

REGULAR MEETING
OF THE BOARD OF DIRECTORS
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
18700 Ward Street, Board Room, Fountain Valley, California
April 16, 2014, 8:30 a.m.

AGENDA

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENTS/PARTICIPATION

At this time, members of the public will be given an opportunity to address the Board concerning items within the subject matter jurisdiction of the Board. Members of the public may also address the Board about a particular Agenda item at the time it is considered by the Board and before action is taken. If the item is on the Consent Calendar, please inform the Board Secretary before action is taken on the Consent Calendar and the item will be removed for separate consideration.

The Board requests, but does not require, that members of the public who want to address the Board complete a voluntary "Request to be Heard" form available from the Board Secretary prior to the meeting.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

Determine need and take action to agendize items(s) which arose subsequent to the posting of the Agenda. (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board members present, or, if less than two-thirds of the Board members are present, a unanimous vote of those members present.)

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING

Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the District's business office located at 18700 Ward Street, Fountain Valley, California 92708, during regular business hours. When practical, these public records will also be made available on the District's Internet Web site, accessible at <http://www.mwdoc.com>.

NEXT RESOLUTION NO. 1979

CONSENT CALENDAR (Items 1 to 4)

(All matters under the Consent Calendar will be approved by one motion unless a Board member requests separate action on a specific item)

1. MINUTES

- a. March 5, 2014 Workshop Board Meeting
- b. March 7, 2014 Special Board Meeting
- c. March 19, 2014 Regular Board Meeting

Recommendation: Approve as presented.

2. COMMITTEE MEETING REPORTS

- a. Planning & Operations Committee: March 3, 2014
- b. Administration & Finance Committee: February 12, 2014
- c. Administration & Finance Committee: March 12, 2014
- d. Public Affairs & Legislation Committee: February 18, 2014
- e. Public Affairs & Legislation Committee: March 17, 2014
- f. Executive Committee Meeting: March 20, 2014

Recommendation: Receive and file as presented.

3. TREASURER'S REPORTS

- a. MWDOC Revenue/Cash Receipt Register as of March 30, 2014
- b. MWDOC Disbursement Registers (March/April)

Recommendation: Ratify and approve as presented.

- c. Summary of Cash and Investment and Portfolio Master Summary Report (Cash and Investment report) as of February 28, 2014
- d. PARS Monthly Statement (OPEB Trust)
- e. Water Use Efficiency Projects Cash Flow

Recommendation: Receive and file as presented.

4. FINANCIAL REPORT

- a. Combined Financial Statements and Budget Comparative For the Period Ending February 28, 2014

Recommendation: Receive and file as presented.

– End Consent Calendar –

ACTION CALENDAR**5-1 APPLICATION FOR CSDA'S DISTRICT TRANSPARENCY CERTIFICATE OF EXCELLENCE**

Recommendation: Direct staff on whether to pursue CSDA's District Transparency Certificate of Excellence.

5-2 AGREEMENT WITH FRASER COMMUNICATIONS FOR PROFESSIONAL COMMUNICATIONS SERVICES

Recommendation: Approve the attached agreement with Fraser Communications for Professional Communications Services for the Value of Water Communications Plan.

INFORMATION CALENDAR (All matters under the Information Calendar will be Received/Filed as presented following any discussion that may occur)

6. GENERAL MANAGER'S REPORT, APRIL 2014 (ORAL AND WRITTEN)

Recommendation: Receive and file report(s) as presented.

7. MWDOC GENERAL INFORMATION ITEMS

- a. Board of Directors - Reports re: Conferences and Meetings and Requests for Future Agenda Topics

Recommendation: Receive and file as presented.

CLOSED SESSION ITEMS**8. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Pursuant to Paragraph (1) of subdivision (d) of Government Code Section 54956.9. One Case: *San Diego County Water Authority v. Metropolitan Water District of Southern California*; all persons interested in the validity of the rates adopted by the Metropolitan Water District of Southern California on April 13, 2010, et al., former Los Angeles Superior Court, Case No. BS 126888, transferred on October 21, 2010, to San Francisco Superior Court, Case No. CPF-10-510830.

9. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Paragraph (1) of subdivision (d) of Government Code 54956.9). One Case: *San Diego County Water Authority v. Metropolitan Water District of Southern California*; all persons interested in the validity of the rates adopted by the Metropolitan Water District of Southern California on April 10, 2012 to be Effective January 1, 2013 and January 1, 2014; and Does 1-10, et al. (Los Angeles Superior Court Case No. BS137830), transferred on August 23, 2012 to San Francisco Superior Court, Case No. CPF-12-512466.

10. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:

(One Case: *Orange County Water District v. Northrop Corporation, et al.*; *Northrop Grumman Systems Corporation v. Metropolitan Water District of Southern California* (Orange County Superior Court, Case No. 04CC00715))

11. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9. One case.

ADJOURNMENT

Note: Accommodations for the Disabled. Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by contacting Maribeth Goldsby, District Secretary, at (714) 963-3058, or writing to Municipal Water District of Orange County at P.O. Box 20895, Fountain Valley, CA 92728. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that District staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the District to provide the requested accommodation.

**MINUTES OF THE WORKSHOP BOARD MEETING
OF THE BOARD OF DIRECTORS OF
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY (MWDOC)
WITH THE MWDOC MET DIRECTORS**

March 5, 2014

At 8:30 a.m. President Dick called to order the Workshop Board Meeting of the Board of Directors of Municipal Water District of Orange County (MWDOC) at the District facilities located in Fountain Valley. South Coast Water District Director Bob Moore led the Pledge of Allegiance and Secretary Goldsby called the roll.

MWDOC DIRECTORS

Brett R. Barbre*
Wayne A. Clark
Larry Dick*
Susan Hinman
Wayne Osborne
Jeffery M. Thomas
Joan Finnegan

MWDOC STAFF

Robert Hunter, General Manager
Karl Seckel, Assistant General Manager
Russ Behrens, Legal Counsel
Maribeth Goldsby, Board Secretary
Harvey De La Torre, Principal Water Res. Planner
Joe Berg, Water Use Efficiency Prog. Mgr.
Warren Greco, Assoc. Water Resources Analyst

*Also MWDOC MET Directors

OTHER MWDOC MET DIRECTORS

Linda Ackerman

OTHERS PRESENT

Patty Qulizapa
William Kahn
Mike Dunbar
Robert Hanford
Brian Ragland
Doug Reinhart
Peer Swan
Paul Shoenberger
Don Froelich
John Kennedy
Ray Miller
Rick Erkeneff
Bob Moore
Andy Brunhart
Gary Melton
Liz Mendelson
Carol Redhead

Aleshire & Wynder
El Toro Water District
Emerald Bay Service District
Golden State Water Company
City of Huntington Beach
Irvine Ranch Water District
Irvine Ranch Water District
Mesa Water District
Moulton Niguel Water District
Orange County Water District
City of San Juan Capistrano
South Coast Water District
South Coast Water District
South Coast Water District
Yorba Linda Water District
San Diego County Water Authority
Teacher, gardening classes

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

Determine need and take action to agendize item(s), which arose subsequent to the posting of the Agenda. (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote)

of the Board members present or, if less than two-thirds of the Board members are present, a unanimous vote.)

No items were presented.

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING

President Dick inquired as to whether there were any items distributed to the Board less than 72 hours prior to the meeting.

PUBLIC PARTICIPATION/PUBLIC COMMENTS

President Dick whether any members of the public wished to comment on agenda items.

No public comments were received.

PRESENTATION/DISCUSSION/INFORMATION ITEMS

UPDATE ON MET'S PROPOSED BIENNIAL BUDGET AND RATES FOR FISCAL YEARS 2014/15 AND 2015/16

Principal Water Resources Planner Harvey De La Torre updated the Board on MET's proposed Biennial budget and rates for fiscal years 2014/15 and 2015/16. He provided the information on key budget assumptions, proposed budget revenue requirements for both fiscal years, reasons surrounding Operations & Maintenance (O&M) increases, an overview of the supply programs, and proposed bundled rates. He also provided information on a ten-year financial forecast, including projected rate increases and financial metrics, a 10 year expenditure trend, the State Water Contract (SWC) expenditures forecast

Mr. De La Torre also provided an overview of the four budget alternatives presented by MET staff. These proposals are (1) rate increases of 1.5% for both years, (2) zero rate increase for 2014/15 and 1.5% increase for 2015/16; (3) Rate increases of 3.5% for both years due to a decrease in ad valorem tax revenue by \$30 million in 2014/15 and \$35 million in 2015/16 due to decline in tax-funded debt service; and (4) ad valorem tax rates are not maintained, and rate increases are capped at 1.5% in 2014/15 and 2015/16. His presentation included information on the four scenarios presented by MET staff.

Mr. De La Torre advised that the MET staff preferred alternative is Option 1, or 1.5% rate increases for both fiscal years.

Considerable discussion ensued regarding each of the alternatives, with specific emphasis on water sales forecasts, debt service costs, continuation of freezing the ad valorem tax (it has been frozen for the last two years), and the need for regular, consistent rate increases (to offset single, larger increases in the future). Discussion was also held regarding Operation & Maintenance costs, and financial forecasts for replacement and refurbishment of MET facilities.

Mr. Hunter advised that a conservative sales assumption provides more financial flexibility.

The Board received and filed the report as presented.

WATER SUPPLY CONDITIONS FOR 2014

Associate Water Resources Analyst, Warren Greco, reported that California is currently experiencing an extremely dry year that has resulted in MET's current Table A State Water Project allocation remaining at 0% for 2014. Mr. Greco reviewed the Northern Sierra 8-Station Index, noting that rainfall is currently at 13% of normal. He reviewed the snow pack conditions, the statewide reservoir conditions, Lake Mead elevation, and MET's dry-year storage amounts.

The Board received and filed the report as presented.

MWD ITEMS CRITICAL TO ORANGE COUNTY

- a. MET's Water Supply Conditions
- b. MET's Finance and Rate Issues
- c. Colorado River Issues
- d. Bay Delta/State Water Project Issues
- e. MET's Ocean Desalination Policy and Potential Participation by MET in the South Orange Coastal Ocean Desalination Project (formerly Dana Point Desalination Project)
- f. Second Lower Cross Feeder Project
- g. Orange County Reliability Projects

The Board received and filed the report as presented.

OTHER INPUT OR QUESTIONS ON MET ISSUES FROM MEMBER AGENCIES

No new information was presented.

METROPOLITAN (MET) BOARD AND COMMITTEE AGENDA DISCUSSION ITEMS

- a. Summary regarding February MET Board Meeting
- b. Review Items of significance for the Upcoming MET Board and Committee Agendas

Director Ackerman commented that there are three competing Federal bills on storage and that Senator Feinstein met with members of the MET Board to discuss the bill she introduced (for four reservoirs). Discussion ensued regarding the bills, the differences/similarities between the bills, and the changes of any of the bills moving forward. The Board received and filed the reports as presented.

President Dick announced that OCWD would be hosting an event on Friday, March 7th featuring Representative John Garamendi discussing his perspective of a Bay-Delta fix and his opposition to the Bay Delta Conservation Plan including the tunnels and the 9,000 cfs alternative.

CLOSED SESSION

At 9:55 a.m., the President Dick announced that the Board would adjourn to closed session for a conference with legal counsel regarding the following items:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Paragraph (1) of subdivision (d) of Government Code Section 54956.9.

One Case: *San Diego County Water Authority v. Metropolitan Water District of Southern California*; all persons interested in the validity of the rates adopted by the Metropolitan Water District of Southern California on April 13, 2010, et al., former Los Angeles Superior Court, Case No. BS 126888, transferred on October 21, 2010, to San Francisco Superior Court, Case No. CPF-10-510830.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Paragraph (1) of subdivision (d) of Government Code 54956.9). One Case: *San Diego County Water Authority v. Metropolitan Water District of Southern California*; all persons interested in the validity of the rates adopted by the Metropolitan Water District of Southern California on April 10, 2012 to be Effective January 1, 2013 and January 1, 2014; and Does 1-10, et al. (Los Angeles Superior Court Case No. BS137830), transferred on August 23, 2012 to San Francisco Superior Court, Case No. CPF-12-512466.

RECONVENE

The Board reconvened at 11:02 a.m., and President Dick announced that no reportable action was taken in closed session.

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 11:03 a.m.

Respectfully Submitted,

Maribeth Goldsby, Board Secretary

MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
March 7, 2014

At 9:30 a.m., President Dick called to order the Special Meeting of the Municipal Water District of Orange County Board of Directors at the District facilities, 18700 Ward Street, Board Room, Fountain Valley, California. Irvine Ranch Water District Director Peer Swan led the Pledge of Allegiance and Secretary Goldsby called the roll.

MWDOC DIRECTORS

Brett R. Barbre (absent)
Wayne A. Clark
Larry Dick
Joan Finnegan (absent)
Susan Hinman
Wayne Osborne
Jeffery M. Thomas (arrived at 10:15 a.m.)

STAFF PRESENT

Rob Hunter, General Manager
Karl Seckel, Assistant General Manager
Maribeth Goldsby, Board Secretary
Harvey De La Torre, Prin. Water Res. Planner

ALSO PRESENT

Linda Ackerman
William Kahn
Peer Swan
Debby Espe
Jim Leach
Merle Moshiri
Representative John Garamendi

MWDOC MET Director
El Toro Water District
Irvine Ranch Water District
San Diego County Water Authority
Santa Margarita Water District

PUBLIC COMMENTS

No comments were received.

DISCUSSION REGARDING THE BAY DELTA CONSERVATION PLAN, AND STATE, REGIONAL AND LOCAL WATER RESOURCES

President Dick introduced Representative John Garamendi , member of the House of Representatives, representing California's 3rd Congressional District.

Mr. Garamendi presented his views and ideas on the Bay Delta Conservation Plan (BDCP), noting that although California's aging water infrastructure is insufficient for our present and future needs, he didn't believe the current BDCP (and its tunnels) was the appropriate "fix" to the Delta (due to cost and impact to the Delta and surrounding farmland). He believed California could develop a comprehensive water plan, creating new supplies through conservation, recycling, additional storage (South of the Delta), and Delta levee improvements. Mr. Garamendi also believed that better management of California's mountain ranges and snow pack would result in additional water.

A question/answer period followed Mr. Garamendi's presentation, with discussion held on the cost to repair the levees, water rights, and the need for direct potable reuse.

Following discussion, the Board thanked Mr. Garamendi for his presentation. President Dick announced that Mr. Garamendi would be the featured speaker (hosted by Orange County Water District) in the Board Room, immediately following this meeting.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 10:40 a.m.

Respectfully submitted,

Maribeth Goldsby, Secretary

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
March 19, 2014**

At 8:30 a.m. President Dick called to order the Regular Meeting of the Municipal Water District of Orange County in the Board Room at the District facilities located in Fountain Valley. Golden State Water Company's District Manager, Robert Hanford led the Pledge of Allegiance and Secretary Goldsby called the roll.

MWDOC DIRECTORS

Brett R. Barbre
Wayne A. Clark
Larry Dick
Joan C. Finnegan
Susan Hinman
Wayne Osborne
Jeffery M. Thomas

STAFF

Rob Hunter, General Manager (absent)
Karl Seckel, Assistant General Manager
Russ Behrens, Legal Counsel
Maribeth Goldsby, Board Secretary

ALSO PRESENT

William Kahn
Brian Ragland
Doug Reinhart
Paul Cook
Kellie Welch
Robert Hanford
Paul Shoenberger
John Kennedy
Ray Miller
Bob Moore
Rick Erkeneff
Andrew Brunhart
Gary Melton
Betsy Eglash

El Toro Water District
City of Huntington Beach
Irvine Ranch Water District
Irvine Ranch Water District
Irvine Ranch Water District
Golden State Water Company
Mesa Water District
Orange County Water District
City of San Juan Capistrano
South Coast Water District
South Coast Water District
South Coast Water District
Yorba Linda Water District
Brady & Associates

PUBLIC PARTICIPATION/PUBLIC COMMENT

President Dick announced members of the public wishing to comment on agenda items could do so after the item has been discussed by the Board and requested members of the public identify themselves when called on. Mr. Dick asked whether there were any comments on other items which would be heard at this time.

No public comments were received.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

Determine need and take action to agendize items(s), which arose subsequent to the posting of the Agenda. (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board members present or, if less than two-thirds of the Board members are present, a unanimous vote.)

No items were presented.

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING

President Dick inquired as to whether there were any items distributed to the Board less than 72 hours prior to the meeting.

No items were presented.

EMPLOYEE AWARDS

No employee awards were presented.

CONSENT CALENDAR

President Dick stated all matters under the Consent Calendar would be approved by one MOTION unless a Director wished to consider an item separately.

Upon MOTION by Director Barbre, seconded by Director Finnegan, and carried (6-0), the Board approved the Consent Calendar items as follows. Directors Barbre, Clark, Dick, Finnegan, Hinman, and Osborne voted in favor. Director Thomas was absent.

MINUTES

The following minutes were approved.

February 5, 2014 Workshop Board Meeting
February 19, 2014 Regular Board Meeting

COMMITTEE MEETING REPORTS

The following Committee Meeting reports were received and filed as presented.

Planning & Operations Committee Meeting: February 3, 2014
Administration & Finance Committee Meeting: February 12, 2014
Executive Committee Meeting: February 24, 2014

TREASURER'S REPORTS

The following items were ratified and approved as presented.

MWDOC Revenue/Cash Receipt Register as of February 28, 2014
MWDOC Disbursement Registers (February/March)

The following items were received and filed as presented.

MWDOC Summary of Cash and Investment and Portfolio Master Summary Report
(Cash and Investment report) as of January 31, 2014

PARS Monthly Statement (OPEB Trust)

Water Use Efficiency Projects Cash Flow

FINANCIAL REPORT

The following items were received and filed as presented.

Combined Financial Statements and Budget Comparative for the period ending January 31, 2014

TRAVEL TO WASHINGTON DC IN 2014 TO COVER FEDERAL INITIATIVES

The Board received and filed the report as presented.

END CONSENT CALENDAR

ACTION CALENDAR

STANDING COMMITTEE AND AD HOC COMMITTEE APPOINTMENTS FOR 2014; SCHEDULE OF COMMITTEE MEETING DATES FOR 2014

President Dick announced that the proposed Standing Committee and Ad Hoc Committee appointments for 2014, as well as the schedule of Committee meeting dates for 2014, were before the Board for consideration.

Upon MOTION by Director Finnegan, seconded by Director Osborne, and carried (6-0), the Board (1) ratified the list of Standing Committee and Ad Hoc Committee appointments as presented by the President of the Board; and (2) ratified the Committee meeting dates/times for 2014. Directors Barbre, Clark, Dick, Finnegan, Hinman, and Osborne voted in favor. Director Thomas was absent.

ASSOCIATION AND COMMISSION APPOINTMENTS FOR 2014

President Dick announced that the proposed appointments to the Associations and Commissions for 2014 were before the Board for consideration.

President Dick advised that he received a request to add an association to the list, namely the South Orange County Watershed Management Area Executive Committee; the Board concurred. Mr. Dick recommended that Director Hinman act as the appointed representative, with Director Thomas the alternate (with Karl Seckel and Joe Berg as the staff support) to the South Orange County Watershed Management Area Executive Committee.

Director Barbre commented on the Orange County Business Council Legislative Committee, and requested that the representative and alternate positions be switched so that Director Osborne is the appointed representative, with Director Barbre as alternate.

Upon MOTION by Director Finnegan, seconded by Director Thomas, and carried (7-0), the Board (1) ratified the appointment of Representatives and Alternates to Associations, as amended by the President of the Board; and (2) adopted RESOLUTION NO. 1978 approving the appointment of Jeffery Thomas as Representative and Karl Seckel as Alternate to the Santiago Aqueduct Commission (SAC), for submission to SAC. Said RESOLUTION NO. 1978 was adopted by the following roll call vote:

AYES:	Directors Barbre, Clark, Dick, Finnegan, Hinman, Osborne & Thomas
NOES:	None
ABSENT:	None
ABSTAIN:	None

APPROVAL OF IRVINE RANCH WATER DISTRICT'S (IRWD) STRAND RANCH WATER BANKING PROGRAM WHEELING AGREEMENT BETWEEN IRWD, MWDOC AND METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA

Responding to an inquiry by Director Barbre, Legal Counsel Behrens confirmed that he recommends approving the Agreement in its current form, noting that he will again review the document when in final form.

Upon MOTION by Director Thomas, seconded by Director Clark, and carried (7-0), the Board authorized the General Manager to execute the Wheeling Agreement between IRWD, MWDOC, and MET for conveyance of 1,000 acre-feet of water, subject to final review and approval of legal counsel. Directors Barbre, Clark, Dick, Finnegan, Hinman, Osborne and Thomas voted in favor.

NOMINATIONS FOR CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) BOARD OF DIRECTORS REPRESENTING REGION 6 "SEAT C"

President Dick reported that the Public Affairs & Legislation Committee recommended this item be deferred until April; the Board generally concurred.

AB 1671, FRAZIER, SACRAMENTO-SAN JOAQUIN DELTA: WATER CONVEYANCE SYSTEM

Upon MOTION by Director Barbre, seconded by Directors Finnegan and Hinman, and carried (7-0), the Board adopted an "oppose" position on AB 1671. Directors Barbre, Clark, Dick, Finnegan, Hinman, Osborne and Thomas voted in favor.

INFORMATION CALENDAR

GENERAL MANAGER'S REPORT, MARCH 2014

Assistant General Manager Seckel advised that the General Manager's report was included in the Board packet.

The Board received and filed the report as presented.

MWDOC GENERAL INFORMATION ITEMS**BOARD OF DIRECTORS**

In addition to the regular (and special) MWDOC Board and Committee meetings attended by the Directors, the following reports were made on conferences and meetings attended on behalf of the District.

Director Barbre reported on his attendance and participation at MET meetings, as well as a Buena Park City Council meeting, the Yorba Linda Water District Citizen's Advisory meeting, an inspection trip to the State Water Project (co-hosted by Director Fern Steiner of the San Diego County Water Authority), and a meeting with Marcia Scully (MET legal) regarding updates on MET litigation.

Director Finnegan advised that she attended all of the MWDOC Board and Committee meetings.

Director Osborne reported on his attendance at the Urban Water Institute conference, as well as the WACO meeting.

Director Clark advised that he attended the WACO meeting, the Urban Water Institute conference, as well as planning meetings for upcoming Urban Water Institute Conferences.

Director Thomas highlighted his attendance at OCWD's workshop featuring John Garamendi regarding the Bay Delta Conservation Plan.

Director Hinman reported on attending the Operational Area Executive Committee meeting, the WACO Planning Committee and WACO meetings, the Special Board meeting with Representative Garamendi, the San Juan Basin Authority meeting, and a meeting with the Laguna Beach City Council and Water Commissioners regarding the Doheny Desalination Project. Ms. Hinman also attended the San Juan Capistrano City Council meeting and a meeting with representatives from South Coast Water District (regarding Doheny Desalination Project).

Director Dick reported on his attendance and participation at MET meetings, as well as the Urban Water Institute planning meetings, and the Urban Water Institute conference, the retirement event for Marcie Edwards, the Lifetime Achievement luncheon for Col. Jack Foley, the Special Board meeting with Representative Garamendi, the WACO and WACO Planning meetings, and the ISDOC Executive Committee meeting. Mr. Dick also attended the Orange County Apartment Association trade show, as well as a meeting with the former Chairman of the California Avocado Commission.

Assistant General Manager Karl Seckel announced that MWDOC would be hosting its Elected Officials Forum on Thursday, April 3, 2014.

CLOSED SESSION ITEMS

President Dick announced that although the following items were listed on the agenda, no closed sessions were necessary.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Paragraph (1) of subdivision (d) of Government Code Section 54956.9. One Case: *San Diego County Water Authority v. Metropolitan Water District of Southern California; all persons interested in the validity of the rates adopted by the Metropolitan Water District of Southern California on April 13, 2010, et al.*, former Los Angeles Superior Court, Case No. BS 126888, transferred on October 21, 2010, to San Francisco Superior Court, Case No. CPF-10-510830.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Paragraph (1) of subdivision (d) of Government Code 54956.9). One Case: *San Diego County Water Authority v. Metropolitan Water District of Southern California; all persons interested in the validity of the rates adopted by the Metropolitan Water District of Southern California on April 10, 2012 to be Effective January 1, 2013 and January 1, 2014; and Does 1-10, et al.* (Los Angeles Superior Court Case No. BS137830), transferred on August 23, 2012 to San Francisco Superior Court, Case No. CPF-12-512466.

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:

(One Case: *Orange County Water District v. Northrop Corporation, et al.; Northrop Grumman Systems Corporation v. Metropolitan Water District of Southern California* (Orange County Superior Court, Case No. 04CC00715))

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9. One case.

ADJOURNMENT

There being no further business to come before the Board, President Dick adjourned the meeting at 8:54 a.m.

Respectfully submitted,

Maribeth Goldsby, Secretary

MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS OF THE
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Jointly with the
PLANNING & OPERATIONS (P&O) COMMITTEE
March 3, 2014 8:30 a.m. to 10:00 a.m.
MWDOC Conference Room 101

P&O Committee:

Director Wayne Osborne, Chair
Director Brett Barbre
Director Susan Hinman

Staff:

Rob Hunter, Karl Seckel, Joe Berg,
Harvey De La Torre, Kelly Hubbard,
Pat Meszaros

Also Present:

President Larry Dick
Director Joan Finnegan
MWDOC/MET Director Linda Ackerman
Director Wayne Clark
John Kennedy, OCWD
Paul Weghorst, IRWD
Steve LaMar, IRWD
Don Froelich, MNWD
Paul Shoenberger, Mesa WD
Liz Mendelson, SDCWA

Director Osborne called the meeting to order at 8:30 a.m.

PUBLIC PARTICIPATION

No comments were received.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

No items were presented.

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING

No items were presented.

PRESENTATION

**ORANGE COUNTY WATER DISTRICT REGARDING GROUNDWATER BASIN
OPERATIONS**

Mr. Seckel familiarized the committee with the subject of the presentation and stated that a lot of things are going on with the Orange County Groundwater Basin with regard to groundwater levels, basin management, and the MET conjunctive use account. All in relation to OCWD looking at stabilizing the Basin Production Percentage to 75% in the long

run. He then introduced John Kennedy of OCWD to present a snapshot of what's going on and what's coming up in the near future. Director Osborne welcomed him and inquired if OCWD captured a lot of water behind Prado Dam as a result of the recent storm to which Mr. Kennedy responded that it was a pretty good storm—OCWD captured just under 10,000 acre feet (af).

Mr. Kennedy reported that OCWD budgeted this year to purchase 20,000 acre feet of MET untreated water. However, due to the dry conditions this year they have been dipping into their water reserve fund to buy additional water from MET. Last month, the OCWD Board directed staff to purchase an additional 29,100 af by the end of the fiscal year; whereby their water reserve fund will go down to zero. Regardless of these purchases, OCWD is still projecting 322,000 af overdraft by July 2014, which includes another 48,000 af of MET's CUP account. OCWD is watching closely MET water supplies because of its affect on what they do with the Groundwater Basin.

Mr. Kennedy then discussed the Basin Production Percentage (BPP) and how they've been gradually increasing it these past three years. The OCWD Board adopted a policy to get the BPP up to 75% which will require the purchases of additional MET untreated water. Next year, the BPP will increase from 70% to 72%, and OCWD will double the amount of MET untreated water they plan to buy to 40,000 AF. This assumes average hydrology.

Mr. Seckel inquired whether the 2015/16 projections included the GWRS expansion to which Mr. Kennedy responded that in about a year, they will have the capacity to do 100 mgd. The first year or two, they'll be limited by the amount of sewage.

