

**MEETING OF THE**  
**BOARD OF DIRECTORS OF THE**  
**MUNICIPAL WATER DISTRICT OF ORANGE COUNTY**  
Jointly with the  
**ADMINISTRATION & FINANCE COMMITTEE**  
July 8, 2015, 8:30 a.m.  
MWDOC Conference Room 101

**Committee:**

Director Thomas, Chairman  
Director J. Finnegan  
Director Osborne

Staff: R. Hunter, K. Seckel, C. Harris,  
K. Davanaugh, H. Chumpitazi

Ex Officio Member: L. Dick

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MWDOC Committee meetings are noticed and held as joint meetings of the Committee and the entire Board of Directors and all members of the Board of Directors may attend and participate in the discussion. Each Committee has designated Committee members, and other members of the Board are designated alternate committee members. If less than a quorum of the full Board is in attendance, the Board meeting will be adjourned for lack of a quorum and the meeting will proceed as a meeting of the Committee with those Committee members and alternate members in attendance acting as the Committee.

**PUBLIC COMMENTS** - Public comments on agenda items and items under the jurisdiction of the Committee should be made at this time.

**ITEMS RECEIVED TOO LATE TO BE AGENDIZED** - Determine there is a need to take immediate action on item(s) and that the need for action came to the attention of the District subsequent to the posting of the Agenda. (Requires a unanimous vote of the Committee)

**ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING --**

Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the District's business office located at 18700 Ward Street, Fountain Valley, California 92708, during regular business hours. When practical, these public records will also be made available on the District's Internet Web site, accessible at <http://www.mwdoc.com>.

**PROPOSED BOARD CONSENT CALENDAR ITEMS**

1. TREASURER'S REPORT
  - a. Revenue/Cash Receipt Report – June 2015
  - b. Disbursement Approval Report for the month of July 2015
  - c. Disbursement Ratification Report for the month of June 2015
  - d. GM Approved Disbursement Report for the month of June 2015
  - e. Water Use Efficiency Projects Cash Flow – June 30, 2015
  - f. Consolidated Summary of Cash and Investment –May 2015
  - g. OPEB Trust Fund monthly statement (to be emailed separately)
2. FINANCIAL REPORT
  - a. Combined Financial Statements and Budget Comparative for the period ending May 31, 2015

**BOARD ACTION ITEM**

(The MWDOC Board will convene as a full Board and may take action as a Board on the following item):

3. H.R. 2892 (Valadao, R-CA) The Western Water & American Food Security Act of 2015

*Recommendation:* Staff recommends the Board of Directors support H.R. 2892 (Valadao, R-CA) and send a letter to the Orange County Congressional Delegation indicating our support position. In addition, encourage MWDOC member agencies to sign on to our support letter.

Adjourn full Board; reconvene as Committee

**ACTION ITEMS**

4. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) 2015 BOARD ELECTIONS
5. NOMINATIONS FOR ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) PRESIDENT AND VICE PRESIDENT
6. CONSIDER APPROVAL OF ISDOC BYLAWS

**DISCUSSION ITEM**

7. UPCOMING COST OF JOINT BUILDING UPGRADES WITH OCWD
8. MWDOC INTERNAL REVENUE SERVICE AUDIT (Oral Report)

**INFORMATION ITEMS –** (THE FOLLOWING ITEMS ARE FOR INFORMATIONAL PURPOSES ONLY – BACKGROUND INFORMATION IS INCLUDED IN THE PACKET. DISCUSSION IS NOT NECESSARY UNLESS REQUESTED BY A DIRECTOR.)

9. MONTHLY WATER USAGE DATA, TIER 2 PROJECTION & WATER SUPPLY INFO
10. DEPARTMENT ACTIVITIES REPORTS
  - a. Administration
  - b. Finance and Information Technology

**OTHER ITEMS**

11. REVIEW ISSUES REGARDING DISTRICT ORGANIZATION, PERSONNEL MATTERS, EMPLOYEE BENEFITS FINANCE AND INSURANCE

**ADJOURNMENT**

**NOTE:** At the discretion of the Committee, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated, and may be subject to action by the Committee. On those items designated for Board action, the Committee reviews the items and makes a recommendation for final action to the full Board of Directors; final action will be taken by the Board of Directors. Agendas for Committee and Board meetings may be obtained from the District Secretary. Members of the public are advised that the Board consideration process includes consideration of each agenda item by one or more Committees indicated on the Board Action Sheet. Attendance at Committee meetings and the Board meeting considering an item consequently is advised.

