

**MEETING OF THE
BOARD OF DIRECTORS OF THE
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY**
Jointly with the
ADMINISTRATION & FINANCE COMMITTEE
September 12, 2018, 8:30 a.m.
MWDOC Conference Room 101

Committee

Director Thomas, Chair
Director Dick
Director Finnegan

Staff: R. Hunter, K. Seckel, C. Harris,
K. Davanaugh, H. Chumpitazi

Ex Officio Member: Director Barbre

MWDOC Committee meetings are noticed and held as joint meetings of the Committee and the entire Board of Directors and all members of the Board of Directors may attend and participate in the discussion. Each Committee has designated Committee members, and other members of the Board are designated alternate committee members. If less than a quorum of the full Board is in attendance, the Board meeting will be adjourned for lack of a quorum and the meeting will proceed as a meeting of the Committee with those Committee members and alternate members in attendance acting as the Committee.

PUBLIC COMMENTS - Public comments on agenda items and items under the jurisdiction of the Committee should be made at this time.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED - Determine there is a need to take immediate action on item(s) and that the need for action came to the attention of the District subsequent to the posting of the Agenda. (Requires a unanimous vote of the Committee)

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING --

Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the District's business office located at 18700 Ward Street, Fountain Valley, California 92708, during regular business hours. When practical, these public records will also be made available on the District's Internet Web site, accessible at <http://www.mwdoc.com>.

PROPOSED BOARD CONSENT CALENDAR ITEMS

1. TREASURER'S REPORT
 - a. Revenue/Cash Receipt Report – August 2018
 - b. Disbursement Approval Report for the month of September 2018
 - c. Disbursement Ratification Report for the month of August 2018
 - d. GM Approved Disbursement Report for the month of August 2018
 - e. Water Use Efficiency Projects Cash Flow – August 31, 2018
 - f. Consolidated Summary of Cash and Investment – July 2018
 - g. OPEB Trust Fund monthly statement
2. FINANCIAL REPORT
 - a. Combined Financial Statements and Budget Comparative for the Period ending July 31, 2018

DISCUSSION ITEM

3. MWDOC WATER FACILITIES CORPORATION ANNUAL MEETING
 - a. 2018 Annual Filing of Tax Compliance Reports for the MWDOC Water Facilities Corporation
 - b. Annual Reorganization of Board Officers for the MWDOC Water Facilities Corporation
4. PRESENTATION BY KEITH STRIBLING (HIGHMARK CAPITAL) REGARDING OPEB AND PENSION TRUST ACCOUNT INVESTMENTS

ACTION ITEMS

5. AUTHORIZE FY18-19 CHOICE PROGRAMS BUDGET REVISIONS
6. AWARD PROFESSIONAL SERVICES CONTRACT FOR MWDOC SEISMIC RETROFIT PROJECT
7. PRUDENT COMPANION POLICY
8. AUTHORIZE ATTENDANCE AT THE FEMA & AWWA DISASTER RESOURCE TYPING STANDARDS WORKSHOP, NOVEMBER 15, 2018, WASHINGTON, DC
9. AUTHORIZE ATTENDANCE AT THE ACC-OC ADVOCACY CONFERENCE, SEPTEMBER 16-18, 2018, WASHINGTON, DC

INFORMATION ITEMS – (THE FOLLOWING ITEMS ARE FOR INFORMATIONAL PURPOSES ONLY – BACKGROUND INFORMATION IS INCLUDED IN THE PACKET. DISCUSSION IS NOT NECESSARY UNLESS REQUESTED BY A DIRECTOR.)

10. AGREEMENT WITH BERGELECTRIC CORP.
11. DEPARTMENT ACTIVITIES REPORTS
 - a. Administration
 - b. Finance and Information Technology
12. MONTHLY WATER USAGE DATA, TIER 2 PROJECTION, AND WATER SUPPLY INFORMATION

OTHER ITEMS

13. REVIEW ISSUES REGARDING DISTRICT ORGANIZATION, PERSONNEL MATTERS, EMPLOYEE BENEFITS FINANCE AND INSURANCE

ADJOURNMENT

NOTE: At the discretion of the Committee, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated, and may be subject to action by the Committee. On those items designated for Board action, the Committee reviews the items and makes a recommendation for final action to the full Board of Directors; final action will be taken by the Board of Directors. Agendas for Committee and Board meetings may be obtained from the District Secretary. Members of the public are advised that the Board consideration process includes consideration of each agenda item by one or more Committees indicated on the Board Action Sheet. Attendance at Committee meetings and the Board meeting considering an item consequently is advised.
Accommodations for the Disabled. Any person may make a request for a disability-related

modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Maribeth Goldsby, District Secretary, at (714) 963-3058, or writing to Municipal Water District of Orange County at P.O. Box 20895, Fountain Valley, CA 92728. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that District staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the District to provide the requested accommodation.

**Municipal Water District of Orange County
REVENUE / CASH RECEIPT REPORT
August 2018**

Item 1a

WATER REVENUES

Date	From	Description	Amount
08/03/18	City of Brea	June 2018 Water deliveries	264,680.11
08/03/18	City of Seal Beach	June 2018 Water deliveries	7,695.77
08/06/18	City of La Palma	June 2018 Water deliveries	4,038.60
08/08/18	Laguna Beach County Water District	June 2018 Water deliveries	206,008.89
08/09/18	Santa Margarita Water District	June 2018 Water deliveries	2,120,935.81
08/09/18	Mesa Water	June 2018 Water deliveries	809,344.76
08/10/18	El Toro Water District	June 2018 Water deliveries	612,491.26
08/10/18	City of Buena Park	June 2018 Water deliveries	240,377.85
08/13/18	South Coast Water District	June 2018 Water deliveries	423,631.57
08/14/18	City of Orange	June 2018 Water deliveries	367,454.58
08/14/18	City of San Juan Capistrano	June 2018 Water deliveries	483,807.68
08/15/18	Orange County Water District	June 2018 Water deliveries	5,744,048.63
08/15/18	East Orange County Water District	June 2018 Water deliveries	274,898.33
08/15/18	Yorba Linda Water District	June 2018 Water deliveries	576,112.04
08/15/18	Moulton Niguel Water District	June 2018 Water deliveries	2,299,791.18
08/15/18	Golden State Water Company	June 2018 Water deliveries	527,496.19
08/15/18	Irvine Ranch Water District	June 2018 Water deliveries	2,350,859.03
08/24/18	City of Huntington Beach	July 2018 Water deliveries	1,321,427.56
08/27/18	City of Newport Beach	July 2018 Water deliveries	553,169.28
08/30/18	City of Fountain Valley	July 2018 Water deliveries	12,392.14
08/30/18	Trabuco Canyon Water District	July 2018 Water deliveries	238,574.26
08/30/18	Serrano Water District	July 2018 Water deliveries	81,205.07
08/31/18	City of Brea	July 2018 Water deliveries	243,116.06

TOTAL REVENUES \$ 19,763,556.65

Municipal Water District of Orange County
REVENUE / CASH RECEIPT REPORT
August 2018

MISCELLANEOUS REVENUES

Date	From	Description	Amount
08/23/18	Orange County Water District	1/2 WACO Dinner on 7/5/18	267.98
08/13/18	Stan Sprague	September 2018 Retiree health insurance	243.00
08/30/18	Keith Lyon	September 2018 Retiree health insurance	278.59
08/03/18	City of Seal Beach	Late payment penalty for May 2018 Water deliveries	76.96
08/13/18	AT&T	Refund for credit of final bill	559.19
08/27/18	US Bank	CAL card rebate check	590.87
08/13/18	City of Santa Ana	Jan-Jun 2018 School billing	35,967.75
08/23/18	City of Anaheim	Jan-Jun 2018 School billing	3,663.27
08/24/18	City of Fullerton	Jan-Jun 2018 School billing	3,086.98
08/31/18	City of Brea	Addition to the Choice School program FY 17-18	161.20
08/07/18	Irvine Ranch Water District	June 2018 Smartimer rebate program	833.85
08/10/18	Trabuco Canyon Water District	June 2018 Smartimer rebate program	65.78
08/23/18	Mesa Water	June 2018 Smartimer rebate program	197.98
08/01/18	City of Buena Park	May 2018 Turf Removal rebate program	111.00
08/10/18	Trabuco Canyon Water District	May 2018 Turf Removal rebate program	39.98
08/01/18	City of Buena Park	June 2018 Turf Removal rebate program	111.00
08/06/18	City of Newport Beach	June 2018 Turf Removal rebate program	3,343.80
08/10/18	El Toro Water District	June 2018 Turf Removal rebate program	349.00
08/13/18	Irvine Ranch Water District	June 2018 Turf Removal rebate program	7,247.00
08/17/18	City of Brea	June 2018 Turf Removal rebate program	111.00
08/30/18	Yorba Linda Water District	June 2018 Turf Removal rebate program	284.07
08/03/18	City of Westminster	June 2018 Turf Removal and Spray to Drip rebate program	539.00
08/06/18	City of San Clemente	June 2018 Smartimer and Turf Removal rebate program	7,567.99
08/06/18	Moulton Niguel Water District	June 2018 Smartimer, Rotating Nozzle & Turf Removal rebate program	7,726.23
08/09/18	Laguna Beach County Water District	May 2018 So Cal Watersmart rebate program	15.00
08/06/18	City of San Clemente	May-June 2018 So Cal Watersmart rebate program	1,875.00
08/07/18	Irvine Ranch Water District	May-June 2018 So Cal Watersmart rebate program	39,797.88
08/10/18	El Toro Water District	May-June 2018 So Cal Watersmart rebate program	425.00
08/10/18	Trabuco Canyon Water District	May-June 2018 So Cal Watersmart rebate program	500.00
08/31/18	City of Anaheim	Water Loss Control technical assistance - WSO, Inc	5,985.00
08/02/18	City of Garden Grove	FY 18-19 Annual Retail Service Connection charge	411,992.00
08/02/18	Laguna Beach County Water District	FY 18-19 Annual Retail Service Connection charge	107,016.00
08/03/18	City of Westminster	FY 18-19 Annual Retail Service Connection charge	249,348.75
08/06/18	City of La Palma	FY 18-19 Annual Retail Service Connection charge	53,495.75
08/06/18	City of San Juan Capistrano	FY 18-19 Annual Retail Service Connection charge	140,862.75
08/10/18	City of Buena Park	FY 18-19 Annual Retail Service Connection charge	233,828.00
08/02/18	Orange County Water District	FY 18-19 Ground Water Customer charge	499,012.00
08/03/18	Laguna Beach County Water District	Hazard Mitigation Plan FY 17-18	5,630.84
08/10/18	El Toro Water District	Hazard Mitigation Plan FY 17-18	5,630.84
08/27/18	Moulton Niguel Water District	Hazard Mitigation Plan FY 17-18	5,630.84
08/30/18	City of Fountain Valley	FY 18-19 Choice Programs Billing Invoice	16,869.23
08/31/18	City of Garden Grove	FY 18-19 Choice Programs Billing Invoice	18,725.60
08/10/18	City of Anaheim	WEROC Funding for FY 18-19	14,545.00
08/10/18	Orange County Water District	WEROC Funding for FY 18-19	95,690.00
08/13/18	City of Santa Ana	WEROC Funding for FY 18-19	14,545.00
08/14/18	SOCWA	WEROC Funding for FY 18-19	14,545.00
08/24/18	City of Fullerton	WEROC Funding for FY 18-19	14,545.00

TOTAL MISCELLANEOUS REVENUES **\$ 2,023,933.95**

TOTAL REVENUES **\$ 21,787,490.60**



Robert J. Hunter, General Manager



Hilary Chumpitazi, Treasurer

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of September 2018**

Item 1b

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
Core Expenditures:		
	Richard C. Ackerman	
1194	August 2018 Consulting on legal and regulatory matters	600.00
	*** Total ***	600.00
	Adobe Systems Incorporated	
933404410	9/9/18-9/8/19 Annual Adobe Creative Cloud and Acrobat Pro license renewal	9,507.36
	*** Total ***	9,507.36
	Aleshire & Wynder LLP	
47560	July 2018 Legal services	4,083.00
	*** Total ***	4,083.00
	ALTA FoodCraft	
51815935	8/8/18 Coffee & tea supplies	285.46
	*** Total ***	285.46
	Awards & Trophies Company	
18853	Name plate for R. Davis	15.24
	*** Total ***	15.24
	Best Best and Krieger LLP	
55401-JUL18	July 2018 Legal services	13,031.44
828772	July 2018 State legislative advocacy services	7,500.00
	*** Total ***	20,531.44
	CDM Smith	
90054145	7/22/18-8/18/18 Engineering services for O.C. Water Reliability Investigation	13,460.00
	*** Total ***	13,460.00
	Demsey, Filliger & Associates, LLC	
072818	July 2018 Actuarial for OPEB liability	3,000.00
081618	August 2018 Provided GASB 75 disclosure information	750.00
	*** Total ***	3,750.00
	Dudek	
20184333	5/26/18-6/29/18 Planning level reliability for South County interconnection	13,747.50
20185172	6/30/18-7/27/18 Planning level reliability for South County interconnection	15,187.91
	*** Total ***	28,935.41
	ECS Imaging, Inc.	
13420	10/1/18-9/30/19 Annual support for Laserfiche software	3,783.00
	*** Total ***	3,783.00

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of September 2018**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
	<i>Finley & Cook PLLC</i>	
SI0028798	10/1/18-9/30/19 Annual Navision software support	6,675.14
SI0029254	7/28/18-8/3/18 Navision software modifications for positive pay export	277.50
SI0029333	8/11/18-8/17/18 Navision software modifications for positive pay export	277.50
	*** Total ***	7,230.14
	<i>Fry's Electronics</i>	
22525573	8/14/18 Computer supplies	123.88
	*** Total ***	123.88
	<i>Hashtag Pinpoint Corporation</i>	
1162	July 2018 Social Media consultation and services	7,917.00
1164	August 2018 Social Media consultation and services	7,917.00
	*** Total ***	15,834.00
	<i>IDS Group Inc.</i>	
17X114.01-1	2/27/18-6/30/18 Additional architectural design services for MWDOC office space planning	5,850.00
	*** Total ***	5,850.00
	<i>Edward Jackson</i>	
2018-00004	7/30/18 CPR/First Aid/AED training	1,200.00
	*** Total ***	1,200.00
	<i>James C. Barker, P.C.</i>	
105-0818	August 2018 Federal legislative advocacy services	8,000.00
	*** Total ***	8,000.00
	<i>Lawnscape Systems, Inc.</i>	
396785	8/21/18 Landscape maintenance for atrium	295.00
	*** Total ***	295.00
	<i>Lewis Consulting Group, LLC</i>	
2018-160	August 2018 Consulting services	3,312.50
	*** Total ***	3,312.50
	<i>Edward G. Means III</i>	
MWDOC-1061	July 2018 Consulting on MET issues and guidance to engineering staff	1,375.00
MWDOC-1062	August 2018 Consulting on MET issues and guidance to engineering staff	5,211.48
	*** Total ***	6,586.48
	<i>Metropolitan Water District of Southern California</i>	
073118	Deposit for work performed by MET for Service Connection CM-12	52,000.00
	*** Total ***	52,000.00

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of September 2018**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
	NDS	
715261	8/3/18 & 8/10/18 Delivery charges for Board packets	338.72
715441	8/31/18 Delivery charges for Board packets	169.36
	*** Total ***	508.08
	Office Solutions	
I-01419623	8/9/18 Office supplies	127.52
I-01424216	8/17/18 Office supplies	156.34
I-01425077	8/20/18 Office supplies	35.39
I-01426337	8/21/18 Office supplies	85.05
I-01429996	8/27/18 Office supplies	308.86
I-01435620	9/5/18 Office supplies	414.24
	*** Total ***	1,127.40
	Orange County Water District	
19342	July 2018 50% share of WACO expense	246.25
19410	May-June 2018 shared office electrical costs	4,048.00
19410A	July 2018 Postage, shared office & maintenance expense	7,060.04
	*** Total ***	11,354.29
	Patricia Kennedy Inc.	
21859	September 2018 Plant maintenance	214.00
	*** Total ***	214.00
	Petty Cash	
JUL-AUG2018	Petty Cash reimbursement	306.28
	*** Total ***	306.28
	Ralph Andersen & Associates	
INV-01249	March 2018 Classification and Compensation study	13,500.00
INV-01356	June 2018 Classification and Compensation study	1,300.00
	*** Total ***	14,800.00
	Joey C. Soto	
MWDOC#003	July 2018 Grant research and acquisition assistance	2,999.25
	*** Total ***	2,999.25
	USAFact, Inc.	
8083138	Pre-employment background checks	139.09
	*** Total ***	139.09
	Vasquez and Company LLP	
2180646-IN	July 2018 Services for FY 17/18 Financial audit	7,000.00
	*** Total ***	7,000.00

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of September 2018**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
	<i>Water Systems Optimization, Inc.</i>	
1356	July 2018 Services to develop a Water Loss Control Business Plan	1,360.00
1361	July 2018 Water Loss Control program	5,356.02
1356	August 2018 Services to develop a Water Loss Control Business Plan	4,440.00
1383	July-August 2018 Water Loss Audit Validation research	20,000.00
1391	August 2018 Water Loss Control program	5,400.00
	*** Total ***	36,556.02
	<i>Total Core Expenditures</i>	260,387.32

Choice Expenditures:

	<i>Discovery Science Center</i>	
DSOC/IV/000769	Retainer for FY 18/19 Elementary School Program	75,000.00
	*** Total ***	75,000.00
	<i>Enterprise Information System Inc</i>	
MWDOC-22008	July-September 2018 Technical support for California Sprinkler Adjustment Subscription System program	3,000.00
	*** Total ***	3,000.00
	<i>Orange County Water District</i>	
19410B	July 2018 Postage for Water Use Efficiency Rebate programs	24.76
	*** Total ***	24.76
	<i>Office Solutions</i>	
I-01420988	20 Binders for Qualified Water Efficient Landscaper training manuals	282.75
I-01422972	2 Packs of dividers for Qualified Water Efficient Landscaper training manuals	4.44
I-01423991	48 Packs of dividers for Qualified Water Efficient Landscaper training manuals	106.49
I-01427074	2 Clipboards for Qualified Water Efficient Landscaper trainings	23.06
	*** Total ***	416.74
	<i>Top Hat Productions</i>	
94271	8/2/18 Lunch for Water Use Efficiency Workgroup meeting	437.03
	*** Total ***	437.03
	<i>Total Choice Expenditures</i>	78,878.53

