

REVISED  
MEETING OF THE BOARD OF DIRECTORS OF THE  
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY  
Jointly with the  
**ADMINISTRATION & FINANCE COMMITTEE**  
August 11, 2021, 8:30 a.m.

**Due to the spread of COVID-19 and as authorized by the Governor's Executive Order, MWDOC will be holding all upcoming Board and Committee meetings by Zoom Webinar and will be available by either computer or telephone audio as follows:**

**Computer Audio:** You can join the Zoom meeting by clicking on the following link:

<https://zoom.us/j/8828665300>

**Telephone Audio:** (669) 900 9128 fees may apply

(877) 853 5247 Toll-free

**Webinar ID:** 882 866 5300#

**A&F Committee:**

Director McVicker, Chair  
Director Dick  
Director Thomas

Staff: R. Hunter, J. Berg, H. Chumpitazi,  
H. De La Torre, K. Davanaugh, C. Harris

Ex Officio Member: Director Tamaribuchi

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MWDOC Committee meetings are noticed and held as joint meetings of the Committee and the entire Board of Directors and all members of the Board of Directors may attend and participate in the discussion. Each Committee has designated Committee members, and other members of the Board are designated alternate committee members. If less than a quorum of the full Board is in attendance, the Board meeting will be adjourned for lack of a quorum and the meeting will proceed as a meeting of the Committee with those Committee members and alternate members in attendance acting as the Committee.

**PUBLIC COMMENTS** - Public comments on agenda items and items under the jurisdiction of the Committee should be made at this time.

**ITEMS RECEIVED TOO LATE TO BE AGENDIZED** - Determine there is a need to take immediate action on item(s) and that the need for action came to the attention of the District subsequent to the posting of the Agenda. (Requires a unanimous vote of the Committee)

**ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING** -- Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the District's business office located at 18700 Ward Street, Fountain Valley, California 92708, during regular business hours. When practical, these public records will also be made available on the District's Internet Web site, accessible at <http://www.mwdoc.com>.

**PROPOSED BOARD CONSENT CALENDAR ITEMS**

1. TREASURER'S REPORT
  - a. Revenue/Cash Receipt Report – July 2021
  - b. Disbursement Approval Report for the month of August 2021

- c. Disbursement Ratification Report for the month of July 2021
  - d. GM Approved Disbursement Report for the month of July 2021
  - e. Consolidated Summary of Cash and Investment – June 2021
  - f. OPEB and Pension Trust Fund monthly statement
2. FINANCIAL REPORT
- a. Combined Financial Statements and Budget Comparative for the Period Ending June 30, 2021
  - b. Quarterly Budget Review (deferred to FY 2020-21 Audited Annual Financials)

**ACTION ITEMS**

- 3. MWDOC STRATEGIC DIGITAL COMMUNICATIONS SERVICES - AUTHORIZING FIRST EXTENSION OF AGREEMENT FOR FISCAL YEAR 2021-22
- 4. AUTHORIZATION FOR STAFF TO ATTEND WATER SMART INNOVATIONS CONFERENCE OCTOBER 6-7, 2021, LAS VEGAS

**INFORMATION ITEMS – (THE FOLLOWING ITEMS ARE FOR INFORMATIONAL PURPOSES ONLY – BACKGROUND INFORMATION IS INCLUDED IN THE PACKET. DISCUSSION IS NOT NECESSARY UNLESS REQUESTED BY A DIRECTOR.)**

- 5. 2022 DENTAL INSURANCE RENEWAL RATES
- 6. 2022 LIFE INSURANCE RENEWAL RATES
- 7. SEMI-ANNUAL OVERTIME REPORT
- 8. DIRECTORS ACTIVITIES REPORT
- 9. DEPARTMENT ACTIVITIES REPORTS
  - a. Administration
  - b. Finance and Information Technology
- 10. MONTHLY WATER USAGE DATA, TIER 2 PROJECTION, AND WATER SUPPLY INFORMATION

**OTHER ITEMS**

- 11. REVIEW ISSUES REGARDING DISTRICT ORGANIZATION, PERSONNEL MATTERS, EMPLOYEE BENEFITS FINANCE AND INSURANCE

**CLOSED SESSION**

- 12. THREAT TO PUBLIC SERVICES OR FACILITIES. Consultation with MWDOC General Manager and other appropriate Security Staff Pursuant To Government Code Section 54957

**ADJOURNMENT**

**NOTE:** At the discretion of the Committee, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated, and may be subject to action by the Committee. On those items designated for Board action, the Committee reviews the items and makes a recommendation for final action to the full Board of Directors; final action will be taken by the Board of Directors. Agendas for Committee and Board meetings may be obtained from the District Secretary. Members of the public are advised that the Board consideration process includes consideration of each agenda item by one or more Committees indicated on the Board Action Sheet. Attendance at Committee meetings and the Board meeting considering an item consequently is advised.

Accommodations for the Disabled. Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Maribeth Goldsby, District Secretary, at (714) 963-3058, or writing to Municipal Water District of Orange County at P.O. Box 20895, Fountain Valley, CA 92728. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that District staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the District to provide the requested accommodation.

**Municipal Water District of Orange County  
REVENUE / CASH RECEIPT REPORT  
July 2021**

Item 1a

**WATER REVENUES**

<u>Date</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>
7/01/2021	City of La Habra	May 2021 Water deliveries	121,288.71
7/01/2021	City of Newport Beach	May 2021 Water deliveries	246,965.91
7/01/2021	City of Westminster	May 2021 Water deliveries	12,869.03
7/02/2021	City of San Clemente	May 2021 Water deliveries	780,862.31
7/06/2021	South Coast Water District	May 2021 Water deliveries	515,201.70
7/08/2021	Trabuco Canyon Water District	May 2021 Water deliveries	182,725.04
7/12/2021	City of La Palma	May 2021 Water deliveries	2,624.29
7/12/2021	East Orange Co Water District	May 2021 Water deliveries	1,089,877.65
7/12/2021	El Toro Water District	May 2021 Water deliveries	817,916.18
7/12/2021	Laguna Beach County Water District	May 2021 Water deliveries	350,384.46
7/12/2021	Santa Margarita Water District	May 2021 Water deliveries	2,470,076.00
7/14/2021	City of Orange	May 2021 Water deliveries	1,132,238.50
7/14/2021	City of San Juan Capistrano	May 2021 Water deliveries	615,655.29
7/15/2021	City of Garden Grove	May 2021 Water deliveries	384,779.48
7/15/2021	Golden State Water Company	May 2021 Water deliveries	643,031.40
7/15/2021	Irvine Ranch Water District	May 2021 Water deliveries	1,194,109.36
7/15/2021	Moulton Niguel Water District	May 2021 Water deliveries	2,361,612.63
7/15/2021	Orange County Water District	May 2021 Water deliveries	420,872.41
7/15/2021	Yorba Linda Water District	May 2021 Water deliveries	2,041,782.64
7/23/2021	City of Brea	June 2021 Water deliveries	52,835.15
7/26/2021	City of Fountain Valley	June 2021 Water deliveries	11,905.97
7/26/2021	City of Newport Beach	June 2021 Water deliveries	62,708.31
7/29/2021	City of Westminster	June 2021 Water deliveries	12,869.03
7/30/2021	City of Huntington Beach	June 2021 Water deliveries	518,994.08

**TOTAL WATER REVENUES \$ 16,044,185.53**

**Municipal Water District of Orange County**  
**REVENUE / CASH RECEIPT REPORT**  
**July 2021**

**MISCELLANEOUS REVENUES**

<u>Date</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>
7/27/2021	Paypal	7/14/2021 Water Policy dinner registrations	5,884.24
7/08/2021	AALRR	7/14/2021 Water Policy dinner registrations	850.00
7/06/2021	Best Best and Krieger LLP	7/14/2021 Water Policy dinner registrations	180.00
7/06/2021	Mesa Water District	7/14/2021 Water Policy dinner registrations	850.00
7/21/2021	Upper San Gabriel Valley WD	7/14/2021 Water Policy dinner registrations	850.00
7/16/2021	Square	7/14/2021 Water Policy dinner registrations	184.86
7/29/2021	Judy Pfister	Apr-June 2021 Retiree Health insurance	121.89
7/01/2021	Keith Lyon	July 2021 Retiree Health insurance	271.85
7/01/2021	Stan Sprague	July 2021 Retiree Health insurance	241.40
7/06/2021	Karl Seckel	July 2021 Retiree Health insurance	241.40
7/06/2021	Meszaros, Patricia	July 2021 Retiree Health insurance	40.63
7/21/2021	Stan Sprague	August 2021 Retiree Health insurance	241.40
7/29/2021	Keith Lyon	August 2021 Retiree Health insurance	271.85
7/19/2021	Igoe and Company Inc	COBRA and Retiree Vision insurance	70.98
7/30/2021	US Bank	Monthly Interest payment	4.84
7/26/2021	Golden State Water Company	Return Wire fee	35.00
7/01/2021	US Bank Custodial Account	Westpac Banking Corporation Interest payment	2,500.00
7/16/2021	US Bank Custodial Account	Comenity Capital matured, payback of funds already invested	200,000.00
7/16/2021	US Bank Custodial Account	National Rural Utilities and Comenity Capital Interest payment	734.48
7/26/2021	US Bank Custodial Account	Capital One and Discover Bank Interest payment	6,818.50
7/26/2021	Orange County Water District	3 Quickstands, 3 Lateral file cabinets and 1 small rolling cart	660.00
7/09/2021	Mesa Water District	April 2021 Smartimer rebate program	106.47
7/12/2021	Irvine Ranch Water District	Apr-May 2021 Smartimer rebate program	30,529.20
7/28/2021	Mesa Water District	May 2021 Smartimer rebate program	35.99
7/15/2021	City of Westminster	May 2021 Turf Removal rebate program	111.00
7/12/2021	Irvine Ranch Water District	April 2021 Spray to Drip rebate program	452.08
7/06/2021	Moulton Niguel Water District	May 2021 Smartimer and Turf Removal rebate program	9,452.10
7/01/2021	City of La Habra	Mar-Apr 2021 Turf Removal and Spray to Drip rebate program	555.00
7/12/2021	City of Orange	May 2021 Turf Removal and Spray to Drip rebate program	555.00
7/06/2021	Moulton Niguel Water District	May 2021 So Cal Watersmart rebate program	3,400.00
7/21/2021	Laguna Beach County Water District	May 2021 So Cal Watersmart rebate program	65.00
7/26/2021	City of Anaheim	Leak Detection Shared Services Year II	39,878.00
7/12/2021	City of Fountain Valley	FY 2021-22 Annual Retail Service Connection Charge	219,219.00
7/12/2021	El Toro Water District	FY 2021-22 Annual Retail Service Connection Charge	123,968.00
7/15/2021	City of Westminster	FY 2021-22 Annual Retail Service Connection Charge	265,642.00
7/21/2021	City of Newport Beach	FY 2021-22 Annual Retail Service Connection Charge	338,351.00
7/21/2021	City of Orange	FY 2021-22 Annual Retail Service Connection Charge	429,286.00
7/21/2021	City of Seal Beach	FY 2021-22 Annual Retail Service Connection Charge	70,707.00
7/21/2021	Laguna Beach County Water District	FY 2021-22 Annual Retail Service Connection Charge	113,295.00
7/21/2021	Serrano Water District	FY 2021-22 Annual Retail Service Connection Charge	29,497.00
7/23/2021	City of Huntington Beach	FY 2021-22 Annual Retail Service Connection Charge	705,796.00
7/26/2021	City of Buena Park	FY 2021-22 Annual Retail Service Connection Charge	250,549.00
7/26/2021	City of Garden Grove	FY 2021-22 Annual Retail Service Connection Charge	443,118.00
7/26/2021	City of La Palma	FY 2021-22 Annual Retail Service Connection Charge	56,823.00
7/26/2021	East Orange Co Water District	FY 2021-22 Annual Retail Service Connection Charge	270,582.00
7/26/2021	Golden State Water Company	FY 2021-22 Annual Retail Service Connection Charge	551,213.00
7/26/2021	Irvine Ranch Water District	FY 2021-22 Annual Retail Service Connection Charge	1,490,710.00
7/26/2021	South Coast Water District	FY 2021-22 Annual Retail Service Connection Charge	159,172.00
7/28/2021	Mesa Water District	FY 2021-22 Annual Retail Service Connection Charge	316,654.00
7/29/2021	Santa Margarita Water District	FY 2021-22 Annual Retail Service Connection Charge	712,439.00
7/29/2021	Yorba Linda Water District	FY 2021-22 Annual Retail Service Connection Charge	330,005.00
7/30/2021	City of San Clemente	FY 2021-22 Annual Retail Service Connection Charge	228,254.00
7/29/2021	Orange County Water District	FY 2021-22 Ground Water Customer Charge	335,385.00

**Municipal Water District of Orange County**  
**REVENUE / CASH RECEIPT REPORT**  
**July 2021**

**MISCELLANEOUS REVENUES**

<u>Date</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>
7/01/2021	South Coast Water District	FY 2019-20 Operation & Maintenance Costs of the EOCF #2	5,247.23
7/01/2021	City of Westminster	Addition to the Choice School Program FY 2020-21	221.45
7/06/2021	City of Santa Ana	AWIA Scope of Services Selection Phase 3 - Emergency Response Plans	61,550.00
7/06/2021	City of Newport Beach	Water Loss Control technical assistance - WSO, Inc. Year VI	10,120.00
7/12/2021	East Orange Co Water District	Water Loss Control technical assistance - WSO, Inc. Year VI	17,430.52
7/26/2021	City of Fountain Valley	Water Loss Control technical assistance - WSO, Inc. Year VI	10,120.00

<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>\$</b>	<b>7,851,547.36</b>
<b>TOTAL REVENUES</b>	<b>\$</b>	<b>23,895,732.89</b>



Robert J. Hunter, General Manager



Hilary Chumpitazi, Treasurer

**Municipal Water District of Orange County  
Disbursement Approval Report  
For the month of August 2021**

Vendor/ Invoice	Description	Amount to Pay
<b>Core Disbursements:</b>		
<b>ABSG Consulting Inc</b>		
5107403	June 2021 Owner's Representative services for MWDOC office remodel	16,430.65
<b>***Total***</b>		<b>16,430.65</b>
<b>Richard C Ackerman</b>		
1310	July 2021 Legal and regulatory matters consulting	2,425.00
<b>***Total***</b>		<b>2,425.00</b>
<b>ACWA Joint Powers Ins Auth</b>		
8522	7/1/21-6/30/22 Revised Property insurance renewal remaining balance	121.52
<b>***Total***</b>		<b>121.52</b>
<b>Aleshire &amp; Wynder LLP</b>		
63266	July 2021 Legal services	1,785.50
<b>***Total***</b>		<b>1,785.50</b>
<b>Alta Food Craft</b>		
12126677	Coffee and creamer for MWDOC office	131.54
<b>***Total***</b>		<b>131.54</b>
<b>Arcadis US Inc</b>		
34247076	June 2021 Urban Wtr Management Plan Development services	58,625.28
<b>***Total***</b>		<b>58,625.28</b>
<b>Awards and Trophies Company</b>		
4122	Name plates for two staff members	47.24
<b>***Total***</b>		<b>47.24</b>
<b>Best Best and Krieger LLP</b>		
55401-JUN21	June 2021 Legal services	17,096.45
910108	June 2021 Services for State legislative advocacy	8,000.00
<b>***Total***</b>		<b>25,096.45</b>
<b>Black &amp; Veatch</b>		
1350707	July 2021 Services for Hydraulic Model Phase 2 build and model calibration	693.00
<b>***Total***</b>		<b>693.00</b>

**Municipal Water District of Orange County  
Disbursement Approval Report  
For the month of August 2021**

<b>Vendor/ Invoice</b>	<b>Description</b>	<b>Amount to Pay</b>
<b>California Society of Municipal Finance Officers</b>		
200010646	Financial Analyst/Database Analyst job posting	275.00
***Total***		<u>275.00</u>
<b>CSU Fullerton ASC</b>		
AR171182	7/1/21-9/30/21 Center for Demographic Research support	13,797.33
***Total***		<u>13,797.33</u>
<b>ECS Imaging Inc</b>		
16241	Annual LaserFiche software, licenses, and support renewal	5,063.00
***Total***		<u>5,063.00</u>
<b>EEl Systems</b>		
15580	Power conditioners for AV equipment for the MWDOC office remodel	1,230.64
***Total***		<u>1,230.64</u>
<b>Elevated Health</b>		
July 2021	Pre-employment physical for new staff member	115.00
***Total***		<u>115.00</u>
<b>GovConnection Inc</b>		
71633417	Cisco Smartnet router support for wireless network	122.37
***Total***		<u>122.37</u>
<b>Hashtag Pinpoint Corporation</b>		
1448	July 2021 Strategic digital communications consulting services	7,913.00
***Total***		<u>7,913.00</u>
<b>IDS Group Inc</b>		
18X093.02.8	June 2021 Seismic retrofit design and project support MWDOC office remodel	4,473.11
***Total***		<u>4,473.11</u>
<b>Irvine Window Cleaning</b>		
3656	Window cleaning of remodeled MWDOC office spaces	175.00
***Total***		<u>175.00</u>
<b>Karens Detail Custom Frames LLC</b>		
3161	Resolution for retiring MET General Manager J. Kightlinger	142.03
***Total***		<u>142.03</u>



**Municipal Water District of Orange County  
Disbursement Approval Report  
For the month of August 2021**

<b>Vendor/ Invoice</b>	<b>Description</b>	<b>Amount to Pay</b>
<b>Lawnscape Systems Inc</b>		
421615	7/13/21 Landscape maintenance for atrium	495.00
421616	7/28/21 Landscape maintenance for atrium	395.00
***Total***		<u>890.00</u>
<b>Phil Letrong</b>		
63021	April-June, 2021 Retiree medical premium	445.50
***Total***		<u>445.50</u>
<b>Lewis Consulting Group</b>		
2021-122	July 2021 Consulting services	2,375.00
***Total***		<u>2,375.00</u>
<b>Liebert Cassidy Whitmore</b>		
201735	6/25/21 Harassment training for staff	1,850.00
***Total***		<u>1,850.00</u>
<b>Mega Maids Cleaning Service</b>		
11957	July 2021 Cleaning services for COVID-19 prevention	540.00
***Total***		<u>540.00</u>
<b>Natural Resource Results LLC</b>		
3507	July 2021 Federal legislative advocacy services	8,000.00
***Total***		<u>8,000.00</u>
<b>NDS</b>		
787406	7/2/21 Board packet delivery service	186.50
787935	7/9/21 Board packet delivery service	186.50
788000	7/16/21 Board packet delivery service	186.50
788182	7/30/21 Board packet delivery service	186.50
***Total***		<u>746.00</u>
<b>Office Depot Inc</b>		
179394176001	7/8/21 Office supplies	108.59
***Total***		<u>108.59</u>
<b>Office Solutions</b>		
I-01894916	7/21/21 Office supplies	99.72
I-01900400	8/5/21 Office supplies	88.49
***Total***		<u>188.21</u>