Accommodations for the Disabled. Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Maribeth Goldsby, District Secretary, at (714) 963-3058, or writing to Municipal Water District of Orange County at P.O. Box 20895, Fountain Valley, CA 92728. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that District staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the District to provide the requested accommodation.

**Municipal Water District of Orange County**  
**REVENUE / CASH RECEIPT REPORT**  
**June 2015**

**WATER REVENUES**

<b>Date</b>	<b>From</b>	<b>Description</b>	<b>Amount</b>
06/01/15	Trabuco Canyon Water District	April 2015 Water deliveries	17,397.92
06/03/15	Santa Margarita Water District	April 2015 Water deliveries	2,135,476.69
06/08/15	City of Seal Beach	April 2015 Water deliveries	11,228.99
06/08/15	City of La Habra	April 2015 Water deliveries	50,148.82
06/08/15	South Coast Water District	April 2015 Water deliveries	488,062.75
06/08/15	City of La Palma	April 2015 Water deliveries	6,309.81
06/08/15	City of Garden Grove	April 2015 Water deliveries	485,895.21
06/09/15	City of Newport Beach	April 2015 Water deliveries	353,184.16
06/10/15	City of Westminster	April 2015 Water deliveries	398,140.82
06/11/15	Laguna Beach County Water District	April 2015 Water deliveries	297,541.61
06/12/15	El Toro Water District	April 2015 Water deliveries	714,794.55
06/12/15	East Orange County Water District	April 2015 Water deliveries	368,334.14
06/12/15	City of Orange	April 2015 Water deliveries	527,250.69
06/15/15	Orange County Water District	April 2015 Water deliveries	1,285,827.04
06/15/15	City of San Juan Capistrano	April 2015 Water deliveries	309,686.63
06/15/15	Irvine Ranch Water District	April 2015 Water deliveries	1,537,320.20
06/15/15	Yorba Linda Water District	April 2015 Water deliveries	473,945.62
06/15/15	Golden State Water Company	April 2015 Water deliveries	396,122.76
06/15/15	Moulton Niguel Water District	April 2015 Water deliveries	2,194,578.36
06/15/15	Santiago Aqueduct Commission	April 2015 Water deliveries	81,899.50
06/25/15	City of La Habra	May 2015 Water deliveries	109,252.82
06/26/15	City of Fountain Valley	May 2015 Water deliveries	23,522.83
06/29/15	City of San Juan Capistrano	May 2015 Water deliveries	422,420.32
06/29/15	Trabuco Canyon Water District	May 2015 Water deliveries	17,397.92
06/29/15	City of Seal Beach	May 2015 Water deliveries	11,228.99
06/29/15	City of Garden Grove	May 2015 Water deliveries	96,732.31
<b>TOTAL REVENUES</b>			<b>\$ 12,813,701.46</b>



