

MEETING OF THE BOARD OF DIRECTORS OF THE
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY

Jointly with the
ADMINISTRATION & FINANCE COMMITTEE

December 9, 2020, 8:30 a.m.

Due to the spread of COVID-19 and as authorized by the Governor's Executive Order, MWDOC will be holding all upcoming Board and Committee meetings by Zoom Webinar and will be available by either computer or telephone audio as follows:

Computer Audio: You can join the Zoom meeting by clicking on the following link:

<https://zoom.us/j/8828665300>

Telephone Audio: (669) 900 9128 fees may apply
(877) 853 5247 Toll-free
Webinar ID: 882 866 5300#

A&F Committee:

Director Thomas, Chair
Director Dick
Vacant

Staff: R. Hunter, K. Seckel, J. Berg,
H. De La Torre, K. Davanaugh, C. Harris,
H. Chumpitazi

Ex Officio Member: Director Tamaribuchi

MWDOC Committee meetings are noticed and held as joint meetings of the Committee and the entire Board of Directors and all members of the Board of Directors may attend and participate in the discussion. Each Committee has designated Committee members, and other members of the Board are designated alternate committee members. If less than a quorum of the full Board is in attendance, the Board meeting will be adjourned for lack of a quorum and the meeting will proceed as a meeting of the Committee with those Committee members and alternate members in attendance acting as the Committee.

PUBLIC COMMENTS - Public comments on agenda items and items under the jurisdiction of the Committee should be made at this time.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED - Determine there is a need to take immediate action on item(s) and that the need for action came to the attention of the District subsequent to the posting of the Agenda. (Requires a unanimous vote of the Committee)

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING -- Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the District's business office located at 18700 Ward Street, Fountain Valley, California 92708, during regular business hours. When practical, these public records will also be made available on the District's Internet Web site, accessible at <http://www.mwdoc.com>.

PROPOSED BOARD CONSENT CALENDAR ITEMS

1. TREASURER'S REPORT
 - a. Revenue/Cash Receipt Report – November 2020
 - b. Disbursement Approval Report for the month of December 2020
 - c. Disbursement Ratification Report for the month of November 2020

- d. GM Approved Disbursement Report for the month of November 2020
 - e. Consolidated Summary of Cash and Investment – October 2020
 - f. OPEB and Pension Trust Fund monthly statement
2. FINANCIAL REPORT - Combined Financial Statements and Budget Comparative for the Period ending October 31, 2020

DISCUSSION ITEM

3. FY 2021-22 BUDGET

INFORMATION ITEMS – (THE FOLLOWING ITEMS ARE FOR INFORMATIONAL PURPOSES ONLY – BACKGROUND INFORMATION IS INCLUDED IN THE PACKET. DISCUSSION IS NOT NECESSARY UNLESS REQUESTED BY A DIRECTOR.)

4. DEPARTMENT ACTIVITIES REPORTS
- a. Administration
 - b. Finance and Information Technology
5. MONTHLY WATER USAGE DATA, TIER 2 PROJECTION, AND WATER SUPPLY INFORMATION

OTHER ITEMS

6. REVIEW ISSUES REGARDING DISTRICT ORGANIZATION, PERSONNEL MATTERS, EMPLOYEE BENEFITS FINANCE AND INSURANCE

ADJOURNMENT

NOTE: At the discretion of the Committee, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated, and may be subject to action by the Committee. On those items designated for Board action, the Committee reviews the items and makes a recommendation for final action to the full Board of Directors; final action will be taken by the Board of Directors. Agendas for Committee and Board meetings may be obtained from the District Secretary. Members of the public are advised that the Board consideration process includes consideration of each agenda item by one or more Committees indicated on the Board Action Sheet. Attendance at Committee meetings and the Board meeting considering an item consequently is advised.

Accommodations for the Disabled. Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Maribeth Goldsby, District Secretary, at (714) 963-3058, or writing to Municipal Water District of Orange County at P.O. Box 20895, Fountain Valley, CA 92728. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that District staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the District to provide the requested accommodation.

**Municipal Water District of Orange County
REVENUE / CASH RECEIPT REPORT
November 2020**

Item 1a

WATER REVENUES

<u>Date</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>
11/2/2020	City of Newport Beach	September 2020 Water deliveries	43,742.06
11/5/2020	City of La Palma	September 2020 Water deliveries	3,093.36
11/5/2020	Trabuco Canyon Water District	September 2020 Water deliveries	212,711.88
11/6/2020	City of San Clemente	September 2020 Water deliveries	747,565.59
11/9/2020	El Toro Water District	September 2020 Water deliveries	608,396.26
11/9/2020	City of La Habra	September 2020 Water deliveries	28,665.21
11/9/2020	Santa Margarita Water District	September 2020 Water deliveries	2,633,597.95
11/10/2020	City of Buena Park	September 2020 Water deliveries	206,365.75
11/10/2020	City of Garden Grove	September 2020 Water deliveries	673,070.68
11/12/2020	Laguna Beach County Water District	September 2020 Water deliveries	374,383.48
11/12/2020	City of Orange	September 2020 Water deliveries	948,955.23
11/12/2020	City of San Juan Capistrano	September 2020 Water deliveries	705,741.69
11/12/2020	Serrano Water District	September 2020 Water deliveries	5,095.70
11/13/2020	East Orange Co Water District	September 2020 Water deliveries	447,302.78
11/13/2020	Golden State Water Company	September 2020 Water deliveries	432,429.04
11/13/2020	Irvine Ranch Water District	September 2020 Water deliveries	1,024,084.21
11/13/2020	Moulton Niguel Water District	September 2020 Water deliveries	2,601,722.24
11/13/2020	Orange County Water District	September 2020 Water deliveries	335,331.65
11/13/2020	South Coast Water District	September 2020 Water deliveries	523,479.74
11/13/2020	Yorba Linda Water District	September 2020 Water deliveries	401,181.72
11/16/2020	City of Seal Beach	September 2020 Water deliveries	173,527.17
11/16/2020	Mesa Water District	September 2020 Water deliveries	185.61
11/16/2020	South Coast Water District	October 2020 Water deliveries	523,479.74
11/25/2020	Serrano Water District	October 2020 Water deliveries	7,524.73
11/25/2020	City of Westminster	October 2020 Water deliveries	12,795.62
11/30/2020	City of Buena Park	October 2020 Water deliveries	133,576.72
11/30/2020	City of Fountain Valley	October 2020 Water deliveries	11,923.47
11/30/2020	City of Seal Beach	October 2020 Water deliveries	8,252.59

TOTAL WATER REVENUES \$ 13,828,181.87

Municipal Water District of Orange County
REVENUE / CASH RECEIPT REPORT
November 2020

MISCELLANEOUS REVENUES

<u>Date</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>
11/2/2020	Judy Pfister	Oct-Dec 2020 Retiree Health insurance	117.99
11/9/2020	Patricia Meszaros	Nov-Dec 2020 Retiree Health insurance	78.66
11/20/2020	Stan Sprague	December 2020 Retiree Health insurance	241.22
11/30/2020	Keith Lyon	December 2020 Retiree Health insurance	253.60
11/20/2020	Cathleen Harris	November 2020 COBRA insurance	901.97
11/18/2020	Petty Cash	Mar-Nov 2020 Cash receipts	747.39
11/20/2020	Mary Snow	Retirement gift contribution	40.00
11/20/2020	Orange County Business Council	Refund for Washington DC Advocacy Trip for Director Yoo-Schneider	1,785.00
11/20/2020	Orange County Water District	Office furnitures and fixtures	595.00
11/30/2020	Orange County Water District	Office furnitures and fixtures	1,000.00
11/30/2020	US Bank	Monthly Interest	24.29
11/5/2020	Trabuco Canyon Water District	August 2020 Smartimer rebate program	39.99
11/25/2020	Moulton Niguel Water District	September 2020 Smartimer rebate program	3,918.48
11/30/2020	City of Fountain Valley	September 2020 Turf Removal rebate program	222.00
11/20/2020	City of Tustin	September 2020 Turf Removal rebate program	444.00
11/20/2020	City of Brea	September 2020 Turf Removal and Spray to Drip rebate program	333.00
11/02/2020	Moulton Niguel Water District	September 2020 So Cal Watersmart rebate program	600.00
11/20/2020	Bureau of Reclamation	Apr-Sep 2020 Water Efficient Landscape Transformation program	89,361.14
11/20/2020	City of Anaheim	Jul-Sep 2020 Water Loss Control Technical Assistance	2,000.00
11/20/2020	City of Anaheim	FY 2020-21 Water Loss Control Shared Services	2,530.00
11/2/2020	City of Garden Grove	FY 2020-21 Choice Programs Billing invoice	21,706.60
11/6/2020	City of San Clemente	FY 2020-21 Choice Programs Billing invoice	36,875.50
11/5/2020	City of Seal Beach	FY 2020-21 Choice Programs Billing invoice	31,337.31
11/9/2020	Santa Margarita Water District	FY 2020-21 Choice Programs Billing invoice	73,519.36

TOTAL MISCELLANEOUS REVENUES	\$ 268,672.50
TOTAL REVENUES	\$ 14,096,854.37



Robert J. Hunter, General Manager



Hilary Chumpitazi, Treasurer

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of December 2020**

Vendor/ Invoice	Description	Amount to Pay
Core Expenditures:		
ABSG Consulting Inc		
5106878	October 2020 Owner's Representative preconstruction/plan check & bidding services for MWODC office remodel	5,237.71
Total		5,237.71
Richard C Ackerman		
1292	November 2020 Legal and regulatory matters consulting	3,150.00
Total		3,150.00
Adobe Systems Incorporated		
1289766362	Adobe Acrobat Pro license for new hire	134.90
Total		134.90
Aleshire & Wynder LLP		
59342	October 2020 Legal services	2,396.50
59727	11/1/20-11/19/20 Legal services	870.00
Total		3,266.50
Awards & Trophies Co Inc		
3363	Plaque for Director Finnegan's retirement	21.75
Total		21.75
Barker Leavitt PLLC		
105-1120	November 2020 Federal legislative advocacy services	8,000.00
Total		8,000.00
Best Best and Krieger LLP		
55401-OCT20	October 2020 Legal services	15,531.80
890265	October 2020 Services for State legislative advocacy	8,000.00
55401-NOV20	November 2020 Legal services	5,628.70
Total		29,160.50
Black & Veatch		
1332735	10/3-11/6/20 Services for Hydraulic Model Phase 2 build and model calibration	28,027.50
Total		28,027.50
CalChamber		
SI439419	2021 Annual membership renewal	849.00
Total		849.00

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of December 2020**

Vendor/ Invoice	Description	Amount to Pay
Dudek		
202007976	9/26/20-10/30/20 Doheny Desal Supply Evaluation services	297.50
Total		<u>297.50</u>
Hashtag Pinpoint Corporation		
1351	November 2020 Strategic digital communications consulting services	7,913.00
Total		<u>7,913.00</u>
Herndon Solutions Group LLC		
INV-0000000307	October 2020 Services to assist with America's Water Infrastructure Act compliance	419.17
INV-0000000307	October 2020 Services to assist with America's Water Infrastructure Act compliance	419.16
Total		<u>838.33</u>
IDS Group		
17X114.00-7	November 2020 Office space design planning for office remodel	6,058.00
18X093.00-6	November 2020 Seismic design and project support for office remodel	6,323.00
18X093.02-1	November 2020 Engineering support services for office remodel	21,453.50
Total		<u>33,834.50</u>
Karens Detail Custom Frames LLC		
3147	MWDOC resolutions for Director Joan Finnegan and Mary Aileen Matheis	273.13
Total		<u>273.13</u>
Lawnscape Systems Inc		
414373	11/9/20 Atrium landscape maintenance	495.00
Total		<u>495.00</u>
Lewis Consulting Group		
2020-141	November 2020 Consulting services	2,437.50
Total		<u>2,437.50</u>
Edward G Means III		
MWDOC-1088	November 2020 Consulting on MET issues and guidance to Engineering staff	2,500.00
Total		<u>2,500.00</u>
NDS		
776816	11/6/20 Board packet delivery service	280.40
776978	11/13/20 Board packet delivery service	179.42
Total		<u>459.82</u>
Office Depot Inc		
134192097002	11/5/20 Office supplies	3.13
515384046001	11/9/20 Office Supplies	10.86
515384955001	11/10/20 Office supplies	45.29
Total		<u>59.28</u>

