

REGULAR MEETING
OF THE BOARD OF DIRECTORS
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
AND ANNUAL MEETING OF THE BOARD OF DIRECTORS
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
WATER FACILITIES CORPORATION
18700 Ward Street, Board Room, Fountain Valley, California
September 20, 2017, 8:30 a.m.

AGENDA

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENTS/PARTICIPATION

At this time, members of the public will be given an opportunity to address the Board concerning items within the subject matter jurisdiction of the Board. Members of the public may also address the Board about a particular Agenda item at the time it is considered by the Board and before action is taken. If the item is on the Consent Calendar, please inform the Board Secretary before action is taken on the Consent Calendar and the item will be removed for separate consideration.

The Board requests, but does not require, that members of the public who want to address the Board complete a voluntary "Request to be Heard" form available from the Board Secretary prior to the meeting.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

Determine need and take action to agendize items(s) which arose subsequent to the posting of the Agenda. (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board members present, or, if less than two-thirds of the Board members are present, a unanimous vote of those members present.)

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING

Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the District's business office located at 18700 Ward Street, Fountain Valley, California 92708, during regular business hours. When practical, these public records will also be made available on the District's Internet Web site, accessible at <http://www.mwdoc.com>.

MWDOC WATER FACILITIES CORPORATION AGENDA ITEMS

WFC-1 FINANCIAL REPORT

- a. Annual Filing of Tax Compliance Reports.

Recommendation: Authorize the annual filing of the tax compliance reports as presented.

WFC-2 REORGANIZATION OF MWDOC WFC BOARD OFFICERS

Recommendation: Consider reorganizing the MWDOC WFC Board officers

WFC-3. FRANCHISE TAX BOARD REQUEST TO DISSOLVE MWDOC WATER FACILITIES CORPORATION

Recommendation: Review and discuss dissolving MWDOC Water Facilities Corporation and take action as appropriate.

ADJOURNMENT -- END MWDOC WFC AGENDA

NEXT RESOLUTION NO. 2060

CONSENT CALENDAR (Items 1 to 9)

(All matters under the Consent Calendar will be approved by one motion unless a Board member requests separate action on a specific item)

1. MINUTES

- a. August 2, 2017 Workshop Board Meeting
- b. August 16, 2017 Regular Board Meeting

Recommendation: Approve as presented.

2. COMMITTEE MEETING REPORTS

- a. Planning & Operations Committee Meeting: August 7, 2017
- b. Administration & Finance Committee: August 9, 2017
- c. Public Affairs & Legislation Committee: July 17, 2017
- d. Public Affairs & Legislation Committee: August 21, 2017
- e. Executive Committee Meeting: August 17, 2017

Recommendation: Receive and file as presented.

3. TREASURER'S REPORTS

- a. MWDOC Revenue/Cash Receipt Register as of August 31, 2017
- b. MWDOC Disbursement Registers (August/September)

Recommendation: Ratify and approve as presented.

- c. Summary of Cash and Investment and Portfolio Master Summary Report (Cash and Investment report) as of July 31, 2017
- d. PARS Monthly Statement (OPEB Trust)
- e. Water Use Efficiency Projects Cash Flow

Recommendation: Receive and file as presented.

4. FINANCIAL REPORT

- a. Combined Financial Statements and Budget Comparative for the period ending July 31, 2017

Recommendation: Receive and file as presented.

5. TRAVEL TO WASHINGTON, DC TO COVER FEDERAL INITIATIVES

Recommendation: Receive and file report.

6. TRAVEL TO SACRAMENTO TO COVER STATE INITIATIVES

Recommendation: Receive and file report.

7. APPROVE CHANGES TO ADMINISTRATIVE CODE SECTION 8000

Recommendation: Authorize revisions to Administrative Code Section 8000, as presented.

8. AWARD OF CONTRACT FOR THE DISTRICT CLASSIFICATION, COMPENSATION AND BENEFITS STUDY

Recommendation: Authorize the General Manager to enter into a contract with Ralph Andersen & Associates to conduct the Classification, Compensation and Benefits Study, as outlined in the proposal, in the amount of \$39,800.

9. ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) REGION 10 ELECTION

Recommendation: Authorize President Osborne, or his designee, to cast the District's ballot for the ACWA Region 10 Board election.

– End Consent Calendar –

ACTION ITEMS**10-1 REQUEST TO APPROVE A REFRESHED MWDOC LOGO DESIGN**

Recommendation: Select and approve an updated, modernized MWDOC logo design.

10-2 AUTHORIZATION TO CONTRACT FOR SOCIAL MEDIA CONSULTING SERVICES

Recommendation: Authorize entering into a contract with HashtagPinpoint Corporation to provide Social Media Consulting Services for the Municipal Water District of Orange County's (MWDOC) strategic outreach initiatives for FY 17/18.

INFORMATION CALENDAR (All matters under the Information Calendar will be Received/Filed as presented following any discussion that may occur)

11. GENERAL MANAGER'S REPORT, SEPTEMBER 2017 (ORAL AND WRITTEN)

Recommendation: Receive and file report(s) as presented.

12. MWDOC GENERAL INFORMATION ITEMS

- a. Board of Directors - Reports re: Conferences and Meetings
- b. Requests for Future Agenda Topics

Recommendation: Receive and file as presented.

ADJOURNMENT

Note: Accommodations for the Disabled. Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by contacting Maribeth Goldsby, District Secretary, at (714) 963-3058, or writing to Municipal Water District of Orange County at P.O. Box 20895, Fountain Valley, CA 92728. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that District staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the District to provide the requested accommodation.



Item No. WFC-1

WFC ACTION ITEM

September 13, 2017

TO: Board of Directors, MWDOC Water Facilities Corporation

FROM: Robert Hunter, General Manager Staff Contact: Jeffrey Stalvey

SUBJECT: 2017 Annual Filing of Tax Compliance Reports for the MWDOC Water Facilities Corporation

STAFF RECOMMENDATION

Staff recommends that the Board of Directors Ratify the annual filing of the Water Facilities Corporation tax compliance reports as presented.

COMMITTEE RECOMMENDATION

Committee concurred with staff recommendation.

SUMMARY

To maintain the Water Facilities Corporation ("Corporation") as an active entity, the following tax compliance reports will be filed on behalf of the Corporation for FY 2016-17, upon review of the Administration & Finance Committee, and concurrence by the Corporation Board of Directors:

- ePostcard of Organization Exempt from Income Tax (IRS Form 990-N). This is allowed since the corporations gross receipts are less than \$50,000.
- ePostcard of California Exempt Organization Annual Information Return (CA Form 199-N). This is allowed since the corporations gross receipts are less than \$50,000.
- Annual Registration Renewal Fee Report to Attorney General of California (CA Form RRF-1)
- The Corporation Board of Directors approved filing these reports for FY 2015-16 on September 21, 2016.

Attachments

- IRS 990-N ePostcard
- CA 199-N ePostcard
- CA Form RRF-1

Budgeted (Y/N): N/A	Budgeted Amount: N/A	Core ____	Choice ____
Action Item Amount: N/A		Line item:	
Fiscal Impact (explain if unbudgeted): N/A			

MAIL TO:
Registry of Charitable Trusts
P.O. Box 903447
Sacramento, CA 94203-4470
Telephone: (916) 445-2021

WEB SITE ADDRESS:
<http://ag.ca.gov/charities/>

ANNUAL REGISTRATION RENEWAL FEE REPORT TO ATTORNEY GENERAL OF CALIFORNIA

Sections 12586 and 12587, California Government Code
11 Cal. Code Regs. sections 301-307, 311 and 312

Failure to submit this report annually no later than four months and fifteen days after the end of the organization's accounting period may result in the loss of tax exemption and the assessment of a minimum tax of \$800, plus interest, and/or fines or filing penalties as defined in Government Code section 12586.1. IRS extensions will be honored.



State Charity Registration Number <u>34561</u>	Check if: <input type="checkbox"/> Change of address <input type="checkbox"/> Amended report
Municipal Water District of Orange County-Water Facilities Corporation	
Name of Organization <u>18700 Ward Street</u>	Corporate or Organization No. <u>D-0844386</u>
Address (Number and Street) <u>Fountain Valley, Ca 92708</u>	Federal Employer I.D. No. <u>95-3500739</u>
City or Town, State and ZIP Code	

ANNUAL REGISTRATION RENEWAL FEE SCHEDULE (11 Cal. Code Regs. sections 301-307, 311 and 312) Make Check Payable to Attorney General's Registry of Charitable Trusts

Gross Annual Revenue	Fee	Gross Annual Revenue	Fee	Gross Annual Revenue	Fee
Less than \$25,000	0	Between 100,001 and \$250,000	\$50	Between \$1,000,001 and \$10 million	\$150
Between \$25,000 and \$100,000	\$25	Between \$250,001 and \$1 million	\$75	Between \$10,000,001 and \$50 million	\$225
				Greater than \$50 million	\$300

PART A - ACTIVITIES

For your most recent full accounting period (beginning 07 / 01 / 2016 ending 06 / 30 / 2017) list:

Gross annual revenue \$ 0 Total assets \$ 0

PART B - STATEMENTS REGARDING ORGANIZATION DURING THE PERIOD OF THIS REPORT

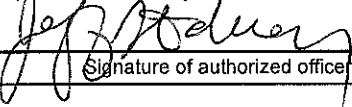
Note: If you answer "yes" to any of the questions below, you must attach a separate sheet providing an explanation and details for each "yes" response. Please review RRF-1 instructions for information required.

	Yes	No
1. During this reporting period, were there any contracts, loans, leases or other financial transactions between the organization and any officer, director or trustee thereof either directly or with an entity in which any such officer, director or trustee had any financial interest?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. During this reporting period, was there any theft, embezzlement, diversion or misuse of the organization's charitable property or funds?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. During this reporting period, did non-program expenditures exceed 50% of gross revenues?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. During this reporting period, were any organization funds used to pay any penalty, fine or judgment? If you filed a Form 4720 with the Internal Revenue Service, attach a copy.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. During this reporting period, were the services of a commercial fundraiser or fundraising counsel for charitable purposes used? If "yes," provide an attachment listing the name, address, and telephone number of the service provider.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. During this reporting period, did the organization receive any governmental funding? If so, provide an attachment listing the name of the agency, mailing address, contact person, and telephone number.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. During this reporting period, did the organization hold a raffle for charitable purposes? If "yes," provide an attachment indicating the number of raffles and the date(s) they occurred.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Does the organization conduct a vehicle donation program? If "yes," provide an attachment indicating whether the program is operated by the charity or whether the organization contracts with a commercial fundraiser for charitable purposes.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Did your organization have prepared an audited financial statement in accordance with generally accepted accounting principles for this reporting period?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Organization's area code and telephone number (714) 593 - 5022

Organization's e-mail address jstalvey@mwdoc.com

I declare under penalty of perjury that I have examined this report, including accompanying documents, and to the best of my knowledge and belief, it is true, correct and complete.

	Jeffrey Stalvey	Deputy Treasurer	8/23/2017
Signature of authorized officer	Printed Name	Title	Date

Form 990-N

Electronic Notice (e-Postcard)

OMB No. 1545-2085

Department of the Treasury
Internal Revenue Service

for Tax-Exempt Organization not Required to File Form 990 or 990-EZ

2016

Open to Public Inspection

A For the **2016** Calendar year, or tax year beginning **2016-07-01** and ending **2017-06-30****B** Check if available☐ Terminated for Business☒ Gross receipts are normally \$50,000 or less**C** Name of Organization: **MUNICIPAL WATER DISTRICT OF****ORANGE COUNTY WALTER FACILITIES CORP****PO Box 20895, Fountain****Valley, CA, US, 92728****D** Employee IdentificationNumber **95-3500739****E** Website:**F** Name of Principal Officer: **Hilary Chumpitazi****PO Box 20895, Fountain****Valley, CA, US, 92728**

Privacy Act and Paperwork Reduction Act Notice: We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws.

The organization is not required to provide information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. The rules governing the confidentiality of the Form 990-N is covered in code section 6104.

The time needed to complete and file this form and related schedules will vary depending on the individual circumstances. The estimated average times is 15 minutes.

Note: This image is provided for your records only. Do Not mail this page to the IRS. The IRS will not accept this filing via paper. You must file your Form 990-N (e-Postcard) electronically.



STATE OF CALIFORNIA
Franchise Tax Board

Session expires in 18:55

199N e-Postcard - Confirmation

Print this page for your records. The Confirmation Number below is proof that you successfully filed your e-Postcard.

We received your FTB 199N California e-Postcard on August 28, 2017 11:21 AM.

Confirmation Number: 084438624005

Entity Information

Entity ID: 0844386

Entity Name: MUNICIPAL WATER DISTRICT OF ORANGE
COUNTY WATER FACILITIES CORPORATION

Account Period Beginning: JULY 01, 2016

Account Period Ending: JUNE 30, 2017

This is not your entity's first year in business.

Your entity has not terminated or gone out of business.

Your entity has not changed the account period.

Gross Receipts: \$0

This is not an amended return.

An IRS Form 1023/1024 is not pending.

Date IRS Form 1023/1024 Filed: N/A

FEIN: 953500739

Doing Business As:

Website Address:

Entity's Mailing Address

PO BOX 20895

FOUNTAIN VALLEY, CA 92728

Principal Officer's Information

Name: HILARY CHUMPITAZI
PO BOX 20895
FOUNTAIN VALLEY, CA 92728

Contact Information

Name: JEFFREY STALVEY
Phone: 714.593.5022

[Print](#)

[Log Out](#)

After we process your 199N e-Postcard, you may receive a bill if the three year gross receipt average is greater than the amount allowed for filing a 199N e-Postcard.

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Item No. WFC-2

WFC ACTION ITEM

September 13, 2017

TO: Board of Directors, MWDOC Water Facilities Corporation

FROM: Robert Hunter, General Manager Staff Contact: Jeffrey Stalvey

SUBJECT: Annual Reorganization of Board Officers for the MWDOC Water Facilities Corporation

STAFF RECOMMENDATION

Staff recommends that the Board of Directors consider reorganization of Board Officers for the MWDOC Water Facilities Corporation.

COMMITTEE RECOMMENDATION

Committee referred all discussion to the Board.

SUMMARY

In December 2010, the Board of Directors adopted the Amended and Restated By-Laws for the Water Facilities Corporation ("Corporation"). An annual reorganization of Corporation Board Officers shall be conducted in accordance with Article IV., Sections 4.02 and 4.03, as excerpted below.

Section 4.02. Appointment. The officers shall be chosen at the annual meeting each year by the Board of Directors and each shall hold their office until they shall resign, be removed, or otherwise disqualified to serve, or a successor shall be qualified and appointed.

Section 4.03. Term of Office. Unless otherwise determined at the discretion of the Board of Directors, the term of office of the President and Vice President of the Corporation shall be for one year. The term of office of the General Manager, Secretary and Treasurer of the Corporation, respectively, shall coincide with each individual's term of employment with the District.

Currently Director Tamaribuchi serves as President and Director Finnegan serves as Vice President of the MWDOC Water Facilities Corporation.

Budgeted (Y/N): N/A	Budgeted Amount: N/A	Core ____	Choice ____
Action Item Amount: N/A		Line item:	
Fiscal Impact (explain if unbudgeted): N/A			



DISCUSSION/ACTION ITEM

September 20, 2017

**TO: Administration & Finance Committee
(Directors Thomas, Barbre, Finnegan)**

**FROM: Robert Hunter,
General Manager**

Staff Contact: Hilary Chumpitazi

SUBJECT: Franchise Tax Board request to dissolve MWDOC Water Facilities Corporation

STAFF RECOMMENDATION

Staff recommends the Administration & Finance Committee: Review and discuss dissolving MWDOC Water Facilities Corporation and take action as appropriate.

COMMITTEE RECOMMENDATION

Committee referred all discussion to the Board.

DETAILED REPORT

The Franchise Tax Board (FTB) sent us a letter requesting we dissolve MWDOC Water Facilities Corporation (WFC) for no activity. According to BBK this has happened before and we have sent the FTB the attached letter with Note 1 from our FY 2015-16 Annual Financials. This states WFC is a blended component of MWDOC and the FTB leaves WFC open. We have been leaving WFC open for potential future financing arrangements.

BBK indicated that it would be easy to close and open at a later date. They also mentioned that special districts are not required to have a corporation to issue bonds/debt, unless there is something particular to them that makes it beneficial to do so.

Budgeted (Y/N):	Budgeted amount:	Core ____	Choice ____
Action item amount:	Line item:		
Fiscal Impact (explain if unbudgeted):			



EXEMPT ORGANIZATIONS UNIT MS F120
FRANCHISE TAX BOARD
PO BOX 1286
RANCHO CORDOVA CA 95741-1286

Notice Date: 05/26/2017

RECEIVED

JUN 05 2017

MWD OF OC

Entity ID: 0844386

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
PO BOX 20895
FOUNTAIN VLY CA 92728-0895

We received information indicating this corporation is no longer doing business, and our records show the entity is not formally dissolved or withdrawn, and remains a taxable entity. Tax-exempt organizations must be **ACTIVE** and **OPERATING** to retain their tax-exempt status.

To formally dissolve:

1. Tax-exempt organizations are required to file a final return with the Franchise Tax Board. Exception to the final filing requirement are for tax-exempt churches.
2. File the appropriate documents with the California Secretary of State. The forms, instructions and examples are available at sos.ca.gov.
3. You must obtain a Dissolution Waiver from the California Attorney General if the entity is a:
 - * Public benefit corporation.
 - * Religious corporation.
 - * Mutual benefit corporation holding charitable assets.

To obtain the waiver refer to the California Attorney General's publication General Guide for Dissolving a California Nonprofit Corporation. The publication is available at oag.ca.gov/charities. After obtaining the waiver from the California Attorney General, send the waiver and the dissolution forms to the California Secretary of State.

* If you do not begin to dissolve within 60 days, we will revoke your organizations tax-exempt status.

Any further questions should be directed to:

ATTN: BUSINESS FILINGS
CALIFORNIA SECRETARY OF STATE
1500 11TH ST
SACRAMENTO CA 95814

Franchise Tax Board
Exempt Organizations Unit
SNC

Connect With Us

Web: ftb.ca.gov	Phone: 916.845.4171 7:00 a.m. to 4:30 p.m. weekdays, except state holidays
	916.845.6500 from outside the United States
	TTY/TDD: 800.822.6268 for persons with hearing or speech impairments

Exempt Organizations Unit MS F120
Franchise Tax Board
P.O. Box 1286
Rancho Cordova, CA 95741-1286

Franchise Tax Board:

This letter is in response to your letter dated 05/26/2017 (enclosed herewith) requesting a description of the activities carried on by the Municipal Water District of Orange County Water Facilities Corporation (the "Corporation") and copies of the Corporation's financial statements for the last two years. The Corporation was formed to assist the Municipal Water District of Orange County (the "District") in the financing of certain facilities of the District. To that end, the Corporation from time to time enters into agreements with the District in connection with publicly offered municipal securities issued to finance the District's water system. Therefore, the Corporation remains necessary to the District to carry on the activities for which the Corporation was formed.

With respect to the request for the Corporation's financial statements, the Corporation is a component unit of the District under accounting rules promulgated by the Governmental Accounting Standards Board (GASB) and does not prepare its own financial statements. Under GASB's rules, the Corporation's financial information is included in the District's Comprehensive Annual Financial Reports (please see Note 1 to the District's Financial Report for the fiscal year ended June 30, 2016, which is available on the District's website).

If you require any additional information, please do not hesitate to contact the undersigned.

Sincerely,

Hilary Chumpitazi
Accounting Manager/Treasurer

**MUNICIPAL WATER DISTRICT
OF ORANGE COUNTY**

**FINANCIAL REPORT
FOR THE YEAR ENDED JUNE 30, 2016**

Municipal Water District of Orange County

Notes to Basic Financial Statements

For the Year Ended June 30, 2016

(1) Organization and Summary of Significant Accounting Policies

Reporting Entity

The Municipal Water District of Orange County (the District) was formed as a municipal water district on January 11, 1951 under the Municipal Water District Act of 1911. The District is a wholesale water supplier and resource planning agency that serves all of Orange County through 28 cities and water agencies (except the Cities of Anaheim, Fullerton, and Santa Ana which are independent member agencies of the Metropolitan Water District of Southern California ("Metropolitan"). As a public agency member of the Metropolitan, the District purchases imported water from Metropolitan and provides the water to the District's 28 member agencies, which provide retail water services to approximately 2.3 million residents with the District's service area of approximately 600 square miles. The District's primary sources of water from Metropolitan are the California State Water Project (SWP) and the Colorado River Aqueduct.

The District is an independent special district of the State of California governed by an elected seven-member board. On January 2001, the District merged with the Coastal Municipal Water District (Coastal) under the recommendation of the Local Agency Formation Commission of Orange County (LAFCO) as part of an effort to streamline local government. The consolidation of the two agencies allows the new district to more efficiently provide wholesale water services at an improved efficiency for the benefit of residents living throughout the service area.

The District's reporting entity includes the accounts of the District and the Municipal Water District of Orange County Water Facilities Corporation (WFC). Formed as a separate California nonprofit corporation on April 20, 1978 to assist in the financing of the Allen-McColloch Pipeline (AMP) and the Flow Augmentation Project (FAP), the WFC has no employees (see Note 5). The WFC is governed by a seven-member board comprised of the District's board members. The WFC had no activity or balances for the year ended June 30, 2016 and is kept active for potential future financing arrangements. WFC is a blended component unit of the District and the District has operational responsibility for WFC.

Basic Financial Statements

The District's basic financial statements consist of the Statement of Net Position the Statement of Revenues, Expenses and Changes in Net Position, the Statement of Cash Flows, and the Notes to the Basic Financial Statements.

Basis of Presentation

The District accounts for its activities as an enterprise fund. An enterprise fund is a proprietary type fund used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

**MINUTES OF THE WORKSHOP BOARD MEETING
OF THE BOARD OF DIRECTORS OF
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY (MWDOC)
WITH THE MWDOC MET DIRECTORS**

August 2, 2017

At 8:30 a.m. Vice President Barbre called to order the Workshop Board Meeting of the Board of Directors of Municipal Water District of Orange County (MWDOC) at the District facilities located in Fountain Valley. MET General Manager Jeff Kightlinger led the Pledge of Allegiance and Secretary Goldsby called the roll. Mr. Barbre advised that President Osborne asked him to Chair the meeting, due to President Osborne's need to leave the meeting early.

MWDOC DIRECTORS

Brett R. Barbre*
Larry Dick*
Joan Finnegan
Wayne Osborne
Megan Yoo Schneider
Sat Tamaribuchi
Jeffery M. Thomas (absent)

MWDOC STAFF

Robert Hunter, General Manager
Karl Seckel, Assistant General Manager
Joe Byrne, Legal Counsel
Maribeth Goldsby, Board Secretary
Harvey De La Torre, Associate General Mgr.
Melissa Baum-Haley, Sr. Water Resource Analyst
Kevin Hostert, Water Resources Analyst
Charles Busslinger, Principal Engineer
Joe Berg, Director of Water Use Efficiency
Damon Micalizzi, Dir. Of Public Affairs
Jonathan Volzke, Public Affairs Manager
Chris Lingad, Water Resources Analyst
Bryce Roberto, Public Affairs Assistant

*Also MWDOC MET Directors

OTHER MWDOC MET DIRECTORS

Larry McKenney
Linda Ackerman

OTHERS PRESENT

Jeff Kightlinger
Richard Bell
Fred Adjarian
Mark Monin
Jose Vergara
Mike Dunbar
Mark Lewis
Ken Vecchiarelli
Steve LaMar
Doug Reinhart
Peer Swan
Paul Cook
Paul Weghorst
Debbie Neev
Rena Hinchey
Jim Atkinson
Jim Fisler

Metropolitan Water District of So. Cal.
East Orange County Water District
El Toro Water District
El Toro Water District
El Toro Water District
Emerald Bay Service District
City of Fountain Valley/LBCWD
Golden State Water Company
Irvine Ranch Water District
Irvine Ranch Water District
Irvine Ranch Water District
Irvine Ranch Water District
Irvine Ranch Water District
Laguna Beach County Water District
Laguna Beach County Water District
Mesa Water
Mesa Water

Richard Fiore	Moulton Niguel Water District
Don Froelich	Moulton Niguel Water District
Mike Markus	Orange County Water District
Dennis Erdman	South Coast Water District
Rick Erkeneff	South Coast Water District
Bill Green	South Coast Water District
Andy Brunhart	South Coast Water District
Brooke Jones	Yorba Linda Water District
Al Nederhood	Yorba Linda Water District
Marc Marcantonio	Yorba Linda Water District
Ed Means	Means Consulting
Kelly Rowe	Water Resources Consultant
Kathryn Freshley	LWV
Fred O'Callaghan	CalTech
Stephanie Pacheco	R4RD

ITEMS RECEIVED TOO LATE TO BE AGENDIZED - Determine need and take action to agendize item(s), which arose subsequent to the posting of the Agenda. (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board members present or, if less than two-thirds of the Board members are present, a unanimous vote.)

No items were presented.

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING

Vice President Barbre inquired as to whether there were any items distributed to the Board less than 72 hours prior to the meeting.

PUBLIC PARTICIPATION/PUBLIC COMMENTS

Vice President Barbre inquired whether any members of the public wished to comment on agenda items.

No comments were received.

PRESENTATION/DISCUSSION/INFORMATION ITEMS

INPUT OR QUESTIONS ON MET ISSUES FROM THE MEMBER AGENCIES/MET DIRECTOR REPORTS REGARDING MET COMMITTEE PARTICIPATION

No comments were received and no reports were given.

SERIES OF DISCUSSIONS ON THE CALIFORNIA WATERFIX – PRESENTATION BY METROPOLITAN GENERAL MANAGER JEFF KIGHTLINGER

MET General Manager Jeff Kightlinger provided information and an overview of modernizing the State's water delivery system (California WaterFix). He advised that the existing facilities have faced regulatory pumping restrictions which have reduced flexibility and exporting capabilities, and that the California WaterFix will provide a more flexible intake system, and will add approximately one-half million acre feet capability (in comparison to losing approximately

one-half million acre feet of capability without the WaterFix). Mr. Kightlinger also provided information on the benefits of the WaterFix which included less water flowing to the ocean during very wet seasons, as well as enhanced water quality benefits, flow protection, improvements to the fish habitats, reduced seismic risk, and will assist with sea level rise adaptation. Mr. Kightlinger highlighted the fact that the WaterFix was reconfigured to lessen impacts to Delta communities including reduced visual impacts, increased use of state-owned property, eliminating pumping plant facilities at new intakes, eliminating powerlines and reducing power requirements, and eliminating facilities on Staten Island to protect wildlife habitats and bird-watching activities.

Considerable discussion ensued, with specific emphasis on permitting issues, MET's cost analysis and potential bond issuances, water quality, political issues the WaterFix may face with a new Governor, beneficiaries of the WaterFix, seismic improvements, and how this project is beneficial to the environment. It was noted that MET Assistant General Manager/Treasurer, Gary Breaux, would present MET's cost analysis at the September 6, 2017 Workshop Board meeting, and that the MET Board will consider taking action in support of the WaterFix on September 26, 2017.

MET Directors Ackerman, Barbre, Dick, and McKenney all voiced support for the WaterFix. Director Barbre advised that Mr. Roger Patterson would be the featured speaker (on the WaterFix) at MWDOC's Water Policy Forum on August 30, 2017 at the Great Wolf Lodge in Garden Grove.

The Board thanked Mr. Kightlinger for his presentation and received and filed the report.

CALIFORNIA WATERFIX – MWDOC MEMBER AGENCY UPDATE

Director of Public Affairs, Damon Micalizzi, reported that 22 of MWDOC's member agencies have adopted support positions on the WaterFix, as well as the Orange County Business Council, Association of California Cities Orange County, and various Chambers of Commerce.

The Board received and filed the report.

