

MEETING OF THE BOARD OF DIRECTORS OF THE
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Jointly with the
ADMINISTRATION & FINANCE COMMITTEE
July 8, 2020, 8:30 a.m.

Due to the spread of COVID-19 and as authorized by the Governor's Executive Order, MWDOC will be holding all upcoming Board and Committee meetings by Zoom Webinar and will be available by either computer or telephone audio as follows:

Computer Audio: You can join the Zoom meeting by clicking on the following link:
<https://zoom.us/j/8828665300>

Telephone Audio: (669) 900 9128 fees may apply
(877) 853 5247 Toll-free
Webinar ID: 882 866 5300#

A&F Committee:

Director Thomas, Chair
Director Finnegan
Director Dick

Staff: R. Hunter, K. Seckel, J. Berg,
H. De La Torre, K. Davanaugh, C. Harris,
H. Chumpitazi

Ex Officio Member: Director Tamaribuchi

MWDOC Committee meetings are noticed and held as joint meetings of the Committee and the entire Board of Directors and all members of the Board of Directors may attend and participate in the discussion. Each Committee has designated Committee members, and other members of the Board are designated alternate committee members. If less than a quorum of the full Board is in attendance, the Board meeting will be adjourned for lack of a quorum and the meeting will proceed as a meeting of the Committee with those Committee members and alternate members in attendance acting as the Committee.

PUBLIC COMMENTS - Public comments on agenda items and items under the jurisdiction of the Committee should be made at this time.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED - Determine there is a need to take immediate action on item(s) and that the need for action came to the attention of the District subsequent to the posting of the Agenda. (Requires a unanimous vote of the Committee)

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING --
Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the District's business office located at 18700 Ward Street, Fountain Valley, California 92708, during regular business hours. When practical, these public records will also be made available on the District's Internet Web site, accessible at <http://www.mwdoc.com>.

PROPOSED BOARD CONSENT CALENDAR ITEMS

1. TREASURER'S REPORT
 - a. Revenue/Cash Receipt Report – June 2020
 - b. Disbursement Approval Report for the month of July 2020
 - c. Disbursement Ratification Report for the month of June 2020
 - d. GM Approved Disbursement Report for the month of June 2020
 - e. Water Use Efficiency Projects Cash Flow – June 30, 2020
 - f. Consolidated Summary of Cash and Investment – May 2020
 - g. OPEB and Pension Trust Fund monthly statement
2. FINANCIAL REPORT
 - a. Combined Financial Statements and Budget Comparative for the Period ending May 31, 2020
3. UPDATE ON COVID-19 RELATED ITEMS (ORAL UPDATE)

ACTION ITEM

4. 2020 CONFLICT OF INTEREST CODE -- BIENNIAL REVIEW

INFORMATION ITEMS – (THE FOLLOWING ITEMS ARE FOR INFORMATIONAL PURPOSES ONLY – BACKGROUND INFORMATION IS INCLUDED IN THE PACKET. DISCUSSION IS NOT NECESSARY UNLESS REQUESTED BY A DIRECTOR.)

5. SOLE SOURCE PROCUREMENT – NEW LINE FIRE (FIRE ALARM SYSTEM SERVICES RELATING TO THE ADMINISTRATION BUILDING SEISMIC RETROFIT AND TENANT IMPROVEMENT PROJECT)
6. SOLE SOURCE PROCUREMENT – SUNBELT CONTROLS (BUILDING AUTOMATION & MANAGEMENT SYSTEM (BMS) SERVICES RELATING TO THE ADMINISTRATION BUILDING SEISMIC RETROFIT AND TENANT IMPROVEMENT PROJECT)
7. SDRMA DENTAL DIVIDENDS (2016-18)
8. GENERAL MANAGER AUTHORIZED AGREEMENTS
9. DEPARTMENT ACTIVITIES REPORTS
 - a. Administration
 - b. Finance and Information Technology
10. MONTHLY WATER USAGE DATA, TIER 2 PROJECTION, AND WATER SUPPLY INFORMATION

OTHER ITEMS

11. REVIEW ISSUES REGARDING DISTRICT ORGANIZATION, PERSONNEL MATTERS, EMPLOYEE BENEFITS FINANCE AND INSURANCE

ADJOURNMENT

NOTE: At the discretion of the Committee, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated, and may be subject to action by the Committee. On those items designated for Board action, the Committee reviews the items and makes a recommendation for final action to the full Board of Directors; final action will be taken by the Board of Directors. Agendas for Committee and Board meetings may be obtained from the District Secretary. Members of the public are advised that the Board consideration process includes consideration of each agenda item by one or more Committees indicated on the Board Action Sheet. Attendance at Committee meetings and the Board meeting considering an item consequently is advised.

Accommodations for the Disabled. Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Maribeth Goldsby, District Secretary, at (714) 963-3058, or writing to Municipal Water District of Orange County at P.O. Box 20895, Fountain Valley, CA 92728. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that District staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the District to provide the requested accommodation.

**Municipal Water District of Orange County
REVENUE / CASH RECEIPT REPORT
June 2020**

WATER REVENUES

Date	From	Description	Amount
06/03/20	City of La Palma	April 2020 Water deliveries	3,611.48
06/04/20	Trabuco Canyon Water District	April 2020 Water deliveries	69,620.69
06/05/20	City of Huntington Beach	April 2020 Water deliveries	304,465.96
06/05/20	City of Brea	April 2020 Water deliveries	16,546.69
06/08/20	El Toro Water District	April 2020 Water deliveries	327,957.34
06/08/20	City of La Habra	April 2020 Water deliveries	9,763.53
06/08/20	Laguna Beach County Water District	April 2020 Water deliveries	163,743.07
06/08/20	City of Newport Beach	April 2020 Water deliveries	27,462.28
06/08/20	South Coast Water District	April 2020 Water deliveries	308,072.36
06/11/20	Serrano Water District	April 2020 Water deliveries	11,361.73
06/11/20	Santa Margarita Water District	April 2020 Water deliveries	1,550,472.48
06/11/20	City of Westminster	April 2020 Water deliveries	381,840.59
06/12/20	East Orange County Water District	April 2020 Water deliveries	233,145.49
06/12/20	Mesa Water	April 2020 Water deliveries	9,825.76
06/12/20	City of Garden Grove	April 2020 Water deliveries	1,046,292.58
06/15/20	City of Buena Park	April 2020 Water deliveries	17,859.20
06/15/20	City of Seal Beach	April 2020 Water deliveries	8,501.45
06/15/20	Orange County Water District	April 2020 Water deliveries	411,669.69
06/15/20	City of San Juan Capistrano	April 2020 Water deliveries	269,087.26
06/15/20	City of Orange	April 2020 Water deliveries	338,409.10
06/15/20	Irvine Ranch Water District	April 2020 Water deliveries	506,805.95
06/15/20	Yorba Linda Water District	April 2020 Water deliveries	1,240,167.02
06/15/20	Moulton Niguel Water District	April 2020 Water deliveries	1,696,802.08
06/15/20	Golden State Water Company	April 2020 Water deliveries	164,943.46
06/26/20	City of Brea	May 2020 Water deliveries	16,546.69
06/29/20	City of Fountain Valley	May 2020 Water deliveries	12,260.96
06/29/20	Serrano Water District	May 2020 Water deliveries	11,361.73
06/30/20	City of Garden Grove	May 2020 Water deliveries	1,263,617.38

TOTAL WATER REVENUES \$ 10,422,214.00

Municipal Water District of Orange County
REVENUE / CASH RECEIPT REPORT
June 2020

MISCELLANEOUS REVENUES

Date	From	Description	Amount
06/24/20	Metropolitan Water District	2/12/20 Water Policy dinner registrations	850.00
06/08/20	Metropolitan Water District	Water, Energy and Education Alliance sponsorship	5,000.00
06/03/20	US Bank	CAL Card rebate check	808.83
06/11/20	Best, Best and Krieger	Refund for Ethics Training registration for Director Thomas and Tamaribuchi	150.00
06/25/20	Orange County Water District	Share cost of 2017 and 2018 OC Water Summit	8,991.14
06/30/20	Maribeth Goldsby	Down payment for computer loan	195.85
06/30/20	US Bank	Monthly Interest	6.04
06/08/20	Cathy Harris	May 2020 COBRA	901.97
06/15/20	Pat Meszaros	Jul-Aug 2020 Retiree health insurance	78.66
06/19/20	Stan Sprague	July 2020 Retiree health insurance	241.22
06/08/20	Irvine Ranch Water District	March 2020 Smartimer rebate program	642.53
06/08/20	Irvine Ranch Water District	Mar-Apr 2020 Spray to Drip rebate program	1,099.26
06/19/20	City of La Habra	February 2020 Turf Removal and Spray to Drip rebate program	555.00
06/24/20	Irvine Ranch Water District	April 2020 Smartimer and Rotating Nozzle rebate program	434.93
06/24/20	Moulton Niguel Water District	April 2020 Smartimer and Rotating Nozzle rebate program	16,262.10
06/19/20	City of Tustin	April 2020 Turf Removal rebate program	111.00
06/11/20	Moulton Niguel Water District	February 2020 So Cal Watersmart rebate program	7,200.00
06/15/20	El Toro Water District	February 2020 So Cal Watersmart rebate program	460.00
06/08/20	Laguna Beach County Water District	April 2020 So Cal Watersmart rebate program	130.00
06/11/20	Moulton Niguel Water District	April 2020 So Cal Watersmart rebate program	7,200.00
06/12/20	City of San Clemente	April 2020 So Cal Watersmart rebate program	1,000.00
06/29/20	Irvine Ranch Water District	May 2020 So Cal Watersmart rebate program	165.00
06/29/20	Moulton Niguel Water District	May 2020 So Cal Watersmart rebate program	3,000.00
06/08/20	Department of Water Resources	Jul-Sep 2019 Strategic Turfgrass Removal & Design Assistance	37,553.53
06/24/20	City of Newport Beach	Water Loss Control technical assistance	9,372.00
06/18/20	City of Westminster	Addition to the Choice School program FY 19-20	8,240.00
06/29/20	Serrano Water District	Addition to the Choice School program FY 19-20	633.10
06/19/20	City of Anaheim	FY 19-20 Choice Programs Billing Invoice	583.98
06/08/20	Irvine Ranch Water District	FY 18-19 O & M Costs of the EOCF #2	231,871.25
06/15/20	City of Newport Beach	FY 18-19 O & M Costs of the EOCF #2	29,895.53
06/08/20	City of Newport Beach	AWIA Phase 2 Risk and Resilience Assessment	83,855.00
06/05/20	City of San Clemente	WEROC Emergency Supplies for COVID-19	229.43
06/08/20	Costa Mesa Sanitary District	WEROC Emergency Supplies for COVID-19	192.78
TOTAL MISCELLANEOUS REVENUES			\$ 457,910.13
TOTAL REVENUES			\$ 10,880,124.13



Robert J. Hunter, General Manager



Hilary Chumplitazi, Treasurer

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of July 2020**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
Core Expenditures:		
	ABSG Consulting Inc.	
510644	May 2020 Owner's Representative preconstruction services for MWDOC office remodel	1,776.50
510645	May 2020 Owner's Representative plan check and bidding services for MWDOC office remodel	14,630.00
	*** Total ***	16,406.50
	Richard C. Ackerman	
1282	June 2020 Consulting on legal and regulatory matters	2,275.00
	*** Total ***	2,275.00
	ACWA Joint Powers	
O-0000006759	Defective Title Bond for MWDOC generator trailer	1,547.09
O-0000006825	7/1/20-6/30/21 Annual Excess Crime Insurance renewal	1,995.00
	*** Total ***	3,542.09
	Aleshire & Wynder LLP	
57088	May 2020 Legal services	1,890.00
	*** Total ***	1,890.00
	Awards and Trophies Company	
2979	Engraved name plate for new employee	20.24
	*** Total ***	20.24
	Barker Leavitt PLLC	
105-0620	June 2020 Federal legislative advocacy services	8,000.00
	*** Total ***	8,000.00
	Best Best and Krieger LLP	
878712	May 2020 State legislative advocacy services	8,000.00
55401-MAY20	May 2020 Legal services	33,205.03
	*** Total ***	41,205.03
	Black & Veatch	
1314189	1/4/20-2/7/20 Develop OC Distribution System Water Supply Integration Hydraulic Model Phase 1	14,948.00
	*** Total ***	14,948.00
	The Brattle Group	
057921	April 2020 Services for scope to calculate the value of water supply reliability from proposed desalination project	2,000.00
	*** Total ***	2,000.00
	California Municipal Utilities Assoc.	
19-0590	FY2020-21 Annual membership renewal	6,360.00
	*** Total ***	6,360.00

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of July 2020**

Item 1b

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
	CDW Government	
XXD4870	Apple iPad keyboard for D. Micalizzi computer loan	330.37
ZCC9032	LG Gram Prime laptop for M. Goldsby computer loan	1,833.03
	*** Total ***	2,163.40
	Dudek	
202003923	4/25/20-5/29/20 Planning level reliability for South County Interconnection	5,268.75
	*** Total ***	5,268.75
	Elevated Health, Inc.	
JUN2020	5/29/20 Pre-employment exam	115.00
JUL2020	6/26/20 Pre-employment exam	115.00
	*** Total ***	230.00
	Hashtag Pinpoint Corporation	
1249	June 2020 Strategic digital communications consulting services	7,913.00
	*** Total ***	7,913.00
	Herndon Solutions Group LLC	
100010	May 2020 Services to assist with America's Water Infrastructure Act compliance	2,916.33
	*** Total ***	2,916.33
	IDS Group	
18X093.00-5	December 2019-June 2020 Seismic retrofit design and project support for MWDOC office remodel	12,023.46
	*** Total ***	12,023.46
	Jill Promotions	
10886	1,000 Hand sanitizers for promotional items	1,919.90
10898	1,000 Sunglasses for promotional items	2,346.88
10902	250 Watering can grow kits for promotional items	1,161.15
10903	998 Drawstring backpacks for promotional items	1,868.85
10904	500 Dew drop rain gauges for promotional items	1,685.48
10905	300 Hoze nozzles for promotional items	1,455.94
10910	250 Seeded bookmarks for promotional items	419.03
10911	500 Seeded bomb bags for promotional items	2,049.93
10913	144 Hats for promotional items	2,356.13
10914	1,000 Fandanas for promotional items	3,700.91
10915	1,000 Metal straw kits for promotional items	2,832.65
10916	250 Surfboard 8G USBs for promotional items	2,415.11
	*** Total ***	24,211.96