Other Funds Expenditures:

	<i>ACME RF Incorporated</i>	
1409	Removal of WEROC antenna from Pleasant Peak	1,600.00
1410	Removal of WEROC antenna from Catalina Island	3,000.00
	*** Total ***	4,600.00

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of September 2018**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
	<i>American Language Services</i>	
0052976	Translation services for emergency communication templates into 8 languages	3,404.94
	*** Total ***	3,404.94
	<i>Michael Baker International</i>	
1022176	7/2/18-7/29/18 OC Regional Water/Wastewater Multijurisdictional Hazard Mitigation Plan update	15,402.35
	*** Total ***	15,402.35
	<i>Mission RCD</i>	
2528	July 2018 Field verifications for Water Use Efficiency rebate programs	18,627.78
	*** Total ***	18,627.78
	<i>Motorola Solutions Inc.</i>	
50109910	Emergency radios with installation for 25 agencies	158,025.08
	*** Total ***	158,025.08
	<i>Office Solutions</i>	
I-01416636	8/6/18 Office supplies for WEROC	97.30
	*** Total ***	97.30
	<i>County of Orange</i>	
SC11147	Programming 3 WEROC radios for City of Fullerton	150.00
	*** Total ***	150.00
	<i>Orange County Fire Protection</i>	
305796	Fire extinguisher annual maintenance for WEROC S. EOC	61.00
305864	Fire extinguisher annual maintenance for WEROC N. EOC	43.50
	*** Total ***	104.50
	<i>Orange County Water Association, Inc.</i>	
01062	9/20/18 Operator Training registration for K. Hubbard	45.00
01063	9/20/18 Operator Training registration for F. Soto	45.00
01064	9/20/18 Operator Training registration for J. Schunk	45.00
	*** Total ***	135.00
	<i>Petty Cash</i>	
JUL-AUG2018	Petty Cash reimbursement	44.67
	*** Total ***	44.67
	<i>Raftelis Financial Consultants, Inc.</i>	
10530	July 2018 Five year monitoring for Budget Based Tiered Rate grant	1,800.00
	*** Total ***	1,800.00

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of September 2018**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
	<i>Water Systems Optimization, Inc.</i>	
1361	July 2018 Water Loss Control program	17,531.99
1391	August 2018 Water Loss Control program	44,620.00
	*** Total ***	62,151.99
	<i>Total Other Funds Expenditures</i>	<hr/> 264,543.61
	<i>Total Expenditures</i>	<hr/> <hr/> 603,809.46

**Municipal Water District of Orange County
Disbursement Ratification Report
For the month of August 2018**

Item 1c

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
Core Disbursements:				
138181	8/3/18	IRONMO ACYJ295	Iron Mountain July 2018 Archived document storage fees ***Total ***	 207.60 207.60
138182	8/3/18	SPECTB 0375210072018	Spectrum Business August 2018 Telephone and internet expense ***Total ***	 1,100.28 1,100.28
138183	8/3/18	VERIZO 9811525621	Verizon Wireless July 2018 4G Mobile broadband unlimited service ***Total ***	 114.03 114.03
138192	8/15/18	IRONMO AEAU203	Iron Mountain August 2018 Archived document storage fees ***Total ***	 209.70 209.70
138198	8/15/18	SPECTB 0343564080118	Spectrum Business August 2018 Telephone expense for 3 analog fax lines ***Total ***	 108.48 108.48
138199	8/15/18	STALVE 073018	Jeff Stalvey July 2018 Business expense ***Total ***	 60.18 60.18
138204	8/15/18	WAGEWO INV838300	WageWorks, Inc. July 2018 Cafeteria plan administration ***Total ***	 185.25 185.25
ACH003427	8/15/18	ACKEEX 073118	Linda Ackerman July 2018 Business expense ***Total ***	 91.56 91.56
ACH003429	8/15/18	BACATI 063018	Tiffany Baca June 2018 Business expense	 76.96
ACH003430	8/15/18	072118	July 2018 Business expense ***Total ***	 41.37 118.33
ACH003431	8/15/18	BAEZHE 063018	Heather Baez May-June 2018 Business expense ***Total ***	 175.10 175.10
ACH003432	8/15/18	BARBRE 073118	Brett Barbre July 2018 Business expense ***Total ***	 270.32 270.32

**Municipal Water District of Orange County
Disbursement Ratification Report
For the month of August 2018**

Check #	Date	Vendor # Invoice/CM #	Name / Description	Net Amount
ACH003435	8/15/18	LINGAD	Christopher S. Lingad	
		062118	June 2018 Business expense	10.00
			***Total ***	10.00
ACH003436	8/15/18	DICKEY	Larry Dick	
		073118	July 2018 Business expense	64.32
			***Total ***	64.32
ACH003437	8/15/18	DINHPA	Patrick Dinh	
		073118	July 2018 Business expense	21.80
			***Total ***	21.80
ACH003438	8/15/18	FAHLBE	Beth Fahl	
		073118	July 2018 Business expense	17.50
			***Total ***	17.50
ACH003439	8/15/18	FINNEG	Joan Finnegan	
		073118	July 2018 Business expense	107.96
			***Total ***	107.96
ACH003440	8/15/18	HARRIS	Cathleen M. Harris	
		073118	July 2018 Business expense	80.37
			***Total ***	80.37
		HOSTER	Kevin Hostert	
ACH003441	8/15/18	063018	June 2018 Business expense	45.78
ACH003442	8/15/18	073118	July 2018 Business expense	94.80
			***Total ***	140.58
		MICALI	Damon Micalizzi	
ACH003452	8/15/18	071318	June 2018 Business expense	136.14
ACH003453	8/15/18	071318A	July 2018 Business expense	126.24
			***Total ***	262.38
ACH003466	8/15/18	ROBERT	Bryce Roberto	
		063018	June 2018 Business expense	13.30
			***Total ***	13.30
		WILSON	Sarah C. Wilson	
ACH003467	8/15/18	062818	June 2018 Business expense	28.29
ACH003468	8/15/18	073118	July 2018 Business expense	59.59
			***Total ***	87.88
ACH003471	8/15/18	TAMARI	Satoru Tamaribuchi	
		073118	July 2018 Business expense	78.48
			***Total ***	78.48

**Municipal Water District of Orange County
Disbursement Ratification Report
For the month of August 2018**

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
ACH003472	8/15/18	THOMAS 073118	Jeffery Thomas July 2018 Business expense ***Total ***	 167.86 167.86
138271	8/31/18	USBANK 0403/4140/5443-JUL18	U.S. Bank 6/23/18-7/23/18 Cal Card charges ***Total *** (See attached sheet for details)	 17,004.98 17,004.98
ACH003475	8/31/18	BAUMHA 073118	Melissa Baum-Haley July 2018 Business expense ***Total ***	 310.11 310.11
ACH003476	8/31/18	BUIJEA 080118	Jeannie Bui July-August 2018 Business expense ***Total ***	 53.36 53.36
ACH003477	8/31/18	BUSSLI 073118	Charles Busslinger July 2018 Business expense ***Total ***	 42.18 42.18
ACH003479	8/31/18	DELATO 081518	Harvey De La Torre August 2018 Business expense ***Total ***	 49.72 49.72
ACH003484	8/31/18	ROBERT 073118	Bryce Roberto July 2018 Business expense ***Total ***	 36.19 36.19
ACH003485	8/31/18	SCHNEI 073118	Megan Yoo Schneider July 2018 Business expense ***Total ***	 406.35 406.35
ACH003487	8/31/18	WAITER 073118	Rachel Waite July 2018 Business expense ***Total ***	 17.50 17.50
Total Core Disbursements				21,613.65

Choice Disbursements:

138263	8/31/18	HEDGES 073118	Steve Hedges July 2018 Business expense ***Total ***	 56.00 56.00
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**Municipal Water District of Orange County
Disbursement Ratification Report
For the month of August 2018**

Check #	Date	Vendor # Invoice/CM #	Name / Description	Net Amount
138271	8/31/18	USBANK	U.S. Bank	
		4140-JUL18	6/23/18-7/23/18 Cal Card charges	74.10
			***Total ***	74.10
			(See attached sheet for details)	
			Total Choice Disbursements	130.10
Other Funds Disbursements:				
138183	8/3/18	VERIZO	Verizon Wireless	
		9811525621	July 2018 4G Mobile broadband unlimited service	76.02
			***Total ***	76.02
138186	8/15/18	ATTUVEOC	AT&T	
		8599-AUG18	August 2018 U-verse internet service for WEROC N. EOC	60.00
			***Total ***	60.00
138188	8/15/18	ATTCALN	AT&T	
		000011686583	July 2018 WEROC N. & S. EOC telephone expense	189.40
		000011686584	July 2018 WEROC N. EOC telephone expense	104.44
			***Total ***	293.84
ACH003443	8/15/18	HUBBAR	Kelly Hubbard	
		063018	May-June 2018 Business expense	192.17
ACH003444	8/15/18	063018A	July 2018 Business expense	8.80
			***Total ***	200.97
ACH003469	8/15/18	SOTOFR	Francisco Soto	
		063018	June 2018 Business expense	56.38
ACH003470	8/15/18	073118	July 2018 Business expense	110.69
			***Total ***	167.07
138206	8/21/18	TURFRP	Turf Removal Program	
		TR11-R-TC-21176-21088	B. Rigney (Re-issue)	486.00
			***Total ***	486.00
138207	8/22/18	DRIPPR	Spray to Drip Program	
		S2D1-C-FV-23302-13106	Donahue Schriber Realty Group (Fountain Valley)	2,820.60
138208	8/22/18	S2D1-C-FV-23302-13107	Donahue Schriber Realty Group (Fountain Valley)	1,064.80
138209	8/22/18	S2D1-R-TUST-26704-13185	D. Spinoglio	424.68
			***Total ***	4,310.08
138210	8/22/18	TURFRP	Turf Removal Program	
		TR11-R-MNT-7766-7719	M. Serfas	1,468.00
138211	8/22/18	TR11-R-SOCO-17761-17709	J. Barnett	1,488.00
138212	8/22/18	TR11-R-WEST-20927-20845	C. Saldana	421.00


**Municipal Water District of Orange County
Disbursement Ratification Report
For the month of August 2018**

Check #	Date	Vendor # Invoice/CM #	Name / Description	Net Amount
138213	8/22/18	TR11-R-IRWD-22236-22150	W. Luo	846.00
138214	8/22/18	TR11-R-SM-23335-23243	A. Jennison	2,000.00
138215	8/22/18	TR11-R-SC-24414-24318	E. Temkin	1,972.00
138216	8/22/18	TR11-R-MNT-26487-26405	R. Calandro	4,272.00
138217	8/22/18	TR11-R-IRWD-26515-26435	H. Jian	1,116.00
138218	8/22/18	TR11-R-MNT-26527-26445	R. Ota	472.00
138219	8/22/18	TR11-R-MNT-26540-26455	J. Sherman	1,470.00
138220	8/22/18	TR11-R-BREA-26550-26463	J. Calvo	834.00
138221	8/22/18	TR11-R-O-26561-26474	C. Madsen	483.00
138222	8/22/18	TR11-R-SM-21089-26490	R. Gilbert	1,098.00
138223	8/22/18	TR11-R-SM-26597-26509	J. Meeks	271.00
138224	8/22/18	TR11-R-SOCO-26603-26515	C. Malak	1,054.00
138225	8/22/18	TR11-R-SM-26614-26525	J. Cellini	599.00
138226	8/22/18	TR11-R-LH-26631-26543	D. Hannah	1,504.00
138227	8/22/18	TR11-R-O-26639-26554	M. Ngo	440.00
138228	8/22/18	TR11-R-BREA-26648-26561	B. Best	2,000.00
138229	8/22/18	TR11-R-ETWD-26662-26574	C. Wegner	1,462.00
138230	8/22/18	TR11-R-SC-26663-26575	S. Bartock	754.00
138231	8/22/18	TR11-R-HB-26711-26625	C. Hunneyman	651.00
138232	8/22/18	TR11-R-ETWD-26734-26650	M. Connolly	798.00
138233	8/22/18	TR11-R-MNT-26761-26680	C. Nguyen	516.00
138234	8/22/18	TR11-R-YLWD-26766-26686	E. Tunstall	600.00
138235	8/22/18	TR11-R-SC-26771-26691	J. McDaniel	542.00
138236	8/22/18	TR11-R-SM-26779-26699	A. Nikzad	2,000.00
138237	8/22/18	TR11-R-ETWD-26786-26709	P. Well	1,736.00
138238	8/22/18	TR11-R-HB-26789-26712	H. Chen	638.00
138239	8/22/18	TR11-R-MNT-26820-26737	M. Lawrence	1,610.00
138240	8/22/18	TR11-R-IRWD-26822-26738	L. Cullen	1,286.00
138241	8/22/18	TR11-R-SM-26826-26742	S. Rathge	255.00
138242	8/22/18	TR11-R-FV-26827-26743	R. Mendoza	1,078.00
138243	8/22/18	TR11-C-IRWD-26740-26744	H. Patel (Irvine)	9,708.60
138244	8/22/18	TR11-R-IRWD-26829-26745	K. Herbert	920.00
138245	8/22/18	TR11-R-MNT-26830-26746	M. Darner	748.00
138246	8/22/18	TR11-R-IRWD-26834-26750	M. Kraemer	1,202.00
138247	8/22/18	TR11-R-SM-26840-26757	A. Mun	362.00
138248	8/22/18	TR11-R-IRWD-26845-26761	L. Huang	526.00
138249	8/22/18	TR11-R-SM-26850-26768	W. Wesper	353.00
138250	8/22/18	TR11-R-SM-26852-26770	M. Paschall	368.00
138251	8/22/18	TR11-R-SM-26866-26785	H. Torab	1,199.00
138252	8/22/18	TR11-R-YLWD-26867-26786	K. Thibault Kirk	1,164.00
138253	8/22/18	TR11-R-IRWD-26878-26795	C. Checchio	1,840.00
138254	8/22/18	TR11-R-SM-26879-26801	A. Jacovides	402.00
138255	8/22/18	TR11-R-HB-26890-26815	J. Tubbs	491.00
138256	8/22/18	TR11-R-ETWD-26911-26837	D. Bond	952.00
138257	8/22/18	TR11-R-SM-26932-26858	S. Barbella	403.00
138258	8/22/18	TR11-R-IRWD-26692-	E. Benson	92.00
			***Total ***	58,464.60

**Municipal Water District of Orange County
Disbursement Ratification Report
For the month of August 2018**

Check #	Date	Vendor # Invoice/CM #	Name / Description	Net Amount
138259	8/27/18	TURFRP	Turf Removal Program	
		TR11-R-MNT-26552-26466	J. Pellegrini (Re-issue)	1,058.00
			***Total ***	1,058.00
138269	8/31/18	SANTI1	Santiago Aqueduct Commission	
		JUN2018	June 2018 SAC Pipeline operation surcharge	3,845.80
			***Total ***	3,845.80
138271	8/31/18	USBANK	U.S. Bank	
		4140-JUL18	6/23/18-7/23/18 Cal Card charges	1,946.04
			***Total ***	1,946.04
			(See attached sheet for details)	
ACH003486	8/31/18	SANTAM	Santa Margarita Water District	
		JUN2018	June 2018 SCP Pipeline operation surcharge	27,045.16
			***Total ***	27,045.16
WIRE-180831	8/31/18	METWAT	Metropolitan Water District	
		9415	June 2018 Water deliveries	20,148,306.93
			***Total ***	20,148,306.93
Total Other Funds Disbursements				20,246,260.51
Total Disbursements				20,268,004.26


Robert J. Hunter, General Manager


Hilary Chumpitazi, Treasurer

Cal Card Statement Detail
Statement Date: July 23, 2018
Payment Date: August 31, 2018

Date	Description	Amount
<u>Public Affairs</u>		
07/13/18	Breakfast for 7/14/18 Boy Scout clinic	\$ 143.13
07/19/18	Breakfast for 7/20/18 Boy Scout clinic	87.00
07/19/18	Supplies for 7/20/18 Boy Scout clinic	5.38
07/21/18	Lunch for 7/21/18 Boy Scout clinic	675.81
	Total	<u>\$ 911.32</u>

K. Seckel Card

06/22/18	13 Incident command vest for WEROC	\$ 175.37
06/22/18	Brown and Caldwell employment post for Water Use Efficiency Analyst	200.00
06/23/18	Water Districts Jobs employment post for Water Use Efficiency Analyst	175.00
06/24/18	FedEx delivery charges for J. Barker on Jun. 20, 2018	34.02
06/24/18	2 Clocks for conference rooms	108.72
06/24/18	5/24/18-6/23/18 Web hosting service for MWDOC website	15.65
06/25/18	UPS delivery charges for Board packets on Jun. 18, 2018	57.18
06/26/18	Lunch for OC MET Managers' meeting	176.00
06/26/18	Lenovo IdeaCentre 510A desktop computer	886.25
06/25/18	Legislative Activities in Sacramento, CA from Jun. 28-29 2018 - Airfare change for H. Baez	94.00
06/27/18	6 Art boxes for Poster Contest winners returned	(125.94)
06/27/18	OneStop employment post for Water Use Efficiency Intern	110.00
06/27/18	2 Monitors and dual monitor stand	435.27
06/27/18	Lunch for OC MET Directors' meeting	117.99
06/28/18	Levono Yoga 920 Laptop computer	1,261.60
06/28/18	California Council for Environmental and Economic Balance Summer Issues seminar in Olympic Valley, CA from Jul. 18-20, 2018 - Airfare for Director Tamaribuchi	376.96
06/28/18	California Council for Environmental and Economic Balance Summer Issues seminar in Olympic Valley, CA from Jul. 18-20, 2018 - Accommodations for Director Tamaribuchi	519.04
06/28/18	California Council for Environmental and Economic Balance Summer Issues seminar in Olympic Valley, CA from Jul. 18-20, 2018 - Accommodations for R. Hunter	519.04
06/29/18	Legislative Activities in Sacramento, CA from Jun. 28-29 2018 - Accommodations for H. Baez	240.80
07/01/18	An Introduction to Statistical Learning book	59.54
07/01/18	7/1/18-7/31/18 E-mail service for California Sprinkler Adjustment Notification System	9.95
07/02/18	International Association of Emergency Managers membership renewal for K. Hubbard	190.00
07/02/18	UPS delivery charges for Board packets on Jun. 27, 2018	74.43

Cal Card Statement Detail
Statement Date: July 23, 2018
Payment Date: August 31, 2018