MWD ITEMS CRITICAL TO ORANGE COUNTY

- a. MET's Water Supply Conditions
- b. MET's Finance and Rate Issues
- c. Colorado River Issues
- d. Bay Delta/State Water Project Issues
- e. MET's Ocean Desalination Policy and Potential Participation by MET in the Doheny Desalination Project
- f. Orange County Reliability Projects
- g. East Orange County Feeder No. 2
- h. South County Projects

The Board highlighted the MET's Cyclic Storage Program and its benefits to Orange County, received and filed the information as presented.

METROPOLITAN (MET) BOARD AND COMMITTEE AGENDA DISCUSSION ITEMS

- a. Summary regarding July MET Board Meetings
- b. Review Items of significance for the Upcoming MET Board and Committee Agendas

No new information was presented; the information was received and filed.

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 9:56 a.m.

Maribeth Goldsby
Board Secretary

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
August 16, 2017**

At 8:30 a.m., President Osborne called to order the Regular Meeting of the Municipal Water District of Orange County in the Board Room at the District facilities located in Fountain Valley. Assistant General Manager Karl Seckel led the Pledge of Allegiance and Secretary Goldsby called the roll.

MWDOC DIRECTORS

Brett R. Barbre
Larry Dick
Joan Finnegan
Wayne Osborne
Sat Tamaribuchi
Jeffery M. Thomas
Megan Yoo Schneider (absent)

STAFF

Robert Hunter, General Manager
Karl Seckel, Assistant General Manager
Joe Byrne, Legal Counsel
Maribeth Goldsby, Board Secretary
Harvey De La Torre, Associate General Manager
Jonathan Volzke, Public Affairs Manager
Melissa Baum-Haley, Sr. Water Resources Analyst
Tiffany Baca, Public Affairs Supervisor

ALSO PRESENT

Jose Vergara	El Toro Water District
Dennis Erdman	South Coast Water District
Andy Brunhart	South Coast Water District

PUBLIC PARTICIPATION/PUBLIC COMMENT

President Osborne announced members of the public wishing to comment on agenda items could do so after the item has been discussed by the Board and requested members of the public identify themselves when called on. Mr. Osborne asked whether there were any comments on other items which would be heard at this time.

No public comments were received.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

No items were received.

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING

President Osborne inquired as to whether there were any items distributed to the Board less than 72 hours prior to the meeting.

No items were distributed.

EMPLOYEE SERVICE AWARD

President Osborne, along with General Manager Hunter, presented an award to Pat Meszaros for thirty years of service to the District.

CONSENT CALENDAR

President Osborne stated all matters under the Consent Calendar would be approved by one MOTION unless a Director wished to consider an item separately.

Upon MOTION by Director Dick, seconded by Director Barbre, and carried (6-0), the Board approved the Consent Calendar items as follows. Directors Barbre, Dick, Finnegan, Osborne, Tamaribuchi, and Thomas all voted in favor. Director Yoo Schneider was absent

MINUTES

The following minutes were approved.

July 5, 2017 Workshop Board Meeting
July 19, 2017 Regular Board Meeting

COMMITTEE MEETING REPORTS

The following Committee Meeting reports were received and filed as presented.

Planning & Operations Committee Meeting: July 3, 2017 (cancelled)
Administration & Finance Committee Meeting: July 12, 2017
Executive Committee Meeting: July 20, 2017
MWDOC/OCWD Joint Planning Committee Meeting: July 26, 2017

TREASURER'S REPORTS

The following items were ratified and approved as presented.

MWDOC Revenue/Cash Receipt Register as of July 31, 2017
MWDOC Disbursement Registers (July/August)

The following items were received and filed as presented.

MWDOC Summary of Cash and Investment and Portfolio Master Summary Report (Cash and Investment report) as of June 30, 2017

PARS Monthly Statement (OPEB Trust)

Water Use Efficiency Projects Cash Flow

FINANCIAL REPORT

The following items were received and filed as presented.

Draft Combined Financial Statements and Budget Comparative for the period ending June 30, 2017
Quarterly Budget Review (deferred to FY 2016-17 Audited Annual Financials)

CONTRACT AUTHORIZATION FOR RAFTELIS FINANCIAL CONSULTANTS TO CONDUCT FIVE YEAR MONITORING OF THE BUDGET BASED TIERED RATE GRANT FROM DWR

The Board authorized the General Manager to enter into a contract with Raftelis Financial Consultants to carry out the five year monitoring work required as a condition of the DWR Grant, at a cost not to exceed \$41,721.

AUTHORIZATION FOR THE GENERAL MANAGER TO ENTER INTO CONTRACT WITH BEST BEST & KRIEGER FOR LEGAL SERVICES

The Board authorized the General Manager to enter into a contract with Best Best & Krieger (BB&K) for legal services in conformance with their written proposal, interview and subsequent concessions. BB&K was unanimously selected by the evaluation committee consisting of three directors and four staff.

AUTHORIZE ATTENDANCE AT COLORADO RIVER BOARD INSPECTION TRIP, AUGUST 28-31, 2017, COLORADO

The Board authorized travel for two staff members to attend, as Metropolitan's Member Agency Inspection Trip guests, a Colorado River Upper Basin Drought Contingency Plan Tour from August 28-31, 2017.

END CONSENT CALENDAR

ACTION CALENDAR

ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) COMMITTEE CONSIDERATION FOR 2018/19

President Osborne advised that the proposal to nominate MWDOC Board and staff to ACWA Committees for the 2018-19 term was before the Board for consideration. General Manager Hunter briefly outlined ACWA's Committee appointment process, noting that subsequent to the Administration & Finance Committee meeting, Director Barbre requested he be nominated to the Federal Affairs Committee and Director Yoo Schneider requested she be nominated to the Communications Committee.

Following discussion, and upon MOTION by Director Dick, seconded by Director Barbre, and carried (6-0), the Board recommended the following names be submitted to ACWA for Committee consideration, and directed staff to submit the completed Committee Consideration forms to ACWA by the September 29, 2017 deadline. Directors Barbre, Dick, Finnegan, Osborne, Tamaribuchi & Thomas voted in favor; Director Yoo Schneider was absent. The considered names were:

Linda Ackerman	Federal Affairs Committee
Larry McKenney	Local Government, Legal Affairs, and Business Development Committees
Brett Barbre	Federal Affairs Committee
Megan Yoo Schneider	Communications Committee
Heather Baez	Federal Affairs and State Legislative Committees
Damon Micalizzi	Communications & Local Government Committees
Joe Berg	Water Management Committee

REVIEW OF DISTRICT INVESTMENT POLICY & GUIDELINES

Upon MOTION by Director Thomas, seconded by Director Finnegan, and carried (6-0), the Board adopted RESOLUTION NO. 2059 establishing the District's Investment Policy & Guidelines (incorporating the changes made by the Administration & Finance Committee), and authorized staff to include these changes/additions into the District's Administrative Code. Said RESOLUTION NO. 2059 was adopted by the following roll call vote:

AYES:	Directors Barbre, Dick, Finnegan, Osborne, Tamaribuchi & Thomas
NOES:	None
ABSENT:	Director Yoo Schneider
ABSTAIN:	None

MASTER AGREEMENTS FOR SHARED PROGRAMS AND SERVICES WITH ANAHEIM, SANTA ANA, AND FULLERTON

President Osborne advised that the proposal to enter into Master Agreements for Shared Programs and Services with Anaheim, Santa Ana, and Fullerton was before the Board for consideration.

Director Barbre highlighted the question raised by the Planning & Operations Committee on whether it was necessary/recommended that a provision be added to the agreement protecting MWDOC with respect to any Intellectual Property issues that might arise. Legal Counsel Byrne advised that although such a provision may be warranted in the future, he did not find it necessary for this agreement, noting that if Intellectual Property issues arise in connection to future shared services agreements, provisions can be added at that time.

Upon MOTION by Director Barbre, seconded by Director Finnegan, and carried (6-0), the Board approved the 2017 version of the City of Anaheim Master Agreement, and ratified the 2016 version of the Santa Ana Master Agreement, and authorized staff to develop and execute a similar form of Master Agreement with the City of Fullerton. Directors Barbre, Dick, Finnegan, Osborne, Tamaribuchi & Thomas voted in favor; Director Yoo Schneider was absent.

INFORMATION CALENDAR**GENERAL MANAGER'S REPORT, AUGUST 2017**

General Manager Hunter advised that the General Manager's report was included in the Board packet.

Director Dick highlighted the Cyber Security meeting hosted by Senator Joe Dunn. Discussion ensued regarding cyber security and the benefits of retaining a consultant to present information and work with both MWDOC and the member agencies.

Director Barbre recommended Mr. Frank Ury of Mission Viejo as a viable source for cyber security issues and suggested staff contact him. Following discussion regarding the person MET uses, as well as who AT&T uses, the Board directed staff to evaluate consultants and report back to the Board.

General Manager Hunter advised that the Water Policy dinner would be held on August 30, 2017 at the Great Wolf Lodge.

The Board received and filed the report as presented.

MWDOC GENERAL INFORMATION ITEMS

A. BOARD OF DIRECTORS

The Board members each reported on their attendance at the regular (and special) MWDOC Board and Committee meetings. In addition to these meetings, the following reports were made on conferences and meetings attended on behalf of the District.

Director Dick reported on attending the following meetings: Contractor's Association (re WaterFix), MWDOC Planning & Operations, Board, Administration & Finance, MWDOC/OCWD Joint Planning, and Executive Committee meetings, the Cal Construction Expo, the Lou Correa Town Hall meeting, the MET pre-Executive Committee and Executive Committee meetings, the South Orange County Economic Coalition meeting, the Southern California Water Committee meeting, the ISDOC Executive Committee meeting, the OC Taxpayers Association meeting, the WACO meeting, the Orange Rotary Club meeting, the MET Caucus, the MET Board and Committee meetings, and the Garden Grove Legislative Committee featuring Lou Correa.

Director Finnegan advised that she attended the Planning & Operations, Administration & Finance, MWDOC/OCWD Joint Planning, and Executive Committee meetings, as well as the Workshop and Regular Board meetings, the ISDOC Executive Committee meeting, the WACO Planning Committee meeting, and the Center for Demographic Research meeting.

Director Barbre reported he attended the following meetings in his capacity as a MET Director: a meeting with Congressman Correa, the MET Director Caucus (late), the MET Committee day (4th Tuesday), the YLWD/OCWD/MWDOC Joint Committee meeting, a meeting with the City of Santa Ana regarding the WaterFix, the MWDOC MET Director caucus, a meeting with Deven Upadhyay, a meeting with Al Mendez (inspection trip planning), a meeting with Pat Scanlon and Bill Gedney, the Inland Empire MET Caucus, and the MET Board and Committee meetings. In his capacity as a MWDOC Director he attended: the Planning & Operations, Administration & Finance, MWDOC/OCWD Joint Planning, and Executive Committee meetings, Workshop Board meeting, interviews with law firms regarding legal counsel selection, the WACO meeting, and a meeting with John Moorlach (WaterFix).

Director Tamaribuchi stated that he attended all MWDOC regularly scheduled meetings (except the Executive Committee meeting), the WACO meeting, the OCBC Infrastructure meeting, a CCEEB Water Chemistry and Waste issues seminar, as well as a CCEEB Water Chemistry and Waste issues meeting in Sacramento where MWDOC's focus continues to be the WaterFix. He advised that he hopes to hear later in the week on whether CCEEB will officially support the WaterFix.

Director Thomas reported on attending the Public Affairs & Legislation, Administration & Finance, and Executive Committee meetings, as well as the Board meeting, the ACCOC meeting, the

interviews with law firms regarding the legal counsel selection, the MET Board meeting, a meeting with Santa Margarita Water District, and the South County Reliability meeting.

Director Osborne advised that he attended the interviews with law firms regarding legal counsel selection (July 24-25), as well as the MWDOC/OCWD Joint Planning Committee, Workshop and Regular Board meetings, and the Administration & Finance, Public Affairs & Legislation, Planning & Operations, and Executive Committee meetings.

B. REQUESTS FOR FUTURE AGENDA TOPICS

Director Barbre referenced the WaterFix and efforts being made toward support for the WaterFix. He suggested that not enough effort has been geared toward meeting with legislative democrats and that it would be prudent for meetings to be scheduled with them. Following discussion, General Manager Hunter advised that staff was in the process of scheduling the annual meetings with legislators as well as the Board of Supervisors and that staff would work with Mr. Devers to schedule appropriate legislative meetings.

Director Barbre also referenced the upcoming performance evaluation of the General Manager, and suggested an all-day off-site meeting be held to review the General Manager. Mr. Hunter advised that he is in the process of submitting his responses to last year's goals.

ADJOURNMENT

There being no further business to come before the Board, President Osborne adjourned the meeting at 9:09 a.m.

Respectfully submitted,

Maribeth Goldsby, Secretary

MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS OF THE
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Jointly with the
PLANNING & OPERATIONS COMMITTEE
August 7, 2017 – 8:30 am to 9:45 am
MWDOC Conference Room 101

P&O Committee:

Director Larry Dick
Director Sat Tamaribuchi
Director Yoo Schneider

Staff:

Rob Hunter, Karl Seckel, Harvey De La Torre,
Katie Davanaugh, Joe Berg, Kevin Hostert,
Francisco Soto, Kelly Hubbard, Jonathan Volzke,
Melissa Baum-Haley, Charles Busslinger,
Damon Micalizzi

Also Present:

MWDOC Director Wayne Osborne
MWDOC Director Joan Finnegan
MWDOC Director Brett Barbre
Larry McKenney, MWDOC MET Director
Marc Marcantonio, Yorba Linda Water District
Don Froelich, Moulton Niguel Water District
Debbie Cook

Director Dick called the meeting to order at 8:30 a.m.

PUBLIC COMMENTS

Debbie Cook expressed appreciation to recent comments made by Director Tamaribuchi in support of the California Water Fix.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

No items were presented.

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING

No items were presented.

PRESENTATION

WATER LOSS CONTROL METHODOLOGIES AND TECHNICAL ASSISTANCE PROGRAM

Mr. Berg provided a presentation on Water Loss Control Methodologies and Technical Assistance program which 1) determines volumes of input, consumption and water loss, 2) study the reliability and accuracy of water balance data sources and 3) communicate system efficiency with performance indicators and helps meet state requirements within SB 1420 and SB 555. Mr. Berg reviewed apparent and real losses, performance indicators and

then went into some of the details of the MWDOC Technical Assistance Program details. It was noted that some level of leakage is existent on all system in the way of leaks, seeps and breaks, as well as unreported losses. About 20 of MWDOC member agencies are participating in this program. A grant in the amount of \$100,000 was received from the Bureau of Reclamation which is to be used for equipment for this program. The water loss program in MWDOC's budget is a core item, but this specific program is in the choice program. Water Systems Optimization is the contractor providing assistance to MWDOC for this program.

Staff will present the results of the Water Balance portion of the program at the November Planning & Operations Committee meeting.

ACTION ITEMS

MASTER AGREEMENTS FOR SHARED PROGRAMS AND SERVICES WITH ANAHEIM, SANTA ANA AND FULLERTON

Upon MOTION by Director Tamaribuchi, seconded by Director Yoo Schneider, and carried (3-0), the Committee recommended approval of the Master Agreements for Shared programs and Services with the Cities of Anaheim, Santa Ana and Fullerton at the August 16, 2017 Board meeting. Directors Dick, Tamaribuchi and Yoo Schneider all voted in favor.

Mr. Seckel requested that the Board consider the following:

1. Approve the agreement with the City of Anaheim
2. Ratify approval of the agreement with the City of Santa Ana
3. Request approval to move forward with the agreement with the City of Fullerton

The master agreements cover participation by the three cities in WEROC, mutual study efforts, the education program and various water use efficiency programs, as mutually agreement upon. The request is for approval of the 2017 version of the agreements.

Discussion was held on whether there were any intellectual property rights infringements and whether legal counsel had been consulted. Mr. Seckel indicated that he would contact legal counsel and report findings at the August 16, 2017 Board meeting.

CONTRACT AUTHORIZATION FOR RAFTELIS FINANCIAL CONSULTANTS TO CONDUCT FIVE YEAR MONITORING OF THE BUDGET BASED TIERED RATE GRANT FROM DWR

Upon MOTION by Director Yoo Schneider, seconded by Director Tamaribuchi, and carried (3-0), the Committee recommended approval of the Contract for Raftelis Financial Consultant to Conduct Five Year Monitoring of the Budget Based Tiered Rate Grant from the Department of Water Resources at the August 16, 2017 Board meeting. Directors Dick, Tamaribuchi and Yoo Schneider all voted in favor.

The work that is to be conducted includes pre- and post-evaluation of water consumption within the participating agencies that were included in conducting a 5-year evaluation of the impacts of adopting budget-based tiered rates in Orange County. El Toro, Moulton Niguel and East Orange County Water Districts participated in the program and Raftelis will evaluate the water savings that were realized, which was a requirement of the grant.

INFORMATION ITEMS

WEROC EMERGENCY OPERATIONS CENTER SEISMIC STUDY

The informational reports was received and filed.

STATUS REPORTS

- a. Ongoing MWDOC Reliability and Engineering/Planning Projects
- b. WEROC
- c. Water Use Efficiency Projects
- d. Water Use Efficiency Programs Savings and Implementation Report

Mr. Seckel noted that the OCBC Infrastructure Committee will meet on August 8 and WEROC will be providing a presentation.

Director Tamaribuchi requested that staff prepare a table illustrating per capita water savings due to conservation programs, including active and passive water savings information.

REVIEW OF ISSUES RELATED TO CONSTRUCTION PROGRAMS, WATER USE EFFICIENCY, FACILITY AND EQUIPMENT MAINTENANCE, WATER STORAGE, WATER QUALITY, CONJUNCTIVE USE PROGRAMS, EDUCATION, DISTRICT FACILITIES, and MEMBER-AGENCY RELATIONS

No information was presented.

ADJOURNMENT

There being no further business to be brought before the Committee, the meeting adjourned at 9:45 a.m.

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF
THE MUNICIPAL WATER DISTRICT OF ORANGE COUNTY**

Jointly with the **ADMINISTRATION & FINANCE (A&F) COMMITTEE**

August 9, 2017 – 8:30 a.m. to 10:00 a.m.

MWDOC Conference Room 101

Committee Members:

Director Jeff Thomas, Chair
Director Joan Finnegan
Director Brett Barbre

Staff:

Robert Hunter, Harvey DeLaTorre,
Katie Davanaugh, Maribeth Goldsby,
Damon Micalizzi, Hilary Chumpitazi,
Heather Baez

Also Present:

Director Wayne Osborne
Director Larry Dick
Director Sat Tamaribuchi
Director Megan Yoo Schneider
Jose Vergara, El Toro Water District
Marwan Khalifa, Mesa Water
Paul Shoenberger, Mesa Water
Saundra Jacobs, Santa Margarita Water Dist.
Neely Shahbakhti, El Toro Water District
Larry McKenney, MWDOC MET Director

Director Barbre called the meeting to order at 8:30 a.m, noting that Director Thomas had not yet arrived.

PUBLIC COMMENTS

Paul Shoenberger introduced Marwan Khalifa, new Finance Director at Mesa Water.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

No items were presented.

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING

Director Thomas arrived and chaired the meeting at 8:32 a.m. Mr. Hunter noted that the PARS report and a section of the Administrative Code pertaining to the Investment Policy were distributed less than 72 hours prior to the meeting and made available to the public.

PROPOSED BOARD CONSENT CALENDAR ITEMS

TREASURER'S REPORT

- a. Revenue/Cash Receipt Report – July 2017
- b. Disbursement Approval Report for the month of August 2017
- c. Disbursement Ratification Report for the month of July 2017
- d. GM Approved Disbursement Report for the month of July 2017

- e. Water Use Efficiency Projects Cash Flow – July 31, 2017
- f. Consolidated Summary of Cash and Investment – June 2017
- g. OPEB Trust Fund monthly statement (to be emailed separately)

Upon MOTION by Director Barbre, seconded by Director Finnegan, and carried (3-0), the Committee recommended the Treasurer's Report for approval at the August 16, 2017 Board meeting. Directors Barbre, Finnegan and Thomas all voted in favor.

FINANCIAL REPORT

- a. Draft Combined Financial Statements and Budget Comparative for the Period ending June 30, 2017
- b. Quarterly Budget Review (deferred to FY 2016-17 Audited Annual Financials)

Upon MOTION by Director Barbre, seconded by Director Finnegan, and carried (3-0), the Committee recommended the Financial Report for approval at the August 16, 2017 Board meeting. Directors Barbre, Finnegan and Thomas all voted in favor.

ACTION ITEMS

AUTHORIZATION FOR THE GENERAL MANAGER TO ENTER INTO CONTRACT WITH BEST BEST & KRIEGER (BBK) FOR LEGAL SERVICES

Director Barbre noted that the proposals received in response to the RFP for legal services were reviewed by Directors Osborne, Barbre and Thomas, and staff members Rob Hunter, Karl Seckel, Hilary Chumpitazi and Cathy Harris.

It was noted that BBK is not able to serve as legal counsel on matters pertaining to Metropolitan Water District due to a conflict of interest, and that Dave Alshire will likely continue with those services.

Upon MOTION by Director Barbre, seconded by Director Finnegan, and carried (3-0), the Committee recommended approval of the contract with BBK for legal services at the August 16, 2017 Board meeting. Directors Thomas, Barbre, and Finnegan all voted in favor.

AUTHORIZE ATTENDANCE AT COLORADO RIVER BOARD INSPECTION TRIP, AUGUST 28-31, 2017, COLORADO

Upon MOTION by Director Barbre, seconded by Director Finnegan, and carried (3-0), the Committee recommended approval of attendance at the Colorado River Board Inspection Trip (August 28-31, 2017) the August 16, 2017 Board meeting. Directors Barbre, Finnegan and Thomas all voted in favor.

Melissa Baum-Haley and Heather Baez will be attending the conference this year as Mr. Hunter and Mr. DeLaTorre are unable to go due to scheduling conflicts.

ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) COMMITTEE CONSIDERATION FOR 2018/19

Upon MOTION by Director Finnegan, seconded by Director Thomas, and carried (3-0), the Committee recommended the Board nominate the recommended/interested parties outlined to ACWA Committees at the August 16, 2017 Board meeting. Directors Barbre, Finnegan and Thomas all voted in favor.

DISCUSSION ITEM

REVIEW OF DISTRICT INVESTMENT POLICY AND GUIDELINES

A redlined revision was provided to the Committee for consideration that includes an addition to section 2101.5 - Compliance Exceptions Reporting, as follows:

“Any compliance exceptions with the Investment Policy and Guidelines (IPG) will be reported within 72 hours to the General Manager, Board President and the Chair of the Administration & Finance Committee. At the time of reporting, a recommended resolution to the matter shall be included. Notification shall also be included in the monthly Treasurer’s Report to the Board of Directors with the resolution noted.”

A revision to Section 2101:

The delegations in Resolution Nos. 1277 and 1434 are renewed on the adoption of this Policy. The Treasurer shall be responsible for all transactions undertaken and shall establish procedures and a system of internal controls to regulate the activities of subordinate officials. ~~Within thirty (30) days of the identification of an exceedance of policy and/or guidelines the General Manager shall notify the Board of Directors.~~

A revision to Section 2109:

The Treasurer shall prepare an investment report monthly, including a management summary that provides the status of the current investment portfolio and transactions made over the last month. The Report shall be submitted within **“forty-five (45) days”** following month ended.

The proposed revisions are to be presented at the August 16 Board meeting for consideration and approval.

DISCUSSION REGARDING DIRECTOR INSURANCE

Mr. Hunter reported that this topic had been reviewed at a recent Executive Committee meeting and the subject of Directors and Officers insurance will be agendized for a future discussion amongst the Board.

**ALIGNMENT OF MWDOC'S MET DELEGATION'S ACTIONS WITH THE
POLICIES AND POSITIONS OF THE MWDOC BOARD**

A lengthy and thorough discussion was held on protocol with regard to the MWDOC MET delegation voting at MET. As a practice, the MWDOC MET Board is rarely given direct or specific instructions on voting on matters at MET. Various scenarios and challenges were discussed regarding voting at MET on legislation, noting the various positions in voting on legislation, whether it's watch, support or oppose. Also discussed was the value of voting on a unified front in certain circumstances, or voting in the best interest of MWDOC and/or its member agencies, as appropriate.

Consensus among the MWDOC and MWDOC Metropolitan Water District (MET) Directors is that all matters of major importance, that are voted upon at Metropolitan by MWDOC MET Directors, be thoroughly discussed to determine the best approach prior to making those votes, and that no one has the authority to direct the votes of the individual MWDOC MET Directors, unless it is a critical issue, in which case it would be discussed well in advance at a MWDOC Board or Committee meeting.

INFORMATION ITEMS**SEMI-ANNUAL OVERTIME REPORT**

The report was received and filed without comment.

DIRECTORS ACTIVITIES REPORT

Discussion was held on whether the health benefits should be included in this report, or reported separately. The consensus was that no changes were necessary at this time.

DEPARTMENT ACTIVITIES REPORTS

- a. **Administration**
- b. **Finance and Information Technology**

The report was received and filed without comment.

**MONTHLY WATER USAGE DATA, TIER 2 PROJECTION, AND WATER SUPPLY
INFORMATION**

The report was received and filed without comment.

OTHER ITEMS**REVIEW ISSUES REGARDING DISTRICT ORGANIZATION, PERSONNEL
MATTERS, EMPLOYEE BENEFITS FINANCE AND INSURANCE**

No new information was presented.

ADJOURNMENT

There being no further business to be brought before the Committee, the meeting adjourned at 10:00 a.m.

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY**

**Jointly with the
PUBLIC AFFAIRS AND LEGISLATION COMMITTEE**

July 17, 2017 - 8:30 a.m. to 10:40 a.m.

MWDOC Conference Room 101

Committee:

Director Sat Tamaribuchi, Chairman
Director Larry Dick
Director Megan Yoo Schneider

Staff:

Robert Hunter, Karl Seckel, Heather Baez,
Jonathan Volzke, Pat Meszaros,
Tiffany Baca, Harvey De La Torre,
Bryce Roberto, Melissa Baum-Haley,
Damon Micalizzi

Also Present:

Wayne Osborne, MWDOC Director
Joan Finnegan, MWDOC Director
Jeff Thomas, MWDOC Director
Larry McKenney, MWDOC MET Director
Linda Ackerman, MWDOC MET Director
Dick Ackerman, Ackerman Consulting
John Lewis, Lewis Consulting
Jim Barker via Skype
Syrus Devers, BBK
Mark Monin, ETWD
Chuck Gibson, SMWD
Dan Ferons, SMWD
Jim Leach, SMWD
Justin McCusker, SMWD
Stacy Taylor, Mesa Water
Steve LaMar, IRWD
Charley Wilson, SMWD
John Kennedy, OCWD
Lori Kiesser, Inside the Outdoors
Laer Pierce

Chair Tamaribuchi called the meeting to order at 8:30 a.m.

PUBLIC PARTICIPATION

Ms. Stacy Taylor of Mesa Water District announced that Director Tamianka announced his retirement effective in 60 days as he's relocating to Columbus, Ohio. She also thanked MWDOC for staffing their Water Wise Garden at the Orange County Fair.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

No items were presented.

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING

Mr. Hunter stated that a presentation; a letter from OCWD; policy principles for legislation and regulatory activities and a brief history of MWDOC's legislative program from Director Barbre were all distributed to the Board and made available to the public.

DISCUSSION ITEMS**LEGISLATIVE ACTIVITIES****a. Federal Legislative Report (Barker)**

Mr. Jim Barker participated in the meeting via Skype and highlighted some of the provisions in his report. In the CA Drought bill that passed in December, there was \$560 million authorized for various CA projects. The Energy & Water Subcommittee appropriated \$83 million. Mr. Barker stated that assuming Congress can pass an appropriations bill this Fall, the Department of the Interior will figure out how those grant programs will be released beginning in 2018. He discussed President Trump's cuts to EPA and other programs. One of the Administration's guiding principles was to increase defense spending. One way to do that is to lower discretionary spending. Some budgets have been hit harder than others. The Trump Administration wanted to cut EPA by 32% but the Committee rejected that and it will now be cut by 8%. The Bureau of Reclamation took an \$80 million hit. With regard to the turf rebate tax issue, there are now bills in both the House and the Senate and we'll likely see something passed this year.