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of July 2020**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
	Lawnscape Systems, Inc.	
410687	5/29/20 Landscape maintenance for atrium	295.00
	*** Total ***	295.00
	Lewis Consulting Group	
2020-126	June 2020 Consulting services	3,125.00
	*** Total ***	3,125.00
	Keith Lyon	
APR-JUN2020	April-June 2020 Retiree medical premium	723.00
	*** Total ***	723.00
	Edward G. Means III	
MWDOC-1084	June 2020 Consulting on MET issues and guidance to Engineering staff	1,250.00
	*** Total ***	1,250.00
	Mega Maids Cleaning Service	
11293	June 2020 Cleaning services for COVID-19 prevention	1,150.00
	*** Total ***	1,150.00
	NDS	
722688	6/5/20 Delivery charges for Board packets	172.01
722753	6/12/20 Delivery charges for Board packets	172.01
	*** Total ***	344.02
	Office Solutions	
I-01759382	4 Hand sanitizer stations and 4 drip trays for COVID-19 prevention	301.89
I-01760405	4 Hand sanitizer station floor stands for COVID-19 prevention	544.32
I-01761236	6 Cases of copy paper	233.86
I-01761764	6/10/20 Office supplies	53.42
I-01768097	500 Sheets of letterhead printed	282.77
	*** Total ***	1,416.26
	Orange County Fast Print, Inc.	
58948	Business cards for new employee	58.88
	*** Total ***	58.88
	Orange County Water District	
21690	May 2020 Postage, shared office and maintenance expense	7,050.18
	*** Total ***	7,050.18
	Patricia Kennedy Inc.	
32646	June 2020 Plant maintenance	214.00
	*** Total ***	214.00

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of July 2020**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
	<i>Judy Pfister</i>	
APR-JUN2020	April-June 2020 Retiree medical premium	427.80
	*** Total ***	427.80
	<i>Predict Success</i>	
3650384	Employee assessment services	875.00
	*** Total ***	875.00
	<i>USAFact, Inc.</i>	
63080	June 2020 Pre-employment background checks	121.52
	*** Total ***	121.52
	<i>WageWorks, Inc.</i>	
INV2164585	June 2020 Cafeteria plan administration	201.48
	*** Total ***	201.48
	<i>Water Systems Optimization, Inc.</i>	
1747	May 2020 Water Loss Control Shared Services template development	10,920.00
1749	May 2020 Water Loss Control program	3,100.00
	*** Total ***	14,020.00
	<i>Total Core Expenditures</i>	<hr/> 182,645.90
<i>Choice Expenditures:</i>		
	<i>Bolsa Chica Conservancy</i>	
061720	April-June 2020 3 Videos produced and distributed for High School program	8,000.00
	*** Total ***	8,000.00
	<i>Building Block Entertainment, Inc.</i>	
3283-6	April-June 2020 10 Videos produced and distributed for Elementary School program grades K-2	22,000.00
	*** Total ***	22,000.00
	<i>Discovery Science Center</i>	
1360	April-June 2020 4 Videos produced and distributed for Elementary School program grades 3-6	10,000.00
1361	April-June 2020 2 Videos produced and distributed for Elementary School program grades 7-8	6,000.00
	*** Total ***	16,000.00
	<i>Orange County Water District</i>	
21690	May 2020 Postage for Water Use Efficiency rebate programs	15.26
	*** Total ***	15.26

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of July 2020**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
	<i>US Bank Voyager Fleet Systems</i>	
869434993026	5/25/20-6/23/20 Fuel and wash for Water Loss Control Shared Services vehicles	451.46
	*** Total ***	451.46
	<i>Total Choice Expenditures</i>	<u>46,466.72</u>
 <i>Other Funds Expenditures:</i>		
	<i>Dude Solutions, Inc.</i>	
INV-71658	August 2020-July 2021 Annual renewal for Safety Center software application	8,363.25
	*** Total ***	8,363.25
	<i>EcoTech Services, Inc.</i>	
1705	May-June 2020 Services for Landscape Design and Maintenance program	8,800.00
	*** Total ***	8,800.00
	<i>Herndon Solutions Group LLC</i>	
100010	May 2020 Services to assist with America's Water Infrastructure Act compliance	67,118.34
	*** Total ***	67,118.34
	<i>The Plant Nerd</i>	
6016	June 2020 Services for Landscape Design and Maintenance program	13,560.00
	*** Total ***	13,560.00
	<i>Water Systems Optimization, Inc.</i>	
1749	May 2020 Water Loss Control program	2,810.00
	*** Total ***	2,810.00
	<i>Total Other Funds Expenditures</i>	<u>100,651.59</u>
	<i>Total Expenditures</i>	<u><u>329,764.21</u></u>

**Municipal Water District of Orange County
Disbursement Ratification Report
For the month of June 2020**

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
Core Disbursements:				
139710	6/4/20	VERIZO 9855259257	Verizon Wireless May 2020 4G Mobile broadband unlimited service	114.03
			***Total ***	114.03
139715	6/15/20	CORTBU 7257077	Cort Business Services Corp. June 2020 Furniture lease for 5 temporary workstations	561.50
		7232420	May 2020 Furniture lease for 2 workstations for Water Use Efficiency office	294.56
			***Total ***	856.06
139724	6/15/20	SNOWM 043020	Mary Snow April 2020 Business expense	72.19
			***Total ***	72.19
139725	6/15/20	SPECTB 0375210060120	Spectrum Business June 2020 Telephone and internet expense	1,403.31
			***Total ***	1,403.31
139727	6/15/20	USBANK 0208/0403/7659-MAY20	U.S. Bank 4/23/20-5/22/20 Cal Card charges	895.85
			***Total ***	895.85
			(See attached sheet for details)	
139728	6/15/20	SPECTB 0343564061020	Spectrum Business June 2020 Telephone expense for 3 analog fax lines	108.30
			***Total ***	108.30
ACH004784	6/15/20	DELATO 052720	Harvey De La Torre May 2020 Business expense	51.43
			***Total ***	51.43
ACH004788	6/15/20	FAHLBE 043020	Beth Fahl April 2020 Business expense	9.03
			***Total ***	9.03
ACH004794	6/15/20	RICOHMA 5059716867	Ricoh USA, Inc. March-May 2020 Reproduction costs	785.89
			***Total ***	785.89
ACH004806	6/30/20	CHUMPI 061120	Hilary Chumpitazi June 2020 Business expense	28.87
			***Total ***	28.87

**Municipal Water District of Orange County
Disbursement Ratification Report
For the month of June 2020**

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
ACH004808	6/30/20	FINNEG 053120	Joan Finnegan May 2020 Business expense ***Total ***	 40.00 40.00
ACH004809	6/30/20	GUNAWA 053120	Lina Gunawan May 2020 Business expense ***Total ***	 87.33 87.33
Total Core Disbursements				<hr/> 4,452.29

Choice Disbursements:

139726	6/15/20	THORSE 053120	Jason Thorsell May 2020 Business expense ***Total ***	 30.16 30.16
139727	6/15/20	USBANK 7659-MAY20A	U.S. Bank 4/23/20-5/22/20 Cal Card charges ***Total *** (See attached sheet for details)	 19.56 19.56
ACH004782	6/15/20	CHUMPI 053120	Hilary Chumpitazi May 2020 Business expense ***Total ***	 20.99 20.99
ACH004783	6/15/20	DAVANK 052020	Kathryn Davanaugh April 2020 Business Expense ***Total ***	 132.08 132.08
ACH004815	6/30/20	THORSE 063020	Jason Thorsell June 2020 Business expense ***Total ***	 29.07 29.07
Total Choice Disbursements				<hr/> 231.86

Other Funds Disbursements:

139708	6/4/20	RWOSRP RTF5168	Recycled Water Program Emerald Ridge Homeowners Association (Dana Point) ***Total ***	 3,627.00 3,627.00
139709	6/4/20	TURFRP TR13-R-MNT-39338-38175A	Turf Removal Program K. Nelson (Re-issue) ***Total ***	 7,257.00 7,257.00

**Municipal Water District of Orange County
Disbursement Ratification Report
For the month of June 2020**

Check #	Date	Vendor # Invoice/CM #	Name / Description	Net Amount
139710	6/4/20	VERIZO 9855259257	Verizon Wireless May 2020 4G Mobile broadband unlimited service ***Total ***	76.02 76.02
139711	6/15/20	ATTUVEOC 1812-JUN20	AT&T June 2020 U-verse internet service for WEROC N. EOC ***Total ***	53.50 53.50
139713	6/15/20	ATTCALN 000014810394 000014810395	AT&T May 2020 Telephone expense for WEROC N. and S. EOC May 2020 Telephone expense for WEROC N. EOC ***Total ***	320.00 109.35 429.35
139727	6/15/20	USBANK 7659-MAY20A	U.S. Bank 4/23/20-5/22/20 Cal Card charges ***Total *** (See attached sheet for details)	214.27 214.27
139729	6/18/20	TURFRP TR13-C-HB-629-37838B	Turf Removal Program Seagate Community Assn (Huntington Beach) Re-issue ***Total ***	18,760.00 18,760.00
		DRIPPR	Spray to Drip Program	
139735	6/29/20	S2D3-R-IRWD-38933-17432	S. Mourer	770.40
139736	6/29/20	S2D3-R-SM-39118-17446	S. Sobhi	108.10
139737	6/29/20	S2D3-R-TUST-39125-17505	D. Sakurai	207.09
139738	6/29/20	S2D3-R-IRWD-39549-17624	T. Nakazawa ***Total ***	101.60 1,187.19
		TURFRP	Turf Removal Program	
139739	6/29/20	TR13-R-YLWD-38521-37427	M. Jagusiak	11,745.00
139740	6/29/20	TR13-R-ETWD-38837-37740	R. Saez	1,600.00
139741	6/29/20	TR13-R-SOCO-38842-37746	E. De Jesus	2,178.00
139742	6/29/20	TR13-C-IRWD-38843-37747	Imuraya USA Inc. (Irvine)	28,653.00
139743	6/29/20	TR13-R-IRWD-38933-37825	S. Mourer	3,802.55
139744	6/29/20	TR13-R-TUST-38935-37826	A. Zall	4,674.00
139745	6/29/20	TR13-R-ETWD-38955-37845	D. Lutz	2,418.00
139746	6/29/20	TR13-R-IRWD-13425-37929	L. Weiss	2,232.00
139747	6/29/20	TR13-R-MESA-39046-37931	L. Harrison	2,724.00
139748	6/29/20	TR13-R-SM-39118-37993	S. Sobhi	1,905.00
139749	6/29/20	TR13-R-LH-39123-37998	P. Hernandez	6,933.00
139750	6/29/20	TR13-R-TUST-39125-38000	D. Sakurai	6,126.00
139751	6/29/20	TR13-R-SC-39175-38040	G. DiPonio	2,391.00
139752	6/29/20	TR13-R-MESA-39287-38151	M. Dalessi	3,822.00

**Municipal Water District of Orange County
Disbursement Ratification Report
For the month of June 2020**

Check #	Date	Vendor # Invoice/CM #	Name / Description	Net Amount
139753	6/29/20	TR13-R-BP-39506-38348	J. Naranjo	7,404.00
139754	6/29/20	TR13-R-IRWD-39686-38514	C. Platt	1,709.12
			Total	90,316.67
139732	6/30/20	SANTI1 APR2020	Santiago Aqueduct Commission April 2020 SAC Pipeline Operation Surcharge	2,185.26
			Total	2,185.26
ACH004813	6/30/20	SANTAM APR2020	Santa Margarita Water District April 2020 SCP Pipeline Operation Surcharge	20,272.67
			Total	20,272.67
WIRE-200630	6/30/20	METWAT 10060	Metropolitan Water District April 2020 Water deliveries	9,544,014.14
			Total	9,544,014.14
Total Other Funds Disbursements				<u>9,688,393.07</u>
Total Disbursements				<u><u>9,693,077.22</u></u>



Robert J. Hunter, General Manager



Hilary Chumpitazi, Treasurer

Cal Card Charges
Statement Date: May 22, 2020
Payment Date: June 15, 2020

Date	Description	Amount
<u>Public Affairs Card</u>		
4/28/2020	4/28/20-6/27/20 Subscription for Wordtracker search engine optimization software	\$ 81.00
4/29/2020	Image download credits for Water Use Efficiency bill inserts	9.00
5/1/2020	Freepik monthly subscription for images to use on COVID-19 flyer	11.99
5/4/2020	4/30/20-5/1/20 Zoom Video Communications service increase	3.33
5/5/2020	5/2/20-6/1/20 Zoom Video Communications monthly fee with Audio licenses	174.95
5/6/2020	Retirement gift for director	136.40
5/20/2020	5/19/20-5/19/21 Dropbox subscription renewal	199.00
Total		<u>\$ 615.67</u>

Cal Card Charges
Statement Date: May 22, 2020
Payment Date: June 15, 2020

Date	Description	Amount
<u>K. Seckel Card</u>		
4/22/2020	ACWA Legislative Symposium in Sacramento, CA on Mar. 12, 2020 and Legislative Activities in Sacramento, CA on Mar. 13, 2020 - Accommodations refund for H. Baez and M. Baum Haley	\$ (14.14)
4/24/2020	California Statement of Information filing fee	20.00
4/24/2020	3/24/20-4/23/20 Web hosting service for MWDOC website	15.65
4/27/2020	2 Year UCC SSI certificate renewal for exchange server	399.98
4/29/2020	4/30/20-5/27/20 Los Angeles Times digital subscription	7.96
5/1/2020	Flowers for MWDOC staff member	76.40
5/5/2020	State and Federal Capitol directories	44.68
5/7/2020	Personal protection supplies for member agency shortages	214.27
5/9/2020	Supplies for Water Loss Control Shared Services	19.56
5/11/2020	Special District Careers job posting for Accountant position	105.00
5/11/2020	Brown and Caldwell job posting for Accountant position	200.00
5/14/2020	MacBook Pro for employee computer loan	1,795.49
5/17/2020	Gift card for employee recognition	75.00
5/18/2020	Public Relations Society of America International conference in Nashville, TN from Oct. 25-27, 2020 - Registration refund for T. Baca	(1,195.00)
5/18/2020	Public Relations Society of America International conference in Nashville, TN from Oct. 25-27, 2020 - Registration refund for S. Wilson	(1,195.00)
5/21/2020	Government Finance Officers Association job posting for Accountant position	150.00
Total		<u>\$ 719.85</u>

Cal Card Charges
Statement Date: May 22, 2020
Payment Date: June 15, 2020

<u>Date</u>	<u>Description</u>	<u>Amount</u>
<u>R. Hunter Card</u>		
4/22/2020	Orange County Business Council Chairman's Leadership Breakfast in Costa Mesa, CA on Mar. 31, 2020 - Registration refund for Director Dick	\$ (85.00)
4/23/2020	Environmental & Water Resources Institute, World Environmental & Water Resources Congress in Henderson, NV from May 16-21, 2020 - Accommodations deposit refund for Director McVicker	(120.84)
	Total	<u>\$ (205.84)</u>

Municipal Water District of Orange County
GM Approved Disbursement Report ⁽¹⁾
For the month of June 2020

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
Core Disbursements:				
139723	6/15/20	SANJUA 060320	<i>City of San Juan Capistrano</i> Refund overpayment on check no. 3043949 payment for MWDOC Invoice 16443	20.00
			***Total ***	20.00
			Total Core Disbursements	<u>20.00</u>
Choice Disbursements:				
			Total Choice Disbursements	<u>-</u>
Other Funds Disbursements:				
			Total Other Funds Disbursements	<u>-</u>
			Total Disbursements	<u><u>20.00</u></u>


 Robert J. Hunter, General Manager


 Hilary Chumpitazi, Treasurer

(1) For disbursements that did not make the cut-off of previous month's Disbursement Approval report.
 Disbursements are approved by GM for payment and need A & F Committee ratification.