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of December 2020**

Vendor/ Invoice	Description	Amount to Pay
Orange County Business Council		
0010246-IN	2021 Annual membership renewal	5,000.00
Total		<u>5,000.00</u>
Orange County Fast Print Inc		
59169	Business cards for K. Vincent	62.88
59197	Business cards for Directors Seckel and Nederhood	129.75
Total		<u>192.63</u>
Orange County Water District		
22225	October 2020 Postage, shared office & maintenance expense	5,853.02
Total		<u>5,853.02</u>
Resilient Communications		
802649	Cisco annual support for phone system	1,462.00
Total		<u>1,462.00</u>
Joey C Soto		
MWDOC #031	November 2020 Grant research and acquisition assistance	3,250.00
Total		<u>3,250.00</u>
US Postal Service		
20895	PO Box #20895 Annual renewal	1,240.00
Total		<u>1,240.00</u>
WageWorks Inc		
INV2422653	November 2020 Cafeteria plan administration fees	201.48
Total		<u>201.48</u>
Water Systems Optimization Inc		
1864	November 2020 Water Loss Control Shared Services template development	800.00
1891	November 2020 Water Loss Control program	5,160.00
1892	November 2020 Water Audit Validation research	2,000.00
Total		<u>7,960.00</u>
Total Core Expenditures		<u>152,115.05</u>
Choice Expenditures:		
Bryton Printing Inc		
15888	WUE Winter 2020 Bill inserts for member agencies	4,113.86
Total		<u>4,113.86</u>

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of December 2020**

Vendor/ Invoice	Description	Amount to Pay
Building Block Entertainment Inc		
2925-3	November 2020 Choice Elementary School program (K-2)	4,400.00
Total		4,400.00
McCalls Meter Sales & Service		
33305	November 2020 Meter Accuracy Testing for South Coast Water District	1,500.00
Total		1,500.00
Orange County Water District		
22225	October 2020 Postage for Water Use Efficiency rebate programs	16.71
Total		16.71
US Bank Voyager Fleet Systems		
869434993048	10/25/20-11/24/20 Fuel for Water Loss Control Shared Services vehicles	312.87
Total		312.87
Total Choice Expenditures		10,343.44
 Other Funds Expenditures:		
Best Best and Krieger LLP		
55401-OCT20	October 2020 Legal fees for AMP Sales agreement	469.30
55401-NOV20	November 2020 Legal services	2,794.60
Total		3,263.90
EcoTech Services Inc		
1795	October 2020 Landscape Design and Maintenance Assistance programs	6,750.00
Total		6,750.00
Herndon Solutions Group LLC		
INV-0000000307	October 2020 Services to assist with America's Water Infrastructure Act compliance	52,645.75
INV-0000000307	October 2020 Services to assist with America's Water Infrastructure Act compliance	419.17
INV-0000000307	October 2020 Services to assist with America's Water Infrastructure Act compliance	23,822.75
Total		76,887.67
The Plant Nerd		
6236	October 2020 Landscape Design and Maintenance Assistance programs	16,490.00
Total		16,490.00
TerraWorks Studio		
MW0008	October 2020 Landscape Design and Maintenance Assistance programs	875.00
Total		875.00

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of December 2020**

Vendor/ Invoice	Description	Amount to Pay
<hr/>		
Water Systems Optimization Inc		
1891	November 2020 Water Loss Control program	32,835.00
Total		<u>32,835.00</u>
Total Other Funds Expenditures		<u>137,101.57</u>
Total Expenditures		<u><u>299,560.06</u></u>

**Municipal Water District of Orange County
Disbursement Ratification Report
For the Month of November 2020**

Item 1c

Name/ Date	Check/ EFT	Invoice	Description	Amount
Core Disbursements:				
Tiffany Baca				
11/30/2020	EFT	93020	September 2020 Business expense	62.22
Total				62.22
Corodata Records Management Inc				
11/30/2020	EFT	RS4643717	October 2020 Archived document storage fees	52.13
Total				52.13
Cort Business Services Corp				
11/12/2020	140005	7379521	October 2020 Furniture lease for 2 temporary workstations	144.48
Total				144.48
Rachel Davis				
11/12/2020	140007	93020	September 2020 Business expense	60.00
Total				60.00
Harvey De La Torre				
11/12/2020	140008	103120	October 2020 Business expense	58.89
Total				58.89
Sam Fetter				
11/12/2020	140009	103120	October 2020 Business expense	30.00
Total				30.00
Joan Finnegan				
11/30/2020	EFT	103120	October 2020 Business expense	54.67
Total				54.67
Cathleen Harris				
11/12/2020	140010	8312020	August 2020 Business expense	85.11
Total				85.11
Spectrum Business				
11/24/2020	140045	343564111020	November 2020 Telephone expense for 3 analog fax lines	109.76
11/09/2020	140000	375210103020	November 2020 Telephone and internet expense	1,408.42
Total				1,518.18
US Bank				
11/30/2020	140054	0208/0403/7659-OCT20	9/23/20-10/22/20 Cal Card charges (See attached sheet for details)	2,268.43
Total				2,268.43

**Municipal Water District of Orange County
Disbursement Ratification Report
For the Month of November 2020**

Name/ Date	Check/ EFT	Invoice	Description	Amount
Verizon Wireless				
11/09/2020	140001	9865586579	October 2020 4G Mobile broadband unlimited service	114.03
Total				114.03
Total Core Disbursements				4,448.14
 Choice Disbursements:				
Rachel Davis				
11/12/2020	140007	93020	September 2020 Business expense	40.68
Total				40.68
US Bank				
11/30/2020	140054	0208/0403/7659-OCT20	9/23/20-10/22/20 Cal Card charges (See attached sheet for details)	84.45
Total				84.45
Total Choice Disbursements				125.13
 Other Funds Disbursements:				
AT&T				
11/24/2020	140044	1812-NOV20	November 2020 U-verse internet service for WEROC N.EOC	64.20
Total				64.20
AT&T				
11/12/2020	140002	15523317	October 2020 Telephone expense for WEROC N. & S. EOC	325.16
11/12/2020	140002	15523318	October 2020 Telephone expense for WEROC N. EOC	111.84
Total				437.00
Metropolitan Water District				
9/30/2020	WIRE	10209	September 2020 Water Deliveries	13,648,648.96
Total				13,648,648.96
Santa Margarita Water District				
11/30/2020	EFT	SEP2020	September 2020 SCP Pipeline Operation Surcharge	30,010.55
Total				30,010.55

**Municipal Water District of Orange County
Disbursement Ratification Report
For the Month of November 2020**

Name/ Date	Check/ EFT	Invoice	Description	Amount
Santiago Aqueduct Commission				
11/30/2020	140052	SEP2020	September 2020 SAC Pipeline Operation Surcharge	3,143.27
Total				3,143.27
Spray to Drip Rebate				
11/25/2020	140021	S2D3-C-ETWD-39138-17449	Comfort Inn (Laguna Hills)	987.21
11/25/2020	140042	S2D3-R-HB-39824-17691	S. Wautlet	693.00
11/25/2020	140039	S2D3-R-HB-39883-17707	S. Tsai	552.00
11/25/2020	140036	S2D3-R-SM-39500-17684	T. Richardson	1,165.50
11/25/2020	140031	S2D4-R-HB-39995-17741	S. Mirza-Kwok	369.00
11/25/2020	140025	S2D4-R-IRWD-41167-17779	M. Kim	691.50
11/25/2020	140019	S2D4-R-IRWD-41177-17800	C. Cote	422.10
11/25/2020	140028	S2D4-R-NWPT-39746-17794	B. Lindquist	150.50
Total				5,030.81
Turf Removal Rebate				
11/25/2020	140022	TR13-C-ETWD-39138-38012	Comfort Inn (Laguna Hills)	9,643.12
11/25/2020	140035	TR13-C-IRWD-14586-38009	Portola Hills Community Association (Lake Forest)	23,750.00
11/25/2020	140041	TR13-C-NWPT-4463-38672	Villa Balboa Comm Assoc (Newport Beach)	24,210.00
11/25/2020	140030	TR13-C-SOCO-38850-38506-ADJ	Monarch Beach Golf Links (Santa Ana)	12,600.00
11/25/2020	140033	TR13-R-FV-39735-38563	T. Nguyen	4,473.46
11/25/2020	140043	TR13-R-HB-39824-38645	S. Wautlet	2,154.61
11/25/2020	140040	TR13-R-HB-39883-38706	S. Tsai	3,312.00
11/25/2020	140026	TR13-R-IRWD-39632-38463	M. Kim	7,173.00
11/25/2020	140034	TR13-R-MNT-38545-38422	M. Noble	975.00
11/25/2020	140029	TR13-R-NWPT-39746-38574	B. Lindquist	903.00
11/25/2020	140027	TR13-R-SM-38623-38185	W. Lapera	4,134.00
11/25/2020	140037	TR13-R-SM-39500-38344	T. Richardson	3,813.00
11/25/2020	140018	TR13-R-SOCO-39739-38568	A. Baylor	2,685.00
11/25/2020	140038	TR13-R-TC-38865-37766	N. Saenz	10,698.00
11/25/2020	140024	TR14-R-BREA-41104-39907	I. Kao	3,066.00
11/25/2020	140032	TR14-R-HB-39995-38815	S. Mirza-Kwok	2,214.00
11/25/2020	140017	TR14-R-IRWD-41150-39951	Y. Afifi	450.00
11/25/2020	140020	TR14-R-IRWD-41177-39977	C. Cote	986.89
11/25/2020	140023	TR14-R-MESA-39975-38793	J. Erickson	800.00
Total				118,041.08
US Bank				
11/30/2020	140054	0208/0403/7659-OCT20	9/23/20-10/22/20 Cal Card charges (See attached sheet for details)	459.12
Total				459.12

**Municipal Water District of Orange County
Disbursement Ratification Report
For the Month of November 2020**

Name/ Date	Check/ EFT	Invoice	Description	Amount
Verizon Wireless				
11/09/2020	140001	9865586579	October 2020 4G Mobile broadband unlimited service	76.02
Total				<u>76.02</u>
Total Other Funds Disbursements				<u>13,805,911.01</u>
Total Disbursements				<u><u>13,810,484.28</u></u>



Robert J. Hunter, General Manager



Hilary Chumpitazi, Treasurer

Cal Card Charges
Statement Date: October 22, 2020
Payment Date: November 30, 2020

<u>Date</u>	<u>Description</u>	<u>Amount</u>
Public Affairs Card:		
9/23/2020	Duplicate keys for storage unit	38.01
10/1/2020	Gift for 9/23/20 Water Policy Forum speaker	46.98
10/3/2020	10/2/20-11/1/20 Zoom Video Communications monthly fee with audio licenses	174.95
10/3/2020	Monthly storage unit rental during MWDOC remodel	161.40
10/2/2020	Image purchase for media kits	12.00
10/12/2020	Duplicate key for storage unit	6.44
	Total	439.78

Cal Card Charges
Statement Date: October 22, 2020
Payment Date: November 30, 2020

Date	Description	Amount
K. Seckel Card:		
9/24/2020	VHS video converted to MP4 for Engineering department	49.28
9/24/2020	8/24/20-9/23/20 Web hosting service for MWDOC website	15.65
10/7/2020	Get well flowers for MWDOC staff member	66.14
10/12/2020	Gift card for MWDOC staff member recognition	50.00
10/14/2020	Preworxscreen online subscription monthly fee for COVID-19 prevention	167.58
10/15/2020	2 Toner cartridges	80.12
Total		428.77

Cal Card Charges
Statement Date: October 22, 2020
Payment Date: November 30, 2020

Date	Description	Amount
R. Hunter Card:		
10/7/2020	International Association of Emergency Managers virtual conference from Nov. 16-18, 2020 - Registration for V. Osborn	379.00
10/7/2020	ACWA Fall virtual conference from Dec. 2-3, 2020 - Registration for Director Tamaribuchi	375.00
10/7/2020	ACWA Fall virtual conference from Dec. 2-3, 2020 - Registration for Director Thomas	375.00
10/10/2020	Board supplies	695.00
10/15/2020	2 Magnetic signs for Water Loss Control Shared Services vehicles	84.45
10/19/2020	Orange County Business Council virtual meeting on Nov. 3, 2020 - Registration for H. Baez	35.00
	Total	1,943.45

**Municipal Water District of Orange County
GM Approved Disbursement Report ⁽¹⁾
For the Month of November 2020**

Item 1d

Name/ Date	Check/ EFT	Invoice	Description	Amount
Core Disbursements:				
ComputerWorks NFP Solutions				
11/30/2020	EFT	3706	AccuFund system implementation services	3,250.00
Total				<u>3,250.00</u>
EEl Systems				
11/30/2020	EFT	15505	Deposit for AV system for conference rooms 101 and 102 remodel	31,380.00
Total				<u>31,380.00</u>
Total Core Disbursements				<u>34,630.00</u>
Choice Disbursements:				
Total Choice Disbursements				<u>-</u>
Other Funds Disbursements:				
Total Other Funds Disbursements				<u>-</u>
Total Disbursements				<u><u>34,630.00</u></u>



Robert J. Hunter, General Manager



Hilary Chumpitazi, Treasurer

(1) For disbursements that did not make the cut-off of previous month's Disbursement Approval report. Disbursements are approved by GM for payment and need A & F Committee ratification.



