

**MEETING OF THE
BOARD OF DIRECTORS OF THE
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY**
Jointly with the
ADMINISTRATION & FINANCE COMMITTEE
December 14, 2016, 8:30 a.m.
MWDOC Conference Room 101

Committee:

Director J. Thomas, Chairman
Director J. Finnegan
Director B. Barbre

Staff: R. Hunter, K. Seckel, C. Harris,
K. Davanaugh, H. Chumpitazi

Ex Officio Member: W. Osborne

MWDOC Committee meetings are noticed and held as joint meetings of the Committee and the entire Board of Directors and all members of the Board of Directors may attend and participate in the discussion. Each Committee has designated Committee members, and other members of the Board are designated alternate committee members. If less than a quorum of the full Board is in attendance, the Board meeting will be adjourned for lack of a quorum and the meeting will proceed as a meeting of the Committee with those Committee members and alternate members in attendance acting as the Committee.

PUBLIC COMMENTS - Public comments on agenda items and items under the jurisdiction of the Committee should be made at this time.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED - Determine there is a need to take immediate action on item(s) and that the need for action came to the attention of the District subsequent to the posting of the Agenda. (Requires a unanimous vote of the Committee)

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING --

Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the District's business office located at 18700 Ward Street, Fountain Valley, California 92708, during regular business hours. When practical, these public records will also be made available on the District's Internet Web site, accessible at <http://www.mwdoc.com>.

PROPOSED BOARD CONSENT CALENDAR ITEMS

1. TREASURER'S REPORT
 - a. Revenue/Cash Receipt Report – November 2016
 - b. Disbursement Approval Report for the month of December 2016
 - c. Disbursement Ratification Report for the month of November 2016
 - d. GM Approved Disbursement Report for the month of November 2016
 - e. Water Use Efficiency Projects Cash Flow – November 30, 2016
 - f. Consolidated Summary of Cash and Investment – October 2016
 - g. OPEB Trust Fund monthly statement

2. FINANCIAL REPORT
 - a. Combined Financial Statements and Budget Comparative for the Period ending October 31, 2016

DISCUSSION ITEMS

3. UPDATE ON EXECUTIVE ORDER B-37-16

INFORMATION ITEMS – (THE FOLLOWING ITEMS ARE FOR INFORMATIONAL PURPOSES ONLY – BACKGROUND INFORMATION IS INCLUDED IN THE PACKET. DISCUSSION IS NOT NECESSARY UNLESS REQUESTED BY A DIRECTOR.)

4. SOLE SOURCE CONTRACT FOR TEMPORARY STAFFING
5. SOLE SOURCE CONTRACT WITH PFM FINANCIAL MANAGEMENT
6. METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA CONJUNCTIVE USE PROGRAM (CUP) FUNDING AGREEMENT
7. DEPARTMENT ACTIVITIES REPORTS
 - a. Administration
 - b. Finance and Information Technology
8. MONTHLY WATER USAGE DATA, TIER 2 PROJECTION, AND WATER SUPPLY INFORMATION

OTHER ITEMS

9. REVIEW ISSUES REGARDING DISTRICT ORGANIZATION, PERSONNEL MATTERS, EMPLOYEE BENEFITS FINANCE AND INSURANCE

ADJOURNMENT

NOTE: At the discretion of the Committee, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated, and may be subject to action by the Committee. On those items designated for Board action, the Committee reviews the items and makes a recommendation for final action to the full Board of Directors; final action will be taken by the Board of Directors. Agendas for Committee and Board meetings may be obtained from the District Secretary. Members of the public are advised that the Board consideration process includes consideration of each agenda item by one or more Committees indicated on the Board Action Sheet. Attendance at Committee meetings and the Board meeting considering an item consequently is advised.

Accommodations for the Disabled. Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Maribeth Goldsby, District Secretary, at (714) 963-3058, or writing to Municipal Water District of Orange County at P.O. Box 20895, Fountain Valley, CA 92728. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that District staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the District to provide the requested accommodation.

**Municipal Water District of Orange County
REVENUE / CASH RECEIPT REPORT
November 2016**

WATER REVENUES

Date	From	Description	Amount
11/02/16	City of La Palma	September 2016 Water deliveries	94,975.41
11/04/16	City of Buena Park	September 2016 Water deliveries	142,415.93
11/07/16	City of Newport Beach	September 2016 Water deliveries	61,278.80
11/09/16	City of Westminster	September 2016 Water deliveries	225,781.35
11/10/16	Laguna Beach County Water District	September 2016 Water deliveries	190,753.20
11/10/16	City of Huntington Beach	September 2016 Water deliveries	918,188.12
11/14/16	El Toro Water District	September 2016 Water deliveries	646,806.25
11/14/16	South Coast Water District	September 2016 Water deliveries	480,473.97
11/14/16	Santa Margarita Water District	September 2016 Water deliveries	2,378,977.93
11/14/16	East Orange County Water District	September 2016 Water deliveries	304,969.66
11/14/16	City of Orange	September 2016 Water deliveries	515,633.00
11/15/16	Orange County Water District	September 2016 Water deliveries	3,562,156.54
11/15/16	Irvine Ranch Water District	September 2016 Water deliveries	1,213,261.56
11/15/16	Santiago Aqueduct Commission	September 2016 Water deliveries	300,385.80
11/15/16	Moulton Niguel Water District	September 2016 Water deliveries	2,100,648.12
11/15/16	Yorba Linda Water District	September 2016 Water deliveries	594,277.52
11/15/16	Golden State Water Company	September 2016 Water deliveries	319,748.09
11/23/16	Serrano Water District	October 2016 Water deliveries	84,128.22
11/25/16	City of San Clemente	October 2016 Water deliveries	609,803.34
TOTAL REVENUES			\$ 14,744,662.81

Municipal Water District of Orange County
REVENUE / CASH RECEIPT REPORT
November 2016

MISCELLANEOUS REVENUES

Date	From	Description	Amount
11/07/16	Christina Fuller	Movie tickets	25.50
11/07/16	Stephen J Rhyner	OCEMO Holiday luncheon	32.00
11/15/16	City of Aliso Viejo	OCEMO Holiday luncheon	32.00
11/30/16	Paypal	OCEMO Holiday luncheon	1,294.45
11/01/16	Mesa Water	FY 16-17 Choice Programs Billing Invoice	28,704.96
11/02/16	City of La Palma	FY 16-17 Choice Programs Billing Invoice	9,236.55
11/02/16	Irvine Ranch Water District	FY 16-17 Choice Programs Billing Invoice	215,038.19
11/04/16	City of Fullerton	FY 16-17 Choice Programs Billing Invoice	234.22
11/04/16	City of Tustin	FY 16-17 Choice Programs Billing Invoice	27,565.51
11/07/16	City of Newport Beach	FY 16-17 Choice Programs Billing Invoice	39,090.84
11/07/16	City of Seal Beach	FY 16-17 Choice Programs Billing Invoice	2,425.98
11/10/16	City of San Clemente	FY 16-17 Choice Programs Billing Invoice	43,927.12
11/15/16	City of San Juan Capistrano	FY 16-17 Choice Programs Billing Invoice	23,828.51
11/23/16	El Toro Water District	September 2016 Smartimer and Rotating Nozzle rebate program	366.99
11/04/16	Mesa Water	September 2016 Smartimer rebate program	149.99
11/09/16	Irvine Ranch Water District	September 2016 Smartimer rebate program	189.00
11/18/16	City of Huntington Beach	September 2016 Smartimer rebate program	557.99
11/23/16	City of Newport Beach	September 2016 Smartimer rebate program	150.99
11/25/16	City of Brea	September 2016 Smartimer rebate program	294.99
11/10/16	City of San Clemente	July 2016 Turf Removal rebate program	222.00
11/10/16	City of San Clemente	August-September 2016 Turf Removal rebate program	888.00
11/09/16	Irvine Ranch Water District	September 2016 Turf Removal rebate program	20,466.00
11/15/16	City of San Juan Capistrano	September 2016 Turf Removal rebate program	424.88
11/23/16	City of Buena Park	September 2016 Turf Removal rebate program	111.00
11/02/16	City of Newport Beach	August 2016 Smartimer and Turf Removal rebate program	225.00
11/07/16	Moulton Niguel Water District	September 2016 Smartimer, Rotating Nozzle & Turf Removal rebate program	96,834.06
11/14/16	Trabuco Canyon Water District	September 2016 So Cal Watersmart Residential rebate program	100.00
11/16/16	Irvine Ranch Water District	September 2016 So Cal Watersmart Residential rebate program	24,942.19
11/07/16	City of Seal Beach	Water Loss Control technical assistance - WSO, Inc	39,892.00

TOTAL MISCELLANEOUS REVENUES \$ **577,250.91**

TOTAL REVENUES \$ **15,321,913.72**



Robert J. Hunter, General Manager



Hilary Chumpitazi, Treasurer

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of December 2016**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
Core Expenditures:		
	Richard Ackerman	
1122	November 2016 Consulting for legal & regulatory matters	1,525.00
	*** Total ***	1,525.00
	Aleshire & Wynder LLP	
39702	October 2016 Legal services	4,220.00
39991-2	November 2016 Legal services	1,945.00
	*** Total ***	6,165.00
	ALTA FoodCraft	
516110884	11/7/16 Coffee & tea supplies	299.02
	*** Total ***	299.02
	Best Best and Krieger LLP	
783722	October 2016 State legislative advocacy services	7,500.00
55401-OCT16	October 2016 Legal services	17,250.59
784870	November 2016 State legislative advocacy services	7,500.00
54401-NOV16	November 2016 Legal services	15,288.48
	*** Total ***	47,539.07
	California Chamber of Commerce	
22525-2017	2017 Annual membership renewal	459.00
	*** Total ***	459.00
	California Newspaper Partnership	
0061990003-OCT16	October 2016 Employment ad for Emergency Programs Coordinator position	1,177.50
0061990003-NOV16A	October 2016 Employment ad for Emergency Programs Coordinator position	100.00
	*** Total ***	1,277.50
	California Special Districts Association	
352-2017	2017 Annual membership renewal	6,485.00
	*** Total ***	6,485.00
	Carl Markham Signs & Graphics	
14-197	Rework 2 plaques for Director Yoo Schneider	40.00
	*** Total ***	40.00
	CDM Smith	
90002191	8/14/16-9/30/16 Engineering services for Water Reliability Investigation	15,701.41
	*** Total ***	15,701.41
	CDW Government	
FWM9270	11/23/16-11/24/17 service for Zscaler internet security software	1,846.15
	*** Total ***	1,846.15

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of December 2016**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
	CSU Fullerton ASC	
AR165841	Customized data for OC Assessor parcel numbers by MWDOC retailers' service boundaries	255.21
AR165842	Updated Historic population estimates for retail water agencies	1,037.81
	*** Total ***	1,293.02
	CV Strategies	
3770	October 2016 Assistance for the recruitment of the Director of Public Affairs position	887.50
	*** Total ***	887.50
	Dissinger Associates	
AP-MWD010/31/16	October 2016 Pension plan distribution processing fee	50.00
	*** Total ***	50.00
	Fry's Electronics	
21675104	11/7/16 Computer supplies	43.15
	*** Total ***	43.15
	Gladwell Governmental Services, Inc.	
3565	11/3/16 Records management services	1,500.00
3577	11/29/16 Records management services	525.00
	*** Total ***	2,025.00
	GovConnection, Inc.	
54331299	1/6/17-1/5/18 Service for e-mail security software	427.50
	*** Total ***	427.50
	James C. Barker, P.C.	
105-1116	November 2016 Federal legislative advocacy services	8,000.00
	*** Total ***	8,000.00
	Jarvis Restoration	
26510	November 2016 Restoration services for water damage to hallway	3,016.22
26510-T	Asbestos and lead testing for damaged wall	770.00
	*** Total ***	3,786.22
	Karen's Detail Custom Frames	
2860	Custom framing for 1 resolution	120.96
	*** Total ***	120.96
	Lewis Consulting Group, LLC	
2016-162	November 2016 Consulting services	4,062.50
	*** Total ***	4,062.50
	McCall's Meter Sales & Service	
28790	October 2016 Services for Water Loss Control meeting	100.00
	*** Total ***	100.00

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of December 2016**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
	Edward G. Means III	
MWDOC-1043	November 2016 Support for MET issues & guidance to Engineering staff	1,136.88
	*** Total ***	1,136.88
	Mission RCD	
2119	October 2016 Turf Removal program surveys and audits	5,307.70
	*** Total ***	5,307.70
	Office Solutions	
I-01057667	11/8/16 Office supplies	443.03
I-01062562	11/17/16 Office supplies	643.25
I-01069466	12/1/16 Office supplies	634.68
	*** Total ***	1,720.96
	Orange County Business Council	
110716	11/8/16 Election Day Luncheon registration for J. Volzke	85.00
	*** Total ***	85.00
	Orange County Fast Print, Inc.	
53791	Business cards for Director Yoo Schneider	59.00
	*** Total ***	59.00
	Orange County Water District	
16855	October 2016 Postage, shared office & maintenance expense	11,643.46
	*** Total ***	11,643.46
	Norco Delivery Services	
707269	11/13/16 Delivery for Board packets	138.09
707342	11/20/16 Delivery for Board packets	25.80
	*** Total ***	163.89
	Potricia Kennedy Inc.	
21083	December 2016 Plant maintenance	214.00
	*** Total ***	214.00
	Judy Pfister	
111416	January-October 2016 Retiree medical premium	1,058.00
	*** Total ***	1,058.00
	Staffing Network LLC	
95686253	11/7/16-11/13/16 Temporary help for Administration	782.34
95686910	11/14/16-11/20/16 Temporary help for Administration	914.94
95687845	11/21/16-11/27/16 Temporary help for Administration	503.88
	*** Total ***	2,201.16
	U.S. Postal Service	
2017-Box 20895	2017 P.O. Box annual fee	1,174.00
	*** Total ***	1,174.00

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Disbursement Approval Report
For the month of December 2016**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
	<i>Vovrinek, Trine, Day & Co., LLP</i>	
0129703-IN	October 2016 Services for FY 15-16 audit	3,500.00
	*** Total ***	3,500.00
	<i>Water Systems Optimizotization, Inc.</i>	
1090	October 2016 Water Loss Control program	6,170.03
1105	November 2016 Water Loss Control program	2,260.00
	*** Total ***	8,430.03
	<i>Total Core Expenditures</i>	138,827.08

Choice Expenditures:

	<i>ARC Document Solutions, LLC</i>	
8903981R	Services for online invitation-to-bid on proposal for Doheny Ocean Desal Decommission project	50.18
8923788	Services for online invitation-to-bid on amended proposal for Doheny Ocean Desal Decommissioning project	24.15
	*** Total ***	74.33
	<i>California Newspaper Partnership</i>	
0061990003-NOV16B	November 2016 Ad for bids for Doheny Ocean Desal Decommission project	1,596.00
	*** Total ***	1,596.00
	<i>California State Land Commission</i>	
A6363	Additional fee for application processing for Doheny Ocean Desal project	371.84
	*** Total ***	371.84
	<i>Geoscience Support Services</i>	
15025-16-06	October 2016 Doheny Ocean Desal Slant Well decommissioning	18,977.75
15025-16-07	November 2016 Doheny Ocean Desal Slant Well decommissioning	31,725.60
	*** Total ***	50,703.35
	<i>Orange County Water District</i>	
16855	October 2016 Postage for Water Use Efficiency rebate programs	44.42
	*** Total ***	44.42
	<i>Total Choice Expenditures</i>	52,789.94

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of December 2016**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
Other Funds Expenditures:		
	<i>AquaFicient Consulting</i>	
04-001	July 2016 Landscape Performance Certificate program funded by IRWD	1,800.00
04-002	August 2016 Landscape Performance Certificate program funded by IRWD	1,800.00
04-003	September 2016 Landscape Performance Certificate program funded by IRWD	1,800.00
	*** Total ***	5,400.00
	<i>Cloris Strategy</i>	
10160100-03	November 2016 WEROC EOC site facility assessment	5,210.00
	*** Total ***	5,210.00
	<i>Laguna Beach County Water District</i>	
1000012188	September-November 2016 Smart Timer Distribution program	240.00
	*** Total ***	240.00
	<i>Mission RCD</i>	
2121	October 2016 Field verifications for Water Use Efficiency rebate programs	8,843.05
2138	November 2016 Field verifications for Water Use Efficiency rebate programs	15,238.41
	*** Total ***	24,081.46
	<i>Quality Fuel Trailer and Tank, Inc.</i>	
524495	500 Gallon diesel fuel trailer for Moulton Niguel Water District	18,267.60
	*** Total ***	18,267.60
	<i>Water Systems Optimization, Inc.</i>	
1090	October 2016 Water Loss Control program	3,915.00
1105	November 2016 Water Loss Control program	2,355.00
	*** Total ***	6,270.00
	<i>Total Other Funds Expenditures</i>	<hr/> 59,469.06
	<i>Total Expenditures</i>	<hr/> <hr/> 251,086.08

**Municipal Water District of Orange County
Disbursement Ratification Report
For the month of November 2016**

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
Core Disbursements:				
136186	11/4/16	TIMEWA 5210-NOV16	Time Warner Cable November 2016 Telephone and internet expense ***Total ***	 1,280.57 1,280.57
136187	11/4/16	VERIZO 9774215333	Verizon Wireless October 2016 4G Mobile broadband unlimited service ***Total ***	 147.78 147.78
136198	11/15/16	IRONMO NDD2061	Iron Mountain November 2016 Archived document storage fees ***Total ***	 375.63 375.63
136204	11/15/16	TAMARI 103116	Satoru Tamaribuchi October 2016 Business expense ***Total ***	 181.65 181.65
136205	11/15/16	TIMEWA 3564-NOV16	Time Warner Cable November 2016 Telephone expense for 3 analog fax lines ***Total ***	 85.15 85.15
ACH002239	11/15/16	BAEZHE 103116	Heather Baez September-October 2016 Business expense ***Total ***	 247.78 247.78
ACH002240	11/15/16	BARBRE 103116	Brett Barbre October 2016 Business expense ***Total ***	 211.14 211.14
ACH002241	11/15/16	BERGJO 10/28/16	Joseph Berg October 2016 Business expense ***Total ***	 486.21 486.21
ACH002246	11/15/16	BUSSLJ 103116	Charles Busslinger September-October 2016 Business expense ***Total ***	 43.20 43.20
ACH002248	11/15/16	DELATO 102916	Harvey De La Torre October 2016 Business expense ***Total ***	 80.02 80.02
ACH002249	11/15/16	DICKEX 103116	Larry Dick October 2016 Business expense ***Total ***	 170.10 170.10

**Municipal Water District of Orange County
Disbursement Ratification Report
For the month of November 2016**

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
ACH002251	11/15/16	FINNEG	Joan Finnegan	
		103116	October 2016 Business expense	130.16
			***Total ***	130.16
ACH002253	11/15/16	HINMAN	Susan Hinman	
		103116	October 2016 Business expense	442.75
			***Total ***	442.75
ACH002258	11/15/16	HOSTER	Kevin Hostert	
		103116	September-October 2016 Business expense	177.53
			***Total ***	177.53
ACH002259	11/15/16	LOEWEN	Laura Loewen	
		103116	October 2016 Business expense	37.59
			***Total ***	37.59
ACH002267	11/15/16	THOMAS	Jeffery Thomas	
		103116	October 2016 Business expense	251.72
			***Total ***	251.72
136224	11/30/16	USBANK	U.S. Bank	
		4140/5443-OCT16	9/22/16-10/24/16 Cal Card charges	14,949.45
			***Total ***	14,949.45
			(See attached sheet for details)	
ACH002269	11/30/16	ACKEEX	Linda Ackerman	
		103116	October 2016 Business expense	60.48
			***Total ***	60.48
ACH002277	11/30/16	SECKEL	Karl Seckel	
		101816	August-October 2016 Business expense	220.38
			***Total ***	220.38
Total Core Disbursements				19,579.29

