

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY  
November 18, 2020**

At 8:30 a.m., President Tamaribuchi called to order the Regular Meeting of the Municipal Water District of Orange County, via the Zoom Webinar application (pursuant to the Governor's Executive Order due to the spread of the COVID-19 virus, the meeting was conducted via Zoom). Secretary Goldsby called the roll.

**MWDOC DIRECTORS**

Vacant  
Larry Dick  
Joan Finnegan  
Bob McVicker  
Sat Tamaribuchi  
Jeffery M. Thomas  
Megan Yoo Schneider

**STAFF**

Robert Hunter, General Manager  
Karl Seckel, Assistant General Manager  
Joe Byrne, Legal Counsel  
Maribeth Goldsby, Board Secretary  
Harvey De La Torre, Associate General Manager  
Melissa Baum-Haley, Prin. Water Resources Analyst  
Cathy Harris, Director of H.R. & Administration  
Damon Micalizzi, Director of Public Affairs  
Joe Berg, Director of Water Use Eff. Programs  
Chris Lingad, Associate Engineer  
Kevin Hostert, Water Resources Analyst  
Charles Busslinger, Principal Engineer  
Alex Heide, Water Resource Analyst  
Vicki Osborn, Director of Emergency Management  
Hilary Chumpitazi, Accounting Manager  
Heather Baez, Government Affairs Manager  
Patrick Dinh, Network Systems Engineer

**ALSO PRESENT**

Linda Ackerman  
Kathryn Freshley  
Kay Havens  
Mark Monin  
Jose Vergara  
Dennis Cafferty  
Doug Reinhart  
Peer Swan  
Paul Cook  
Paul Weghorst  
Barbara Mourant  
Christine Compton  
Jim Atkinson  
Marice DePasquale  
Don Froelich  
Jose Solorio  
Jordan Brandman  
Kelly Rowe

MWDOC/MET Director  
El Toro Water District  
El Toro Water District  
El Toro Water District  
El Toro Water District  
El Toro Water District  
El Toro Water District  
Irvine Ranch Water District  
Irvine Ranch Water District  
Irvine Ranch Water District  
Irvine Ranch Water District  
Irvine Ranch Water District  
Irvine Ranch Water District  
Irvine Ranch Water District  
Irvine Ranch Water District  
Mesa Water  
Mesa Water  
Moulton Niguel Water District  
Moulton Niguel Water District  
Orange County Water District  
Orange County Water District

Mike Markus	Orange County Water District
John Kennedy	Orange County Water District
Chuck Gibson	Santa Margarita Water District
Jim Leach	Santa Margarita Water District
Greg Mills	Serrano Water District
Brad Reese	Serrano Water District
Dennis Erdman	South Coast Water District
Rick Erkeneff	South Coast Water District
Rick Shintaku	South Coast Water District
Brooke Jones	Yorba Linda Water District
Al Nederhood	Yorba Linda Water District
Brett Barbre	Yorba Linda Water District
Doug Davert	Yorba Linda Water District
Dick Ackerman	Ackerman Consulting
Kristy Khachigian	KK Consulting
Andrew Van Voorhis	
M. Smith	

**PUBLIC PARTICIPATION/PUBLIC COMMENT**

President Tamaribuchi announced members of the public wishing to comment on agenda items could do so after the item has been discussed by the Board and requested members of the public identify themselves when called on. Mr. Tamaribuchi asked whether there were any comments on other items which would be heard at this time.

No comments were received.

**ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

No items were received.

**ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING**

President Tamaribuchi inquired as to whether there were any items distributed to the Board less than 72 hours prior to the meeting.

No items were distributed.

**EMPLOYEE SERVICE AWARD**

General Manager Hunter, along with Accounting Manager Hilary Chumpitazi, presented an award to Patrick Dinh for ten years of service with the District.

**RECOGNITION OF DIRECTOR JOAN C. FINNEGAN**

Due to Director Finnegan’s upcoming retirement from the Board, President Tamaribuchi, the Board, and member agencies honored Director Finnegan with commendations, resolutions, and gifts. Following the presentations, several attendees expressed well-wishes to Director Finnegan.

