141690	6066-DEC22	11/23/22-12/22/22 Cal Card Charges	1.95
Total				<u>1.95</u>
Verizon Wireless				
1/05/2023	141673	9923696308	December 2022 4G Mobile broadband unlimited service	76.02
Total				<u>76.02</u>
Total Other Funds Disbursements				<u>15,781,326.98</u>
Total Disbursements				<u><u>15,821,563.01</u></u>


Harvey De La Torre, Interim General Manager


Hilary Chumoitazi, Treasurer

Cal Card Charges
Statement Date: December 22, 2022
Payment Date: January 13, 2023

Date	Description	Amount
R. Hunter Card:		
11/20/2022	American Water Works Association membership for J. Berg	311.00
12/01/2022	ACWA Fall Conference in Indian Wells, CA from November 29-December 1, 2022 - Accommodations for Director McVicker, Director Nederhood, Director Thomas, H. De La Torre, A. Heide, and H. Baez	3,495.96
12/01/2022	ACWA Fall Conference from November 29-December 1, 2022 in Indian Wells, CA - Accommodations for D. Micalizzi	171.26 ¹
12/05/2022	Colorado River Water Users Association Annual Conference from December 12-16, 2022 in Las Vegas, NV - Airfare for D. Micalizzi	217.97
12/06/2022	Colorado River Water Users Association Annual Conference from December 12-16, 2022 in Las Vegas, NV - Accommodations for Director Nederhood, A. Heide, Director Thomas, H. Baez, M. Baum-Haley and H. De La Torre	2,169.06
12/08/2022	Director Tamaribuchi's dinner	1,578.85
12/09/2022	Colorado River Water Users Association Annual Conference from December 12-16, 2022 in Las Vegas, NV - Airfare for A. Heide	212.96
12/10/2022	Correction to Invoice 1145332 from September 2022 Notary Services for District Secretary	0.28
12/14/2022	Colorado River Water Users Association Annual Conference from December 12-16, 2022 in Las Vegas, NV - Meal on 12/14/22 for A. Heide, H. De La Torre, M. Baum-Haley, H. Baez and twelve guests	828.04 ²
12/15/2022	2023 Multi-State Salinity Coalition Annual Salinity Summit from February 22- 24, 2023 in Las Vegas, NV - Registration for C. Busslinger	245.00
12/15/2022	2023 Multi-State Salinity Coalition Annual Salinity Summit from February 22-24, 2023 in Las Vegas, NV - Airfare for C. Busslinger	148.97
12/15/2022	Colorado River Water Users Association Annual Conference from December 12-16, 2022 in Las Vegas, NV - Dinner on 12/15/22 for H. De La Torre, H. Baez, A. Heide and M. Baum-Haley	167.56
Total:		9,546.91
Public Affairs Card:		
11/23/2022	Boy Scouts merit badge pamphlet	13.03
11/28/2022	Resolution for Stephen Arakawa's retirement	158.41
12/02/2022	12/2/22-1/1/23 Zoom Video Communications fee with audio licenses	174.93
12/03/2022	December 2022 Public Storage Unit for Public Affairs	485.00
12/06/2022	Translation services for WEEA Water and Energy career brochures	155.17
12/08/2022	CAPIO Demystifying Communication Strategies for Diverse Communities webinar on December 12, 2022 - Registration for T. Baca	30.00
12/09/2022	UPS Shipping for calendar contest	24.76
12/15/2022	CAPIO membership renewal for T. Baca	275.00
12/21/2022	Printing WEEA Water and Energy career brochures for community events	63.62
Total:		1,379.92

Cal Card Charges
Statement Date: December 22, 2022
Payment Date: January 13, 2023

Date	Description	Amount
C. Harris Card:		
9/28/2022	Reverse entry FedEx shipment on 9/28/22	(20.98)
11/15/2022	KnowBe4 Security awareness training software subscription renewal	1,287.00
11/17/2022	Alchemer annual basic license for Water Use Efficiency surveys and outreach	300.00
11/18/2022	11/17/22 Entry door service provided by ASSA Abloy	769.29
11/24/2022	10/25/22-11/24/22 Web hosting service for MWD0C website	15.67
11/28/2022	12/1/22 Office supplies	6.52
11/29/2022	Harrison Assessments for new hired staff	1,350.00
11/30/2022	11/30/22 Office supplies	144.56
11/30/2022	Costco Return credit for chair mats on order 287648293	(123.95)
12/02/2022	Deposit for service to update Water Billing Access file to be compatible with Office 365 x64	513.00
12/05/2022	Nameplate for Director Crane	32.67
12/07/2022	12/7/22 Office supplies	87.24
12/09/2022	12/9/22 Staff holiday luncheon	2,354.00
12/14/2022	FedEx shipment on 12/8/22	11.02
12/15/2022	HDMI cables, network cables and earbuds	600.36
Total:		7,326.40

WEROC Card:

12/28/2022	Form Swift application trial period for form templates	1.95
Total:		1.95

¹ Reservation was cancelled - hotel issued credit 1/5/23

² Received \$100.00 reimbursement for two MET guests

Municipal Water District of Orange County
GM Approved Disbursement Report ⁽¹⁾
For the Month of January 2023

Name/ Date	Check/ EFT	Invoice	Description	Amount
Core Disbursements:				
LastPass US LP				
1/31/2023	EFT	IN60001419543	12/13/22-12/12/24 Password manager subscription	6,739.20
Total				6,739.20
US Geological Survey				
1/31/2023	141819	122122	9/16/22 OC Water Summit speaker Dr. Laurel Larsen travel reimbursement	323.46
Total				323.46
Total Core Disbursements				7,062.66
Choice Disbursements:				
Total Choice Disbursements				-
Other Funds Disbursements:				
Total Other Funds Disbursements				-
Total Disbursements				7,062.66


 Harvey De La Torre, Interim General Manager


 Hilary Chumitazi, Treasurer

⁽¹⁾ For disbursements that did not make the cut-off of previous month's Disbursement Approval report. Disbursements are approved by GM for payment and need A & F Committee ratification.



Municipal Water District of Orange County
Consolidated Summary of Cash and Investment
 December 31, 2022

Item No. 4c

Street Address:
 18700 Ward Street
 Fountain Valley, California 92708

Mailing Address:
 P.O. Box 20895
 Fountain Valley, CA 92728-0895

(714) 963-3058
 Fax: (714) 964-9389
 www.mwdoc.com

Megan Yoo Schneider, P.E.
 President

Bob McVicker, P.E., D.WRE
 Vice President

Al Nederhood
 Director

Larry D. Dick
 Director

Karl W. Seckel, P.E.
 Director

Sat Tamaribuchi
 Director

Jeffrey M. Thomas
 Director

Robert J. Hunter
 General Manager

MEMBER AGENCIES

City of Brea
 City of Buena Park
 East Orange County Water District
 El Toro Water District
 Emerald Bay Service District
 City of Fountain Valley
 City of Garden Grove
 Golden State Water Co.
 City of Huntington Beach
 Irvine Ranch Water District
 Laguna Beach County Water District
 City of La Habra
 City of La Palma
 Mesa Water District
 Moulton Niguel Water District
 City of Newport Beach
 City of Orange
 Orange County Water District
 City of San Clemente
 Santa Margarita Water District
 City of Seal Beach
 Serrano Water District
 South Coast Water District
 Trabuco Canyon Water District
 City of Tustin
 City of Westminster
 Yorba Linda Water District

District investments and cash balances are held in various funds designated for certain purposes as follows:

Fund	Book Value	% of Portfolio
Designated Reserves		
General Operations	\$3,738,505	23.94%
Grant & Project Cash Flow	1,500,000	9.60%
Election Expense	461,678	2.96%
Building Repair	436,542	2.80%
OPEB	297,147	1.90%
Total Designated Reserves	6,433,872	41.20%
General Fund	\$8,836,055	56.58%
Water Fund	1,535,582	9.83%
Conservation Fund	(1,688,459)	(10.81%)
WEROC Fund	481,419	3.08%
Trustee Activities	18,447	0.12%
Total	\$15,616,916	100.00%

The funds are invested as follows:

Term of Investment	% of Portfolio	Book Value	Market Value
Cash	1.03%	\$160,100	\$160,100
Short-term investment			
• LAIF	53.11%	8,295,680	8,295,680
• OCIP	26.01%	4,061,213	4,061,213
Long-term investment			
• US Government Issues	1.60%	249,923	223,178
• Corporate Bond	7.68%	1,200,000	1,075,829
• Certificates of Deposit	10.57%	1,650,000	1,585,562
Total	100.00%	\$15,616,916	\$15,401,562

The average number of days to maturity/call as of December 31, 2022 equaled 129 and the average yield to maturity is 2.315%. During the month, the District's average daily balance was \$27,343,798.56. Funds were invested in US Bank Checking Account, Negotiable Certificate of Deposits, Corporate Bonds, US Government Issues, Local Agency Investment Funds (LAIF) and Orange County Investment Pool (OCIP) during the month of December 2022.

The (\$215,354) difference between the book value and the market value on December 31, 2022 represents the exchange difference if all investments had been liquidated on that date. Since it is the District's practice to "buy and hold" investments until maturity, the market values are a point of reference, not an indication of actual loss or gain. There are no current plans or cash flow requirements identified in the near future that would require the sale of these securities prior to maturity.


 Harvey De La Torre
 Interim General Manager


 Hilary Chumpitazi
 Treasurer



MUNICIPAL WATER DISTRICT OF ORANGE COUNTY

Portfolio Management - Portfolio Summary December 30, 2022

12/30/2022	Par Value	Market Value	Book Value	% of Portfolio	Days to Mat/Call	YTM @ Cost
Negotiable Certificate Of Deposit	1,650,000.00	1,585,562.00	1,650,000.00	10.68	859	2.762
Corporate Bond	1,200,000.00	1,075,829.50	1,200,000.00	7.76	462	1.518
US Government Issues	250,000.00	223,177.50	249,922.84	1.62	57	0.860
Local Agency Investment Funds	8,295,679.92	8,295,679.92	8,295,679.92	53.67	1	2.164
Orange County Investment Pool	4,061,212.94	4,061,212.94	4,061,212.94	26.27	1	2.766
Total Investments	15,456,892.86	15,241,461.86	15,456,815.70	100.00	129	2.315

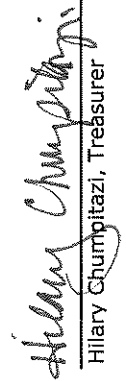
Cash						
Cash	160,099.88	160,099.88	160,099.88		1	0.00
Total Cash and Investments	15,616,992.74	15,401,561.74	15,616,915.58		129	2.315

Total Earnings	Month Ending December	Fiscal Year to Date
Current Year	52,948.65	224,735.07
Average Daily Balance	27,343,798.56	
Effective Rate of Return	2.315%	

We certify that this report reflects the cash and investments of the Municipal Water District of Orange County and is in conformity with the Government Code requirements and the District Investment Policy and Guidelines in effect at the time of investment. The Investment Program herein shown provides sufficient cash flow liquidity to meet the next six month's estimated expenditure. The source for the market values are from U.S. Bank. Per Resolution 2059 there are no compliance exceptions to report.


Harvey De La Torre, Interim General Manager

02/02/2023
Date


Hilary Chumbitazi, Treasurer

02-02-2023
Date

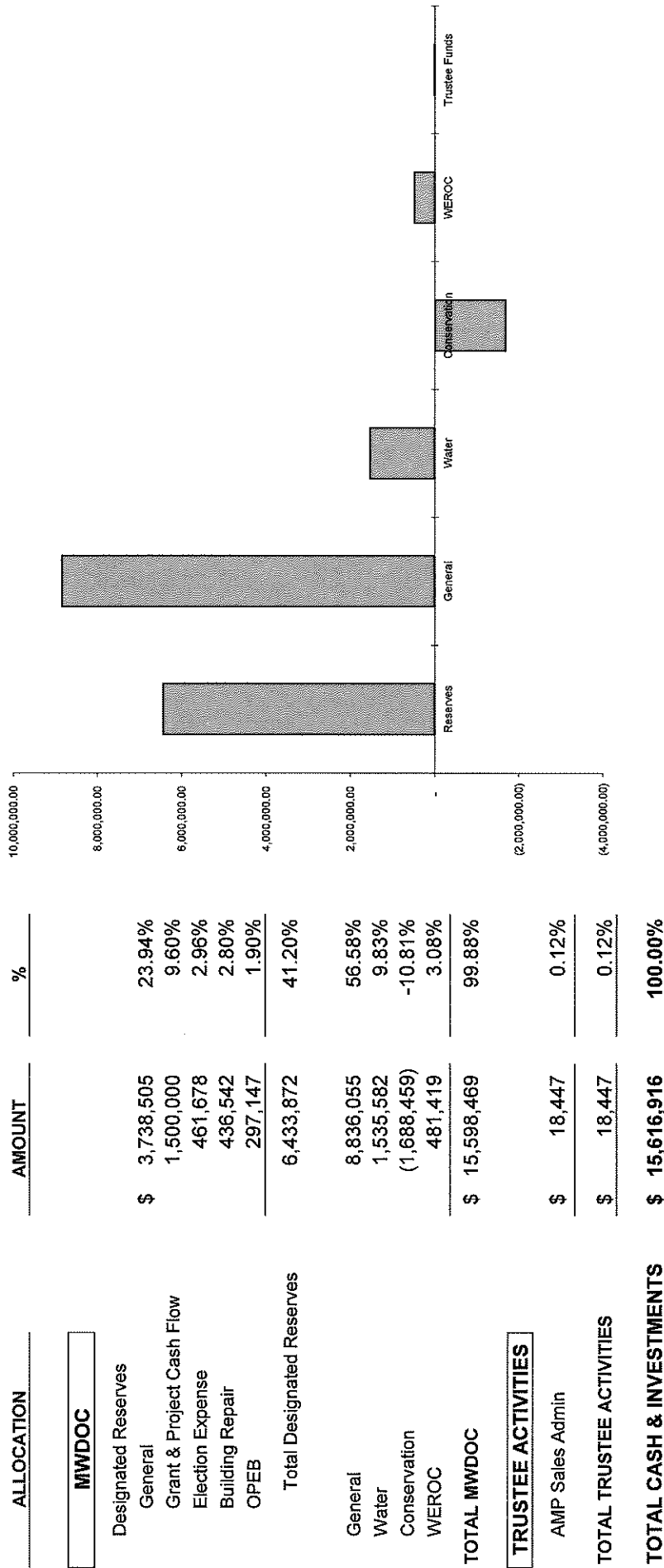
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Portfolio Management
Long-Term Portfolio Details - Investments
December 30, 2022

Issuer	CUSIP/Ticker	Settlement Date	Par Value	Market Value	Book Value	Coupon Rate	YTM @ Cost	Days To Call/Maturity	Maturity Date
Negotiable Certificate Of Deposit									
American Express Bank	02589ADE9	7/20/2022	200,000.00	189,866.00	200,000.00	3.350	3.350	1,662	7/20/2027
Capital One Bank	14042TBQ9	8/7/2019	250,000.00	240,932.50	250,000.00	2.250	2.250	585	8/7/2024
Capital One NA	14042RMJ7	7/24/2019	250,000.00	240,952.50	250,000.00	2.200	2.200	571	7/24/2024
Discover Bank	254573RV0	7/25/2018	250,000.00	248,520.00	250,000.00	3.300	3.300	206	7/25/2023
Goldman Sachs Bank	38148PT98	8/8/2018	250,000.00	248,430.00	250,000.00	3.350	3.350	220	8/8/2023
Sallie Mae Bank	7954507A7	7/14/2021	200,000.00	176,826.00	200,000.00	1.000	1.000	1,291	7/14/2026
Toyota Financial SGS Bank	89235MPD7	9/27/2022	250,000.00	240,035.00	250,000.00	3.650	3.650	1,726	9/22/2027
Sub Total			1,650,000.00	1,585,562.00	1,650,000.00	2.762	2.762	859	
US Government Issues									
FHLB	3130ALGR9	3/1/2021	250,000.00	223,177.50	249,922.84	0.850	0.860	57	2/26/2026
Sub Total			250,000.00	223,177.50	249,922.84	0.850	0.860	57	
Corporate Bond									
Bank of America Corp	06048WK41	12/7/2020	250,000.00	218,655.00	250,000.00	0.850	0.800	1,060	11/25/2025
Citigroup Global Markets	17328WFZ6	9/16/2020	250,000.00	220,092.50	250,000.00	1.000	1.000	75	9/16/2025
JP Morgan Chase	48128GV56	8/18/2020	250,000.00	224,037.50	250,000.00	0.800	0.800	596	8/18/2025
Morgan Stanley Fin LLC	61766YKH3	6/29/2022	200,000.00	190,272.00	200,000.00	4.500	4.500	546	6/29/2027
Societe Generale	83369MD25	8/19/2020	250,000.00	222,772.50	250,000.00	1.000	1.088	50	8/19/2025
Sub Total			1,200,000.00	1,075,829.50	1,200,000.00	1.510	1.518	462	
Total Investments			3,100,000.00	2,884,569.00	3,099,922.84	2.123	2.127	641	
Total Earnings			Month Ending December			Fiscal Year To Date			
Current Year			5,616.60			31,999.15			

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Portfolio Management
Short-Term Portfolio Details - Cash and Investments
December 30, 2022

Investments	CUSIP/Ticker	Settlement Date	Par Value	Market Value	Book Value	Coupon Rate	YTM @ Cost	Days To Call/Maturity	Maturity Date
Local Agency Investment Funds									
LAIF LGIP	LAIF	6/30/2010	8,295,679.92	8,295,679.92	8,295,679.92	2.164	2.164	1	N/A
Sub Total			8,295,679.92	8,295,679.92	8,295,679.92	2.164	2.164	1	
Orange County Investment Pool									
County of Orange LGIP	OCIP	6/29/2005	4,061,212.94	4,061,212.94	4,061,212.94	2.766	2.766	1	N/A
Sub Total			4,061,212.94	4,061,212.94	4,061,212.94	2.766	2.766	1	
Total Investments			12,356,892.86	12,356,892.86	12,356,892.86	2.362	2.362		
Cash									
Petty Cash Cash	CASH	7/1/2010	500.00	500.00	500.00	0.000	0.000	1	N/A
US Bank Cash	CASHUSBANK	7/25/2018	159,599.88	159,599.88	159,599.88	0.000	0.000	1	N/A
Total Cash			160,099.88	160,099.88	160,099.88	0.000	0.000	1	
Total Cash and Investments			12,516,992.74	12,516,992.74	12,516,992.74	2.362	2.362	1	
Total Earnings									
Current Year			47,332.05		Fiscal Year To Date				192,735.92

**Municipal Water District of Orange County
Cash and Investments at December 31, 2022**



MUNICIPAL WATER DIST OF ORANGE COUNTY
PARS Post-Employment Benefits TrustAccount Report for the Period
12/1/2022 to 12/31/2022Hilary Chumpitazi
Accounting Manager
Municipal Water Dist of Orange County
18700 Ward Street
Fountain Valley, CA 92708

Account Summary

Source	Balance as of 12/1/2022	Contributions	Earnings	Expenses	Distributions	Transfers	Balance as of 12/31/2022
OPEB	\$2,467,889.24	\$0.00	-\$66,062.97	\$1,799.52	\$0.00	\$0.00	\$2,400,026.75
PENSION	\$1,074,208.06	\$0.00	-\$28,755.49	\$783.28	\$0.00	\$0.00	\$1,044,669.29
Totals	\$3,542,097.30	\$0.00	-\$94,818.46	\$2,582.80	\$0.00	\$0.00	\$3,444,696.04

Investment Selection

Source	
OPEB	Moderate HighMark PLUS
PENSION	Moderate HighMark PLUS

Investment Objective

Source	
OPEB	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.
PENSION	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	-2.68%	4.62%	-14.67%	1.63%	3.45%	5.49%	10/26/2011
PENSION	-2.68%	4.62%	-14.64%	1.59%	-	-	7/31/2018

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.

Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

**MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
COMBINED FINANCIAL STATEMENTS
AND
BUDGET COMPARATIVE
JULY 1, 2022 THRU DECEMBER 31, 2022**

**Municipal Water District of Orange County
Combined Balance Sheet
As of December 31, 2022**

	<u>Amount</u>
<u>ASSETS</u>	
Cash in Bank	160,099.88
Investments	15,456,815.70
Accounts Receivable	25,200,717.01
Accounts Receivable - Other	682,444.23
Accrued Interest Receivable	149,433.87
Prepays/Deposits	401,146.06
Leasehold Improvements	7,001,517.44
Furniture, Fixtures & Equipment	885,094.81
Less: Accumulated Depreciation	<u>(3,795,773.24)</u>
TOTAL ASSETS	<u><u>46,141,495.76</u></u>
<u>LIABILITIES AND FUND BALANCES</u>	
<u>LIABILITIES</u>	
Accounts Payable	25,278,849.98
Accounts Payable - Other	182.00
Accrued Salaries and Benefits Payable	595,318.17
Other Liabilities	931,901.12
Unearned Revenue	<u>1,063,950.05</u>
TOTAL LIABILITIES	<u><u>27,870,201.32</u></u>
<u>FUND BALANCES</u>	
<u>Unrestricted Fund Balances</u>	
<u>Designated Reserves</u>	
General Operations	3,738,505.00
Grant & Project Cash Flow	1,500,000.00
Election Expense	461,678.00
Building Repair	436,542.00
OPEB	<u>297,147.00</u>
Total Designated Reserves	<u>6,433,872.00</u>
General Fund	5,811,879.95
General Fund Capital	83,747.32
WEROC	<u>286,584.21</u>
Total Unrestricted Fund Balances	<u>12,616,083.48</u>
<u>Excess Revenue over Expenditure</u>	
Operating Fund	5,907,865.20
Other Funds	<u>(252,654.24)</u>
TOTAL FUND BALANCES	<u><u>18,271,294.44</u></u>
TOTAL LIABILITIES AND FUND BALANCES	<u><u>46,141,495.76</u></u>

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
General Fund
July 1, 2022 thru December 31, 2022

	<u>Month to Date</u>	<u>Year to Date</u>	<u>Annual Budget</u>	<u>% Used</u>	<u>Encumbrance</u>	<u>Budget Remaining</u>
REVENUES						
Retail Connection Charge	0.00	8,885,401.25	8,885,401.25	100.00%	0.00	0.00
Ground Water Customer Charge	0.00	367,806.00	367,805.72	100.00%	0.00	(0.28)
Water Rate Revenues	0.00	9,253,207.25	9,253,206.97	100.00%	0.00	(0.28)
Interest Revenue	54,818.07	229,398.70	145,971.00	157.15%	0.00	(83,427.70)
Subtotal	54,818.07	9,482,605.95	9,399,177.97	100.89%	0.00	(83,427.98)
Choice Programs	81,356.60	1,281,377.16	1,328,113.87	96.48%	0.00	46,736.71
MWD Revenue - Shared Services	49,130.00	49,130.00	0.00	0.00%	0.00	(49,130.00)
Miscellaneous Income	997.48	1,594.86	3,000.00	53.16%	0.00	1,405.14
School Contracts	5,967.92	31,821.50	429,838.00	7.40%	0.00	398,016.50
Delinquent Payment Penalty	3,597.63	3,597.63	0.00	0.00%	0.00	(3,597.63)
Transfer-In from Reserve	0.00	0.00	457,061.00	0.00%	0.00	457,061.00
Subtotal	141,049.63	1,367,521.15	2,218,012.87	61.66%	0.00	850,491.72
TOTAL REVENUES	195,867.70	10,850,127.10	11,617,190.84	93.40%	0.00	767,063.74

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
General Fund
July 1, 2022 thru December 31, 2022

	<u>Month to Date</u>	<u>Year to Date</u>	<u>Annual Budget</u>	<u>% Used</u>	<u>Encumbrance</u>	<u>Budget Remaining</u>
<u>EXPENSES</u>						
Salaries & Wages	364,853.50	2,223,692.71	4,429,129.50	50.21%	0.00	2,205,436.79
Salaries & Wages - Grant Recovery	(1,051.42)	(2,851.35)	(20,000.00)	(14.26)%	0.00	(17,148.65)
Director's Compensation	22,592.67	134,246.30	275,041.20	48.81%	0.00	140,794.90
MWD Representation	11,460.05	69,087.73	157,166.40	43.96%	0.00	88,078.67
Employee Benefits	93,558.81	693,520.30	1,441,831.24	48.10%	0.00	748,310.94
Employee Benefits - Grant Recovery	(200.27)	(568.93)	0.00	0.00%	0.00	568.93
CalPers Unfunded Liability Contribution	0.00	207,000.00	207,000.00	100.00%	0.00	0.00
Director's Benefits	8,545.76	52,552.43	132,976.50	39.52%	0.00	80,424.07
Health Insurance for Retirees	12,027.21	39,224.85	94,554.00	41.48%	0.00	55,329.15
Training Expense	30.28	2,721.18	53,000.00	5.13%	0.00	50,278.82
Tuition Reimbursement	0.00	0.00	5,000.00	0.00%	0.00	5,000.00
Temporary Help Expense	0.00	0.00	5,000.00	0.00%	0.00	5,000.00
Personnel Expenses	511,816.59	3,418,625.22	6,780,698.84	50.42%	0.00	3,362,073.62
Engineering Expense	18,650.00	88,267.46	410,000.00	21.53%	156,096.07	165,636.47
Legal Expense	15,355.26	66,933.81	235,750.00	28.39%	168,066.19	750.00
Audit Expense	10,000.00	27,000.00	35,000.00	77.14%	4,500.00	3,500.00
Professional Services	68,563.35	434,270.50	1,516,256.00	28.64%	546,888.66	535,096.84
Professional Fees	112,568.61	616,471.77	2,197,006.00	28.06%	875,550.92	704,983.31
Conference - Staff	245.00	9,887.00	56,205.00	17.59%	0.00	46,318.00
Conference - Directors	0.00	5,169.00	23,905.00	21.62%	0.00	18,736.00
Travel & Accom. - Staff	5,802.90	20,189.50	90,325.00	22.35%	0.00	70,135.50
Travel & Accom. - Directors	3,237.00	6,269.49	32,900.00	19.06%	0.00	26,630.51
Travel & Conference	9,284.90	41,514.99	203,335.00	20.42%	0.00	161,820.01
Membership/Sponsorship	586.00	134,634.01	145,847.00	92.31%	0.00	11,212.99
CDR Support	14,365.50	28,731.00	57,462.00	50.00%	28,731.00	0.00
Dues & Memberships	14,951.50	163,365.01	203,309.00	80.35%	28,731.00	11,212.99
Business Expense	74.58	628.44	2,500.00	25.14%	0.00	1,871.56
Office Maintenance	18,921.13	90,298.46	151,400.00	59.64%	8,907.85	52,193.69
Building Repair & Maintenance	3,741.21	8,304.94	22,056.00	37.65%	6,373.85	7,377.21
Storage Rental & Equipment Lease	58.67	350.22	1,800.00	19.46%	449.78	1,000.00
Office Supplies	1,769.19	10,153.67	35,000.00	29.01%	2,627.05	22,219.28
Supplies - Water Loss Control	1,554.42	3,346.45	4,000.00	83.66%	0.00	653.55
Postage/Mail Delivery	882.56	4,728.60	11,300.00	41.85%	1,396.98	5,174.42
Subscriptions & Books	0.00	203.40	1,000.00	20.34%	0.00	796.60
Reproduction Expense	2,220.32	11,416.70	84,000.00	13.59%	4,679.28	67,904.02
Maintenance - Computers	600.36	4,559.53	7,000.00	65.14%	0.00	2,440.47
Software Purchase	12,539.70	64,613.59	95,093.00	67.95%	1,049.58	29,429.83
Software Support	528.67	25,672.07	55,615.00	46.16%	0.00	29,942.93
Computers and Equipment	712.87	21,442.41	43,950.00	48.79%	0.00	22,507.59
Maintenance Expense	0.00	0.00	6,000.00	0.00%	0.00	6,000.00
Automotive Expense	815.14	2,081.99	13,500.00	15.42%	0.00	11,418.01
Vehicle Expense	519.68	6,127.83	7,343.00	83.45%	0.00	1,215.17
Toll Road Charges	0.00	100.00	2,100.00	4.76%	0.00	2,000.00
Insurance Expense	15,286.02	91,358.99	140,000.00	65.26%	0.00	48,641.01
Utilities - Telephone	1,579.41	17,859.17	43,690.00	40.88%	684.18	25,146.65
Bank Fees	0.00	780.58	2,600.00	30.02%	0.00	1,819.42
Miscellaneous Expense	7,411.13	20,286.30	69,520.00	29.18%	2,035.00	47,198.70
MWDOC's Contrb. to WEROC	24,690.83	148,145.02	296,290.00	50.00%	0.00	148,144.98
Depreciation Expense	7,951.27	47,707.83	0.00	0.00%	0.00	(47,707.83)
Other Expenses	101,857.16	580,166.19	1,095,757.00	52.95%	28,203.55	487,387.26
Election Expense	0.00	0.00	300,728.00	0.00%	0.00	300,728.00
Capital Acquisition	7,948.85	100,537.94	113,280.00	88.75%	50,291.96	(37,549.90)
Building Expense	0.00	21,580.78	723,077.00	2.98%	16,376.00	685,120.22
TOTAL EXPENSES	758,427.61	4,942,261.90	11,617,190.84	42.54%	999,153.43	5,675,775.51
NET INCOME (LOSS)	(562,559.91)	5,907,865.20	0.00	0.00%	(999,153.43)	(4,908,711.77)

**Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
Water Fund
July 1, 2022 thru December 31, 2022**

	<u>Month to Date</u>	<u>Year to Date</u>	<u>Annual Budget</u>	<u>% Used</u>	<u>Budget Remaining</u>
<u>WATER REVENUES</u>					
Water Sales	8,583,788.70	94,207,019.90	157,620,717.70	59.77%	63,413,697.80
Readiness to Serve Charge	1,014,375.00	6,086,251.45	11,142,354.00	54.62%	5,056,102.55
Capacity Charge CCF	449,265.00	2,695,589.86	5,396,060.00	49.95%	2,700,470.14
SCP/SAC Pipeline Surcharge	25,282.95	182,472.31	318,000.00	57.38%	135,527.69
Interest Revenue	0.00	0.00	4,547.00	0.00%	4,547.00
TOTAL WATER REVENUES	10,072,711.65	103,171,333.52	174,481,678.70	59.13%	71,310,345.18
<u>WATER PURCHASES</u>					
Water Sales	8,583,788.70	94,207,019.90	157,620,717.70	59.77%	63,413,697.80
Readiness to Serve Charge	1,014,375.00	6,086,251.31	11,142,354.00	54.62%	5,056,102.69
Capacity Charge CCF	449,265.00	2,695,590.00	5,396,060.00	49.95%	2,700,470.00
SCP/SAC Pipeline Surcharge	25,282.95	182,472.31	318,000.00	57.38%	135,527.69
TOTAL WATER PURCHASES	10,072,711.65	103,171,333.52	174,477,131.70	59.13%	71,305,798.18
EXCESS OF REVENUE OVER EXPENDITURE	0.00	0.00	4,547.00	0.00%	4,547.00

**Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
Water Use Efficiency
July 1, 2022 thru December 31, 2022**

	<u>Year to Date Actual</u>	<u>Annual Budget</u>	<u>% Used</u>
Spray To Drip Conversion			
Revenues	182,113.70	434,927.51	41.87%
Expenses	228,519.78	434,927.51	52.54%
Excess of Revenues over Expenditures	(46,406.08)	0.00	
Member Agency Administered Pass-Thru			
Revenues	0.00	255,000.00	0.00%
Expenses	0.00	255,000.00	0.00%
Excess of Revenues over Expenditures	0.00	0.00	
ULFT Rebate Program			
Revenues	0.00	1,000.00	0.00%
Expenses	0.00	1,000.00	0.00%
Excess of Revenues over Expenditures	0.00	0.00	
HECW Rebate Program			
Revenues	21,498.61	60,000.00	35.83%
Expenses	18,650.00	60,000.00	31.08%
Excess of Revenues over Expenditures	2,848.61	0.00	
CII Rebate Program			
Revenues	399.00	2,000.00	19.95%
Expenses	399.00	2,000.00	19.95%
Excess of Revenues over Expenditures	0.00	0.00	
Turf Removal Program			
Revenues	2,986,370.73	6,061,364.00	49.27%
Expenses	3,344,228.66	6,061,364.00	55.17%
Excess of Revenues over Expenditures	(357,857.93)	0.00	
Comprehensive Landscape (CLWUE)			
Revenues	57,320.26	321,700.00	17.82%
Expenses	73,382.52	321,700.00	22.81%
Excess of Revenues over Expenditures	(16,062.26)	0.00	
Recycled Water Program			
Revenues	0.00	50,000.00	0.00%
Expenses	0.00	50,000.00	0.00%
Excess of Revenues over Expenditures	0.00	0.00	
WSIP - Industrial Program			
Revenues	0.00	32,645.00	0.00%
Expenses	0.00	32,645.00	0.00%
Excess of Revenues over Expenditures	0.00	0.00	
Land Design Program			
Revenues	189,062.50	331,303.00	57.07%
Expenses	214,882.90	331,303.00	64.86%
Excess of Revenues over Expenditures	(25,820.40)	0.00	
Pressure Regulation Program			
Revenues	21,675.00	26,960.50	80.40%
Expenses	21,675.00	26,960.50	80.40%
Excess of Revenues over Expenditures	0.00	0.00	
Rotating Nozzle			
Revenues	6.17	1,750.00	0.35%
Expenses	0.00	1,750.00	0.00%
Excess of Revenues over Expenditures	6.17	0.00	
Dedicated Irrigation Meters Measurement Project (DIMM)			
Revenues	0.00	966,624.00	0.00%
Expenses	0.00	966,624.00	0.00%
Excess of Revenues over Expenditures	0.00	0.00	

**Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
Water Use Efficiency
July 1, 2022 thru December 31, 2022**

	<u>Year to Date Actual</u>	<u>Annual Budget</u>	<u>% Used</u>
Total WUE Projects			
Revenues	3,458,445.97	8,545,274.01	40.47%
Expenses	<u>3,901,737.86</u>	<u>8,545,274.01</u>	<u>45.66%</u>
Excess of Revenues over Expenditures	(443,291.89)	0.00	
 WEROC			
Revenues	417,796.04	565,941.00	73.82%
Expenses	<u>397,268.21</u>	<u>565,941.00</u>	<u>70.20%</u>
Excess of Revenues over Expenditures	20,527.83	0.00	



Memorandum

DATE: February 08, 2022

TO: Administrative & Finance Committee
(Directors Dick, Thomas, Crane)

FROM: Harvey De La Torre

SUBJECT: Quarter ending December 2022 Fiscal YTD Financials Actual versus Budget

The following reports are attached:

- Revenues and Expenditures Actual versus Budget for the General Fund
- Revenues and Expenditures Actual versus Budget Detailed Comparative Report for the General Fund
- Revenues and Expenditures Actual versus Budget for Water Funds
- Revenues and Expenditures Actual versus Budget for Other Funds
- Revenues and Expenditures Actual versus Budget for the Water Use Efficiency Projects

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Revenues and Expenditures Actual versus Budget Summary Report
Fiscal Year to Date ending December 2022 (Unaudited)
(\$000 Omitted)
General Fund and Reserve Fund

GENERAL FUND

	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>% Used</u>
<u>REVENUES</u>			
Water Rate revenues:			
Retail Connection Charge	8,885	8,885	100.00%
Ground Water Customer Charge	368	368	100.00%
Subtotal	<u>9,253</u>	<u>9,253</u>	<u>100.00%</u>
Other Revenues:			
Interest Income ⁽¹⁾	229	146	157.15%
Choice Programs ⁽²⁾	1,331	1,328	100.18%
School Contracts	32	430	7.40%
Other Income	5	3	173.08%
Transfer in from Reserve ⁽³⁾	0	457	0.00%
Subtotal	<u>1,597</u>	<u>2,364</u>	<u>67.56%</u>
TOTAL REVENUES	<u><u>10,850</u></u>	<u><u>11,617</u></u>	<u><u>93.40%</u></u>
<u>EXPENSES</u>			
Personnel Expenses (including Directors)	3,419	6,781	50.42%
Professional Services ⁽⁴⁾	461	1,551	29.74%
Outside Engineering ⁽⁴⁾	88	410	21.53%
Legal Expense	67	236	28.39%
Travel & Conference ⁽⁵⁾	42	203	20.41%
Dues and Memberships	163	203	80.35%
General & Admin Expense	580	1,396	41.51%
Building Repair & Expense ⁽⁶⁾	22	723	2.98%
Capital Acquisition ⁽⁶⁾	101	113	88.75%
TOTAL EXPENSES	<u><u>4,942</u></u>	<u><u>11,617</u></u>	<u><u>42.54%</u></u>
EXCESS OF REVENUES OVER EXPENSES	<u><u>5,909</u></u>		

RESERVE FUND

Beginning Balance	7,305
Nov 2021 - draw from FY 2020-21 Reserves	(871)
TOTAL RESERVE FUND⁽⁷⁾	<u><u>6,434</u></u>

(1) Interest rates rising quickly

(2) Choice Programs are funded at beginning of year

(3) Transfer in from Reserves is moved at year-end

(4) Projects in process

(5) Travel and Conferences are scheduled throughout the fiscal year

(6) Building and Capital are scheduled to occur throughout the fiscal year

(7) Reserve Fund will be revised July 2023

Municipal Water District of Orange County
Revenues and Expenditures Actual vs Budget Line Item Report
Fiscal Year to Date ending December 2022 (Unaudited)
General Fund

	YTD ACTUAL	ANNUAL BUDGET	% Used
REVENUES			
Retail Connection Charge	8,885,401	8,885,401	100.00%
Ground Water Customer Charge	367,806	367,806	100.00%
Water Rate Revenues	9,253,207	9,253,207	100.00%
Choice Programs	1,281,377	1,328,114	96.49%
MWD Revenue - Shared Services	49,130	0	0.00%
Interest Revenue	229,399	145,971	157.15%
Miscellaneous Income	5,192	3,000	173.08%
School Contracts	31,822	429,838	0.00%
Transfer in from Reserve	0	457,061	0.00%
Other Revenues	1,596,920	2,363,984	67.55%
TOTAL REVENUES	10,850,127	11,617,191	93.40%

OPERATING EXPENSES			
Salaries & Wages	2,223,693	4,429,130	50.21%
less Recovery's	(2,851)	(20,000)	14.26%
Directors' Compensation	134,246	275,041	48.81%
MWD Representation	69,088	157,166	43.96%
Employee Benefits	693,520	1,441,831	48.10%
less Recovery's	(569)	0	0.00%
CALPERS Unfunded Liability Contribution	207,000	207,000	100.00%
Directors Benefits	52,552	132,977	39.52%
Health Insurances for Retirees	39,225	94,554	41.48%
Training Expense	2,721	53,000	5.13%
Tuition Reimbursement	0	5,000	0.00%
Temporary Help Expense	0	5,000	0.00%
Personnel Expenses	3,418,625	6,780,699	50.42%
Engineering Expense	88,267	410,000	21.53%
Legal Expense	66,934	235,750	28.39%
Audit Expense	27,000	35,000	77.14%
Professional Services	434,271	1,516,256	28.64%
Professional Fees	616,472	2,197,006	28.06%
Conference-Staff	9,887	56,205	17.59%
Conference-Directors	5,169	23,905	21.62%
Travel & Accom.-Staff	20,190	90,325	22.35%
Travel & Accom.-Directors	6,269	32,900	19.05%
Travel & Conference	41,515	203,335	20.42%
Membership/Sponsorship	134,634	145,847	92.31%
CDR Support	28,731	57,462	50.00%
Dues & Memberships	163,365	203,309	80.35%

Municipal Water District of Orange County
Revenues and Expenditures Actual vs Budget Line Item Report
Fiscal Year to Date ending December 2022 (Unaudited)
General Fund