**Municipal Water District of Orange County**  
**REVENUE / CASH RECEIPT REPORT**  
**June 2015**

**MISCELLANEOUS REVENUES**

<b>Date</b>	<b>From</b>	<b>Description</b>	<b>Amount</b>
06/25/15	Aleshire & Wynder	7/29/15 Water policy dinner	80.00
06/29/15	David Taussig & Associates	7/29/15 Water policy dinner	160.00
06/29/15	Moulton Niguel Water District	7/29/15 Water policy dinner	640.00
06/30/15	Paypal	7/29/15 Water policy dinner	1,160.70
06/19/15	Stan Sprague	July 2015 Retiree medical premium	212.59
06/29/15	Judy Pfister	Jul-Sep 2015 Retiree medical premium	104.13
06/29/15	Phil Letrong	Jul-Sep 2015 Retiree medical premium	48.33
06/03/15	Harvey De La Torre	Movie tickets	32.00
06/12/15	Laura Loewen	Movie tickets	16.00
06/19/15	Christina Fuller	Movie tickets	32.00
06/25/15	Pat Meszaros	Movie tickets	40.00
06/03/15	US Bank	CAL Card rebate check	567.01
06/01/15	Inland Empire Utilities Agency	Reimbursement for 25% of cost for 2/25/15 DC Briefing luncheon	944.00
06/11/15	Employment Development Department	Refund from State of California for 1st quarter State Disability Insurance overpayment	41.78
06/26/15	State of California	02-03 Brown Act State Mandated Cost	13,900.00
06/26/15	State of California	03-04 Brown Act State Mandated Cost	22,420.00
06/11/15	Irvine Ranch Water District	December 2014 Smart Timer rebate program	150.00
06/11/15	Irvine Ranch Water District	January 2015 Smart Timer rebate program	75.00
06/01/15	Irvine Ranch Water District	March 2015 Smart Timer rebate program	378.57
06/03/15	Santa Margarita Water District	March 2015 Smart Timer rebate program	75.00
06/12/15	City of Tustin	March 2015 Smart Timer rebate program	217.75
06/15/15	Yorba Linda Water District	March 2015 Smart Timer rebate program	75.00
06/11/15	Trabuco Canyon Water District	April 2015 Smart Timer rebate program	150.00
06/15/15	2 Checks	April 2015 Smart Timer rebate program	198.05
06/29/15	El Toro Water District	April 2015 Smart Timer rebate program	138.28
06/29/15	2 Checks	April 2015 Smart Timer rebate program	827.63
06/11/15	Irvine Ranch Water District	December 2014 Turf Removal rebate program	740.00
06/11/15	Irvine Ranch Water District	January 2015 Turf Removal rebate program	1,709.00
06/19/15	City of La Habra	January 2015 Turf Removal rebate program	477.89
06/01/15	City of Orange	February 2015 Turf Removal rebate program	3,426.69
06/11/15	Irvine Ranch Water District	February 2015 Turf Removal rebate program	1,219.50
06/01/15	3 Checks	March 2015 Turf Removal rebate program	2,435.50
06/15/15	City of La Habra	March 2015 Turf Removal rebate program	525.99
06/29/15	City of San Juan Capistrano	March 2015 Turf Removal rebate program	3,459.00
06/15/15	Golden State Water Company	April 2015 Turf Removal rebate program	5,081.30
06/22/15	City of Garden Grove	April 2015 Turf Removal rebate program	2,900.45
06/23/15	City of Newport Beach	April 2015 Turf Removal rebate program	525.00
06/26/15	City of La Habra	April 2015 Turf Removal rebate program	945.00
06/29/15	City of San Juan Capistrano	April 2015 Turf Removal rebate program	2,419.60
06/01/15	Moulton Niguel Water District	January 2015 Smart Timer & Turf Removal rebate program	76,936.05
06/01/15	City of Orange	March 2015 Smart Timer & Turf Removal rebate program	2,592.93
06/08/15	City of Buena Park	March 2015 Smart Timer & Turf Removal rebate program	600.00
06/12/15	City of San Clemente	April 2015 Smart Timer & Turf Removal rebate program	3,751.58
06/15/15	City of Orange	April 2015 Smart Timer & Turf Removal rebate program	5,909.10
06/19/15	Laguna Beach County Water District	April 2015 Smart Timer & Turf Removal rebate program	2,474.88
06/01/15	El Toro Water District	March 2015 Rotating Nozzles rebate program	3,854.00
06/01/15	Moulton Niguel Water District	February 2015 Rotating Nozzles & Turf Removal rebate program	369,908.21
06/01/15	Moulton Niguel Water District	Feb-Mar 2015 So Cal Watersmart Residential rebate program	117,752.67
06/03/15	Santa Margarita Water District	Feb-Mar 2015 So Cal Watersmart Residential rebate program	12,232.36
06/11/15	Trabuco Canyon Water District	April 2015 So Cal Watersmart Residential rebate program	600.00
06/15/15	Golden State Water Company	April 2015 So Cal Watersmart Residential rebate program	2,297.07
06/24/15	Irvine Ranch Water District	April 2015 So Cal Watersmart Residential rebate program	30,099.59
06/29/15	Santa Margarita Water District	April 2015 So Cal Watersmart Residential rebate program	665.00

**Municipal Water District of Orange County**  
**REVENUE / CASH RECEIPT REPORT**  
**June 2015**

**MISCELLANEOUS REVENUES**

Date	From	Description	Amount
06/29/15	El Toro Water District	May 2015 So Cal Watersmart Residential rebate program	1,744.00
06/12/15	City of San Clemente	Turf Removal signs and stakes	192.45
06/15/15	Moulton Niguel Water District	April 2015 Commercial Spray to Drip rebate program	1,744.80
06/15/15	Moulton Niguel Water District	April 2015 Residential Spray to Drip rebate program	94.20
06/15/15	Department of Water Resources	Nov 14-Jan 15 CII Performance Based WUE	464,347.85
06/24/15	Irvine Ranch Water District	April 2015 Landscape Performance Certification program	750.00
06/12/15	City of San Clemente	Addition to the Choice School program FY 14-15	499.20
06/15/15	City of La Habra	Addition to the Choice School Program FY 14-15	1,030.40
06/15/15	City of San Juan Capistrano	89 COPS semi annual debt service	4,746.00
06/22/15	Department of Water Resources	Budget Based Rates grant retention	68,500.00