**Municipal Water District of Orange County
WATER USE EFFICIENCY PROJECTS**

Cash Flow as of 6/30/20

	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	TOTALS
Cash - Beginning Balance	\$ (592,088.66)	\$ (564,751.37)	\$ (605,357.98)	\$ (568,531.76)	\$ (703,898.86)	\$ (726,406.19)	\$ (823,747.11)	\$ (803,141.09)	\$ (918,685.32)	\$ (227,991.80)	\$ (572,329.36)	\$ (637,583.24)	
REVENUES:													
BUREC			49,393.62								66,918.08		\$ 116,311.70
City of Brea								333.00			222.00		555.00
City of Buena Park	111.00	150.00			291.00				222.00				774.00
City of Fountain Valley	111.00		114.00			333.00			444.00		555.00		1,557.00
City of Fullerton													-
City of Garden Grove													-
City of Huntington Beach													-
City of La Habra		222.00			222.00	222.00	444.00	111.00	444.00		555.00		2,220.00
City of San Clemente	515.00	444.99	455.00		791.30	838.98	750.00	500.00		1,554.99	625.00	1,000.00	8,028.99
City of San Juan Capistrano													-
City of Santa Ana													-
City of Tustin											555.00	111.00	666.00
City of Newport Beach		333.00					222.00				111.00		333.00
City of Orange			111.00			333.00	333.00	222.00	222.00		444.00		1,776.00
City of Westminster				111.00			111.00						333.00
County of Orange													-
Department of Water Resources		30,204.36						21,732.80				37,553.53	89,490.69
East Orange County Water District													-
El Toro Water District	2,614.00	1,924.00	924.00	384.19		635.00	865.00	1,025.00	3,076.99		194.99	460.00	12,103.17
Irvine Ranch Water District	6,632.11	18,446.65	6,790.00	11,748.75	3,111.37	2,445.07	14,176.63	2,365.95	68.00		290.97	2,341.72	68,417.22
Laguna Beach County Water District					308.00	65.00	3,119.20	92.55	115.38	195.00		130.00	4,357.60
Mesa Water District		306.45	207.24	166.48	196.00	210.00					1,440.00		2,528.17
Metropolitan Water District	17,249.94	878.64	115,504.83		100,463.03	124,715.69	34,804.87	48,087.10	48,872.19	6,298.40	84,789.11	41,756.87	574,548.48
Moulton Niguel Water District	36,055.78	25,127.90	13,476.61	62,561.25	22,124.86	33,014.96	25,893.00	3,200.00			89,339.11	33,662.10	373,339.11
Orange County Water District									778,936.68				778,936.68
Santa Margarita Water District													-
Tarbuto Canyon Water District	537.90	273.96		675.00	377.99								1,864.85
Yorba Linda Water District			111.00			111.00							222.00
Miscellaneous Revenues													-
Miscellaneous													-
Interest Revenue													-
Total Revenues	63,826.73	78,311.95	187,087.30	76,200.40	127,887.55	162,713.70	80,928.70	77,558.40	832,401.24	8,048.39	225,828.08	117,570.22	\$ 2,038,362.66
EXPENDITURES:													
Budget Based Tiered Rates, Rattellis					9,580.00					3,924.87			13,504.87
Ecotech, Ferguson							1,980.00	3,425.00		6,415.00	16,930.75		26,770.75
IRWD				19,500.00								8,000.00	1,980.00
GardenSoft Corp													27,500.00
Golden State Water Company													-
City of Huntington Beach													-
Laguna Beach CWD													-
Large Plumbing													-
Metropolitan Water District													-
Mesa Water				21,663.40	2,395.00	4,060.00		2,020.00	1,660.00	4,425.00			14,560.00
Mission RCD	6,476.15	8,985.40		810.35	8,664.23	6,766.30			2,597.15		8,000.00		24,260.55
Multi Family HET Direct			110,600.00		81,000.00	38,300.00	6,500.00		12,538.65	9,236.43			8,000.00
Plant Nerd							11,640.00	19,440.00		13,450.00	39,620.00	16,950.00	236,400.00
Recycled Water On Site Retrofit program													236,400.00
Spray to Drip program					1,045.71		356.80	133.72	4,042.65	1,837.38	11,960.69	1,187.19	68,620.73
SMWD		1,031.68	324.60	220.40		20.00							236,400.00
TerraWorks Studio													236,400.00
Turf Removal			38,571.48	159,487.56	46,351.94	188,702.32	35,028.68	147,256.69	109,266.57		3,110.00	2,365.00	962,500.00
Water Savings Incentive Program	25,029.55	101,394.48											101,100.00
Water Systems Optimization		5,382.00											3,627.00
Miscellaneous Expenses													22,140.82
Miscellaneous	1,720.00												20.00
Interest Expense	2,413.74												9,625.00
Salary & Benefit	850.00	2,125.00	765.00	1,190.00	1,360.00	1,445.00	425.00	935.00	9,462.70		85.00		1,435,341.43
Total Expenditures	36,489.44	118,918.56	150,261.08	211,565.50	150,396.88	280,054.62	60,322.68	193,102.63	141,707.72	352,385.95	291,081.96	122,800.86	\$ 2,089,087.88
Cash - Ending Balance	\$ (564,751.37)	\$ (605,357.99)	\$ (668,531.76)	\$ (703,896.86)	\$ (726,406.19)	\$ (823,747.11)	\$ (803,141.09)	\$ (918,685.32)	\$ (227,991.80)	\$ (572,329.36)	\$ (637,583.24)	\$ (642,813.89)	



**Municipal Water District of Orange County
Consolidated Summary of Cash and Investment**
May 31, 2020

Street Address:
18700 Ward Street
Fountain Valley, California 92708

Mailing Address:
P.O. Box 20895
Fountain Valley, CA 92728-0895

(714) 963-3058
Fax: (714) 964-9389
www.mwdoc.com

Sat Tamaribuchi
President

Joan C. Finnegan
Vice President

Division I
Vacant

Larry D. Dick
Director

Bob McVicker, P.E., D.WRE
Director

Megan Yoo Schneider, P.E.
Director

Jeffery M. Thomas
Director

Robert J. Hunter
General Manager

MEMBER AGENCIES

City of Brea
City of Buena Park
East Orange County Water District
El Toro Water District
Emerald Bay Service District
City of Fountain Valley
City of Garden Grove
Golden State Water Co.
City of Huntington Beach
Irvine Ranch Water District
Laguna Beach County Water District
City of La Habra
City of La Palma
Mesa Water District
Moulton Niguel Water District
City of Newport Beach
City of Orange
Orange County Water District
City of San Clemente
City of San Juan Capistrano
Santa Margarita Water District
City of Seal Beach
Serrano Water District
South Coast Water District
Trabuco Canyon Water District
City of Tustin
City of Westminster
Yorba Linda Water District

District investments and cash balances are held in various funds designated for certain purposes as follows:

Fund	Book Value	% of Portfolio
Designated Reserves		
General Operations	\$3,830,240	24.97%
Grant & Project Cash Flow	1,500,000	9.78%
Election Expense	696,000	4.54%
Building Repair	444,186	2.90%
OPEB	297,147	1.94%
Total Designated Reserves	6,767,573	44.13%
General Fund	6,249,801	40.74%
Water Fund	1,522,952	9.93%
Conservation Fund	(637,583)	(4.16%)
WEROC Fund	1,406,513	9.17%
Trustee Activities	29,911	0.19%
Total	\$15,339,167	100.00%

The funds are invested as follows:

Term of Investment	% of Portfolio	Book Value	Market Value
Cash	0.75%	\$115,471	\$115,471
Short-term investment			
• LAIF	46.94%	\$7,199,687	\$7,199,687
• OCIP	32.10%	4,923,188	4,923,188
Long-term investment			
• Corporate Bond	7.50%	1,150,821	1,149,494
• Certificates of Deposit	12.71%	1,950,000	2,049,447
Total	100.00%	\$15,339,167	\$15,437,287

The average number of days to maturity/call as of May 31, 2020 equaled 137 and the average yield to maturity is 1.534%. During the month, the District's average daily balance was \$20,190,158.92. Funds were invested in Federal Agency Issues, Certificates of Deposit, Negotiable CD's, Miscellaneous Securities, the Local Agency Investment Funds (LAIF) and the Orange County Investment Pool (OCIP) during the month of May 2020.

The \$98,120 difference between the book value and the market value on May 31, 2020 represents the exchange difference if all investments had been liquidated on that date. Since it is the District's practice to "buy and hold" investments until maturity, the market values are a point of reference, not an indication of actual loss or gain. There are no current plans or cash flow requirements identified in the near future that would require the sale of these securities prior to maturity.

Robert J. Hunter
General Manager

Hilary Chumpitazi
Treasurer



MUNICIPAL WATER DISTRICT OF ORANGE COUNTY

Portfolio Management - Portfolio Summary

May 31, 2020

5/31/2020	Par Value	Market Value	Book Value	% of Portfolio	Days to Mat/Call	YTM @ Cost
Negotiable Certificate Of Deposit	1,950,000.00	2,049,447.00	1,950,000.00	12.81	877	2.519
Corporate Bond	1,150,000.00	1,149,494.00	1,150,820.43	7.55	318	2.341
Local Agency Investment Funds	7,199,686.92	7,199,686.92	7,199,686.92	47.30	1	1.356
Orange County Investment Pool	4,923,188.38	4,923,188.38	4,923,188.38	32.34	1	1.217
Total Investments	15,222,875.30	15,321,816.30	15,223,695.73	100.00	137	1.534
Cash						
Cash	115,471.15	115,471.15	115,471.15		1	0.00
Total Cash and Investments	15,338,346.45	15,437,287.45	15,339,166.88		137	1.534

Total Earnings	Month Ending May	Fiscal Year to Date
Current Year	25,198.39	458,914.38
Average Daily Balance	20,190,158.92	
Effective Rate of Return	1.534%	

We certify that this report reflects the cash and investments of the Municipal Water District of Orange County and is in conformity with the Government Code requirements and the District Investment Policy and Guidelines in effect at the time of investment. The Investment Program herein shown provides sufficient cash flow liquidity to meet the next six month's estimated expenditure. The source for the market values are from Union Bank. Per Resolution 2059 there are no compliance exceptions to report.


Robert J. Hunter, General Manager

Date

7-1-2020


Hilary Chumtazi, Treasurer

Date

7/01/2020

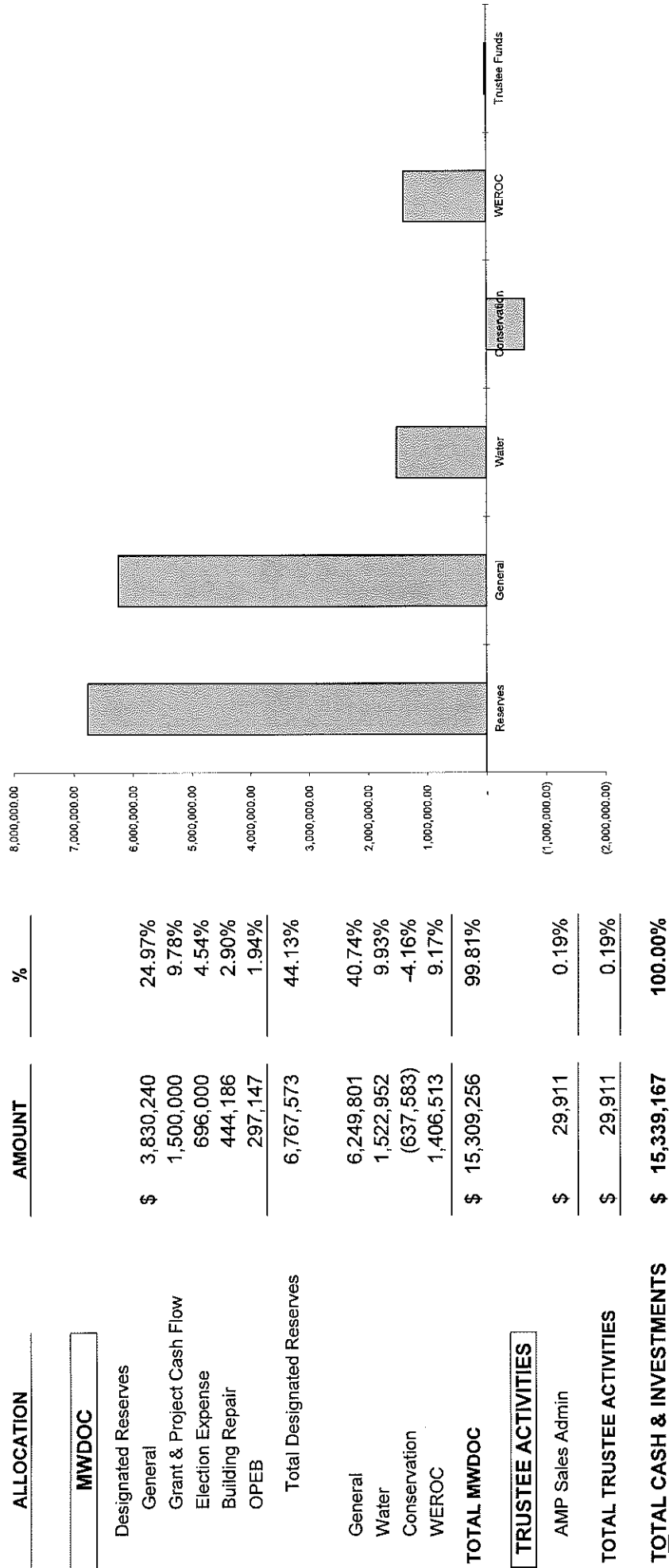
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Portfolio Management
Long-Term Portfolio Details - Investments
May 31, 2020

Issuer	CUSIP/Ticker	Settlement Date	Par Value	Market Value	Book Value	Coupon Rate	YTM @ Cost	Days To Call/Maturity	Maturity Date
Negotiable Certificate Of Deposit									
Barclays Bank	06740KKY2	9/27/2017	250,000.00	261,390.00	250,000.00	2.250	2.250	849	9/27/2022
Capital One Bank	14042TBQ9	8/7/2019	250,000.00	266,865.00	250,000.00	2.250	2.250	1,529	8/7/2024
Capital One NA	14042RMJ7	7/24/2019	250,000.00	266,390.00	250,000.00	2.200	2.200	1,515	7/24/2024
Citibank	17294XUN4	7/31/2019	250,000.00	250,937.50	250,000.00	2.200	2.200	61	7/31/2024
Comenity Capital	20039AUX2	7/25/2017	200,000.00	204,112.00	200,000.00	2.000	2.000	411	7/16/2021
Discover Bank	254673RV0	7/25/2018	250,000.00	272,565.00	250,000.00	3.300	3.300	1,150	7/25/2023
Goldman Sachs Bank	38148PT98	8/8/2018	250,000.00	273,197.50	250,000.00	3.350	3.350	1,164	8/8/2023
Morgan Stanley Bank	61747MJ36	2/1/2018	250,000.00	253,990.00	250,000.00	2.500	2.500	246	2/1/2021
Sub Total			1,950,000.00	2,049,447.00	1,950,000.00	2.519	2.519	877	
Corporate Bond									
JP Morgan Chase	48130USU0	12/23/2019	500,000.00	492,550.00	499,781.30	2.100	2.268	23	6/23/2023
National Rural Util Coop	63743FE51	7/27/2017	200,000.00	196,926.00	200,000.00	2.500	2.500	775	7/15/2022
Wells Fargo	94974BGR5	1/13/2016	250,000.00	252,530.00	250,171.16	2.550	2.409	190	12/7/2020
Westpac Banking Corp	961214DQ3	7/25/2017	200,000.00	207,488.00	200,867.97	2.500	2.278	758	6/28/2022
Sub Total			1,150,000.00	1,149,494.00	1,150,820.43	2.337	2.341	318	
Total Investments			3,100,000.00	3,198,941.00	3,100,820.43	2.452	2.453	670	
Total Earnings									
Current Year			Month Ending May		Fiscal Year To Date				
			6,429.18		71,555.76				