The WIFIA Program received 43 letters of interest from prospective borrowers totaling \$6 billion. SCWD, Poseidon Resources and OCWD from Orange County submitted letters. EPA announced that applicants will need to provide a \$100,000 application fee; down to \$25,000 for rural.

Due to the passage of S 612 at EPA, the Trump Administration is not trying to issue new regulations but rather use the existing regulations and, to some extent, do away with certain provisions.

Discussion then occurred on what the latest progress is with regard to appointments and whether any others have been nominated. Mr. Barker stated that the Trump Administration is way behind on appointments. One reason is that some individuals have withdrawn their applications due to the slow process. Another reason is that Democrats have used every parliamentary maneuver they can to slow down the process. Mr. LaMar noted that Brenda Berman will be approved this week as Director of the Bureau of Reclamation. Director Tamaribuchi would like Mr. Barker to let us know the implications of EPA's and other programs cuts to Orange County. Due to cuts, EPA has directed Regional offices to redirect requests to the D.C. office. Career people at EPA worry that there might be a bottleneck created due to all requests going to DC. If there are polluters in OC, for example, response time may be longer. Lastly, Mr. Barker stated that In December or January, we'll likely see an Omnibus bill or bills.

b. State Legislative Report (BBK)

Mr. Syrus Devers stated that we're winding down and there are two items of importance. Conservation bills have moved to shells so in a sense we have a blank slate and it's uncertain what's going to be the starting document—Friedman's or Rubio's bill? SB 606 (Skinner) is a vehicle which goes into this package. All this adds up to a great deal of uncertainty. By week end he should know more. The long-term bill package is the main thing. Recess starts Friday. The top three issues are: 1) water recycling, 2) who sets conservation standards going forward, and 3) what are the goals and how are they achieved. The last iteration did not have the State Board dictating emergency regulations.

There was then discussion on how unruly and uncertain this process has been. Mr. Devers stated that In the legislature itself, he's never seen such a lack of organization or rules on a piece of legislation being developed.

Mr. Hunter noted as a society, we don't usually call attention to great work. Regarding the Delta Stewardship Council, Mr. Devers represented us there and made a very impassioned statement of our position. His comments changed the entire atmosphere of the hearing. At least six people have given him feedback that Mr. Devers is doing a good job. Mr. Hunter reiterated that Mr. Devers is doing an outstanding job. Per Director Barbre, Mr. Devers should also be commended for his work before the Joint Legislative Audit Committee where he took on a real challenge.

c. County Legislative Report (Lewis)

Mr. Lewis reported that at the LAFCO meeting, the main focus was on the selection of a new public alternate member. Mr. Lou Penrose got the necessary votes to become the public member. In other County news, the Sheriff decided not to seek re-election and endorsed Don Barnes for that position. Former Santa Ana Chief of Police, Paul Walters, will likely jump into the race. At the last Board of Supervisors' meeting, there was an item on jail expenditure and Spitzer summoned up the new commander of the jail who stated that the major cause of the jailbreak was not the facility itself but how personnel were running the facility, adding more fuel to the fire. In the last two days, news surfaced that Spitzer has been under investigation by the DA's office.

Director Tamaribuchi inquired whether we would get the Board of Supervisors to support the CA WaterFix. Mr. Lewis felt optimistic that we could and he and Ms. Baez will work to that end.

d. Legal and Regulatory Report (Ackerman)

The report was received and filed.

e. MWDOC Legislative Matrix**f. Metropolitan Legislative Matrix**

The legislative matrices were received and filed without discussion.

DEVELOP PROGRAM GOALS FOR MWDOC'S FEDERAL ADVOCACY PROGRAM

Mr. Hunter reported that at the last Executive Committee meeting, there was discussion on goals of the federal advocacy program. He stated that development of program goals is a four-step process, this month focusing on Step 1, program goals. Mr. Hunter emphasized that before any priorities can be developed, the Board must establish broad program goals—what the District would like to accomplish in a federal advocacy program. Once that is in place, the policy principles can be reviewed/updated to ensure they reflect the program goals. Step three will be establishing legislative and regulatory priorities for the year. Finally, the fourth step is how the Board will implement the program most effectively and efficiently.

Board discussion ensued regarding the goals being pretty broad. Director Tamaribuchi stated that we need to focus on specifically what we'd like to try to get done in the next year or two. Director Barbre stated that he put together the history of where MWDOC's been with our Federal program to help in this process. He stated further that the biggest thing right now is CA WaterFix. Directors discussed whether the staff or board should develop the goals and priorities. The Board decided it would like staff to draft the goals as discussed today and bring them back for the Board to review or amend as they choose.

ADOPT LEGISLATIVE POSITIONS – AB 1000 (FRIEDMAN) – Water Conveyance: use of facility with unused capacity

Mr. Hunter stated that staff is recommending that the Board oppose this legislation because it establishes requirements which are outside of the existing process. The Board is of the opinion that there is adequate review of environmental permitting currently. Mr. Gibson spoke on behalf of Santa Margarita Water District and participation in the Cadiz Project, and their opposition to this legislation. Mr. Gibson expressed his thanks to MWDOC for its support to oppose this legislation. Mr. McCusker noted that OC has a long history of fighting against bills like this which take a grab at local control. Mr. Wilson stated that this bill is bad precedent setting because if enacted, AB 100 will have far reaching negative impacts on the entire California water community. The creation of a new legislative layer to block the Cadiz Water Project sets a dangerous precedent that can be used to block any water conveyance project.

Mr. Devers stated that any other year this bill would have been killed and yet, it bounced out of committee. This comes under the "Resist Trump" movement. When this bill goes back to Assembly, it may get more scrutiny.

There was then discussion of the status of the Cadiz Project with Director Barbre inquiring what is meant by the Project being shovel ready. Mr. Ferons stated that Santa Margarita Water District has a two-year timeline. That is, if everything fell into place, they could be delivering water in two years. They are currently in the process of obtaining permitting and finalizing work with the Bureau of Land Management. Once that falls into place, they'll go back to MET. They are working to address three issues--a treatment process has been selected, the integration of the water has been discussed with MET, and they're processing

through that, and they can answer technical questions and get them resolved. The right of way has been the key item. Construction activity will not start until MET's Board approves the integration of water into its system. Mr. Ferons predicted that we'd see a lot more activity over the next six months at MET.

Upon MOTION by Director Dick, seconded by Director Yoo Schneider, and carried (3-0), the Committee recommended the Board vote to adopt an oppose position on AB 1000 (Friedman) at the August 16, 2017 Board Meeting. Directors Dick, Yoo Schneider and Tamaribuchi voted in favor.

CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) 2017 BOARD OF DIRECTORS' ELECTION – SOUTHERN NETWORK REGION, SEAT C

Upon MOTION by Director Dick, seconded by Director Yoo Schneider, and carried (3-0), the Committee recommended the Board review the candidates and authorize President Osborne to cast the District's ballot for the CSDA Board of Directors' Southern Network, "Seat C" Election at the August 16, 2017 Board Meeting. Directors Dick, Yoo Schneider and Tamaribuchi voted in favor.

SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (SDRMA) BOARD OF DIRECTORS' ELECTION 2017

Ms. Baez stated that a resolution is required so this item has been revised.

Upon MOTION by Director Dick, seconded by Director Yoo Schneider, and carried (3-0), the Committee recommended the Board review the candidates and authorize President Osborne, or his designee, to cast the District's ballot for Mike Schaefer for the SDRMA Board of Directors' election at the August 16, 2017 Board Meeting. Directors Dick, Yoo Schneider and Tamaribuchi all voted in favor.

AUTHORIZE THE GENERAL MANAGER TO ENTER INTO METROPOLITAN CYCLIC AGREEMENT (S)

Mr. Hunter stated that OCWD's letter commends MWDOC for championing this at MET and requested that the MWDOC Board support this item. Staff put a lot of time into this. Mr. Lamar thanked MWDOC and MET and stated that this is a great opportunity to take advantage of storing water locally.

Upon MOTION by Director Dick, seconded by Director Yoo Schneider, and carried (3-0), the Committee recommended the Board authorize the General Manager to enter into Cyclic Agreement (s) with MET, OCWD and potentially the Cities of Anaheim, Fullerton, and Santa Ana, implementing a one-time MET In-lieu Program adopted by the MET Board on July 11, 2017 at the August 16, 2017 Board Meeting. Directors Dick, Yoo Schneider and Tamaribuchi all voted in favor.

INFORMATION ITEMS**UPDATE ON CORE HIGH SCHOOL WATER EDUCATION PROGRAM**

Mr. Volzke introduced the Core High School Water Education Program and noted that there are 175,000 high school students in Orange County. He introduced Ms. Lori Keiser of Inside the Outdoors who presented a brief program overview. Ms. Keiser stated that Inside the Outdoors has worked with Mr. Volzke and the team over the past year to develop the program. She touched on the Traveling Scientist, the robust program regarding the CA WaterFix, the future of the Delta, and Eco-Restore. She noted that classroom resources are the biggest change and that videos are available including Fritz Coleman's talk at the Water Summit. Mr. Volzke noted that three more videos will be developed this year.

EDUCATION REPORT

- a. Elementary
- b. High School

RECAP Of 2017 OC WATER SUMMIT**UPDATE ON WATER POLICY DINNER****OC LAFCO UPDATE****PUBLIC AFFAIRS ACTIVITIES REPORT**

The informational reports were received and filed.

OTHER ITEMS**REVIEW ISSUES RELATED TO LEGISLATION, OUTREACH, PUBLIC INFORMATION ISSUES, AND MET**

No items were presented.

ADJOURNMENT

There being no further business to be brought before the Committee, the meeting adjourned at 10:40 a.m.

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY**

**Jointly with the
PUBLIC AFFAIRS AND LEGISLATION COMMITTEE**

August 21, 2017 - 8:30 a.m. to 10:30 a.m.

MWDOC Conference Room 101

Committee:

Director Sat Tamaribuchi, Chairman
Director Larry Dick
Director Megan Yoo Schneider

Staff:

Robert Hunter, Karl Seckel, Heather Baez,
Jonathan Volzke, Pat Meszaros,
Tiffany Baca, Harvey De La Torre,
Bryce Roberto, Melissa Baum-Haley,
Damon Micalizzi

Also Present:

Wayne Osborne, MWDOC Director
Jeff Thomas, MWDOC Director
Larry McKenney, MWDOC MET Director
Linda Ackerman, MWDOC MET Director
Dick Ackerman, Ackerman Consulting
John Lewis, Lewis Consulting
Justin McCusker, SMWD
Chuck Gibson, SMWD
Charley Wilson, SMWD
Dan Ferons, SMWD
Jim Leach, SMWD
Stacy Taylor, Mesa Water
Steve LaMar, IRWD
Charley Wilson, SMWD
Christine Compton, IRWD
John Kennedy, OCWD
Lori Kiesser, Inside the Outdoors
Laer Pierce
Tony Solorzano, Discovery Cube
Kevin Perkins, HashtagPinpoint Corp.

Chair Tamaribuchi called the meeting to order at 8:30 a.m.

PUBLIC PARTICIPATION

No items were presented.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

No items were presented.

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING

No items were presented.

DISCUSSION ITEMS**LEGISLATIVE ACTIVITIES****a. Federal Legislative Report (Barker)**

Chair Tamaribuchi stated that he'd like Mr. Jim Barker to call in on a monthly basis. The Board then discussed the Environmental Infrastructure provisions in the Energy and Water Appropriations bills. Mr. Barker 's report noted that we are actively seeking either Report Language in the Appropriations documents or having key offices send letters or make telephone calls on this matter. Director Barbre stated that the environmental infrastructure bills are not funded and the Army Corps will not move on it until there's money in that account. Mr. LaMar stated that the prior WRDA bill had funding for environmental infrastructure bills. IRWD worked with Senator Walters and others to get clarification on the types of projects that should be funded

b. State Legislative Report (BBK)

Ms. Heather Baez stated that Mr. Devers' report discusses the long term conservation bills. She will forward bill text to the Board. There is bill language inserted into AB 1668 and SB 606. With regard to SB 623 (Monning), the public goods charge language has been inserted so we will move to immediate oppose on that bill.

There was further discussion on SB 623 (Monning) with Mr. LaMar stating that opposition needs to be a high priority in Orange County as it basically gives new authority to the State Water Resources Control Board (SWRCB) to set targets in the future. There would be new requirements for Urban Water Management Plans and Water contingency plans. The public goods charge would be \$.95/month from every water user in state who has a one inch or smaller meter. A two-inch meter would be \$4.00; four-inch \$6.00; and bigger than four-inches \$10/month. Mr. Hunter stated that this is just the starting point. The biggest issue is migration of standards from the legislature to SWRCB. Ms. Baez stated we are working on cost impacts for each of our member agencies to use to draft letters to our delegation. Chair Tamaribuchi requested an update at the next Board meeting which would be P&O on September 5 on both SB 623 and the long term conservation bills. Also, Director Barbre suggested that a fact sheet on SB 623 be prepared and distributed at the Water Policy dinner on August 30, 2017.

c. County Legislative Report (Lewis)

Mr. Lewis reported that the September LAFCO meeting was canceled. He then discussed the situation between the Sheriffs and the Fire Authority who are at an impasse over who should handle search and rescue as they both want to do it and they've had approximately 30 meetings to work out a compromise but have not been successful so far. Lastly, regarding the Board of Supervisors' meetings on the CA WaterFix which is on their agenda on September 12, meetings are scheduled with Supervisor Do, and Supervisor Bartlett's Deputy Chief of Staff/Water Policy Adviser, Victor Cao.

d. Legal and Regulatory Report (Ackerman)

Mr. Ackerman mentioned the passing of Retired Senator Ross Johnson.

The report was received and filed.

e. MWDOC Legislative Matrix**f. Metropolitan Legislative Matrix**

The legislative matrices were received and filed without discussion.

DEVELOP PROGRAM GOALS FOR MWDOC'S FEDERAL ADVOCACY PROGRAM

Director Tamaribuchi noted that the goals are so broad—they could apply to any water agency and it would be helpful if we could narrow the goals for Orange County. Ms. Baez stated that the goals are intentionally broad and we'd get that narrowing as soon as the next steps are accomplished (review principles, establish priorities and develop tactics). The Committee directed staff to bring this item and the policy principles back next month.

UPDATE ON THREE-MONTH SOCIAL MEDIA PILOT WITH HASHTAGPINPOINT CORPORATION

Mr. Damon Micalizzi gave an update on the contract regarding our social media efforts. He stated that our Facebook page was not very robust in the past—we basically were talking with a group of our peers. The recent outreach campaign focused on growing our footprint tripling our followers in a period of 3 months. We learned how powerful this tool is if we use it right as we went from being barely relevant to formidable among our peers. Mr. Micalizzi introduced Mr. Kevin Perkins who stated that HashtagPinpoint Corporation came in to accomplish three things—standardize messaging format; educate on the CA WaterFix; and elevate awareness. Mr. Perkins shared a WaterFix video developed for MWDOC that had over 60K views to date. Per Mr. Perkins, people are watching videos more than they're reading text blurbs. 100,000 people per week are seeing the content of MWDOC.com. Fritz Coleman's video reached 31,000 people. Mr. Hunter noted that social media activity is in the budget for this year.

Mr. Micalizzi noted that he showed the video at a MET Public Information Officers' meeting and several agencies were interested in it.

Mr. Hunter stated that we are looking at a refresh to the logo and will be previewing a couple of examples in the near future.

ACTION ITEMS**TRAVEL TO WASHINGTON, DC TO COVER FEDERAL INITIATIVES**

Upon MOTION by Director Dick, seconded by Director Osborne, and carried (3-0), the Committee recommended the Board receive and file the report at the September 13, 2017 Board meeting. Directors Tamaribuchi, Dick, and Yoo Schneider voted in favor.

TRAVEL TO SACRAMENTO TO COVER STATE INITIATIVES

Upon MOTION by Director Dick, seconded by Director Osborne, and carried (3-0), the Committee recommended the Board receive and file the report at the September 13, 2017 Board meeting. Directors Tamaribuchi, Dick, and Yoo Schneider voted in favor.

ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) REGION 10 ELECTION

Upon MOTION by Director Dick, seconded by Director Osborne, and carried (3-0), the Committee recommended the Board review the candidates and authorize President Osborne, or his designee, to cast the District's ballot for the ACWA Region 10 Board election at the September 13, 2017 Board meeting. Directors Tamaribuchi, Dick, and Yoo Schneider voted in favor.

INFORMATION ITEMS

OVERVIEW OF CALIFORNIA COUNCIL FOR ECONOMIC AND ENVIRONMENTAL BALANCE (CCEEB)

Mr. Hunter stated that Director Tamaribuchi and he attended the last CCEEB meeting to ensure that the CCEEB Board agreed to support the California WaterFix. Director Dick commended Director Tamaribuchi and staff on their efforts.

ASSOCIATION OF METROPOLITAN WATER AGENCIES (AMWA) OVERVIEW

Director Dick commended Mr. Hunter on his work on AMWA.

INSPECTION TRIP SCHEDULE 2017-18

SCHOOL PROGRAM UPDATE

OC WATER SUMMIT 2018

UPDATE ON WATER POLICY DINNER (AUGUST 30, 2017)

PUBLIC AFFAIRS ACTIVITIES REPORT

The informational reports were received and filed.

OTHER ITEMS**REVIEW ISSUES RELATED TO LEGISLATION, OUTREACH, PUBLIC INFORMATION ISSUES, AND MET**

Director McKenney stated that MWDOC took a position of support on HR 23 while MET voted in opposition. At the Caucus, Director McKenney heard other agencies noting that if HR 23 passed, it would kill the California Water Fix. He suggested that this bill be discussed at the MET Workshop in September with Director Ackerman concurring.

ADJOURNMENT

There being no further business to be brought before the Committee, the meeting adjourned at 10:40 a.m.

MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS OF THE
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
jointly with the
EXECUTIVE COMMITTEE
August 17, 2017, 8:30 a.m. to 9:05 a.m.
Conference Room 102

Committee:

Director Osborne, President
Director Barbre, Vice President
Director Dick (absent)

Staff:

R. Hunter (absent), M. Goldsby
K. Seckel

Also Present:

Director Finnegan

At 8:30 a.m., President Osborne called the meeting to order.

PUBLIC PARTICIPATION

No public comments were received.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

No items were presented.

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING

At the beginning of the meeting, Staff distributed the draft agendas for the upcoming month.

EXECUTIVE COMMITTEE PROPOSALS FOR FUTURE AGENDAS

The Committee reviewed and discussed the draft agendas for each of the meetings and made revisions/additions as noted below.

a. Planning & Operations Committee

No new items were added to the agenda.

b. Workshop Board meeting

Discussion ensued regarding the issues Mr. Breaux will address at the meeting during his presentation (regarding the California WaterFix), the WaterFix facilities maintenance, and how the pay-off of Diamond Valley Lake bonds will affect MET rates (reduction).

c. Administration & Finance Committee

No new items were added to the agenda.

d. Public Affairs & Legislation Committee

No new items were added to the agenda.

e. Executive Committee

No new items were added to the agenda.

DISCUSSION REGARDING UPCOMING ACTIVITIES OF SIGNIFICANCE

It was noted that it may be prudent for the Executive Committee to discuss the District's legal representation on the San Diego County Water Authority (SDCWA)/MET litigation, as well as Director insurance issues at the September meeting.

UPDATE ON MWDOC'S OUTREACH ACTIVITIES

Mr. Seckel updated the Committee on MWDOC's outreach efforts with respect to the SDCWA campaign, noting that MWDOC will have a page on its new website to address and counter some of the SDCWA literature circulating. It was suggested that the Executive Committee (in September) discuss MWDOC's efforts and whether to approach the issue in a passive or active manner.

Discussion ensued regarding the history of SDCWA's issues with MET.

MEMBER AGENCY RELATIONS

No new information was presented.

GENERAL MANAGER'S REPORTS

Mr. Seckel updated the Committee on the various water industry staff vacancies (MET, Santa Ana Watershed Project Authority, Inland Empire Utilities Agency, West Basin Municipal Water District, Upper San Gabriel Valley Municipal Water District, and Mesa Water (director vacancy). The Committee received and filed the report.

REVIEW AND DISCUSS DISTRICT AND BOARD ACTIVITIES

No new information was presented.

ADJOURNMENT

There being no further business to be brought before the Committee, the meeting adjourned at 9:05 a.m.

**Municipal Water District of Orange County
REVENUE / CASH RECEIPT REPORT
August 2017**

WATER REVENUES

Date	From	Description	Amount
08/04/17	City of Huntington Beach	June 2017 Water deliveries	1,437,065.63
08/08/17	City of Garden Grove	June 2017 Water deliveries	34,530.19
08/10/17	City of Westminster	June 2017 Water deliveries	211,365.06
08/10/17	Mesa Water	June 2017 Water deliveries	38,583.05
08/11/17	City of San Clemente	June 2017 Water deliveries	701,195.99
08/14/17	El Toro Water District	June 2017 Water deliveries	651,716.20
08/14/17	South Coast Water District	June 2017 Water deliveries	421,448.24
08/14/17	Santa Margarita Water District	June 2017 Water deliveries	2,120,020.99
08/14/17	Laguna Beach County Water District	June 2017 Water deliveries	210,545.37
08/14/17	City of San Juan Capistrano	June 2017 Water deliveries	452,798.09
08/14/17	City of Orange	June 2017 Water deliveries	314,548.87
08/14/17	City of La Palma	June 2017 Water deliveries	4,872.35
08/15/17	East Orange County Water District	June 2017 Water deliveries	39,762.00
08/15/17	Orange County Water District	June 2017 Water deliveries	5,543,114.27
08/15/17	Irvine Ranch Water District	June 2017 Water deliveries	1,045,881.73
08/15/17	Moulton Niguel Water District	June 2017 Water deliveries	2,069,396.24
08/15/17	Yorba Linda Water District	June 2017 Water deliveries	675,898.16
08/15/17	Golden State Water Company	June 2017 Water deliveries	387,388.98
08/17/17	Serrano Water District	July 2017 Water deliveries	9,486.94
08/24/17	City of Fountain Valley	July 2017 Water deliveries	161,399.50
08/25/17	City of Buena Park	July 2017 Water deliveries	376,676.15
08/25/17	City of Brea	July 2017 Water deliveries	163,208.95
08/25/17	Trabuco Canyon Water District	July 2017 Water deliveries	147,537.91
08/28/17	City of Newport Beach	July 2017 Water deliveries	746,366.24
08/28/17	City of Seal Beach	July 2017 Water deliveries	294,452.45
TOTAL REVENUES			\$ 18,259,259.55

Municipal Water District of Orange County
REVENUE / CASH RECEIPT REPORT
August 2017

MISCELLANEOUS REVENUES

Date	From	Description	Amount
08/10/17	Santa Margarita Water District	8/30/17 Water Policy dinner	740.00
08/31/17	Paypal	8/30/17 Water Policy dinner	3,098.50
08/17/17	OC Coastkeeper	8/30/17 Water Policy dinner	80.00
08/25/17	City of Buena Park	8/30/17 Water Policy dinner	80.00
08/31/17	3 Checks	8/30/17 Water Policy dinner	400.00
08/17/17	Metropolitan Water District	8/30/17 Water Policy dinner	740.00
08/17/17	Orange County Water District	Cost share of OC Water Summit	2,361.33
08/24/17	Stan Sprague	Aug-Sep 2017 Retiree Health insurance	468.00
08/14/17	Janice Kovacevic	Movie tickets	17.00
08/31/17	Christina Fuller	Movie tickets	25.50
08/28/17	US Bank	CAL Card rebate check	897.46
08/15/17	Orange County Water District	FY 17-18 Ground Water Customer charge	468,565.00
08/01/17	Santa Margarita Water District	May 2017 Smartimer rebate program	97.97
08/04/17	City of San Clemente	June 2017 Smartimer rebate program	108.00
08/07/17	Mesa Water	June 2017 Smartimer rebate program	500.00
08/14/17	Trabuco Canyon Water District	June 2017 Smartimer rebate program	39.00
08/18/17	City of Huntington Beach	June 2017 Smartimer rebate program	379.00
08/24/17	Santa Margarita Water District	June 2017 Smartimer rebate program	99.98
08/02/17	City of Newport Beach	April and June 2017 Turf Removal rebate program	222.00
08/03/17	City of Westminster	May-June 2017 Turf Removal rebate program	888.00
08/10/17	City of La Habra	May-June 2017 Turf Removal rebate program	555.00
08/07/17	City of Fountain Valley	June 2017 Turf Removal rebate program	444.00
08/07/17	City of Orange	June 2017 Turf Removal rebate program	555.00
08/10/17	City of Garden Grove	June 2017 Turf Removal rebate program	888.00
08/14/17	City of Buena Park	June 2017 Turf Removal rebate program	222.00
08/14/17	Irvine Ranch Water District	June 2017 Turf Removal rebate program	1,248.28
08/04/17	City of San Clemente	June 2017 So Cal Watersmart Residential rebate program	125.00
08/10/17	Irvine Ranch Water District	June 2017 So Cal Watersmart Residential rebate program	127,926.00
08/14/17	El Toro Water District	June 2017 So Cal Watersmart Residential rebate program	50.00
08/14/17	Moulton Niguel Water District	June 2017 So Cal Watersmart Residential rebate program	3,800.00
08/24/17	Laguna Beach County Water District	June 2017 So Cal Watersmart Residential rebate program	90.00
08/07/17	Department of Water Resources	Oct-Dec 2016 Strategic Turfgrass Removal & Design Assistance	1,444.63
08/15/17	Orange County Water District	April 2017 SAWPA Drought Response program	5,510.86
08/17/17	City of La Habra	Printing of Sunset Waterwise booklet	802.09
08/24/17	City of Tustin	Printing of Sunset Waterwise booklet	320.84
08/28/17	Santa Margarita Water District	Printing of Sunset Waterwise booklet	802.09
08/01/17	Irvine Ranch Water District	FY 17-18 Annual Retail Service Connection charge	1,238,956.60
08/01/17	Santa Margarita Water District	FY 17-18 Annual Retail Service Connection charge	626,546.90
08/02/17	South Coast Water District	FY 17-18 Annual Retail Service Connection charge	143,859.10
08/03/17	City of La Habra	FY 17-18 Annual Retail Service Connection charge	163,065.70
08/07/17	City of San Juan Capistrano	FY 17-18 Annual Retail Service Connection charge	137,944.80
08/11/17	City of San Clemente	FY 17-18 Annual Retail Service Connection charge	209,511.40
08/14/17	Trabuco Canyon Water District	FY 17-18 Annual Retail Service Connection charge	47,826.10
08/10/17	Orange County Sanitation District	WEROC Funding for FY 17-18	35,127.00
08/14/17	SOCWA	WEROC Funding for FY 17-18	13,620.00
08/15/17	Orange County Water District	WEROC Funding for FY 17-18	89,608.00