**CONSENT CALENDAR**

President Tamaribuchi stated all matters under the Consent Calendar would be approved by one MOTION unless a Director wished to consider an item separately.

Upon MOTION by Director Yoo Schneider, seconded by Director Finnegan, and carried (6-0) the Board approved the following Consent Calendar items, by the following roll call vote:

AYES: Directors Dick, Finnegan, McVicker, Yoo Schneider, Tamaribuchi & Thomas  
NOES:None  
ABSENT: None  
ABSTAIN: None

**MINUTES**

The following minutes were approved.

October 7, 2020 Workshop Board Meeting  
October 21, 2020 Regular Board Meeting

**COMMITTEE MEETING REPORTS**

The following Committee Meeting reports were received and filed as presented.

Planning & Operations Committee Meeting: October 5, 2020  
Administration & Finance Committee Meeting: October 14, 2020  
Public Affairs & Legislation Committee Meeting: October 19, 2020  
Executive Committee Meeting: October 22, 2020  
MWDOC/OCWD Joint Planning Committee Meeting: October 28, 2020

**TREASURER'S REPORTS**

The following items were ratified and approved as presented.

MWDOC Revenue/Cash Receipt Register as of October 31, 2020  
MWDOC Disbursement Registers (October/November)

The following items were received and filed as presented.

MWDOC Summary of Cash and Investment and Portfolio Master Summary Report (Cash and Investment report) as of September 30, 2020

PARS Monthly Statement (OPEB Trust)

Water Use Efficiency Projects Cash Flow

**FINANCIAL REPORT**

The following items were received and filed as presented.

Combined Financial Statements and Budget Comparative for the period ending September 30, 2020

Quarterly Budget Review

FY 2019-20 Audit Report and Presentation regarding Audit Report

**APPROVAL OF ALLEN MCCOLLOCH PIPELINE (AMP) CAPACITY FLOW WAIVER FOR EAST ORANGE COUNTY WATER DISTRICT**

The Board approved/granted an AMP capacity flow waiver for East Orange County Water District (EOCWD) due to an emergency requiring them to fill their reservoirs because of a fire near Santiago Canyon and high winds.

**APPROVAL OF ALLEN MCCOLLOCH PIPELINE (AMP) CAPACITY FLOW WAIVER FOR SOUTH COAST WATER DISTRICT AND CITY OF SAN CLEMENTE**

The Board approved/granted an AMP capacity flow waiver for South Coast Water District (SCWD) and the City of San Clemente (CSC) due to temporary operational conditions caused by a shutdown of the Joint Transmission Main (JTM) to perform a structural inspection and condition assessment. The shutdown of the JTM could cause both the SCWD and the CSC to increase their flows from the Allen McColloch Pipeline (AMP) into the South County Pipeline (SCP).

**SELECTION OF A CONSULTANT FOR RATE STUDY SERVICES**

The Board authorized the General Manager to enter into a professional services contract with Raftelis Financial Consultants, Inc. for Rate Study Services not-to-exceed \$67,405.

**AWARD CONTRACT FOR AUDIO VISUAL (AV) EQUIPMENT AND INSTALLATION FOR NEW CONFERENCE ROOMS**

The Board authorized the General Manager to enter into a contract with EEI Systems to update Conference Rooms 101 and 102 with new AV Equipment.

