

MEETING OF THE BOARD OF DIRECTORS OF THE
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Jointly with the
ADMINISTRATION & FINANCE COMMITTEE
June 9, 2021, 8:30 a.m.

Due to the spread of COVID-19 and as authorized by the Governor's Executive Order, MWDOC will be holding all upcoming Board and Committee meetings by Zoom Webinar and will be available by either computer or telephone audio as follows:

Computer Audio: You can join the Zoom meeting by clicking on the following link:
<https://zoom.us/j/8828665300>

Telephone Audio: (669) 900 9128 fees may apply
(877) 853 5247 Toll-free
Webinar ID: 882 866 5300#

A&F Committee:

Director McVicker, Chair
Director Dick
Director Thomas

Staff: R. Hunter, J. Berg, H. Chumpitazi,
H. De La Torre, K. Davanaugh, C. Harris

Ex Officio Member: Director Tamaribuchi

MWDOC Committee meetings are noticed and held as joint meetings of the Committee and the entire Board of Directors and all members of the Board of Directors may attend and participate in the discussion. Each Committee has designated Committee members, and other members of the Board are designated alternate committee members. If less than a quorum of the full Board is in attendance, the Board meeting will be adjourned for lack of a quorum and the meeting will proceed as a meeting of the Committee with those Committee members and alternate members in attendance acting as the Committee.

PUBLIC COMMENTS - Public comments on agenda items and items under the jurisdiction of the Committee should be made at this time.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED - Determine there is a need to take immediate action on item(s) and that the need for action came to the attention of the District subsequent to the posting of the Agenda. (Requires a unanimous vote of the Committee)

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING -- Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the District's business office located at 18700 Ward Street, Fountain Valley, California 92708, during regular business hours. When practical, these public records will also be made available on the District's Internet Web site, accessible at <http://www.mwdoc.com>.

PROPOSED BOARD CONSENT CALENDAR ITEMS

1. TREASURER'S REPORT
 - a. Revenue/Cash Receipt Report – May 2021
 - b. Disbursement Approval Report for the month of June 2021
 - c. Disbursement Ratification Report for the month of May 2021
 - d. GM Approved Disbursement Report for the month of May 2021
 - e. Consolidated Summary of Cash and Investment – April 2021
 - f. OPEB and Pension Trust Fund monthly statement

2. FINANCIAL REPORT - Combined Financial Statements and Budget Comparative for the Period Ending April 30, 2021

ACTION ITEMS

3. AWARD CONTRACT FOR PURCHASE OF DEMOUNTABLE GLASS WALLS TO INTERIOR OFFICE SOLUTIONS (IOS)/DBA PEOPLESPLACE UNDER THE COUNTY OF ORANGE REGIONAL COOPERATIVE AGREEMENT (RCA)
4. AUTHORIZE PURCHASE OF OFFICE FURNITURE THROUGH INTERIOR OFFICE SOLUTIONS (IOS)/DBA PEOPLESPLACE UNDER THE COUNTY OF ORANGE REGIONAL COOPERATIVE AGREEMENT (RCA)
5. FACILITATED DISCUSSION WITH MEMBER AGENCIES PROJECT

INFORMATION ITEMS – (THE FOLLOWING ITEMS ARE FOR INFORMATIONAL PURPOSES ONLY – BACKGROUND INFORMATION IS INCLUDED IN THE PACKET. DISCUSSION IS NOT NECESSARY UNLESS REQUESTED BY A DIRECTOR.)

6. DEPARTMENT ACTIVITIES REPORTS
 - a. Administration
 - b. Finance and Information Technology
7. MONTHLY WATER USAGE DATA, TIER 2 PROJECTION, AND WATER SUPPLY INFORMATION

OTHER ITEMS

8. REVIEW ISSUES REGARDING DISTRICT ORGANIZATION, PERSONNEL MATTERS, EMPLOYEE BENEFITS FINANCE AND INSURANCE

ADJOURNMENT

NOTE: At the discretion of the Committee, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated, and may be subject to action by the Committee. On those items designated for Board action, the Committee reviews the items and makes a recommendation for final action to the full Board of Directors; final action will be taken by the Board of Directors. Agendas for Committee and Board meetings may be obtained from the District Secretary. Members of the public are advised that the Board consideration process includes consideration of each agenda item by one or more Committees indicated on the Board Action Sheet. Attendance at Committee meetings and the Board meeting considering an item consequently is advised.

Accommodations for the Disabled. Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Maribeth Goldsby, District Secretary, at (714) 963-3058, or writing to Municipal Water District of Orange County at P.O. Box 20895, Fountain Valley, CA 92728. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that District staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the District to provide the requested accommodation.

**Municipal Water District of Orange County
REVENUE / CASH RECEIPT REPORT
May 2021**

WATER REVENUES

<u>Date</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>
5/03/2021	City of Buena Park	March 2021 Water deliveries	28,556.99
5/03/2021	City of Fountain Valley	March 2021 Water deliveries	11,905.97
5/03/2021	City of La Habra	March 2021 Water deliveries	6,141.51
5/03/2021	City of La Palma	March 2021 Water deliveries	2,624.29
5/03/2021	City of Seal Beach	March 2021 Water deliveries	9,252.98
5/03/2021	Laguna Beach County Water District	March 2021 Water deliveries	160,275.66
5/06/2021	City of Westminster	March 2021 Water deliveries	12,869.03
5/07/2021	City of San Clemente	March 2021 Water deliveries	579,742.63
5/10/2021	Santa Margarita Water District	March 2021 Water deliveries	1,816,983.24
5/10/2021	South Coast Water District	March 2021 Water deliveries	360,623.11
5/10/2021	Trabuco Canyon Water District	March 2021 Water deliveries	81,416.07
5/11/2021	El Toro Water District	March 2021 Water deliveries	360,031.24
5/13/2021	City of Garden Grove	March 2021 Water deliveries	115,955.48
5/13/2021	City of Orange	March 2021 Water deliveries	58,156.90
5/13/2021	City of San Juan Capistrano	March 2021 Water deliveries	372,616.98
5/13/2021	East Orange Co Water District	March 2021 Water deliveries	487,645.65
5/13/2021	Yorba Linda Water District	March 2021 Water deliveries	1,446,000.94
5/14/2021	Golden State Water Company	March 2021 Water deliveries	461,202.60
5/14/2021	Irvine Ranch Water District	March 2021 Water deliveries	770,033.12
5/14/2021	Moulton Niguel Water District	March 2021 Water deliveries	2,103,932.41
5/14/2021	Orange County Water District	March 2021 Water deliveries	419,106.01
5/21/2021	City of Huntington Beach	April 2021 Water deliveries	279,426.08
5/24/2021	City of Fountain Valley	April 2021 Water deliveries	11,905.97
5/24/2021	City of Newport Beach	April 2021 Water deliveries	25,724.31
5/27/2021	City of Westminster	April 2021 Water deliveries	12,869.03
5/28/2021	City of Brea	April 2021 Water deliveries	15,078.35

TOTAL WATER REVENUES \$ 10,010,076.55

Municipal Water District of Orange County
REVENUE / CASH RECEIPT REPORT
May 2021

MISCELLANEOUS REVENUES

<u>Date</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>
5/03/2021	Karl Seckel	May 2021 Retiree Health insurance	241.40
5/11/2021	Patricia Meszaros	May 2021 Retiree Health insurance	40.63
5/24/2021	Stan Sprague	May 2021 Retiree Health insurance	241.40
5/13/2021	Igoe and Company Inc	COBRA and Retiree Vision insurance	70.98
5/28/2021	US Bank	Monthly Interest	3.69
5/18/2021	US Bank Custodial Account	National Rural Utilities Coop and Comenity Capital interest payment	745.44
5/10/2021	Trabuco Canyon Water District	February 2021 Smartimer rebate program	19.99
5/10/2021	Mesa Water District	March 2021 Smartimer rebate program	30.51
5/11/2021	El Toro Water District	March 2021 Smartimer rebate program	49.00
5/06/2021	City of Westminster	November 2020 Turf Removal rebate program	111.00
5/06/2021	City of Westminster	January 2021 Turf Removal rebate program	111.00
5/13/2021	City of Westminster	March 2021 Turf Removal rebate program	111.00
5/24/2021	Irvine Ranch Water District	December 2020 Smartimer and Rotating Nozzle rebate program	25,302.26
5/10/2021	Moulton Niguel Water District	March 2021 Smartimer and Turf Removal rebate program	38,332.01
5/06/2021	City of Westminster	December 2020 Turf Removal and Spray to Drip rebate program	222.00
5/21/2021	City of Tustin	January 2021 Turf Removal and Spray to Drip rebate program	444.00
5/07/2021	City of Tustin	March 2021 Turf Removal and Spray to Drip rebate program	222.00
5/24/2021	City of Orange	March 2021 Turf Removal and Spray to Drip rebate program	444.00
5/10/2021	Moulton Niguel Water District	March 2021 So Cal Watersmart rebate program	4,600.00
5/11/2021	El Toro Water District	March 2021 So Cal Watersmart rebate program	115.00
5/21/2021	City of San Clemente	March 2021 So Cal Watersmart rebate program	500.00
5/03/2021	Department of Water Resources	Apr-Sep 2020 Strategic Turfgrass Removal and Design Assistance program	222,045.68
5/03/2021	City of Orange	Leak Detection Shared Services Elections for FY 2020-21	419.00
5/06/2021	Bureau of Reclamation	Oct 20-Mar 21 Water Efficient Landscape Transformation program	72,219.42
5/13/2021	City of Westminster	FY 2020-21 Choice Programs Billing Invoice	48,248.27
5/03/2021	Irvine Ranch Water District	FY 2019-20 O & M Costs of the EOCF #2	321,408.02
5/03/2021	Santa Margarita Water District	FY 2019-20 O & M Costs of the EOCF #2	118,698.10
5/20/2021	Mesa Water District	FY 2019-20 O & M Costs of the EOCF #2	92,812.14
5/21/2021	City of San Clemente	FY 2019-20 O & M Costs of the EOCF #2	5,903.13
5/13/2021	City of Westminster	2020 - 5 Year Update Urban Water Management Plan	43,500.00
TOTAL MISCELLANEOUS REVENUES			\$ 997,211.07
TOTAL REVENUES			\$ 11,007,287.62


 Robert J. Hunter, General Manager


 Hilary Chumplitazi, Treasurer

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of June 2021**

Item 1b

Vendor/ Invoice	Description	Amount to Pay
Core Disbursements:		
ABSG Consulting Inc		
5107249	April 2021 Owner's Representative services for MWDOC office remodel	14,950.00
Total		<u>14,950.00</u>
Richard C Ackerman		
1304	May 2021 Legal and regulatory matters consulting	1,975.00
Total		<u>1,975.00</u>
Aleshire & Wynder LLP		
62353	May 2021 Legal services	3,184.00
Total		<u>3,184.00</u>
Alliant Insurance Services Inc		
1646099	7/1/21-7/1/22 Workers Compensation insurance premium renewal	28,649.22
Total		<u>28,649.22</u>
Arcadis US Inc		
34234716	March-April 2021 Urban Water Management Plan Development services	173,822.31
Total		<u>173,822.31</u>
Best Best and Krieger LLP		
55401-APR21	April 2021 Legal services	17,461.70
904397	April 2021 Services for State legislative advocacy	8,000.00
Total		<u>25,461.70</u>
The Brattle Group Inc		
62316	March 2021 Services for the Economic Benefit Studies and Modeling Work	12,408.75
62317	April 2021 Services for the Economic Benefit Studies and Modeling Work	7,200.00
Total		<u>19,608.75</u>
California Municipal Utilities Association		
20-0188	Annual membership renewal	8,480.00
Total		<u>8,480.00</u>
California Newspaper Partnership		
11449228	Notice of Public Hearing for Director Compensation Ordinance	2,190.00
Total		<u>2,190.00</u>
California State University Fullerton		
20210043	Leadership Development for Public Agencies Program class from 3/2/21-6/17/21 - Registration for C. Busslinger	1,568.00
Total		<u>1,568.00</u>

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of June 2021**

Vendor/ Invoice	Description	Amount to Pay
California Water Efficiency Partnership		
P2P202152	Peer to Peer Virtual Conference from June 2-3, 2021 - Registration for A. Antony-Morr, J. Berg, A. Carr, R. Davis, B. Fahl, S. Fetter, S. Hedges, D. Velazquez, and R. Waite	1,125.00
Total		1,125.00
CDM Smith		
90124337	April 2021 Services for Water Resource Planning	4,372.50
Total		4,372.50
Edward G Means III		
MWDOC-1094	May 2021 Consulting on MET issues and guidance to Engineering staff	3,000.00
Total		3,000.00
GovConnection Inc		
71371014	Windows Server 2016 license	1,083.08
71409143	Annual Smartnet support for ASA 5516X Firewall	592.46
Total		1,675.54
Hashtag Pinpoint Corporation		
1422	May 2021 Strategic digital communications consulting services	7,913.00
Total		7,913.00
Health Equity		
1fxsdj6	Apr. 2021 HSA Administrative service fee	8.85
4agw430	Mar. 2021 HSA Administrative service fee	8.85
65me2hv	May 2021 HSA Administrative service fee	8.85
bd7tbzo	Feb. 2021 HSA Administrative service fee	8.85
im0k9pd	Jan. 2021 HSA Administrative service fee	8.85
Total		44.25
IDS Group Inc		
18X093.02-6	April 2021 Seismic retrofit design and project support MWDOC office remodel	3,014.30
Total		3,014.30
Lawnscape Systems Inc		
417351	April 2021 Landscape maintenance for atrium	495.00
420097	March 2021 Landscape maintenance for atrium	495.00
Total		990.00
Lewis Consulting Group		
2021-116	May 2021 Consulting services	2,125.00
Total		2,125.00

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of June 2021**

Vendor/ Invoice	Description	Amount to Pay
Mega Maids Cleaning Service		
11841	May 2021 Cleaning services for COVID-19 prevention	480.00
Total		<u>480.00</u>
Metropolitan Water District		
47430	FY19-20 Operation/Maintenance Costs-East OC Feeder No 2	1,185,624.09
Total		<u>1,185,624.09</u>
Natural Resource Results LLC		
3435	May 2021 Federal legislative advocacy services	8,000.00
Total		<u>8,000.00</u>
NDS		
784349	4/30/21 Board packet delivery service	214.25
785380	5/7/21 Board packet delivery service	214.25
785443	5/13/21 Board packet delivery service	214.25
Total		<u>642.75</u>
Office Depot Inc		
172120989001	5/5/21 Boxes for MWDOC office remodel move	163.10
Total		<u>163.10</u>
Optima RPM Inc		
5000375	May 2021 Construction services for MWDOC office seismic Improvements and remodel	140,189.68
Total		<u>140,189.68</u>
Orange County Fast Print		
59462	Staff Business cards	161.63
Total		<u>161.63</u>
Orange County Water District		
22849	April 2021 Postage, shared office and maintenance expense	7,002.52
Total		<u>7,002.52</u>
Raftelis Financial Consultants Inc		
19277	April 2021 Rate Study services	1,840.00
Total		<u>1,840.00</u>
Ralph Andersen & Associates		
INV-002941	December 2020 Classification and Compensation Study services	5,000.00
INV-003037	February 2021 Classification and Compensation Study services	17,000.00
INV-003138	April 2021 Classification and Compensation Study services	7,800.00
Total		<u>29,800.00</u>

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of June 2021**

Vendor/ Invoice	Description	Amount to Pay
Karl Seckel		
053121D	Jan.-May 2021 Retiree Part D premium	318.00
Total		<u>318.00</u>
Joey C Soto		
MWDOC #038	May 2021 Grant research and acquisition assistance	3,250.00
Total		<u>3,250.00</u>
University of California, Davis		
60868222	2nd Year Landscape Plant Irrigation Evaluation trial services	17,500.00
Total		<u>17,500.00</u>
Water Systems Optimization Inc		
1953	March 2021 Water Loss Control Shared Services template development	4,160.00
1955	April 2021 Water Loss Control Shared Services template development	1,600.00
1969	May 2021 Water Loss Control Shared Services template development	1,760.00
1968	May 2021 Water Loss Control program	8,540.00
Total		<u>16,060.00</u>
Pauline D Wennerstrom		
63021	April - June 2021 Retiree medical premium	397.50
Total		<u>397.50</u>
Total Core Expenditures		<u>1,715,577.84</u>
 Choice Expenditures:		
Bryton Printing Inc		
16120	WUE Summer 2021 Bill inserts for member agencies	3,271.21
Total		<u>3,271.21</u>
Building Block Entertainment Inc		
3444-2	May 2021 Choice Elementary School program for grades TK-2	5,855.00
Total		<u>5,855.00</u>
Discovery Science Center		
1466	May 2021 Choice Elementary School program Grades 3-6	4,495.00
Total		<u>4,495.00</u>
Droplet Technologies		
1147	1,500 Rebate Platform pre-paid DocuSign digital signatures	3,000.00
1150	2,575 Rebate Platform pre-paid DocuSign digital signatures	4,500.00
Total		<u>7,500.00</u>