TOTAL MISCELLANEOUS REVENUES \$ 1,241,871.08

TOTAL REVENUES \$ 14,055,572.54



Robert J. Hunter, General Manager



Hilary Chumpitazi, Treasurer

**Municipal Water District of Orange County  
Disbursement Approval Report  
For the month of July 2015**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
<b>Core Expenditures:</b>		
	<b>Richard Ackerman</b>	
1070	May 2015 Legal consulting on water policy issues	2,625.00
1073	June 2015 Legal consulting on water policy issues	2,200.00
	*** Total ***	4,825.00
	<b>ALTA FoodCraft</b>	
515061039	6/8/15 Coffee & tea supplies	340.98
	*** Total ***	340.98
	<b>Autumn Print Group</b>	
1715	95,000 Ricki Raindrop booklets for school program	17,499.46
	*** Total ***	17,499.46
	<b>Sam Ayala</b>	
063015	June 2015 Landscape service for atrium	95.00
	*** Total ***	95.00
	<b>Best Best and Krieger LLP</b>	
55401-MAY15	May 2015 Legal services	20,877.33
	*** Total ***	20,877.33
	<b>Bryton Printing Inc.</b>	
11842	23,2750 Bill inserts and 5,400 program flyers for WUE programs	4,265.78
11870	15,000 Restaurant table toppers to promote saving water	2,963.60
	*** Total ***	7,229.38
	<b>Business Comm. Solutions</b>	
76379	5/2/15-5/2/16 Cisco Smartnet and Voice Smartnet support & maintenance renewal	2,308.36
	*** Total ***	2,308.36
	<b>CalDesal</b>	
FY15/16	FY 15/16 Annual membership renewal	5,000.00
	*** Total ***	5,000.00
	<b>CDM Smith</b>	
80525580/6	May 2015 Engineering services for Water Reliability Investigation	34,114.11
	*** Total ***	34,114.11
	<b>Hunter Cook</b>	
070115	May 2015-July 2015 Coastal retiree health benefit	1,364.76
	*** Total ***	1,364.76

**Municipal Water District of Orange County  
Disbursement Approval Report  
For the month of July 2015**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
	<b><i>eCivis, Inc.</i></b>	
104343	FY 15/16 Grants Network annual membership renewal	3,879.00
	*** Total ***	3,879.00
	<b><i>ECS Imaging, Inc.</i></b>	
10769	7/23/15-7/22/16 Annual support renewal for Laserfiche software	3,557.00
	*** Total ***	3,557.00
	<b><i>Fry's Electronics</i></b>	
20883497	6/17/15 Computer supplies	53.99
	*** Total ***	53.99
	<b><i>Ronald R. Gastelum</i></b>	
MAY2015	May 2015 Strategic assistance on MET issues	7,500.00
	*** Total ***	7,500.00
	<b><i>Genisys Corporation</i></b>	
049888	Components to upgrade server memory	669.47
	*** Total ***	669.47
	<b><i>GeoPentech, Inc.</i></b>	
2669	5/16/15-6/19/15 Services for the Orange County Seismic Vulnerability, Mitigation and Recovery Planning study	23,812.50
	*** Total ***	23,812.50
	<b><i>GovConnection, Inc.</i></b>	
52735378	Replacement lamp for projector	292.99
	*** Total ***	292.99
	<b><i>Lina Gunawan</i></b>	
062215	Employee personal computer purchase loan	1,244.88
	*** Total ***	1,244.88
	<b><i>Immersiv Media, Inc.</i></b>	
-015(MWDOC 2015)	July-September 2015 Website hosting and maintenance	525.00
	*** Total ***	525.00
	<b><i>James C. Barker, P.C.</i></b>	
105-0615	June 2015 Federal legislative advocacy services	8,000.00
	*** Total ***	8,000.00
	<b><i>Karen's Detail Custom Frames</i></b>	
2662	4 Resolutions custom framed	453.60
2666	2 Resolutions custom framed	226.80
	*** Total ***	680.40