**- END CONSENT CALENDAR -**

**ACTION CALENDAR**

**APPROVAL OF RESOLUTION DESIGNATING AUTHORIZED AGENTS FOR FY19 GRANT TRANSFER AGREEMENTS FOR HOMELAND SECURITY GRANTS AND EXECUTION OF TRANSFER AGREEMENT**

Upon MOTION by Director Finnegan, seconded by Director Yoo Schneider, and carried (6-0), the Board approved the execution of the 2019 Grant Transfer Agreement with the City of Santa Ana as the Local Urban Area Security Initiative (UASI) Administrator, and adopt RESOLUTION NO. 2102 authorizing the WEROC Director of Emergency Management and the General Manager as designated Authorized Agents for FY 2019 Homeland Security Grants and authority to execute any subsequent agreements related to the Homeland Security Grants. It was noted that staff would return to the Board for a purchase award in the event the award is greater than \$25,000. The following roll call vote was taken:

AYES: Directors Dick, Finnegan, McVicker, Yoo Schneider, Tamaribuchi & Thomas  
NOES:None  
ABSENT: None  
ABSTAIN: None

**RECONSIDER MEMBERSHIP IN ASSOCIATION OF METROPOLITAN WATER AGENCIES (AMWA)**

Upon MOTION by Director Yoo Schneider, seconded by Director Dick, and carried (6-0), the Board approved the continuation of MWDOC’s participation in AMWA by the following roll call vote:

AYES: Directors Dick, Finnegan, McVicker, Yoo Schneider, Tamaribuchi & Thomas  
NOES:None  
ABSENT: None  
ABSTAIN: None

**ADOPT MWDOC LEGISLATIVE POLICY PRINCIPLES ANNUAL UPDATE**

Upon MOTION by Director Yoo Schneider, seconded by Director Finnegan, and carried (6-0), the Board adopted the updated Legislative and Regulatory Policy Principles for 2020, as presented, by the following roll call vote:

AYES: Directors Dick, Finnegan, McVicker, Yoo Schneider, Tamaribuchi & Thomas  
NOES:None  
ABSENT: None  
ABSTAIN: None

**SELECTION OF A FIRM TO PROVIDE STATE LEGISLATIVE ADVOCACY SERVICES**

Upon MOTION by Director Yoo Schneider, seconded by Director Dick, and carried (6-0), the Board authorized the General Manager to enter into a professional services contract with Best, Best & Krieger (BB&K) to provide state legislative advocacy services, by the following roll call vote:

AYES: Directors Dick, Finnegan, McVicker, Yoo Schneider, Tamaribuchi & Thomas  
NOES:None  
ABSENT: None  
ABSTAIN: None

**SELECTION OF A FIRM TO PROVIDE FEDERAL LEGISLATIVE ADVOCACY SERVICES**

Upon MOTION by Director Yoo Schneider, seconded by Director Finnegan, and carried (6-0), the Board authorized the General Manager to enter into a professional services contract with Natural Resource Results to provide federal legislative advocacy services, by the following roll call vote:

AYES: Directors Dick, Finnegan, McVicker, Yoo Schneider, Tamaribuchi & Thomas  
NOES:None  
ABSENT: None  
ABSTAIN: None

**APPROVAL OF ALLEN MCCOLLOCH PIPELINE (AMP) CAPACITY FLOW WAIVER FOR CITY OF SAN JUAN CAPISTRANO**

Upon MOTION by Director Yoo Schneider, seconded by Director Finnegan, and carried (6-0), the Board approved/granted an AMP capacity flow waiver for the City of San Juan Capistrano (SJC) due to temporary operational conditions caused by a shutdown of the Joint Transmission Main (JTM) and the Eastern Transmission Main (ETM) to perform a structural inspection and condition assessment. The shutdown of the JTM and ETM will cause SJC to increase their flows from the Allen McColloch Pipeline (AMP) into the South County Pipeline (SCP). The following roll call vote was taken:

AYES: Directors Dick, Finnegan, McVicker, Yoo Schneider, Tamaribuchi & Thomas  
NOES:None  
ABSENT: None  
ABSTAIN: None

**INFORMATION CALENDAR**

**GENERAL MANAGER'S REPORT, NOVEMBER 2020**

General Manager Hunter thanked Director Finnegan for her service to the District, noting she was a pleasure to work with. The Board received and filed the report as presented. Mr. Hunter commended staff for their efforts in organizing Director Finnegan's recognition event.