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of June 2021**

Vendor/ Invoice	Description	Amount to Pay
Orange County Water District		
22849	April 2021 Postage for Water Use Efficiency rebate programs	15.30
Total		15.30
US Bank Voyager Fleet Systems		
8694349932122	4/25/21-5/24/21 Fuel and car wash for Water Loss control Shared Services vehicles	171.76
Total		171.76
Total Choice Expenditures		21,308.27
 Other Funds Expenditures:		
CDW Government		
D183196	5 MS Office licenses for WEROC new laptops	1,453.90
Total		1,453.90
EcoTech Services Inc		
1923	April 2021 Services for Pressure Regulating Valve program	1,680.00
1929	April 2021 Landscape Design and Maintenance Assistance programs	5,575.00
Total		7,255.00
Herndon Solutions Group LLC		
INV-0000001088	April 2021 Services to assist with America's Water Infrastructure Act compliance	89,809.64
Total		89,809.64
Large Plumbing		
25647	May 2021 Services for Pressure Regulating Valve program	5,705.00
Total		5,705.00
The Plant Nerd		
6561	May 2021 Landscape Design and Maintenance Assistance programs	12,990.00
Total		12,990.00
Joey C Soto		
MWDOC #037	April 2021 Grant Administration Services for Prop 1 North	2,392.50
Total		2,392.50
Water Systems Optimization Inc		
1968	May 2021 Water Loss Control program	8,700.00
Total		8,700.00
Total Other Funds Expenditures		128,306.04
Total Expenditures		1,865,192.15

**Municipal Water District of Orange County
Disbursement Ratification Report
For the Month of May 2021**

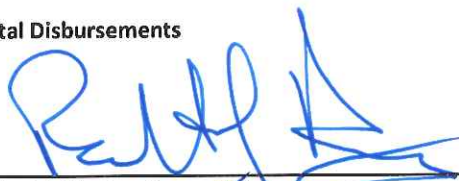
Name/ Date	Check/ EFT	Invoice	Description	Amount
Core Disbursements:				
Andrea Antony-Morr				
5/28/2021	EFT	41621	April 2021 Business expense	50.00
Total				50.00
Corodata Records Management Inc				
5/28/2021	EFT	RS4693918	April 2021 Archived document storage fees	52.13
Total				52.13
Cort Business Services Corp				
5/14/2021	140279	7549845	April 2021 Furniture lease for 2 temporary workstations	144.48
Total				144.48
Rachel Davis				
5/28/2021	EFT	40921	April 2021 Business expense	110.00
Total				110.00
Maribeth Goldsby				
5/28/2021	EFT	52021	May 2021 Business expense	50.00
Total				50.00
Alexander Heide				
5/28/2021	EFT	50421	May 2021 Business expense	50.00
Total				50.00
Judy Roberts				
5/28/2021	EFT	40721	April 2021 Business expense	52.68
Total				52.68
Spectrum Business				
5/14/2021	140284	343564051021	May 2021 Telephone expense for one analog fax line	39.99
5/06/2021	140275	375210043021	May 2021 Telephone and internet expense	1,411.54
Total				1,451.53
US Bank				
5/14/2021	140287	0208/4192/4279-APR21	03/23/21-04/22/21 Cal Card Charges	7,201.41
Total				7,201.41
Verizon Wireless				
5/06/2021	140276	9878318266	April 2021 4G Mobile broadband unlimited service	114.03
Total				114.03
Total Core Disbursements				9,276.26

**Municipal Water District of Orange County
Disbursement Ratification Report
For the Month of May 2021**

Name/ Date	Check/ EFT	Invoice	Description	Amount
Choice Disbursements:				
US Bank				
5/14/2021	140287	4279-APR21	03/23/21-04/22/21 Cal Card Charges	71.60
Total				71.60
Total Choice Disbursements				71.60
Other Funds Disbursements:				
AT&T				
5/14/2021	140277	291831812-MAY21	May 2021 U-Verse internet service for WEROC N. EOC	64.20
Total				64.20
AT&T				
5/14/2021	140278	16381202	April 2021 Telephone expense for WEROC N. & S. EOC	389.30
5/14/2021	140278	16381203	April 2021 Telephone expense for WEROC N. EOC	117.82
Total				507.12
Daniel Harrison				
5/14/2021	EFT	3312021	March 2021 Business expense	93.81
Total				93.81
Mesa Water District				
5/14/2021	EFT	10466	March 2021 Credit for Local Resources program	46,669.85
Total				46,669.85
Metropolitan Water District				
5/28/2021	WIRE-053121	10385	March 2021 Water deliveries	9,739,609.57
Total				9,739,609.57
Santa Margarita Water District				
5/28/2021	EFT	3152021	March 2021 SCP Pipeline Operation Surcharge	21,875.45
Total				21,875.45
Santiago Aqueduct Commission				
5/28/2021	140300	3152021	March 2021 SAC Pipeline Operation Surcharge	1,607.88
Total				1,607.88

**Municipal Water District of Orange County
Disbursement Ratification Report
For the Month of May 2021**

Name/ Date	Check/ EFT	Invoice	Description	Amount
Spray to Drip Rebate				
5/27/2021	140290	S2D4-R-MESA-39999-17793	D. Erickson	450.00
Total				<u>450.00</u>
Turf Rebate				
5/27/2021	140292	TR13-R-HB-39714-38543	K. Haas	2,934.00
5/27/2021	140289	TR13-R-LH-39861-38744	C. Czynczyk	1,476.00
5/27/2021	140293	TR13-R-MESA-39907-38726	B. Mohr	6,000.00
5/27/2021	140295	TR14-C-SC-4463-40014	Marblehead Community Assn (San Clemente)	100,000.00
5/27/2021	140288	TR14-R-ETWD-41726-40482	N. Cholakian	4,384.64
5/27/2021	140291	TR14-R-MESA-39999-38819	D. Erickson	5,013.00
5/27/2021	140294	TR14-R-SC-41991-40728	D. Podrug	1,356.00
Total				<u>121,163.64</u>
Verizon Wireless				
5/06/2021	140276	9878318266	April 2021 4G Mobile broadband unlimited service	190.05
Total				<u>190.05</u>
Total Other Funds Disbursements				<u>9,932,231.57</u>
Total Disbursements				<u><u>9,941,579.43</u></u>


Robert J. Hunter, General Manager


Hilary Chum-pitazi, Treasurer

Cal Card Charges
Statement Date: April 22, 2021
Payment Date: May 14, 2021

Date	Description	Amount
R. Hunter Card:		
3/24/2021	ACWA DC2021 Virtual conference on Feb. 24, 2021 price adjustment - Registration for Director Seckel	(150.00)
4/05/2021	CEE Meeting: A New Horizon for Infrastructure Funding on April 14, 2021 - Registration for Director Tamaribuchi	10.00
4/06/2021	ACWA Virtual Spring Conference from May 12-13, 2021 - Registration for Director Nederhood	375.00
Total:		235.00

C. Harris Card:

3/22/2021	Western Region IPMA-HR Annual Virtual Conference from May 18-20, 2021 - Registration for C. Harris	79.00
3/23/2021	Survey Monkey annual subscription renewal	384.00
3/24/2021	2/25/21-3/24/21 Web hosting service for MWDOC website	1,335.63
3/29/2021	Government Finance Officers Association membership renewal for H. Chumpitazi	160.00
4/05/2021	2021 Virtual Washington DC Advocacy Summit on April 27 and 29, 2021 - Registration for H. Baez	50.00
4/06/2021	FedEx delivery charge on April 6, 2021	20.29
4/08/2021	2020 Use tax on purchases	172.89
4/12/2021	BASF Instant soap for Water Loss Control Shared Services staff	71.60
4/13/2021	April 2021 Subscription for prework screening for COVID-19 prevention	175.56
4/16/2021	Annual support for ManageEngine monitoring software	1,831.50
4/20/2021	FedEx delivery charge on April 15, 2021	17.03
Total:		4,297.50

Public Affairs Card:

4/01/2021	April 2021 Storage unit for Public Affairs department use during MWDOC office remodel	294.00
4/02/2021	4/2/21-5/1/21 Zoom Video Communications monthly fee with audio licenses	174.95
4/15/2021	40 Collapsible buckets for Poster Contest prizes	434.40
4/15/2021	Four Apple iPad Minis for Poster Contest prizes	1,831.16
4/18/2021	4/18/21-5/17/21 Paddle.com subscription for online PDF Converter	6.00
Total:		2,740.51

WEROC Card:

No Charges

**Municipal Water District of Orange County
GM Approved Disbursement Report ⁽¹⁾
For the Month of May 2021**

Name/ Date	Check/ EFT	Invoice	Description	Amount
Core Disbursements:				
Total Core Disbursements				-
Choice Disbursements:				
Total Choice Disbursements				-
Other Funds Disbursements:				
Total Other Funds Disbursements				-
Total Disbursements				-



Robert J. Hunter, General Manager



Hilary Chumpitazi, Treasurer

(1) For disbursements that did not make the cut-off of previous month's Disbursement Approval report.
Disbursements are approved by GM for payment and need A & F Committee ratification.



Municipal Water District of Orange County
Consolidated Summary of Cash and Investment
 April 30, 2021

Item 1e

Street Address:
 18700 Ward Street
 Fountain Valley, California 92708

Mailing Address:
 P.O. Box 20895
 Fountain Valley, CA 92728-0895

(714) 963-3058
 Fax: (714) 964-9389
www.mwdoc.com

Sat Tamaribuchi
 President

Megan Yoo Schneider, P.E.
 Vice President

Al Nederhood
 Director

Larry D. Dick
 Director

Bob McVicker, P.E., D.WRE
 Director

Karl W. Seckel, P.E.
 Director

Jeffery M. Thomas
 Director

Robert J. Hunter
 General Manager

MEMBER AGENCIES

City of Brea
 City of Buena Park
 East Orange County Water District
 El Toro Water District
 Emerald Bay Service District
 City of Fountain Valley
 City of Garden Grove
 Golden State Water Co.
 City of Huntington Beach
 Irvine Ranch Water District
 Laguna Beach County Water District
 City of La Habra
 City of La Palma
 Mesa Water District
 Moulton Niguel Water District
 City of Newport Beach
 City of Orange
 Orange County Water District
 City of San Clemente
 City of San Juan Capistrano
 Santa Margarita Water District
 City of Seal Beach
 Serrano Water District
 South Coast Water District
 Trabuco Canyon Water District
 City of Tustin
 City of Westminster
 Yorba Linda Water District

District investments and cash balances are held in various funds designated for certain purposes as follows:

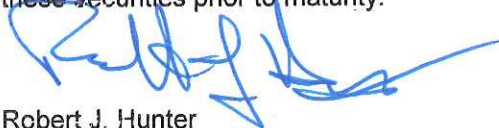
Fund	Book Value	% of Portfolio
Designated Reserves		
General Operations	\$3,738,505	24.48%
Grant & Project Cash Flow	1,500,000	9.82%
Election Expense	1,333,000	8.73%
Building Repair	436,542	2.86%
OPEB	297,147	1.95%
Total Designated Reserves	7,305,194	47.84%
General Fund	5,951,808	38.96%
Water Fund	1,248,127	8.17%
Conservation Fund	(877,408)	(5.74%)
WEROC Fund	1,649,647	10.80%
Trustee Activities	(4,616)	(0.03%)
Total	\$15,272,752	100.00%


The funds are invested as follows:

Term of Investment	% of Portfolio	Book Value	Market Value
Cash	2.15%	\$329,002	\$329,002
Short-term investment			
• LAIF	17.00%	\$2,595,838	\$2,595,838
• OCIP	60.55%	9,247,545	9,247,545
Long-term investment			
• US Government Issues	1.64%	249,882	249,025
• Corporate Bond	9.17%	1,400,485	1,378,442
• Certificates of Deposit	9.49%	1,450,000	1,525,351
Total	100.00%	\$15,272,752	\$15,325,203

The average number of days to maturity/call as of April 30, 2021 equaled 118 and the average yield to maturity is 0.745%. During the month, the District's average daily balance was \$20,812,862.29. Funds were invested in US Bank Money Market, Negotiable Certificate of Deposit's, Corporate Bonds, the Local Agency Investment Funds (LAIF) and the Orange County Investment Pool (OCIP) during the month of April 2021.

The \$52,451 difference between the book value and the market value on April 30, 2021 represents the exchange difference if all investments had been liquidated on that date. Since it is the District's practice to "buy and hold" investments until maturity, the market values are a point of reference, not an indication of actual loss or gain. There are no current plans or cash flow requirements identified in the near future that would require the sale of these securities prior to maturity.


 Robert J. Hunter
 General Manager


 Hilary Chumpitazi
 Treasurer



MUNICIPAL WATER DISTRICT OF ORANGE COUNTY

Portfolio Management - Portfolio Summary April 30, 2021

4/30/2021	Par Value	Market Value	Book Value	% of Portfolio	Days to Mat/Call	YTM @ Cost
Negotiable Certificate Of Deposit	1,450,000.00	1,525,351.00	1,450,000.00	9.71	793	2.578
Corporate Bond	1,400,000.00	1,378,442.50	1,400,485.51	9.37	421	1.341
US Government Issues	250,000.00	249,025.00	249,882.02	1.67	26	0.860
Local Agency Investment Funds	2,595,838.23	2,595,838.23	2,595,838.23	17.37	1	0.333
Orange County Investment Pool	9,247,544.71	9,247,544.71	9,247,544.71	61.88	1	0.480
Total Investments	14,943,382.94	14,996,201.44	14,943,750.47	100.00	118	0.745

Cash						
Cash	329,001.66	329,001.66	329,001.66		1	0.00
Total Cash and Investments	15,272,384.60	15,325,203.10	15,272,752.13		118	0.745

Total Earnings			
Current Year	Month Ending April	Fiscal Year to Date	
	10,791.72	180,169.04	
Average Daily Balance	20,812,862.29		
Effective Rate of Return	0.745%		

We certify that this report reflects the cash and investments of the Municipal Water District of Orange County and is in conformity with the Government Code requirements and the District Investment Policy and Guidelines in effect at the time of investment. The Investment Program herein shown provides sufficient cash flow liquidity to meet the next six month's estimated expenditure. The source for the market values are from U.S. Bank. Per Resolution 2059 there are no compliance exceptions to report.