**Municipal Water District of Orange County
Disbursement Ratification Report
For the month of November 2016**

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
Choice Disbursements:				
ACH002241	11/15/16	BERGIO	Joseph Berg	
		10/28/16	October 2016 Business expense	110.55
			***Total ***	110.55
136221	11/30/16	SDGE	San Diego Gas and Electric	
		7768-NOV16	10/19/16-11/17/16 Electric service for Doheny Ocean Desal project	126.06
			***Total ***	126.06
136224	11/30/16	USBANK	U.S. Bank	
		4140-OCT16A	9/22/16-10/24/16 Cal Card charges	3,025.00
			***Total ***	3,025.00
			(See attached sheet for details)	
Total Choice Disbursements				3,261.61
Other Funds Disbursements:				
136185	11/4/16	ATTEOC	AT&T	
		4492-OCT16	October 2016 S. EOC telephone expense	273.82
		8200-OCT16	October 2016 N. EOC telephone expense	189.00
		0532-OCT16	October 2016 WEROC N. EOC dedicated phone line	65.07
			***Total ***	527.89
136187	11/4/16	VERIZO	Verizon Wireless	
		9774215333	October 2016 4G Mobile broadband unlimited service	38.01
			***Total ***	38.01
136189	11/15/16	ATTUVEOC	AT&T	
		8599-NOV16	November 2016 U-verse internet service for WEROC N. EOC	55.00
			***Total ***	55.00
ACH002241	11/15/16	BERGIO	Joseph Berg	
		10/28/16	October 2016 Business expense	4.50
			***Total ***	4.50
		HUBBAR	Kelly Hubbard	
ACH002254	11/15/16	110116	October 2016 Business expense	93.14
ACH002255	11/15/16	100716	October 2016 Business expense-CESA Conference	148.77
ACH002256	11/15/16	102316	October 2016 Business expense-IAEM Conference	267.13
			***Total ***	509.04

**Municipal Water District of Orange County
Disbursement Ratification Report
For the month of November 2016**

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Nome / Description</i>	<i>Net Amount</i>
ACH002260	11/15/16	MESAWA	Mesa Water	
		9001	September 2016 Credit for Local Resources program	76,070.72
			***Total ***	76,070.72
136217	11/30/16	CATALI	Catolina Island Conservancy	
		0013459	November 2016 WEROC radio repeater site lease	1,636.47
			***Total ***	1,636.47
136224	11/30/16	USBANK	U.S. Bank	
		4140-OCT16A	9/22/16-10/24/16 Cal Card charges	1,381.67
			***Total ***	1,381.67
			(See attached sheet for details)	
		TURFRP	Turf Removal Program	
136226	11/30/16	TR8-R-IRWD-4946-4872	R. Rochelle	2,126.00
136227	11/30/16	TR7-R-MNT-4564-4485	C. Chirico	1,322.64
136228	11/30/16	TR8-R-MNT-7280-7207	T. Lange	1,217.92
136229	11/30/16	TR7-R-NWPT-4693-4610	C. Atkinson	1,906.00
136230	11/30/16	TR7-R-BP-4404-4322	F. Farukhi	2,006.00
136231	11/30/16	TR7-C-MESA-11016-600	San Michel HOA (Costa Mesa)	3,102.00
136232	11/30/16	TR7-R-IRWD-2004-1945	S. Wu	842.00
136233	11/30/16	TR7-R-IRWD-4215-4142	D. Bartlett	2,124.00
136234	11/30/16	TR7-R-IRWD-2067-2012	P. Nordquist	1,758.00
136235	11/30/16	TR7-MNT-24927-25321	E. Oakes	864.00
136236	11/30/16	TR7-R-SC-4351-4277	N. Crawley	2,572.00
136237	11/30/16	TR7-R-BP-4480-4403	J. Wang	1,932.00
136238	11/30/16	TR7-R-SC-4627-4545	R. Fitzgerald	1,742.00
136239	11/30/16	TR7-R-TUST-4411-4331	A. Avendano	2,500.00
136240	11/30/16	TR7-C-SJC-4463-4503	Sunhollow HOA (San Juan Capistrano)	18,827.00
136241	11/30/16	TR7-R-GG-4585-4504	A. Dao	4,242.00
136242	11/30/16	TR7-C-SJC-4647-4565	Costco (San Juan Capistrano)	21,921.00
136243	11/30/16	TR7-R-YLWD-4665-4582	E. Urbano	6,000.00
136244	11/30/16	TR8-R-IRWD-4667-4585	W. Apple	536.00
136245	11/30/16	TR7-R-IRWD-4704-4620	J. Malek	3,847.67
136246	11/30/16	TR8-C-IRWD-5222-5152	Fairbanks Business Park (Irvine)	15,267.00
136247	11/30/16	TR7-BP-10632-6623	G. Miyoshi	1,822.00
136248	11/30/16	TR7-HB-10655-6521	A. Soto	1,326.00
136249	11/30/16	TR7-SC-10683-2128	M. Castle	1,288.00
136250	11/30/16	TR8-R-MNT-7322-7273	Z. Safavi	2,246.50
136251	11/30/16	TR7-SM-10691-11	S. Pope	598.00
136252	11/30/16	TR9-R-MNT-7762-7715	S. McGill	1,842.00
136253	11/30/16	TR8-R-IRWD-6279-6205	D. Hendricks	1,594.00
136254	11/30/16	TR8-R-IRWD-5245-5176	N. Nester	1,012.41
136255	11/30/16	TR8-R-IRWD-7316-7256	A. Fong	822.00
136256	11/30/16	TR8-R-MNT-7308-7248	G. Hines	3,031.50
			***Total ***	112,237.64

**Municipal Water District of Orange County
Disbursement Ratification Report
For the month of November 2016**

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
ACH002278	11/30/16	SANTAM	Santa Margarita Water District	
		SEP2016	September 2016 SCP Operation Surcharge	28,297.89
			***Total ***	28,297.89
WIRE-113016	11/30/16	METWAT	Metropolitan Water District	
		8820	September 2016 Water deliveries	16,678,539.09
			***Total ***	16,678,539.09
Total Other Funds Disbursements				<u>16,899,297.92</u>
Total Disbursements				<u><u>16,922,138.82</u></u>



Robert J. Hunter, General Manager



Hilary Chumpitazi, Treasurer

Cal Card Statement Detail
Statement Date: October 24, 2016
Payment Date: November 30, 2016

Date	Description	Amount
<u>K. Seckel Card</u>		
09/21/16	Staff development lunch	\$ 215.99
09/22/16	Lunch for Orange County Water Association Human Resources meeting	310.40
09/22/16	Computer supplies	27.98
09/22/16	Colorado River Water Users Association Annual conference in Las Vegas, NV from Dec. 14-16, 2016 - Registration for Director Barbre	475.00
09/22/16	Lunch for meeting with Boy Scouts for Water Conservation Merit badge	91.99
09/22/16	Colorado River Water Users Association Annual conference in Las Vegas, NV from Dec. 14-16, 2016 - Accommodations for Director Barbre	605.44
09/22/16	Water Smart Innovations conference in Las Vegas, NV from Oct. 5-7, 2016 - Airfare change for J. Berg	108.00
09/23/16	3 Toner cartridges	92.74
09/24/16	Computer supplies	71.54
09/26/16	UPS delivery charges for Board packets on Sep. 16, 2016	61.13
09/26/16	MET Directors' lunch - Charged in error by Corner Bakery	261.71 ¹
09/26/16	MET Directors' lunch	195.03
09/27/16	California Council for Environmental & Economic Balance meeting in San Francisco, CA on Oct. 7, 2016 - Airfare for R. Hunter	370.96
09/27/16	California Council for Environmental & Economic Balance meeting in San Francisco, CA on Oct. 7, 2016 - Airfare for Director Tamaribuchi	370.96
09/28/16	Government Jobs employment ad for Water Use Efficiency Program Specialist position	175.00
09/28/16	Office supplies from Costco	347.59
09/28/16	Lunch for Orange County MET Managers' meeting	167.18
09/29/16	American Water Works Association California-Nevada Section conference in San Diego, CA from Oct. 24-27, 2016 - Accommodations for J. Berg	536.88
09/30/16	Breakfast for WEROC training	174.28
09/30/16	California Special Districts Association conference in San Diego, CA from Oct. 11-13, 2016 - Accommodations for H. Baez	611.70
09/30/16	Facebook posts for Coastal Cleanup Day event	5.00
10/03/16	Office supplies from Costco refunded	(14.43)
10/03/16	UPS delivery charges for Board packets on Sep. 28, 2016	61.95
10/03/16	Legislative activities in Washington, DC from Feb. 8-10, 2017 - Airfare for Director Barbre	936.20 ²
10/03/16	Legislative activities in Washington, DC from Feb. 28- Mar. 2, 2017 - Airfare for Director Barbre	1,009.20 ³

Cal Card Statement Detail
Statement Date: October 24, 2016
Payment Date: November 30, 2016

Date	Description	Amount
10/04/16	3 Toner cartridges	204.00
10/04/16	California Urban Water Conservation Council meeting in Sacramento, CA on Oct. 20, 2016 - Airfare for J. Berg	333.96
10/05/16	The Sacramento Bee subscription Jun. 28-Sep. 26, 2016	38.54
10/05/16	Brown and Caldwell employment ad for Administrative Assistant position	200.00
10/05/16	Dropbox annual subscription for secure file sharing and storage	99.00
10/05/16	Water Districts Jobs employment ad for Administrative Assistant position	145.00
10/05/16	Water Districts Jobs employment ad for Director of Public of Affairs position	175.00
10/06/16	Government Finance Officers Association Annual Governmental GAAP Update webinar on Nov. 3, 2016 - Registration for H. Chumpitazi	135.00
10/06/16	Legislative activities in Washington, DC from Nov. 16-18, 2016 - Airfare for H. Baez	810.30
10/07/16	Association of California Cities-Orange County Advocacy trip in Sacramento, CA from Mar. 13-14, 2017 - Registration for H. Baez	652.00
10/08/16	Labor to move office furniture during office refurbishment	189.00
10/08/16	California Emergency Services Association Annual Training and Conference in San Diego, CA from Oct. 4-7, 2016 - Balance for accommodations for K. Hubbard	92.47
10/10/16	UPS delivery charges for Board packets on Sep. 30, 2016	66.72
10/11/16	California Society of Municipal Finance Officers meeting in Irvine, CA on Oct. 20, 2016 - Registration for H. Chumpitazi and L. Gunawan	60.00
10/12/16	Flowers for staff member	62.62
10/12/16	Water Smart Innovations conference in Las Vegas, NV from Oct. 5-7, 2016 - Accommodations for J. Berg refunded	(89.60)
10/14/16	Water Districts Jobs employment ad for Director of Public of Affairs position	175.00
10/14/16	Orange County Business Council Election Day lunch in Anaheim, CA on Nov. 8, 2016 - Registration for H. Baez	85.00
10/14/16	2 Freedom task chairs	1,197.99
10/17/16	Food for Staff development meeting	29.98
10/17/16	UPS delivery charges for Board packets on Oct. 7, 2016	56.02
10/18/16	ACWA Fall conference in Anaheim, CA on Nov. 30, 2016 - Registration for C. Busslinger	300.00
10/20/16	Lunch for Managers' meeting	460.30
10/20/16	Brown and Caldwell employment ad for Emergency Programs Coordinator position	200.00
10/21/16	State Lands Commission permit for Doheny Ocean Desal project	3,025.00
10/21/16	Table and linens rental for Director Hinman's retirement brunch	341.74
10/21/16	Lunch for Records Management training	148.50

Cal Card Statement Detail
Statement Date: October 24, 2016
Payment Date: November 30, 2016

Date	Description	Amount
10/21/16	10/21/16-10/21/17 Prezi presentation software subscription	59.00
10/21/16	International Association of Emergency Managers Annual conference in Savannah, GA from Oct. 15-20, 2016 - Accommodations for K. Hubbard	1,071.49 ⁴
10/22/16	Legislative activities in Washington, DC from Nov. 16-18, 2016 - Accommodations deposit for Director Barbre	520.98
Total		<u>18,114.43</u>

- ¹ Corner Bakery to credit MWDOC for erroneous charge
- ² Director Barbre to reimburse MWDOC for \$301.00
- ³ Director Barbre to reimburse MWDOC for \$249.00
- ⁴ K. Hubbard reimbursed MWDOC for \$11.00

R. Hunter Card

09/22/16-10/24/16	Meals for R. Hunter's meetings	93.27
09/29/16	Lunch for California Water Fix workgroup meeting	97.18
10/04/16	Excel 2016 Tips, Tricks & Techniques class - Registration for M. Goldsby	19.00
10/04/16	Retirement gift for Director Hinman	450.00 ¹
10/07/16	California Council for Environmental & Economic Balance meeting in San Francisco, CA on Oct. 7, 2016 - Parking for R. Hunter	20.00
10/12/16	Lunch for Coastkeepers meeting	54.25
10/16/16	Association of Metropolitan Water Agencies Executive Management conference in Scottsdale, AZ from Oct. 16-18, 2016 - Accommodations, transportation and parking for R. Hunter	507.99
Total		<u>1,241.69</u>

- ¹ \$160.00 was refunded to MWDOC on 11/3/16 for misquoted size

Municipal Water District of Orange County
GM Approved Disbursement Report ⁽¹⁾
For the month of November 2016

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
Core Disbursements:				
136190	11/15/16	AYALAS 110416	Sam Ayala November 2016 Atrium landscape maintenance ***Total ***	135.00 135.00
136210	11/21/16	OCCHOR 2016ORDER	OCC Horticulture Account 8 Poinsettias for office ***Total ***	104.00 104.00
136211	11/21/16	ACWA ACWA 11-30-16	ACWA 2016 Fall conference registration for Director Yoo Schneider ***Total ***	380.00 380.00
136212	11/29/16	ACWA 2016FALL	ACWA 2016 Fall conference registration for M. Baum-Haley ***Total ***	325.00 325.00
136222	11/30/16	STAFFI 95685495 95685992	Staffing Network, LLC 10/24/16-10/30/16 Temporary help for Administration 10/31/16-11/6/16 Temporary help for Administration ***Total ***	994.50 848.64 1,843.14
Total Core Disbursements				<hr/> 2,787.14
Choice Disbursements:				
136184	11/3/16	PARKSR 010616	State of California February 2016-January 2017 Lease for Doheny Ocean Desal project ***Total ***	25,200.00 25,200.00
Total Choice Disbursements				<hr/> 25,200.00

Municipal Water District of Orange County
GM Approved Disbursement Report ⁽¹⁾
For the month of November 2016

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
Other Funds Disbursements:				
136201	11/15/16	OCWD 110816	Orange County Water District October 2015-August 2016 MET Groundwater Storage Program (CUP) Fund	3,117,524.80
			***Total ***	3,117,524.80
			Total Other Funds Disbursements	3,117,524.80
			Total Disbursements	3,145,511.94



Robert J. Hunter, General Manager



Hilary Chumpitazi, Treasurer

- (1) For disbursements that did not make the cut-off of previous month's Disbursement Approval report.
Disbursements are approved by GM for payment and need A & F Committee ratification.

Municipal Water District of Orange County
WATER USE EFFICIENCY PROJECTS
Cash Flow as of 11/30/16

Cash - Beginning Balance	Jul 2016	Aug 2016	Sep 2016	Oct 2016	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Mar 2017	Apr 2017	May 2017	Jun 2017	TOTALS
\$	(2,257,237.25)	\$ (3,224,747.37)	\$ (2,270,840.96)	\$ (400,006.46)	\$ (100,016.28)	\$ (95,713.95)	\$ (95,713.95)	\$ (95,713.95)	\$ (95,713.95)	\$ (95,713.95)	\$ (95,713.95)	\$ (95,713.95)	\$
REVENUES:													
BUREC				36,748.36									\$ 36,748.36
City of Brea	339.97		144.99		294.99								779.95
City of Buena Park	332.10		111.00	222.00	111.00								776.10
City of Fountain Valley													-
City of Fullerton		75.00											75.00
City of Garden Grove			222.00	666.00									888.00
City of Huntington Beach	640.85	49.99	519.99	117.96	557.99								1,886.78
City of La Habra	111.00		111.00										222.00
City of San Clemente		111.00			1,110.00								1,221.00
City of San Juan Capistrano	111.00		111.00	402.70	424.88								1,049.58
City of Santa Ana													-
City of Tustin	11,583.00	25,459.59											37,042.59
City of Newport Beach		450.00	238.99		375.99								1,064.98
City of Orange	2,869.43	333.00		291.00									3,493.43
City of Westminster													-
County of Orange				25,297.04									25,297.04
Department of Water Resources		40,479.67											40,479.67
East Orange County Water District													-
El Toro Water District	75.00	75.00	75.00	2,552.00	366.99								3,143.99
East Orange County Water District													-
Golden State Water Company	1,980.00		75.00	50.00									2,105.00
Irvine Ranch Water District	93,764.10	542,331.88	132,095.59	309,490.34	45,597.19								1,123,279.10
Laguna Beach County Water District	1,110.00	1,041.00		396.00									2,547.00
Mesa Water District	1,127.37		80.00	209.99	149.99								1,567.35
Metropolitan Water District			1,934,765.85	28,195.82									1,962,961.67
Moulton Niguel Water District	459,396.32	683,295.61	17,279.42	102,026.49	96,834.06								1,358,831.90
MWD/DOC													-
Santa Margarita Water District	6,821.55	3,703.49	10,737.34	8,062.96									29,325.34
Serrano Water District	75.00												75.00
South Coast Water District													-
Trabuco Canyon Water District	475.00	150.00	200.00	100.00									1,025.00
Yorba Linda Water District													-
Miscellaneous Revenues													
Miscellaneous		103.68		884.00									987.68
Interest Revenue													-
Total Revenues	580,811.69	1,297,325.91	2,097,100.17	515,712.66	145,923.08	-	-	-	-	-	-	-	\$ 4,636,873.51
EXPENDITURES:													
Aquaficient													\$ 5,400.00
Autumn Print Group	5,400.00												-
Bytown Printing					2,500.00								2,500.00
Conservation Consulting, LLC				28,894.25									28,894.25
City of Newport Beach													-
El Toro WD					100.00								100.00
Enterprise Information Systems													-
Golden State Water Company					100.00								100.00
Hotel Program													-
Industrial Program													-
Irvine Ranch Water District													-
Karen's Detail Custom Frames													-
Laguna Beach CWD													-
Metropolitan Water District	229,162.49	111,028.73			19,364.33								359,555.55
MESA													-
Mission RCD	18,300.13	14,225.68	38,367.35		8,770.78								79,663.94
Public Spaces program													-
Santa Margarita Water District													-
South Coast Water District													-
Spray to Drip program													-
Survey Gismo					675.00								675.00
Turf Removal	1,287,489.27	214,655.09	175,786.98	179,854.83	110,111.64								1,967,897.81
US Bank													-
URS													-
Waterwise Consulting													-
Miscellaneous Expenses													
Interest Expense	7,579.92			5,087.40									12,667.32
Salary & Benefit	390.00	3,510.00	12,111.34	1,885.00									17,896.34
Total Expenditures	1,548,321.81	343,419.50	226,265.67	215,721.48	141,621.75	-	-	-	-	-	-	-	\$ 2,475,350.21
Cash - Ending Balance	\$ (3,224,747.37)	\$ (2,270,840.96)	\$ (400,006.46)	\$ (100,016.28)	\$ (95,713.95)	\$ (95,713.95)	\$ (95,713.95)	\$ (95,713.95)	\$ (95,713.95)	\$ (95,713.95)	\$ (95,713.95)	\$ (95,713.95)	



Municipal Water District of Orange County
Consolidated Summary of Cash and Investment
 October 31, 2016

Street Address:
 18700 Ward Street
 Fountain Valley, California 92708

Mailing Address:
 P.O. Box 20895
 Fountain Valley, CA 92728-0895

(714) 963-3058
 Fax: (714) 964-9389
www.mwdoc.com

Wayne S. Osborne
President

Brett R. Barbre
Vice President

Larry D. Dick
Director

Joan C. Finnegan
Director

Megan Yoo Schneider
Director

Sat Tamaribuchi
Director

Jeffery M. Thomas
Director

Robert J. Hunter
General Manager

MEMBER AGENCIES

City of Brea
 City of Buena Park
 East Orange County Water District
 El Toro Water District
 Emerald Bay Service District
 City of Fountain Valley
 City of Garden Grove
 Golden State Water Co.
 City of Huntington Beach
 Irvine Ranch Water District
 Laguna Beach County Water District
 City of La Habra
 City of La Palma
 Mesa Water District
 Moulton Niguel Water District
 City of Newport Beach
 City of Orange
 Orange County Water District
 City of San Clemente
 City of San Juan Capistrano
 Santa Margarita Water District
 City of Seal Beach
 Serrano Water District
 South Coast Water District
 Trabuco Canyon Water District
 City of Tustin
 City of Westminster
 Yorba Linda Water District

District investments and cash balances are held in various funds designated for certain purposes as follows:

Fund	Book Value	% of Portfolio
Designated Reserves		
General Operations	\$2,494,603	12.96%
Grant & Project Cash Flow	1,480,000	7.69%
Election Expense	215,463	1.12%
Building Repair	500,407	2.60%
Total Designated Reserves	4,690,473	24.37%
General Fund	7,410,876	38.50%
Water Fund	6,794,691	35.30%
Conservation Fund	(100,015)	(0.52%)
Desalination Feasibility Study Fund	222,385	1.16%
WEROC Fund	211,649	1.10%
Trustee Activities	17,303	0.09%
Total	\$19,247,362	100.00%

The funds are invested as follows:

Term of Investment	% of Portfolio	Book Value	Market Value
Cash	5.20%	\$1,001,663	\$1,001,663
Short-term investment			
• LAIF	0.82%	\$158,017	\$158,017
• OCIP	77.85%	14,984,831	14,984,831
Long-term investment			
• Corporate Bond	3.91%	752,851	757,840
• Certificates of Deposit	12.22%	2,350,000	2,382,392
Total	100.00%	\$19,247,362	\$19,284,743

The average number of days to maturity/call as of October 31, 2016 equaled 133 and the average yield to maturity is 0.904%. During the month, the District's average daily balance was \$28,276,275.44. Funds were invested in Federal Agency Issues, Certificates of Deposit, Negotiable CD's, Miscellaneous Securities, the Local Agency Investment Funds (LAIF) and the Orange County Investment Pool (OCIP) during the month of October 2016.