TOTAL MISCELLANEOUS REVENUES \$ 3,330,656.13
TOTAL REVENUES \$ 21,589,915.68



Robert J. Hunter, General Manager



Hilary Chumpitazi, Treasurer

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of September 2017**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
Core Expenditures:		
	Richard C. Ackerman	
1146	August 2017 Consulting for legal & regulatory matters	1,875.00
	*** Total ***	1,875.00
	Aleshire & Wynder LLP	
43305	August 2017 Legal services	980.00
	*** Total ***	980.00
	ALTA FoodCraft	
517071852	7/28/17 Coffee & tea supplies	198.01
517081827	8/24/17 Coffee & tea supplies	260.36
	*** Total ***	458.37
	Association of California Cities - Orange County	
1869	FY 17-18 Annual membership dues	5,000.00
	*** Total ***	5,000.00
	Awards & Trophies Company	
16957	Glass etching for 8/30/17 Water Policy Dinner guest speaker's gift	30.00
	*** Total ***	30.00
	Best Best and Krieger LLP	
801638	July 2017 State legislative advocacy services	8,049.95
55401-JUL17	July 2017 Legal services	22,983.49
	*** Total ***	31,033.44
	Black & Veatch	
192739	June-July 2017 Technical assistance on metering options	6,901.28
	*** Total ***	6,901.28
	Boy Scouts of America	
FOS2017	Sponsorship for Soil & Water Conversation merit badge	5,000.00
	*** Total ***	5,000.00
	Charles Busslinger	
080817	Computer Purchase Loan program	2,000.00
	*** Total ***	2,000.00
	CALPERS	
1-15044890	FY 16-17 Fees for GASB-68 reports & schedules	700.00
	*** Total ***	700.00
	ChicoBag Company	
CI-0000020032	1,200 Custom printed bags for promotional giveaway	2,960.10
	*** Total ***	2,960.10

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of September 2017**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
	Costco Wholesale	
367500579	2017 Membership renewal	120.00
	*** Total ***	120.00
	Finley & Cook PLLC	
SI0023054	10/1/17-9/30/18 Annual Navision software support	6,675.14
SI0023526	August 2017 Enhancement for Navision software	92.50
	*** Total ***	6,767.64
	Fry's Electronics	
22067408	8/7/17 Computer components	245.73
	*** Total ***	245.73
	Girl Scouts of Orange County	
161128-2017	Sponsorship for National Water badge	5,000.00
	*** Total ***	5,000.00
	Gladwell Governmental Services, Inc.	
3759	8/28/17 Records management services	720.00
	*** Total ***	720.00
	GovConnection, Inc.	
55024237	Silver iPad with 128GB	606.51
55025295	AppleCare plan for iPad	78.41
55041582	2 Uninterrupted Power Supply systems for MWDOC computer network	3,896.14
55053419	Uninterrupted Power Supply network management card for computer network	428.68
	*** Total ***	5,009.74
	Great Wolf Lodge	
083117	8/30/17 Water Policy Dinner banquet facilities	9,278.81
	*** Total ***	9,278.81
	Happy Photos	
071917	7/19/17 Photography services for executive headshots	539.00
	*** Total ***	539.00
	Humanscale Corporation	
2341559	Components for dual monitor arm assembly	66.07
2346057	Components & labor for dual monitor arm assembly	133.99
	*** Total ***	200.06
	James C. Barker, P.C.	
105-0817	August 2017 Federal legislative advocacy services	8,000.00
	*** Total ***	8,000.00
	Lewis Consulting Group, LLC	
2017-146	August 2017 Consulting services	3,125.00
	*** Total ***	3,125.00

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of September 2017**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
	Edward G. Means III	
MWDOC-1051	August 2017 Support for MET issues	1,136.77
	*** Total ***	1,136.77
	Norco Delivery Services	
710541	8/4/17 Delivery charges for Board packets	169.36
710848	8/30/17 Delivery charges for Board packets	169.36
	*** Total ***	338.72
	Office Solutions	
I-01210306	8/9/17 Office supplies	156.34
I-01216752	8/18/17 Office supplies	122.91
I-01217698	8/21/17 Office supplies	8.82
I-01223322	8/30/17 Office supplies	250.65
I-01224135	8/31/17 Office supplies	22.83
	*** Total ***	561.55
	Orange County Business Council	
083117	Registration to 8/31/17 Washington Briefing with Hugh Hewitt for Director Yoo Schneider	80.00
	*** Total ***	80.00
	Orange County Fast Print	
55095	Business cards for Director Finnegan	58.88
	*** Total ***	58.88
	Orange County Water District	
17944	July 2017 50% share of WACO expense	216.25
17991	July 2017 Postage, shared office & maintenance expense	9,398.38
	*** Total ***	9,614.63
	Patricia Kennedy Inc.	
21350	July 2017 Plant maintenance	214.00
21423	September 2017 Plant maintenance	214.00
	*** Total ***	428.00
	Petty Cash	
083117	July-August 2017 Petty Cash reimbursement	313.40
	*** Total ***	313.40
	Special District Risk Management Authority	
61070	FY 16-17 Year end audit balance for Workers' Compensation insurance policy	15.76
	*** Total ***	15.76
	Staffing Network, LLC	
95708704	8/7/17-8/13/17 Temporary help for scanning records and front desk coverage	1,060.80
95709214	8/14/17-8/20/17 Temporary help for scanning records and front desk coverage	1,060.80
	*** Total ***	2,121.60

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of September 2017**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
	<i>Staples Advantage</i>	
8045787340	8/5/17 Office supplies	100.96
	*** Total ***	100.96
	<i>USAFact Inc.</i>	
7081197	8/2/17 & 8/4/17 Pre-employment background checks	52.84
7081908	8/11/17 Pre-employment background checks	83.48
	*** Total ***	136.32
	<i>U. S. HealthWorks Medical Group</i>	
3171713-CA	8/3/17 Pre-employment exam	173.00
3175478-CA	8/8/17 Pre-employment exam	173.00
3179183-CA	8/15/17 Pre-employment exam	173.00
	*** Total ***	519.00
	<i>Vasquez and Company LLC</i>	
2170696-IN	July 2017 Services for FY 16-17 Financial audit	10,000.00
	*** Total ***	10,000.00
	<i>Water Systems Optimization, Inc.</i>	
1202	August 2017 Water Loss Control program	1,241.38
	*** Total ***	1,241.38
	<i>Total Core Expenditures</i>	122,611.14

Choice Expenditures:

	<i>Orange County Water District</i>	
17991	July 2017 Postage for Water Use Efficiency rebate programs	26.19
	*** Total ***	26.19
	<i>Top Hat Productions</i>	
93120	8/3/17 Lunch for Water Use Efficiency Workgroup meeting	428.20
	*** Total ***	428.20
	<i>Total Choice Expenditures</i>	454.39

Other Funds Expenditures:

	<i>Claris Strategy Inc.</i>	
10170100-01	July 2017 WEROC EOC space analysis and layouts	2,280.00
	*** Total ***	2,280.00
	<i>EcoTech Services, Inc.</i>	
944	7/26/17-8/25/17 One-on-One design assistance for Landscape Design program	6,750.00
	*** Total ***	6,750.00

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of September 2017**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
	McCall's Meter Sales & Service	
29592	July 2017 Meter Accuracy Testing program for Serrano Water District	840.00
29721	August 2017 Meter Accuracy Testing program for City of La Habra	910.00
	*** Total ***	1,750.00
	Metropolitan Water District	
083117	Refund from Turf Removal program audit	123,361.13
	*** Total ***	123,361.13
	Mission RCD	
2296	July 2017 Field verifications for rebate programs	14,469.85
2318	August 2017 Field verifications for rebate programs	19,342.29
	*** Total ***	33,812.14
	Orange County Fire Protection	
301103	8/25/17 Fire extinguisher service for WEROC S. EOC	43.50
300949	8/31/17 Fire extinguisher service for WEROC N. EOC	43.50
	*** Total ***	87.00
	Office Solutions	
I-01217698	8/21/17 Office supplies	8.82
	*** Total ***	8.82
	Vu Ho, Inc.	
1022	Upgrade FORTECH data base reports for Water Use Efficiency	500.00
	*** Total ***	500.00
	Water Systems Optimization, Inc.	
1202	August 2017 Water Loss Control program	34,692.50
	*** Total ***	34,692.50
	Westerly Meter Service Company	
15431	July 2017 Meter Accuracy Testing for Trabuco Canyon Water District	2,100.00
15442	August 2017 Meter Accuracy Testing for City of La Palma	705.00
	*** Total ***	2,805.00
	Total Other Funds Expenditures	206,046.59
	Total Expenditures	329,112.12

**Municipal Water District of Orange County
Disbursement Ratification Report
For the month of August 2017**

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
Core Disbursements:				
137070	8/7/17	SPECTB 0375210072017	Spectrum Business August 2017 Telephone and internet expense	306.04
			***Total ***	306.04
137071	8/7/17	VERIZO 9789815664	Verizon Wireless July 2017 4G Mobile broadband unlimited service	114.03
			***Total ***	114.03
137087	8/15/17	SPECTB 0343564080117	Spectrum Business August 2017 Telephone expense for 3 analog fax lines	107.04
			***Total ***	107.04
137091	8/15/17	VOLZKE 063017	Jonathan Volzke June 2017 Business expense	36.38
			***Total ***	36.38
ACH002701	8/15/17	ACKEEX 073117	Linda Ackerman July 2017 Business expense	59.92
			***Total ***	59.92
ACH002703	8/15/17	BARBRE 073117	Brett Barbre July 2017 Business expense	238.61
			***Total ***	238.61
ACH002704	8/15/17	BAUMHA 063017	Melissa Baum-Haley June 2017 Business expense	112.72
ACH002705	8/15/17	073017	July 2017 Business expense	179.30
			***Total ***	292.02
ACH002709	8/15/17	BUSSLI 073117	Charles Busslinger July 2017 Business expense	44.14
			***Total ***	44.14
ACH002710	8/15/17	CONWAY 073017	Matthew Conway July 2017 Business expense	61.20
			***Total ***	61.20
ACH002712	8/15/17	DICKEX 073117	Larry Dick July 2017 Business expense	128.43
			***Total ***	128.43
ACH002713	8/15/17	DINHPA 073117A	Patrick Dinh July 2017 Business expense	32.10
			***Total ***	32.10

**Municipal Water District of Orange County
Disbursement Ratification Report
For the month of August 2017**

Check #	Date	Vendor # Invoice/CM #	Name / Description	Net Amount
ACH002720	8/15/17	FINNEG	Joan Finnegan	
		073117	July 2017 Business expense	118.16
			***Total ***	118.16
ACH002732	8/15/17	SCHNEI	Megan Yoo Schneider	
		073117	July 2017 Business expense	364.34
			***Total ***	364.34
ACH002733	8/15/17	SECKEL	Karl Seckel	
		073117	July 2017 Business expense	146.14
			***Total ***	146.14
ACH002734	8/15/17	TAMARI	Satoru Tamaribuchi	
		073117	July 2017 Business expense	96.30
			***Total ***	96.30
ACH002735	8/15/17	THOMAS	Jeffery Thomas	
		073117	July 2017 Business expense	151.94
			***Total ***	151.94
137128	8/23/17	IRONMO	Iron Mountain	
		PCC2380	August 2017 Archived document storage fees	195.29
			***Total ***	195.29
ACH-170823	8/23/17	WAGEWO	Wageworks	
		INV236507	July 2017 Cafeteria plan administration	181.25
			***Total ***	181.25
137187	8/31/17	USBANK	U.S. Bank	
		4140/5443-JUL17	6/22/17-7/24/17 Cal Card Charges	13,136.33
			***Total ***	13,136.33
			(See attached sheet for details)	
		BERGJO	Joseph Berg	
ACH002738	8/31/17	073117	July 2017 Business expense	40.00
ACH002739	8/31/17	083117	August 2017 Business expense	238.64
			***Total ***	278.64
		DELATO	Harvey De La Torre	
ACH002740	8/31/17	081017	July-August 2017 Business expense	116.52
ACH002741	8/31/17	082517	August 2017 Business expense	42.65
			***Total ***	159.17
ACH002742	8/31/17	FAHLBE	Beth Fahl	
		083117	August 2017 Business expense	19.69
			***Total ***	19.69

**Municipal Water District of Orange County
Disbursement Ratification Report
For the month of August 2017**

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
ACH002743	8/31/17	HUNTER 072117	Robert J. Hunter June-July 2017 Business expense	40.74
			***Total ***	40.74
Total Core Disbursements				16,307.90
Choice Disbursements:				
		BERGJO	Joseph Berg	
ACH002738	8/31/17	073117	July 2017 Business expense	115.14
ACH002739	8/31/17	083117	August 2017 Business expense	63.29
			***Total ***	178.43
Total Choice Disbursements				178.43
Other Funds Disbursements:				
137069	8/7/17	ATTEOC 0532-JUL17	AT&T July 2017 WEROC N. EOC telephone expense	68.89
			***Total ***	68.89
137071	8/7/17	VERIZO 9789815664	Verizon Wireless July 2017 4G Mobile broadband unlimited service	38.01
			***Total ***	38.01
137074	8/15/17	ATTUVEOC 8599-AUG17	AT&T August 2017 U-verse internet service for WEROC N.EOC	60.00
			***Total ***	60.00
137086	8/15/17	SCHUNK 080417	Janine Schunk July-August 2017 Business expense	24.08
			***Total ***	24.08
Turf Removal Program				
137129	8/25/17	TR10-R-FV-5023-4950	J. Nguyen	1,000.00
137130	8/25/17	TR10-R-SC-6248-6177	D. Ross	2,000.00
137131	8/25/17	TR10-R-SM-6268-6196	M. Rich	1,000.00
137132	8/25/17	TRD10-R-SM-7548-7508	M. Juarez	448.00
137133	8/25/17	TR10-R-SM-7555-7515	R. Patel	157.00
137134	8/25/17	TR10-R-MNT-8022-7984	T. Markowitz	558.00
137135	8/25/17	TR8A-R-IRWD-9111-9073	C. Hahr	1,232.00
137136	8/25/17	TR10-R-O-12232-12187	R. Smith	734.00
137137	8/25/17	TR8A-C-IRWD-4332-12240	Salerno Community Association (Foothill Ranch)	23,692.95

**Municipal Water District of Orange County
Disbursement Ratification Report
For the month of August 2017**

Check #	Date	Vendor # Invoice/CM #	Name / Description	Net Amount
137138	8/25/17	TR10-R-IRWD-12295-12250	S. Mysko	1,916.00
137139	8/25/17	TR10-C-SOCO-13342-13293	Marbella HOA (Capistrano Beach)	574.00
137140	8/25/17	TR10-R-IRWD-13364-13313	S. Cao	2,000.00
137141	8/25/17	TR10-R-IRWD-13397-13348	K. Virdi	634.00
137142	8/25/17	TR10-R-LB-13430-13380	P. Themis	240.00
137143	8/25/17	TR10-R-MNT-13491-13440	M. Roberts	1,066.00
137144	8/25/17	TR10-R-MNT-13512-13459	L. Lanfranco	6,000.00
137145	8/25/17	TR10-R-WEST-13517-13463	W. Hugron	958.00
137146	8/25/17	TR10-R-IRWD-13525-13471	W. Reichenstein	2,000.00
137147	8/25/17	TR10-C-IRWD-13538-13484	Autocrib, Inc. (Tustin)	20,223.90
137148	8/25/17	TR10-R-MESA-13556-	V. Valdes	1,000.00
137149	8/25/17	TR10-R-MESA-13560-	E. Russelk	1,000.00
137150	8/25/17	TR10-R-MNT-13566-13511	J. Miceli	1,394.00
137151	8/25/17	TR10-R-SM-13575-13520	K. Borgschatz	256.00
137152	8/25/17	TR10-R-IRWD-14563-14508	J. Parker	1,430.00
137153	8/25/17	TR10-R-MNT-14568-14514	R. Hernandez	1,248.00
137154	8/25/17	TR10-R-MNT-14573-14519	S. Aguesse	954.00
137155	8/25/17	TR10-R-YLWD-14582-	J. Penalosa	1,000.00
137156	8/25/17	TR10-R-MNT-14583-14532	R. De Carvalho	788.00
137157	8/25/17	TR10-R-IRWD-14587-14536	J. Spooner	1,116.00
137158	8/25/17	TR10-R-MNT-14590-14539	A. Major	1,138.00
137159	8/25/17	TR10-R-IRWD-15578-15522	T. Ho	1,478.00
137160	8/25/17	TR10-R-IRWD-15580-15524	D. Chan	198.00
137161	8/25/17	TR10-R-SC-15582-15526	S. Mann	562.00
137162	8/25/17	TR10-R-SM-15583-15527	M. Dendinger	479.00
137163	8/25/17	TR10-R-IRWD-16575-16524	K. Huynh	1,196.00
137164	8/25/17	TR10-R-ETWD-17576-	J. Singer	2,000.00
137165	8/25/17	TR10-R-IRWD-17593-17539	J. Matayoshi	1,040.00
137166	8/25/17	TR10-R-SC-17599-17545	D. Carter	2,000.00
137167	8/25/17	TR10-R-FV-17629-17577	K. Nguyen	907.00
137168	8/25/17	TR10-R-IRWD-17632-17580	R. Rivera	2,000.00
137169	8/25/17	TR10-R-SM-17671-17624	A. Stephens	600.00
137170	8/25/17	TR10-R-IRWD-17673-17626	M. Yahya	906.00
137171	8/25/17	TR10-R-SM-17674-17627	B. Alexander	268.00
137172	8/25/17	TR10-R-HB-17685-17638	R. Futami	289.00
137173	8/25/17	TR10-R-SC-17689-17642	C. Flambures	1,272.00
137174	8/25/17	TR10-R-SC-17692-17645	C. Guthrie	870.00
137175	8/25/17	TR10-R-SM-17702-17654	C. Johnson	1,000.00
137176	8/25/17	TR10-R-MNT-17574-17519	A. McFarland	964.00
137177	8/25/17	TR10-R-IRWD-4896-14523	P. Dawdy	996.00
			***Total ***	96,782.85
137180	8/31/17	ATTEOC 0532-AUG17	AT&T August 2017 WEROC N. EOC telephone expense	70.25
			***Total ***	70.25

**Municipal Water District of Orange County
Disbursement Ratification Report
For the month of August 2017**

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
137184	8/31/17	SANTI1 JUN2017	Santiago Aqueduct Commission June 2017 SAC Pipeline operation surcharge ***Total ***	5,018.70 5,018.70
137187	8/31/17	USBANK 4140/5443-JUL17	U.S. Bank 6/22/17-7/24/17 Cal Card Charges ***Total *** (See attached sheet for details)	3,033.03 3,033.03
ACH002738	8/31/17	BERGIO 073117	Joseph Berg July 2017 Business expense	4.50
ACH002739	8/31/17	083117	August 2017 Business expense ***Total ***	4.50 9.00
ACH002749	8/31/17	SANTAM JUN2017	Santa Margarita Water District June 2017 SCP Pipeline operation surcharge ***Total ***	28,570.59 28,570.59
ACH002750	8/31/17	SOTOFR 073117	Francisco Soto July 2017 Business expense ***Total ***	80.52 80.52
WIRE-170831	8/31/17	METWAT 9072	Metropolitan Water District June 2017 Water deliveries ***Total ***	17,068,173.57 17,068,173.57
Total Other Funds Disbursements				<u>17,201,929.49</u>
Total Disbursements				<u><u>17,218,415.82</u></u>



Robert J. Hunter, General Manager



Hilary Chumpitazi, Treasurer

Cal Card Statement Detail
Statement Date: July 24, 2017
Payment Date: August 31, 2017

Date	Description	Amount
<u>K. Seckel Card</u>		
06/21/17	California Council for Environmental and Economic Balance Summer Issues Session in Olympic Valley, CA from July 19-21, 2017 - Airfare for Director Tamaribuchi	\$ 283.96
06/21/17	California Council for Environmental and Economic Balance Summer Issues Session in Olympic Valley, CA from July 19-21, 2017 - Airfare for R. Hunter	183.96
06/21/17	California Council for Environmental and Economic Balance Summer Issues Session in Olympic Valley, CA from July 19-21, 2017 - Accommodations deposit for R. Hunter	483.12
06/21/17	California Council for Environmental and Economic Balance Summer Issues Session in Olympic Valley, CA from July 19-21, 2017 - Accommodations deposit for Director Tamaribuchi	483.12
06/22/17	Lunch for Managers' meeting	459.31
06/22/17	Urban Water Institute conference in San Diego, CA from Aug. 16-18, 2017 - Accommodations deposit for M. Baum-Haley	258.08
06/23/17	SSL Certificate for mwdoc.com web address	217.98
06/24/17	5/25/17-6/24/17 Monthly web hosting service for new MWDOC website	15.65
06/26/17	Southern California Water Committee Long-term Water Use Efficiency workshop in Downey, CA on June 27, 2017 - Registration for C. Busslinger	75.00
06/26/17	UPS delivery charges for CDW return on June 21, 2017	7.28
06/26/17	Lunch for MET Directors' meeting	202.68
06/27/17	Staff development lunch	301.78
06/28/17	Orange County Public Relations Society of America Summer Media Mixer in Newport Beach, CA on July 26, 2017 - Registration for J. Volzke	56.90
06/28/17	2017 Updated directory of California Legislature	20.19
06/29/17	Seagate hard drive returned	(90.00)
06/29/17	100 Regal movie tickets for employee purchase	858.00
06/30/17	6/13/17-6/20/17 Facebook post for Public Affairs Intern position	50.00
07/03/17	UPS delivery charges for CDW return on June 21, 2017	16.62
07/03/17	Staff development lunch	69.85
07/03/17	Legislative activities in Washington, DC from Sep. 20-22, 2017 - Airfare for Director Barbre	908.41
07/04/17	Lunch for Administration department training	51.97
07/05/17	Southern California Water Committee Quarterly luncheon in Commerce, CA on July 28, 2017 - Registration for Director Tamaribuchi	75.00
07/06/17	Office supplies from Amazon	23.80
07/06/17	Reference guide for audio visual techniques	44.54
07/07/17	American Water Works Association CA-NV Section Water Education seminar in Orange, CA on Aug. 16, 2017 - Registration for M. Conway	130.00

Cal Card Statement Detail
Statement Date: July 24, 2017
Payment Date: August 31, 2017

Date	Description	Amount
07/07/17	8 Batteries for Uninterrupted Power Supply	172.40
07/08/17	Monthly subscription for artwork conversion tool	7.95
07/08/17	Amazon Prime membership	107.66 ^[1]
07/10/17	5 Signs for doors in refurbished hallway	343.35
07/10/17	UPS delivery charges for Board packets on Jul. 6, 2017	60.22
07/11/17	International Association of Emergency Managers membership for K. Hubbard	190.00
07/11/17	Southern California Water Committee Quarterly luncheon in Commerce, CA on July 28, 2017 - Registration for Director Dick	75.00
07/12/17	Monster job post for Database Coordinator position	575.00
07/13/17	Supplies for emergency water sample kits for WEROC training	132.50
07/13/17	Association of California Cities - OC Summer reception - Registrations for Directors Yoo Schneider and Thomas	70.00
07/13/17	Monster job post for Administration Assistant position	459.00
07/13/17	Monster job post for Administration Assistant position - Duplicate charge	459.00 ^[2]
07/13/17	Supplies for emergency water sample kits for WEROC training	28.95
07/14/17	Food for staff development meeting	30.98
07/18/17	ACWA Fall conference in Anaheim, CA from Nov. 28-Dec. 1, 2017 - Registration for K. Seckel	699.00
07/18/17	ACWA Fall conference in Anaheim, CA from Nov. 28-Dec. 1, 2017 - Registration for Director Tamaribuchi	699.00
07/18/17	Supplies for emergency water sample kits for WEROC training	362.55
07/18/17	Flowers for MWDOC staff member	53.18
07/19/17	Supplies for emergency water sample kits for WEROC training	1,019.23
07/19/17	Domain registration for myocwater.com	112.80
07/19/17	Colorado River Authority Upper Colorado River Basin tour from Aug. 28-31, 2017 - Airfare for M. Baum-Haley	490.75
07/19/17	Colorado River Authority Upper Colorado River Basin tour from Aug. 28-31, 2017 - Airfare for H. Baez	468.75
07/21/17	Office supplies from Costco	288.84
07/21/17	California Council for Environmental and Economic Balance Summer Issues Session in Olympic Valley, CA from July 19-21, 2017 - Accommodations for Director Tamaribuchi	55.16
Total		<u>\$ 12,148.47</u>

- ^[1] Amazon Prime membership canceled - refund received on 8/24/17
^[2] Monster charged for same job post twice - refund received on 7/26/17

Cal Card Statement Detail
Statement Date: July 24, 2017
Payment Date: August 31, 2017

Date	Description	Amount
<u>R. Hunter Card</u>		
06/22/17-07/24/17	Meals for R. Hunter's meetings	\$ 240.98
06/22/17	California Council for Environmental and Economic Balance Summer Issues Session in Olympic Valley, CA from July 19-21, 2017 - Registrations for Director Tamaribuchi and R. Hunter	2,120.00
06/23/17	California Emergency Services Association Training and Annual conference in Fish Camp, CA from Oct. 9-12, 2017 - Registration for K. Hubbard	694.80
06/23/17	International Association of Emergency Managers Annual conference in Long Beach, CA from Nov. 10-15, 2017 - Registration for K. Hubbard	605.00
06/23/17	Orange County Business Council Economic Development Forum in Irvine, CA on Jul. 20, 2017 - Registration for Director Thomas	85.00
07/21/17	California Council for Environmental and Economic Balance Summer Issues Session in Olympic Valley, CA from July 19-21, 2017 - Car rental for Director Tamaribuchi and R. Hunter	165.95
07/21/17	California Council for Environmental and Economic Balance Summer Issues Session in Olympic Valley, CA from July 19-21, 2017 - Parking for R. Hunter	54.00
07/21/17	California Council for Environmental and Economic Balance Summer Issues Session in Olympic Valley, CA from July 19-21, 2017 - Accommodations for R. Hunter	55.16
Total		<u>\$ 4,020.89</u>

Municipal Water District of Orange County
GM Approved Disbursement Report ⁽¹⁾
For the month of August 2017

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
Core Disbursements:				
137068	8/3/17	DISNEY 2018OCSUMMIT	Disneyland Resort Deposit for 6/1/18 OC Water Summit event facilities ***Total ***	4,500.00 4,500.00
137103	8/18/17	ANAHEI 2015UWMP	City of Anaheim Refund deposit balance for 2015 Urban Water Management Plan ***Total ***	15,210.00 15,210.00
137104	8/18/17	BREA 2015UWMP	City of Brea Refund deposit balance for 2015 Urban Water Management Plan ***Total ***	9,366.00 9,366.00
137105	8/18/17	BUENAP 2015UWMP	City of Buena Park Refund deposit balance for 2015 Urban Water Management Plan ***Total ***	10,170.00 10,170.00
137106	8/18/17	FULLER 2015UWMP	City of Fullerton Refund deposit balance for 2015 Urban Water Management Plan ***Total ***	2,050.00 2,050.00
137107	8/18/17	HUNTIN 2015UWMP	City of Huntington Beach Refund deposit balance for 2015 Urban Water Management Plan ***Total ***	15,734.00 15,734.00
137108	8/18/17	SANTAA 2015UWMP	City of Santa Ana Refund deposit balance for 2015 Urban Water Management Plan ***Total ***	5,486.00 5,486.00
137109	8/18/17	WESTMI 2015UWMP	City of Westminster Refund deposit balance for 2015 Urban Water Management Plan ***Total ***	22,130.00 22,130.00
137110	8/18/17	EASTOR 2015UWMP	East Orange Co Water District Refund deposit balance for 2015 Urban Water Management Plan ***Total ***	946.00 946.00

Municipal Water District of Orange County
GM Approved Disbursement Report ⁽¹⁾
For the month of August 2017

Check #	Date	Vendor # Invoice/CM #	Name / Description	Net Amount
137111	8/18/17	ELTORO	El Toro Water District	
		2015UWMP	Refund deposit balance for 2015 Urban Water Management Plan	17,406.00
			***Total ***	17,406.00
137112	8/18/17	FOUNTA	City of Fountain Valley	
		2015UWMP	Refund deposit balance for 2015 Urban Water Management Plan	9,366.00
			***Total ***	9,366.00
137113	8/18/17	GARDEN	City of Garden Grove	
		2015UWMP	Refund deposit balance for 2015 Urban Water Management Plan	10,292.00
			***Total ***	10,292.00
137114	8/18/17	LAHABR	City of La Habra	
		2015UWMP	Refund deposit balance for 2015 Urban Water Management Plan	5,160.00
			***Total ***	5,160.00
137115	8/18/17	LAPALM	City of La Palma	
		2015UWMP	Refund deposit balance for 2015 Urban Water Management Plan	10,562.00
			***Total ***	10,562.00
137116	8/18/17	MESAWA	Mesa Water	
		2015UWMP	Refund deposit balance for 2015 Urban Water Management Plan	5,310.00
			***Total ***	5,310.00
137117	8/18/17	NEWPOR	City of Newport Beach	
		2015UWMP	Refund deposit balance for 2015 Urban Water Management Plan	4,486.00
			***Total ***	4,486.00
137118	8/18/17	ORANGE	City of Orange	
		2015UWMP	Refund deposit balance for 2015 Urban Water Management Plan	12,406.00
			***Total ***	12,406.00
137119	8/18/17	SANCLE	City of San Clemente	
		2015UWMP	Refund deposit balance for 2015 Urban Water Management Plan	5,942.00
			***Total ***	5,942.00