**Municipal Water District of Orange County  
Disbursement Approval Report  
For the month of July 2015**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
	<b>Liebert Cassidy Whitmore</b>	
1397430	2015 Orange County Employment Relations Consortium membership	3,095.00
	*** Total ***	3,095.00
	<b>Edward G. Means III</b>	
MWDOC-1030	June 2015 Support on MET issues & strategic guidance to Engineering department	1,000.00
	*** Total ***	1,000.00
	<b>Office Solutions</b>	
I-00792996	6/24/15 Office supplies	188.99
I-00795285	6/29/15 Office supplies	505.33
I-00796309	7/01/15 Office supplies	6.57
	*** Total ***	700.89
	<b>Orange County Water District</b>	
15093	May 2015 50% of WACO expenses	182.50
15142	May 2015 Postage, shared office & maintenance expense	6,536.23
	*** Total ***	6,718.73
	<b>Patricia Kennedy Inc.</b>	
20398	July 2015 Plant maintenance	214.00
	*** Total ***	214.00
	<b>PDC Interiors</b>	
2345A-15	Balance for services to paint 4 offices	1,731.00
2345B-15	Services to paint 1 additional office	650.00
	*** Total ***	2,381.00
	<b>Petty Cash</b>	
063015	June 2015 Petty Cash reimbursement	211.43
	*** Total ***	211.43
	<b>SmartDraw</b>	
1013367	Annual renewal for SmartDraw software	269.73
	*** Total ***	269.73
	<b>Staples Advantage</b>	
8034895530	6/20/15 Office supplies	136.12
	*** Total ***	136.12
	<b>Top Hat Productions</b>	
90526	6/18/15 Lunch for Managers' meeting	435.78
	*** Total ***	435.78

**Municipal Water District of Orange County  
Disbursement Approval Report  
For the month of July 2015**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
	<b><i>Townsend Public Affairs, Inc.</i></b>	
10901	June 2015 State legislative advocacy services	7,500.00
	*** Total ***	7,500.00
	<b><i>Michelle Tuchman</i></b>	
062515	5/26/15-6/18/15 Services for guidance to the Public Affairs department	12,150.00
	*** Total ***	12,150.00
	<b><i>U. S. HealthWorks Medical Group</i></b>	
2714869-CA	5/26/15 Pre-employment exam for new hire	160.00
2725014-CA	6/10/15 Pre-employment exam for new hire	160.00
	*** Total ***	320.00
	<b><i>Union Bank, N.A.</i></b>	
925068	March-May 2015 Custodial Bank fees	625.00
	*** Total ***	625.00
	<b><i>USAFact Inc.</i></b>	
5060518	2 New hire background inquiries	98.58
	*** Total ***	98.58
	<b><i>Total Core Expenditures</i></b>	<hr/> 179,725.87

***Choice Expenditures:***

	<b><i>Chambers Group Inc.</i></b>	
29888	May 2015 Baseline environmental monitoring for Doheny Ocean Desal project	9,087.00
	*** Total ***	9,087.00
	<b><i>Discovery Science Center</i></b>	
053115MWDOC	May 2015 School program	23,651.69
	*** Total ***	23,651.69
	<b><i>Enterprise Information Systems, Inc.</i></b>	
BSC-70001	June 2015 Software development for the California Sprinkler Adjustment Subscription system	900.00
	*** Total ***	900.00
	<b><i>Fraser Communications</i></b>	
15749	May 2015 Implementation of Value of Water plan	15,271.25
	*** Total ***	15,271.25

**Municipal Water District of Orange County  
Disbursement Approval Report  
For the month of July 2015**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
	<b>Top Hat Productions</b>	
90458	Lunch for WUE Workgroup meeting	395.28
	*** Total ***	395.28
	<b>Total Choice Expenditures</b>	<hr/> 49,305.22

**Other Funds Expenditures:**

	<b>City of Anaheim</b>	
RPOI-46	RPOI Distribution No. 46	51.29
	*** Total ***	51.29
	<b>AquaFicient Consulting</b>	
02-073	May 2015 Landscape Performance Certification program funded by IRWD & MET	1,500.00
	*** Total ***	1,500.00
	<b>ConserVision Consulting, LLC</b>	
LPCP-231	May 2015 Consulting services for Landscape Performance Certification program	7,645.50
	*** Total ***	7,645.50
	<b>Eagle Communications</b>	
713533	6/30/15 Radio repair for WEROC S. EOC	113.40
	*** Total ***	113.40
	<b>East Orange Co Water District</b>	
RPOI-46	RPOI Distribution No. 46	144.23
	*** Total ***	144.23
	<b>El Toro Water District</b>	
RPOI-46	RPOI Distribution No. 46	219.85
ETWD 003	3/1/15-3/31/15 United Mutual-Laguna Woods Toilet replacement program 116 HETs installed	10,049.08
ETWD 004	4/1/15-4/30/15 United Mutual-Laguna Woods Toilet replacement program 143 HETs installed	12,388.09
ETWD 005	5/1/15-5/15/15 United Mutual-Laguna Woods Toilet replacement program 70 HETs installed	6,064.10
	*** Total ***	28,721.12
	<b>FacilityDude.com</b>	
R-104408	8/1/15-7/31/16 Annual renewal for WEROC Crisis Plan software application	6,750.00
	*** Total ***	6,750.00
	<b>Irvine Ranch Water District</b>	
RPOI-46	RPOI Distribution No. 46	1,992.30
	*** Total ***	1,992.30