The \$37,381 difference between the book value and the market value on October 31, 2016 represents the exchange difference if all investments had been liquidated on that date. Since it is the District's practice to "buy and hold" investments until maturity, the market values are a point of reference, not an indication of actual loss or gain. There are no current plans or cash flow requirements identified in the near future that would require the sale of these securities prior to maturity.

Robert J. Hunter
 General Manager

Hilary Chumpitazi
 Treasurer

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY



Portfolio Management - Portfolio Summary October 31, 2016

10/31/2016	Par Value	Market Value	Book Value	% of Portfolio	Days to Mat/Call	YTM @ Cost
Negotiable Certificate Of Deposit	2,350,000.00	2,382,392.50	2,350,000.00	12.88	621	1.697
Corporate Bond	750,000.00	757,840.00	752,850.91	4.11	1,265	2.238
Local Agency Investment Funds	158,017.11	158,017.11	158,017.11	0.87	1	0.654
Orange County Investment Pool	14,984,830.88	14,984,830.88	14,984,830.88	82.14	1	0.716
Total Investments	18,242,847.99	18,283,080.49	18,245,698.90	100.00	133	0.904
Cash						
Cash	1,001,662.60	1,001,662.60	1,001,662.60		1	0.00
Total Cash and Investments	19,244,510.59	19,284,743.09	19,247,361.50		133	0.904

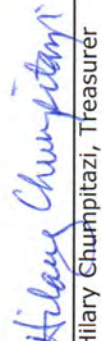
Total Earnings	Month Ending October	Fiscal Year to Date
Current Year	19,472.60	70,853.83
Average Daily Balance	28,276,275.44	
Effective Rate of Return	0.904%	

We certify that this report reflects the cash and investments of the Municipal Water District of Orange County and is in conformity with the Government Code requirements and the District Investment Policy and Guidelines in effect at the time of investment. The Investment Program herein shown provides sufficient cash flow liquidity to meet the next six month's estimated expenditure. The source for the market values are from Union Bank.


Robert J. Hunter, General Manager

Date

12-6-16


Hilary Chumtipatzi, Treasurer

Date

12/6/2016

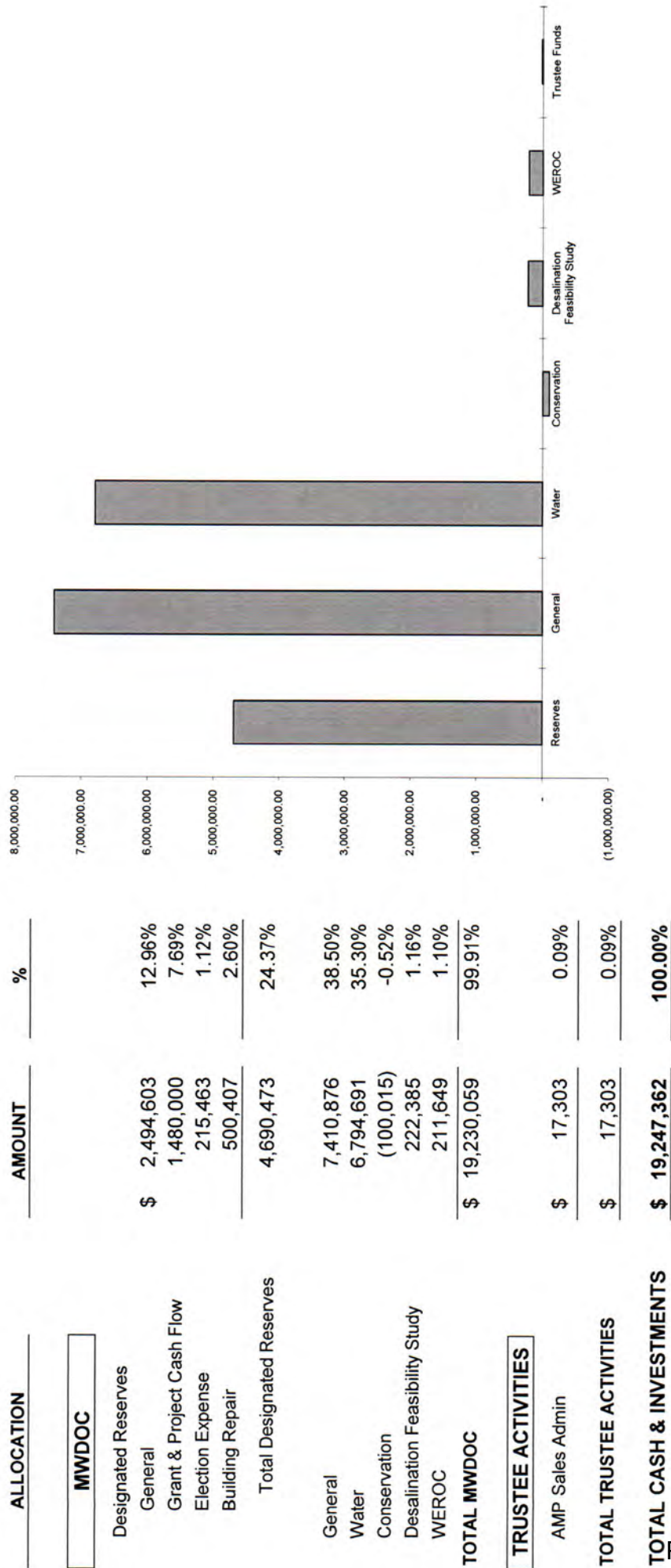
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Portfolio Management
Long-Term Portfolio Details - Investments
October 31, 2016

Issuer	CUSIP/Ticker	Settlement Date	Par Value	Market Value	Book Value	Coupon Rate	YTM @ Cost	Days To Call/Maturity	Maturity Date
Negotiable Certificate Of Deposit									
Ally Bank	02006LFV0	7/23/2014	250,000.00	250,925.00	250,000.00	1.150	1.150	266	7/24/2017
American Express Bank	02587CEA4	7/29/2015	250,000.00	252,000.00	250,000.00	1.450	1.450	455	1/29/2018
Barclays Bank	06740KJP3	9/24/2015	250,000.00	256,670.00	250,000.00	1.900	1.900	1,057	9/23/2019
Capital One Bank	140420TY6	8/5/2015	250,000.00	252,990.00	250,000.00	1.700	1.700	644	8/6/2018
Capital One Natl Assn	14042EGC9	9/2/2015	250,000.00	256,932.50	250,000.00	1.950	1.950	1,037	9/3/2019
Discover Bank	2546712Y5	7/23/2014	250,000.00	252,832.50	250,000.00	1.600	1.600	630	7/23/2018
Goldman Sachs Bank	38143A4T9	1/23/2013	100,000.00	100,125.00	100,000.00	1.050	1.050	84	1/23/2017
Goldman Sachs Bank	36163FJC8	7/25/2014	250,000.00	250,927.50	250,000.00	1.200	1.200	267	7/25/2017
HSBC Bank	40434AK65	1/21/2016	250,000.00	252,442.50	250,000.00	1.550	2.534	447	1/21/2021
Synchrony Bank	87164XBY1	7/25/2014	250,000.00	256,547.50	250,000.00	2.050	2.050	1,002	7/30/2019
Sub Total			2,350,000.00	2,382,392.50	2,350,000.00	1.593	1.697	621	
Corporate Bond									
JP Morgan Chase	46625HKA7	11/2/2015	500,000.00	503,475.00	501,501.45	2.250	2.152	1,148	1/23/2020
Wells Fargo	94974BGR5	1/13/2016	250,000.00	254,365.00	251,349.46	2.550	2.409	1,498	12/7/2020
Sub Total			750,000.00	757,840.00	752,850.91	2.350	2.238	1,265	
Total Investments			3,100,000.00	3,140,232.50	3,102,850.91	1.776	1.828	777	
Total Earnings									
Current Year		Month Ending September	4,628.89	Fiscal Year To Date	18,268.20				

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Portfolio Management
Short-Term Portfolio Details - Cash and Investments
October 31, 2016

Investments	CUSIP/Ticker	Settlement Date	Par Value	Market Value	Book Value	Coupon Rate	YTM @ Cost	Days To Call/Maturity	Maturity Date
Local Agency Investment Funds									
LAIF LGIP	LAIF	6/30/2010	158,017.11	158,017.11	158,017.11	0.654	0.654	1	N/A
Sub Total			158,017.11	158,017.11	158,017.11	0.654	0.654	1	
Orange County Investment Pool									
County of Orange LGIP	OCIP	6/29/2005	14,984,830.88	14,984,830.88	14,984,830.88	0.716	0.716	1	N/A
Sub Total			14,984,830.88	14,984,830.88	14,984,830.88	0.716	0.716	1	
Total Investments			15,142,847.99	15,142,847.99	15,142,847.99	0.715	0.715		
Cash									
Bank of America Cash	CASH0547	7/1/2011	1,001,162.60	1,001,162.60	1,001,162.60	0.000	0.000	1	N/A
Petty Cash Cash	CASH	7/1/2011	500.00	500.00	500.00	0.000	0.000	1	N/A
Total Cash			1,001,662.60	1,001,662.60	1,001,662.60	0.000	0.000	1	
Total Cash and Investments			16,144,510.59	16,144,510.59	16,144,510.59	0.715	0.715	1	
Total Earnings									
Current Year			14,843.71		Fiscal Year To Date	52,585.63			

**Municipal Water District of Orange County
Cash and Investments at October 31, 2016**



MUNICIPAL WATER DIST OF ORANGE COUNTY
PARS OPEB Trust Program**Monthly Account Report for the Period**
10/1/2016 to 10/31/2016Rob Hunter
General Manager
Municipal Water Dist of Orange County
18700 Ward Street
Fountain Valley, CA 92708**Account Summary**

Source	Beginning Balance as of 10/1/2016	Contributions	Earnings	Expenses	Distributions	Transfers	Ending Balance as of 10/31/2016
Employer Contribution	\$1,840,590.77	\$0.00	-\$21,099.99	\$383.46	\$0.00	\$0.00	\$1,819,107.32
Totals	\$1,840,590.77	\$0.00	-\$21,099.99	\$383.46	\$0.00	\$0.00	\$1,819,107.32

Investment Selection

Moderate HighMark PLUS

Investment Objective

The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.

Investment Return

1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
			3-Years	5-Years	10-Years	
-1.15%	-0.40%	3.28%	3.99%	7.01%	-	10/26/2011

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.

Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

Account balances are inclusive of Trust Administration (unless invoiced), Trustee and Investment Management fees

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
COMBINED FINANCIAL STATEMENTS
AND
BUDGET COMPARATIVE
JULY 1, 2016 THRU OCTOBER 31, 2016

**Municipal Water District of Orange County
Combined Balance Sheet
As of October 31, 2016**

<u>ASSETS</u>	Amount
Cash in Bank	1,001,662.60
Investments	18,245,698.90
Accounts Receivable	31,119,336.13
Accounts Receivable - Other	77,524.85
Accrued Interest Receivable	30,305.78
Prepays/Deposits	597,013.95
Leasehold Improvements	3,415,059.92
Furniture, Fixtures & Equipment	447,719.37
Less: Accum Depreciation	(2,656,270.41)
Net OPEB Asset	117,085.00
	<hr/>
TOTAL ASSETS	\$52,395,136.09
	<hr/>
<u>LIABILITIES AND FUND BALANCES</u>	
Liabilities	
Accounts Payable	31,734,605.39
Accounts Payable - Other	622.71
Accrued Salaries and Benefits Payable	350,314.02
OCWD CUP Balance Payable	3,117,524.80
Other Liabilities	842,545.52
Unearned Revenue	2,076,778.49
Total Liabilities	<hr/> 38,122,390.93 <hr/>
Fund Balances	
Restricted Fund Balances	
Water Fund - T2C	964,993.86
Total Restricted Fund Balances	<hr/> 964,993.86 <hr/>
Unrestricted Fund Balances	
Designated Reserves	
General Operations	2,611,687.51
Grant & Project Cash Flow	1,480,000.00
Election Expense	215,463.03
Building Repair	500,407.45
Total Designated Reserves	<hr/> 4,807,557.99 <hr/>
GENERAL FUND	2,803,673.61
WEROC	101,241.62
Total Unrestricted Fund Balances	<hr/> 7,712,473.22 <hr/>
Excess Revenue over Expenditures	
Operating Fund	5,696,113.47
Other Funds	(100,835.39)
Total Fund Balance	<hr/> 14,272,745.16 <hr/>
TOTAL LIABILITIES AND FUND BALANCES	\$52,395,136.09
	<hr/>

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
General Fund
From July thru October 2016

	Month to Date	Year to Date	Annual Budget	% Used	Encumbrance	Budget Remaining
<u>REVENUES</u>						
Retail Connection Charge	0.00	6,786,864.75	6,786,865.00	100.00%	0.00	0.25
Ground Water Customer Charge	0.00	392,666.00	392,666.00	100.00%	0.00	0.00
Water rate revenues	0.00	7,179,530.75	7,179,531.00	100.00%	0.00	0.25
Interest Revenue	18,941.95	73,452.74	123,000.00	59.72%	0.00	49,547.26
Subtotal	18,941.95	7,252,983.49	7,302,531.00	99.32%	0.00	49,547.51
Choice Programs	0.00	1,217,338.08	1,494,789.00	81.44%	0.00	277,450.92
Choice Prior Year Carry Over	0.00	0.00	44,416.00	0.00%	0.00	44,416.00
Miscellaneous Income	25.37	625.82	3,000.00	20.86%	0.00	2,374.18
School Contracts	0.00	0.00	70,000.00	0.00%	0.00	70,000.00
Transfer-In From Reserve	0.00	0.00	535,873.00	0.00%	0.00	535,873.00
Subtotal	25.37	1,217,963.90	2,148,078.00	56.70%	0.00	930,114.10
TOTAL REVENUES	18,967.32	8,470,947.39	9,450,609.00	89.63%	0.00	979,661.61

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
General Fund
From July thru October 2016

	Month to Date	Year to Date	Annual Budget	% Used	Encumbrance	Budget Remaining
<u>EXPENSES</u>						
Salaries & Wages	250,689.91	1,003,847.12	3,444,620.00	29.14%	0.00	2,440,772.88
Salaries & Wages - Grant Recovery	0.00	(7,299.50)	(31,600.00)	23.10%	0.00	(24,300.50)
Salaries & Wages - Recovery	(1,583.40)	(7,261.80)	0.00	0.00%	0.00	7,261.80
Directors' Compensation	18,587.22	70,846.94	231,937.00	30.55%	0.00	161,090.06
MWD Representation	10,505.82	40,407.00	132,535.00	30.49%	0.00	92,128.00
Employee Benefits	68,443.91	282,785.62	968,160.00	29.21%	0.00	685,374.38
OPEB Annual Contribution	0.00	400,000.00	105,249.00	380.05%	0.00	(294,751.00)
Employee Benefits - Grant Recovery	0.00	(1,951.84)	0.00	0.00%	0.00	1,951.84
Employee Benefits - Recovery	(301.60)	(1,383.20)	0.00	0.00%	0.00	1,383.20
Director's Benefits	5,267.43	20,922.59	66,297.00	31.56%	0.00	45,374.41
Health Ins \$'s for Retirees	3,547.55	11,230.58	50,326.00	22.32%	0.00	39,095.42
Training Expense	594.00	1,554.00	12,000.00	12.95%	575.00	9,871.00
Tuition Reimbursement	0.00	0.00	5,000.00	0.00%	0.00	5,000.00
Temporary Help Expense	994.50	994.50	0.00	0.00%	11,005.50	(12,000.00)
Personnel Expenses	356,745.34	1,814,692.01	4,984,524.00	36.41%	11,580.50	3,158,251.49
Engineering Expense	16,963.29	52,427.62	405,000.00	12.95%	108,471.94	244,100.44
Legal Expense	21,470.59	64,758.63	320,000.00	20.24%	255,241.37	0.00
Audit Expense	9,900.00	16,900.00	24,000.00	70.42%	1,537.00	5,563.00
Professional Services	90,360.40	209,364.84	1,496,997.00	13.99%	619,044.22	668,587.94
Professional Fees	138,694.28	343,451.09	2,245,997.00	15.29%	984,294.53	918,251.38
Conference-Staff	1,282.00	6,559.10	22,125.00	29.65%	0.00	15,565.90
Conference-Directors	555.00	1,940.00	10,725.00	18.09%	0.00	8,785.00
Travel & Accom.-Staff	4,077.32	10,542.11	71,130.00	14.82%	0.00	60,587.89
Travel & Accom.-Directors	2,961.53	4,653.70	38,250.00	12.17%	0.00	33,596.30
Travel & Conference	8,875.85	23,694.91	142,230.00	16.66%	0.00	118,535.09
Membership/Sponsorship	35,129.00	98,615.78	134,458.00	73.34%	0.00	35,842.22
CDR Support	0.00	9,992.88	39,972.00	25.00%	29,978.62	0.50
Dues & Memberships	35,129.00	108,608.66	174,430.00	62.26%	29,978.62	35,842.72
Business Expense	570.76	1,687.67	6,000.00	28.13%	0.00	4,312.33
Maintenance Office	10,740.65	30,937.09	123,185.00	25.11%	89,602.91	2,645.00
Building Repair & Maintenance	902.61	3,194.56	11,000.00	29.04%	4,805.44	3,000.00
Storage Rental & Equipment Lease	25,660.68	26,778.01	7,000.00	382.54%	4,421.99	(24,200.00)
Office Supplies	3,584.53	9,276.64	38,280.00	24.23%	2,595.77	26,407.59
Postage/Mail Delivery	646.63	2,798.67	11,400.00	24.55%	3,703.00	4,898.33
Subscriptions & Books	110.00	205.47	2,000.00	10.27%	0.00	1,794.53
Reproduction Expense	0.00	1,870.74	36,225.00	5.16%	8,259.79	26,094.47
Maintenance-Computers	1,768.16	2,299.37	10,000.00	22.99%	1,681.44	6,019.19
Software Purchase	1,385.08	19,190.28	31,300.00	61.31%	1,846.15	10,263.57
Software Support	8,910.78	25,853.20	46,000.00	56.20%	0.00	20,146.80
Computers and Equipment	0.00	14,161.84	32,500.00	43.57%	0.00	18,338.16
Automotive Expense	1,630.61	5,391.68	13,828.00	38.99%	0.00	8,436.32
Toll Road Charges	143.17	236.25	1,100.00	21.48%	0.00	863.75
Insurance Expense	8,786.17	36,632.32	90,000.00	40.70%	0.00	53,367.68
Utilities - Telephone	1,693.23	6,557.97	19,200.00	34.16%	0.00	12,642.03
Bank Fees	1,053.99	4,238.24	10,500.00	40.36%	0.00	6,261.76
Miscellaneous Expense	6,709.75	21,812.98	114,020.00	19.13%	2.40	92,204.62
MWDOC's Contrb. To WEROC	12,532.50	50,130.00	150,390.00	33.33%	0.00	100,260.00
Depreciation Expense	607.56	2,430.26	0.00	0.00%	0.00	(2,430.26)
Other Expenses	87,436.86	265,683.24	753,928.00	35.24%	116,918.89	371,325.87
Election Expense	0.00	0.00	592,000.00	0.00%	0.00	592,000.00
MWDOC's Building Expense	8,964.96	195,904.96	495,000.00	39.58%	11,371.58	287,723.46
Capital Acquisition	0.00	22,799.05	62,500.00	36.48%	0.00	39,700.95
TOTAL EXPENSES	635,846.29	2,774,833.92	9,450,609.00	29.36%	1,154,144.12	5,521,630.96
NET INCOME (LOSS)	(616,878.97)	5,696,113.47	0.00			