Municipal Water District of Orange County
GM Approved Disbursement Report ⁽¹⁾
For the month of August 2017

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
137120	8/18/17	SANJUA 2015UWMP	City of San Juan Capistrano Refund deposit balance for 2015 Urban Water Management Plan ***Total ***	8,416.00 8,416.00
137121	8/18/17	SEALBE 2015UWMP	City of Seal Beach Refund deposit balance for 2015 Urban Water Management Plan ***Total ***	2,156.00 2,156.00
137122	8/18/17	SOUTH C 2015UWMP	South Coast Water District Refund deposit balance for 2015 Urban Water Management Plan ***Total ***	9,708.00 9,708.00
137123	8/18/17	TRABUC 2015UWMP	Trabuco Canyon Water District Refund deposit balance for 2015 Urban Water Management Plan ***Total ***	20,076.00 20,076.00
137124	8/18/17	TUSTIN 2015UWMP	City of Tustin Refund deposit balance for 2015 Urban Water Management Plan ***Total ***	8,920.00 8,920.00
137125	8/18/17	YORBAL 2015UWMP	Yorba Linda Water District Refund deposit balance for 2015 Urban Water Management Plan ***Total ***	7,842.00 7,842.00
137178	8/30/17	SPECTAV 8367	Spectrum A/V Inc. Audio Visual services for 8/30/17 Water Policy Dinner ***Total ***	3,593.20 3,593.20
137185	8/31/17	STAFFI 95707148 95708293	Staffing Network, LLC 7/24/17-7/30/17 Temporary help for scanning records and front desk coverage 7/31/17-8/6/17 Temporary help for scanning records and front desk coverage ***Total ***	1,060.80 1,060.80 2,121.60
Total Core Disbursements				229,354.80

Municipal Water District of Orange County
GM Approved Disbursement Report ⁽¹⁾
For the month of August 2017

Check #	Date	Vendor # Invoice/CM #	Name / Description	Net Amount
Choice Disbursements:				
Total Choice Disbursements				-
Other Funds Disbursements:				
137094	8/18/17	HUNTIN 080117	City of Huntington Beach Final payment for Budget Based Tiered Rate grant ***Total ***	7,905.00 7,905.00
137095	8/18/17	EASTOR 080117	East Orange Co Water District Final payment for Budget Based Tiered Rate grant ***Total ***	6,925.00 6,925.00
137096	8/18/17	ELTORO 080117	El Toro Water District Final payment for Budget Based Tiered Rate grant ***Total ***	8,254.00 8,254.00
137097	8/18/17	FOUNTA 080117	City of Fountain Valley Final payment for Budget Based Tiered Rate grant ***Total ***	3,953.00 3,953.00
137098	8/18/17	MOULTO 080117	Moulton Niguel Water District Final payment for Budget Based Tiered Rate grant ***Total ***	8,254.00 8,254.00
137099	8/18/17	NEWPOR 080117	City of Newport Beach Final payment for Budget Based Tiered Rate grant ***Total ***	3,953.00 3,953.00
137100	8/18/17	SANCLE 080117	City of San Clemente Final payment for Budget Based Tiered Rate grant ***Total ***	3,953.00 3,953.00
137101	8/18/17	SOUTHCO 080117	South Coast Water District Final payment for Budget Based Tiered Rate grant ***Total ***	8,254.00 8,254.00
137102	8/18/17	YORBAL 080117	Yorba Linda Water District Final payment for Budget Based Tiered Rate grant ***Total ***	7,905.00 7,905.00
Total Other Funds Disbursements				59,356.00
Total Disbursements				288,710.80

Municipal Water District of Orange County
GM Approved Disbursement Report ⁽¹⁾
For the month of August 2017

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
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Robert J. Hunter, General Manager



Hilary Chummitazi, Treasurer

- (1) For disbursements that did not make the cut-off of previous month's Disbursement Approval report.
Disbursements are approved by GM for payment and need A & F Committee ratification.



Municipal Water District of Orange County Consolidated Summary of Cash and Investment

July 31, 2017

Street Address:

18700 Ward Street
Fountain Valley, California 92708

Mailing Address:

P.O. Box 20895
Fountain Valley, CA 92728-0895

(714) 963-3058

Fax: (714) 964-9389

www.mwdoc.com

Wayne S. Osborne
President

Brett R. Barbre
Vice President

Larry D. Dick
Director

Joan C. Finnegan
Director

Megan Yoo Schneider
Director

Sat Tamaribuchi
Director

Jeffery M. Thomas
Director

Robert J. Hunter
General Manager

MEMBER AGENCIES

City of Brea

City of Buena Park

East Orange County Water District

El Toro Water District

Emerald Bay Service District

City of Fountain Valley

City of Garden Grove

Golden State Water Co.

City of Huntington Beach

Irvine Ranch Water District

Laguna Beach County Water District

City of La Habra

City of La Palma

Mesa Water District

Moulton Niguel Water District

City of Newport Beach

City of Orange

Orange County Water District

City of San Clemente

City of San Juan Capistrano

Santa Margarita Water District

City of Seal Beach

Serrano Water District

South Coast Water District

Trabuco Canyon Water District

City of Tustin

City of Westminster

Yorba Linda Water District

District investments and cash balances are held in various funds designated for certain purposes as follows:

Fund	Book Value	% of Portfolio
Designated Reserves		
General Operations	\$2,715,630	19.50%
Grant & Project Cash Flow	1,500,000	10.77%
Election Expense	475,000	3.41%
Building Repair	350,407	2.52%
OPEB	209,006	1.50%
Total Designated Reserves	5,250,043	37.70%
General Fund	7,082,279	50.83%
Water Fund	1,738,314	12.48%
Conservation Fund	(133,021)	(0.95%)
Desalination Feasibility Study Fund	(145,165)	(1.04%)
WEROC Fund	145,074	1.04%
WEROC Fuel Trailers	(36,452)	(0.26%)
Trustee Activities	28,182	0.20%
Total	\$13,929,254	100.00%

The funds are invested as follows:

Term of Investment	% of Portfolio	Book Value	Market Value
Cash	7.33%	\$1,020,858	\$1,020,858
Short-term investment			
• LAIF	6.20%	\$863,305	\$863,305
• OCIP	64.18%	8,940,781	8,940,781
Long-term investment			
• Corporate Bond	8.29%	1,154,310	1,155,992
• Certificates of Deposit	14.00%	1,950,000	1,957,561
Total	100.00%	\$13,929,254	\$13,938,497

The average number of days to maturity/call as of July 31, 2017 equaled 202 and the average yield to maturity is 1.27%. During the month, the District's average daily balance was \$19,734,366.63. Funds were invested in Federal Agency Issues, Certificates of Deposit, Negotiable CD's, Miscellaneous Securities, the Local Agency Investment Funds (LAIF) and the Orange County Investment Pool (OCIP) during the month of July 2017.

The \$9,243 difference between the book value and the market value on July 31, 2017 represents the exchange difference if all investments had been liquidated on that date. Since it is the District's practice to "buy and hold" investments until maturity, the market values are a point of reference, not an indication of actual loss or gain. There are no current plans or cash flow requirements identified in the near future that would require the sale of these securities prior to maturity.

Robert J. Hunter
General Manager

Hilary Chumpitazi
Treasurer Page 66 of 136

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY



Portfolio Management - Portfolio Summary July 31, 2017

7/31/2017	Par Value	Market Value	Book Value	% of Portfolio	Days to Mat/Call	YTM @ Cost
Negotiable Certificate Of Deposit	1,950,000.00	1,957,561.50	1,950,000.00	15.11	579	1.895
Corporate Bond	1,150,000.00	1,155,991.50	1,154,310.44	8.91	1,273	2.290
Local Agency Investment Funds	863,304.91	863,304.91	863,304.91	6.69	1	1.046
Orange County Investment Pool	8,940,781.26	8,940,781.26	8,940,781.26	69.29	1	1.024
Total Investments	12,904,086.17	12,917,639.17	12,908,396.61	100.00	202	1.270

Cash						
Cash	1,020,857.65	1,020,857.65	1,020,857.65		1	0.00
Total Cash and Investments	13,924,943.82	13,938,496.82	13,929,254.26		202	1.270

Total Earnings	Month Ending July	Fiscal Year to Date
Current Year	18,989.55	18,989.55
Average Daily Balance	19,734,366.63	
Effective Rate of Return	1.270%	

We certify that this report reflects the cash and investments of the Municipal Water District of Orange County and is in conformity with the Government Code requirements and the District Investment Policy and Guidelines in effect at the time of investment. The Investment Program herein shown provides sufficient cash flow liquidity to meet the next six month's estimated expenditure. The source for the market values are from Union Bank. Per Resolution 2059 there are no compliance exceptions to report.


Robert J. Hunter, General Manager

Date

9-7-17


Hilary Chumpitazi, Treasurer

Date

9/7/2017

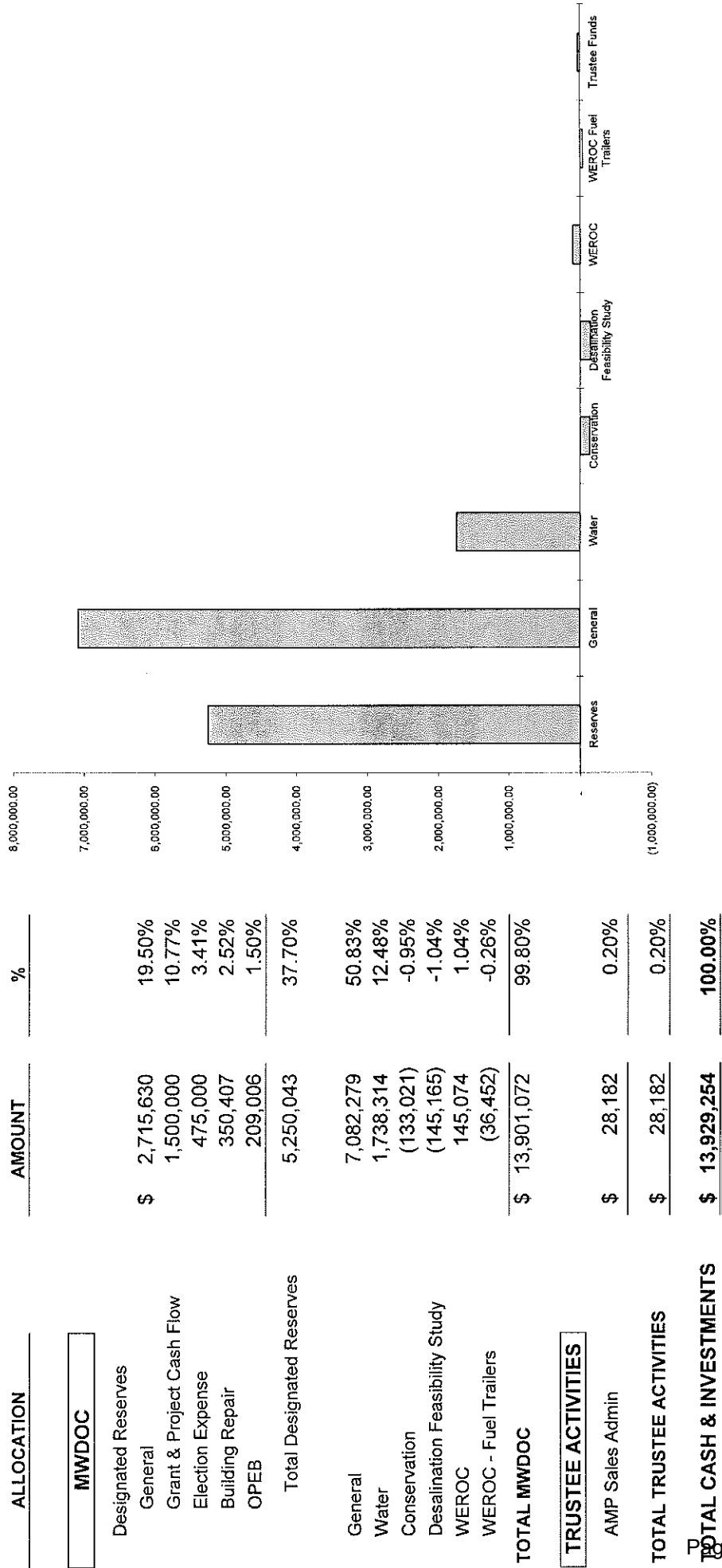
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Portfolio Management
Long-Term Portfolio Details - Investments
July 31, 2017

Issuer	CUSIP/Ticker	Settlement Date	Par Value	Market Value	Book Value	Coupon Rate	YTM @ Cost	Days To Call/Maturity	Maturity Date
Negotiable Certificate Of Deposit									
American Express Bank	02587CEA4	7/29/2015	250,000.00	250,210.00	250,000.00	1.450	1.450	182	1/29/2018
Barclays Bank	06740KJP3	9/24/2015	250,000.00	251,937.50	250,000.00	1.900	1.900	784	9/23/2019
Capital One Bank	140420TY6	8/5/2015	250,000.00	250,355.00	250,000.00	1.700	1.700	371	8/6/2018
Capital One Natl Assn	14042E6C9	9/2/2015	250,000.00	252,212.50	250,000.00	1.950	1.950	764	9/3/2019
Comenity Capital Bank	20033AUX2	7/25/2017	200,000.00	200,044.00	200,000.00	2.000	2.000	1,446	7/16/2021
Discover Bank	2546712Y5	7/23/2014	250,000.00	250,300.00	250,000.00	1.600	1.600	357	7/23/2018
HSBC Bank	40434AK65	1/21/2016	250,000.00	250,422.50	250,000.00	1.550	2.534	174	1/21/2021
Synchrony Bank	87164XBY1	7/25/2014	250,000.00	252,080.00	250,000.00	2.050	2.050	729	7/30/2019
Sub Total			1,950,000.00	1,957,561.50	1,950,000.00	1.769	1.895	579	
Corporate Bond									
JP Morgan Chase	46625HKA7	11/2/2015	500,000.00	503,620.00	501,153.78	2.250	2.152	875	1/23/2020
National Rural Utili Coop	63743FE51	7/27/2017	200,000.00	198,822.00	200,000.00	2.500	2.500	1,810	7/15/2022
Wells Fargo	94974BGR5	1/13/2016	250,000.00	253,367.50	251,103.53	2.550	2.409	1,225	12/7/2020
Westpac Banking Corp	961214DQ3	7/25/2017	200,000.00	200,182.00	202,053.13	2.500	2.278	1,793	6/28/2022
Sub Total			1,150,000.00	1,155,991.50	1,154,310.44	2.402	2.290	1,273	
Total Investments			3,100,000.00	3,113,553.00	3,104,310.44	2.004	2.042	837	
Total Earnings									
			Month Ending July	Fiscal Year To Date					
Current Year			4,633.00	4,633.00					

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Portfolio Management
Short-Term Portfolio Details - Cash and Investments
July 31, 2017

Investments	CUSIP/Ticker	Settlement Date	Par Value	Market Value	Book Value	Coupon Rate	YTM @ Cost	Days To Call/Maturity	Maturity Date
Local Agency Investment Funds									
LAIF LGIP	LAIF	6/30/2010	863,304.91	863,304.91	863,304.91	1.046	1.046	1	N/A
Sub Total			863,304.91	863,304.91	863,304.91	1.046	1.046	1	
Orange County Investment Pool									
County of Orange LGIP	OCIP	6/29/2005	8,940,781.26	8,940,781.26	8,940,781.26	1.024	1.024	1	N/A
Sub Total			8,940,781.26	8,940,781.26	8,940,781.26	1.024	1.024	1	
Total Investments			9,804,086.17	9,804,086.17	9,804,086.17	1.026	1.026		
Cash									
Bank of America Cash	CASH0547	7/1/2011	1,020,357.65	1,020,357.65	1,020,357.65	0.000	0.000	1	N/A
Petty Cash Cash	CASH	7/1/2011	500.00	500.00	500.00	0.000	0.000	1	N/A
Total Cash			1,020,857.65	1,020,857.65	1,020,857.65	0.000	0.000	1	
Total Cash and Investments			10,824,943.82	10,824,943.82	10,824,943.82	1.026	1.026	1	
Total Earnings									
Current Year			Month Ending July	Fiscal Year To Date					
			14,356.55	14,356.55					

**Municipal Water District of Orange County
Cash and Investments at July 31, 2017**



MUNICIPAL WATER DIST OF ORANGE COUNTY
PARS OPEB Trust Program**Monthly Account Report for the Period**
7/1/2017 to 7/31/2017Rob Hunter
General Manager
Municipal Water Dist of Orange County
18700 Ward Street
Fountain Valley, CA 92708**Account Summary**

Source	Beginning Balance as of 7/1/2017	Contributions	Earnings	Expenses	Distributions	Transfers	Ending Balance as of 7/31/2017
OPEB	\$1,960,366.79	\$0.00	\$29,616.45	\$871.19	\$0.00	\$0.00	\$1,989,112.05
Totals	\$1,960,366.79	\$0.00	\$29,616.45	\$871.19	\$0.00	\$0.00	\$1,989,112.05

Investment Selection**Moderate HighMark PLUS****Investment Objective**

The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.

Investment Return

1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
			3-Years	5-Years	10-Years	
1.51%	3.20%	9.34%	5.51%	7.63%	-	10/26/2011

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.

Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

Municipal Water District of Orange County
WATER USE EFFICIENCY PROJECTS
Cash Flow as of 8/31/17

Cash - Beginning Balance	Jul 2017	Aug 2017	Sep 2017	Oct 2017	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	Jun 2018	TOTALS
\$	(72,844.08) \$	(133,020.86) \$	(91,828.71) \$	(91,828.71) \$	(91,828.71) \$	(91,828.71) \$	(91,828.71) \$	(91,828.71) \$	(91,828.71) \$	(91,828.71) \$	(91,828.71) \$	(91,828.71) \$	(91,828.71) \$
REVENUES:													
BUREC													\$
City of Brea													-
City of Buena Park		222.00											222.00
City of Fountain Valley	333.00	444.00											777.00
City of Fullerton													-
City of Garden Grove		888.00											888.00
City of Huntington Beach	264.00	379.00											643.00
City of La Habra		555.00											555.00
City of San Clemente	1,304.96	233.00											1,537.96
City of San Juan Capistrano													-
City of Tustin													-
City of Newport Beach	406.31	222.00											628.31
City of Orange	444.00	555.00											999.00
City of Westminster		888.00											888.00
Department of Water Resources		1,444.63											1,444.63
El Toro Water District	3,093.98	50.00											3,143.98
Golden State Water Company													-
Irvine Ranch Water District	38,717.96	129,174.28											167,892.24
Laguna Beach County Water District	85.00	90.00											175.00
Mesa Water District		500.00											500.00
Metropolitan Water District		25,735.53											25,735.53
Moulton Niguel Water District	37,634.08	3,800.00											41,434.08
Orange County Water District		5,510.86											5,510.86
Santa Margarita Water District	57.32	197.95											255.27
Serrano Water District													-
Trabuco Canyon Water District	201.00	39.00											240.00
Yorba Linda Water District													-
Miscellaneous Revenues													-
Interest Revenue	417.16												417.16
Total Revenues	82,968.77	170,928.25	-	-	-	-	-	-	-	-	-	-	\$ 253,887.02
EXPENDITURES:													
Delorenzo International		5,050.50											5,050.50
Ecotech	900.00	10,275.00											11,175.00
Golden State Water Company	80.00												80.00
Laguna Beach CWD	480.00												480.00
Metropolitan Water District	29,129.40												29,129.40
Mission RCD		17,627.75											17,627.75
SMWD, SCWD													-
Santa Margarita Water District	255.00												255.00
Spray to Drip program													-
Turf Removal	60,861.15	96,782.85											157,644.00
Western National Property Management	51,300.00												51,300.00
Miscellaneous Expenses													-
Interest Expense													-
Salary & Benefit	130.00												130.00
Total Expenditures	143,135.55	129,736.10	-	-	-	-	-	-	-	-	-	-	\$ 272,871.65
Cash - Ending Balance	\$ (133,020.86)	\$ (91,828.71)	\$ (91,828.71)	\$ (91,828.71)	\$ (91,828.71)	\$ (91,828.71)	\$ (91,828.71)	\$ (91,828.71)	\$ (91,828.71)	\$ (91,828.71)	\$ (91,828.71)	\$ (91,828.71)	\$

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
COMBINED FINANCIAL STATEMENTS
AND
BUDGET COMPARATIVE
JULY 1, 2017 THRU JULY 31, 2017

**Municipal Water District of Orange County
Combined Balance Sheet
As of July 31, 2017**

<u>ASSETS</u>	Amount
Cash in Bank	1,021,320.32
Investments	12,908,396.61
Accounts Receivable	44,869,956.40
Accounts Receivable - Other	199,206.06
Accrued Interest Receivable	21,871.99
Prepays/Deposits	245,076.05
Leasehold Improvements	3,695,600.68
Furniture, Fixtures & Equipment	457,309.71
Less: Accum Depreciation	(2,790,101.32)
Net OPEB Asset	483,546.00
	<hr/>
TOTAL ASSETS	\$61,112,182.50
	<hr/>
<u>LIABILITIES AND FUND BALANCES</u>	
Liabilities	
Accounts Payable	40,973,673.91
Accounts Payable - Other	470.74
Accrued Salaries and Benefits Payable	420,191.69
Other Liabilities	811,556.39
Unearned Revenue	1,714,185.93
Total Liabilities	43,920,078.66
	<hr/>
Fund Balances	
Restricted Fund Balances	
Water Fund - T2C	971,841.29
Total Restricted Fund Balances	971,841.29
	<hr/>
Unrestricted Fund Balances	
Designated Reserves	
General Operations	3,199,174.86
Grant & Project Cash Flow	1,500,000.00
Election Expense	475,000.00
Building Repair	350,407.45
OPEB	209,006.00
Total Designated Reserves	5,733,588.31
	<hr/>
GENERAL FUND	2,962,597.53
WEROC	144,717.31
Total Unrestricted Fund Balances	8,840,903.15
	<hr/>
Excess Revenue over Expenditures	
Operating Fund	7,367,641.35
Other Funds	11,718.05
Total Fund Balance	17,192,103.84
	<hr/>
TOTAL LIABILITIES AND FUND BALANCES	\$61,112,182.50
	<hr/>

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
General Fund
From July thru July 2017

	Month to Date	Year to Date	Annual Budget	% Used	Encumbrance	Budget Remaining
<u>REVENUES</u>						
Retail Connection Charge	7,435,834.00	7,435,834.00	7,435,834.00	100.00%	0.00	0.00
Ground Water Customer Charge	<u>468,565.00</u>	<u>468,565.00</u>	<u>468,565.00</u>	<u>100.00%</u>	<u>0.00</u>	<u>0.00</u>
Water rate revenues	7,904,399.00	7,904,399.00	7,904,399.00	100.00%	0.00	0.00
Interest Revenue	<u>18,157.26</u>	<u>18,157.26</u>	<u>150,000.00</u>	<u>12.10%</u>	<u>0.00</u>	<u>131,842.74</u>
Subtotal	<u>7,922,556.26</u>	<u>7,922,556.26</u>	<u>8,054,399.00</u>	<u>98.36%</u>	<u>0.00</u>	<u>131,842.74</u>
Choice Programs	0.00	0.00	1,176,618.00	0.00%	0.00	1,176,618.00
Miscellaneous Income	100.00	100.00	3,000.00	3.33%	0.00	2,900.00
School Contracts	0.00	0.00	70,000.00	0.00%	0.00	70,000.00
Transfer-In From Reserve	<u>0.00</u>	<u>0.00</u>	<u>138,470.00</u>	<u>0.00%</u>	<u>0.00</u>	<u>138,470.00</u>
Subtotal	<u>100.00</u>	<u>100.00</u>	<u>1,388,088.00</u>	<u>0.01%</u>	<u>0.00</u>	<u>1,387,988.00</u>
TOTAL REVENUES	<u>7,922,656.26</u>	<u>7,922,656.26</u>	<u>9,442,487.00</u>	<u>83.90%</u>	<u>0.00</u>	<u>1,519,830.74</u>

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
General Fund
From July thru July 2017

	Month to Date	Year to Date	Annual Budget	% Used	Encumbrance	Budget Remaining
<u>EXPENSES</u>						
Salaries & Wages	273,470.68	273,470.68	3,571,210.00	7.66%	0.00	3,297,739.32
Salaries & Wages - Grant Recovery	0.00	0.00	(23,279.00)	0.00%	0.00	(23,279.00)
Salaries & Wages - Recovery	(109.20)	(109.20)	0.00	0.00%	0.00	109.20
Directors' Compensation	18,385.25	18,385.25	243,197.00	7.56%	0.00	224,811.75
MWD Representation	10,465.45	10,465.45	138,969.00	7.53%	0.00	128,503.55
Employee Benefits	78,274.02	78,274.02	1,056,766.00	7.41%	0.00	978,491.98
Employee Benefits - Grant Recovery	0.00	0.00	0.00	0.00%	0.00	0.00
Employee Benefits - Recovery	(20.80)	(20.80)	0.00	0.00%	0.00	20.80
Director's Benefits	6,438.07	6,438.07	81,728.00	7.88%	0.00	75,289.93
Health Ins \$'s for Retirees	5,120.28	5,120.28	59,554.00	8.60%	0.00	54,433.72
Training Expense	0.00	0.00	10,000.00	0.00%	0.00	10,000.00
Tuition Reimbursement	0.00	0.00	5,000.00	0.00%	0.00	5,000.00
Temporary Help Expense	1,592.78	1,592.78	5,000.00	31.86%	3,407.22	0.00
Personnel Expenses	393,616.53	393,616.53	5,148,145.00	7.65%	3,407.22	4,751,121.25
Engineering Expense	1,011.77	1,011.77	360,000.00	0.28%	136,526.75	222,461.48
Legal Expense	1,617.50	1,617.50	250,000.00	0.65%	218,382.50	30,000.00
Audit Expense	10,000.00	10,000.00	40,000.00	25.00%	9,000.00	21,000.00
Professional Services	43,226.52	43,226.52	1,539,809.00	2.81%	137,410.96	1,359,171.52
Professional Fees	55,855.79	55,855.79	2,189,809.00	2.55%	501,320.21	1,632,633.00
Conference-Staff	2,020.90	2,020.90	38,945.00	5.19%	0.00	36,924.10
Conference-Directors	2,064.00	2,064.00	23,700.00	8.71%	0.00	21,636.00
Travel & Accom.-Staff	2,286.04	2,286.04	95,600.00	2.39%	0.00	93,313.96
Travel & Accom.-Directors	1,828.00	1,828.00	49,850.00	3.67%	0.00	48,022.00
Travel & Conference	8,198.94	8,198.94	208,095.00	3.94%	0.00	199,896.06
Membership/Sponsorship	59,921.60	59,921.60	142,102.00	42.17%	0.00	82,180.40
CDR Support	0.00	0.00	48,803.00	0.00%	0.00	48,803.00
Dues & Memberships	59,921.60	59,921.60	190,905.00	31.39%	0.00	130,983.40
Business Expense	387.12	387.12	5,200.00	7.44%	0.00	4,812.88
Maintenance Office	214.00	214.00	123,500.00	0.17%	122,226.00	1,060.00
Building Repair & Maintenance	0.00	0.00	11,000.00	0.00%	10,000.00	1,000.00
Storage Rental & Equipment Lease	193.34	193.34	8,400.00	2.30%	4,806.66	3,400.00
Office Supplies	1,348.86	1,348.86	35,580.00	3.79%	4,093.51	30,137.63
Postage/Mail Delivery	261.48	261.48	10,500.00	2.49%	3,100.00	7,138.52
Subscriptions & Books	20.19	20.19	1,500.00	1.35%	0.00	1,479.81
Reproduction Expense	0.00	0.00	27,275.00	0.00%	6,760.10	20,514.90
Maintenance-Computers	196.20	196.20	10,000.00	1.96%	2,000.00	7,803.80
Software Purchase	217.98	217.98	44,260.00	0.49%	0.00	44,042.02
Software Support	4,386.45	4,386.45	48,894.00	8.97%	0.00	44,507.55
Computers and Equipment	(998.08)	(998.08)	33,050.00	-3.02%	606.51	33,441.57
Automotive Expense	1,159.75	1,159.75	16,400.00	7.07%	0.00	15,240.25
Toll Road Charges	53.32	53.32	1,000.00	5.33%	0.00	946.68
Insurance Expense	8,852.29	8,852.29	110,250.00	8.03%	0.00	101,397.71
Utilities - Telephone	1,455.42	1,455.42	21,300.00	6.83%	0.00	19,844.58
Bank Fees	853.17	853.17	11,000.00	7.76%	0.00	10,146.83
Miscellaneous Expense	3,091.40	3,091.40	119,650.00	2.58%	0.00	116,558.60
MWDOC's Contrb. To WEROC	14,934.75	14,934.75	460,874.00	3.24%	0.00	445,939.25
Depreciation Expense	794.41	794.41	0.00	0.00%	0.00	(794.41)
Other Expenses	37,422.05	37,422.05	1,099,633.00	3.40%	153,592.78	908,618.17
MWDOC's Building Expense	0.00	0.00	356,400.00	0.00%	54,076.34	302,323.66
Capital Acquisition	0.00	0.00	249,500.00	0.00%	0.00	249,500.00
TOTAL EXPENSES	555,014.91	555,014.91	9,442,487.00	5.88%	712,396.55	8,175,075.54
NET INCOME (LOSS)	7,367,641.35	7,367,641.35	0.00			