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Portfolio Management
Short-Term Portfolio Details - Cash and Investments
May 31, 2020

Investments	CUSIP/Ticker	Settlement Date	Par Value	Market Value	Book Value	Coupon Rate	YTM @ Cost	Days To Call/Maturity	Maturity Date
Local Agency Investment Funds									
LAIF LGIP	LAIF	6/30/2010	7,199,686.92	7,199,686.92	7,199,686.92	1.356	1.356	1	N/A
Sub Total			7,199,686.92	7,199,686.92	7,199,686.92	1.356	1.356	1	
Orange County Investment Pool									
County of Orange LGIP	OCIP	6/29/2005	4,923,188.38	4,923,188.38	4,923,188.38	1.217	1.217	1	N/A
Sub Total			4,923,188.38	4,923,188.38	4,923,188.38	1.217	1.217	1	
Total Investments			12,122,875.30	12,122,875.30	12,122,875.30	1.300	1.300		
Cash									
Petty Cash Cash	CASH	7/1/2010	500.00	500.00	500.00	0.000	0.000	1	N/A
US Bank Cash	CASHUSBANK	7/25/2018	114,971.15	114,971.15	114,971.15	0.000	0.000	1	N/A
Total Cash			115,471.15	115,471.15	115,471.15	0.000	0.000	1	
Total Cash and Investments			12,238,346.45	12,238,346.45	12,238,346.45	1.300	1.300	1	
Total Earnings									
Current Year			18,769.21		387,358.62				

Municipal Water District of Orange County Cash and Investments at May 31, 2020



MUNICIPAL WATER DIST OF ORANGE COUNTY
PARS Post-Employment Benefits Trust**Account Report for the Period**
5/1/2020 to 5/31/2020Rob Hunter
General Manager
Municipal Water Dist of Orange County
18700 Ward Street
Fountain Valley, CA 92708**Account Summary**

Source	Balance as of 5/1/2020	Contributions	Earnings	Expenses	Distributions	Transfers	Balance as of 5/31/2020
OPEB	\$2,168,111.67	\$0.00	\$72,992.58	\$1,015.06	\$0.00	\$0.00	\$2,240,089.19
PENSION	\$415,810.21	\$0.00	\$13,998.85	\$194.68	\$0.00	\$0.00	\$429,614.38
Totals	\$2,583,921.88	\$0.00	\$86,991.43	\$1,209.74	\$0.00	\$0.00	\$2,669,703.57

Investment Selection

Source	
OPEB	Moderate HighMark PLUS
PENSION	Moderate HighMark PLUS

Investment Objective

Source	
OPEB	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.
PENSION	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	3.37%	-0.54%	5.63%	5.16%	4.96%	-	10/26/2011
PENSION	3.37%	-0.54%	5.71%	-	-	-	7/31/2018

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.

Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

Item 2

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
COMBINED FINANCIAL STATEMENTS
AND
BUDGET COMPARATIVE
JULY 1, 2019 THRU MAY 31, 2020

**Municipal Water District of Orange County
Combined Balance Sheet
As of May 31, 2020**

<u>ASSETS</u>	Amount
Cash in Bank	115,471.15
Investments	15,223,695.73
Accounts Receivable	25,276,770.55
Accounts Receivable - Other	239,093.61
Accrued Interest Receivable	77,564.73
Prepays/Deposits	286,911.90
Leasehold Improvements	3,833,004.08
Furniture, Fixtures & Equipment	573,533.87
Less: Accum Depreciation	<u>(3,156,365.60)</u>
TOTAL ASSETS	<u><u>\$42,469,680.02</u></u>
 <u>LIABILITIES AND FUND BALANCES</u>	
Liabilities	
Accounts Payable	25,374,672.23
Accounts Payable - Other	75.40
Accrued Salaries and Benefits Payable	442,716.48
Other Liabilities	1,669,376.93
Unearned Revenue	<u>799,950.80</u>
Total Liabilities	<u><u>28,286,791.84</u></u>
 Fund Balances	
Restricted Fund Balances	
Water Fund - T2C	<u>1,025,179.88</u>
Total Restricted Fund Balances	<u>1,025,179.88</u>
Designated Reserves	
General Operations	3,830,240.00
Grant & Project Cash Flow	1,500,000.00
Election Expense	696,000.00
Building Repair	444,186.00
OPEB	<u>297,147.00</u>
Total Designated Reserves	<u>6,767,573.00</u>
General Fund	3,478,748.06
General Fund Capital	682,542.68
WEROC Capital	115,298.58
WEROC	<u>225,385.05</u>
Total Unrestricted Fund Balances	<u>11,269,547.37</u>
Excess Revenue over Expenditures	
Operating Fund	2,053,470.78
Other Funds	<u>(165,309.85)</u>
Total Fund Balance	<u>14,182,888.18</u>
TOTAL LIABILITIES AND FUND BALANCES	<u><u>42,469,680.02</u></u>

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
General Fund
From July 2019 thru May 2020

	Month to Date	Year to Date	Annual Budget	% Used	Encumbrance	Budget Remaining
<u>REVENUES</u>						
Retail Connection Charge	0.00	7,888,929.60	7,888,930.00	100.00%	0.00	0.40
Ground Water Customer Charge	0.00	598,248.00	598,248.00	100.00%	0.00	0.00
Water rate revenues	0.00	8,487,177.60	8,487,178.00	100.00%	0.00	0.40
Interest Revenue	24,615.77	450,715.56	580,000.00	77.71%	0.00	129,284.44
Subtotal	24,615.77	8,937,893.16	9,067,178.00	98.57%	0.00	129,284.84
Choice Programs	0.00	1,236,944.99	1,472,622.00	84.00%	0.00	235,677.01
MWD Revenue - Shared Services	6,185.50	68,390.40	0.00	0.00%	0.00	(68,390.40)
Miscellaneous Income	5,886.35	42,436.64	3,000.00	1414.55%	0.00	(39,436.64)
Revenue Other	0.00	1,574.70	0.00	0.00%	0.00	(1,574.70)
School Contracts	0.00	46,810.97	118,213.00	39.60%	0.00	71,402.03
Delinquent Payment Penalty	0.00	2,571.97	0.00	0.00%	0.00	(2,571.97)
Transfer-In From Reserve	0.00	0.00	(42,870.00)	0.00%	0.00	(42,870.00)
Subtotal	12,071.85	1,398,729.67	1,550,965.00	90.18%	0.00	152,235.33
TOTAL REVENUES	36,687.62	10,336,622.83	10,618,143.00	97.35%	0.00	281,520.17

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
General Fund
From July 2019 thru May 2020

	Month to Date	Year to Date	Annual Budget	% Used	Encumbrance	Budget Remaining
<u>EXPENSES</u>						
Salaries & Wages	343,879.26	3,479,491.36	4,052,038.00	85.87%	0.00	572,546.64
Salaries & Wages - Grant Recovery	0.00	(7,132.11)	(5,500.00)	129.67%	0.00	1,632.11
Salaries & Wages - Recovery	(71.40)	(8,353.80)	0.00	0.00%	0.00	8,353.80
Director's Compensation	21,610.38	219,238.47	268,132.00	81.77%	0.00	48,893.53
MWD Representation	11,460.05	121,944.67	153,218.00	79.59%	0.00	31,273.33
Employee Benefits	96,950.83	1,073,344.77	1,261,651.00	85.07%	0.00	188,306.23
CalPers Unfunded Liability Contribution	0.00	207,000.00	207,000.00	100.00%	0.00	0.00
Employee Benefits - Grant Recovery	0.00	(1,565.59)	0.00	0.00%	0.00	1,565.59
Employee Benefits - Recovery	(13.60)	(1,591.20)	0.00	0.00%	0.00	1,591.20
Director's Benefits	11,390.90	121,991.26	93,947.00	129.85%	0.00	(28,044.26)
Health Insurance for Retirees	4,146.02	56,913.34	70,287.00	80.97%	0.00	13,373.66
Training Expense	0.00	29,004.26	32,000.00	90.64%	9,021.95	(6,026.21)
Tuition Reimbursement	0.00	2,552.62	5,000.00	51.05%	0.00	2,447.38
Temporary Help Expense	0.00	24,051.40	5,000.00	481.03%	0.00	(19,051.40)
Personnel Expenses	489,352.44	5,316,889.45	6,142,773.00	86.56%	9,021.95	816,861.60
Engineering Expense	8,226.91	249,304.39	435,000.00	57.31%	137,474.91	48,220.70
Legal Expense	35,095.03	259,653.56	200,000.00	129.83%	32,046.44	(91,700.00)
Audit Expense	0.00	19,767.00	29,240.00	67.60%	0.00	9,473.00
Professional Services	59,058.21	816,892.85	1,487,330.00	54.92%	707,750.46	(37,313.31)
Professional Fees	102,380.15	1,345,617.80	2,151,570.00	62.54%	877,271.81	(71,319.61)
Conference-Staff	(1,230.00)	18,568.00	40,535.00	45.81%	0.00	21,967.00
Conference-Directors	0.00	9,050.00	28,440.00	31.82%	0.00	19,390.00
Travel & Accom.-Staff	0.00	43,483.67	89,131.00	48.79%	0.00	45,647.33
Travel & Accom.-Directors	(120.84)	21,605.80	46,625.00	46.34%	0.00	25,019.20
Travel & Conference	(1,350.84)	92,707.47	204,731.00	45.28%	0.00	112,023.53
Membership/Sponsorship	525.00	139,510.01	114,966.00	121.35%	0.00	(24,544.01)
CDR Support	0.00	50,155.80	50,156.00	100.00%	0.00	0.20
Dues & Memberships	525.00	189,665.81	165,122.00	114.86%	0.00	(24,543.81)
Business Expense	0.00	2,540.36	5,200.00	48.85%	0.00	2,659.64
Maintenance Office	7,398.52	90,713.78	138,527.00	65.48%	45,601.18	2,212.04
Building Repair & Maintenance	1,017.76	10,783.48	20,000.00	53.92%	1,716.52	7,500.00
Storage Rental & Equipment Lease	0.00	3,907.11	3,616.00	108.05%	0.00	(291.11)
Office Supplies	842.34	27,162.25	36,000.00	75.45%	1,079.27	7,758.48
Supplies - Water Loss Control	235.74	6,177.30	2,033.00	303.85%	0.00	(4,144.30)
Postage/Mail Delivery	736.30	8,007.77	9,400.00	85.19%	646.32	745.91
Subscriptions & Books	7.96	381.77	1,500.00	25.45%	9.95	1,108.28
Reproduction Expense	814.36	32,702.76	61,000.00	53.61%	0.00	28,297.24
Maintenance-Computers	0.00	3,837.55	8,000.00	47.97%	1,948.40	2,214.05
Software Purchase	1,852.02	22,344.65	34,500.00	64.77%	0.00	12,155.35
Software Support	1,750.02	42,631.89	59,134.00	72.09%	600.00	15,902.11
Computers and Equipment	0.00	29,427.11	49,450.00	59.51%	0.00	20,022.89
Automotive Expense	0.00	15,084.25	19,300.00	78.16%	0.00	4,215.75
Vehicle Expense	341.92	3,344.69	13,160.00	25.42%	0.00	9,815.31
Toll Road Charges	0.00	996.83	2,400.00	41.53%	0.00	1,403.17
Insurance Expense	10,943.10	117,476.57	140,000.00	83.91%	0.00	22,523.43
Utilities - Telephone	3,109.19	24,062.51	25,773.00	93.36%	116.67	1,593.82
Bank Fees	0.00	164.78	1,200.00	13.73%	0.00	1,035.22
Miscellaneous Expense	2,501.01	65,834.98	108,100.00	60.90%	114.16	42,150.86
MWDOC's Contrb. to WEROC	19,081.50	254,285.50	273,367.00	93.02%	0.00	19,081.50
Depreciation Expense	3,043.96	28,223.43	0.00	0.00%	0.00	(28,223.43)
Other Expenses	53,675.70	790,091.32	1,011,660.00	78.10%	51,832.47	169,736.21
Building Expense	6,852.56	461,712.86	835,831.00	55.24%	327,971.06	46,147.08
Capital Acquisition	0.00	86,467.34	106,456.00	81.22%	0.00	19,988.66
TOTAL EXPENSES	651,435.01	8,283,152.05	10,618,143.00	78.01%	1,266,097.29	1,068,893.66
NET INCOME (LOSS)	(614,747.39)	2,053,470.78	0.00			

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
Water Fund
From July 2019 thru May 2020

	Month to Date	Year to Date	Annual Budget	% Used	Budget Remaining
<u>WATER REVENUES</u>					
Water Sales	13,298,360.90	131,244,070.80	232,376,274.00	56.48%	101,132,203.20
Readiness to Serve Charge	965,277.18	9,857,697.50	10,071,282.00	97.88%	213,584.50
Capacity Charge CCF	324,353.33	3,421,746.67	3,615,440.00	94.64%	193,693.33
SCP/SAC Pipeline Surcharge	30,740.44	306,946.22	350,000.00	87.70%	43,053.78
Interest	<u>1,145.08</u>	<u>18,800.32</u>	<u>20,000.00</u>	<u>94.00%</u>	<u>1,199.68</u>
TOTAL WATER REVENUES	<u>14,619,876.93</u>	<u>144,849,261.51</u>	<u>246,432,996.00</u>	<u>58.78%</u>	<u>101,583,734.49</u>
<u>WATER PURCHASES</u>					
Water Sales	13,298,360.90	131,242,145.60	232,376,274.00	56.48%	101,134,128.40
Readiness to Serve Charge	965,277.18	9,859,622.70	10,071,282.00	97.90%	211,659.30
Capacity Charge CCF	324,353.33	3,421,746.67	3,615,440.00	94.64%	193,693.33
SCP/SAC Pipeline Surcharge	<u>30,740.44</u>	<u>306,946.22</u>	<u>350,000.00</u>	<u>87.70%</u>	<u>43,053.78</u>
TOTAL WATER PURCHASES	<u>14,618,731.85</u>	<u>144,830,461.19</u>	<u>246,412,996.00</u>	<u>58.78%</u>	<u>101,582,534.81</u>
EXCESS OF REVENUE OVER EXPENDITURES	<u><u>1,145.08</u></u>	<u><u>18,800.32</u></u>	<u><u>20,000.00</u></u>		

Municipal Water District of Orange County
WUE Revenues and Expenditures (Actuals vs Budget)
From July 2019 thru May 2020