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
Water Fund
From July thru October 2016

	Month to Date	Year to Date	Annual Budget	% Used	Budget Remaining
<u>WATER REVENUES</u>					
Water Sales	13,094,017.50	64,070,565.40	121,881,702.00	52.57%	57,811,136.60
Readiness to Serve Charge	1,055,607.64	4,222,430.56	12,674,093.00	33.32%	8,451,662.44
Capacity Charge CCF	402,482.50	1,609,930.00	4,829,790.00	33.33%	3,219,860.00
SCP Surcharge	26,427.33	122,725.14	365,000.00	33.62%	242,274.86
Interest	640.14	2,582.23	4,800.00	53.80%	2,217.77
TOTAL WATER REVENUES	14,579,175.11	70,028,233.33	139,755,385.00	50.11%	69,727,151.67
<u>WATER PURCHASES</u>					
Water Sales	13,094,017.50	64,070,565.40	121,881,702.00	52.57%	57,811,136.60
Readiness to Serve Charge	1,055,607.64	4,222,430.56	12,674,093.00	33.32%	8,451,662.44
Capacity Charge CCF	402,482.50	1,609,930.00	4,829,790.00	33.33%	3,219,860.00
SCP Surcharge	26,427.33	122,725.14	365,000.00	33.62%	242,274.86
TOTAL WATER PURCHASES	14,578,534.97	70,025,651.10	139,750,585.00	50.11%	69,724,933.90
EXCESS OF REVENUE OVER EXPENDITURES	640.14	2,582.23	4,800.00		

Municipal Water District of Orange County
WUE Revenues and Expenditures (Actuals vs Budget)
From July thru October 2016

	Year to Date Actual	Annual Budget	% Used
Landscape Performance Certification			
Revenues	109.36	118,900.00	0.09%
Expenses	5,400.00	118,900.00	4.54%
Excess of Revenues over Expenditures	(5,290.64)	0.00	
Industrial Water Use Reduction			
Revenues	(0.02)	91,236.00	0.00%
Expenses	95,010.00	91,236.00	104.14%
Excess of Revenues over Expenditures	(95,010.02)	0.00	
Spray To Drip Conversion			
Revenues	675.00	468,552.34	0.14%
Expenses	681.52	468,552.34	0.15%
Excess of Revenues over Expenditures	(6.52)	0.00	
Water Smart Landscape for Public Property			
Revenues	0.00	168,588.80	0.00%
Expenses	0.00	168,588.80	0.00%
Excess of Revenues over Expenditures	0.00	0.00	
Member Agency Administered Passthru			
Revenues	0.00	150,000.00	0.00%
Expenses	0.00	150,000.00	0.00%
Excess of Revenues over Expenditures	0.00	0.00	
ULFT Rebate Program			
Revenues	24,152.20	205,000.00	11.78%
Expenses	24,152.20	205,000.00	11.78%
Excess of Revenues over Expenditures	0.00	0.00	
HECW Rebate Program			
Revenues	95,134.22	432,000.00	22.02%
Expenses	95,161.52	432,000.00	22.03%
Excess of Revenues over Expenditures	(27.30)	0.00	
CII Rebate Program			
Revenues	212,190.00	325,000.00	65.29%
Expenses	249,790.00	325,000.00	76.86%
Excess of Revenues over Expenditures	(37,600.00)	0.00	
Large Landscape Survey			
Revenues	416.61	30,000.00	1.39%
Expenses	65.00	30,000.00	0.22%
Excess of Revenues over Expenditures	351.61	0.00	

Municipal Water District of Orange County
WUE & Other Funds Revenues and Expenditures (Actuals vs Budget)
From July thru October 2016

	Year to Date Actual	Annual Budget	% Used
Indoor-Outdoor Survey			
Revenues	0.00	3,500.00	0.00%
Expenses	14.06	3,500.00	0.40%
Excess of Revenues over Expenditures	<u>(14.06)</u>	<u>0.00</u>	
Turf Removal Program			
Revenues	635,582.07	1,750,000.00	36.32%
Expenses	677,424.93	1,750,000.00	38.71%
Excess of Revenues over Expenditures	<u>(41,842.86)</u>	<u>0.00</u>	
Comprehensive Landscape (CLWUE)			
Revenues	113,207.49	399,751.00	28.32%
Expenses	86,876.32	399,751.00	21.73%
Excess of Revenues over Expenditures	<u>26,331.17</u>	<u>0.00</u>	
CII, Large Landscape, Performance (OWOW)			
Revenues	3,052.05	121,210.00	2.52%
Expenses	24,605.55	121,210.00	20.30%
Excess of Revenues over Expenditures	<u>(21,553.50)</u>	<u>0.00</u>	
WUE Projects			
Revenues	1,084,518.98	4,263,738.14	25.44%
Expenses	1,259,181.10	4,263,738.14	29.53%
Excess of Revenues over Expenditures	<u>(174,662.12)</u>	<u>0.00</u>	
WEROC			
Revenues	200,520.00	300,780.00	66.67%
Expenses	100,330.40	293,780.00	34.15%
Excess of Revenues over Expenditures	<u>100,189.60</u>	<u>7,000.00</u>	



DISCUSSION ITEM

December 14, 2016

TO: Administration & Finance Committee
(Directors Thomas, Barbre, Finnegan)

FROM: Robert Hunter, General Manager

Staff Contact: Joe Berg, Director of Water Use Efficiency

SUBJECT: Update on Executive Order B-37-16

STAFF RECOMMENDATION

Staff recommends the Administration & Finance Committee: review and discuss this information.

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

REPORT

On May 9, 2016, Governor Edmund G. Brown Jr. issued Executive Order B-37-16 (EO). This EO seeks to build on the conservation efforts during the recent drought and the temporary statewide emergency water restrictions, as well as implementation of the Governor's California Water Action Plan. The EO list four main inter-related objectives: 1) Using Water More Wisely; 2) Eliminating Water Waste; 3) Strengthening Local Drought Resilience; and 4) Improving Agricultural Water Use Efficiency and Drought Planning.

The five state agencies that have been charged with implementing the EO's four inter-related objectives are collectively referred to as the "EO Agencies," these agencies include: Department of Water Resources (DWR), State Water Resources Control Board (Water Board), California Public Utilities Commission (CPUC), California Department of Food and Agriculture, and the California Energy Commission (CEC).

Executive Order B-37-16 contains four inter-related objectives:



Using Water More Wisely



Eliminating Water Waste



Strengthening Local Drought Resilience



Improving Agricultural Water Use Efficiency and Drought Planning

Budgeted (Y/N): N/A	Budgeted amount: N/A	Core <u> X </u>	Choice <u> </u>
Action item amount: N/A	Line item: N/A		
Fiscal Impact (explain if unbudgeted): N/A			

On November 30, 2016, the EO Agencies released the public review draft of “[Making Water Conservation a California Way of Life: Implementing Executive Order B-37-16](#)”¹ (Draft Report). This Board item will highlight the key components of the objectives which impact urban water use within the Draft Report followed by MWDOC staff observations. The EO Agencies have requested public comments to be submitted by December 19, 2016. The EO Agencies will then submit a final report to the Governor by January 20, 2017. The final report is expected to be publically released by late January or early February, 2017.

Overview of Public Review Draft

As stated within the Draft Report, EO Agencies will undertake a suite of actions that can be facilitated using existing authorities, ranging from rulemaking proceedings to expanded technical assistance. Where further are necessary, the EO Agencies also recommend additional actions, authorities, and resources.

Within the framework of the Draft Report, the EO’s inter-related objectives are met through the following actions:

Objective: Using Water More Wisely

- Emergency Conservation Regulations: The Water Board will extend its current emergency drought regulation, which is in effect through February 2017, for an additional 270 days (Nov. 2017) based on supply conditions and water conservation levels.
- New Water Use Targets: Upon statutory authorization, the EO Agencies will adopt new water use standards for all urban water use and a new urban water use target methodology. Whereby, urban water suppliers would be required to calculate their unique water use targets based on those standards and local conditions. The EO agencies will establish interim targets that are applicable starting in 2018, and require full compliance with final targets² by 2025. Additional legal authority would be required for successful implementation.
- Permanent Monthly Reporting: The Water Board will open a rulemaking process to establish permanent monthly urban water reporting on water usage, amount of conservation achieved, and any enforcement efforts. The rulemaking will start at the end of 2016 and run through 2017.

Objective: Eliminating Water Waste

- Water Use Prohibitions: The Water Board will open a rulemaking process to establish permanent prohibitions on wasteful water practices, building on the current prohibited uses in the emergency regulation. The rulemaking will start at the end of 2016 and run through 2017.
- Innovative Water Loss & Control Technologies: The CEC is evaluating various options for certification of water loss detection and control technologies at utility, household, and appliance levels. The CEC is also making investments in research and funding programs for water saving devices and technologies.

¹ The Draft Report can be found at: http://www.water.ca.gov/wateruseefficiency/conservation/docs/EO_B-37-16_Report.pdf

² A timeline for the EO Agencies to establish final water use standards, as well as the process to develop standards; reporting and compliance requirements; and assistance to be provided by the EO Agencies can be found in Chapter 3 of the Draft Report.

- Minimizing Water Loss: Through the implementation of Senate Bill 555, along with additional actions to satisfy the Executive Order's directives related to reducing water supplier leaks. Implementation actions include the following:
 - Validation of water loss audit reports: By October 1, 2017 and annually thereafter, urban retail water suppliers must submit validated water loss audit reports to the DWR. DWR will adopt rules for standardizing water loss audits in early 2017. DWR will also revise funding guidelines so that water suppliers that do not submit reports will be ineligible for DWR grants and loans.
 - Water loss performance standards: By July 1, 2020, the Water Board will adopt rules requiring urban retail water suppliers to meet performance standards for the volume of water losses.
 - Technical assistance for water loss audits: The Water Board is also funding the California Water Loss Control Collaborative Technical Assistance Program to ensure high quality and properly validated water loss audits. For smaller water suppliers addressing water losses, the Water Board will offer financial assistance through the Drinking Water State Revolving Fund beginning in 2017.
 - Minimizing leaks: The CPUC will order large investor owned water utilities to accelerate work to minimize leaks. The CPUC may grant financial incentives for minimizing leaks during the review of each utility's upcoming General Rate Case applications.

Objective: Strengthening Local Drought Resilience

- Water Shortage Contingency Plans: Upon statutory authorization, urban water suppliers will be required to submit a Water Shortage Contingency Plan and conduct a 5-year Drought Risk Assessment every five years. In addition, conduct and submit a water budget forecast annually. The EO Agencies will establish appropriate compliance and reporting criteria, and provide assistance to urban suppliers for meeting the requirements. Additional authorities would be required for successful implementation.
- Drought Contingency Planning for Small Water Suppliers and Rural Communities: The EO Agencies' recommendations focus on improving drought vulnerability assessments, proactive actions, and supplier readiness and responsiveness during drought conditions. Currently, the recommendations focus on pathways for the EO Agencies to continue to work with counties to develop more specific functional recommendations, which would be expected to continue into 2017. Additional authorities and funding may be required for successful implementation.

MWDOC Staff Observations

Staff participated in the EO Agency joint Urban Advisory Group and Agricultural Advisory Group meeting on December 7, 2016. This meeting was helpful in further understanding the detail of the Draft Report. In addition, on December 8, 2016, MWDOC held a webinar with a number of Orange County retail agencies to develop comments on the Draft Report. While there are still areas of concern, the Draft Report is much improved when compared to the original proposals from the EO Agencies. Listed below are areas that we are encouraged by and areas of concern or needed clarity. This is not an exhaustive list, rather areas to highlight for the Board's review and input.

Areas of encouragement include the following:

Objective: Using Water More Wisely

- New conservation targets, to replace the existing 20x2020 framework, for 2025 are efficiency-based rather than arbitrarily set percent reduction targets, which are not sustainable in the long run.
- For the proposed method, the conservation targets should be achievable within Orange County with the initial indoor standards of 55 gallons per capita per day and outdoor water allowances based on the Landscape Ordinance.

Objective: Strengthening Local Drought Resilience

- Five-year drought planning sequence remains a component of the Urban Water Management Plan.
- The approach supports both water use efficiency and supply augmentation.
- The annual drought risk assessment was adjusted from an annual “five-year assessment” to a “current year plus one additional year assessment” (or more, if an agency chooses).
- While shortage levels must be reported using the EO Agency defined shortage levels, agencies may define their own shortage levels in practice.

Areas of concern or needed clarity include the following:

Objective: Using Water More Wisely

- The report’s does not allow for flexibility to choose alternative compliance methods, such as percent reduction or percent of hydrologic regional standard.
- Recycled water should receive a credit in the indoor efficiency calculations. An incentive to invest in new drought-proof sustainable supplies is needed.
 - Note, there is an incentive for outdoor efficiency calculations where landscapes using recycled water.
- Support for the EO Agencies to provide verified landscape area information for each parcel or allow agencies to use their own area measurement data.
- Regarding the commercial, industrial, and institutional (CII) sector:
 - State agencies should take the lead in working with a full spectrum of CII sector representatives to define industry driven CII efficiency standards.
 - CII incentives should be an alternative to audits/surveys.
- Water agencies should be able to participate in task forces to update indoor, outdoor, and CII standards, but changes should be made through the legislation process rather than administratively.
- State should allow for variances such as medical needs, livestock, etc.
- Agencies should have phased implementation (e.g. large agencies by 2025, mid-sized agencies by 2027, and small agencies by 2029). In order to account for the agency’s resources and capability to implement and achieve their targets.
- New program should not affect water rights or the ability to use or transfer conserved water.

Objective: Eliminating Water Waste

- Better definitions are still needed regarding wasteful practices (e.g. measurable rainfall and street medians).
- “Waste and unreasonable use” provisions should not only be applied to specific locations/watersheds.
- Concern about the state requiring additional fieldwork on leaks.
- EO agencies propose to use “existing authorities” to implement water use prohibitions; however, it is not clear what these authorities are
- Senate Bill 555 needs clarity on what applies to wholesale, retail or small systems

Objective: Strengthening Local Drought Resilience

- The initial reason for changes to the Water Shortage Contingency Plans were in response to small agencies who were not prepared to respond to the drought. Within the Draft Report, the requirements for small agencies remain undefined.
- More clarification is needed for retail versus wholesale requirements.

Other general areas of concern:

- Extension of the current drought emergency regulations should be shortened to coincide with the end of the wet season (i.e. March/April).
- Research is needed on plumbing fixture flow rates and unintended consequences for waste water agencies.
- Research is needed on the saturation of water efficient plumbing fixtures and its impacts on recycled water supply development.
- Research is needed on area measurement and applied water as it relates to irrigated versus irrigable landscaped areas.

Next Steps

The following are a summary of next steps for MWDOC and member agencies:

- MWDOC to develop its own comment letter to the Draft Report.
- MWDOC to compose a template letter for Orange County retail water agencies to use in developing their own comment letter.
- Participate in EO Agency CII and Landscape technical working groups to develop guidance documents and further evaluate standards.

“Making Water Conservation a California Way of Life” – Implementing Executive Order B-37-16 Public Draft Report can be found at the following link:

http://www.water.ca.gov/wateruseefficiency/conservation/docs/EO_B-37-16_Report.pdf


MUNICIPAL WATER DISTRICT OF ORANGE COUNTY

Fiscal Year 2016-17

Sole Source Procurement Justification for Projects under \$25,000*



- A. Supplier Information/Name of Company and Prime Contact at the Supplier and at MWDOC: Staffing Network, LLC
- B. Contract awards to Supplier over prior 36-months: No
- C. Product(s) or Service(s) to be provided and Deliverables: Temporary Administrative Staffing to assist with administrative support duties.
- D. Justification Definition** Urgent necessity in order to train staff and continue workflow.
- E. Narrative Explanation: Due to a shortage in administrative support of two positions, immediate assistance was needed and a temporary staffing agency was contacted to assist in temporarily filling the vacancy. The Records Coordinator resigned and an administrative staff member was promoted to Records Coordinator, leaving a vacancy in general administrative support; in addition another admin staff member is on a leave of absence.
- F. Budget Line Item Reference & Amount: 2000-12-6220, amount of \$12,000
- G. Core or Choice designation: Core
- H. Signature/Approvals:


Requestor 12-9-16
Date


General Manager 12-9-16
Date

* Projects over \$25,000 must go to a Committee of the Board.

** Possible justifications include but are not limited to: Only qualified bidder; Proprietary item; Urgent necessity; Bid process did not produce competitors; Governmental agency, association or Utility; Prior phase of professional services contract completed successfully by same Consultant; and Special technical expertise by Consultant for tasks desired.

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY

Fiscal Year 2016-17

Sole Source Procurement Justification for Projects under \$25,000*



- A. Supplier Information/Name of Company and Prime Contact at the Supplier and at MWDOC:
Public Financial Management (PFM) – Brian Thomas, Managing Director
MWDOC – Robert Hunter, General Manager
- B. Contract awards to Supplier over prior 36-months:
Financial and technical consulting on East Orange County Feeder #2 review for not to exceed amount of \$15,000
- C. Product(s) or Service(s) to be provided and Deliverables:
Review and report on MWDOC financial management policies focusing on reserves.
- D. Justification Definition**
Special technical expertise by Consultant for tasks desired.
- E. Narrative Explanation:
PFM has been asked to work with the Municipal Water District of Orange County (MWDOC) staff to review MWDOC's existing financial information and assist in formulating financial management policies with respect to potential debt issuance and maintenance of reserves. In addition, PFM will prepare an analysis of financial policies and credit rating assessments of peer member agencies of Metropolitan Water District of Southern California (MWD).
- F. Budget Line Item Reference & Amount:
Cost Center 23 – Special Projects, #7010 – Outside services; Not to exceed \$20,000
- G. Core or Choice designation: Core
- H. Signature/Approvals:

Requestor

Date

12/9/16

General

Manager

Date

* Projects over \$25,000 must go to a Committee of the Board.

** Possible justifications include but are not limited to: Only qualified bidder; Proprietary item; Urgent necessity; Bid process did not produce competitors; Governmental agency, association or Utility; Prior phase of professional services contract completed successfully by same Consultant; and Special technical expertise by Consultant for tasks desired.



INFORMATION ITEM

December 14, 2016

TO: Administration & Finance Committee
(Directors Thomas, Barbre, Finnegan)

FROM: Robert Hunter, General Manager

Staff Contact: Hilary Chumpitazi
Keith Lyon

SUBJECT: Metropolitan Water District of Southern California Conjunctive Use Program (CUP) Funding Agreement

STAFF RECOMMENDATION

Staff recommends the Administration & Finance Committee receive and file this information.

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

SUMMARY

In accordance with existing agreements and practices under the Conjunctive Use Program, MWDOC accumulated a balance of over \$3.1 million in retained funds through August of 2016, which has been transferred to OCWD.

DETAILED REPORT

The Conjunctive Use program agreement was entered into by the Municipal Water District of Orange County ("MWDOC"), the Orange County Water District ("OCWD"), and the Metropolitan Water District of Southern California ("MET") and is dated June 25, 2003 ("MET Agreement"). In addition, OCWD and MWDOC entered into a number of agreements with MWDOC member agencies ("Participating Agencies") regarding their participation in the CUP related to groundwater storage and extraction ("Implementation Agreements").

Budgeted (Y/N): N/A	Budgeted amount:	Core __	Choice __
Action item amount:	Line item:		
Fiscal Impact (explain if unbudgeted):			

Under the original MET Agreement, MWDOC would provide OCWD with MET's water delivery invoices, and OCWD was responsible for collecting from the Participating Agencies, and then paying MWDOC the amount invoiced by MET. In the Implementation Agreements and in consideration for participation in the CUP program, as well as the construction of eight extraction wells, the Participating Agencies are required to pay to OCWD MET's then-effective treated Full service rate for water pumped from the CUP storage account.

Due to complications in invoicing procedures, the MET Agreement was subsequently amended so that MWDOC was then responsible for recovering the amount of the MET invoices directly from the Participating Agencies, and not OCWD. Because MWDOC can receive untreated water for storage from MET at a lower cost, and the Implementation Agreements require Participating Agencies to pay the treated Full service water rate, MWDOC has been retaining the difference in these amounts ("Retained Funds"). Prior to the MET Agreement amendment, OCWD would have collected these funds directly from the Participating Agencies and retained them consistent with the Implementation Agreements.

In 2009, MWDOC transferred approximately \$300,000 of these Retained Funds to OCWD consistent with the intent of the MET Agreement and Implementation Agreements, and retained \$65,450 to ensure that MWDOC's expenses related to the billing process were fully covered at the end of the year.