Robert J. Hunter, General Manager 6-3-21 Date

Hilary Chumplitazi 6/03/2021 Date
Hilary Chumplitazi, Treasurer

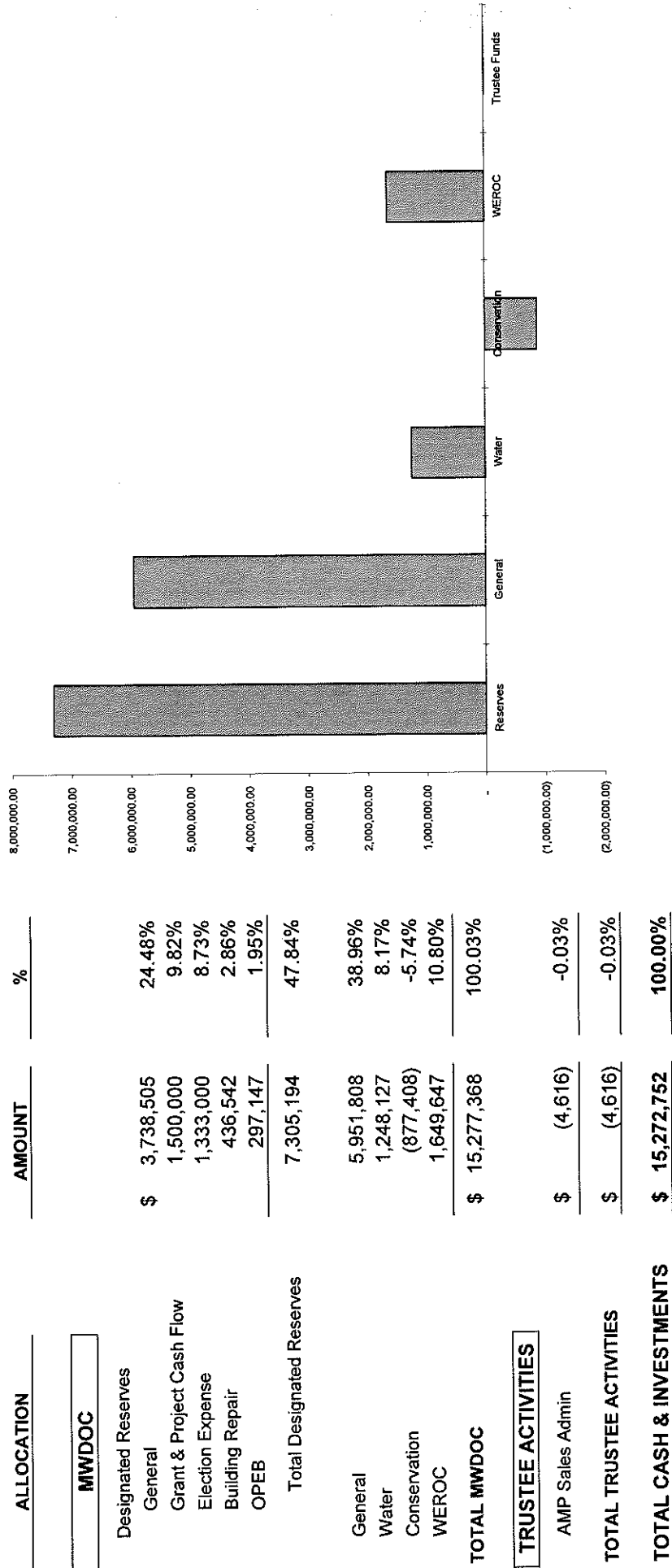
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Portfolio Management
Long-Term Portfolio Details - Investments
April 30, 2021

Issuer	CUSIP/Ticker	Settlement Date	Par Value	Market Value	Book Value	Coupon Rate	YTM @ Cost	Days To Call/Maturity	Maturity Date
Negotiable Certificate Of Deposit									
Barclays Bank	06740KKY2	9/27/2017	250,000.00	257,567.50	250,000.00	2.250	2.250	515	9/27/2022
Capital One Bank	14042TBO9	8/7/2019	250,000.00	266,977.50	250,000.00	2.250	2.250	1,195	8/7/2024
Capital One NA	14042RMJ7	7/24/2019	250,000.00	266,447.50	250,000.00	2.200	2.200	1,181	7/24/2024
Comenity Capital	20033AUX2	7/25/2017	200,000.00	200,836.00	200,000.00	2.000	2.000	77	7/16/2021
Discover Bank	254673RV0	7/25/2018	250,000.00	267,477.50	250,000.00	3.300	3.300	816	7/25/2023
Goldman Sachs Bank	38148PT98	8/8/2018	250,000.00	268,045.00	250,000.00	3.350	3.350	830	8/8/2023
Sub Total			1,450,000.00	1,525,351.00	1,450,000.00	2.578	2.578	793	
US Government Issues									
FHLB	3130ALGR9	3/1/2021	250,000.00	249,025.00	249,882.02	0.850	0.850	26	2/26/2026
Sub Total			250,000.00	249,025.00	249,882.02	0.850	0.850	26	
Corporate Bond									
Bank of America Corp	06048WK41	12/7/2020	250,000.00	241,477.50	250,000.00	0.850	0.800	209	11/25/2025
Citigroup Global Markets	17328WFZ6	9/16/2020	250,000.00	243,127.50	250,000.00	1.000	1.000	139	9/16/2025
JP Morgan Chase	48128GV56	8/18/2020	250,000.00	242,747.50	250,000.00	0.800	0.800	1,206	8/18/2025
National Rural Util Coop	63743FE51	7/27/2017	200,000.00	202,594.00	200,000.00	2.500	2.500	441	7/15/2022
Societe Generale	83359MD25	8/19/2020	250,000.00	243,240.00	250,000.00	1.000	1.088	111	8/19/2025
Westpac Banking Corp	961214DQ3	7/25/2017	200,000.00	205,256.00	200,485.51	2.500	2.278	424	6/28/2022
Sub Total			1,400,000.00	1,378,442.50	1,400,485.51	1.330	1.341	421	
Total Investments			3,100,000.00	3,152,818.50	3,100,367.53	1.875	1.881	563	
Total Earnings									
Current Year									
			Month Ending April	Fiscal Year To Date					
			4,711.10	51,559.31					

April 30, 2021

Investments	CUSIP/Ticker	Settlement Date	Par Value	Market Value	Book Value	Coupon Rate	YTM @ Cost	Days To Call/Maturity	Maturity Date
Local Agency Investment Funds									
LAIF LGIP	LAIF	6/30/2010	2,595,838.23	2,595,838.23	2,595,838.23	0.333	0.333	1	N/A
Sub Total			2,595,838.23	2,595,838.23	2,595,838.23	0.333	0.333	1	
Orange County Investment Pool									
County of Orange LGIP	OCIP	6/29/2005	9,247,544.71	9,247,544.71	9,247,544.71	0.480	0.480	1	N/A
Sub Total			9,247,544.71	9,247,544.71	9,247,544.71	0.480	0.480	1	
Total Investments			11,843,382.94	11,843,382.94	11,843,382.94	0.448	0.448		
Cash									
Petty Cash Cash	CASH	7/1/2010	500.00	500.00	500.00	0.000	0.000	1	N/A
US Bank Cash	CASHUSBANK	7/25/2018	328,501.66	328,501.66	328,501.66	0.000	0.000	1	N/A
Total Cash			329,001.66	329,001.66	329,001.66	0.000	0.000	1	
Total Cash and Investments			12,172,384.60	12,172,384.60	12,172,384.60	0.448	0.448	1	
Total Earnings									
Current Year			Month Ending April	Fiscal Year To Date					
			6,080.62	128,609.73					

Municipal Water District of Orange County
Cash and Investments at April 30, 2021



MUNICIPAL WATER DIST OF ORANGE COUNTY
PARS Post-Employment Benefits Trust**Account Report for the Period**
4/1/2021 to 4/30/2021Rob Hunter
General Manager
Municipal Water Dist of Orange County
18700 Ward Street
Fountain Valley, CA 92708**Account Summary**

Source	Balance as of 4/1/2021	Contributions	Earnings	Expenses	Distributions	Transfers	Balance as of 4/30/2021
OPEB	\$2,658,242.90	\$0.00	\$74,821.20	\$1,314.88	\$0.00	\$0.00	\$2,731,749.22
PENSION	\$739,542.31	\$0.00	\$20,815.80	\$365.80	\$0.00	\$0.00	\$759,992.31
Totals	\$3,397,785.21	\$0.00	\$95,637.00	\$1,680.68	\$0.00	\$0.00	\$3,491,741.53

Investment Selection**Source**OPEB Moderate HighMark PLUS
PENSION Moderate HighMark PLUS**Investment Objective****Source**

OPEB The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.

PENSION The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	2.81%	5.36%	26.72%	10.44%	9.68%	-	10/26/2011
PENSION	2.81%	5.36%	26.57%	-	-	-	7/31/2018

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.

Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

Item 2

**MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
COMBINED FINANCIAL STATEMENTS
AND
BUDGET COMPARATIVE
JULY 1, 2020 THRU APRIL 30, 2021**

**Municipal Water District of Orange County
Combined Balance Sheet
As of April 30, 2021**

	<u>Amount</u>
<u>ASSETS</u>	
Cash in Bank	329,001.66
Investments	14,943,750.47
Accounts Receivable	24,907,847.14
Accounts Receivable - Other	120,710.97
Accrued Interest Receivable	33,827.15
Prepays/Deposits	269,939.16
Leasehold Improvements	4,284,127.08
Furniture, Fixtures & Equipment	649,773.62
Less: Accumulated Depreciation	<u>(3,352,900.41)</u>
TOTAL ASSETS	<u><u>42,186,076.84</u></u>
<u>LIABILITIES AND FUND BALANCES</u>	
<u>LIABILITIES</u>	
Accounts Payable	25,713,420.59
Accrued Salaries and Benefits Payable	590,919.22
Other Liabilities	1,841,385.93
Unearned Revenue	<u>642,897.15</u>
TOTAL LIABILITIES	<u><u>28,788,622.89</u></u>
<u>FUND BALANCES</u>	
<u>Restricted Fund Balances</u>	
Water Fund - T2C	<u>1,032,099.09</u>
Total Restricted Fund Balances	<u><u>1,032,099.09</u></u>
<u>Unrestricted Fund Balances</u>	
<u>Designated Reserves</u>	
General Operations	3,738,505.00
Grant & Project Cash Flow	1,500,000.00
Election Expense	1,333,000.00
Building Repair	436,542.00
OPEB	<u>297,147.00</u>
Total Designated Reserves	<u><u>7,305,194.00</u></u>
General Fund	4,089,121.68
General Fund Capital	964,158.72
WEROC Capital	159,687.58
WEROC	<u>239,613.59</u>
Total Unrestricted Fund Balances	<u><u>12,757,775.57</u></u>
<u>Excess Revenue over Expenditure</u>	
Operating Fund	(97,520.39)
Other Funds	<u>(294,900.32)</u>
TOTAL FUND BALANCES	<u><u>13,397,453.95</u></u>
TOTAL LIABILITIES AND FUND BALANCES	<u><u>42,186,076.84</u></u>

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
General Fund
July 1, 2020 thru April 30, 2021

	<u>Month to Date</u>	<u>Year to Date</u>	<u>Annual Budget</u>	<u>% Used</u>	<u>Encumbrance</u>	<u>Budget Remaining</u>
REVENUES						
Retail Connection Charge	0.00	7,837,792.40	7,837,792.00	100.00%	0.00	(0.40)
Ground Water Customer Charge	0.00	595,323.00	595,323.00	100.00%	0.00	0.00
Water Rate Revenues	0.00	8,433,115.40	8,433,115.00	100.00%	0.00	(0.40)
Interest Revenue	10,750.42	177,132.38	458,000.00	38.68%	0.00	280,867.62
Subtotal	10,750.42	8,610,247.78	8,891,115.00	96.84%	0.00	280,867.22
Choice Programs	419.00	1,204,447.54	1,510,618.00	79.73%	0.00	306,170.46
MWD Revenue - Shared Services	0.00	68,790.00	0.00	0.00%	0.00	(68,790.00)
Miscellaneous Income	0.00	12,018.93	3,000.00	400.63%	0.00	(9,018.93)
Revenue - Other	0.00	1,258.00	0.00	0.00%	0.00	(1,258.00)
School Contracts	3,007.60	28,865.75	120,376.00	23.98%	0.00	91,510.25
Delinquent Payment Penalty	(1,735.27)	116.50	0.00	0.00%	0.00	(116.50)
Gain on Sale of Asset	0.00	481.00	0.00	0.00%	0.00	(481.00)
Transfer-In from Reserve	0.00	0.00	97,415.00	0.00%	0.00	97,415.00
Subtotal	1,691.33	1,315,977.72	1,731,409.00	76.01%	0.00	415,431.28
TOTAL REVENUES	12,441.75	9,926,225.50	10,622,524.00	93.45%	0.00	696,298.50

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
General Fund
July 1, 2020 thru April 30, 2021

	<u>Month to Date</u>	<u>Year to Date</u>	<u>Annual Budget</u>	<u>% Used</u>	<u>Encumbrance</u>	<u>Budget Remaining</u>
<u>EXPENSES</u>						
Salaries & Wages	328,012.81	3,503,023.95	4,152,072.00	84.37%	0.00	649,048.05
Director's Compensation	22,592.67	206,280.90	258,909.00	79.67%	0.00	52,628.10
MWD Representation	13,097.20	107,069.61	157,070.00	68.17%	0.00	50,000.39
Employee Benefits	114,404.06	1,157,844.72	1,335,387.00	86.70%	0.00	177,542.28
CalPers Unfunded Liability Contribution	0.00	207,000.00	207,000.00	100.00%	0.00	0.00
Director's Benefits	9,877.42	106,817.45	101,971.00	104.75%	0.00	(4,846.45)
Health Insurance for Retirees	5,812.91	57,674.54	87,449.00	65.95%	0.00	29,774.46
Training Expense	20,472.00	49,844.20	64,500.00	77.28%	8,895.60	5,760.20
Tuition Reimbursement	0.00	0.00	5,000.00	0.00%	0.00	5,000.00
Temporary Help Expense	0.00	0.00	5,000.00	0.00%	0.00	5,000.00
Personnel Expenses	514,269.07	5,395,555.37	6,374,358.00	84.64%	8,895.60	969,907.03
Engineering Expense	44,325.01	340,365.31	340,000.00	100.11%	437,927.62	(438,292.93)
Legal Expense	20,435.70	156,843.35	210,500.00	74.51%	50,629.45	3,027.20
Audit Expense	0.00	26,724.00	29,725.00	89.90%	9,562.00	(6,561.00)
Professional Services	111,856.19	739,644.21	1,581,338.00	46.77%	919,203.65	(77,509.86)
Professional Fees	176,616.90	1,263,576.87	2,161,563.00	58.46%	1,417,322.72	(519,336.59)
Conference - Staff	50.00	3,064.00	26,515.00	11.56%	0.00	23,451.00
Conference - Directors	235.00	5,420.00	18,695.00	28.99%	0.00	13,275.00
Travel & Accom. - Staff	0.00	1,424.38	62,495.00	2.28%	0.00	61,070.62
Travel & Accom. - Directors	0.00	0.00	24,900.00	0.00%	0.00	24,900.00
Travel & Conference	285.00	9,908.38	132,605.00	7.47%	0.00	122,696.62
Membership/Sponsorship	160.00	132,388.36	127,161.00	104.11%	0.00	(5,227.36)
CDR Support	13,275.08	53,100.32	53,158.00	99.89%	0.00	57.68
Dues & Memberships	13,435.08	185,488.68	180,319.00	102.87%	0.00	(5,169.68)
Business Expense	0.00	0.00	4,500.00	0.00%	0.00	4,500.00
Office Maintenance	8,015.21	78,118.81	125,420.00	62.29%	53,911.19	(6,610.00)
Building Repair & Maintenance	455.70	15,967.73	15,000.00	106.45%	5,866.81	(6,834.54)
Storage Rental & Equipment Lease	52.13	1,589.51	1,750.00	90.83%	160.49	0.00
Office Supplies	156.68	5,970.60	39,000.00	15.31%	3,153.35	29,876.05
Supplies - Water Loss Control	71.60	8,444.82	10,000.00	84.45%	0.00	1,555.18
Postage/Mail Delivery	863.20	8,962.53	9,300.00	96.37%	981.68	(644.21)
Subscriptions & Books	384.00	785.92	1,000.00	78.59%	0.00	214.08
Reproduction Expense	2,265.56	7,795.83	83,700.00	9.31%	5,070.71	70,833.46
Maintenance - Computers	0.00	1,688.80	8,000.00	21.11%	0.00	6,311.20
Software Purchase	174.95	27,934.52	57,000.00	49.01%	0.00	29,065.48
Software Support	6,934.09	43,774.27	47,640.00	91.89%	700.00	3,165.73
Computers and Equipment	0.00	17,251.69	33,550.00	51.42%	0.00	16,298.31
Maintenance Expense	0.00	0.00	6,000.00	0.00%	0.00	6,000.00
Automotive Expense	0.00	123.46	20,000.00	0.62%	0.00	19,876.54
Vehicle Expense	298.36	2,873.66	6,350.00	45.25%	0.00	3,476.34
Toll Road Charges	0.00	0.00	2,300.00	0.00%	0.00	2,300.00
Insurance Expense	6,101.76	99,313.60	110,000.00	90.29%	0.00	10,686.40
Utilities - Telephone	2,970.56	30,809.42	30,850.00	99.87%	230.70	(190.12)
Bank Fees	665.31	2,488.63	1,200.00	207.39%	0.00	(1,288.63)
Miscellaneous Expense	2,905.67	27,361.07	113,800.00	24.04%	864.72	85,574.21
MWDOC's Contrb. to WEROC	20,103.00	201,030.00	241,236.00	83.33%	0.00	40,206.00
Depreciation Expense	4,485.33	44,853.68	0.00	0.00%	0.00	(44,853.68)
Other Expenses	56,903.11	627,138.55	967,596.00	64.81%	70,939.65	269,517.80
Election Expense	0.00	871,321.62	0.00	0.00%	0.00	(871,321.62)
Capital Aquisition	0.00	225,609.30	79,200.00	284.86%	222,211.63	(368,620.93)
Building Expense	185,716.21	1,445,147.12	726,883.00	198.81%	949,319.73	(1,667,583.85)
TOTAL EXPENSES	947,225.37	10,023,745.89	10,622,524.00	94.36%	2,668,689.33	(2,069,911.22)
NET INCOME (LOSS)	(934,783.62)	(97,520.39)	0.00	0.00%	(2,668,689.33)	2,766,209.72

**Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
Water Fund
July 1, 2020 thru April 30, 2021**

	<u>Month to Date</u>	<u>Year to Date</u>	<u>Annual Budget</u>	<u>% Used</u>	<u>Budget Remaining</u>
<u>WATER REVENUES</u>					
Water Sales	12,232,562.20	106,852,742.30	208,407,327.00	51.27%	101,554,584.70
Readiness to Serve Charge	928,529.00	9,497,520.46	11,583,326.00	81.99%	2,085,805.54
Capacity Charge CCF	394,384.17	3,523,656.70	3,892,240.00	90.53%	368,583.30
SCP/SAC Pipeline Surcharge	19,321.46	289,714.65	315,000.00	91.97%	25,285.35
Interest Revenue	396.87	5,845.55	22,000.00	26.57%	16,154.45
TOTAL WATER REVENUES	13,575,193.70	120,169,479.66	224,219,893.00	53.59%	104,050,413.34
<u>WATER PURCHASES</u>					
Water Sales	12,232,562.20	106,852,742.30	208,407,327.00	51.27%	101,554,584.70
Readiness to Serve Charge	928,529.00	9,497,520.46	11,583,326.00	81.99%	2,085,805.54
Capacity Charge CCF	394,384.17	3,523,656.70	3,892,240.00	90.53%	368,583.30
SCP/SAC Pipeline Surcharge	19,321.46	289,714.65	315,000.00	91.97%	25,285.35
TOTAL WATER PURCHASES	13,574,796.83	120,163,634.11	224,197,893.00	53.60%	104,034,258.89
EXCESS OF REVENUE OVER EXPENDITURE	396.87	5,845.55	22,000.00	26.57%	16,154.45

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
Water Use Efficiency
July 1, 2020 thru April 30, 2021

	<u>Year to Date Actual</u>	<u>Annual Budget</u>	<u>% Used</u>
Spray To Drip Conversion			
Revenues	58,165.97	38,900.00	149.53%
Expenses	62,075.46	38,900.00	159.58%
Excess of Revenues over Expenditures	(3,909.49)	0.00	0.00%
Member Agency Administered Pass-Thru			
Revenues	2,190.00	175,000.00	1.25%
Expenses	0.00	175,000.00	0.00%
Excess of Revenues over Expenditures	2,190.00	0.00	0.00%
ULFT Rebate Program			
Revenues	1,100.00	2,000.00	55.00%
Expenses	1,100.00	2,000.00	55.00%
Excess of Revenues over Expenditures	0.00	0.00	0.00%
HECW Rebate Program			
Revenues	75,769.76	77,000.00	98.40%
Expenses	75,745.00	77,000.00	98.37%
Excess of Revenues over Expenditures	24.76	0.00	0.00%
CII Rebate Program			
Revenues	0.00	12,500.00	0.00%
Expenses	0.00	12,500.00	0.00%
Excess of Revenues over Expenditures	0.00	0.00	0.00%
Turf Removal Program			
Revenues	1,255,537.33	648,000.00	193.76%
Expenses	1,297,996.49	648,000.00	200.31%
Excess of Revenues over Expenditures	(42,459.16)	0.00	0.00%
Comprehensive Landscape (CLWUE)			
Revenues	328,511.59	130,784.00	251.19%
Expenses	447,473.18	130,784.00	342.15%
Excess of Revenues over Expenditures	(118,961.59)	0.00	0.00%
Recycled Water Program			
Revenues	11,807.00	61,750.00	19.12%
Expenses	39,762.10	61,750.00	64.39%
Excess of Revenues over Expenditures	(27,955.10)	0.00	0.00%
WSIP - Industrial Program			
Revenues	13,471.46	30,000.00	44.90%
Expenses	28,471.46	30,000.00	94.90%
Excess of Revenues over Expenditures	(15,000.00)	0.00	0.00%
Land Design Program			
Revenues	111,005.00	404,000.00	27.48%
Expenses	209,705.00	404,000.00	51.91%
Excess of Revenues over Expenditures	(98,700.00)	0.00	0.00%
Total WUE Projects			
Revenues	1,857,558.11	1,579,934.00	117.57%
Expenses	2,162,328.69	1,579,934.00	136.86%
Excess of Revenues over Expenditures	(304,770.58)	0.00	0.00%
WEROC			
Revenues	447,589.33	482,472.00	92.77%
Expenses	400,762.05	482,472.00	83.06%
Excess of Revenues over Expenditures	46,827.28	0.00	0.00%



ACTION ITEM

June 16, 2021

TO: Board of Directors

FROM: **Administration & Finance Committee**
(Directors McVicker, Thomas, Dick)

Robert J. Hunter, General Manager

Staff Contact: Cathy Harris, Director of HR & Administration

SUBJECT: AWARD CONTRACT FOR PURCHASE OF DEMOUNTABLE GLASS WALLS TO INTERIOR OFFICE SOLUTIONS (IOS)/DBA PEOPLESPLACE UNDER THE COUNTY OF ORANGE REGIONAL COOPERATIVE AGREEMENT (RCA)

STAFF RECOMMENDATION

It is recommended that the Board of Directors award contract for the purchase of demountable glass walls to Interior Office Solutions, DBA PeopleSpace; under the County of Orange Regional Cooperative Agreement (RCA), in the amount of \$111,686 not to exceed the budgeted amount of \$125,000; in accordance with the District's Administrative Code regarding Cooperative Agreements.

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

SUMMARY

Construction work for the District office Seismic Retrofit and Remodel began in November 2020 and is scheduled for completion in November 2021. In an effort to create a more open and bright work environment, glass walls have been incorporated into the office design. Staff requested PeopleSpace, an authorized vendor under the RCA to provide a proposal incorporating glass walls in the conference rooms on the South East and North West sides of the building in addition to the quiet room, Directors office and administrative office area. Two of the areas will include dual pane glass walls for additional sound proofing.

Budgeted (Y/N): Y	Budgeted amount: \$125,000	Core x	Choice _
Action item amount: \$125,000			
Fiscal Impact (explain if unbudgeted): Not applicable			

The glass walls were not included as part of the construction bid process since these were available at highly discounted prices under the RCA, thereby allowing the District to achieve greater cost savings and improved efficiencies.

The glass walls are produced by Haworth, Inc. The glass panels are interchangeable which allows flexibility allowing for replacement of the glass panels with solid panels. The installation of the glass walls will occur after substantial completion of Phase 3 of the project. PeopleSpace will deliver and install the walls.

The costs for this scope of work is included in the FY 21-22 budget.

BOARD OPTIONS

Option #1

- Award contract for the purchase of demountable glass walls to Interior Office Solutions, DBA PeopleSpace; under the County of Orange Regional Cooperative Agreement (RCA); and in accordance with the District's Administrative Code regarding Cooperative Agreements; in the amount of \$111,686 not to exceed the budgeted amount of \$125,000; as presented.

Fiscal Impact: \$125,000 was included in the 21/22 Budget.

Business Analysis: Purchase glass walls for meeting areas within the office to create a more open and bright work environment that is aesthetically pleasing and provides flexibility for future design, as well as cost savings to the District through participation in the County of Orange Regional Cooperative Agreement.

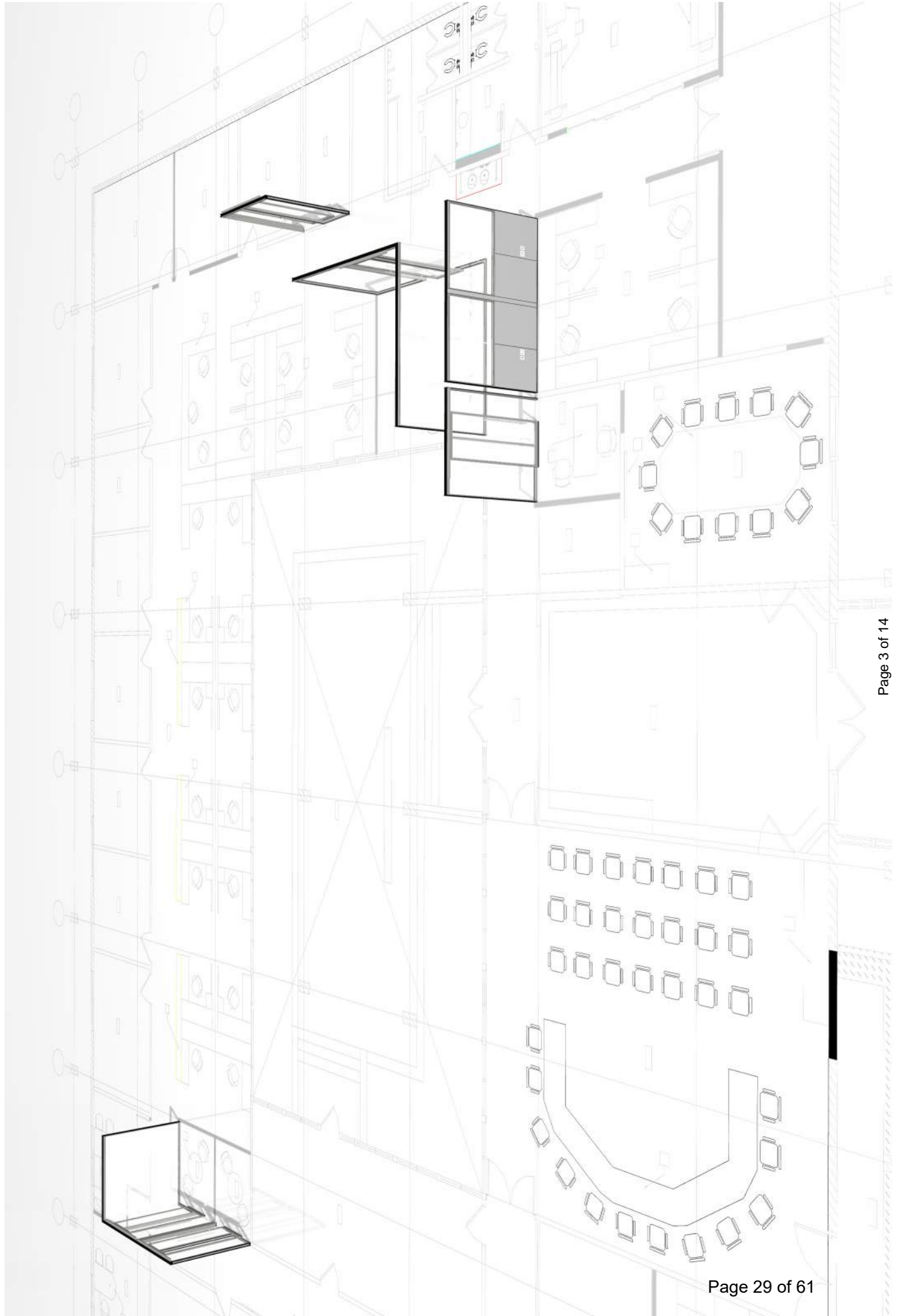
Option #2

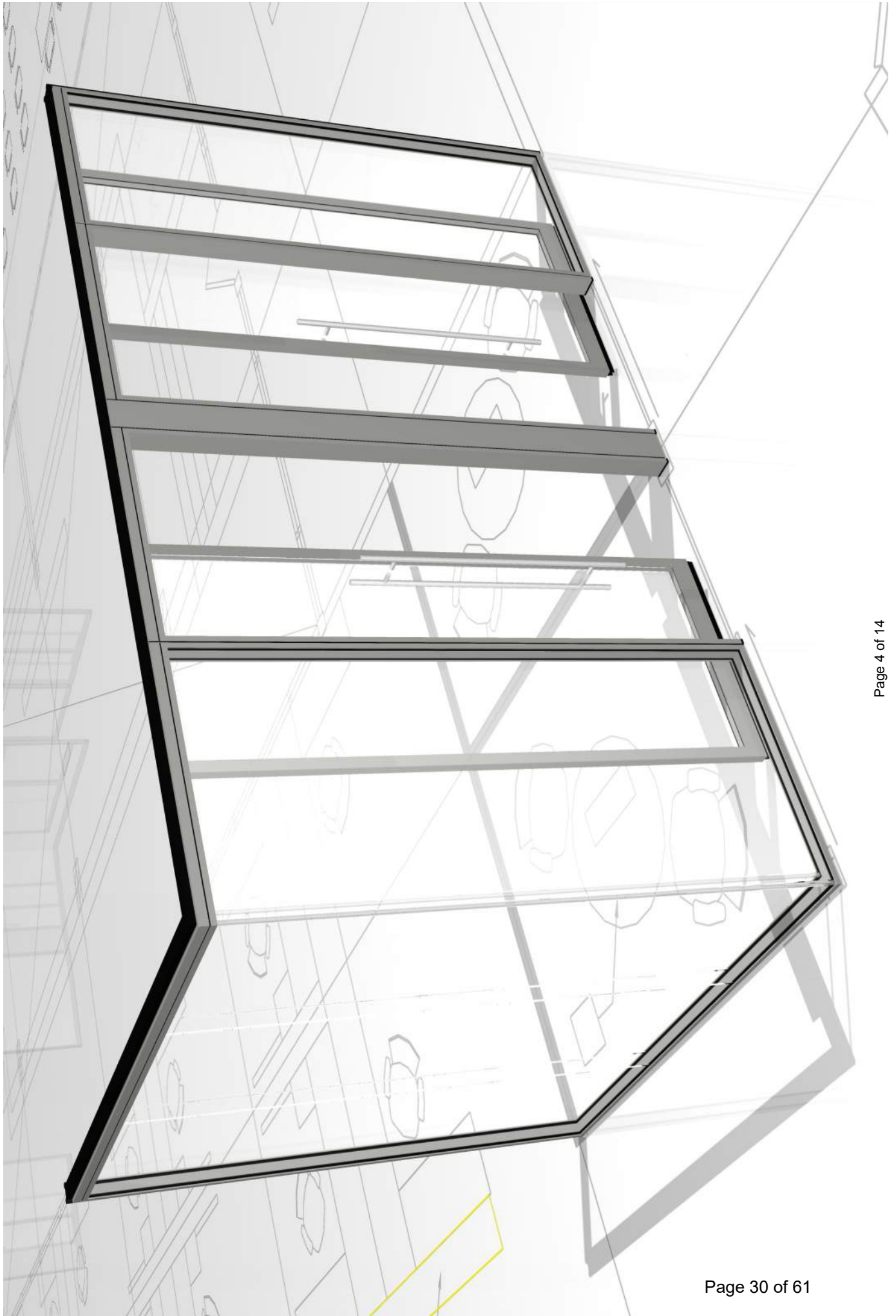
- Do not award contract for purchase of glass walls