**Municipal Water District of Orange County  
Disbursement Approval Report  
For the month of August 2021**

<b>Vendor/ Invoice</b>	<b>Description</b>	<b>Amount to Pay</b>
<b>Optima RPM Inc</b>		
5000403	July 2021 Construction services for MWDOC office seismic Improvements and remodel	134,341.30
***Total***		<u>134,341.30</u>
<b>Orange County Water District</b>		
23122	June 2021 Postage, shared office and maintenance expense	8,919.07
***Total***		<u>8,919.07</u>
<b>PARS</b>		
6746050100-2021	FY 2021-22 Unfunded pension liability contribution	207,000.00
		<u>207,000.00</u>
<b>Judy Pfister</b>		
63021	April-June, 2021 Retiree medical premium	445.50
***Total***		<u>445.50</u>
<b>Joey C Soto</b>		
2021-MWDOC-GR- July 2021 Grant research and acquisition assistance		3,250.00
July-41		
***Total***		<u>3,250.00</u>
<b>SPS Data Communications</b>		
72117	July 2021 Data cables and data jacks preparation and installation for MWDOC office remodel	2,040.00
***Total***		<u>2,040.00</u>
<b>Tracker A Division of C2 LLC</b>		
08-04591	Annual Portfolio Accounting and Reporting subscription fee	2,820.00
***Total***		<u>2,820.00</u>
<b>USA Fact, Inc</b>		
1073298	Background check for new staff member	35.06
***Total***		<u>35.06</u>
<b>Water District Jobs</b>		
1422107	Financial Analyst/Database Analyst and Water Use Efficiency Student Intern job postings	290.00
***Total***		<u>290.00</u>
<b>Water Systems Optimization Inc</b>		
2004	July 2021 Technical Assistance Program services for Water Loss Control	35,835.00
2005	July 2021 Services for Water Loss Control Shared Services template development	1,160.00
		<u>36,995.00</u>
<b>Total Core Expenditures</b>		<u>549,941.89</u>

**Municipal Water District of Orange County  
Disbursement Approval Report  
For the month of August 2021**

Vendor/ Invoice	Description	Amount to Pay
<b>Choice Expenditures:</b>		
<b>Droplet Technologies</b>		
1156	1/1/21-6/30/21 Rebate Platform Licensing Fees	17,500.00
***Total***		17,500.00
<b>Grainger</b>		
9972298948	Gloves and wipealls for Water Loss Control Shared Services	36.07
***Total***		36.07
<b>Logic 1 Engineering</b>		
3395	Correlating logger battery replacement and carry case	714.00
***Total***		714.00
<b>Orange County Water District</b>		
23122	June 2021 Postage for Water Use Efficiency rebate programs	17.24
***Total***		17.24
<b>Westerly Meter Service Co</b>		
16866	June 2021 Meter Accuracy Testing	1,775.00
***Total***		1,775.00
<b>Total Choice Expenditures</b>		<b>20,042.31</b>
<b>Other Funds Expenditures:</b>		
<b>EcoTech Services Inc</b>		
1944	May 2021 Landscape Design and Maintenance Assistance programs	1,175.00
1994	July 2021 Services for Pressure Regulating Valve program	1,120.00
***Total***		2,295.00
<b>Flume Inc</b>		
1195	June 2021 Residential End Use Study services	34,382.52
***Total***		34,382.52
<b>Herndon Solutions Group LLC</b>		
INV-0000001275	June 2021 Services to assist with America's Water Infrastructure Act compliance	124,092.40
***Total***		124,092.40

**Municipal Water District of Orange County  
Disbursement Approval Report  
For the month of August 2021**

<b>Vendor/ Invoice</b>	<b>Description</b>	<b>Amount to Pay</b>
<b>Lighthouse Fire Protection</b>		
26447	WEROC fire awareness and extinguisher training for MWDOC staff and member agencies	450.00
***Total***		<u>450.00</u>
<b>Mission RCD</b>		
3008	June 2021 Field inspection and verification for Water Use Efficiency rebate programs	18,749.86
3032	July 2021 Field inspection and verification for Water Use Efficiency rebate programs	8,531.45
***Total***		<u>27,281.31</u>
<b>County of Orange</b>		
SC12994	7/1-9/30/21 800 MHz radio operation maintenance and management cost share	312.00
***Total***		<u>312.00</u>
<b>The Plant Nerd</b>		
6670	July 2021 Landscape Design and Maintenance Assistance programs	11,640.00
***Total***		<u>11,640.00</u>
<b>Total Other Funds Expenditures</b>		<u>200,453.23</u>
<b>Total Expenditures</b>		<u><u>770,437.43</u></u>

**Municipal Water District of Orange County  
Disbursement Ratification Report  
For the Month of July 2021**

<b>Name/ Date</b>	<b>Check/ EFT</b>	<b>Invoice</b>	<b>Description</b>	<b>Amount</b>
<b>Core Disbursements:</b>				
<b>Corodata Records Management Inc</b>				
7/30/2021	EFT	RS4710865	June 2021 Archived document storage fees	52.25
<b>***Total***</b>				<b>52.25</b>
<b>Rachel Davis</b>				
7/30/2021	EFT	62421	June 2021 Business expense	17.74
<b>***Total***</b>				<b>17.74</b>
<b>Lina Gunawan</b>				
7/15/2021	EFT	51921	May 2021 Business expense	20.00
7/15/2021	EFT	61921	June 2021 Business expense	141.20
<b>***Total***</b>				<b>161.20</b>
<b>Spectrum Business</b>				
7/15/2021	140370	3.43564E+11	July 2021 Telephone expense for 1 analog fax line	39.99
7/08/2021	140355	3.7521E+11	July 2021 Telephone and internet expense	1,411.54
<b>***Total***</b>				<b>1,451.53</b>
<b>US Bank</b>				
7/30/2021	140399	0208/4192/4279-JUN21	5/25/21-6/22/21 Cal Card Charges	7,481.24
<b>***Total***</b>				<b>7,481.24</b>
<b>Verizon Wireless</b>				
7/08/2021	140356	9882613637	June 2021 4G Mobile broadband unlimited service	114.03
<b>***Total***</b>				<b>114.03</b>
<b>Katie Vincent</b>				
7/30/2021	EFT	61721	June 2021 Business expense	77.23
7/15/2021	EFT	63021	June 2021 Business expense	39.04
<b>***Total***</b>				<b>116.27</b>
<b>Sarah Wilson</b>				
7/15/2021	EFT	61621	June 2021 Business expense	43.79
<b>***Total***</b>				<b>43.79</b>
<b>Total Core Disbursements</b>				<b>9,438.05</b>
<b>Choice Disbursements:</b>				
<b>US Bank</b>				
7/30/2021	140399	4279-JUN21	5/25/21-6/22/21 Cal Card Charges	40.67
<b>***Total***</b>				<b>40.67</b>

**Municipal Water District of Orange County  
Disbursement Ratification Report  
For the Month of July 2021**

<b>Name/ Date</b>	<b>Check/ EFT</b>	<b>Invoice</b>	<b>Description</b>	<b>Amount</b>
<b>US Bank Voyager Fleet Systems</b>				
7/30/2021	EFT	8694349932130	6/25/21-7/24/21 Fuel and wash for Water Loss Control Shared Services van	158.03
<b>***Total***</b>				<b>158.03</b>
<b>Total Choice Disbursements</b>				<b>198.70</b>
 <b>Other Funds Disbursements:</b>				
<b>AT&amp;T</b>				
7/15/2021	140358	291831812-JUL21	July 2021 U-Verse internet service for WEROC N. EOC	64.20
<b>***Total***</b>				<b>64.20</b>
<b>AT&amp;T</b>				
7/15/2021	140359	16667794	June 2021 Telephone expense for WEROC N. & S. EOC	389.19
7/15/2021	140359	16667795	June 2021 Telephone expense for WEROC N. EOC	117.75
<b>***Total***</b>				<b>506.94</b>
<b>Mesa Water District</b>				
7/15/2021	EFT	10520	May 2021 Credit for Local Resources program	48,921.55
<b>***Total***</b>				<b>48,921.55</b>
<b>Metropolitan Water District</b>				
7/30/2021	EFT	10445	May 2021 Water deliveries	15,954,980.24
<b>***Total***</b>				<b>15,954,980.24</b>
<b>Santa Margarita Water District</b>				
7/30/2021	EFT	MAY2021	May 2021 SCP Pipeline Operation Surcharge	26,456.64
<b>***Total***</b>				<b>26,456.64</b>
<b>Santiago Aqueduct Commission</b>				
7/30/2021	140395	MAY2021	May 2021 SAC Pipeline Operation Surcharge	3,162.20
<b>***Total***</b>				<b>3,162.20</b>
<b>Spray to Drip Rebate</b>				
7/29/2021	140389	S2D4-R-HB-41968-17989	R. Stewert	642.50
7/29/2021	140387	S2D4-R-HB-42359-18062	D. Rochford	445.00
7/29/2021	140382	S2D4-R-MESA-41997-18013	M. Morgan	565.50
7/29/2021	140377	S2D4-R-NWPT-41535-17864	G. Hohman	228.50
<b>***Total***</b>				<b>1,881.50</b>

**Municipal Water District of Orange County  
Disbursement Ratification Report  
For the Month of July 2021**

Name/ Date	Check/ EFT	Invoice	Description	Amount
<b>Turf Rebate</b>				
7/29/2021	140379	TR13-R-MNT-39941-38760	K. Houshang - Adjustment	297.73
7/29/2021	140374	TR14-C-IRWD-38663-40294	Canyon View Maintenance Assn (Whispering Ave, Irvine)	2,094.50
7/29/2021	140375	TR14-C-IRWD-38663-40295	Canyon View Maintenance Assn (Silver Oak, Irvine)	2,799.50
7/29/2021	140372	TR14-C-MNT-38663-40381	Baja Flinisterra Condo Assn (Mission Viejo)	7,020.00
7/29/2021	140385	TR14-C-SC-42132-40873	Presidential Heights Community Assn (San Clemente)	2,402.00
7/29/2021	140386	TR14-R-HB-41266-40054	J. Ramirez	1,756.00
7/29/2021	140390	TR14-R-HB-41968-40707	R. Stewert	1,754.00
7/29/2021	140388	TR14-R-HB-42359-41074	D. Rochford	694.00
7/29/2021	140383	TR14-R-MESA-41997-40737	M. Morgan	2,696.30
7/29/2021	140391	TR14-R-MNT-41225-40015	M. Turcutto	1,516.00
7/29/2021	140381	TR14-R-MNT-41981-40715	N. McDonald	2,800.00
7/29/2021	140380	TR14-R-MNT-42349-41063	M. Izad	522.00
7/29/2021	140378	TR14-R-NWPT-41535-40318	G. Hohman	1,646.00
7/29/2021	140376	TR14-R-SM-41587-40361	R. Cohen	495.41
7/29/2021	140373	TR14-R-TC-42048-40791	A. Campion	2,032.86
7/29/2021	140384	TR14-R-TUST-4913-40375	T. Nguyen	4,400.00
<b>***Total***</b>				<b>34,926.30</b>
<b>US Bank</b>				
7/30/2021	140399	6066-JUN21	5/25/21-6/22/21 Cal Card Charges	853.58
<b>***Total***</b>				<b>853.58</b>
<b>Verizon Wireless</b>				
7/08/2021	140356	9882613637	June 2021 4G Mobile broadband unlimited service	(31.82)
<b>***Total***</b>				<b>(31.82)</b>
<b>Total Other Funds Disbursements</b>				<b>16,071,721.33</b>
<b>Total Disbursements</b>				<b>16,081,358.08</b>

  
Robert J. Hunter, General Manager

  
Hilary Chumpitazi, Treasurer

**Cal Card Charges**  
**Statement Date: June 22, 2021**  
**Payment Date: July 30, 2021**

<b>Date</b>	<b>Description</b>	<b>Amount</b>
<b>R. Hunter Card:</b>		
5/26/2021	OCWA Membership renewal for Director Tamaribuchi	70.00
6/15/2021	Annual subscription to The Sacramento Bee newspaper	359.99
6/21/2021	AMWA Executive Management Conference from October 3-6, 2021 - Registration for R. Hunter	925.00
	<b>Total:</b>	<b>1,354.99</b>
<b>C. Harris Card:</b>		
5/20/2021	FedEx delivery charge on May 20, 2021	21.49
5/24/2021	4/25/21-5/24/21 Web hosting service for MWDOC website	15.65
5/25/2021	Power cord extension and wireless mouse and keyboard for staff	331.57
5/26/2021	FedEx delivery charge on May 26, 2021 - Reimbursed by staff member	38.38
5/27/2021	LA Times annual digital subscription	103.48
5/28/2021	26 Webcams, 10 Headsets, and 5 USB Bluetooth adapters for staff	934.86
6/01/2021	HDMI cables for dual monitors setting	150.76
6/01/2021	USB adaptors for wireless headsets	54.30
6/01/2021	8 Dell monitors for dual monitor settings for staff	1,073.04
6/02/2021	10 USB PC speakers for staff	424.00
6/03/2021	2 Sony Voice Recorders for taking minutes	130.48
6/10/2021	Computer cables and 10 wireless headsets for staff	665.25
6/10/2021	Annual OCWatersurvey.com domain renewal	19.17
6/10/2021	3 Wireless keyboard and mouse sets for staff	195.69
6/13/2021	June 2021 Subscription for prework screening for COVID-19 prevention	175.56
6/18/2021	Sympathy flowers for staff member	113.34
6/18/2021	Job post for Public Affairs Intern	200.00
6/19/2021	UPS delivery charge on 6/19/21 of correlator by Water Loss Control Shared Services	40.67
	<b>Total:</b>	<b>4,687.69</b>
<b>Public Affairs Card:</b>		
6/02/2021	Maywell Mascot Ricky maintenance	75.00
6/02/2021	6/2/21-7/1/21 Zoom Video Communications monthly fee with audio licenses	174.95
6/03/2021	June 2021 Storage unit for Public Affairs department use during MWDOC office remodel	294.00
6/07/2021	CoSchedule annual subscription	720.00
6/10/2021	Storage bins for storage unit	107.64
6/10/2021	Storage bins for storage unit	107.64
	<b>Total:</b>	<b>1,479.23</b>
<b>WEROC Card:</b>		
5/20/2021	Removal and recycling of S. EOC furniture	446.00
6/11/2021	Equipment purchase for Hybrid Training classes	383.93
6/16/2021	Battery replacement for S. EOC UPS in office room	23.65
	<b>Total:</b>	<b>853.58</b>



**Municipal Water District of Orange County  
GM Approved Disbursement Report <sup>(1)</sup>  
For the Month of July 2021**

Name/ Date	Check/ EFT	Invoice	Description	Amount
<b>Core Disbursements:</b>				
<b>PeopleSpace</b>				
7/01/2021	EFT	DEPEST21126.1	50% Deposit for phase 3 furniture for MWDOC office remodel	71,329.04
7/01/2021	EFT	DEPEST21853.1	50% Deposit for phase 2 furniture for MWDOC office remodel	58,810.88
***Total***				<u>130,139.92</u>
<b>SPS Data Communications</b>				
7/30/2021	140397	62107	June 2021 Data cables and data jacks preparation and installation for MWDOC office remodel	2,975.00
***Total***				<u>2,975.00</u>
<b>The Westin South Coast Plaza</b>				
7/30/2021	140398	1483805	MWDOC Water Policy Forum and Dinner on July 14, 2021 remaining balance	1,744.73
7/09/2021	140357	M-LF4VEOL EST	MWDOC Water Policy Forum and Dinner on July 14, 2021 estimated remaining balance	13,178.63
***Total***				<u>14,923.36</u>
<b>Jason Thorsell</b>				
7/15/2021	EFT	60621	2/8-6/6/21 Education reimbursement	248.20
***Total***				<u>248.20</u>
<b>Total Core Disbursements</b>				<u>148,286.48</u>
<b>Choice Disbursements:</b>				
<b>Total Choice Disbursements</b>				<u>-</u>
<b>Other Funds Disbursements:</b>				
<b>Total Other Funds Disbursements</b>				<u>-</u>
<b>Total Disbursements</b>				<u><u>148,286.48</u></u>

  
Robert J. Hunter, General Manager

  
Hilary Chumpitazi, Treasurer

(1) For disbursements that did not make the cut-off of previous month's Disbursement Approval report.  
Disbursements are approved by GM for payment and need A & F Committee ratification.

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## Municipal Water District of Orange County Consolidated Summary of Cash and Investment

June 30, 2021

Street Address:  
18700 Ward Street  
Fountain Valley, California 92708

Mailing Address:  
P.O. Box 20895  
Fountain Valley, CA 92728-0895

(714) 963-3058  
Fax: (714) 964-9389  
[www.mwdoc.com](http://www.mwdoc.com)

Sat Tamaribuchi  
President

Megan Yoo Schneider, P.E.  
Vice President

Al Nederhood  
Director

Larry D. Dick  
Director

Bob McVicker, P.E., D.WRE  
Director

Karl W. Seckel, P.E.  
Director

Jeffery M. Thomas  
Director

Robert J. Hunter  
General Manager

### MEMBER AGENCIES

City of Brea  
City of Buena Park  
East Orange County Water District  
El Toro Water District  
Emerald Bay Service District  
City of Fountain Valley  
City of Garden Grove  
Golden State Water Co.  
City of Huntington Beach  
Irvine Ranch Water District  
Laguna Beach County Water District  
City of La Habra  
City of La Palma  
Mesa Water District  
Moulton Niguel Water District  
City of Newport Beach  
City of Orange  
Orange County Water District  
City of San Clemente  
City of San Juan Capistrano  
Santa Margarita Water District  
City of Seal Beach  
Serrano Water District  
South Coast Water District  
Trabuco Canyon Water District  
City of Tustin  
City of Westminster  
Yorba Linda Water District

District investments and cash balances are held in various funds designated for certain purposes as follows:

Fund	Book Value	% of Portfolio
<b>Designated Reserves</b>		
General Operations	\$3,738,505	26.37%
Grant & Project Cash Flow	1,500,000	10.58%
Election Expense	1,333,000	9.41%
Building Repair	436,542	3.08%
OPEB	297,147	2.10%
<b>Total Designated Reserves</b>	<b>7,305,194</b>	<b>51.54%</b>
<b>General Fund</b>	<b>4,339,381</b>	<b>30.62%</b>
<b>Water Fund</b>	<b>1,656,329</b>	<b>11.69%</b>
<b>Conservation Fund</b>	<b>(583,059)</b>	<b>(4.11%)</b>
<b>WEROC Fund</b>	<b>1,458,613</b>	<b>10.29%</b>
<b>Trustee Activities</b>	<b>(4,734)</b>	<b>(0.03%)</b>
<b>Total</b>	<b>\$14,171,724</b>	<b>100.00%</b>

The funds are invested as follows:

Term of Investment	% of Portfolio	Book Value	Market Value
<b>Cash</b>	<b>3.00%</b>	<b>\$425,045</b>	<b>\$425,045</b>
<b>Short-term investment</b>			
• LAIF	9.78%	\$1,385,838	\$1,385,838
• OCIP	65.35%	9,260,539	9,260,539
<b>Long-term investment</b>			
• US Government Issues	1.76%	249,886	249,160
• Corporate Bond	9.88%	1,400,416	1,377,248
• Certificates of Deposit	10.23%	1,450,000	1,518,161
<b>Total</b>	<b>100.00%</b>	<b>\$14,171,724</b>	<b>\$14,215,991</b>

The average number of days to maturity/call as of June 30, 2021 equaled 116 and the average yield to maturity is 0.846%. During the month, the District's average daily balance was \$22,550,369.22. Funds were invested in US Bank Money Market, Negotiable Certificate of Deposit's, Corporate Bonds, US Government Issues, the Local Agency Investment Funds (LAIF) and the Orange County Investment Pool (OCIP) during the month of June 2021.