In December 2015, MWDOC issued a check for \$2,237,830 to OCWD that covered the CUP Program from 2009 through December 2014. In November 2016, MWDOC issued the final check in the amount of \$3,117,524.80 covering from January 2015 through August 2016 when the program ended for this period.

All transfers and payments of these Retained Funds to OCWD were consistent with the MET Agreement and the Implementation Agreements.

The CUP storage account balance as of June 30, 2016 was 177 AF, and MET is not refilling the storage account during FY2016/17. It will be several years before the storage account is refilled for MET to again call for extraction.

**Administration Activities Report
November 4, 2106 to December 8, 2016**

Activity	Summary
Administration/Board	<ul style="list-style-type: none"> • Maribeth has been scheduling meetings for Rob Hunter and other various meetings of the Board members • Maribeth has been assisting Rob/Karl with various write ups and follow-up for the Committees and Board • Maribeth continues to send the Water Supply Reports to the member agencies • Maribeth worked with Legal Counsel on the Contracts Manual • Maribeth is updating and creating the new Director packet of materials, along with organizing the Oaths of Office and other miscellaneous items related to the election • Maribeth is currently orchestrating invitations for the elected officials and is responsible for the logistics for the event • Maribeth participated in the website contractor interviews and evaluations • Pat has been scheduling meetings for Rob, Karl, Keith and Harvey, MET Directors' luncheon meeting, OC MET Managers, and ordering lunches for several meetings • Pat proofed and formatted letters for Rob, Karl, Heather and Keith • Pat registered staff and board members for conferences and events; scheduled travel for AWWA, ACWA Conf., DC legislative initiatives, ACWA Federal Affairs and Legislative Committees; CUWCC; GFOA; Environmental Leaders and other misc. travel and/or workshops, which includes preparation of purchase requisitions and back-up. • Pat proofed resolutions for Public Affairs • Pat assisted Karl in preparing for the Environmental Leaders' event on December 8. Ordered breakfast and lunch, reserved the venue, made copies, scheduled travel and lodging for one of the presenters, gathered easels, paper, markers, projectors, etc.
MWDOC/OCWD Joint Administration	<ul style="list-style-type: none"> • Cathy is coordinating with OCWD on redesign of the staff table in the Board room.
Health Benefits	<ul style="list-style-type: none"> • Katie completed medical, dental and vision open enrollment for 2017 as well as provided information to retirees. • Katie also completed open enrollment for the flexible benefits plan for 2017. Four individuals will participate in the Consumer driven health plan for 2017. This is the same number of participants as 2016.

Records Management	<ul style="list-style-type: none"> • Pari Francisco has taken over as the Records Coordinator as a result of the departure of Sarah Sherman. • A Records Management training session was held on November 29th with each department to help with electronic and paper document clean up. • Katie and Pari have a meeting scheduled for December 16th to meet with the records management consultant to continue with progress with this year-long project. The large scanning project is scheduled to begin in January now that the library has been cleaned out and is better organized.
CalPERS	No information to report.
Agency Inquiries	Provided information regarding benefits and position benchmarks to Mesa Water.
Recruitment /Departures	<ul style="list-style-type: none"> • Recruitment for the WUE Specialist position continues • Interviews for the Director of Public Affairs position were held during the week of December 5th and final testing process is underway. • Interviews are currently underway for the WEROC Coordinator/Specialist position and are scheduled for December 8, 9 and 12. • A candidate for the part-time WEROC/Admin Assistant has been selected. It is anticipated that the candidate will start on December 27th. • Sarah Sherman, Records Coordinator, resigned as of December 2 to pursue her careers in synchronized ice skating. • Pari Francisco was promoted to the Records Coordinator position.
Other	
Projects and Activities	<ul style="list-style-type: none"> • Cathy and Leah are working on refreshing of two offices. • MWDOC staff participated in the Earthquake preparedness fair held on December 7th that included a simulator and vendors. • Cathy and Leah are working on obtaining bids for drywall, paint and carpeting for hallway area that was damaged by a water leak. • Cathy, Katie, Tiffany, Ivan, Laura and Pari held a meeting to discuss the ACT Database, the current structure and ideas for improving the system.

**INFORMATION ITEM****December 14, 2016**

TO: **Administration & Finance Committee**
(Directors Thomas, Barbre, Finnegan)

FROM: Robert J. Hunter, General Manager

Staff Contact: Jeff Stalvey

SUBJECT: **Finance and IT Pending Items Report**

SUMMARY

The following list details the status of special projects that are in-progress or to be completed during FY 2016-17.

Description	% of Completion	Estimated Completion date	Status
<u>Finance</u>			
Further Implementation of WUE Landscape Programs Databases and Web Site.	On-going	On-going	In Progress
Government Compensation in California Report 2016	0%	03-30-17	Not Started
State Controller Report preparation FY15-16	0%	01-30-17	Not Started
Preparation of documents for FY17-18 budget process.	0%	5-31-17	Not Started
2016 W-9 collection for water rebates. Currently holding 1 November rebate check, awaiting a completed W-9.	95%	On-going	In Progress
Prepare for 2016 1099's. Collected 30% of 377 missing W-9's.	30%	01-30-17	In Progress
RFP for Financial Consultant to assist with GASB 68 continued implementation, finances and annual financials.	0%	02-29-17	Not Started
RFP for new Auditors. Existing auditors have served us for 5 years.	0%	06-30-17	Not Started

<u>Information Technology</u>			
Network security issues (hackers, viruses and spam emails)	On-going	On-going	Continuous system monitoring
Get quotes and have Fire Suppression system installed in IT Server room	10%	6/30/17	In Progress
Upgrade computers and monitors for Staff.	100%	3/31/17	Completed
Purchase and install enclosed Server Racks.	30%	6/30/17	In Progress

Description	% of Completion	Estimated Completion date	Status
<u>FY 2016-17 Completed Special Tasks</u>			
<u>Finance</u>			
State Tax filing for Water Facilities FY15-16	100%	9/1/16	Completed
FY2015-16 Annual Audit by Vavrinek, Trine, Day & Company	100%	10-19-16	Completed
Annual Financial Statement Report FY2015-16	100%	10-19-16	Completed
<u>Information Technology</u>			
Upgrade Server software for Data Server.	100%	3/31/17	Completed
Upgrade and deploy new Backup software with Cloud backup.	100%	3/31/17	Completed
Upgrade District Firewall.	100%	6/30/17	Completed
Upgrade HR ABRA Server (software)	100%	3/31/17	Completed
Upgrade and Migrate Record Management Server to Storage Area Network (SAN) Box, purchase new scanners.	100%	3/31/17	Completed



INFORMATION ITEM

December 14, 2016

TO: **Administration & Finance Committee**
(Directors Thomas, Osborne, Finnegan)

FROM: Robert Hunter, General Manager

Staff Contact: Kevin Hostert

SUBJECT: Monthly Water Usage Data, Tier 2 Projection, and Water Supply Info.

STAFF RECOMMENDATION

Staff recommends the Administration & Finance Committee receive and file this information.

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

REPORT

The attached figures show the recent trend of water consumption in Orange County (OC), an estimate of Tier 2 volume for MWDOC, and selected water supply information.

Fig. 1 OC Water Usage, Monthly by Supply OCWD Groundwater water was the main supply in October.

Fig. 2 OC Water Usage, Monthly, Comparison to Previous Years Water usage in October 2016 was just below average compared to the last 5 years. Lower usage is primarily due to strong conservation efforts that were a result of the mandatory restrictions set by the Governor for the period of June 2015 to May 2016. In June 2016 all water conservation became voluntary for MWDOC agencies.

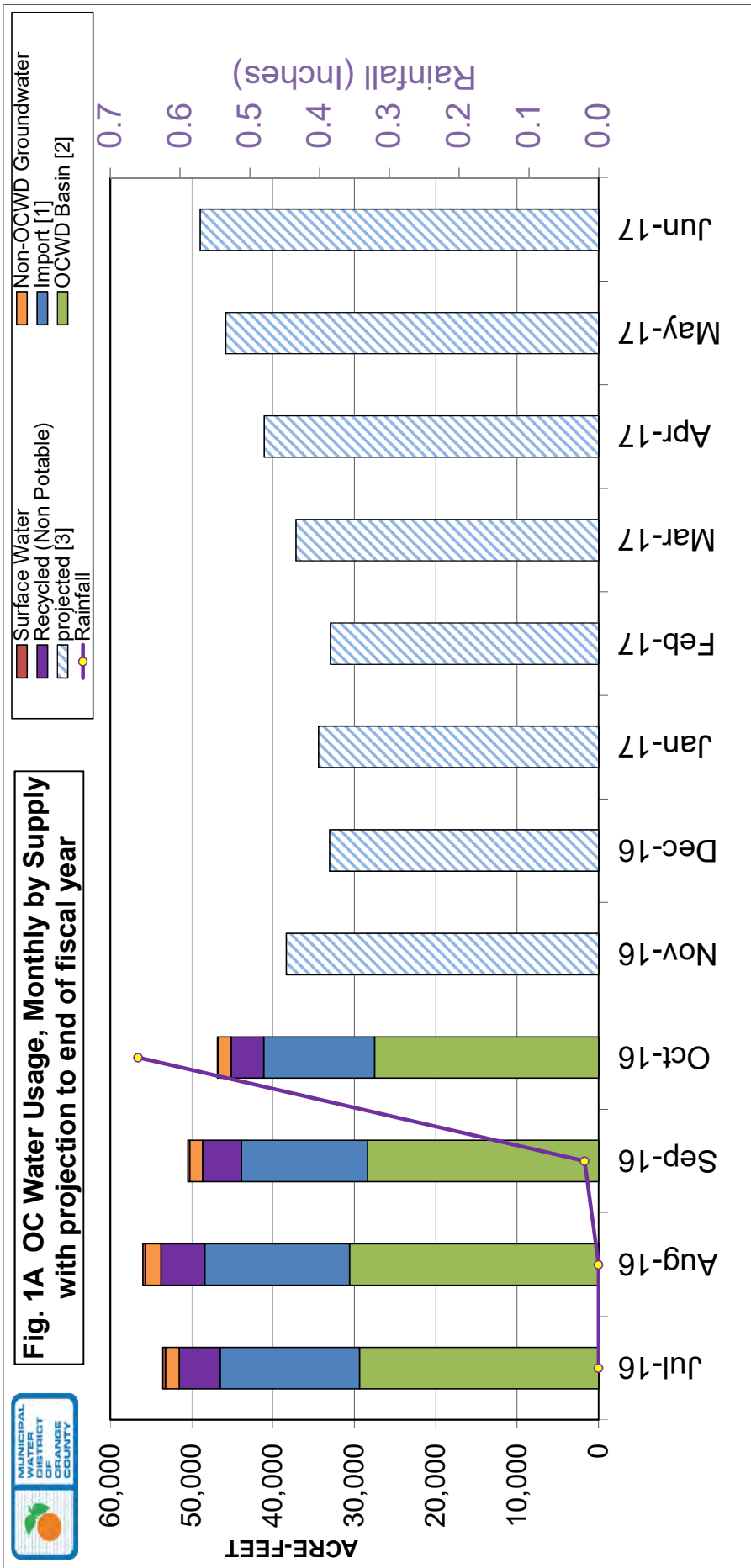
Fig. 3 Historical OC Water Consumption OC water consumption is projected to be 519,000 AF in FY 2016-17 (*this includes ~15 TAF of agricultural usage and non-retail water agency usage*). This is about 20,000 AF more than FY 2015-16 and is about 53,000 AF less than FY 2014-15. Water usage per person is projected to be slightly higher than in FY 2015-16 for Orange County at 146 gallons per day (This includes recycled water). Although OC population has increased 20% over the past two decades, water usage has not increased, on average. A long-term decrease in per-capita water usage is attributed mostly to Water Use Efficiency (water conservation) efforts.

Budgeted (Y/N): N	Budgeted amount: N/A	Core <u>X</u>	Choice <u> </u>
Action item amount: N/A		Line item:	
Fiscal Impact (explain if unbudgeted):			

- Fig. 4 MWDOC “Firm” Water Purchases, 2016 “Firm” water above the Tier 1 limit will be charged at the higher Tier 2 rate. Our current projection of Tier 2 purchases is zero in 2016.

Water Supply Information Includes data on: Rainfall in OC; the OCWD Basin overdraft; Northern California and Colorado River Basin hydrologic data; the State Water Project (SWP) Allocation, and regional storage volumes. The data has implications for the magnitude of supplies from the three watersheds that are the principal sources of water for OC. Note that a hydrologic year is Oct. 1st through Sept. 30th.

- Orange County’s accumulated rainfall through November was slightly above average for this period. Orange County has had below average rainfall for the past 5 hydrologic years. La Nina conditions are present and La Nina is slightly favored to persist through out the 2016-17 winter (La Nina is generally associated with cool dry winters in Southern California).
- Northern California accumulated precipitation through early December was around 170% of normal for this period. November 2016 rainfall was right around the historical average for that month. The Northern California snowpack is 72% of normal as of December 5th. The State of California has been in a declared Drought Emergency since January 2014. As of early December 88% of California is still suffering from some level of drought. The State Water Project Contractors initial Table A Allocation is at 20% as of the end of November.
- Colorado River Basin accumulated precipitation through November was 71% average for this period. The Upper Colorado Basin snowpack was 65% of normal as of November 28th. This follows five below-average hydrologic years, the Colorado River Basin is in the recovery of a long term drought. Lake Mead and Lake Powell combined have about 61% of their average storage volume for this time of year. If Lake Mead’s level falls below a “trigger” limit 1,075 ft. at the end of a calendar year, then a shortage will be declared by the US Bureau of Reclamation (USBR), impacting Colorado River water deliveries for the Lower Basin states. As of late November Lake Mead levels were hovering right at the “trigger” limit but fortunately levels are expecting to increase due to water releases schedule at Lake Powell. The USBR predicts that the “trigger” level will not be hit by the end of 2016.

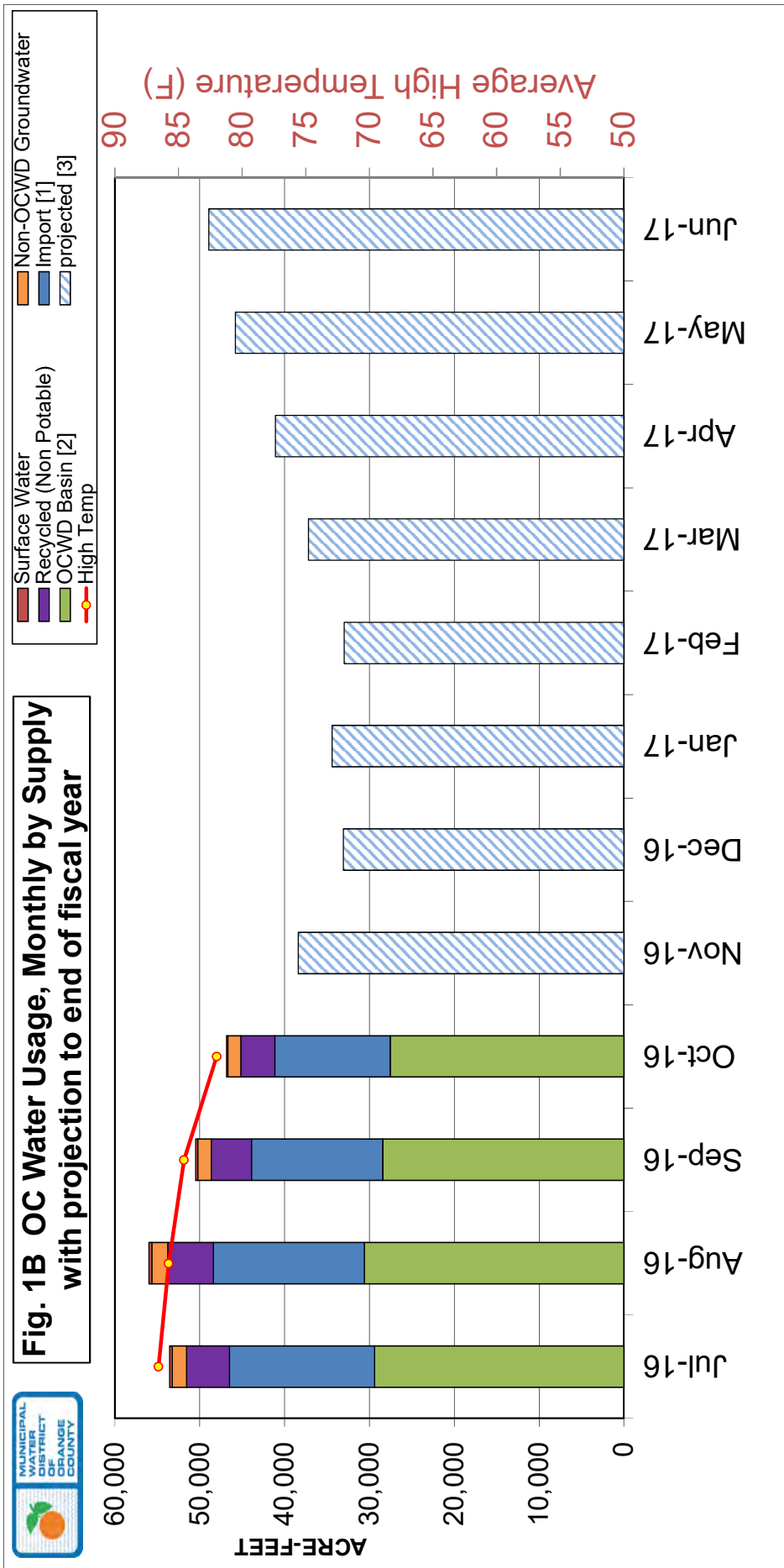


[1] Imported water for consumptive use. Includes "In-Lieu" deliveries and CUP water extraction. Excludes "Direct Replenishment" deliveries of spreading water, "Barrier Replenishment" deliveries, and deliveries into Irvine Lake.

[2] GW for consumptive use only. Excludes In-Lieu water deliveries and CUP water extraction that are counted with Import. BPP in FY '15-16 is 75%.

[3] MWDOC's estimate of monthly demand is based on the projected FY 15-16 "Retail" water demand and historical monthly demand patterns.

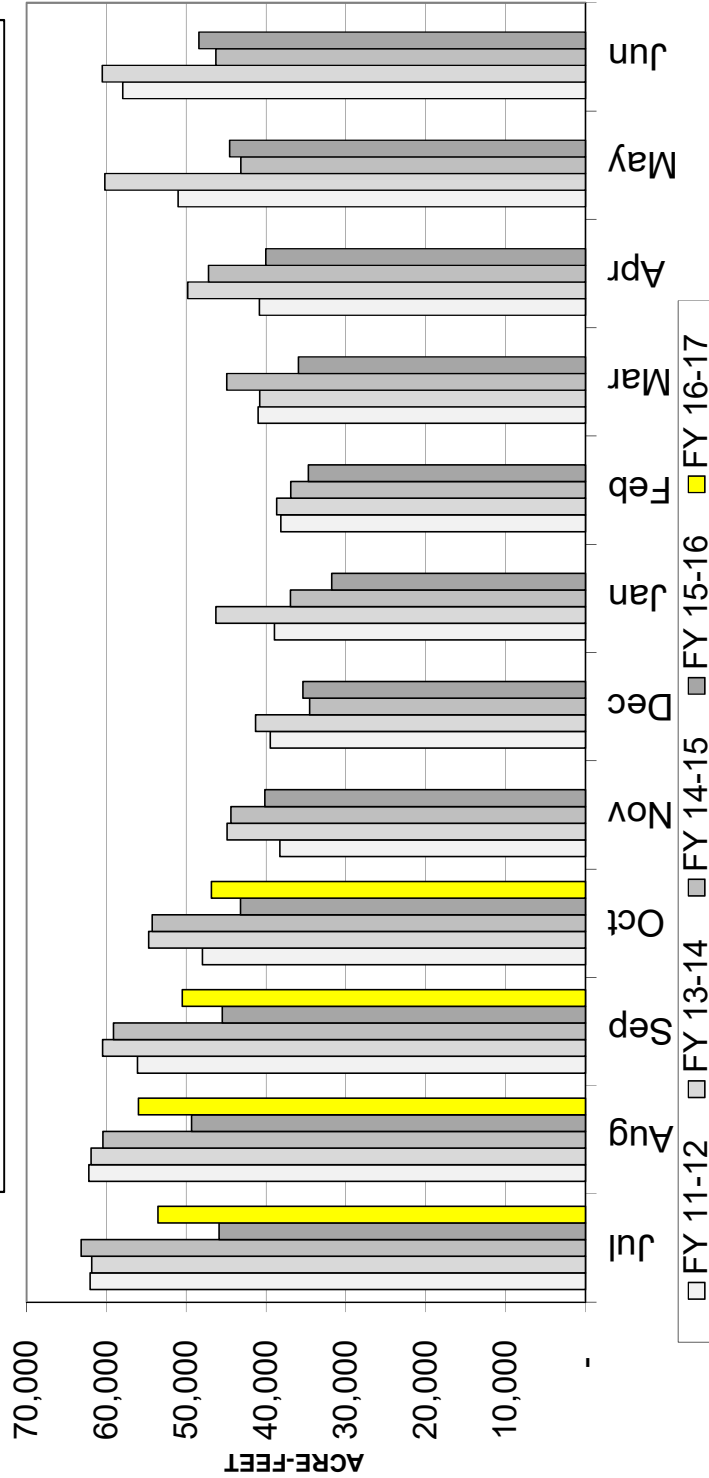
[4] Total water usage includes IRWD groundwater agricultural use and usage by non-retail water agencies.