	YTD ACTUAL	ANNUAL BUDGET	% Used
Business Expense	628	2,500	25.12%
Maintenance Office	90,298	151,400	59.64%
Building Repair & Maintenance	8,305	22,056	37.65%
Storage Rental & Equipment Lease	350	1,800	19.44%
Office Supplies	10,154	35,000	29.01%
Supplies - Water Loss Control	3,346	4,000	83.65%
Postage/Mail Delivery	4,729	11,300	41.85%
Subscriptions & Books	203	1,000	20.30%
Reproduction Expense	11,417	84,000	13.59%
Maintenance-Computers	4,560	7,000	65.14%
Software Purchase	64,614	95,093	67.95%
Software Support	25,672	55,615	46.16%
Computers and Equipment	21,442	43,950	48.79%
Maintenance Expense	0	6,000	0.00%
Automotive Expense	2,082	13,500	15.42%
Vehicle Expense	6,128	7,343	83.45%
Toll Road Charges	100	2,100	4.76%
Insurance Expense	91,359	140,000	65.26%
Utilities - Telephone	17,859	43,690	40.88%
Bank Fees	781	2,600	30.04%
Miscellaneous Expense	20,286	69,520	29.18%
MWDOC's Contribution to WEROC	148,145	296,290	50.00%
Depreciation Expense	47,708	0	0.00%
Election Expense	0	300,728	0.00%
MWDOC Building Expense	21,581	723,077	2.98%
Capital Acquisition	100,538	113,280	88.75%
Other Expenses	702,285	2,232,842	31.45%
TOTAL EXPENSES	4,942,262	11,617,191	42.54%
EXCESS OF REVENUES OVER EXPENSES	5,907,865	0	

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Statement of Revenues and Expenditures
Fiscal Year to Date ending December 2022 (Unaudited)
Water Funds

	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>Balance</u>
<u>Water Revenues</u>			
Water Sales	94,207,020	157,620,718	(63,413,698)
Readiness to Serve Charge	6,086,251	11,142,354	(5,056,103)
Capacity Charge CCF	2,695,590	5,396,060	(2,700,470)
SCP/SAC Pipeline Surcharge	182,472	318,000	(135,528)
Interest ⁽¹⁾	-	4,547	(4,547)
Total Water Revenues	<u>103,171,334</u>	<u>174,481,679</u>	<u>(71,310,345)</u>
<u>Water Purchases</u>			
Water Sales	94,207,020	157,620,718	(63,413,698)
Ready to Serve Charge	6,086,251	11,142,354	(5,056,103)
Capacity Charge CCF	2,695,590	5,396,060	(2,700,470)
SCP/SAC Pipeline Surcharge	182,472	318,000	(135,528)
Total Water Purchases	<u>103,171,334</u>	<u>174,477,132</u>	<u>(71,305,798)</u>
EXCESS OF REVENUES OVER EXPENDITURES	<u>-</u>	<u>4,547</u>	<u>(4,547)</u>

⁽¹⁾ Interest for disbursed Tier 2 Funds

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Revenues and Expenditures Actual versus Budget
Fiscal Year to Date ending December 2022 (Unaudited)
Other Funds

	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>Balance</u>
<u>WEROC</u>			
Revenues	417,796	565,941	(148,145)
Expenditures	397,268	565,941	(168,673)
Excess of Revenues over Expenditures	<u>20,528</u>	<u>0</u>	<u>20,528</u>

WUE Projects (details on next page)

Revenues	3,458,446	8,545,274	(5,086,828)
Expenditures	3,901,738	8,545,274	(4,643,536)
Excess of Revenues over Expenditures	<u>(443,292)</u>	<u>0</u>	<u>(443,292)</u>

Footnote:

- 1) The excess of expense over revenue is waiting for reimbursement.
- 2) USBR (Federal) Grant is billed in October and April with funds being received one month later.
- 3) DWR is billed quarterly to county and takes a few months to a year to receive funds.

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Revenues and Expenditures Actual versus Budget
Fiscal Year to Date ending December 2022 (Unaudited)
Water Use Efficiency Projects

	Actual	Variance %	Fiscal Year Budget	% of Budget	Projected Final FY Budget
<u>Spray to Drip Conversion</u>					
Revenues	182,114		434,928	41.87%	434,928
Expenditures	228,520		434,928	52.54%	434,928
Excess of Revenues over Expenditures	(46,406)	-25%			

Actual Variance: All reporting current. Payments to Program Participants slightly ahead of Grant (DWR & USBR), Metropolitan (on water bill), and Retail Water Agencies reimbursements.

Budget Variance: Program activity is higher than previous fiscal years and is on trajectory to spend projected budget.

Member Agency Administered Pass thru

Revenues	0		255,000	0.00%	255,000
Expenditures	0		255,000	0.00%	255,000
Excess of Revenues over Expenditures	0	0%			

Actual Variance: No activity that falls outside of other reported regional programs has occurred.

Budget Variance: No Member Agency Administered (MAA) pass through funding is anticipated this year as all MAA funding is allocated to programs implemented regionally.

ULFT Rebate Program

Revenues	0		1,000	0.00%	1,000
Expenditures	0		1,000	0.00%	1,000
Excess of Revenues over Expenditures	0	0%			

Actual Variance: This tracks MWDOC member agencies activities to provide supplemental funding to increase activity in their service territories.

Budget Variance: Program consistently has low participation.

HECW Rebate Program

Revenues	21,499		60,000	35.83%	60,000
Expenditures	18,650		60,000	31.08%	60,000
Excess of Revenues over Expenditures	2,849	13%			

Actual Variance: This tracks MWDOC member agencies activities to provide supplemental funding to increase activity in their service territories.

Budget Variance: EGIA device rebates have seen lower than average activity this fiscal year.

CII Rebate Program

Revenues	399		2,000	19.95%	2,000
Expenditures	399		2,000	19.95%	2,000
Excess of Revenues over Expenditures	0	0%			

Actual Variance: This tracks MWDOC member agencies activities to provide supplemental funding to increase activity in their service territory.

Budget Variance: EGIA device rebates have seen lower than average activity this fiscal year.

Notes:

- 1) Variance from Revenues to Expenses. When greater than 5%, an explanation is provided.
- 2) Fiscal year budget versus Actual
- 3) With each quarterly report the projected fiscal year end budget may be re-adjusted.

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Revenues and Expenditures Actual versus Budget
Fiscal Year to Date ending December 2022 (Unaudited)
Water Use Efficiency Projects

	Actual	Variance %	Fiscal Year Budget	% of Budget	Projected Final FY Budget
<u>Turf Removal Program</u>					
Revenues	2,986,371		6,061,364	49.27%	6,061,364
Expenditures	3,344,229		6,061,364	55.17%	6,061,364
Excess of Revenues over Expenditures	(357,858)	-12%			

Actual Variance: Posted revenues from Grants (DWR & USBR) lagging slightly behind expenses. All revenue reporting for reimbursement is up to date.

Budget Variance: Program activity is increasing and is on trajectory to spend projected budget.

<u>Comprehensive Landscape (CLWUE)</u>					
Revenues	57,320		321,700	17.82%	321,700
Expenditures	73,383		321,700	22.81%	321,700
Excess of Revenues over Expenditures	(16,062)	-28%			

Actual Variance: Grant funded program. Granting agencies (State) are slow to provide their funding. All reporting is current.

Budget Variance: EGIA device rebates have seen lower than average activity this fiscal year.

<u>Recycled Water Program</u>					
Revenues	0		50,000	0.00%	50,000
Expenditures	0		50,000	0.00%	50,000
Excess of Revenues over Expenditures	0	0%			

Actual Variance: Projects are currently being implemented with activity reported over the course of the fiscal year.

Budget Variance: Program is experiencing lower than average participation; however, projects are anticipated to be completed in the latter half of the fiscal year

<u>WSIP - Industrial Program</u>					
Revenues	0		32,645	0.00%	32,645
Expenditures	0		32,645	0.00%	32,645
Excess of Revenues over Expenditures	0	0%			

Actual Variance: Projects are currently being implemented with activity reported over the course of the fiscal year.

Budget Variance: Program is experiencing lower than average participation; however, projects are anticipated to be completed in the latter half of the fiscal year

<u>Land Design Program</u>					
Revenues	189,063		331,303	57.07%	331,303
Expenditures	214,883		331,303	64.86%	331,303
Excess of Revenues over Expenditures	(25,820)	-14%			

Actual Variance: All local, State, and Federal Grant reporting is current.

Budget Variance: This program is tied directly to activity in the turf program and there has been an increase in participation. Controls have been implemented to stay on budget.

Notes:

- 1) Variance from Revenues to Expenses. When greater than 5%, an explanation is provided.
- 2) Fiscal year budget versus Actual
- 3) With each quarterly report the projected fiscal year end budget may be re-adjusted.

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Revenues and Expenditures Actual versus Budget
Fiscal Year to Date ending December 2022 (Unaudited)
Water Use Efficiency Projects

	Actual	Variance %	Fiscal Year Budget	% of Budget	Projected Final FY Budget
<u>Pressure Regulation Valve Program</u>					
Revenues	21,675		26,961	80.40%	26,961
Expenditures	21,675		26,961	80.40%	26,961
Excess of Revenues over Expenditures	0	0%			

Actual Variance: Expenses out ahead of grant reimbursements. All local, State, and Federal Grant reporting current.

Budget Variance: This is a pilot program that is close to wrapping up within the remainder of the fiscal year.

<u>Rotating Nozzle Program</u>					
Revenues	6		1,750	0.35%	5,000
Expenditures	0		1,750	0.00%	5,000
Excess of Revenues over Expenditures	6	0%			

Actual Variance: This tracks MWD OC member agencies activities to provide supplemental funding to increase activity in their service territories.

Budget Variance: EGIA device rebates have seen lower than average activity this fiscal year.

<u>Dedicated Irrigation Meters Measurement Project (DIMM)</u>					
Revenues	0		966,624	0.00%	966,624
Expenditures	0		966,624	0.00%	966,624
Excess of Revenues over Expenditures	0	0%			

Actual Variance:

Budget Variance: Work is in progress but has a lengthy timeline to completion. Most of the project budget activity will be invoiced close to the end of the fiscal year.

Notes:

- 1) Variance from Revenues to Expenses. When greater than 5%, an explanation is provided.
- 2) Fiscal year budget versus Actual
- 3) With each quarterly report the projected fiscal year end budget may be re-adjusted.



CONSENT CALENDAR ITEM

February 15, 2023

TO: Board of Directors

FROM: **Planning & Operations Committee**
(Directors McVicker, Nederhood, and Seckel)

Harvey De La Torre, Interim General Manager
Staff Contact: J. Berg, Director of WUE

**SUBJECT: AUTHORIZATION FOR STAFF TO ATTEND AMERICAN WATER WORKS
ASSOCIATION SUSTAINABLE WATER MANAGEMENT CONFERENCE
APRIL 16-19, MINNEAPOLIS, MN**

STAFF RECOMMENDATION

Staff requests authorization from the Board of Directors to attend the American Water Works Association (AWWA) Sustainable Water Management Conference April 16-19, 2023 in Minneapolis, Minnesota.

COMMITTEE RECOMMENDATION

Committee concurred with staff recommendation.

SUMMARY

Staff is requesting authorization for Director of Water Use Efficiency, Joe Berg, and Water Loss Control Programs Supervisor Rachel Davis, to attend the AWWA Sustainable Water Management Conference in Minneapolis, Minnesota. The Sustainable Water Management Conference was included in the FY 22/23 Budget for an amount of \$1,775. At the time of the FY 21/22 Budget preparation, the conference location had not yet been announced. Since then, Staff has submitted an application to the conference planning committee to give a technical presentation at the conference, which was accepted by the committee. Therefore, staff is requesting that the Board of Directors approve an additional \$2,125, taking the total approved amount to \$3,900.

If attendance is approved, staff will, give a technical presentation on MWD OC's Water Loss Control Shared Services Leak Detection program, and attend professional sessions on a range of water use efficiency and water loss control topics. The Conference Program is not

Budgeted (Y/N): Yes	Budgeted amount: \$1,775	Core <u>X</u>	Choice <u> </u>
Action item amount: \$2,125	Line item:		
Fiscal Impact (explain if unbudgeted): This conference would be paid for using budgeted but unused travel funds for the Cal-Nev Fall Conference from Cost Center – 7110 and 7150 Employee Conference, Travel & Accommodation Expenses.			

in printable format but can be viewed at:

<https://events.tpni.com/gcmmaintenance/awwa/online%20agenda/30000211/index.htm>

With this valuable opportunity to participate in-person, staff is requesting authorization from the Board to attend this year's AWWA Sustainable Water Management Conference at a cost of approximately \$3,900, which includes conference registration, accommodations, travel, and meals.

BOARD OPTIONS

Option #1: Authorize staff to attend this year's AWWA Sustainable Water Management Conference in Minneapolis, Minnesota.

Fiscal Impact: Approximately \$3,900.

Option #2: Decline authorization for staff to attend this year's Water Smart Innovations Conference.

Fiscal Impact: None



CONSENT CALENDAR ITEM

February 15, 2023

TO: Board of Directors

FROM: **Administration & Finance Committee**
(Directors Dick, Thomas, Crane)

Harvey De La Torre
Interim General Manager

Staff: Hilary Chumpitazi, Accounting Manager; Vicki Osborn, Director of
Emergency Management

**SUBJECT: AUTHORIZE CONTRACT FOR INFORMATION TECHNOLOGY (IT)
CONSULTANT FOR IT SUPPORT SERVICES**

STAFF RECOMMENDATION

It is recommended that the Board of Directors: authorize the Interim General Manager to enter into a contract with Accent Computer Solutions, Inc, to provide IT support services, as outlined , in the amount of \$97,279 for a one-year term with an option to renew (less the startup cost).

COMMITTEE RECOMMENDATION

Committee concurred with staff recommendation.

SUMMARY

IT has expanded and grown beyond the capability of just one staff member. In an effort to provide additional IT support services and provide assistance to the Accounting Manager with oversight, the best alternative t is to hire an IT Consultant to support and co-manage IT.

DETAILED REPORT

Technology has become a very essential part of how businesses function. The COVID-19 crisis has brought about years of change in the way companies in all sectors and regions do

Budgeted (Y/N): N	Budgeted amount:	Core X	Choice _
Action item amount: \$97,279			
Fiscal Impact (explain if unbudgeted): FYE2023 \$15k from CC41, \$22,415 from Reserves			

business. Without a doubt, technology has improved our lives in the long run, helping us connect and communicate better, work smarter and learn more. As employees and staff, we rely even more upon IT infrastructures to conduct daily business, therefore placing a higher demand on IT staff to stay apprised on fast, evolving technological practices, platforms, and systems. Likewise, as systems become more sophisticated, so do cybercriminals and hackers. Unlike non-adversarial events (e.g., natural disasters) adversarial cyber events do not necessarily have a definitive endpoint nor can one be certain that the adversary will not continue to pursue vulnerabilities in the system and organization's infrastructure. The technology, skills and capabilities of cyber adversaries are changing daily.

MWDOC's IT department has been striving to stay on top of all tasks and responsibilities but this can no longer be supported by one employee. It is in the best interest of MWDOC to bring in a consultant that can assist with all IT duties.

This consultant would oversee and assist with our IT network infrastructure, help desk requests, software implementation by applying industry best practices for efficiencies and protection. Additionally, the consultant will provide the technical expertise required for development of policies and procedures and continuing the ratification of our external IT audit.

The IT Manager (Accounting Manager) has a basic foundational understanding of IT and can assist staff to a limited scale; however, the Accounting Manager does not have a significant background or training on specific protocols, software applications or cyber security back-end infrastructure needs. The manager is only able to manage the staff and is dependent on the IT staff's knowledge and skills. There is currently no check and balances in place within the current structure to ensure a project is completed or if what is being implemented is the best recommendation for the MWDOC business model. Obtaining a consultant will provide the IT subject matter expertise required for the oversight of MWDOC IT staff. As technology continues to evolve, the consultant will provide recommendations on our existing infrastructure, processes, and procedures and training and development needs in the areas of cyber security, hardware and software improvements, and any other IT improvements that may be identified.

Based on the sensitivity of MWDOC's IT infrastructure and status, staff sent a questionnaire to our member agencies and other water districts to see how they manage their IT department. The responses produced a few consultants that staff engaged with to discuss our needs. Staff met with four different consultants and provided all four with the exact same information based on a questionnaire (RFQ). Most of them agreed that there is some consolidation and changes required with our infrastructure. End results will reduce overhead costs and risk exposure. This reduction will eventually lower the cost of their services. After receiving their quotes and suggestions staff unanimously chose one consultant.

The following is the list of consultants and their pricing.

Consultant	Services	Onboarding/ Setup Fee	Monthly Pricing
Accent Computer Solutions	All services;Unlimited support	\$ 7,483.00	\$ 7,483.00
Highroad IT	All services;Limited support at this price	\$ -	\$ 8,525.00
Synoptek	Offered to fully Outsource IT only	\$ 13,941.00	\$ 9,681.00
CDW-G	Back up "Day 2" support; pricing is per service	N/A	N/A

Staff is recommending we proceed with Accent Computer Solutions, Inc. They have more unlimited services with 24x7 On-Demand Remote and Onsite Support and longer normal service hours. Their service program also consists of Essential Cyber Security and Compliance; Backup & Disaster Recovery; Proactive Maintenance and Monitoring; Technology Planning and Advisory. They also offer Technology Upgrades and Changes for an additional cost per project.

BOARD OPTIONS

Option #1

- Authorize the Interim General Manager to enter into a contract with Accent Computer Solutions, Inc, to provide IT support services, in the amount of \$97,279 for a one year term with an option to renew (less the start-up cost).

Option #2

- Do not Authorize the Interim General Manager to enter into a contract with Accent Computer Solutions, Inc and direct staff how to proceed.

STAFF RECOMMENDATION

Option #1

- Authorize the Assistant General Manager to enter into a contract with Accent Computer Solutions, Inc, to provide IT support services, in the amount of \$97,279 for a one year term with an option to renew.



CONSENT CALENDAR ITEM

February 15, 2023

TO: Board of Directors

FROM: **Planning & Operations Committee**
(Directors McVicker, Nederhood, and Seckel)

Harvey De La Torre, Interim General Manager

Staff Contact: Damon Micalizzi

**SUBJECT: EXTENSION OF CONTRACT WITH STETSON ENGINEERING FOR
CONSUMER CONFIDENCE REPORTS**

STAFF RECOMMENDATION

Staff recommends the Board of Directors approve Option #1 to adopt a Third Amendment to the agreement with Stetson Engineering to gather, prepare, and package Consumer Confidence Report data (CCRs) for MWDOC Member Agencies and the three OC Cities for an **additional three years; ending December 31, 2025.**

COMMITTEE RECOMMENDATION

Committee concurred with staff recommendation.

REPORT

Stetson Engineering has been preparing and packaging Consumer Confidence Reports for MWDOC Member Agencies since 2006. These are mandated water quality reports water agencies that must be published each year for the public's review. The overwhelming majority of agencies in Orange County, including the three cities, utilize this service facilitated and coordinated by MWDOC for both the Basin and Non-Basin Agencies.

In 2022, the agreement with Stetson was amended for a second time (SECOND AMENDMENT), extending the agreement for one additional year, which expired on December 31, 2022. Stetson Engineering has particular technical expertise working with the Metropolitan Water District of Southern California, Orange County Water District, and

Budgeted (Y/N): Y	Budgeted amount: 50,000	Core <u> X </u>	Choice <u> </u>
Action item amount: \$45,621	Line item: 32-7040		
Fiscal Impact (explain if unbudgeted):			

MWDOC Member Agency representatives. As such, staff is seeking to extend this agreement again for 2023. However, as the previous bid process in 2017 did not produce any competitors, staff would like to seek the Board's authorization to prepare a three-year extension.

The current contract allows for an option of adjusting services and fees of no more than 5 percent per year. Last year's not-to-exceed amount was \$43,449. This year, the consultant requests a 5 percent increase not-to-exceed \$45,621.

ATTACHMENT

- Stetson Engineering Agreement with MWDOC for Consumer Confidence Reports

BOARD OPTIONS

Option #1: Authorize the General Manager to amend the current contract with Stetson Engineering, extending the agreement for three years; ending December 31, 2025.

Fiscal Impact: \$45,621 in FY/23's CORE Budget with an option to adjust services and fees of no more than 5 percent per year.

Business Analysis: Efficient extension, providing continued valuable service for MWDOC Member Agencies and continuity for another three years.

Option #2: Authorize the General Manager to amend the current contract with Stetson Engineering for only a one year extension; ending December 31, 2023.

Fiscal Impact: \$45,621 in FY/23's CORE Budget

Business Analysis: Extension, providing continued valuable service for MWDOC Member Agencies. Staff will then conduct a Request for Proposals (RFP) in the fall of 2023 for a new contract commencing the following Calendar Year.