On Wednesday, Mr. Kennedy stated the OCWD Board is expected to vote on increasing the RA from \$276 to \$294/af. This is mainly due to buying 40,000 af of MET untreated water next year. He also noted that OCWD will consider the option to issue commercial paper in the amount of \$15-17 million to buy another 25,000 af from MET. Some board members would like to raise the RA to replenish the Water Reserve Fund.

Mr. Kennedy then discussed a water resource management issue of using the Groundwater Basin more to help avoid the MET treatment rate. He explained that when OCWD buys untreated MET water at \$593/af and puts it in the spreading grounds the producers can save as much as \$232/af because they are offsetting an acre-foot of MET treated water. When Director Hinman questioned the amounts of treated and untreated, Mr. Seckel responded that the interesting thing about using the Groundwater Basin for treatment purposes, you're not necessarily changing the amount of water you're purchasing from MET. Mr. Seckel inquired whether there are limitations to how much water can be treated in this way to which Mr. Kennedy responded that they can purchase 40-60,000 af of MET water. Director Dick recalled OCWD aiming for a buffer zone in the overdraft of around 200,000 acre feet and inquired whether that is still the target to which Mr. Kennedy responded that their overdraft goal now is 100-150,000 af.

Discussion ensued on the energy costs to pump water out and the fact that you can save in power costs when the Basin is filled. Mr. Kennedy noted that, unfortunately, when the basin levels are higher, there are more losses to LA County because they operate at a lower level and water spills into their basin. He estimated they lose 10-15,000 acre feet of water per year. Director Barbre inquired where the shallowest wells are to which Mr. Kennedy replied

at the perimeter of the Basin. Director Finnegan inquired whether seawater intrusion is an issue. Mr. Kennedy responded seawater intrusion occurs when you draw the Basin down.

Director Osborne thanked Mr. Kennedy for the informative presentation and the Committee received and filed the report.

ACTION ITEMS

APPROVAL OF IRVINE RANCH WATER DISTRICT'S STRAND RANCH WATER BANKING PROGRAM WHEELING AGREEMENT BETWEEN IRWD, MWDOC AND METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA

Mr. Hunter reported that in 2001 IRWD, MWDOC and MET entered into an agreement for State Water Project (SWP) water for the Strand Ranch Banking project. The current agreement is for non-SWP water also described as a "wheeling agreement." It has gone through legal and staff review with all of the parties involved. This is a 1,000 acre foot, one-year test case and a template for future IRWD wheeling agreements. Director Barbre had several questions on the terms of the agreement and desired legal counsel's clarification considering this could become a template for future agreements. Staff noted that MWDOC's staff and legal time were accounted for per the terms of the MWDOC administrative code.

Director LaMar noted his appreciation of MWDOC taking the time to work out the agreement since this project has been a high priority for him.

Upon MOTION by Director Barbre (subject to getting his questions answered), seconded by Director Hinman, and carried (3-0), the agreement was referred to the March 19, 2014 Board meeting for approval, by the following vote:

AYES:	Directors Osborne, Barbre and Hinman
NOES:	None
ABSENT:	None
ABSTAIN:	None

INFORMATION ITEMS

STATUS OF ONGOING MWDOC RELIABILITY AND ENGINEERING/PLANNING PROJECTS

Director Hinman inquired what the procedures are for setting the standards for water quality at the Baker Plant. Mr. Seckel responded that he is working with IRWD on either amending a 1992 agreement or developing a letter to MET on how to get a sign-off. Mr. Seckel added there have been many questions which has resulted in taking longer than he'd like but overall, he doesn't foresee any problems. We are waiting for MET to come back with how to address it. He and Mr. Ferons (SMWD) have offered to meet with MET.

Regarding the Doheny Desalination Project, Mr. Seckel reported that there was a staff meeting to prepare for the next Participants' meeting which occurred after this packet was put together. There was a possible change of direction and he's unsure where it's going.

South Coast Water District (SCWD) and Laguna Beach County Water District (to a lesser degree) stated that they are ready to move forward with a demonstration project. Mr. Seckel noted that the five agencies came together in 2008 and all agreed to complete the study and then move into construction. The issue now is that the Cities of San Juan Capistrano and San Clemente, and Moulton Niguel Water District would like to preserve their option to participate. At the staff meeting, however, SCWD declared that they're ready to proceed and would like to know now who is willing to fully participate. It appears there may be a split among the agencies and the "in or out" question was not received well. It certainly wasn't the original spirit and intent of the agreement in 2008. The next Participants' meeting has been canceled to sort through this.

Discussion ensued on moving forward with the Project. Director Osborne stated that he thinks it's a great project but that we need to lay out the costs, decide who will pay and decide when to move forward. SCWD wants to start now with a smaller project—maybe produce 1 million gallons per day to pave the way for a larger project. In either case, CEQA is the first step so we need to decide whether it will be a smaller project. Director Barbre stated that the Project provides another source of water and it benefits the entire area; therefore, we should stay involved. Further, as we go into the budgeting process, we should declare Doheny to be a core project and take the lead. Our supplies are static from the Colorado River and the State Water Project, so development of such a local resource is paramount. Mr. Clark stated that he is in favor of forming a JPA and moving forward. Director Hinman stated that she attended the City of San Clemente Council meeting and pointed out that they're 95% dependent on imported water. Mr. Seckel reported that he heard that the City of San Clemente may now be in a position to take 1--3,000 acre feet. Mr. Hunter stated that staff will come back with some cost estimates and that we have a vehicle (Water Facilities Corporation) to issue bonds for the project.

Discussion ensued on core and choice with regard to the Doheny Desalination Project. Director Barbre reiterated that it should be core as it is his belief that the project benefits the entire County. It was noted that 53% of traffic coming into Orange County ends up in Irvine and further south. Director Dick provided an analogy that stated those water agencies in south Orange County facing greater water supply and system risk should more interested in exploring projects like Doheny.

Director Ackerman inquired as to the status of the Poseidon Resources LRP funding. Mr. Seckel responded that MWDOC, MET, OCWD, and Poseidon met recently to address MET staff questions on the Poseidon LRP application. Two questions will need time to address such as: who will take the water and where will it be delivered. The other questions are the more important ones of using EOCF#2 for system integration using the OC 44 line. MWDOC has asked MET for that process to be initiated with the Water Resources group.

STATUS OF ONGOING WEROC PROJECTS

Director Osborne inquired about the WEROC radio communication issue and Ms. Hubbard responded that she's working with the Cities—it's mainly a training issue and she'll be meeting with those who have not responded regularly. Director Dick inquired as to what agencies have not been participating and whether the Directors can help. Ms. Hubbard will provide a list of those agencies to the Directors.

STATUS OF WATER USE EFFICIENCY PROJECTS

- a. Status of Water Use Efficiency Projects
- b. Water Use Efficiency Programs Savings and Implementation Report

Mr. Berg announced that regarding the Industrial Program, staff is in the process of signing a funding agreement with Hoag Hospital in Newport Beach. They are retrofitting their steam sterilizer which will result in a savings of about 6.8 million gallons per year. Director Dick inquired who is funding this program to which Mr. Berg responded that there is funding from MET and the U.S. Bureau of Reclamation.

REVIEW OF ISSUES RELATED TO CONSTRUCTION PROGRAMS, FACILITY AND EQUIPMENT MAINTENANCE, WATER STORAGE, WATER QUALITY, CONJUNCTIVE USE PROGRAMS, EDUCATION, DISTRICT FACILITIES, and MEMBER-AGENCY RELATIONS

Mr. LaMar announced that IRWD recently promoted Mr. Paul Weghorst to the Executive Management team. He'll be taking Greg Heiertz's position who retired last fall.

Lastly, Mr. Seckel announced that he is presenting at WACO on March 7 regarding the Second Lower Cross Feeder and county water reliability.

ADJOURNMENT

There being no further business to be brought before the Committee, the meeting adjourned at 10:10 a.m.

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY Jointly with the
ADMINISTRATION & FINANCE (A&F) COMMITTEE

February 12, 2014 – 8:30 a.m. to 9:40 a.m.

MWDOC Conference Room 101

Committee Members:

Director Jeff Thomas, Chair (9:15 a.m.)

Director Brett Barbre

Director Wayne Osborne

Staff:

Robert Hunter, Karl Seckel, Cathy Harris,

Katie Davanaugh, Hilary Chumpitazi

Joe Berg

Also Present:

Director Susan Hinman

Director Wayne Clark

Director Joan Finnegan

Director Larry Dick

Director Barbre called the meeting to order at 8:30 a.m., noting that Director Thomas was running late. Director Finnegan sat on the Committee

PUBLIC COMMENTS

The Committee commented on Committee and Board voting protocol at Metropolitan Water District, noting that an additional staff member is required to assist with recording votes.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

No items were presented.

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING

No items were presented.

PROPOSED BOARD CONSENT CALENDAR ITEMS-ACTION

TREASURER'S REPORT (ACTION)

- a. Revenue/Cash Receipt Report – January 2014
- b. Disbursement Approval Report for the month of February 2014
- c. Disbursement Ratification Report for the month of January 2014
- d. GM Approved Disbursement Report for the month of January 2014
- e. Water Use Efficiency Projects Cash Flow – January 31, 2014
- f. Consolidated Summary of Cash and Investment – December 2013
- g. OPEB Trust Fund monthly statement

Relative to the disbursement register, Director Hinman noted that staff member Ms. Hubbard will be attending a Harvard Leadership in Crises program and requested that a brief report on the program be provided to the Committee at an upcoming Committee meeting.

Director Dick inquired about a disbursement for a web-based legislative tracking service. Mr. Hunter responded that it is a subscription service used by Townsend Public Affairs, on the District's behalf, and that an individual user's license is required. Directors Barbre and Dick requested that staff review user/licensing status.

The Committee completed their review of the Treasurer's Report and upon MOTION by Director Osborne, seconded by Director Finnegan, and carried (3-0), the reports were referred to the February 19, 2014 Board meeting for approval, by the following vote:

AYES: Directors Osborne, Finnegan, Barbre
NOES: None
ABSENT: None
ABSTAIN: None

FINANCIAL REPORTS (ACTION)

- a. Combined Financial Statements and Budget Comparative for the period ending December 31, 2013
- b. General Manager's Year-to-Date Budget Report

The Committee reviewed the Financial Report and upon MOTION by Director Osborne, seconded by Director Finnegan, and carried (3-0), the reports were referred to the February 19, 2014 Board meeting for approval, by the following vote:

AYES: Directors Osborne, Finnegan, Barbre
NOES: None
ABSENT: None
ABSTAIN: None

The agenda was reorganized as follows:

RESOLUTION ON CALLING FOR ENHANCED WATER USE EFFICIENCY EFFORTS TO EXTEND REGIONAL WATER SUPPLIES FOR ORANGE COUNTY RESIDENTS AND BUSINESSES (ACTION)

Director Barbre expressed support for approval of the resolution, noting that Metropolitan Water District adopted a similar resolution earlier this week. Mr. Berg noted that several of MWDOC member agencies have requested that the District adopt such a resolution and he will advise them that Board approval is pending.

The Committee concurred with staff recommendation to adopt a resolution in support of enhanced water use efficiency efforts and upon MOTION by Director Osborne, seconded by Director Finnegan, and carried (3-0), the item was referred to the February 19, 2014 Board meeting for approval, by the following vote:

AYES: Directors Osborne, Finnegan, Barbre
NOES: None
ABSENT: None
ABSTAIN: None

CALPERS ANNUAL VALUATION REPORT AS OF JUNE 30, 2012 (DISCUSSION)

The Committee reviewed the staff report and chart depicting historic and projected PERS rates with Ms. Harris reporting that the PERS obligation, effective July 1, 2014, increased by 0.9%. A key contributing factor was due to the PERS new amortization and smoothing policy. The current obligation is 77.2% funded. The annual lump sum prepayment option for 2014/15 is \$323,591 and if the District chooses to prepay the obligation up front, it would save 3.75% in interest. The obligation is to be included in the budget process.

MONTHLY WATER USAGE DATA, TIER 2 PROJECTION & WATER SUPPLY (INFORMATION)

Director Osborne inquired how the recent rain (and snowfall) in northern California will impact the reservoirs, noting the drought. It was reported that much of the rain does run out to the ocean due to lack of storage, but it did help that region locally.

The following informational reports were received and filed without discussion.

SEMI-ANNUAL DIRECTORS ACTIVITIES REPORT**SEMI-ANNUAL OVERTIME REPORT****LEGAL AND PROFESSIONAL SERVICES OPEN PURCHASE ORDERS****ANNUAL AUTO ALLOWANCE REPORT****FY 2014/15 BUDGET SCHEDULE****ANNUAL REVIEW OF COASTAL MUNICIPAL WATER DISTRICT ISSUES****DEPARTMENT ACTIVITIES REPORTS**

- a. Administration
- b. Finance and Information Technology

BOARD INPUT ON LEVEL OF OTHER POST-EMPLOYMENT BENEFITS (OPEB) LIABILITY PAYMENT (ACTION)

Mr. Hunter noted that the item had been presented as a discussion regarding the current policy and potential changes. Staff prepared a graph illustrating the OPEB liability funding schedule which shows that by increasing the current annual payment, the liability could be paid off much sooner. The current 20-year level contribution is \$155,575 per year. Committee held discussion on various options on whether to increase the annual contribution by \$28K (or more or less), continue with the "pay as you go" plan or another scenario. It was noted that a new valuation will be completed in the May-June timeframe which will impact the liability because of the District's 2012 decision to eliminate retiree health benefits for new hires after July 1, 2012 which will decrease the overall OPEB liability.

Director Barbre expressed support for funding the entire liability as quickly as possible, supporting the increase of \$28K annually. It was noted that several other variables that should be considered which include rising cost of health benefits, inflation and the cost of future dollars, and number of beneficiaries. All are in agreement that the liability should be paid as quickly as possible noting that the unfunded liability will have to be shown on the financial statement starting in 2016.

The Committee directed staff to create various spreadsheets by increasing the annual payment, make a lump sum contribution, and shortening the payoff to 2024 and present findings to the Committee in March, noting that the new valuation will have to be considered as well, as soon as it becomes available which is anticipated summer 2014.

Director Dick requested that staff determine whether a buy-out options can be offered to retirees with health benefits and a viable solution for retirees with 25+ years of service. Discussion was also held on the level of coverage presently offered to retirees and the associated cost, and whether a high deductible health plan should be considered or offered. Staff was directed to consult with legal counsel and present findings. Mr. Hunter pointed out that a plan can be offered but not mandated. Mr. Hunter also noted that there is an expectation of retiree health benefits for many of the District's long-term employees.

The Committee did not take a vote on this item as it was referred to a future committee meeting so that staff can conduct additional analysis and scenarios.

RETURN OF FUNDS TO MEMBER AGENCIES FROM CLOSE-OUT OF CAPACITY CHARGE ACCOUNT (ACTION)

Director Barbre requested that checks be issued to his representative agencies so that he can present a physical check, rather than issuing a credit. Staff was directed to contact each Board member to determine if a check or credit it to be issues for each agency receiving a refund.

The Committee reviewed the Return of Funds to Member Agencies from Close-out of Capacity Charge Account. Upon MOTION by Director Osborne, seconded by Director Finnegan, and carried (3-0), the reports were referred to the February 19, 2014 Board meeting for approval, by the following vote:

AYES:	Directors Osborne, Finnegan, Barbre
NOES:	None
ABSENT:	None
ABSTAIN:	None

OTHER ITEMS

REVIEW ISSUES REGARDING DISTRICT ORGANIZATION, PERSONNEL MATTERS, EMPLOYEE BENEFITS, FINANCE AND INSURANCE

No items were presented.

ADJOURNMENT

There being no further business to be brought before the Committee, the meeting adjourned at 9:40 a.m.

MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS OF THE MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Jointly with the **ADMINISTRATION & FINANCE (A&F) COMMITTEE**
March 12, 2014 – 8:30 a.m. to 9:55 a.m.
MWDOC Conference Room 101

Committee Members:

Director Jeff Thomas, Chair
Director Brett Barbre (absent)
Director Wayne Osborne

Staff:

Robert Hunter, Karl Seckel, Cathy Harris,
Katie Davanaugh, Hilary Chumpitazi
Joe Berg, Maribeth Goldsby,
Harvey DeLaTorre

Also Present:

Director Susan Hinman
Director Wayne Clark
Director Joan Finnegan
Director Larry Dick
Linda Ackerman,
Metropolitan Water District Director
Dan Ferons, Santa Margarita Water Dist.
Paul Cook, Irvine Ranch Water District

Director Thomas called the meeting to order at 8:30 a.m. and noted that Director Barbre was attending a conference in Washington D.C., and therefore not present. Director Dick sat on the Committee in the absence of Director Barbre.

PUBLIC COMMENTS

No comments were received.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

No items were presented.

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING

It was noted that a revised budget staff report had been presented which was also posted to the District's website.

PROPOSED BOARD CONSENT CALENDAR ITEMS-ACTION

TREASURER'S REPORT (ACTION)

- a. Revenue/Cash Receipt Report – February 2014
- b. Disbursement Approval Report for the month of March 2014
- c. Disbursement Ratification Report for the month of February 2014
- d. GM Approved Disbursement Report for the month of February 2014
- e. Water Use Efficiency Projects Cash Flow – February 28, 2014
- f. Consolidated Summary of Cash and Investment – January 2014

g. OPEB Trust Fund monthly statement

The Committee completed their review of the Treasurer's Report and upon MOTION by Director Osborne, seconded by Director Dick, and carried (3-0), the reports were referred to the March 19, 2014 Board meeting for approval, by the following vote:

AYES: Directors Thomas, Osborne, Dick
NOES: None
ABSENT: None
ABSTAIN: None

FINANCIAL REPORTS

- a. Combined Financial Statements and Budget Comparative for the period ending January 31, 2013
- b. General Manager's Year-to-Date Budget Report

The Committee reviewed the Financial Report and upon MOTION by Director Osborne, seconded by Director Dick, and carried (3-0), the Financial Report was referred to the March 19, 2014 Board meeting for approval, by the following vote:

AYES: Directors Thomas, Osborne, Dick
NOES: None
ABSENT: None
ABSTAIN: None

Relative to the Revenues and Expenditures Budget Comparative Report, General Manager Hunter reported that wages and salaries for Water Use Efficiency are currently listed as "over budget" but are anticipated to come in on budget once the grant recovery funds are received. He also noted that legal expenses are anticipated to be over budget.

ACTION ITEMS**STANDING COMMITTEE AND AD HOC COMMITTEE APPOINTMENTS FOR 2014; SCHEDULE OF COMMITTEE MEETING DATES FOR 2014**

The Committee reviewed the staff report and upon MOTION by Director Osborne, seconded by Director Thomas, and carried (3-0), this item was referred to the March 19, 2014 Board meeting for approval, by the following vote:

AYES: Directors Thomas, Osborne, Dick
NOES: None
ABSENT: None
ABSTAIN: None

Director Dick requested that an ad hoc committee be formed to review the Administrative Code and also suggested that Director Barbre chair that meeting.

Mr. Hunter reported that he will not be present at the March 19th Board meeting as he will be on vacation the week of March 17, 2014.

ASSOCIATION AND COMMISSION APPOINTMENTS FOR 2014

The Committee reviewed the staff report and upon MOTION by Director Osborne, seconded by Director Thomas, and carried (3-0), this item was referred to the March 19, 2014 Board meeting for approval, by the following vote:

AYES:	Directors Thomas, Osborne, Dick
NOES:	None
ABSENT:	None
ABSTAIN:	None

The Board will finalize all appointments at the March 19, 2014 Board meeting.

Committee held discussion regarding membership in National Water Resources Association (NWRA) and ACWA's billing of NWRA membership dues. Mr. Clark noted that he is no longer able to participate on this committee. It was also noted that historically, ACWA pays the NWRA membership dues (for California) and is charged anywhere from \$30,000 to \$50,000 annually. In an effort to recoup these funds, ACWA is now billing its agencies for the NWRA dues and that MWDOC's "voluntary" portion for 2014 is estimated to be \$1600. It was noted that this issue will be discussed during the budget process.

NOMINATIONS/ELECTION OF REGULAR SPECIAL DISTRICT AND ALTERNATE SPECIAL DISTRICT MEMBER OF THE LOCAL AGENCY FORMATION COMMISSION (LAFCO)

It was noted that this item was presented to accept nominations only and that no vote/action is necessary unless MWDOC desires to nominate a Board member. It was also noted that nominations are due by April 18, 2014. This item will return to Committee in April.

REQUEST FOR SUPPORT TO AMEND LANGUAGE IN AB 1331, SB 848 AND SB 927

Mr. Hunter reported that amended language has been proposed in these bills to more appropriately include south Orange County in the San Diego funding area for purposes of funding the South Orange County Integrated Regional Water Management Plans. Staff was directed to contact the authors of the bills to request the updated language.

Upon MOTION by Director Dick, seconded by Director Osborne, and carried (3-0), this item was referred to the March 19, 2014 Board meeting for approval, by the following vote:

AYES:	Directors Thomas, Osborne, Dick
NOES:	None
ABSENT:	None
ABSTAIN:	None

DISCUSSION ITEMS**DISTRICT LIABILITY, PROPERTY, CRIME AND WORKERS' COMPENSATION INSURANCE COVERAGE**

Mrs. Harris noted that it is staff's intent to submit withdrawal notices to ACWA/JPIA for the property, general liability, crime and workers compensation insurance coverages which will allow time for staff to further evaluate and conduct a risk analysis of the liability limits to establish appropriate levels of coverages and determine whether participating in a pool is necessary. Staff does have the option to rescind cancellation notices with ACWA, but ACWA/JPIA does require a minimum of 12 months advance notice of cancellation.

The Committee concurred with staff's recommendation. Additional information will be presented as soon as the risk analysis is completed.

REPORT ON REPLACEMENT OF HVAC SYSTEM FOR DISTRICT OFFICE

Mr. Hunter reported that the additional work requested was unforeseen during the initial replacement of the HVAC equipment. It was also noted that the cost for the additional work is \$3,000 which will be covered within the original budget, which was completed under budget.

FY 2014/15 BUDGET REVIEW (1ST DRAFT)

Mr. Hunter provided a summary presentation on the 2014-15 Budget Review which included proposed MWDOC rates and charges, rate history and projections, total cost per acre fee in 2014, member agency suggestions, budget principles, proposed 2014-15 budget (including core and choice services), summary of reserves and budget schedule.

Key initiatives for MWDOC in the 2014-15 year include working on the several MET issues including support of the Bay Delta Conservation Plan, updating of the MWDOC 2015 Urban Water Management Plan, increased efforts in the Water Use Efficiency programs, drought response assistance, and renewed efforts in the Water Emergency Response (WEROC) program.

The discussion turned to the topic of staffing for the WEROC program and what staffing levels are appropriate, current and future training programs, the availability and commitment of volunteers from organizations within Orange County who participate in emergency response efforts, and the proposed increase in the budget to add additional hours to the existing part time position to make it a full time position. Director Hinman and Mr. Hunter expressed support for this important program. Mr. Hunter noted that the offset will come from not filling the vacancy for the Director of Finance position. He believes that a consultant can be hired to handle the tasks that require financial expertise.

Mr. Hunter went on to review the core and choice program expense variances as well and program changes. Some of the core variance expense categories include election, building and engineering expenses. Mr. Hunter envisions moving the Doheny Desalination project, Poseidon Huntington Beach and the Second Lower Cross Feeder from choice to core for the 2014-15 budget year, with core and choice considerations being reviewed annually.

The budget presentation will be provided to the member agency managers on March 27th and feedback is to be returned to MWDOC by April 15. Additionally, the Elected Officials meeting is scheduled for April 3rd at which time each member agency will have an opportunity to express concerns and make comments. Staff is anticipating to have the final budget approved at the May Board meeting.

INFORMATION ITEMS

MONTHLY WATER USAGE DATA, TIER 2 PROJECTION & WATER SUPPLY INFORMATION

DEPARTMENT ACTIVITIES REPORTS

- a. Administration
- b. Finance and Information Technology

The informational reports were received and filed without comment.

OTHER ITEMS

REVIEW ISSUES REGARDING DISTRICT ORGANIZATION, PERSONNEL MATTERS, EMPLOYEE BENEFITS, FINANCE AND INSURANCE

No items were presented.

ADJOURNMENT

There being no further business to be brought before the Committee, the meeting adjourned at 9:55 a.m.

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY

Jointly with the

PUBLIC AFFAIRS AND LEGISLATION (PAL) COMMITTEE

February 18, 2014, 8:30 a.m. to 9:26 a.m.

MWDOC Conference Room 101

Committee:

Director Larry Dick, Chair
Director Wayne Clark
Director Susan Hinman

Staff:

Robert Hunter, Karl Seckel, Darcy Burke,
Katie Davanaugh, Joe Berg

Ex Officio:

Director J. Finnegan

Also Present:

Director Wayne Osborne
Director Brett Barbre
Director Joan Finnegan
MET Director Linda Ackerman
Dick Ackerman, Ackerman Consulting
Cori Williams, Townsend Public Affairs
Christopher Townsend, Townsend Public Affairs
Peer Swan, Irvine Ranch Water District
Matt Holder, Lewis Consulting

Director Dick called the meeting to order at 8:30 a.m.

PUBLIC PARTICIPATION

No comments were received.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

No items were presented.

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING

No items were presented.

DISCUSSION ITEMS

LEGISLATIVE ACTIVITIES

Federal Legislative Report (Barker)

The Committee reviewed the written Barker report with Director Hinman noting President Obama's recent trip to Sacramento to discuss the drought and how that might provoke a more serious conversation about providing financial resources to the State.

State Legislative Report (Townsend)

Ms. Williams provided an overview of the monthly political and activity report prepared by Townsend Public Affairs, highlighting Senator Steinberg's \$644 million emergency drought relief bill as well as Senator Cannella's comments on prioritizing water storage, clean drinking water and protecting the Sacramento-San Joaquin Delta water supply.

Mr. Hunter commented on his recent trip to Sacramento to discuss fracking with Governor Brown, noting that the topic was not on Governor Brown's agenda to discuss.

Townsend Public Affairs was requested to provide a biography on Toni Atkins who has been elected to become the next Speaker of the Assembly (D-San Diego). Chris Townsend acknowledged the request.

The Committee held discussion on formulating a prioritized list of "legislative asks" for both state and federal items. Director Barbre noted that the federal priorities are WIFIA, 5039 and obtain additional grant funds for water use efficiency. It was determined that staff will work with TPA and Barker staff to formulate those lists and bring a formal report to the March PAL meeting.

County Legislative Report (Lewis)

Mr. Holder noted that Lewis Consulting has been scheduling meetings for Mr. Hunter with the Board of Supervisors office in the near future. Other activities by Lewis include providing a presentation at a recent ISDOC meeting as well as to MWDOC member agency managers.

Legal and Regulatory Report (Ackerman)

Senator Ackerman highlighted the Mega-drought item in his written report, noting that mixed data provides varying results, including climate change.

Legislative Matrix**Met Legislative Matrix**

The Legislative matrixes were received and filed.

ACTION ITEMS**REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL COMMUNICATIONS**

The Committee reviewed the request to consider the request for qualifications and upon MOTION by Director Clark, seconded by Director Hinman, and carried (3-0), the item was referred to the April 16, 2014 Board meeting for approval, by the following vote:

AYES:	Directors Dick, Clark, Hinman
NOES:	None
ABSENT:	None
ABSTAIN:	None

Director Barbre requested that staff remove reference to “cash” contributions on page 73 of 99.