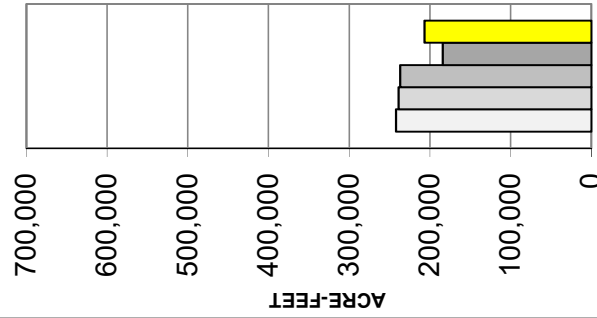
- [1] Imported water for consumptive use. Includes "In-Lieu" deliveries and CUP water extraction. Excludes "Direct Replenishment" deliveries of spreading water, "Barrier Replenishment" deliveries, and deliveries into Irvine Lake.
- [2] GW for consumptive use only. Excludes In-Lieu water deliveries and CUP water extraction that are counted with Import. BPP in FY '15-16 is 75%.
- [3] MWDOC's estimate of monthly demand is based on the projected FY 15-16 "Retail" water demand and historical monthly demand patterns.
- [4] Total water usage includes IRWD groundwater agricultural use and usage by non-retail water agencies.



Fig. 2A OC Monthly Water Usage [1]: Comparison to Last 4 Fiscal Years



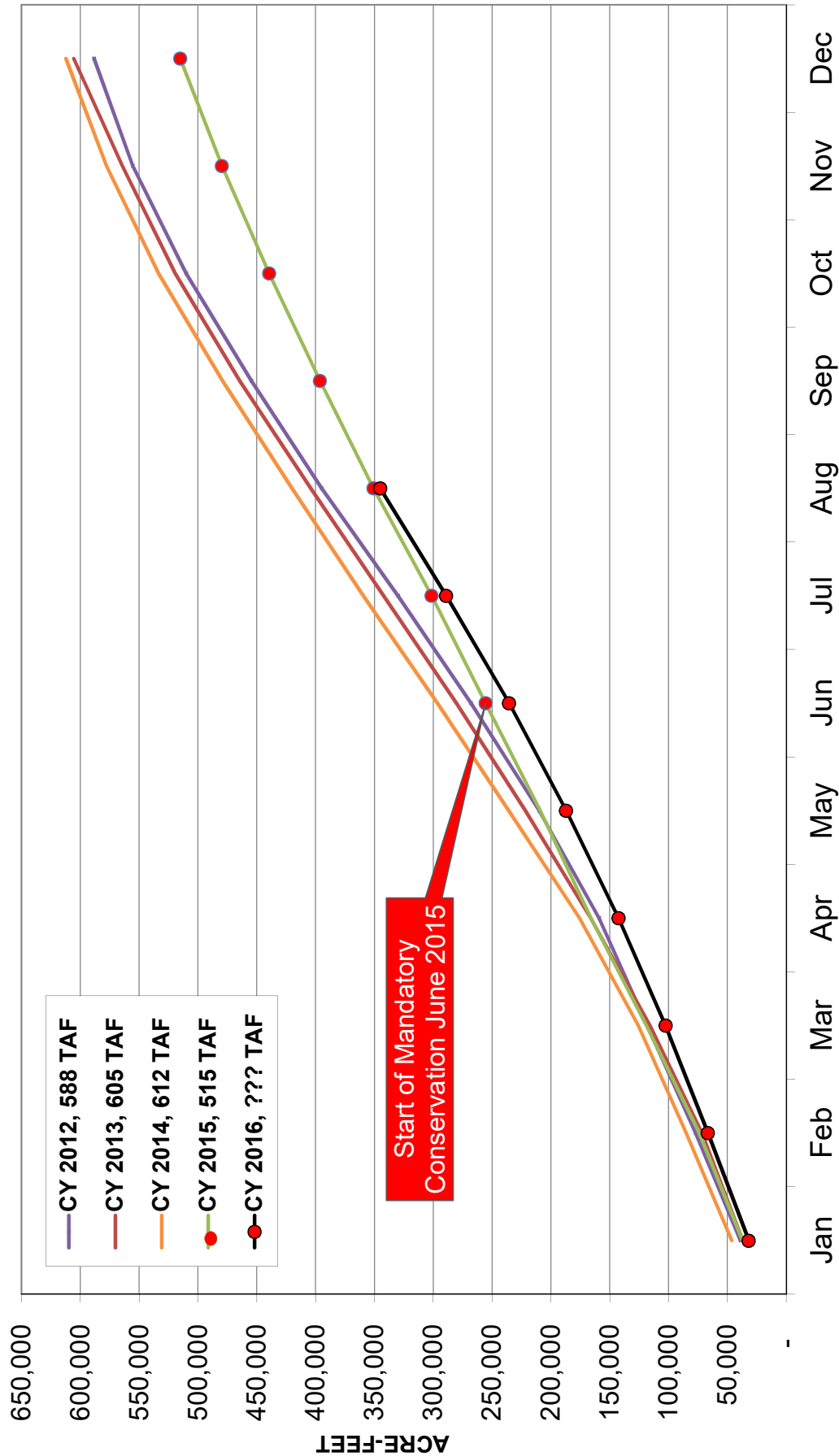
Partial Year Subtotals



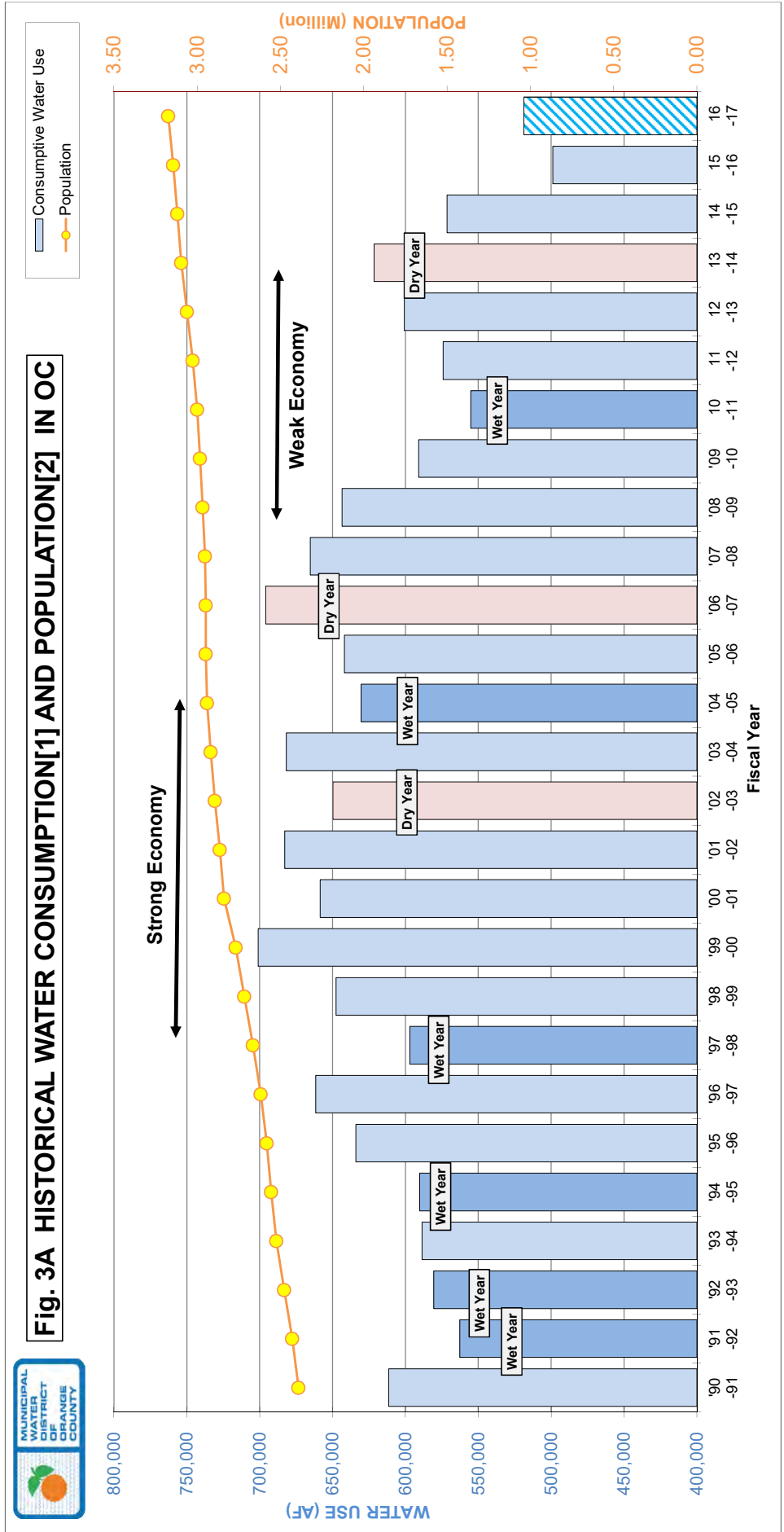
[1] Sum of Imported water for consumptive use (includes "In-Lieu" deliveries; excludes "Direct Replenishment" and "Barrier Replenishment") and Local water for consumptive use (includes recycled and non-potable water; excludes GWRS production, groundwater pumped to waste, and waste brine from water treatment projects.) Recent months numbers include some estimation.



Fig. 2B Orange County Cumulative Monthly Consumptive Water Usage [1]:
present year compared to last 4 calendar years



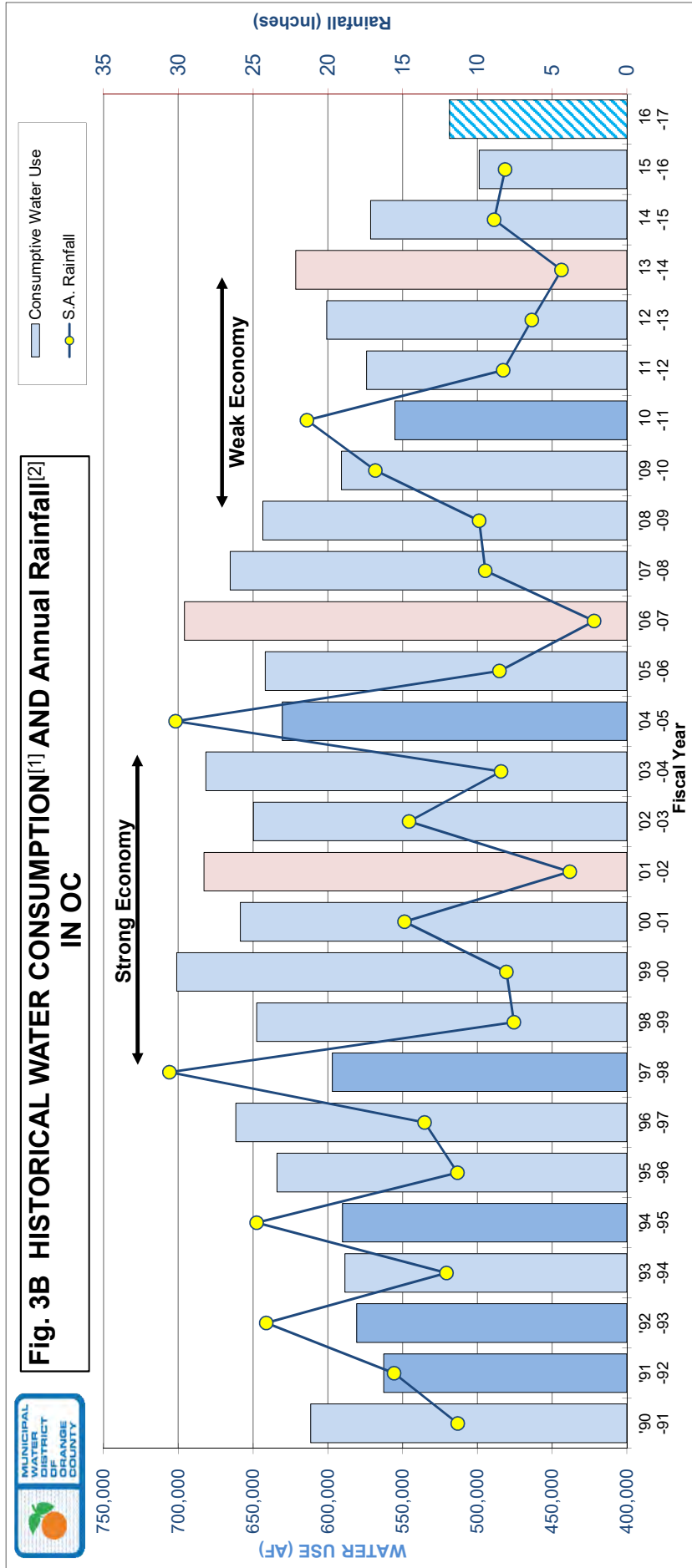
[1] Sum of Imported water for consumptive use (includes "In-Lieu" deliveries; excludes "Direct Replenishment" and "Barrier Replenishment") and Local water for consumptive use (includes recycled and non-potable water; excludes GWRS production and waste brine from water quality pumping projects).



[1] Consumption includes potable, recycled and non-potable usage; excludes Barrier and Spreading water. The most recent data involve some estimation.

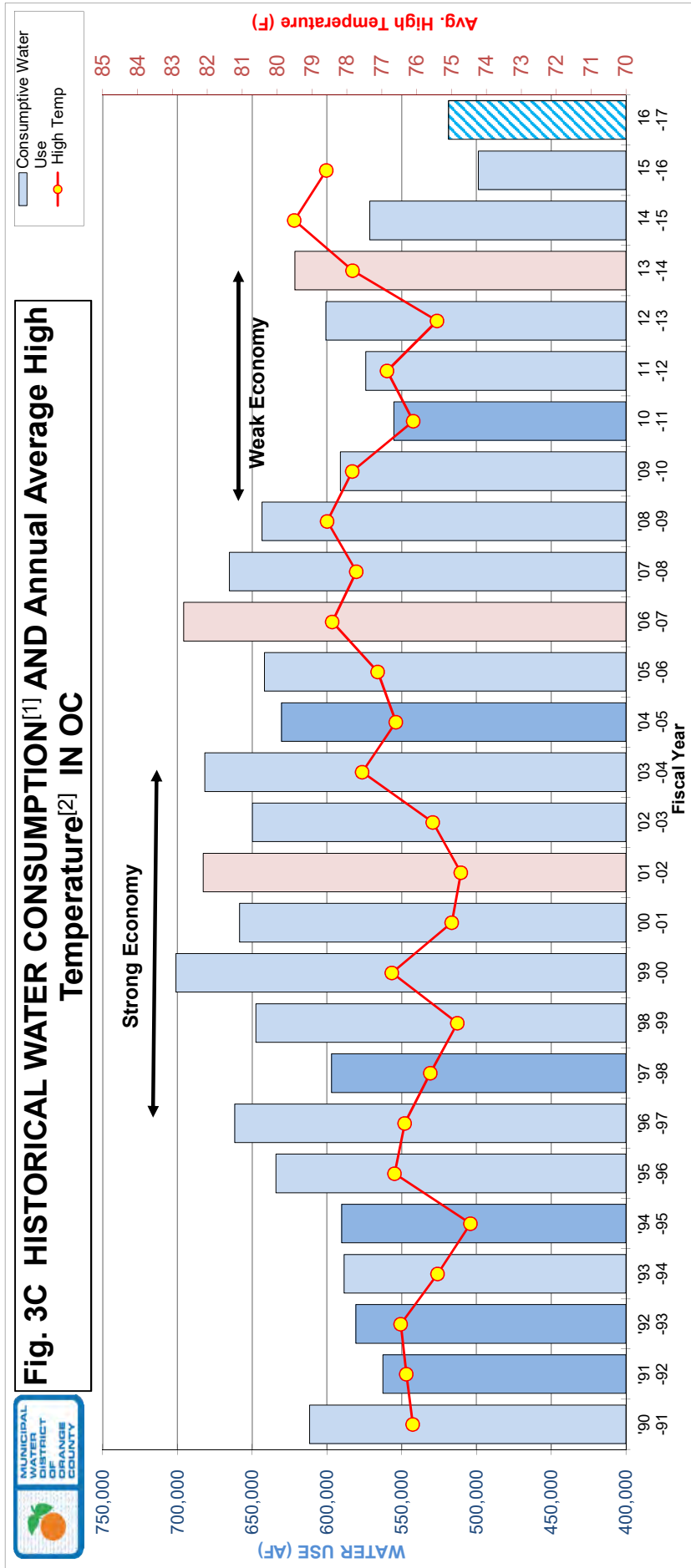
[2] Population estimates in the 2000s decade were revised by the State Dept. of Finance to reflect the 2010 Census counts.

[3] Projection of FY 15-16 water use estimated by MWDOC based on partial-year data.



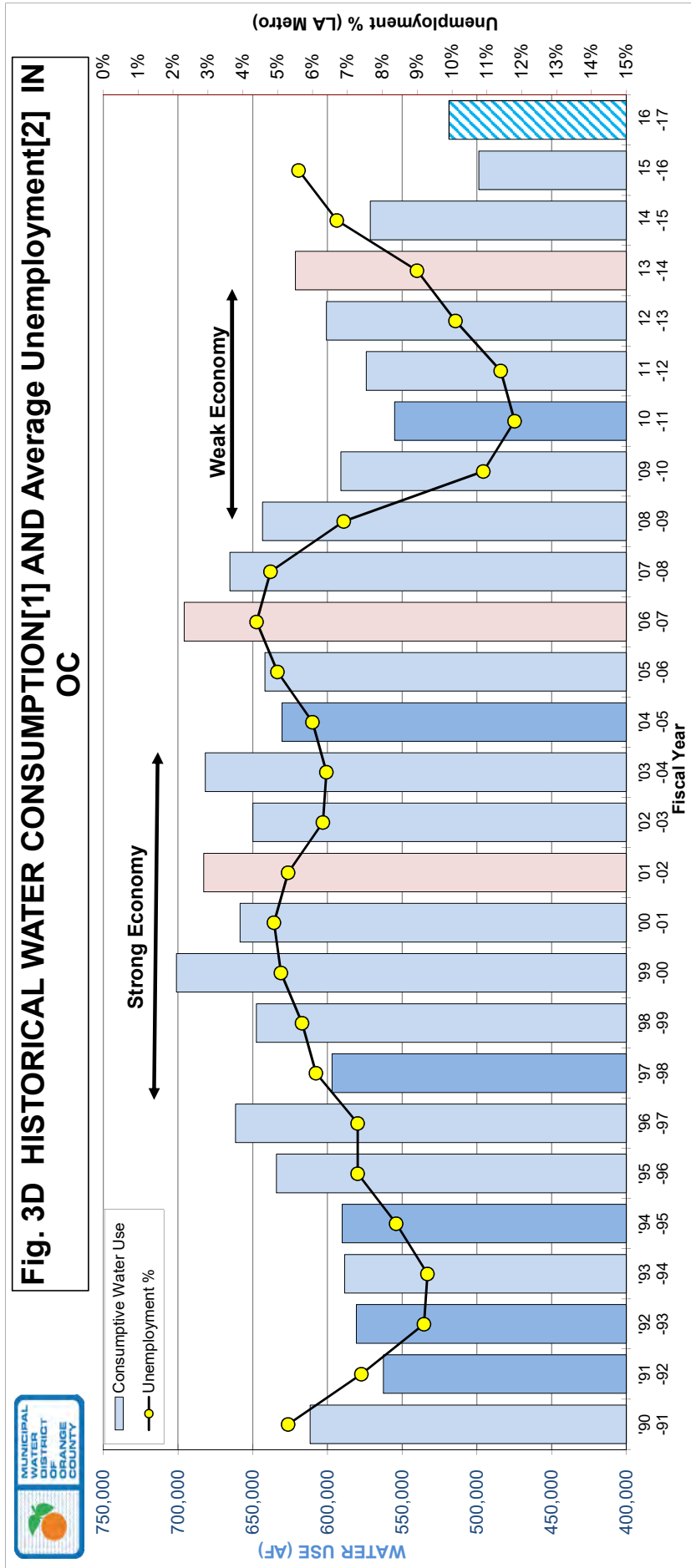
[1] Consumption includes potable, recycled and non-potable usage; excludes Barrier and Spreading water. The most recent data involve some estimation.