STANDARD AGREEMENT FOR CONSULTANT SERVICES

This **AGREEMENT** for consulting services dated 01/24/2018, which includes all exhibits and attachments hereto, "**AGREEMENT**" is made on the last day executed below by and between **MUNICIPAL WATER DISTRICT OF ORANGE COUNTY**, hereinafter referred to as "**DISTRICT**," and, **STETSON ENGINEERS** hereinafter referred to as "**CONSULTANT**" for **CONSUMER CONFIDENCE REPORTS** hereinafter referred to as "**SERVICES**."¹ **DISTRICT** and **CONSULTANT** are also referred to collectively herein as the "**PARTIES**" and individually as "**PARTY**". The **PARTIES** agree as follows:

I PURPOSE AND SCOPE OF WORK

A. Consulting Work

DISTRICT hereby contracts with **CONSULTANT** to provide general or special **SERVICES** as more specifically set forth in **Exhibit "B"** attached hereto and incorporated herein. Tasks other than those specifically described therein shall not be performed without prior written approval of **DISTRICT's** General Manager.

B. Independent Contractor

CONSULTANT is retained as an independent contractor for the sole purpose of rendering professional and/or special **SERVICES** described herein and is not an agent or employee of **DISTRICT**. **CONSULTANT** shall be solely responsible for the payment of all federal, state and local income tax, social security tax, Workers' Compensation insurance, state disability insurance, and any other taxes or insurance **CONSULTANT**, as an independent contractor, is responsible for paying under federal, state or local law. **CONSULTANT** is thus not eligible to receive workers' compensation, medical, indemnity or retirement benefits, including but not limited to enrollment in CalPERS. Unless, expressly provided herein, **CONSULTANT** is not eligible to receive overtime, vacation or sick pay. **CONSULTANT** shall not represent or otherwise hold out itself or any of its directors, officers, partners, employees, or agents to be an agent or employee of **DISTRICT**. **CONSULTANT** shall have the sole and absolute discretion in determining the methods, details and means of performing the **SERVICES** required by **DISTRICT**. **CONSULTANT** shall furnish, at his/her own expense, all labor, materials, equipment and transportation necessary for the successful completion of the **SERVICES** to be performed under this **AGREEMENT**. **DISTRICT** shall not have any right to direct the methods, details and means of the **SERVICES**; however, **CONSULTANT** must receive prior written approval from **DISTRICT** before using any sub-consultants for **SERVICES** under this **AGREEMENT**.

CONSULTANT represents and warrants that in the process of hiring **CONSULTANT's** employees who participate in the performance of **SERVICES**, **CONSULTANT** conducts such lawful screening of those employees (including, but not limited to, background checks and Megan's Law reviews) as are appropriate and standard for employees who provide **SERVICES** of the type contemplated by this Agreement.

¹ Pursuant to Section 8002 of the District's Administrative Code, the District's "Ethics Policy" set forth at sections 7100-7111 of the Administrative Code is attached hereto as Exhibit "A" and incorporated herein by this reference.

C. **Changes in Scope of Work**

If **DISTRICT** requires changes in the tasks or scope of work shown in **Exhibit "B"** or additional work not specified therein, **DISTRICT** shall prepare a written change order. If **CONSULTANT** believes work or materials are required outside the tasks or scope of work described in **Exhibit "B,"** it shall submit a written request for a change order to the **DISTRICT**. A change order must be approved and signed by the **PARTIES** before **CONSULTANT** performs any work outside the scope of work shown in **Exhibit "B."** **DISTRICT** shall have no responsibility to compensate **CONSULTANT** for such work without an approved and signed change order. Change orders shall specify the change in the budgeted amount for **SERVICES**.

II **TERM**

This **AGREEMENT** shall commence upon the date of its execution and shall extend thereafter for the period specified in **Exhibit "B"** or, if no time is specified, until terminated on thirty (30) days' notice as provided herein.

III **BUDGET, FEES, COSTS, BILLING, PAYMENT AND RECORDS**

A. **Budgeted Amount for SERVICES**

CONSULTANT is expected to complete all **SERVICES** within the Budgeted Amount set forth on **Exhibit "B."** The total compensation for the **SERVICES** to be performed under this **AGREEMENT** shall not exceed the Budgeted Amount unless modified as provided herein. Upon invoicing the **DISTRICT** 80% of the Budgeted Amount, **CONSULTANT** shall prepare and provide to **DISTRICT** a "cost to complete" estimate for the remaining **SERVICES**. The **PARTIES** shall work together to complete the project within the agreed-upon Budgeted Amount, but the obligation to complete the **SERVICES** within the Budgeted Amount lies with the **CONSULTANT**.

B. **Fees**

Fees shall be billed per the terms and conditions and at the rates set forth on **Exhibit "B"** for the term of the **AGREEMENT**. Should the term of the **AGREEMENT** extend beyond the period for which the rates are effective, the rates specified in **Exhibit "B"** shall continue to apply unless and until modified by consent of the **PARTIES**.

C. **Notification Clause**

Formal notices, demands and communications to be given hereunder by either **PARTY** shall be made in writing and may be effected by personal delivery or by registered or certified mail, postage prepaid, return receipt requested and shall be deemed communicated as of the date of mailing. If the name or address of the person to whom notices, demands or communication shall be given changes, written notice of such change shall be given, in accordance with this section, within five(5) working days.

Notices shall be made as follows:

Municipal Water District of Orange County

Contact Name: Robert Hunter

Title: General Manager

18700 Ward Street

Fountain Valley, CA 92708

Stetson Engineers, Inc.

Contact Name: Stephen Johnson

Title: Vice President

861 S. Village Oaks Drive, Suite 100

Covina, CA 91724

D. Billing and Payment

CONSULTANT's fees shall be billed by the 25th day of the month and paid by **DISTRICT** on or before the 15th of the following month. Invoices shall reference the Purchase Order number from the **DISTRICT**.

DISTRICT shall review and approve all invoices prior to payment. **CONSULTANT** agrees to submit additional supporting documentation to support the invoice if requested by **DISTRICT**. If **DISTRICT** does not approve an invoice, **DISTRICT** shall send a notice to **CONSULTANT** setting forth the reason(s) the invoice was not approved. **CONSULTANT** may re-invoice **DISTRICT** to cure the defects identified in the **DISTRICT** notice. The revised invoice will be treated as a new submittal. If **DISTRICT** contests all or any portion of an invoice, **DISTRICT** and **CONSULTANT** shall use their best efforts to resolve the contested portion of the invoice.

E. Billing Records

CONSULTANT shall keep records of all **SERVICES** and costs billed pursuant to this **AGREEMENT** for at least a period of seven (7) years and shall make them available for review and audit if requested by **DISTRICT**.

IV **DOCUMENTS**

All **MATERIALS** as defined in Paragraph XI below, related to **SERVICES** performed under this **AGREEMENT** shall be furnished to **DISTRICT** upon completion or termination of this **AGREEMENT**, or upon request by **DISTRICT**, and are the property of **DISTRICT**.

V **TERMINATION**

Each **PARTY** may terminate this **AGREEMENT** at any time upon thirty (30) days written notice to the other **PARTY**, except as provided otherwise in **Exhibit "B."** In the event of termination: (1) all work product prepared by or in custody of **CONSULTANT** shall be promptly delivered to **DISTRICT**; (2) **DISTRICT** shall pay **CONSULTANT** all payments due under this **AGREEMENT** at the effective date of termination; (3)

CONSULTANT shall promptly submit a final invoice to the **DISTRICT**, which shall include any and all non-cancelable obligations owed by **CONSULTANT** at the time of termination, (4) neither **PARTY** waives any claim of any nature whatsoever against the other for any breach of this **AGREEMENT**; (5) **DISTRICT** may withhold 125 percent of the estimated value of any disputed amount pending resolution of the dispute, consistent with the provisions of section III D above, and; (6) **DISTRICT** and **CONSULTANT** agree to exert their best efforts to expeditiously resolve any dispute between the **PARTIES**.

VI **INSURANCE REQUIREMENTS**

CONSULTANT shall obtain prior to commencing work and maintain in force and effect throughout the term of this **AGREEMENT**, all insurance set forth below.

A. Workers' Compensation Insurance

By his/her signature hereunder, **CONSULTANT** certifies that he/she is aware of the provisions of Section 3700 of the California Labor Code, which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and that **CONSULTANT** will comply with such provisions before commencing the performance of the **SERVICES** under this **AGREEMENT**.

CONSULTANT and sub-consultant will keep workers' compensation insurance for their employees in effect during all work covered by this **AGREEMENT**. An ACORD certificate of insurance or other certificate of insurance satisfactory to **DISTRICT**, evidencing such coverage must be provided (1) by **CONSULTANT** and (2) by sub-consultant's upon request by **DISTRICT**.

B. Professional Liability Insurance

CONSULTANT shall file with **DISTRICT**, before beginning professional **SERVICES**, an ACORD certificate of insurance, or any other certificate of insurance satisfactory to **DISTRICT**, evidencing professional liability coverage of not less than \$1,000,000 per claim and \$1,000,000 aggregate, requiring 30 days' notice of cancellation (10 days for non-payment of premium) to **DISTRICT**.

Such coverage shall be placed with a carrier with an A.M. Best rating of no less than A: VII, or equivalent. The retroactive date (if any) of such insurance coverage shall be no later than the effective date of this **AGREEMENT**. In the event that the **CONSULTANT** employs sub-consultants as part of the **SERVICES** covered by this **AGREEMENT**, **CONSULTANT** shall be responsible for requiring and confirming that each sub-consultant meets the minimum insurance requirements specified herein.

C. Other Insurance

CONSULTANT will file with **DISTRICT**, before beginning professional **SERVICES**, ACORD certificates of insurance, or other certificates of insurance satisfactory to **DISTRICT**, evidencing general liability coverage of not less than \$1,000,000 per occurrence for bodily injury, personal injury and property damage; automobile liability (owned, scheduled, non-owned or hired) of at least \$1,000,000 for bodily injury and property damage each accident limit; workers' compensation (statutory limits) and employer's liability (\$1,000,000) (if applicable); requiring 30 days (10 days for non-payment of premium) notice of cancellation to **DISTRICT**. For the coverage required under this paragraph, the insurer(s) shall waive all

rights of subrogation against **DISTRICT**, and its directors, officers, agents, employees, attorneys, consultants or volunteers. **CONSULTANT's** insurance coverage shall be primary insurance as respects **DISTRICT**, its directors, officers, agents, employees, attorneys, consultants and volunteers for all liability arising out of the activities performed by or on behalf of the **CONSULTANT**. Any insurance pool coverage, or self-insurance maintained by **DISTRICT**, and its directors, officers, agents, employees, attorneys, consultants or volunteers shall be excess of the **CONSULTANT's** insurance and shall not contribute to it.

The general liability coverage shall give **DISTRICT**, its directors, officers, agents, employees, attorneys, consultants and authorized volunteers additional insured status using ISO endorsement CG2010, CG2033, or equivalent. Coverage shall be placed with a carrier with an A.M. Best rating of no less than A: VII, or equivalents. In the event that the **CONSULTANT** employs sub-consultant as part of the work covered by the **AGREEMENT**, it shall be the **CONSULTANT's** responsibility to require and confirm that each sub-consultant meets the minimum insurance requirements specified herein.

D. **Expiration of Coverage**

If any of the required coverages expire during the term of the **AGREEMENT**, **CONSULTANT** shall deliver the renewal certificate(s) including the general liability additional insured endorsement to **DISTRICT** at least ten (10) days prior to the expiration date.

INDEMNIFICATION

To the fullest extent permitted by applicable law, **CONSULTANT** shall indemnify, defend and hold harmless **DISTRICT**, its officers, Directors and employees and authorized volunteers, and each of them from and against:

- a. When the law establishes a professional standard of care for the **CONSULTANT's** services, all claims and demands of all persons that arise out of, pertain to, or relate to the **CONSULTANT's** negligence, recklessness or willful misconduct in the performance (or actual or alleged non-performance) of the work under this agreement. **CONSULTANT** shall defend itself against any and all liabilities, claims, losses, damages, and costs arising out of or alleged to arise out of **CONSULTANT's** performance or non-performance of the **SERVICES** hereunder, and shall not tender such claims to **DISTRICT** nor its directors, officers, employees, or authorized volunteers, for defense or indemnity.
- b. Any and all actions, proceedings, damages, costs, expenses, penalties or liabilities, in law or equity, of every kind or nature whatsoever, arising out of, resulting from, or on account of the violation of any governmental law or regulation, compliance with which is the responsibility of **CONSULTANT**.
- c. Any and all losses, expenses, damages (including damages to the work itself), attorney's fees incurred by counsel of the **DISTRICT's** choice and other costs, including all costs of defense, which any of them may incur with respect to the failure, neglect, or refusal of **CONSULTANT** to faithfully perform the work and all of the **CONSULTANT's** obligations under the agreement. Such costs, expenses, and damages shall include all costs, including attorneys' fees, incurred by counsel of the **DISTRICT's** choice, incurred by the indemnified parties in any lawsuit to which they are a party.

CONSULTANT shall immediately defend, at **CONSULTANT's** own cost, expense and risk, any and all such aforesaid suits, actions, or other legal proceedings of every kind that may be brought or instituted against **DISTRICT** or its directors, officers, employees, or authorized volunteers with legal counsel reasonably acceptable to **DISTRICT**, and shall not tender such claims to **DISTRICT** nor its directors, officers, employees, or authorized volunteers.

CONSULTANT shall immediately pay and satisfy any judgment, award or decree that may be rendered against **DISTRICT** or its directors, officers, employees, or authorized volunteers, in any and all such suits, actions, or other legal proceedings.

CONSULTANT shall immediately reimburse **DISTRICT** or its directors, officers, employees, or authorized volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing indemnity herein provided.

CONSULTANT's obligation to indemnify shall survive the termination or completion of this agreement for the full period of time allowed by law and shall not be restricted to insurance proceeds, if any, received by **DISTRICT**, or its directors, officers, employees, or authorized volunteers.

VII **FINANCIAL DISCLOSURE AND CONFLICTS OF INTEREST**

Although **CONSULTANT** is retained as an independent contractor, **CONSULTANT** may still be required, under the California Political Reform Act and **DISTRICT's** Administrative Code, to file annual disclosure reports. **CONSULTANT** agrees to file such financial disclosure reports upon request by **DISTRICT**. Further, **CONSULTANT** shall file the annual summary of gifts required by Section 7105 of the **DISTRICT's** Ethics Policy, attached hereto as **Exhibit "A."**

Failure to file financial disclosure reports upon request and failure to file the required gift summary are grounds for termination of this **AGREEMENT**. Any action by **CONSULTANT** that is inconsistent with **DISTRICT's** Ethic's Policy current at the time of the action is grounds for termination of this **AGREEMENT**. The Ethics Policy as of the date of this **AGREEMENT** is attached hereto as **Exhibit "A."**

VIII **PERMITS AND LICENSES**

CONSULTANT shall procure and maintain all permits, licenses and other government-required certification necessary for the performance of its **SERVICES**, all at the sole cost of **CONSULTANT**. None of the items referenced in this section shall be reimbursable to **CONSULTANT** under the **AGREEMENT**. **CONSULTANT** shall comply with any and all applicable local, state, and federal regulations and statutes including Cal/OSHA requirements.

IX **LABOR AND MATERIALS**

CONSULTANT shall furnish, at its own expense, all labor, materials, equipment, tools, transportation and other items or services necessary for the successful completion of the **SERVICES** to be performed under this **AGREEMENT**. **CONSULTANT** shall give its full attention and supervision to the fulfillment of the provisions of this **AGREEMENT** by its employees and sub-consultant and shall be responsible for the timely performance of the **SERVICES** required by this

AGREEMENT. All compensation for **CONSULTANT's SERVICES** under this **AGREEMENT** shall be pursuant to **Exhibit "B"** to the **AGREEMENT**.

Only those **SERVICES**, materials, administrative, overhead and travel expenses specifically listed in **Exhibit "B"** will be charged and paid. No other costs will be paid. **CONSULTANT** agrees not to invoice **DISTRICT** for any administrative expenses, overhead or travel time in connection with the **SERVICES**, unless agreed upon and listed in **Exhibit "B"**.

X **CONFIDENTIALITY AND RESTRICTIONS ON DISCLOSURE**

A. Confidential Nature of Materials

CONSULTANT understands that all documents, records, reports, data, or other materials (collectively "**MATERIALS**") provided by **DISTRICT** to **CONSULTANT** pursuant to the **AGREEMENT**, including but not limited to draft reports, final report(s) and all data, information, documents, graphic displays and other items that are not proprietary to **CONSULTANT** and that are utilized or produced by **CONSULTANT** pursuant to the **AGREEMENT** are to be considered confidential for all purposes.

B. No Disclosure of Confidential Materials

CONSULTANT shall be responsible for protecting the confidentiality and maintaining the security of **DISTRICT MATERIALS** and records in its possession. All **MATERIALS** shall be deemed confidential and shall remain the property of **DISTRICT**. **CONSULTANT** understands the sensitive nature of the above and agrees that neither its officers, partners, employees, agents or sub-consultants will release, disseminate, or otherwise publish said reports or other such data, information, documents, graphic displays, or other materials except as provided herein or as authorized, in writing, by **DISTRICT's** representative. **CONSULTANT** agrees not to make use of such **MATERIALS** for any purpose not related to the performance of the **SERVICES** under the **AGREEMENT**. **CONSULTANT** shall not make written or oral disclosures thereof, other than as necessary for its performance of the **SERVICES** hereunder, without the prior written approval of **DISTRICT**. Disclosure of confidential **MATERIALS** shall not be made to any individual, agency, or organization except as provided for in the **AGREEMENT** or as provided for by law.

C. Protections to Ensure Control Over Materials

All confidential **MATERIALS** saved or stored by **CONSULTANT** in an electronic form shall be protected by adequate security measures to ensure that such confidential **MATERIALS** are safe from theft, loss, destruction, erasure, alteration, and any unauthorized viewing, duplication, or use. Such security measures shall include, but not be limited to, the use of current virus protection software, firewalls, data backup, passwords, and internet controls.

The provisions of this section survive the termination or completion of the **AGREEMENT**.

XI **OWNERSHIP OF DOCUMENTS AND DISPLAYS**

All original written or recorded data, documents, graphic displays, reports or other **MATERIALS** which contain information relating to **CONSULTANT's** performance hereunder and which are originated and prepared for **DISTRICT** pursuant to the **AGREEMENT** are instruments of service and shall become the property of **DISTRICT** upon completion or termination of the Project. **CONSULTANT** hereby assigns all of its right, title and interest therein to **DISTRICT**, including but not limited to any copyright interest. In addition, **DISTRICT** reserves the right to use, duplicate and disclose in whole, or in part, in any manner and for any purpose whatsoever all such data, documents, graphic displays, reports or other **MATERIALS** delivered to **DISTRICT** pursuant to this **AGREEMENT** and to authorize others to do so.

To the extent that **CONSULTANT** utilizes any of its property (including, without limitation, any hardware or software of **CONSULTANT** or any proprietary or confidential information of **CONSULTANT** or any trade secrets of **CONSULTANT**) in performing **SERVICES** hereunder, such property shall remain the property of **CONSULTANT**, and **DISTRICT** shall acquire no right or interest in such property.

CONSULTANT hereby assigns to **DISTRICT** or **DISTRICT's** designee, for no additional consideration, all **CONSULTANT's** intellectual property rights, including, but not limited to, copyrights, in all deliverables and other works prepared by the **CONSULTANT** under this agreement. **CONSULTANT** shall, and shall cause its employees and agents to, promptly sign and deliver any documents and take any actions that **DISTRICT** or **DISTRICT's** designee reasonably requests to establish and perfect the rights assigned to **DISTRICT** or its designee under this provision.

XII **EQUAL OPPORTUNITY**

DISTRICT is committed to a policy of equal opportunity for all and to providing a work environment that is free of unlawful discrimination and harassment. In keeping with this commitment, **DISTRICT** maintains a policy prohibiting unlawful discrimination and harassment in any form based on race, religious creed, color, national origin, ancestry, physical or mental disability, medical condition, pregnancy or childbirth, marital status, gender, sex, sexual orientation, veteran status or age by officials, employees and non-employees (vendors, contractors, etc.).

This policy applies to all employees, consultants and contractors of the **DISTRICT**. Appropriate corrective action will be taken against all offenders, up to and including immediate discharge or termination of this **AGREEMENT**. During, and in conjunction with, the performance of this **AGREEMENT**, **CONSULTANT** shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, age, marital status or national origin.