	Year to Date Actual	Annual Budget	% Used
Spray To Drip Conversion			
Revenues	15,441.38	110,562.00	13.97%
Expenses	<u>23,620.03</u>	<u>110,562.00</u>	21.36%
Excess of Revenues over Expenditures	(8,178.65)	0.00	
Member Agency Administered Passthru			
Revenues	271,900.00	616,000.00	44.14%
Expenses	<u>244,400.00</u>	<u>616,000.00</u>	39.68%
Excess of Revenues over Expenditures	27,500.00	0.00	
ULFT Rebate Program			
Revenues	4,258.01	27,500.00	15.48%
Expenses	<u>4,193.51</u>	<u>27,500.00</u>	15.25%
Excess of Revenues over Expenditures	64.50	0.00	
HECW Rebate Program			
Revenues	78,747.34	300,000.00	26.25%
Expenses	<u>78,529.45</u>	<u>300,000.00</u>	26.18%
Excess of Revenues over Expenditures	217.89	0.00	
CII Rebate Program			
Revenues	0.00	305,000.00	0.00%
Expenses	<u>(270.00)</u>	<u>305,000.00</u>	-0.09%
Excess of Revenues over Expenditures	270.00	0.00	
Turf Removal Program			
Revenues	1,205,061.02	835,776.00	144.18%
Expenses	<u>1,376,354.79</u>	<u>835,776.00</u>	164.68%
Excess of Revenues over Expenditures	(171,293.77)	0.00	
Comprehensive Landscape (CLWUE)			
Revenues	141,193.26	110,558.00	127.71%
Expenses	<u>185,763.25</u>	<u>116,450.00</u>	159.52%
Excess of Revenues over Expenditures	(44,569.99)	(5,892.00)	
Recycled Water Program			
Revenues	0.00	19,750.00	0.00%
Expenses	<u>3,627.00</u>	<u>19,750.00</u>	18.36%
Excess of Revenues over Expenditures	(3,627.00)	0.00	
WSIP - Industrial Program			
Revenues	0.00	45,000.00	0.00%
Expenses	<u>27,670.00</u>	<u>45,000.00</u>	61.49%
Excess of Revenues over Expenditures	(27,670.00)	0.00	
WUE Projects			
Revenues	1,716,601.01	2,370,146.00	72.43%
Expenses	<u>1,943,888.03</u>	<u>2,376,038.00</u>	81.81%
Excess of Revenues over Expenditures	(227,287.02)	(5,892.00)	
WEROC			
Revenues	483,263.50	652,564.00	74.06%
Expenses	<u>366,116.53</u>	<u>624,478.00</u>	58.63%
Excess of Revenues over Expenditures	117,146.97	28,086.00	



ACTION ITEM

July 15, 2020

TO: Board of Directors

FROM: **Administration & Finance Committee**
(Directors Thomas, Dick, Finnegan)

Robert J. Hunter, General Manager

Staff Contact: Maribeth Goldsby, Board Secretary

SUBJECT: 2020 CONFLICT OF INTEREST CODE -- BIENNIAL REVIEW

STAFF RECOMMENDATION

Staff recommends the Board of Directors: (1) Review the District's Conflict of Interest Code; (2) determine whether updates are needed; and (3) authorize staff to submit the 2020 Biennial Review Code changes to the Orange County Clerk of the Board of Supervisors.

COMMITTEE RECOMMENDATION

To be determined.

SUMMARY

The Board of Supervisors for the County of Orange (MWDOC's Code Reviewing Body) assists the District in reviewing its Conflict of Interest Codes every two years, pursuant to Fair Political Practices Commission (FPPC) requirements.

At this time the Board is required to review the Code to determine whether changes are necessary, and direct staff to notify the County of Orange that changes to the Code are or are not necessary.

A preliminary staff and legal counsel review indicates that the addition of two positions is necessary (Director of Emergency Management and Director of Human Resources and Administration). These are the only changes recommended by staff.

Budgeted (Y/N):	Budgeted amount:	Core __	Choice __
Action item amount:	Line item:		
Fiscal Impact (explain if unbudgeted):			

**MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
ADMINISTRATIVE CODE**

CONFLICT OF INTEREST AND DISCLOSURE OF PERSONAL FINANCES	§7000-§7006
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§7000 GENERAL REQUIREMENTS

The Political Reform Act, Government Code Sections 81000, et seq., requires state and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Section 18730) which contains the terms of a standard Conflict of Interest Code, which may be incorporated by reference in an agency's code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference.

§7001 MWDOC CONFLICT OF INTEREST CODE

MWDOC has adopted the Fair Political Practices Commission Model Code (2 Cal. Code of Regs., Section 18730) as its Conflict of Interest Code (Code) and has promulgated a list of Designated Positions and Disclosure Categories as required therein (see Appendix A to Section 7005). This Code incorporates, by reference, the definitions contained in the Political Reform Act of 1974, regulations of the Fair Political Practices Commission and any amendments to the Act or regulations. This regulation and the attached Appendix designating officials and employees and establishing disclosure categories, shall constitute the Conflict of Interest Code of the Municipal Water District of Orange County.

In accordance with Government Code 82011(b), the Board of Supervisors for the County of Orange (Board of Supervisors) has been designated as the Code Reviewing Body for MWDOC. Amendments to the MWDOC Conflict of Interest Code, including Appendix "A", will be submitted to the Board of Supervisors for approval within 90 days after the circumstances necessitating the amendments have become apparent. (Government Code Section 87306(a).)

Res. No. 1874 – 2/17/10

§7002 FILING OFFICER/OFFICIAL

The District Secretary is designated as the filing official responsible for receiving and forwarding original statements of economic interest (statements) for MWDOC Directors to the Clerk of the Board of Supervisors. The District Secretary shall retain one copy of each such statement for MWDOC records. The District Secretary is designated as filing officer for all other designated filers of MWDOC and as such shall be responsible for receiving and retaining the original statements of such filers in the official records of MWDOC. The District Secretary shall follow the duties of filing officer denoted in Title 2, Section 18115(a) and of filing official denoted in Title 2, Section 18115(b).

Motion - 4/20/94; Motion - 9/21/94; M – 9/20/06; M-9/21/16

§7003 FILING OF STATEMENTS OF ECONOMIC INTERESTS

Persons in designated positions are required to file statements with the District Secretary as follows:

1) Initial Statements - Within 30 days after adoption of the Code or amendments to the Code. Includes all reportable interests during 12 months prior to the effective date of the Code or amendments thereto.

2) Assuming Office Statements - Within 30 days after assuming the designated position. Includes all reportable interests during the 12 months prior to the date of assuming office or date of appointment or nomination

3) Annual Statements - No later than April 1 each year. Includes all reportable interests during the previous calendar year.

4) Leaving Office Statements - Within 30 days after leaving office. Includes all reportable interests during period between the closing of the last statement filed and the date of leaving office.

Motion - 4/20/94;

§7004 OPINIONS OF LEGAL COUNSEL

A. Opinion Requests - Any designated employee who is unsure of any right or obligation arising under this Code may request an opinion from MWDOC's Legal Counsel or the Fair Political Practices Commission.

B. Evidence of Good Faith - If an opinion is rendered by the Fair Political Practices Commission, stating in full the facts and the law upon which the opinion is based, compliance by a designated employee with such opinion may be evidence of good faith in any civil or criminal proceeding brought pursuant to the Political Reform Act of 1974 or this Code. The designated employee's good faith compliance with the opinion of the Fair Political Practices Commission shall also act as a complete defense to any disciplinary action that MWDOC may bring under Section 91003.5 of said Act or this Code (Government Code Section 83114).

Motion 4/20/94

§7005 DESIGNATED POSITIONS AND CATEGORIES

Designated employees shall file statements of economic interests with the Municipal Water District of Orange County's Political Reform Act Filing Officer, District Secretary, who will make the statements available for public inspection and reproduction (Government Code Section 82008). This Conflict of Interest Code does not require the reporting of gifts from outside the District's jurisdiction if the source does not have some connection with or bearing upon the functions or duties of the position for which reporting is required (2 Cal. Code of Regs., Section 18730.1).

Upon receipt of the statements of the Members of the Board of Directors, General Manager, Treasurer, Deputy Treasurer, Director of Finance, and Legal Counsel the

Filing Officer shall make and retain a copy and forward the original of these statements to the Clerk of the Orange County Board of Supervisors, who is the Filing Officer for these positions

Statements for all other designated employees will be retained by the Filing Officer.

Motion – 9/20/06; Res. No. 1861 – 11/18/09; Res. No. 1874 – 2/17/10; M-11/17/10; M-11/19/14; M-9/21/16

APPENDIX A
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
CONFLICT OF INTEREST CODE

Designated Positions	Disclosure Categories
Board Member	OC-01
General Manager	OC-01
Treasurer	OC-01
Deputy Treasurer	OC-01
Director of Finance	OC-01
Legal Counsel	OC-01
Accounting Manager	OC-01
Administrative Services Manager	OC-02
Associate General Manager	OC-01
Assistant General Manager	OC-01
Consultant	OC-30
Governmental Affairs Manager	OC-01
District Secretary	OC-02
<u>Director of Emergency Management*</u>	<u>OC-02</u>
<u>Director of Human Resources and Administration*</u>	<u>OC-02</u>
Director of Public Affairs	OC-01
Director of Water Use Efficiency	OC-02
Principal Engineer	OC-02
Principal Water Resources Analyst	OC-02
Sr. Water Resources Analyst	OC-02
WEROC Programs Manager	OC-02
New Position*	OC-01**

* Individuals serving in a new position created since this Code was last approved that make or participate in making decisions must file under the broadest disclosure set forth in this Code subject to the following limitation:

** The General Manager may determine that, due to the range of duties, it is more appropriate to assign a limited disclosure requirement. A clear explanation of the duties and a statement of the extent of the disclosure requirements must be in a written document. (Gov. Code Sec. 82019; FPPC Regulations 18219 and 18734.). The General Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code. (Gov. Code Sec. 81008.).

DISCLOSURE CATEGORIES
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY

Disclosure Category	Disclosure Description
OC-01	All interests in real property in Orange County or the District, as well as investments, business positions and sources of income (including gifts, loans and travel payments).
OC-02	All investments, business positions and sources of income (including gifts, loans and travel payments).

OC-30	Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest category in the code subject to the following limitation: The Department Head/Director/General Manager/Superintendent/etc. may determine that a particular consultant, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of disclosure required. The determination of disclosure is a public record and shall be filed with the Form 700 and retained by the Filing Officer for public inspection.
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Minute action - 6/24/81; R1132 - 6/23/82; R1306 - 6/4/86; R1386 - 7/5/89; Minute action - 4/3/91; R1468 - 9/2/92; Motion - 7/21/93; Motion - 3/16/94; Motion - 4/20/94; R1519 - 9/21/94; R1564 - 9/18/96; Motion – 11/15/00; Motion – 11/20/02; Motion – 9/20/06; Motion 9/19/12; Motion 11/19/14; Motion 9/21/16; Motion – 6/20/18

§7006 ARTICLE 2, POLITICAL REFORM ACT

Pursuant to Article 2 of the Political Reform Act (Government Code Section 87200 et seq.) those positions which involve the management of public investments are required to report their economic interests under the provisions of Article 2 rather than under MWDOC’s Conflict of Interest Code, on Form 700. Those positions with MWDOC who are required to report their economic interests are as follows:

- General Manager
- Members of the Board of Directors
- Treasurer
- Deputy Treasurer
- Director of Finance

Filing requirements will be followed as listed under Administrative Code §7003.



R1519 - 9/21/94; R1538 - 4/19/95; R1564 - 9/18/96; Motion – 11/15/00; M-11/19/14

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY

Fiscal Year 2019-20 **Sole Source Procurement Justification** **for Projects under \$25,000***



- A. Supplier Information/Name of Company and Prime Contact at the Supplier and at MWDOC:
New Line Fire
- B. Contract awards to Supplier over prior 36-months: **None**
- C. Product(s) or Service(s) to be provided and Deliverables: Fire Protection Engineering services, turnkey installation of necessary fire alarm components, and programming of the fire alarm system relating to the seismic retrofit and tenant improvement project
- D. Justification Definition: **Special Technical Expertise**
- E. Narrative Explanation: The MWDOC administration building seismic retrofit and rehabilitation project will include modifications to the existing building fire alarm system. The current system is tied into both the neighboring OCWD building as well as the campus fire alarm network. New Line Fire completed fire alarm system improvements to the MWDOC and OCWD admin buildings and the campus fire alarm network in 2016. Since 2016, New Line has also provided maintenance services for the entire campus fire alarm network. OCWD has indicated a preference to use the same vendor who made improvements to the system in 2016 and who is also currently providing maintenance services for the entire campus fire alarm network. OCWD's previous experiences with multiple sub-contractors working on various elements of the system resulted in less than satisfactory results.
- New Line Fire will provide engineering services for the fire alarm system which will include: engineered fire alarm drawings, manufacturer's catalog sheets, CA State Fire Marshall listing sheets, submittal and approval of drawings from the Fountain Valley Fire Department, and permits paid to Fountain Valley Building Department. They will also provide a complete turnkey installation of necessary fire alarm components, an NFPA 72 record of completion, updated as-built drawings, and programming of the updated MWDOC fire alarm system into the campus fire alarm network.
- F. Budget Line Item Reference & Amount: 8811-2000-19; \$18,600
- G. Core or Choice designation: Core
- H. Signature/Approvals:

	6/26/20
Requestor	Date
	6-26-2020
General Manager	Date

* Projects over \$25,000 must go to a Committee of the Board.

** Possible justifications include but are not limited to: Only qualified bidder; Proprietary item; Urgent necessity; Bid process did not produce competitors; Governmental agency, association or Utility; Prior phase of professional services contract completed successfully by same Consultant; and Special technical expertise by Consultant for tasks desired.

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY

Fiscal Year 2019-20

*Sole Source Procurement Justification for Projects under \$25,000**



- A. Supplier Information/Name of Company and Prime Contact at the Supplier and at MWDOC: **Sunbelt Controls**
- B. Contract awards to Supplier over prior 36-months: **None**
- C. Product(s) or Service(s) to be provided and Deliverables:
Building Automation & Management System (BMS) modifications for Heating, Ventilation, & Air Conditioning (HVAC) system relating to seismic retrofit and tenant improvement project
- D. Justification Definition: **Special Technical Expertise**
- E. Narrative Explanation: As part of the seismic retrofit and tenant improvement project, several changes are being made to the layout of the building floorplan which will require modification of the BMS to allow for proper control of the system in the MWDOC building. The BMS for the MWDOC building is integrated into the BMS of the neighboring OCWD building and is under the control of OCWD. Due to the complexity of the system, staff is recommending to utilize the services of Sunbelt Controls, who currently manages and maintains the BMS under contract with OCWD.
- F. Budget Line Item Reference & Amount: 8811-2000-19; \$4,449
- G. Core or Choice designation: Core
- H. Signature/Approvals:


Requestor _____ Date 6/26/20


General Manager _____ Date 6-26-2020

* Projects over \$25,000 must go to a Committee of the Board.

** Possible justifications include but are not limited to: Only qualified bidder; Proprietary item; Urgent necessity; Bid process did not produce competitors; Governmental agency, association or Utility; Prior phase of professional services contract completed successfully by same Consultant; and Special technical expertise by Consultant for tasks desired.