**Municipal Water District of Orange County**  
**Disbursement Approval Report**  
**For the month of July 2015**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
	<b><i>Laguna Beach County Water District</i></b>	
RB002	1/28/15-6/16/15 Rain Barrel Distribution program	8,100.00
	*** Total ***	8,100.00
	<b><i>Mission RCD</i></b>	
1775	May 2015 Field verifications for Water Use Efficiency rebate programs	30,478.31
	*** Total ***	30,478.31
	<b><i>Moulton Niguel Water District</i></b>	
RPOI-46	RPOI Distribution No. 46	645.51
	*** Total ***	645.51
	<b><i>City of Orange</i></b>	
RPOI-46	RPOI Distribution No. 46	250.65
	*** Total ***	250.65
	<b><i>Power Plus!</i></b>	
S39816-576784	6/15/15 Annual generator maintenance for WEROC N. EOC	671.37
	*** Total ***	671.37
	<b><i>Sandor's Gourmet Catering, Inc.</i></b>	
20880	5/21/15 Lunch for WEROC training	349.45
	*** Total ***	349.45
	<b><i>Santa Margarita Water District</i></b>	
RPOI-46	RPOI Distribution No. 46	1,318.01
SMWDDRES1	12/1/14-5/29/15 WaterDex Remote Watering program	10,813.50
	*** Total ***	12,131.51
	<b><i>South Coast Water District</i></b>	
SCWD-14/15-9R	5/1/15-5/21/15 Residential Targeted Water Conservation program-MET Funded	6,828.00
SCWD-14/15-4C	5/1/15-5/21/15 Commercial Targeted Water Conservation program-MET Funded	67,882.00
7	5/1/15-5/21/15 Residential Targeted Water Conservation program-Grant Funded	1,350.00
	*** Total ***	76,060.00
	<b><i>Spray to Drip Program</i></b>	
S2DC-SMWD-1005	Los Portillos Maintenance Corp. (Rancho Santa Margarita)	440.61
S2D-MNWD-1046	T. Van Der Weide	242.00
S2D-SMWD-3049	G. Olson	175.00
S2D-SMWD-3050	J. Phillips	350.00
S2D-TSTN-3502	R. Le	350.00
		1,557.61
	<b><i>Trabuco Canyon Water District</i></b>	
RPOI-46	RPOI Distribution No. 46	80.33
	*** Total ***	80.33



**Municipal Water District of Orange County**  
**Disbursement Approval Report**  
**For the month of July 2015**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
<b>Turf Removal Program</b>		
TR5W-BREA-2378DIFF	J. Min	107.66
TR5-BREA-028	D. Ethington	3,450.00
TR5W-HB-3447	C. Duffy	2,480.00
TR5W-LH-4028	A. Franco	534.00
TR5-O-075	R. Goldstein	5,716.00
TR6-O-6691-7845	J. Hoover	842.00
TR5W-O-3035	D. Parr	1,102.00
TR5-O-072	J. Manahan	688.00
TR5W-SC-4171	M. Garritson	1,364.00
TR5W-SC-3838	B. Herrington	918.00
TR5W-SC-3707	N. Ghorab	988.00
TR5-SC-107	E. Mandelberg	782.00
TR5W-SC-3734	D. McCommins	5,062.00
TR5W-SC-3809	J. Peterson	1,494.00
TR5-SC-106	J. Vote	7,070.00
TR5W-SC-3256	J. Sturla	822.00
TR5-SJC-058	J. Howard	3,346.00
TR4-SJC-010	Capistrano Villa III HOA (San Juan Capistrano)	19,598.00
TR5W-SJC-3884	R. Debussey	1,982.00
TR5W-SJC-3503	G. Scott	3,190.00
TR5W-SJC-3553	C. Timms	1,960.00
TR5W-SJC-3496	R. Williams	1,134.00
TR5W-WEST-3316	C. Young	2,216.00
TR5W-WEST-3595	S. Omori	5,066.00
TR5W-ETWD-3583	D. Dorn	1,330.00
TR5W-GSWC-3040	T. Rhee	9,124.00
TR5W-GSWC-3404	C. Barrot	4,434.00
TR5W-GSWC-3304	M. Tran	3,052.00
TR5W-GSWC-3021	L. Kemper	5,986.00
TR5W-MESA-3062	M. Moran	3,066.00
TR5W-MNT-3107	N. Ruiz	1,323.00
TR5W-MNT-3825	C. Dubia	2,925.50
TR5-SM-185	J. Hardy	17,352.00
TR5W-SM-3560	Avelino Community (Rancho Santa Margarita)	1,650.00
TR5W-SM-3555	Avelino Community (Rancho Santa Margarita)	7,580.00
TR5W-SM-3557	Avelino Community (Rancho Santa Margarita)	1,640.00
TR5W-SM-3559	Avelino Community (Rancho Santa Margarita)	2,450.00
TR5W-SM-3764	S. Gaebler	1,174.00
TR5W-SM-4039	G. Ganzerla	3,872.00
TR5W-SOCO-3710	C. Sanchez	744.00
TR5W-SOCO-3761	L. Aja	5,658.00
TR5W-SOCO-4423	L. Adams	850.00
TR5W-SOCO-4391	L. Rolapp	1,204.00
TR5W-TC-3584	Dove Canyon Master Association (Trabuco Canyon)	100,000.00
TR5W-YLWD-1020D	D. Kiritschenko	3,620.00