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
Water Fund
From July thru July 2017

	Month to Date	Year to Date	Annual Budget	% Used	Budget Remaining
<u>WATER REVENUES</u>					
Water Sales	22,159,355.90	22,159,355.90	154,733,881.00	14.32%	132,574,525.10
Readiness to Serve Charge	863,419.18	863,419.18	10,397,278.00	8.30%	9,533,858.82
Capacity Charge CCF	295,400.00	295,400.00	3,544,800.00	8.33%	3,249,400.00
SCP/SAC Pipeline Surcharge	34,752.15	34,752.15	423,000.00	8.22%	388,247.85
Interest	894.97	894.97	9,400.00	9.52%	8,505.03
TOTAL WATER REVENUES	<u>23,353,822.20</u>	<u>23,353,822.20</u>	<u>169,108,359.00</u>	<u>13.81%</u>	<u>145,754,536.80</u>
<u>WATER PURCHASES</u>					
Water Sales	22,159,355.90	22,159,355.90	154,733,881.00	14.32%	132,574,525.10
Readiness to Serve Charge	863,419.18	863,419.18	10,397,278.00	8.30%	9,533,858.82
Capacity Charge CCF	295,400.00	295,400.00	3,544,800.00	8.33%	3,249,400.00
SCP/SAC Pipeline Surcharge	34,752.15	34,752.15	423,000.00	8.22%	388,247.85
TOTAL WATER PURCHASES	<u>23,352,927.23</u>	<u>23,352,927.23</u>	<u>169,098,959.00</u>	<u>13.81%</u>	<u>145,746,031.77</u>
EXCESS OF REVENUE OVER EXPENDITURES	<u>894.97</u>	<u>894.97</u>	<u>9,400.00</u>		

Municipal Water District of Orange County
WUE Revenues and Expenditures (Actuals vs Budget)
From July thru July 2017

	Year to Date Actual	Annual Budget	% Used
Spray To Drip Conversion			
Revenues	0.00	257,371.00	0.00%
Expenses	33.46	257,371.00	0.01%
Excess of Revenues over Expenditures	(33.46)	0.00	
Member Agency Administered Passthru			
Revenues	0.00	7,200.00	0.00%
Expenses	0.00	7,200.00	0.00%
Excess of Revenues over Expenditures	0.00	0.00	
ULFT Rebate Program			
Revenues	0.00	95,000.00	0.00%
Expenses	6,773.64	95,000.00	7.13%
Excess of Revenues over Expenditures	(6,773.64)	0.00	
HECW Rebate Program			
Revenues	0.00	340,000.00	0.00%
Expenses	51,260.00	340,000.00	15.08%
Excess of Revenues over Expenditures	(51,260.00)	0.00	
CII Rebate Program			
Revenues	0.00	345,000.00	0.00%
Expenses	50,490.00	345,000.00	14.63%
Excess of Revenues over Expenditures	(50,490.00)	0.00	
Turf Removal Program			
Revenues	38,637.82	2,552,302.00	1.51%
Expenses	62,414.20	2,552,302.00	2.45%
Excess of Revenues over Expenditures	(23,776.38)	0.00	
Comprehensive Landscape (CLWUE)			
Revenues	55,680.26	520,000.00	10.71%
Expenses	22,561.74	520,000.00	4.34%
Excess of Revenues over Expenditures	33,118.52	0.00	
CII, Large Landscape, Performance (OWOW)			
Revenues	0.00	62,722.00	0.00%
Expenses	707.00	62,722.00	1.13%
Excess of Revenues over Expenditures	(707.00)	0.00	
WUE Projects			
Revenues	94,355.05	4,179,595.00	2.26%
Expenses	194,240.04	4,179,595.00	4.65%
Excess of Revenues over Expenditures	(99,884.99)	0.00	
WEROC			
Revenues	194,150.75	640,933.00	30.29%
Expenses	17,742.94	640,933.00	2.77%
Excess of Revenues over Expenditures	176,407.81	0.00	

**CONSENT CALENDAR ITEM**

September 20, 2017

TO: Board of Directors**FROM:** **Public Affairs & Legislation Committee**
(Directors Tamaribuchi, Dick and Yoo Schneider)Robert Hunter
General Manager

Staff Contact: Heather Baez

SUBJECT: TRAVEL TO WASHINGTON D.C. TO COVER FEDERAL INITIATIVES**STAFF RECOMMENDATION**

Staff recommends the Board of Directors receive and file the report.

COMMITTEE RECOMMENDATION

Committee concurred with staff.

REPORT**DIRECTORS**

For the fourth quarter (Apr.-Jun. 2017) of fiscal year 2016-2017, one trip was taken.

The following was budgeted for fiscal year 2016/2017 for directors:

Washington D.C. Legislative Travel Budget - \$11,000, 6 trips

- Total cost for this quarter: \$1,846.58, 1 trip
- Year-to-date spent: \$5,917.45, 5 trips
- Budget remaining: \$5,082.55

For the fourth quarter (Apr.-Jun. 2017) of fiscal year 2016-2017, one trip was taken

- April 19-21 – Director Barbre

Budgeted (Y/N): Yes	Budgeted amount: Washington D.C. Legislative Advocacy - \$11,000/staff; \$11,000/directors.	Core <u>X</u>	Choice <u> </u>
Action item amount: n/a		Line item:	
Fiscal Impact (explain if unbudgeted): Within projected budget			

STAFF

For the fourth quarter (Apr.-Jun. 2017) of fiscal year 2016-2017, no trips were taken

The following is budgeted for fiscal year 2016/2017 for **staff**:

Washington D.C. Legislative Travel - \$11,000, 6 trips

- Total cost for this quarter: \$0
- Year-to-date spent: \$4,429.86, 2 trips
- Budget remaining: \$6,570.47

The focus of these trips were on the importance of the CA WaterFix (federal permits and funding), benefits California has received due to the passage of S.612, the drought bill, and visits to representative offices to discuss long term conservation and tax parity water rebate issues (turf removal program, et al).

**CONSENT CALENDAR ITEM**

September 20, 2017

TO: Board of Directors**FROM:** **Public Affairs & Legislation Committee**
(Directors Tamaribuchi, Dick and Yoo Schneider)Robert Hunter
General Manager

Staff Contact: Heather Baez

SUBJECT: TRAVEL TO SACRAMENTO TO COVER STATE INITIATIVES**STAFF RECOMMENDATION**

Staff recommends the Board of Directors receive and file the report.

COMMITTEE RECOMMENDATION

Committee concurred with staff.

REPORT**DIRECTORS**

For the fourth quarter (Apr.-Jun. 2017) of fiscal year 2016-2017, no trips were taken.

The following was budgeted for fiscal year 2016/2017 for directors:

Sacramento Legislative Travel Budget - \$4,000, 8 trips

- Total cost for this quarter: \$0
- Year-to-date spent: \$504.95, 1 trip
- Budget remaining: \$3,495.05

Budgeted (Y/N): Yes	Budgeted amount: Sacramento Legislative Advocacy - \$9,500/staff; \$4,000/directors.	Core <u>X</u>	Choice __
Action item amount: n/a		Line item:	
Fiscal Impact (explain if unbudgeted): Within projected budget			

STAFF

For the fourth quarter (Apr.-Jun. 2017) of fiscal year 2016-2017, three trips were taken.

- April 21 – Heather Baez
- June 9 – Heather Baez
- June 30 – Heather Baez

The following is budgeted for fiscal year 2016-2017 for staff:

Sacramento Legislative Travel - \$9,500, 18 trips

- Total cost for this quarter: \$1,880.80, 4 trips (one trip scheduled for August 25 was paid for in FY 16-17)
- Year-to-date spent: \$5,856.58, 12 trips
- Budget remaining: \$3,643.42

Projecting out for the 1st Quarter of fiscal year 2017/2018

- Upcoming trips:

August 25

October 20

The purpose of these trips are to meet with members of the delegation, attend the ACWA State Legislative Committee meetings and State Water Resources Control Board meetings.



CONSENT CALENDAR ITEM
September 20, 2017

TO: Board of Directors

FROM: **Administration & Finance Committee**
(Directors Thomas, Barbre, Finnegan)

Robert J. Hunter, General Manager

SUBJECT: APPROVE CHANGES TO ADMINISTRATIVE CODE SECTION 8000

STAFF RECOMMENDATION

It is recommended that the Board of Directors: Authorize revisions to Administrative Code Section 8000, as presented.

COMMITTEE RECOMMENDATION

Committee concurred with staff recommendation.

SUMMARY

After reviewing the Administrative Code Section 8000 for direction regarding contracts and the Sole Source Procurement requirement, staff believes it would be prudent to add clarification language to the following section to avoid confusion and to be consistent with Table 1 of Section 8000, also outlined below.

Procedure for Contracts Between \$3,000 and \$25,000 Awarded Under the General Manager's Authority

In the event that sole source Professional Service contracts between \$3,000 and \$25,000 are awarded pursuant to the General Manager's authority, the Sole Source Procurement Justification Form (included in the District's Contracts Manual) shall be completed and submitted to the next Board or Committee meeting as an informational item, prior to starting the work. If time constraints occur, the General Manager shall submit the Sole Source Procurement Justification Form and any supporting documentation to the Board President

Budgeted (Y/N): NA	Budgeted amount: NA	Core ____	Choice ____
Action item amount: NA		Line item:	
Fiscal Impact (explain if unbudgeted):			

at least a week prior to starting the contract work and then will still include the Form on the next Board or Committee agenda as an informational item.

On competitively based contracts for professional services between \$3,000 - \$25,000, the General Manager shall report to the Board via email or as an informational item to the Board or a Committee meeting regarding the nature of the contract. The General Manager shall submit an annual written status report on all contracts executed under the General Manager's authority to the Administration & Finance Committee.

Exhibit A
AUTHORIZATION PROCEDURES FOR PURCHASES, CONTRACTS, AND
CONSULTING & PROFESSIONAL SERVICES ^{*(1) (2) (3)}

TABLE 1 – REGULAR SITUATIONS

Dollar Amount	Requires Preparation of:	Signed By	Approving Authority
Up to \$3,000	<ul style="list-style-type: none"> 2 written quotes on purchases Selection based on qualifications for professional services 	Program Manager & Accounting Manager	N/A
\$3,001 - \$25,000 ^{(2)**}	<ul style="list-style-type: none"> Competitive bidding process on purchases Competitive proposals on professional services contracts. If competitive proposals are not utilized, a justification for Sole Source <u>Procurement Justification form</u> services must be completed and submitted to the next Board meeting as an informational item. 	Program Manager & GM	N/A
Over \$25,000 ⁽³⁾	<ul style="list-style-type: none"> Request for competitive proposals or bidding as appropriate or justification of a sole source contract <u>to be included in the Board Action write up</u> 	General Manager	Committee and Board of Directors

^{(1)*}Any aggregate work that will exceed \$25,000 for any one consultant over a one year period requires a report of activities to be presented to the appropriate Committee and the Board of Directors for the work to be authorized.

^{(2)**}The General Manager shall have the authority to authorize Change Orders up to 10% or \$10,000, of the original authorization, whichever is greater, but in no event shall it exceed \$25,000, without Board approval.

⁽³⁾ Sole source contracts that go to the Board for approval shall not require the completion and submittal of the Sole Source Procurement Justification form. The justification for the sole source will be included in the write up to the Board.



CONSENT CALENDAR ITEM

September 20, 2017

TO: Board of Directors

FROM: **Administration & Finance Committee**
(Directors Thomas, Barbre, Finnegan)

Robert J. Hunter, General Manager

Staff Contacts: Cathleen Harris, Administrative Services Manager

**SUBJECT: AWARD OF CONTRACT FOR THE DISTRICT CLASSIFICATION,
COMPENSATION AND BENEFITS STUDY**

STAFF RECOMMENDATION

It is recommended that the Board of Directors authorize the General Manager to enter into a contract with Ralph Andersen & Associates to conduct the Classification, Compensation and Benefits Study, as outlined in the proposal in the amount of \$39,800.

COMMITTEE RECOMMENDATION

Committee recommends Board authorize the General Manager to enter into a contract with Ralph Andersen & Associates to conduct the Classification, Compensation and Benefits Study, as outlined in the amount of \$39,800 and directed staff to do the following:

- General Manager and Human Resources inquire with Member Agency Managers and HR counterparts on the interest of conducting an Orange County agency wide salary and benefits analysis that the District could organize as a choice item.
- During the current Salary and Benefits review evaluate the timing of conducting a survey every four years instead of three.
- The Committee asked that staff provide more justification for choosing Ralph Andersen & Associates over Springsted Group and is noted as follows:
 - Ralph Andersen provided a comprehensive report with a reasonable timeframe for completion of the study. They have excellent experience conducting surveys for public agencies throughout California. Staff contacted their references and received very positive feedback on their work. While

Budgeted (Y/N): Yes	Budgeted amount: \$40,000	Core _X_	Choice __
Action item amount: \$39,800	Line item: 2000-13-7040		
Fiscal Impact (explain if unbudgeted):			

Springsted Group was the lowest cost, they have not performed work in California, their work has been primarily in the Midwest. In addition, they have a proprietary system which they use for their job analysis and classification; and their proposal was not as comprehensive as the others with a strong possibility of incurring additional costs.

DETAILED REPORT

In accordance with District policy, a comprehensive compensation and benefits survey shall be conducted every three years to evaluate market practices and job grading. The last survey was completed in May of 2015.

The comprehensive study will include some of the following components:

- Comprehensive review of the District's Classification schedule and pay structure for approximately 45 classifications, representing 32 full-time and several part-time positions and intern ranges
- Review of job descriptions
- Evaluate labor market
- Review and benchmark classes most closely representative to those of MWDOC
- Complete internal and external salary relationship analysis
- Review of all health and welfare benefits and appropriate cost share between the District and employee, in addition to vacation, holiday, sick leave pay, etc.

In preparation for the survey efforts, staff initiated a Request for Proposal for the Comprehensive Compensation and Benefits study. Staff solicited proposals from seven vendors and received four proposals, which included an unsolicited proposal.

Consultant	City	Cost
CPS-HR	Sacramento, CA	\$54,692.50
Reward Strategy Group	San Diego, CA	\$41,600
Ralph Andersen & Associates	Rocklin, CA	\$39,800
Springsted Group	Saint Paul, MN	\$24,200
Korn Ferry (formerly Hay Group)	Los Angeles, CA	No response
Koff & Associates	Berkeley, CA	No response
Fox Lawson/Gallagher	Phoenix, AZ	No response
Public Sector Personnel Consultants	Tempe, AZ	No response

Based on its review of the proposals and qualifications of the firms responding to the RFP, staff is recommending the Board authorize the General Manager to enter into a contract with Ralph Andersen & Associates to conduct the Classification, Compensation and Benefits Study, as outlined in the proposal in the amount of \$39,800.



CONSENT CALENDAR ITEM

September 20, 2017

TO: Board of Directors

FROM: **Public Affairs & Legislation Committee**
(Directors Dick, Tamaribuchi, and Yoo Schneider)

Robert Hunter
General Manager

Staff Contact: Heather Baez

SUBJECT: ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) REGION 10 ELECTION

STAFF RECOMMENDATION

Staff recommends that the Board of Directors review the candidates and authorize President Osborne, or his designee, to cast the District's ballot for the ACWA Region 10 Board election.

COMMITTEE RECOMMENDATION

Committee recommended President Osborne cast the District's ballot.

SUMMARY

The Region 10 Nominating Committee, comprised of the following members: Doug Wilson, Padre Dam Municipal Water District; Bob Hill, El Toro Water District; Phil Anthony, Orange County Water District; and Gary Arant, Valley Center Municipal Water District; has agreed upon a slate of candidates to lead ACWA Region 10 for the 2018-2019 term. That slate is outlined on the attached ACWA Region 10 ballot.

The Region 10 Board is comprised of Chair, Vice Chair and up to five Board Member positions for a total of seven. These seats are split between Orange and San Diego counties. The two counties rotate between Chair and Vice Chair, with the county serving as Vice Chair having the extra seat. This term, Orange County will take over the Chair position, leaving one less seat for an Orange County director. This term, Orange County will have three seats, San Diego County will have four.

Budgeted (Y/N): N/A	Budgeted amount: n/a	Core __	Choice __
Action item amount: none	Line item:		
Fiscal Impact (explain if unbudgeted):			

The leadership of ACWA's ten geographical regions is integral to the leadership of the Association as a whole. The Chair and Vice Chair of Region 10 serve on ACWA's Statewide Board of Directors and recommend all committee appointments for Region 10. The members of the Region 10 Board determine the direction and focus of region issues and activities. Additionally, they support the fulfillment of ACWA's goals on behalf of members and serve as a key role in ACWA's grassroots outreach efforts.

On August 1, 2017 ballots were sent to General Managers and Board Presidents. One ballot per agency will be counted. **Completed ballots are due no later than September 29, 2017.** On October 5, 2017, election results will be announced. The newly elected Region 10 Board Members will begin their two-year term of service on January 1, 2018.

You may either vote for the slate recommended by the Region 10 Nominating Committee or vote for individual region board members (please note rules & regulations for specific qualifications).

The incumbents running for reelection for Region 10 include Jim Atkinson (Mesa Water District), Chuck Gibson (Santa Margarita Water District), and Cathy Green (Orange County Water District).

ADDITIONAL INFORMATION

Additional information from ACWA is attached:
Region 10 Rules and Regulations
ACWA Region 10 Ballot

CLEAR FORM



**Please return completed ballot
by September 29, 2017**

E-mail: anaj@acwa.com
Mail: ACWA
910 K Street, Suite 100
Sacramento, CA 95814

General Voting Instructions:

- 1** You may either vote for the slate recommended by the Region 10 Nominating Committee or vote for individual region board members (please note rules & regulations for specific qualifications). Mark the appropriate box to indicate your decision.
- 2** Complete your agency information. The authorized representative is determined by your agency in accordance with your agency's policies and procedures.

Region 10 Rules & Regulations:

The chair and vice chair shall be from different counties. The 2018-2019 Term shall consist of a Chair and 2 Board Members from Orange County and a Vice Chair and 3 Board Members from San Diego County. At least one of the chair or vice chair positions must be an elected/appointed director from a member agency.

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Nominating Committee's Recommended Slate

- ☐ I concur with the Region 10 Nominating Committee's recommended slate below.

CHAIR:

- **Cathy Green**, Director, Orange County Water District (Orange County)

VICE CHAIR:

- **DeAna Verbeke**, Board Member, Helix Water District (San Diego County)

BOARD MEMBERS:

- **Jim Atkinson**, Director, Mesa Water District (Orange County)
- **Charles T. Gibson**, Board President, Santa Margarita Water District (Orange County)
- **James B. Murtland**, President, Rincon del Diablo MWD (San Diego County)
- **Richard L. Vasquez**, Director, Vista Irrigation District (San Diego County)
- **Vacant** (San Diego County)

OR

Individual Board Candidate Nominations

(See Rules & Regulations before selecting)

- ☐ I do not concur with the Region 10 Nominating Committee's recommended slate. I will vote for individual candidates below as indicated.

CANDIDATES FOR CHAIR: (CHOOSE ONE)

- ☐ **Cathy Green**, Director, Orange County Water District (Orange County)

CANDIDATES FOR VICE CHAIR: (CHOOSE ONE)

- ☐ **DeAna Verbeke**, Board Member, Helix Water District (San Diego County)

CANDIDATES FOR BOARD MEMBERS: (MAX OF 5 CHOICES)

- ☐ **Jim Atkinson**, Director, Mesa Water District (Orange County)
- ☐ **Charles T. Gibson**, Board President, Santa Margarita Water District (Orange County)
- ☐ **Cathy Green**, Director, Orange County Water District (Orange County)
- ☐ **James B. Murtland**, President, Rincon del Diablo MWD (San Diego County)
- ☐ **Richard L. Vasquez**, Director, Vista Irrigation District (San Diego County)
- ☐ **DeAna Verbeke**, Board Member, Helix Water District (San Diego County)

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AGENCY NAME

AUTHORIZED REPRESENTATIVE

DATE

Region 10 Rules and Regulations

Each region shall organize and adopt rules and regulations for the conduct of its meetings and affairs not inconsistent with the Articles of Incorporation or bylaws of the Association (ACWA Bylaw V, 6.).

Officers

The chair and vice chair shall be from different counties.

At least one of the chair or vice chair positions must be an elected/appointed director from a member agency.

The region board members shall alternate every two years with three from one county and two from the other. The county from which the chair comes from shall have two region board members and the county from which the vice chair comes from shall have three region board members.

The chair will provide the region secretary.

Meetings

The region will hold at least quarterly meetings, including the ACWA spring and fall conferences.

The region chair will determine when and if nonmembers are invited to regional activities or events.

Attendance

If a region chair or vice chair is no longer allowed to serve on the Board of Directors due to his / her attendance, the region board shall appoint from the existing region board a new region officer. (ACWA Policy & Guideline Q, 1.)

If a region chair or vice chair misses three consecutive region board / membership meetings, the same process shall be used to backfill the region officer position. (ACWA Policy & Guideline Q, 1.)

If a region board member has three consecutive unexcused absences from a region board meeting or general membership business meeting, the region board will convene to discuss options for removal of the inactive board member. If the vacancy causes the board to fail to meet the minimum requirement of five board members, the region must fill the vacancy according to its rules and regulations. (ACWA Policy & Guideline Q, 3.)

Elections

All nominations received for the region chair, vice chair and board positions must be accompanied by a resolution of support from each sponsoring member agency, signed by an authorized representative of the Board of Directors. Only one individual may be nominated from a given agency to run for election to a region board. Agencies with representatives serving on the nominating committees should strive not to submit nominations for the region board from their agency. (ACWA Policy & Guideline P, 2.)

Election ballots will be e-mailed to ACWA member agency general managers and presidents.

The nominating committee shall consist of four persons, two from each county.

The nominating committee shall pursue qualified members within the region to run for the region board and consider geographic diversity, agency size and focus in selecting a slate.

A member of the nominating committee cannot be nominated by the committee for an elected position.

See current region election timeline for specific dates.

Endorsements

ACWA, as a statewide organization, may endorse potential nominees and nominees for appointment to local, regional, and statewide commissions and boards. ACWA's regions may submit a recommendation for consideration and action to the ACWA Board of Directors to endorse a potential nominee or nominee for appointment to a local, regional or statewide commission or board. (ACWA Policy & Guideline P, 3.)

Committee Recommendations & Representation

All regions are given equal opportunity to recommend representatives of the region for appointment to a standing or regular committee of the Association. If a region fails to provide full representation on all ACWA committees, those committee slots will be left open for the remainder of the term or until such time as the region designates a representative to complete the remainder of the term. (ACWA Policy & Guideline P, 4. A.)

At the first region board / membership meeting of the term, regions shall designate a representative serving on each of the standing and regular committees to serve as the official reporter to and from the committee on behalf of the region to facilitate input and communication. (ACWA Policy & Guideline P, 4. B.)

The chair and vice chair will recommend an official alternate for excused committee members.

Tours

ACWA may develop and conduct various tours for the regions. All tour attendees must sign a "release and waiver" to attend any and all region tours. Attendees agree to follow environmental

guidelines and regulations in accordance with direction from ACWA staff; and will respect the rights and privacy of other attendees. (ACWA Policy & Guideline P, 6.)

Finances

See “Financial Guidelines for ACWA Region Events” document.

Amending the Region Rules & Regulations

ACWA policies and guidelines can be amended by approval of the ACWA Board of Directors.

The region 10 rules and regulations can be changed at any time with advanced written notice to member agencies.



ACTION ITEM
September 20, 2017

TO: Board of Directors

FROM: **Planning & Operations Committee**
(Directors Dick, Tamaribuchi, Yoo Schneider)

Robert Hunter
General Manager

Staff Contact: Tiffany Baca

SUBJECT: Request to approve a refreshed MWDOC logo design

STAFF RECOMMENDATION

Staff recommends the Board of Directors select and approve an updated, modernized MWDOC logo design. Two designs have been provided for consideration.

COMMITTEE RECOMMENDATION

Committee referred the item to the Board of Directors for further discussion but with a recommendation to not change the logo.

UPDATED SUMMARY

Staff raised this issue MWDOC logo refresh issue with the P&O Committee for a few, specific reasons:

- There are a number of technical issues that occur with the printing, digital use and embroidery of our current logo caused primarily by the wave background component.
- MWDOC Directors have raised the logo issue repeatedly over the last few years
- MWDOC will be implementing a number of high visibility projects in the immediate future which will feature the logo including the new website, the entrance wall display, and the glass doors to the reconfigured rooms 101 and 102 (new location in former library). If we are going to refresh the logo we will want to do it now rather than after this work is completed.

Budgeted (Y/N):	Budgeted amount:
Action item amount:	Line item:
Fiscal Impact (explain if unbudgeted):	

This item came up late in the committee meeting after some Directors had to leave for previous commitments and after two alternate committee members had been appointed. The committee clearly indicated their intention that the item be advanced to the Board of Directors for further discussion and action. The Directors who voiced an opinion in favor of adopting a refreshed logo expressed support for Option 1 with the version that incorporates the full name of "Municipal Water District of Orange County" be the official logo with the other Option 1 examples be variants for specific media use. A specific request from one committee member was that a more thorough process be conducted to evaluate and present the proposed logo in different uses and with specific design and use specifications. This information is included as Attachment 1.

ATTACHMENT 1
STAFF RECOMMENDED REFRESHED LOGO

OFFICIAL MWDOC LOGO
(Change via modification to the Administrative Code)



VARIATIONS TO BE USED IN SPECIFIC APPLICATIONS



ORIGINAL SUMMARY

Like most marketing collateral and branding materials, a company logo has a certain shelf life and should be refreshed over time in order to maintain brand recognition, and, keep the organization's image modern. Logo updates, even if very subtle, are necessary to keep an organization's identity fresh in the eyes of its stakeholders.

