

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
August 19, 2020**

At 8:30 a.m., President Tamaribuchi called to order the Regular Meeting of the Municipal Water District of Orange County, via the Zoom Webinar application (pursuant to the Governor's Executive Order due to the spread of the COVID-19 virus, the meeting was conducted via Zoom). Secretary Goldsby called the roll.

MWDOC DIRECTORS

Vacant
Larry Dick
Joan Finnegan
Bob McVicker
Sat Tamaribuchi
Jeffery M. Thomas
Megan Yoo Schneider

STAFF

Robert Hunter, General Manager
Karl Seckel, Assistant General Manager
Joe Byrne, Legal Counsel
Maribeth Goldsby, Board Secretary
Harvey De La Torre, Associate General Manager
Melissa Baum-Haley, Prin. Water Resources Analyst
Cathy Harris, Director of H.R. & Administration
Damon Micalizzi, Director of Public Affairs
Heather Baez, Government Affairs Manager
Chris Lingad, Associate Engineer
Kevin Hostert, Water Resources Analyst
Charles Busslinger, Principal Engineer
Hilary Chumpitazi, Accounting Manager
Alex Heide, Water Resource Analyst
Vicki Osborn, Director of Emergency Management
Tiffany Baca, Public Affairs Manager
Judy Roberts, Accountant

ALSO PRESENT

Mike Maurer
Linda Ackerman
Larry McKenney
Kathryn Freshley
Kay Havens
Mark Monin
Jose Vergara
Dennis Cafferty
Peer Swan
Paul Weghorst
Jim Atkinson
Stacy Taylor
Don Froelich
Kelly Rowe
Saundra Jacobs
Justin McCusker
Dennis Erdman
Brooke Jones

Best, Best & Krieger
MWDOC/MET Director
MWDOC/MET Director
El Toro Water District
El Toro Water District
El Toro Water District
El Toro Water District
El Toro Water District
El Toro Water District
Irvine Ranch Water District
Irvine Ranch Water District
Mesa Water
Mesa Water
Moulton Niguel Water District
Orange County Water District
Santa Margarita Water District
Santa Margarita Water District
South Coast Water District
Yorba Linda Water District

Wayne Miller
Al Nederhood
Dick Ackerman

Yorba Linda Water District
Yorba Linda Water District
Ackerman Consulting

PUBLIC PARTICIPATION/PUBLIC COMMENT

President Tamaribuchi announced members of the public wishing to comment on agenda items could do so after the item has been discussed by the Board and requested members of the public identify themselves when called on. Mr. Tamaribuchi asked whether there were any comments on other items which would be heard at this time.

No public comments were received.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

No items were received.

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING

President Tamaribuchi inquired as to whether there were any items distributed to the Board less than 72 hours prior to the meeting.

No items were distributed.

EMPLOYEE INTRODUCTION

General Manager Hunter, along with Accounting Manager Chumpitazi, introduced Judy Roberts (Accountant) to the Board, noting she is training with Mary Snow to assume Mary’s position when Mary retires. The Board welcomed Ms. Roberts.

CONSENT CALENDAR

President Tamaribuchi stated all matters under the Consent Calendar would be approved by one MOTION unless a Director wished to consider an item separately.

Secretary Goldsby advised that Item No. 13 (Revisions to Administrative Code Sections 8000 to 8005 regarding contracts) contained a typo in that the revisions should go through Section 8006; the Board agreed to include this change in the action.

Upon MOTION by Director Thomas, seconded by Director Finnegan, and carried (6-0) the Board approved the Consent Calendar items, by the following roll call vote:

AYES: Directors Dick, Finnegan, McVicker, Yoo Schneider, Tamaribuchi & Thomas
NOES: None
ABSENT: None
ABSTAIN: None

MINUTES

The following minutes were approved.

July 1, 2020 Workshop Board Meeting
July 15, 2020 Regular Board Meeting

COMMITTEE MEETING REPORTS

The following Committee Meeting reports were received and filed as presented.

Planning & Operations Committee Meeting: July 6, 2020
Administration & Finance Committee Meeting: July 8, 2020
Public Affairs & Legislation Committee Meeting: July 20, 2020
Executive Committee Meeting: July 16, 2020
MWDOC/OCWD Joint Planning Committee Meeting: July 22, 2020

TREASURER'S REPORTS

The following items were ratified and approved as presented.

MWDOC Revenue/Cash Receipt Register as of July 31, 2020
MWDOC Disbursement Registers (July/August)

The following items were received and filed as presented.

MWDOC Summary of Cash and Investment and Portfolio Master Summary Report (Cash and Investment report) as of June 30, 2020

PARS Monthly Statement (OPEB Trust)

Water Use Efficiency Projects Cash Flow

FINANCIAL REPORT

The following items were received and filed as presented.