**Municipal Water District of Orange County**  
**Disbursement Approval Report**  
**For the month of July 2015**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
TR5W-YLWD-3033	M. Fabian	2,352.00
	*** Total ***	253,298.16
	<b><i>Yorba Linda Water District</i></b>	
RPOI-46	RPOI Distribution No. 46	43.83
	*** Total ***	43.83
	<b><i>Total Other Funds Expenditures</i></b>	<u>430,584.57</u>
	<b><i>Total Expenditures</i></b>	<u><u>659,615.66</u></u>

**Municipal Water District of Orange County  
Disbursement Ratification Report  
For the month of June 2015**

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
<b>Core Disbursements:</b>				
<b>128787</b>	<b>6/4/15</b>	<b>TIMEWA 5210-JUN15</b>	<b>Time Warner Cable</b> June 2015 Telephone and internet expense ***Total ***	 946.13 946.13
<b>128788</b>	<b>6/4/15</b>	<b>VERIZO 9746200121</b>	<b>Verizon Wireless</b> May 2015 4G Mobile broadband unlimited service ***Total ***	 38.01 38.01
<b>128789</b>	<b>6/15/15</b>	<b>ACKEEX/ACKECO 043015 053015</b>	<b>Linda Ackerman</b> April 2015 Business expense May 2015 Business expense	 80.50 59.80
<b>128790</b>		<b>APR2015 MAY2015</b>	April 2015 MET Director's compensation May 2015 MET Director's compensation ***Total ***	 2,565.50 2,565.50 5,271.30
<b>128794</b>	<b>6/15/15</b>	<b>BELLRI 052915</b>	<b>Richard Bell</b> April-May 2015 Business expense ***Total ***	 96.88 96.88
<b>128795</b>	<b>6/15/15</b>	<b>ROBERT 052215</b>	<b>Bryce Roberto</b> March-May 2015 Business expense ***Total ***	 146.39 146.39
<b>128799</b>	<b>6/15/15</b>	<b>DELAGE 45711773</b>	<b>De Lage Landen Public Finance</b> June 2015 Canon copier lease ***Total ***	 509.00 509.00
<b>128800</b>	<b>6/15/15</b>	<b>BUIFEL 060315</b>	<b>Tiffany Feliciano</b> May-June 2015 Business expense ***Total ***	 185.66 185.66
<b>128803</b>	<b>6/15/15</b>	<b>IRONMO LME5579</b>	<b>Iron Mountain</b> June 2015 Storage/retrieval of archived documents ***Total ***	 446.18 446.18
<b>128810</b>	<b>6/15/15</b>	<b>FRANCI 053115</b>	<b>Pari Francisco</b> May 2015 Business expense ***Total ***	 29.90 29.90