BACKGROUND

The original MWDOC logo was adopted in 1971 and is still being used today. In 2011, an attempt to update the logo was made however, the revitalized logo design never resonated with the MWDOC staff or Board at the time, and the original logo was still being used regularly on letterhead, marketing materials, reports, business cards and more.

Refresh vs. Redesign

Different from a redesign, which typically is part of a rebranding effort that often accompanies a name change, a refresh maintains the integrity of the original or previous logo.

MWDOC has been doing business since 1951 and the original logo is a part of the MWDOC brand. It is certainly recognizable throughout the water industry, and will be in circulation into the future through a variety of past partnership endeavors, print and electronic materials on the internet, historic reports and more. A refresh will update the logo, without becoming unidentifiable to our stakeholders. Brands like Coca-Cola update or refresh their logo almost every year however, throughout the world, the logo that represents the brand which continues to be subtly refreshed, remains recognizable.

For the MWDOC brand, the element of the logo that remains identifiable in all past variations is the orange. While not all logos visually relay what the product or service is that is being offered (e.g. Nike's swoosh, McDonalds M, Walmart's star), it makes sense to bring the water element back into the refreshed design.

Complexity

In our heavily digital world, minimalism has gained a significant amount of attention, not just because 'simple' looks good, but because it works and it makes sense across a wide variety of platforms and media. Getting rid of the excess details translates better electronically, and is much easier to recognize than a busier design. Complex logos are also very difficult to scale down and are nearly impossible to read when cropped to a small profile picture box, or made into an icon.

Cost

Staff solicited bids from a total of 18 vendors for this logo refresh project, 12 responses were received. Bids that were received and considered reasonable came in at an average price of \$2100, the lowest bid being \$300, the highest \$15,000. When staff developed a variety of mockup designs to relay the visual expectations of the project, it was determined that the final design could be completed in-house at no additional cost to MWDOC.

Designs offered for consideration

Two final designs are being presented for Board consideration. Variations of the logo have been represented so that the Board can see the different ways it can be manipulated and still be recognizable as the MWDOC brand.

Option 1.



Option 2.



MWDOC Logo & Proposed Refresh



Mobile Devices and Stationary

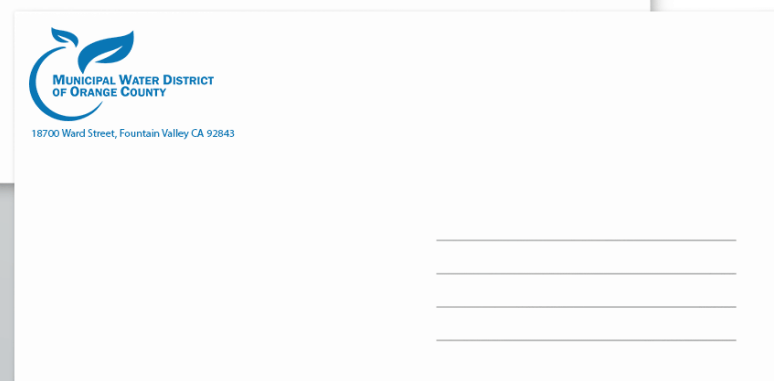
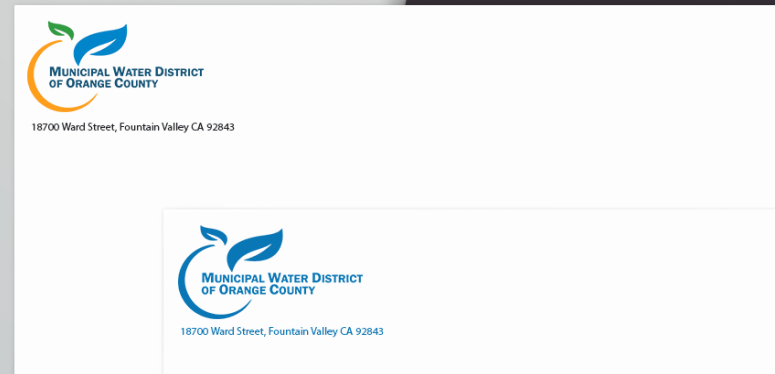
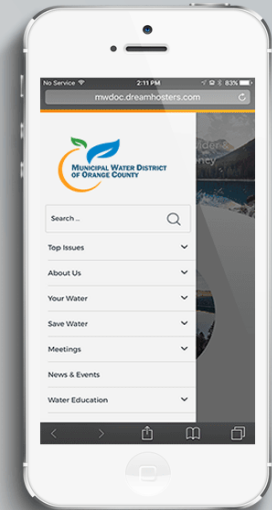
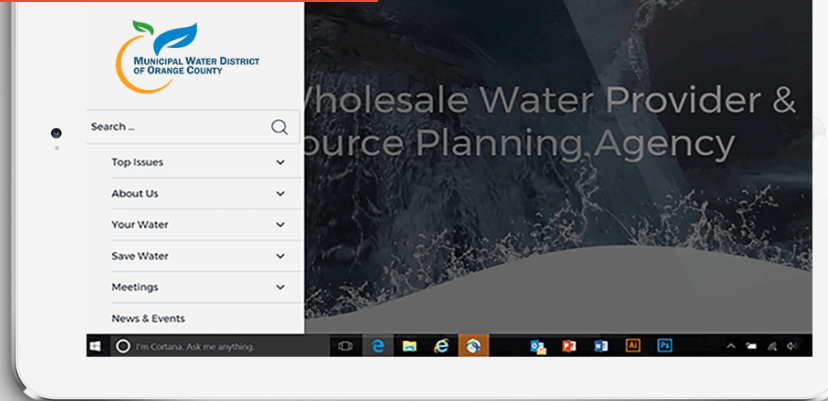


OUR MISSION

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Emma Doe
Emma Doe, Co-Founder & CEO

(912) 555-1234
john@yourwebsite.com
yourwebsite.com



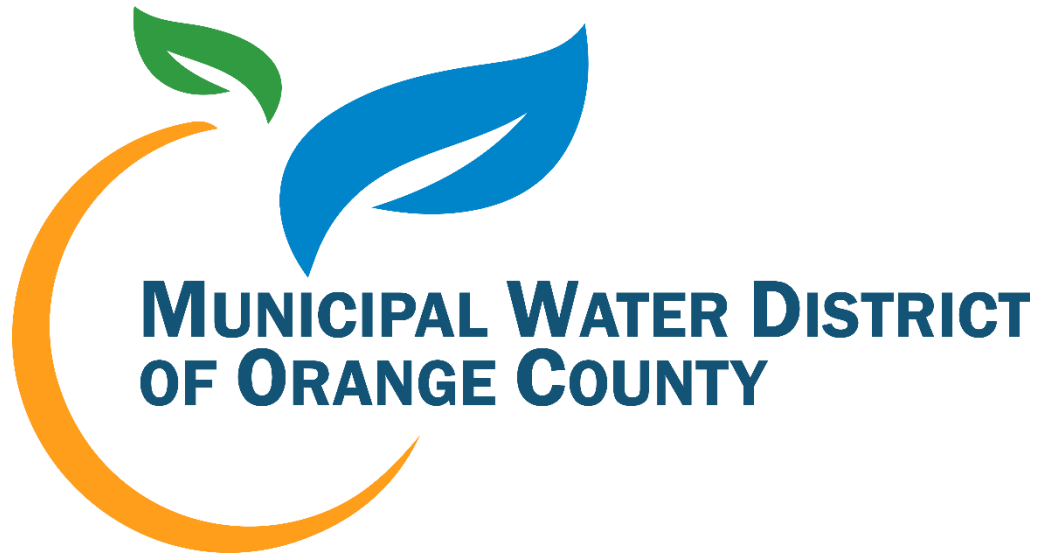
Doors



Embroidery



Variations (Official Logo)



Pantone and Hex (24 color options): 7693 C: 004976

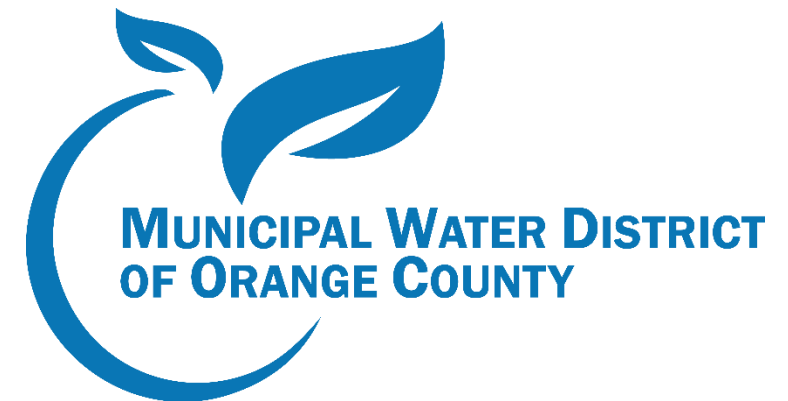
Pantone and Hex (10 color options): 1375 C: FF9E1B

Pantone and Hex (30 color options): Medium Blue C: 0084CA

Pantone and Hex (3 color options): 7739 C: 319B42

Font Used: Franklin Gothic Demi

*Important to note, the current MWDOC logo did not have exact Pantone color matches for any of the colors used in the logo. In total, there were 43 color options close to the original colors to choose from, and all were tested to best color match the new logo design.



Variations (Acronym and Gradient)



Acronym Version



Gradient Versions





ACTION ITEM
September 20, 2017

TO: Board of Directors

FROM: **Public Affairs & Legislation Committee**
(Directors Tamaribuchi, Dick & Yoo Schneider)

Robert Hunter
General Manager

Staff Contact: Damon Micalizzi

SUBJECT: Authorization to Contract for Social Media Consulting Services

STAFF RECOMMENDATION

Staff recommends the Board of Directors authorize entering into a contract with HashtagPinpoint Corporation to provide Social Media Consulting Services for the Municipal Water District of Orange County's (MWDOC) strategic outreach initiatives for FY 17/18.

COMMITTEE RECOMMENDATION

Committee will review this item on September 18, 2017 and make a recommendation to the Board.

SUMMARY

On July 13, 2017, MWDOC issued a RFP requesting proposals from experienced vendors to provide strategic guidance and technical support in MWDOC's Social Media efforts.

Two firms were interviewed on September 11. Based on these interviews, and following meetings with a review panel comprised of MWDOC staff and an outside industry expert, staff recommends that the District retain the services of HashtagPinpoint Corporation.

DETAILED REPORT

On July 13, 2017, MWDOC issued an RFP requesting proposals from experienced vendors who have demonstrated proficiency in successful social media marketing and strategic digital outreach. The RFP closing was extended and several respected firms were invited to submit. In all, six proposals were received. Those proposals were evaluated by a review

Budgeted (Y/N): Yes	Budgeted amount: \$100,000	Core X	Choice __
Action item amount: \$95,000		Line item: 32-7040	
Fiscal Impact (explain if unbudgeted):			

panel of MWDOC Public Affairs staff, grading each proposal using the following specific criteria:

- Technical Expertise
- Subject Matter Experience
- Examples of Work
- Client List
- Customer Service/Accessibility
- Cost

Based on the scores, the top two consulting firms and the two lowest bidders, HashtagPinpoint Corporation and Circlepoint, were invited for interviews.

The interview panel included four MWDOC representatives from Public Affairs and an outside expert who manages social media for a MWDOC Member Agency.

The Project

As reported last month, the District recently concluded a successful three month pilot with HashtagPinpoint, Corporation during which MWDOC's Facebook following and level of engagement was amplified exponentially. While this trial was specifically tailored to Facebook, the current RFP expands the scope to all of the District's Social Media and digital endeavors. The recommended consultant also demonstrated proficiency in all of the other Social Media Channels (Twitter, Instagram, YouTube, Snapchat, etc.), in addition to offering other tools and services that none of the other proposals presented.

Recommendation

Based on interviews conducted with top two final vendors, multiple discussions with the interview panel, a thorough comparison of proposal components, and the consultant's previously demonstrated success, staff recommends that the Board of Directors authorize entering into a contract with the lowest bidder, HashtagPinpoint Corporation to provide Social Media Consulting Services for FY 2017/18.

A project schedule, and proposed scope of work has been attached for review.

HashtagPinpoint®

#P™ BACKGROUND

HashtagPinpoint® was founded by Pasquale Talarico and Kevin Perkins in 2014 providing social media services to political campaigns and other publicly accountable entities. Since then, **#P™** has developed an array of strategic communication services and tools that allow its clients to deliver the right message, to the right person, at the right time:

- **Advocacy Network** – Specialized network of advocacy pages bringing together engaged and ravenous followers of a given topic, idea, or cause
- **Social Automation** – Automation tools to capture, review, post and a variety of other actions with the vast amounts of content on the internet
- **Sentiment Analysis** – Listening tools to help understand what's happening with your—or your competitor's—brand or products
- **Political Campaigns** – Election ops for Political Action Committees, Independent Expenditures, and candidates
- **Trend Forecasting** – Experienced team of social media analysts to help make sense of data and assumptions
- **Online Voter Registration** – Secure website registration for State voter systems
- **Media Buying** – Advanced media procurement by social media professionals
- **Online Fundraising** – Fundraising emails, forms, collections & reporting
- **Content Production** – Video production for 15-30-45-60 sec, long-form content

MWDOC OBJECTIVES

MWDOC's interest in driving awareness about water management is challenging and complex. There are many issues at hand: water rights, transport, infrastructure, billing, quality, ecological impact, politics, outreach and conservation.

MWDOC seeks to drive awareness in the following ways:

1. **Elevate** – Raise public's awareness about water issues in Orange County
2. **Advance** – Educate the public on MWDOC's role in bringing reliable and sustainable water to Orange County
3. **Attain** – Make MWDOC the definitive water voice in Orange County
4. **Discuss** – Enter into constructive conversations about water and its use
5. **Increase** – Profess the efficient use of water throughout Orange County
6. **Educate** – Simplify the challenges and complexities of delivering reliable water to Southern California so that all demographics understand
7. **Refer** – Curate interesting information from other water related resources
8. **Engage** – Develop dialog to listen, discuss, and share feedback to the community

HashtagPinpoint®

TASK #1 – REVIEW AND REPORT ON EXISTING SOCIAL MEDIA

The Consultant will conduct a thorough review of MWDOC's existing social media channels to assess current engagement, including the number of "likes," "followers," and other social media metrics. Through the course of this review, opportunities and best practices will be surfaced.

WHAT #P WILL DO

After reviewing the current state of MWDOC's social media, #P will:

- Generate an impact report showing MWDOC followers, reach and engagement
- Develop an empirical return on investment recommendation for which platforms to use/not use

Here is a sample of the analysis #P has provided to its clients:



HashtagPinpoint®

The following is the estimated breakdown of hours, due date, and personnel involved with completing Task #1:

TASK 1 BREAKDOWN	
Estimated Hours:	40 hours
Completed Date:	October 15, 2017
Performed By:	Kevin Perkins*

** See "Principals" section for team bios*

TASK #2 – CREATE SOCIAL MEDIA POLICIES AND CONTENT GUIDE

The Consultant will work with MWDOC staff to review any existing social media policies, and produce new policies and content guidelines for all social media platforms. This shall include post types, writing styles, frequency, and public commentary policy on MWDOC platforms.

WHAT #P WILL DO

After reviewing any existing social media policies with MWDOC staff, #P will generate a content guide that will:

- Show best practices in addressing the variety of MWDOC audiences
- List examples that can be used as a template for future posts
- Utilize a professional social media scheduling tool, and what frequency to generate posts for maximum impact
- Illustrate the use of organic outreach and explain the importance of connecting within—and outside of—the industry
- Work with staff to coordinate important industry events with its social outreach

HashtagPinpoint®

Following are examples of the best practices mentioned above:



HashtagPinpoint®

The following is the estimated breakdown of hours, due date, and personnel involved with completing Task #2:

TASK 2 BREAKDOWN	
Estimated Hours:	80 hours
Completed Date:	November 1, 2017
Performed By:	Kevin Perkins

TASK #3 – SET REALISTIC GOALS FOR INCREASED ONLINE PRESENCE

The Consultant will use the content guide and policy framework it creates to increase MWDOC's social presence. Working with staff, an acceptable increase in activity (new followers, shares, and other measures) will be determined.

WHAT #P WILL DO

Once realistic goals (percentage or numerical increase) have been established for each social media platform, #P will set reasonable milestones to achieve.

Here is an example of a three-month trial:



HashtagPinpoint®

The following is the estimated breakdown of hours, due date, and personnel involved with completing Task #3:

TASK 3 BREAKDOWN	
Estimated Hours:	40 hours
Completed Date:	November 15, 2017
Performed By:	Kevin Perkins

TASK #4 – PRODUCE CONTENT TO GROW SOCIAL MEDIA PRESENCE

The Consultant will generate content that achieves the goals that get established by staff in TASK 3. The exact number of posts will be determined; but a minimum of 150 posts on each of the identified social media platforms is contemplated.

WHAT #P WILL DO

HashtagPinpoint will produce and curate content that supports the objectives MWD OC seeks to accomplish. As an example, #P would grow MWD OC's user base and create more engagement with the following topics:

- California WaterFix, EcoRestore
- Conservation information
- Community outreach & education programs
- Rate information
- Preventative maintenance
- Industry partner posts
- Rebate information
- Whiteboard/learning videos
- Gardening tips
- Contests
- Events
- Spanish & Vietnamese posts
- and more

The following is the estimated breakdown of hours, due date, and personnel involved with completing Task #4:

TASK 4 BREAKDOWN	
Estimated Hours:	800 hours
Completed Date:	June 30, 2018
Performed By:	Kevin Perkins, Pasquale Talarico & Tim Kearns

TASK #5 – REPORTING ON PROJECT PROGRESS

The Consultant will provide monthly reports indicating the project’s progress. The Consultant will also attend MWDOC Board of Director meetings quarterly, making themselves available for questions from MWDOC staff and leadership. Consultant will include a summary of current social media trends with the monthly reporting.

WHAT #P WILL DO

MWDOC will be assigned a dedicated #P account manager (AM) to execute the day-to-day aspects of this project, and provide a constant line of communication. In addition, MWDOC will be able to contact/leave a message with its AM at any time via #P’s instant messaging tool (“Slack”). Someone from #P will respond within an hour during normal business hours.

MWDOC may also choose to receive more frequent updates than monthly. These updates would be similar in content to the examples listed in Task #2, and emailed daily, weekly, or monthly—directly to each subscriber’s inbox.

The following is the estimated breakdown of hours, due date, and personnel involved with completing Task #5:

TASK 5 BREAKDOWN	
Estimated Hours:	40 hours
Completed Date:	Ongoing
Performed By:	Kevin Perkins, Pasquale Talarico & Tim Kearns

HashtagPinpoint®

SUMMARY

Item	Description	Estimated Hours	Completed Date	Performed By:
TASK #1	REVIEW AND REPORT ON EXISTING SOCIAL MEDIA	40	October 15, 2017	Kevin Perkins
TASK #2	CREATE SOCIAL MEDIA POLICIES AND CONTENT GUIDE	80	November 1, 2017	Kevin Perkins
TASK #3	SET REALISTIC GOALS FOR INCREASED ONLINE PRESENCE	40	November 15, 2017	Kevin Perkins
TASK #4	PRODUCE CONTENT TO GROW SOCIAL MEDIA PRESENCE	800	June 30, 2018	Kevin Perkins, Pasquale Talarico & Tim Kearns
TASK #5	REPORTING ON PROJECT PROGRESS	40	Ongoing	Kevin Perkins, Pasquale Talarico & Tim Kearns
TOTAL:		1000		

Based on the Summary of tasks, 1,000 hours are contemplated with a blended rate (Partner, Account Manager, creative AND scheduled media buys) of \$95/hour, or \$95,000. If there are change orders or special circumstances that require heavy ad spend or additional labor, #P estimates an additional 20% would be needed for exigencies.

HashtagPinpoint®

TEAM – PRINCIPALS



Kevin Perkins

*Founding Partner
Advocacy, Water*

Kevin Perkins has been a technology entrepreneur since the early 1990s. Since that time, he has built a variety of applications for many industries: insurance, content management, banking/finance, sports, ecommerce, waste management, medical, advertising, mobile and more. He is a key figure in (5) software patent processes.

In 2017, Kevin helped build the CA Drought Monitor, CA Agg Monitor & other ravenous communities to evangelize the ways water affects everyone in California.

Bio: <http://hashtagpinpoint.com/employees/kevin-perkins/>



Pasquale Talarico

*Founding Partner
Advocacy, Politics*

Pasquale Talarico has been active in Orange County public affairs for the last 10 years. He's considered an expert in social messaging, strategy and execution. Talarico has also lead numerous local and State political campaigns. He is a sought-after speaker and thought leader around extending Facebook well beyond how the average person uses the platform for promotion.

Pasquale is a trusted advisor to government, churches and not-for-profit organizations at the local, state and national levels. Pasquale has a Bachelor of Arts from California State University, Fullerton.

Bio: <http://hashtagpinpoint.com/employees/pasquale-talarico/>

GENERAL MANAGER'S REPORT OF STAFF ACTIVITIES SEPTEMBER 2017

Managers' Meeting	Due to scheduling conflicts and vacations, the August Member Agency Managers' meeting was canceled. The next Member Managers' meeting will be held on Thursday, September 21, 2017, at 10:00 am.
Strand Ranch/Other Projects	Karl, Harvey, Kevin and I received a briefing from Paul Cook and Paul Weghorst of IRWD on the status of the Strand Ranch, Stockdale West, Drought Relief Project with Castaic Lake Water Agency and the proposal submitted to the California Water Commission, the Kern Fan Water Storage Project. IRWD has about 36,000 AF of water stored to date and the amount in storage will increase further this year.
OCBC Infrastructure Committee	Director Sat Tamaribuchi, Karl and Francisco attended the OCBC Infrastructure Committee to present information on the WEROC Hazard Mitigation Study and to participate in the discussion on the California WaterFix presented by Brandon Goshi of MET.
California Environmental Dialogue (CED)	At the Omni Hotel in San Diego on August 17 and 18, Director Tamaribuchi and I attended a CED Plenary meeting where agenda items included an Update on the Pure Water Program and Stone Brewery and Climate Planning.
MET Member Agency Manager's Workgroup	At Upper San Gabriel MWD on September 8, Harvey and Damon attended the MET Member Agency Managers' Workgroup meeting. Among the items discussed were status on the CA WaterFix, MET's white papers, and the upcoming September 26 MET Board Workshop. In addition, there was brief review of MET's mid-term Budget report and the estimate of water sales for next fiscal year. Lastly, the workgroup discussed the developments of the long term conservation legislation and other water related legislation i.e., the Monning bill and its proposal of a public goods charge.

MET ITEMS CRITICAL TO ORANGE COUNTY

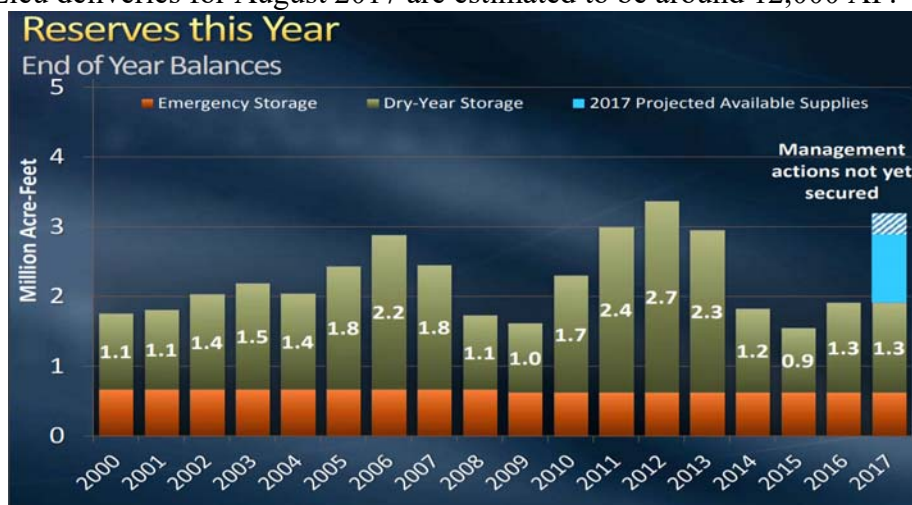
MET's Water Supply Conditions


2017 Water Supply Balance

With the Department of Water Resources (DWR) setting the State Water Project (SWP) "Table A" allocation at 85%, MET will have approximately 1.624 million acre-feet (MAF) in SWP deliveries this water year. In addition, MET has received approximately 124 TAF of Article 21 supplies through July. On the Colorado River system, MET estimates a total delivery of 960 TAF.

MET is projecting that supplies will exceed demand levels in CY 2017. With a current demand trend of 1.47 MAF, MET is expected to increase their dry-year supplies by 1.28 MAF, which is the highest they have ever stored. Based on this estimated recovery and a beginning dry-year storage balance of 1.3 MAF, this will bring MET's total dry-year storage to 2.5 MAF.

Limitations with recharging groundwater basins due to the "suspect" of quagga mussels and to secure all of the available imported water supplies for 2017, the MET Board approved last month a one-year In-Lieu storage program. The purpose of this program is to store additional imported water locally that would have otherwise been lost if no action was taken. For July 2017, MWDOC has requested that MET certify 2,954 AF of imported treated deliveries as In-Lieu. In-Lieu deliveries for August 2017 are estimated to be around 12,000 AF.