The \$44,267 difference between the book value and the market value on June 30, 2021 represents the exchange difference if all investments had been liquidated on that date. Since it is the District's practice to "buy and hold" investments until maturity, the market values are a point of reference, not an indication of actual loss or gain. There are no current plans or cash flow requirements identified in the near future that would require the sale of these securities prior to maturity.

Robert J. Hunter  
General Manager

Hilary Chumpitazi  
Treasurer



# MUNICIPAL WATER DISTRICT OF ORANGE COUNTY

## Portfolio Management - Portfolio Summary

June 30, 2021

6/30/2021	Par Value	Market Value	Book Value	% of Portfolio	Days to Mat/Call	YTM @ Cost
Negotiable Certificate Of Deposit	1,450,000.00	1,518,161.50	1,450,000.00	10.55	732	2.578
Corporate Bond	1,400,000.00	1,377,247.50	1,400,415.66	10.18	360	1.341
US Government Issues	250,000.00	249,160.00	249,886.10	1.82	57	0.860
Local Agency Investment Funds	1,385,838.23	1,385,838.23	1,385,838.23	10.08	1	0.257
Orange County Investment Pool	9,260,538.65	9,260,538.65	9,260,538.65	67.37	1	0.588
<b>Total Investments</b>	<b>13,746,376.88</b>	<b>13,790,945.88</b>	<b>13,746,678.64</b>	<b>100.00</b>	<b>116</b>	<b>0.846</b>
<b>Cash</b>						
Cash	425,045.13	425,045.13	425,045.13		1	0.00
<b>Total Cash and Investments</b>	<b>14,171,422.01</b>	<b>14,215,991.01</b>	<b>14,171,723.77</b>		<b>116</b>	<b>0.846</b>

Total Earnings	Month Ending June	Fiscal Year to Date
Current Year	11,441.53	202,285.84
Average Daily Balance	22,550,369.22	
Effective Rate of Return	0.846%	

We certify that this report reflects the cash and investments of the Municipal Water District of Orange County and is in conformity with the Government Code requirements and the District Investment Policy and Guidelines in effect at the time of investment. The Investment Program herein shown provides sufficient cash flow liquidity to meet the next six months estimated expenditure. The source for the market values are from U.S. Bank. Per Resolution 2059 there are no compliance exceptions to report.

Robert J. Hunter, General Manager

Date

8-5-21

Hilary Chumtazi, Treasurer

09/05/2021

Date

**MUNICIPAL WATER DISTRICT OF ORANGE COUNTY**  
**Portfolio Management**  
**Long-Term Portfolio Details - Investments**  
**June 30, 2021**

Issuer	CUSIP/Ticker	Settlement Date	Par Value	Market Value	Book Value	Coupon Rate	YTM @ Cost	Days To Call/Maturity	Maturity Date
<b>Negotiable Certificate Of Deposit</b>									
Barclays Bank	06740KKY2	9/27/2017	250,000.00	256,615.00	250,000.00	2.250	2.250	454	9/27/2022
Capital One Bank	14042TBO9	8/7/2019	250,000.00	264,845.00	250,000.00	2.250	2.250	1,134	8/7/2024
Capital One NA	14042RMJ7	7/24/2019	250,000.00	264,325.00	250,000.00	2.200	2.200	1,120	7/24/2024
Comenity Capital	20033AUX2	7/25/2017	200,000.00	200,174.00	200,000.00	2.000	2.000	16	7/16/2021
Discover Bank	254673RV0	7/25/2018	250,000.00	265,830.00	250,000.00	3.300	3.300	755	7/25/2023
Goldman Sachs Bank	38148PT98	8/8/2018	250,000.00	266,372.50	250,000.00	3.350	3.350	769	8/8/2023
<b>Sub Total</b>			<b>1,450,000.00</b>	<b>1,518,161.50</b>	<b>1,450,000.00</b>	<b>2.578</b>	<b>2.578</b>	<b>732</b>	
<b>US Government Issues</b>									
FHLB	3130ALGR9	3/1/2021	250,000.00	249,160.00	249,886.10	0.850	0.860	57	2/26/2026
<b>Sub Total</b>			<b>250,000.00</b>	<b>249,160.00</b>	<b>249,886.10</b>	<b>0.850</b>	<b>0.860</b>	<b>57</b>	
<b>Corporate Bond</b>									
Bank of America Corp	06048WK41	12/7/2020	250,000.00	239,742.50	250,000.00	0.650	0.800	148	11/25/2025
Citigroup Global Markets	17328WFZ6	9/16/2020	250,000.00	243,250.00	250,000.00	1.000	1.000	78	9/16/2025
JP Morgan Chase	48128GV56	8/18/2020	250,000.00	242,892.50	250,000.00	0.800	0.800	1,145	8/18/2025
National Rural Util Coop	63743FE51	7/27/2017	200,000.00	203,464.00	200,000.00	2.500	2.500	380	7/15/2022
Societe Generale	83369MD25	8/19/2020	250,000.00	243,402.50	250,000.00	1.000	1.088	50	8/19/2025
Westpac Banking Corp	961214DQ3	7/25/2017	200,000.00	204,496.00	200,415.66	2.500	2.278	363	6/28/2022
<b>Sub Total</b>			<b>1,400,000.00</b>	<b>1,377,247.50</b>	<b>1,400,415.66</b>	<b>1.330</b>	<b>1.341</b>	<b>360</b>	
<b>Total Investments</b>			<b>3,100,000.00</b>	<b>3,144,569.00</b>	<b>3,100,301.76</b>	<b>1.875</b>	<b>1.881</b>	<b>509</b>	

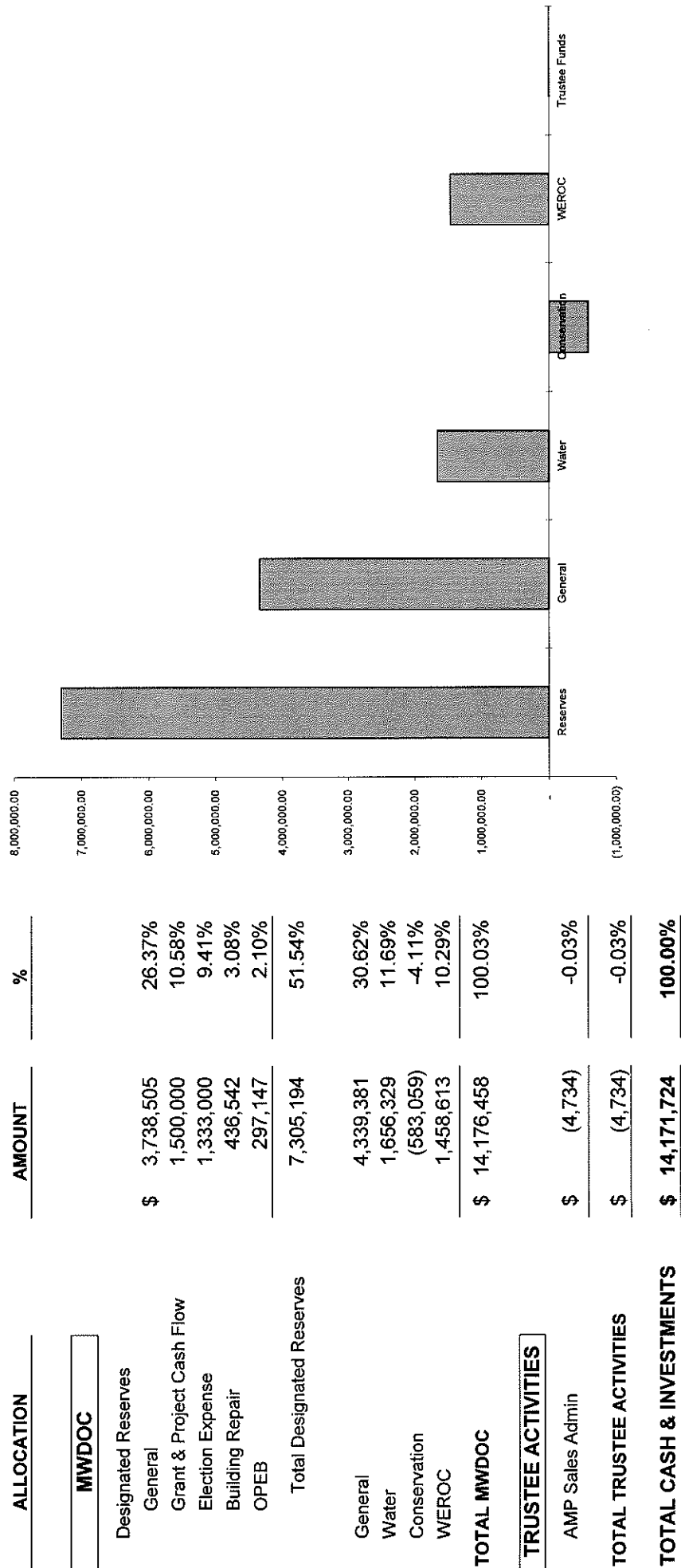
<b>Total Earnings</b>	<b>Month Ending June</b>	<b>Fiscal Year To Date</b>
Current Year	4,711.12	61,198.11

**MUNICIPAL WATER DISTRICT OF ORANGE COUNTY**  
**Portfolio Management**  
**Short-Term Portfolio Details - Cash and Investments**  
**June 30, 2021**

Investments	CUSIP/Ticker	Settlement Date	Par Value	Market Value	Book Value	Coupon Rate	YTM @ Cost	Days To Call/Maturity	Maturity Date
<b>Local Agency Investment Funds</b>									
LAIF LGIP	LAIF	6/30/2010	1,385,838.23	1,385,838.23	1,385,838.23	0.257	0.257	1	N/A
<b>Sub Total</b>			<b>1,385,838.23</b>	<b>1,385,838.23</b>	<b>1,385,838.23</b>	<b>0.257</b>	<b>0.257</b>	<b>1</b>	
<b>Orange County Investment Pool</b>									
County of Orange LGIP	OCIP	6/29/2005	9,260,538.65	9,260,538.65	9,260,538.65	0.588	0.588	1	N/A
<b>Sub Total</b>			<b>9,260,538.65</b>	<b>9,260,538.65</b>	<b>9,260,538.65</b>	<b>0.588</b>	<b>0.588</b>	<b>1</b>	
<b>Total Investments</b>			<b>10,646,376.88</b>	<b>10,646,376.88</b>	<b>10,646,376.88</b>	<b>0.545</b>	<b>0.545</b>		
<b>Cash</b>									
Petty Cash Cash	CASH	7/1/2010	500.00	500.00	500.00	0.000	0.000	1	N/A
US Bank Cash	CASHUSBANK	7/25/2018	424,545.13	424,545.13	424,545.13	0.000	0.000	1	N/A
<b>Total Cash</b>			<b>425,045.13</b>	<b>425,045.13</b>	<b>425,045.13</b>	<b>0.000</b>	<b>0.000</b>	<b>1</b>	
<b>Total Cash and Investments</b>			<b>11,071,422.01</b>	<b>11,071,422.01</b>	<b>11,071,422.01</b>	<b>0.545</b>	<b>0.545</b>	<b>1</b>	
<b>Total Earnings</b>									
Current Year			6,730.41		141,087.73				



**Municipal Water District of Orange County**  
**Cash and Investments at June 30, 2021**



**MUNICIPAL WATER DIST OF ORANGE COUNTY**  
**PARS Post-Employment Benefits Trust****Account Report for the Period**  
**7/1/2020 to 6/30/2021**Rob Hunter  
General Manager  
Municipal Water Dist of Orange County  
18700 Ward Street  
Fountain Valley, CA 92708**Account Summary**

Source	Balance as of 7/1/2020	Contributions	Earnings	Expenses	Distributions	Transfers	Balance as of 6/30/2021
OPEB	\$2,286,082.70	\$0.00	\$509,845.42	\$14,829.48	\$0.00	\$0.00	\$2,781,098.64
PENSION	\$438,435.22	\$207,000.00	\$132,163.00	\$3,876.53	\$0.00	\$0.00	\$773,721.69
<b>Totals</b>	<b>\$2,724,517.92</b>	<b>\$207,000.00</b>	<b>\$642,008.42</b>	<b>\$18,706.01</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,554,820.33</b>

**Investment Selection**

Source	
OPEB	Moderate HighMark PLUS
PENSION	Moderate HighMark PLUS

**Investment Objective**

Source	
OPEB	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.
PENSION	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.

**Investment Return**

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	1.15%	4.76%	22.35%	10.71%	9.86%	-	10/26/2011
PENSION	1.15%	4.76%	22.21%	10.18%	-	-	7/31/2018

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.

Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

Account balances are inclusive of Trust Administration, Trustee and Investment Management fees



MUNICIPAL WATER DIST OF ORANGE COUNTY  
PARS Post-Employment Benefits TrustAccount Report for the Period  
6/1/2021 to 6/30/2021Rob Hunter  
General Manager  
Municipal Water Dist of Orange County  
18700 Ward Street  
Fountain Valley, CA 92708

## Account Summary

Source	Balance as of 6/1/2021	Contributions	Earnings	Expenses	Distributions	Transfers	Balance as of 6/30/2021
OPEB	\$2,750,726.89	\$0.00	\$31,725.34	\$1,353.59	\$0.00	\$0.00	\$2,781,098.64
PENSION	\$765,272.04	\$0.00	\$8,826.22	\$376.57	\$0.00	\$0.00	\$773,721.69
<b>Totals</b>	<b>\$3,515,998.93</b>	<b>\$0.00</b>	<b>\$40,551.56</b>	<b>\$1,730.16</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,554,820.33</b>

## Investment Selection

## Source

OPEB Moderate HighMark PLUS  
PENSION Moderate HighMark PLUS

## Investment Objective

## Source

OPEB The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.

PENSION The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.

## Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	1.15%	4.76%	22.35%	10.71%	9.86%	-	10/26/2011
PENSION	1.15%	4.76%	22.21%	10.18%	-	-	7/31/2018

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Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.  
Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

# NET PERFORMANCE FEE ANALYSIS

As of June 30, 2021

## Over 1 Year

PARS/HIGHMARK	
<b>Moderate - Active</b> (46% Fixed Income)	22.58%
minus weighted PARS administration fee	(-) 0.25%
minus weighted HighMark investment management fee	(-) 0.35%
<b>1-Year Net Return</b>	<b>21.98%</b>
CALPERS CERBT	
<b>Strategy 2</b> (48% Fixed Income)	19.71%
minus fees	(-) 0.10%
<b>1-Year Net Return</b>	<b>19.60%</b>

## Over 3 Years

PARS/HIGHMARK	
<b>Moderate - Active</b> (46% Fixed Income)	10.87%
minus weighted PARS administration fee	(-) 0.25%
minus weighted HighMark investment management fee	(-) 0.35%
<b>3-Year Net Return</b>	<b>10.27%</b>
CALPERS CERBT	
<b>Strategy 2</b> (48% Fixed Income)	10.57%
minus fees	(-) 0.10%
<b>3-Year Net Return</b>	<b>10.47%</b>

## Over 5 Years

PARS/HIGHMARK	
<b>Moderate - Active</b> (46% Fixed Income)	9.90%
minus weighted PARS administration fee	(-) 0.25%
minus weighted HighMark investment management fee	(-) 0.35%
<b>5-Year Net Return</b>	<b>9.30%</b>
CALPERS CERBT	
<b>Strategy 2</b> (48% Fixed Income)	9.02%
minus fees	(-) 0.10%
<b>5-Year Net Return</b>	<b>8.93%</b>

\* Subject to change due to rebalancing; fees are based on assets under \$5 million.  
Past performance does not guarantee future results.

## PARS DIVERSIFIED PORTFOLIOS MODERATE

Q2 2021

### WHY THE PARS DIVERSIFIED MODERATE PORTFOLIO?

#### Comprehensive Investment Solution

HighMark® Capital Management, Inc.'s (HighMark) diversified investment portfolios are designed to balance return expectations with risk tolerance. Key features include: sophisticated asset allocation and optimization techniques, four layers of diversification (asset class, style, manager, and security), access to rigorously screened, top tier money managers, flexible investment options, and experienced investment management.

#### Rigorous Manager Due Diligence

Our manager review committee utilizes a rigorous screening process that searches for investment managers and styles that have not only produced above-average returns within acceptable risk parameters, but have the resources and commitment to continue to deliver these results. We have set high standards for our investment managers and funds. This is a highly specialized, time consuming approach dedicated to one goal: competitive and consistent performance.

#### Flexible Investment Options

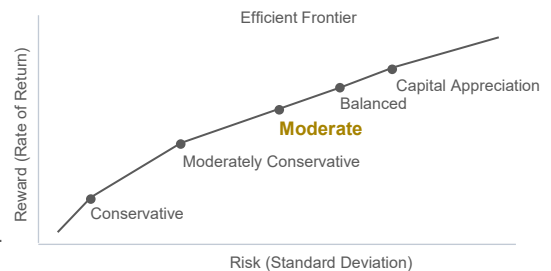
In order to meet the unique needs of our clients, we offer access to flexible implementation strategies: HighMark Plus utilizes actively managed mutual funds while Index Plus utilizes index-based securities, including exchange-traded funds. Both investment options leverage HighMark's active asset allocation approach.

#### Risk Management

The portfolio is constructed to control risk through four layers of diversification – asset classes (cash, fixed income, equity), investment styles (large cap, small cap, international, value, growth), managers and securities. Disciplined mutual fund selection and monitoring process helps to drive return potential while reducing portfolio risk.

### INVESTMENT OBJECTIVE

To provide current income and moderate capital appreciation. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important.



