

## Questions received in response to RFP No. GA0920-001

### Addendum #1

**\*\* Proposers should acknowledge receipt of Addendum #1 in their proposal or cover letter \*\***

- 1. Is the organizational chart included in the five page limit?**
  - No, the organizational chart is not included in the 5-page limit
- 2. The Client References section refers to “A list of three to five former clients....” Can the client references be current clients?**
  - Yes, current or former clients are acceptable references
- 4. Will proposals exceeding the 5-page limit be disqualified from further review?**
  - Yes
- 5. Are only the resumes excluded from the 5-page limit or is the entirety of the requested information under section 1(e) excluded from the limit?**
  - Under section 1 “Proposal Contents” the following sections are included/excluded:
    - a – excluded
    - b – excluded
    - c- excluded
    - d – included
    - e – Project Team, summary included however resumes can go in the appendix and are excluded
    - f – included (brief summary)
    - g – included – limit to 1 page
    - h – included
- 6. If not the entirety of 1(e), is the organizational chart and information included on that chart excluded from the 5-page limit?**
  - A brief summary of your project team is included in the 5-page limit. However, resumes, organization charts and other information should be included in the appendix and is not included in the 5-page limit
- 7. Are the client references under 1(g) excluded from the 5-page limit?**
  - No, client references are included in the 5-page limit, however, should be kept brief and limited to one page. Additional information, such as letters of recommendation or a full resume can be included in the appendix and not counted toward the 5-page limit

- 8. If a firm resume is provided as reference under 1(f), is that resume excluded from the 5-page limitation?**
- A firm resume is considered additional information and would be included in the appendix and not included in the 5-page limit
- 9. Can supplemental information be provided as an appendix that is not subject to the 5-page limit?**
- Yes, supplemental information can be provided as an appendix, however, there is no guarantee that anything beyond the 5-page proposal will be thoroughly reviewed
- 10. Under section 1(g) client references, you ask for cost of services. Is that required as it can be sensitive information for some clients to share?**
- Yes, please provide the information as we use it to assess the validity of each reference.
- 11. Is a cover sheet and table of contents included in the 5-page limit?**
- No, a cover sheet and table of contents are not included in the 5-page limit
- 12. In addition to the Orange County Water Use Efficiency Master Plan, does MWDOC have an existing water infrastructure or capital improvement plan that includes the pursuit of federal funds? If so, can applicants review the plan?**
- No, MWDOC does not have an existing water infrastructure or capital improvement plan.
- 13. Because we see communications and lobbying as two sides of the same coin, does MWDOC have a communications plan to ensure that important issues and the work being done by MWDOC are being communicated to local, state, and federal government officials? If so, can applicants review the plan?**
- The MWDOC Communications Program and Plan last went to the MWDOC Public Affairs and Legislation Committee on August 13, 2018. It can be found on that agenda on the MWDOC website. The updated plan is slated to come before the same committee on October 19, 2020.
- 14. With the 117th Congress set to begin in January 2021, what are the top federal legislative issues MWDOC seeks to accomplish? Is there a list of legislative priorities applicants can review?**
- Legislative and Regulatory priorities were presented to the MWDOC Public Affairs and Legislation committee most recently on December 17, 2018 and the Administration and Finance Committee on January 8, 2020. Both presentations can be found under those committee agendas on the MWDOC website.