XIII **INTEGRATION OF ALL OTHER AGREEMENTS**

This **AGREEMENT**, including any Exhibits and Addenda, contains the entire understanding of the **PARTIES**, and there are no further or other agreements or understandings, written or oral, in effect between the **PARTIES** hereto relating to the subject matter hereof. Any prior understanding or agreement

of the **PARTIES** shall not be binding unless expressly set forth herein and, except to the extent expressly provided for herein, no changes of this **AGREEMENT** may be made without the written consent of both **PARTIES**.

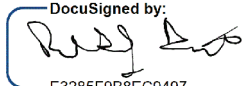
XIV **ATTORNEYS' FEES**

In any action at law or in equity to enforce any of the provisions or rights under this **AGREEMENT**, the prevailing **PARTY** shall be entitled to recover from the unsuccessful **PARTY** all costs, expenses and reasonable attorney's fees incurred therein by the prevailing **PARTY** (including, without limitations, such costs, expense and fees on any appeals), and if such prevailing **PARTY** shall recover judgment in any such action or proceeding, such costs, expenses, including those of expert witnesses and attorneys' fees, shall be included as part of this judgment.

XV **JURISDICTION AND VENUE SELECTION**

In all matters concerning the validity, interpretation, performance, or effect of this **AGREEMENT**, the laws of the State of California shall govern and be applicable. The **PARTIES** hereby agree and consent to the exclusive jurisdiction of the courts of the State of California and that venue of any action brought hereunder shall be in Orange County, California.

IN WITNESS WHEREOF, the **PARTIES** have hereunto affixed their names as of the day and year thereafter, which shall be and is the effective date of this **AGREEMENT**.

DocuSigned by:

 E3285F9B8EC9497...
 Date 1/30/2022 | 8:15 AM PST

DocuSigned by:

 55758A9F18A84C5...
 Date 1/29/2022 | 9:44 AM PST

Robert Hunter, General Manager
 Municipal Water District of Orange County
 18700 Ward Street, P.O. Box 20895
 Fountain Valley, CA 92708
 (714) 963-3058

Stephen Johnson, President
 Stetson Engineers, Inc.
 861 S. Village Oaks Drive, Suite 100
 Covina, CA 91724
 (626) 967-6202

Internal Use Only:
Program No. _____
Line Item: _____
Funding Year: _____
Contract Amt.: _____
Purchase Order # _____

EXHIBIT "A"

ETHICS POLICY	§7100-§7111
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§7100 PURPOSE

The policy of MWDOC is to maintain the highest standards of ethics from its Board members, officers and employees (all shall be referred to as employees for the purposes of this section). The proper operation of MWDOC requires decisions and policy to be made in the proper manner, that public office not be used for personal gain, and that all individuals associated with MWDOC remain impartial and responsible toward the public. Accordingly, all employees are expected to abide by the highest ethical standards and integrity when dealing on behalf of MWDOC with fellow Board members or employees, vendors, contractors, customers, and other members of the public.

§7101 RESPONSIBILITIES OF BOARD MEMBERS

Board members are obliged to uphold the Constitution of the United States and the Constitution of the State of California and shall comply with all applicable laws regulating Board member conduct, including conflicts of interest and financial disclosure laws. No Board member or officer shall grant any special consideration, treatment, or advantage to any person or group beyond that which is available to every other person or group in the same circumstances.

§7102 PROPER USE OF MWDOC PROPERTY AND RESOURCES

Except as specifically authorized, no employee shall use or remove or permit the use or removal of MWDOC property, including MWDOC vehicles, equipment, telephones, office supplies, and materials for personal convenience or profit. No employee shall require another MWDOC employee to perform services for the personal convenience or profit of another employee. Each employee must protect and properly use any MWDOC asset within his/her control, including information recorded on paper or in electronic form. Employees shall safeguard MWDOC property, equipment, monies, and assets against unauthorized use or removal, as well as from loss due to criminal act or breach of trust.

Employees are responsible for maintaining written records, including expense reports, in sufficient detail to reflect accurately and completely all transactions and expenditures made on MWDOC's behalf. Creating a document with misleading for false information is prohibited.

Motion - 1/17/96;

§7103 CONFLICT OF INTEREST

All MWDOC Directors, officers, and employees at every level shall comply with the requirements of Section 1090 of the California Government Code which prohibits such persons from being financially interested in any contract made by them in their official capacity, or by any body or board of which they are members, or from being a purchaser at any sale or a vendor at any purchase made by them in their official capacity.

All Directors and employees designated under MWDOC's Conflict of Interest Code ("designated employees") and employees required to report under Chapter 7, Article 2 of the Political Reform Act (Government Code Section 7300 et seq.) shall promptly and fully comply with all requirements thereof.

MWDOC employees who are not designated employees under MWDOC's Conflict of Interest Code shall refrain from participating in, making a recommendation, or otherwise attempting to influence MWDOC's selection of a contractor, consultant, product, or source of supply if the non-designated employee, or an immediate family member, has a direct or indirect financial interest in the outcome of the selection process. No employee shall use his/her position with MWDOC in any manner for the purpose of obtaining personal favors, advantages or benefits for him/herself or an immediate family member from a person or entity doing business or seeking to do business with MWDOC. Such favors, advantages, or benefits would include, but are not limited to: 1) offers of employment; 2) free or discounted goods or services; or 3) gifts.

§7104 GIFTS

No employee shall accept, directly or indirectly, any compensation, reward or gift from any source except from MWDOC, for any action related to the conduct of MWDOC business, except as set forth below:

1. Acceptance of food and refreshments of nominal value on infrequent occasions in the ordinary course of a breakfast, luncheon or dinner meeting or other meeting or on an inspection tour where the arrangements are consistent with the transaction of official business.*
2. Acceptance of transportation, lodging, meals or refreshments, in connection with attendance at widely attended gatherings sponsored by industrial, technical or professional organizations; or in connection with attendance at public ceremonies or similar activities financed by nongovernmental sources where the employee's participation on behalf of MWDOC is the result of an invitation addressed to him or her in his/her official capacity, and the transportation, lodging, meals or refreshment accepted is related to, and is in keeping with, his/her official participation.*
3. Acceptance of unsolicited advertising or promotional materials such as pens, pencils, note pads, calendars, or other items of nominal value.*
4. Acceptance of plaques and commemorative mementoes, of nominal value, or of value only to the recipient, such as service pins, recognition awards, retirement mementoes.
5. Acceptance of incidental transportation from a private organization provided it is furnished in connection with an employee's official duties and is of the type customarily provided by the private organization.

* Nothing herein shall be deemed to relieve any Director or designated employee from reporting the value of such meals, transportation, lodging or gifts and abstaining from participation in any decision of MWDOC which could foreseeably have a material financial effect on the donor when the value of such gifts reaches the limits set forth in MWDOC's Conflict of Interest Code and the Political Reform Act.

In no event shall any employee accept gifts from any single source, the cumulative value of which exceeds the applicable gift limit under California law.

A gift or gratuity, the receipt of which is prohibited under this section, shall be returned to the donor. If return is not possible, the gift or gratuity shall be turned over to a public or charitable institution without being claimed as a charitable deduction and a report of such action and the reasons why return was not feasible shall be made on MWDOC records. When possible, the donor also shall be informed of this action.

Motion - 1/17/96;

§7105 PERSONS OR COMPANIES REPORTING GIFTS

All persons and companies doing business with MWDOC, with the exception of public agencies, shall submit a summary, by January 31 of each calendar year, of all gifts claimed for internal vendor audits (including meals) made to, or on behalf of, employees or Directors of MWDOC, or their immediate family members, that have occurred in the normal course of business during the previous calendar year. Failure to provide this information to MWDOC may result in the termination of MWDOC business with that person or company.

Motion - 7/21/93; Motion - 8/18/93;

§7106 USE OF CONFIDENTIAL INFORMATION

Confidential information (i.e., information which is exempt from disclosure under the California Public Records Act) shall not be released to unauthorized persons unless the disclosure is approved by the Board, President of the Board, or General Manager. Employees are prohibited from using any confidential information for personal advantage or profit.

§7107 POLITICAL ACTIVITIES

Employees are free to endorse, advocate, contribute to, or otherwise support any political party, candidate, or cause they may choose; however, employees are prohibited from soliciting political funds or contributions at MWDOC facilities. In any personal political activity an employee may be involved in, it shall be made clear that the employee is acting personally and not for MWDOC.

§7108 IMPROPER ACTIVITIES

Employees shall not interfere with the proper performance of the official duties of others, but are strongly encouraged to fulfill their own moral obligations to the public, MWDOC, and its member agencies by disclosing, to the extent not expressly prohibited by law, improper activities within their knowledge. No employee shall directly or indirectly use or attempt to use the authority or influence of his/her position for the purpose of intimidating, threatening, coercing, commanding, or influencing any person with the intent of interfering with that person's duty to disclose improper activity.

§7109 VIOLATION OF POLICY – STAFF AND STAFF OFFICERS

If an employee is reported to have violated MWDOC's Ethics Policy, the matter shall be referred to the General Manager for investigation and consideration of any appropriate action warranted which may include employment action such as demotion, reduction in salary, or termination. If a Board appointed officer (Secretary, Treasurer or General Manager) is reported to have violated MWDOC's Ethics Policy, the

matter shall be referred to the Executive Committee for investigation and consideration of any appropriate action.

Motion - 1/17/96;

§7110 VIOLATION OF POLICY -- DIRECTORS

A perceived violation of this policy by a Director should be referred to the President of the Board or the full Board of Directors for investigation, and consideration of any appropriate action warranted. A violation of this policy may be addressed by the use of such remedies as are available by law to MWDOC, including, but not limited to: (a) adoption of a resolution expressing disapproval of the conduct of the Director who has violated this policy, (b) injunctive relief, or (c) referral of the violation to MWDOC Legal Counsel and/or the Grand Jury.

§7111 PERIODIC REVIEW OF CONFLICT OF INTEREST AND ADMINISTRATIVE GUIDELINES

During the first quarter of the year immediately following an election (every two years), the Board shall meet to review and/or receive a presentation that addresses principles relating to reporting guidelines on compensation, conflict of interest issues, and standards for rules of conduct.

Please note If using Consultant's proposal as Exhibit "B" please attach the proposal or or complete the standard Exhibit "B" Form below, BOTH Parties must verify that all sections of this form are FULLY ADDRESSED and the appropriate Exhibit is attached and labeled accordingly

EXHIBIT "B"

**SCOPE OF WORK, TERMS OF AGREEMENT
AND TERMS AND CONDITIONS FOR BILLING**

<p>Company: Stetson Engineers, Inc.</p> <p>Name: Stephen Johnson</p> <p>Address: 861 S. Village Dr. Ste. 100, Covina</p> <p>Phone: (626) 967.6202</p> <p>Tax I.D. # 94-2452155</p>

1. Term – Commencement: 1-01-2022 Termination: 12/31/2022
2. Budgeted Amount – Compensation is to be on a "time and material" basis, not to exceed \$43,449. **CONSULTANT's** fees shall be billed by the 25th day of the month and paid by **DISTRICT** on or before the 15th of the following month. Invoices shall reference the Purchase Order number from the **DISTRICT**

Upon invoicing **DISTRICT** 80% of the contract amount, **CONSULTANT** shall prepare and provide to **DISTRICT** a "cost to complete" estimate for the remaining work.
3. Scope of Work/Services – **Preparation of technical data for mandated water-quality reports (consumer confidence reports) for participating member agencies.**
4. Consultant Representative: Stephen Johnson

**SECOND AMENDMENT TO AGREEMENT FOR CONSUMER CONFIDENCE
REPORTS
BETWEEN MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
AND STETSON ENGINEERING**

This SECOND AMENDMENT (“Second Amendment”) is effective January 1, 2022, and is made by and between the Municipal Water District of Orange County (MWDOC) and Stetson Engineering (Consultant) (collectively, the “Parties).

RECITALS

A. The Parties entered into an agreement on January 24, 2018, (the “Agreement”) for services in connection with administering MWDOC’s Consumer Confidence Report program.

B. Effective January 1, 2021, the Parties amended the Agreement to update the scope of work and to extend the term of the Agreement to December 31, 2021 (“First Amendment”). The Agreement and First Amendment are collectively the “Agreement.” .

E. The Parties desire to amend the Agreement to amend the scope of work and extend the term of the Agreement to December 31, 2022.

TERMS

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree to amend the Agreement as follows:

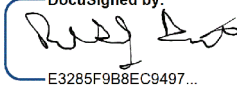
1. Exhibit B to the Agreement is replaced in its entirety with a new Exhibit B, which is attached to this Second Amendment.

2. Continuing Effect of Agreement. Except as amended by this Second Amendment, all other provisions of the Agreement remain in full force and effect. From and after the date of this Second Amendment, whenever the term “Agreement” appears in the Agreement, it shall mean the Agreement as amended by the First Amendment and Second Amendment.

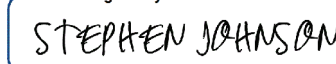
The Parties have duly executed this Second Amendment as of the date first written above.

[Signatures on Next Page]
Agreed by the signatories below.

Dated: 1/30/2022 | 8:15 AM PST

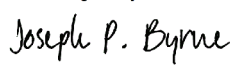
Municipal Water District of Orange County
DocuSigned by:
By: 
E3285F9B8EC9497...
Robert J. Hunter, General Manager

Dated: 1/29/2022 | 9:44 AM PST

Stetson Engineering
DocuSigned by:
By: 
55758A9F18A84C5...
Stephen Johnson, President

MWDOC Approved as to form:

Dated: 1/27/2022 | 9:03 PM PST

DocuSigned by:
By: 
800D7933C7204EC...
Joseph P. Byrne, General Counsel



CONSENT CALENDAR ITEM

February 15, 2023

TO: Board of Directors

FROM: Joe Byrne, General Counsel

SUBJECT: CONTINUATION OF REMOTE MEETINGS PURSUANT TO AB 361 AND REQUIRED FINDINGS

STAFF RECOMMENDATION

That the Board of Directors vote to continue virtual meetings pursuant to AB 361 for an additional 30 days based on the findings that (1) it has reconsidered the circumstances of the state of emergency for COVID-19, and (2) state and local officials continue to impose or recommend measures to promote social distancing.

COMMITTEE RECOMMENDATION

This item was not presented to a Committee.

SUMMARY

AB 361 allows the Board during declared emergencies to hold remote Board meetings without having to comply with certain provisions of the Brown Act, the most significant of which are the provisions that requires public access to every location where a member of the Board is participating remotely and the listing of that remote location on the agenda.

At the October 4, 2021 Board meeting, pursuant to AB 361, the Board of Directors adopted Resolution No. 2115 and authorized the Board to continue to have remote meetings based upon the continued state of emergency for COVID-19 and the finding that state and local officials have imposed or recommended measures to promote social distancing. At the past several meetings, including the February 1, 2023 Board meeting, the Board voted to continue such remote meetings for additional 30 day periods. As previously indicated, if the Board wishes to continue to hold remote meetings pursuant to AB 361, and assuming a state of emergency still is in place, it must make similar findings within every 30 days. The current 30 day extension is effective until March 2, 2023.

At the time this report was prepared, there is a continued state of emergency for COVID-19 and state and local officials continue to recommend measures to promote social distancing. This item is on the Agenda for the Board to consider whether to continue remote meetings

Budgeted (Y/N): N/A	Budgeted amount: N/A	Core <u> X </u>	Choice <u> </u>
Action item amount:		Line item:	
Fiscal Impact (explain if unbudgeted):			

pursuant to AB 361 for an additional 30 days and to make the appropriate findings.

If the Board does not take action to extend the AB 361 authorization to hold remote meetings, then Board meetings held after January 21, 2023 will have to comply with the normal Brown Act requirements (pre-COVID-19). Again, the most significant of these requirements is that if a member of the Board would like to participate from a teleconference (or remote/virtual) location, (1) the address of every location where a Board member participates remotely from must be posted on the agenda and (2) the location must be made open to the public to attend. Regarding the virtual participation of the public, there are no specific posting or public access requirements and if the District provides a hybrid option, the public may continue to participate remotely.

Lastly, the Governor has announced that he intends to terminate the emergency order in place regarding COVID-19 at the end of February 2023. While this is not a guarantee, assuming he does that, all meetings held starting on March 1, 2023 will be held pursuant to the regular requirements of the Brown Act described above and AB 361 will no longer be an option for the Board.

However, the Legislature adopted AB 2449 during the last session and it went into effect on January 1, 2023. AB 2449 amended certain provisions of the Brown Act to allow Directors to participate remotely without having to post the agenda at their remote location and not having to allow public access at the remote location. However, a Director has limited circumstances in order to participate remotely, these are: (1) for just cause, defined as caregiving, contagious illness, physical or mental disability, and travel on District business (may be used no more than 2 times per year); and (2) emergency circumstances, defined as a physical or family emergency that prevents a member from attending (requires Board approval and may not be used for three consecutive months or more than 20% of regular Board meetings). Legal counsel will provide a summary of this new law at a later time.



Item No. 10-1

ACTION ITEM
February 15, 2023

TO: Board of Directors

FROM: **Planning and Operations Committee**
(Directors McVicker, Nederhood, and Seckel)

Harvey De La Torre
Interim General Manager

Staff Contact: Heather Baez

**SUBJECT: CALL FOR NOMINATIONS AND CONCURRING RESOLUTIONS -
ACWA/JPIA EXECUTIVE COMMITTEE**

STAFF RECOMMENDATION

Staff recommends the Board of Directors review the request for Concurring Resolution for Mesa Water District Director Fred Bockmiller, who is running for reelection for the Association of California Water Agencies Joint Powers Insurance Authority (ACWA/JPIA) Executive Committee

COMMITTEE RECOMMENDATION

Committee recommended the Board adopt a Concurring Resolution in support of Fred Bockmiller.

SUMMARY

The ACWA JPIA Executive Committee Election will take place during the JPIA's Board of Director's Meeting on May 8, 2023, at the Spring Conference in Monterey, California.

Budgeted (Y/N): n/a	Budgeted amount: n/a	Core X	Choice ___
Action item amount: None		Line item:	
Fiscal Impact (explain if unbudgeted):			

This election will fill four (4) Executive Committee member positions, each for a four-year term. The incumbents are Fred Bockmiller, Mesa Water District and J. Bruce Rupp, Humboldt Bay Municipal Water District. There are two vacancies – one each in the north and south regions. At this time, MWDOC has not received notification from any candidates who intend to run for the open seats. Both incumbents are running for reelection, and Director Fred Bockmiller has formally requested the MWDOC Board submit a concurring resolution on his behalf.

A member of the MWDOC Board of Directors is *not* eligible to run for a position on the ACWA/JPIA Executive Committee, as the candidate's district must participate in all four of the JPIA's programs: Liability, Property, Workers' Compensation and Employee Benefits, to serve on the Executive Committee. MWDOC participates in SDRMA's Workers' Compensation program, not ACWA/JPIA's.

Nominations and concurrent resolutions must be received by March 24, 2023.

BOARD OPTIONS

Option #1

- Review the Statement of Qualifications for Mesa Water District Director Fred Bockmiller for the ACWA/JPIA Executive Committee and direct staff to submit the concurring resolution on behalf of the district

Option #2

- Take no action

Staff Recommendation

- Option #1

ATTACHED

- 2023 ACWA JPIA Executive Committee Nominating Procedures
- ACWA JPIA Sample Resolution
- ACWA JPIA Sample Concurring Resolution
- Fred Bockmiller, Statement of Qualifications

ACWA JPIA

Nomination Procedures for Executive Committee

Approximately 120 Days before Election (January 9, 2023)

All ACWA JPIA Directors and Member Districts are to be notified of:

- A) Date and place of Election;
- B) Executive Committee positions and terms of office to be filled by Election;
- C) Nomination Procedures.

120 to 45 Days before Election (January 9 – March 24, 2023)

- A) A district (that participates in all four of the JPIA's programs: Liability, Property, Workers' Compensation and Employee Benefits) may place into nomination its member of the Board of Directors of ACWA JPIA with the concurrence of three districts, then members of the ACWA JPIA, in addition to the nominating district.
- B) Sample resolutions are available on the ACWA JPIA website.
- C) The **district is solely responsible** for timely submission of the nominating resolution and the three additional concurring in nomination resolutions of its candidate for office.

45 Days before Election (March 24, 2023)

- A) Deadline and location for receiving the nominating and concurring in nomination resolutions in the ACWA JPIA office:

Friday – March 24, 2023 – 4:30 p.m.

