

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
October 16, 2019**

At 8:30 a.m., President Barbre called to order the Regular Meeting of the Municipal Water District of Orange County in the Board Room at the District facilities located in Fountain Valley. Director Finnegan led the Pledge of Allegiance and Secretary Goldsby called the roll.

MWDOC DIRECTORS

Brett R. Barbre
Larry Dick (absent)
Joan Finnegan
Bob McVicker
Sat Tamaribuchi
Jeffery M. Thomas
Megan Yoo Schneider

STAFF

Robert Hunter, General Manager
Karl Seckel, Assistant General Manager
Alisha Winterswyk, Legal Counsel
Maribeth Goldsby, Board Secretary
Cathy Harris, Admin. Services Manager
Damon Micalizzi, Director of Public Affairs
Harvey De La Torre, Associate General Manager
Melissa Baum-Haley, Prin. Water Resources Analyst
Heather Baez, Government Affairs Manager
Tiffany Baca, Public Affairs Manager
Joe Berg, Director of Water Use Efficiency
Sarah Wilson, Public Affairs Specialist
Bryce Roberto, Public Affairs Coordinator
Charles Busslinger, Principal Engineer

ALSO PRESENT

Linda Ackerman
Peer Swan
Jim Atkinson
Kelly Rowe
Dennis Erdman
Al Nederhood
Chris Palmer

MWDOC/MET Director
Irvine Ranch Water District
Mesa Water
Orange County Water District
South Coast Water District
Yorba Linda Water District
California Special Districts Association

PUBLIC PARTICIPATION/PUBLIC COMMENT

President Barbre announced members of the public wishing to comment on agenda items could do so after the item has been discussed by the Board and requested members of the public identify themselves when called on. Mr. Barbre asked whether there were any comments on other items which would be heard at this time.

No comments were received.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

No items were received.

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING

President Barbre inquired as to whether there were any items distributed to the Board less than 72 hours prior to the meeting.

No items were distributed.

PRESENTATION BY CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA)

Mr. Chris Palmer (CSDA's Public Affairs Field Coordinator) presented the Board with the CSDA Special District Leadership Foundation's District Transparency Certificate of Excellence Award, as well as the District of Distinction Award.

RECOGNITION OF THE PUBLIC AFFAIRS DEPARTMENT

General Manager Hunter announced that the District received six awards at the recent OCPRSA conference. He recognized the Public Affairs Department for their hard work, and on qualifying and receiving these awards on behalf of the District.

CONSENT CALENDAR

President Barbre stated all matters under the Consent Calendar would be approved by one MOTION unless a Director wished to consider an item separately.

Upon MOTION by Director Thomas, seconded by Finnegan, and carried (6-0), the Board approved the Consent Calendar items as follows. Directors Barbre, Finnegan, McVicker, Yoo Schneider, Tamaribuchi, and Thomas and voted in favor; Director Dick was absent.

MINUTES

The following minutes were approved.

- September 4, 2019 Workshop Board Meeting
- September 18, 2019 Regular Board Meeting

COMMITTEE MEETING REPORTS

The following Committee Meeting reports were received and filed as presented.

- Planning & Operations Committee Meeting: September 3, 2019
- Administration & Finance Committee Meeting: September 11, 2019
- Public Affairs & Legislation Committee Meeting: September 16, 2019
- Executive Committee Meeting: September 19, 2019

TREASURER'S REPORTS

The following items were ratified and approved as presented.

MWDOC Revenue/Cash Receipt Register as of September 30, 2019
MWDOC Disbursement Registers (September/October)

The following items were received and filed as presented.

MWDOC Summary of Cash and Investment and Portfolio Master Summary Report (Cash and Investment report) as of August 31, 2019

PARS Monthly Statement (OPEB Trust)

Water Use Efficiency Projects Cash Flow

FINANCIAL REPORT

The following items were received and filed as presented.

Unaudited Draft Combined Financial Statements and Budget Comparative for the period ending August 31, 2019

AUTHORIZE NEW CREDIT FOR US BANK VOYAGER FLEET FUEL CARDS

The Board authorized staff to secure a US Bank Voyager Fleet fuel credit card account for the Shared Services Water Loss Control program with a credit limit of \$5,000, and authorized the amendment to Administrative Code Section 2205 (MWDOC Credit Card Advance of Funds) to reflect that future credit card applications and credit card limit authorizations shall be within the authority of the General Manager (rather than Board).

ELECTRICAL SYSTEM REHABILITATION PROJECT – AVRAM CONTRACT – CHANGE ORDERS 4 & 5

The Board approved two change orders to the Avram contract for the Electrical System Rehabilitation Project which are outside of the original scope of work in the amount of \$11,760.00.

AUTHORIZE ATTENDANCE AT THE PUBLIC POLICY INSTITUTE’S “PREPARING CALIFORNIA’S WATER SYSTEM FOR CLIMATE EXTREMES” SYMPOSIUM, NOVEMBER 5, 2019, SACRAMENTO

The Board authorized attendance at the “Preparing California’s Water System for Climate Extremes” symposium on November 5, 2019 in Sacramento.

HEALTH SAVINGS ACCOUNT ELECTIONS FOR 2020

The Board approved the annual 2020 Health Savings Account (HSA) contributions to the Consumer Driven Health Plans (CDHP) in accordance with JPIA recommendations, as presented (Option 1).