Date	Description	Amount
07/07/18	7/8/18-7/8/19 Canva graphic design software subscription	119.40
07/08/18	Adapter and carry-case for Lenovo Yoga 920 Laptop computer	53.84
07/09/18	UPS delivery charges for Board packets on Jul. 6, 2018	6.22
07/09/18	Lunch for Boy Scout program training	154.38
07/11/18	California Emergency Services Association Annual conference in Indian Wells from Sep. 24-27, 2018 - Registration for K. Hubbard and F. Soto	1,448.00
07/12/18	Office supplies from Amazon	25.97
07/12/18	Lunch for Administration Department meeting	77.20
07/13/18	California H2O Women conference in Santa Barbara, CA from Nov. 1-2, 2018 Registration for H. Baez	300.00
07/13/18	Food for staff development meeting	32.50
07/16/18	ACWA Fall conference in San Diego, CA from Nov. 27-30, 2018 - Registration for Director Tamaribuchi	699.00
07/16/18	UPS delivery charges for Board packets on Jul. 6, 2018	56.04
07/16/18	Computer supplies	101.67
07/16/18	2 Monitors and dual monitor stand	435.27
07/17/18	Re-key MWDOC employee door and extra keys	190.56
07/17/18	California H2O Women conference in Santa Barbara, CA from Nov. 1-2, 2018 Registration for M. Baum-Haley	300.00
07/17/18	50 Clipboards for Public Affairs events	54.38
07/18/18	ACWA Fall conference in San Diego, CA from Nov. 27-30, 2018 - Registration for R. Hunter	699.00
07/18/18	ACWA Fall conference in San Diego, CA from Nov. 27-30, 2018 - Registration for H. De La Torre	699.00
07/18/18	ACWA Fall conference in San Diego, CA from Nov. 27-30, 2018 - Registration for M. Baum-Haley	699.00
07/18/18	ACWA Fall conference in San Diego, CA from Nov. 27-30, 2018 - Registration for H. Baez	699.00
07/18/18	ACWA Fall conference in San Diego, CA from Nov. 27-30, 2018 - Registration for D. Micalizzi	699.00
07/18/18	ACWA Fall conference in San Diego, CA from Nov. 27-30, 2018 - Registration for K. Seckel	699.00
07/18/18	OC Register annual subscription renewal	155.66
07/19/18	Lunch for Managers' meeting	562.72
07/19/18	Food for Department of Homeland Security seminar	62.35
07/20/18	Monthly fee for Hulu television streaming service for WEROC	54.98
Total		\$ 14,795.01

Cal Card Statement Detail
Statement Date: July 23, 2018
Payment Date: August 31, 2018

Date	Description	Amount
<u>R. Hunter Card</u>		
6/23/18-7/23/18	Meals for R. Hunter's meetings	120.74
06/29/18	California Council for Environmental and Economic Balance Summer Issues seminar in Olympic Valley, CA from Jul. 18-20, 2018 - Registration for Director Tamaribuchi	170.00
07/10/18	California Council for Environmental and Economic Balance Summer Issues seminar in Olympic Valley, CA from Jul. 18-20, 2018 - Airfare for R. Hunter	415.96
07/11/18	California Council for Environmental and Economic Balance Summer Issues seminar in Olympic Valley, CA from Jul. 18-20, 2018 - Registration for R. Hunter	170.00
07/16/18	Urban Water Institute conference in San Diego, CA from Aug. 22-24, 2018 - Registration for Director Thomas	525.00
07/17/18	Urban Water Institute conference in San Diego, CA from Aug. 22-24, 2018 - Accommodations deposit for Director Thomas	231.04
07/18/18	ACWA Fall conference in San Diego, CA from Nov. 27-30, 2018 - Registration for Director Thomas	699.00
07/18/18	ACWA Fall conference in San Diego, CA from Nov. 27-30, 2018 - Registration for Director Yoo Schneider	699.00
07/20/18	California Council for Environmental and Economic Balance Summer Issues seminar in Olympic Valley, CA from Jul. 18-20, 2018 - Transportation for R. Hunter	190.75
07/20/18	California Council for Environmental and Economic Balance Summer Issues seminar in Olympic Valley, CA from Jul. 18-20, 2018 - Parking for R. Hunter	56.00
07/20/18	California Council for Environmental and Economic Balance Summer Issues seminar in Olympic Valley, CA from Jul. 18-20, 2018 - Accommodations balance for Director Tamaribuchi	41.30
Total		<u>\$ 3,318.79</u>

Municipal Water District of Orange County
GM Approved Disbursement Report ⁽¹⁾
For the month of August 2018

Item 1d

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
Core Disbursements:				
ACH003474	8/15/18	UNIONB 1108221	Union Bank, N.A. 6/1/18-8/22/18 Custodial Bank fees	563.86
			***Total ***	563.86
138205	8/17/18	NWRI 081718	NWRI/OCWD Children's Water Ed Festival Donation in memory of Director Anthony	150.00
			***Total ***	150.00
138262	8/31/18	DISNEY 9502238885	Disneyland Resort 6/1/18 OC Water Summit balance for event facilities	927.68
			***Total ***	927.68
138266	8/31/18	MISCEL 080318	Paul Parreira Reimburse 8/3/18 WACO Speaker for travel expenses	360.96
			***Total ***	360.96
Total Core Disbursements				2,002.50

Choice Disbursements:

Total Choice Disbursements

Other Funds Disbursements:

138265	8/31/18	MISCEL 073018A	Janice Kovacevic 7/30/18 First Aid class refund for T. Kovacevic	65.00
			***Total ***	65.00
138267	8/31/18	MOULTO 073018	Moulton Niguel Water District 7/30/18 First Aid class refund for J. Garibay, Jr.	65.00
			***Total ***	65.00

Municipal Water District of Orange County
GM Approved Disbursement Report ⁽¹⁾
For the month of August 2018

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
138270	8/31/18	SOCWA 073018B	SOCWA 7/30/18 First Aid class refund for K. Shilkov ***Total ***	65.00 65.00
Total Other Funds Disbursements				<u>195.00</u>
Total Disbursements				<u><u>2,197.50</u></u>



Robert J. Hunter, General Manager



Hilary Chumpitazi, Treasurer

- (1) For disbursements that did not make the cut-off of previous month's Disbursement Approval report.
Disbursements are approved by GM for payment and need A & F Committee ratification.

Municipal Water District of Orange County
WATER USE EFFICIENCY PROJECTS
Cash Flow as of 6/31/18

	Jul 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	TOTALS
Cash - Beginning Balance	\$ 280,031.97	\$ 273,554.92	\$ 407,387.74	\$ 407,387.74	\$ 407,387.74	\$ 407,387.74	\$ 407,387.74	\$ 407,387.74	\$ 407,387.74	\$ 407,387.74	\$ 407,387.74	\$ 407,387.74	
REVENUES:													
BUREC	4,605.00	111.00											\$ 4,716.00
City of Brea													-
City of Buena Park		222.00											222.00
City of Fountain Valley	222.00												222.00
City of Fullerton													-
City of Garden Grove													-
City of Huntington Beach	598.99												598.99
City of La Habra	222.00												222.00
City of San Clemente	3,244.99	9,442.99											12,687.98
City of San Juan Capistrano													-
City of Santa Ana													-
City of Tustin													-
City of Newport Beach		3,343.80											3,343.80
City of Orange	444.00												444.00
City of Westminster	333.00	539.00											872.00
County of Orange													-
Department of Water Resources	32,990.80												32,990.80
East Orange County Water District													-
El Toro Water District													774.00
Irvine Ranch Water District	8,271.11	47,878.73											56,149.84
Laguna Beach County Water District		15.00											15.00
Mesa Water District	66.82	197.98											264.80
Metropolitan Water District		191,093.43											191,093.43
Moulton Niguel Water District	38,341.68	7,726.23											46,067.91
Orange County Water District													-
Santa Margarita Water District													-
Trabuco Canyon Water District		605.76											605.76
Yorba Linda Water District		284.07											284.07
Miscellaneous Revenues													-
Miscellaneous													-
Interest Revenue	2,228.14		-	-	-	-	-	-	-	-	-	-	2,228.14
Total Revenues	91,568.53	262,233.99	-	-	-	-	-	-	-	-	-	-	\$ 353,802.52
EXPENDITURES:													
Budget Based Tiered Rates, Rattels	2,220.00	1,050.00											3,270.00
Droplet													-
Ecotech													-
IRWD													-
Golden State Water Company													-
City of Huntington Beach													-
Laguna Beach CWD													-
Metropolitan Water District	28,091.13												28,091.13
Mission RCD		20,060.11											20,060.11
Pollard Water		44,516.38											44,516.38
Recycled Water On Site Retrofit program													-
Spray to Drip program	690.45	4,310.08											5,000.53
SHWD	34,905.00												34,905.00
Turf Removal	32,139.00	58,464.60											90,603.60
Water Savings Incentive Program													-
Western National Property Management													-
Miscellaneous Expenses													-
Interest Expense													-
Salary & Benefit													-
Total Expenditures	98,045.58	128,401.17	-	-	-	-	-	-	-	-	-	-	\$ 226,446.75
Cash - Ending Balance	\$ 273,554.92	\$ 407,387.74	\$ 407,387.74	\$ 407,387.74	\$ 407,387.74	\$ 407,387.74	\$ 407,387.74	\$ 407,387.74	\$ 407,387.74	\$ 407,387.74	\$ 407,387.74	\$ 407,387.74	



Municipal Water District of Orange County
Consolidated Summary of Cash and Investment
 July 31, 2018

Street Address:
 18700 Ward Street
 Fountain Valley, California 92708

Mailing Address:
 P.O. Box 20895
 Fountain Valley, CA 92728-0895

(714) 963-3058
 Fax: (714) 964-9389
www.mwdoc.com

Brett R. Barbre
President

Joan C. Finnegan
Vice President

Larry D. Dick
Director

Wayne S. Osborne
Director

Megan Yoo Schneider
Director

Sat Tamaribuchi
Director

Jeffery M. Thomas
Director

Robert J. Hunter
General Manager

MEMBER AGENCIES

City of Brea
 City of Buena Park
 East Orange County Water District
 El Toro Water District
 Emerald Bay Service District
 City of Fountain Valley
 City of Garden Grove
 Golden State Water Co.
 City of Huntington Beach
 Irvine Ranch Water District
 Laguna Beach County Water District
 City of La Habra
 City of La Palma
 Mesa Water District
 Moulton Niguel Water District
 City of Newport Beach
 City of Orange
 Orange County Water District
 City of San Clemente
 City of San Juan Capistrano
 Santa Margarita Water District
 City of Seal Beach
 Serrano Water District
 South Coast Water District
 Trabuco Canyon Water District
 City of Tustin
 City of Westminster
 Yorba Linda Water District

District investments and cash balances are held in various funds designated for certain purposes as follows:

Fund	Book Value	% of Portfolio
Designated Reserves		
General Operations	\$3,156,569	16.01%
Grant & Project Cash Flow	1,500,000	7.1%
Election Expense	304,000	1.54%
Building Repair	350,407	1.78%
OPEB	209,006	1.06%
Total Designated Reserves	5,519,982	28.00%
General Fund	9,543,489	48.40%
Water Fund	4,040,522	20.49%
Conservation Fund	273,555	1.39%
Desalination Feasibility Study Fund	(145,267)	(0.74%)
WEROC Fund	455,686	2.31%
Trustee Activities	28,775	0.15%
Total	\$19,716,742	100.00%

The funds are invested as follows:

Term of Investment	% of Portfolio	Book Value	Market Value
Cash	2.05%	\$404,394	\$404,394
Short-term investment			
• LAIF	62.22%	\$12,267,677	\$12,267,677
• OCIP	19.99%	3,941,572	3,941,572
Long-term investment			
• Corporate Bond	5.85%	1,153,099	1,121,950
• Certificates of Deposit	9.89%	1,950,000	1,931,684
Total	100.00%	\$19,716,742	\$19,667,277

The average number of days to maturity/call as of July 31, 2018 equaled 158 and the average yield to maturity is 1.827%. During the month, the District's average daily balance was \$24,912,213.26. Funds were invested in Federal Agency Issues, Certificates of Deposit, Negotiable CD's, Miscellaneous Securities, the Local Agency Investment Funds (LAIF) and the Orange County Investment Pool (OCIP) during the month of July 2018.

The (\$49,465) difference between the book value and the market value on July 31, 2018 represents the exchange difference if all investments had been liquidated on that date. Since it is the District's practice to "buy and hold" investments until maturity, the market values are a point of reference, not an indication of actual loss or gain. There are no current plans or cash flow requirements identified in the near future that would require the sale of these securities prior to maturity.

Robert J. Hunter
General Manager

Hilary Chumpitazi
Treasurer



MUNICIPAL WATER DISTRICT OF ORANGE COUNTY

Portfolio Management - Portfolio Summary

July 31, 2018

7/31/2018	Par Value	Market Value	Book Value	% of Portfolio	Days to Mat/Call	YTM @ Cost
Negotiable Certificate Of Deposit	1,950,000.00	1,931,684.00	1,950,000.00	10.10	777	2.293
Corporate Bond	1,150,000.00	1,121,949.50	1,153,098.86	5.96	908	2.290
Local Agency Investment Funds	12,267,677.40	12,267,677.40	12,267,677.40	63.53	1	1.935
Orange County Investment Pool	3,941,572.11	3,941,572.11	3,941,572.11	20.41	1	1.583
Total Investments	19,309,249.51	19,262,883.01	19,312,348.37	100.00	133	1.920
Cash						
Cash	404,393.66	404,393.66	404,393.66		1	0.00
Total Cash and Investments	19,713,643.17	19,667,276.67	19,716,742.03		133	1.920

Total Earnings	Month Ending July	Fiscal Year to Date
Current Year	37,768.53	37,768.53
Average Daily Balance	24,912,213.26	
Effective Rate of Return	1.920%	

We certify that this report reflects the cash and investments of the Municipal Water District of Orange County and is in conformity with the Government Code requirements and the District Investment Policy and Guidelines in effect at the time of investment. The Investment Program herein shown provides sufficient cash flow liquidity to meet the next six months estimated expenditure. The source for the market values are from Union Bank. Per Resolution 2059 there are no compliance exceptions to report.


Robert J. Hunter, General Manager

Date

9-6-18


Hilary Chumtipazi, Treasurer

Date

9/6/2018

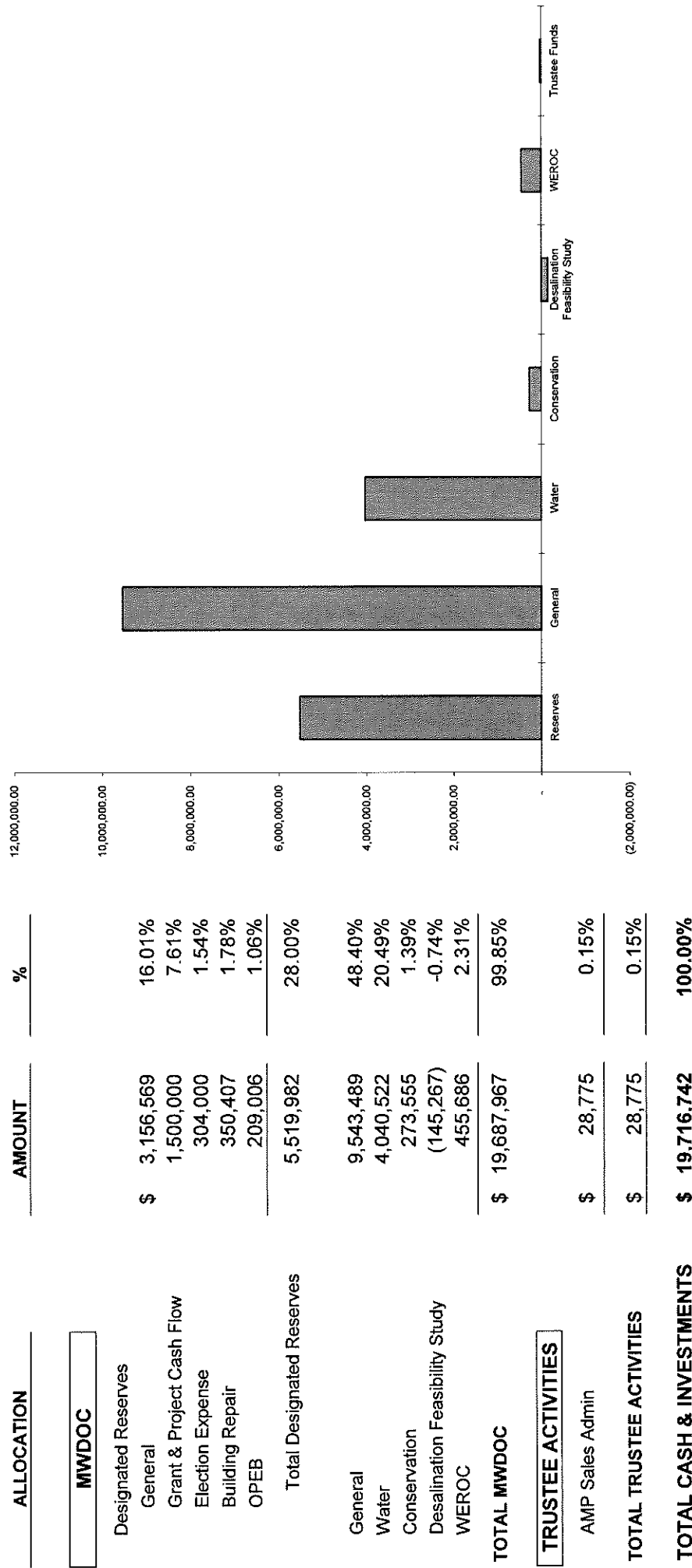
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Portfolio Management
Long-Term Portfolio Details - Investments
July 31, 2018