### ASSET ALLOCATION — MODERATE PORTFOLIO

	Strategic Range	Policy	Tactical
Equity	40 - 60%	50%	53%
Fixed Income	40 - 60%	45%	46%
Cash	0 - 20%	5%	1%

### ANNUALIZED TOTAL RETURNS (Gross of Investment Management Fees, but Net of Embedded Fund Fees)

#### HighMark Plus Composite (Active)

Current Quarter*	4.77%
Blended Benchmark*, **	4.30%
Year To Date*	7.12%
Blended Benchmark*, **	6.66%
1 Year	22.58%
Blended Benchmark**	20.51%
3 Year	10.87%
Blended Benchmark**	10.52%
5 Year	9.90%
Blended Benchmark**	9.43%
10 Year	7.81%
Blended Benchmark**	7.96%

#### Index Plus Composite (Passive)

Current Quarter*	4.39%
Blended Benchmark*, **	4.30%
Year To Date*	6.76%
Blended Benchmark*, **	6.66%
1 Year	19.88%
Blended Benchmark**	20.51%
3 Year	10.20%
Blended Benchmark**	10.52%
5 Year	9.04%
Blended Benchmark**	9.43%
10 Year	7.55%
Blended Benchmark**	7.96%

\* Returns less than one year are not annualized. \*\*Breakdown for Blended Benchmark: From 10/1/2012 – Present: 26.5% S&P500, 5% Russell Mid Cap, 7.5% Russell 2000, 3.25% MSCI EM (net), 6% MSCI EAFE (net), 33.50% BBG Barclays US Agg, 10% ICE BofA 1-3 Yr US Corp/Gov't, 1.50% ICE BofA US High Yield Master II, 1.75% Wilshire REIT, and 5% FTSE 1 Mth US T-Bill. From 4/1/2007 – 9/30/2012: the blended benchmark was 43% S&P 500; 2% Russell 2000, 5% MSCI EAFE (net), 15% ICE BofA 1-3 Year Corp/Gov't, 30% BBG Barclays US Agg, 5% FTSE 1 Mth US T-Bill. Prior to April 2007: the blended benchmark was 50% S&P 500, 15% ICE BofA 1-3Yr Corp/Gov't, 30% BBG Barclays US Agg, and 5% FTSE 1 Mth US T-Bill.

### ANNUAL RETURNS (Gross of Investment Management Fees, but Net of Embedded Fund Fees)

#### HighMark Plus Composite (Active)

2008	-22.88%
2009	21.47%
2010	12.42%
2011	0.55%
2012	12.25%
2013	13.06%
2014	4.84%
2015	0.14%
2016	6.45%
2017	13.19%
2018	-4.03%
2019	17.71%
2020	12.92%

#### Index Plus Composite (Passive)

2008	-18.14%
2009	16.05%
2010	11.77%
2011	2.29%
2012	10.91%
2013	12.79%
2014	5.72%
2015	-0.52%
2016	7.23%
2017	11.59%
2018	-4.03%
2019	17.52%
2020	11.23%

### PORTFOLIO FACTS

#### HighMark Plus (Active)

Composite Inception Date	10/2004
No of Holdings in Portfolio	20

#### Index Plus (Passive)

Composite Inception Date	05/2006
No of Holdings in Portfolio	13

## HOLDINGS

### HighMark Plus (Active)

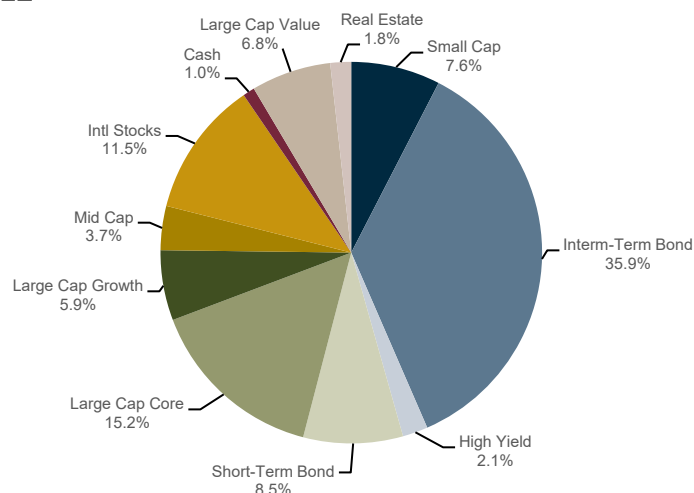
Columbia Contrarian Core I3  
Vanguard Growth & Income Adm  
Dodge & Cox Stock Fund  
iShares S&P 500 Value ETF  
Harbor Capital Appreciation - Retirement  
T. Rowe Price Growth Stock - I  
iShares Russell Mid-Cap ETF  
Vanguard Real Estate ETF  
Undiscovered Managers Behavioral Value-R6  
Victory RS Small Cap Growth - R6  
DFA Large Cap International Portfolio  
Dodge & Cox International Stock  
MFS International Growth - R6  
Hartford Schroders Emerging Markets Eq  
Vanguard Short-Term Invest-Grade Adm  
PIMCO High Yield Instl  
PIMCO Total Return Fund - Inst  
PGIM Total Return Bond - R6  
DoubleLine Core Fixed Income - I  
First American Government Obligations Z

### Index Plus (Passive)

iShares Core S&P 500 ETF  
iShares S&P 500 Value ETF  
iShares S&P 500 Growth ETF  
iShares Russell Mid-Cap ETF  
Vanguard Real Estate ETF  
iShares Russell 2000 Value ETF  
iShares Russell 2000 Growth ETF  
iShares Core MSCI EAFE ETF  
Vanguard FTSE Emerging Markets ETF  
Vanguard Short-Term Invest-Grade Adm  
iShares Core U.S. Aggregate  
Vanguard High-Yield Corp Adm  
First American Government Obligations Z

*Holdings are subject to change at the discretion of the investment manager.*

## STYLE



The performance records shown represent size-weighted composites of tax exempt accounts that meet the following criteria: Accounts are managed by HighMark with full investment authority according to the PARS Moderate active and passive objectives.

The adviser to the PARS portfolios is US Bank, and HighMark serves as sub-adviser to US Bank to manage these portfolios. US Bank may charge clients as much as 0.60% annual management fee based on a sliding scale. US Bank pays HighMark 60% of the annual management fee for assets sub-advised by HighMark under its sub-advisory agreement with US Bank. The 0.36% paid to HighMark, as well as other expenses that may be incurred in the management of the portfolio, will reduce the portfolio's returns. Assuming an investment for five years, a 5% annual total return, and an annual sub-advisory fee rate of 0.36% deducted from the assets at market at the end of each year, a \$10 million initial value would grow to \$12.53 million after fees (Net-of-Fees) and \$12.76 million before fees (Gross-of-Fees). Gross returns are presented before management and custodial fees but after all trading expenses and reflect the reinvestment of dividends and other income. A client's return will be reduced by the advisory fees and other expenses it may incur as a client. Additional information regarding the firm's policies and procedures for calculating and reporting performance results is available upon request. Performance results are calculated and presented in U.S. dollars and do not reflect the deduction of investment advisory fees, custody fees, or taxes but do reflect the deduction of trading expenses. Returns are calculated based on trade-date accounting.

Blended benchmarks represent HighMark's strategic allocations between equity, fixed income, and cash and are rebalanced monthly. Benchmark returns do not reflect the deduction of advisory fees or other expenses of investing but assumes the reinvestment of dividends and other earnings. An investor cannot invest directly in an index. The unmanaged S&P 500 Index is representative of the performance of large companies in the U.S. stock market. The MSCI EAFE Index is a free float-adjusted market capitalization index designed to measure developed market equity performance, excluding the U.S. and Canada. The MSCI Emerging Markets Index is a free float-adjusted market capitalization index that is designed to measure equity market performance in the global emerging markets. The Russell Midcap Index measures the performance of the mid-cap segment of the U.S. equity universe. The Russell 2000 Index measures the performance of the small-cap segment of the U.S. equity universe. The ICE BofA US High Yield Master II Index tracks the performance of below investment grade U.S. dollar-denominated corporate bonds publicly issued in the U.S. domestic market. Wilshire REIT Index measures U.S. publicly traded Real Estate Investment Trusts. The unmanaged Bloomberg Barclays U.S. Aggregate Bond Index is generally representative of the U.S. taxable bond market as a whole. The ICE BofA 1-3 Year U.S. Corporate & Government Index tracks the bond performance of the ICE BofA U.S. Corporate & Government Index, with a remaining term to final maturity less than 3 years. The unmanaged FTSE 1-Month U.S. Treasury Bill Index tracks the yield of the 1-month U.S. Treasury Bill.

HighMark Capital Management, Inc. (HighMark), an SEC-registered investment adviser, is a wholly owned subsidiary of MUFG Union Bank, N.A. (MUB). HighMark manages institutional separate account portfolios for a wide variety of for-profit and nonprofit organizations, public agencies, and public and private retirement plans. MUB, a subsidiary of MUFG Americas Holdings Corporation, provides certain services to HighMark and is compensated for these services. Past performance does not guarantee future results. Individual account management and construction will vary depending on each client's investment needs and objectives. **Investments employing HighMark strategies are NOT insured by the FDIC or by any other Federal Government Agency, are NOT Bank deposits, are NOT guaranteed by the Bank or any Bank affiliate, and MAY lose value, including possible loss of principal.**

## HIGHMARK CAPITAL MANAGEMENT

350 California Street  
Suite 1600  
San Francisco, CA 94104  
800-582-4734

### ABOUT THE ADVISER

HighMark® Capital Management, Inc. (HighMark) has 100 years (including predecessor organizations) of institutional money management experience with \$9.3 billion in assets under management and \$9.5 billion in assets under advisement\*. HighMark has a long term disciplined approach to money management and currently manages assets for a wide array of clients.

### ABOUT THE PORTFOLIO MANAGEMENT TEAM

#### Andrew Brown, CFA®

Senior Portfolio Manager  
Investment Experience: since 1994  
HighMark Tenure: since 1997  
Education: MBA, University of Southern California; BA, University of Southern California

#### Salvatore "Tory" Milazzo III, CFA®

Senior Portfolio Manager  
Investment Experience: since 2004  
HighMark Tenure: since 2014  
Education: BA, Colgate University

#### J. Keith Stribling, CFA®

Senior Portfolio Manager  
Investment Experience: since 1985  
HighMark Tenure: since 1995  
Education: BA, Stetson University

#### Christiane Tsuda

Senior Portfolio Manager  
Investment Experience: since 1987  
HighMark Tenure: since 2010  
Education: BA, International Christian University, Tokyo

#### Anne Wimmer, CFA®

Senior Portfolio Manager  
Investment Experience: since 1987  
HighMark Tenure: since 2007  
Education: BA, University of California, Santa Barbara

#### Randy Yurchak, CFA®

Senior Portfolio Manager  
Investment Experience: since 2002  
HighMark Tenure: since 2017  
Education: MBA, Arizona State University; BS, University of Washington

### Asset Allocation Committee

Number of Members: 17  
Average Years of Experience: 26  
Average Tenure (Years): 14

### Manager Review Group

Number of Members: 8  
Average Years of Experience: 20  
Average Tenure (Years): 9

\*Assets under management ("AUM") include assets for which HighMark provides continuous and regular supervisory and management services. Assets under advisement ("AUA") include assets for which HighMark provides certain investment advisory services (including, but not limited to, investment research and strategies) for client assets of its parent company, MUFG Union Bank, N.A.

ITEM 2

**MUNICIPAL WATER DISTRICT OF ORANGE COUNTY**

**UNAUDITED DRAFT  
COMBINED FINANCIAL STATEMENTS**

**AND**

**BUDGET COMPARATIVE**

**JULY 1, 2020 THRU JUNE 30, 2021**

**THE FOLLOWING IS SUBJECT TO CHANGE AND ACTUALS ARE DEFERRED TO THE  
AUDITED ANNUAL REPORT  
TO BE PRESENTED ON NOVEMBER 10, 2021**

**Municipal Water District of Orange County  
Combined Balance Sheet  
As of June 30, 2021**

	<u><b>Amount</b></u>
<b><u>ASSETS</u></b>	
Cash in Bank	425,045.13
Investments	13,746,678.64
Accounts Receivable	34,367,146.44
Accounts Receivable - Other	182,705.13
Accrued Interest Receivable	41,100.45
Asset Clearing	735.00
Prepays/Deposits	246,133.60
Leasehold Improvements	4,284,127.08
Furniture, Fixtures & Equipment	649,038.62
Less: Accumulated Depreciation	<u>(3,362,732.80)</u>
<b>TOTAL ASSETS</b>	<b><u>50,579,977.29</u></b>
<b><u>LIABILITIES AND FUND BALANCES</u></b>	
<b><u>LIABILITIES</u></b>	
Accounts Payable	36,400,063.21
Accounts Payable - Other	26.34
Accrued Salaries and Benefits Payable	656,078.99
Other Liabilities	1,564,103.15
Unearned Revenue	<u>642,897.15</u>
<b>TOTAL LIABILITIES</b>	<b><u>39,263,168.84</u></b>
<b><u>FUND BALANCES</u></b>	
<b><u>Restricted Fund Balances</u></b>	
Water Fund - T2C	<u>1,033,226.83</u>
Total Restricted Fund Balances	<u>1,033,226.83</u>
<b><u>Unrestricted Fund Balances</u></b>	
<b><u>Designated Reserves</u></b>	
General Operations	3,738,505.00
Grant & Project Cash Flow	1,500,000.00
Election Expense	1,333,000.00
Building Repair	436,542.00
OPEB	<u>297,147.00</u>
Total Designated Reserves	<u>7,305,194.00</u>
General Fund	4,089,121.68
General Fund Capital	964,158.72
WEROC Capital	159,687.58
WEROC	<u>239,613.59</u>
Total Unrestricted Fund Balances	<u>12,757,775.57</u>
<b><u>Excess Revenue over Expenditure</u></b>	
Operating Fund	(1,983,917.48)
Other Funds	<u>(490,276.47)</u>
<b>TOTAL FUND BALANCES</b>	<b><u>11,316,808.45</u></b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b><u>50,579,977.29</u></b>

**Municipal Water District of Orange County**  
**Revenues and Expenditures Budget Comparative Report**  
**General Fund**  
**July 1, 2020 thru June 30, 2021**

	<u>Month to Date</u>	<u>Year to Date</u>	<u>Annual Budget</u>	<u>% Used</u>	<u>Encumbrance</u>	<u>Budget Remaining</u>
<b>REVENUES</b>						
Retail Connection Charge	0.00	7,837,792.40	7,837,792.00	100.00%	0.00	(0.40)
Ground Water Customer Charge	0.00	595,323.00	595,323.00	100.00%	0.00	0.00
<b>Water Rate Revenues</b>	<b>0.00</b>	<b>8,433,115.40</b>	<b>8,433,115.00</b>	<b>100.00%</b>	<b>0.00</b>	<b>(0.40)</b>
Interest Revenue	11,105.18	198,750.46	458,000.00	43.40%	0.00	259,249.54
<b>Subtotal</b>	<b>11,105.18</b>	<b>8,631,865.86</b>	<b>8,891,115.00</b>	<b>97.08%</b>	<b>0.00</b>	<b>259,249.14</b>
Choice Programs	42,345.00	1,247,814.09	1,510,618.00	82.60%	0.00	262,803.91
MWD Revenue - Shared Services	0.00	68,790.00	0.00	0.00%	0.00	(68,790.00)
Miscellaneous Income	1,158.12	13,177.05	3,000.00	439.24%	0.00	(10,177.05)
Revenue - Other	0.00	1,258.00	0.00	0.00%	0.00	(1,258.00)
School Contracts	2,147.55	33,572.85	120,376.00	27.89%	0.00	86,803.15
Delinquent Payment Penalty	0.00	116.50	0.00	0.00%	0.00	(116.50)
Gain on Sale of Asset	0.00	481.00	0.00	0.00%	0.00	(481.00)
Transfer-In from Reserve	0.00	0.00	97,415.00	0.00%	0.00	97,415.00
<b>Subtotal</b>	<b>45,650.67</b>	<b>1,365,209.49</b>	<b>1,731,409.00</b>	<b>78.85%</b>	<b>0.00</b>	<b>366,199.51</b>
<b>TOTAL REVENUES</b>	<b>56,755.85</b>	<b>9,997,075.35</b>	<b>10,622,524.00</b>	<b>94.11%</b>	<b>0.00</b>	<b>625,448.65</b>

**Municipal Water District of Orange County**  
**Revenues and Expenditures Budget Comparative Report**  
**General Fund**  
**July 1, 2020 thru June 30, 2021**