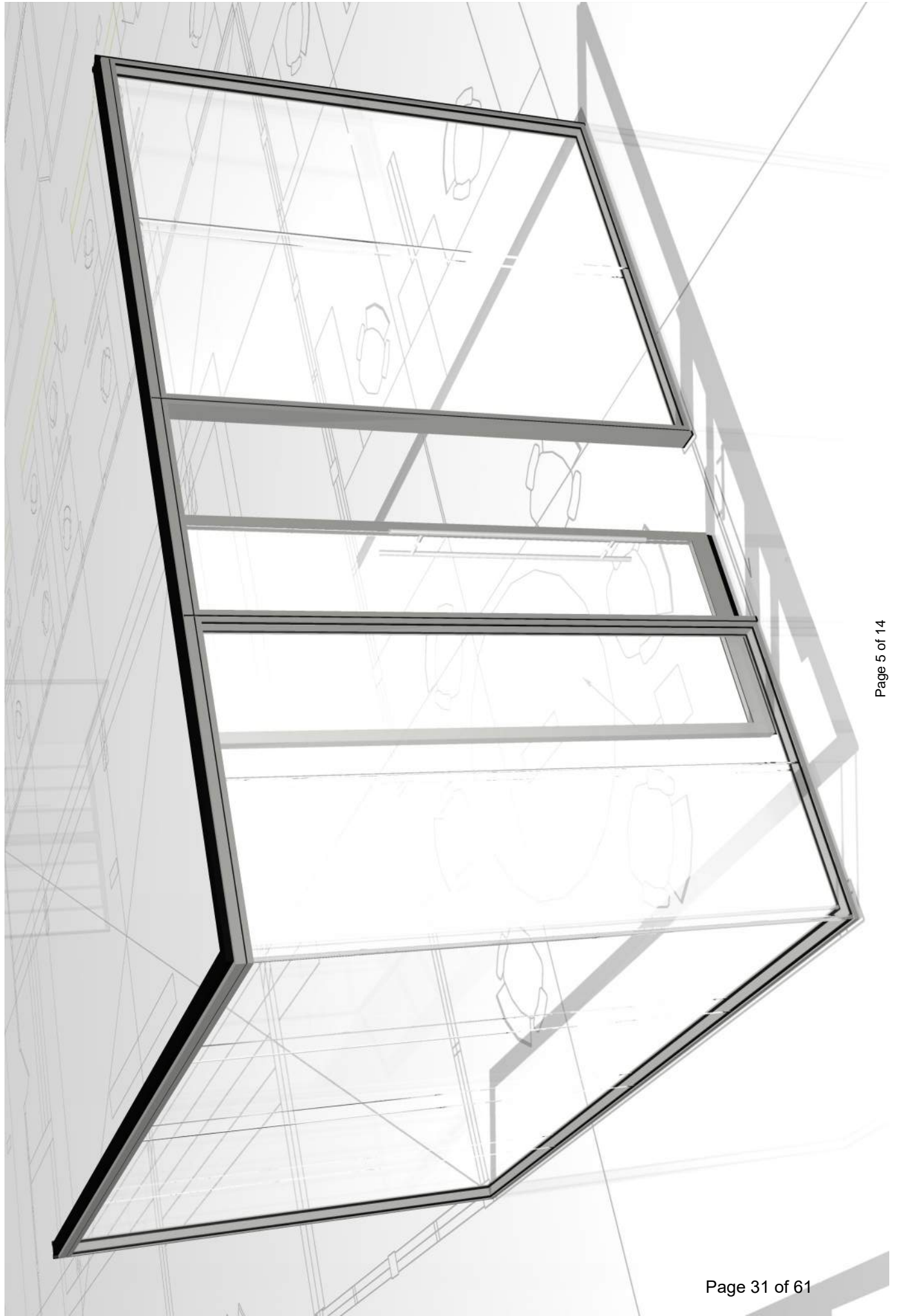
Fiscal Impact: Unknown

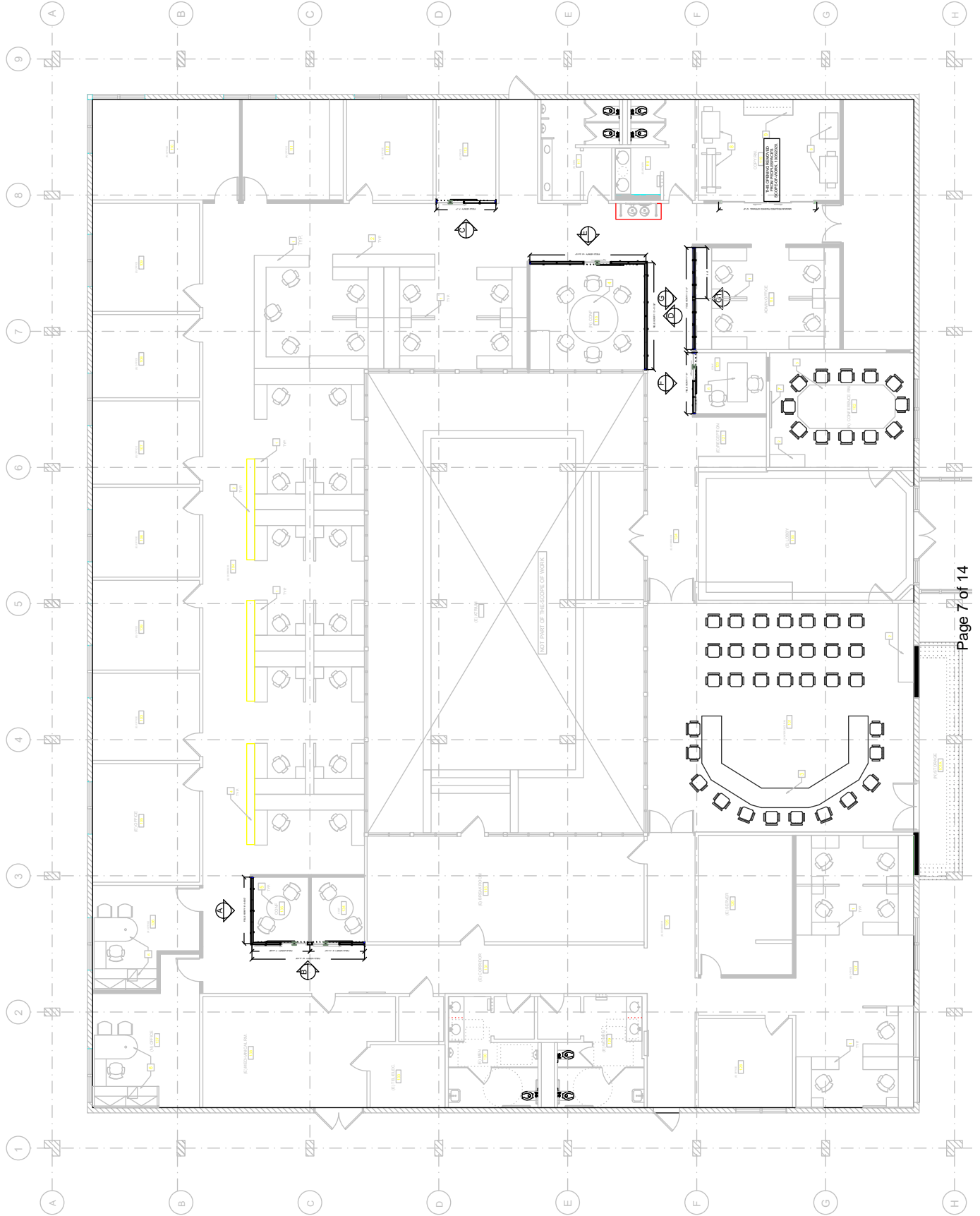
Business Analysis: Not purchasing the glass walls will require change orders for architect drawings and construction contract to incorporate walls and doors in the various areas.

Staff Recommendation – Option 1









Enclose® Frameless Glass 2 Channel

Walls

When acoustical and speech privacy are primary sources of worker dissatisfaction and stress, space designers are continually challenged with meeting the acoustical needs of people, and within smaller footprints. Enclose Frameless Glass (EFG) 2 Channel demountable walls provide the acoustical performance of conventional construction in a beautiful, highly adaptable, responsive alternative.

HAWORTH®





Privacy, Beauty, and Effortless Adaptability

With the look, feel, and acoustical performance of conventional construction, Enclose Frameless Glass 2 Channel walls offer space-saving, easily adaptable options that support privacy needs for meeting rooms, conference rooms, and offices. Sounds of conversation are contained to the space, while minimizing disruption to adjacent areas.

Features

With Enclose Frameless Glass 2 Channel walls, the possibilities for storefront designs are truly unlimited. Floor to ceiling panels achieve a sense of permanence and privacy, while ensuring your endless ability to adapt.

Acoustical privacy – Provides the acoustical performance desired to achieve the confidentiality required in meeting rooms and private offices

Dual track system – Accommodates one pane of glass for a standard level of acoustical privacy, or add a second pane for greater confidentiality

Frameless design – Allows daylight to permeate throughout the space, unobstructed by frames

Efficient and agile – Easily installs, adapts, and reinstalls, without disruption, dust, or excessive downtime

Damage-free installation – Touches the building lightly with mechanical fasteners only at the slab

Seamless integration – Designed to work with existing Enclose and Enclose Frameless Glass walls and doors, and seamlessly transition to conventional construction

Colors, Materials, Finishes

Enclose Frameless Glass 2 Channel walls are available in clear or frosted glass finishes. A choice of sliding, pivot, or butt-hinge single or double glazed doors gives you the versatility to meet any space or aesthetic need.

Certifications

- GREENGUARD® certified
- BIFMA level 1® certified

To learn more, visit haworth.com.

Enclose[®]

Walls

Office spaces are getting smaller, yet are expected to do more. Reconfiguration for today's workstyles and the anticipation of change is placing a strain on organizations with permanent interior construction. Moveable walls are a smart, responsive alternative, providing a sense of presence, permanence, and acoustical privacy, while ensuring your endless ability to adapt.





More Flexibility, Less Effort

With the look, feel, and performance of fixed construction, Enclose moveable walls offer space-saving, easily adaptable options to create more workspaces in a floorplate, without sacrificing comfort, personal storage, or privacy. Its non-progressive design lets you remove and switch any single panel or door without upsetting the rest. And Enclose can be completely reconfigured with ease, in up to one-third the time of many competitors.

Features

With Enclose moveable walls, the design possibilities are truly unlimited. Floor to ceiling panels achieve a sense of permanence and privacy, while ensuring your endless ability to adapt.

Efficient and agile – Easily installs, adapts, and reinstalls, without disruption, dust, or excessive downtime.

Damage-free installation – Touches the building lightly with mechanical fasteners only at the slab.

Seamless integration – Designed to work with Enclose Frameless Glass walls and doors, and seamlessly transition to conventional construction.

Acoustical privacy of fixed walls – Provides the acoustical performance needed to meet the speech privacy and confidentiality requirements of today's offices, in a moveable wall system.

Colors, Materials, Finishes

Choose Enclose moveable walls in metal, laminate, wall coverings, or wood with finishes to match your caseloads. Or, opt for clear, patterned, or custom glass. Monolithic and segmented tiles are available in framed and frameless designs. Multiple door options—including full-height, double-glazed, frameless glass doors—complete the aesthetic.

Certifications

- GREENGUARD® certified
- BIFMA® LEVEL® 1 certified

To learn more, visit haworth.com.



ACTION ITEM
June 16, 2021

TO: Board of Directors

FROM: **Administration & Finance Committee**
(Directors McVicker, Thomas, Dick)

Robert J. Hunter, General Manager

Staff Contact: Cathy Harris

**SUBJECT: AUTHORIZE PURCHASE OF OFFICE FURNITURE THROUGH
INTERIOR OFFICE SOLUTIONS (IOS)/DBA PEOPLESPLACE UNDER
THE COUNTY OF ORANGE REGIONAL COOPERATIVE
AGREEMENT (RCA)**

STAFF RECOMMENDATION

It is recommended the Board of Directors: Approve a total amount of \$216,996 as follows:

- 1) Authorize the General Manager to purchase office furniture for Phase 3 of the office remodel through Interior Office Solutions DBA PeopleSpace, under the County of Orange Regional Cooperative Agreement, in the amount of \$142,658 not to exceed budgeted amount of \$170,096; and
- 2) Authorize the expenditure of \$46,900 from FY 20/21 Budget to cover the Phase 2 Furniture and additional Capital Expenses that may be necessary, upon completion of the construction phases.

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

SUMMARY

At the October 21, 2020 Board Meeting, the Board awarded contract to PeopleSpace under the County of Orange Regional Cooperative Agreement in the amount of \$300,000. Purchasing under the Cooperative Agreement discounts the furniture list price by 55% to 68%.

Budgeted (Y/N): Y	Budgeted amount: 20/21 - \$346,900 21/22 - \$170,096	Core X	Choice _
Action item amount: \$216,996			
Fiscal Impact (explain if unbudgeted):			

At the time this item was presented to the Board, it was noted that staff would return to the Board for a modification to the contract, for approval to purchase furniture for the remaining phases for FY 21/22.

Following Board approval in October and in preparing for construction mobilization, the contractor made changes to the construction phasing, thereby reducing the number of phases from four to three. Based on the change, adjustments were made to the furniture order in the various phases and the following outlines the budget costs for the furniture. Note that the total furniture cost for all three phases is less than the budgeted amounts.

Fiscal Year	Expenditure	Cost	Budgeted	Board Approved
20/21	Phase 1	\$210,683	\$346,900	\$300,000
	Phase 2	\$117,622		
	Total	\$328,305		
21/22	Phase 3	\$142,658	\$170,096	
	Total	\$142,658		
	Total Phase 1, 2, & 3	\$470,963	\$516,996	

DETAILED REPORT

Construction work for the Seismic Retrofit and Remodel project began in November 2020 and is scheduled for completion in November 2021. The construction will significantly modify the functional layout of the office space and will shift the proportion of work stations and offices in order to improve capacity.

Upon completion of the entire project, there will be:

- 45 workstations
- An addition of two collaboration rooms (with seating for two people each)
- An additional small conference room for 6 people
- A new Privacy Room/Lactation Room (pursuant to Labor Code 1030)

The large conference room (CR101) will remain in its current location and will be expanded, while the small conference room (CR102) and the Board of Directors office will be relocated adjacent to the MWDOC Lobby area.

The proposed vendor (Interior Office Solutions, DBA PeopleSpace) provides a significant cost savings to MWDOC through use of the County of Orange Regional Cooperative Agreement. The County of Orange conducted a formal bidding process for office furnishings in 2017, which contains the types and styles of furniture desired for MWDOC'S facilities. The furniture being purchased for the office is produced by Haworth, Inc. and has been discounted at 55% to 68% off their normal list price. Haworth is a financially stable company that was established in 1948 and produces well made, high quality furnishings. Additionally, they offer lifetime warranty on their products. The County of Orange

Cooperative Agreement is a five-year agreement ending in 2022. Use of the agreement is in accordance with the District's Administrative Code and was reviewed and approved by District Counsel.

BOARD OPTIONS

Option #1

It is recommended the Board of Directors: Approve a total amount of \$216,996 as follows:

- 1) Authorize the General Manager to purchase office furniture for Phase 3 of the office remodel through Interior Office Solutions DBA PeopleSpace, under the County of Orange Regional Cooperative Agreement, in the amount of \$142,658 not to exceed budgeted amount of \$170,096; and
- 2) Authorize the expenditure of \$46,900 from FY 20/21 Budget to cover the Phase 2 Furniture and additional Capital Expenses that may be necessary, upon completion of the construction phases.

Fiscal Impact: For FY2021-22, \$170,096 was included in the Budget for Phase 3 furnishings. The amount of \$346,900 was budgeted for furnishings FY 20/21. In October 2020, the Board approved \$300,000 and due to the combining of construction phases additional funds are needed from 20/21 budgeted funds.

Business Analysis: Completing the purchase of office furnishings from PeopleSpace under the County of Orange Regional Cooperative Agreement provides a cost savings to the District and provides consistent workstations/furnishings throughout the office; large purchasing of new furniture for the office will reduce costs over time in not having to replace various furniture items for 20+ years.

Option #2

- Do not authorize the purchase of Phase 3 furniture and the expenditure of 20/21 budgeted funds.

Fiscal Impact: Delay in furnishing office, significant staff time to review and select new vendor and furnishings and possible increase in budgeted expenditure.

Business Analysis: Additional furniture will be needed to complete the office workstations for staff. There will be inconsistent furnishings and in the overall aesthetics of the office. Staff will continue to use what remains of existing furniture and incur additional costs of moving the furniture multiple times during construction with some breakage occurring. The furniture order would need to be rebid.



ACTION ITEM

June 16, 2021

TO: Board of Directors

FROM: **Administration & Finance Committee**
(Directors McVicker, Thomas, Dick)

Robert J. Hunter, General Manager

SUBJECT: **Facilitated Discussion with Member Agencies Project**

STAFF RECOMMENDATION

It is recommended that the Board of Directors approve Option #1 and authorize the General Manager to enter into a contract with Paul Redvers Brown, Inc. for facilitation services and report production for the first two phases of the project. Not-to Exceed cost of \$51,910.00 on a time and materials basis.

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

SUMMARY

During FY 2020-21 there have been series of discussion in the MWDOC Member Agency Managers (MMAM) monthly meeting regarding revisiting the issue of the “role of MWDOC” and the overall relationship between MWDOC and the Member Agencies. Interest in these topics has waxed and waned for over thirty years. There was mutual agreement within the meeting group that this discussion would be postponed until after the completion of the budget and rate process and other items. The item was discussed in the April MMAM meeting and a facilitated approach was presented.

As envisioned, the project would consist of two initial phases which may result in the recommendation for a third phase (not included in this item).

Phase 1: A comprehensive survey of the current status including both positives and negatives by all Member Agencies and the MWDOC Board of Directors utilizing a structured interview format. Member Agency interviews will be conducted individually with one board-level representative and the General Manager for each Member Agency. In addition the MWDOC Board of Directors and the two independent MWDOC-MET directors will be

Budgeted (Y/N): Y	Budgeted amount: \$75,000	Core X	Choice _
Action item amount: \$51,910			
Fiscal Impact (explain if unbudgeted): Not applicable			

interviewed. This approach will support two desired outcomes: (1) the comprehensive participation of all the Member Agencies and (2) the inclusion of a wide set of topics. The information from these interviews will be summarized in a findings document.

Phase 2: Facilitated discussion workshops of the Phase 1 findings. The scope includes three workshops with the Member Agencies and one with the MWDOC Board of Directors. The intention is not only to discuss but to see if a consensus view is achievable. Depending upon the outcome, the process could end there with a summary report or a Phase 3 could be recommended.

A review of potential facilitators was conducted with input requested from both MWDOC and Metropolitan Member Agencies. Phone interviews or discussions were held with the three most qualified and water-knowledgeable candidates including a discussion of issues, approaches, program design and rates. Mr. Paul Brown is the recommended consultant (resume attached). Mr. Brown is a certified planner with over 40 years' experience. His clients have included Metropolitan, the Santa Clara Valley Water District, the Orange County Sanitation District, the Orange County Water District and the cities of Los Angeles, San Diego, San Francisco, San Jose and Seattle. He is currently working with Metropolitan or the Regional Recycled Water Program (Carson).

This project will extend over several months in FY 2021-22.