Laura Baryak
Administrative Assistant II
(lbaryak@acwajpia.com)
ACWA JPIA
P. O. Box 619082
Roseville, CA 95661-9082

- B) Candidates' statement of qualifications must be submitted, if desired, with the nominating resolutions. The statement of qualifications must be submitted on one side of an 8½ x 11" sheet of paper suitable for reproduction and distribution to all districts. (MSWord or PDF documents preferred).

14 Days before Election (April 24, 2023)

Final notice of the upcoming Election of Executive Committee members will be included as part of the Board of Directors' meeting packet. Final notice shall include:

- A) Date, Time, and Place of Election;
- B) Name and District of all qualified candidates;
- C) Candidate's statement of qualifications (if received); and
- D) Election Procedures and Rules.

RESOLUTION NO. _____

RESOLUTION OF THE BOARD OF DIRECTORS OF THE

(NAME OF MEMBER DISTRICT)

CONCURRING IN NOMINATION TO THE EXECUTIVE COMMITTEE

OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES
JOINT POWERS INSURANCE AUTHORITY ("JPIA")

WHEREAS, this district is a member district of the JPIA; and

WHEREAS, the Bylaws of the JPIA provide that in order for a nomination to be made to JPIA's **Executive Committee**, three member districts must concur with the nominating district, and

WHEREAS, another JPIA member district, the (NAME OF NOMINATING DISTRICT) has requested that this district concur in its nomination of its member of the JPIA Board of Directors to the **Executive Committee** of the JPIA;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the (NAME OF MEMBER DISTRICT) that this district concur with the nomination of (NAME OF NOMINEE) of (NAME OF NOMINATING DISTRICT) to the **Executive Committee** of the JPIA.

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to the JPIA at P.O. Box 619082, Roseville, CA 95661-9082, forthwith.

ADOPTED this (DATE) day of (MONTH), 2023.

(SIGNATURE)
Board President

ATTEST:

(SIGNATURE)
Secretary

RESOLUTION NO.: _____

RESOLUTION OF THE BOARD OF DIRECTORS OF THE

(NAME OF MEMBER DISTRICT)

NOMINATING ITS JPIA BOARD MEMBER TO THE EXECUTIVE COMMITTEE

OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES
JOINT POWERS INSURANCE AUTHORITY ("JPIA")

WHEREAS, this district is a member district of the JPIA that participates in all four of its Programs: Liability, Property, Workers' Compensation, and Employee Benefits; and

WHEREAS, the Bylaws of the JPIA provide that in order for a nomination to be made to JPIA's **Executive Committee**, the member district must place into nomination its member of the JPIA Board of Directors for such open position;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the (NAME OF MEMBER DISTRICT) that its member of the JPIA Board of Directors, (NAME OF BOARD MEMBER) be nominated as a candidate for the **Executive Committee** for the election to be held during the JPIA's Spring 2023 Board of Directors' meeting.

BE IT FURTHER RESOLVED that the JPIA staff is hereby requested, upon receipt of the formal concurrence of three other member districts to affect such nomination.

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a certified copy of this resolution to the JPIA at P.O. Box 619082, Roseville, CA 95661-9082, forthwith.

ADOPTED this (DATE) day of (MONTH), 2023.

(SIGNATURE)
Board President

ATTEST:

(SIGNATURE)
Secretary

Re-elect Fred R. Bockmiller, P.E. to ACWA JPIA Executive Committee

Fred R. Bockmiller, P.E. Director, Mesa Water District



OBJECTIVE: To further the goals of ACWA JPIA in best serving its members, by applying analytical and leadership skills, and risk management experience, while continuing to serve our members on the ACWA JPIA Executive Committee during this time of significant transition for the organization.

STATEMENT OF QUALIFICATIONS:

- ACWA JPIA Executive Committee, 2019-present
- ACWA JPIA Committees – Risk Management, 2008-present; Workers Compensation, 2022-present; Personnel, 2023-present
- ACWA JPIA Board, 2006-present
- ACWA Energy Committee, 2002-present
- Mesa Water District Director, 1996-present – Five-term Board President; Chaired every Mesa Water District Committee (Executive, Audit Ad Hoc, Finance, Human Resources, IT Ad Hoc, Engineering and Operations, Public Information)
- Engineering Manager, University of California, Irvine (UCI) Department of Finance and Administration
- Ex Officio member, California Building Standards Commission Plumbing Electrical Mechanical and Energy Code Advisory Committee, 2015-present

BIOGRAPHY: Fred Bockmiller represents Division 1 -- encompassing the West Side of Costa Mesa and portions of Newport Beach -- on the Mesa Water District (Mesa Water®) Board of Directors. He has served as Mesa Water Board President for five terms.

Throughout his elected service, Director Bockmiller has championed water quality and cost-effective service reliability through a perpetual agency philosophy of long-term planning for the future of Mesa Water and continuous infrastructure maintenance, renewal, and improvement. He has been a relentless supporter of high-quality, fact-based decision-making.

Director Bockmiller has represented Mesa Water at the City/Districts Liaison Committee, Orange County Council of Governments, Orange County Water District, and the Costa Mesa Westside Revitalization Oversight Committee.

For more than 15 years, Director Bockmiller has represented Mesa Water on the Board of the Association of California Water Agencies (ACWA) Joint Powers Insurance Authority (JPIA). He presently serves on the ACWA JPIA Executive, Risk Management (Chair), Workers Compensation (Vice Chair), and Personnel Committees.

Director Bockmiller has been the Engineering Manager in the Department of Finance and Administration at UCI, a leader in energy conservation and construction efforts for more than 25 years, including completion of more than \$3 billion in major capital construction projects; more than \$300 million in reconstruction and extensive energy and water conservation retrofits, which tripled the developed building space, reduced energy consumption in laboratories by 50 percent, slashed the campus carbon footprint, improved the energy infrastructure, and decreased per capita water use by more than 30% while improving the built environment for research, teaching, and public service.

Developing the next generation is an area of interest for Director Bockmiller. He is a regular guest lecturer in UCI's Department of Mechanical and Aerospace Engineering, a mentor in the Junior Mentor Program at Newport Harbor High School, and served for 17 years on the board of Youth Employment Service -- a local charity that provides youth with the tools to find jobs -- where he served as CFO and President.



ACTION ITEM
February 15, 2023

TO: Administration & Finance Committee
(Directors Dick, Thomas, Crane)

FROM: Harvey De La Torre, Interim General Manager

Staff Contact: Cathy Harris, Director of Human Resources & Administration

SUBJECT: Proposal to Revise the District's Holiday Schedule

STAFF RECOMMENDATION

Staff recommends the Administration & Finance Committee review and discuss and take action as appropriate.

COMMITTEE RECOMMENDATION

By a vote of 2-1, the Committee recommended the Board discuss approving adding Martin Luther King, Jr. Day (third Monday in January). to the District's Holiday Schedule

DETAILED REPORT

Director Crane requested this item be presented to the Committee for review and discussion. The District currently has 10 paid holidays and one floating holiday for employees to use at their discretion for a total of 11 days. The District's paid holidays are outlined below. The proposal is to add Martin Luther King as a District paid holiday, increasing the number to 12 days (11 holidays and 1 floating day).

3102 HOLIDAYS

All eligible regular full-time employees are granted the following paid holidays (total of 11 days/88 hours). In order to be entitled to holiday pay, an employee must be eligible for full pay for the scheduled workday both before and after said paid holiday. The following dates are recognized District holidays:

New Year's Day
President's Day

January 1
3rd Monday in February

Budgeted (Y/N):	Budgeted amount:	Core ____	Choice ____
Action item amount:		Line item:	
Fiscal Impact (explain if unbudgeted):			

Memorial Day	Last Monday in May
Independence Day	July 4
Labor Day	First Monday in September
Veteran's Day	November 11
Thanksgiving	4 th Thursday in November
Day after Thanksgiving	4 th Friday in November
Christmas Eve	December 24
Christmas Day	December 25
One Floating Holiday	Designated by the employee each year

For your information, attached is a listing of the State, Federal and County holidays as well as survey information that was compiled from MET, MET member agencies, and MWDOC Member Agencies.

Responded	Agency	New Years Day	Mik Holiday	Lincoln	Washington's bday	President's Day	Caesar Chavez	Good Friday	Memorial Day	Juneteenth	Day before 4th July	4th July	Labor Day	Columbus	Veterans	Thanksgiving	Day After thanksgiving	Christmas Eve	Christmas Day	1st business day after Christmas	New Years Eve	# of Floating Holidays	Total	notes / comments
n	Calleguas MWD	1							1			1	1			1	1		1	1		1	10	
n	City of Anaheim	1	1			1						1	1			1	1		1	1		1	11	
n	City of Fullerton	1				1						1	1			1	1		1	1		1	12	
n	City of Santa Ana	1	1			1						1	1			1	1		1	1		2	11	
n	Inland Empire Utilities Agency	1				1						1	1			1	1		1	1		2	13	
n	San Diego County WA	1				1						1	1			1	1		1	1		2	12	
n	Central Basin MWD	1				1						1	1			1	1		1	1		2	13	
y	MET member	1			1							1	1			1	1		1	1		2	12	
y	Eastern MWD	1				1						1	1			1	1		1	1		2	13	
y	Foothill MWD	1				1						1	1			1	1		1	1		2	12	
y	Las Virgenes MWD	1				1						1	1			1	1		1	1		2	13	
y	MET	1				1				1		1	1			1	1		1	1		1	15	
																								TVMWD closes for the holidays between the day after Christmas and New Year's Eve. Employees will receive an equivalent number of holidays based on their normal work schedule during this time period.
y	Three Valleys WD	1				1						1	1			1	1		1	1		3	12	
y	Upper San Gabriel	1				1						1	1			1	1		1	1		2	13	
y	West Basin MWD	1				1						1	1			1	1		1	1		1	15	
y	Western MWD	1				1						1	1			1	1		1	1		3	13	
	Average MET Member Agency																						12.50	
n	MWDOC	1				1						1	1			1	1		1	1		1	11	
n	City of Brea	1				1						1	1			1	1		1	1		1	11	
n	City of Newport Beach	1				1						1	1			1	1		0.5	1		1	12	
n	City of Orange	1				1						1	1			1	1		0.5	1		0.5	9.5	
y	City of San Clemente	1				1						1	1			1	1		1	1		2	14	
n	City of Seal Beach	1				1						1	1			1	1		1	1		1	12	
n	Garden Grove	1				1						1	1			1	1		1	1		4	14	
n	Santa Margarita WD	1				1						1	1			1	1		0.5	1		1	10.5	
n	Serrano Water	1				1						1	1			1	1		1	1		1	10	
n	Trabuco Canyon WD	1				1						1	1			1	1		1	1		1	11	
n	City of Buena Park	1			1							1	1			1	1		1	1		1	12	
y	City of Fountain Valley	1				1						1	1			1	1		1	1		1	11	
y	City of La Habra	1				1						1	1			1	1		1	1		1	13	may select either Christmas Eve or New Year's Eve for floating
y	City of La Palma	1				1						1	1			1	1		1	1		1	10	
y	City of Tustin	1				1				1		1	1			1	1		1	1		X	12	City closed x-mas through New Years; employee may use paid time off
y	City of Westminster	1				1						1	1			1	1		0.5	1		3	11.5	
y	East Orange County WD	1				1						1	1			1	1		0.5	1		1	11	
y	El Toro WD	1				1						1	1			1	1		1	1		2	11	
y	IRWD	1				1						1	1			1	1		1	1		1	12	may select either New Years Eve OR Good Friday for 2nd float
y	Laguna Beach County WD	1				1		1				1	1			1	1		1	1		3	12	
y	Mesa	1				1						1	1			1	1		1	1		1	12	
y	Moulton Niguel WD	1				1						1	1			1	1		0.5	1		0.5	14.75	30 hours to use as floating holidays = 8 x 3.75
y	OCWD	1			1							1	1			1	1		1	1		1	11	
y	South Coast WD	1				1						1	1			1	1		1	1		3	10	
y	Yorba Linda WD	1				1						1	1			1	1		1	1		1	11	
y	City of Huntington Beach	1				1						1	1			1	1		1	1		1	12	
	Average MWDOC Member Agency																						11.59	
																								In lieu of receiving a personal holiday the employee may take one of the following: Lunar New Year, Genocide Remembrance Day or Juneteenth
	California State Holidays	1	1			1		1				1	1			1	1					1	12	
	Federal Government	1	1			1		1		1		1	1			1	1						11	
	County of Orange	1	1	1		1				1		1	1			1	1						12	
	Average Other Agency																						11.67	



GENERAL MANAGER REPORT OF STAFF ACTIVITIES

February 2023

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY AGENCIES MANAGERS MEETING

MWDOC held its Member Agency Managers' meeting at its office in Fountain Valley on Thursday, January 12, 2023.

In attendance were: R. Correa – Brea, M. McGee – Buena Park, L. Noriega – Cal Domestic, D. Youngblood – EOCWD, D. Cafferty – El Toro WD, M. Dunbar - Emerald Bay SD, H. Lee – Fountain Valley, C. Pasillas – Garden Grove, K. Vecchiarelli – Golden State WC, A. Papa – Huntington Beach, P. Weghorst – Irvine Ranch WD, J. Chavira – La Palma, P. Shoenberger - Mesa WD, J. Lopez, J. Cruz, L. Rocha & K. Young – Moulton Niguel WD, S. Catron & M. Vukojevic – Newport Beach, M. Markus, K. O'Toole, A. Hutchinson & J. Kennedy – Orange County WD, J. Diaz & S. Tran – Orange, D. Rebensdorf – San Clemente, J. Leach & D. Feron – Santa Margarita WD, I. Lee – Seal Beach, M. Perea – Trabuco Canyon WD, M. Grisso – Tustin, D. Davert, & M. Toy – Yorba Linda WD,

Staff in attendance were: H. De La Torre, A. Heide, C. Busslinger, M. Baum-Haley, D. Micalizzi, K. Hostert, J. Berg, and H. Baez

General Meeting Information/Discussion Items:

- OC Water Reliability Study Update
- Update on Collaborative Deal Points in response to OC Grand Jury
- Water Supply Update
- WSAP Coordination & Process

Announcements:

- MWDOC Water Policy Dinner

The next meeting is tentatively scheduled for February 16, 2023

ENGINEERING & PLANNING

RELIABILITY STUDY UPDATE

Staff has been working with consultant CDM Smith and Metropolitan Water District (MET) staff on an update to the 2018 OC Water Reliability Study (2022 OC Study). This update was launched because of significant conditions changes since the 2018 OC Study publication. Updating the planning assumptions and understanding the implications will be useful to our staff, Directors, MET Directors, and member agencies for future water reliability decision considerations.

Preliminary study findings were presented at the September 2022 P&O Committee.

An updated presentation was presented on January 12, 2023, at the MWDOC Agency Managers meeting, which included new information from MET and the Delta Conveyance Project Draft EIR. Agency comments were received.

A final presentation incorporating comments from the MWDOC Agency Managers meeting will be presented to the A&F Committee this month.

The draft report, which will include information from the economic benefits study completed in July 2022, will be completed by the end of February 2023. Agency managers have asked for additional time to review the finished draft report to submit other comments.

WATER USE EFFICIENCY STANDARDS ANALYSIS

On May 2, 2022, the Board approved entering into an agreement with Water Systems Consulting (WSC) and sub-consultant M. Cubed to complete an economic analysis of proposed State water use efficiency standards. MWDOC has partnered with SMWD to fund this project. There are four main components of the scope of work:

1. A customized version of the recently completed Urban Water Use Objective Analyzer (Model) developed by M. Cubed for the Department of Water Resources (DWR). M. Cubed customized the Model to allow individual retail agencies to evaluate the impacts of the proposed standards on their operations and customers.
2. Evaluate the relative impact of the proposed standards on Disadvantaged Communities (DACs).
3. Evaluate compliance cost estimates for MWDOC retail water agencies with information on water service affordability.
4. Develop a web interface of the Model using a visual analytics platform (i.e. dashboard).

The updated Model has been completed.

Initial findings of the analysis were presented to MWDOC's member agencies on August 9, 2022. The study findings were presented at the September 14, 2022, A&F Committee meeting, where a draft report was also provided.

Staff met with SMWD to review the study, and the report is now being modified based on previous agency comments. WSC and M.Cubed are also finishing the project's web

interface portion to allow agencies access to the customized Water Use Objective Analyzer for their evaluation and planning efforts.

DOHENY OCEAN DESALINATION PROJECT

South Coast Water District (SCWD) continues to develop the Doheny Ocean Desalination Project. SCWD estimates an online date of 2026 if approved by the SCWD Board.

SCWD held a Special Board Meeting on September 2, 2021, to discuss the financial implications of the project. Clean Energy Capital (CEC) presented a water cost analysis for the project where CEC presented cost projections for a 2 MGD project with an estimated 1st-year water cost of \$1,928/AF in 2021\$ and a 5 MGD project with an estimated 1st-year water cost of \$1,479/AF in 2021\$ (later updated to \$1,807/AF in 2027\$ vs. \$1,545/AF MET Rate in 2027\$).

On December 9, 2022, the California State Lands Commission (CSLC) approved an Addendum to the Doheny Ocean Desalination Project Final Environmental Impact Report (EIR) and the certified Final EIR. The EIR Addendum addresses a proposed CSLC lease for slant wells at Doheny State Beach (DSB). The new lease allows for the construction and long-term operation of up to five slant wells at DSB.

SCWD is currently working with State Parks on a lease agreement, a study with Regional Water Quality Control Board staff as a condition of the National Pollution Discharge Elimination System (NPDES) permit, and Design Build, Operate, Maintain (DBOM) Contract Development.

SHUTDOWNS

Orange County Feeder

The purpose of the shutdown is to remove and dispose of the existing lining, reline the pipeline with cement mortar, weld straps, replace valves and install manholes on this 85+-year-old pipeline from the Willits Street Pressure Control Structure (north of South Coast Plaza) to the Irvine Cross Feeder (south of UC Irvine).

The Orange County Feeder shutdown began on September 18, 2022, and will continue through July 15, 2023. As described below, the shutdown schedule was revised to accommodate a requested schedule change for the Orange County Feeder Extension shutdown.

R6 Reservoir Rehabilitation

El Toro WD is shutting down the 275 Million Gallon R6 Reservoir to replace the aging reservoir liner and cover. The reservoir will be offline from November 2022 through July 2023.

Orange County Feeder Extension

MET is finalizing the relining of the final 300 linear feet of the OC Feeder extension from the Irvine Cross Feeder to the terminus affecting the City of Newport Beach, Irvine Ranch WD, and Laguna Beach County WD.

The shutdown coincides with the above-noted OC Feeder shutdown work between Willits PCS and the Irvine Cross Feeder from January 3 – 31, 2023. The Contractor had to work around storm-related issues, but this portion of the project is nearly complete.

Lake Mathews Facility Shutdown

A shutdown of the Lake Mathews Facility has been rescheduled for March 13-14, 2023. The following agencies will be affected during the shutdown: OCWD, YLWD, Serrano WD, IRWD, TCWD, ETWD, SMWD, MNWD, and the City of San Clemente.

Orange County Reservoir

The decommissioning of the Orange County Reservoir has been rescheduled to March 20, 2023, through March 25, 2023. This work will affect the cities of Brea and La Habra.

Diemer Water Treatment Plant

MET has rescheduled a 7-day shutdown of the Diemer WTP to repair a broken chlorine solution line to January 8-14, 2024. Finding a suitable window for this shutdown presented challenges due to numerous maintenance shutdowns by MET and retail agencies and fire danger concerns.

Coinciding with the 7-day Diemer shutdown, the following pipelines will also be down for repairs:

- Allen-McColloch Pipeline
- East Orange County Feeder No.1
- East Orange County Feeder No.2
- Lower Feeder (Treated)
- Lower Feeder (Untreated)
- Second Lower Feeder (portions)

MEETINGS

- Charles Busslinger participated in a seminar on January 13, 2023, on MET's Future Supply Actions Funding Program regarding Stormwater Basin Optimization.
- Charles Busslinger participated in a meeting on January 23, 2023, with SMWD on completing the WUE Standards Analysis study.
- Charles Busslinger participated in a meeting on January 24, 2023, with EOCWD and MET staff regarding MET's review of EOCWD's proposed vault replacement immediately downstream of OC-43.