- END CONSENT CALENDAR -

ACTION CALENDAR

ADOPT RESOLUTION APPROVING AMENDED MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN MWDOC AND THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (SDRMA) RE THE HEALTH BENEFITS PROGRAM

Upon MOTION by Director Thomas, seconded by Director Yoo Schneider, and carried (6-0), the Board adopted RESOLUTION NO. 2089 approving the amendments to the MOU as presented, and authorized the General Manager to execute the MOU, Option 1. Said RESOLUTION NO. 2089 was adopted by the following roll call vote:

- AYES: Directors Barbre, Finnegan, McVicker, Yoo Schneider, Tamaribuchi & Thomas
- NOES: None
- ABSENT: Director Dick
- ABSTAIN: None

APPROVAL OF REVISED PERSONNEL MANUAL

President Barbre advised that the revised Personnel Manual was before the Board for consideration, without the inclusion of the Civility Policy which would be discussed again by the Administration & Finance Committee in November.

Director Yoo Schneider commented that her support for the proposed policy does not de-emphasize the importance of adding a Civility Policy to the Manual. She noted the importance of providing resources to staff.

Upon MOTION by Director Thomas, seconded by Director Finnegan, and carried (6-0), the Board approved the revisions and additions to the Personnel Manual (Civility Policy removed), as presented, to be effective October 16, 2019. Directors Barbre, Finnegan, McVicker, Yoo Schneider, Tamaribuchi, and Thomas and voted in favor; Director Dick was absent.

AUTHORIZATION TO VOTE ON BEHALF OF MWDOC IN ACWA’S ELECTION OF PRESIDENT, VICE PRESIDENT

President Barbre advised that he would not be attending the ACWA Conference in December, therefore, would not be able to cast the District’s ballot. He recommended Director Thomas as primary for voting, and Director Yoo Schneider as alternate.

Upon MOTION by Director Finnegan, seconded by Director Tamaribuchi, and carried (6-0), the Board authorized Director Thomas (as primary), or alternate Director Yoo Schneider, to cast the District’s ballot for the ACWA President and Vice President at ACWA’s Fall Conference on December 4, 2019. Directors Barbre, Finnegan, McVicker, Yoo Schneider, Tamaribuchi, and Thomas and voted in favor; Director Dick was absent.

INFORMATION CALENDAR**GENERAL MANAGER'S REPORT, SEPTEMBER 2019**

General Manager Hunter advised that the General Manager's report was included in the Board packet.

The Board received and filed the report as presented.

MWDOC GENERAL INFORMATION ITEMS**a. BOARD OF DIRECTORS**

The Board members each reported on their attendance at the regular (and special) MWDOC Board and Committee meetings. In addition to these meetings, the following reports were made on conferences and meetings attended on behalf of the District.

Director Yoo Schneider advised that she attended the Planning & Operations, Administration & Finance, Public Affairs & Legislation and Executive Committee meetings, as well as the Workshop and Regular Board meetings, the WEFTEC conference, the Delta Stewardship Council meeting, a meeting with the Sweetwater Authority General Manager, the OC Water Summit planning meeting, a meeting with Assemblymember Petrie-Norris, a meeting with Santa Margarita Water District, the Santa Ana College MESA/STEM Panel, and a site visit to Big Canyon Reservoir. Director Yoo Schneider advised that she would be attending the OCWA luncheon later in the day.

Director Thomas noted his attendance at the Planning & Operations, Administration & Finance, Public Affairs & Legislation and Executive Committee meetings, as well as the Workshop and Regular Board meetings, as well as the OC Water Summit planning meeting, and a meeting with South County agencies.

Director McVicker advised that he attended the Planning & Operations, Administration & Finance, Public Affairs & Legislation and Executive Committee meetings, as well as the Workshop and Regular Board meetings, a meeting with representatives from the Garden Grove Utilities Department, the WACO meeting, the CSDA Governance Workshop, the ACWA Region 9 program (and tour), and the MET Committee meetings (via web).

Director Tamaribuchi reported on attending the regularly scheduled MWDOC meetings (Planning & Operations, Administration & Finance, Public Affairs & Legislation, and Executive Committee meetings, as well as the Workshop and Regular Board meetings), as well as a meeting with representatives from the Newport Beach Utilities Department, the IRWD Water Resources Committee, and the WACO meeting.

Director Finnegan noted her attendance at the Planning & Operations, Administration & Finance, and Public Affairs & Legislation Committee meetings, as well as the Workshop Board meeting, the ISDOC Executive Committee meeting. She announced that the ISDOC luncheon would be

held October 24, 2019, and that Director Wayne Osborne's memorial service would be on November 1, 2019 at 3:00 pm at the Greenbrook Clubhouse in Fountain Valley.

Director Barbre advised that he submitted a written report to Secretary Goldsby. He noted that the written report included the following meetings in his capacity as MET Director: a meeting with Brad Hiltcher, the ACCOC Water Committee meeting, a Colorado River inspection trip, the MWDOC MET Director Caucus (early), OC/Inland Empire MET Caucus meeting, the OCBC Infrastructure Committee meeting, the MET Committee day (early), and the MET Board meeting. In his capacity as MWDOC Director he attended the following meetings: the Planning & Operations, Administration & Finance, and Executive Committee meetings, as well as the Workshop Board meeting, the Bond Buyer Conference, the YLWD/MWDOC/OCWD Joint meeting, the OC Water Summit planning meeting, and the WACO meeting.

b. REQUESTS FOR FUTURE AGENDA TOPICS

No topics were requested.

ADJOURNMENT

There being no further business to come before the Board, President Barbre adjourned the meeting at 8:52 a.m., in memory of Director Wayne S. Osborne.

Respectfully submitted,

Maribeth Goldsby, Secretary