

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY  
September 19, 2018**

At 8:30 a.m., President Barbre called to order the Regular Meeting of the Municipal Water District of Orange County in the Board Room at the District facilities located in Fountain Valley. Director Osborne led the Pledge of Allegiance and Secretary Goldsby called the roll.

**MWDOC DIRECTORS**

Brett R. Barbre  
Larry Dick  
Joan Finnegan  
Wayne Osborne  
Sat Tamaribuchi  
Jeffery M. Thomas  
Megan Yoo Schneider

**STAFF**

Robert Hunter, General Manager  
Karl Seckel, Assistant General Manager  
Joe Byrne, Legal Counsel  
Maribeth Goldsby, Board Secretary  
Cathy Harris, Admin. Services Manager  
Damon Micalizzi, Director of Public Affairs  
Melissa Baum-Haley, Sr. Water Resources Analyst  
Kelly Hubbard, WEROC Programs Manager  
Tiffany Baca, Public Affairs Supervisor

**ALSO PRESENT**

Linda Ackerman  
Larry McKenney  
Jose Vergara  
Doug Reinhart  
Jim Atkinson  
John Kennedy  
Brooke Jones  
Kelly Rowe

MWDOC/MET Director  
MWDOC/MET Director  
El Toro Water District  
Irvine Ranch Water District  
Mesa Water  
Orange County Water District  
Yorba Linda Water District

**PUBLIC PARTICIPATION/PUBLIC COMMENT**

President Barbre announced members of the public wishing to comment on agenda items could do so after the item has been discussed by the Board and requested members of the public identify themselves when called on. Mr. Barbre asked whether there were any comments on other items which would be heard at this time.

No comments were received.

**ITEMS RECEIVED TOO LATE TO BE AGENDIZED**

No items were received.

**ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING**

President Barbre inquired as to whether there were any items distributed to the Board less than 72 hours prior to the meeting. No items were distributed.

No items were distributed.

**EMPLOYEE SERVICE AWARD**

President Barbre, along with General Manager Hunter, presented Assistant General Manager Karl Seckel with an award for thirty-five years of service to the District.

**CONSENT CALENDAR**

President Barbre stated all matters under the Consent Calendar would be approved by one MOTION unless a Director wished to consider an item separately.

Upon MOTION by Director Thomas, seconded by Director Finnegan, and carried (7-0), the Board approved the of Consent Calendar items as follows. Directors Barbre, Dick, Finnegan, Osborne, Yoo Schneider, Tamaribuchi, and Thomas voted in favor.

**MINUTES**

The following minutes were approved.

- August 1, 2018 Workshop Board Meeting
- August 15, 2018 Regular Board Meeting

**COMMITTEE MEETING REPORTS**

The following Committee Meeting reports were received and filed as presented.

- Planning & Operations Committee Meeting: August 6, 2018
- Administration & Finance Committee Meeting: July 11, 2018 (as revised)
- Administration & Finance Committee Meeting: August 8, 2018
- Public Affairs & Legislation Committee Meeting: August 13, 2018
- Executive Committee Meeting: August 16, 2018

**TREASURER'S REPORTS**

The following items were ratified and approved as presented.

- MWDOC Revenue/Cash Receipt Register as of August 31, 2018
- MWDOC Disbursement Registers (August/September)

The following items were received and filed as presented.

- MWDOC Summary of Cash and Investment and Portfolio Master Summary Report (Cash and Investment report) as of July 31, 2018
- PARS Monthly Statement (OPEB Trust)
- Water Use Efficiency Projects Cash Flow

**FINANCIAL REPORT**

The following items were received and filed as presented.

Combined Financial Statements and Budget Comparative for the period ending July 31, 2018

**AUTHORIZE FY 18-19 CHOICE PROGRAMS BUDGET REVISIONS**

The Board approved the Choice Programs budget revisions.

**AWARD PROFESSIONAL SERVICES CONTRACT FOR MWDOC SEISMIC RETROFIT PROJECT**

The Board authorized the General Manager to contract with IDS Group in the amount of \$142,600 based on the Proposed Budget described in their proposal and the revised cost proposal dated September 5, 2018 for the MWDOC Seismic Retrofit Project work.

**AUTHORIZE ATTENDANCE AT THE FEMA & AWWA DISASTER RESOURCE TYPING STANDARDS WORKSHOP, NOVEMBER 15, 2018, WASHINGTON, DC**

The Board authorized attendance by Kelly Hubbard at the FEMA & AWWA Disaster Typing Standards Workshop, November 15, 2018 in Washington, DC.

**- END CONSENT CALENDAR -**

**ACTION CALENDAR**

**SCOPING STUDY TO ESTIMATE THE COST OF CORRECTING SMALL NON-COMPLIANT WATER SYSTEMS IN CALIFORNIA TO ENGAGE IN THE UPCOMING STATE "WATER TAX" DISCUSSIONS**

President Barbre advised that the proposal to enter into a scoping study with Black & Veatch to estimate the cost of correcting small non-compliant water systems in California to engage in the upcoming state "Water Tax" discussions was before the Board for consideration.

Director Tamaribuchi commented on the staff recommendation to authorize \$20,000 for this study, noting that although he generally agrees with Mr. Devers (BBK) overall approach on this issue, he would prefer limiting the expenditure to \$10,000.

Considerable discussion ensued regarding the cost of the study, whether \$10,000 could start the work (with staff indicating yes), whether there were any duplication of efforts by other agencies (in particular Eastern Municipal Water District; staff indicating none), and the issue of a sole source contract.

Director Dick highlighted the importance of not duplicating efforts and the need to work closely with other agencies.