Issuer	CUSIP/Ticker	Settlement Date	Par Value	Market Value	Book Value	Coupon Rate	YTM @ Cost	Days To Call/Maturity	Maturity Date
Negotiable Certificate Of Deposit									
Barclays Bank	06740KKY2	9/27/2017	250,000.00	241,115.00	250,000.00	2.250	2.250	1,519	9/27/2022
Capital One Bank	140420TY6	8/5/2015	250,000.00	249,990.00	250,000.00	1.700	1.700	6	8/6/2018
Capital One Natl Assn	14042E6C9	9/2/2015	250,000.00	249,040.00	250,000.00	1.950	1.950	399	9/3/2019
Comenity Capital	20033AUX2	7/25/2017	200,000.00	194,424.00	200,000.00	2.000	2.000	1,081	7/16/2021
Discover Bank	254673RV0	7/25/2018	250,000.00	249,972.50	250,000.00	3.300	3.300	1,820	7/25/2023
HSBC Bank	40434AK65	1/21/2016	250,000.00	250,332.50	250,000.00	2.250	2.534	174	1/21/2021
Morgan Stanley Bank	61747MJ36	2/1/2018	250,000.00	247,632.50	250,000.00	2.500	2.500	916	2/1/2021
Synchrony Bank	87164XBY1	7/25/2014	250,000.00	249,177.50	250,000.00	2.050	2.050	364	7/30/2019
Sub Total			1,950,000.00	1,931,684.00	1,950,000.00	2.256	2.293	777	
Corporate Bond									
JP Morgan Chase	46625HKA7	11/2/2015	500,000.00	494,620.00	500,688.96	2.250	2.152	510	1/23/2020
National Rural Util Coop	63743FE51	7/27/2017	200,000.00	189,386.00	200,000.00	2.500	2.500	1,445	7/15/2022
Wells Fargo	94974BGR5	1/13/2016	250,000.00	245,917.50	250,774.72	2.550	2.409	860	12/7/2020
Westpac Banking Corp	961214DQ3	7/25/2017	200,000.00	192,026.00	201,635.18	2.500	2.278	1,428	6/28/2022
Sub Total			1,150,000.00	1,121,949.50	1,153,098.86	2.402	2.290	908	
Total Investments			3,100,000.00	3,053,633.50	3,103,098.86	2.310	2.292	826	
Total Earnings									
Current Year		Month Ending July	5,699.89	Fiscal Year To Date					
				68,510.87					

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Portfolio Management
Short-Term Portfolio Details - Cash and Investments
July 31, 2018

Investments	CUSIP/Ticker	Settlement Date	Par Value	Market Value	Book Value	Coupon Rate	YTM @ Cost	Days To Call/Maturity	Maturity Date
Local Agency Investment Funds									
LAIF LGIP	LAIF	6/30/2010	12,267,677.40	12,267,677.40	12,267,677.40	1.935	1.935	1	N/A
Sub Total			12,267,677.40	12,267,677.40	12,267,677.40	1.935	1.935	1	
Orange County Investment Pool									
County of Orange LGIP	OCIP	6/29/2005	3,941,572.11	3,941,572.11	3,941,572.11	1.583	1.583	1	N/A
Sub Total			3,941,572.11	3,941,572.11	3,941,572.11	1.583	1.583	1	
Total Investments			16,209,249.51	16,209,249.51	16,209,249.51	1.849	1.849		
Cash									
US Bank Cash	CASHUSBANK	7/25/2018	243,775.76	243,775.76	243,775.76	0.000	0.000	1	N/A
Bank of America Cash	CASH0547	7/1/2010	160,117.90	160,117.90	160,117.90	0.000	0.000	1	N/A
Petty Cash Cash	CASH	7/1/2010	500.00	500.00	500.00	0.000	0.000	1	N/A
Total Cash			404,393.66	404,393.66	404,393.66	0.000	0.000	1	
Total Cash and Investments			16,613,643.17	16,613,643.17	16,613,643.17	1.849	1.849	1	
Total Earnings									
Current Year			32,068.64		32,068.64				

Cash and Investments at July 31, 2018



MUNICIPAL WATER DIST OF ORANGE COUNTY
PARS Post•Employment Benefits Trust**Account Report for the Period**
7/1/2018 to 7/31/2018Rob Hunter
General Manager
Municipal Water Dist of Orange County
18700 Ward Street
Fountain Valley, CA 92708**Account Summary**

Source	Beginning Balance as of 7/1/2018	Contributions	Earnings	Expenses	Distributions	Transfers	Ending Balance as of 7/31/2018
OPEB	\$2,075,238.07	\$0.00	\$29,535.65	\$432.34	\$0.00	\$2,481.45	\$2,106,822.83
PENSION	\$0.00	\$207,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$207,000.00
Totals	\$2,075,238.07	\$207,000.00	\$29,535.65	\$432.34	\$0.00	\$2,481.45	\$2,313,822.83

Investment Selection**Source**OPEB **Moderate HighMark PLUS****Investment Objective****Source**

OPEB The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	1.42%	2.59%	6.49%	5.99%	6.40%	-	10/26/2011
PENSION	0.00%	-	-	-	-	-	7/31/2018

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.
Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.
Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

Item 2

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
COMBINED FINANCIAL STATEMENTS
AND
BUDGET COMPARATIVE
JULY 1, 2018 THRU JULY 31, 2018

**Municipal Water District of Orange County
Combined Balance Sheet
As of July 31, 2018**

<u>ASSETS</u>	Amount
Cash in Bank	404,393.66
Investments	19,312,348.37
Accounts Receivable	40,787,167.21
Accounts Receivable - Other	198,799.33
Accrued Interest Receivable	53,963.34
Prepays/Deposits	272,529.58
Leasehold Improvements	3,735,829.68
Furniture, Fixtures & Equipment	570,379.96
Less: Accum Depreciation	(2,957,178.52)
Net OPEB Asset	483,546.00
TOTAL ASSETS	\$62,861,778.61
<u>LIABILITIES AND FUND BALANCES</u>	
Liabilities	
Accounts Payable	42,005,525.98
Accounts Payable - Other	321.98
Accrued Salaries and Benefits Payable	434,346.14
Other Liabilities	432,016.76
Unearned Revenue	954,311.68
Total Liabilities	43,826,522.54
Fund Balances	
Restricted Fund Balances	
Water Fund - T2C	985,174.32
Total Restricted Fund Balances	985,174.32
Unrestricted Fund Balances	
OPEB Related Asset Fund	483,546.00
Designated Reserves	
General Operations	3,156,569.42
Grant & Project Cash Flow	1,500,000.00
Election Expense	304,000.00
Building Repair	350,407.45
OPEB	209,006.00
Total Designated Reserves	5,519,982.87
GENERAL FUND	4,224,040.58
WEROC Capital	25,338.00
WEROC	273,656.70
Total Unrestricted Fund Balances	10,526,564.15
Excess Revenue over Expenditures	
Operating Fund	7,392,502.86
Other Funds	131,014.74
Total Fund Balance	19,035,256.07
TOTAL LIABILITIES AND FUND BALANCES	\$62,861,778.61

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
General Fund
From July thru July 2018

	Month to Date	Year to Date	Annual Budget	% Used	Encumbrance	Budget Remaining
<u>REVENUES</u>						
Retail Connection Charge	7,697,005.75	7,697,005.75	7,697,006.00	100.00%	0.00	0.25
Ground Water Customer Charge	<u>499,012.00</u>	<u>499,012.00</u>	<u>499,012.00</u>	<u>100.00%</u>	<u>0.00</u>	<u>0.00</u>
Water rate revenues	8,196,017.75	8,196,017.75	8,196,018.00	100.00%	0.00	0.25
Interest Revenue	<u>36,048.51</u>	<u>36,048.51</u>	<u>390,000.00</u>	<u>9.24%</u>	<u>0.00</u>	<u>353,951.49</u>
Subtotal	<u>8,232,066.26</u>	<u>8,232,066.26</u>	<u>8,586,018.00</u>	<u>95.88%</u>	<u>0.00</u>	<u>353,951.74</u>
Choice Programs	0.00	0.00	1,174,750.00	0.00%	0.00	1,174,750.00
Miscellaneous Income	76.96	76.96	3,000.00	2.57%	0.00	2,923.04
School Contracts	0.00	0.00	102,031.00	0.00%	0.00	102,031.00
Transfer-In From Reserve	<u>0.00</u>	<u>0.00</u>	<u>5,276.00</u>	<u>0.00%</u>	<u>0.00</u>	<u>5,276.00</u>
Subtotal	<u>76.96</u>	<u>76.96</u>	<u>1,285,057.00</u>	<u>0.01%</u>	<u>0.00</u>	<u>1,284,980.04</u>
TOTAL REVENUES	<u>8,232,143.22</u>	<u>8,232,143.22</u>	<u>9,871,075.00</u>	<u>83.40%</u>	<u>0.00</u>	<u>1,638,931.78</u>

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
General Fund
From July thru July 2018

	Month to Date	Year to Date	Annual Budget	% Used	Encumbrance	Budget Remaining
<u>EXPENSES</u>						
Salaries & Wages	290,252.47	290,252.47	3,522,982.00	8.24%	0.00	3,232,729.53
Salaries & Wages - Grant Recovery	0.00	0.00	(6,300.00)	0.00%	0.00	(6,300.00)
Director's Compensation	14,552.51	14,552.51	255,360.00	5.70%	0.00	240,807.49
MWD Representation	9,800.67	9,800.67	145,920.00	6.72%	0.00	136,119.33
Employee Benefits	83,130.13	83,130.13	1,108,564.00	7.50%	0.00	1,025,433.87
OPEB Annual Contribution	207,000.00	207,000.00	207,000.00	100.00%	0.00	0.00
Director's Benefits	7,415.48	7,415.48	94,767.00	7.82%	0.00	87,351.52
Health Insurance for Retirees	5,911.14	5,911.14	70,519.00	8.38%	0.00	64,607.86
Training Expense	379.14	379.14	25,000.00	1.52%	0.00	24,620.86
Tuition Reimbursement	0.00	0.00	5,000.00	0.00%	0.00	5,000.00
Temporary Help Expense	0.00	0.00	5,000.00	0.00%	0.00	5,000.00
Personnel Expenses	618,441.54	618,441.54	5,433,812.00	11.38%	0.00	4,815,370.46
Engineering Expense	24,870.41	24,870.41	330,000.00	7.54%	299,557.99	5,571.60
Legal Expense	17,114.44	17,114.44	255,000.00	6.71%	237,885.56	0.00
Audit Expense	7,000.00	7,000.00	29,000.00	24.14%	12,380.00	9,620.00
Professional Services	41,322.30	41,322.30	1,430,758.00	2.89%	839,428.25	550,007.45
Professional Fees	90,307.15	90,307.15	2,044,758.00	4.42%	1,389,251.80	565,199.05
Conference-Staff	4,964.00	4,964.00	42,880.00	11.58%	0.00	37,916.00
Conference-Directors	2,792.00	2,792.00	24,930.00	11.20%	0.00	22,138.00
Travel & Accom.-Staff	1,258.05	1,258.05	99,600.00	1.26%	0.00	98,341.95
Travel & Accom.-Directors	1,127.04	1,127.04	51,750.00	2.18%	0.00	50,622.96
Travel & Conference	10,141.09	10,141.09	219,160.00	4.63%	0.00	209,018.91
Membership/Sponsorship	56,856.36	56,856.36	141,662.00	40.14%	0.00	84,805.64
CDR Support	11,761.07	11,761.07	47,044.00	25.00%	35,283.19	(0.26)
Dues & Memberships	68,617.43	68,617.43	188,706.00	36.36%	35,283.19	84,805.38
Business Expense	231.48	231.48	5,600.00	4.13%	0.00	5,368.52
Maintenance Office	6,354.15	6,354.15	132,796.00	4.78%	121,841.85	4,600.00
Building Repair & Maintenance	1,017.63	1,017.63	20,000.00	5.09%	18,982.37	0.00
Storage Rental & Equipment Lease	207.60	207.60	3,460.00	6.00%	2,252.40	1,000.00
Office Supplies	1,661.41	1,661.41	36,000.00	4.62%	3,804.67	30,533.92
Postage/Mail Delivery	424.20	424.20	9,000.00	4.71%	3,577.98	4,997.82
Subscriptions & Books	155.66	155.66	1,500.00	10.38%	0.00	1,344.34
Reproduction Expense	0.00	0.00	33,073.00	0.00%	6,673.79	26,399.21
Maintenance-Computers	593.10	593.10	8,000.00	7.41%	2,000.00	5,406.90
Software Purchase	0.00	0.00	45,861.00	0.00%	9,507.36	36,353.64
Software Support	4,287.61	4,287.61	51,934.00	8.26%	2,400.00	45,246.39
Computers and Equipment	0.00	0.00	11,850.00	0.00%	0.00	11,850.00
Automotive Expense	1,656.85	1,656.85	17,262.00	9.60%	0.00	15,605.15
Toll Road Charges	57.46	57.46	1,000.00	5.75%	0.00	942.54
Insurance Expense	10,435.28	10,435.28	138,500.00	7.53%	0.00	128,064.72
Utilities - Telephone	1,377.24	1,377.24	20,178.00	6.83%	1,260.97	17,539.79
Bank Fees	1,744.40	1,744.40	21,225.00	8.22%	0.00	19,480.60
Miscellaneous Expense	3,158.37	3,158.37	119,205.00	2.65%	0.00	116,046.63
MWDOC's Contrb. to WEROC	15,948.37	15,948.37	216,868.00	7.35%	0.00	200,919.63
Depreciation Expense	2,822.34	2,822.34	0.00	0.00%	0.00	(2,822.34)
Other Expenses	52,133.15	52,133.15	893,312.00	5.84%	172,301.39	668,877.46
Election Expense	0.00	0.00	304,000.00	0.00%	0.00	304,000.00
Building Expense	0.00	0.00	531,827.00	0.00%	37,622.00	494,205.00
Capital Acquisition	0.00	0.00	255,500.00	0.00%	0.00	255,500.00
TOTAL EXPENSES	839,640.36	839,640.36	9,871,075.00	8.51%	1,634,458.38	7,396,976.26
NET INCOME (LOSS)	7,392,502.86	7,392,502.86	0.00			

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
Water Fund
From July thru July 2018

	Month to Date	Year to Date	Annual Budget	% Used	Budget Remaining
<u>WATER REVENUES</u>					
Water Sales	19,771,904.10	19,771,904.10	188,976,940.00	10.46%	169,205,035.90
Readiness to Serve Charge	903,260.48	903,260.48	10,902,178.00	8.29%	9,998,917.52
Capacity Charge CCF	321,247.50	321,247.50	3,854,976.00	8.33%	3,533,728.50
SCP/SAC Pipeline Surcharge	35,006.49	35,006.49	365,000.00	9.59%	329,993.51
Interest	<u>1,271.79</u>	<u>1,271.79</u>	<u>13,000.00</u>	<u>9.78%</u>	<u>11,728.21</u>
TOTAL WATER REVENUES	<u>21,032,690.36</u>	<u>21,032,690.36</u>	<u>204,112,094.00</u>	<u>10.30%</u>	<u>183,079,403.64</u>
<u>WATER PURCHASES</u>					
Water Sales	19,771,904.10	19,771,904.10	188,976,940.00	10.46%	169,205,035.90
Readiness to Serve Charge	903,260.48	903,260.48	10,902,178.00	8.29%	9,998,917.52
Capacity Charge CCF	321,247.50	321,247.50	3,854,976.00	8.33%	3,533,728.50
SCP/SAC Pipeline Surcharge	<u>35,006.49</u>	<u>35,006.49</u>	<u>365,000.00</u>	<u>9.59%</u>	<u>329,993.51</u>
TOTAL WATER PURCHASES	<u>21,031,418.57</u>	<u>21,031,418.57</u>	<u>204,099,094.00</u>	<u>10.30%</u>	<u>183,067,675.43</u>
EXCESS OF REVENUE OVER EXPENDITURES	<u><u>1,271.79</u></u>	<u><u>1,271.79</u></u>	<u><u>13,000.00</u></u>		

Municipal Water District of Orange County
WUE Revenues and Expenditures (Actuals vs Budget)
From July thru July 2018

	Year to Date Actual	Annual Budget	% Used
Spray To Drip Conversion			
Revenues	727.54	128,540.00	0.57%
Expenses	<u>1,488.35</u>	<u>128,540.00</u>	1.16%
Excess of Revenues over Expenditures	(760.81)	0.00	
Member Agency Administered Passthru			
Revenues	0.00	100,000.00	0.00%
Expenses	<u>0.00</u>	<u>100,000.00</u>	0.00%
Excess of Revenues over Expenditures	0.00	0.00	
ULFT Rebate Program			
Revenues	0.00	43,500.00	0.00%
Expenses	<u>1,049.00</u>	<u>43,500.00</u>	2.41%
Excess of Revenues over Expenditures	(1,049.00)	0.00	
HECW Rebate Program			
Revenues	0.00	425,000.00	0.00%
Expenses	<u>10,941.43</u>	<u>425,000.00</u>	2.57%
Excess of Revenues over Expenditures	(10,941.43)	0.00	
CII Rebate Program			
Revenues	0.00	462,500.00	0.00%
Expenses	<u>0.00</u>	<u>462,500.00</u>	0.00%
Excess of Revenues over Expenditures	0.00	0.00	
Turf Removal Program			
Revenues	17,867.80	1,345,000.00	1.33%
Expenses	<u>35,443.88</u>	<u>1,345,000.00</u>	2.64%
Excess of Revenues over Expenditures	(17,576.08)	0.00	
Comprehensive Landscape (CLWUE)			
Revenues	6,060.98	366,840.00	1.65%
Expenses	<u>19,292.23</u>	<u>366,840.00</u>	5.26%
Excess of Revenues over Expenditures	(13,231.25)	0.00	
Large Landscape Survey Program			
Revenues	157.40	64,000.00	0.25%
Expenses	<u>8,824.69</u>	<u>64,000.00</u>	13.79%
Excess of Revenues over Expenditures	(8,667.29)	0.00	
WSIP - Industrial Program			
Revenues	0.00	36,755.00	0.00%
Expenses	<u>0.00</u>	<u>36,755.00</u>	0.00%
Excess of Revenues over Expenditures	0.00	0.00	
WUE Projects			
Revenues	24,813.72	2,972,135.00	0.83%
Expenses	<u>77,039.58</u>	<u>2,972,135.00</u>	2.59%
Excess of Revenues over Expenditures	(52,225.86)	0.00	
WEROC			
Revenues	207,328.37	489,160.00	42.38%
Expenses	<u>23,332.64</u>	<u>489,160.00</u>	4.77%
Excess of Revenues over Expenditures	183,995.73	0.00	



ACTION ITEM
September 19, 2018

TO: Board of Directors, MWDOC Water Facilities Corporation

FROM: Robert Hunter, General Manager Staff Contact: Jeffrey Stalvey

SUBJECT: 2018 Annual Filing of Tax Compliance Reports for the MWDOC Water Facilities Corporation

STAFF RECOMMENDATION

Staff recommends that the Board of Directors Ratify the annual filing of the Water Facilities Corporation tax compliance reports as presented.

COMMITTEE RECOMMENDATION

Committee recommends (to be determined at committee meeting).