Municipal Water District of Orange County
Consolidated Summary of Cash and Investment
 October 31, 2020

Street Address:
 18700 Ward Street
 Fountain Valley, California 92708

Mailing Address:
 P.O. Box 20895
 Fountain Valley, CA 92728-0895

(714) 963-3058
 Fax: (714) 964-9389
www.mwdoc.com

Sat Tamaribuchi
 President

Joan C. Finnegan
 Vice President

Division I
 Vacant

Larry D. Dick
 Director

Bob McVicker, P.E., D.WRE
 Director

Megan Yoo Schneider, P.E.
 Director

Jeffery M. Thomas
 Director

Robert J. Hunter
 General Manager

MEMBER AGENCIES

City of Brea
 City of Buena Park
 East Orange County Water District
 El Toro Water District
 Emerald Bay Service District
 City of Fountain Valley
 City of Garden Grove
 Golden State Water Co.
 City of Huntington Beach
 Irvine Ranch Water District
 Laguna Beach County Water District
 City of La Habra
 City of La Palma
 Mesa Water District
 Moulton Niguel Water District
 City of Newport Beach
 City of Orange
 Orange County Water District
 City of San Clemente
 City of San Juan Capistrano
 Santa Margarita Water District
 City of Seal Beach
 Serrano Water District
 South Coast Water District
 Trabuco Canyon Water District
 City of Tustin
 City of Westminster
 Yorba Linda Water District

District investments and cash balances are held in various funds designated for certain purposes as follows:

Fund	Book Value	% of Portfolio
Designated Reserves		
General Operations	\$3,830,240	18.43%
Grant & Project Cash Flow	1,500,000	7.22%
Election Expense	696,000	3.35%
Building Repair	444,186	2.14%
OPEB	297,147	1.43%
Total Designated Reserves	6,767,573	32.57%
General Fund	11,050,996	53.17%
Water Fund	1,639,719	7.89%
Conservation Fund	(341,537)	(1.64%)
WEROC Fund	1,655,709	7.97%
Trustee Activities	7,873	0.04%
Total	\$20,780,333	100.00%

The funds are invested as follows:

Term of Investment	% of Portfolio	Book Value	Market Value
Cash	0.53%	\$109,434	\$109,434
Short-term investment			
• LAIF	60.72%	\$12,618,759	\$12,618,760
• OCIP	23.83%	4,951,414	4,951,414
Long-term investment			
• Corporate Bond	6.74%	1,400,726	1,403,657
• Certificates of Deposit	8.18%	1,700,000	1,794,729
Total	100.00%	\$20,780,333	\$20,877,994

The average number of days to maturity/call as of October 31, 2020 equaled 107 and the average yield to maturity is 0.911%. During the month, the District's average daily balance was \$29,173,549.76. Funds were invested in Negotiable Certificate of Deposit's, Corporate Bonds, the Local Agency Investment Funds (LAIF) and the Orange County Investment Pool (OCIP) during the month of October 2020.

The \$97,661 difference between the book value and the market value on October 31, 2020 represents the exchange difference if all investments had been liquidated on that date. Since it is the District's practice to "buy and hold" investments until maturity, the market values are a point of reference, not an indication of actual loss or gain. There are no current plans or cash flow requirements identified in the near future that would require the sale of these securities prior to maturity.


 Robert J. Hunter
 General Manager


 Hilary Chumpitazi
 Treasurer



MUNICIPAL WATER DISTRICT OF ORANGE COUNTY

Portfolio Management - Portfolio Summary

October 31, 2020

10/31/2020	Par Value	Market Value	Book Value	% of Portfolio	Days to Mat/Call	YTM @ Cost
Negotiable Certificate Of Deposit	1,700,000.00	1,794,729.00	1,700,000.00	8.22	844	2.566
Corporate Bond	1,400,000.00	1,403,657.50	1,400,726.10	6.77	539	1.629
Local Agency Investment Funds	12,618,759.71	12,618,759.71	12,618,759.71	61.06	1	0.614
Orange County Investment Pool	4,951,413.72	4,951,413.72	4,951,413.72	23.95	1	0.897
Total Investments	20,670,173.43	20,768,559.93	20,670,899.53	100.00	107	0.911

Cash						
Cash	109,433.87	109,433.87	109,433.87		1	0.00
Total Cash and Investments	20,779,607.30	20,877,993.80	20,780,333.40		107	0.911

Total Earnings	Month Ending October	Fiscal Year to Date
Current Year	19,995.01	89,958.63
Average Daily Balance	29,173,549.76	
Effective Rate of Return	0.911%	

We certify that this report reflects the cash and investments of the Municipal Water District of Orange County and is in conformity with the Government Code requirements and the District Investment Policy and Guidelines in effect at the time of investment. The Investment Program herein shown provides sufficient cash flow liquidity to meet the next six month's estimated expenditure. The source for the market values are from U.S. Bank. Per Resolution 2059 there are no compliance exceptions to report.


Robert J. Hunter, General Manager

Date

12-3-2020


Hilary Chumpitazi, Treasurer

Date

12/03/2020

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Portfolio Management
Long-Term Portfolio Details - Investments
October 31, 2020

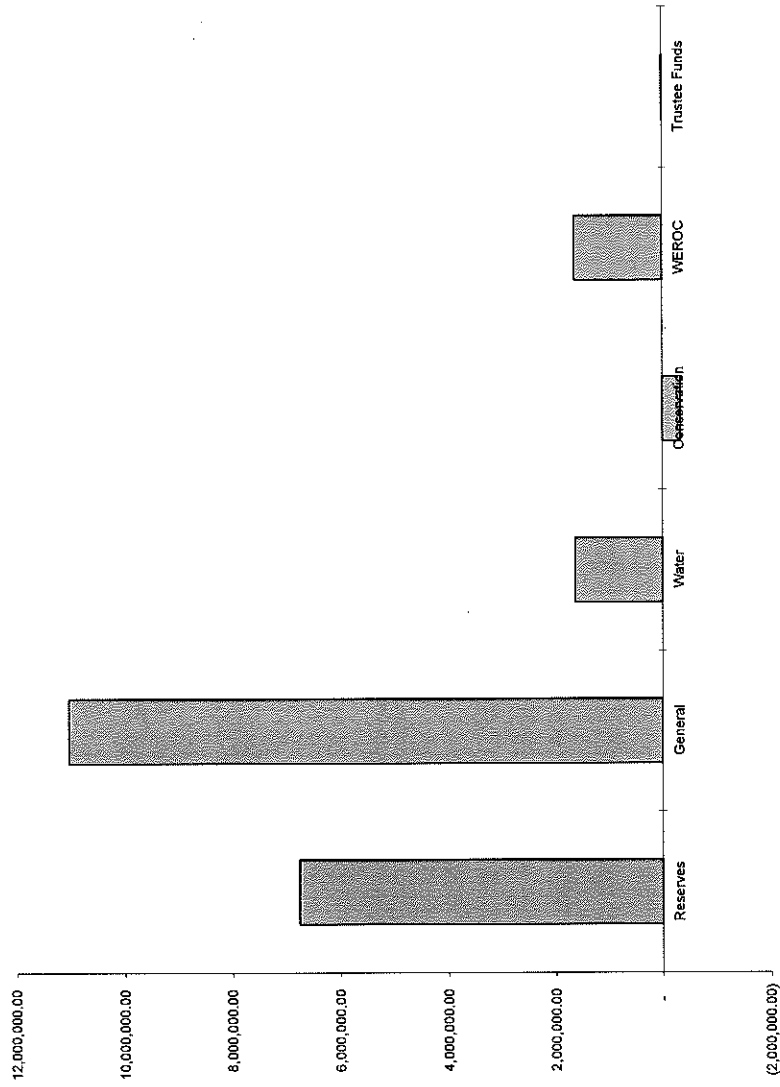
Issuer	CUSIP/Ticker	Settlement Date	Par Value	Market Value	Book Value	Coupon Rate	YTM @ Cost	Days To Call/Maturity	Maturity Date
Negotiable Certificate Of Deposit									
Bardays Bank	06740KKY2	9/27/2017	250,000.00	260,147.50	250,000.00	2.250	2.250	696	9/27/2022
Capital One Bank	14042TBQ9	8/7/2019	250,000.00	268,802.50	250,000.00	2.250	2.250	1,376	8/7/2024
Capital One NA	14042RMJ7	7/24/2019	250,000.00	268,167.50	250,000.00	2.200	2.200	1,362	7/24/2024
Comenity Capital	20033AUX2	7/25/2017	200,000.00	202,754.00	200,000.00	2.000	2.000	258	7/16/2021
Discover Bank	254673RV0	7/25/2018	250,000.00	271,315.00	250,000.00	3.300	3.300	997	7/25/2023
Goldman Sachs Bank	38148PT98	8/8/2018	250,000.00	271,945.00	250,000.00	3.350	3.350	1,011	8/8/2023
Morgan Stanley Bank	61747MJ36	2/1/2018	250,000.00	251,597.50	250,000.00	2.500	2.500	93	2/1/2021
Sub Total			1,700,000.00	1,794,729.00	1,700,000.00	2.566	2.566	844	
Corporate Bond									
Citigroup Global Markets	17328WFZ6	9/16/2020	250,000.00	247,692.50	250,000.00	1.000	1.000	320	9/16/2025
JP Morgan Chase	48128GV56	8/18/2020	250,000.00	247,190.00	250,000.00	0.800	0.800	1,387	8/18/2025
National Rural Util Coop	63743FE51	7/27/2017	200,000.00	203,642.00	200,000.00	2.500	2.500	622	7/15/2022
Societe Generale	83369MD25	8/19/2020	250,000.00	247,595.00	250,000.00	1.000	1.088	292	8/19/2025
Wells Fargo	94974BGR5	1/13/2016	250,000.00	250,560.00	250,033.33	2.550	2.409	37	12/7/2020
Westpac Banking Corp	961214DQ3	7/25/2017	200,000.00	206,978.00	200,692.77	2.500	2.278	605	6/28/2022
Sub Total			1,400,000.00	1,403,657.50	1,400,726.10	1.670	1.629	539	
Total Investments			3,100,000.00	3,198,386.50	3,100,726.10	2.161	2.143	706	
Total Earnings									
			Month Ending October		Fiscal Year To Date				
Current Year			5,654.56		21,638.90				

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Portfolio Management
Short-Term Portfolio Details - Cash and Investments
October 31, 2020

Investments	CUSIP/Ticker	Settlement Date	Par Value	Market Value	Book Value	Coupon Rate	YTM @ Cost	Days To Call/Maturity	Maturity Date
Local Agency Investment Funds									
LAIF LGIP	LAIF	6/30/2010	12,618,759.71	12,618,759.71	12,618,759.71	0.614	0.614	1	N/A
Sub Total			12,618,759.71	12,618,759.71	12,618,759.71	0.614	0.614	1	
Orange County Investment Pool									
County of Orange LGIP	OCIP	6/29/2005	4,951,413.72	4,951,413.72	4,951,413.72	0.897	0.897	1	N/A
Sub Total			4,951,413.72	4,951,413.72	4,951,413.72	0.897	0.897	1	
Total Investments			17,570,173.43	17,570,173.43	17,570,173.43	0.694	0.694		
Cash									
Petty Cash	CASH	7/1/2010	500.00	500.00	500.00	0.000	0.000	1	N/A
US Bank Cash	CASHUSBANK	7/25/2018	108,933.87	108,933.87	108,933.87	0.000	0.000	1	N/A
Total Cash			109,433.87	109,433.87	109,433.87	0.000	0.000	1	
Total Cash and Investments			17,679,607.30	17,679,607.30	17,679,607.30	0.694	0.694	1	
Total Earnings									
Current Year			Month Ending October	Fiscal Year To Date					
			14,340.45	68,319.73					

**Municipal Water District of Orange County
Cash and Investments at October 31, 2020**

ALLOCATION		AMOUNT	%
MWDOC			
Designated Reserves			
General	\$	3,830,240	18.43%
Grant & Project Cash Flow		1,500,000	7.22%
Election Expense		696,000	3.35%
Building Repair		444,186	2.14%
OPEB		297,147	1.43%
Total Designated Reserves		6,767,573	32.57%
General		11,050,996	53.17%
Water		1,639,719	7.89%
Conservation		(341,537)	-1.64%
WERO		1,655,709	7.97%
TOTAL MWDOC	\$	20,772,460	99.96%
TRUSTEE ACTIVITIES			
AMP Sales Admin	\$	7,873	0.04%
TOTAL TRUSTEE ACTIVITIES	\$	7,873	0.04%
TOTAL CASH & INVESTMENTS	\$	20,780,333	100.00%



MUNICIPAL WATER DIST OF ORANGE COUNTY
PARS Post-Employment Benefits TrustAccount Report for the Period
10/1/2020 to 10/31/2020Rob Hunter
General Manager
Municipal Water Dist of Orange County
18700 Ward Street
Fountain Valley, CA 92708

Account Summary

Source	Balance as of 10/1/2020	Contributions	Earnings	Expenses	Distributions	Transfers	Balance as of 10/31/2020
OPEB	\$2,386,549.21	\$0.00	-\$20,633.82	\$1,182.30	\$0.00	\$0.00	\$2,364,733.09
PENSION	\$663,955.15	\$0.00	-\$5,740.48	\$328.91	\$0.00	\$0.00	\$657,885.76
Totals	\$3,050,504.36	\$0.00	-\$26,374.30	\$1,511.21	\$0.00	\$0.00	\$3,022,618.85

Investment Selection

Source

OPEB	Moderate HighMark PLUS
PENSION	Moderate HighMark PLUS

Investment Objective

Source

OPEB	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.
PENSION	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	-0.86%	0.37%	5.57%	5.55%	6.47%	-	10/26/2011
PENSION	-0.86%	0.25%	5.45%	-	-	-	7/31/2018

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.

Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

Item 2

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
COMBINED FINANCIAL STATEMENTS
AND
BUDGET COMPARATIVE
JULY 1, 2020 THRU OCTOBER 31, 2020

**Municipal Water District of Orange County
Combined Balance Sheet
As of October 31, 2020**

<u>ASSETS</u>	Amount
Cash in Bank	106,258.50
Investments	20,670,899.53
Accounts Receivable	27,570,338.31
Accounts Receivable - Other	236,792.24
Accrued Interest Receivable	43,744.80
Prepays/Deposits	425,451.83
Leasehold Improvements	4,284,127.08
Furniture, Fixtures & Equipment	649,773.62
Less: Accum Depreciation	<u>(3,323,358.19)</u>
TOTAL ASSETS	<u><u>\$50,664,027.72</u></u>
 <u>LIABILITIES AND FUND BALANCES</u>	
Liabilities	
Accounts Payable	27,664,609.67
Accounts Payable - Other	154.58
Accrued Salaries and Benefits Payable	533,700.85
Other Liabilities	1,456,869.00
Unearned Revenue	<u>658,092.22</u>
Total Liabilities	<u>30,313,426.32</u>
 Fund Balances	
Restricted Fund Balances	
Water Fund - T2C	<u>1,029,029.26</u>
Total Restricted Fund Balances	<u>1,029,029.26</u>
Designated Reserves	
General Operations	3,830,240.00
Grant & Project Cash Flow	1,500,000.00
Election Expense	696,000.00
Building Repair	444,186.00
OPEB	<u>297,147.00</u>
Total Designated Reserves	<u>6,767,573.00</u>
General Fund	4,908,358.72
General Fund Capital	682,542.68
WEROC Capital	115,298.58
WEROC	<u>284,002.59</u>
Total Unrestricted Fund Balances	<u>12,757,775.57</u>
Excess Revenue over Expenditures	
Operating Fund	6,577,325.97
Other Funds	<u>(13,529.40)</u>
Total Fund Balance	<u>20,350,601.40</u>
TOTAL LIABILITIES AND FUND BALANCES	<u><u>50,664,027.72</u></u>

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
General Fund
From July thru October 2020

	Month to Date	Year to Date	Annual Budget	% Used	Encumbrance	Budget Remaining
<u>REVENUES</u>						
Retail Connection Charge	0.00	7,837,792.40	7,837,792.00	100.00%	0.00	(0.40)
Ground Water Customer Charge	0.00	595,323.00	595,323.00	100.00%	0.00	0.00
Water rate revenues	0.00	8,433,115.40	8,433,115.00	100.00%	0.00	(0.40)
Interest Revenue	19,538.12	88,263.19	458,000.00	19.27%	0.00	369,736.81
Subtotal	19,538.12	8,521,378.59	8,891,115.00	95.84%	0.00	369,736.41
Choice Programs	1,596.00	1,195,408.79	1,510,618.00	79.13%	0.00	315,209.21
MWD Revenue - Shared Services	0.00	24,178.00	0.00	0.00%	0.00	(24,178.00)
Miscellaneous Income	1,607.68	1,845.61	3,000.00	61.52%	0.00	1,154.39
Revenue Other	0.00	1,258.00	0.00	0.00%	0.00	(1,258.00)
School Contracts	0.00	0.00	120,376.00	0.00%	0.00	120,376.00
Gain on Sale of Asset	215.00	215.00	0.00	0.00%	0.00	(215.00)
Transfer-In From Reserve	0.00	0.00	97,415.00	0.00%	0.00	97,415.00
Subtotal	3,418.68	1,222,905.40	1,731,409.00	70.63%	0.00	508,503.60
TOTAL REVENUES	22,956.80	9,744,283.99	10,622,524.00	91.73%	0.00	878,240.01

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
General Fund
From July thru October 2020

	Month to Date	Year to Date	Annual Budget	% Used	Encumbrance	Budget Remaining
<u>EXPENSES</u>						
Salaries & Wages	358,144.43	1,429,977.33	4,152,072.00	34.44%	0.00	2,722,094.67
Director's Compensation	19,318.37	76,291.19	258,909.00	29.47%	0.00	182,617.81
MWD Representation	13,097.20	48,459.64	157,070.00	30.85%	0.00	108,610.36
Employee Benefits	105,478.40	438,418.82	1,335,387.00	32.83%	0.00	896,968.18
CalPers Unfunded Liability Contribution	0.00	207,000.00	207,000.00	100.00%	0.00	0.00
Director's Benefits	9,766.94	38,280.01	101,971.00	37.54%	0.00	63,690.99
Health Insurance for Retirees	3,949.34	19,734.56	87,449.00	22.57%	0.00	67,714.44
Training Expense	775.00	1,529.20	64,500.00	2.37%	8,895.60	54,075.20
Tuition Reimbursement	0.00	0.00	5,000.00	0.00%	0.00	5,000.00
Temporary Help Expense	0.00	0.00	5,000.00	0.00%	0.00	5,000.00
Personnel Expenses	510,529.68	2,259,690.75	6,374,358.00	35.45%	8,895.60	4,105,771.65
Engineering Expense	34,979.56	88,442.40	340,000.00	26.01%	338,458.12	(86,900.52)
Legal Expense	19,128.30	76,156.35	210,500.00	36.18%	134,343.65	0.00
Audit Expense	0.00	19,000.00	29,725.00	63.92%	10,725.00	0.00
Professional Services	42,953.65	277,379.21	1,581,338.00	17.54%	814,711.31	489,247.48
Professional Fees	97,061.51	460,977.96	2,161,563.00	21.33%	1,298,238.08	402,346.96
Conference-Staff	0.00	915.00	26,515.00	3.45%	0.00	25,600.00
Conference-Directors	750.00	1,485.00	18,695.00	7.94%	0.00	17,210.00
Travel & Accom.-Staff	0.00	1,349.38	62,495.00	2.16%	0.00	61,145.62
Travel & Accom.-Directors	0.00	0.00	24,900.00	0.00%	0.00	24,900.00
Travel & Conference	750.00	3,749.38	132,605.00	2.83%	0.00	128,855.62
Membership/Sponsorship	0.00	54,086.64	127,161.00	42.53%	0.00	73,074.36
CDR Support	26,550.16	26,550.16	53,158.00	49.95%	26,550.16	57.68
Dues & Memberships	26,550.16	80,636.80	180,319.00	44.72%	26,550.16	73,132.04
Business Expense	0.00	0.00	4,500.00	0.00%	0.00	4,500.00
Maintenance Office	6,608.11	32,512.16	125,420.00	25.92%	95,542.84	(2,635.00)
Building Repair & Maintenance	1,573.75	7,750.86	15,000.00	51.67%	7,327.68	(78.54)
Storage Rental & Equipment Lease	52.13	211.19	1,750.00	12.07%	538.81	1,000.00
Office Supplies	303.40	2,762.79	39,000.00	7.08%	3,153.35	33,083.86
Supplies - Water Loss Control	7,455.81	7,991.62	10,000.00	79.92%	0.00	2,008.38
Postage/Mail Delivery	799.03	2,955.18	9,300.00	31.78%	2,005.85	4,338.97
Subscriptions & Books	0.00	239.97	1,000.00	24.00%	0.00	760.03
Reproduction Expense	0.00	3,371.14	83,700.00	4.03%	5,745.50	74,583.36
Maintenance-Computers	0.00	473.30	8,000.00	5.92%	0.00	7,526.70
Software Purchase	714.55	19,996.16	57,000.00	35.08%	0.00	37,003.84
Software Support	15.65	24,700.12	47,640.00	51.85%	5,365.12	17,574.76
Computers and Equipment	0.00	7,673.34	33,550.00	22.87%	0.00	25,876.66
Maintenance-Expense	0.00	0.00	6,000.00	0.00%	0.00	6,000.00
Automotive Expense	0.00	0.00	20,000.00	0.00%	0.00	20,000.00
Vehicle Expense	186.72	1,476.41	6,350.00	23.25%	0.00	4,873.59
Toll Road Charges	0.00	0.00	2,300.00	0.00%	0.00	2,300.00
Insurance Expense	11,651.71	46,053.22	110,000.00	41.87%	0.00	63,946.78
Utilities - Telephone	3,201.54	12,619.55	30,850.00	40.91%	914.88	17,315.57
Bank Fees	802.78	1,296.79	1,200.00	108.07%	0.00	(96.79)
Miscellaneous Expense	4,188.95	9,290.28	113,800.00	8.16%	4,486.30	100,023.42
MWDOC's Contrb. to WEROC	20,103.00	80,412.00	241,236.00	33.33%	0.00	160,824.00
Depreciation Expense	4,485.37	17,941.50	0.00	0.00%	0.00	(17,941.50)
Other Expenses	62,142.50	279,727.58	967,596.00	28.91%	125,080.33	562,788.09
Building Expense	144.48	38,700.55	726,883.00	5.32%	300,749.76	387,432.69
Capital Acquisition	0.00	43,475.00	79,200.00	54.89%	34,560.00	1,165.00
TOTAL EXPENSES	697,178.33	3,166,958.02	10,622,524.00	29.81%	1,794,073.93	5,661,492.05
NET INCOME (LOSS)	(674,221.53)	6,577,325.97	0.00			

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
Water Fund
From July thru October 2020

	Month to Date	Year to Date	Annual Budget	% Used	Budget Remaining
<u>WATER REVENUES</u>					
Water Sales	11,963,451.80	52,905,448.80	208,407,327.00	25.39%	155,501,878.20
Readiness to Serve Charge	963,901.00	3,855,604.00	11,583,326.00	33.29%	7,727,722.00
Capacity Charge CCF	324,353.33	1,297,413.32	3,892,240.00	33.33%	2,594,826.68
SCP/SAC Pipeline Surcharge	32,027.58	134,039.11	315,000.00	42.55%	180,960.89
Interest	<u>576.73</u>	<u>2,775.72</u>	<u>22,000.00</u>	<u>12.62%</u>	<u>19,224.28</u>
TOTAL WATER REVENUES	<u>13,284,310.44</u>	<u>58,195,280.95</u>	<u>224,219,893.00</u>	<u>25.95%</u>	<u>166,024,612.05</u>
<u>WATER PURCHASES</u>					
Water Sales	11,963,451.80	52,905,448.80	208,407,327.00	25.39%	155,501,878.20
Readiness to Serve Charge	963,901.00	3,855,604.00	11,583,326.00	33.29%	7,727,722.00
Capacity Charge CCF	324,353.33	1,297,413.32	3,892,240.00	33.33%	2,594,826.68
SCP/SAC Pipeline Surcharge	<u>32,027.58</u>	<u>134,039.11</u>	<u>315,000.00</u>	<u>42.55%</u>	<u>180,960.89</u>
TOTAL WATER PURCHASES	<u>13,283,733.71</u>	<u>58,192,505.23</u>	<u>224,197,893.00</u>	<u>25.96%</u>	<u>166,005,387.77</u>
EXCESS OF REVENUE OVER EXPENDITURES	<u><u>576.73</u></u>	<u><u>2,775.72</u></u>	<u><u>22,000.00</u></u>		

Municipal Water District of Orange County
WUE Revenues and Expenditures (Actuals vs Budget)
From July thru October 2020