BOARD OPTIONS

Option #1

- The Board of Directors authorizes the General Manager to enter into a contract with Paul Redvers Brown, Inc. for a time and materials contract with the not-to-exceed amount of \$51,910 for facilitation services for the first two phases of discussions with MWDOC Member Agencies and Board of Directors.

Fiscal Impact: This is a core budgeted item.

Business Analysis: The use of a skilled professional facilitator with an existing knowledge of water agencies and issues is expected to maximize the productivity of the discussions and efficiently gather the contributions from all the MWDOC Member Agencies and the MWDOC Board of Directors.

Option #2

- Do not authorize the contract

Fiscal Impact: Avoid the expenditure of \$51,910.

Business Analysis: The discussions with Member Agencies will be less efficient, involve much more staff time and will likely be less productive.

STAFF RECOMMENDATION

Option #1



Paul R. Brown, AICP, M.ASCE

President

Paul Redvers Brown Inc.

Experience

Brown is a certified planner with over 40 years' experience in project planning and management, emphasizing multi-agency collaboration, public stakeholder participation, process facilitation, and multi-objective decision making for clients that include the states of California and Colorado; the Metropolitan Water District of Southern California (MWD); the Santa Clara Valley Water District; the Orange County (CA) Sanitation District, the Orange County (CA) Water District; and the cities of Los Angeles, San Diego, San Francisco, San José, and Seattle. In 2014, Brown completed a 2-year appointment as a Visiting Professor at the University of South Florida (USF) Patel College of Global Sustainability, where he also served as Director of Applied Research. From 1975 to 2013, Brown held various positions at CDM Smith; most recently, as Executive Vice President and 12-year member of the firm's Board of Directors. In addition, he was the Founding Technical Director of CDM Smith's former Neysadurai Centre for Integrated Urban Solutions in Singapore.

Project Experience

Project Manager, Multi-Objective Decision Analysis, Regional Recycled Water Program, Metropolitan Water District of Southern California

Brown provided program management services for a new water purification project to reuse water currently discharged to the Pacific Ocean for recharge of regional groundwater basins. Through a partnership with the Sanitation Districts of Los Angeles County (LACSD), the Metropolitan Water District of Southern California (MWD) would build a new purification plant and distribution lines to groundwater basins in Los Angeles and Orange counties. Brown participated in the completion of a Feasibility Study published in November 2016 and a Conceptual Planning Studies Report completed in February 2019. The conceptual planning studies included a multi-objective decision analysis of alternative of implementation strategies and phasing.

Lead Facilitator and Project Manager Court-Ordered Collaborative Science and Adaptive Management Program

The Collaborative Science and Adaptive Management Program (CSAMP) is the product of a decision made on April 9, 2013 by the United States District Court for the Eastern District of California (Court) to extend a court-ordered remand schedule for completing revisions to the salmon (NMFS 2009) and Delta Smelt (FWS 2008) Biological Opinions (BiOps). The court order allowed the parties who made the motion (U.S. Bureau of Reclamation, U.S. Fish and Wildlife Service, National Marine Fisheries Service and CA Department of Water Resources) additional time to extend the remand schedule for the development of a "robust science and adaptive management program with collaboration of the scientists and experts from public water agencies (water contractors) and non-governmental organizations (environmental organizations) to inform the development of the BiOps." Brown participated in the establishment and served as Lead Facilitator for the on-going CSAMP process from 2013 to 2015.

Facilitator and Project Manager Strategic Business Plan Update, West Basin Municipal Water District, California

Brown worked with the West Basin Municipal Water District's Board of Directors, General Manager, and Staff to revise and update the District's Strategic Business Plan. The on-going project scope includes a series of interviews with Board Members, the General Manager, and Staff addressing topics that include: strengths and weaknesses of the current plan, and areas specifically needing to be improved or addressed. Brown prepared a presentation summarizing the information and findings obtained in the interviews for use in a Board workshop that defined proposed improvements or modifications. At the completion of the proposed plan updates, the Strategic Business Plan will be presented to the Board of Directors. The proposed revisions will be presented together with "strategic policy choices" – allowing the Board to deliberate on the



overall direction of the plan with adequate information regarding the costs and benefits likely to result from their decisions.

Lead Facilitator, Recycled Water Collaborative Process and Recycled Water Framework Agreement, Santa Clara County, California

Working for the Santa Clara Valley Water District and the City of San José, Brown was the CDM Smith project manager and facilitated an evaluation process addressing future ownership and operations of recycling facilities. Following the completion of the Collaborative Process in 2004, Brown continued to assist the parties in developing a mutually acceptable agreement, including a comprehensive review of other long-term recycling agreements. In August 2008, the City and District formed the Recycled Water Liaison Committee comprised of representatives from the District Board and San José City Council to develop key terms of the Recycled Water Framework Agreement. Brown served as the planner and facilitator of that process, which resulted in a signed agreement in February 2010.

Technical Advisor and Lead Facilitator, Integrated Plan for the Wastewater Program and Integrated Resources Plan, Los Angeles, California

Brown served as the CDM Smith project director and lead facilitator for the planning policy framework development phase of the City of Los Angeles' Integrated Resources Plan. In addition to facilitating extensive stakeholder workshops designed to develop community objectives and performance measures, the project included the development of a multi-objective decision tool and systems simulation that modeled the relationship among physical systems and stakeholder objectives for three interdependent water systems: wastewater, recycled water, and stormwater.

Deputy Project Director, Phase I Strategic Plan for Wastewater, Orange County, California

Brown was the CDM Smith deputy project director for the Orange County Sanitation District Phase I Strategic Plan work, including the Management of Peak Hydraulic Discharge and the Financial Charges Fee Schedules projects. He facilitated more than one dozen participatory decision-making workshops involving diverse stakeholder groups. The process included two stakeholder advisory groups that assisted the District Board in formulating policy direction for both strategic planning and rates.

Project Manager, Facilitation and Development of an Integrated Resources Plan, Southern California

Working for the Metropolitan Water District (MWD), Brown was the CDM Smith project manager for the facilitation, planning process development, and report preparation for a regional integrated resource plan (IRP) —a high-level, comprehensive analysis of water supply for Southern California over a 25-year planning horizon. The IRP was designed to enable a high level of member agency and public participant involvement in reaching an appropriate balance of imported and local water supplies to achieve a least cost mix that satisfied environmental, risk and reliability, and affordability considerations. During the implementation phase of the IRP, Brown provided advisory services to MWD in support of the procurement of off-stream storage and dry-year supplies on the Colorado River Aqueduct System.

Education

MBA – The Wharton School, University of Pennsylvania, 1982

MA – English, University of Rochester, 1973

BA – English, Tufts University, 1971

AICP – American Institute of Certified Planners, 2006

**Administration Activities Report****May 7, 2021 – June 3, 2021**

Activity	Summary
Administration/Board	<p>Staff worked on the following:</p> <ul style="list-style-type: none">• Scheduled meetings for Rob Hunter and Board members.• Assisted Rob with various write-ups and follow-up for the Committees and Board.• Continue to send the Water Supply Reports to the member agencies.• Processed and reviewed agreements for appropriate Board approval and insurance requirements as well as execution following approval• Reviewed Insurance documents for all District Agreements.• Responded to two Public Records Act requests.• Updated various portions of the website; including updating Zoom Board and Committee meetings, Reserve Policy, ISDOC and WACO, and calendar.• Prepared/coordinated publications for OC Register.• Prepared Resolutions for UWMP, orchestrated postings of same• Amended Admin Code and prepared resolution re Investment Policy• MET with OCWD re Board room requirements for in-person meetings• Distributed Water Rates Resolution to member agencies.• Solicited schedules, set-up and hosted various Zoom Meetings for the General Manager, Director of Engineering and Principal Water Resources Analyst.• Formatted letters for Government Affairs.• Hosted ISDOC Executive & WACO Planning meetings.• Created an ISDOC & WACO Past Presentation document.• Followed-up on outstanding agreements.• Processed agreements.• Assisted GM with PRA letters.
Records Management	<ul style="list-style-type: none">• Continued review of files within the office and vault to determine disposition for next phase of construction.

Records Management (continued)	<ul style="list-style-type: none"> • Staff continues to review incoming mail and logging necessary documents into the Laserfiche system. • Staff continues to review documents and update information in Laserfiche. • Documents that have been removed from offices are being reviewed and scanned, if necessary. • Staff held a zoom call with RestoreVault to upgrade the District's server relay. Restore Vault is the District's vendor for electronic file storage and backup for all District records through Laserfiche. Staff is planning to schedule a disaster recovery exercise in June.
Health Benefits	<ul style="list-style-type: none"> • No new information this month.
Recruitment/Departures	<ul style="list-style-type: none"> • Recruiting efforts continue for interns for Water Use Efficiency and Public Affairs • Sam Fetter was hired full time as a Water Use Efficiency Analyst I following his internship with the District for the past few years.
Projects and Activities	<ul style="list-style-type: none"> • Staff is preparing for the next phase of construction and will be removing obsolete furniture and returning some staff members to their future new office locations on June 11th. • Staff continues coordination efforts in working with Engineering staff, IDS, ABS and the furniture vendor, on planning for the Office Seismic Retrofit and Tenant Improvements. • Staff continues to participate in weekly move management and Construction Meetings. • Staff met with Outdoor Dimensions Signage on June 2nd to review office signage for ADA compliance. • Staff is preparing the office for the 2nd phase of construction to start mid-June; including removing furniture and obsolete items; reviewing storage needs; boxing up work areas. • Staff is continuing to work with the furniture vendor (People Space) on finalizing the office furniture specifications and the Interior Designer with IDS regarding office color specifications and materials. Phase 1 delivery and installation is scheduled for June 3rd. • The General Manager continues to hold bi-monthly staff meetings via Zoom.

Projects and Activities (continued)	<ul style="list-style-type: none"> • HR staff is continuing to work closely with the Director of Emergency Management on COVID-19, the impacts to MWDOC employees and implementation of processes and procedures. Keeping in mind the safety and well-being of employees. • Staff continues to coordinate additional office cleanings in the office twice a week. • Staff hosted and attended various Board, Committee and Department meetings via zoom. • Staff continues to hold weekly virtual Zoom meetings of the Administration Department. • Staff continues to update changes to the MWDOC OC Cities and Water Agencies Directory, the Act Database and to the District Contacts in Outlook. • Staff compiled the ISDOC Directory for distribution • Staff exported and provided distribution lists from the Database, as requested. • MWDOC hosted a quarterly HR Member Agency Meeting on May13th via Zoom. • Staff participated in the Western Region International Public Management Association- Human Resources Conference via Zoom on May 18-20 • Staff participated in a Joint MWDOC/OCWD Building Committee Meeting held on May 17th.
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**INFORMATION ITEM**

June 9, 2021

TO: Administration & Finance Committee
(Directors McVicker, Thomas, Dick)

FROM: Robert J. Hunter, General Manager

Staff Contact: Jeff Stalvey

SUBJECT: Finance and IT Pending Items Report

SUMMARY

The following list details the status of special projects that are in-progress or to be completed during FY 2020-21.

Finance

Description	% of Completion	Estimated Completion date	Status
Further Implementation of WUE Landscape Programs Databases and Web Site.	On-going	On-going	In Progress
2021 W-9 collection for conservation rebates. Currently holding no rebate checks awaiting a W-9 form.	On-going	On-going	In Progress
Prepare for annual audit of our financial statements	0%	10-31-2021	Not Started
Prepare Annual Financials	0%	10-31-2021	Not Started

Information Technology

Description	% of Completion	Estimated Completion date	Status
Network security issues (hackers, viruses and spam emails)	On-going	On-going	Continuous system monitoring
Upgrade Conference room 101 and 102 with new Audio/Video equipment.	50%	06-31-2021	In Progress
Software upgrade for Primary Domain Controller	10%	06-31-2021	In Progress
Implement firewall for District wireless network	100%	06-31-2021	Completed

FY 2020-21 Completed Special Tasks

Description	% of Completion	Completion date	Status
<u>Finance</u>			
Government Compensation in California Report 2020	100%	04-30-2021	Completed
Preparation of documents for FY2021-22 budget process.	100%	04-30-2021	Completed
Rate Study with Raftelis for 5th year cycle due 2021	100%	04-30-2021	Completed
<u>Information Technology</u>			
Implement message archiver for District Exchange E-mail system	100%	03-31-2021	Completed



INFORMATION ITEM

June 9, 2021

TO: **Administration & Finance Committee**
(Directors Thomas, Dick, McVicker)

FROM: **Robert Hunter, General Manager**

Staff Contact: Kevin Hostert

SUBJECT: **Monthly Water Usage Data and Water Supply Info.**

STAFF RECOMMENDATION

Staff recommends the Administration & Finance Committee receive and file this information.

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

REPORT

The attached figures show the recent trend of water consumption in Orange County (OC), an estimate of Imported Water Sales for MWD OC, and selected water supply information.

- OC Water Usage, Monthly by Supply **OCWD Groundwater was the main supply in April.**
- Estimated OC Water Usage, Monthly, Comparison to Previous Years Water usage in **April 2021 was above average compared to the last 5 years.** We are projecting a slight Increase in overall water usage compared to FY 2019-20. It has been 49 months since all mandatory water restrictions were lifted by the California State Water Resources Control Board.
- Historical OC Water Consumption Orange County M & I water consumption is **projected** to be **544,000 AF in FY 2020-21** (this includes ~15 TAF of agricultural usage and non-retail water agency usage). This is about **12,000 AF more than FY 2019-20** and is about **28,000 AF more than FY 2018-19**. Water usage per person is projected to be slightly higher in **FY 2020-21 for Orange County at 152 gallons per day** (This includes recycled water). Although OC population has increased 20% over the past two decades, water usage has not increased, on average. A long-term decrease in per-capita water usage is attributed mostly to Water Use Efficiency

Budgeted (Y/N): N	Budgeted amount: N/A	Core <u>X</u>	Choice <u> </u>
Action item amount: N/A		Line item:	
Fiscal Impact (explain if unbudgeted):			

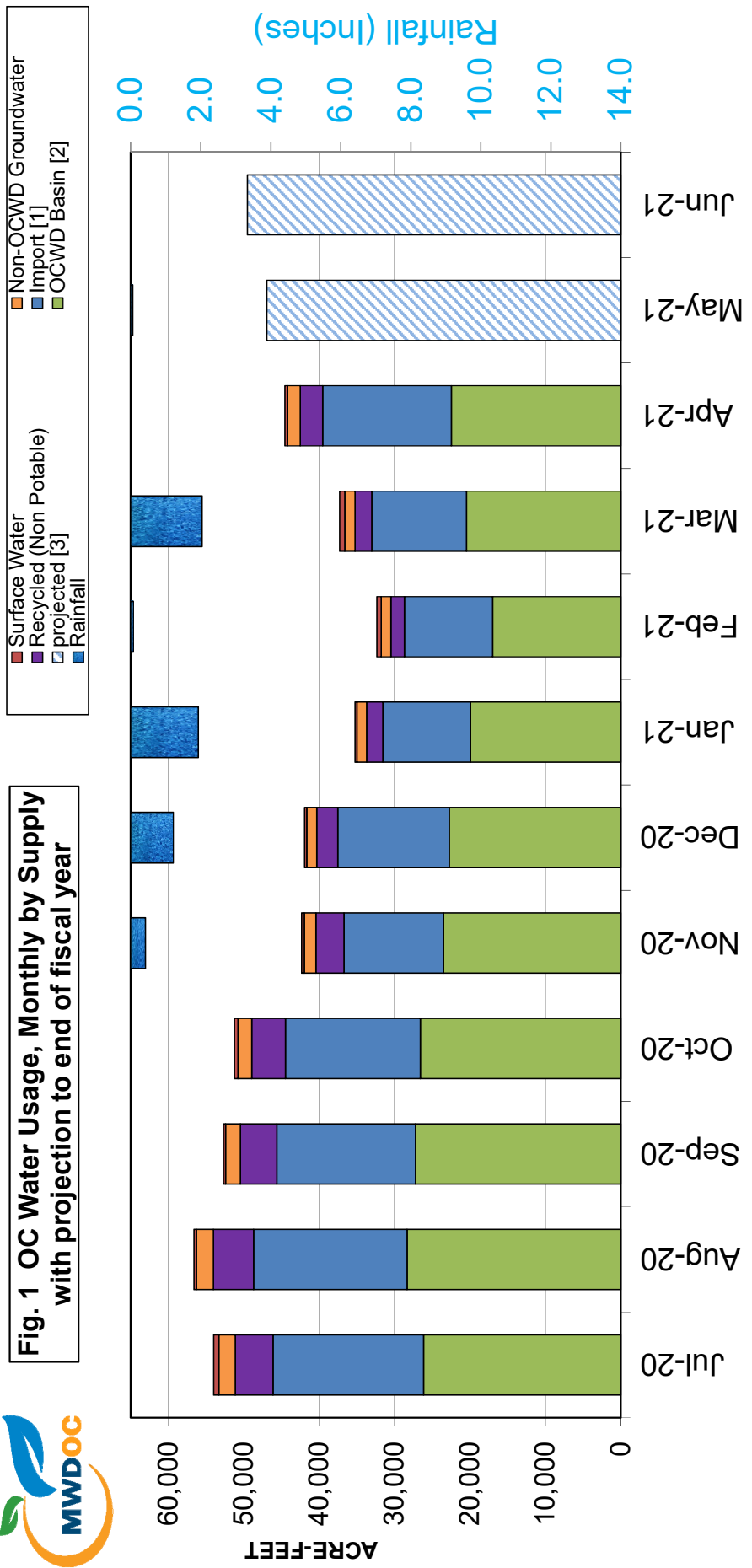
(water conservation) efforts. ***O.C. Water Usage for the last five Fiscal Years is the lowest since the 1982-83 Fiscal Year*** (FY 1982-83 was the third wettest year on record).