**CALIFORNIA SPECIAL DISTRICTS LEGISLATIVE DAYS, MAY 20-21, 2014,
SACRAMENTO**

The Committee reviewed the request for attendance at the May 21-21 CSDA event. Upon MOTION by Director Clark, seconded by Director Hinman, and carried (3-0), the item was referred to the April 16, 2014 Board meeting for approval, by the following vote:

AYES: Directors Dick, Clark, Hinman
NOES: None
ABSENT: None
ABSTAIN: None

**DESIGNATION OF MWDOC’S ALTERNATE VOTING REPRESENTATIVE FOR
ISDOC**

The Committee reviewed the request to authorize a vote by a MWDOC Director at ISDOC, in the absence of the presiding officer. Upon MOTION by Director Hinman, seconded by Director Clark, and carried (3-0), the item was referred to the April 16, 2014 Board meeting for approval, by the following vote:

AYES: Directors Dick, Clark, Hinman
NOES: None
ABSENT: None
ABSTAIN: None

It was noted that the designee will be determined at the April 16, 2014 Board meeting. It was also noted that the ISDOC bylaws were recently reviewed and amended.

INFORMATION ITEMS

7th ANNUAL ORANGE COUNTY WATER SUMMIT

Director Dick noted that the 7th annual Orange County Water Summit will be held on Friday, May 16. Townsend Public Affairs will be sponsoring a table at this event.

**ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) WASHINGTON,
DC LUNCHEON AND SACRAMENTO RECEPTION**

Ms. Burke noted that that PowerPoint presentations are not permitted at the event and that one-page briefing sheets are allowed. She continues to work on gathering items from participants.

The following two informational reports were received and filed following brief review.

PUBLIC AFFAIRS ACTIVITIES REPORT

WATER EDUCATION SCHOOL PROGRAM – MONTHLY PARTICIPATION DATA

RECAP OF FEB. 6 WATER POLICY FORUM & DINNER

This item was deferred to the March PAL meeting.

OTHER ITEMS

**REVIEW ISSUES RELATED TO LEGISLATION, OUTREACH, PUBLIC
INFORMATION ISSUES, AND MET**

Director Barbre requested that the “legislative asks” be completed as quickly as possible.

ADJOURNMENT

There being no further business to be brought before the Committee, the meeting adjourned at 9:26 a.m.

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY

Jointly with the

PUBLIC AFFAIRS AND LEGISLATION (PAL) COMMITTEE

March 17, 2014, 8:30 a.m. to 10:05 a.m.

MWDOC Conference Room 101

Committee:

Director Larry Dick, Chair
Director Wayne Clark
Director Susan Hinman

Staff:

Robert Hunter, Karl Seckel, Darcy Burke,
Pat Meszaros, Harvey De La Torre, Joe Berg,
Jessica Ouwerkerk

Ex Officio:

Director J. Finnegan

Also Present:

Director Wayne Osborne
Director Brett Barbre
Director Joan Finnegan
MET Director Linda Ackerman,
Dick Ackerman
John Lewis, Lewis Consulting
Heather Stratman, Townsend Public Affairs
Christopher Townsend, Townsend Public Affairs
Steve LaMar, Irvine Ranch Water District
Jim Leach, Santa Margarita Water District

Director Dick called the meeting to order at 8:30 a.m.

PUBLIC PARTICIPATION

No comments were received.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

No items were presented.

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING

No items were presented.

DISCUSSION ITEMS

LEGISLATIVE ACTIVITIES

Legal and Regulatory Report (Ackerman)

Senator Ackerman discussed an update on the CEQA exemption--the California Chamber is sponsoring SB 1451 (Hill) which would attempt to limit the last minute data dump during the environmental review process. Senator Ackerman will be in contact with Mr. Allan Zaremborg, President and CEO of the California Chamber, to determine how active the Chamber will be and to encourage their engagement as they could be a big help to the water world in getting some CEQA reform.

The Committee discussed the fact that many Californians lack water meters, estimated at more than 250,000 home owners and businesses. Senator Ackerman noted that those who don't have meters use, on average, about 40% more water.

State Legislative Report (Townsend)

Ms. Stratman provided an overview of the written Townsend report, noting that the drought legislation signed by the Governor in mid-February will provide \$687 million to local communities for drought related assistance and water projects. The money will come from a variety of sources, including Prop 84 and other voter approved bonds. This funding would expedite help for communities facing the drought and would support shovel-ready water projects that would improve reliability through recycling, storm water capture, and groundwater recharge and would help secure drinking water supplies for communities that are severely impacted.

Mr. Seckel discussed that the proposed language would set a July 1 deadline for shovel ready projects and he gave the example of OCWD's next expansion of GWRS as a shovel-ready project. Ms. Stratman noted that she had a discussion with Assemblyman Rendon's office and suggested that perhaps DWR could put an emphasis on water conservation and water supply projects through the IRWMP.

Ms. Stratman discussed the Water bond – there are several different versions of this legislation but the most popular are AB 1331 (Rendon) and SB 848 (Wolk). Assemblyman Rendon's office is looking for input from water districts and is encouraging a transparent process. Both bills provide money for storage and local and regional projects. Rendon's bill includes money for desal and Wolk's does not. Director Osborne inquired whether they ever name storage facilities on which they'd spend money to which Ms. Stratman replied that they do not. Director Osborne also asked whether they go into detail anywhere on what recycling would consist of—reclaimed sewage or is there an indication that it could be converted back to drinking water. Ms. Stratman responded that the language just speaks to “advanced water recycling” and is not more detailed than that.

Director Barbre made a point that under policy principles one of the items we should support is that whatever version of the bond goes through, that we're sure it does not require trailer legislation to implement it because that's a back-door way the legislature has of superseding what the people have passed.

Director Barbre noted that in the publication, “Public CEO,” there was an article this morning about the City of Santa Monica trying to get off the MET system and about how many water districts are realizing that conservation alone is not going to solve everything in the future.

Lastly, Ms. Stratman noted that last Thursday when she spoke with Assemblyman Rendon's office, they are calling it the countdown to ACWA Apocalypse, or June 26, the go or no go date on a bond.

Director Hinman inquired of MET Director Ackerman whether she sees any pitfalls in the Rendon legislation to which she responded that she thinks Rendon's legislation favors our needs and that Wolk's legislation definitely leans toward preserving everything in the Delta.

Director Hinman also inquired of MET Director Ackerman whether our policy principles are on target to which she responded that yes, they are aligned with MET's policy principles.

Director Dick noted on page 14 of 111 of Townsend's report that notes from the MET Legislative Coordinators' meetings are provided to MWDOC staff and that this is a work product that he would find of interest and would like to receive via email.

County Legislative Report (Lewis)

Mr. Lewis called attention to the Anaheim lawsuit settlement as listed in the written Lewis report.

Federal Legislative Report (Barker)

The Committee reviewed the written Barker report which Director Dick noted is always so well written and asked for thoughts from Director Barbre. Director Barbre commented on his trip to DC last week. He and Mr. Kightlinger spent time in Feinstein's office discussing fallowing on the Colorado River and the fact that Arizona does not want to do any fallowing. Director Hinman inquired why a trip to DC was in MWDOC's best interest at this time to which Director Barbre responded that they are working on the appropriations request for the Doheny Desal Project.

Legislative Matrix

Director Hinman noted that there were over 1100 new bills and that she expects that staff will prioritize bills and come back with those that impact MWDOC. Ms. Stratman noted newly introduced bills have to be in print for 30 days before they can be heard.

Met Legislative Matrix

The Legislative Activities Reports were received and filed.

State Water Bond Legislation

Further discussion was held on the water bond and whether it would make it to the November ballot. Opinions varied on whether it would, noting the degree of drought conditions during the summer period and the Governor's position will have the most impact.

Upcoming Legislation

Director Barbre noted that three bills have been introduced about OCWD and, while it isn't necessary to take positions on them, we should understand what they are in the event we get questions on them. Mr. Seckel stated that these upcoming bills have to do with the Groundwater Basin and clean-up efforts.

ACTION ITEMS**TRAVEL TO WASHINGTON DC IN 2014 TO COVER FEDERAL INITIATIVES**

The Committee reviewed the travel to DC in 2014 to cover Federal initiatives and upon MOTION by Director Hinman, seconded by Director Clark, and carried (3-0), the item was referred to the April 16, 2014 Board meeting for approval, by the following vote:

AYES: Directors Dick, Clark, Hinman
NOES: None
ABSENT: None
ABSTAIN: None

**NOMINATIONS FOR CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA)
BOARD OF DIRECTORS REPRESENTING REGION 6 "SEAT C"**

The Committee discussed CSDA nominations and decided to defer this item to the April PAL Committee.

**AB 1671, FRAZIER, SACRAMENTO-SAN JOAQUIN DELTA: WATER
CONVEYANCE SYSTEM**

MET is opposing this legislation per Ms. Stratman and has a letter circulating which we could join. This bill would prohibit DWR from constructing water facilities as part of a specified water conveyance system unless specifically authorized by the legislature. Upon MOTION by Director Hinman, seconded by Director Clark, and carried (3-0), the Committee opposed this legislation and referred it to the April 16, 2014 Board by the following vote:

AYES: Directors Dick, Clark, Hinman
NOES: None
ABSENT: None
ABSTAIN: None

INFORMATION ITEMS**RECAP OF FEBRUARY 6, 2014 WATER POLICY FORUM & DINNER**

The Committee received and filed this report.

7th ANNUAL ORANGE COUNTY WATER SUMMIT

Director Dick noted that the 7th annual Orange County Water Summit is coming up on May 16 and that Congressman John Garamendi has been secured as a speaker for this event and suggested that we may want someone from the other side. Ms. Burke announced that Congressman Valadao may attend which would provide a counter perspective.

ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) WASHINGTON, DC LUNCHEON AND SACRAMENTO RECEPTION

Director Barbre noted that the luncheon was one of the best attended, Congressman Rohrabacher was very well received, and that Congressman Lowenthal attended and spoke. Ms. Burke and Director Barbre coordinated activities for the Sacramento reception. Expenditures for the event will be handled by Western MWD, Eastern MWD, Inland Empire Utilities Agencies and MWDOC which reduced our expenses considerably.

PUBLIC AFFAIRS ACTIVITIES REPORT

The informational reports were received and filed.

WATER EDUCATION SCHOOL PROGRAM – MONTHLY PARTICIPATION DATA

Director Hinman was pleased to note the increase in the participation numbers.

2014 POSTER & SLOGAN CONTEST AND PHOTOGRAPHY & DIGITAL ARTS CONTEST

The informational reports were received and filed.

OTHER ITEMS**REVIEW ISSUES RELATED TO LEGISLATION, OUTREACH, PUBLIC INFORMATION ISSUES, AND MET**

Ms. Finnegan noted a good article on desalination in *Time Magazine* which she brought in to share with the committee.

ADJOURNMENT

There being no further business to be brought before the Committee, the meeting adjourned at 10:05 a.m.

MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS OF THE
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
jointly with the
EXECUTIVE COMMITTEE
March 20, 2014, 8:30 a.m. to 10:10 a.m.
Conference Room 102

Committee:

Director Dick, President
Director Osborne, Vice President
Director Finnegan

Staff:

K. Seckel, M. Goldsby

Also Present:

Director Clark
Director Susan Hinman

At 8:30 a.m., President Dick called the meeting to order.

PUBLIC PARTICIPATION

No public comments were received.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

No items were presented.

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING

At the beginning of the meeting, Staff distributed the draft agendas for the April Committee meetings.

DISCUSSION REGARDING UPCOMING ACTIVITIES OF SIGNIFICANCE

a. April 3, 2014 Elected Officials Forum

Assistant General Manager Seckel reviewed the proposed agenda for the upcoming Elected Officials Forum, noting that the Budget, an update on the Water Supply/Drought, and a brief update on the San Diego County Water Authority v. MET lawsuit would be presented. The Committee discussed the status of the lawsuit and the financial impact on Orange County in the event San Diego prevails.

b. FY 2014/15 Budget

Discussion ensued regarding the draft budget, comments received by the member agencies, and the over all process.

Director Osborne indicated he would like further input on new membership items; it was noted this could take place at the April Administration & Finance Committee meeting.

Mr. Seckel advised that he, Mr. Hunter, as well as Directors Thomas and Hinman, would be attending a meeting (of both electeds and staff) of the South County agencies (on March 25, 2014) to discuss and review the budget.

Considerable discussion ensued regarding the budget format, and Director Osborne requested that in the future, when presenting the draft budget, staff provide the “old” budget and in a separate document, list those items staff recommends added or deleted. It was noted that this would allow the Board more clarity in identifying new items proposed in a draft budget.

The Committee also discussed WEROC, who financially supports WEROC, and who made the decision to add an FTE to WEROC's payroll. The Committee advised that the Board would have preferred staff review this with the Board (prior to adding to the draft FY 14/15 budget), rather than seeing it in the draft budget for the first time. Following discussion, the Committee thought it prudent for the Planning & Operations Committee to hold a workshop on WEROC at an upcoming meeting.

MEMBER AGENCY RELATIONS

Mr. Seckel advised that Santa Margarita Water District is hosting a meeting regarding recycled water on March 21, 2014 wherein direct and indirect potable reuse will be discussed.

Discussion ensued regarding MET's various litigation matters, as well as OCWD's involvement with Poseidon.

EXECUTIVE COMMITTEE PROPOSALS FOR FUTURE AGENDAS

The Committee reviewed and discussed the draft agendas for each of the Committee meetings and made revisions/additions as noted below.

a. Planning & Operations Committee

The Committee recommended a discussion on WEROC.

b. Workshop Board Meeting

The Committee suggested a presentation on MET's Legislative Policy Principles.

c. Administration & Finance Committee

No new information was added.

d. Public Affairs & Legislation (PAL) Committee

A brief discussion was held regarding coordination efforts between MWDOC's Communication Plan and MET's Communications Plan.

e. MWDOC/OCWD Joint Planning Committee

No new information was added.

GENERAL MANAGER'S ACTIVITIES

No new information was presented.

REVIEW AND DISCUSS DISTRICT AND BOARD ACTIVITIES

No new information was presented.

ADJOURNMENT

There being no further business to be brought before the Committee, the meeting adjourned at 10:10 a.m.

Municipal Water District of Orange County
REVENUE / CASH RECEIPT REPORT
March 2014

WATER REVENUES

Date	From	Description	Amount
03/03/14	City of La Palma	January 2014 Water deliveries	5,734.52
03/04/14	City of Seal Beach	January 2014 Water deliveries	10,049.93
03/04/14	City of Newport Beach	January 2014 Water deliveries	231,792.11
03/06/14	East Orange County Water District	January 2014 Water deliveries	516,593.93
03/06/14	City of Fountain Valley	January 2014 Water deliveries	313,748.42
03/06/14	Serrano Water District	January 2014 Water deliveries	180,589.95
03/07/14	Trabuco Canyon Water District	January 2014 Water deliveries	15,599.48
03/07/14	City of Brea	January 2014 Water deliveries	223,213.91
03/07/14	City of San Clemente	January 2014 Water deliveries	678,339.35
03/10/14	Santa Margarita Water District	January 2014 Water deliveries	1,720,597.52
03/10/14	City of San Juan Capistrano	January 2014 Water deliveries	337,888.13
03/12/14	City of Westminster	January 2014 Water deliveries	343,049.88
03/13/14	El Toro Water District	January 2014 Water deliveries	744,968.81
03/13/14	Yorba Linda Water District	January 2014 Water deliveries	682,067.11
03/13/14	City of Orange	January 2014 Water deliveries	455,823.41
03/13/14	Mesa Water	January 2014 Water deliveries	8,933.89
03/13/14	Santiago Aqueduct Commission	January 2014 Water deliveries	166,799.88
03/14/14	Laguna Beach County Water District	January 2014 Water deliveries	297,727.47
03/14/14	Orange County Water District	January 2014 Water deliveries	2,171,874.78
03/14/14	Irvine Ranch Water District	January 2014 Water deliveries	1,210,463.85
03/14/14	Moulton Niguel Water District	January 2014 Water deliveries	2,221,047.86
03/14/14	Golden State Water Company	January 2014 Water deliveries	384,730.67
03/17/14	City of La Habra	February 2014 Water deliveries	15,806.87
03/19/14	Trabuco Canyon Water District	February 2014 Water deliveries	15,599.48
03/21/14	City of Huntington Beach	February 2014 Water deliveries	467,729.54
03/24/14	City of Garden Grove	February 2014 Water deliveries	164,935.94
03/28/14	City of Buena Park	February 2014 Water deliveries	170,618.75
03/28/14	City of Brea	February 2014 Water deliveries	185,161.45
03/31/14	City of Seal Beach	February 2014 Water deliveries	10,049.93
03/31/14	South Coast Water District	February 2014 Water deliveries	336,058.88
TOTAL REVENUES			\$ 14,287,595.70

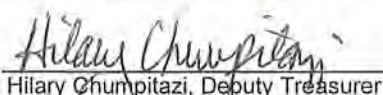
Municipal Water District of Orange County
REVENUE / CASH RECEIPT REPORT
March 2014

MISCELLANEOUS REVENUES

Date	From	Description	Amount
03/04/14	City of Seal Beach	2/6/14 Water policy dinner registration	85.00
03/31/14	Paypal	5/16/14 OC Water Summit registrations	927.56
03/04/14	Black & Veatch	5/16/14 OC Water Summit sponsorship	1,600.00
03/06/14	Orange County Sanitation District	5/16/14 OC Water Summit sponsorship	2,000.00
03/14/14	Rutan & Tucker	5/16/14 OC Water Summit sponsorship	120.00
03/31/14	Aleshire & Wynder	5/16/14 OC Water Summit sponsorship	1,600.00
03/13/14	American Diabetes Association	ISDOC registrations	17.00
03/04/14	Stan Sprague	March 2014 Retiree medical premium	259.97
03/12/14	Susan Hunt	April 2014 COBRA medical premium	669.19
03/19/14	Stan Sprague	April 2014 Retiree medical premium	259.97
03/07/14	Christina Fuller	Movie tickets	30.00
03/12/14	Laura Loewen	Movie tickets	16.00
03/17/14	City of La Habra	Additional FY 13-14 Choice School program	1,029.60
03/04/14	City of Seal Beach	Additional FY 13-14 Choice School program	477.36
03/07/14	City of Tustin	Deposit for Plancheck & Inspection of OC-58 Demolition	20,000.00
03/13/14	Bureau of Reclamation	Apr-Sep 2013 WUE Master Plan report no. 4	30,253.50
03/04/14	City of Newport Beach	December 2013 Smart Timers rebate program	75.00
03/10/14	Mesa Water	December 2013 Smart Timers rebate program	150.00
03/07/14	City of San Clemente	January 2014 Smart Timers rebate program	150.00
03/12/14	Irvine Ranch Water District	January 2014 Smart Timers rebate program	382.94
03/13/14	El Toro Water District	January 2014 Smart Timers rebate program	75.00
03/14/14	City of Fullerton	January 2014 Smart Timers rebate program	69.00
03/17/14	Mesa Water	January 2014 Smart Timers rebate program	225.00
03/21/14	2 Checks	January 2014 Smart Timers rebate program	144.00
03/31/14	Moulton Niguel Water District	January 2014 Smart Timers rebate program	150.00
03/07/14	City of Garden Grove	January 2014 Smart Timers & Turf Removal rebate program	180.00
03/07/14	City of Orange	January 2014 Smart Timers & Turf Removal rebate program	285.00
03/17/14	Santa Margarita Water District	January 2014 Smart Timers & Turf Removal rebate program	560.68
03/10/14	Golden State Water Company	January 2014 Turf Removal rebate program	210.00
03/12/14	Irvine Ranch Water District	January 2014 Turf Removal rebate program	2,293.00
03/28/14	City of San Juan Capistrano	January 2014 Turf Removal rebate program	210.00
03/03/14	2 Checks	January 2014 So Cal Watersmart Residential rebate program	4,981.00
03/12/14	Irvine Ranch Water District	January 2014 So Cal Watersmart Residential rebate program	31,855.30
03/17/14	Santa Margarita Water District	January 2014 So Cal Watersmart Residential rebate program	4,580.20
03/31/14	Golden State Water Company	February 2014 So Cal Watersmart Residential rebate program	1,441.00
03/14/14	Irvine Ranch Water District	January 2014 Landscape Performance Certification program	750.00
03/14/14	Department of Water Resources	Jan 2008 - June 2013 Hotel Water Use Reduction program retention	74,156.40
03/31/14	Santa Ana Police Department	Oct-Dec 2013 Water Trailers grant	165,766.00

TOTAL MISCELLANEOUS REVENUES \$ 348,034.67
TOTAL REVENUES \$ 14,635,630.37


Robert J. Hunter, General Manager


Hilary Chumplitazi, Deputy Treasurer

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of April 2014**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
Core Expenditures:		
	Richard Ackerman	
1030	March 2014 Legal consulting on water policy issues	3,350.00
	*** Total ***	3,350.00
	ACWA	
INV000113	Employment advertisement for Governmental Affairs Manager position	400.00
	*** Total ***	400.00
	ACWA Joint Powers	
FA-0264338-14	4/1/14- 4/1/15 Annual fidelity insurance premium	1,936.00
JAN-MAR14	January-March 2014 Workers' Compensation insurance	4,630.00
	*** Total ***	6,566.00
	Aleshire & Wynder LLP	
27542	February 2014 Legal services	1,485.00
	*** Total ***	1,485.00
	Best Best and Krieger LLP	
55401-FEB14	February 2014 Legal services	20,201.60
	*** Total ***	20,201.60
	CDW Government	
KP35170	1 Waste toner bottle & 2 black toners for Ricoh printer	136.08
KS02430	1 Waste toner bottle for Ricoh printer	23.76
	*** Total ***	159.84
	Finley & Cook PLLC	
SI0001282	5/22/14 - 5/21/15 Annual support for Financial system	11,892.80
	*** Total ***	11,892.80
	FoodCraft Coffee & Refreshment	
514030031	2/28/14 Coffee & tea supplies	300.86
	*** Total ***	300.86
	City of Fountain Valley	
SUMMERFEST2014	Registration for Fountain Valley Summerfest from June 26-29, 2014	137.00
	*** Total ***	137.00
	Fry's Electronics	
20151345	3/26/14 Computer supplies	212.42
20160569	3/31/14 Computer supplies	116.58
	*** Total ***	329.00

Municipal Water District of Orange County
Disbursement Approval Report
For the month of April 2014

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
	Ronald R. Gastelum	
040114	March 2014 Strategic assistance on MET issues	7,500.00
	*** Total ***	7,500.00
	James C. Barker, PC	
105-0314	March 2014 Federal legislative advocacy services	7,000.00
	*** Total ***	7,000.00
	Immersiv Media, Inc.	
MWDOC 2013-008	January-March 2014 Website hosting and maintenance service	525.00
	*** Total ***	525.00
	Independent Special Districts of OC	
031214	Reimburse ISDOC for 1/30/14 meeting registration payment from American Diabetes Association	17.00
	*** Total ***	17.00
	Lewis Consulting Group, LLC	
1321	March 2014 Professional services	3,625.00
	*** Total ***	3,625.00
	Edward G. Means III	
MWDOC-1017	March 2014 Support on MET issues & strategic guidance to engineering department	4,500.00
	*** Total ***	4,500.00
	Metropolitan Water District	
2/24/14	Additional deposit for OC-33 project construction inspection, start-up, as-builts & close-out	60,200.00
	*** Total ***	60,200.00
	Norco Delivery Services	
587921	3/14/14 Delivery charges for Board packets	133.23
	*** Total ***	133.23
	Petty Cash	
033114	March-April 2014 Petty Cash reimbursement	263.43
		263.43
	Office Solutions	
I-00585930	1500 Sheets of letterhead printed	448.20
I-00597947	3/27/14 Office supplies	590.18
	*** Total ***	1,038.38

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of April 2014**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
	<i>County of Orange</i>	
PW103129	2013-2014 Cost share for South Orange County Watershed Management Area	5,144.23
	*** Total ***	5,144.23
	<i>Orange County Fast Print</i>	
49238	500 Business cards for R. Bell	54.00
	*** Total ***	54.00
	<i>Orange County Water District</i>	
13702	February 2014 Office expense & postage	9,226.78
	*** Total ***	9,226.78
	<i>Patricia Kennedy Inc.</i>	
5457	April 2014 Plant maintenance	214.00
	*** Total ***	214.00
	<i>Staples Advantage</i>	
8029058908	3/8/14 Office supplies	56.62
	*** Total ***	56.62
	<i>System One Business Products</i>	
0069955-IN	Binding machine supplies	188.43
	*** Total ***	188.43
	<i>Top Hat</i>	
88700	3/27/14 Lunch for Managers' meeting	395.28
	*** Total ***	395.28
	<i>Townsend Public Affairs, Inc.</i>	
10045	March 2014 State and Federal legislative advocacy services	7,500.00
	*** Total ***	7,500.00
	<i>Tustin Irvine Medical Group</i>	
726938	3/10/14 New hire pre-employment exam	160.00
	*** Total ***	160.00
	<i>Union Bank, N.A.</i>	
857092	December 2013-February 2014 Custodial bank services	625.00
	*** Total ***	625.00
	<i>Pauline D. Wennerstrom</i>	
032514	April-June 2014 Retiree medical premium	846.45
	*** Total ***	846.45
	<i>Total Core Expenditures</i>	154,034.93

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of April 2014**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
Choice Expenditures:		
	Discovery Science Center	
22814MWDOCA	September 2013-January 2014 School program catch-up billing for rate change effective September 2013	1,836.66
022814MWDOC	February 2014 School program	36,981.08
	*** Total ***	38,817.74
	Total Choice Expenditures	38,817.74
Other Funds Expenditures:		
	AquaFicient Consulting	
02-058	February 2014 Landscape Performance Certification program funded by IRWD & MET	1,500.00
	*** Total ***	1,500.00
	ConserVision Consulting, LLC	
LPCP-216	February 2014 Consulting services for Landscape Performance Certification program	7,062.75
	*** Total ***	7,062.75
	Hotel Program	
Y607951	Hilton Hotel - Hotel program rebate for installation of 200 HETs	20,000.00
	*** Total ***	20,000.00
	Irvine Ranch Water District	
IRWD-001-14	July 2013-January 2014 Activity for Multi-Family Direct Install program	46,350.00
	*** Total ***	46,350.00
	Laguna Beach County Water District	
031014	9/21/13-3/1/14 Activity for Residential WBIC & Rotating Nozzle installation program	15,828.00
1000011496	March 2014 Activity for Smartscape Expo Smart Timer rebate program	11,520.00
	*** Total ***	27,348.00
	City of Newport Beach	
24397	February 2014 Activity for Residential WBIC & Rotating Nozzle installation program	6,592.00
	*** Total ***	6,592.00
	Regents of the University of California at Irvine	
033114	Incentive payment for Industrial Process Water Use Reduction program	20,310.00
	*** Total ***	20,310.00

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of April 2014**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
	<i>Turf Removal Program</i>	
TR4-GSWC-004	J. Hadeen	1,094.00
TR4-GSWC-009	G. Rafelson	316.00
TR4-GSWC-011	L. Hart	676.00
TR4-HB-013	S. Mitchell	805.00
TR4-HB-014	V. Noon	703.00
TR4-IRWD-034	M. Last	382.50
TR4-IRWD-044	R. Sarlitt	612.00
TR4-LB-002	P. Stampfel	2,634.00
TR4-SOCO-010	S. & L. Atkinson	880.00
TR4-SOCO-011	D. DePierro	967.00
	*** Total ***	9,069.50
	<i>URS</i>	
5826749	February 2014 Professional services for Industrial Process Water Use Reduction program	2,765.00
	*** Total ***	2,765.00
	<i>WaterWise Consulting, Inc.</i>	
3087	March 2014 Professional services for Hotel program	2,050.00
	*** Total ***	2,050.00
	<i>Total Other Funds Expenditures</i>	<u>143,047.25</u>
	<i>Total Expenditures</i>	<u><u>335,899.92</u></u>