INFORMATION ITEM
July 8, 2020

TO: Administration & Finance Committee
(Directors Thomas, Finnegan, Dick)

FROM: Robert Hunter, General Manager

Staff Contact: Cathy Harris and Hilary Chumpitazi

SUBJECT: REIMBURSEMENT OF DENTAL DIVIDENDS TO EMPLOYEES AND DIRECTORS

STAFF RECOMMENDATION

Staff recommends the Administration & Finance Committee receive and file the information, as presented.

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

DETAILED REPORT

The District joined Special Districts Risk Management Authority's (SDRMA) Dental benefits program, effective January 1, 2013. SDRMA is a small group administrator for ancillary benefits under the California State Association of Counties (CSAC) Excess Insurance Authority (EIA) benefits pool. The dental program is a self-funded pool. The pool has continued to have multiple years of favorable claims. As a result, there is a \$5 million dividend that was distributed to agencies based on their proportionate share of premiums paid during the last three completed policy years (2016-2018) prior to December 2019.

This is the first time MWD OC has received a dental dividend. MWD OC received \$6,540.39 of which 10% is allocated to our employees and Directors since they currently contribute 10% towards their dental premium. All current employees and Directors will receive a proportionate refund (depends on coverage election and their participation between the years 2016 to 2018) for their share and those amounts range from \$0.64 to \$29.54 per current employee.

Budgeted (Y/N): NA	Budgeted amount: NA	Core x__	Choice __
Action item amount: NA		Line item:	
Fiscal Impact (explain if unbudgeted):			

Staff evaluated the most efficient and cost effective way to reimburse the dividends and determined that handling it through payroll would be best. The dividend amounts will be credited to employee's and Director's July dental premium contribution on the July 16th paycheck and; any remaining amount will result in extra income and will be taxed accordingly. MWDOC's portion of the dividend went to Miscellaneous Income.

Staff confirmed the proposed process with legal counsel and was advised that employees currently paying toward their dental premiums should receive the dividend. All employees currently active with the District and that participated in the dental plan anytime from 2016 to 2018 would receive the dental dividend.



SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY

1112 I Street, Suite 300
Sacramento, California 95814-2865
T 916.231.4141 or 800.537.7790 * F 916.231.4111

Maximizing Protection. Minimizing Risk. * www.sdrma.org

May 20, 2020

Ms. Katie Davanaugh
Sr. Executive Assistant
Municipal Water District of Orange County
Post Office Box 20895
Fountain Valley, California 92728

RECEIVED

MAY 2⁶/2020

MWD OF OC

Delta Dental PPO Dividend

Dear Ms. Davanaugh,

SDRMA is a Small Group Administrator for ancillary benefits under CSAC-EIA and a part of the CSAC-EIA Employee Benefits pool. At the December 2019 CSAC-EIA Employee Benefits committee meeting the Committee approved a \$5M dividend for the Delta Dental Fixed Rate PPO Segment agencies of record as of January 1, 2020. This segment of the CSAC-EIA Dental Program is a self-funded dental pool where agencies contribute premium towards the payment of claims and administrative costs. The Fixed Rate PPO Segment has continued to have multiple years of favorable claims experience.

The allocation/calculation of the \$5M dividend is outlined in the CSAC-EIA Program Premium Stabilization Policy and states that dividends shall be calculated and distributed based on each agencies proportionate share of premiums paid during the three most recently completed policy years. According to SDRMA's records your agency paid Delta Dental premiums prior to December 2019 and within the last three completed policy years (2016-2018). Therefore, your agency is eligible to receive a portion of the Delta Dental dividend. Please find enclosed a check payable to your agency based on your proportionate share of premiums paid during the three most recently completed policy years.

Please note, the CSAC-EIA Dental Program is a governmental pool that operates outside of ERISA law that dictates what can be done with plan assets. However, we ask that your agency be mindful that in some cases, dental premiums paid may contain employee contributions. Ideally, the plan participants that paid premiums that contributed to the surplus would benefit from the refund, although this is not always possible nor a requirement of CSAC-EIA. In order to determine internal use of these funds, we recommend consulting with your agency's legal counsel.

Please contact us at healthbenefits@sdrrma.org if you have any questions regarding the Delta Dental PPO Dividend.

Sincerely,
Special District Risk Management Authority

Alana Little
Health Benefits Manager

**Municipal Water District of Orange County
General Manager Authorized Agreements
FY 2019-2020**

DATE	ENTITY	GM AUTHORIZATION	CONTRACT AMOUNT	SUBJECT
7/17/2019	Michael Baker International, Inc.	Yes	Change Order #2 2019 - Orange County Regional Water & Wastewater Multi-Jurisdictional Hazard Mitigation Plan	
7/18/2019	Dudek	Yes	- Amended Scope of Work & Costs	
7/29/2019	DFA, LLC (Demsey, Filliger & Associates)	Yes	Change Order #1 for 2019 - Extension of Term Only	
8/1/2019	Black & Veatch	Yes	Actuarial Consulting Services - Billed by annual report per budgeted amount	
10/10/2019	ValveTek Utility Services, Inc.	Yes	Change Order #1 - Scope of Work, Terms of Agreement and Terms and Conditions for Billing	
10/22/2019	ValveTek Utility Services, Inc.	Yes	Distribution System Flushing Services	
11/1/2019	City of Fountain Valley	Yes	Change Order #1 for 2019 - Extension of Term	
11/13/2019	ACCO Engineered Systems	Yes	Maintenance Agreement for MWDOC Generator	
11/18/2019	Monsido, Inc.	Yes	Change Order #1 - MWDOC Computer Room Air Conditioner Replacement Project	
2/28/2020	Metropolitan; City of Orange	Yes	Web Governance	
3/18/2020	Wallace Walrod	Yes	Power at Service Connection OC-03, Met Agreement No. AO-5233	
4/29/2020	Building Block Entertainment; Mark Beckwith	Yes	Consulting for Reliability Value of Water Supplies	
4/30/2020	Bolsa Chica Conservancy	Yes	Amendment No. 1 - Implementation of Water Education Elementary School Program Grades K-2	
5/11/2020	Discovery Cube of Orange County	Yes	Amendment to Agreement for Implementation of Water Education High School Program Grades 9-12	
5/11/2020	Discovery Cube of Orange County	Yes	Amendment to Agreement for Implementation of Water Education Elementary School Program Grades 3-6	
			Amendment to Agreement for Implementation of Water Education Elementary School Program Grades 7-8	

**Administration Activities Report****June 5, 2020 – July 2, 2020**

Activity	Summary
Administration/Board	<p>Staff worked on the following:</p> <ul style="list-style-type: none">• Scheduled meetings for Rob Hunter, Karl Seckel and Board members.• Assisted Rob/Karl with various write-ups and follow-up for the Committees and Board.• Continue to send the Water Supply Reports to the member agencies.• Processed and reviewed agreements for appropriate Board approval and insurance requirements as well as execution following approval• Reviewed Insurance documents for all District Agreements.• Responded to two Public Records Act requests.• Review Admin Code for various issues for Rob Hunter and Legal Counsel• Orchestrated and attended a Zoom meeting for Southern California Water Coalition• Various consultations with legal counsel regarding Brown Act, minutes, and Board issues• Prepared appropriate documentation for MET and the OC Registrar of Voters• Assisted Engineering with construction documentation for OC Register ads• Coordinated with legal regarding the Conflict of Interest Code amendments• Conducted research regarding Division 1 vacancy• Coordinated with WEROC on Operational Area Agreement• Coordinated CSDA election ballot• Prepared Board write ups and worked with President Tamaribuchi on various issues• Coordinate Leaving Office Statement with Director Barbre• Updated various portions of the website• Coordinated cancelling and/or rescheduling registration and travel arrangements for scheduled meetings.• Helped WUE get their contracts/agreements signed and processed• Assisted with coordination of agreements

Administration/Board	<ul style="list-style-type: none"> • Set Up and hosted Zoom Meetings • Trained on Laserfiche searches • Assist with the records management process of GM's office.
Records Management	<ul style="list-style-type: none"> • Review and reorganization of electronic documents in Laserfiche continues. • Staff did some refresher training for other employees on Laserfiche.
Recruitment/Departures	<ul style="list-style-type: none"> • Alex Heide joined the District on June 15th as a Water Resources Analyst. • Pre-Employment screening process is underway for the Accountant position. It is anticipated the new employee will begin employment the week of July 13th.
Projects and Activities	<ul style="list-style-type: none"> • Staff coordinated with Engineering staff, IDS and ABS, in gathering information for the construction bid package. • Staff held a Zoom Meeting with IDS and People Space Office furnishings to evaluate the proposed office layout and the furniture needs. Staff also visited People Space Office to view workstations and furnishings. • The General Manager continues to hold bi-monthly staff meetings via Zoom. • District staff is working on the development of organizational values. District values will be incorporated into staff trainings, development and the Performance Management process. • Staff is coordinating closely with the Director of Emergency Management in evaluating the return to work phasing plan in accordance with state and local guidelines. Keeping in mind the safety and well-being of employees. • Staff has been coordinating with WEROC staff in implementation of a web based COVID-19 self-assessment process prior to entering the MWDOC Office building. • Staff continues to research and participate in webinars relating to COVID-19. • Staff participated in Zoom interviews for the Accountant position.

**INFORMATION ITEM**

July 8, 2020

TO: Administration & Finance Committee
(Directors Thomas, Finnegan, Dick)

FROM: Robert J. Hunter, General Manager

Staff Contact: Jeff Stalvey

SUBJECT: Finance and IT Pending Items Report

SUMMARY

The following list details the status of special projects that are in-progress or to be completed during FY 2020-21.

Finance

Description	% of Completion	Estimated Completion date	Status
Further Implementation of WUE Landscape Programs Databases and Web Site.	On-going	On-going	In Progress
2020 W-9 collection for water rebates. Currently holding 0 rebate checks awaiting W-9 form.	On-going	On-going	In Progress
Perform demo testing of new accounting software from Accufund	90%	07-31-2020	In Progress
Government Compensation in California Report 2020	0%	03-30-2021	Not Started
State Controller Report preparation FY19-20	0%	11-30-2020	Not Started
State Tax filing for Water Facilities FY19-20	0%	11-30-2020	Not Started
Preparation of documents for FY21-22 budget process.	0%	04-30-2021	Not Started
GASB 75 Biennial OPEB Actuarial report	0%	08-31-2020	No Started
Prepare for our annual Interim Audit the week of July 6 th , 2020	40%	07-10-2020	In Progress

Information Technology

Description	% of Completion	Estimated Completion date	Status
Network security issues (hackers, viruses and spam emails)	On-going	On-going	Continuous system monitoring
Purchase and upgrade Conference room 101 with Interactive board, sound system and microphones.	0%	06-30-2020	Not Started
Upgrade WUE Web Server (Software upgrade)	30%	06-30-2020	In Progress
Upgrade software for Data Server	10%	06-30-2020	In Progress
Disposal of non-functional and obsolete electronic equipment	75%	03-31-2020	On Hold
Replace network color printer and 2 Department printers	90%	06-30-2020	In Progress

FY 2020-21 Completed Special Tasks

Description	% of Completion	Completion date	Status
<u>Finance</u>			
Preparation of documents for FY20-21 budget process.	100%	06-30-2020	Completed
<u>Information Technology</u>			



INFORMATION ITEM

July 8, 2020

TO: **Administration & Finance Committee**
(Directors Thomas, Dick, Finnegan)

FROM: **Robert Hunter, General Manager**

Staff Contact: Kevin Hostert

SUBJECT: **Monthly Water Usage Data and Water Supply Info.**

STAFF RECOMMENDATION

Staff recommends the Administration & Finance Committee receive and file this information.

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

REPORT

The attached figures show the recent trend of water consumption in Orange County (OC), an estimate of Imported Water Sales for MWD OC, and selected water supply information.

- OC Water Usage, Monthly by Supply **OCWD Groundwater was the main supply in May.**
- OC Water Usage, Monthly, Comparison to Previous Years Water usage in **May 2020 was above average compared to the last 5 years.** We are projecting a slight increase in overall water usage compared to FY 2018-19. It has been 38 months since all mandatory water restrictions were lifted by the California State Water Resources Control Board.
- Historical OC Water Consumption Orange County M & I water consumption is estimated to be **519,000 AF in FY 2019-20** (this includes ~15 TAF of agricultural usage and non-retail water agency usage). This is about **3,000 AF more than FY 2018-19** and is about **21,000 AF less than FY 2017-18**. Water usage per person is projected to be slightly higher in **FY 2019-20 for Orange County at 142 gallons per day** (This includes recycled water). Although OC population has increased 20% over the past two decades, water usage has not increased, on average. A long-term decrease in per-capita water usage is attributed mostly to Water Use Efficiency

Budgeted (Y/N): N	Budgeted amount: N/A	Core <u>X</u>	Choice <u> </u>
Action item amount: N/A		Line item:	
Fiscal Impact (explain if unbudgeted):			

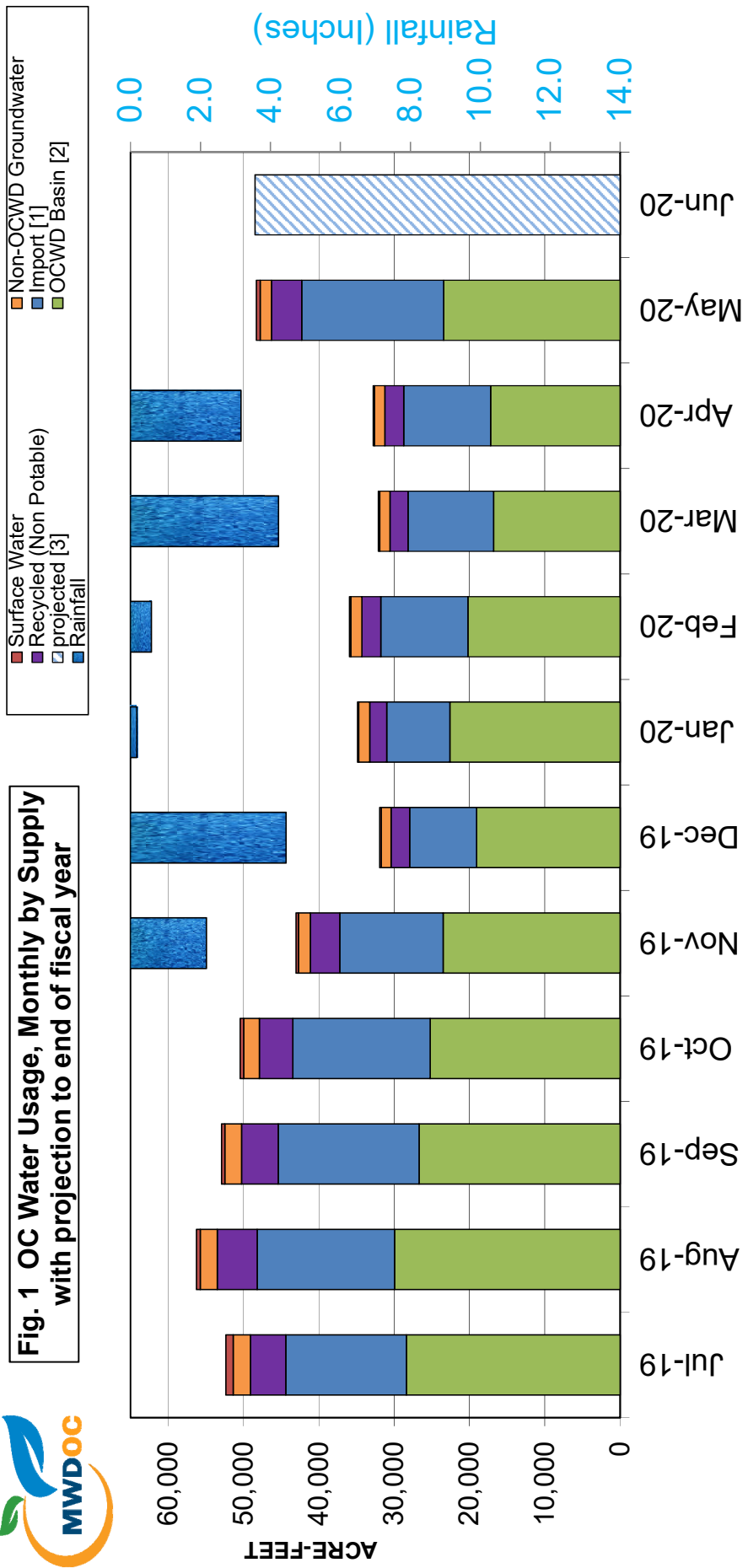
(water conservation) efforts. ***O.C. Water Usage for the last four Fiscal Years is the lowest since the 1982-83 Fiscal Year*** (FY 1982-83 was the third wettest year on record).