**MWDOC GENERAL INFORMATION ITEMS****a. BOARD OF DIRECTORS**

The Board members each reported on their attendance at the regular (and special) MWDOC Board and Committee meetings. In addition to these meetings, the following reports were made on conferences and meetings attended on behalf of the District. Due to COVID 19, most of the meetings outlined were attended virtually (via the Zoom webinar application).

Director Dick reported on attending all of the regularly scheduled MWDOC meetings (Planning & Operations, Administration & Finance, Public Affairs & Legislation, and the MWDOC/OCWD Joint Planning Committee, and Executive Committee meetings, as well as the Workshop Board and Regular Board meetings), a meeting with Jeff Kightlinger regarding Urban Water Institute, the MET Board and Committee meetings, meetings with staff on MET issues, the ad hoc committee meetings regarding the legislative advocacy contracts, the MWDOC/MET Director caucus-preparation meeting, the WACO and WACO Planning Committee meetings, and the ISDOC meeting.

Director McVicker reported that he attended all of the regularly scheduled MWDOC meetings (Planning & Operations, Administration & Finance, Public Affairs & Legislation, and the MWDOC/OCWD Joint Planning Committee and Executive Committee meetings, as well as the Workshop Board and Regular Board meetings), the OCWA webinar, the MET Committee meetings, the OC Water Summit planning meetings, the WACO and WACO Planning Committee meetings, the OCBC Infrastructure Committee meeting, and the ISDOC meeting.

Director Finnegan reported on her attendance at all of the regularly scheduled MWDOC meetings (Planning & Operations, Administration & Finance, Public Affairs & Legislation, and the MWDOC/OCWD Joint Planning Committee and Executive Committee meetings, as well as the Workshop Board and Regular Board meetings), and the ISDOC and ISDOC Executive Committee meetings.

Director Thomas stated that he attended all of the regularly scheduled MWDOC meetings (Planning & Operations, Administration & Finance, Public Affairs & Legislation, Executive Committee and the MWDOC/OCWD Joint Planning Committee meetings, as well as the Workshop Board and Regular Board meetings), the OC Water Summit planning meetings, and the Ethics Training.

Director Yoo Schneider advised that she attended all of the regularly scheduled MWDOC meetings (Planning & Operations, Administration & Finance, Public Affairs & Legislation, Executive, and MWDOC/OCWD Joint Planning Committee meetings, as well as the Workshop Board and Regular Board meetings), the CWA Board meeting, the CWA Leadership, Audit and Planning & Program Development Committee meetings, as well as a discussion with the CWA Leadership Committee leaders, the SMWD Board meetings, the OC Water Summit planning meetings, the ad hoc committee meetings and interviews re legislative advocacy, a planning meeting for Women in Water San Diego, the WEF Diversity, Equity & Inclusion Leadership Sub-Committee meeting(s), the WEF Public Communication & Outreach Committee, a meeting with SCWD directors, a meeting with representatives from Emerald Bay Services District, a meeting with Claremont McKenna College re a Capstone Program, the San Juan Basin Authority meeting,

a meeting with “Waterise” (a desalination company), the LBCWD Commission meeting, and the SMWD Water Quality Committee meeting.

Director Tamaribuchi reported on attending the regularly scheduled MWDOC meetings (Planning & Operations, Administration & Finance, Public Affairs & Legislation, Executive, and the MWDOC/OCWD Joint Planning Committee meetings, as well as the Workshop Board and Regular Board meetings), the MWDOC/MET Directors meetings, the ad hoc committee meetings and interviews re legislative advocacy, the OCSD Virtual State of the District, the MET Caucus meeting, the WACO meeting, the Southern California Water Coalition Annual event, the Water Education for Latino Leaders (WELL) caucus, and the Cal State Fullerton/OCBC Economic Forecast meeting.

**b. REQUESTS FOR FUTURE AGENDA TOPICS**

No requests were made.

**ADJOURNMENT**

There being no further business to come before the Board, President Tamaribuchi adjourned the meeting at 9:36 a.m.

Respectfully submitted,

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Maribeth Goldsby, Secretary