MET's Finance and Rate Issues	<p><u>MET Financial Report</u></p> <p>The financial portfolio performance report through July 31, 2017 resulted in a short-term portfolio with a market value of \$736.7 million, a decrease of \$237.0 million since June 30, 2017. From inception, the short-term portfolio has outperformed the benchmark by 0.58% or \$0.8 million.</p>  <p>For the month of July, the total return of the long-term portfolio resulted in an underperformance of the benchmark by -0.05%. However, from inception, the long term portfolio has outperformed the benchmark by 0.28%.</p> <p>July water sales were 47.8 TAF lower than budgeted and 28.9 TAF lower than the 5-year average. Low sales in July are due in part to LA purchasing very little imported water as a result of this year's snow pack in the Eastern Sierras and lower than expected replenishment purchases due to the "suspect" of quagga mussels in the SWP system.</p>
Colorado River Issues	<p><u>Palo Verde Irrigation District Fallowing Program Call Issued</u></p> <p>Under the terms of the Palo Verde Irrigation District Fallowing Program, Palo Verde farmers refrain from irrigating between 7 and 28 percent of their lands in any year at the request of MET, making water that would have been used for farming on these lands available to urban Southern California. Land taken out of production is maintained in accordance with approved soil and water management plans, and rotated back into production every one to five years. The program allows MET to obtain additional water, while providing stable income to the farming community. Annual payments to farmers vary in response to actual acreage fallowed.</p>

Colorado River Issues (Continued)	<p>In July each year, MET issues a fallowing call for the contract year, beginning August 1 of the following year. The current fallowing call of 100 percent will end July 31 and a 90 percent fallowing call, which was made in July of 2016, will begin for the contract year beginning August 1. On July 31, in response to improved storage conditions, MET issued a 40 percent fallowing call for the period beginning August 1, 2018.</p> <p><u>Intentionally Created Surplus Plans for 2017 – 2018</u></p> <p>MET originally submitted its 2017 Intentionally Created Surplus (ICS) plan to create 200,000 acre-feet of Extraordinary Conservation ICS for storage in Lake Mead in June of 2016. MET's ICS plan was approved by the U.S. Bureau of Reclamation (Reclamation) on November 30, 2016. In the intervening time, hydrologic conditions in California have gone from the driest period of historical record to the wettest single year on record. The extraordinary and unprecedented wet conditions of this water year have provided MET with the unanticipated opportunity to utilize ongoing conservation efforts to create and store additional ICS this year to the benefit of Lake Mead and the Colorado River Basin during an ongoing period of historic drought in the Basin. MET sent a letter to Reclamation this month providing notice of MET's proposal to amend its request and store up to 398,000 acre-feet of ICS during 2017. The actual amount of water stored will depend on the water usage of the higher priority agricultural water users on the Colorado River. In addition to revising its 2017 request, MET sent a letter describing its plan to create up to 398,000 acre-feet of ICS during 2018.</p> <p><u>Minute 319 Successor Minute Update</u></p> <p>In July, representatives of the United States and Mexico met in El Paso, Texas to finalize the language of the draft successor minute to Minute 319, pursuant to the International Boundary and Water Commission protocols. The representative of the U.S. domestic entities, including MET, has also been working to complete negotiation of the necessary domestic implementation agreements that will be executed at the same time as the new minute. Before the minute can be signed, it will first be reviewed and considered by the Senate Foreign Relations Committee. This hearing has been scheduled for early August. If approved by all parties to the agreements, the U.S. and Mexico representatives of the IBWC anticipate signing the minute during the last two weeks of September. MET's Board is scheduled to consider approval of the implementation agreement during its September meeting.</p>
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Bay Delta/State Water Project Issues	<p><u>California WaterFix</u></p> <p>On July 21, the California Department of Water Resources (DWR) completed its environmental review process by certifying the 2016 Final Environmental Impact Report (EIR), along with adopting the findings of fact, statement of overriding considerations, and mitigation monitoring and reporting program. At the same time, DWR, as the lead agency in compliance with the California Environmental Quality Act (CEQA), approved California WaterFix and filed the Notice of Determination (NOD) with the State Clearinghouse in Sacramento. With the culmination of this action, focus now shifts toward actions to pursue implementation. Once the NOD is published, the statute of limitations for initiating litigation is 30 days. Relying on DWR's environmental documentation, MET, as a responsible agency under CEQA, will now be able to review and consider this information and deliberate on the next steps it can take on California WaterFix. With three white papers (infrastructure, operations, and cost allocation) being presented to the Board in July and August outlining key aspects of the proposed project, the Board of Directors will be presented with a set of actions to consider for a Board decision on California WaterFix in September or October.</p> <p><u>State Water Resources Control Board</u></p> <p>The California WaterFix Petition proceedings before the State Water Resources Control Board (SWRCB) are ongoing. Part 1 of the hearings addresses the potential effects of the proposed project on legal users of water. MET staff is participating in the rebuttal phase of Part 1 in collaboration with the State Water Contractors. The Sur-Rebuttal for Part 1 of the hearing was completed in July. MET staff anticipates that the closing briefs for Part 1 will be scheduled by the SWRCB soon. Part 2 of the hearings is expected to be scheduled soon since the EIR is approved and Federal Endangered Species Act permits have been issued addressing potential impacts to fish and wildlife from the proposed project.</p> <p><u>Science Activities</u></p> <p>MET staff continues to participate in the Collaborative Science and Adaptive Management Program (CSAMP). MET staff worked with the Delta Smelt Scoping Team to prepare briefing materials and presentations for the CSAMP Policy Group meeting in July, which was focused on discussing the science underlying the Fall X2 action in the U.S. Fish and Wildlife Service Biological Opinion for Delta smelt, and monitoring plans for this fall. MET staff also provided technical input to the design of monitoring studies to evaluate the outcomes of fall flow conditions in 2017.</p>
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Bay Delta/State Water Project Issues (Continued)	<p>MET staff continued science efforts related to longfin smelt. On June 27, MET staff provided a briefing to the Special Committee on Bay-Delta on Longfin smelt studies, and on July 11, the MET Board of Directors approved entering into an agreement with ICF consultants, utilizing funding from a Proposition 1 grant awarded to Metropolitan, to conduct a study investigating factors affecting longfin smelt. The longfin smelt research program is being conducted by MET staff in collaboration with state and federal agencies as well as research institutions and consulting firms. This month, MET staff participated in field work being conducted for the study examining the distribution of juvenile longfin smelt in the San Francisco Estuary. MET staff is also participating in the Longfin Smelt Management Analysis and Synthesis Team, which is a collaborative effort to develop an overall conceptual model and report describing the biology and ecology of longfin smelt in the San Francisco Estuary.</p> <p>MET staff continued to work with ESSA Technologies Ltd. on a project to evaluate the reliability of environmental correlations with fish populations in the Delta. The project includes a literature search of environmental correlations that have been used in the Delta, a re-analysis of the correlations to determine if they hold up in the face of updated data, and recommendations for best practices when using environmental correlations as policy tools. During June and July, staff provided ESSA with numerous historical correlations for use in the study.</p> <p>In July, MET staff also continued efforts to develop salmon related science and restoration projects. MET staff hosted a tour of Butte Sink to identify science and restoration actions that will benefit Chinook salmon populations. Participants included local landowners and staff from state and federal agencies, local water districts, nongovernmental organizations, and university scientists. Science and restoration proposals will be identified in an upcoming workshop.</p> <p>MET staff participated in the first in a series of workshops on the Winter-Run Life Cycle Model that has been used in the recent National Marine Fisheries Service (NMFS) Biological Opinion. The workshop provided stakeholders an opportunity to understand the model, identify knowledge gaps, and propose improvements. MET staff will be coordinating future workshops with representatives from the U.S. Bureau of Reclamation and NMFS.</p>
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ENGINEERING & PLANNING

Doheny Desalination Project

South Coast WD is continuing to move the project forward, as follows:

STATUS INFORMATION BY TASK ORDER

Task Order # 1 – Program Management

- DWR Water Desalination Grant Application is due September 1, 2017.
- Work continues on the MWD LRP Application.

Task Order # 5A – Public Outreach Phase 2

- The SCWD Water Reliability Public Working Group held a third meeting on August 22.

Task Order # 7 – Project Delivery Analysis Project Delivery Workshop 5

- To Be Determined.

Task Order # 8B– Environmental Impact Report

- -Sept 2017: 2nd NOP Scoping Meeting to discuss latest offshore geophysics and slant well implications
- November 13, 2017: Draft EIR Released for Public Comments
- April 30, 2018: SCWD Board of Directors Final EIR Certification
- June 4, 2018: End of NOD 30-day Period

Task Orders # 10 & 12– Geophysical Survey & Hydrology Reports

- Final Offshore Geophysical and Hydrology Reports are currently being reviewed by SCWD

Task Order # 13 – Value for Money Analysis (VfM)

- Final Value for Money (VfM) Report was submitted to SCWD August 15, 2017.

Task Order # 14 – Updated Slant Well Modeling

- Draft Report – September 27, 2017.
- Final Report – October 11, 2017.

Task Order # 15 – Alternative Power Supply Analysis

- Final Alternative Power Supply Analysis by August 31, 2017

Doheny Desalination Project (Continued)	Karl provided information at the August 30 meeting of the South Coast Water District Citizens Reliability Meeting on the potential to expand the Emergency Services Contract for groundwater to be delivered to South Orange County during outages of the MET system. MWDOC has continued to work with IRWD on their ability to extend the existing Emergency Services Contract beyond 2030 and to increase the amount of the contract. It appears from IRWD that an extension is possible but that the amount of emergency capacity may have to be augmented by way of a pump-in to the East Orange County Feeder No. 2. MWDOC is also working on what is required to utilize the East Orange County Feeder No. 2 for such a project.
Poseidon Resources	Poseidon is still working on the permitting process. The public review period for the Draft Supplemental Environmental Impact Report (EIR) was extended to July 27, 2017. Poseidon anticipates a decision by the State Lands Commission on October 19 and then will continue working their way towards the Santa Ana Regional Water Quality Control permit and then on to the California Coastal Commission, likely in the first half of 2018. OCWD is still working on the system integration concepts.
Orange County Reliability Study	CDM-Smith and MWDOC staff are in the process of completing follow-up work to the 2016 study. The work includes modeling of more recently available information, updating Colorado River assumptions, assessment of additional scenarios for the Huntington Beach Desalination Plant, and assessment of the value of new storage. The work is expected to be completed in the next few months.
OC-28 Flow Metering Issue with MET	MWDOC, MET and OCWD have exchanged information and MWDOC and OCWD are developing information to present to MET regarding the flow metering problems from last summer at OCWD's OC-28 service connection.
Service Connection CM-1 Cost Issues with MET	Over the past six months, Tom Epperson of Tetra Tech has been providing hydraulic analyses on the concurrent ability to deliver MET water and groundwater at the same time to LBCWD through Newport Beach's water system. The solution being contemplated at this time by LBCWD will work well and does not require MET to make any changes, but there may be times when water quality issues arise in the MET system. It may be advantageous to examine several other options that can eliminate the water quality problems in the MET pipeline. Staff will be utilizing the services of Tetra Tech to help examine a broader range of solutions.
South Orange County Reliability Summit	Karl and Charles attended the South Orange County Reliability Summit sponsored by the San Diego Regional Water Quality Control Board. The purpose of the Summit was to bring together stakeholders to discuss:

South Orange County Reliability Summit (Continued)	<ul style="list-style-type: none"> • San Juan Watershed Project • Doheny Desal Project • Direct Potable Reuse • Other basin issues <p>The meeting resulted in a good discussion of the issues facing these projects. The Regional Board is attempting to provide assistance towards the development of these projects while complying with basin regulations.</p>
North and Central O.C. Integrated Regional Watershed Management Area	<p>Charles has been participating in weekly ad hoc committee meetings to develop the goals, objectives, and strategies for the North and Central IRWM Plan. The draft goals, objectives, and strategies were presented to stakeholders for comments on August 29, 2017. The final draft plan is anticipated by November 2017.</p>
San Juan Basin Authority	<p>Santa Margarita WD continues working on the San Juan Watershed Project. Phase 1, which is being designed to capture wet and dry weather runoff, with subsequent phases looking to introduce recycled water into San Juan Creek for Indirect Potable Reuse. The relatively recent discovery of a geological rock formation (ancient landslide) near Stonehill Drive appears to be a partial barrier to sub-surface flow. This impacts the proposed location of the rubber dams and the ability for Phase I to capture and percolate water into the basin resulting in the estimated water capture for Phase I being reduced from 1,700 AFY to 700 AFY. The budget for Phase I has therefore increased to \$20 million (approximately \$1,400 to \$1,600 per AF). The Draft Environmental Impact Report (DEIR) is now scheduled for public review in mid-September 2017. A new video is available at: http://sanjuanwatershed.com/project-overview-video/</p>
Urban Water Institute	<p>Charles attended the first day of the Urban Water Institute Conference on August 16, 2017. There were two presentations on Oroville Dam Recovery efforts by Jack Safely, MET Import Supply Unit Manager, and Jeanne Kuttel, Chief, DWR Division of Engineering & Oroville Emergency Recovery Team. The Oroville incident has resulted in several changes including new risk categories for dams, a requirement for Department of Safety of Dams to produce a 5-year Capital Improvement Program, new Emergency Action Plans, new Inundation Maps which include a full dam breach scenarios with full reservoirs, and re-evaluation of 93 dams in California.</p> <p>The second session was a panel discussion on policy with Ron Stork of Friends of the River, Jeff Kightlinger of MET, Jennifer Pierre GM of State Water Contractors, and Erin Mellon DWR Public Affairs.</p>

Urban Water Institute (Continued)	Issues discussed ranged from the erosion of public confidence, and ways of moving forward, to a discussion about how to communicate that California is 'a middle-aged State in a middle-aged country' with aging infrastructure whose maintenance must be funded. When it came time to discuss who would be paying for the repairs, the consensus seemed to be that the courts would decide.
Emergency Storage in MET's System	Karl, Charles and Harvey discussed emergency storage in the MET system with Bob Harding and Edgar Fandalian of MET to find out when they may be developing new information for the MET system. They are expecting to provide an updated report after the first of the year. They reported that MET, DWR and LADWP are working jointly on concepts involving the duration of outages for impacts from the San Andreas Fault.
South Orange County Integrated Watershed Management Plan	Director Megan Yoo Schneider and Karl attended the August meeting of the South Orange County Integrated Watershed Management Plan. A report was provided on the overall progress of the Grants received since the formation of this group in 2004. Almost \$36 M in grants has been provided that has led to local projects in the amount of \$216 M through the process. MWDOW has received about \$8 M in grant funding for WUE efforts.
OC Emergency Management Organization	Charles and Kelly attended the OC Emergency Management Organization meeting on August 3, 2017. Dr. Ken Hudnut – USGS presented an overview of the Shakeout Scenario, a computer simulation scenario of a rupture of the San Andreas. Dr. Hudnut noted that the direction of rupture has different consequences for Los Angeles with a south to north rupture tending to concentrate energy into the LA Basin, whereas a north to south rupture would not. Dr. Hudnut also indicated that the State is reviewing the current 'shelter in place' strategy for Southern California to one of 'Survivor movement and evacuation'. There is some concern over the logistical difficulties of supplying millions of people in a disaster zone.
Impacts of WUE on Sanitary Sewer Systems	Charles discussed the long term impacts of WUE on sanitary sewer systems with staff from both the Public Policy Institute of California and the California Urban Water Agencies, who are each doing related work on this topic. Neither of the efforts are specifically evaluating the long term impacts, but CUWA may look at this in a Phase 3 of their study.

EMERGENCY PREPAREDNESS

Coordination with WEROC Member Agencies	<p><i>Ongoing: WEROC, with Michal Baker as the lead consultant, is facilitating 19 agencies through the process of updating the Orange County Water and Wastewater Multi-Jurisdictional Hazard Mitigation Plan. Update: Francisco has been working with each agency to ensure that assignments between meetings are completed on time and the project stays on schedule. On Tuesday, August 8, 2017, as part of this project planning process, Francisco gave a presentation to the Orange County Business Council. The presentation focused on defining hazard mitigation, reviewing the process to writing a plan, informing participants how crucial their involvement is, and answering questions related to WEROC and the hazard mitigation planning process.</i></p> <p>The WEROC Emergency Coordinator Quarterly meeting was August 1. The meeting primarily focused on lessons from the ongoing Unknown Contamination of Water trainings and development of the Spring Exercise.</p> <p>Kelly Hubbard assisted Orange County Water District staff with reviewing an upcoming evacuation drill format and tools.</p> <p>Kelly sat on an interview panel to review candidates for a Compliance and Emergency Coordinator position at South Coast Water District.</p>
Training and Programs	<p><i>Ongoing: WEROC is hosting a series of trainings related to a year-long training program intended to lead up to a full field and EOC exercise in spring 2018 based on an unknown contaminate in the water system. Update: Kelly delivered two Emergency Water Quality Sample Kit (EWQSK) Tabletop Exercises with a total of 73 participants. The exercises provided a review of the EWQSK, determining a credible threat, and public notification protocols. The focus of the exercise was to have open discussions on how to improve the kits and response protocols in order to enhance the tools available to WEROC member agencies for any future event that may occur.</i></p> <p>Kelly provided a second session of training on the EWQSK concepts for MWDOC staff assigned to the WEROC EOC and almost all MWDOC staff participated.</p>

Training and Programs (Continued)	<p>Colin Eckerle, WEROC/Engineering Intern, completed the purchase of materials needed for the EWQSK training kits. These are grant funded kits that will be used for training with hazmat and water utilities in the field. Colin will be putting together all purchasing information needed to request reimbursement for the project.</p> <p>Kelly, Janine, and Francisco met to discuss WEROC's social media strategy. The discussion focused on relevant topics and events that member agencies and the public will find interesting and educational. As a result of the meeting, an annual social media schedule and WEROC staff assignments for posting content was developed so that content is posted on a regular basis.</p>
Emergency Plans	<p>Francisco is currently working on incorporating Kelly's recommendations to the Emergency Operations Plan (EOP). The update includes a streamlined approach, update to current information, and the incorporation of corrective actions from previous WEROC training and exercises. Additionally, Francisco is working on the hazard specific annexes. The structure of the annexes is being modified to reflect current response protocols and to provide staff greater guidance based on lessons from previous exercises. Once the plan and hazard specific annexes are completed, the plan will be brought to the Board for approval. EOC staff and member agencies will receive training on the revised plan and copies.</p> <p>Janine has begun the process of updating and simplifying the MWDOC Continuity of Operations Plan within the Safety Center Application. This will allow users to easily navigate through the plan on their mobile devices and find critical information in a timely manner, even when out of office.</p>
Coordination with the County of Orange	<p>Kelly and Charles attended the August Orange County Emergency Management Organization (OCOMO) meeting that took place at the Orange County Transportation Authority. Dr. Ken Hudnut from the U.S. Geological Survey (USGS) presented on the earthquake threat to Southern California and Jim Acosta from Cal OES went over the highlights of the Southern California Catastrophic Earthquake Response Planning Meeting that took place at the end of July in Rancho Cucamonga.</p> <p>Kelly attended the OC Operational Area 5 year Training and Exercise Seminar. The purpose of the seminar is to update the county-wide 5 year exercise and training calendar that is provided to CalOES and FEMA as a component of meeting NIMS compliance as a county and to also justify grant funding for training programs. All government agencies in OC are encouraged to participate in the review process and provide input.</p>

Coordination with the County of Orange (Continued)	<p>Kelly, Janine, and Francisco attended the AlertOC User Group and WebEOC Subcommittee meeting. This meeting focused on providing updates to both systems and giving participants an overview of future improvements to the programs. WEROC staff is updating guidelines for the WEROC member agencies on how to use these two systems based on the updates discussed.</p> <p><i>Operational Area Agreement Revision Working Group Updates: The OA is currently making revisions to the OA Emergency Management Agreement. The OA Agreement is signed by 114 government entities in Orange County and hasn't been updated since it was originally created in the late 90's. A key topics of discussion during this month's meeting included "Section 2.1 Operational Area Signatory Council", which details the signatories roles and responsibilities, "Section 2.2 Operational Area Executive Board", which details the makeup of the voting members and their responsibilities, and "Section 2.3: Orange County Emergency Management Organization", which details the roles and responsibilities of the standing subcommittee to the Executive Board.</i></p> <p>Kelly attended the OC Urban Area Working Group Quarterly Meeting. This group determines which projects receive homeland security grant funding with OC.</p> <p>Kelly attended the OA Operational Area Executive Board Quarterly meeting as the ISDOC voting representative. The executive board heard updates on various emergency management programs from throughout the county and approved the Homeland Security Emergency Management Performance Grant allocation for the 2018 grant year.</p> <p>Kelly attended an OC OA Recovery Seminar on August 24. The OA is leading a county-wide recovery plan writing process. Recovery plans are critical to the successful recovery of communities following major disasters. The OA will be hosting a tabletop exercise as a follow-up to this seminar.</p>
WEROC EOC Readiness	<p>Janine met with IDS Group to conduct a seismic evaluation of the MWDOC Administration Building for the purpose of ensuring that our staff is safe in the event of an earthquake and that our alternate EOC is functional following an earthquake. This report is expected in September. IDS Group also completed the seismic study of the South EOC.</p>

WEROC EOC Readiness (Continued)	<p>General EOC readiness actions completed/facilitated by Janine at the North and South EOC: facility cleanings, pest control, fire extinguisher service, and continued document updates.</p> <p>Francisco participated in the MARS monthly radio test and the OA monthly radio test.</p> <p>Janine has researched new phone and internet plans for the WEROC EOCs, which will save the district money each month. She has finalized the new CAL Net AT&T contract for both the South and North EOC. CAL Net is pre-negotiated communications pricing for government agencies in CA.</p> <p>Francisco met with an electrical contractor at the South EOC to work on quotes for recommended safety improvements at the site.</p> <p>Karl and Kelly met with Bob Hill and Dennis Cafferty of El Toro Water District to discuss potential future improvements to the WEROC EOC and coordination with ETWD throughout the process.</p>
<h2 style="text-align: center;">WATER USE EFFICIENCY</h2>	
California Water Efficiency Partnership (CalWEP)	<p>At the East Bay Municipal Utilities District in Oakland on August 22, Joe Berg chaired the Board of Directors meeting of CalWEP. This was a general business meeting of the Board. The next meeting is scheduled for November 16, 2017.</p> <p>On September 13 and 14, Joe participated in the annual Strategic Planning Workshop for CalWEP. This workshop was hosted by East Bay Municipal Utilities District at Pardee Reservoir Conference Center. The focus of the workshop was completing the organizational transformation from the California Urban Water Conservation Council to the California Water Efficiency Partnership and developing a long term strategy to assist members to comply with developing mandatory water use efficiency standards to “Make Water Conservation a California Way of Life.”</p>
Metropolitan Conservation Program Advisory Committee	<p>The Program Advisory Committee met on August 23 at MET where approximately 25 MET member agency staff participated in this meeting. The focus of the meeting was on program refinement recommendations to be considered by the Board. The next meeting is scheduled for September 19, 2017.</p>

ACWA Water Loss Summit Planning Committee	Joe has been participating on the ACWA Water Loss Summit Planning Committee on August 25 and September 6. These meetings are focusing on setting the program and speakers for the October Water Loss Summit. MWDOC is being listed as a co-sponsor of this event along with ACWA, CA-NV AWWA, and others. The program is focusing on new water loss control reporting requirements established by SB 555.
Leak Detection Equipment Project Advisory Committee	On August 29, Joe hosted the Leak Detection Equipment Project Advisory Committee at MWDOC. This committee began reviewing leak detection equipment technologies and program approaches used by Irvine Ranch Water District and Water Systems Optimization, Inc. Ultimately, this committee will recommend the mix of leak detection equipment to be purchased via the grant awarded to MWDOC by the Bureau of Reclamation. The next meeting has not been scheduled.
Orange County Water Use Efficiency Coordinators Workgroup	<p>On September 7, Joe, Beth Fahl, Steve Hedges, Matthew Conway, and Rachel Waite hosted the Orange County Water Use Efficiency Coordinators Workgroup meeting at MWDOC. Approximately 22 agencies participated in the meeting. Highlights on the agenda included:</p> <ul style="list-style-type: none"> • MWDOC Updates • Agency Roundtable/Problem Solving • SWRCB Long Term Water Use Efficiency Regulations Update • Potential Future Grant Discussion • Public Affairs & Program Marketing <ul style="list-style-type: none"> ○ Boy Scout Merit Badge Clinic – August 5th at SMWD ○ Coastal Cleanup – September 16, 2017 at HB State Beach, Tower ○ OC Water Summit – June 1, 2018 at the Grand Californian Hotel ○ California Water Fix Update ○ Moulton Niguel WD's Pressure Pilot Program Report. • Metropolitan Update <ul style="list-style-type: none"> ○ Program Advisory Committee Meeting Update • Water Use Efficiency Programs Update <ul style="list-style-type: none"> ○ Smart Timer Rebate Program – MET's new grant funding ○ Turf Removal Program Update ○ Landscape Design Assistance Program ○ Update on Spray-to-Drip in Droplet <ul style="list-style-type: none"> ▪ Grant Funding ▪ Long Term Program Plans Discussion

Orange County Water Use Efficiency Coordinators Workgroup (Continued)	<ul style="list-style-type: none"> • California Water Efficiency Partnership (CalWEP) Update <ul style="list-style-type: none"> ○ Organizations Transition ○ Strategic Planning Workshop, Sept 13-14 EBMUUD ○ Membership Meeting, Sept 20, San Jose <p>The next meeting is scheduled for October 5 and will be hosted by MWDOC.</p>
Orange County Water Loss Control Workgroup	<p>On September 12, Joe hosted the Workgroup meeting which was attended by 21 representatives from 15 agencies. The focus of the meeting was on sales meter accuracy testing and the results of the Year II Water Balances. The next meeting is scheduled for November 14.</p>
PUBLIC/GOVERNMENT AFFAIRS	
Member Agency Relations	<p>Public Affairs Staff:</p> <p>Planned and staffed the Water Policy Dinner featuring Roger Patterson from MET.</p> <p>Gave a presentation on MWDOC and the WaterFix to the El Toro Water District Citizens Advisory Group.</p> <p>Hosted member agencies in a Public Affairs Workgroup meeting at MWDOC.</p> <p>Prepared and distributed the “Monday Morning Briefing” from AMWA.</p> <p>Prepared and distributed eCurrents.</p> <p>Heather attended a roundtable with Chair Felicia Marcus and Board Member Joaquin Esquivel of the State Water Resources Control Board hosted by OCWD, MNWD, IRWD & SMWD.</p> <p>Heather met with Michael Moore of Anaheim Public Works about pending legislation.</p>
Community Relations	<p>Public Affairs Staff assisted Directors Dick and Yoo Schneider in preparing presentations for the Orange Rotary and City of San Clemente.</p>

Community Relations (Continued)	Joe Berg and a Public Affairs staff member attended the La Habra Water Guardians Celebration of Governor Brown's signing of the School Water Conservation Bill. The Water Guardians, an army of four middle schoolers, who successfully proposed legislation establishing a partnership for water agencies to work with school district to save water through incentive programs. The celebration also included a demonstration garden dedication at Washington Middle School. Great work young ladies!
Education	Public affairs staff met with staff from MET and Inside the Outdoors to work on the video contest component of the high school education program.
Media Relations	Public affairs staff helped craft an op-ed on the proposed AB 623 for submission to the OC Register.
Special Projects	<p>Public Affairs staff:</p> <p>Vetted resumes and interviewed candidates for the Public Affairs Assistant position.</p> <p>Vetted proposals and interviewed firms for the social media consultant contract.</p> <p>Participated in the WEROC multi-agency tabletop training exercise.</p> <p>Heather and Melissa Baum-Haley attended an inspection trip through the Upper Basin states of Colorado, Utah and Wyoming hosted by the Colorado River Board of California. Other agencies represented included: Metropolitan, San Diego County Water Authority, LA Department of Water and Power, Eastern MWD, West Basin MWD, Palo Verde Irrigation District, Imperial Irrigation District, Coachella Valley Water District, plus staff from the Department of Water Resources and the Colorado River Board of California.</p> <p>Heather invited and coordinated with September's WACO speaker, Joe Byrne, from the California Water Commission Board who gave an update on the Water Storage Investment Program that allocates \$2.7B from Prop 1 for storage projects.</p> <p>Heather staffed the ISDOC Executive Committee meeting.</p>
Water Summit	Public affairs staff attended Summit Committee meetings with President Osborne and Directors Barbre and Thomas.

Legislative Affairs	<p>Heather coordinated with ACWA's legislative team on the following items:</p> <ul style="list-style-type: none"> • SB 623 – Oppose – coalition letter • AB 401 Implementation – notes from public hearings and feedback on ACWA's comment letter <p>Heather, with much creative assistance from the Public Affairs staff, put together a fact sheet on SB 623 for the Water Policy Dinner.</p> <p>Heather, with assistance from Charles, compiled cost estimates for Orange County should SB 623 be implemented.</p> <p>Heather participated in the Region 10 pre-call in advance of ACWA's State Legislative Committee meeting.</p> <p>Heather participated in ACWA's AB 401 Implementation working group meeting.</p> <p>In Sacramento, Heather attended the ACWA State Legislative Committee meeting.</p> <p>Directors Osborne and Barbre, and Heather and John Lewis attended a meeting with Supervisor Do and his staff providing background and an update on the CA WaterFix and EcoRestore project.</p> <p>Directors Osborne and Tamaribuchi and Heather and John Lewis attended a meeting with Chairwoman Michelle Steel and her chief of staff providing background and an update on the CA WaterFix and EcoRestore project.</p> <p>Heather met with Jessica Witt, Director of Government & Community Relations for the County of Orange, to provide background and an update on the CA WaterFix and EcoRestore project and our meetings with the Board of Supervisors and staff.</p> <p>Heather, Joe, and MWDOC state advocate, Syrus Devers, prepared a letter in support of SB 606 and AB 1668 (Skinner, Hertzberg & Friedman).</p> <p>Heather participated in ACWA's State Legislative Committee webinar on AB 1668 and SB 606.</p>
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INFORMATION CALENDAR

**MWDOC GENERAL INFORMATION
ITEMS**

MWDOC BOARD OF DIRECTORS

- Brett R. Barbre
- Larry D. Dick
- Wayne Osborne
- Joan Finnegan
- Sat Tamaribuchi
- Jeffery M. Thomas
- Megan Yoo Schneider