Following discussion, and upon MOTION by Director Tamaribuchi, seconded by Director Yoo Schneider, and carried (5-1-0), the Board authorized an initial \$10,000 on a sole source basis to Black & Veatch Engineers (B&V) to begin preparation of cost estimates to bring, small, non-compliant water systems, statewide, into compliance. The total study cost may be on the order of \$200,000, but the initial seed funding is required to initiate the work. The District plans to seek support from other water providers to fund the overall effort. The purpose of developing the cost estimates is to provide updated and more accurate information to help engage on this issue at the State level. Directors Barbre, Finnegan, Yoo Schneider, Tamaribuchi and Thomas voted in favor; Director Dick opposed; Director Osborne abstained.

### **PRUDENT COMPANION POLICY**

President Barbre suggested this item return to the Administration & Finance Committee for further discussion. Director Dick asked that staff outline any concerns with this policy in the write up to the Administration & Finance Committee.

Upon MOTION by Director Dick, seconded by Director Finnegan, and carried (7-0), the Board referred the Prudent Companion Policy to the Administration & Finance Committee for further discussion. Directors Barbre, Dick, Finnegan, Osborne, Yoo Schneider, Tamaribuchi and Thomas voted in favor.

### **AUTHORIZATION TO CONTRACT FOR STRATEGIC DIGITAL COMMUNICATIONS SERVICES**

President Barbre advised that the proposal to enter into a contract with HashtagPinpoint for strategic digital communications services was before the Board for consideration.

Responding to an inquiry by Director Thomas, General Manager Hunter advised that he served on the evaluation committee for the RFPs for this contract and HashtagPinpoint was clearly the lowest cost, and had the best proposal, presentation, and vision for the District.

Upon MOTION by Director Dick, seconded by Director Finnegan, and carried (5-0-2), the Board authorized entering into a contract with HashtagPinpoint to provide Strategic Digital Communications Services for the Municipal Water District of Orange County's (MWDOC) outreach initiatives. Directors Barbre, Dick, Finnegan, Tamaribuchi and Thomas voted in favor; Directors Osborne and Yoo Schneider abstained. (Note: Per the RFP, the term of the contract would be for three years, with two one-year renewal options)

### **INFORMATION CALENDAR**

#### **GENERAL MANAGER'S REPORT, SEPTEMBER 2018**

General Manager Hunter advised that the General Manager's report was included in the Board packet.

The Board received and filed the report as presented.

**MWDOC GENERAL INFORMATION ITEMS****a. BOARD OF DIRECTORS**

The Board members each reported on their attendance at the regular (and special) MWDOC Board and Committee meetings. In addition to these meetings, the following reports were made on conferences and meetings attended on behalf of the District.

Director Dick reported on attending the following meetings: the MET Caucus (Inland Empire (August and September), the MET Board and Committee meetings (both August and September), the Planning & Operations and Administration & Committee meetings, the Urban Water Institute meeting, the OC Taxpayer Association meetings (2), the Workshop Board meeting, the MWDOC MET Director luncheon meeting, the MWDOC MET Director caucus, the WACO Planning and WACO meetings, and the Business Development Associates meeting.

Director Finnegan reported on attending all of MWDOC's regularly scheduled meetings (Planning & Operations, Administration & Finance, and Public Affairs & Legislation Committee meetings, the Workshop and Regular Board meetings), as well as the ISDOC Executive Committee meeting.

Director Tamaribuchi advised that he attended all of MWDOC's regularly scheduled meetings, (Planning & Operations, Administration & Finance, Public Affairs & Legislation, and Executive Committee meetings, as well as the Workshop and Regular Board meetings), the Urban Water Institute Conference, the WACO meeting, and the OCBC Infrastructure Committee meeting. Director Tamaribuchi highlighted that Karl Seckel will be speaking at the next OCBC Infrastructure Committee meeting regarding the OC Reliability Study.

Director Thomas stated that he attended all of MWDOC's regularly scheduled meetings (Planning & Operations, Administration & Finance, Public Affairs & Legislation, and Executive Committee meetings, as well as the Workshop and Regular Board meetings), the Urban Water Institute Conference, the OC Water Summit Planning meeting, and a MET Inspection Trip to the Delta.

Director Yoo Schneider advised that she attended the following meetings: the Executive Committee meeting, the Urban Water Institute Conference, MET's Sustain OC Water Solutions Conference, the International Water Industry Conference where she was a speaker, the World Water Cities Forum, and a Youth Group for Indonesia (as part of the Korea International Water Week).

Director Osborne thanked the Board for the warm welcome after being out on medical leave.

Director Barbre advised that he submitted a written report to Secretary Goldsby. He noted that the written report included the following meetings in his capacity as MET Director: the OC Water Association luncheon, a meeting with Paul Hernandez re regional water issues, the MWDOC MET Director caucuses (2), the MET Board and Committee days (both early and late), a meeting with MET re lobbying issues, a Colorado River inspection trip with ACCOC, and the State Water Project inspection trip. In his capacity as MWDOC Director he attended the following meetings: the Workshop and Regular Board meetings, the Planning & Operations, Administration & Finance, Public Affairs & Legislation, and Executive Committee meetings, a meeting with General

Manager Hunter regarding the performance review process, the PBS SoCal interview with David Nazar, and a meeting with Jim Barker.

**B. REQUESTS FOR FUTURE AGENDA TOPICS**

No topics were presented.

**CLOSED SESSION**

At 9:14 a.m., Legal Counsel Byrne announced that the Board would adjourn to closed session to conduct the performance evaluation of the General Manager.

**RECONVENE**

The Board reconvened at 9:45 a.m., and Legal Counsel Byrne advised that no reportable action was taken in closed session.

**ADJOURNMENT**

There being no further business to come before the Board, President Barbre adjourned the meeting at 9:46 a.m..

Respectfully submitted,

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Maribeth Goldsby, Secretary