Water Supply Information Includes data on Rainfall in OC; the OCWD Basin overdraft; Northern California and Colorado River Basin hydrologic data; the State Water Project (SWP) Allocation, and regional storage volumes. The data have implications for the magnitude of supplies from the three watersheds that are the principal sources of water for OC. Note that a hydrologic year is Oct. 1st through Sept. 30th.

- Orange County's accumulated precipitation through ***early June*** was below average for this period. Water year to date rainfall in Orange County is ***5.7 inches***, which is ***45% of normal***.
- Northern California accumulated precipitation through ***early May*** was ***48% of normal for this period***. Water Year 2020 was 63% of normal while water year 2019 was 137% of normal. The ***Northern California snowpack was 66% as April 1st As of early May, 100.00%*** of California is experiencing ***moderate to exceptional drought conditions*** while 100.00% of the state is experiencing abnormally dry conditions. The State Water Project Contractors Table A Allocation was lowered to 5% in March 2021.
- Colorado River Basin accumulated precipitation through ***late May*** was ***75% of normal*** for this period. The ***Upper Colorado Basin snowpack was 74% of normal*** as of April 13th. ***Lake Mead and Lake Powell*** combined have about ***51% of their average storage volume*** for this time of year and are at ***35.6% of their total capacity***. If Lake Mead's ***level falls below a "trigger" limit 1,075 ft. at the end of a calendar year***, then a shortage will be declared by the US Bureau of Reclamation (USBR), impacting Colorado River water deliveries to the Lower Basin states. As of early June, Lake Mead levels were ***1.50' BELOW the "trigger" limit***. The USBR predicts that there is ***a 60% chance that the trigger level will be hit in 2022 and a 82% chance in 2023***.



**Fig. 1 OC Water Usage, Monthly by Supply
with projection to end of fiscal year**



[1] Imported water for consumptive use. Includes "In-Lieu" deliveries and CUP water extraction. Excludes "Direct Replenishment" deliveries of spreading water and deliveries into Irvine Lake.

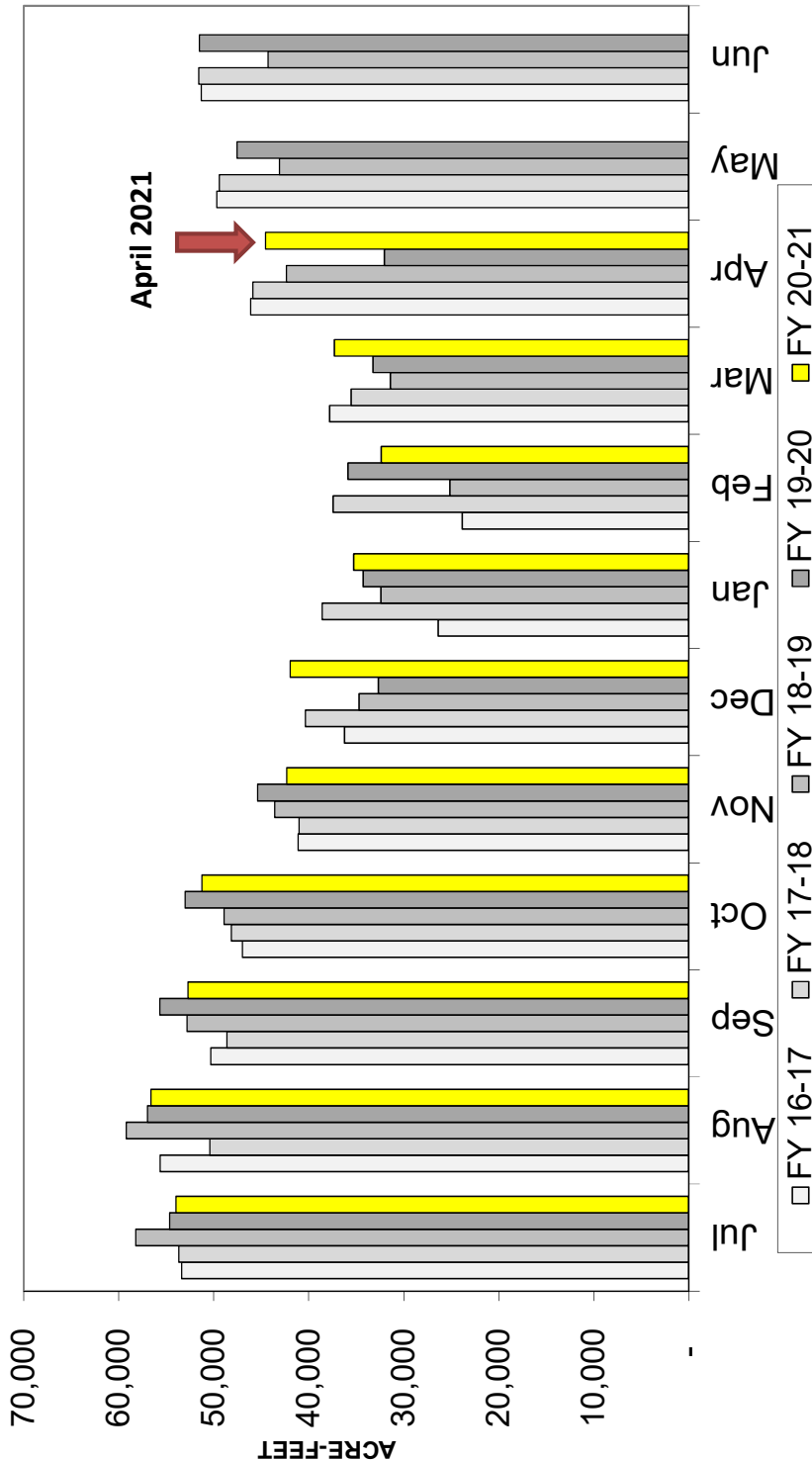
[2] GW for consumptive use only. Excludes In-Lieu water deliveries and CUP water extraction that are counted with Import. BPP in FY '20-21 is 77%.

[3] MWD OC's estimate of monthly demand is based on the projected 5 Year historical retail water demand and historical monthly demand patterns.

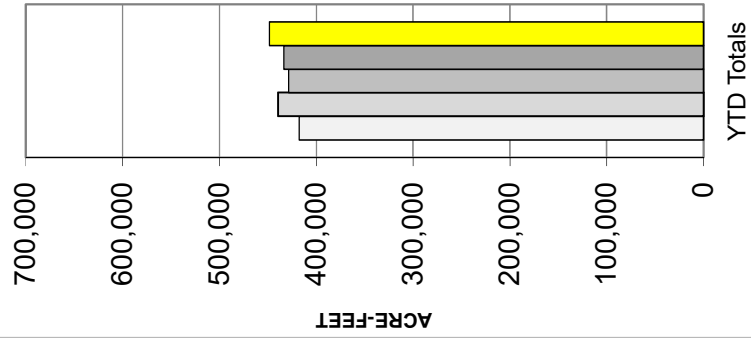
[4] Total water usage includes IRWD groundwater agricultural use and usage by non-retail water agencies.



Fig. 2 OC Monthly Water Usage [1]: Comparison to Last 4 Fiscal Years

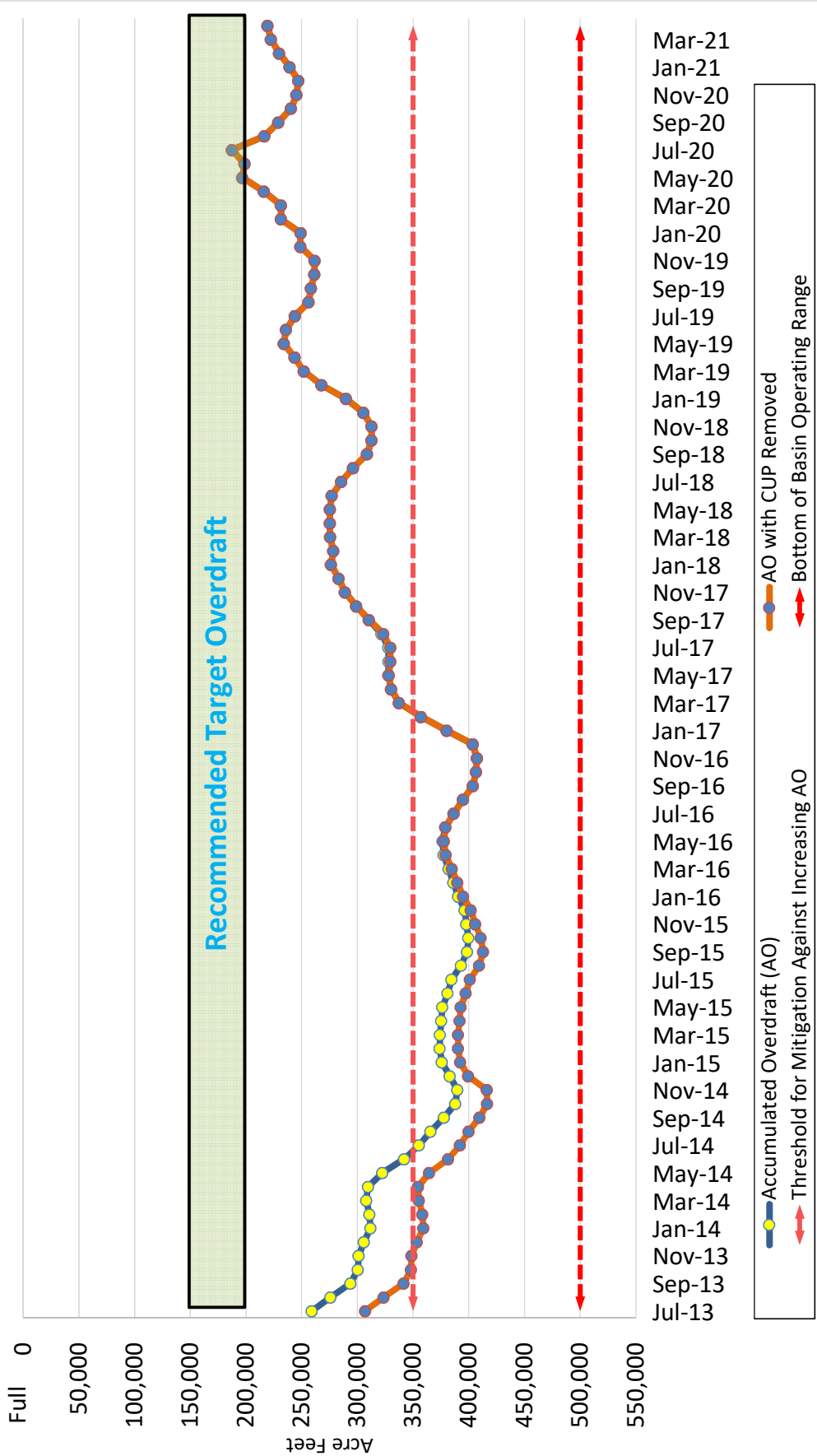


Partial Year Subtotals



[1] Sum of Imported water for consumptive use (includes "In-Lieu" deliveries; excludes "Direct Replenishment" and "Barrier Replenishment") and Local water for consumptive use (includes recycled and non-potable water and excludes GWRS production) Recent months numbers include some estimation.

Accumulated Overdraft of the OCWD Groundwater Basin as of April 2021

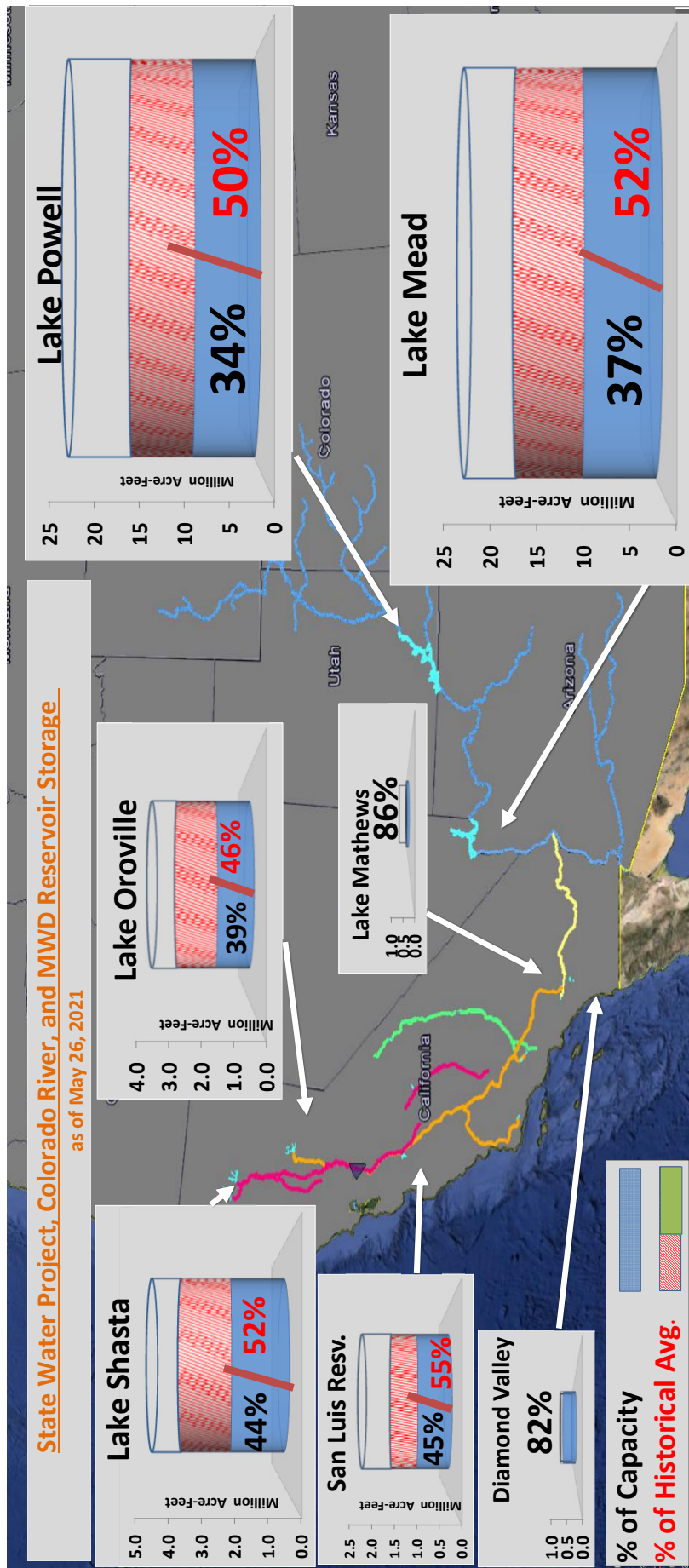


	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20
AO (AF)	244,057	256,239	258,445	261,464	261,645	248,909	249,051	231,354	231,354	216,098	196,677	198,754
AO w/CUP removed (AF)	244,057	256,239	258,446	261,464	261,645	248,909	249,051	231,354	231,354	216,098	196,677	198,754
	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
AO (AF)	187,392	216,548	229,124	240,414	245,441	246,998	239,329	229,738	222,470	219,388		
AO w/CUP removed (AF)	187,392	216,548	229,124	240,414	245,441	246,998	239,329	229,738	222,470	219,388		