	Year to Date Actual	Annual Budget	% Used
Spray To Drip Conversion			
Revenues	18,311.77	38,900.00	47.07%
Expenses	18,733.29	38,900.00	48.16%
Excess of Revenues over Expenditures	(421.52)	0.00	
Member Agency Administered Passthru			
Revenues	0.00	175,000.00	0.00%
Expenses	0.00	175,000.00	0.00%
Excess of Revenues over Expenditures	0.00	0.00	
ULFT Rebate Program			
Revenues	340.00	2,000.00	17.00%
Expenses	700.00	2,000.00	35.00%
Excess of Revenues over Expenditures	(360.00)	0.00	
HECW Rebate Program			
Revenues	9,855.24	77,000.00	12.80%
Expenses	22,710.00	77,000.00	29.49%
Excess of Revenues over Expenditures	(12,854.76)	0.00	
CII Rebate Program			
Revenues	0.00	12,500.00	0.00%
Expenses	0.00	12,500.00	0.00%
Excess of Revenues over Expenditures	0.00	0.00	
Turf Removal Program			
Revenues	432,588.89	648,000.00	66.76%
Expenses	487,216.95	648,000.00	75.19%
Excess of Revenues over Expenditures	(54,628.06)	0.00	
Comprehensive Landscape (CLWUE)			
Revenues	79,818.83	130,784.00	61.03%
Expenses	135,604.93	130,784.00	103.69%
Excess of Revenues over Expenditures	(55,786.10)	0.00	
Recycled Water Program			
Revenues	0.00	61,750.00	0.00%
Expenses	0.00	61,750.00	0.00%
Excess of Revenues over Expenditures	0.00	0.00	
WSIP - Industrial Program			
Revenues	13,471.46	30,000.00	44.90%
Expenses	28,471.46	30,000.00	94.90%
Excess of Revenues over Expenditures	(15,000.00)	0.00	
Land Design Program			
Revenues	57,960.00	404,000.00	14.35%
Expenses	87,330.00	404,000.00	21.62%
Excess of Revenues over Expenditures	(29,370.00)	0.00	
WUE Projects			
Revenues	612,346.19	1,579,934.00	38.76%
Expenses	780,766.63	1,579,934.00	49.42%
Excess of Revenues over Expenditures	(168,420.44)	0.00	
WEROC			
Revenues	321,648.00	482,472.00	66.67%
Expenses	149,172.00	482,472.00	30.92%
Excess of Revenues over Expenditures	172,476.00	0.00	



DISCUSSION ITEM
December 9, 2020

TO: Administration & Finance Committee
(Directors Thomas, Dick)

FROM: Robert Hunter, General Manager
Staff Contact: Hilary Chumpitazi

SUBJECT: FY 2021-22 Budget

STAFF RECOMMENDATION

Staff recommends the Administration & Finance Committee: discuss the budget schedule, activities and/or projects they would like added or changed in the budget, and direct the General Manager as appropriate

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

DETAILED REPORT

The General Manager has notified the MWD OC Member Agencies of the initiation of the budget process. This notification included this year's budget schedule (attached) and invited the Member Agencies to provide their initial budget suggestions and actively participate in the process. Staff has subsequently initiated the program/project planning and line-item budgeting process. The initial review of budget issues with the A&F Committee is scheduled for January 13, 2021 and the review of the first draft budget at the February 10th A&F meeting. A rate study is currently in progress and it is anticipated that the results of that study will be the rate basis for the budget. Approval of the final budget and rates is scheduled for April 21, 2021 Board of Directors Meeting.

An important component of the budget process is the early input of the MWD OC Directors as to policy and program modifications they believe should be included in the budget process. MWD OC has implemented new accounting software which may result in a different look to the financial section of the budget. This presents an opportunity to also reformat the budget text section. Staff intends to continue the practice by which any proposed additions to the budget would be included in the text for discussion and agreement before the expenses were included in the budget financial model.

Budgeted (Y/N):	Budgeted amount:	Core ____	Choice ____
Action item amount:	Line item:		
Fiscal Impact (explain if unbudgeted):			

It is anticipated that MWDOC's reserves will be close to full funding and the revenue goal of the budget will be to be balanced without a substantial draw or addition to reserves.

The FY2021-22 will include the balance of the office remodel and seismic retrofit expenses.

MWDOC BUDGET SCHEDULE

November 2020
<ul style="list-style-type: none"> Notification to Member Agencies of start of budget process and solicitation of input
December 2020
<ul style="list-style-type: none"> MWDOC staff begins preparation of budget hours and costs on program and line-item basis Review of four month actuals and fiscal year-end projections Review budget adjustments for current fiscal year Preparation of internal, draft conceptual budget (review changes for upcoming fiscal year)
January 2021
<ul style="list-style-type: none"> Initial review of budget issues with A&F Committee for feedback (1-13-21) Initial discussion of budget issues with Member Agencies for feedback Request for Member Agencies' <u>preliminary</u> indication of participation in Choice
February 2021
<ul style="list-style-type: none"> Publish and post the FIRST DRAFT Budget in the packet for the A&F Committee (2-5-21) Review Full Draft Budget with A&F Committee (2-10-21) Formally request comments from all Member Agencies <u>DRAFT</u> information completed on prior year Choice WUE program benefits to Member Agencies to serve as basis for charging agencies for the upcoming year for Choice WUE activities Member Agencies' INITIAL CONFIRMATION of participation in Choice Services by February 22. The Updated Agreement by the end of March and after the Elected Officials Meeting Discuss FIRST DRAFT Budget at Member Agency Managers' Meeting (2-18-21) Meet with Member Agencies as requested or scheduled

MWD OC BUDGET SCHEDULE

March 2021
<ul style="list-style-type: none"> Revised information completed on prior year Choice WUE benefits to Member Agencies to serve as basis of charging agencies for the upcoming year for WUE activities
<ul style="list-style-type: none"> Discuss SECOND DRAFT Budget in A&F Committee (3-10-21)
<ul style="list-style-type: none"> Review SECOND DRAFT Budget at Member Agency Managers' Meeting (3-18-21)
<ul style="list-style-type: none"> Update Choice Participation
<ul style="list-style-type: none"> Member Agencies' submit Formal Comments about the Budget (3-26-21)
April 2021
<ul style="list-style-type: none"> Conduct meeting with Elected Officials from Member Agencies to discuss budget and other topics (4-1-21)
<ul style="list-style-type: none"> THIRD DRAFT Budget and Rates presented to A&F Committee (4-14-21)
<ul style="list-style-type: none"> Member Agencies' Formal Comments presented to A&F Committee (4-14-21)
<ul style="list-style-type: none"> Board approval of FY2021-22 FINAL Budget and Rates (4-21-21)
June 2021
<ul style="list-style-type: none"> Member Agencies confirm final Choice Participation (6-11-21)
August 2021
<ul style="list-style-type: none"> Reconciliation of FY 2020-21 WUE & Choice Programs
September 2021
<ul style="list-style-type: none"> REVISED FINAL Choice Budget presented to A&F Committee (9-8-21)
<ul style="list-style-type: none"> Board approval of FY2021-22 REVISED FINAL Choice Budget (9-15-21)

**Administration Activities Report****November 6, 2020 – December 3, 2020**

Activity	Summary
Administration/Board	<p>Staff worked on the following:</p> <ul style="list-style-type: none">• Scheduled meetings for Rob Hunter and Board members.• Assisted Rob/Karl with various write-ups and follow-up for the Committees and Board.• Continue to send the Water Supply Reports to the member agencies.• Processed and reviewed agreements for appropriate Board approval and insurance requirements as well as execution following approval• Reviewed Insurance documents for all District Agreements.• Responded to two Public Records Act requests.• Various consultations with legal counsel regarding Brown Act, minutes, and Board issues• Prepared Board write ups and worked with President Tamaribuchi on various issues• Updated various portions of the website; including updating Zoom Board and Committee meetings, ISDOC and WACO• Updated New Director Handbook• On-boarding for new Directors• Conducted Oaths of Office for newly elected directors• Assisted with agreement processing• Zoom Meetings – Set-up and Hosted.• Assisted Principal Engineer with records management.• Scheduled, Set-up and Hosted Zoom Interviews for Federal and State Advocacy positions.• Assisted in processing agreements for building remodel.• Assisted in the response to questions regarding the Rate Study RFP. Provided responses via email, uploaded responses to the MWD OC website and combined candidate scoresheets.• Assisted Finance department with scheduling of the upcoming employee Accufund System training.• Scheduling WUE Employees for Peer to Peer Virtual Conference.• Scheduled Directors for ACWA Virtual Conference.

Administration/Board (continued)	<ul style="list-style-type: none"> • Attended Training for new Timecard Reporting and Requisition system. • Worked on NRR Federal Advocacy Agreement. • Compiled PowerPoint for Karl Seckel's retirement
Records Management	<ul style="list-style-type: none"> • Review and reorganization of electronic documents in Laserfiche continues. • Documents that have been removed from offices are being reviewed and scanned if necessary. • Documents are also being removed from the vault and sent to Corodata for storage. • Staff is registered to attend a free one-hour webinar on December 10 to preview features in the upcoming Laserfiche 11.
Health Benefits	<ul style="list-style-type: none"> • The flexible benefits and COBRA administration transition to Igoe is nearly complete. Open enrollment will be completed by 12/4 for the 2021 plan year. • HR hosted informational Zoom Meetings for staff and Directors to review and discuss the transition of the new Flexible Spending Plan provider.
Recruitment/Departures	<ul style="list-style-type: none"> • Prepared for Karl Seckel's retirement on December 2.
Projects and Activities	<ul style="list-style-type: none"> • Staff continues coordination efforts in working with Engineering staff, IDS, ABS and the furniture vendor, on planning for the Office Seismic Retrofit and Tenant Improvements. • HR is working with staff to review job descriptions and questionnaires for the Triennial Compensation and Benchmark study which is underway. • Admin staff has initiated preliminary clean-up in preparation for the next phase of construction which is anticipated to start in spring. • Staff is working with the furniture vendor (People Space) on finalizing the office furniture specifications to submit the order for Phase 1. • Staff is preparing all necessary documents for Directors Nederhood and Seckel. • The General Manager continues to hold bi-monthly staff meetings via Zoom. • Staff is continuing to work closely with the Director of Emergency Management on COVID-19, the impacts to MWDOC employees and implementation of processes



Projects and Activities (continued)	<p>and procedures. Keeping in mind the safety and well-being of employees.</p> <ul style="list-style-type: none">• Staff continues to train on the new finance software system and the HR Module.• Staff reviewed the property insurance renewal with JPIA and discussed the remodel. This will be re-reviewed in June.• Staff participated in a webinar by Liebert Cassidy and Whitmore on November 16th regarding COVID 19 Legislative Update• Staff participated in an ACWA HR Workgroup Webinar on November 19th• Staff participated on the WEROC biweekly coordination call on November 24th
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INFORMATION ITEM

December 9, 2020

TO: Administration & Finance Committee
(Directors Thomas, Finnegan, Dick)

FROM: Robert J. Hunter, General Manager

Staff Contact: Jeff Stalvey

SUBJECT: Finance and IT Pending Items Report

SUMMARY

The following list details the status of special projects that are in-progress or to be completed during FY 2020-21.

Finance

Description	% of Completion	Estimated Completion date	Status
Further Implementation of WUE Landscape Programs Databases and Web Site.	On-going	On-going	In Progress
2020 W-9 collection for water rebates. Currently holding 4 rebate checks awaiting W-9 form.	On-going	On-going	In Progress
Design, Implementation and Training of Accufund ERP software	70%	01-31-2021	In Progress
Government Compensation in California Report 2020	0%	03-30-2021	Not Started
State Controller Report preparation FY19-20	0%	1-31-2021	Not Started
Preparation of documents for FY21-22 budget process.	20%	04-30-2021	In Progress
GASB 75 Biennial OPEB Actuarial report	100%	09-22-2020	Completed

Information Technology

Description	% of Completion	Estimated Completion date	Status
Network security issues (hackers, viruses and spam emails)	On-going	On-going	Continuous system monitoring
Purchase and upgrade Conference room 101 with Interactive board, sound system and microphones.	50%	03-31-2021	In Progress
Software upgrade for Primary Domain Controller	10%	06-31-2021	In Progress
Implement message archiver for District Exchange E-mail system	0%	06-31-2021	Not started
Implement firewall for District wireless network	10%	03-31-2021	In Progress

FY 2020-21 Completed Special Tasks

Description	% of Completion	Completion date	Status
<u>Finance</u>			
State Tax filing for Water Facilities FY19-20	100%	11-30-2020	Completed
Year End procedures; Prepare Annual Financials and Final Audit week of 09-14-20. Awaiting partner review of financials.	100%	11-02-2020	Completed
<u>Information Technology</u>			
Data Server software upgrade	100%	09-30-2020	Completed
Disposal of non-functional and obsolete electronic equipment	100%	03-31-2020	Completed



INFORMATION ITEM

December 9, 2020

TO: **Administration & Finance Committee**
(Directors Thomas, Dick, Vacant)

FROM: **Robert Hunter, General Manager**

Staff Contact: Kevin Hostert

SUBJECT: **Monthly Water Usage Data and Water Supply Info.**

STAFF RECOMMENDATION

Staff recommends the Administration & Finance Committee receive and file this information.