Water Supply Information Includes data on Rainfall in OC; the OCWD Basin overdraft; Northern California and Colorado River Basin hydrologic data; the State Water Project (SWP) Allocation, and regional storage volumes. The data have implications for the magnitude of supplies from the three watersheds that are the principal sources of water for OC. Note that a hydrologic year is Oct. 1st through Sept. 30th.

- Orange County's accumulated precipitation through ***early June*** was average for this period. Water year to date rainfall in Orange County is ***14.79 inches***, which is ***116% of normal***.
- Northern California accumulated precipitation through ***early June*** was ***65% of normal for this period***. Water Year 2019 was 137% of normal while water year 2018 was 82% of normal. The ***Northern California snowpack*** was ***71% of normal*** as of April 8th. ***As of late June, 46.74%*** of California is experiencing ***moderate to extreme drought conditions*** while 58.21% of the state is experiencing abnormally dry conditions. The State Water Project Contractors Table A Allocation was increased to 20% in May 2020.
- Colorado River Basin accumulated precipitation through ***late April*** was ***84% of normal*** for this period. The ***Upper Colorado Basin snowpack*** was ***100% of normal*** as of April 6th. ***Lake Mead and Lake Powell*** combined have about ***65% of their average storage volume*** for this time of year and are at ***46.7% of their total capacity***. If Lake Mead's ***level falls below a "trigger" limit 1,075 ft. at the end of a calendar year***, then a shortage will be declared by the US Bureau of Reclamation (USBR), impacting Colorado River water deliveries to the Lower Basin states. As of early March, Lake Mead levels were ***12.2' above the "trigger" limit***. The USBR predicts that the start of 2020 will not hit the "trigger" level but there is ***a 0% chance that the trigger level will be hit in 2021 and a 9% chance in 2022***.



**Fig. 1 OC Water Usage, Monthly by Supply
with projection to end of fiscal year**



[1] Imported water for consumptive use. Includes "In-Lieu" deliveries and CUP water extraction. Excludes "Direct Replenishment" deliveries of spreading water and deliveries into Irvine Lake.

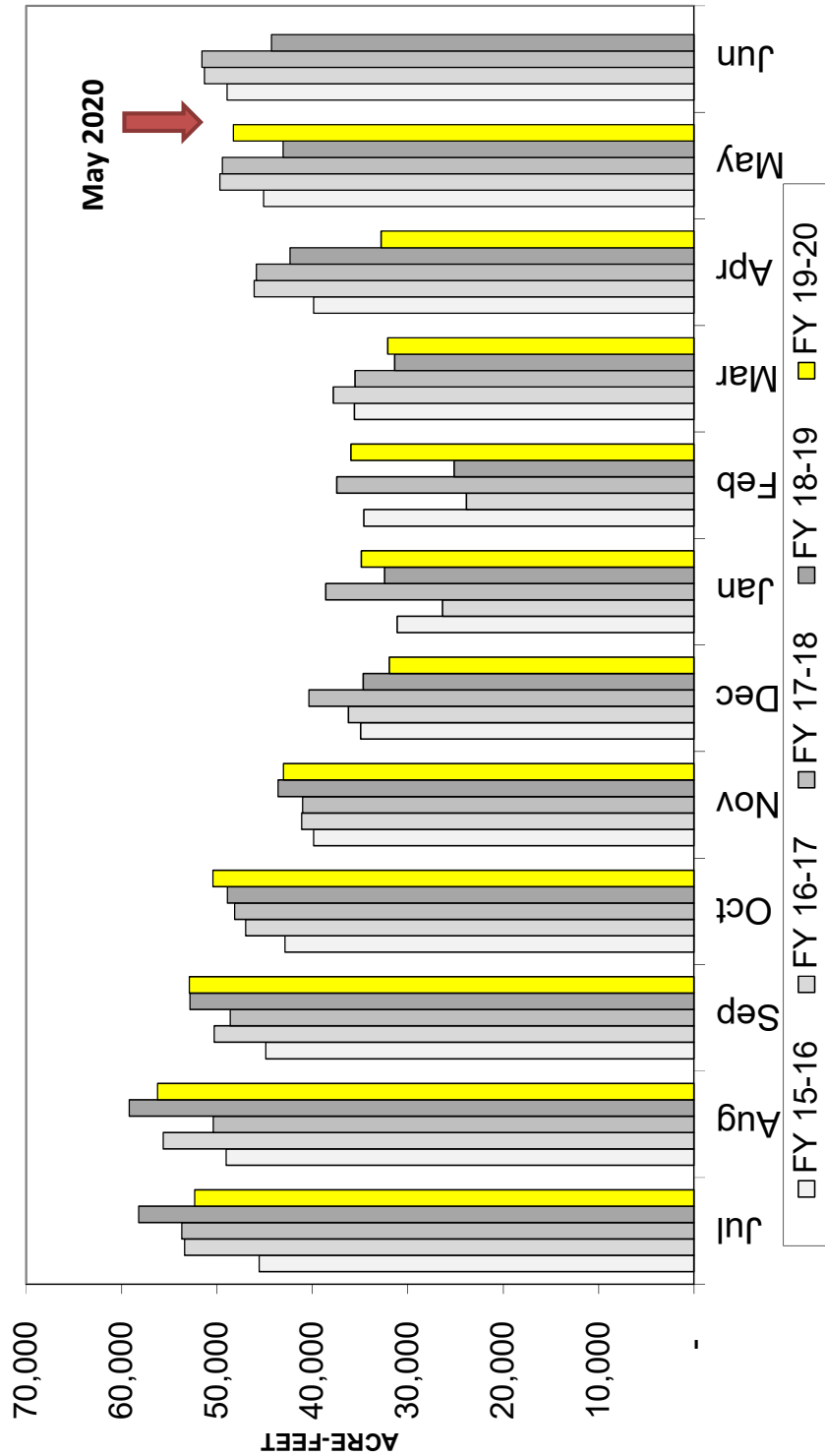
[2] GW for consumptive use only. Excludes In-Lieu water deliveries and CUP water extraction that are counted with Import. BPP in FY '19-20 is 77%.

[3] MWD OC's estimate of monthly demand is based on the projected 5 Year historical retail water demand and historical monthly demand patterns.

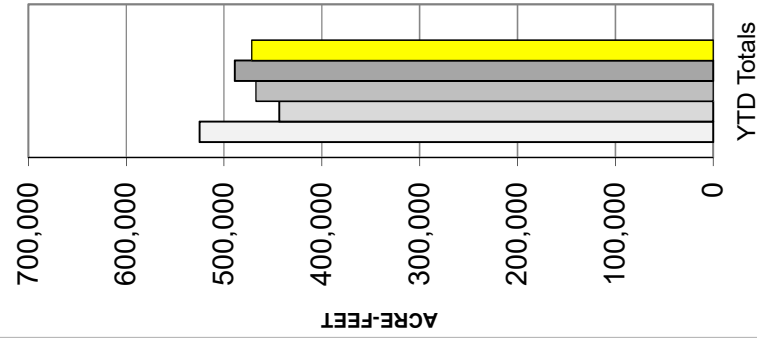
[4] Total water usage includes IRWD groundwater agricultural use and usage by non-retail water agencies.



Fig. 2 OC Monthly Water Usage [1]: Comparison to Last 4 Fiscal Years



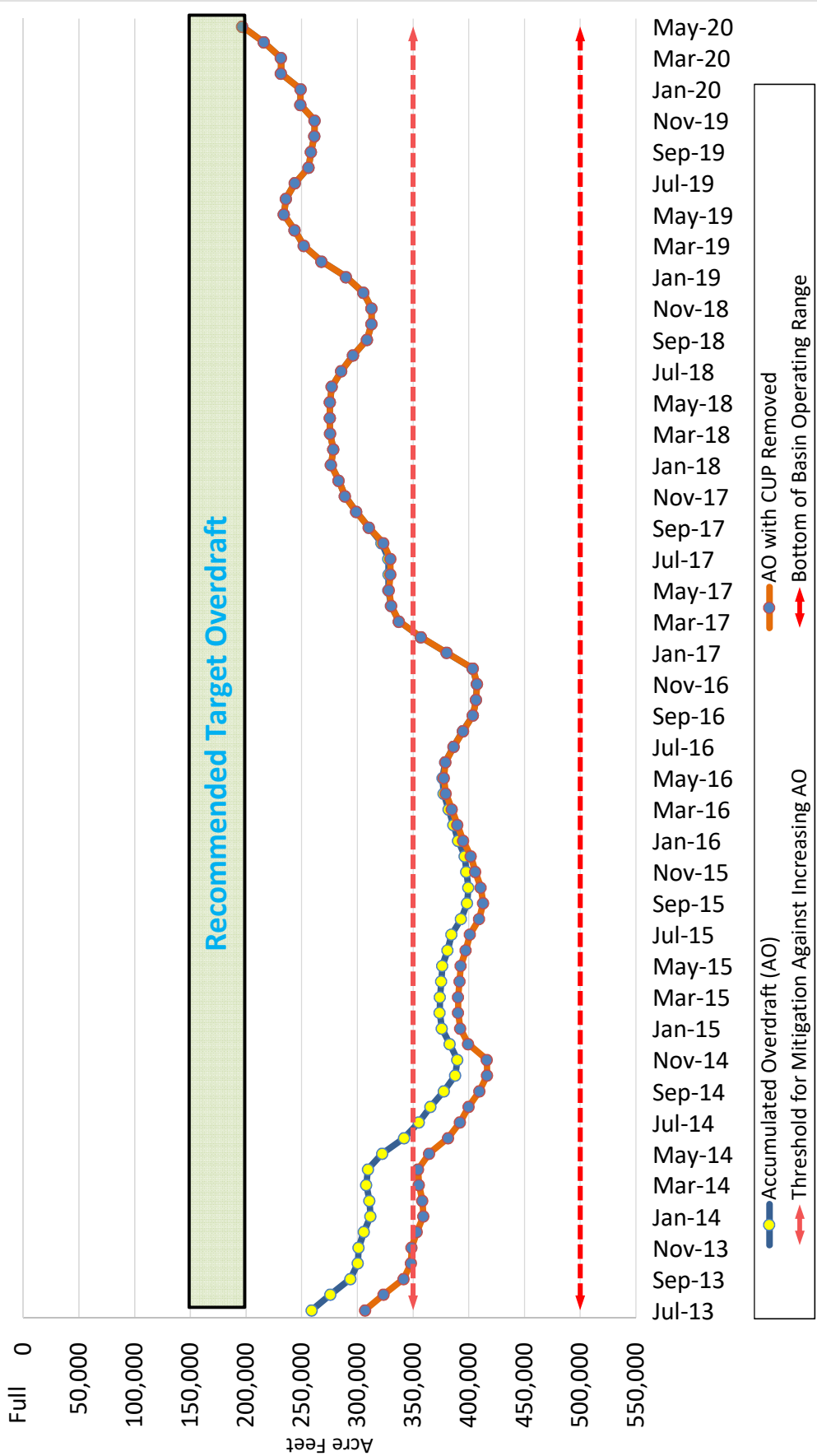
Partial Year Subtotals



[1] Sum of Imported water for consumptive use (includes "In-Lieu" deliveries; excludes "Direct Replenishment" and "Barrier Replenishment") and Local water for consumptive use (includes recycled and non-potable water and excludes GWRS production) Recent months numbers include some estimation.