**Municipal Water District of Orange County
Disbursement Ratification Report
For the month of March 2014**

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
Core Expenditures:				
125639	3/5/14	TIMEWA 5210-MAR14	Time Warner Cable March 2014 Telephone and internet expense ***Total ***	929.44 929.44
125642	3/14/14	ACKEEX/ACKERCO 022814	Linda Ackerman February 2014 Business expense	78.40
125643		FEB2014	February 2014 MET Director's compensation ***Total ***	2,443.30 2,521.70
125648	3/14/14	CLARKW 022814	Wayne Clark February 2014 Business expense ***Total ***	84.00 84.00
125650	3/14/14	DELAGE 40291495	De Lage Landen Public Finance March 2014 Copier lease ***Total ***	509.00 509.00
125652	3/14/14	CHUMPI 022814	Hilary Chumpitazi February 2014 Business expense ***Total ***	79.51 79.51
125653	3/14/14	IRONMO KCA4571	Iron Mountain March 2014 Storage/retrieval of archived documents ***Total ***	454.38 454.38
125655	3/14/14	JACOBI 022814	Lee Jacobi February 2014 Business expense ***Total ***	21.84 21.84
125659	3/14/14	LYONKE 022814	Keith Lyon February 2014 Business expense ***Total ***	30.68 30.68
125665	3/14/14	TIMEWA 3564-MAR14	Time Warner Cable March 2014 Telephone expense for 4 analog fax lines ***Total ***	127.28 127.28
125684	3/14/14	USBANK FEB2014	U.S. Bank 1/22/14-2/24/14 Cal Card charges ***Total *** (See attached sheet for details)	8,661.52 8,661.52

**Municipal Water District of Orange County
Disbursement Ratification Report
For the month of March 2014**

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
125685	3/14/14	VERIZO 9720651500	Verizon Wireless February 2014 4G Mobile broadband unlimited service ***Total ***	38.01 38.01
125686	3/14/14	OSBORN 022814	Wayne S. Osborne February 2014 Business expense ***Total ***	150.72 150.72
ACH000843	3/14/14	BARBCO FEB2014	Brett Barbre February 2014 MET Director's compensation ***Total ***	2,443.30 2,443.30
ACH000848	3/14/14	DICKCO/DICKEK FEB2014	Larry Dick February 2014 MET Director's compensation	2,443.30
ACH000849		022814	February 2014 Business expense ***Total ***	137.20 2,580.50
ACH000854	3/14/14	FRAZIE 022814	Leah Frazier February 2014 Business expense ***Total ***	16.24 16.24
ACH000855	3/14/14	HINMAN 022814	Susan Hinman February 2014 Business expense ***Total ***	319.55 319.55
ACH000875	3/14/14	THOMAS 022814	Jeffery Thomas February 2014 Business expense ***Total ***	81.80 81.80
125688	3/31/14	BACATI 031114	Tiffany Baca March 2014 Business expense ***Total ***	78.00 78.00
125689	3/31/14	C3OFFI INV24650	C3 Office Solutions LLC March 2014 Copier maintenance ***Total ***	234.43 234.43
125697	3/31/14	SECKEL 022814	Karl Seckel September 2013-February 2014 Business expense ***Total ***	230.01 230.01
ACH000880	3/31/14	OUWERK 022814	Jessica H. Ouwerkerk January-February 2014 Business expense ***Total ***	354.79 354.79
Total Core Disbursements				19,946.70

**Municipal Water District of Orange County
Disbursement Ratification Report
For the month of March 2014**

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
Choice Expenditures:				
125684	3/14/14	USBANK FEB2014	U.S. Bank 1/22/14-2/24/14 Cal Card charges	364.11
			***Total ***	364.11
			(See attached sheet for details)	
			Total Choice Disbursements	364.11
Other Funds Expenditures:				
125636	3/5/14	ATTEOC 4492-FEB14 8200-FEB14 0532-FEB14	AT&T February 2014 S. EOC telephone expense February 2014 N. EOC telephone expense February 2014 N. EOC dedicated phone line ***Total ***	242.74 178.69 122.51 543.94
125638	3/5/14	SPRINT 320982721-114	Sprint February 2014 WEROC cell phone expense ***Total ***	41.80 41.80
WIRE-140328	3/28/14	METWAT 7924	Metropolitan Water District January 2014 Water deliveries ***Total ***	14,075,368.02 14,075,368.02
125691	3/31/14	CATALI 0009848	Catalina Island Conservancy March 2014 WEROC radio repeater site lease ***Total ***	1,484.32 1,484.32
125696	3/31/14	SDG&E 7768-MAR14	SDG&E 2/19/14-3/20/14 Electrical service for Doheny Ocean Desal project ***Total ***	121.36 121.36
125698	3/31/14	SANTAM JAN14	Santa Margarita Water District January 2014 SCP Operation surcharge ***Total ***	19,383.78 19,383.78

**Municipal Water District of Orange County
Disbursement Ratification Report
For the month of March 2014**

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
125699	3/31/14	SPRINT 320982721-115	Sprint March 2014 WEROC cell phone expense ***Total ***	41.80 41.80
<i>Total Other Funds Disbursements</i>				<u>14,096,985.02</u>
<i>Total Disbursements</i>				<u><u>14,117,295.83</u></u>

Robert J. Hunter, General Manager

Hilary Chumipitazi, Deputy Treasurer

Cal Card Statement Detail
Statement Date: February 24, 2014
Payment Date: March 14, 2014

Date	Description	Amount
<u>Karl's Card</u>		
01/22/14	2 Minute books for Board meetings	\$ 210.06
01/22/14	Photo credits for Home Certification program report	196.79
01/23/14	Flowers for former Director	66.93
01/25/14	FedEx delivery charges for Best Best & Krieger on Jan. 22, 2014	16.52
01/28/14	FedEx delivery charges for Best Best & Krieger on Jan. 24, 2014	50.22
01/28/14	Urban Water Institute Spring Water conference in Palm Springs, CA from Feb. 19-21, 2014 - Registration for Director Osborne	200.00
01/29/14	ACWA Spring conference in Monterey, CA from May 6-9, 2014 - Registration for Director Hinman	695.00
01/29/14	Computer components for emergency offsite network	628.56
01/30/14	Flowers for staff member	71.79
01/31/14	Domain name registration & SSL certificates for California Sprinkler Adjustment Notification System program	167.32
02/01/14	FedEx delivery charges on Jan. 29, 2014 for returned delivery	11.24
02/05/14	2/8/14 - 2/7/15 Annual maintenance & support for Sage software	445.12
02/05/14	Legislative activities in Washington, DC from Feb.12-14, 2014 - Airfare for R. Hunter	763.00 ¹
02/06/14	6 Toner cartridges	492.16
02/06/14	Lunch for O.C. MET Caucus on Feb. 6, 2014	314.17
02/06/14	California Urban Water Conservation Council meeting in Sacramento, CA from Feb. 25-27, 2014 - Airfare for J. Berg	300.00
02/10/14	ACWA DC2014 conference in Washington, DC from Feb. 25-27, 2014 - Airfare for R. Hunter	1,528.00 ²
02/11/14	UPS delivery charges to DWR & US Environmental Protection Agency on Feb. 3, 2014	23.07
02/12/14	Urban Water Institute Spring Water conference in Palm Springs, CA from Feb. 19-21, 2014 - Refund for registration cancellation for Director Hinman	(150.00)
02/12/14	Urban Water Institute Spring Water conference in Palm Springs, CA from Feb. 19-21, 2014 - Registration for R. Hunter	200.00
02/12/14	Urban Water Institute Spring Water conference in Palm Springs, CA from Feb. 19-21, 2014 - Accommodations deposit for R. Hunter	177.82
02/15/14	Urban Water Institute Spring Water conference in Palm Springs, CA from Feb. 19-21, 2014 - Refund for accommodations cancellation for Director Hinman	(166.71)
02/17/14	Office supplies	33.31
02/18/14	UPS delivery charges for Board & Committee packets on Jan. 14, 2014	65.36
02/18/14	ACWA DC2014 conference in Washington, DC from Feb. 25-27, 2014 - Airfare for D. Burke	1,104.00
02/20/14	Legislative activities in Sacramento, CA from Mar. 5-6, 2014 - Airfare for Director Barbre	472.00 ³
02/20/14	Legislative activities in Sacramento, CA from Mar. 5-6, 2014 - Airfare for D. Burke	376.00

Cal Card Statement Detail
Statement Date: February 24, 2014
Payment Date: March 14, 2014

Date	Description	Amount
02/21/14	Urban Water Institute Spring Water conference in Palm Springs, CA from Feb. 19-21, 2014 - Accommodations for Director Osborne	262.30
Total		<u>\$ 8,554.03</u>

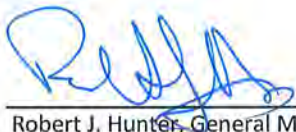
- ☐ 1 Trip was canceled, airfare available for future travel
- ☐ 2 Received a \$78.00 refund from change in flight
- ☐ 3 Director Barbre to reimburse MWDOC \$96.00

Cal Card Statement Detail
Statement Date: February 24, 2014
Payment Date: March 14, 2014

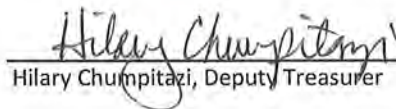
Date	Description	Amount
<u>Rob's Card</u>		
1/23/14-2/24/14	Meals for R. Hunter's meetings on various dates	\$ 471.60
Total		<u><u>\$ 471.60</u></u>

Municipal Water District of Orange County
GM Approved Disbursement Report ⁽¹⁾
For the month of March 2014

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
Core Expenditures:				
125692	3/31/14	BRINKC 030614	Cynthia Brink 2/27/14 & 3/6/14 Atrium landscaping maintenance	137.50
			***Total ***	137.50
			Total Core Disbursements	<u>137.50</u>
Choice Expenditures:				
			Total Choice Disbursements	<u>0.00</u>
Other Funds Expenditures:				
			Total Other Funds Disbursements	<u>0.00</u>
			Total Disbursements	<u><u>137.50</u></u>



Robert J. Hunter, General Manager



Hilary Chumipitazi, Deputy Treasurer

(1) For disbursements that did not make the cut-off of previous month's Disbursement Approval report.
Disbursements are approved by GM for payment and need A & F Committee ratification.



Municipal Water District of Orange County Consolidated Summary of Cash and Investment

February 28, 2014

Street Address:

18700 Ward Street
Fountain Valley, California 92708

Mailing Address:

P.O. Box 20895
Fountain Valley, CA 92728-0895

(714) 963-3058

Fax: (714) 964-9389

www.mwdoc.com

Joan C. Finnegan
President

Jeffery M. Thomas
Vice President

Brett R. Barbre
Director

Larry D. Dick
Director

Wayne A. Clark
Director

Susan Hinman
Director

Wayne Osborne
Director

Robert J. Hunter
General Manager

MEMBER AGENCIES

City of Brea
City of Buena Park
East Orange County Water District
El Toro Water District
Emerald Bay Service District
City of Fountain Valley
City of Garden Grove
Golden State Water Co.
City of Huntington Beach
Irvine Ranch Water District
Laguna Beach County Water District
City of La Habra
City of La Palma
Mesa Water District
Moulton Niguel Water District
City of Newport Beach
City of Orange
Orange County Water District
City of San Clemente
City of San Juan Capistrano
Santa Margarita Water District
City of Seal Beach
Serrano Water District
South Coast Water District
Trabuco Canyon Water District
City of Tustin
City of Westminster
Yorba Linda Water District

District investments and cash balances are held in various funds designated for certain purposes as follows:

Fund	Book Value	% of Portfolio
Designated Reserves		
General Operations	\$1,687,565	18.17%
Grant & Project Cash Flow	1,000,000	10.77%
Building Repair	239,491	2.58%
Total Designated Reserves	2,927,056	31.52%
General Fund	3,452,935	37.19%
Water Fund	2,465,635	26.55%
Conservation Fund	215,801	2.32%
Desalination Feasibility Study Fund	326,048	3.51%
WEROC Fund	93,433	1.01%
Water Trailers Grant	(198,918)	-2.14%
Trustee Activities	3,632	0.04%
Total	\$9,285,622	100.00%

The funds are invested as follows:

Term of Investment	% of Portfolio	Book Value	Market Value
Cash	10.29%	\$955,411	\$955,411
Short-term investment			
• LAIF	41.61%	\$3,864,180	\$3,864,180
• OCIP	25.43%	2,361,460	2,361,460
Long-term investment			
• Misc. Securities	21.59%	2,004,571	2,078,215
• Certificates of Deposit	1.08%	100,000	99,545
Total	100.00%	\$9,285,622	\$9,358,811

The average number of days to maturity/call as of February 28, 2014 equaled 141 and the average yield to maturity is 1.012%. During the month, the District's average daily balance was \$15,226,608.04. Funds were invested in Federal Agency Issues, Certificates of Deposit, Negotiable CD's, Miscellaneous Securities, the Local Agency Investment Funds (LAIF) and the Orange County Investment Pool (OCIP) during the month of February 2014.

The \$73,189 difference between the book value and the market value on February 28, 2014 represents the exchange difference if all investments had been liquidated on that date. Since it is the District's practice to "buy and hold" investments until maturity, the market values are a point of reference, not an indication of actual loss or gain. There are no current plans or cash flow requirements identified in the near future that would require the sale of these securities prior to maturity.

Robert J. Hunter
General Manager

Hilary Chumpitazi
Deputy Treasurer

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY



Portfolio Management - Portfolio Summary February 28, 2014

2/28/2014	Par Value	Market Value	Book Value	% of Portfolio	Days to Mat/Call	YTM @ Cost
Certificates of Deposit - Bank	100,000.00	99,545.00	100,000.00	1.20	1060	1.050
Local Agency Investment Funds	3,864,179.44	3,864,179.44	3,864,179.44	46.41	1	0.236
Miscellaneous Securities - Coupon	2,000,000.00	2,078,215.00	2,004,571.31	24.02	533	3.346
Orange County Investment Pool	2,361,460.10	2,361,460.10	2,361,460.10	28.36	1	0.304
Total Investments	8,325,639.54	8,403,399.54	8,330,210.85	100.00%	141	1.012

Cash						
Passbook Checking	955,411.19	955,411.19	955,411.19		1	0.00
Total Cash and Investments	9,281,050.73	9,358,810.73	9,285,622.04		141	1.012

Total Earnings	Month Ending February	Fiscal Year to Date
Current Year	7,531.60	73,980.81
Average Daily Balance	15,226,608.04	
Effective Rate of Return	1.012%	

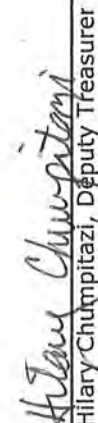
We certify that this report reflects the cash and investments of the Municipal Water District of Orange County and is in conformity with the Government Code requirements and the District Investment Policy and Guidelines in effect at the time of investment. The Investment Program herein shown provides sufficient cash flow liquidity to meet the next six month's estimated expenditure. The source for the market values are from Union Bank

3.26.14


Robert J. Hunter, General Manager

Date

03/24/2014


Hilary Chumtipitzi, Deputy Treasurer

Date

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Portfolio Management
Long-Term Portfolio Details - Investments
February 28, 2014

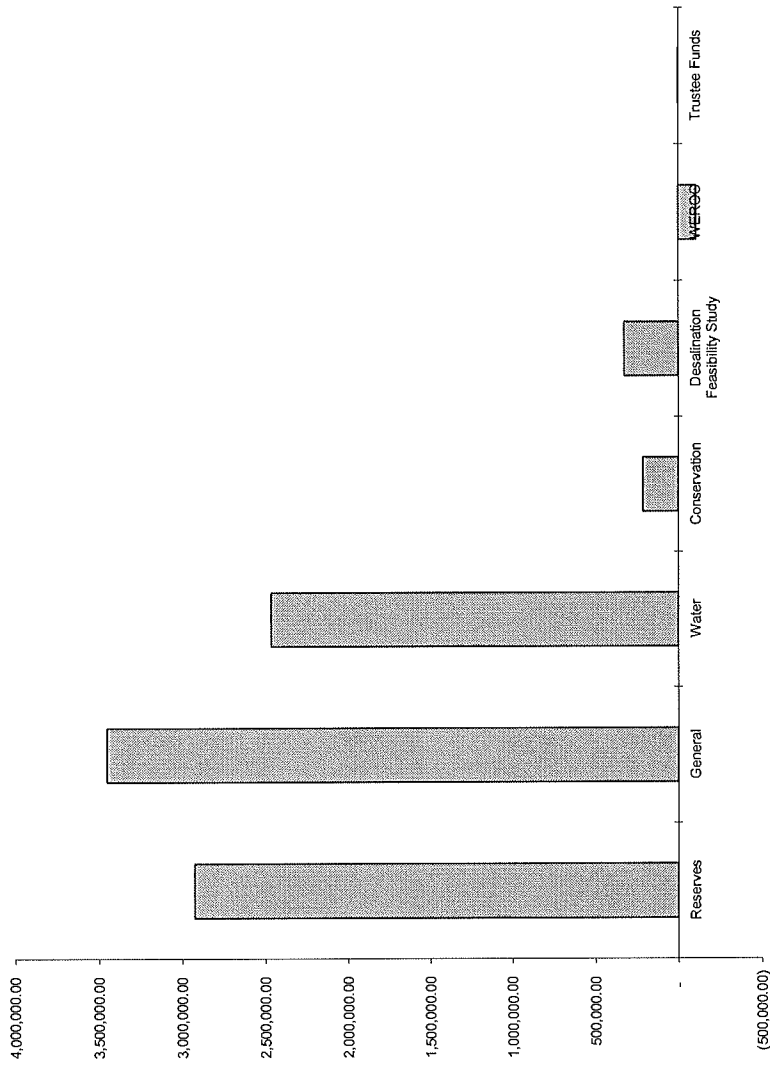
Issuer	CUSIP/Ticker	Settlement Date	Par Value	Market Value	Book Value	Coupon Rate	YTM @ Cost	Days To Call/Maturity	Maturity Date
Certificate of Deposit - Bank									
Goldman Sachs Bank	38143A4T9	1/23/2013	100,000.00	99,545.00	100,000.00	1.050	1.050	1060	1/23/2017
Sub Total			100,000.00	99,545.00	100,000.00	1.050	1.050	1060	
Miscellaneous Securities - Coupon									
Bank of America	06051GED7	10/14/2010	250,000.00	260,537.50	252,430.73	3.700	3.000	550	9/1/2015
JPMorgan Chase	46625HHR4	11/23/2010	250,000.00	258,917.50	252,155.02	3.400	2.700	481	6/24/2015
MetLife Global	59217GAD1	2/25/2011	500,000.00	522,855.00	501,014.77	3.125	3.007	682	1/11/2016
Morgan Stanley	61747YCT0	3/9/2011	500,000.00	520,975.00	499,549.74	3.450	3.508	612	11/2/2015
UBS Financial Services	90261XFY3	6/10/2010	500,000.00	514,930.00	499,421.05	3.875	4.020	321	1/15/2015
Sub Total			2,000,000.00	2,078,215.00	2,004,571.31	3.500	3.346	533	
Total Investments			2,100,000.00	2,177,760.00	2,104,571.31	3.383	3.237	558	
Total Earnings									
Current Year			5,110.80		45,621.97				

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Portfolio Management
Short-Term Portfolio Details - Cash and Investments
February 28, 2014

Investments	CUSIP/Ticker	Settlement Date	Par Value	Market Value	Book Value	Coupon Rate	YTM @ Cost	Days To Call/Maturity	Maturity Date
Local Agency Investment Funds									
LAIF LGIP	LAIF	6/30/2010	3,864,179.44	3,864,179.44	3,864,179.44	0.236	0.236	1	N/A
Sub Total			3,864,179.44	3,864,179.44	3,864,179.44	0.236	0.236	1	
Orange County Investment Pool									
County of Orange LGIP	OCIP	6/29/2005	2,361,460.10	2,361,460.10	2,361,460.10	0.304	0.304	1	N/A
Sub Total			2,361,460.10	2,361,460.10	2,361,460.10	0.304	0.304	1	
Total Investments			6,225,639.54	6,225,639.54	6,225,639.54	0.262	0.262		
Passbook Checking									
Bank of America Cash	CASH0547	7/1/2011	954,911.19	954,911.19	954,911.19	0.000	0.000	1	N/A
Petty Cash Cash	CASH	7/1/2011	500.00	500.00	500.00	0.000	0.000	1	N/A
Total Cash			955,411.19	955,411.19	955,411.19	0.000	0.000	1	
Total Cash and Investments			7,181,050.73	7,181,050.73	7,181,050.73	0.262	0.262	1	
Total Earnings									
Current Year			2,420.80		28,358.84				

**Municipal Water District of Orange County
Cash and Investments at February 28, 2014**

ALLOCATION	AMOUNT	%
MWDOC		
Designated Reserves		
General	\$ 1,687,565	18.17%
Grant & Project Cash Flow	1,000,000	10.77%
Building Repair	239,491	2.58%
Total Designated Reserves	2,927,056	31.52%
General	3,452,935	37.19%
Water	2,465,635	26.55%
Conservation	215,801	2.32%
Desalination Feasibility Study	326,048	3.51%
WEROC	93,433	1.01%
WEROC - Water Trailers	(198,918)	-2.14%
TOTAL MWDOC	\$ 9,281,990	99.96%
TRUSTEE ACTIVITIES		
AMP Sales Admin	\$ 3,632	0.04%
TOTAL TRUSTEE ACTIVITIES	\$ 3,632	0.04%
TOTAL CASH & INVESTMENTS	\$ 9,285,622	100.00%



MUNICIPAL WATER DIST OF ORANGE COUNTY
PARS GASB 45 Program

Monthly Account Report for the Period
2/1/2014 to 2/28/2014

Rob Hunter
General Manager
Municipal Water Dist of Orange County
18700 Ward Street
Fountain Valley, CA 92708

Account Summary

Source	Beginning Balance as of 2/1/2014	Contributions	Earnings	Expenses	Distributions	Transfers	Ending Balance as of 2/28/2014
Employer Contribution	\$845,792.81	\$0.00	\$22,686.69	\$497.81	\$0.00	\$0.00	\$867,981.69
Totals	\$845,792.81	\$0.00	\$22,686.69	\$497.81	\$0.00	\$0.00	\$867,981.69

Investment Selection

Moderate HighMark PLUS

Investment Objective

The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.

Investment Return

1-Month	3-Months	1-Year	Annualized Return			Inception Date
			3-Years	5-Years	10-Years	
2.68%	2.62%	12.23%	N/A	N/A	N/A	10/26/2011

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past Performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.

Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

Inception Date: Plans inception date

Municipal Water District of Orange County
WATER USE EFFICIENCY PROJECTS
Cash Flow as of 3/31/14

Item No. 3e

	Jul 2013	Aug 2013	Sep 2013	Oct 2013	Nov 2013	Dec 2013	Jan 2014	Feb 2014	Mar 2014	Apr 2014	May 2014	Jun 2014	TOTALS
Cash - Beginning Balance	\$ (204,195.07)	\$ (120,906.78)	\$ 153,254.44	\$ 203,884.71	\$ 194,437.45	\$ 86,512.97	\$ 288,487.84	\$ 269,698.65	\$ 215,800.74	\$ 292,392.01	\$ 292,392.01	\$ 292,392.01	
REVENUES:													
BUREC						129,236.42			30,253.50				\$ 159,489.92
City of Anaheim, Brea, Buena Park		75.00				75.00	561.00	1,335.00	75.00				\$ 2,121.00
City of Fountain Valley, Fullerton				84.96			9.96	5.48	69.00				\$ 169.40
City of Garden Grove, Huntington Beach	75.00	105.00	224.28	394.96		75.00		197.90	180.00				\$ 1,252.14
City of La Palma, La Habra, Newport Bch			9.96	150.00	150.00			9.96	75.00				\$ 394.92
City of Santa Ana, San Clemente	300.00	75.00	220.91					330.00	150.00				\$ 1,150.91
City of San Juan Capistrano	105.00	315.00		241.92				168.72	210.00				\$ 1,040.64
City of Tustin, Westminster	315.00	285.00	75.00	70.91	87.25	150.00		150.00	69.00				\$ 1,202.16
City of Orange, CUWCC	945.00	7,842.25	554.85	324.96		180.00		69.00	285.00				\$ 10,201.06
Department of Water Resources	6,502.95		91,318.70	11,804.40			3,145.66		74,156.40				\$ 186,928.11
East Orange County Water District													\$ -
El Toro Water District	7,198.83		2,743.20	2,796.39	4,569.99		500.00	1,311.00	2,061.00				\$ 21,180.41
Golden State Water Company	525.00		892.84	1,039.99	210.00	2,622.94	105.00	1,293.72	4,646.00				\$ 11,335.49
Irvine Ranch Water District	55,800.00		1,500.00	43,514.14	2,250.00	750.00	66,856.99	18,660.00	35,281.24				\$ 224,612.37
Laguna Beach County Water District			9.96			75.00		889.00					\$ 973.96
Mesa Water District	654.96		75.00			75.00			375.00				\$ 1,179.96
Metropolitan Water District	116,677.96	292,381.42	722.05	5,372.28	22,225.79	158,856.54		2,441.39					\$ 598,677.43
Moulton Niguel Water District, NRCS	234.96	75.00	491.97			361.55	375.00	594.00	150.00				\$ 2,282.48
MWD/OC				54,000.00				7,600.00					\$ 61,600.00
Santa Margarita Water District	300.00	534.96	1,106.21	6,402.99	246.99	3,333.94	1,258.00	3,610.00	5,140.88				\$ 21,933.97
Serrano Water District													\$ -
South Coast Water District		143.00						144.00					\$ 287.00
State Water Resources Control Board		127,400.00											\$ 127,400.00
Yorba Linda Water District		75.00		159.98			75.00	84.96					\$ 394.94
Trabuco Canyon Water District													\$ -
Miscellaneous Revenues													
Interest Revenue	1.20						121.52						\$ 122.72
Total Revenues	189,635.86	429,306.63	99,944.93	126,357.88	29,815.02	295,791.39	73,008.13	38,894.13	153,177.02	-	-	-	\$ 1,435,930.99
EXPENDITURES:													
Alliance for WUE, A&N Technical	11,070.00	3,295.00	2,170.00	1,143.50									17,678.50
Aquaficient, ABG Mktg,	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00				13,500.00
Bridgecreek landscape, Boeing							37,924.96						37,924.96
CA Lndscope Contractor, Chang's Lndscp													-
Conservation Consulting, LLC, Earthco	7,659.00	7,105.50	6,858.00	7,818.75	7,326.00	7,175.25	7,029.00	6,132.00	7,211.25				64,314.75
City of Buena Park, City of Newport Bch	54,622.00	31,700.00			95,532.00	16,632.00		15,002.00					213,488.00
City of San Clemente, San Juan Cap		105.00											105.00
City of Tustin, City of Westminster		210.00		439.50									649.50
EOCWD, El Toro WD, Fountain Valley													-
Eco friendly landscape, EIS		8,850.00						7,200.00	6,450.00				22,500.00
Federal Express, Glen's Landscaping													-
Garden Grove, Hotel Prog part, IRWD					6,350.00								6,350.00
MWD, MESA, MNWD				8,060.72			24,066.44		17,935.77				50,062.93
Moulton RCD, Oakley, Paradise Designs	10,398.07	8,684.21	7,246.00	22,135.63		21,301.33		8,883.94	22,015.61				100,664.79
Rancho Viejo Fin Consultants, Santa Rosa													-
SCWD, SCWD, Survey Gizmo, Smartimer				3,115.02			675.00		270.62				4,060.64
Terra Firma, Turf Removal, URS Corp	16,118.50	90,345.70	21,493.77	84,789.00	23,521.50	29,412.00	23,781.92	54,074.10	19,952.50				363,488.99
Water Landscaping, Waterwise Consult	4,980.00	3,350.00	2,050.00	1,700.00	3,510.00		6,820.00		1,250.00				23,660.00
Miscellaneous Expenses													-
Interest Expense													
Salary & Benefit				41.86									41.86
Total Expenditures													
Cash - Ending Balance	\$ (120,906.78)	\$ 153,254.44	\$ 203,884.71	\$ 194,437.45	\$ 86,512.97	\$ 298,487.84	\$ 269,698.65	\$ 215,800.74	\$ 292,392.01	\$ 292,392.01	\$ 292,392.01	\$ 292,392.01	\$ 939,343.91