	<u>Month to Date</u>	<u>Year to Date</u>	<u>Annual Budget</u>	<u>% Used</u>	<u>Encumbrance</u>	<u>Budget Remaining</u>
<b><u>EXPENSES</u></b>						
Salaries & Wages	338,230.34	4,163,727.29	4,152,072.00	100.28%	0.00	(11,655.29)
Director's Compensation	21,937.81	251,138.81	258,909.00	97.00%	0.00	7,770.19
MWD Representation	12,442.34	132,609.15	157,070.00	84.43%	0.00	24,460.85
Employee Benefits	108,568.68	1,361,577.06	1,335,387.00	101.96%	0.00	(26,190.06)
CalPers Unfunded Liability Contribution	0.00	207,000.00	207,000.00	100.00%	0.00	0.00
Director's Benefits	9,317.02	124,923.94	101,971.00	122.51%	0.00	(22,952.94)
Health Insurance for Retirees	9,528.41	76,808.76	87,449.00	87.83%	0.00	10,640.24
Training Expense	0.00	51,646.57	64,500.00	80.07%	8,895.60	3,957.83
Tuition Reimbursement	248.20	248.20	5,000.00	4.96%	0.00	4,751.80
Temporary Help Expense	0.00	0.00	5,000.00	0.00%	0.00	5,000.00
<b>Personnel Expenses</b>	<b>500,272.80</b>	<b>6,369,679.78</b>	<b>6,374,358.00</b>	<b>99.93%</b>	<b>8,895.60</b>	<b>(4,217.38)</b>
Engineering Expense	5,011.90	374,270.31	340,000.00	110.08%	405,545.55	(439,815.86)
Legal Expense	21,287.95	198,209.90	210,500.00	94.16%	18,762.90	(6,472.80)
Audit Expense	0.00	26,724.00	29,725.00	89.90%	9,562.00	(6,561.00)
Professional Services	141,251.05	955,464.16	1,581,338.00	60.42%	865,193.09	(239,319.25)
<b>Professional Fees</b>	<b>167,550.90</b>	<b>1,554,668.37</b>	<b>2,161,563.00</b>	<b>71.92%</b>	<b>1,299,063.54</b>	<b>(692,168.91)</b>
Conference - Staff	925.00	5,639.00	26,515.00	21.27%	0.00	20,876.00
Conference - Directors	0.00	5,795.00	18,695.00	31.00%	0.00	12,900.00
Travel & Accom. - Staff	0.00	1,424.38	62,495.00	2.28%	0.00	61,070.62
Travel & Accom. - Directors	0.00	0.00	24,900.00	0.00%	0.00	24,900.00
<b>Travel &amp; Conference</b>	<b>925.00</b>	<b>12,858.38</b>	<b>132,605.00</b>	<b>9.70%</b>	<b>0.00</b>	<b>119,746.62</b>
Membership/Sponsorship	70.00	132,458.36	127,161.00	104.17%	0.00	(5,297.36)
CDR Support	0.00	53,100.32	53,158.00	99.89%	0.00	57.68
<b>Dues &amp; Memberships</b>	<b>70.00</b>	<b>185,558.68</b>	<b>180,319.00</b>	<b>102.91%</b>	<b>0.00</b>	<b>(5,239.68)</b>
Business Expense	0.00	25.36	4,500.00	0.56%	0.00	4,474.64
Office Maintenance	9,971.97	92,795.38	125,420.00	73.99%	40,671.62	(8,047.00)
Building Repair & Maintenance	1,331.75	17,727.45	15,000.00	118.18%	4,107.09	(6,834.54)
Storage Rental & Equipment Lease	52.25	1,755.81	1,750.00	100.33%	0.00	(5.81)
Office Supplies	882.72	7,624.22	39,000.00	19.55%	3,153.35	28,222.43
Supplies - Water Loss Control	0.00	8,444.82	10,000.00	84.45%	0.00	1,555.18
Postage/Mail Delivery	493.08	10,190.33	9,300.00	109.57%	807.26	(1,697.59)
Subscriptions & Books	(8,036.53)	1,249.39	1,000.00	124.94%	0.00	(249.39)
Reproduction Expense	38,811.83	50,684.00	83,700.00	60.55%	4,333.58	28,682.42
Maintenance - Computers	2,756.43	4,781.53	8,000.00	59.77%	0.00	3,218.47
Software Purchase	174.95	30,809.25	57,000.00	54.05%	0.00	26,190.75
Software Support	3,734.74	48,117.12	47,640.00	101.00%	700.00	(1,177.12)
Computers and Equipment	1,073.04	20,796.49	33,550.00	61.99%	0.00	12,753.51
Maintenance Expense	0.00	0.00	6,000.00	0.00%	0.00	6,000.00
Automotive Expense	160.06	283.52	20,000.00	1.42%	0.00	19,716.48
Vehicle Expense	236.62	3,331.42	6,350.00	52.46%	0.00	3,018.58
Toll Road Charges	0.00	0.00	2,300.00	0.00%	0.00	2,300.00
Insurance Expense	11,814.51	140,526.82	110,000.00	127.75%	0.00	(30,526.82)
Utilities - Telephone	1,565.56	36,660.54	30,850.00	118.83%	2.64	(5,813.18)
Bank Fees	(84.00)	2,404.63	1,200.00	200.39%	0.00	(1,204.63)
Miscellaneous Expense	3,231.06	31,890.04	113,800.00	28.02%	3,811.35	78,098.61
MWDOC's Contrb. to WEROC	20,103.00	241,236.00	241,236.00	100.00%	0.00	0.00
Depreciation Expense	4,470.32	53,809.39	0.00	0.00%	0.00	(53,809.39)
<b>Other Expenses</b>	<b>92,743.36</b>	<b>805,143.51</b>	<b>967,596.00</b>	<b>83.21%</b>	<b>57,586.89</b>	<b>104,865.60</b>
Election Expense	0.00	871,321.62	0.00	0.00%	0.00	(871,321.62)
Capital Aquisition	144,442.60	370,051.90	79,200.00	467.24%	124,669.03	(415,520.93)
Building Expense	179,262.79	1,811,710.59	726,883.00	249.24%	731,943.94	(1,816,771.53)
<b>TOTAL EXPENSES</b>	<b>1,085,267.45</b>	<b>11,980,992.83</b>	<b>10,622,524.00</b>	<b>112.79%</b>	<b>2,222,159.00</b>	<b>(3,580,627.83)</b>
<b>NET INCOME (LOSS)</b>	<b>(1,028,511.60)</b>	<b>(1,983,917.48)</b>	<b>0.00</b>			



**Municipal Water District of Orange County**  
**Revenues and Expenditures Budget Comparative Report**  
**Water Fund**  
**July 1, 2020 thru June 30, 2021**

	<u>Month to Date</u>	<u>Year to Date</u>	<u>Annual Budget</u>	<u>% Used</u>	<u>Budget Remaining</u>
<b><u>WATER REVENUES</u></b>					
Water Sales	16,925,099.90	138,385,888.30	208,407,327.00	66.40%	70,021,438.70
Readiness to Serve Charge	928,531.74	11,354,581.20	11,583,326.00	98.03%	228,744.80
Capacity Charge CCF	394,384.15	4,312,425.02	3,892,240.00	110.80%	(420,185.02)
SCP/SAC Pipeline Surcharge	32,768.87	352,102.36	315,000.00	111.78%	(37,102.36)
Interest Revenue	748.34	6,973.29	22,000.00	31.70%	15,026.71
<b>TOTAL WATER REVENUES</b>	<b>18,281,533.00</b>	<b>154,411,970.17</b>	<b>224,219,893.00</b>	<b>68.87%</b>	<b>69,807,922.83</b>
<b><u>WATER PURCHASES</u></b>					
Water Sales	16,925,099.90	138,385,888.30	208,407,327.00	66.40%	70,021,438.70
Readiness to Serve Charge	928,531.74	11,354,581.20	11,583,326.00	98.03%	228,744.80
Capacity Charge CCF	394,384.15	4,312,425.02	3,892,240.00	110.80%	(420,185.02)
SCP/SAC Pipeline Surcharge	32,768.87	352,102.36	315,000.00	111.78%	(37,102.36)
<b>TOTAL WATER PURCHASES</b>	<b>18,280,784.66</b>	<b>154,404,996.88</b>	<b>224,197,893.00</b>	<b>68.87%</b>	<b>69,792,896.12</b>
<b>EXCESS OF REVENUE OVER EXPENDITURE</b>	<b>748.34</b>	<b>6,973.29</b>	<b>22,000.00</b>	<b>31.70%</b>	<b>15,026.71</b>

**Municipal Water District of Orange County  
Revenues and Expenditures Budget Comparative Report  
Water Use Efficiency  
July 1, 2020 thru June 30, 2021**

	<u>Year to Date Actual</u>	<u>Annual Budget</u>	<u>% Used</u>
<b>Spray To Drip Conversion</b>			
Revenues	60,032.57	38,900.00	154.33%
Expenses	66,766.12	38,900.00	171.64%
Excess of Revenues over Expenditures	(6,733.55)		
<b>Member Agency Administered Pass-Thru</b>			
Revenues	9,695.00	175,000.00	5.54%
Expenses	0.00	175,000.00	0.00%
Excess of Revenues over Expenditures	9,695.00		
<b>ULFT Rebate Program</b>			
Revenues	1,160.00	2,000.00	58.00%
Expenses	1,160.00	2,000.00	58.00%
Excess of Revenues over Expenditures	0.00		
<b>HECW Rebate Program</b>			
Revenues	94,525.08	77,000.00	122.76%
Expenses	94,495.00	77,000.00	122.72%
Excess of Revenues over Expenditures	30.08		
<b>CII Rebate Program</b>			
Revenues	0.00	12,500.00	0.00%
Expenses	0.00	12,500.00	0.00%
Excess of Revenues over Expenditures	0.00		
<b>Turf Removal Program</b>			
Revenues	1,506,808.74	648,000.00	232.53%
Expenses	1,558,345.16	648,000.00	240.49%
Excess of Revenues over Expenditures	(51,536.42)		
<b>Comprehensive Landscape (CLWUE)</b>			
Revenues	393,719.08	130,784.00	301.05%
Expenses	584,658.49	130,784.00	447.04%
Excess of Revenues over Expenditures	(190,939.41)		
<b>Recycled Water Program</b>			
Revenues	11,807.00	61,750.00	19.12%
Expenses	39,762.10	61,750.00	64.39%
Excess of Revenues over Expenditures	(27,955.10)		
<b>WSIP - Industrial Program</b>			
Revenues	13,471.46	30,000.00	44.90%
Expenses	28,471.46	30,000.00	94.90%
Excess of Revenues over Expenditures	(15,000.00)		
<b>Land Design Program</b>			
Revenues	111,005.00	404,000.00	27.48%
Expenses	242,690.00	404,000.00	60.07%
Excess of Revenues over Expenditures	(131,685.00)		
<b>Total WUE Projects</b>			
Revenues	2,202,223.93	1,579,934.00	139.39%
Expenses	2,616,348.33	1,579,934.00	165.60%
Excess of Revenues over Expenditures	(414,124.40)		
<b>WEROC</b>			
Revenues	487,795.33	482,472.00	101.10%
Expenses	480,612.32	482,472.00	99.61%
Excess of Revenues over Expenditures	7,183.01		



**ACTION ITEM**  
August 18, 2021

**TO:** Board of Directors

**FROM:** **Administration & Finance Committee**  
(Directors McVicker, Thomas, Dick)

Robert J. Hunter, General Manager  
Staff Contact: Damon Micalizzi, Director of Public Affairs

**SUBJECT:** **MWDOC Strategic Digital Communications Services - Authorizing First Extension of Agreement for Fiscal Year 2021-22**

**STAFF RECOMMENDATION**

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Staff recommends the Board of Directors authorize the General Manager to enter into a First Extension of Agreement with Hashtag*Pinpoint*® (#P™), for a one-year renewal term to continue providing strategic digital communications services for fiscal year 2021-22.

**COMMITTEE RECOMMENDATION**

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The Committee reviewed this item in July and recommended it return to the Committee/Board in August with an in-depth look at the effectiveness of the program and the benefits to MWDOC and its member agencies.

**DETAILED REPORT**

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Over the years, web-based digital media has transformed from what many initially believed was a passing trend into a prominent, powerhouse mechanism for connecting people, businesses, shared interest groups, and news. Social media hasn't exploded because it's popular. It is popular because it works.

In the Fiscal Year 2018-19 MWDOC contracted Hashtag*Pinpoint*® (#P™), a full-service strategic communications firm focused on social targeting, listening, and advocacy™ (education/advocacy). Through social media, the District's strategic digital communications efforts created an opportunity to amplify the District's profile and position MWDOC as a leading voice on regional water issues.

The MWDOC Public Affairs Team (PA) and #P™ began with an extensive audit of MWDOC's existing social media platforms and analytics. Additionally, MWDOC social media followers and audience groups were analyzed to identify demographics, reach, and engagement gaps. Internal focus groups, member agency surveys, and expert studies

Budgeted (Y/N): Y	Budgeted amount: 95,000	Core X__	Choice __
Action item amount: up to \$95,000		Line item: 32-7040	
Fiscal Impact (explain if unbudgeted):			

revealed that video was quickly shifting the social engagement landscape. MWDOC needed to integrate video into the strategic content calendar for social media to stay ahead of the curve.

The District's goal was to organically grow its reach by focusing on the objective to construct video content that, through research, had been proven to be compelling, engaging, and consumable. While the messaging stayed constant, the visual design and post structure was realigned to meet the District's adopted branding guidelines. #P™ and MWDOC PA developed content and secured engaging experts to produce videos highlighting the District's ongoing programs and campaigns without increasing the budget for contracted support or ad spend.

In addition to building and maintaining trust, credibility, and brand awareness, web-based digital communications provides many essential benefits to businesses. This form of communication works for a variety of reasons, including the fact that it is widely used by nearly every demographic; it allows organizations to target specific groups quickly with relevant messages and information; and it can significantly improve the frequency, quality, and reach of marketing and outreach efforts. Because of this, social media is an easy, cost-effective way to promote events, provide incentives, and garner support for critical calls to action.

In collaboration with #P, MWDOC PA has built a solid, robust, healthy social media presence. Website traffic and program participation continue to increase, and with every post, we cement the MWDOC brand. Together, #P and MWDOC have produced digital content that has been recognized with [multiple awards](#).

Successful videos focusing on MWDOC programs and campaigns such as water education, Water Awareness Poster Contest, and the 'Value of Water,' prompted the Water Use Efficiency (WUE) Department to begin (prior to COVID) exploring using #P for a separate WUE series of videos to resume production in the months ahead. The Board Authorized a previous amendment to the current contract authorizing the additional work utilizing available grant funds.

Over the next year, #P and MWDOC PA staff will monitor and evaluate performance metrics, conduct social listening to identify best what audience members care about and respond to, and make strategic adjustments to the program as needed. Highlights will include a video series on imported water supplies from the Bay Delta and Colorado River that will air online and on cable access.

## **BOARD OPTIONS**

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Option #1 Staff recommends the Board of Directors authorize the General Manager to enter into the First Extension of Agreement with Hashtag*Pinpoint* Corporation (#P) for a one-year renewal term to continue providing strategic digital communications services for Fiscal year 2021-22 at a cost not to exceed \$95,000.

Fiscal Impact: The proposed service is budgeted for \$95,000.

Business Analysis: This will allow MWDOC to amplify existing successful digital media outreach with more educational content, providing topical and evergreen regional value and establishing a trusted, reliable voice on water issues for Orange County.

**Option #2 No Action**

Fiscal Impact: \$95,000 would be transferred to the general fund.

Business Analysis: MWDOC would lose access to a full service, marketing and digital communications firm and retreat the gains made in this space over the past few years.

Additional staff with expert experience in social media and video content creation or a new firm would be needed to continue and maintain current digital communications programs.

**STAFF RECOMMENDATION**

**Option #1**



**ACTION ITEM**  
August 18, 2021

**TO:** Board of Directors

**FROM:** **ADMINISTRATIVE & FINANCE COMMITTEE**  
(Directors McVicker, Thomas, Dick)

Robert Hunter  
General Manager

Staff Contact: Joe Berg  
Director of Water Use Efficiency

**SUBJECT: AUTHORIZATION FOR STAFF TO ATTEND WATER SMART  
INNOVATIONS CONFERENCE OCT 6-7, 2021 – LAS VEGAS**

**STAFF RECOMMENDATION**

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Staff requests authorization from the Board of Directors to attend the Water Smart Innovations Conference October 6-7, 2021, in Las Vegas.

**COMMITTEE RECOMMENDATION**

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Committee recommends (To be determined at Committee Meeting)

**SUMMARY**

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Staff is requesting authorization for Director of Water Use Efficiency, Joe Berg, and three additional Water Use Efficiency staff members to attend the 13<sup>th</sup> Annual Water Smart Innovations Conference in Las Vegas, Nevada. The premier symposium for water use efficiency in the country, conference attendance was included in last year's budget, but it was held as a virtual event in 2020. At the time of the FY 21/22 Budget preparation, it was uncertain whether the conference would be held in person and because it was scheduled for the first half of the fiscal year was not included in the budget.

If attendance is approved, staff will attend Alliance for Water Efficiency committee meetings held during the conference, give a technical presentation on MWD OC's Water Loss Control Shared Services Leak Detection program, and attend professional sessions on a range of water use efficiency topics. The Conference Program is not in printable format but can be viewed at: <https://www.watersmartinnovations.com/sessions.php>

With this valuable opportunity to participate in-person, staff is requesting authorization from the Board to attend this year's Water Smart Innovations Conference at a cost of

<b>Budgeted (Y/N):</b> No	Budgeted amount: \$0.00	Core X	Choice __
<b>Action item amount:</b> \$3,700.00		Line item: 2000-12-7150 & 2000-12-7110	
<b>Fiscal Impact (explain if unbudgeted):</b> This conference would be paid for using miscellaneous travel expenditure funds and unused travel funds from Cost Center – 7110 and 7150 Employee Conference, Travel & Accommodation Expenses.			

approximately \$3,700, which includes conference registration, accommodations, travel, and meals.

## **BOARD OPTIONS**

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### **Option #1**

- Authorize staff to attend this year's Water Smart Innovations Conference in Las Vegas.

**Fiscal Impact:** Approximately \$3,700.

### **Option #2**

- Decline authorization for staff to attend this year's Water Smart Innovations Conference.

**Fiscal Impact:** n/a

## **STAFF RECOMMENDATION**

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### **Option #1**

**INFORMATION ITEM**

August 11, 2021

**TO: Board of Directors****FROM: Administration & Finance Committee**  
(Directors McVicker, Dick, Thomas)**Robert Hunter, General Manager**Staff Contacts: Cathy Harris, Director of Human Resources & Administration  
Katie Davanaugh, Sr. Executive Assistant**SUBJECT: 2022 Dental Insurance Renewal Rates**  
**Delta Dental - Special Districts Risk Management Authority (SDRMA)****STAFF RECOMMENDATION**

Staff recommends the Administration &amp; Finance Committee receive and file information.

**COMMITTEE RECOMMENDATION**

Committee recommends (to be determined at Committee meeting).

**DETAILED REPORT**

The District has had its dental coverage through Special Districts Risk Management Authority (SDRMA) since 2013 and the carrier is Delta Dental. The plan offers competitive benefits, reasonable co-pays and a high percentage of dentists/orthodontists accept this insurance. SDRMA has provided member agency participants with dental policy renewal rates for 2022, noting no change to the dental plan coverage and a slight increase in premium rates. A summary of the plan benefits is attached. Monthly premium rates are listed as follows:

	1-Party	2-Party	Family
2022 rate	\$ 53.05	\$ 89.30	\$ 135.86
2021 rate	\$ 52.63	\$ 88.68	\$ 134.93
% change from 2021	Less than 1%	Less than 1%	Less than 1%
\$ change per plan level	\$ 0.42	\$ 0.62	\$ 0.93

Budgeted (Y/N): Y	Budgeted amount:	Core X	Choice
Action item amount: n/a	Line item:		
Fiscal Impact (explain if unbudgeted):			





DENTAL BENEFITS
Calendar Year Maximum
Calendar Year Deductible Individual / Family
Age Limitations
Diagnostic and Preventive
Oral Exam
Routine Cleaning
X-Rays
Fluoride Treatment
Space Maintainers
Specialist Consultations
Basic Services
Fillings
Endodontics (Root Canal)
Periodontics (Gum Treatment)
Tissue Removal (Biopsy)
Extractions & Other Oral Surgery
Sealants
Major Services
Crown Repair
Inlays, Onlays
Cast Restorations
Bridges
Partial and Full Dentures
Orthodontics
Eligible for Benefit
Lifetime Maximum (Employer Contributes 51-100% of dependent cost):
Rates
Employee Only
Employee + 1 Dependent
Employee + 2 or More Dependents (Employer Contributes 0-50% of dependent cost):

	\$53.05
	\$89.30
	\$135.86

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**INFORMATION ITEM**  
August 11, 2021

**TO:** Board of Directors

**FROM:** Administration & Finance Committee  
(Directors McVicker, Dick, Thomas)

**Robert Hunter, General Manager**

Staff Contacts: Cathy Harris, Director of Human Resources & Administration  
Katie Davanaugh, Sr. Executive Assistant

**SUBJECT:** 2022 Life Insurance Renewal Rates  
Sun Life (Sourcewell)

**STAFF RECOMMENDATION**

Staff recommends the Administration & Finance Committee receive and file information.