[2] Rainfall data from Santa Ana Station #121



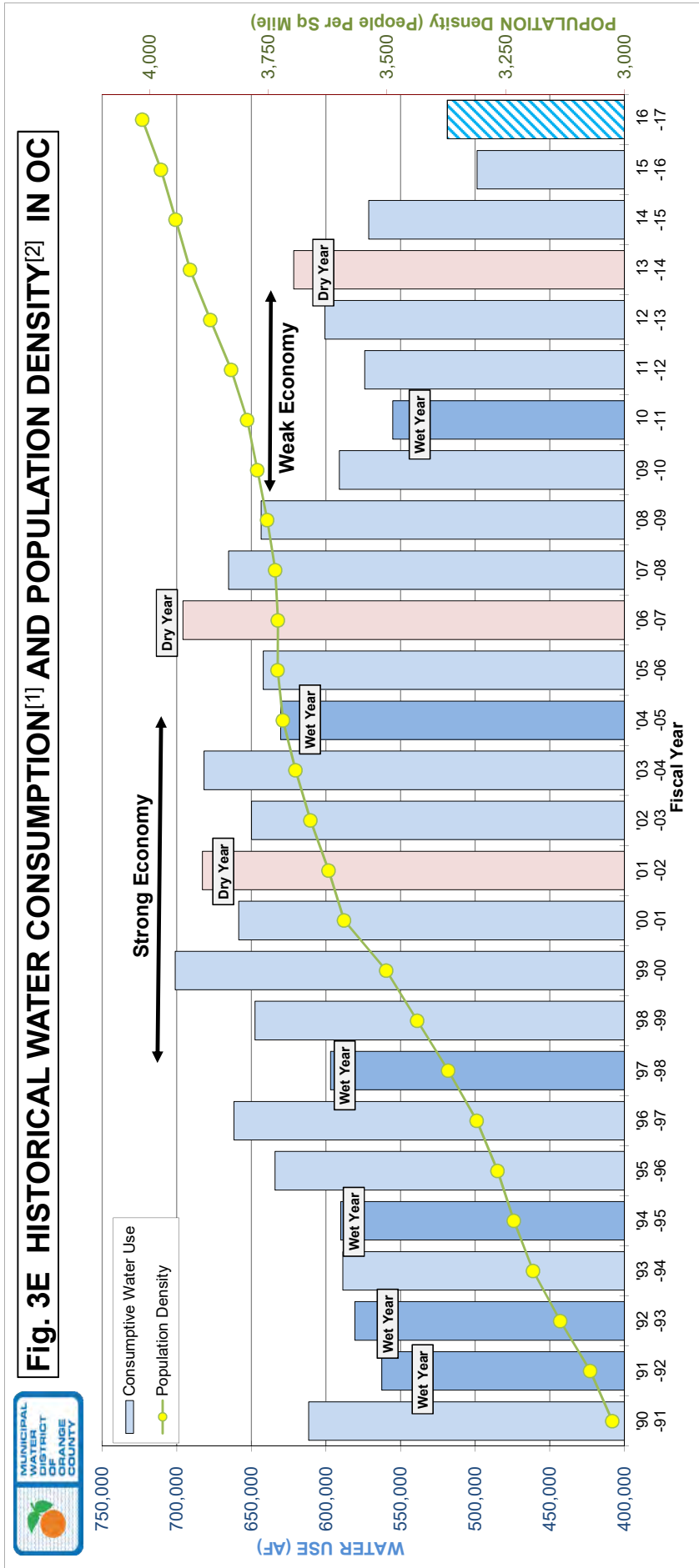
[1] Consumption includes potable, recycled and non-potable usage; excludes Barrier and Spreading water. The most recent data involve some estimation.

[2] Temperature data is from Santa Ana Fire Station, elevation 135'

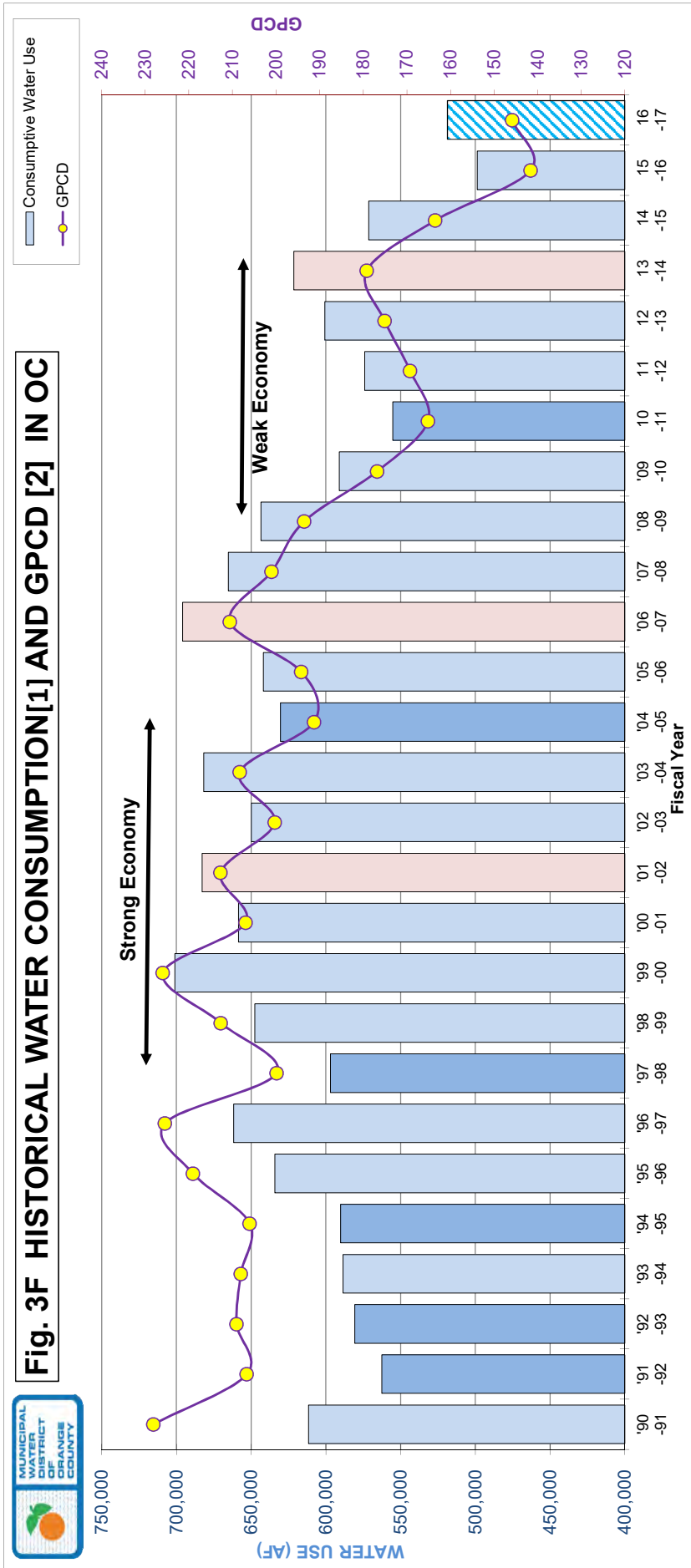


[1] Consumption includes potable, recycled and non-potable usage; excludes Barrier and Spreading water. The most recent data involve some estimation.

[2] Employment Data source Bureau of Labor Statistic for Long Beach-L.A.-Santa Ana Metro Area
<http://www.bls.gov/lau/>



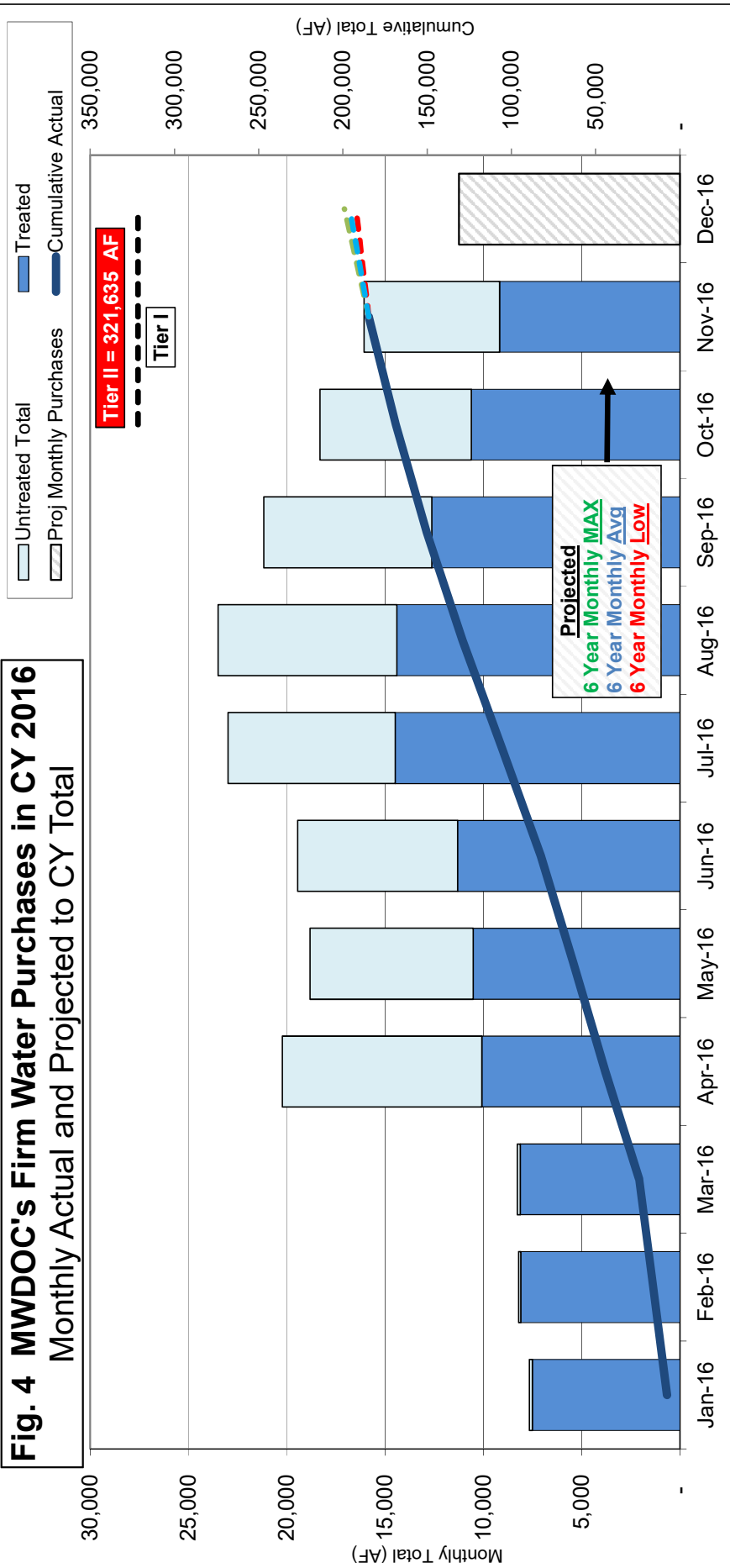
[1] Consumption includes potable, recycled and non-potable usage; excludes Barrier and Spreading water. The most recent data involve some estimation.
 [2] Population estimates in the 2000s decade were revised by the State Dept. of Finance to reflect the 2010 Census counts.



[1] Consumption includes potable, recycled and non-potable usage; excludes Barrier and Spreading water. The most recent data involve some estimation.

[2] Gallon per Capita Daily (includes all types of water usage and all type of water users).

Fig. 4 MWDOC's Firm Water Purchases in CY 2016
Monthly Actual and Projected to CY Total



Notes

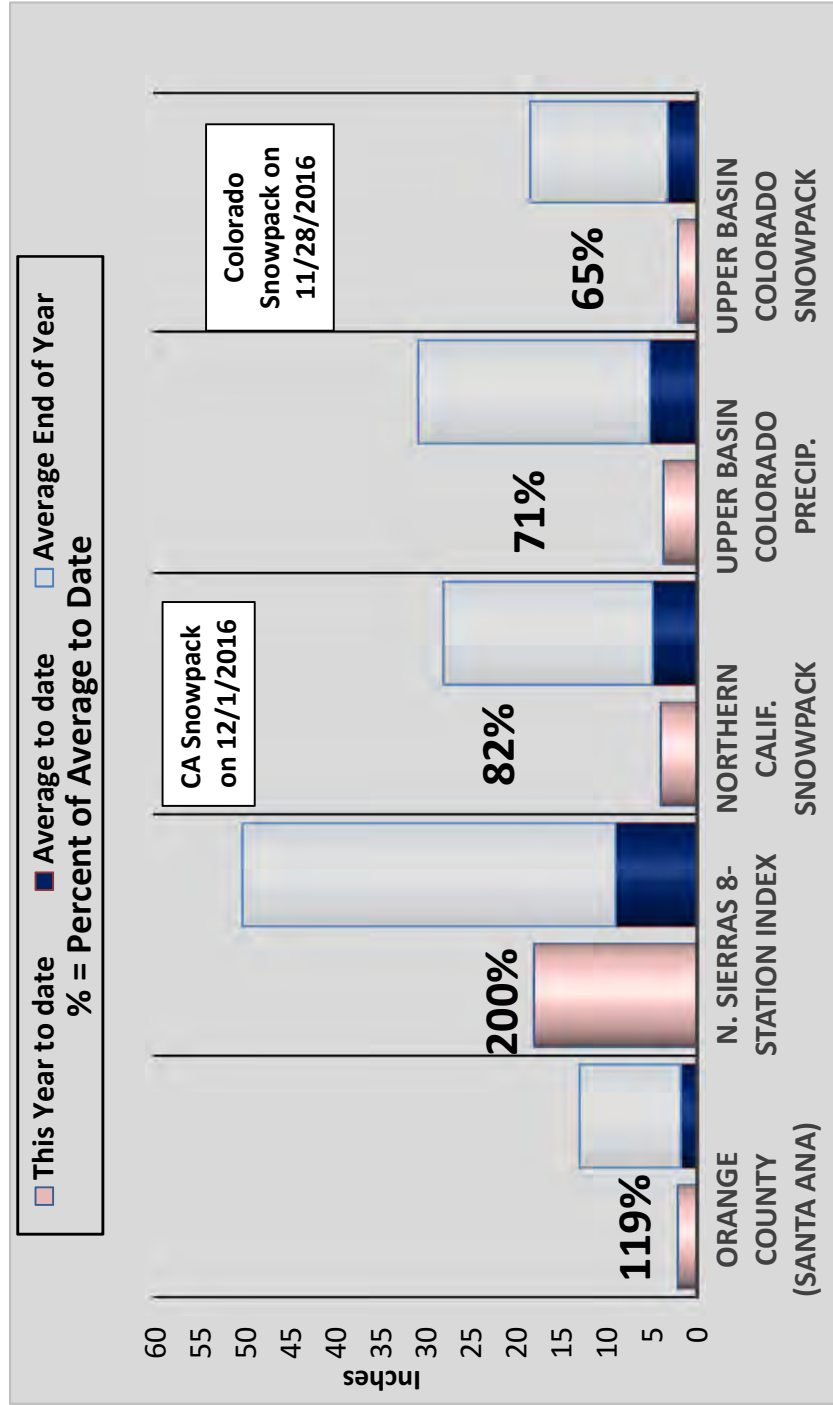
1. "Firm" includes Full Service (both Treated and Untreated) and Barrier water.
2. Basin Pumping Percentage (BPP) is the percentage of a retail water agency's total water demand that they are limited to pump from the OCWD-managed groundwater basin. BPP pertains to Basin agencies only. For example, if a Basin agency's total demand is 10,000 AF/yr and OCWD sets the BPP at 72%, then the agency is limited to 7,200 AF of groundwater that year. There may be certain exceptions and/or adjustments to that sample calculation. OCWD sets the BPP for the Basin agencies, usually as of July 1st.



prepared by the Municipal Water District of Orange County
*numbers are subject to change

printdate 12/5/2016

Accumulated Precipitation **for the Oct.-Sep. water year, through Early December 2016**

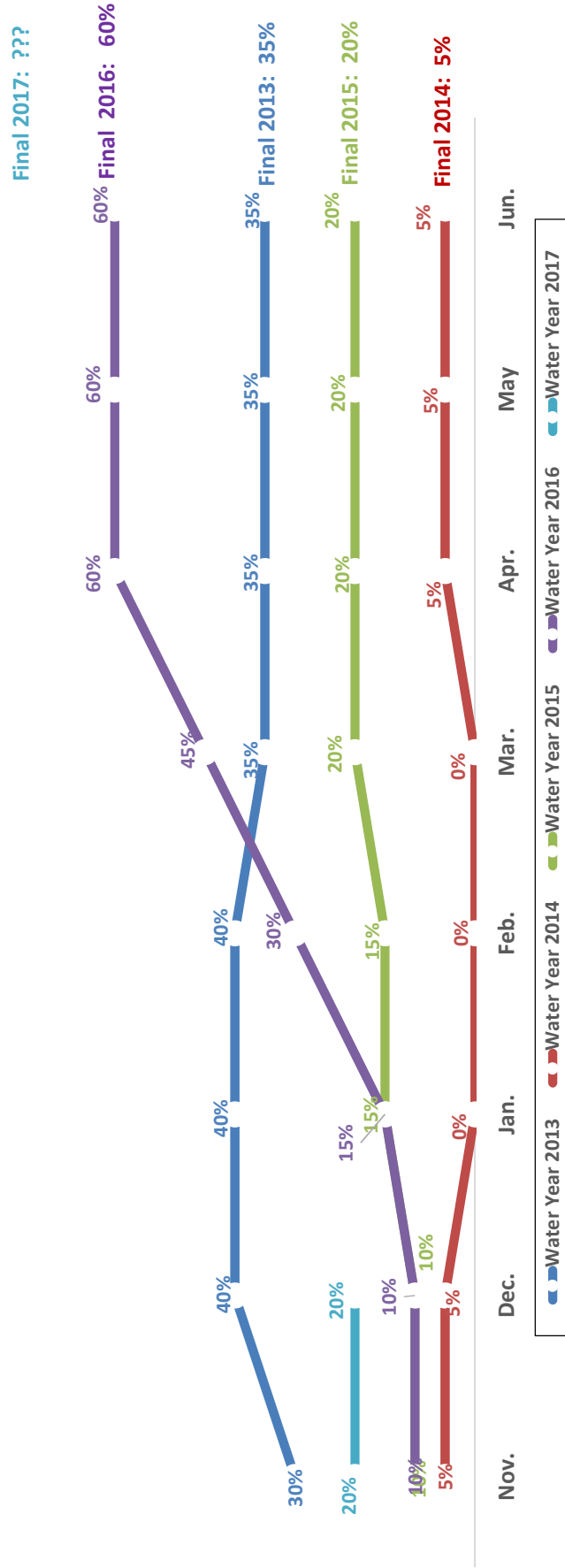


* The date of maximum snowpack accumulation (April 1st in Northern Calif. , April 15th in the Upper Colorado Basin) is used for year to year comparison.