Combined Financial Statements and Budget Comparative for the period ending June 30, , 2020
Quarterly Budget Review (deferred to FY 2019-20 Audited Financial Statements)

SELECTION OF A CONSULTING FIRM TO ASSIST IN THE DEVELOPMENT OF MWDOC'S AND PARTICIPATING AGENCIES' 2020 URBAN WATER MANAGEMENT PLANS

The Board authorized the General Manager to enter into a professional services contract with Arcadis U.S., Inc. (Arcadis) to assist in the development of MWDOC's and Participating Agencies' 2020 Urban Water Management Plans (UWMP); and authorized the General Manager to enter into agreements with the Participating Agencies for cost-sharing this effort and authorized the expenditure of \$32,720 plus any contingency items as MWDOC's share for the preparation of

MWDOC's 2020 UWMP. (The total contract amount can range from \$600,000 to \$1 million, depending on the total contingency items added on, with all of the costs being reimbursed from the participating agencies except for MWDOC's cost share of \$32,720.)

CONTRACT AUTHORIZATION TO CDM-SMITH FOR INTERIM RELIABILITY MODELING AND ON-CALL PLANNING WORK FOR FY 2020-21

The Board authorized the General Manager to enter into a professional services agreement with CDM Smith to (1) conduct an "interim" Reliability Modeling update to help provide insight into MET's 2020 IRP, and (2) perform authorized other on-call services on a time and materials basis, not to exceed \$60,000.

PROPOSITION 1 GRANT AWARDS FOR LANDSCAPE WATER EFFICIENCY PROJECTS

The Board (1) authorized the General Manager to enter into a grant funding agreement with the Santa Ana Watershed Project Authority to access Proposition 1 funding for implementation of the SAWPA Regional Comprehensive Landscape Rebate Program as follows: (a) authorized the General Manager to enter into Agreements (5) with SAWPA Regional Comprehensive Landscape Rebate Program Project Proponents for regional program implementation, (b) authorized the General Manager to enter into a Professional Services Agreement with Soto Resources to provide Grant Management and Reporting Assistance for the SAWPA Regional Comprehensive Landscape Rebate Program in an amount not to exceed \$104,775; and (2) authorized the General Manager to enter into a grant funding agreement with the County of Orange to access Proposition 1 funding for implementation of the South Orange County Water Use Efficiency Program.

TRAVEL TO WASHINGTON, DC TO COVER FEDERAL ADVOCACY INITIATIVES

The Board ratified the expenses as reported.

TRAVEL TO SACRAMENTO TO COVER STATE ADVOCACY ISSUES

The Board ratified the expenses as reported.

AB 3030 (KALRA): LAND AND OCEAN CONSERVATION GOALS

The Board adopted an "oppose unless amended" position and directed staff to send a letter to the bill's author and Senate Appropriations Committee.

H.R 7073 (GARAMENDI) - SPECIAL DISTRICTS PROVIDE ESSENTIAL SERVICES ACT

The Board adopted a “support, if amended” position on HR 7073 (Garamendi) and send a letter to the Orange County delegation and CSDA with suggested amendments.

APPROVAL OF ALLEN MCCOLLOCH PIPELINE (AMP) CAPACITY FLOW WAIVER FOR THE CITY OF SAN CLEMENTE

The board approved/granted an AMP capacity flow waiver for the City of San Clemente (CSC) due to temporary operational conditions caused by a shutdown of the Joint Transmission Main (JTM) for emergency repairs. The shutdown of the JTM caused both the SCWD and the CSC to increase their flow from the Allen McColloch Pipeline (AMP) into the South County Pipeline (SCP).

REVISIONS TO ADMINISTRATIVE CODE SECTIONS 8000 TO 8006 REGARDING CONTRACTS

The Board approved the proposed revisions to Administrative Code Sections 8000 to 8006, as presented.

- END CONSENT CALENDAR -

ACTION CALENDAR

ISDOC – CALL FOR NOMINATIONS

President Tamaribuchi advised that the proposal to nominate a member of the MWDOC Board to the ISDOC Executive Committee was before the Board for consideration. Government Affairs Manager Heather Baez noted that the Public Affairs & Legislation Committee recommended the Board adopt a resolution that would authorize any member of the Board to run for a position on the ISDOC Executive Committee, should they so decide, prior to the September 11, 2020 due date.

Upon MOTION by Director Yoo Schneider, seconded by Director Finnegan, and carried (6-0), the Board adopted RESOLUTION NO. 2100 allowing any member of the Board to run for a position on the ISDOC Executive Committee, if they so desire. Said RESOLUTION NO. 2100 was adopted by the following roll call vote:

AYES:	Directors Dick, Finnegan, McVicker, Yoo Schneider, Tamaribuchi & Thomas
NOES:	None
ABSENT:	None
ABSTAIN:	None

It was noted that interested Board members would notify Government Affairs Manager Heather Baez if they are interested in pursuing a position on the ISDOC Executive Committee.