**COMMITTEE RECOMMENDATION**

Committee recommends (to be determined at Committee meeting).

**DETAILED REPORT**

Staff met with the broker, Alliant, to review the life insurance policy and rates for 2022. The premium increase for the employee and Director policy coverage is 9%. Voluntary supplemental life insurance rates will increase 10%-11% depending on age bracket for those employees that choose to participate. The life insurance renewal period is for one year, ending December 31, 2022.

A summary of the policy is listed as follows:

Basic Life and AD&D Benefits		Sun Life (Sourcewell) Current / Renewal	
Eligibility:		<b>Class 1:</b> All Full-Time Employees with a minimum 32 hours per week <b>Class 2:</b> All active Board of Director members	
Eligible Employees		<b>Class 1:</b> 2x annual earnings to \$250,000 max <b>Class 2:</b> \$25,000	
Benefit Reduction Formula		Age	% of Original Benefit
		75	65%
		80	50%
Accelerated Death Benefit		Included up to 75% Maximum	
Waiver of Premium		Included	
Rate Guarantee		1 Year (1/1/2022 -12/31/2022)	
Rates	EE's 43	Current / Renewal	
Insurance Volume		\$7,406,250	
Basic Life Rate per \$1,000		\$0.147	\$0.162
AD&D		\$0.020	\$0.020
Combined Rate		\$0.167	\$0.182
MONTHLY PREMIUM		\$1,237	\$1,348
ANNUAL PREMIUM		\$14,842	\$16,175
ANNUAL \$ DIFFERENCE		\$1,333	
ANNUAL % DIFFERENCE		9.0%	

Budgeted (Y/N): Y	Budgeted amount:	Core <u>X</u>	Choice
Action item amount: n/a	Line item:		
Fiscal Impact (explain if unbudgeted):			

**Municipal Water District of Orange County**  
**Semi-Annual Comparison for Overtime Hours Worked**  
for the six-month periods ending June 2021 and 2020

<b>Employee</b>	<b>1/1/2021 - 6/30/2021</b>		<b>1/1/2020 - 6/30/2020</b>	
	<b>Hours Worked</b>	<b>Dollar Equivalent <sup>(1)</sup></b>	<b>Hours Worked</b>	<b>Dollar Equivalent <sup>(1)</sup></b>
Dubuque, Tina	0.00		1.00	
Fahl, Beth	3.25		1.50	
Gunawan, Lina	6.00		1.00	
Harrison, Daniel	28.00		26.75	
Hernandez, Christina	0.00		0.50	
Muldoon, Traci	3.00		5.25	
Roberts, Judy	4.00		0.00	
Roberto, Bryce	0.00		4.75	
Schunk, Janine	0.00		2.50	
Snow, Mary	0.00		8.00	
Thorsell, Jason	1.00		2.50	
Vincent, Katie	3.00		0.00	
Waite, Rachel	34.50		14.50	
Wilson, Sarah	7.00		13.25	
<b>TOTAL</b>	<b>89.75</b>	<b>\$5,999</b>	<b>81.50</b>	<b>\$ 4,844</b>

(1) Dollar equivalent calculated at 1.5 x hourly rate

(2) Overtime hours at straight time

**Municipal Water District of Orange County**  
**Director's Activity Report**  
**Reporting Period from 07/01/2020 to 06/30/2021**

Activity Description	MWDOC Director's										MET Director's					Director's Total
	Dick	Finnegan	McVicker	Nederhoo	Seckel	Tamaribuchi	Thomas	Yoo Schneider	Subtotal	Ackerman	Dick	Erdman	McKenney	Tamaribuchi	Subtotal	
Per Diem																
MWDOC Committee & Board mtg	22,593	11,787	21,610	12,770	12,115	22,920	21,610	23,248	148,653	5,566	1,637	2,292	3,274	-	12,770	161,423
MET Committee & Board mtg	-	-	4,257	327	1,637	327	-	-	6,549	16,044	15,389	5,894	6,549	19,318	63,194	69,743
Meetings with Member Agencies	3,602	1,637	655	1,310	327	3,602	327	10,805	22,265	-	-	-	-	-	-	22,265
Other Misc meetings & activities	11,787	2,947	12,770	8,186	6,876	11,460	17,026	5,239	76,291	17,681	20,628	4,911	7,203	9,495	59,920	136,211
Benefits	21,735	2,253	21,821	2,499	2,306	5,309	24,597	21,763	102,282	4,142	3,747	1,509	1,698	2,867	13,962	116,244
Subtotal-Per Diem	59,716	18,624	61,113	25,092	23,261	43,618	63,561	61,055	356,040	43,433	41,401	14,606	18,725	31,681	149,846	505,886
Travel, Conferences & Misc. <sup>(1)</sup>																
ACWA	-	-	1,100	600	600	475	1,100	225	4,100	-	-	-	-	-	-	4,100
CalDesal	-	-	250	250	250	250	250	-	1,250	-	-	-	-	-	-	1,250
OCWA	-	-	70	70	-	140	-	-	280	-	-	10	10	-	20	300
Urban Water Institute	-	-	220	-	-	-	195	-	415	-	-	-	-	-	-	415
Other Travel Expenses	-	-	-	-	-	10	-	-	10	-	-	-	-	-	-	10
Mileage	-	-	-	46	-	-	-	33	79	-	-	-	-	-	-	79
Miscellaneous	-	-	-	-	364	-	77	-	441	-	-	-	-	-	-	441
Telephone/Fax/Cable	-	235	-	-	-	-	-	-	235	-	-	-	-	-	-	235
Subtotal-Travel, Conferences & Misc.	-	235	1,640	966	1,214	875	1,622	258	6,810	-	-	-	-	-	-	6,830
Total	59,716	18,859	62,753	26,058	24,476	44,493	65,183	61,313	362,850	43,433	41,401	14,616	18,735	31,681	149,866	512,716

(1) Includes conference registration, travel, lodging, meals, transportation, mileage and other miscellaneous related costs; does not include Per Diem.

8/5/2021

Item 8

**Administration Activities Report****July 9, 2021 – August 5, 2021**

Activity	Summary
<b>Administration/Board</b>	<p>Staff worked on the following:</p> <ul style="list-style-type: none"><li>• Scheduled meetings for Rob Hunter and Board members.</li><li>• Assisted Rob with various write-ups and follow-up for the Committees and Board.</li><li>• Continue to send the Water Supply Reports to the member agencies.</li><li>• Processed and reviewed agreements for appropriate Board approval and insurance requirements as well as execution following approval</li><li>• Reviewed Insurance documents for all District Agreements.</li><li>• Responded to a large on-going Public Records Act request.</li><li>• Updated various portions of the website</li><li>• MET with OCWD re Board room requirements for in-person meetings; attended OCWD Board meeting re same</li><li>• Reviewed Brown Act and closed session issues with Legal Counsel</li><li>• Worked with WUE regarding MET umbrella agreements</li><li>• Assisted Public Affairs with Sole Source Agreement/process</li><li>• Assisted Engineering with the appropriate process for agreement approval</li><li>• Worked with Secretary of State Archives division to obtain formation records</li><li>• Coordinated Board Room in-person meeting</li><li>• Transcribe meeting minutes and prepare Board and Committee packets.</li><li>• ISDOC Executive Meeting – hosted Zoom Meeting</li><li>• ISDOC Quarterly Luncheon – Staff coordinated follow-up with speakers for bios and presentations, put together meeting slide deck and hosted Zoom Meeting.</li><li>• Zoom Meetings: solicited availability, set-up and hosted Zoom Meetings for Director of Engineering, General Manager, Governmental Affairs Manager &amp; Board President.</li><li>• Agreements: processed agreements for Engineering.</li><li>• Generated Requisitions for Office remodel work.</li></ul>



<b>Administration/Board (Continued)</b>	<ul style="list-style-type: none"> <li>• CAPIO – registered and made travel accommodations for Public Affairs.</li> <li>• NEMAA Ventura Cohort: 454Made travel accommodations for WEROC staff.</li> <li>• Advanced PowerPoint Class – registered Admin Staff for virtual training.</li> <li>• Provided assistance to Government Affairs/WEROC with formatting letter and sending to appropriate parties.</li> </ul>
<b>Records Management</b>	<ul style="list-style-type: none"> <li>• Staff continues to review incoming mail and logging necessary documents into the Laserfiche system.</li> <li>• Staff continues to review documents and update information in Laserfiche.</li> <li>• Staff continues review of files within the office and vault to determine disposition for next phase of construction.</li> <li>• Staff coordinated a training session with ECS on how to restore Laserfiche files from the WORM backup drive in the event of a critical loss.</li> </ul>
<b>Health and Welfare Benefits</b>	<ul style="list-style-type: none"> <li>• ACWA/JPIA is in the process of securing health benefit plans for 2022. Staff will attend the JPIA employee benefits meeting via Zoom on August 18<sup>th</sup> to learn about plan changes for the upcoming plan year. Open enrollment information is anticipated to be released to participating member agencies in late September.</li> <li>• Staff has secured the JPIA 2021-22 Wellness Grant in the amount of \$1360.</li> <li>• Staff reviewed renewal materials for the District's dental plan renewal as well as the renewal for the life insurance policy.</li> </ul>
<b>Recruitment/Departures</b>	<ul style="list-style-type: none"> <li>• Recruiting efforts continue for the Public Affairs Intern.</li> <li>• New recruitments are underway for a Water Use Efficiency Intern, a Water Loss Control Assistant (intern) as well as a Financial Analyst/Database Analyst.</li> <li>• Letty Aguilar joined the District on July 13<sup>th</sup> as a Water Use Efficiency Intern.</li> <li>• Aubrey Carr has fulfilled her internship with the District as a Water Use Efficiency Intern on July 30<sup>th</sup>.</li> </ul>
<b>Projects and Activities</b>	<ul style="list-style-type: none"> <li>• Phase 2 work continues and staff has initiated planning for the next phase of construction.</li> <li>• Harassment training for all staff members was completed on July 9th</li> <li>• WEROC plans on repurposing additional office furniture from Ward Street to the South EOC.</li> </ul>

<b>Projects and Activities (continued)</b>	<ul style="list-style-type: none"> <li>• Staff continues coordination efforts in working with Engineering staff, IDS, ABS and the furniture vendor, on planning for Phases 2 and 3 of the Office Seismic Retrofit and Tenant Improvements.</li> <li>• Staff continues to participate in weekly move management and Construction Meetings.</li> <li>• Staff is continuing to work with the furniture vendor (People Space) on finalizing the office furniture specifications and the Interior Designer with IDS regarding office color specifications and materials for Phases 2 and 3.</li> <li>• The General Manager continues to hold bi-monthly staff meetings via Zoom.</li> <li>• HR staff is continuing to coordinate closely with the Director of Emergency Management on COVID-19 protocols, OSHA ETS and State guidelines.</li> <li>• Staff continues to coordinate additional office cleanings in the office twice a week.</li> <li>• Staff hosted and attended various Board, Committee and Department meetings via zoom.</li> <li>• Staff continues to hold weekly virtual Zoom meetings of the Administration Department.</li> <li>• Staff continues to update changes to the District Act Database and to the District Contacts in Outlook.</li> <li>• Staff continues to host the WACO Meetings via Zoom.</li> <li>• Staff provided assistance with coordinating guest speakers for August WACO Meeting and Power Point presentations.</li> <li>• Staff compiled the monthly Water Supply Report for distribution.</li> <li>• Staff coordinated and participated in interviews for Public Affairs Intern.</li> <li>• Staff provided assistance to the Board President in the GM Performance Review Process.</li> <li>• Staff initiated and completed a GM Salary Survey.</li> <li>• Staff participated in the WEROC Biweekly Meetings.</li> </ul>
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**INFORMATION ITEM**

August 11, 2021

**TO:** Administration & Finance Committee  
(Directors McVicker, Thomas, Dick)

**FROM:** Robert J. Hunter, General Manager

Staff Contact: Jeff Stalvey

**SUBJECT:** Finance and IT Pending Items Report

**SUMMARY**

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The following list details the status of special projects that are in-progress or to be completed during FY 2021-22.

**Finance**

Description	% of Completion	Estimated Completion date	Status
Further Implementation of WUE Landscape Programs Databases and Web Site.	On-going	On-going	In Progress
2021 W-9 collection for conservation rebates. Currently holding 2 rebate checks awaiting a W-9 form.	On-going	On-going	In Progress
Prepare for annual audit of our financial statements. Final audit week of Sept 13 <sup>th</sup> .	50%	10-31-2021	In Progress
Prepare Annual Financials	5%	10-31-2021	Not Started
Government Compensation in California Report 2021	0%	03-30-2022	Not Started
State Controller Report preparation FY20-21	0%	11-30-2021	Not Started
State Tax filing for Water Facilities FY20-21	0%	11-30-2021	Not Started
Preparation of documents for FY2022-23 budget process.	0%	04-30-2022	Not Started



## **Information Technology**

<b>Description</b>	<b>% of Completion</b>	<b>Estimated Completion date</b>	<b>Status</b>
Network security issues (hackers, viruses and spam emails)	On-going	On-going	Continuous system monitoring
Upgrade Conference room 101 and 102 with new Audio/Video equipment.	<b>50%</b>	10-31-2021	In Progress
Batteries replacement for UPS	<b>0%</b>	12-31-2021	Not Started
Replace 10 computers and monitors for Staff	<b>10%</b>	12-31-2021	In Progress
Upgrade 2 IT laptops for check-out	<b>0%</b>	12-31-2021	In Progress
Replace End-Of-Life Cisco Voice Gateway router (hardware and software)	<b>0%</b>	3-30-2022	Not started
Upgrade backbone Gigabit network switch (hardware)	<b>0%</b>	3-30-2022	Not Started
Software and hardware upgrade for Hyper-V Virtual Server	<b>0%</b>	6-30-2022	Not Started

## **FY 2021-22 Completed Special Tasks**

<b>Description</b>	<b>% of Completion</b>	<b>Completion date</b>	<b>Status</b>
<b><u>Finance</u></b>			
<b><u>Information Technology</u></b>			
Implement message archiver for District Exchange E-mail system	<b>100%</b>	06-31-2021	Completed
Software upgrade for Primary Domain Controller	<b>100%</b>	06-31-2021	Completed



## INFORMATION ITEM

August 11, 2021

TO: **Administration & Finance Committee**  
(Directors Thomas, Dick, McVicker)

FROM: **Robert Hunter, General Manager**

Staff Contact: Kevin Hostert

SUBJECT: **Monthly Water Usage Data and Water Supply Info.**

**STAFF RECOMMENDATION**

Staff recommends the Administration & Finance Committee receive and file this information.

**COMMITTEE RECOMMENDATION**

Committee recommends (To be determined at Committee Meeting)

**REPORT**

The attached figures show the recent trend of water consumption in Orange County (OC), an estimate of Imported Water Sales for MWD OC, and selected water supply information.

- OC Water Usage, Monthly by Supply **OCWD Groundwater was the main supply in June.**
- Estimated OC Water Usage, Monthly, Comparison to Previous Years Water usage in June **2021 was above average compared to the last 5 years.** We are projecting a slight Increase in overall water usage compared to FY 2019-20. On July 8<sup>th</sup> 2021, state officials have ask California residents to voluntary reduce their water usage by 15% compared to 2020 levels.
- Historical OC Water Consumption Orange County M & I water consumption is **projected** to be **547,000 AF in FY 2020-21** (this includes ~11 TAF of agricultural usage and non-retail water agency usage). This is about **15,000 AF more than FY 2019-20** and is about **31,000 AF more than FY 2018-19**. Water usage per person is projected to be slightly higher in **FY 2020-21 for Orange County at 155 gallons per day** (This includes recycled water usage). Although OC population has increased 20% over the past two decades, water usage has not increased, on average. A long-term decrease in per-capita water usage is attributed mostly to Water Use

Budgeted (Y/N): N	Budgeted amount: N/A	Core <u>X</u>	Choice <u>  </u>
Action item amount: N/A		Line item:	
Fiscal Impact (explain if unbudgeted):			

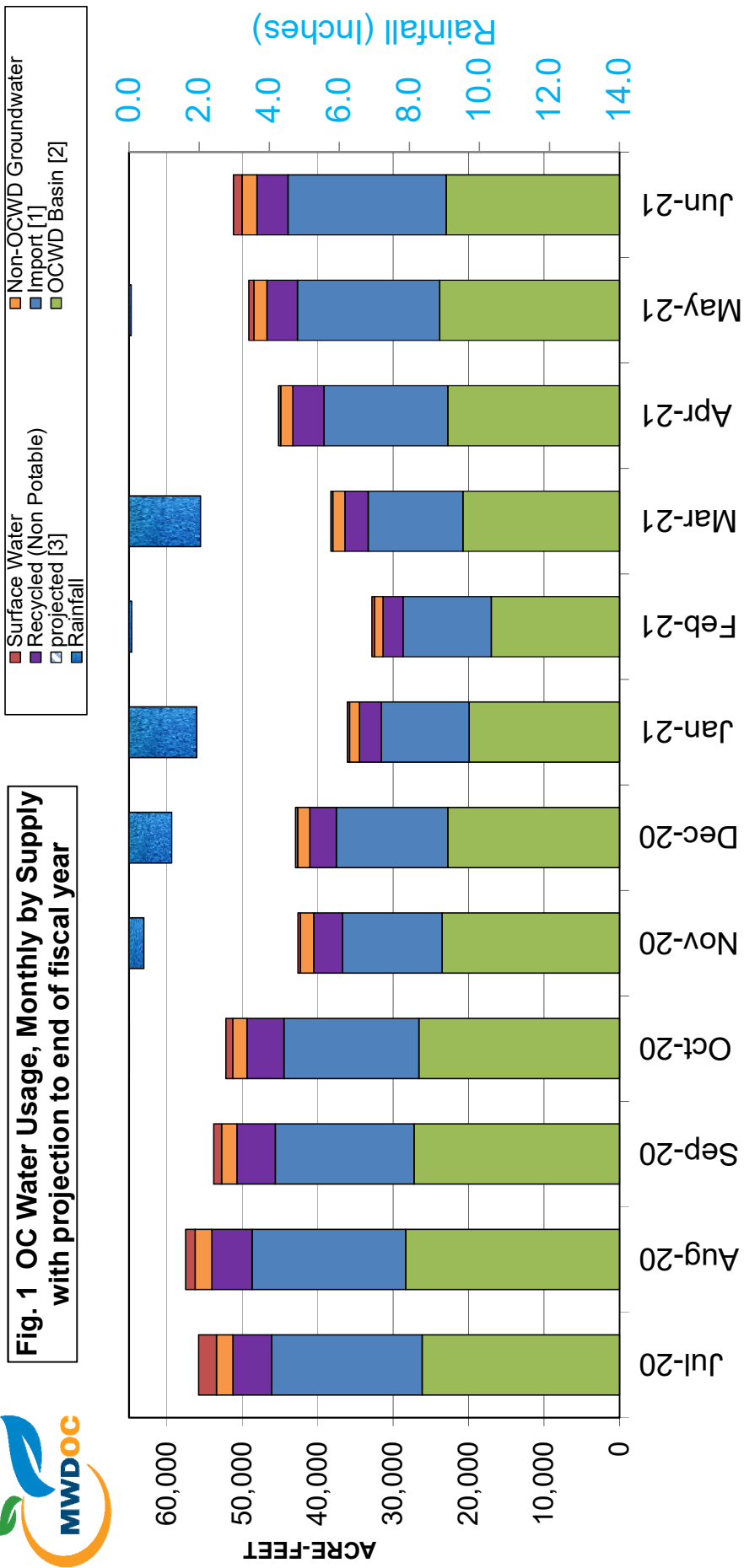
Efficiency (water conservation) efforts. ***O.C. Water Usage for the last five Fiscal Years (FY 2015-16 to FY 2019-20) was the lowest since the 1982-83 Fiscal Year (FY 1982-83 was the third wettest year on record).***

Water Supply Information Includes data on Rainfall in OC; the OCWD Basin overdraft; Northern California and Colorado River Basin hydrologic data; the State Water Project (SWP) Allocation, and regional storage volumes. The data have implications for the magnitude of supplies from the three watersheds that are the principal sources of water for OC. Note that a hydrologic year is Oct. 1<sup>st</sup> through Sept. 30<sup>th</sup>.