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
COMBINED FINANCIAL STATEMENTS
AND
BUDGET COMPARATIVE
JULY 1, 2013 THRU FEBRUARY 28, 2014

**Municipal Water District of Orange County
Combined Balance Sheet
As of February 28, 2014**

<u>ASSETS</u>	Amount
Cash in Bank	955,411.19
Investments	8,330,210.85
Accounts Receivable	27,360,800.13
Accounts Receivable - Other	248,297.90
Accrued Interest Receivable	21,513.52
Prepays/Deposits	322,821.27
Leasehold Improvements	2,796,412.08
Furniture, Fixtures & Equipment	536,387.64
Less: Accum Depreciation	(2,373,794.77)
TOTAL ASSETS	<u><u>\$38,198,059.81</u></u>
 <u>LIABILITIES AND FUND BALANCES</u>	
Liabilities	
Accounts Payable	28,340,290.40
Accrued Salaries and Benefits Payable	303,742.64
Other Liabilities	464,502.18
Other post employment benefits (OPEB) liabilities	31,956.00
Unearned Revenue	1,178,596.43
Total Liabilities	<u><u>30,319,087.65</u></u>
 Fund Balances	
Restricted Fund Balances	
Water Fund - T2C	1,011,090.28
Water Fund - CC	90,343.03
Total Restricted Fund Balances	<u><u>1,101,433.31</u></u>
Unrestricted Fund Balances	
Designated Reserves	
General Operations	1,655,608.61
Grant & Project Cash Flow	1,000,000.00
Building Repair	239,491.00
Total Designated Reserves	<u><u>2,895,099.61</u></u>
GENERAL FUND	1,270,445.12
WEROC	49,543.25
Total Unrestricted Fund Balances	<u><u>4,215,087.98</u></u>
Excess Revenue over Expenditures	
Operating Fund	2,569,915.85
Other Funds	(7,464.98)
Total Fund Balance	<u><u>7,878,972.16</u></u>
TOTAL LIABILITIES AND FUND BALANCES	<u><u>\$38,198,059.81</u></u>

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
General Fund
From July 2013 thru February 2014

	Month to Date	Year to Date	Annual Budget	% Used	Encumbrance	Budget Remaining
<u>REVENUES</u>						
Retail Connection Charge	0.00	5,129,804.40	5,121,824.00	100.16%	0.00	(7,980.40)
Water Increment	<u>33,746.21</u>	<u>538,633.15</u>	<u>709,840.00</u>	<u>75.88%</u>	<u>0.00</u>	<u>171,206.85</u>
Water rate revenues	33,746.21	5,668,437.55	5,831,664.00	97.20%	0.00	163,226.45
Interest Revenue	<u>7,234.48</u>	<u>71,845.81</u>	<u>138,000.00</u>	<u>52.06%</u>	<u>0.00</u>	<u>66,154.19</u>
Subtotal	40,980.69	5,740,283.36	5,969,664.00	96.16%	0.00	229,380.64
Choice Programs	3,271.74	914,702.18	907,846.00	100.76%	0.00	(6,856.18)
Miscellaneous Income	99.71	1,908.88	3,000.00	63.63%	0.00	1,091.12
School Contracts	<u>18,033.62</u>	<u>51,301.45</u>	<u>70,000.00</u>	<u>73.29%</u>	<u>0.00</u>	<u>18,698.55</u>
Subtotal	<u>21,405.07</u>	<u>967,912.51</u>	<u>980,846.00</u>	<u>98.68%</u>	<u>0.00</u>	<u>12,933.49</u>
TOTAL REVENUES	<u>62,385.76</u>	<u>6,708,195.87</u>	<u>6,950,510.00</u>	<u>96.51%</u>	<u>0.00</u>	<u>242,314.13</u>

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
General Fund
From July 2013 thru February 2014

	Month to Date	Year to Date	Annual Budget	% Used	Encumbrance	Budget Remaining
<u>EXPENSES</u>						
Salaries & Wages	205,844.73	1,881,857.08	2,848,711.00	66.06%	0.00	966,853.92
Salaries & Wages - Grant Recovery	0.00	(16,142.60)	(20,851.00)	77.42%	0.00	(4,708.40)
Directors' Compensation	15,392.79	114,860.06	200,357.00	57.33%	0.00	85,496.94
MWD Representation	7,329.90	54,183.91	114,490.00	47.33%	0.00	60,306.09
Employee Benefits	69,141.17	544,117.51	962,227.00	56.55%	0.00	418,109.49
OPEB Annual Contribution	0.00	0.00	111,112.00	0.00%	0.00	111,112.00
Employee Benefits - Grant Recovery	0.00	(4,711.39)	0.00	0.00%	0.00	4,711.39
Director's Benefits	8,455.06	56,769.22	87,592.00	64.81%	0.00	30,822.78
Health Ins \$'s for Retirees	3,446.93	33,554.23	44,463.00	75.47%	0.00	10,908.77
Training Expense	0.00	1,639.00	14,200.00	11.54%	0.00	12,561.00
Tuition Reimbursement	0.00	3,728.60	6,000.00	62.14%	0.00	2,271.40
Personnel Expenses	309,610.58	2,669,855.62	4,368,301.00	61.12%	0.00	1,697,403.47
Engineering Expense	4,500.00	43,500.00	170,000.00	25.59%	18,000.00	108,500.00
Legal Expense	21,686.60	243,960.67	304,500.00	80.12%	27,280.83	33,258.50
Audit Expense	0.00	17,900.00	23,000.00	77.83%	0.00	5,100.00
Professional Services	82,182.66	435,203.00	797,913.00	54.54%	201,948.26	160,761.74
Professional Fees	108,369.26	740,563.67	1,295,413.00	57.17%	247,229.09	307,620.24
Conference-Staff	230.00	5,060.00	12,520.00	40.42%	0.00	7,460.00
Conference-Directors	745.00	3,058.00	7,960.00	38.42%	0.00	4,902.00
Travel & Accom.-Staff	4,348.67	12,862.09	28,360.00	45.35%	0.00	15,497.91
Travel & Accom.-Directors	600.71	7,048.14	15,950.00	44.19%	0.00	8,901.86
Travel & Conference	5,924.38	28,028.23	64,790.00	43.26%	0.00	36,761.77
Membership/Sponsorship	0.00	74,775.70	88,087.00	84.89%	0.00	13,311.30
CDR Support	0.00	29,969.25	39,140.00	76.57%	9,989.75	(819.00)
Dues & Memberships	0.00	104,744.95	127,227.00	82.33%	9,989.75	12,492.30
Business Expense	464.42	4,219.65	7,000.00	60.28%	0.00	2,780.35
Maintenance Office	9,245.71	62,428.24	104,880.00	59.52%	27,667.39	14,784.37
Building Repair & Maintenance	247.85	5,933.26	0.00	0.00%	5,789.79	(11,723.05)
Storage Rental & Equipment Lease	1,111.39	9,741.01	14,309.00	68.08%	4,566.99	1.00
Office Supplies	3,322.32	17,915.16	24,000.00	74.65%	1,139.16	4,945.68
Postage/Mail Delivery	854.99	7,436.34	15,100.00	49.25%	2,406.56	5,257.10
Subscriptions & Books	0.00	493.62	2,400.00	20.57%	0.00	1,906.38
Reproduction Expense	30.00	9,245.89	68,587.00	13.48%	9,828.45	49,512.66
Maintenance-Computers	673.14	2,016.44	7,500.00	26.89%	716.98	4,766.58
Software Purchase	0.00	1,769.94	9,500.00	18.63%	631.95	7,098.11
Software Support	10,000.00	19,015.14	54,400.00	34.95%	0.00	35,384.86
Automotive Expense	1,169.06	8,771.13	14,300.00	61.34%	0.00	5,528.87
Toll Road Charges	196.85	898.55	1,290.00	69.66%	0.00	391.45
Insurance Expense	7,094.68	67,228.44	96,000.00	70.03%	0.00	28,771.56
Utilities - Telephone	1,166.37	9,604.09	16,900.00	56.83%	0.00	7,295.91
Bank Fees	870.10	7,188.50	10,560.00	68.07%	0.00	3,371.50
Miscellaneous Expense	3,478.42	33,259.51	80,550.00	41.29%	2,844.74	44,445.75
MWDOC's Contrb. To WEROC	9,068.00	72,548.00	108,820.00	66.67%	0.00	36,272.00
Depreciation Expense	2,942.02	23,535.92	0.00	0.00%	0.00	(23,535.92)
Other Expenses	51,935.32	363,248.83	636,096.00	57.11%	55,592.01	217,255.16
Building Repair & Maintenance	189,598.80	216,837.00	315,000.00	68.84%	4,450.00	93,713.00
Capital Acquisition	(175.00)	15,001.72	23,500.00	63.84%	0.00	8,498.28
TOTAL EXPENSES	665,263.34	4,138,280.02	6,830,327.00	60.59%	317,260.85	2,374,786.13
NET INCOME (LOSS)	(602,877.58)	2,569,915.85	120,183.00			

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
Water Fund
From July 2013 thru February 2014

	Month to Date	Year to Date	Annual Budget	% Used	Budget Remaining
<u>WATER REVENUES</u>					
Water Sales	12,185,483.90	114,893,390.70	145,306,842.00	79.07%	30,413,451.30
Readiness to Serve Charge	1,162,223.88	7,638,699.84	10,293,552.00	74.21%	2,654,852.16
Capacity Charge CCF	304,941.67	2,176,283.36	3,132,800.00	69.47%	956,516.64
SCP Surcharge	18,136.74	219,278.59	354,112.00	61.92%	134,833.41
Interest	<u>245.53</u>	<u>1,943.26</u>	<u>4,630.00</u>	<u>41.97%</u>	<u>2,686.74</u>
TOTAL WATER REVENUES	<u>13,671,031.72</u>	<u>124,929,595.75</u>	<u>159,091,936.00</u>	<u>78.53%</u>	<u>34,162,340.25</u>
<u>WATER PURCHASES</u>					
Water Sales	12,185,483.90	114,893,390.70	145,306,842.00	79.07%	30,413,451.30
Readiness to Serve Charge	1,162,223.88	7,638,699.84	10,293,552.00	74.21%	2,654,852.16
Capacity Charge CCF	304,941.67	2,176,283.36	3,132,800.00	69.47%	956,516.64
SCP Surcharge	<u>18,136.74</u>	<u>219,278.59</u>	<u>354,112.00</u>	<u>61.92%</u>	<u>134,833.41</u>
TOTAL WATER PURCHASES	<u>13,670,786.19</u>	<u>124,927,652.49</u>	<u>159,087,306.00</u>	<u>78.53%</u>	<u>34,159,653.51</u>
EXCESS OF REVENUE OVER EXPENDITURES	<u><u>245.53</u></u>	<u><u>1,943.26</u></u>	<u><u>4,630.00</u></u>		

Municipal Water District of Orange County
WUE Revenues and Expenditures (Actuals vs Budget)
From July 2013 thru February 2014

	Year to Date Actual	Annual Budget	% Used
Landscape Performance Certification			
Revenues	109,792.84	116,000.00	94.65%
Expenses	65,736.25	107,000.00	61.44%
Excess of Revenues over Expenditures	44,056.59	0.00	
SmarTimer Program			
Revenues	44,817.74	125,200.00	35.80%
Expenses	53,934.54	125,200.00	43.08%
Excess of Revenues over Expenditures	(9,116.80)	0.00	
Industrial Water Use Reduction			
Revenues	11,047.50	113,478.00	9.74%
Expenses	59,032.39	113,478.00	52.02%
Excess of Revenues over Expenditures	(47,984.89)	0.00	
Rotating Nozzles Rebate			
Revenues	127,523.32	0.00	0.00%
Expenses	127,632.06	0.00	0.00%
Excess of Revenues over Expenditures	(108.74)	0.00	
Hotel Water Use Reduction Program			
Revenues	7,100.00	189,484.00	3.75%
Expenses	26,741.45	189,484.00	14.11%
Excess of Revenues over Expenditures	(19,641.45)	0.00	
ULFT Rebate Program			
Revenues	45,516.70	40,000.00	113.79%
Expenses	39,831.46	40,000.00	99.58%
Excess of Revenues over Expenditures	5,685.24	0.00	
HECW Rebate Program			
Revenues	200,994.26	380,000.00	52.89%
Expenses	173,996.28	380,000.00	45.79%
Excess of Revenues over Expenditures	26,997.98	0.00	
CII Rebate Program			
Revenues	46,494.00	0.00	0.00%
Expenses	46,350.00	0.00	0.00%
Excess of Revenues over Expenditures	144.00	0.00	
Large Landscape Survey			
Revenues	41,084.19	21,600.00	190.20%
Expenses	58,584.13	21,600.00	271.22%
Excess of Revenues over Expenditures	(17,499.94)	0.00	
Indoor-Outdoor Survey			
Revenues	2,380.35	12,150.00	19.59%
Expenses	0.00	12,150.00	0.00%
Excess of Revenues over Expenditures	2,380.35	0.00	
Turf Removal Program			
Revenues	254,294.99	105,000.00	242.19%
Expenses	297,239.58	105,000.00	283.09%
Excess of Revenues over Expenditures	(42,944.59)	0.00	

Municipal Water District of Orange County
WUE & Other Funds Revenues and Expenditures (Actuals vs Budget)
From July 2013 thru February 2014

	Year to Date Actual	Annual Budget	% Used
WUE Master Plan			
Revenues	3,313.50	0.00	0.00%
Expenses	3,330.11	0.00	0.00%
Excess of Revenues over Expenditures	(16.61)	0.00	
WEROC			
Revenues	179,746.03	213,577.00	84.16%
Expenses	137,585.50	213,577.00	64.42%
Excess of Revenues over Expenditures	42,160.53	0.00	
WEROC Water Trailers			
Revenues	464,150.00	0.00	0.00%
Expenses	464,150.00	0.00	0.00%
Excess of Revenues over Expenditures	0.00	0.00	
WUE Projects			
Revenues	894,359.39	1,102,912.00	81.09%
Expenses	952,408.25	1,093,912.00	87.06%
Excess of Revenues over Expenditures	(58,048.86)	9,000.00	
RPOI Distributions			
Revenues	4,447,821.66	1,619,665.00	274.61%
Expenses	4,447,821.66	1,619,665.00	274.61%
Excess of Revenues over Expenditures	0.00	0.00	
Ocean Desalination			
Revenues	56,326.05	115,459.00	48.78%
Expenses	56,326.05	115,459.00	48.78%
Excess of Revenues over Expenditures	0.00	0.00	



ACTION ITEM

April 16, 2014

**TO: Administration & Finance Committee
(Directors Thomas, Osborne, Finnegan)**

FROM: Rob Hunter, General Manager

Staff Contact: Maribeth Goldsby

SUBJECT: APPLICATION FOR CSDA's "DISTRICT TRANSPARENCY CERTIFICATE OF EXCELLENCE"

STAFF RECOMMENDATION

Staff recommends the Committee review, discuss and make a recommendation on whether to pursue either the District Transparency Certificate of Excellence.

COMMITTEE RECOMMENDATION

The Committee reviewed this item on April 9, 2014 and referred it to the Board for further discussion as Committee (by a vote of 2-1) did not recommend this item for approval. Directors Osborne and Finnegan opposed, and Director Thomas supported. In addition to the check list, pursuant to President Dick's request, also attached is a draft report for the annual disclosure of individual charges over \$100 per day. .

DETAILED REPORT

Staff was asked to review the various awards/certificates offered by the California Special Districts Association (CSDA), through the Special District Leadership Foundation, to determine whether MWDOC meets any of the requirements and could be eligible to receive an award.

In August, the PAL Committee reviewed this item and recommended the District pursue to the "District Transparency Certificate of Excellence", once MWDOC's Open Government Portal is released on MWDOC's website.

While MWDOC has most of the information requested, and much of the information is currently posted on the District's Open Government portal, there are a couple of items that staff does not presently have, and may take some time to develop -- if the Committee so desires. For example, the District does not currently report the annual disclosure of board

Budgeted (Y/N):	Budgeted amount:	Core __	Choice __
Action item amount:	Line item:		
Fiscal Impact (explain if unbudgeted):			

member, or employee reimbursements for individual charges over \$100 for services or products; this information is to be made available for public inspection (individual charge includes, but is not limited to one meal, lodging for one day, or transportation).

Attached is the checklist that CSDA provides for obtaining the certificate. All of the blacked out bullets indicate the District meets the requirements, those that are not blacked out are still open for development.

Staff is seeking input as to whether further work should be done to meet all the requirements, as well as whether to solicit concurrence through the Community Transparency Review.



SHOWCASE YOUR DISTRICT'S COMMITMENT TO TRANSPARENCY

District Transparency Certificate of Excellence

Purpose

To promote transparency in the operations and governance of special districts to the public/constituents and provide special districts with an opportunity to showcase their efforts in transparency.

Duration

2 Years

Application Cost

FREE

District Receives

- Certificate for display (covering 2 years)
- Press release template
- Recognition on the SDLF website
- Letter to legislators within the district's boundaries announcing the achievement
- Recognition in CA Special District magazine and the CSDA eNews

Basic Requirements

CURRENT ETHICSTRAINING FOR ALL BOARD MEMBERS (*Government Code Section 53235*)

- ☒ Provide copies of training certificates along with date completed

COMPLIANCE WITH THE RALPH M. BROWN ACT (*Government Code Section 54950 et. al*)

- ☒ Provide copy of current policy related to Brown Act compliance
- ☒ Provide copy of a current meeting agenda (including opportunity for public comment)

ADOPTION OF POLICY RELATED TO HANDLING PUBLIC RECORDS ACT REQUESTS

- ☒ Provide copy of current policy

ADOPTION OF REIMBURSEMENT POLICY, IF DISTRICT PROVIDES ANY REIMBURSEMENT OF ACTUAL AND NECESSARY EXPENSES (*Government Code Section 53232.2 (b)*)

- ☒ Provide copy of current policy

ANNUAL DISCLOSURE OF BOARD MEMBER OR EMPLOYEE REIMBURSEMENTS FOR INDIVIDUAL CHARGES OVER \$100 FOR SERVICES OR PRODUCTS. THIS INFORMATION IS TO BE MADE AVAILABLE FOR PUBLIC INSPECTION. "INDIVIDUAL CHARGE" INCLUDES, BUT IS NOT LIMITED TO: ONE MEAL, LODGING FOR ONE DAY, OR TRANSPORTATION. (*Government Code Section 53065.5*)

- ☐ Provide copy of the most recent document and how it is accessible.

TIMELY FILING OF STATE CONTROLLER'S SPECIAL DISTRICTS FINANCIAL TRANSACTIONS REPORT - INCLUDES COMPENSATION DISCLOSURE. (*Government Code Section 53891*)

- ☒ Provide copy of most recent filing
- SDLF staff will verify that district is not listed on the State Controller's 'non-compliance list'*

CONDUCT ANNUAL AUDITS (*Government Code Section 26909 and 12410.6*)

- ☒ Provide copy of most recent audit and management letter and a description of how/where documents were made available to the public

OTHER POLICIES – HAVE CURRENT POLICIES ADDRESSING THE FOLLOWING AREAS

Provide copies of each:

- ☒ Conflict of Interest
- ☒ Code of Ethics/Values/Norms or Board Conduct
- ☒ Financial Reserves Policy

Website Requirements

MAINTAIN A DISTRICT WEBSITE WITH THE FOLLOWING ITEMS REQUIRED. *(provide website link)*

Required items available to the public:

- ☒ Names of Board Members and their terms of office
- ☒ Name of general manager and key staff along with contact information
- ☒ Election procedure and deadlines
- ☒ Board meeting schedule (Regular meeting agendas must be posted 72 hours in advance pursuant to *Government Code Section 54954.2 (a)(1) and Government Code Section 54956 (a)*)
- ☒ District's mission statement
- ☒ Description of district's services/functions and service area
- ☒ Authorizing statute/Enabling Act (Principle Act or Special Act)
- ☒ Current District budget
- ☒ Most recent financial audit
- ☒ Archive of Board meeting minutes for at least the last 6 months
- ☒ List of compensation of Board Members and Staff and/or link to State Controller's webpage with the data

ADDITIONAL ITEMS – *website also must include at least 4 of the following items:*

- ☒ Post Board Member ethics training certificates
- ☒ Picture, biography and e-mail address of board members
- ☐ Last (3) years of audits
- ☒ Reimbursement and Compensation Policy
- ☒ Financial Reserves Policy
- ☐ Online/downloadable public records act request form
- ☐ Audio or video recordings of board meetings
- ☒ Map of district boundaries/service area
- ☐ Link to California Special Districts Association mapping program
- ☐ Most recent Municipal Service Review (MSR) and Sphere of Influence (SOI) studies (full document or link to document on another site)

Outreach/Best Practices Requirements

(Must complete at least 2 of the following items)

REGULAR DISTRICT NEWSLETTER OR COMMUNICATION (PRINTED AND/OR ELECTRONIC) THAT KEEPS THE PUBLIC, CONSTITUENTS AND ELECTED OFFICIALS UP-TO-DATE ON DISTRICT ACTIVITIES *(at least twice annually)*

- ☒ Provide copy of most recent communication and short description on the frequency of the communication, how it's distributed and to whom.

COMMUNITY NOTIFICATION THROUGH PRESS RELEASE TO LOCAL MEDIA OUTLET ANNOUNCING UPCOMING FILING DEADLINE FOR ELECTION AND PROCESS FOR SEEKING A POSITION ON THE DISTRICT BOARD, PRIOR TO THAT ELECTION (OR PRIOR TO THE MOST RECENT DEADLINE FOR CONSIDERATION OF NEW APPOINTMENTS FOR THOSE DISTRICTS WITH BOARD MEMBERS APPOINTED TO FIXED-TERMS).

- ☐ Provide copy of the press release (and the printed article if available)

COMPLETE SALARY COMPARISON/BENCHMARKING FOR DISTRICT STAFF POSITIONS USING A REPUTABLE SALARY SURVEY (AT LEAST EVERY 5 YEARS)

- ☐ Provide brief description of the survey and process used as well as the general results

SPECIAL COMMUNITY ENGAGEMENT PROJECT

Designed and completed a special project promoting community engagement with the district (potential projects may be broad in nature or focus on specific issues such as rate-setting, recycled water, identifying community needs, etc.)

- ☒ Submit an overview of the community engagement project reviewing the process undertaken and results achieved

HOLD ANNUAL INFORMATIONAL PUBLIC BUDGET HEARINGS THAT ENGAGE THE PUBLIC (OUTREACH, WORKSHOPS, ETC.) PRIOR TO ADOPTING THE BUDGET

- ☒ Provide copy of most recent public budget hearing notice and agenda.