SUMMARY

To maintain the Water Facilities Corporation ("Corporation") as an active entity, the following tax compliance reports will be filed on behalf of the Corporation for FY 2017-18, upon review of the Administration & Finance Committee, and concurrence by the Corporation Board of Directors:

- ePostcard of Organization Exempt from Income Tax (IRS Form 990-N). This is allowed since the corporations gross receipts are less than \$50,000.
- ePostcard of California Exempt Organization Annual Information Return (CA Form 199-N). This is allowed since the corporations gross receipts are less than \$50,000.
- Annual Registration Renewal Fee Report to Attorney General of California (CA Form RRF-1)
- The Corporation Board of Directors approved filing these reports for FY 2016-17 on September 20, 2017.

Attachments

- IRS 990-N ePostcard
- CA 199-N ePostcard
- CA Form RRF-1

Budgeted (Y/N): N/A	Budgeted Amount: N/A	Core __	Choice __
Action Item Amount: N/A	Line item:		
Fiscal Impact (explain if unbudgeted): N/A			



Session expires in 19:53

199N e-Postcard - Confirmation

Print this page for your records. The Confirmation Number below is proof that you successfully filed your e-Postcard.

We received your FTB 199N California e-Postcard on August 08, 2018 11:28 AM.

Confirmation Number:
084438622006

Entity Information

Entity ID:
0844386

Entity Name:
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY WATER FACILITIES CORPORATION

Account Period Beginning:
JULY 01, 2017

Account Period Ending:
JUNE 30, 2018

This is not your entity's first year in business.

Your entity has not terminated or gone out of business.

Your entity has not changed the account period.

Gross Receipts:
\$0

This is not an amended return.

An IRS Form 1023/1024 is not pending.

Date IRS Form 1023/1024 Filed:
N/A

FEIN:
953500739

Doing Business As:

Website Address:

Entity's Mailing Address

PO BOX 20895
FOUNTAIN VALLEY, CA 92728

Principal Officer's Information

Name: HILARY CHUMPITAZI
PO BOX 20895
FOUNTAIN VALLEY, CA 92728

Contact Information

Name: JEFFREY STALVEY

Phone: 714.593.5022

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After we process your 199N e-Postcard, you may receive a bill if the three year gross receipt average is greater than the amount allowed for filing a 199N e-Postcard.

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Department of the Treasury
Internal Revenue Service

for Tax-Exempt Organization not Required to File Form 990 or 990-EZ

2017

Open to Public Inspection

A For the 2017 Calendar year, or tax year beginning 2017-07-01 and ending 2018-06-30

B Check if available

- ☐ Terminated for Business
☒ Gross receipts are normally \$50,000 or less

C Name of Organization: MUNICIPAL WATER DISTRICT OF
ORANGE COUNTY WALTER FACILITIES CORP
PO Box 20895, Fountain
Valley, CA, US, 92728

D Employee Identification

Number 95-3500739

E Website:

F Name of Principal Officer: Hilary Chumpitazi
PO Box 20895, Fountain
Valley, CA, US, 92728

Privacy Act and Paperwork Reduction Act Notice: We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws.

The organization is not required to provide information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. The rules governing the confidentiality of the Form 990-N is covered in code section 6104.

The time needed to complete and file this form and related schedules will vary depending on the individual circumstances. The estimated average times is 15 minutes.

Note: This image is provided for your records only. Do Not mail this page to the IRS. The IRS will not accept this filing via paper. You must file your Form 990-N (e-Postcard) electronically.

MAIL TO:

Registry of Charitable Trusts
P.O. Box 903447
Sacramento, CA 94203-4470
(916) 210-6400

WEB SITE ADDRESS:

www.ag.ca.gov/charities/

ANNUAL REGISTRATION RENEWAL FEE REPORT TO ATTORNEY GENERAL OF CALIFORNIA

Section 12586 and 12587, California Government Code
11 Cal. Code Regs. section 301-307, 311, and 312

Failure to submit this report annually no later than the 15th day of the 5th month after the end of the organization's accounting period may result in the loss of tax exemption and the assessment of a minimum tax of \$800, plus interest, and/or fines or filing penalties as defined in Government Code section 12586.1. IRS extensions will be honored.



State Charity Registration Number <u>34561</u> <hr/> Municipal Water District of Orange County-Water Facilities Corporation Name of Organization <hr/> 18700 Ward Street Address (Number and Street) <hr/> Fountain Valley, Ca 92708 City or Town, State and ZIP Code	Check if: <input type="checkbox"/> Change of address <input type="checkbox"/> Amended report <hr/> Corporate or Organization No. <u>D-0844386</u> Federal Employer I.D. No. <u>95-3500739</u>
---	---

ANNUAL REGISTRATION RENEWAL FEE SCHEDULE (11 Cal. Code Regs. sections 301-307, 311, and 312)
Make Check Payable to Attorney General's Registry of Charitable Trusts

Gross Annual Revenue	Fee	Gross Annual Revenue	Fee	Gross Annual Revenue	Fee
Less than \$25,000	0	Between \$100,001 and \$250,000	\$50	Between \$1,000,001 and \$10 million	\$150
Between \$25,000 and \$100,000	\$25	Between \$250,001 and \$1 million	\$75	Between \$10,000,001 and \$50 million	\$225
				Greater than \$50 million	\$300

PART A - ACTIVITIES

For your most recent full accounting period (beginning 07 / 01 / 2017 ending 06 / 30 / 2018) list:

Gross annual revenue \$ 0 Total assets \$ 0

PART B - STATEMENTS REGARDING ORGANIZATION DURING THE PERIOD OF THIS REPORT

Note: If you answer "yes" to any of the questions below, you must attach a separate page providing an explanation and details for each "yes" response. Please review RRF-1 instructions for information required.

	Yes	No
1. During this reporting period, were there any contracts, loans, leases or other financial transactions between the organization and any officer, director or trustee thereof either directly or with an entity in which any such officer, director or trustee had any financial interest?		X
2. During this reporting period, were there any theft, embezzlement, diversion or misuse of the organization's charitable property or funds?		X
3. During this reporting period, did non-program expenditures exceed 50% of gross revenue?		X
4. During this reporting period, were any organization funds used to pay any penalty, fine or judgment? If you filed a Form 4720 with the Internal Revenue Service, attach a copy.		X
5. During this reporting period, were the services of a commercial fundraiser or fundraising counsel for charitable purposes used? If "yes," provide an attachment listing the name, address, and telephone number of the service provider.		X
6. During this reporting period, did the organization receive any governmental funding? If so, provide an attachment listing the name of the agency, mailing address, contact person, and telephone number.		X
7. During this reporting period, did the organization hold a raffle for charitable purposes? If "yes," provide an attachment indicating the number of raffles and the date(s) they occurred.		X
8. Does the organization conduct a vehicle donation program? If "yes," provide an attachment indicating whether the program is operated by the charity or whether the organization contracts with a commercial fundraiser for charitable purposes.		X
9. Did your organization have prepared an audited financial statement in accordance with generally accepted accounting principles for this reporting period?		X

Organization's area code and telephone number (714) 593 - 5022

Organization's e-mail address jstalvey@mwdoc.com

I declare under penalty of perjury that I have examined this report, including accompanying documents, and to the best of my knowledge and belief, the content is true, correct and complete.

 Signature of authorized officer	Jeffrey Stalvey Printed Name	Deputy Treasurer Title	8/8/2018 Date
-------------------------------------	---------------------------------	---------------------------	------------------



ACTION ITEM
September 19, 2018

TO: Board of Directors, MWDOC Water Facilities Corporation

FROM: Robert Hunter, General Manager Staff Contact: Jeffrey Stalvey

SUBJECT: Annual Reorganization of Board Officers for the MWDOC Water Facilities Corporation

STAFF RECOMMENDATION

Staff recommends that the Board of Directors consider reorganization of Board Officers for the MWDOC Water Facilities Corporation.

COMMITTEE RECOMMENDATION

Committee recommends (to be determined at committee meeting).

SUMMARY

In December 2010, the Board of Directors adopted the Amended and Restated By-Laws for the Water Facilities Corporation ("Corporation"). An annual reorganization of Corporation Board Officers shall be conducted in accordance with Article IV., Sections 4.02 and 4.03, as excerpted below.

Section 4.02. Appointment. The officers shall be chosen at the annual meeting each year by the Board of Directors and each shall hold their office until they shall resign, be removed, or otherwise disqualified to serve, or a successor shall be qualified and appointed.

Section 4.03. Term of Office. Unless otherwise determined at the discretion of the Board of Directors, the term of office of the President and Vice President of the Corporation shall be for one year. The term of office of the General Manager, Secretary and Treasurer of the Corporation, respectively, shall coincide with each individual's term of employment with the District.

Currently Director Megan Yoo Schneider serves as President and Director Larry Dick serves as Vice President of the MWDOC Water Facilities Corporation.

Budgeted (Y/N): N/A	Budgeted Amount: N/A	Core ____	Choice ____
Action Item Amount: N/A	Line item:		
Fiscal Impact (explain if unbudgeted): N/A			



ACTION ITEM
September 19, 2018

TO: Board of Directors

FROM: **Administration & Finance Committee**
(Directors Thomas, Dick, Finnegan)

Robert J. Hunter, General Manager

SUBJECT: **Authorize FY18-19 Choice Programs Budget Revisions**

STAFF RECOMMENDATION

It is recommended that the Board of Directors: Approve the Choice Programs budget revisions.

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

DETAILED REPORT

As stated at the April 2018 board meeting, the final Choice Programs budget would be presented in September 2018. This is when all the agencies participation numbers are final which usually results in some budget changes. There are two Choice Programs, Water Use Efficiency and Public Affairs School Programs. The Choice Water Use Efficiency program remained unchanged from the adopted budget approved in April 2018.

The Public Affairs department received their final participation numbers from our member agencies in August 2018 for their Choice School Programs. The Choice High School program budget decreased from \$100,540 to \$87,420. This was due to an aggressive budget estimate in the hope to grow and take the program to more schools but in the end were unable to get the commitments from the member agencies across the board. The Choice Elementary School program budget increased from \$257,615 to \$259,275 due to small increases from some member agencies. Additionally \$43,710, originally in the Choice High School program for the digital component, was negotiated down to \$25,143 and is coming out of the Core High School budget. The end result is a decrease in the Choice Programs budget of \$55,170. The Core Budget remains unchanged from the April 2018 adopted budget.

Attachments:

Attached hereto is the MWDOC FY18-19 Revised Budget Summary

Budgeted (Y/N):	Budgeted amount:	Core __	Choice __
Action item amount:		Line item:	
Fiscal Impact (explain if unbudgeted):			



Annual Budget for Fiscal Year 2018-19

Revised Budget Summary

MWDOC's mission is:

To provide reliable, high-quality supplies from MWD and other sources to meet present and future needs, at an equitable and economical cost, and to promote water use efficiency for all of Orange County

Exhibit A7
SUMMARY OF REVENUES AND EXPENSES BY LINE ITEMS
FOR BUDGET REVISIONS

	FY 2018-2019 CHOICE APRIL BUDGET	FY 2018-2019 CHOICE REVISED BUDGET	FY 2018-2019 CORE APRIL BUDGET	FY 2018-2019 CORE REVISED BUDGET	FY 2018-2019 CNSLD APRIL BUDGET	FY 2018-2019 CNSLD REVISED BUDGET
OPERATING EXPENSES:						
Salaries & Wages	\$ 418,691	\$ 418,691	\$ 3,104,292	\$ 3,104,292	\$ 3,522,983	\$ 3,522,983
less for Recovery from Grants	(6,300)	(6,300)	-	-	(6,300)	(6,300)
Employee Benefits	128,836	128,836	979,729	979,729	1,108,564	1,108,564
Director Compensation	-	-	255,360	255,360	255,360	255,360
Director Benefits	-	-	94,767	94,767	94,767	94,767
MWD Representation	-	-	145,920	145,920	145,920	145,920
CALPERS Unfunded Liability Contribution			207,000	207,000	207,000	207,000
Overhead Reimbursement	161,317	161,317	(161,317)	(161,317)	-	-
Health Insurance Coverage for Retirees	-	-	70,519	70,519	70,519	70,519
Audit Expense	-	-	29,000	29,000	29,000	29,000
Automotive & Toll Road Expenses	-	-	18,262	18,262	18,262	18,262
Conference Expense - Staff	-	-	42,880	42,880	42,880	42,880
Conference Expense - Directors	-	-	24,930	24,930	24,930	24,930
Engineering Expense	-	-	330,000	330,000	330,000	330,000
Insurance Expense	-	-	138,500	138,500	138,500	138,500
Legal Expense - General	-	-	255,000	255,000	255,000	255,000
Maintenance Expense	-	-	132,796	132,796	132,796	132,796
Membership / Sponsorship	-	-	141,662	141,662	141,662	141,662
CDR Participation	-	-	47,044	47,044	47,044	47,044
Miscellaneous Expense	6,000	6,000	134,430	134,430	140,430	140,430
Postage / Mail Delivery	400	400	8,600	8,600	9,000	9,000
Professional Fees	567,837	512,667	862,921	862,921	1,430,758	1,375,588
Rents & Leases			3,460	3,460	3,460	3,460
Outside Printing, Subscription & Books			34,573	34,573	34,573	34,573
Office Supplies			36,000	36,000	36,000	36,000
Building Repair & Maintenance			20,000	20,000	20,000	20,000
Computer Maintenance			8,000	8,000	8,000	8,000
Business Expense			5,600	5,600	5,600	5,600
Software Support & Expense			97,795	97,795	97,795	97,795
Computers and Equipment			11,850	11,850	11,850	11,850
Telecommunications Expense			20,178	20,178	20,178	20,178
Temporary Help Expense			5,000	5,000	5,000	5,000
Training Expense			25,000	25,000	25,000	25,000
Tuition Reimbursement			5,000	5,000	5,000	5,000

(1)

(2)

Exhibit A7
SUMMARY OF REVENUES AND EXPENSES BY LINE ITEMS
FOR BUDGET REVISIONS

	FY 2018-2019 CHOICE APRIL BUDGET	FY 2018-2019 CHOICE REVISED BUDGET	FY 2018-2019 CORE APRIL BUDGET	FY 2018-2019 CORE REVISED BUDGET	FY 2018-2019 CNSLD APRIL BUDGET	FY 2018-2019 CNSLD REVISED BUDGET
OPERATING EXPENSES: continued						-
Travel & Accommodations - Staff			99,600	99,600	99,600	99,600
Travel & Accommodations - Directors			51,750	51,750	51,750	51,750
MWDOC's Contribution to WEROC: Operations			191,380	191,380	191,380	191,380
and to WEROC Capital Improvements			25,488	25,488	25,488	25,488
Capital Acquisition (excluding building)			255,500	255,500	255,500	255,500
NORMAL OPERATING EXPENSES	\$ 1,276,781	\$ 1,221,611	\$ 7,758,468	\$ 7,758,468	\$ 9,035,249	\$ 8,980,079
MWDOC's Building Expense			\$ 531,827	\$ 531,827	\$ 531,827	\$ 531,827
Contribution to Election Reserve			304,000	304,000	304,000	304,000
TOTAL EXPENSES	\$ 1,276,781	\$ 1,221,611	\$ 8,594,295	\$ 8,594,295	\$ 9,871,076	\$ 9,815,906

REVENUES:						
Retail Meter Charge			\$ 7,697,006	\$ 7,697,006	\$ 7,697,006	\$ 7,697,006
Ground Water Customer Charge			499,012	499,012	499,012	499,012
Interest Revenue			390,000	390,000	390,000	390,000
Miscellaneous Income			3,000	3,000	3,000	3,000
Choice Revenue	1,276,781	1,221,611			1,276,781	1,221,611
TOTAL REVENUES	\$ 1,276,781	\$ 1,221,611	\$ 8,589,018	\$ 8,589,018	\$ 9,865,799	\$ 9,810,629

EFFECT ON RESERVES:						
TOTAL CONTRIBUTION (DRAW) FROM RESERVES	\$ -	\$ -	\$ (5,277)	\$ (5,277)	\$ (5,277)	\$ (5,277)

(1) Total FY18-19 Salaries & Wages includes \$79,052 for intern support

(2) Total Benefits includes \$8,316 for intern support. Total Benefits also includes a Calpers contribution for full time employees of 9.409% for classic employees and 6.842% for PEPRA Calpers employees. A further assumption is that medical, dental and vision insurance rates will increase by 8% for calendar year 2018.



ACTION ITEM
September 12, 2018

TO: Board of Directors

FROM: **Administration & Finance Committee**
(Directors Thomas, Dick, Finnegan)

Robert J. Hunter, General Manager
Staff Contact: Charles Busslinger

SUBJECT: **Award Professional Services Contract for MWDOC Seismic Retrofit Project**

STAFF RECOMMENDATION

It is recommended that the General Manager be authorized to contract with IDS Group in the amount of \$142,600 based on the Proposed Budget described in their proposal and the revised cost proposal dated September 5, 2018 for the MWDOC Seismic Retrofit Project work.

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

SUMMARY

Staff sent out a **Request for Proposals (RFP) for Professional Services for the MWDOC Seismic Retrofit Project** to five consultants; posted the RFP to the MWDOC website, and posted the RFP on two additional planroom websites. The purpose of the RFP was to engage consultants with expertise in seismic retrofit design and experience in managing seismic building retrofits; in order to complete seismic improvements previously approved by the Board for the MWDOC South Emergency Operations Center and MWDOC Administration Building. Consultants were requested to provide assistance to MWDOC in the following areas:

- Project Management
- Preparation of draft and final bid and contract documents

Budgeted (Y/N): N	Budgeted amount:	Core __	Choice __
Action item amount: \$142,600		Line item: 19 - 8810 Building Fund Reserve	
Fiscal Impact (explain if unbudgeted): Costs are proposed to be funded from the MWDOC Building Reserve Fund in the amount of \$142,600.			

- Preparation of Technical Plans, Drawings, Specifications and Bid Item Schedule
- Obtain all necessary permits to complete the project
- Provide Bid Assistance and Post Bid Support
- Provide Construction Management and Onsite Field Inspections as Owners' Representative

Proposals were received from MARRS Services, Inc. and IDS Group. Staff reviewed both proposals and both proposals required follow up clarifications. MARRS's proposal required additional budget information on ADA compliance work, and IDS' proposal required additional budget information regarding fire suppression system improvements.