- Orange County's accumulated precipitation through ***early August*** was below average for this period. Water year to date rainfall in Orange County is ***5.7 inches***, which is ***45% of normal***.
- Northern California accumulated precipitation through ***early August*** was ***47% of normal for this period***. Water Year 2020 was 63% of normal while water year 2019 was 137% of normal. The ***Northern California snowpack was 66% as April 1<sup>st</sup>. As of late June, 100.00%*** of California is experiencing ***moderate to exceptional drought conditions*** while 100.00% of the state is experiencing abnormally dry conditions. The State Water Project Contractors Table A Allocation was lowered to 5% in March 2021.
- Colorado River Basin accumulated precipitation through ***early August was 80% of normal*** for this period. The ***Upper Colorado Basin snowpack was 74% of normal*** as of April 13<sup>th</sup>. ***Lake Mead and Lake Powell*** combined have about ***50.2% of their average storage volume*** for this time of year and are at ***33.6% of their total capacity***. If Lake Mead's ***level falls below a "trigger" limit 1,075 ft. at the end of a calendar year***, then a shortage will be declared by the US Bureau of Reclamation (USBR), impacting Colorado River water deliveries to the Lower Basin states. As of early July, Lake Mead levels were ***7.15' BELOW the "trigger" limit***. The USBR predicts that there is ***a 97% chance that the trigger level will be hit in 2022 and a 94% chance in 2023***.



**Fig. 1 OC Water Usage, Monthly by Supply  
with projection to end of fiscal year**



[1] Imported water for consumptive use. Includes "In-Lieu" deliveries and CUP water extraction. Excludes "Direct Replenishment" deliveries of spreading water and deliveries into Irvine Lake.

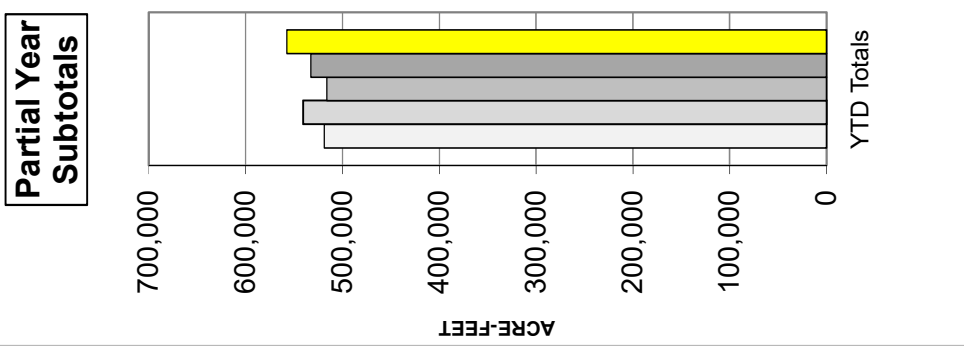
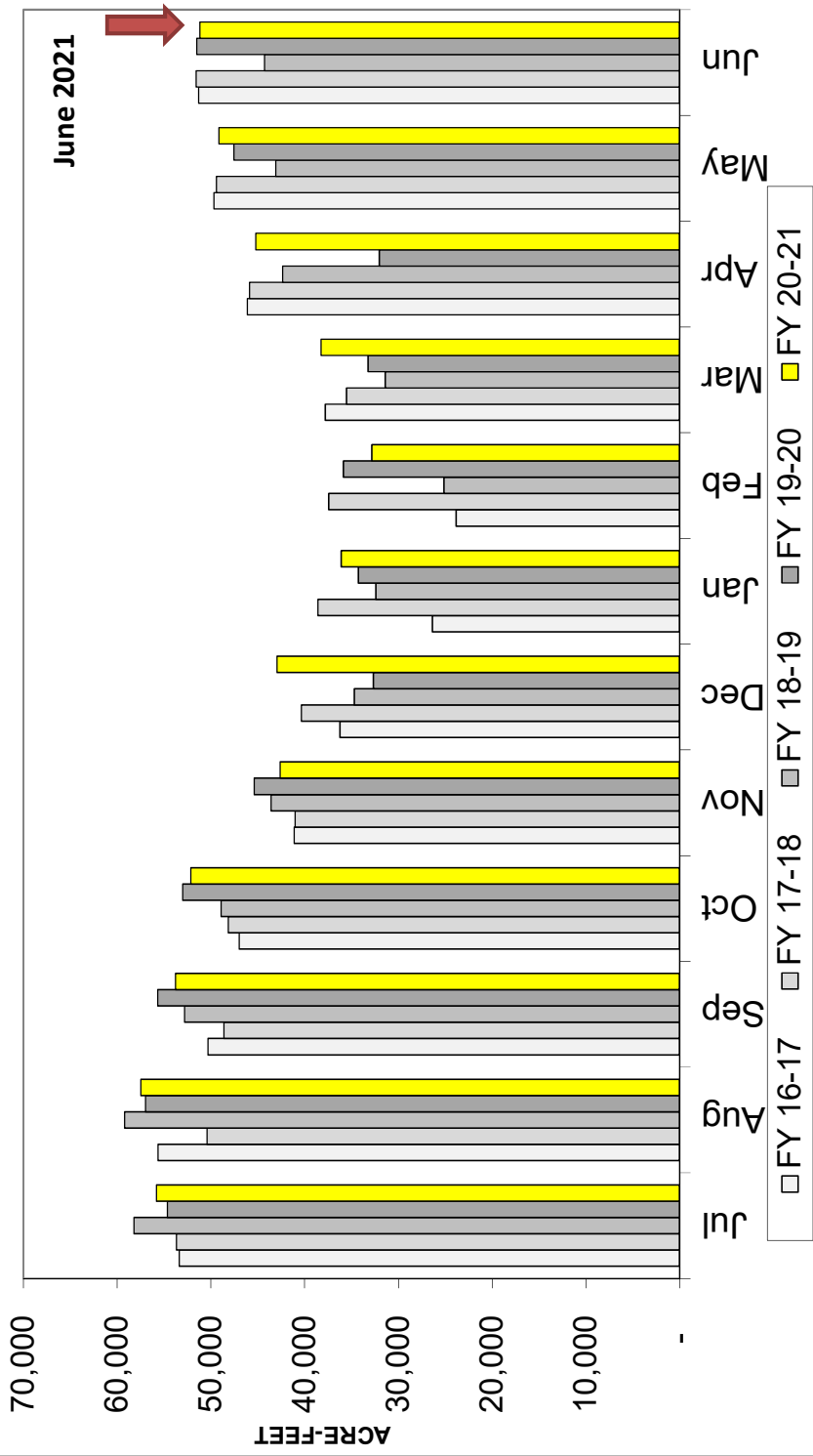
[2] GW for consumptive use only. Excludes In-Lieu water deliveries and CUP water extraction that are counted with Import. BPP in FY '20-21 is 77%.

[3] MWD OC's estimate of monthly demand is based on the projected 5 Year historical retail water demand and historical monthly demand patterns.

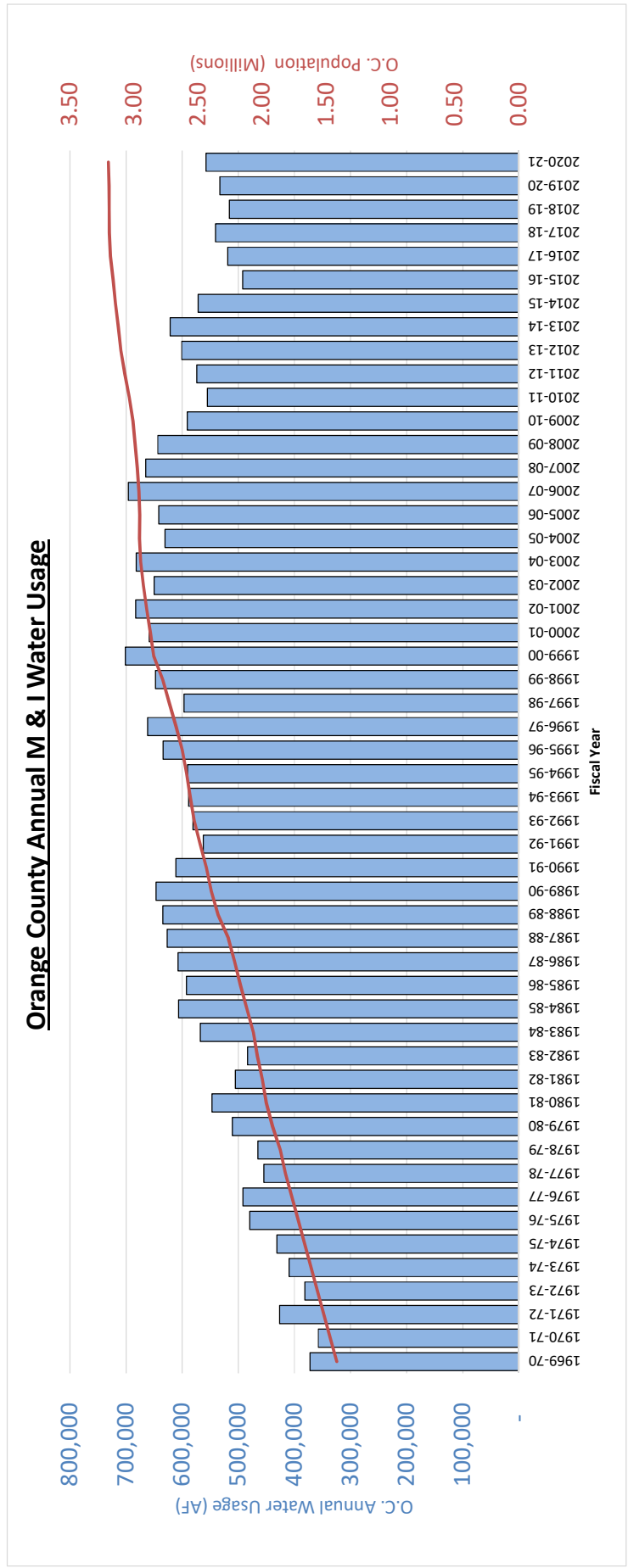
[4] Total water usage includes IRWD groundwater agricultural use and usage by non-retail water agencies.



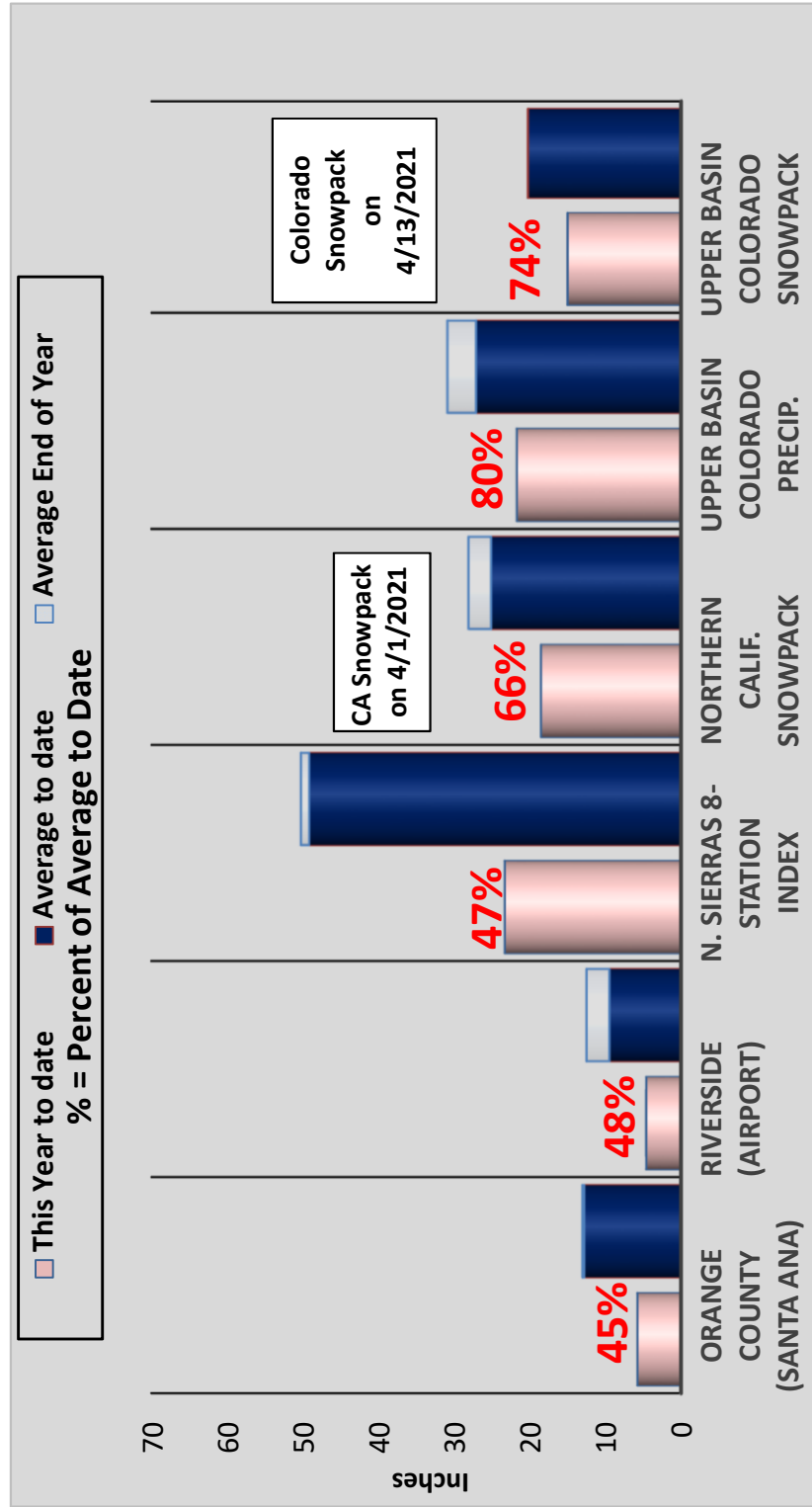
**Fig. 2 OC Monthly Water Usage [1]: Comparison to Last 4 Fiscal Years**



[1] Sum of Imported water for consumptive use (includes "In-Lieu" deliveries; excludes "Direct Replenishment" and "Barrier Replenishment") and Local water for consumptive use (includes recycled and non-potable water and excludes GWRS production) Recent months numbers include some estimation.

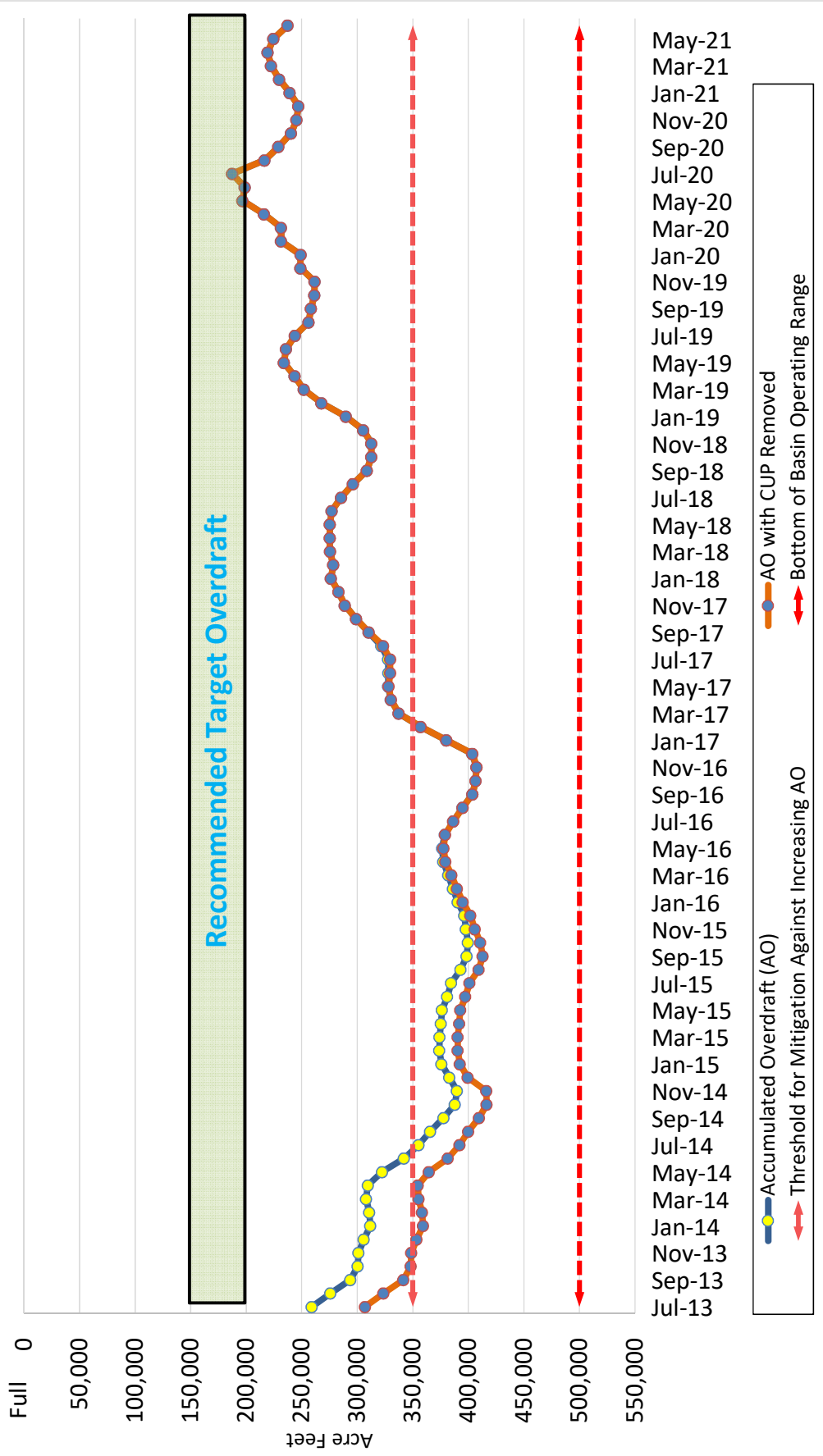


## Accumulated Precipitation for the Oct.-Sep. water year, early August 2021



\* The date of maximum snowpack accumulation (April 1st in Northern Calif. , April 15th in the Upper Colorado Basin) is used for year to year comparison.