COMMUNITY TRANSPARENCY REVIEW

The district would be required to obtain a completed overview checklist from at least 2 of the following individuals (the district may choose to conduct the overview with these individuals simultaneously or separately):

- ☐ Chair of the County Civil Grand Jury
- ☐ Editor of a reputable local print newspaper (only one may count toward requirement)
- ☐ LAFCO Executive Officer
- ☐ County Auditor-Controller
- ☐ Local Legislator (only one may count toward requirement)
- ☐ Executive Director or President of local Chamber of Commerce
- ☐ General Manager of a peer agency (special district, city or county)
- ☐ Provide proof of completion signed by individuals completing Community Transparency Review



SHOWCASE YOUR DISTRICT'S COMMITMENT TO TRANSPARENCY

District Transparency Certificate of Excellence**Submit Application**

Submit this application along with all required documentation to:

SPECIAL DISTRICT LEADERSHIP FOUNDATION

1112 I Street, Suite 200

Sacramento, CA 95814

Phone: 916-231-2939 • Fax: 916-442-7889

DISTRICT: Municipal Water District of Orange County		
MAILING ADDRESS: P.O. Box 20895		
CITY: Fountain Valley	STATE: CA	ZIP: 92728
CONTACT NAME: Maribeth Goldsby		
CONTACT TITLE: Board Secretary		
PHONE: 714/593-5006	FAX: 714/964-9389	
EMAIL: mgoldsby@mwdoc.com	WEBSITE: www.mwdoc.com	
ASSEMBLY MEMBER(S)*:		
SENATOR*:		
LOCAL NEWSPAPER(S):		
I CERTIFY THAT THE INFORMATION SUBMITTED IS ACCURATE AND COMPLETE TO THE BEST OF MY KNOWLEDGE.		SIGNATURE:

Municipal Water District of Orange County
Expenditures over \$100
For Director's and Employee's
From January 2013 thru December 2013

<u>Director's</u>	<u>Date</u>	<u>Account - Activity</u>	<u>Description</u>	<u>Amount</u>
[REDACTED]	1/9/2013	TRAVEL/ACCOMODATION-DIRECTR - Washington DC Trips	Airfare	241.60
	1/12/2013	TRAVEL/ACCOMODATION-DIRECTR - Washington DC Trips	Hotel 2 nights	419.08
	2/13/2013	TRAVEL/ACCOMODATION-DIRECTR - Washington DC Trips	Airfare	241.60
	2/15/2013	TRAVEL/ACCOMODATION-DIRECTR - Washington DC Trips	Hotel 2 nights	419.08
	2/26/2013	TRAVEL/ACCOMODATION-DIRECTR - Washington DC Trips	Airfare	241.60
	3/1/2013	TRAVEL/ACCOMODATION-DIRECTR - Washington DC Trips	Hotel 3 nights	772.86
	4/17/2013	TRAVEL/ACCOMODATION-DIRECTR - Washington DC Trips	Airfare	298.00
	4/19/2013	TRAVEL/ACCOMODATION-DIRECTR - Washington DC Trips	Hotel 2 nights	515.26
	5/28/2013	TRAVEL/ACCOMODATION-DIRECTR - Washington DC Trips	Airfare	384.80
	8/5/2013	CONFERENCE EXPENSE-DIRECTORS - Bond Buyers Conference	The Bond Buyer's Annual conf -Reg. Dir. Barbre	180.00
	9/11/2013	CONFERENCE EXPENSE-DIRECTORS - CRWUA	CRWUA Conf Registration	445.00
	9/11/2013	TRAVEL/ACCOMODATION-DIRECTR - Washington DC Trips	Hotel 2 nights	458.16
	9/25/2013	TRAVEL/ACCOMODATION-DIRECTR - Washington DC Trips	Airfare	370.00
	10/16/2013	TRAVEL/ACCOMODATION-DIRECTR - Washington DC Trips	Hotel 2 nights	501.52
	10/16/2013	TRAVEL/ACCOMODATION-DIRECTR - Washington DC Trips	Airfare	370.00
Total Expenses				5,858.56
[REDACTED]	3/4/2013	CONFERENCE EXPENSE-DIRECTORS - ACWA	ACWA Registration	695.00
	4/8/2013	TRAVEL/ACCOMODATION-DIRECTR - ACWA	ACWA Airfare	208.80
	5/7/2013	TRAVEL/ACCOMODATION-DIRECTR - ACWA	Hotel 2 nights	446.50
	8/5/2013	CONFERENCE EXPENSE-DIRECTORS - ACWA	ACWA Fall Conf Registration (\$695 less \$420 credit)	275.00
	12/3/2013	TRAVEL/ACCOMODATION-DIRECTR - ACWA	Hotel 1 night	230.10
Total Expenses				1,855.40
[REDACTED]	3/4/2013	CONFERENCE EXPENSE-DIRECTORS - ACWA	ACWA Registration	695.00
	5/7/2013	TRAVEL/ACCOMODATION-DIRECTR - ACWA	Airfare	377.84
	5/7/2013	TRAVEL/ACCOMODATION-DIRECTR - ACWA	Hotel 3 nights	720.75
Total Expenses				1,793.59
[REDACTED]	3/5/2013	MISCELLANEOUS EXPENSE -	Toner & Paper	137.14
	9/4/2013	MISCELLANEOUS EXPENSE -	Toner Cartridge	159.76
	11/22/2013	CONFERENCE EXPENSE-DIRECTORS - CRWUA	CRWUA Conf Registration	425.00
	11/22/2013	TRAVEL/ACCOMODATION-DIRECTR - CRWUA	Airfare	254.80
	12/3/2013	CONFERENCE EXPENSE-DIRECTORS - ACWA	ACWA Fall conference Reg.-[REDACTED]	540.00
	12/4/2013	TRAVEL/ACCOMODATION-DIRECTR - ACWA	Hotel 2 nights	460.20
	12/10/2013	TRAVEL/ACCOMODATION-DIRECTR - CRWUA	Hotel 3 nights	393.12
Total Expenses				2,370.02
Total Director Expenses for 2013 over \$100 per day				<u>11,877.57</u>

Municipal Water District of Orange County
Expenditures over \$100
For Director's and Employee's
From January 2013 thru December 2013

<u>Employee's</u>	<u>Date</u>	<u>Account - Activity</u>	<u>Description</u>	<u>Amount</u>
[REDACTED]	8/21/2013	CONFERENCE - EMPLOYEE - Water Smart Innovations	Registration	280.00
	9/27/2013	CONFERENCE - EMPLOYEE -	Registration Irrigation Assoc Conf	100.00
	10/11/2013	TRAVEL/ACCOMODATION-EMPLOYEE -	Airfare (one-way) Irrigation Assoc Conf	185.90
	10/15/2013	TRAVEL/ACCOMODATION-EMPLOYEE -	Airfare (one-way) Irrigation Assoc Conf	168.90
	11/5/2013	TRAVEL/ACCOMODATION-EMPLOYEE -	Hotel 2 nights Irrigation Assoc Conf	443.90
			Total Expenses	1,178.70
[REDACTED]	2/13/2013	CONFERENCE - EMPLOYEE -	2013 Annual Banquet - Reg. [REDACTED]	170.00
	9/19/2013	CONFERENCE - EMPLOYEE -	CalDesal Conf - Registration	250.00
	10/3/2013	TRAVEL/ACCOMODATION-EMPLOYEE -	Cal Desal Annual Conf - Hotel and Meals	270.37
			Total Expenses	690.37
[REDACTED]	1/30/2013	TRAVEL/ACCOMODATION-EMPLOYEE -	Airfare 12/26/2012, travel 01/30/2013	195.60
	4/24/2013	TRAVEL/ACCOMODATION-EMPLOYEE - CUWCC Activity	Airfare - Sacramento 06/20/2013	195.80
	4/24/2013	TRAVEL/ACCOMODATION-EMPLOYEE - CUWCC Activity	Airfare - Sacramento 05/15/2013	415.80
	9/4/2013	TRAVEL/ACCOMODATION-EMPLOYEE -	Airfare	399.30
	11/15/2013	TRAVEL/ACCOMODATION-EMPLOYEE - CUWCC	Airfare	156.80
	12/10/2013	TRAVEL/ACCOMODATION-EMPLOYEE - CUWCC	Dollar Rent a Car 2 days	254.43
	12/20/2013	TRAVEL/ACCOMODATION-EMPLOYEE - CUWCC	Airfare	461.80
			Total Expenses	2,079.53
[REDACTED]	2/11/2013	CONFERENCE - EMPLOYEE - AWWA	Registration	445.00
	3/21/2013	TRAVEL/ACCOMODATION-EMPLOYEE - AWWA	Airfare Ticket Exchange Fee	125.00
	3/24/2013	TRAVEL/ACCOMODATION-EMPLOYEE - AWWA	Hotel 4 nights	425.56
	6/4/2013	TRAVEL/ACCOMODATION-EMPLOYEE - AWWA	June 2013 Business expense - Airfare	538.30
	6/4/2013	TRAVEL/ACCOMODATION-EMPLOYEE - AWWA	June 2013 Business expense - Hotel	593.62
	9/23/2013	TRAVEL/ACCOMODATION-EMPLOYEE - AWWA	Airfare	399.30
			Total Expenses	2,526.78
[REDACTED]	1/21/2013	TRAVEL/ACCOMODATION-EMPLOYEE - Legislative Activities in Sacramento	Airfare	183.80
	3/14/2013	CONFERENCE - EMPLOYEE - ACWA	Registration	695.00
	4/3/2013	TRAVEL/ACCOMODATION-EMPLOYEE - ACWA	Airfare	195.80
	5/8/2013	TRAVEL/ACCOMODATION-EMPLOYEE - ACWA	Hotel 2 nights	446.50
	10/14/2013	CONFERENCE - EMPLOYEE - CRWUA	Registration	425.00
	10/15/2013	TRAVEL/ACCOMODATION-EMPLOYEE - CRWUA	Hotel	131.04
	10/16/2013	CONFERENCE - EMPLOYEE - ACWA	Registration	510.00
	11/22/2013	TRAVEL/ACCOMODATION-EMPLOYEE - CRWUA	Hotel	131.04
	12/4/2013	TRAVEL/ACCOMODATION-EMPLOYEE - ACWA	Hotel 2 nights	594.81
	12/15/2013	TRAVEL/ACCOMODATION-EMPLOYEE - CRWUA	Airfare	153.90
	12/17/2013	TRAVEL/ACCOMODATION-EMPLOYEE - Legislative Activities in Sacramento	Airfare	153.80
			Total Expenses	3,620.69

Municipal Water District of Orange County
Expenditures over \$100
For Director's and Employee's
From January 2013 thru December 2013

	<u>Date</u>	<u>Account - Activity</u>	<u>Description</u>	<u>Amount</u>
Cathy Harris	10/15/2013	CONFERENCE - EMPLOYEE - ACWA	Registration	510.00
			Total Expenses	510.00
	2/22/2013	TRAVEL/ACCOMODATION-EMPLOYEE - AWWA	Airfare	162.30
	3/27/2013	TRAVEL/ACCOMODATION-EMPLOYEE - AWWA	Hotel AWWA	106.39
	7/17/2013	CONFERENCE - EMPLOYEE -	CESA Conf - Registration and pre-conf training	637.82
	10/14/2013	TRAVEL/ACCOMODATION-EMPLOYEE - HSGP grant reimbursed training and conferences	CESA - Hotel 4 nights	502.40
			Total Expenses	1,408.91
	9/23/2013	CONFERENCE - EMPLOYEE - So. Cal. Water Committee	Registration	200.00
	9/26/2013	CONFERENCE - EMPLOYEE - CRWUA	Registration	425.00
	9/26/2013	TRAVEL/ACCOMODATION-EMPLOYEE - CRWUA	Hotel	131.04
	10/16/2013	CONFERENCE - EMPLOYEE - ACWA	Registration	510.00
	11/15/2013	TRAVEL/ACCOMODATION-EMPLOYEE -	Airfare	153.80
	12/5/2013	TRAVEL/ACCOMODATION-EMPLOYEE - CRWUA	Airfare	201.80
	12/6/2013	TRAVEL/ACCOMODATION-EMPLOYEE - ACWA	Hotel	246.87
			Total Expenses	1,868.51
	10/9/2013	CONFERENCE - EMPLOYEE -	NWRI Registration	125.00
	10/9/2013	CONFERENCE - EMPLOYEE - So. Cal. Water Committee	Registration	200.00
			Total Expenses	325.00
			Total Employee Expenses for 2013 over \$100 per day	<u>14,208.49</u>
			Total Director & Employee Expense over \$100 per day	<u>26,086.06</u>



ACTION ITEM

April 16, 2014

TO: Board of Directors

FROM: **Planning & Operations Committee**
(Directors Osborne, Barbre, Hinman)

Robert Hunter, General Manager

Staff Contact: Darcy M. Burke

SUBJECT: **Agreement with Fraser Communications for Professional Communications Services**

STAFF RECOMMENDATION

Staff recommends the Board of Directors review and approve the attached agreement with Fraser Communications for Professional Communications Services for the Value of Water Communications Plan.

COMMITTEE RECOMMENDATION

The Planning & Operations Committee will review this item on April 14, 2014 and make a recommendation to the Board.

DETAILED REPORT

In February, the Board approved Request for Qualifications for Professional Communications Services for the Value of Water Communications Plan (RFQ) was distributed to a number of communications firms, MWDOC Member Agencies for distribution, Metropolitan Member Agencies for distribution and posted on the MWDOC website.

As part of the process, firms were able to submit clarifying questions prior to the submittal deadline. Those questions and answers were distributed to all of the firms that notified MWDOC of their intent to submit. Seven proposals were received; six of them within the allotted timeframe. A review panel was held on Friday, March 28th. The Public Affairs Workgroup was invited to participate on the review panel as part of the selection process. The review panel consisted of MWDOC's Public Affairs staff and Stacy Taylor from Mesa Water District.

Budgeted (Y/N):	Budgeted amount: \$154,965	Core X__	Choice __
Action item amount: \$132,795		Line item: 32-7040	
Fiscal Impact (explain if unbudgeted):			

Each submittal was reviewed and evaluated on the following criteria as define in the RFQ:

EXPERIENCE (Maximum 20 points) : _____

APPROACH (Maximum 20 points) : _____

EDUCATION (Maximum 20 points) : _____

BUDGET (Maximum 20 points) : _____

TEAM (Maximum 10 points) : _____

REFERENCE (Maximum 10 points) : _____

TOTAL SCORE:_____

In addition, Metropolitan Water District of Southern California also recently entered into an agreement with Fraser Communications for similar work. Staff has been in contact with both Metropolitan staff and Renee Fraser on exploring ways to share information and seek to achieve cost savings for both organizations as appropriate.

The review panel unanimously selected Fraser Communications. Based on this recommendation, staff is requesting the Board review and approve the attached agreement for Professional Communications Services with Fraser Communications in the amount of \$132, 795 for Phase 2 of the Value of Water Communications Plan.

STANDARD AGREEMENT FOR CONSULTANT SERVICES

This **AGREEMENT** for consulting services dated April 16, 2014, which includes all exhibits and attachments hereto, "**AGREEMENT**" is made on the last day executed below by and between **MUNICIPAL WATER DISTRICT OF ORANGE COUNTY**, hereinafter referred to as "**DISTRICT**," and, Fraser Communications hereinafter referred to as "**CONSULTANT**" for Professional Communications Services hereinafter referred to as "**SERVICES.**"¹ **DISTRICT** and **CONSULTANT** are also referred to collectively herein as the "**PARTIES**" and individually as "**PARTY**". The **PARTIES** agree as follows:

I PURPOSE AND SCOPE OF WORK

A. Consulting Work.

DISTRICT hereby contracts with **CONSULTANT** to provide general or special **SERVICES** as more specifically set forth in **Exhibit "B"** attached hereto and incorporated herein. Tasks other than those specifically described therein shall not be performed without prior written approval of **DISTRICT's** General Manager.

B. Independent Contractor.

CONSULTANT is retained as an independent contractor for the sole purpose of rendering professional and/or special **SERVICES** described herein and is not an agent or employee of **DISTRICT**. **CONSULTANT** shall be solely responsible for the payment of all federal, state and local income tax, social security tax, Workers' Compensation insurance, state disability insurance, and any other taxes or insurance **CONSULTANT**, as an independent contractor, is responsible for paying under federal, state or local law. **CONSULTANT** is thus not eligible to receive workers' compensation, medical, indemnity or retirement benefits, including but not limited to enrollment in CalPERS. Unless, expressly provided herein, **CONSULTANT** is not eligible to receive overtime, vacation or sick pay. **CONSULTANT** shall not represent or otherwise hold out itself or any of its directors, officers, partners, employees, or agents to be an agent or employee of **DISTRICT**. **CONSULTANT** shall have the sole and absolute discretion in determining the methods, details and means of performing the **SERVICES** required by **DISTRICT**. **CONSULTANT** shall furnish, at his/her own expense, all labor, materials, equipment and transportation necessary for the successful completion of the **SERVICES** to be performed under this **AGREEMENT**. **DISTRICT** shall not have any right to direct the methods, details and means of the **SERVICES**; however, **CONSULTANT** must receive prior written approval from **DISTRICT** before using any sub-consultants for **SERVICES** under this **AGREEMENT**.

C. Changes in Scope of Work

If **DISTRICT** requires changes in the tasks or scope of work shown in **Exhibit "B"** or additional work not specified therein, **DISTRICT** shall prepare a written change order. If **CONSULTANT** believes work or materials are required outside the tasks or scope of work described in **Exhibit "B,"** it shall submit a written request for a change order to the **DISTRICT**. A change order must be approved and signed by the **PARTIES** before **CONSULTANT** performs any work outside the scope of work shown in **Exhibit "B."** **DISTRICT** shall have no responsibility to compensate **CONSULTANT** for such work without an approved and signed change order. Change orders shall specify the change in the budgeted amount for **SERVICES**.

¹ Pursuant to Section 8002 of the District's Administrative Code, the District's "Ethics Policy" set forth at sections 7100-7111 of the Administrative Code is attached hereto as Exhibit "A" and incorporated herein by this reference.

II TERM

This **AGREEMENT** shall commence upon the date of its execution and shall extend thereafter for the period specified in **Exhibit "B"** or, if no time is specified, until terminated on thirty (30) days notice as provided herein.

III BUDGET, FEES, COSTS, BILLING, PAYMENT AND RECORDS

A. Budgeted Amount for SERVICES

CONSULTANT is expected to complete all **SERVICES** within the Budgeted Amount set forth on **Exhibit "B."** The total compensation for the **SERVICES** to be performed under this **AGREEMENT** shall not exceed the Budgeted Amount unless modified as provided herein. Upon invoicing the **DISTRICT** 80% of the Budgeted Amount, **CONSULTANT** shall prepare and provide to **DISTRICT** a "cost to complete" estimate for the remaining **SERVICES**. The **PARTIES** shall work together to complete the project within the agreed-upon Budgeted Amount, but the obligation to complete the **SERVICES** within the Budgeted Amount lies with the **CONSULTANT**.

B. Fees

Fees shall be billed per the terms and conditions and at the rates set forth on **Exhibit "B"** for the term of the **AGREEMENT**. Should the term of the **AGREEMENT** extend beyond the period for which the rates are effective, the rates specified in **Exhibit "B"** shall continue to apply unless and until modified by consent of the **PARTIES**.

C. Notification Clause

Formal notices, demands and communications to be given hereunder by either **PARTY** shall be made in writing and may be effected by personal delivery or by registered or certified mail, postage prepaid, return receipt requested and shall be deemed communicated as of the date of mailing. If the name or address of the person to whom notices, demands or communication shall be given changes, written notice of such change shall be given, in accordance with this section, within five(5) working days.

Notices shall be made as follows:

Municipal Water District of Orange County
Name: Darcy M. Burke
Title: Director of Public Affairs
18700 Ward Street, P.O.Box 20895
Fountain Valley, CA 92708

Company: Fraser Communications
Contact Name: Renee Fraser
Title: President & CEO
Address:
City, State, Zip: Santa Monica, CA

D. Billing and Payment

CONSULTANT's fees shall be billed by the 25th day of the month and paid by **DISTRICT** on or before the 15th of the following month. Invoices shall reference the Purchase Order number from the **DISTRICT**.

DISTRICT shall review and approve all invoices prior to payment. **CONSULTANT** agrees to submit additional supporting documentation to support the invoice if requested by **DISTRICT**. If **DISTRICT** does not approve an invoice, **DISTRICT** shall send a notice to **CONSULTANT** setting forth the reason(s) the invoice was not approved. **CONSULTANT** may

re-invoice **DISTRICT** to cure the defects identified in the **DISTRICT** notice. The revised invoice will be treated as a new submittal. If **DISTRICT** contests all or any portion of an invoice, **DISTRICT** and **CONSULTANT** shall use their best efforts to resolve the contested portion of the invoice.

E. **Billing Records**

CONSULTANT shall keep records of all **SERVICES** and costs billed pursuant to this **AGREEMENT** for at least a period of seven (7) years and shall make them available for review and audit if requested by **DISTRICT**.

IV **DOCUMENTS**

All **MATERIALS** as defined in Paragraph XI below, related to **SERVICES** performed under this **AGREEMENT** shall be furnished to **DISTRICT** upon completion or termination of this **AGREEMENT**, or upon request by **DISTRICT**, and are the property of **DISTRICT**.

V **TERMINATION**

Each **PARTY** may terminate this **AGREEMENT** at any time upon thirty (30) days written notice to the other **PARTY**, except as provided otherwise in **Exhibit "B."** In the event of termination: (1) all work product prepared by or in custody of **CONSULTANT** shall be promptly delivered to **DISTRICT**; (2) **DISTRICT** shall pay **CONSULTANT** all payments due under this **AGREEMENT** at the effective date of termination; (3) **CONSULTANT** shall promptly submit a final invoice to the **DISTRICT**, which shall include any and all non-cancelable obligations owed by **CONSULTANT** at the time of termination, (4) neither **PARTY** waives any claim of any nature whatsoever against the other for any breach of this **AGREEMENT**; (5) **DISTRICT** may withhold 125 percent of the estimated value of any disputed amount pending resolution of the dispute, consistent with the provisions of section III D above, and; (6) **DISTRICT** and **CONSULTANT** agree to exert their best efforts to expeditiously resolve any dispute between the **PARTIES**.

VI **INSURANCE REQUIREMENTS**

CONSULTANT shall obtain prior to commencing work and maintain in force and effect throughout the term of this **AGREEMENT**, all insurance set forth below.

A. **Workers' Compensation Insurance**

By his/her signature hereunder, **CONSULTANT** certifies that he/she is aware of the provisions of Section 3700 of the California Labor Code, which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and that **CONSULTANT** will comply with such provisions before commencing the performance of the **SERVICES** under this **AGREEMENT**.

CONSULTANT and sub-consultant will keep workers' compensation insurance for their employees in effect during all work covered by this **AGREEMENT**. An ACORD certificate of insurance or other certificate of insurance satisfactory to **DISTRICT**, evidencing such coverage must be provided (1) by **CONSULTANT** and (2) by sub-consultant's upon request by **DISTRICT**.

B. Professional Liability Insurance

CONSULTANT shall file with **DISTRICT**, before beginning professional **SERVICES**, an ACORD certificate of insurance, or any other certificate of insurance satisfactory to **DISTRICT**, evidencing professional liability coverage of not less than \$1,000,000 per claim and \$1,000,000 aggregate, requiring 30 days notice of cancellation (10 days for non-payment of premium) to **DISTRICT**.

Such coverage shall be placed with a carrier with an A.M. Best rating of no less than A: VII, or equivalent. The retroactive date (if any) of such insurance coverage shall be no later than the effective date of this **AGREEMENT**. In the event that the **CONSULTANT** employs sub-consultants as part of the **SERVICES** covered by this **AGREEMENT**, **CONSULTANT** shall be responsible for requiring and confirming that each sub-consultant meets the minimum insurance requirements specified herein.

C. Other Insurance

CONSULTANT will file with **DISTRICT**, before beginning professional **SERVICES**, ACORD certificates of insurance, or other certificates of insurance satisfactory to **DISTRICT**, evidencing general liability coverage of not less than \$1,000,000 per occurrence for bodily injury, personal injury and property damage; automobile liability (owned, scheduled, non-owned or hired) of at least \$1,000,000 for bodily injury and property damage each accident limit; workers' compensation (statutory limits) and employer's liability (\$1,000,000) (if applicable); requiring 30 days (10 days for non payment of premium) notice of cancellation to **DISTRICT**. For the coverage required under this paragraph, the insurer(s) shall waive all rights of subrogation against **DISTRICT**, and its directors, officers, agents, employees, attorneys, consultants or volunteers. **CONSULTANT's** insurance coverage shall be primary insurance as respects **DISTRICT**, its directors, officers, agents, employees, attorneys, consultants and volunteers for all liability arising out of the activities performed by or on behalf of the **CONSULTANT**. Any insurance pool coverage, or self-insurance maintained by **DISTRICT**, and its directors, officers, agents, employees, attorneys, consultants or volunteers shall be excess of the **CONSULTANT's** insurance and shall not contribute to it.

The general liability coverage shall give **DISTRICT**, its directors, officers, agents, employees, attorneys, consultants and authorized volunteers additional insured status using ISO endorsement CG2010, CG2033, or equivalent. Coverage shall be placed with a carrier with an A.M. Best rating of no less than A: VII, or equivalents. In the event that the **CONSULTANT** employs sub-consultant as part of the work covered by the **AGREEMENT**, it shall be the **CONSULTANT's** responsibility to require and confirm that each sub-consultant meets the minimum insurance requirements specified herein.

D. Expiration of Coverage

If any of the required coverages expire during the term of the **AGREEMENT**, **CONSULTANT** shall deliver the renewal certificate(s) including the general liability additional insured endorsement to **DISTRICT** at least ten (10) days prior to the expiration date.

INDEMNIFICATION

To the fullest extent permitted by applicable law, **CONSULTANT** shall indemnify, defend and hold harmless **DISTRICT**, its officers, Directors and employees and authorized volunteers, and each of them from and against:

- a. When the law establishes a professional standard of care for the **CONSULTANT's** services, all claims and demands of all persons that arise out of, pertain to, or relate to the **CONSULTANT's** negligence, recklessness or willful misconduct in the performance (or actual or alleged non-performance) of the work under this agreement. **CONSULTANT** shall defend itself against any and all liabilities, claims, losses, damages, and costs arising out of or alleged to arise out of **CONSULTANT's** performance or non-performance of the work hereunder, and shall not tender such claims to **DISTRICT** nor its directors, officers, employees, or authorized volunteers, for defense or indemnity.
- b. Any and all actions, proceedings, damages, costs, expenses, penalties or liabilities, in law or equity, of every kind or nature whatsoever, arising out of, resulting from, or on account of the violation of any governmental law or regulation, compliance with which is the responsibility of **CONSULTANT**.
- c. Any and all losses, expenses, damages (including damages to the work itself), attorney's fees and other costs, including all costs of defense, which any of them may incur with respect to the failure, neglect, or refusal of **CONSULTANT** to faithfully perform the work and all of the **CONSULTANT'S** obligations under the agreement. Such costs, expenses, and damages shall include all costs, including attorneys' fees, incurred by the indemnified parties in any lawsuit to which they are a party.
- d. **DISTRICT** agrees to be responsible for the accuracy, completeness, and propriety of information concerning **DISTRICT'S** organization, industry and products which **DISTRICT** furnishes to **CONSULTANT** in connection with the performance of this Agreement. **DISTRICT** agrees that with regard to any and all claims or representations regarding **DISTRICT'S** business, product(s), service(s) or message(s) as contained in any and all material which **CONSULTANT** creates or produces for **DISTRICT** or in which **CONSULTANT** is involved on **DISTRICT'S** behalf, and which has been approved by **DISTRICT**, **DISTRICT** shall indemnify, defend (through counsel reasonably acceptable to **CONSULTANT**) and hold **CONSULTANT** free and harmless from and against all claims, actions, causes of action, disputes, debts, obligations, liabilities, losses, costs and expenses, including attorneys' fees arising from or pertaining in any manner whatsoever to said material provided, however, in no event shall **DISTRICT** be liable for any consequential, incidental, punitive, special or exemplary damages to **CONSULTANT** hereunder.

CONSULTANT shall defend, at **CONSULTANT's** own cost, expense and risk, any and all such aforesaid suits, actions, or other legal proceedings of every kind that may be brought or instituted against **DISTRICT** or its directors, officers, employees, or authorized volunteers with legal counsel reasonably acceptable to **DISTRICT**.

CONSULTANT shall pay and satisfy any judgment, award or decree that may be rendered against **DISTRICT** or its directors, officers, employees, or authorized volunteers, in any and all such suits, actions, or other legal proceedings.

CONSULTANT shall reimburse **DISTRICT** or its directors, officers, employees, or authorized volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing indemnity herein provided.

CONSULTANT's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by **DISTRICT**, or its directors, officers, employees, or authorized volunteers.

VII FINANCIAL DISCLOSURE AND CONFLICTS OF INTEREST

Although **CONSULTANT** is retained as an independent contractor, **CONSULTANT** may still be required, under the California Political Reform Act and **DISTRICT's** Administrative Code, to file annual disclosure reports. **CONSULTANT** agrees to file such financial disclosure reports upon request by **DISTRICT**. Further, **CONSULTANT** shall file the annual summary of gifts required by Section 7105 of the **DISTRICT's** Ethics Policy, attached hereto as **Exhibit "A."**

Failure to file financial disclosure reports upon request and failure to file the required gift summary are grounds for termination of this **AGREEMENT**. Any action by **CONSULTANT** that is inconsistent with **DISTRICT's** Ethics Policy current at the time of the action is grounds for termination of this **AGREEMENT**. The Ethics Policy as of the date of this **AGREEMENT** is attached hereto as **Exhibit "A."**

VIII PERMITS AND LICENSES

CONSULTANT shall procure and maintain all permits, licenses and other government-required certification necessary for the performance of its **SERVICES**, all at the sole cost of **CONSULTANT**. None of the items referenced in this section shall be reimbursable to **CONSULTANT** under the **AGREEMENT**. **CONSULTANT** shall comply with any and all applicable local, state, and federal regulations and statutes including Cal/OSHA requirements.

IX LABOR AND MATERIALS

CONSULTANT shall furnish, at its own expense, all labor, materials, equipment, tools, transportation and other items or services necessary for the successful completion of the **SERVICES** to be performed under this **AGREEMENT**. **CONSULTANT** shall give its full attention and supervision to the fulfillment of the provisions of this **AGREEMENT** by its employees and sub-consultant and shall be responsible for the timely performance of the **SERVICES** required by this **AGREEMENT**. All compensation for **CONSULTANT's SERVICES** under this **AGREEMENT** shall be pursuant to **Exhibit "B"** to the **AGREEMENT**.

Only those **SERVICES**, materials, administrative, overhead and travel expenses specifically listed in **Exhibit "B"** will be charged and paid. No other costs will be paid. **CONSULTANT** agrees not to invoice **DISTRICT** for any administrative expenses, overhead or travel time in connection with the **SERVICES**, unless agreed upon and listed in **Exhibit "B"**.

X CONFIDENTIALITY AND RESTRICTIONS ON DISCLOSURE

A. Confidential Nature of Materials

CONSULTANT understands that all documents, records, reports, data, or other materials (collectively "**MATERIALS**") provided by **DISTRICT** to **CONSULTANT** pursuant to the **AGREEMENT**, including but not limited to draft reports, final report(s) and all data, information, documents, graphic displays and other items that are not proprietary to **CONSULTANT** and that are utilized or produced by **CONSULTANT** pursuant to the **AGREEMENT** are to be considered confidential for all purposes.