* Source ~ OCWD Monthly Board of Directors Packet, Water Resources Summary

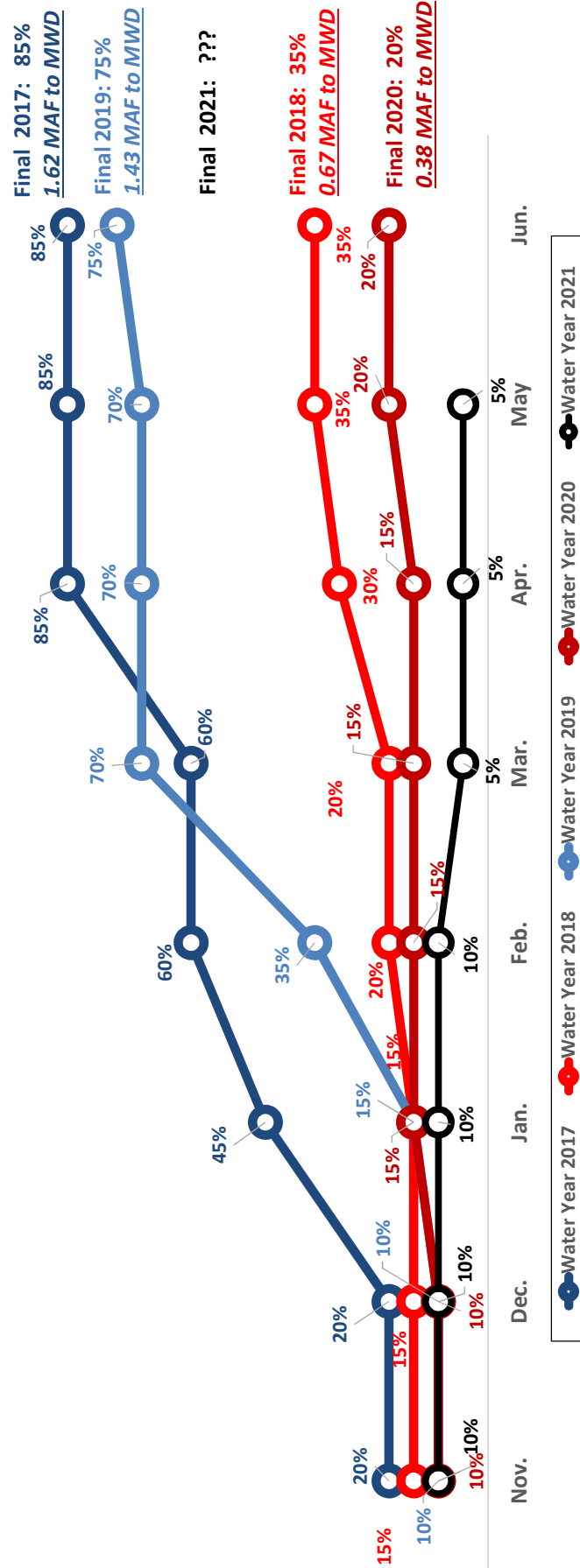


State Water Project, Colorado River, and MWD Reservoir Storage as of May 26, 2021

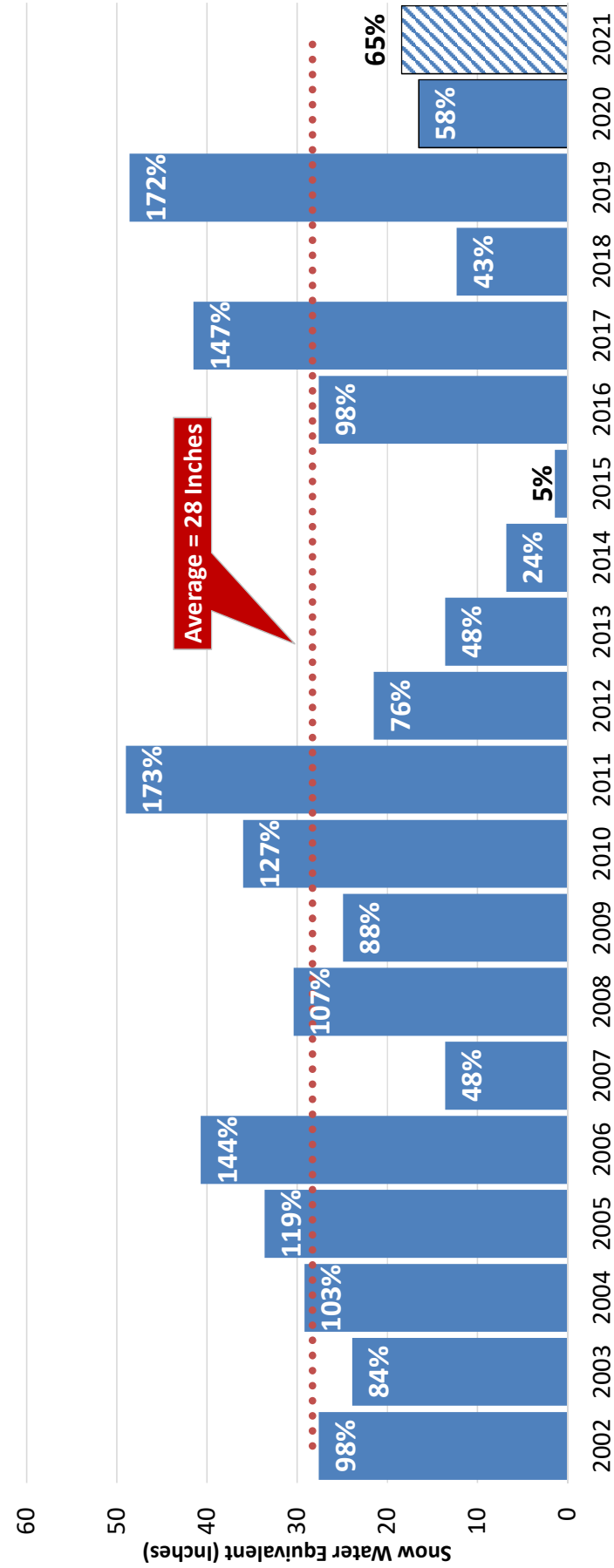


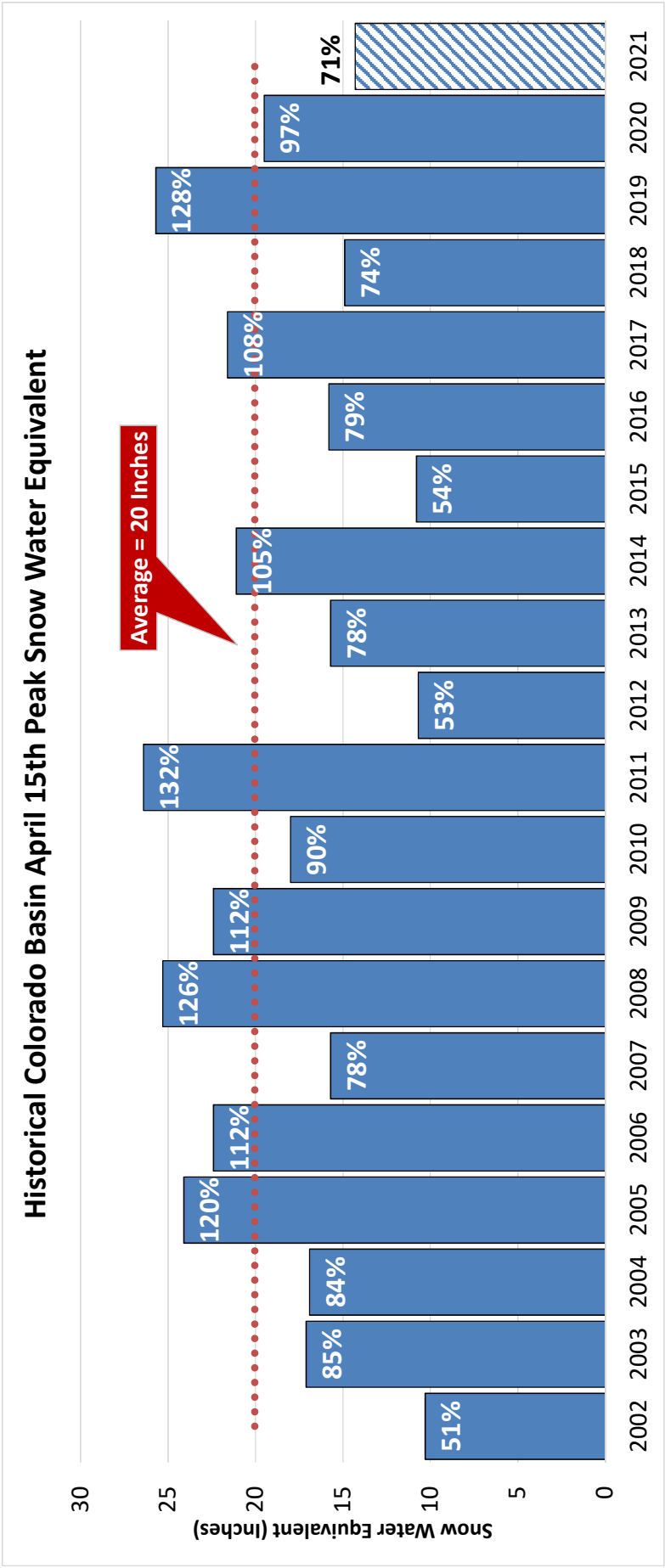
SWP TABLE A ALLOCATION

FOR STATE WATER PROJECT CONTRACTORS



Historical Northern California April 1st Peak Snow Water Equivalent

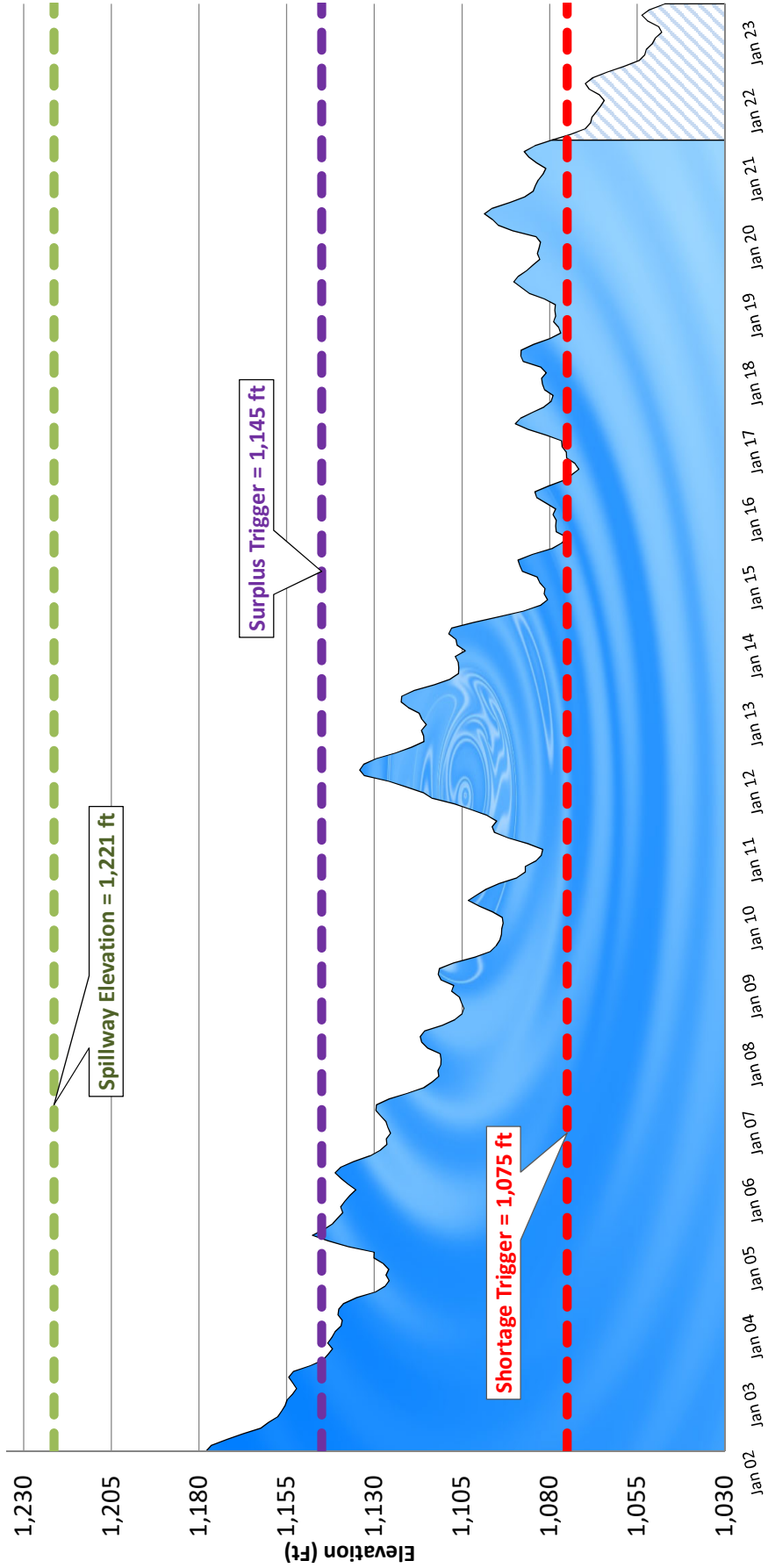






Lake Mead Levels: Historical and Projected projection per USBR 24-Month Study

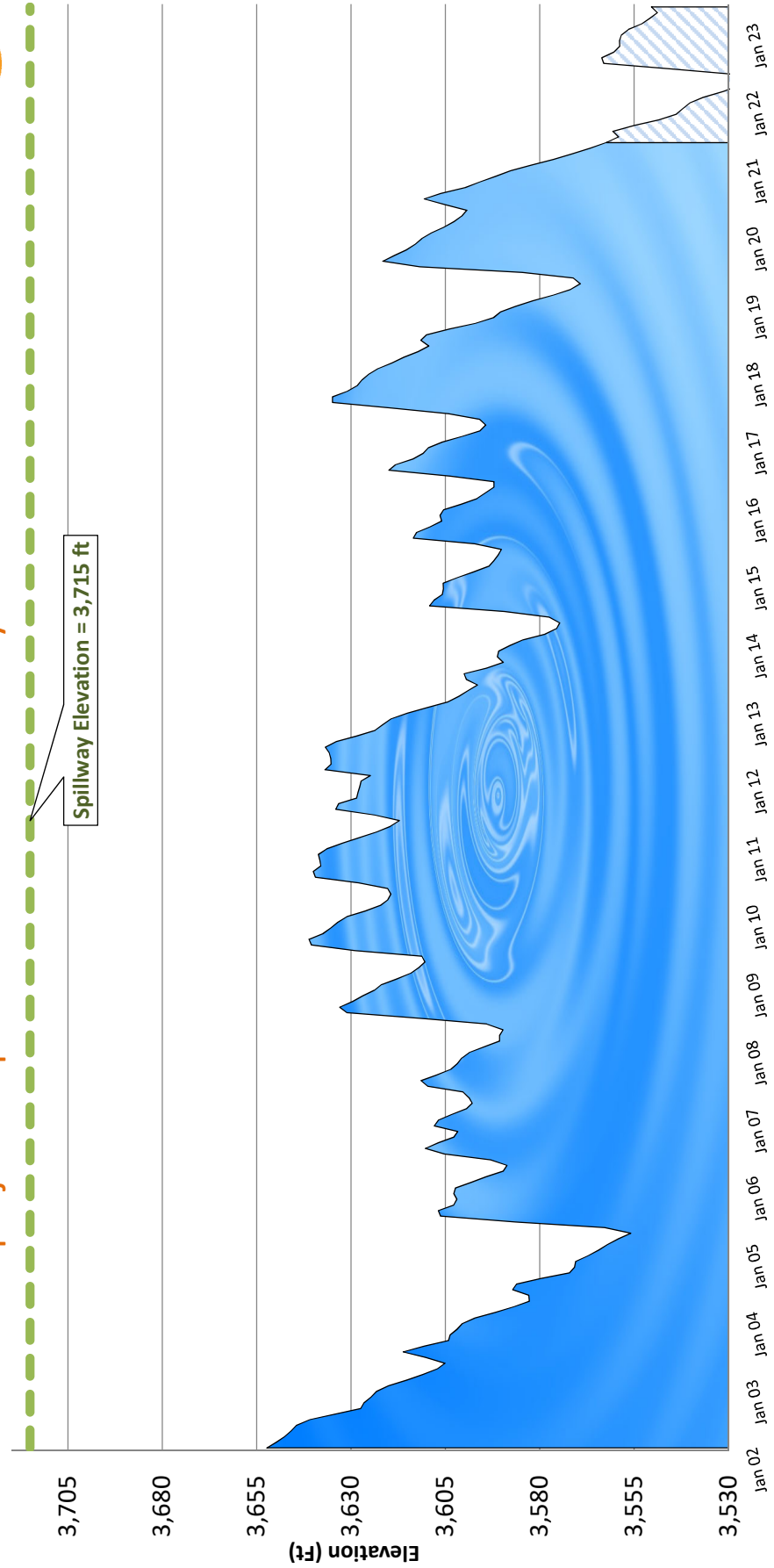
■ Historical □ Projected





Lake Powell Levels: Historical and Projected projection per USBR 24-Month Study

■ Historical □ Projected





Lake Mead Historical Water Elevation Level

Intake Tower

Hoover Dam

Historic Peak July 1983 @ 1,225 Feet