# Accumulated Overdraft of the OCWD Groundwater Basin as of June 2021



	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20
AO (AF)	244,057	256,239	258,445	261,464	261,645	248,909	249,051	231,354	231,354	216,098	196,677	198,754
AO w/CUP removed (AF)	244,057	256,239	258,446	261,464	261,645	248,909	249,051	231,354	231,354	216,098	196,677	198,754
	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
AO (AF)	187,392	216,548	229,124	240,414	245,441	246,998	239,329	229,738	222,470	219,388	224,458	237,335
AO w/CUP removed (AF)	187,392	216,548	229,124	240,414	245,441	246,998	239,329	229,738	222,470	219,388	224,458	237,335

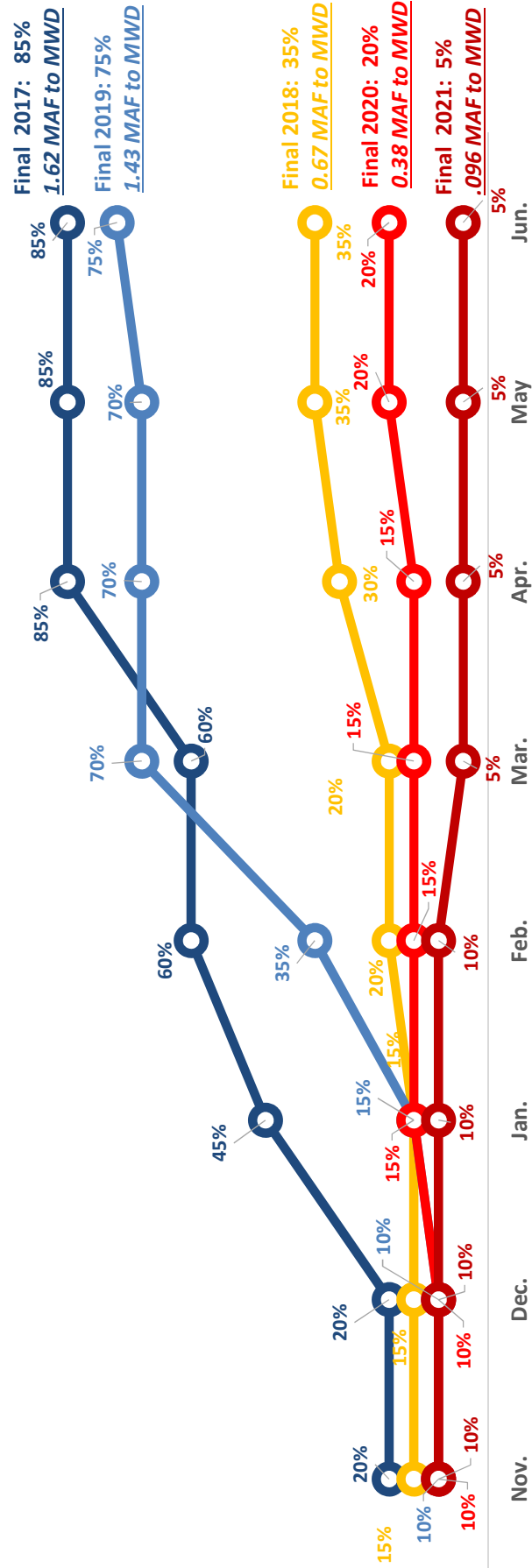
\* Source ~ OCWD Monthly Board of Directors Packet, Water Resources Summary



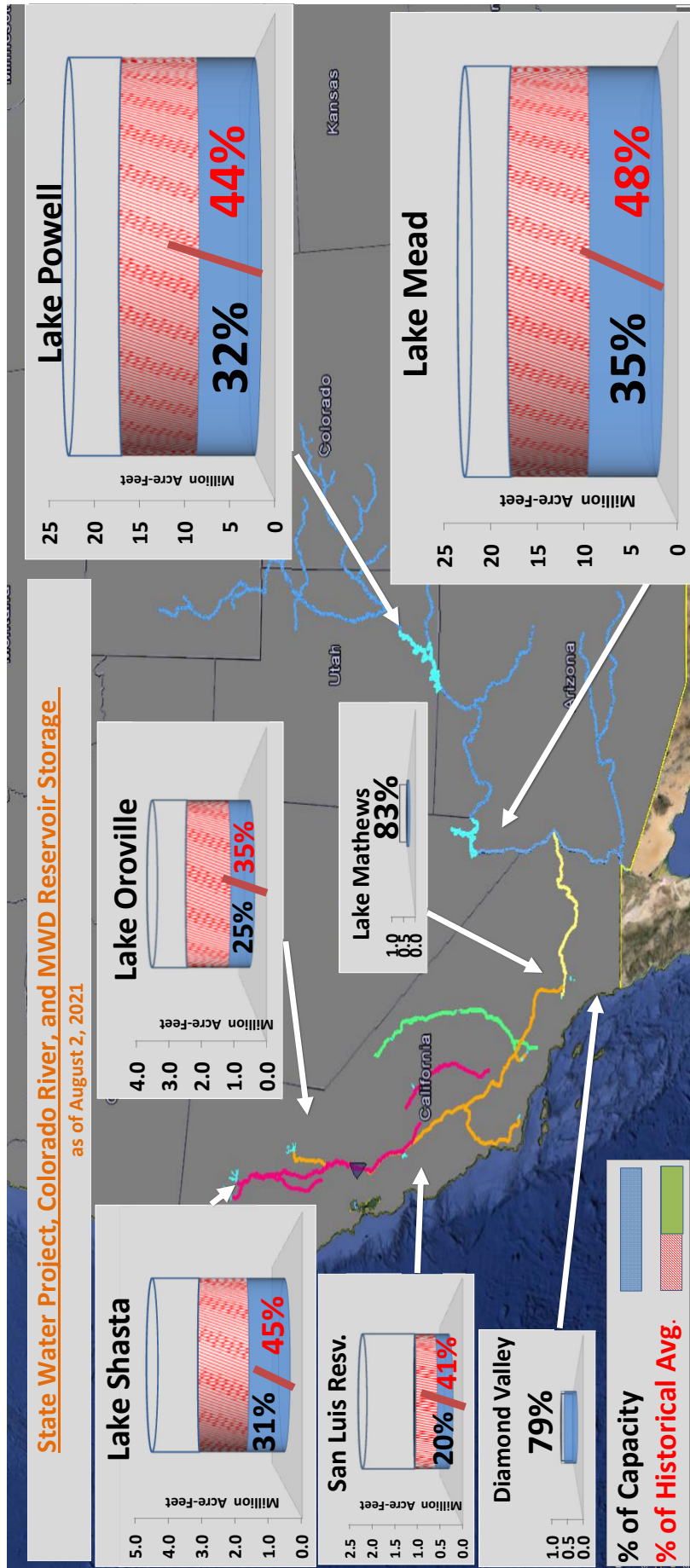


## SWP TABLE A ALLOCATION

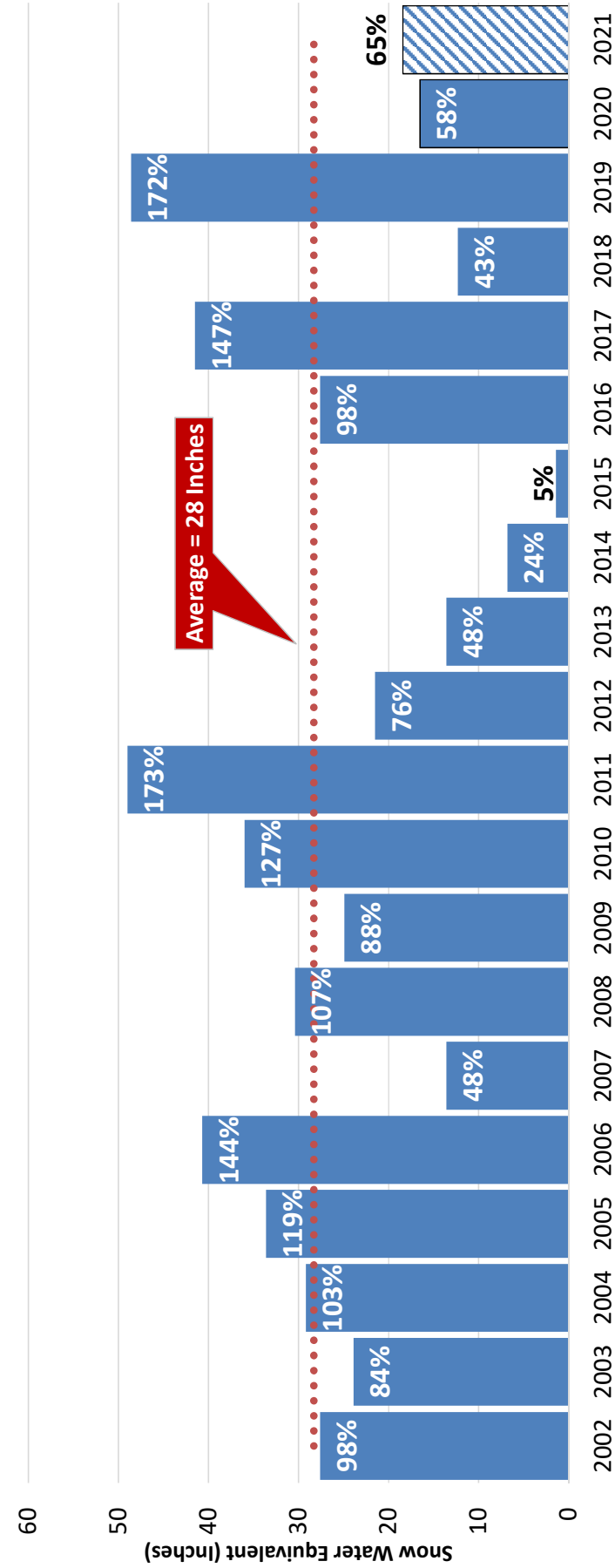
FOR STATE WATER PROJECT CONTRACTORS

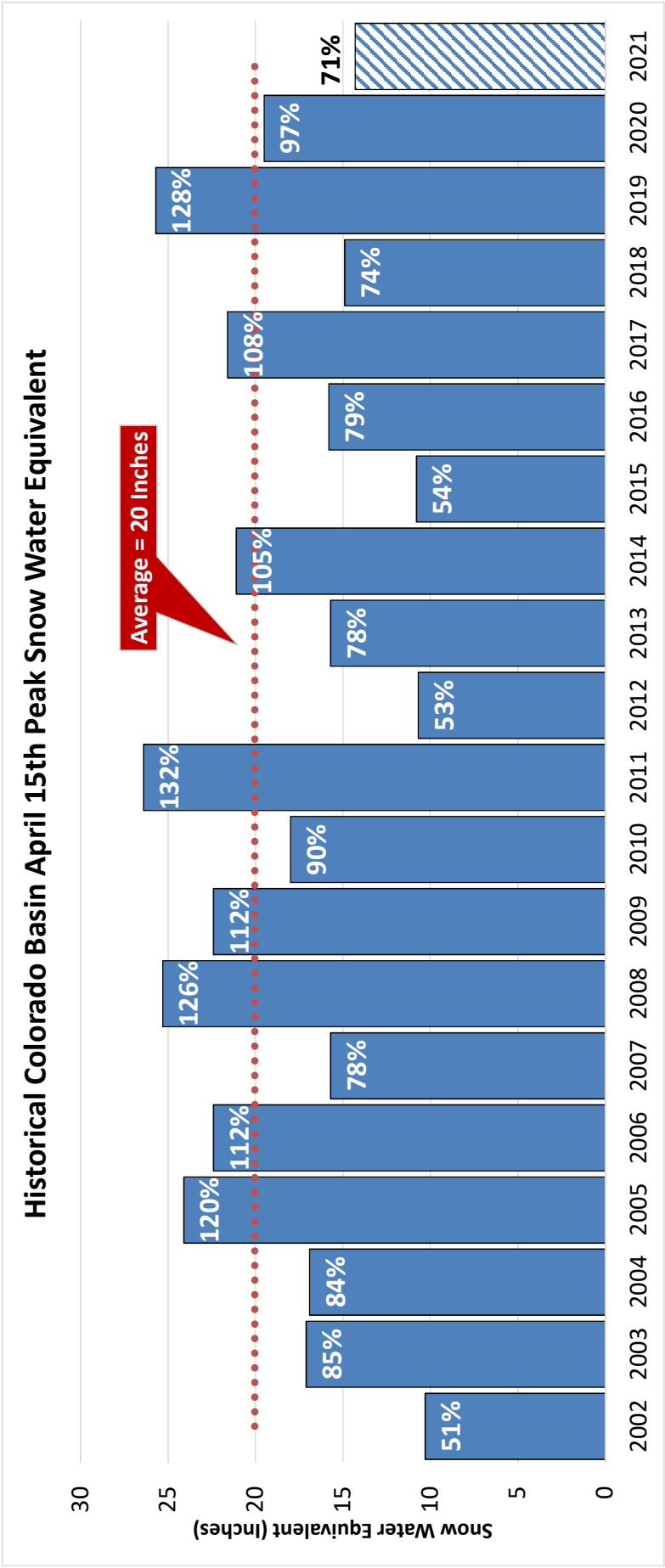


# **State Water Project, Colorado River, and MWD Reservoir Storage** as of August 2, 2021



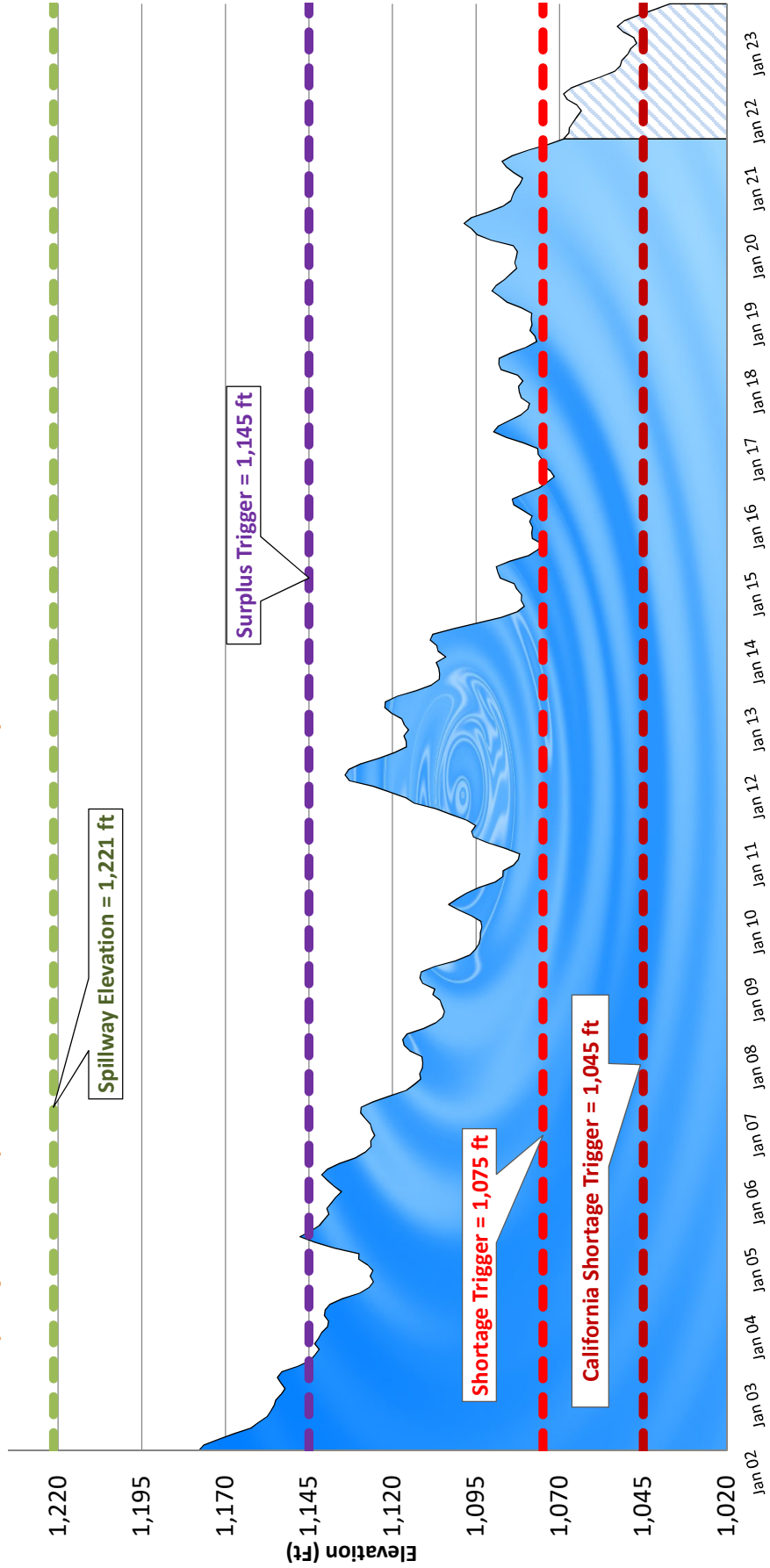
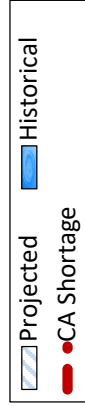
# Historical Northern California April 1st Peak Snow Water Equivalent







## Lake Mead Levels: Historical and Projected projection per USBR 24-Month Study





# Lake Powell Levels: Historical and Projected projection per USBR 24-Month Study

■ Historical    □ Projected