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

REPORT

The attached figures show the recent trend of water consumption in Orange County (OC), an estimate of Imported Water Sales for MWD OC, and selected water supply information.

- OC Water Usage, Monthly by Supply **OCWD Groundwater was the main supply in October.**
- OC Water Usage, Monthly, Comparison to Previous Years Water usage in **October 2020 was slightly above average compared to the last 5 years.** We are projecting a slight decrease in overall water usage compared to FY 2019-20. It has been 43 months since all mandatory water restrictions were lifted by the California State Water Resources Control Board.
- Historical OC Water Consumption Orange County M & I water consumption is **projected** to be **523,000 AF in FY 2020-21** (this includes ~15 TAF of agricultural usage and non-retail water agency usage). This is about **11,000 AF less than FY 2019-20** and is about **8,000 AF more than FY 2018-19**. Water usage per person is projected to be slightly lower in **FY 2020-21 for Orange County at 146 gallons per day** (This includes recycled water). Although OC population has increased 20% over the past two decades, water usage has not increased, on average. A long-term decrease in per-capita water usage is attributed mostly to Water Use Efficiency

Budgeted (Y/N): N	Budgeted amount: N/A	Core <u>X</u>	Choice <u> </u>
Action item amount: N/A		Line item:	
Fiscal Impact (explain if unbudgeted):			

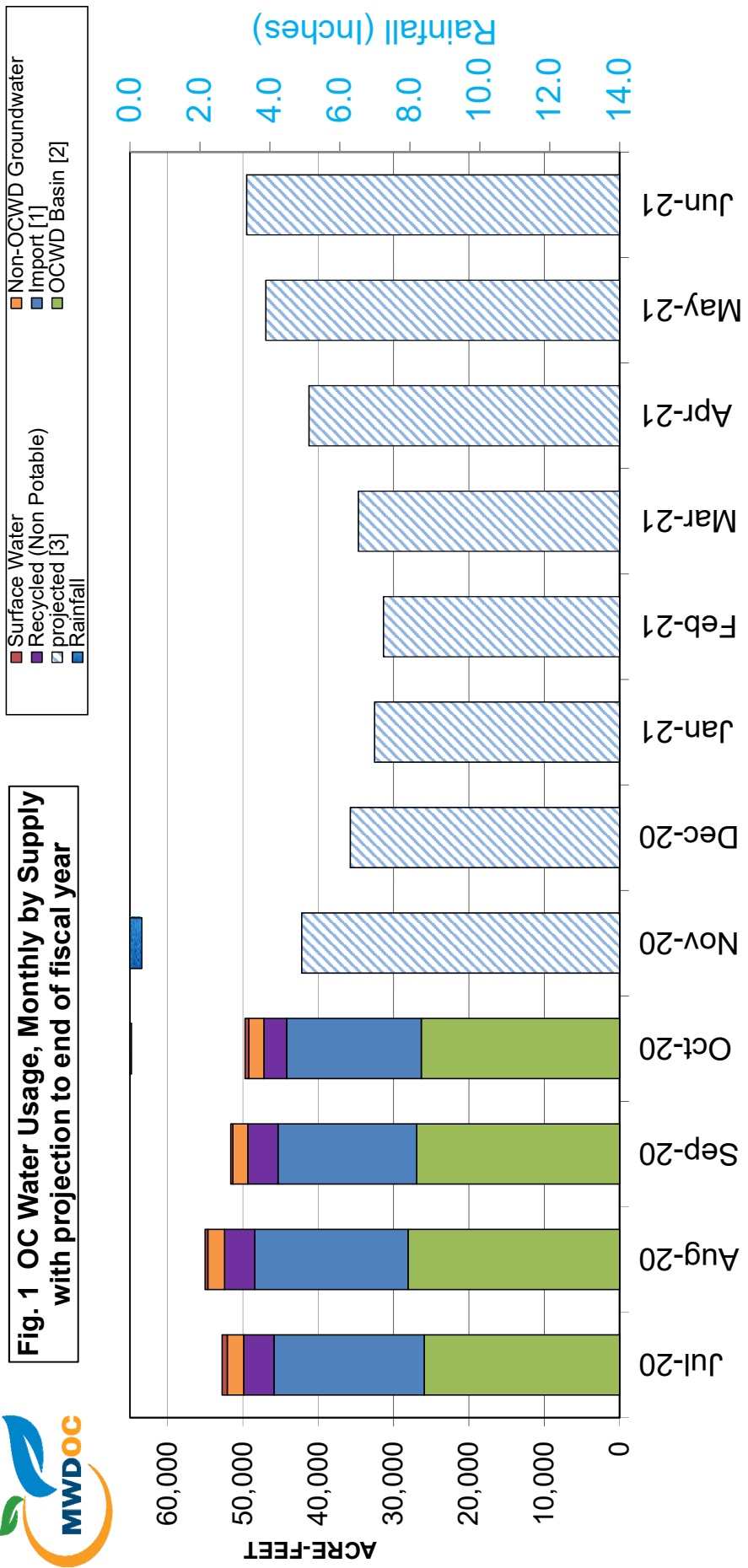
(water conservation) efforts. ***O.C. Water Usage for the last five Fiscal Years is the lowest since the 1982-83 Fiscal Year*** (FY 1982-83 was the third wettest year on record).

Water Supply Information Includes data on Rainfall in OC; the OCWD Basin overdraft; Northern California and Colorado River Basin hydrologic data; the State Water Project (SWP) Allocation, and regional storage volumes. The data have implications for the magnitude of supplies from the three watersheds that are the principal sources of water for OC. Note that a hydrologic year is Oct. 1st through Sept. 30th.

- Orange County's accumulated precipitation through ***early December*** was below average for this period. Water year to date rainfall in Orange County is ***0.38 inches***, which is ***22% of normal***.
- Northern California accumulated precipitation through ***early December*** was ***9% of normal for this period***. Water Year 2020 was 63% of normal while water year 2019 was 137% of normal. The ***Northern California snowpack*** has not been reported for WY 2021. ***As of late November, 75.03%*** of California is experiencing ***moderate to extreme drought conditions*** while 96.50% of the state is experiencing abnormally dry conditions. The State Water Project Contractors Table A Allocation was increased to 20% in May 2020.
- Colorado River Basin accumulated precipitation through ***early December*** was ***60% of normal*** for this period. The ***Upper Colorado Basin snowpack*** was ***76% of normal*** as of November 30th. ***Lake Mead and Lake Powell*** combined have about ***58% of their average storage volume*** for this time of year and are at ***41.3% of their total capacity***. If Lake Mead's ***level falls below a "trigger" limit 1,075 ft. at the end of a calendar year***, then a shortage will be declared by the US Bureau of Reclamation (USBR), impacting Colorado River water deliveries to the Lower Basin states. As of early October, Lake Mead levels were ***6.07' above the "trigger" limit***. The USBR predicts that the start of 2020 will not hit the "trigger" level but there is ***a 0% chance that the trigger level will be hit in 2021 and a 23% chance in 2022***.



**Fig. 1 OC Water Usage, Monthly by Supply
with projection to end of fiscal year**



[1] Imported water for consumptive use. Includes "In-Lieu" deliveries and CUP water extraction. Excludes "Direct Replenishment" deliveries of spreading water and deliveries into Irvine Lake.

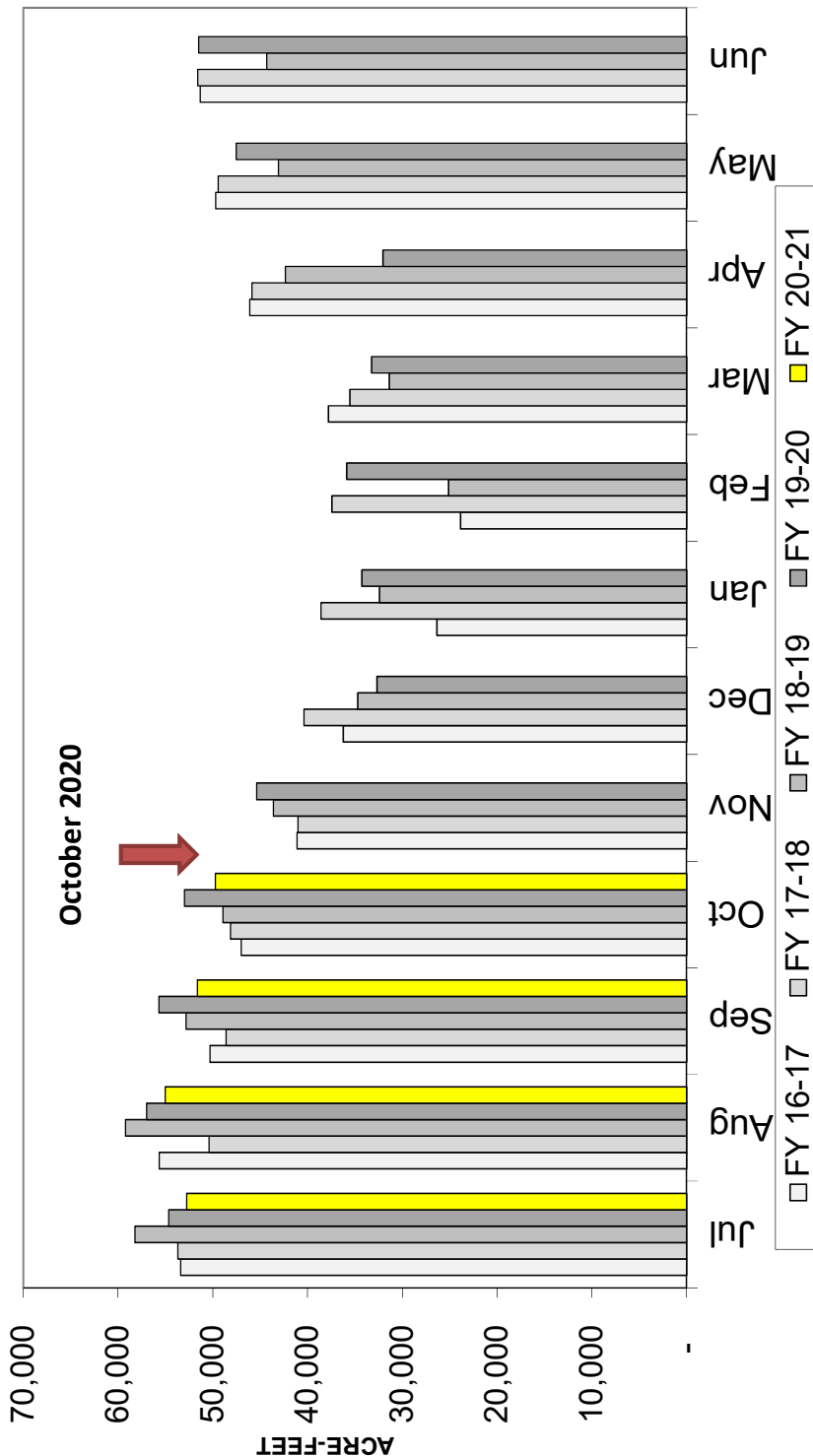
[2] GW for consumptive use only. Excludes In-Lieu water deliveries and CUP water extraction that are counted with Import. BPP in FY '20-21 is 77%.

[3] MWDOC's estimate of monthly demand is based on the projected 5 Year historical retail water demand and historical monthly demand patterns.

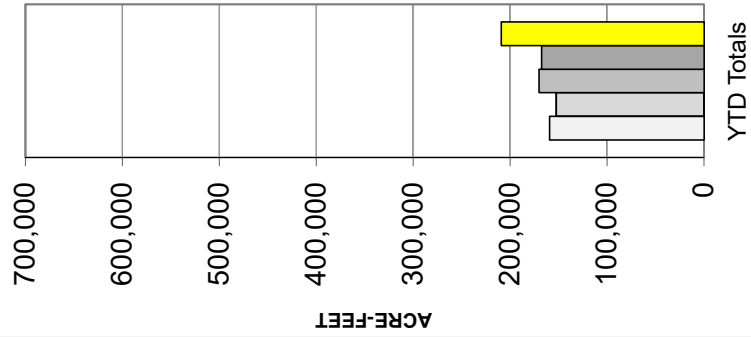
[4] Total water usage includes IRWD groundwater agricultural use and usage by non-retail water agencies.