EMERGENCY PREPAREDNESS

COVID-19 (CORONA VIRUS) COORDINATION

Orange County moved back into the Low-Level rate of Community Spread as of 1/27/23.

COVID-19 Community Level

● Low

Recommended actions based on current level

Stay [up to date](#) with COVID-19 vaccines. [Get tested](#) if you have symptoms. Wear a mask if you have symptoms, a positive test, or exposure to someone with COVID-19. Wear a mask on [public transportation](#). You may choose to wear a mask at any time as an additional precaution to protect yourself and others.

Weekly Metrics Used to Determine the COVID-19 Community Level

Case Rate per 100,000 population	55.36
New COVID-19 admissions per 100,000 population	6.3
% Staffed inpatient beds in use by patients with confirmed COVID-19	4.2%



FEDERAL PUBLIC HEALTH EMERGENCY

Remains in effect until April 11, 2023

Secretary Becerra promised to provide 60 days' notice before ending the emergency.

CALIFORNIA STATE OF EMERGENCY UPDATE

Governor Newsom, at this time, is set to end the COVID-19 State of Emergency on February 28, 2023

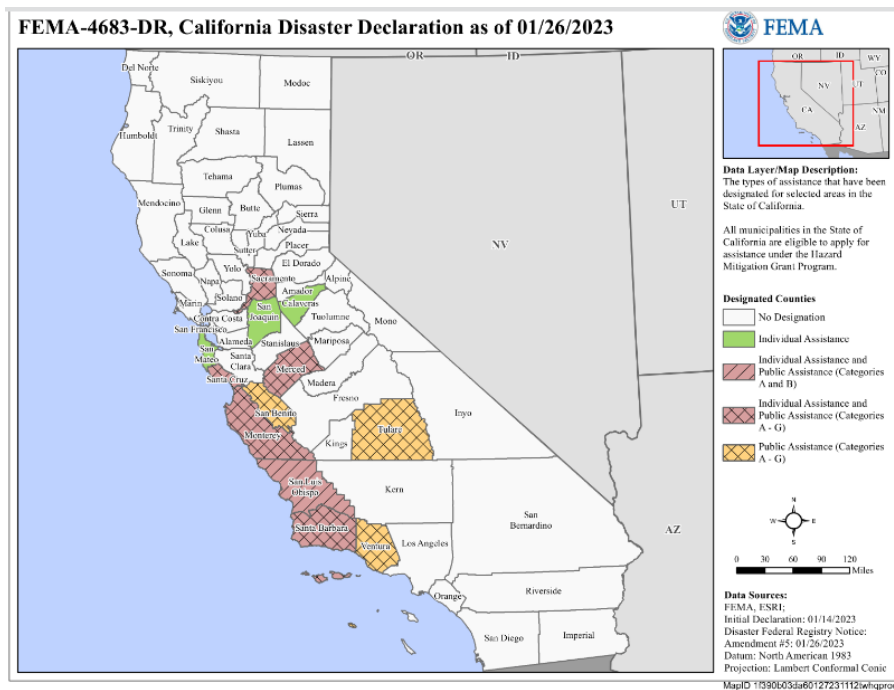
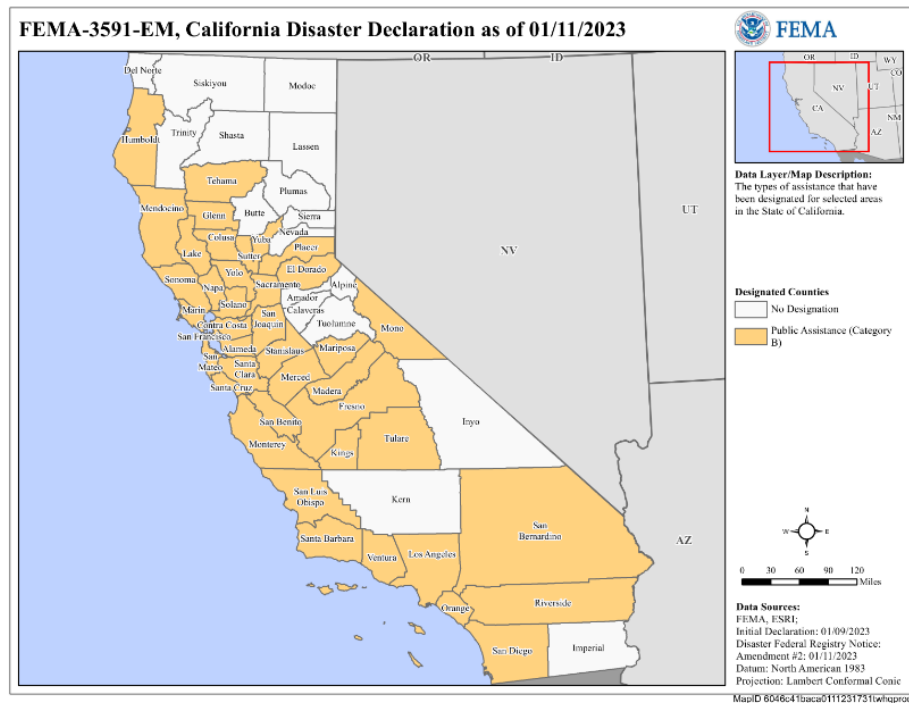
WEROC continues to host monthly coordination calls with member agencies to provide updates regarding COVID and other items occurring in the OA.

JANUARY INCIDENTS/EVENTS

- January Rain Events –
 - Two WEROC agencies reported water/wastewater infrastructure issues and response/damage costs.
 - State of Emergency. The text of the proclamation can be found [here](#). The text of the executive order can be found [here](#).
 - Federal Emergency Declarations (FEMA-3591-EM & FEMA 4683-DR)

Biden signed an “Emergency Declaration” (FEMA-3591-EM) for the California Storm Events starting Jan 8, 2023. Orange County was included. At this time, only

Category B
“Emergency
Protective
Measures” is
included
pending further
Initial Damage
Estimates for
Orange County
to be moved
into the Major
Disaster
Declaration
(see below)



Biden signed a “Major
Emergency Disaster
Declaration” FEMA 4683-
DR for the same period,
including Public Assistance
and Individual Assistance
for the hardest-hit areas
and with public
Infrastructure Damage.
Orange County is not part
of this declaration unless
the Initial Damage
Estimates prove otherwise.
At the time of this report,
Orange County only has
\$3,623,493 of reported
costs.

COORDINATION/PARTICIPATION WITH MEMBER AGENCIES AND OUTSIDE AGENCIES MEETINGS OUTSIDE OF PROGRAMS AREAS AND EMERGENCY RESPONSE

- On 1/3, WEROC held its monthly coordination meeting with member agencies.
 - On 1/4, WEROC attended the National Weather Service Briefing for the incoming storms.
 - On 1/5, Vicki, Dave, and Janine attended the monthly Orange County Emergency Management Organization (OCOMO) Meeting. The standing subcommittees provided their reports, and the presentation was the annual refresher on the Operational Area and how it works.
 - On 1/5, Vicki and Dave met with EOCWD at the North WEROC facility. EOCWD is looking for a temporary location to house staff while building a new administrative building. Vicki is currently reaching out to MWD, as part of the lease agreement, for approval to move forward with assistance to the agency.
 - On 1/5, Vicki and Dave attended the OCOMO Exercise Design subcommittee, planning the Countywide May Functional Exercise.
 - On 1/6, Vicki presented at the WACO meeting with the County Emergency Manager and MNWD on Earthquakes, understanding the puzzle of Response and Recovery. The presentation highlighted how we are prepared and where we have more activity to do.
 - On 1/9, Vicki attended the National Weather Service briefing on the incoming storms.
 - On 1/17, Vicki attended the CalWARN Board Meeting as the Region 1 Representative.
 - On 1/17, Vicki participated in the SMWD Emergency Response Exercise and provided a briefing on what WEROC is and how it works with SMWD.
 - On 1/17, Dave has a meeting with the county regarding the GIS Project WEROC is working on.
 - On 1/19, Vicki attended the OCOMO Leadership Monthly Meeting.
 - On 1/23-24, Dave attended the WUE/Water Loss Leak Detection training.
 - On 1.25, Vicki attended the National Weather Service webinar for the incoming rain event.
 - On 1/25, Dave attended the OCOMO Technology subcommittee meeting.
 - On 1/26, Vicki attended the Met Managers Meeting.
 - On 1/26, Mutual Aid Regional Advisory Committee (MARAC) meeting was canceled by CalOES due to the statewide storms.
 - On 1/27, Vicki attended the CESA State Board Meeting.
-

PLANNING AND PROGRAM EFFORTS

Contact Lists

January marks the start of the annual verification of all contact lists maintained in the various programs and documents. Janine is leading this project and ensuring all contacts are uploaded to the safety center.

Vicki executed the annual letters for the representatives to the Operational Area Executive Board for the water and wastewater mutual aid position.

Cyber Security

WEROC continues to send out important information to the Cyber Security Distribution Group as received from DHS or the OCIAC.

EOC Readiness

Dave continues to work on the EOC Position Guide Revision Project to make responses for people assigned to positions in the EOC easier. This includes the establishment of the Red Book for activations.

OCIAC Coordination

Delegation Visits Guidelines was a joint partnership with WEROC and the OCIAC. WEROC maintains a close and positive working relationship with the Orange County Intelligence Assessment Center. The OCIAC will be in attendance, the February in-person quarterly meeting will be talking with agencies about infrastructure threats updates, and we will be going over the newly created Events.

Resource Requests and Member Agency Inventory Lists

Janine has started the revision of the WEROC member agency inventory lists. This list has not been updated in a few years, so it is time to update this important information.

Training and Exercises

Vicki provides 2 ICS courses this month, one at the City of Orange and one at the City of Westminster (82 people attended these two sessions)

Vicki participated in the SMWD Emergency Response Exercise held on January 17th.

Dave is coordinating with the agencies for participation in the May 2023 Operational Area Exercise. There is a planning meeting scheduled for February 7th.

Dave attended a G235 planning class conducted by CSTI in January.

The state approved all the 2023 first-quarter pieces of training. The courses include SEM/NIMS 100700 combined G611 EOC Section Series (Management, Operations, Planning, Logistics, and Finance), Recovery Part 2, and 800 MHz training. All these trainings are being conducted in-house.

WEROC Budget and Funding Agencies Meeting

On January 26, Vicki met with the WEROC funding agencies consisting of MWDOC, OCWD, OC Sans, SOCWA, and the three MET Cities (Anaheim, Santa Ana, and Fullerton). WEROC has a budget process each year with these agencies before bringing the MWDOC portion of the budget to the board as part of the MWDOC budget process. As part of the meeting, WEROC highlights the accomplishments for the past year, the goals for the remainder of the year, the objectives and goals for the next fiscal year, and the budget line items for approval. All agencies were optimistic about the outlined budget and FY23/34 goals and objectives and supported the budget and plan. Below highlight the objectives for the following year.

Below highlights some of the goals for the upcoming fiscal year. WEROC continues to use the assessment report from 2020 as a strategic plan for the WEROC program.

- Maintain WEROC and OC water and wastewater agencies in a state of readiness to respond to emergencies. Key aspects include staffing, training, exercises, and updating plans and procedures.
- Continue implementing the WEROC Assessment Plan and build upon the lessons learned from various training, exercises, and real events.
- Implementation of the Logistics Plans with after-action items captured from the Regional Tabletop Exercise that will incorporate how resources are coordinated within the WEROC Organization.
- Finalize and implement WEROC Emergency Water Distribution Plan by working with the County, cities, and water agencies by region to establish the responsibilities, process, and procedures based on outcomes of testing the plan during the May 23 Operational Area Exercise.
- Update the WEROC Map Atlas. These maps contain critical information for both water and wastewater. Additionally, jurisdiction areas are divided into Public Safety Power Shutoff Zones. The project will include the incorporation of hardcopy and GIS layers. These maps were updated in 2017, and some areas' infrastructure and water system oversight has changed.
- Development of the Regional Water and Wastewater Fuel Plan Project.
- Establish a contract to update the Orange County Regional Water and Wastewater Hazard Mitigation Plan. This is a choice contract. This plan is valid and approved by FEMA until March 2, 2025. In the last revision, 20 water and wastewater agencies participated in the project.

WEROC Emergency Operations Center Project

100% designs were received from the architect. Vicki will be taking this information to the MWDOC managers meeting along with a plan for the next steps and will bring this item to the MWDOC Board in March to the Planning & Operations Committee.

WEROC GIS Dashboard

Dave continues to work on the GIS Dashboard after receiving positive responses from member agencies. As part of the damage assessment feature, the goal is to include this as a field component during the May exercise. Dave met with the County this month regarding this project.

WEROC Planning Documents Created/Updated in January

- Protocol - Events and Delegation Visits Guidelines

County Plans Reviewed:

- County of Orange and Operational Area Disease Outbreak Response Annex - Final Revision
- County of Orange Recovery Plan – Chapter 3

MET ITEMS CRITICAL TO ORANGE COUNTY

MET FINANCE AND RATE ISSUES

Water Transactions in November 2022 (for water delivered in September 2022) totaled 135.0 thousand acre-feet (TAF), which was 11.4 TAF lower than the budget of 146.4 TAF and translated to \$126.6 million in receipts for November 2022, which were \$11.8 million lower than the budget of \$138.4 million.

Year-to-date water transactions through November 2022 (for water delivered in May 2022 through September 2022) were 736.6 TAF, which was 18.2 TAF higher than the budget of 718.4 TAF. Year-to-date water receipts through November 2022 were \$688.4 million, which was \$8.8 million lower than the budget of \$697.2 million.

As of November 30, 2022, Metropolitan's investment portfolio balance was \$1.3 billion.

MET INTEGRATED RESOURCES PLAN UPDATE

To provide member agency access to an equivalent level of water supply reliability through the necessary adaptive implementation of the IRP findings:

- Metropolitan staff regularly met with State Water Project-dependent agencies to develop volumetric limits for SWP Table A, Human Health & Safety, and Water Surplus & Drought Management (WSDM) supplies. Metropolitan staff also is developing a board resolution to prepare the region for a potential Water Supply Allocation for FY2023–24.
- Bids for constructing the Wadsworth Pumping Plant Bypass were opened on December 13, 2022. Board award of the contract is scheduled for January 2023.
- The Colorado River Basin States agreed in December to develop a seven-state consensus alternative that can be included in the Bureau of Reclamation's Supplemental Environmental Impact Statement (SEIS) for the 2007 Interim Guidelines. We are working with partner agencies in California and the Basin States to attempt to develop an acceptable alternative, which needs to be provided by the end of January 2023 to have time to include it as an alternative in the SEIS.

To advance the long-term reliability and resilience of the region's water sources through a One Water approach that recognizes the interconnected nature of imported and local supplies, meets both community and ecosystem needs, and adapts to a changing climate:

- SRI is engaging a consultant to help facilitate the development of a district-wide SRI Strategy that will include Guiding Principles, Goals, and Key Performance Metrics that integrate Metropolitan efforts on sustainability, resilience, and innovation. This will consist of Engineering's efforts on its Infrastructure Resilience Plan and the Seismic Resilience Plan, both of which are underway. Engineering is continuing to assess the potential for ENVISION certification in two capital projects and is exploring test installations to allow for a more significant percentage of reclaimed asphalt in paving projects.

- Metropolitan staff reported to the Board this month on Climate Action progress to green our energy portfolio, transition to zero-emission vehicles, and build renewable energy; they also launched a public-facing dashboard tracking Metropolitan's greenhouse gas emissions and reported to the Board on a quarterly science update related to Bay-Delta issues. The public comment period for the Delta Conveyance Project EIR is complete, and the USACE Draft EIS is now out for comment until mid-February.
- The Board approved using the \$80-million state grant to help expedite the Pure Water project, including hiring a select number of staff. An RFP for early-start pipeline design was advertised this month, and the Program Manager procurement is nearly complete.

MET'S WATER QUALITY UPDATE

Water System Operations

Metropolitan member agency water deliveries were 108,900 acre-feet (AF) for December, with an average of 3,513 AF per day, 84 AF per day lower than in November. Treated water deliveries increased by 1,600 AF from November for a total of 48,800 AF or 45 percent of total deliveries for the month. The Colorado River Aqueduct (CRA) transitioned from an eight to a seven-pump flow in mid-December, with a total of 101,000 AF pumped in December. This change in operations addressed significant increases in CRA power costs due to extraordinarily high natural gas prices and their impact on the power market. The transition to seven-pump flow was estimated to save about \$200,000 per day in power costs but only reduced the end-of-year storage at Lake Mathews by about 5,500 AF. Lake Mathews storage would remain over 90 percent full going into the CRA shutdown in February 2023.

Water Treatment and Distribution

The State Water Project target blend entering the Weymouth and Diemer plants and Lake Skinner was zero percent in December 2022.

Flow-weighted running annual averages for total dissolved solids from September 2021 through August 2022 for Metropolitan's treatment plants capable of receiving a blend of supplies from the State Water Project and the Colorado River Aqueduct were 599, 596, and 593 mg/L for the Weymouth, Diemer, and Skinner plants, respectively. Turbidity levels in Jensen plant influent increased significantly, up to 25 nephelometric turbidity units (NTU), in mid-December following recent storm events in the Castaic Lake watershed. The Jensen plant treatment processes were optimized to manage the increased source water turbidity. The plant performed well and met all operational and regulatory compliance standards.

Since 2005, ozone has been used as a primary disinfectant for conventional treatment at the Jensen plant. The plant has a total of five generators used in this process. Two of the generators have been removed from service for cleaning and refurbishment. New power supply units for the generators are also being installed, consistent with current industry standards with more readily available parts for service and maintenance. A \$2.26M capital project to replace ozone power supply units at the Jensen plant is underway. This work is scheduled for completion in December 2023.

Future Legislation and Regulation

On November 17, the California Air Resources Board (CARB) amended its In-Use Off-Road Diesel-Fueled Fleets Regulation that affects all of Metropolitan's off-road diesel engines with 25 horsepower or more (e.g., construction equipment). Beginning January 1, 2024, the regulation mandates the phase-out of older Tier 0–2 engines, bans adding Tier 3 and Tier 4 engines, requires the use of specified renewable diesel, and requires affected entities to hire only compliant fleets. The regulation also allows flexibility when adding zero-emission vehicles to its fleet. Metropolitan staff is working on transitioning towards a near-zero or zero-emission fleet as part of Metropolitan's Climate Action Plan. Metropolitan staff will continue to monitor for further updates to the regulation.

On December 7, the State Water Resources Control Board extended the emergency regulation on Prohibited Wasteful Water Uses Emergency Regulation for Water Conservation to January 2024. The emergency regulation prohibits visible landscape irrigation runoff, washing a car without a shut-off nozzle, washing down hardscapes, and watering within 48 hours after a rainstorm. Metropolitan facilities have been notified of these regulations to ensure compliance.

On December 13, Metropolitan staff attended a virtual meeting of the National Drinking Water Advisory Council Microbial/Disinfection Byproducts (MDBP) Rules Revision Working Group, which was formed to provide the U.S. Environmental Protection Agency with advice and recommendations on key issues related to potential revisions to MDBP regulations. Key topics discussed by the working group include disinfectant residual levels, opportunistic pathogens, regulated and unregulated disinfection byproducts, consecutive drinking water systems, drinking water distribution systems, finished water storage, precursor removal and treatment, source water considerations, sanitary surveys, and water safety plans. Participation in such forums ensures that Metropolitan is properly informed and positioned to address revised and new regulations.

On December 15, the California Public Utilities Commission unanimously voted to approve the Net Energy Metering (NEM) 3.0 Proposed Decision. NEM is a program that credits a solar customer's electric bill for surplus energy sent back to the grid. The NEM 2.0 standard will sunset in mid-April 2023. Solar systems installed before NEM 3.0 becomes effective will be grandfathered under NEM 2.0 for 15 years. Metropolitan staff will track the roll-out of NEM 3.0 and its impacts on Metropolitan's existing and future solar projects.