IDS' proposed budget for the work was \$142,600 and MARRS' proposed budget was 80% higher. Staff reviewed the level of effort budgeted in each proposal and believe that IDS' proposed budget is probably too low while MARRS's proposed budget is probably too high. Staff checked multiple references and received favorable responses for both consultants. Based upon previous experience with IDS, staff is of the opinion that the IDS' proposal is low with corresponding levels of service which will require increased MWDOC staff time to successfully finish the project. However, even after correcting for increased MWDOC staff time, the IDS proposal is deemed the lower proposal.

Staff Recommendation

Staff recommends the Board of Directors authorize the General Manager to award a contract with IDS Group in an amount not to exceed \$142,600.



ACTION ITEM
September 19, 2018

TO: Board of Directors

FROM: **Administration & Finance Committee**
(Directors Thomas, Dick, Finnegan)

Robert J. Hunter, General Manager

SUBJECT: PRUDENT COMPANION POLICY

STAFF RECOMMENDATION

It is recommended that the Board of Directors: Review, discuss, and consider adopting Director Barbre's draft Prudent Companion Policy.

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

SUMMARY

At the August Executive Committee meeting, Director Barbre requested that the Board consider adopting the following Prudent Companion Policy.

Prudent Companion Policy

§2301.5 is added to the MWDOC Administrative Code to read:

"For any travel out of state, or any legislative trips to Sacramento or Washington, D.C. paid for by MWDOC, Board and Staff are required to travel with a "prudent companion," which may be either a Board Member or Staff member. For legislative trips, the contract lobbyist in Sacramento or Washington, D.C. shall suffice as the "prudent companion" for purposes of compliance with this section."

Budgeted (Y/N):	Budgeted amount:	Core ____	Choice ____
Action item amount:	Line item:		
Fiscal Impact (explain if unbudgeted):			



ACTION ITEM
September 19, 2018

TO: Board of Directors

FROM: **Administration & Finance Committee**
(Directors Thomas, Dick, Finnegan)

Robert J. Hunter, General Manager

SUBJECT: **AUTHORIZE ATTENDANCE AT THE FEMA & AWWA DISASTER
RESOURCE TYPING STANDARDS WORKSHOP, NOVEMBER 15,
2018, WASHINGTON, DC**

STAFF RECOMMENDATION

It is recommended that the Board of Directors: Consider authorizing attendance by Kelly Hubbard at the FEMA & AWWA Disaster Typing Standards Workshop, November 15, 2018 in Washington, DC.

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

SUMMARY

AWWA is updating its resource typed teams for the water and wastewater sector that can be utilized to streamline intrastate and interstate mutual aid between water and wastewater utility agencies. This project will follow the National Incident Management System (NIMS) Resource Typing Criteria as outlined in by the National Integration Center. The final product will be a resource that could stand alone or become incorporated into an AWWA standard such as G440: Emergency Preparedness Practices. Workshops in Washington, DC have been scheduled to facilitate this update.

WEROC Programs Manager Kelly Hubbard has been asked to be on a National Advisory Committee and participate in a workshop to review the AWWA and FEMA joint standards for water and wastewater resources; said workshop is scheduled for November 15, 2018 in Washington, DC.

Section 2301 of the Administrative Code requires Board approval for travel outside the State of California on MWD OC-related business. All travel and accommodation costs associated with Ms. Hubbard's participation will be paid by AWWA.

Budgeted (Y/N): N	Budgeted amount: N/A	Core X__	Choice __
Action item amount: 0	Line item:		
Fiscal Impact (explain if unbudgeted):			



ACTION ITEM
September 19, 2018

TO: Board of Directors

FROM: **Administration & Finance Committee**
(Directors Thomas, Dick, Finnegan)

Robert J. Hunter, General Manager

SUBJECT: **AUTHORIZE ATTENDANCE AT THE ACC-OC ADVOCACY IN ACTION CONFERENCE, SEPTEMBER 16-18, 2018, WASHINGTON, DC**

STAFF RECOMMENDATION

It is recommended that the Board of Directors: Consider authorizing attendance by an additional Director at the ACC-OC Advocacy in Action Conference, September 16-18, 2018 in Washington, DC.

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

SUMMARY

ACC-OC will hold its Advocacy in Action conference in Washington, DC, September 16-18, 2018. This will provide the opportunity to meet with legislators and policymakers about various issues facing our local communities. The FY 2018-19 budget authorized attendance by two Directors and one staff member. As three Directors have expressed interest in attending (Directors Barbre, Tamaribuchi and Thomas), staff is requesting the Board authorize attendance for three Directors; it should be noted that staff does not plan on attending. If approved, staff will transfer the funds from the staff travel budget to the Board travel budget to cover the expenses.

Approximate costs include air fare (approximately \$1000 each), and registration/hotel (which is estimated at \$1275 each, for total costs per person of \$2275).

Budgeted (Y/N): Y	Budgeted amount: \$5600/Directors; \$4400/staff for a total of \$10,000	Core X__	Choice __
Action item amount: 0		Line item:	
Fiscal Impact (explain if unbudgeted): Funds have been budgeted between staff and Directors; the amount budgeted for staff should adequately cover a third Directors attendance.			



ADVOCACY IN ACTION

Join ACC-OC as we travel to our Nation's Capital with a distinguished group of local elected officials, key city staff, and community and business stakeholders to meet with federal lawmakers about the issues facing our communities. You will have the opportunity to meet with legislators and policymakers to discuss such topics as:

- Sober Living Homes
- Homelessness, Affordable Housing, & Funding
 - Cyber Security
- Transportation and Water Infrastructure
 - Aviation Patterns and Drones
 - Cannabis Regulation

September 16-18, 2018

Washington DC

Hyatt Regency Washington,
Capitol Hill

Members: \$1,275

***Non-refundable after August 15th, 2018.**

Questions? Contact Kathryn Morrison kmorrison@accoc.org



2018 DC Trip: Draft Schedule

September 16th: Suggested Evening of Arrival

- **Sunday 6:00 PM:**
 - Welcome Reception
- The Hyatt Regency on Capitol Hill**
400 New Jersey Ave NW, Washington, DC 20001

Monday, September 17th: DAY 1

- **Monday 8:00 AM Breakfast:** BBK Lobbyist: Overview of Federal Advocacy Landscape
- **Monday 9:00 AM:** Leave for Capitol Hill, Rayburn House Office Building “Gold Room”
- **Monday 9:30 AM:**
 - Topic- Flights Patterns and the FAA
- **Monday 10:30 AM**
 - Topic- The Janus Decision and Public Pension
- **Monday 11:30 AM:**
 - Topic-Water (WRDA)

Break (10 minutes)

- **Monday 12:30 PM: (working lunch)**
 - Topic- ICMA: Cities and Innovation
- **Monday 1:30 PM:**
 - Topic- Homelessness, National Alliance to End Homelessness
- **Monday: 2:15 PM**
 - Topic- Residential Recovery Reform, Government Accountability Office

Break (10 minutes)

- **Monday 3:20 PM:**
 - Topic- White House Intergovernmental Agency
- **Monday 4:15 PM: Adjourn**
- **Monday 6:00 PM: Hosted Reception (Members of Congress, Administration Officials, and Staff Invited)**



- Kaiser Permanente: 700 2nd Street NE, Washington, DC 20002
- **Monday 8:00 PM:** Reception Adjourn

Tuesday, September 18th: DAY 2

- **Tuesday 8:30 AM – Breakfast Speaker**
- **Tuesday 9:30 AM:** Leave for Capitol Hill
- **Tuesday 10:00 AM:** Break into small groups for Senators Visits
 - Senator Rubio
 - Senator Harris
 - Senator Feinstein
- **Tuesday 11:00 AM:** Topic Briefings
 - Transportation and Infrastructure Briefing
 - Housing Affordability (HUD)
 - Economic Development (Small Business Administration)
 - Small Cells and Federal Legislation

Agenda is subject to change



INFORMATION ITEM

September 12, 2018

TO: **Administration & Finance Committee**
(Directors Thomas, Dick, Finnegan)

FROM: **Robert Hunter, General Manager**

SUBJECT: AGREEMENT WITH BERGELECTRIC CORP.

STAFF RECOMMENDATION

Staff recommends the Administration & Finance Committee: Receive and file the report as presented.

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

DETAILED REPORT

Recently the District experienced some electrical issues due to demands on an aging electrical system in the building.

As a result of this issue, staff solicited proposals for mapping the existing electrical system in the building and determining the current building energy demand.. Of the two proposals received, staff chose to contract with Bergelectric Corp. at a cost of \$13,313.68 (see scope attached).

Bergelectric will commence work in late September and will conduct this work during peak and non-peak hours.

Budgeted (Y/N): N	Budgeted amount:	Core __	Choice __
Action item amount:	Line item: 19-8810		
Fiscal Impact (explain if unbudgeted): will be taken from building reserve fund			



TO: Robert Hunter
FROM: Charles Busslinger
DATE: July 26, 2018
SUBJECT: Request for Authorization – Administration Building Electrical System Mapping

Authorization Request

Authorization is requested to contract with Bergelectric Corp. in the amount of \$13,393.68 to map the existing electrical system at our administration building and determine current building energy demand. The information will serve as a basis for addressing current and future energy requirements in support of the office remodel and future building work space requirements.

Detail

Two competitive bids were obtained in accordance with District Contracts Policy:

Service Proposal	Date	Amount
Bergelectric Corp.	July 25, 2018	\$12,313.68*
Fullerton Electric Co.	May 8, 2018	\$12,500.00

The scope of work includes:

1. Meter recording of Main Power Panel "PP-2" to determine the total current use for the building (load record for 14 days at 15 minute intervals).
2. Identification of all feeders from "PP-2"
3. Identification and updating of existing drawings for all of the branch circuits fed from sub-panels "LES" & "LES2"
4. Labeling of all electrical receptacles with the corresponding circuit ID on the face plate.
5. Updating circuit panel schedule based off of the above scope for both panels.
6. Provide Single line and Lighting prints

*An option to provide a 2nd meter recorder to obtain an additional level of energy demand detail was included in the Bergelectric proposal for an additional \$1,080.00 (total \$13,393.68).

Source of Funding

Unexpended funds from current year budget - Building Expenses.

As this issue was identified after the April deadline for the 2018-2019 Budget submittal, this item is not included in the current year budget. Information on this pending expenditure was provided to the Board in the May 16, 2018 Board Packet (Future Investment Items pg. 102 of 173).

Authorization



SERVICE PROPOSAL

Bergelectric Corp.

650 Opper St.
Escondido, California 92029
Tel: 760-746-1003
Fax: 760-746-0675
E-mail: scsbilling@bergelectric.com

File # 84489
Job date: Jul. 26, 2018
Resource: Willie Guillen
Page number: 1

Billing address:**Municipal Water District of Orange County**

Attn: Charles Busslinger, P.E.
18700 Ward St
Fountain Valley, California 92708
Tel: (714) 593-5003

Site address:**Municipal Water District of Orange**

Attn: Charles Busslinger, P.E.
18700 Ward St
Fountain Valley, California 92708

Work Description

We take pleasure in submitting the following proposal in accordance with the instructions listed herein, subject to contract terms and conditions below:

Description of Work:

- Provide (1) meter recorder for Main "PP-2" so that customer can know what the total current use for the building (load record for 14 days).
- Provide (1) meter recorder to second panel "LE" for a 14 day read.
- Identify all feeders from "PP-2"
- Identify and update a drawing for all of the branch circuits fed from panels "LES" & "LES2"
- Place a P-Touch label on receptacles with the corresponding circuits on the face plate.
- Provide an undated panel schedule based off of the above scope for both panels.

Documents:

Single line and Lighting prints

Clarifications:

- All furniture and bookcase will be move away from wall 2' prior to us starting the work to gain access to the power outlets located behind at all locations (if Bergelectric has to move them it will be on T&M basis).
- This proposal assumes that we will have access to the site during normal business hours.
- Proposal assumes that all T&M (time and material) Tickets shall be authorized daily. Authorization shall permit costs listed in pricing above. Signing a T&M ticket as a "verification of time only" shall be rejected and all work shall cease until all costs indicated on the ticket are approved.
- Proposal assumes if unforeseen conditions occur which are not described in the original scope and cause increase to labor, materials, or requires Bergelectric to provide special tools/equipment shall be provided on a T&M (time and material) basis per Bergelectric's standard Service Rates and material/equipment costs for the region.
- This bid is based upon use of industry standard code approved materials and methods.

Exclusions:

- Any additional electrical work not shown on plan sheets noted above.
- Working on energized electrical equipment, fixtures, and devices.
- Liquidated damages.
- Temporary lighting and power.



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650 Opper St.
Escondido, California 92029

File # 84489
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- Premium time labor.
- Special inspection fees.
- Work required to bring existing conditions into current code compliance.
- Removal and replacement of ceiling tiles.
- Engineering and plan check fees.
- Costs for personnel protection from asbestos.

Summary	Total (\$)
Subtotal	13,393.68
Total	\$13,393.68

Terms

Our price is valid for 30 days and subject to changes any time thereafter.

This Service Proposal (Proposal) is effective as of the acceptance date on the Proposal, between Bergelectric Corp. (herein after called as Electrical Contractor, we, our) and the above named Customer who hereby agree that all Work specified on the Proposal shall be performed by the Electrical Contractor in accordance with all provisions of this Proposal.

This Proposal embodies the entire agreement between Electrical Contractor and Customer and supersedes all other writings. The parties shall not be bound by or be liable for any statement, representation, promise, inducement or understanding not set forth herein.

1. This Proposal is in accordance with our understanding of the requirements of the project and from verbal information which we received from the Customer, or its agent, and if written plans and specifications are furnished by Customer, the Electrical Contractor's interpretation of them. The Electrical Contractor assumes no responsibility as to the accuracy of such plans and specifications. It is further understood and agreed that the Proposal does not include any labor or materials not specifically mentioned herein. Unless otherwise provided in the plans and specifications, the Electrical Contractor shall have the right to select all materials. When specified materials are unavailable, the Electrical Contractor shall have the right to substitute for such specified materials other materials of equal or better quality. On remodeling or relocation jobs, the Electrical Contractor shall have the right to use any existing materials if suitable and to keep any materials that have been replaced by new materials.
2. Unless otherwise specified, Electrical Contractor shall submit its invoice for 100% of the Proposal amount upon completion of the Work and the Customer shall pay such invoice, due upon its receipt. Where Work continues beyond a period of 30 days, or is delayed for reasons beyond the control of the Electrical Contractor, monthly progress payments shall be paid in an amount corresponding to the completion percentage of the Work. The Electrical Contractor shall not be required to proceed with the Work if the payments applying on same have not been made as specified in the Proposal. In the event suit is filed by the Electrical Contractor to collect any monies due hereunder or to enforce any other provisions of the Proposal, the Customer agrees to pay all costs, and the attorney's fees incurred, together with interest on all unpaid balance at the rate of 10% per annum.
3. If the Customer's additions, alterations, rescheduling, acceleration to all or any part of the Work directly or indirectly causes an increase in the cost of or in the time required to perform any part of the Work, an equitable adjustment shall be made to price or time of performance, or both, and Customer shall be charged for on a Time and Material basis in accordance with the current prices shown in the Trade Service Price Book, or similar locally recognized standard in effect at time of billing. If any additions to the Proposal are ordered, the amount to be paid for the same shall be determined by the Customer and the Electrical Contractor at the time that they are ordered, and if they do not agree upon an amount to be paid, then the Customer shall pay a reasonable price therefor. The Electrical Contractor shall receive written orders for all additional work or changes signed by an authorized person before proceeding with such additions or changes. However, if such written orders are not received this shall not affect the right of the Electrical Contractor to receive payment as outlined above for said additional labor and materials so furnished. Payments for changes shall be made as per the payment terms of this Proposal.
4. This Proposal is valid only within the period specified. Electrical Contractor reserves the right to change any and all terms and conditions, including pricing, upon the expiry of validity period.
5. It is a condition of this Proposal that all materials or devices, which are supplied by the Electrical Contractor for installation, will be of a type that is approved for the purpose. It is further stipulated that the Customer will assume the same responsibility for any material or equipment not furnished by the Electrical Contractor, including the adequacy and approval of all existing services, feeders, panels, control devices, or other facilities which are to be utilized in this installation, and the Customer will assume responsibility for any changes in connection therewith which may be required by inspection authorities, or for any other reason, unless otherwise specifically set forth in this Proposal.
6. Any plans, specifications, drawings, or engineering data furnished by the Electrical Contractor to Customer in trust for determining the scope of the work to be performed and shall remain the property of the Electrical Contractor. They shall be immediately returned to the Electrical Contractor in the event he is not awarded to perform such work. If such plans, specifications, or other data are used for the purpose of obtaining other bids or in connection with the installation, the Customer shall pay the Electrical Contractor for all expense in preparing such plans or other data on an engineering fee basis.
7. Electrical Contractor hereby guarantees to the Owner of the location, for a period of one (1) year from date, that the electrical work performed under said contract was performed in a workman like manner and that the electrical material purchased and installed by BERGELECTRIC CORP thereunder was, when installed, free of inherent manufacturing or mechanical defects, all to the extent and on the conditions herein specifically set forth, that is:
Electrical Contractor shall replace, without cost or charge to the Owner for either labor or materials, such individual parts of electrical material or apparatus installed under said contract as may become defective or unserviceable within the period of the guarantee by reason of any failure of BERGELECTRIC CORP in performing the electrical work in a workman like manner or by reason of inherent manufacturing or mechanical defect in any electrical material or apparatus purchased and installed by the undersigned; provided:
 - a. The Owner notifies the Contractor, in writing, of any failure or default within ten (10) days of the date such failure or default has become apparent.
 - b. There shall be no responsibility on BERGELECTRIC CORP to replace light bulbs or globes;
 - c. No person, firm or corporation other than BERGELECTRIC CORP has, during or since the completion of the work performed or attempted to perform any of the electrical work included in said contract or repaired or attempted to repair any of the electrical work performed by BERGELECTRIC CORP thereunder;
 - d. The defect or failure was not caused or affected by the improper use or operation of the electrical facilities installed under said contract
8. To the fullest extent permitted by law, and not withstanding any other provision of this Proposal, the total liability, in the aggregate, of the Electrical Contractor, to the Customer and anyone claiming by or through the Customer, for any and all claims, losses, costs or damages, including attorneys' fees and costs and expert-witness fees and costs of any nature whatsoever or claims expenses resulting from or in any way related to the Work or the Proposal from any cause or causes shall not exceed the limits, obligations or coverage of the Electrical Contractors Insurance. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law. Worker's Compensation, General Liability and Automobile Liability Insurance are carried by the Electrical Contractor and certificates will be



Bergelectric Corp.
650 Opper St.
Escondido, California 92029

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Page number: 3

Terms

delivered upon request. Customer will carry insurance at full value covering Building (Special Form), Personal Property and all other property to which the services may apply, which may include Electronic Data Processing Equipment, Boiler and Machinery or Equipment Breakdown insurance. Customer will provide Certificates evidencing such coverage upon Contractor's request.