######

Accumulated Overdraft of the OCWD Groundwater Basin as of May 2020

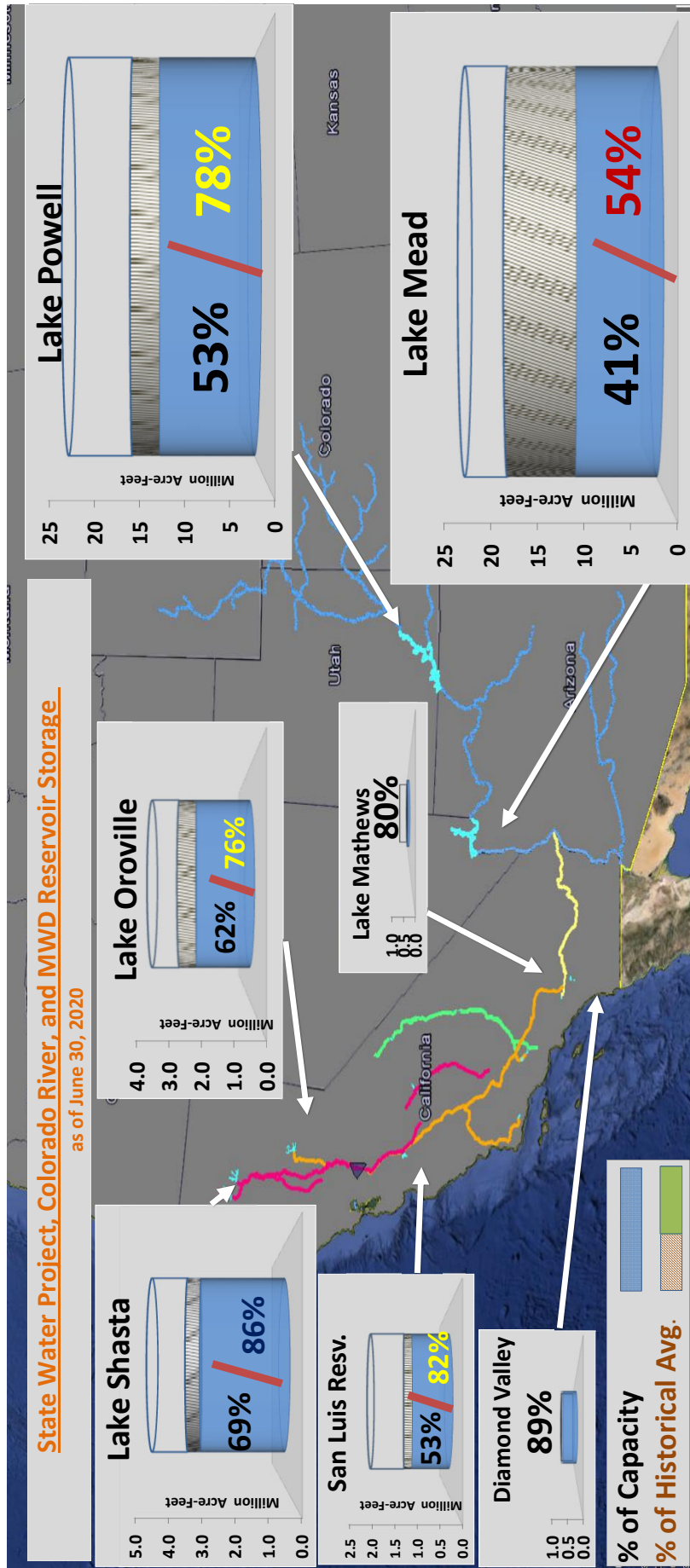


	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19
AO (AF)	285,494	296,106	308,748	312,758	312,782	305,367	289,860	267,879	251,876	243,604	234,048	236,005
AO w/CUP removed (AF)	285,494	296,106	308,748	312,758	312,782	305,367	289,860	267,879	251,876	243,604	234,048	236,005
	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20
AO (AF)	244,057	256,239	258,445	261,464	261,645	248,909	249,051	231,354	231,354	216,098	196,677	
AO w/CUP removed (AF)	244,057	256,239	258,446	261,464	261,645	248,909	249,051	231,354	231,354	216,098	196,677	

* Source ~ OCWD Monthly Board of Directors Packet

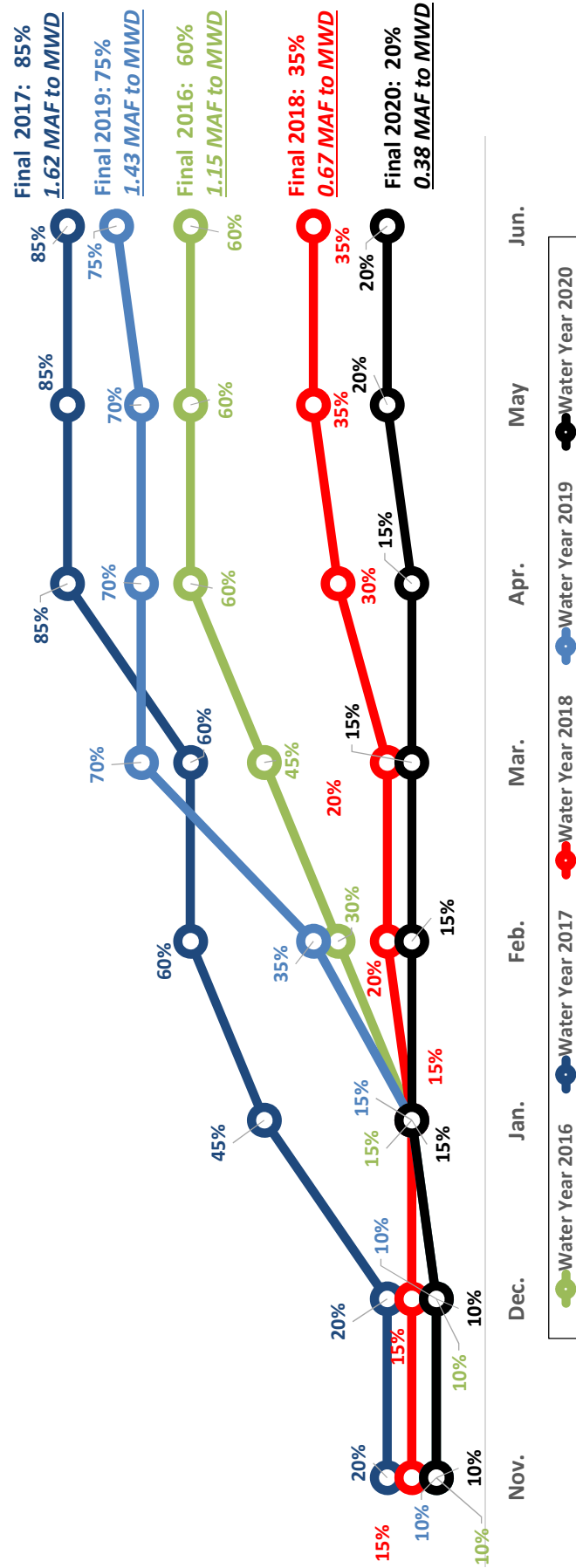


State Water Project, Colorado River, and MWD Reservoir Storage as of June 30, 2020

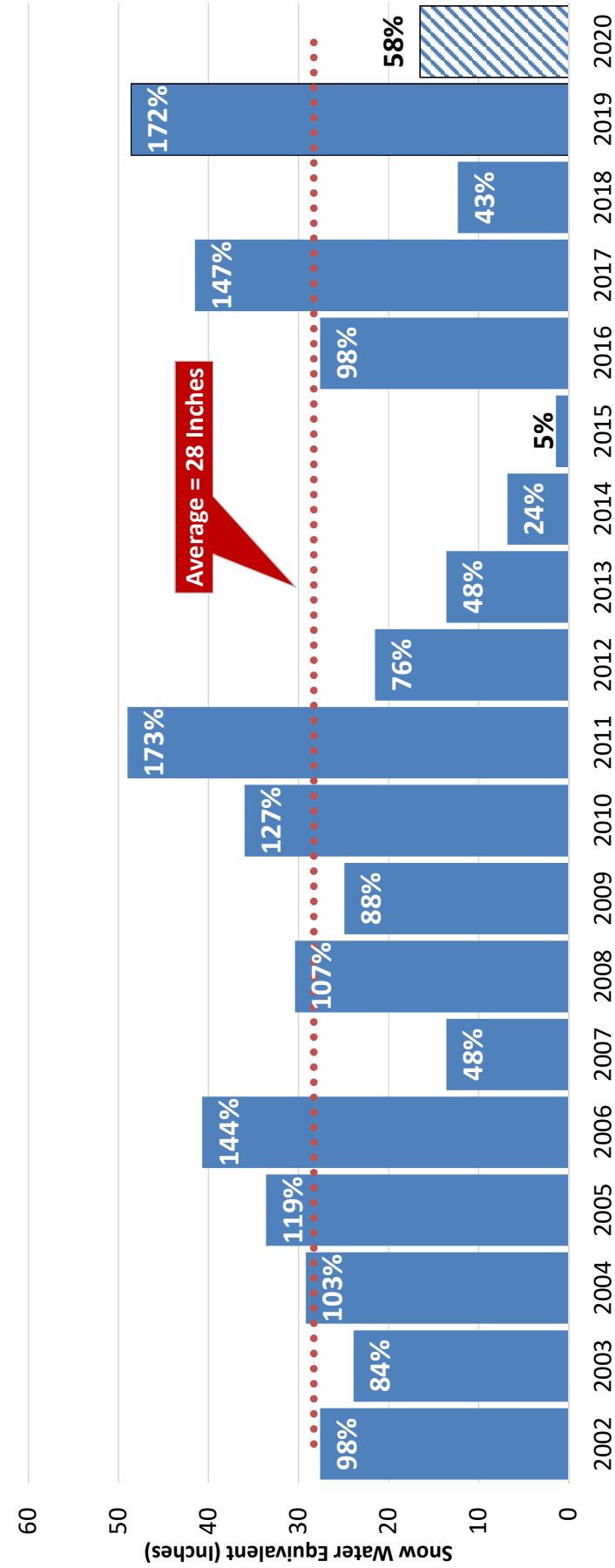


SWP TABLE A ALLOCATION

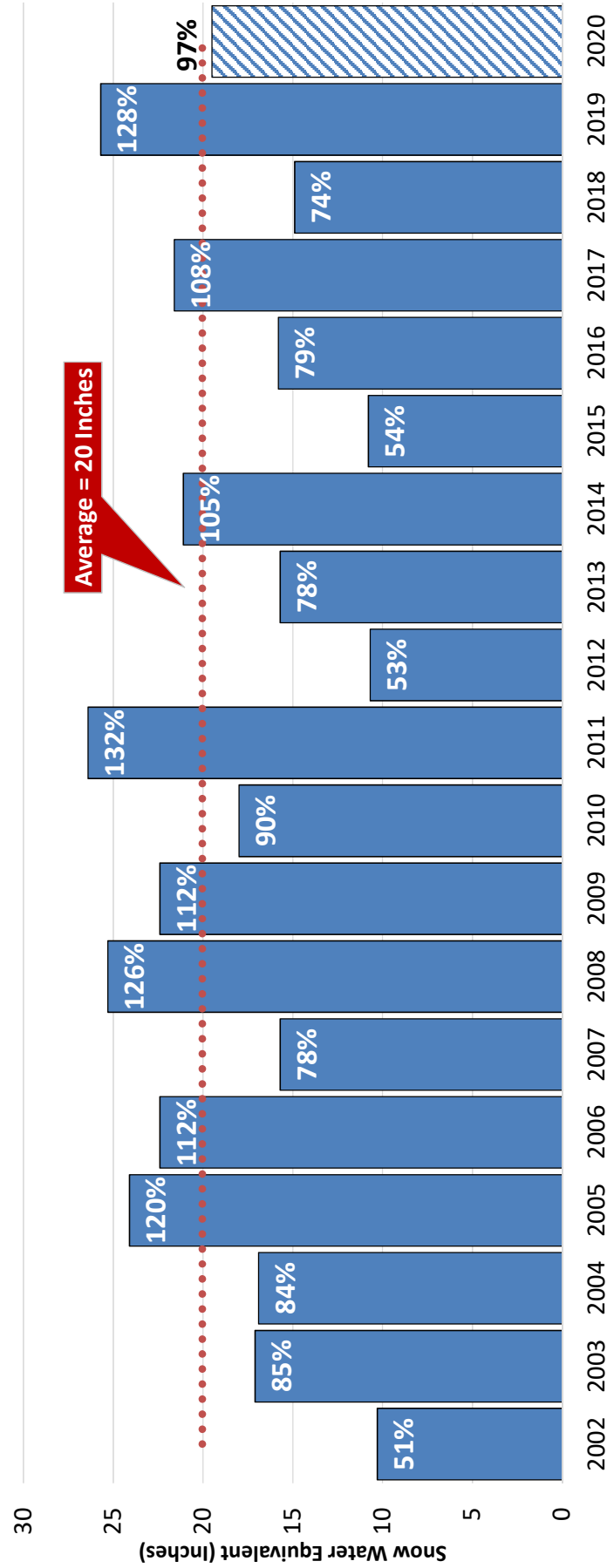
FOR STATE WATER PROJECT CONTRACTORS



Historical Northern California April 1st Peak Snow Water Equivalent



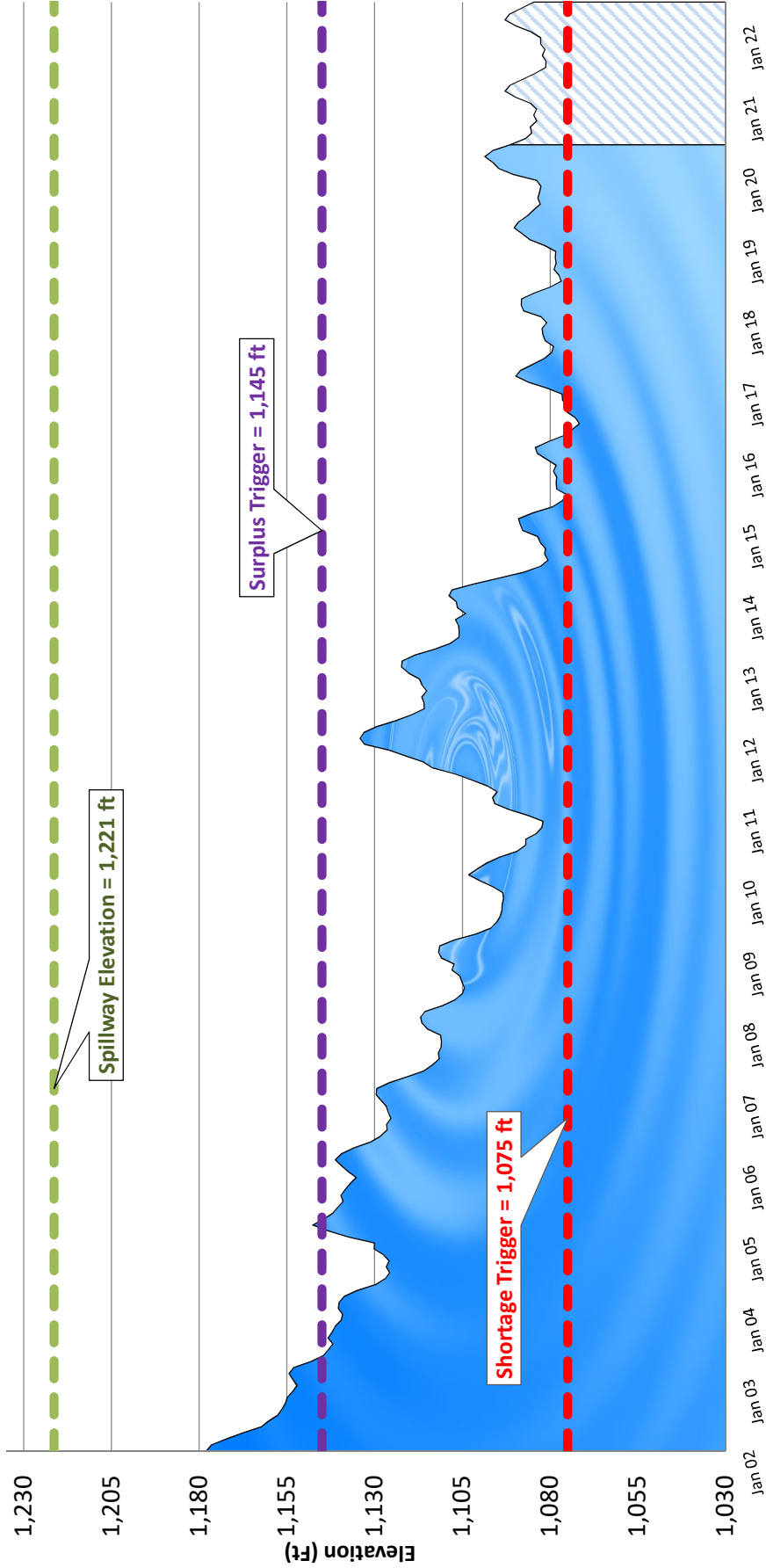
Historical Colorado Basin April 15th Peak Snow Water Equivalent





Lake Mead Levels: Historical and Projected projection per USBR 24-Month Study

■ Historical □ Projected





Lake Powell Levels: Historical and Projected projection per USBR 24-Month Study

■ Historical □ Projected