B. No Disclosure of Confidential Materials

CONSULTANT shall be responsible for protecting the confidentiality and maintaining the security of **DISTRICT MATERIALS** and records in its possession. All **MATERIALS** shall be deemed confidential and shall remain the property of **DISTRICT**. **CONSULTANT** understands the sensitive nature of the above and agrees that neither its officers, partners, employees, agents or sub-consultants will release, disseminate, or otherwise publish said reports or other such data, information, documents, graphic displays, or other materials except as provided herein or as authorized, in writing, by **DISTRICT's** representative. **CONSULTANT** agrees not to make use of such **MATERIALS** for any purpose not related to the performance of the **SERVICES** under the **AGREEMENT**. **CONSULTANT** shall not make written or oral disclosures thereof, other than as necessary for its performance of the **SERVICES** hereunder, without the prior written approval of **DISTRICT**. Disclosure of confidential **MATERIALS** shall not be made

to any individual, agency, or organization except as provided for in the **AGREEMENT** or as provided for by law.

C. Protections to Ensure Control Over Materials

All confidential **MATERIALS** saved or stored by **CONSULTANT** in an electronic form shall be protected by adequate security measures to ensure that such confidential **MATERIALS** are safe from theft, loss, destruction, erasure, alteration, and any unauthorized viewing, duplication, or use. Such security measures shall include, but not be limited to, the use of current virus protection software, firewalls, data backup, passwords, and internet controls.

The provisions of this section survive the termination or completion of the **AGREEMENT**.

XI OWNERSHIP OF DOCUMENTS AND DISPLAYS

All original written or recorded data, documents, graphic displays, reports or other **MATERIALS** which contain information relating to **CONSULTANT's** performance hereunder and which are originated and prepared for **DISTRICT** pursuant to the **AGREEMENT** are instruments of service and shall become the property of **DISTRICT** upon completion or termination of the Project. **CONSULTANT** hereby assigns all of its right, title and interest therein to **DISTRICT**, including but not limited to any copyright interest. In addition, **DISTRICT** reserves the right to use, duplicate and disclose in whole, or in part, in any manner and for any purpose whatsoever all such data, documents, graphic displays, reports or other **MATERIALS** delivered to **DISTRICT** pursuant to this **AGREEMENT** and to authorize others to do so.

To the extent that **CONSULTANT** utilizes any of its property (including, without limitation, any hardware or software of **CONSULTANT** or any proprietary or confidential information of **CONSULTANT** or any trade secrets of **CONSULTANT**) in performing **SERVICES** hereunder, such property shall remain the property of **CONSULTANT**, and **DISTRICT** shall acquire no right or interest in such property.

XII EQUAL OPPORTUNITY

DISTRICT is committed to a policy of equal opportunity for all and to providing a work environment that is free of unlawful discrimination and harassment. In keeping with this commitment, **DISTRICT** maintains a policy prohibiting unlawful discrimination and harassment in any form based on race, religious creed, color, national origin, ancestry, physical or mental disability, medical condition, pregnancy or childbirth, marital status, gender, sex, sexual orientation, veteran status or age by officials, employees and non-employees (vendors, contractors, etc.).

This policy applies to all employees, consultants and contractors of the **DISTRICT** whom the **DISTRICT** knows or has reason to know are violating this policy. Appropriate corrective action will be taken against all offenders, up to and including immediate discharge or termination of this **AGREEMENT**. During, and in conjunction with, the performance of this **AGREEMENT**, **CONSULTANT** shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, age, marital status or national origin.

XIII INTEGRATION OF ALL OTHER AGREEMENTS

This **AGREEMENT**, including any Exhibits and Addenda, contains the entire understanding of the **PARTIES**, and there are no further or other agreements or understandings, written or oral, in effect between the **PARTIES** hereto relating to the subject matter hereof. Any prior understanding or agreement of the **PARTIES** shall not be binding unless expressly set forth herein and, except to the extent expressly provided for herein, no changes of this **AGREEMENT** may be made without the written consent of both **PARTIES**.

XIV ATTORNEYS' FEES

In any action at law or in equity to enforce any of the provisions or rights under this **AGREEMENT**, the prevailing **PARTY** shall be entitled to recover from the unsuccessful **PARTY** all costs, expenses and reasonable attorney's fees incurred therein by the prevailing **PARTY** (including, without limitations, such costs, expense and fees on any appeals), and if such prevailing **PARTY** shall recover judgment in any such action or proceeding, such costs, expenses, including those of expert witnesses and attorneys' fees, shall be included as part of this judgment.

XV JURISDICTION AND VENUE SELECTION

In all matters concerning the validity, interpretation, performance, or effect of this **AGREEMENT**, the laws of the State of California shall govern and be applicable. The **PARTIES** hereby agree and consent to the exclusive jurisdiction of the courts of the State of California and that venue of any action brought hereunder shall be in Orange County, California.

This Agreement may be subject to suspension of payments or termination, or both, and the CONSULTANT may be subject to debarment if the DISTRICT determines that: CONSULTANT has made a false certification, or;

- ii. CONSULTANT violates the certification by failing to carry out the requirements noted above.

IN WITNESS WHEREOF, the **PARTIES** have hereunto affixed their names as of the day and year thereafter, which shall be and is the effective date of this **AGREEMENT**.

APPROVED BY:

Date _____

CONSULTANT ACCEPTANCE:

Date _____

Robert Hunter,
General Manager
Municipal Water District of Orange County
18700 Ward Street, P.O.Box 20895
Fountain Valley, CA 92708
(714) 963-3058

Name: Renee Fraser
Fraser Communications
Address: 1631 Pontius Avenue
Los Angeles, CA 90025
Phone: 310-319-9101
Tax I.D. # 95-4683679

EXHIBIT "A"

ETHICS POLICY

§7100-§7111

§7100 PURPOSE

The policy of MWDOC is to maintain the highest standards of ethics from its Board members, officers and employees (all shall be referred to as employees for the purposes of this section). The proper operation of MWDOC requires decisions and policy to be made in the proper manner, that public office not be used for personal gain, and that all individuals associated with MWDOC remain impartial and responsible toward the public. Accordingly, all employees are expected to abide by the highest ethical standards and integrity when dealing on behalf of MWDOC with fellow Board members or employees, vendors, contractors, customers, and other members of the public.

§7101 RESPONSIBILITIES OF BOARD MEMBERS

Board members are obliged to uphold the Constitution of the United States and the Constitution of

Internal Use Only:

Program No. _____

Line Item: _____

Funding Year: _____

Contract Amt.: _____

Purchase Order # _____

the State of California and shall comply with all applicable laws regulating Board member conduct, including conflicts of interest and financial disclosure laws. No Board member or officer shall grant any special consideration, treatment, or advantage to any person or group beyond that which is available to every other person or group in the same circumstances.

§7102 PROPER USE OF MWDOC PROPERTY AND RESOURCES

Except as specifically authorized, no employee shall use or remove or permit the use or removal of MWDOC property, including MWDOC vehicles, equipment, telephones, office supplies, and materials for personal convenience or profit. No employee shall require another MWDOC employee to perform services for the personal convenience or profit of another employee. Each employee must protect and properly use any MWDOC asset within his/her control, including information recorded on paper or in electronic form. Employees shall safeguard MWDOC property, equipment, monies, and assets against unauthorized use or removal, as well as from loss due to criminal act or breach of trust.

Employees are responsible for maintaining written records, including expense reports, in sufficient detail to reflect accurately and completely all transactions and expenditures made on MWDOC's behalf. Creating a document with misleading or false information is prohibited.

Motion - 1/17/96;

§7103 CONFLICT OF INTEREST

All MWDOC Directors, officers, and employees at every level shall comply with the requirements of Section 1090 of the California Government Code which prohibits such persons from being financially interested in any contract made by them in their official capacity, or by any body or board of which they are members, or from being a purchaser at any sale or a vendor at any purchase made by them in their official capacity.

All Directors and employees designated under MWDOC's Conflict of Interest Code ("designated employees") and employees required to report under Chapter 7, Article 2 of the Political Reform Act (Government Code Section 7300 et seq.) shall promptly and fully comply with all requirements thereof.

MWDOC employees who are not designated employees under MWDOC's Conflict of Interest Code shall refrain from participating in, making a recommendation, or otherwise attempting to influence MWDOC's selection of a contractor, consultant, product, or source of supply if the non-designated employee, or an immediate family member, has a direct or indirect financial interest in the outcome of the selection process. No employee shall use his/her position with MWDOC in any manner for the purpose of obtaining personal favors, advantages or benefits for him/herself or an immediate family member from a person or entity doing business or seeking to do business with MWDOC. Such favors, advantages, or benefits would include, but are not limited to: 1) offers of employment; 2) free or discounted goods or services; or 3) gifts.

§7104 GIFTS

No employee shall accept, directly or indirectly, any compensation, reward or gift from any source except from MWDOC, for any action related to the conduct of MWDOC business, except as set forth below:

1. Acceptance of food and refreshments of nominal value on infrequent occasions in the ordinary course of a breakfast, luncheon or dinner meeting or other meeting or on an inspection tour where the arrangements are consistent with the transaction of official business.*
2. Acceptance of transportation, lodging, meals or refreshments, in connection with attendance at widely attended gatherings sponsored by industrial, technical or professional organizations; or in connection with attendance at public ceremonies or similar activities financed by nongovernmental sources where the employee's participation on behalf of MWDOC is the result of an invitation addressed to him or her in his/her official capacity, and the transportation, lodging, meals or refreshment accepted is related to, and is in keeping with, his/her official participation.*
3. Acceptance of unsolicited advertising or promotional materials such as pens, pencils, note pads, calendars, or other items of nominal value.*
4. Acceptance of plaques and commemorative mementoes, of nominal value, or of value only to the recipient, such as service pins, recognition awards, retirement mementoes.
5. Acceptance of incidental transportation from a private organization provided it is furnished in connection with an employee's official duties and is of the type customarily provided by the private organization.

* Nothing herein shall be deemed to relieve any Director or designated employee from reporting the value of such meals, transportation, lodging or gifts and abstaining from participation in any decision of MWDOC which could foreseeably have a material financial effect on the donor when the value of such gifts reaches the limits set forth in MWDOC's Conflict of Interest Code and the Political Reform Act.

In no event shall any employee accept gifts from any single source, the cumulative value of which exceeds the applicable gift limit under California law.

A gift or gratuity, the receipt of which is prohibited under this section, shall be returned to the donor. If return is not possible, the gift or gratuity shall be turned over to a public or charitable institution without being claimed as a charitable deduction and a report of such action and the

reasons why return was not feasible shall be made on MWDOC records. When possible, the donor also shall be informed of this action.

Motion - 1/17/96;

§7105 PERSONS OR COMPANIES REPORTING GIFTS

All persons and companies doing business with MWDOC, with the exception of public agencies, shall submit a summary, by January 31 of each calendar year, of all gifts claimed for internal vendor audits (including meals) made to, or on behalf of, employees or Directors of MWDOC, or their immediate family members, that have occurred in the normal course of business during the previous calendar year. Failure to provide this information to MWDOC may result in the termination of MWDOC business with that person or company.

Motion - 7/21/93; Motion - 8/18/93;

§7106 USE OF CONFIDENTIAL INFORMATION

Confidential information (i.e., information which is exempt from disclosure under the California Public Records Act) shall not be released to unauthorized persons unless the disclosure is approved by the Board, President of the Board, or General Manager. Employees are prohibited from using any confidential information for personal advantage or profit.

§7107 POLITICAL ACTIVITIES

Employees are free to endorse, advocate, contribute to, or otherwise support any political party, candidate, or cause they may choose; however, employees are prohibited from soliciting political funds or contributions at MWDOC facilities. In any personal political activity an employee may be involved in, it shall be made clear that the employee is acting personally and not for MWDOC.

§7108 IMPROPER ACTIVITIES

Employees shall not interfere with the proper performance of the official duties of others, but are strongly encouraged to fulfill their own moral obligations to the public, MWDOC, and its member agencies by disclosing, to the extent not expressly prohibited by law, improper activities within their knowledge. No employee shall directly or indirectly use or attempt to use the authority or influence of his/her position for the purpose of intimidating, threatening, coercing, commanding, or influencing any person with the intent of interfering with that person's duty to disclose improper activity.

§7109 VIOLATION OF POLICY – STAFF AND STAFF OFFICERS

If an employee is reported to have violated MWDOC's Ethics Policy, the matter shall be referred to the General Manager for investigation and consideration of any appropriate action warranted which may include employment action such as demotion, reduction in salary, or termination. If a Board appointed officer (Secretary, Treasurer or General Manager) is reported to have violated MWDOC's Ethics Policy, the matter shall be referred to the Executive Committee for investigation and consideration of any appropriate action.

Motion - 1/17/96;

§7110 VIOLATION OF POLICY -- DIRECTORS

A perceived violation of this policy by a Director should be referred to the President of the Board or the full Board of Directors for investigation, and consideration of any appropriate action warranted. A violation of this policy may be addressed by the use of such remedies as are available by law to MWDOC, including, but not limited to: (a) adoption of a resolution expressing disapproval of the conduct of the Director who has violated this policy, (b) injunctive relief, or (c) referral of the violation to MWDOC Legal Counsel and/or the Grand Jury.

§7111 PERIODIC REVIEW OF CONFLICT OF INTEREST AND ADMINISTRATIVE GUIDELINES

During the first quarter of the year immediately following an election (every two years), the Board shall meet to review and/or receive a presentation that addresses principles relating to reporting guidelines on compensation, conflict of interest issues, and standards for rules of conduct.

Please note If using Consultant's proposal as Exhibit "B" please attach the proposal or or complete the standard Exhibit "B" Form below, BOTH Parties must verify that all sections of this form are FULLY ADDRESSED and the appropriate Exhibit is attached and labeled accordingly

EXHIBIT "B"

**SCOPE OF WORK, TERMS OF AGREEMENT
AND TERMS AND CONDITIONS FOR BILLING**

Company: Fraser Communications Name: Renee Fraser Address: 1631 Pontius Avenue Los Angeles, CA 90025 Phone: 310-3199101 Tax I.D. #95-4683679

1. Term – Commencement April 16, 2014 Termination September 30 2014

2. Fees/Rates to be billed –as follows:

Task 1. Project Administration and Management

Staff Member and Title	No. of Hours	Hourly Rate	Cost per Staff Member
Renee Fraser - Account Management Partner	36	\$240	\$8,640
Ilene Prince - Account Management Senior	28	\$180	\$5,040
Kristin Barker - Assistant	24	\$75	\$1,800
Neelam Tolani - Controller	4	\$125	\$500
Amitesh Krishna	2	\$95	\$190
Total			\$16,170

Task 2. Develop Question Guide

Staff Member and Title	No. of Hours	Hourly Rate	Cost per Staff Member
Renee Fraser - Research Director	27	\$200	\$5,400
Caryn Goldsmith - Research Senior	14	\$175	\$2,450
Kristin Barker - Research Assistant	14	\$75	\$1,050

Total			\$8,900
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Task 3. Conduct Focus Groups and Write Report

Staff Member and Title	No. of Hours	Hourly Rate	Cost per Staff Member
Renee Fraser - Research Director	72	\$200	\$14,400
Caryn Goldsmith - Research Senior/Moderator	64	\$175	\$11,200
Kristin Barker - Research Assistant	43	\$75	\$3,225
Total			\$28,825

Focus Group Recruiting, Incentives and Facility

Total Cost	\$37,750
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Task 4. Subject Matter Expertise

Staff Member and Title	No. of Hours	Hourly Rate	Cost per Staff Member
Renee Fraser - Research Director	50	\$200	\$10,000
Caryn Goldsmith - Research Senior	32	\$175	\$5,600
Ed Means - Water Expert	32	\$175	\$5,600
Lisa Schellenbach - Media Planning	24	\$175	\$4,200
Total			\$25,400

Task 5. Creative Materials Development

Staff Member and Title	No. of Hours	Hourly Rate	Cost per Staff Member
Sergio Belletini - Creative Director	18	\$200	\$3,600
Lisa Ansis - Senior Copywriter	16	\$175	\$2,800
Amber Gusa - Art	26	\$175	\$4,550

Director

Paul Davis - Studio Artist	18	\$125	\$2,250
Laura Bearer - Production Manager	12	\$150	\$1,800
Total			\$15,000

Task 6 Final Report Copies

Total Cost	\$750
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TOTAL PROJECT GRAND TOTAL **\$132,795**

3. Budgeted Amount – Compensation is to be on a “time and material” basis, not to exceed \$132,795. **CONSULTANT's** fees shall be billed by the 25th day of the month and paid by **DISTRICT** on or before the 15th of the following month. Invoices shall reference the Purchase Order number from the **DISTRICT**

Upon invoicing **DISTRICT** 80% of the contract amount, **CONSULTANT** shall prepare and provide to **DISTRICT** a “cost to complete” estimate for the remaining work.

4. Scope of Work/Services – (Insert **SPECIFIC** description – do not list “refer to Exhibit “)

Development of discussion guide

The development of the discussion guide will include several stages. We would begin with an initial briefing with MWDOC. At that meeting we would define goals and objectives, gather any additional input, review all past research, and review any current news items and recent data from secondary sources. After digesting that information and any new data, we propose developing a draft outline of the discussion guide that includes learning from past research and the values study conducted by MWDOC. The values research gives good guidance as to what people value most (jobs, education, public safety and transparency in government).

In addition to discussion guide input, we are proposing a workshop for messaging. This is described in greater detail in the next section, but essentially it would enable PIOs to bring the messaging they have utilized to the session so that all ideas are considered for the focus group.

The recommended path for discussion guide development and review is:

- Develop draft to be reviewed by MWDOC team
- Refine draft
- Present draft to MWDOC PIOs
- Obtain input/refine draft
- Share draft, messaging to be tested and research design with selected member agencies
- Prepare final discussion guide for focus groups

Focus group design and approach

The goal of this research project is to develop insights and understanding of the diverse customer base and stakeholders served by MWDOC and its member agencies. Focus groups will be used to determine attitudes, motivations and preferences for creative messaging. Eight focus groups are proposed.

Our approach

Discussion topics would include:

- Consumer attitudes and behaviors toward water consumption/conservation in California
- Current ways participants conserve; awareness of rebates, etc.
- Potential ways to affect and ultimately change attitudes/behaviors related to water usage; use of social media, attention to bloggers, etc.
- Current perceptions of the need for water conservation
- The power of different motivators (building off the “value of water survey” findings) for water conservation and promoting understanding the value of water
- Evaluation of messaging approaches (built from “value of water” findings and values research)
- Different taglines and images will be shown to gauge comprehension of the message, reactions, preferences and ability to motivate

Methodology

We are proposing a total of eight groups, five conducted in English, three in Spanish, in three regions of Orange County. The respondents will be separated according to income breakouts in order to get the broadest group of consumers possible, representing potentially differing opinions about the issues. Also, two groups of water conservation mavens will be included to better understand the best strategies to communicate about these issues. The location of the actual groups will be determined with input from MWDOC. The recommended research design is as follows:

The segments are defined as follows:

- **Affluent:** HHI \$150K if cohabitating; \$100K if single. 25-65 years old. Own home, limit to 2-3 condo/townhome owners per group.
 - **Orange County North**
 - **Orange County East**
 - **Orange County South**
 - **Cross-section general market**
 - **Asian**
 - **Spanish in language**
 - **Mavens/opinion leaders**
- **Middle Income:** HHI \$50-\$100K/co-habitating; \$40K-\$100K/single. 25-60 years old. Mix of owners and renters. Limit to renters no more than half the group.
- **Lower Income:** HHI <\$50K/cohabitating; <\$40K/single. 25-50 years old.

- **Mavens:** High knowledge base on Southern California water issues. Will segment based on a screener to be approved by client, which will “test” respondents’ knowledge on water issues. We will identify younger “mavens” to be included.

We will look to recruit a mix of men and women as well as age ranges. We would recruit 10 for eight to show.

All consumers will be screened to ensure that they will be fully articulate and enthusiastic contributors. Articulate consumers who are able to talk about their feelings and passions in a group setting are important for any research project – and much of the success of the research relies on each one of these consumers being a quality respondent.

The focus group will be led by one of Fraser Communications’ professional moderators.

Development of creative components for messaging

The development of the creative messaging will occur in three stages. For the first stage, we recommend having an input session with MWDOC and the water agency conservation members/PIOs so that they can offer creative messaging ideas and elements they have utilized or tested or those that have been suggested to them. In order to obtain the highest level of buy-in, it is important to gain everyone’s involvement. We will do this in a workshop that allows participants to share their messages, why they worked, and any supporting data or rationale.

In the second phase, we will take all of the information gathered and develop a range of creative options. This will include some of the ideas brought forward by the PIOs as well as fresh ideas based on Fraser’s knowledge and experience. Each of the ideas will be developed as messaging platforms or statements to be tested in the focus groups. We will also develop posters or concept images that include taglines to be tested for reaction by the focus groups.

The third phase occurs after we have input from the focus groups. Once people have reacted to the messaging and we have the insights from the discussion, we will refine the creative elements. We will then turn those into posters, print ads and other elements needed by the member agencies. These would be created in electronic form, housed in an archive for downloading and available for local agencies to customize.

Project timeline

Implementation of research and messaging - May

Research report – End of June

Media recommendations and creative elements finalized – Finished by July 31

Discovery and preparation

Briefing and design of research and sample; discussion guide development; meetings to review and share design

Contract signature date through early May

Implementation

Development of screener; identification of research facilities; recruitment of focus group respondents

May 1 – 31, 2014

Development and review with MWDOC of creative stimuli

May 1 – 31, 2014

Conducting of focus groups

May 2014

Meetings with stakeholder groups to provide update, assessment and progress report, opportunity for inclusion of new questions

May 2014

Reporting and presentation of messaging

MWDOC presentation of research results

June 30, 2014

Presentation to MWDOC of creative refinements of messaging

June 30, 2014

Presentation of research findings and creative refinements to PIOs and member agencies

June 30, 2014

Handoff and distribution of electronic material

June 30, 2014

Creative elements and media recommendations

Recommendations for media channels

July 31, 2014

All electronic materials archived and available to MWDOC

July 31, 2014

5. Consultant Representative: Renee Fraser

GENERAL MANAGER'S REPORT OF STAFF ACTIVITIES APRIL 2014

Managers' Meeting	<p>MWDOC held its Member Agency Managers' meeting in Fountain Valley on Thursday, March 27. In attendance were Renae Hinchey (LBCWD); Ross Lancaster and Jay Bhakta (Ecova); Howard Johnson (Brady); Andy Brunhart (SCWD); Joone Lopez and Matt Collings (MNWD); Paul Weghorst (IRWD); Dave Rebensdorf (San Clemente); Scott Miller (Westminster); Dan Ferons (SMWD); Brian Ragland (Huntington Beach); Michael Grisso (Buena Park); Mike Dunbar (EBSD); Paul Shoenberger (Mesa); Hector Ruiz (TCWD); Bob Hill (ETWD); Paul Cook (IRWD); Karl Seckel; Harvey De La Torre; Joe Berg; Richard Bell; Kelly Hubbard; Lou Toma; Lee Jacobi; Keith Lyon; and myself of staff.</p> <p>The agenda included the following:</p> <ol style="list-style-type: none"> 1. Southern California Edison Continuous Energy Improvement Program - Presentation by Ross Lancaster and Jay Bhakta of Ecova 2. First Draft 2014-15 MWDOC Budget 3. Utility Subcontractors Impacts to Security & Infrastructure 4. WACO Wheel of Fortune & Reliability Planning in O.C. 5. Water Supply Update 6. Proposed MET 2015-16 Budget and Rates 7. MET Drought Outreach 8. WEROC Radio Checks 9. MWDOC/OCWD Consolidation <p>The next meeting is tentatively scheduled for April 17.</p>
Member Agency Managers' Meetings	<p>Karl and Harvey attended a staff meeting with representative general managers from South Orange County (SOC) to discuss budget issues prior to the March 25 meeting. At the March 25 meeting with staff and electeds from SOC, MWDOC was represented by Directors Susan Hinman and Jeff Thomas and Karl and me. The discussions were wide ranging and the exchange of perspectives was good.</p> <p>Director Jeff Thomas and Richard Bell attended the Santiago Aqueduct Commission where the upcoming budget and the need for about \$600,000 of cathodic protection work for the Baker Pipeline were discussed.</p>

Member Agency Managers' Meetings (Continued)	<p>Director Jeff Thomas and I attended the Santa Margarita Water District Board meeting.</p> <p>Also at Santa Margarita Water District, Karl and Richard attended a workshop on water recycling in South Orange County. The meeting had good representation from all agencies in SOC and was designed to both respond to the drought situation and to examine the synergy from all agencies in cooperating in a regional effort to expand recycling efforts, including purple pipe, indirect potable and direct potable recycling.</p> <p>Keith coordinated a meeting with our member agencies on April 10 regarding energy efficiency. The goal of the Program is to reduce energy costs by engaging all levels within an organization, making everyone aware of energy and empowering them to work together to improve energy performance – thereby reducing the organization's costs. The Program is co-sponsored by Southern California Edison and Southern California Gas Company. Jay Bhakta from ECOVA explained the Program, which can include group learning workshops, 1-on-1 coaching sessions with an energy advisor, an on-line CEI tool for self-directed learning, and a toll-free number for support from an energy advisor.</p>
MWH Constructors, Inc.	<p>Karl, Richard and I met with Michael Moore and Mike Haarmann of MWH Constructors, Inc. regarding the recent bid they submitted for a 9.6 mg desalination plant in Monterey, California. We also talked about the desalination market in general.</p>
Poseidon Huntington Beach Ocean Desalination Project	<p>MWDOC, OCWD and Poseidon met to review the status of on-going issues related to the Huntington Beach Ocean Desalination Project. Meeting attendees included: Harvey, Keith and I from MWDOC; John Kennedy from OCWD; and Scott Maloni, Josie McKinley and Graham Beatty from Poseidon.</p>
Water Trailers	<p>Director Brett Barbre and Keith were in attendance at the Buena Park City Council meeting where the Council approved the transfer agreement to house and maintain a water trailer. Karl attended the Newport Beach City Council meeting where their Council also approved the transfer agreement to house and maintain a water trailer.</p>

MET ITEMS CRITICAL TO ORANGE COUNTY

MWD's Water Supply Conditions

State Water Project Deliveries

Following DWR's March snow survey, the SWP Allocation remains at zero percent. Recent improvements in hydrologic conditions will allow DWR to meet essential health and safety needs, carryover storage from Calendar Year 2013, water quality issues such as salinity management, and environmental standards. An increased SWP Allocation is still possible but not likely. DWR is being conservative and will likely wait until this summer to make any decisions.

Hydrologic conditions in the Northern Sierras improved in February and March. Rainfall, snowpack, and runoff into the SWP reservoirs continue to be significantly below normal for this date. On average, only **7 inches** of precipitation in the Northern Sierras occurs after **April 9**, and the current water year deficit, as of **April 9**, is **16 inches** as measured by the 8-Station Index. There are additional storms in the current weather forecasts for the Northern Sierras but the rainfall and snowpack are not expected to be above normal.

State Water Project Hydrology

As of March 25, 2014

Hydrologic Indicator	Current Total	% of Normal	% of Annual
Precipitation DWR 8-Station Index	20.9 Inches Water Equivalent	52% of 40 Inches	42% of 50 Inches
Snowpack Conditions CA Cooperative Surveys	4 Inches Water Equivalent	13% of 31 Inches	13% of April 1 Avg.