9. Unless otherwise provided herein, the amount of any present or future sales or other tax, Federal, State or City, which we now, or hereafter shall be required to pay, either on our own behalf or on behalf of the Customer, or otherwise, with respect to any labor or material covered by this Proposal shall be added to the prices quoted herein and paid by the Customer in the same manner and with the same effect as if originally added hereto.

10. If the Customer shall enter into a sale or shall sell all or any part of the premises herein involved, the full amount remaining unpaid on this Proposal becomes due and payable immediately and prior to such sale or agreement of sale. Title to any of the material sold or installed hereunder by the Electrical Contractor shall remain in the Electrical Contractor until all the terms hereof have been complied with, and in the event such materials are affixed in place, it is expressly understood and agreed that they shall remain personal property subject to removal by the Electrical Contractor. The owner, buyer, and Customer hereby waives any and all claims for damage to said property caused by the removal of said materials or any part thereof.

11. Proposal amount has been determined on the basis of straight time and normal work week. No overtime will be worked unless ordered by Customer or his representative in writing. In the event overtime is worked, the overtime premium rates plus Electrical Contractor's regular mark-up for overhead and profit will be paid as an extra.

12. Upon cancelation of this agreement for any reason, it is understood and agreed that the Electrical Contractor shall be reimbursed for all costs incurred plus markup and profit, through the date of cancellation.

Rep. Name: _____
Date: _____
Signature: _____

I hereby propose the scope of work described above. This proposal may be withdrawn by us if not accepted within 30 days.

Client Name: _____
Date: _____
Signature: _____

Acceptance of Proposal as Contract: The above prices and noted conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

**Administration Activities Report
August 3, 2018 to September 6, 2018**

Activity	Summary
Administration/Board	<p>Staff worked on the following:</p> <ul style="list-style-type: none"> • Scheduled meetings for Rob Hunter and other various meetings of the Board members. • Assisted Rob/Karl with various write ups and follow-up for the Committees and Board. • Continue to send the Water Supply Reports to the member agencies. • Continued training of new administrative staff. • Submitted the Biennial Conflict of Interest Code changes to the County. • Conducted research regarding various Ethics and Harassment Prevention Training options. • Responded to a Public Records Act request. • Assisted Harvey with various Board related tasks. • Registration & hotel accommodations for Urban Water Institute Conference. • Registration for the CRWUA. • Set appointments both phone & in person meetings for GM & PE. • Assisted with Government Affairs correspondence. • Drafted the GM Report. • Prepared PAL Meeting Notes. • Processed several Agreements. • Assisted in setting up the Water Quality Meeting.
MWDOC/OCWD Joint Administration	No new information to report.
Health Benefits	Health Fair will be held, jointly with OCWD, on October 11 th between 11:30 – 1:30. Flu shots are also available. HR is taking RSVPs for the flu shots.
Records Management	<ul style="list-style-type: none"> • All paper documents remaining in the vault have been reviewed and handled appropriately. • Staff focus is reviewing and reorganizing electronic documents in Laserfiche system. • Staff is registered to attend the annual ECS (our Laserfiche reseller) conference on September 13.
Recruitment /Departures	<ul style="list-style-type: none"> • Recruitments continue for the following positions: <ul style="list-style-type: none"> • Rachel Davis started her position with the District on September 4th as the WUE Analyst II • Alexis Bueno Correa started her WUE internship on September 7th. • Two additional WUE interns will be starting on September 10th.
Other	
Projects and Activities	<ul style="list-style-type: none"> • Staff is reviewing the Personnel Manual for updates. • Staff is meeting with consultants to seek input on evaluating options for improvements to the District's Performance Evaluation process. • Staff is coordinating with IDS Group on getting costs for finalizing office schematics and design work and approach in moving forward for various phases. • Staff participated in interviews for the WUE Analyst II and Intern positions.



INFORMATION ITEM
September 12, 2018

TO: **Administration & Finance Committee**
(Directors Thomas, Dick, Finnegan)

FROM: Robert J. Hunter, General Manager

Staff Contact: Jeff Stalvey

SUBJECT: **Finance and IT Pending Items Report**

SUMMARY

The following list details the status of special projects that are in-progress or to be completed during FY 2018-19.

Description	% of Completion	Estimated Completion date	Status
<u>Finance</u>			
Further Implementation of WUE Landscape Programs Databases and Web Site.	On-going	On-going	In Progress
2018 W-9 collection for water rebates. Currently holding 11 rebate checks awaiting W-9 forms.	On-going	On-going	In Progress
Annual audit with Vazquez & Co. Interim audit week of July 9 th ; final audit week of September 17 th .	50%	11-14-18	In Progress
Transition to new banking institution, U.S. Bank. Closed Bank of America account on 08/30/18	100%	08-20-18	Completed
New custodial services with U.S. Bank. New account opened August 3rd and transitioned by August 20th.	100%	08-22-18	Completed
Prepare for year end, post closing entries and prepare annual financials	60%	09-14-18	In Progress
Pulled 83 W-9's to respond to an IRS penalty notice for 2016 1099 filings. Legal counsel responded. Awaiting IRS reply.	90%	10-31-18	In Progress

Government Compensation in California Report 2018	0%	03-30-19	Not Started
State Controller Report preparation FY17-18	0%	11-30-18	Not Started
State Tax filing for Water Facilities FY17-18	80%	09-30-18	In Progress
Preparation of documents for FY19-20 budget process.	0%	05-31-19	Not Started

Description	% of Completion	Estimated Completion date	Status
<u>Information Technology</u>			
Network security issues (hackers, viruses and spam emails)	On-going	On-going	Continuous system monitoring
Purchase and upgrade Virtual Hyper-V Host Server (Hardware and Software)	25%	12-31-18	In Progress
Purchase and upgrade Conference room 101 with Interactive board	0%	06-30-19	Not Started
Upgrade VOIP telephone phone system (Hardware and software)	0%	3-31-19	Not Started
Upgrade Exchange Server to Enterprise Version	50%	9-30-18	In Progress
Purchase and upgrade 5 desktop computers, 3 laptops and an iPad for Staff	50%	09-30-18	In Progress



INFORMATION ITEM
September 12, 2018

TO: Administration & Finance Committee
(Directors Thomas, Dick, Finnegan)

FROM: Robert Hunter, General Manager Staff Contact: Kevin Hostert

SUBJECT: Monthly Water Usage Data, Imported Water Projections, and Water Supply Info.

STAFF RECOMMENDATION

Staff recommends the Administration & Finance Committee receive and file this information.

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

REPORT

The attached figures show the recent trend of water consumption in Orange County (OC), an estimate of Imported Water Sales for MWD OC, and selected water supply information.

- OC Water Usage, Monthly by Supply OCWD Groundwater was the main supply in July.
- OC Water Usage, Monthly, Comparison to Previous Years Water usage in July 2018 was above average compared to the last 5 years. We are continuing to see slight increases in overall water usage compared to the previous two Fiscal Years. In June 2016, all water conservation became voluntary for MWD OC agencies and the Great California Drought was declared over by the Governor in April 2017.
- Historical OC Water Consumption Orange County M & I water consumption is estimated to be 540,000 AF in FY 2018-19 (*this includes ~15 TAF of agricultural usage and non-retail water agency usage*). This is about 15,000 AF more than FY 2017-18 and is about 36,000 AF more than FY 2016-17. Water usage per person is projected to be slightly higher in FY 2018-19 for Orange County at 155 gallons per day (This includes recycled water). Although OC population has increased 20% over the past two decades, water usage has not increased, on average. A long-

Budgeted (Y/N): N	Budgeted amount: N/A	Core <u>X</u>	Choice <u> </u>
Action item amount: N/A	Line item:		
Fiscal Impact (explain if unbudgeted):			

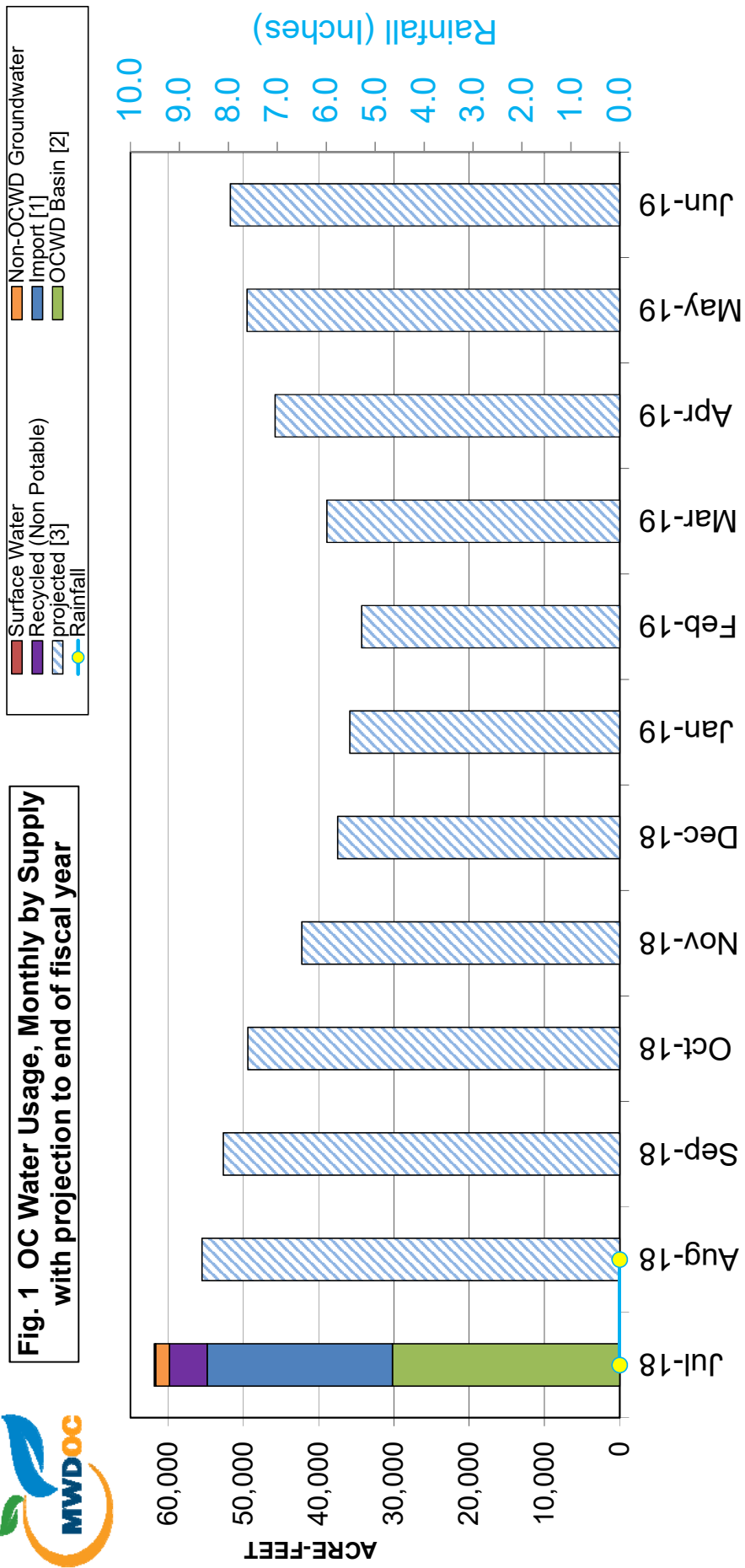
term decrease in per-capita water usage is attributed mostly to Water Use Efficiency (water conservation) efforts. O.C. Water Usage for the last three Fiscal Years is the lowest since the 1982-83 Fiscal Year (FY1982-83 was the third wettest year on record).

Water Supply Information Includes data on Rainfall in OC; the OCWD Basin overdraft; Northern California and Colorado River Basin hydrologic data; the State Water Project (SWP) Allocation, and regional storage volumes. The data have implications for the magnitude of supplies from the three watersheds that are the principal sources of water for OC. Note that a hydrologic year is Oct. 1st through Sept. 30th.

- Orange County's accumulated rainfall through August was well below average for this period. Water year to date rainfall in Orange County is 3.66 inches which is 29% of normal.
- Northern California accumulated precipitation through August was around 84% of normal for this period. Water Year 2017 was the wettest water year on record. The Northern California snowpack was 43% of normal as of April 1st. The State of California was in a declared Drought Emergency that started January 2014 and ended in April of 2017. As of late August, 47.58% of California is experiencing moderate to extreme drought conditions while 86.22% of the state is experiencing abnormally dry conditions. The State Water Project Contractors Table A Allocation has increased to 35% as of late May.
- Colorado River Basin accumulated precipitation through late August was 69% average for this period. The Upper Colorado Basin snowpack was 71% of normal as of April 3. Lake Mead and Lake Powell combined have about 58% of their average storage volume for this time of year and are at 42.6% of their total capacity. If Lake Mead's level falls below a "trigger" limit 1,075 ft. at the end of a calendar year, then a shortage will be declared by the US Bureau of Reclamation (USBR), impacting Colorado River water deliveries to the Lower Basin states. As of late August, Lake Mead levels were 3.5' above the "trigger" limit. The USBR predicts that the start of 2019 will not hit the "trigger" level but there is a 52% chance that the trigger level will be hit in 2020 and a 64% chance in 2021.



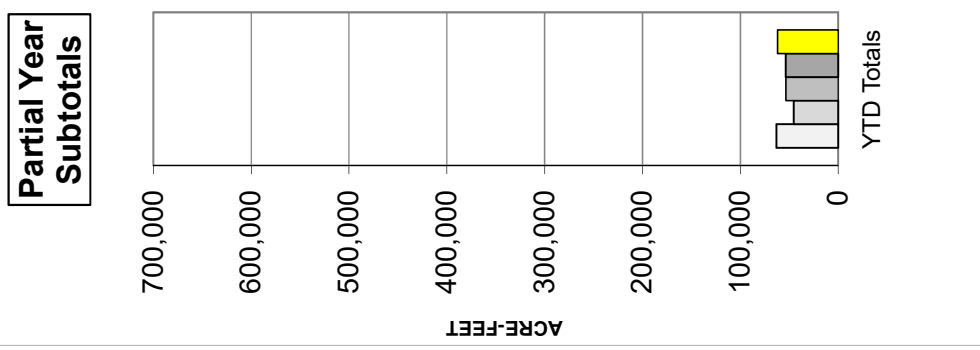
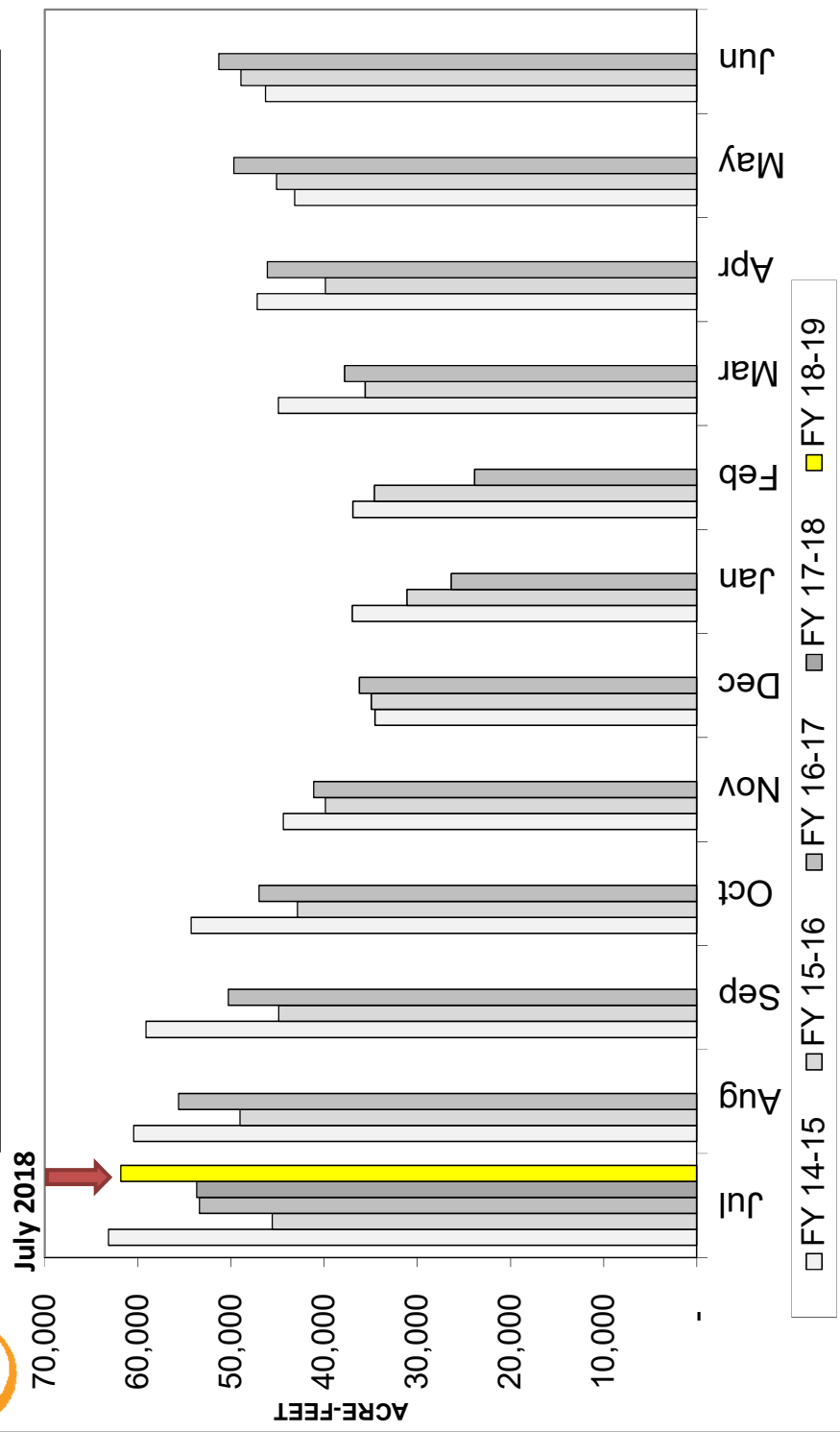
**Fig. 1 OC Water Usage, Monthly by Supply
with projection to end of fiscal year**



- [1] Imported water for consumptive use. Includes "In-Lieu" deliveries and CUP water extraction. Excludes "Direct Replenishment" deliveries of spreading water, "Barrier Replenishment" deliveries, and deliveries into Irvine Lake.
- [2] GW for consumptive use only. Excludes In-Lieu water deliveries and CUP water extraction that are counted with Import. BPP in FY '17-18 is 75%.
- [3] MWD OC's estimate of monthly demand is based on the projected FY 15-16 "Retail" water demand and historical monthly demand patterns.
- [4] Total water usage includes IRWD groundwater agricultural use and usage by non-retail water agencies.