Fig. 2 OC Monthly Water Usage [1]: Comparison to Last 4 Fiscal Years

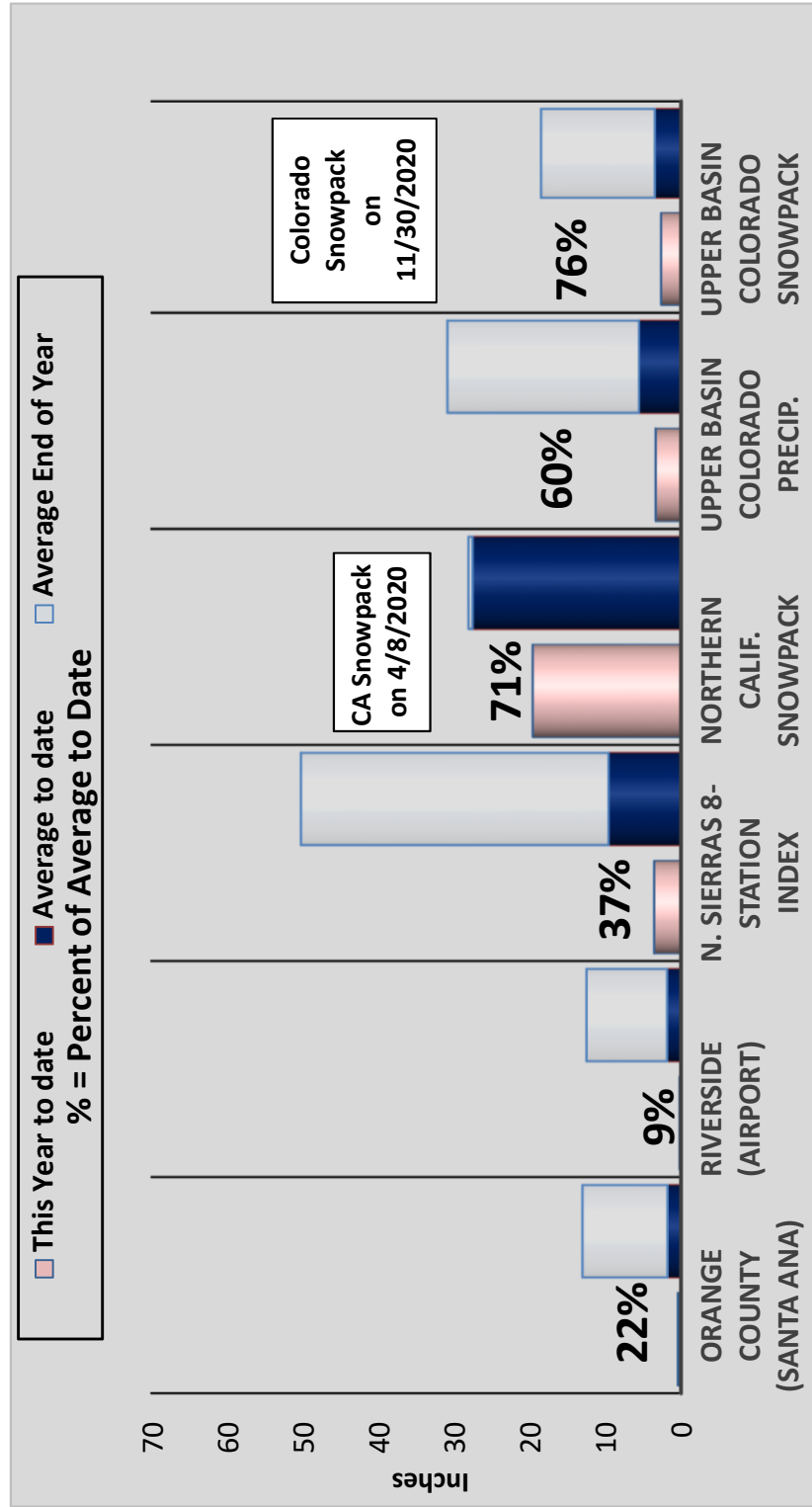


Partial Year Subtotals



[1] Sum of Imported water for consumptive use (includes "In-Lieu" deliveries; excludes "Direct Replenishment" and "Barrier Replenishment") and Local water for consumptive use (includes recycled and non-potable water and excludes GWRS production) Recent months numbers include some estimation.

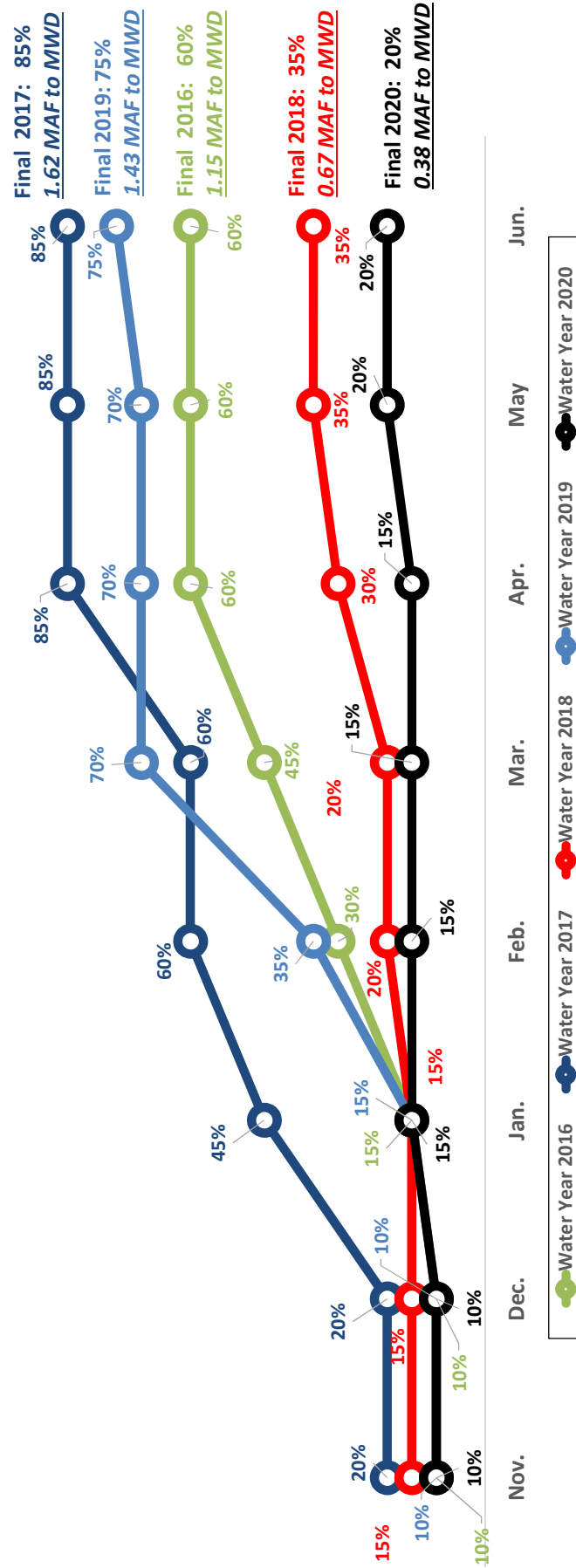
Accumulated Precipitation for the Oct.-Sep. water year, early December 2020



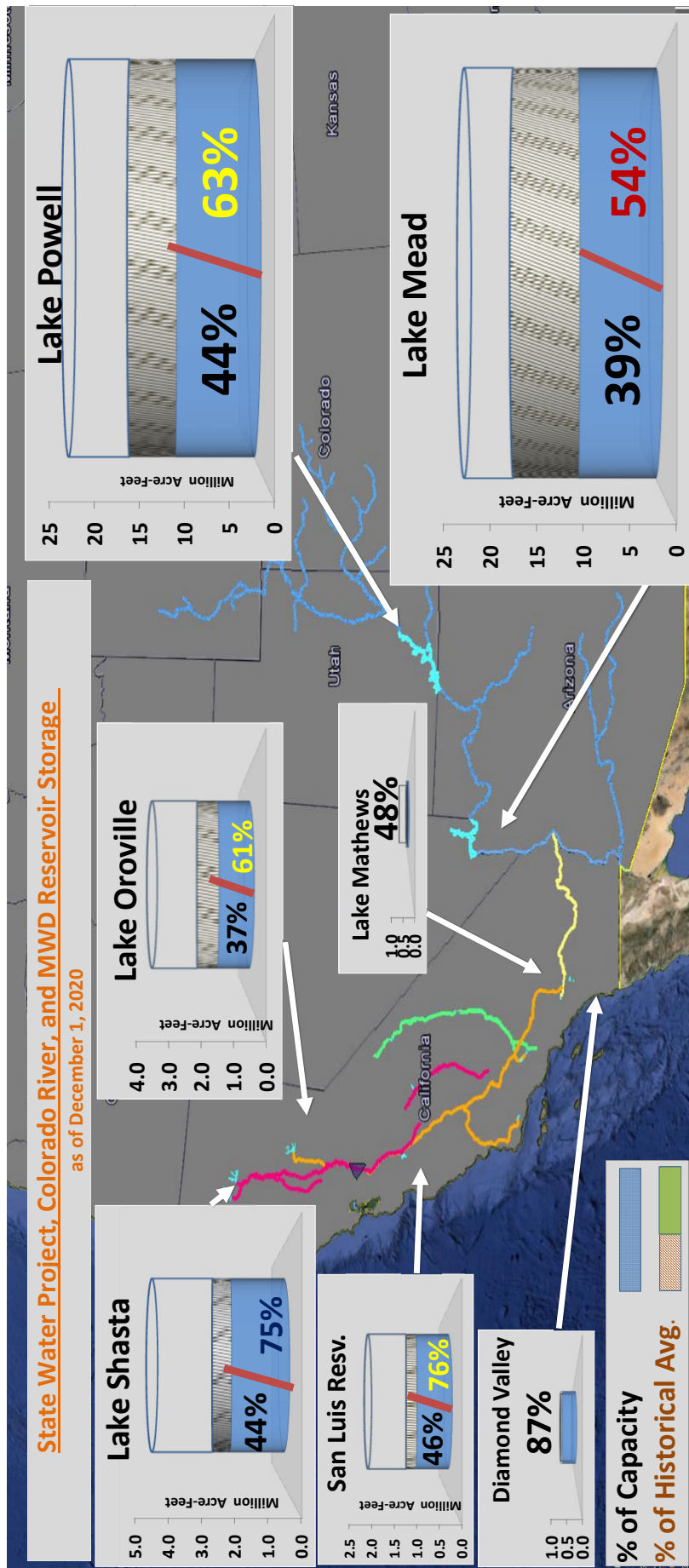
* The date of maximum snowpack accumulation (April 1st in Northern Calif. , April 15th in the Upper Colorado Basin) is used for year to year comparison.

SWP TABLE A ALLOCATION

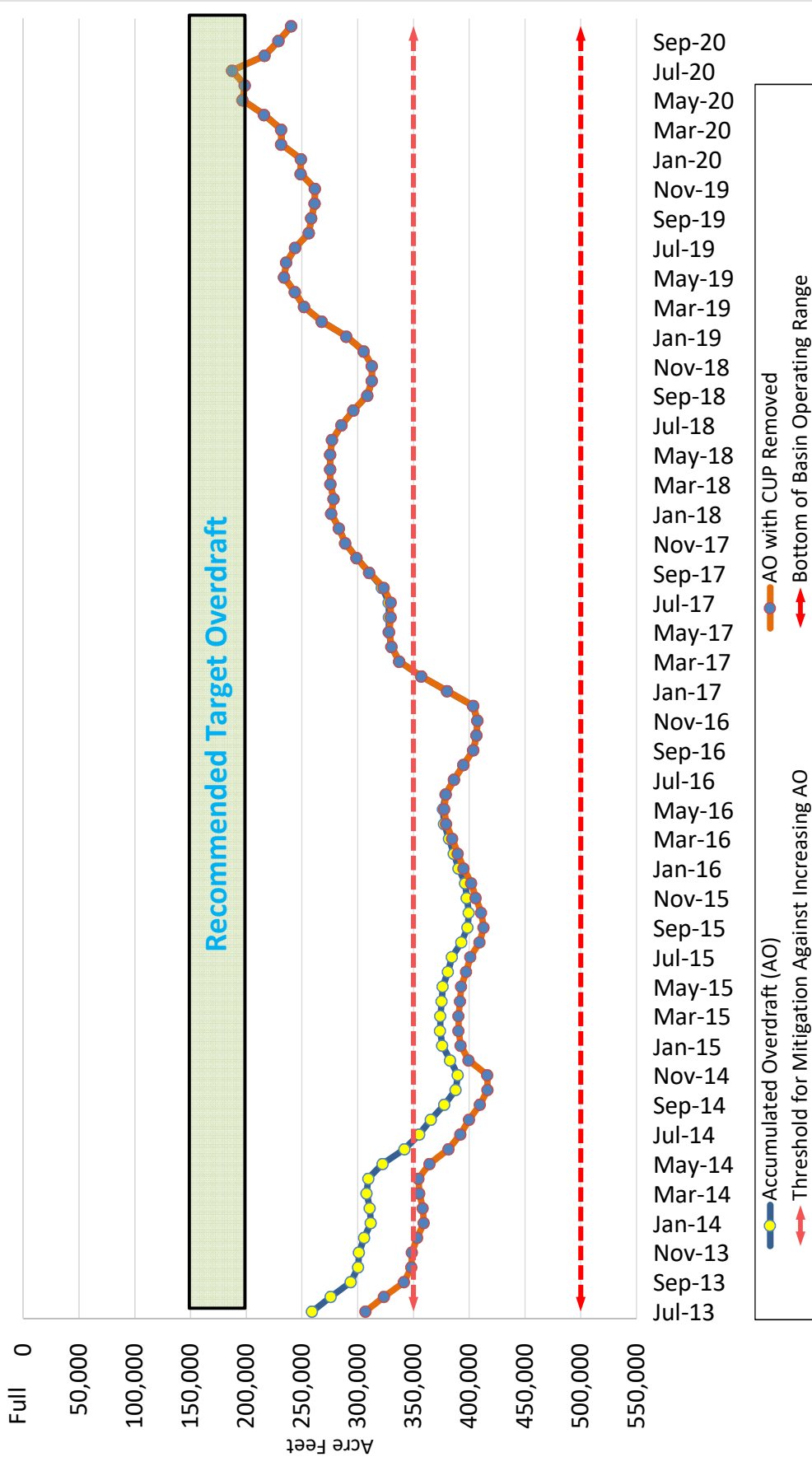
FOR STATE WATER PROJECT CONTRACTORS



State Water Project, Colorado River, and MWD Reservoir Storage as of December 1, 2020