AWARD CONSTRUCTION CONTRACT FOR ADMINISTRATION BUILDING SEISMIC RETROFIT AND REMODEL

President Tamaribuchi stated that he spoke with OCWD President Sarmiento, and both agreed to form an Ad Hoc Building Committee to review the plans for the construction contract, address any concerns, and defer action on this item until the OCWD Property Management Committee has the opportunity to review and approve the License Agreement; he noted his preference to defer this item until September 2, 2020.

Upon MOTION by Director McVicker, seconded by Director Thomas, and carried (6-0), the Board deferred this item until September 2, 2020, by the following roll call vote:

AYES:	Directors Dick, Finnegan, McVicker, Yoo Schneider, Tamaribuchi & Thomas
NOES:	None
ABSENT:	None
ABSTAIN:	None

INFORMATION CALENDAR

GENERAL MANAGER'S REPORT, AUGUST 2020

The Board received and filed the report as presented.

MWDOC GENERAL INFORMATION ITEMS

a. BOARD OF DIRECTORS

The Board members each reported on their attendance at the regular (and special) MWDOC Board and Committee meetings. In addition to these meetings, the following reports were made on conferences and meetings attended on behalf of the District. Due to COVID 19, most of the meetings outlined were attended virtually (via the Zoom webinar application).

Director Dick advised that he attended all of the regularly scheduled MWDOC meetings (Planning & Operations, Administration & Finance, Public Affairs & Legislation, MWDOC/OCWD Joint Planning, and Executive Committee meetings, and the Workshop Board and Regular Board meetings), as well as the regularly scheduled MET Board and Committee meeting days, the MET Executive Committee meeting, the MWDOC/MET Directors pre-Board/Committee meetings, MWDOC/MET Directors pre-Executive Committee meeting, meetings with Bob Feenstra, the WACO Planning (2) and WACO meetings, the MWDOC Ad Hoc MET Director Selection Committee, the OC Taxpayers Association meeting, a meeting with Deven Upadhyay regarding OC-70, the MWDOC Special Board meeting, and the ISDOC meeting.

Director McVicker reported that he attended all of the regularly scheduled MWDOC meetings (Planning & Operations, Administration & Finance, Public Affairs & Legislation, MWDOC/OCWD Joint Planning, and Executive Committee meetings, as well as the Workshop Board and Regular Board meetings), the MET Board and Committee meetings, the MET IRP Special Committee, an

OCWA webinar, the WACO Planning and WACO meetings, the ACWA virtual conference, the MWDOC Special Board meeting, and the ACWA Water Quality Committee meeting.

Director Finnegan reported on her attendance at all of the regularly scheduled MWDOC meetings (Planning & Operations, Administration & Finance, Public Affairs & Legislation, MWDOC/OCWD Joint Planning, and Executive Committee meetings, as well as the Workshop Board and Regular Board meetings), the ISDOC meeting, and the Santa Ana Regional Water Quality Control Board (SARWQCB) hearing re Poseidon.

Director Thomas stated that he attended all of the regularly scheduled MWDOC meetings (Planning & Operations, Administration & Finance, Public Affairs & Legislation, MWDOC/OCWD Joint Planning, and Executive Committee meetings, as well as the Workshop Board and Regular Board meetings), the SARWQCB hearing re Poseidon, the Santa Margarita Water District Board meeting, the WACO meeting, the ACWA virtual conference, and the MWDOC Special Board meeting.

Director Yoo Schneider advised that she attended all of the regularly scheduled MWDOC meetings (Planning & Operations, Administration & Finance, Public Affairs & Legislation, MWDOC/OCWD Joint Planning, and Executive Committee meetings, as well as the Workshop Board and Regular Board meetings), the MWDOC Special Board meeting, the SMWD Board meetings (2), the SCWD Board meeting, the Water Environmental Federation (WEF) Board of Trustees meeting, as well as the WEF Workforce Diversity & Inclusion Task Force meetings, the SMWD Finance & Administration meeting, the SARWQCB hearing, the South Orange County Watershed Management Executive Committee meeting, the WACO meeting, the ACWA Water Quality Committee meeting, the San Juan Basin Authority meeting, the LBCWD meeting, a tour of Aliso Creek, the MNWD Board meeting, the SCWD meeting, and the Women in Water planning meeting.

Director Tamaribuchi reported on attending the regularly scheduled MWDOC meetings (Planning & Operations, Administration & Finance, Public Affairs & Legislation, MWDOC/OCWD Joint Planning, and Executive Committee meetings, as well as the Workshop Board and Regular Board meetings), the WACO meeting, the MET pre-Caucus meeting, the MET Caucus meeting, the MET Board and Committee meetings, a meeting to take the Oath of Office at MET, a Storm Water workshop, and a meeting with OCWD President Sarmiento regarding the building construction.

b. REQUESTS FOR FUTURE AGENDA TOPICS

No requests were made.

ADJOURNMENT

There being no further business to come before the Board, President Tamaribuchi adjourned the meeting at 8:51 a.m.

Respectfully submitted,

Maribeth Goldsby, Secretary