On December 15, the California Division of Occupational Safety and Health adopted a Permanent COVID-19 Standard. The permanent standard replaces the emergency temporary standard. The new permanent COVID-19 standard is effective between January 2023 and January 2025. The less stringent permanent standard simplifies notification requirements and testing of close contacts, removes exclusion pay, and aligns with California Department of Public Health definitions such as "Close Contact." Metropolitan staff will adjust certain existing COVID-19 protocols to comply with the



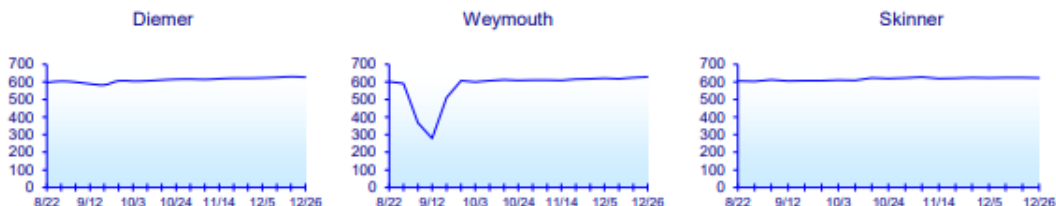
Water Quality Section Weekly TDS Report

For the week of 12/25/2022

Percent SPW Needed to Achieve TDS Goal of 500 mg/L				Estimated TDS for Reservoirs		
Source Water TDS		SPW Required		Reservoir (Effluent)	Date	mg/L
Plant	CRW	SPW	Percent			
Weymouth	615	276	34%	Lake Havasu (Table D)	10/5/22	614
Diemer	615	276	34%	Lake Mathews (DFPI-LWRFRD)	12/26/22	615
Skinner-Silverwood	606	276	32%	Lake Skinner (Outlet Structure)	12/26/22	610
Skinner-Perris	606	327	38%	Castaic Lake (JFPI)	12/25/22	313
CRW for Diemer and Weymouth is Lake Mathews and San Jacinto - West Portal for Skinner.				DVL (Mills Inf)	12/25/22	276
				Lake Perris (Table D)	10/3/22	327
				DVL Outlet (Table D)	10/10/22	283

SUNDAY COMPOSITE ESTIMATED TDS FOR 08/21/22 - 12/25/22

TDS For Week of 12/25	
Plant Eff.	mg/L
Diemer	627
Weymouth	629
Skinner	622
Jensen	330
Mills	291



Sunday composite estimated TDS measured from plant effluent composite samples collected on Sunday and analyzed for hardness and electrical conductivity.

WEEKLY COMPOSITE ESTIMATED TDS FOR 08/21/22 - 12/25/22

TDS For 12/19 - 12/25	
Plant Eff.	mg/L
Diemer	628
Weymouth	630
Skinner	623



Weekly composite estimated TDS measured from plant effluent composite samples collected Monday through Sunday and analyzed for hardness and electrical conductivity.

MONTHLY COMPOSITE CALCULATED TDS FOR November 2021 - October 2022

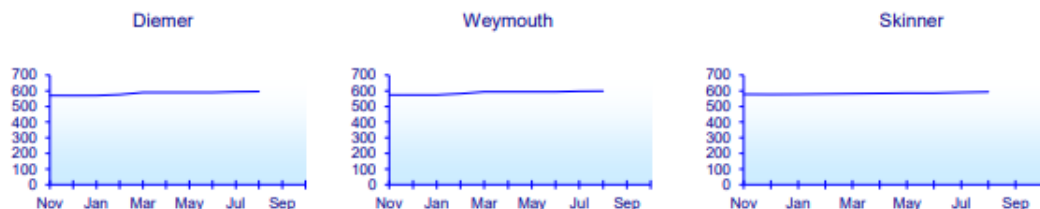
TDS For Oct 2022	
Plant Eff.	mg/L
Diemer	621
Weymouth	629
Skinner	626
Jensen	332
Mills	300



Monthly calculated TDS calculated from plant effluent monthly composite sample for total anions and cations. These results are also used for Table D.

FLOW WEIGHTED RAA TDS FOR November 2021 - October 2022

Flow-Weighted RAA TDS Nov 2021 - Oct 2022	
Plant	mg/L
Diemer	601
Weymouth	596
Skinner	599
Jensen	325
Mills	295



Seasonal flow weighted RAA TDS calculated from plant effluent monthly composite sample for total anions and cations. Results are based on average monthly flows.

COLORADO RIVER ISSUES

Basin States Agree to Collaborate on Colorado River Alternative

On December 20, Metropolitan submitted scoping comments for developing the supplemental environmental impact statement (SEIS) for the 2007 Interim Guidelines. Those comments included recognition of the need to provide sufficient water for public health and safety in the Colorado River Basin, including Metropolitan's service area. Metropolitan staff also collaborated with Southern Nevada Water Authority and Central Arizona Project to submit similar comments highlighting the need to protect some level of municipal water supplies. Metropolitan staff also provided input to the Colorado River Board of California comments, highlighting the need to consider the existing agreements and compacts when reducing water supply. With those comments submitted, the Colorado River Basin states are now working on developing a seven-state consensus alternative that can be included in the SEIS. The Bureau of Reclamation would need an alternative developed by the end of January 2023 to have time to include it as an alternative in the SEIS. The alternative would consist of proposed changes to the coordinated operations of Lake Powell and Lake Mead and additional shortage reductions to the Colorado River Basin states beyond what is included in the 2007 Interim Guidelines and the 2019 Drought Contingency Plan. The alternative does not need to have all the details of what intrastate arrangements would be required; however, it does need to have enough information about the effects on the Colorado River and its resources to show how it would be affected. If the states successfully agree on an alternative for the SEIS, the agencies would then need to develop details and ultimately agree on how this alternative could be implemented. For agencies within California, it is likely that the section 5 water rights contractors, including Metropolitan, would need to have their respective boards consider and approve agreements for the alternative to be implemented. It is anticipated that if agreements are developed and approved, they will cover water supply operations from 2024 through 2026.

DELTA CONVEYANCE ACTIVITIES AND STATE WATER PROJECT ISSUES

Delta Conveyance

The public comment period for the Delta Conveyance Project (DCP) Draft Environmental Impact Report (EIR) under the California Environmental Quality Act (CEQA) closed on Friday, December 16. The California Department of Water Resources (DWR) released the Draft EIR for public review and comment on July 27, 2022. On December 16, the U.S. Army Corps of Engineers (USACE) released the public Draft Environmental Impact Statement (Draft EIS) for the DCP ([SPK-2019-00899, Public Notice of Public Review of the Draft Environmental Impact Statement \(DEIS\) for the Delta Conveyance Project, Sacramento, San Joaquin, Contra Costa, and Alameda Counties, CA > Sacramento District > Sacramento District Regulatory Public Notices \(army.mil\)](#)). The public comment period runs from December 16, 2022, to February 14, 2023. The USACE will hold three virtual public meetings in January to receive comments from the public on the project and the draft document. Affected Federal,

State, regional, and local agencies, Native American Tribes, other interested private organizations, and the public are invited to participate.

Joint Powers Authorities

During the regularly scheduled Board of Directors meeting on December 15, the Delta Conveyance Design and Construction Authority Board of Directors approved extending a resolution authorizing virtual board and committee meetings pursuant to AB 361.

The December 15 regularly scheduled Delta Conveyance Finance Authority meeting was canceled.

Sites Reservoir

In their December Joint meetings, the Sites Project Authority Board and the Sites Reservoir Committee approved the actions for the 2023–2024 Proposed Sites Reservoir Test Pits, Fault Studies, and Quarry Studies (Project), adopted the CEQA Initial Study/Mitigated Negative Declaration, adopted the associated Mitigation, Monitoring, and Reporting Program document, and approved the Project.

Science Activities

Metropolitan staff worked with researchers from UC Davis to continue the Delta Smelt Pilot Propagation study. The study uses the impoundments on Bouldin Island to conduct a proof-of-concept study by placing hatchery Delta smelt in the impoundments and monitoring their condition. The results are promising, and the Delta smelt is still doing well after three weeks, suggesting that culture in larger impoundments is feasible with limited management during the winter. Future work will include repeating the experiment in January to verify the results and inform further studies in the next few years.

Metropolitan staff also continued to work on Phase 2 of the Reorienting to Salmonid Recovery project. Metropolitan staff worked with the Project Planning team to organize and conduct three half-day workshops to identify how social, cultural, economic, and ecological interests related to salmonid recovery will be quantified and measured. The project can evaluate how different actions to recover salmonids may affect these important values by developing these values. Over 60 people from different interest groups participated, including tribal, environmental, commercial, and recreational fishing, agriculture, water agencies, and state and federal resource agencies. The values identified in the workshops will feed into Phase 3 of the project, which begins at the end of December and includes a structured decision-making process to identify, develop, model, and prioritize different actions to recover salmonids.

Regulatory Activities

On October 7, 2022, the US Fish and Wildlife Service (USFWS) issued a proposed rule to list the San Francisco Bay Delta distinct population segment of longfin smelt as an

endangered species under the federal Endangered Species Act. Metropolitan staff is reviewing the proposed rule and developing comments. Comments on the proposed rule are due on December 6, 2022.

PUBLIC/GOVERNMENT AFFAIRS

COMMUNITY AND MEMBER AGENCY RELATIONS

Public Affairs Staff:

- Provided a 2023 Water Awareness Poster Contest Media/Tool kit to our member agencies and education partners
- Met with Girl Scouts of Orange County to discuss water-centric learning opportunities for girl scouts

Government Affairs Staff:

- Circulated a Notice of Funding Opportunity to all member agencies for the Bureau of Reclamation's, WaterSMART: Water Recycling and Desalination Planning grant funds
- Circulated the monthly Grants Tracking and Acquisition report to all member agencies with projects on the tracking list
- Attended the ACC-OC Water, Energy, and Environment Committee meeting
- Shared information from the California Energy Commission's release of funding for zero-emission commercial vehicle grants
- Attended the ACC-OC Legislative and Regulatory Committee meeting
- Attended the South Orange County Economic Coalition's monthly meeting focusing on western water

EDUCATION

Public Affairs Staff

- Announced 2023 MWDOC Water Awareness Poster Contest for Orange County K-12 students, sent 2023 Contest announcement to past participants, teachers, libraries, Boys & Girls clubs, and other OC learning centers
- Gathered interest for the Metropolitan Water District of Southern California's Water Engineering for Good (WE4G) STEM competition
- Hosted the Water Energy Education Alliance (WEEA) Leadership Roundtable #13
- Coordinated translation of WEEA Water and Energy recruitment brochures into eight (8) additional languages— Spanish, Chinese, Vietnamese, Korean, Armenian, Tagalog, Farsi, and Russian
- Provided information regarding the MWDOC K-12 Choice School Programs to Moulton Niguel Water District, City of Brea, City of Anaheim
- Attended grade 3-5 presentations at Malcolm Elementary School with Moulton Niguel Water District representative
- Provided information regarding the 2023 MWDOC Water Awareness Poster Contest to MWDOC K-12 Choice School Program contractors for distribution
- Shared the California Environmental Education Foundation (CEEF) Teacher Institute training opportunity with Orange County teachers

- Participated in the Orange County Community Foundation's quarterly Workforce Development Initiative meeting

MEDIA OUTREACH AND DISTRIBUTION

Public Affairs Staff

- Prepared and distributed content for social media
- Distributed weekly news digests to MWDOC managers and Board
- Distributed weekly Association of Metropolitan Water Agencies (AMWA) Monday briefings for member agencies
- Prepared and distributed news release on the passing of General Manager Rob Hunter
- Prepared and distributed news release on the Appointing of Director Karl Seckel to Metropolitan's board
 - Updated the website and briefing papers to reflect the appointment of Director Seckel
- Prepared and submitted the following article to the Association of California Water Agencies News:
 - <https://www.acwa.com/news/mwdocs-annual-water-awareness-poster-contest-underway/>
 - <https://www.acwa.com/news/mwdoc-appoints-director-seckel-to-metropolitan-board/>
 - Coordinated and facilitated various news stories, including KCAL's 1.11.23 drought story featuring Director Seckel.

SPECIAL PROJECTS

Public Affairs Staff:

- Coordinated and attended an inspection trip to the Colorado River Aqueduct for 25 Orange County and San Diego Residents, hosted by Director Dennis Erdman from MWDOC and Director Tim Smith from San Diego County Water Authority
- Prepared and distributed the First and Second Invites for the MWDOC Water Policy Forum & Dinner on February 9, 2023, featuring Adán Ortega
- Prepared and sent WUE the EPA Water Sense Social Media posts that promoted Water Sense campaigns

Governmental Affairs Staff:

- Assisted with the drafting and dissemination of the ISDOC Quarterly Meeting invitation
- Staffed the ISDOC Executive Committee meeting
- Staffed the WACO meeting on earthquake response and preparedness
- Distributed a Call for Candidates for two vacancies on the ISDOC Executive Committee
- Made updates to the ISDOC distribution lists

- Staffed the WACO Planning Committee meeting
- On behalf of ISDOC, I reached out to OCTA to invite them to speak at an upcoming meeting
- Prepared the agenda for the ISDOC Quarterly meeting
- Staffed the ISDOC Quarterly Membership Meeting featuring speaker Brooke Staggs

LEGISLATIVE AFFAIRS

Governmental Affairs Staff:

- Met with Director Crane to review MWDOC's legislative principles and priorities
- Prepared and filed the quarterly lobbying report with the Secretary of State's office
- Attended a webinar discussion and review of the Natural Resources Agency state budget update in the newly released Governor's budget
- Participated in the CMUA Regulatory and Legislative Committee meetings
- Participated in the ACWA Infrastructure Working Group meeting
- Met with staff from Senator Catherine Blakespear's office to introduce ourselves and share information about the WEROC EOC project
- Met with Lana Haddad from Metropolitan to discuss upcoming legislative priorities and potential coordinate meetings
- Participated in the Cal-Desal Legislative Committee meeting
- Compiled information for Director Ackerman on current and prior water bill proposals
- Participated in CMUA's Big and Bold Water Bill Strike Team weekly meetings
- Attended the CSDA Legislative Committee Meeting
- Participated in a meeting with Charles Busslinger and Sara Tucker with Don Barnett, Executive Director of the Colorado River Salinity Control Board
- Attended the ACWA Federal Affairs Committee meeting

WATER USE EFFICIENCY

ORANGE COUNTY DATA ACQUISITION PARTNERSHIP (OCDAP) STEERING AND TECHNICAL ADVISORY COMMITTEE (STAC)

On January 10, Rachel Waite attended the OCDAP STAC. The working group collaborates on and organizes a regional effort to cost-share the acquisition of high-resolution aerial imagery and related products. Topics on the agenda included:

- Status Update on Cycle 2 Deliverables and Online Platform
- Cycle 2 and 3 Membership Costs and Timeline
- OCDAP Data Sharing/Efforts/Projects Underway/Cycle 2 Derived Products
- OC GIS User Group Update

The next meeting is scheduled for February 14.

MWDOC WATER LOSS CONTROL WORKGROUP

On January 10, Joe Berg and Rachel Davis hosted the Orange County Water Loss Control Workgroup meeting via Zoom. Approximately 32 agency staff attended this meeting. Items on the agenda included:

- Water Loss Updates
 - Shared Services Exhibit
- Introduction to Water Loss Audit Software Version 6
- SWRCB Economic Model Custom Inputs
 - E Source Economic Model App
- Discussion and Questions

ORANGE COUNTY LANDSCAPE PROGRAM ADVISORY COMMITTEE (PAC) MEETING

On January 12, Joe, Beth Fahl, Sam Fetter, Tina Fann, and Rachel W. participated in the Orange County Landscape PAC meeting, along with staff from Irvine Ranch Water District, Santa Margarita Water District, Moulton Niguel Water District, and City of San Clemente. Items on the agenda included:

- Training Update
- Landscape Design Program/Landscape Maintenance Program Modifications
- Future PAC Topics

The next meeting is scheduled for February 9.

METROPOLITAN WATER USE EFFICIENCY TREE PROGRAM ADVISORY COMMITTEE (PAC)

On January 13, 19, 27, and February 2, Rachel W. attended the Metropolitan Tree PAC, a sub-group of the Metropolitan WUE PAC focused on effectively promoting the inclusion of trees in the Turf Replacement Program. Topics discussed included potential ways to increase the occurrence of tree plantings and creating guidance to implement suggested changes.

Additional follow-up meetings will be scheduled if needed.

PROJECT AGREEMENT (PA) 22 ADVISORY WORKGROUP MEETING

On January 17, Rachel W. attended the PA 22 Advisory Workgroup meeting hosted by SAWPA. Topics on the agenda included:

- Prop 1 Enhanced Decision Support Tool Update
 - Reclamation Imagery Analysis
- SARCCUP Water Budget Assistance
 - Update on Retail Water Agency Status

The next PA 22 Advisory Workgroup is scheduled for February 21, and the next PA 22 Committee Meeting is scheduled for March 14.

METROPOLITAN WATER USE EFFICIENCY WORKGROUP MEETING

On January 19, Joe, Beth, Sam, Tina Fann, Rachel D., and Rachel W. participated in Metropolitan's Water Use Efficiency Workgroup meeting via Zoom. Items on the agenda included:

- Welcome
- Metropolitan Board Meetings Updates
 - Previous: December and January
 - Upcoming: February
- Water Savings Incentive Program (WSIP)
 - Case Studies
- Metropolitan Water Supply Update
- Metropolitan Conservation Program Updates
 - MAAP
 - Grants
- External Affairs Update
- Member Agency Roundtable

The next meeting is scheduled for February 16.

TURF REMOVAL AND SPRAY TO DRIP INSPECTION TRAINING

On January 19, Tina hosted a training session on inspection procedures for the Turf Removal and Spray to Drip programs. The training was held via Zoom; over 40 member agencies and inspection agency staff members attended the training. A training recording was also shared with staff unable to participate in the live session. Training topics included:

- Requirements of the Turf Removal and Spray to Drip Programs
- Pre- and Post-Inspection Practices
- Eligible vs. Ineligible Projects
- Navigating the Online Droplet Portal to upload Inspection Documents
- Customer Application Process

GRANT WRITING USA GRANT WRITING CLASS

On January 23 and January 24, Tina and Sam attended an in-person grant writing class held by Grant Writing USA in Anaheim. The class taught the key components of writing grant proposals and how to find funding sources.

LEAK DETECTION EQUIPMENT TRAINING

On January 23 and 24, Rachel D. hosted a leak detection equipment training at the Dana Hills Tennis Center. This workshop is designed to provide member agency operations and conservation staff exposure to acoustic leak detection equipment, an introduction to leak sound theory, and basic principles of performing a leak detection survey. Rachel also gave a presentation on the MWDOC Water Loss Control Shared Services program and the options available to member agencies. Participants were also able to earn continuing education hours towards their professional licenses. There was 24 member agency staff in attendance.

ALLIANCE FOR WATER EFFICIENCY (AWE) WATER EFFICIENCY RESEARCH COMMITTEE (WERC)

On January 24, Rachel W. attended the AWE WERC. Topics on the agenda included:

- 2023 Work Plan
- New WERC Chair Discussion and Election
- AWE Research Projects and Updates
- AWE Water Efficiency and Conservation Symposium
- CalWEP Updates
- Committee Member Research Activity

The next meeting is scheduled for a to-be-determined date next quarter.

ALLIANCE FOR WATER EFFICIENCY (AWE) COOLING TOWERS COHORT KICKOFF MEETING

On January 31, Sam joined the AWE Cooling Towers Cohort Kickoff Meeting hosted by AWE. Attendees included water use efficiency staff from water agencies around the country. This meeting was the first meeting of the learning cohort and covered introductions and scheduling of future meetings.

The next meeting is scheduled for February 22.

ORANGE COUNTY WATER USE EFFICIENCY WORKGROUP MEETING

On February 2, Joe, Beth, Rachel W., Rachel D., Sam, and Tina hosted the Orange County Water Use Efficiency Workgroup meeting. Items on the agenda included:

- MWDOC Updates
- Agency Problem Solving Roundtable
- Water Supply Update
- Water Use Efficiency Standards Update
- Metropolitan Update
 - MWD Board Update – December and January
 - MWD Board Update - February
- Water Use Efficiency Updates
 - Preliminary Choice Allocations for FY 23-24
 - Turf Removal Program Update
 - Turf Removal Savings Persistence Study
 - Grant Funding/Turf Activity Update
 - Trees as a Sustainability Feature
- CalWEP Update
- Future Agenda Items

The next meeting is scheduled for March 2.

INFORMATION CALENDAR

**MWDOC GENERAL INFORMATION
ITEMS**

MWDOC BOARD OF DIRECTORS

- Al Nederhood
- Larry D. Dick
- Bob McVicker
- Karl W. Seckel
- Randall Crane
- Jeffery M. Thomas
- Megan Yoo Schneider