State Water Project Reservoir Storage

As of March 25, 2014

Storage Reservoir	Current Total	% of Normal	% of Capacity
Lake Oroville DWR	1.63 MAF	61% of 2.7 MAF	39% of 3.5 MAF
San Luis Reservoir DWR	0.82 MAF	46% of 1.2 MAF	33% of 1.8 MAF

MWD’s Water Supply Conditions (Continued)	<u>Colorado River Deliveries</u>												
	The unregulated inflow into Lake Powell in February was 330 TAF or 84% of average. Lake Powell is nearing the anticipated seasonal low and will begin increasing in late spring as the winter season snowpack melts. As of March 25, snowpack water content is currently about 103% of median for this time of year.												
	Upper Colorado River Hydrology As of March 25, 2014												
	<table><tr><th>Hydrologic Indicator</th><th>Current Total</th><th>% of Normal</th><th>% of Annual</th></tr><tr><td>Precipitation US Bureau of Reclamation</td><td>17.2 Inches Water Equivalent</td><td>101% of 14 Inches</td><td>55% of 32 Inches</td></tr><tr><td>Snowpack Conditions NRCS SNOTEL Sites</td><td>18.7 Inches Water Equivalent</td><td>103% of 18 Inches</td><td>93% of Medium Peak</td></tr></table>	Hydrologic Indicator	Current Total	% of Normal	% of Annual	Precipitation US Bureau of Reclamation	17.2 Inches Water Equivalent	101% of 14 Inches	55% of 32 Inches	Snowpack Conditions NRCS SNOTEL Sites	18.7 Inches Water Equivalent	103% of 18 Inches	93% of Medium Peak
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<u>Metropolitan Supply and Demand</u>													
MWD began CY 2014 with 2.37 MAF in “dry year storage” (this does not include the approximately 650,000 AF of emergency storage). Based on a current SWP “Table A” allocation of zero percent, and an estimated demand for imported water of 2.0 MAF, the estimated draw on dry year storage would be approximately 1.2 MAF. The estimated single dry year take capacity for MWD in CY 2014 is 1.44 MAF. MWD is projecting to be able to meet all demands for imported water in 2014.													
MWD’s Finance and Rate Issues													
At the March Metropolitan Finance and Insurance Committee, Chairman Aaron Grunfeld sought the Committee’s recommendations and direction on five particular areas for the Biennial Budget and Rates for fiscal year (FY) 2014/15 and FY 2015/16: <ul style="list-style-type: none">• Use of \$320 million over reserves target in FY 2013/14<ul style="list-style-type: none">– Recommended that the use of funds be applied to Repair & Replacement, OPEB, and Water Management programs• Ad Valorem tax limit<ul style="list-style-type: none">– No Action; Seek suspension of the AV tax limit and setting of the tax rates in August													

MWD's Finance and Rate Issues (Continued)	<ul style="list-style-type: none"> • Treatment Water Cost Recovery <ul style="list-style-type: none"> – No Action; Seek further review by the Board and Member agencies • Recommended Rates and Charges for Budget <ul style="list-style-type: none"> – Recommended Three Rate Alternatives for review • One-Year versus Two-Year budget <ul style="list-style-type: none"> – Recommended continuing with the Two-Year Budget <p>Staff will provide a more detailed description of the March's Finance and Insurance Committee discussions and recommendations, including the three proposed rate scenarios, at the April Board Workshop.</p>
Colorado River Issues	<p><u>Lower Basin Continues Development of Drought Response Plan</u></p> <p>In response to a request from the Assistant Secretary of the Interior, Anne Castle, the Colorado River Basin states have been working to develop a drought response plan to avoid critical elevations in Lake Powell and Lake Mead. Those critical elevations relate to the ability to generate power in Lake Powell, and the Southern Nevada Water Authority's Intake levels in Lake Mead. Neither of those impacts is anticipated to occur in the next year or two but, if drought conditions continue, the critical elevations could be reached in the next five years. In February, the Lower Basin states met to explore options that could be implemented in the near term to aid reservoir levels. Those actions include: operation of the Yuma Desalting Plant, encouraging contractors to not order water that is not subsequently delivered, which ends up lost from the system; incentivizing contractors to create ICS storage credits in Lake Mead during shortages, and funding agricultural conservation activities. Once the plan is further developed, it will be discussed with Assistant Secretary Castle at a Colorado River Basin states meeting in April 2014.</p>
Bay Delta/State Water Project Issues	<p><u>Appeals Court Ruling on Delta Smelt Biological Opinion</u></p> <p>On March 13, 2014 a panel of the Ninth U.S. Circuit Court of Appeals reversed a federal district court ruling and largely upheld the federal government's 2008 Biological Opinion for the delta smelt. The court sided with the Natural Resources Defense Council (NRDC), the U.S. Fish and Wildlife Agency and other federal agencies in its determination that protections for the threatened delta smelt are fully justified and necessary to restore the health of the Delta.</p> <p><u>Bay Delta Conservation Plan</u></p> <p>The Draft Bay Delta Conservation Plan (BDCP) and its corresponding Draft Environmental Impact Report/Environmental Impact Statement (EIR/EIS) were released in December for a 120-day public review period. On February 21, the comment period was extended by 60 days, for a 180-day review. The final four public open house meetings on the Draft BDCP and EIR/EIS were held in February. Three meetings were conducted in So. CA—Los Angeles, Ontario, and San Diego.</p> <p><u>Bay Delta Salinity Impacts</u></p> <p>The release of fresh water from Lake Oroville, Shasta and Folsom helps reduce salinity levels in the Delta, and ensures better quality of drinking water to Bay Delta water users, including the State Water Project contractors. Unfortunately, drought conditions have resulted in increased salinity levels for delta exports to a current total dissolved solid (TDS) level of 500-600 mg/l; which is very similar to Colorado River Aqueduct supplies at 566 mg/l.</p>

Bay Delta/State Water Project Issues (Continued)	Under continued drought conditions, salinity levels could increase over the summer months to as high as 1,000 mg/l. Stakeholders in the Delta system are currently discussing options to mitigate increases in seawater intrusion, including the use of gates and additional releases. Based on previous severe drought, higher salinity levels could take several years to be flushed from the south delta.
ENGINEERING & PLANNING	
Baker Treatment Plant	MWDOC has been asked to help secure MET's concurrence on the quality of water being introduced into the South County Pipeline. Karl and Dan Ferons, General Manager, Santa Margarita Water District, met with MET Operations and Legal staff to discuss the item (both Karl and Dan are very familiar with the multiple agreements covering the South County Pipeline dating back to the late 1980's and early 1990's and including the AMP Sale Agreement in 1994). A myriad of prior agreements and MET Board actions involved MET participation in the South County Pipeline. Because of the number of agreements involved, MET has initially indicated a simple amendment may be in order to put into place the approval for the Baker Water Treatment Plant water to be conveyed in the South County Pipeline. MET is taking the lead in drafting the document. At this time, MET staff has indicated that because the amendment pulls from many existing agreements, the agreement will be able to be executed by the General Manager.
Second Lower Cross Feeder	Karl will be organizing what is planned to be the final meeting of the 10 Participants for the Second Lower Cross Feeder. The information developed from the project could be useful in considering future pipeline alignments in Orange County.
Doheny Desalination Project	<p>The Phase 3 operations occurred from May 2010 to May 2012; the Phase 3 reports were completed in 2013; MWDOC is now working on the MET Foundational Action work with South Coast Water District, Laguna Beach CWD and the San Juan Basin Authority.</p> <p>The five Doheny Desal Participants are still involved in discussions and efforts with respect to the project moving forward.</p>
Evaluation of Poseidon Resources' Project	<p>OCWD approved their staff seeking financial consultants to help with the evaluation of the Poseidon Project. OCWD is sending out RFP's at this time. The selected consultant will complete the following specific work tasks:</p> <ul style="list-style-type: none"> • Review and assess all aspects of the projects financing plan developed by Poseidon, estimated cost of debt issuance, equity to debt mix and source of funds, • Assess the risk transfer and project savings with OCWD issuing all or a portion of the project debt and/or providing all or a portion of the project equity under different options, • Develop financing alternatives,

Evaluation of Poseidon Resources' Project (Continued)	<ul style="list-style-type: none"> • Provide types of debt instruments that can be considered, • Provide debt shaping alternatives, • Assess current and future market conditions for the debt programs being considered and the impact to the project's unit cost, • Develop spreadsheet models of the alternatives being considered, • Consider project savings, additional risk and other issues with using variable rate debt, and • Assist OCWD in determining the optimum financing alternative and involvement in the project funding that is acceptable to all parties. • Using statistical probability analysis software, determine the estimated project capital cost with a 50% and 90% certainty, • Provide a statistical probability analysis of when the projected future cost of imported water from the Metropolitan Water District could become more expensive than the future projected cost of water from the desalination project. <p>The above work will be comprehensively provided in a written report to OCWD; the work is expected to take several months.</p>
EOCWD's OC-70	<p>Karl and Russ Behrens and Jake Vollebregt, BBK, met with Lisa Ohlund, EOCWD General Manager, and Joan Arneson, EOCWD's legal counsel, on the AMP Sale Agreement and the implications for service connection OC-70. At issue is the contention of whether or not the Sale Agreement requires MET to provide emergency power at the OC-70 location. This meeting is in advance of meeting with MET.</p>
EOCF#2	<p>Karl and Legal Counsel will be meeting on the terms and conditions of the East Orange County Feeder No. 2 pipeline agreement with MET to review issues relative to conveyance of water from alternative sources in the facility. This will be part of discussions related to the Poseidon Project as well as other projects in Orange County.</p>
Improvements Planned - CM-1	<p>The City of Newport Beach is planning improvements to its water system downstream of Service Connection CM-1. MET reviewed Newport's plans to check that the operation of Newport's proposed improvements would not cause a pressure surge that could harm MET's facilities. Lee and Karl facilitated an agreement on the subject Newport operation and on the billing of CM-1 between MET and MWDOC, and a related agreement between MWDOC and Newport Beach. A meeting was held on 3/19 with attendees from MET, MWDOC, Newport, Laguna Beach CWD and IRWD. Newport began construction on April 8.</p>
Baker WTP Project Progress	<p>The Baker Water Treatment Plant joint-agency project will treat raw water, mostly from MET and some from Irvine Lake. Some of the 43.5 cfs of product water will go into the Irvine Ranch WD's system, and some will be pumped into the South County Pipeline (SCP) that is partly owned by MET. Lee is facilitating between MET and IRWD on the checking of design and submittals for the upsizing of Service Connection OC-33, the pump-in of Irvine Lake water, and the pump-in of treated product water into the SCP. The contractor mobilized in February. Construction will continue through 2016.</p>

OC-58 Relocation	The City of Tustin will be extending Warner Avenue southeast from Red Hill Ave. That street improvement will require demolition of the OC-58 Service Connection vault that is a supply point for Irvine Ranch WD. Lee is coordinating between MET, Tustin and IRWD on the demolition plans and on getting an estimate of the cost for a relocated meter vault plus connecting piping.
OCWD Producers Meetings	When Keith attended the April 9 OCWD Producers meeting, agenda items included: Long-Term Facilities Plan review; FY14/15 Capital Improvement Program; Ocean Desalination update; MWD's Conjunctive Use Program Call; Coastal Pumping Transfer Program modification; and an update on activities related to AB 2712.
OCWD & Santiago Lateral	Harvey, Keith and Lee met with Adam Hutchinson from OCWD to discuss the potential of OCWD using MET's Santiago Lateral to deliver untreated water for groundwater basin recharge.
OCWD/MET Quagga Plan for the SAR	The 2010 Quagga Plan for the Santa Ana River in Orange County was discussed when Harvey and Keith met with Adam Hutchinson, Greg Woodside and Dick Zembel from OCWD and Rick DeLeon and Jeff Ruffner from MET. OCWD would like to utilize Service Connection OC-11 to maximize deliveries of MET untreated water for recharging the basin, so the Quagga Plan was reviewed and discussed to determine actions needed to revise the Plan to be able to utilize OC-11.
Riverside Water Task Force	Jeanine Jones, Interstate Resources Manager for DWR, was the keynote speaker when Keith attended the Riverside Water Task Force meeting. The Task Force has been meeting since 1992, but this was the first meeting of the Speaker Series. Ms. Jones spoke about DWR's effort with NASA to remotely quantify and manage California's water resources during drought conditions
WATER USE EFFICIENCY	
South Orange County Water Reliability Planning Group	On March 12, Joe and Karl attended the South Orange County Water Reliability Planning Group meeting hosted by Moulton Niguel Water District. Water agencies from throughout south Orange County attended this meeting. Joe provided a presentation summarizing all of the regional water use efficiency programs available to south county agencies. Fiona Sanchez then presented on IRWD programs and how they integrate with MWDOC's regional programs. The balance of the meeting included general discussion, with an emphasis on the expanded use of recycled water.
Spray-to-Drip Irrigation Program	On March 12 and 13, Melissa Baum-Haley participated in contractor training classes hosted by Rain Bird at the Hydro-Scapes located in Lake Forest and San Juan Capistrano, respectively. Fifteen contractors attended the trainings as part of the launch for MWDOC's Spray-to-Drip Irrigation Pilot Program.
CalTrans	On March 13, Joe, Melissa, Beth Fahl, and Jessica met with Kevin Tong of CalTrans District 12 and conference-called with Ken Murray and Camillo Ariano of statewide CalTrans in Sacramento. The meeting focused on water management actions and strategies, partnering and funding opportunities, such as turfgrass removal and recycled water connections. CalTrans District 12, Orange County, has approximately 3,000 irrigated acres, 264 water accounts, and 20 recycled water accounts, and uses the highest volume of water compared to the other districts across the state.

One Water One Watershed	<p>On March 17, Joe attended the One Water One Watershed (OWOW) Water Use Efficiency Integration Workgroup Meeting hosted at the Santa Ana Watershed Project Authority (SAWPA). This meeting focused on how to implement region-wide water use efficiency programs and what programs to implement. The discussion was in preparation for the upcoming Proposition 84 funding opportunity. A broad variety of programs were discussed, with an emphasis on landscape programs.</p> <p>On April 8, Melissa participated in the 2014 OWOW Emergency Drought Grant Solicitation Feedback Workshop hosted by SAWPA. SAWPA invited all potential grant applicants and interested parties planning to submit projects under the next OWOW Call for Projects to this feedback workshop regarding the upcoming Solicitation.</p>
California Urban Water Conservation Council	<p>On March 19, Joe attended the California Urban Water Conservation Council Plenary Meeting hosted by the Solano County Water Agency. Approximately 60 water agencies and environmental organizations from throughout the state attended this meeting. Agenda items included:</p> <ul style="list-style-type: none"> • Executive Director Introduction • Host Agency Presentation • Affirmation of New Group 2 Board Members • Introduction of New Signatories • Executive Director's Report • New Council Website • Drought Response -- Media Training • Drought Response -- Panel Discussion • Drought Response -- Council Assistance • Drought Response -- How Can the Council Help? • Legislative Update <p>The next Plenary meeting is scheduled for June 18, 2014 and will be hosted by the Los Angeles Department of Water and Power.</p>
Metropolitan Water District of Southern California (MWD) Conservation Coordinator Workgroup	<p>On March 20, Joe attended MWD's monthly Conservation Coordinator Workgroup meeting. Approximately 45 other water agency representatives from throughout the MWD service area also attended. Items discussed included:</p> <ul style="list-style-type: none"> • MWD Water Supply Update • Graywater Pilot Program, Laundry-to-Landscape • Water Savings Incentive Program Update • New Program Updates: Public Agency Landscape/Fitness Center/Turf Removal • Member Agency Roundtable • Outreach Update <p>The next meeting is scheduled for April 17, 2014 at MWD.</p>
MWD's Project Advisory Committee	<p>On March 25 and April 8, Joe participated in MWD's Project Advisory Committee to develop refinements to MWD's water use efficiency programs. Several other agencies also participate in these meetings, including the</p>

MWD's Project Advisory Committee (Continued)	Los Angeles Department of Water and Power, the San Diego County Water Authority, Eastern Municipal Water District, and the City of San Clemente. Refinements discussed included continuation of the rain barrel and toilet rebate programs, establishment of a drip irrigation rebate, revised incentives for smart timers, and technical assistance for commercial and industrial customers. The next meeting is scheduled for April 23 at MWD.
U.S. Environmental Protection Agency (EPA) WaterSense	On March 25, Melissa gave a presentation during the EPA WaterSense Partner Marketing Webinar. MWDOC is partnering with EPA WaterSense to promote WaterSense-labeled irrigation controllers. Promotion of these controllers will occur at events such as Orange County Garden Friendly and through the Water Smart Home Certification Program.
Anneliese School Presentation	On March 28, Melissa provided an assembly presentation to kindergarten classes at the Anneliese School in Laguna Beach. The presentation focused on where our water comes from, conservation, and the drought.
Orange County Garden Friendly Pilot Event	On March 29, Melissa and Jessica, in partnership with Orange County Public Works - OC Watersheds and the University of California Cooperative Extension, participated in the Orange County Garden Friendly pilot event. The event was hosted at the Huntington Beach Home Depot. These events highlight water efficient irrigation technology and climate appropriate plants.
Statewide Landscape Irrigation Workgroup	On April 1, Joe and Melissa participated in a statewide Landscape Irrigation Workgroup focused on drought landscape technical advice. The objectives of the meeting were to discuss the development of simple landscape irrigation technical advice and campaign coordination for statewide and regional drought messaging.
Orange County Water Use Efficiency Coordinators' Workgroup	<p>On April 3, Melissa, Beth, Jessica, Steve Hedges, and Sergio Ramirez attended the Orange County Water Use Efficiency Coordinators Workgroup meeting. The meeting was hosted by the City of Huntington Beach, and about 20 agencies participated. Highlights on the agenda included:</p> <ul style="list-style-type: none"> • Host Agency Welcome • MWDOC Updates <ul style="list-style-type: none"> ○ MWDOC Budget ○ Grants Update ○ OC Water Summit • Agency Roundtable • Problem Solving Roundtable • Public Affairs/Marketing Update <ul style="list-style-type: none"> ○ OC Garden Friendly Update ○ Poster/Slogan Contest • Water Supply Update • EPA WaterSense Presentation • Discussion on SB 407 • Metropolitan Updates <ul style="list-style-type: none"> ○ New Project Advisory Committee ○ Drought Outreach ○ Rain Barrels ○ Recycled Water Retrofit Program

Orange County Water Use Efficiency Coordinators' Workgroup (Continued)	<ul style="list-style-type: none"> • Water Use Efficiency Programs Updates <ul style="list-style-type: none"> ○ Home Certification Program ○ Smart Timer Program ○ California Sprinkler Adjustment Notification System • CUWCC Update <ul style="list-style-type: none"> ○ Landscape Symposium <p>The next meeting is scheduled for May 1, 2014 and will be hosted by the City of Newport Beach.</p>
PUBLIC/GOVERNMENT AFFAIRS	
Member Agency Relations	<p>On March 18, Jessica and Darcy hosted the Public Affairs Workgroup meeting and Legislative Coordinators meeting. Heather Stratman of Townsend Public Affairs assisted with the legislative portion of the meeting. Representatives of approximately 15 member agencies participated. The next Public Affairs Workgroup meeting is scheduled for April 15.</p> <p>A participant satisfaction survey, intended to measure satisfaction with the event and identify areas for improvement, was developed and distributed by Jessica for the April 3 Semi Annual Elected Officials Forum.</p> <p>MWDOC sponsored and staffed a booth at the 2014 Children's Water Education Festival, which was held on March 26-27. Sarah Franks did a wonderful job coordinating MWDOC's booth activity and staffing. Over the course of the two-day event, Jessica, Tiffany, and the MWDOC interns taught nearly 500 students about ways they can protect our water resources.</p> <p>On April 10, Darcy and Jessica participated in Metropolitan's PIO meeting where Darcy gave a short presentation on MWDOC's Value of Water Communications effort.</p> <p>Tiffany coordinated itinerary, registration, Director and guest needs for Director Linda Ackerman's April 11-12 State Water Project. Darcy and I will be accompanying Director Ackerman on this trip, which is the last State Water Project trip of the season.</p> <p>Darcy met with Betty Burnett from South Coast Water District to provide information and presentation materials for her presentation at Orange Coast Community College.</p> <p>Darcy, Karl, Harvey and I worked together on the presentation for the Semi Annual Elected Officials meeting, which was held on April 3.</p>

Community Relations	<p>Darcy, Jessica and Tiffany have completed the draft 2013 Annual Report. Once approved, it will be available in electronic and print formats.</p> <p>Jessica participated in the WACO Planning meeting on March 18.</p> <p>Jessica developed and distributed the March issue of eCurrents newsletter.</p> <p>Tiffany, Jessica, Vivian, and Sarah implemented MWDOC's social media activities through Facebook, Twitter, and Pinterest during this period.</p> <p>Jessica participated in the ISDOC Executive Committee meeting on April 1. On behalf of ISDOC, Jessica is currently coordinating the May 30 ISDOC Quarterly Luncheon, printing and mailing hard copies of the 2014 ISDOC Membership Directory to members, invoicing new Associate Members, and coordinating upcoming Executive Committee meeting agendas and minutes.</p> <p>Darcy staffed the April 4 WACO meeting featuring guest speakers Mike Giancola with the County of Orange and Ellen Hanak with the Public Policy Institute of California.</p> <p>The deadline for the 2014 Poster & Slogan Contest and Photography & Digital Arts Contest was April 4. MWDOC received nearly 600 entries for the Poster & Slogan Contest and more than 100 entries for the Photography & Digital Arts Contest. Public Affairs interns Sarah Franks and Vivian Lam are currently sorting the entries by Director Division to prepare for the judging. An electronic judging ballot (in the form of a survey) will be emailed out to MWDOC Directors, staff, and member agencies mid-April. The Awards Ceremony is scheduled for June 3.</p> <p>Jessica updated the 2014 drought talking points to reflect current water supplies and regional messages. The talking points cover the current drought situation, the BDCP, water use efficiency, and water supply reliability. These talking points have been used by MWDOC staff to develop press releases, briefing papers, eCurrents articles, and other communication materials. Member agency staffs have also used them in their local outreach efforts.</p> <p>The drought infographic has been finalized and posted to the Drought Response page on MWDOC's website. The infographic on what a 20% reduction in water use looks like was finalized and posted to MWDOC's website.</p> <p>The food and water in an emergency infographic was finalized and posted to the WEROC water use during disasters page on MWDOC's website. Kelly was provided a pdf to distribute to WEROC funding agencies.</p> <p>Tiffany created the monthly collage/image used for the cover of eCurrents, Facebook, and the website homepage.</p>
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Education	<p>The participation target for the 2013-14 Water Education Assembly Program has increased to 81,217 students. Recently, the City of Anaheim approved funding for several hundred additional students to bring the participation total up to its current level. To date, 71,766 students have been booked in the program and 51,607 students have been served. DSC staff remains confident they will be able to book the remaining students in the coming months.</p> <p>During the month of March, 12,700 students participated in the Traditional Assembly Program; 608 students participated in the Keypad Program; 130 students participated in the Water Quality Program.</p> <p>Jessica worked with Discovery Science Center staff to finalize the 2014-15 School Program and pricing. DSC's charges for the Traditional Assembly Program will increase by 3%; the charges for the Water Quality and Keypad programs will remain unchanged.</p> <p>Director Susan Hinman and Karl and had an opportunity to participate in a 40 minute StoryCorps process (story/ conversation between two participants) to share about the 40 years of the MWDOC School Program, serving over 3 million students, and the partnership we have with Discovery Science Center in hosting the program. This was part of an award DSC won in 2013 from the Institute of Museum and Library Services. The conversation will become part of the StoryCorps library.</p>
Media Relations	<p>Darcy and Jessica developed and distributed a press release regarding Colonel Foley's passing. Several news outlets, including the OC Register, heraldonline.com, desalination.com covered the story.</p> <p>March 19, <u>Orange County Register</u>, staff writer Jamiee Lynn Fletcher wrote an article about drought and landscape water use efficiency opportunities in the cities of Huntington Beach and Fountain Valley. Both Darcy and Joe were quoted. Following the article's release, Jessica contacted the writer to correct the references to the "Metropolitan Water District of Orange County." The article was subsequently corrected.</p> <p>March 18, <u>Orange County Register</u>, Teri Sforza wrote an article about SDCWA's preliminary legal victory against Metropolitan. Director Barbre and Jessica were quoted.</p> <p>On April 9, Pat Brennan from the <u>Orange County Register</u> contacted Darcy and Jessica regarding the adoption of Metropolitan's rates and the potential impact to Orange County.</p>
Special Projects	<p>Planning for the OC Water Summit continues. Information on the program, speakers and sponsorships will be provided to the Public Affairs and Legislation Committee.</p>

Special Projects (Continued)	<p>Tiffany prepared and distributed an invitation email for the 7th annual OC Water Summit.</p> <p>Darcy and Jessica worked with Karl to develop a preliminary 2014-2015 budget for the Value of Water Communications Plan Choice Program.</p> <p>Darcy and Jessica delivered presentations at the AWWA Spring Conference in Anaheim on March 26. Darcy presented on social media use; Jessica presented on transparency in government websites.</p> <p>Tiffany is in the final stages of finalizing the order for permanent name badges for employees and Directors.</p> <p>Jessica is in the process of developing a Communications Plan that outlines all MWDOC's communication efforts outside of the Value of Water Communication Plan for FY2014-15.</p> <p>Darcy, Jessica, Tiffany, and Stacy Taylor of Mesa Water District reviewed responses to MWDOC's request for qualifications seeking a communications consultant to provide professional expertise on the Value of Water Communications Plan. Through the RFQ review process, Fraser Communications was selected.</p>
Water Use Efficiency Marketing	<p>The first of three events for the pilot OC Garden Friendly program was held in Huntington Beach on March 29. MWDOC staffed a booth to promote California Friendly plants and water efficient irrigation systems. About 350 members of the public participated in this event. MWDOC staff engaged in conversation about water use efficiency with about 130 individuals who were interested in removing turf, installing smart timers and/or rotating nozzles, and becoming more water efficient. The two remaining pilot program events will be held May 3 in Laguna Niguel and May 17 in Brea.</p> <p>Jessica participated in the April 3 OC Water Use Efficiency Coordinators meeting, which was hosted by Huntington Beach, and updated the group on the pilot OC Garden Friendly meeting, 2014-15 Public Affairs budget, current WUE marketing activities, the upcoming OC Water Summit, and other public affairs activities.</p> <p>Jessica was asked to review and provide input on the California Urban Water Conservation Council's new website. She provided feedback and suggestions on the website design and content.</p>

Water Use Efficiency Marketing (Continued)	Jessica and Tiffany are working with the Water Use Efficiency department to develop a draft concept for a microsite that would serve as a user-friendly portal for all water use efficiency rebate programs and resources. The microsite would be funded through MWDOC's existing budget for marketing of water use efficiency programs.
Legislative Affairs	<p>Darcy and Townsend Public Affairs continue to have their bi-weekly meetings. In addition to the efforts surrounding the numerous proposed Water Bonds, TPA is also assisting with the OC Water Summit and potential luncheon speakers.</p> <p>Darcy is working with TPA to host a Legislative Staffers luncheon on May 6th at MWDOC. The agenda will consist of a BDCP update, MWDOC's Bond Principles, Water Supply Update and the Drought and the Orange County Water Summit.</p> <p>MWDOC coordinated the member agency meetings with Stetson Engineering to review the data tables and other water quality information for their Consumer Confidence Reports.</p>

INFORMATION CALENDAR

**MWDOC GENERAL INFORMATION
ITEMS**

MWDOC BOARD OF DIRECTORS

- Brett R. Barbre
- Larry D. Dick
- Wayne Osborne
- Joan Finnegan
- Wayne A. Clark
- Jeffery M. Thomas
- Susan Hinman