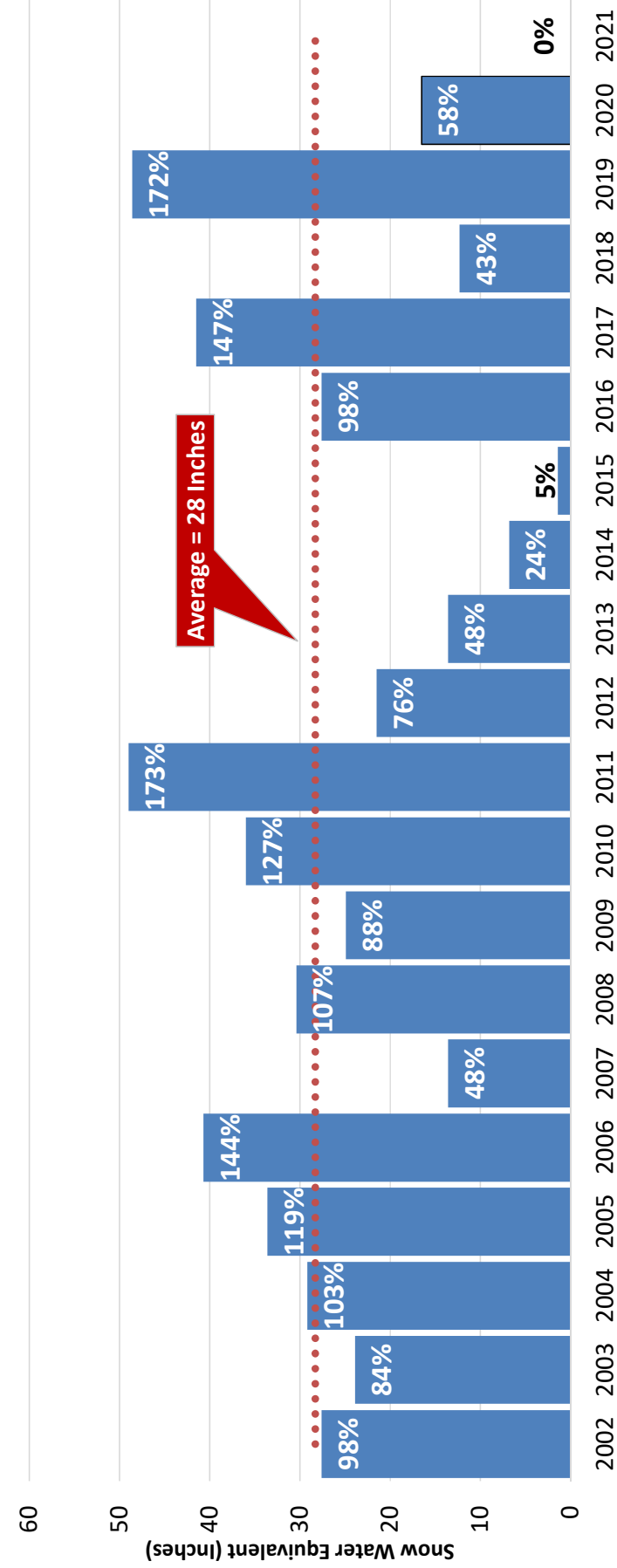
Accumulated Overdraft of the OCWD Groundwater Basin as of November 2020

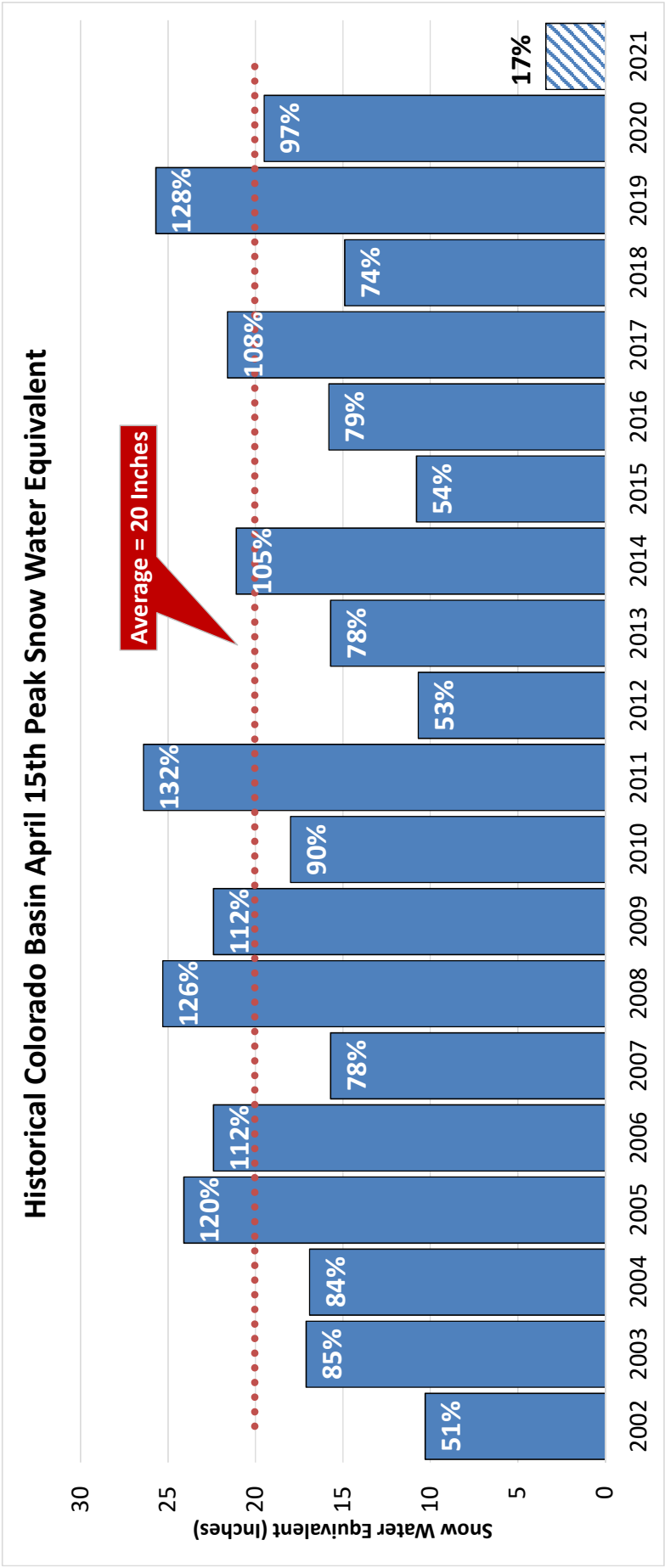


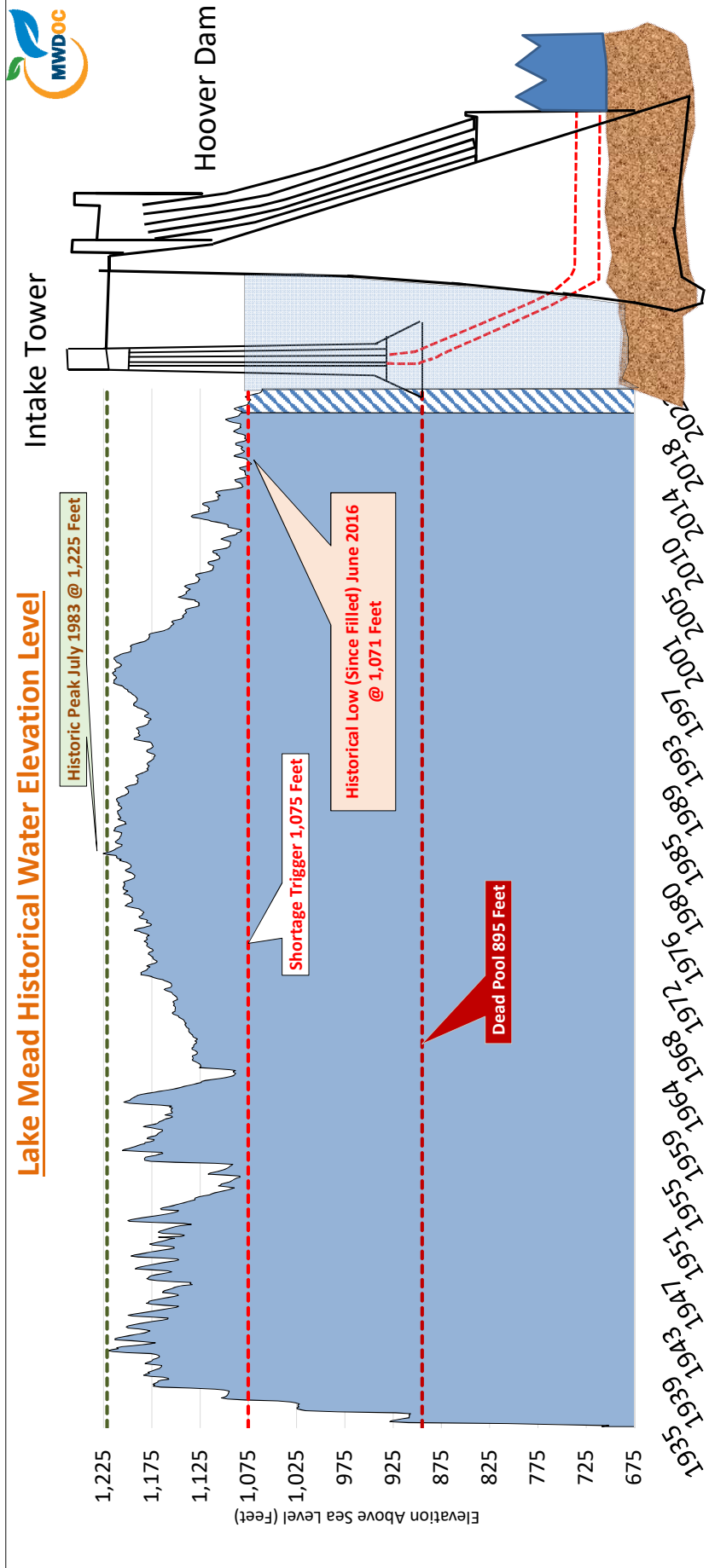
* Source ~ OCWD Monthly Board of Directors Packet, Water Resources Summary									
AO (AF)	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20
AO w/CUP removed (AF)	244,057	256,239	258,445	261,464	261,645	248,909	249,051	231,354	231,354
AO (AF)	244,057	256,239	258,446	261,464	261,645	248,909	249,051	231,354	231,354
AO w/CUP removed (AF)	187,392	216,548	229,124	240,414	240,414	240,414	240,414	240,414	240,414
AO (AF)	187,392	216,548	229,124	240,414	240,414	240,414	240,414	240,414	240,414



Historical Northern California April 1st Peak Snow Water Equivalent









Lake Powell Levels: Historical and Projected projection per USBR 24-Month Study

■ Historical □ Projected