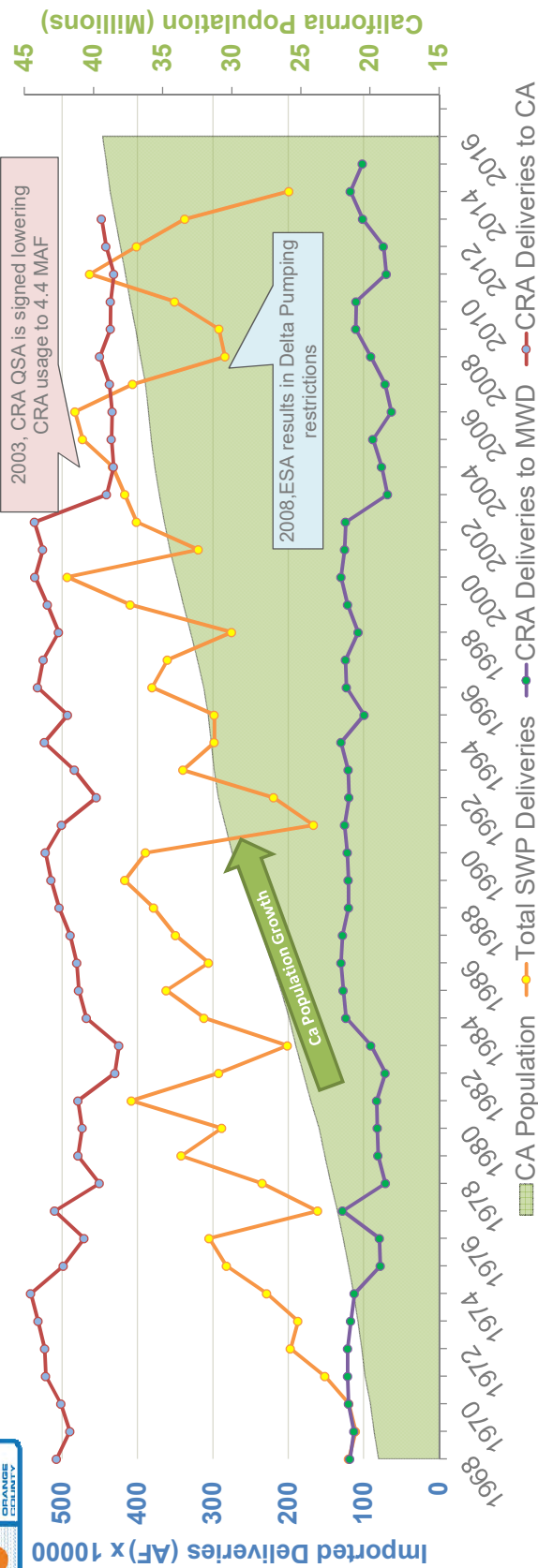
SWP TABLE A ALLOCATION

FOR STATE WATER PROJECT CONTRACTORS

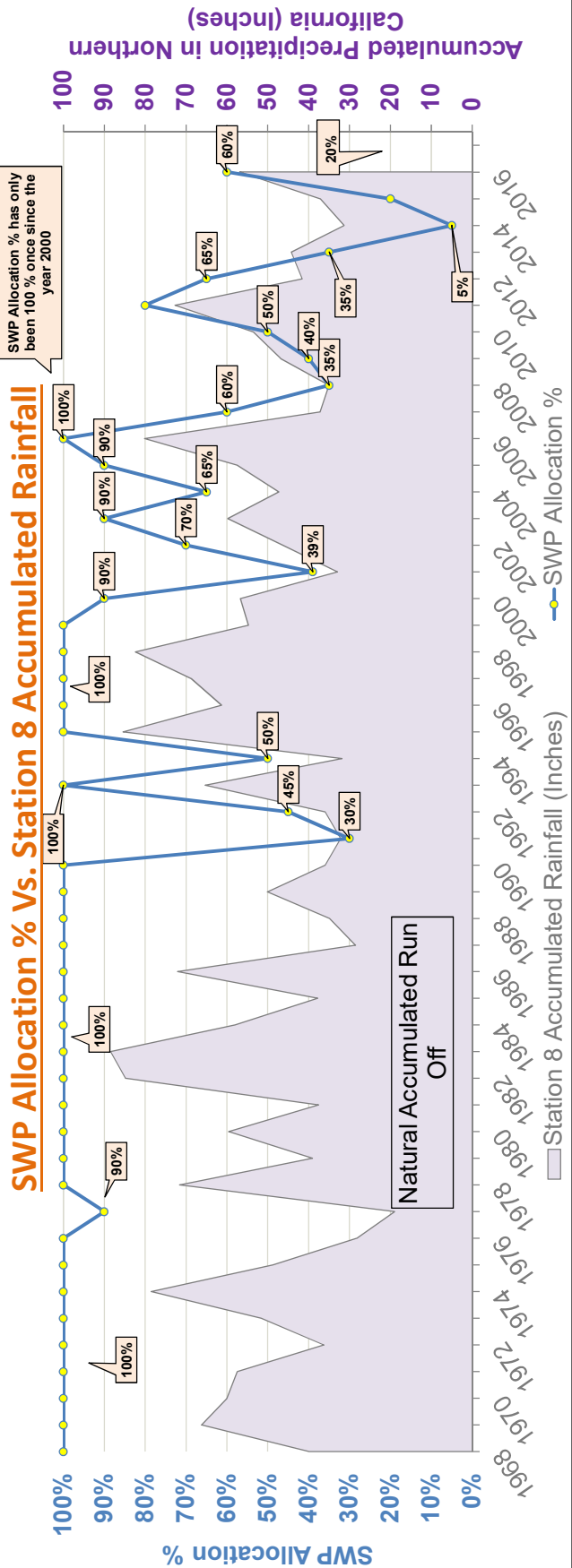




Imported Water Deliveries Vs. California Population Growth



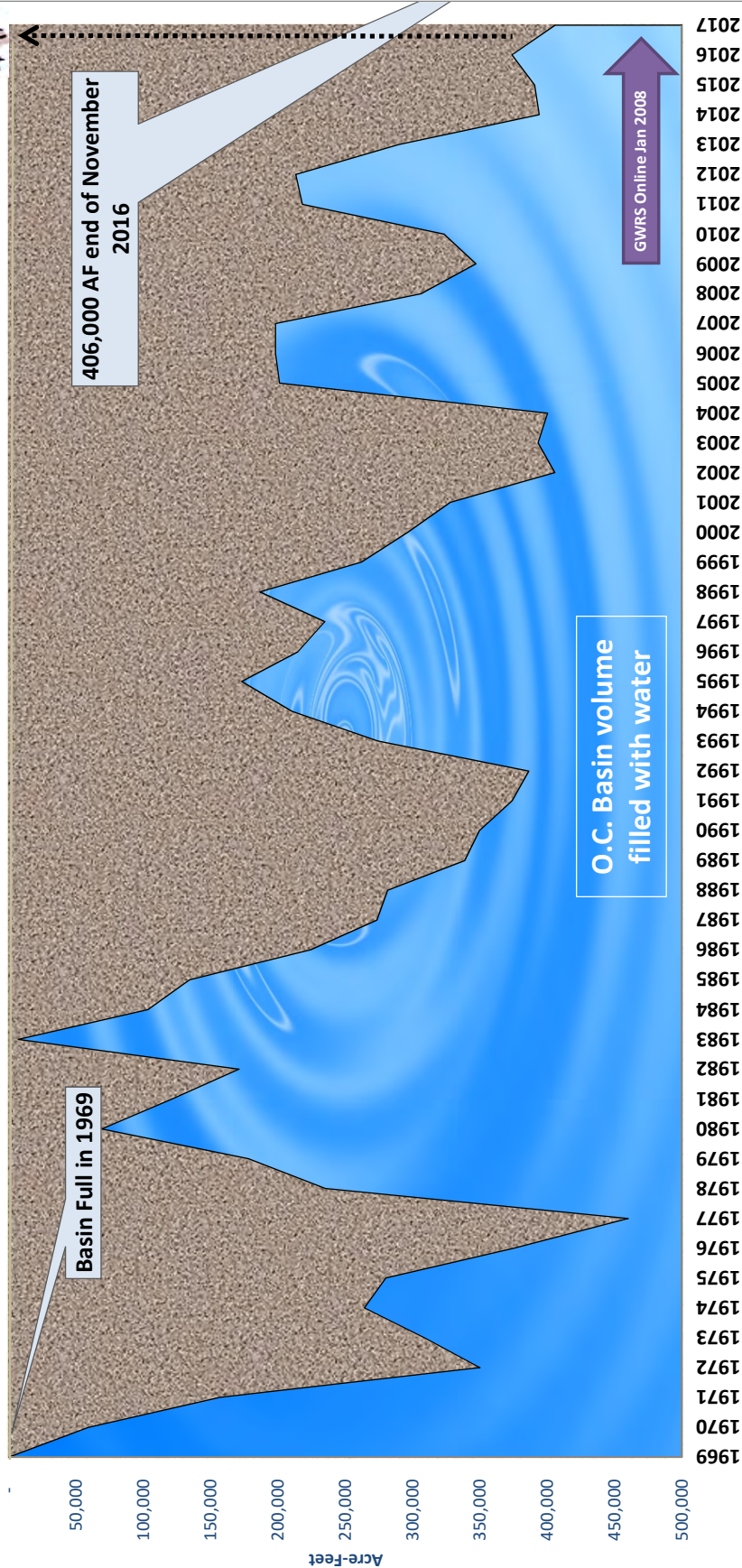
SWP Allocation % Vs. Station 8 Accumulated Rainfall





O.C. Basin Accumulated Overdraft

Annual, 1969 to Present

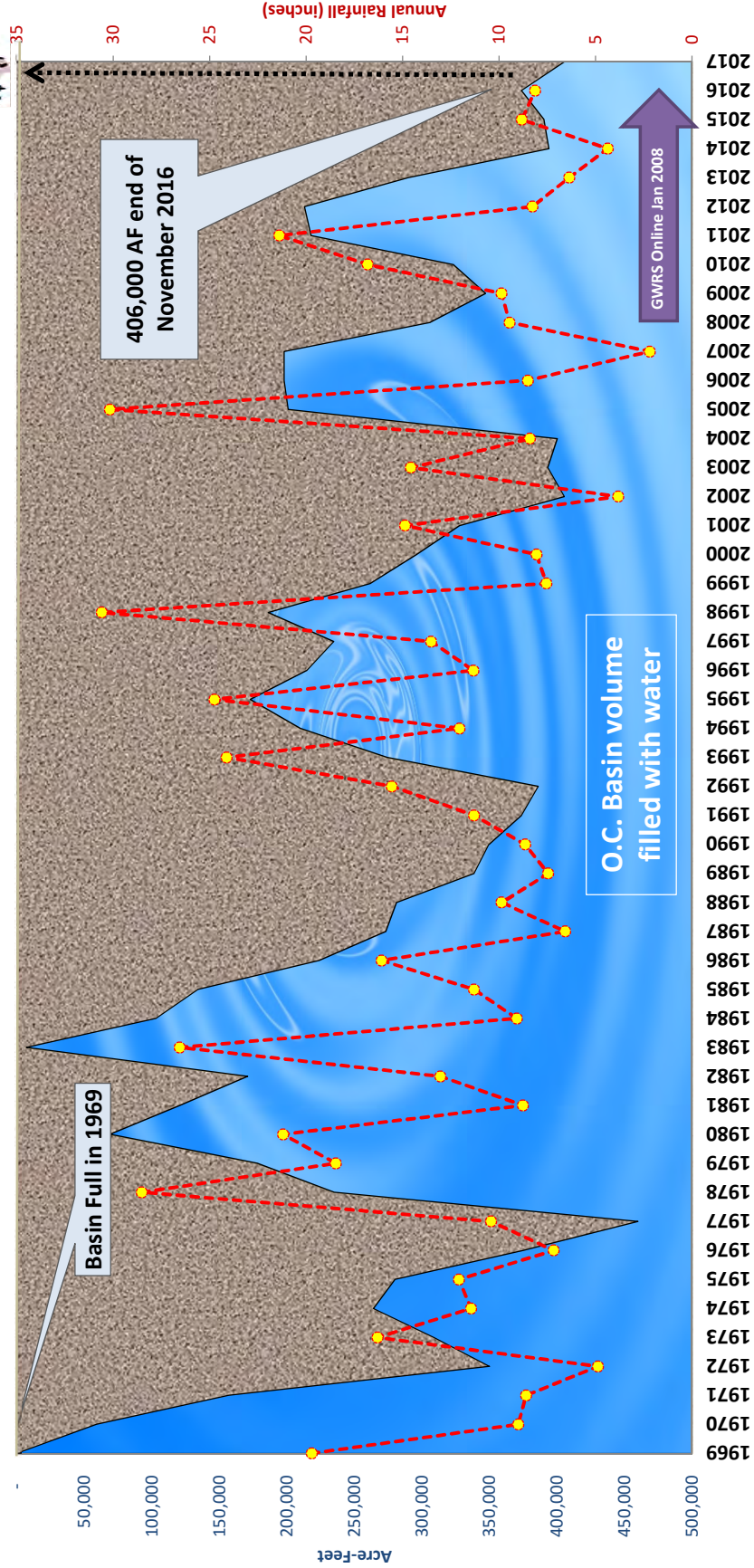
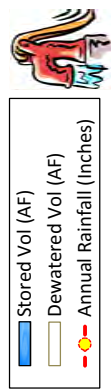


~ Accumulated Overdraft (dewatered volume) shown as white area, excluding the volume stored by Metropolitan. source: OCWD



O.C. Basin Accumulated Overdraft Vs. Annual Rainfall

Annual, 1969 to Present

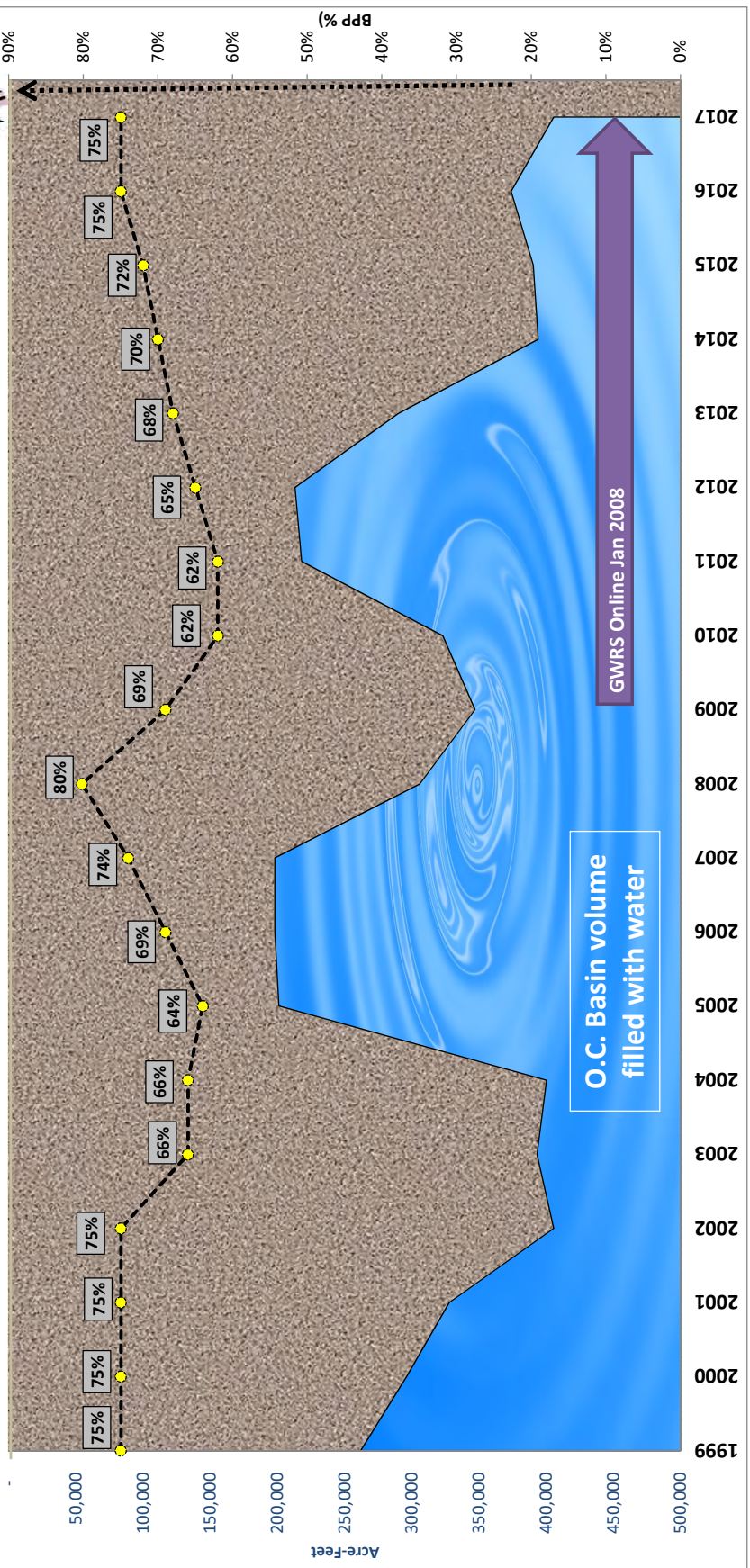
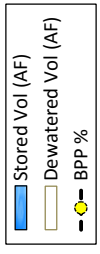


~ Accumulated Overdraft (dewatered volume) shown as white area, excluding the volume stored by Metropolitan. source: OCWD

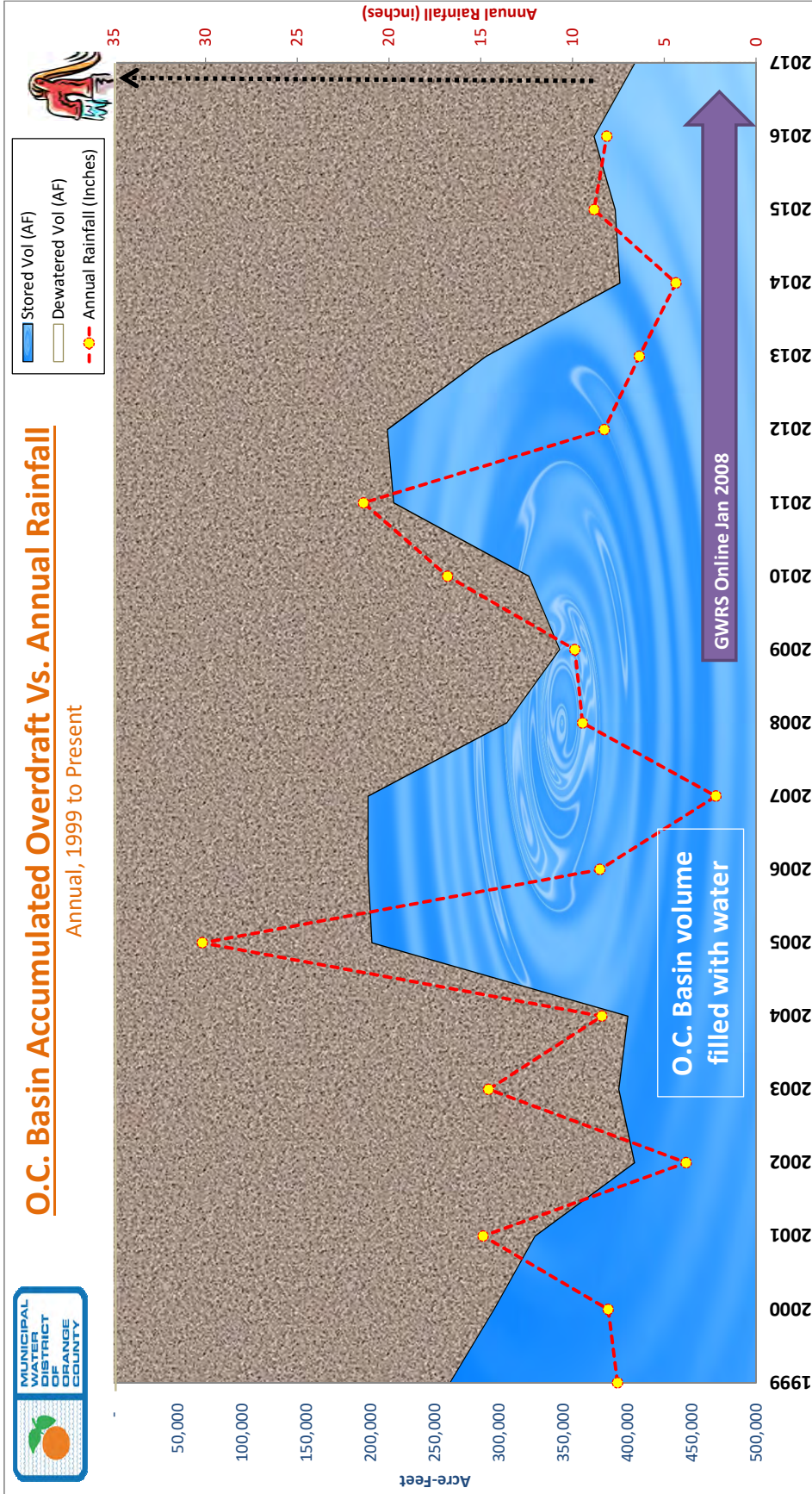


O.C. Basin Accumulated Overdraft Vs. BPP %

Annual, 1999 to Present



~ Accumulated Overdraft (dewatered volume) shown as white area, excluding the volume stored by Metropolitan. source: OCWD



~ Accumulated Overdraft (dewatered volume) shown as white area, excluding the volume stored by Metropolitan. source: OCWD

State Water Project, Colorado River, and MWD Reservoir Storage as of November, 28th 2016