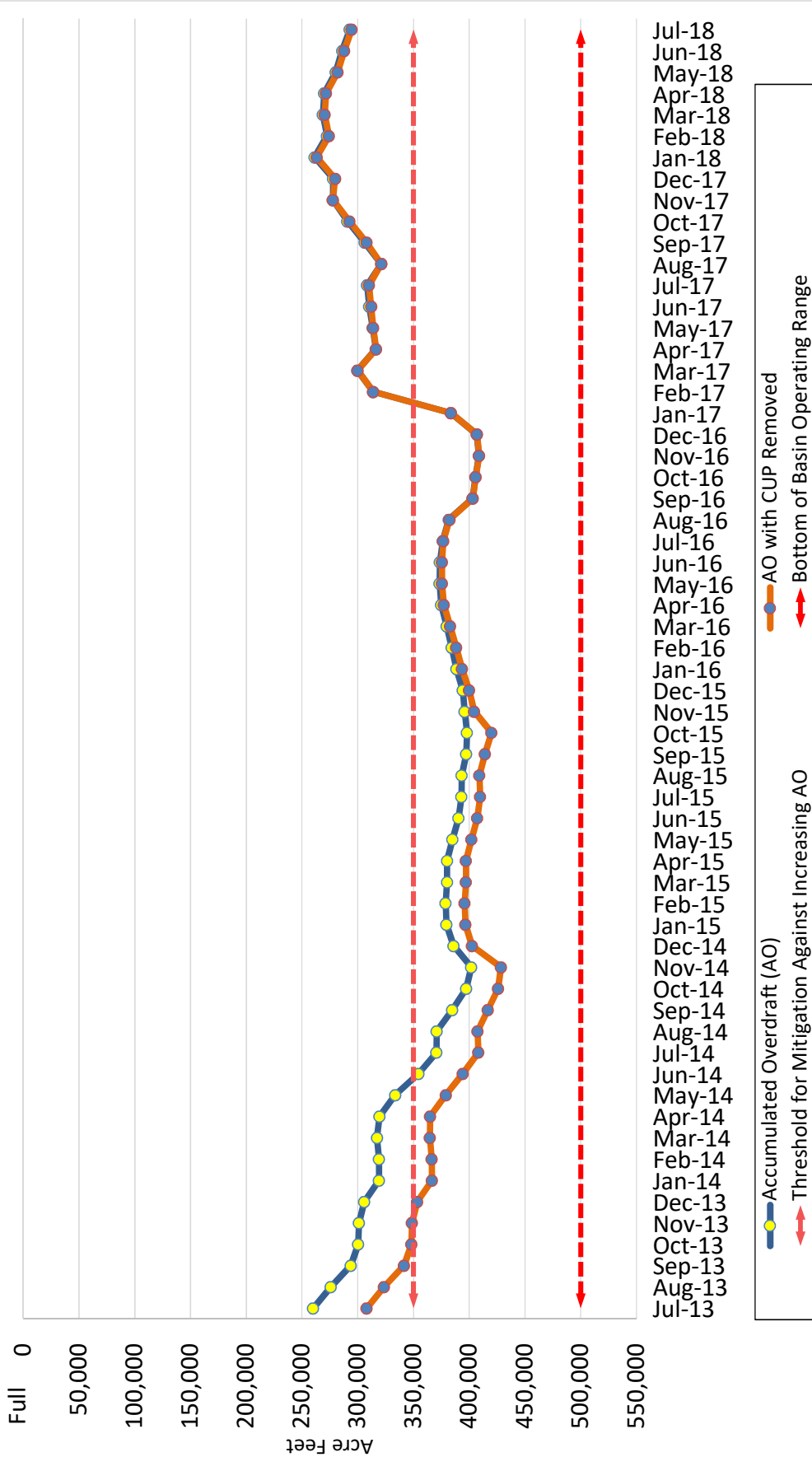


Fig. 2 OC Monthly Water Usage [1]: Comparison to Last 4 Fiscal Years

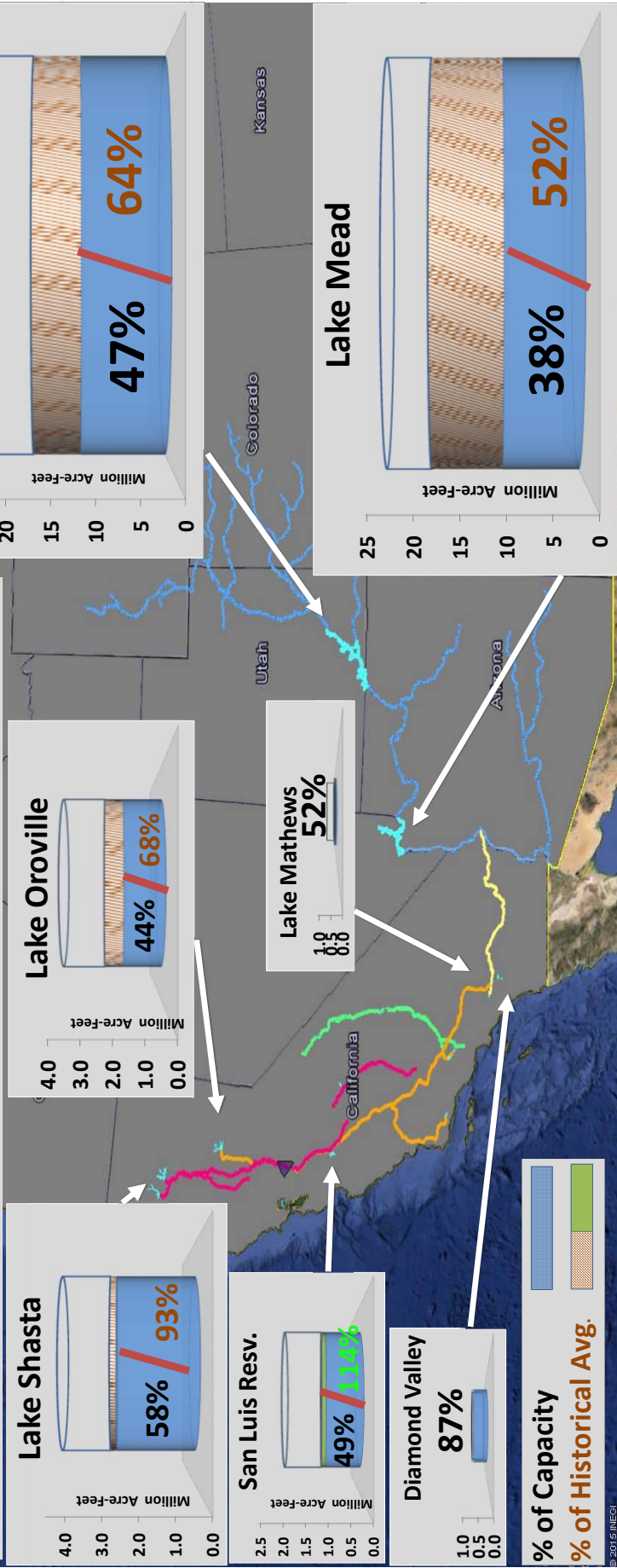


[1] Sum of Imported water for consumptive use (includes "In-Lieu" deliveries; excludes "Direct Replenishment" and "Barrier Replenishment") and Local water for consumptive use (includes recycled and non-potable water and excludes GWRS production) Recent months numbers include some estimation.

Accumulated Overdraft of the OCWD Groundwater Basin as of July 2018



State Water Project, Colorado River, and MWD Reservoir Storage
as of September 4, 2018



Prepared by the Municipal Water District of Orange County
Number and Subject to Change

SWP TABLE A ALLOCATION

FOR STATE WATER PROJECT CONTRACTORS

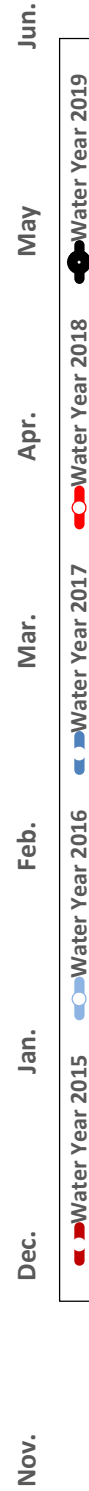
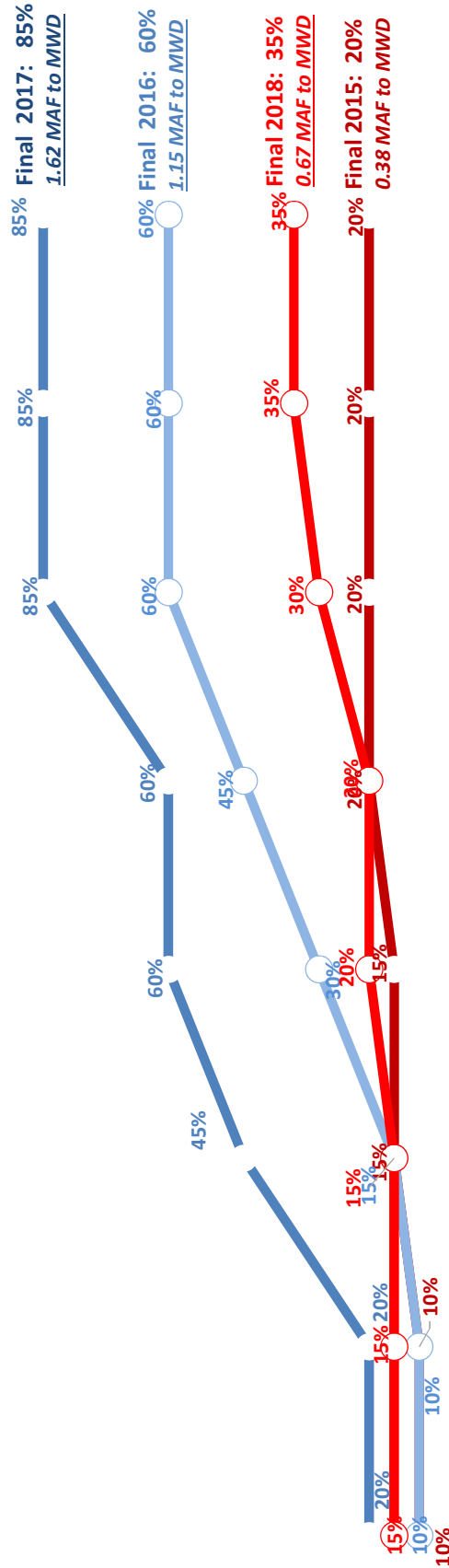
Final 2019: ???

85% Final 2017: 85%
1.62 MAF to MWD

60% Final 2016: 60%
1.15 MAF to MWD

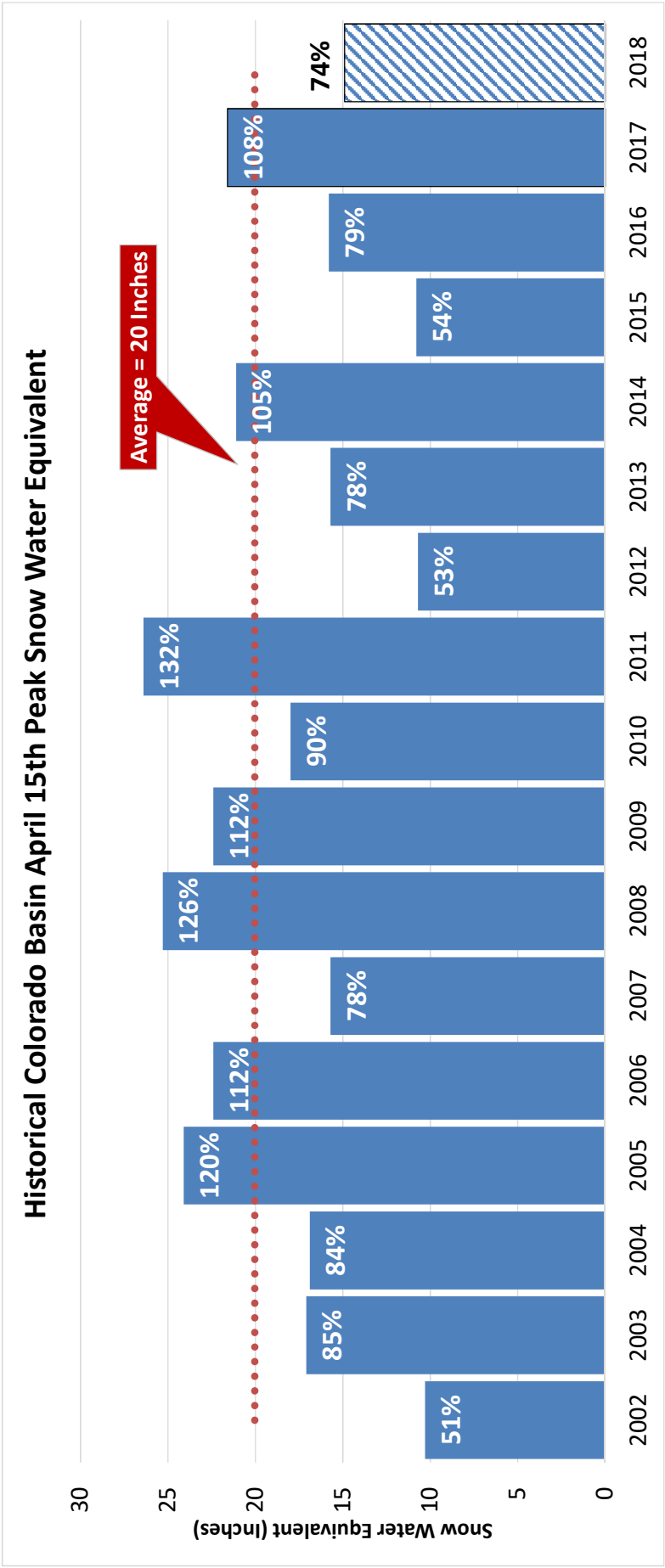
35% Final 2018: 35%
0.67 MAF to MWD

20% Final 2015: 20%
0.38 MAF to MWD



Historical Northern California April 1st Peak Snow Water Equivalent

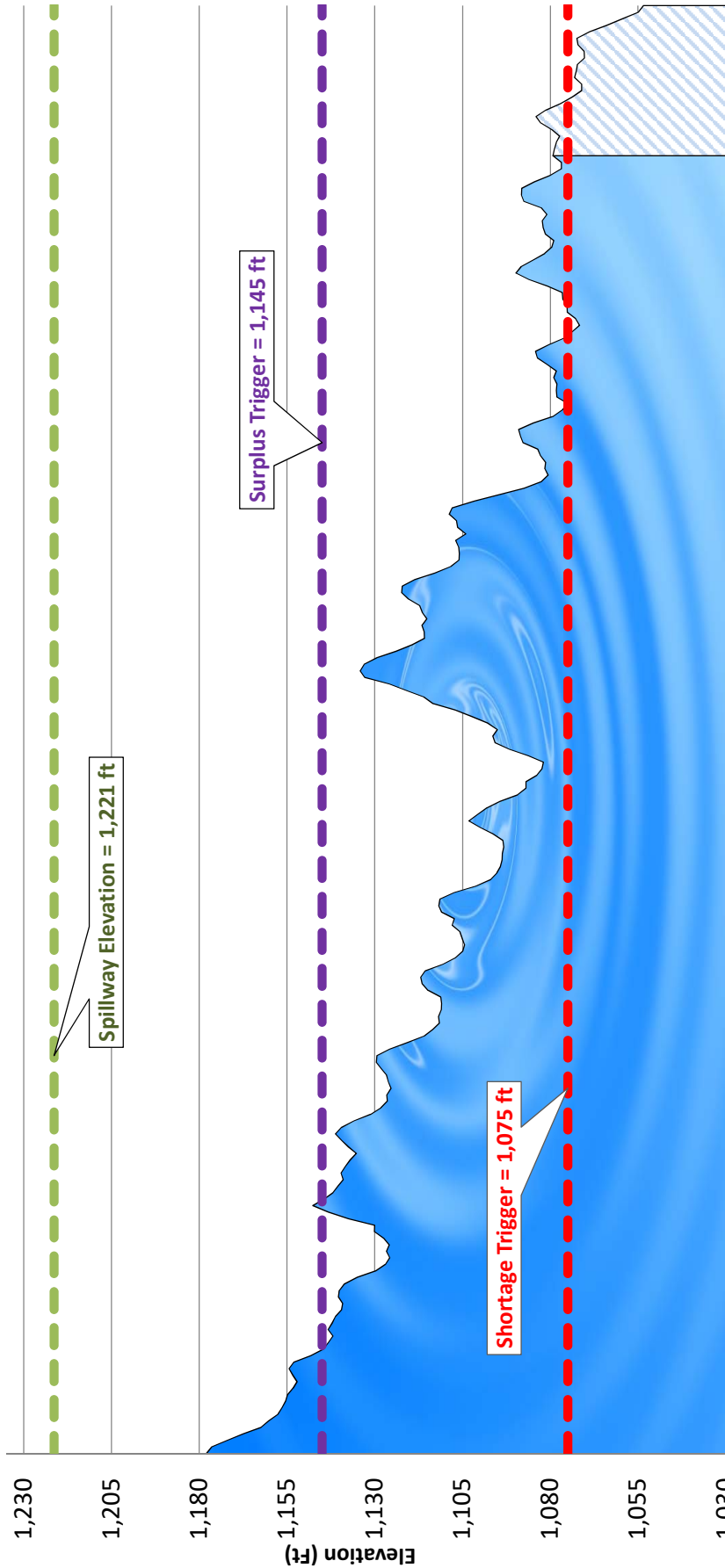






Lake Mead Levels: Historical and Projected projection per USBR 24-Month Study

■ Historical □ Projected





Lake Powell Levels: Historical and Projected projection per USBR 24-Month Study

■ Historical □ Projected