**Municipal Water District of Orange County  
Disbursement Ratification Report  
For the month of June 2015**

<b>Check #</b>	<b>Date</b>	<b>Vendor # Invoice/CM #</b>	<b>Name / Description</b>	<b>Net Amount</b>
<b>128812</b>	<b>6/15/15</b>	<b>TIMEWA</b>	<b>Time Warner Cable</b>	
		3564-JUN15	June 2015 Telephone expense for 4 analog fax lines	140.29
			***Total ***	140.29
<b>ACH001496</b>	<b>6/15/15</b>	<b>BAEZHE</b>	<b>Heather Baez</b>	
		052015	April-May 2015 Business expense	268.78
			***Total ***	268.78
<b>ACH001497</b>	<b>6/15/15</b>	<b>BARBCO</b>	<b>Brett Barbre</b>	
		MAY2015	May 2015 MET Director's compensation	2,565.50
			***Total ***	2,565.50
<b>ACH001498</b>	<b>6/15/15</b>	<b>BERGJO</b>	<b>Joseph Berg</b>	
		052715	April-May 2015 Business expense	349.96
			***Total ***	349.96
<b>ACH001503</b>	<b>6/15/15</b>	<b>CHUMPI</b>	<b>Hilary Chumpitazi</b>	
		053115	May 2015 Business expense	22.87
			***Total ***	22.87
<b>ACH001507</b>	<b>6/15/15</b>	<b>DICKCO/DICKEX</b>	<b>Larry Dick</b>	
		MAY2015	May 2015 MET Director's compensation	1,539.30
<b>ACH001508</b>		053115	May 2015 Business expense	66.71
			***Total ***	1,606.01
<b>ACH001511</b>	<b>6/15/15</b>	<b>FINNEG</b>	<b>Joan Finnegan</b>	
		043015	April 2015 Business expense	66.83
			***Total ***	66.83
<b>ACH001512</b>	<b>6/15/15</b>	<b>FINNEG</b>	<b>Joan Finnegan</b>	
		053115	May 2015 Business expense	74.88
			***Total ***	74.88
<b>ACH001527</b>	<b>6/15/15</b>	<b>THOMAS</b>	<b>Jeffery Thomas</b>	
		053115	May 2015 Business expense	148.35
			***Total ***	148.35
<b>129189</b>	<b>6/30/15</b>	<b>C3OFFI</b>	<b>C3 Office Solutions LLC</b>	
		INV39016	June 2015 Canon copier maintenance	276.64
			***Total ***	276.64

**Municipal Water District of Orange County  
Disbursement Ratification Report  
For the month of June 2015**

<b>Check #</b>	<b>Date</b>	<b>Vendor # Invoice/CM #</b>	<b>Name / Description</b>	<b>Net Amount</b>
<b>128812</b>	<b>6/15/15</b>	<b>TIMEWA 3564-JUN15</b>	<b>Time Warner Cable</b> June 2015 Telephone expense for 4 analog fax lines ***Total ***	 140.29 140.29
<b>ACH001496</b>	<b>6/15/15</b>	<b>BAEZHE 052015</b>	<b>Heather Baez</b> April-May 2015 Business expense ***Total ***	 268.78 268.78
<b>ACH001497</b>	<b>6/15/15</b>	<b>BARBCO MAY2015</b>	<b>Brett Barbre</b> May 2015 MET Director's compensation ***Total ***	 2,565.50 2,565.50
<b>ACH001498</b>	<b>6/15/15</b>	<b>BERGJO 052715</b>	<b>Joseph Berg</b> April-May 2015 Business expense ***Total ***	 349.96 349.96
<b>ACH001503</b>	<b>6/15/15</b>	<b>CHUMPI 053115</b>	<b>Hilary Chumpitazi</b> May 2015 Business expense ***Total ***	 22.87 22.87
<b>ACH001507</b>	<b>6/15/15</b>	<b>DICKCO/DICKEX MAY2015</b>	<b>Larry Dick</b> May 2015 MET Director's compensation	1,539.30
<b>ACH001508</b>		<b>053115</b>	May 2015 Business expense ***Total ***	66.71 1,606.01
<b>ACH001511</b>	<b>6/15/15</b>	<b>FINNEG 043015</b>	<b>Joan Finnegan</b> April 2015 Business expense ***Total ***	 66.83 66.83
<b>ACH001512</b>	<b>6/15/15</b>	<b>FINNEG 053115</b>	<b>Joan Finnegan</b> May 2015 Business expense ***Total ***	 74.88 74.88
<b>ACH001527</b>	<b>6/15/15</b>	<b>THOMAS 053115</b>	<b>Jeffery Thomas</b> May 2015 Business expense ***Total ***	 148.35 148.35
<b>129189</b>	<b>6/30/15</b>	<b>C3OFFI INV39016</b>	<b>C3 Office Solutions LLC</b> June 2015 Canon copier maintenance ***Total ***	 276.64 276.64

**Municipal Water District of Orange County  
Disbursement Ratification Report  
For the month of June 2015**

<b>Check #</b>	<b>Date</b>	<b>Vendor # Invoice/CM #</b>	<b>Name / Description</b>	<b>Net Amount</b>
<b>129206</b>	<b>6/30/15</b>	<b>USBANK</b>	<b>U.S. Bank</b>	
		5783/6533MAY15	4/22/15-5/22/15 Cal Card charges	16,519.50
			***Total ***	16,519.50
			(See attached sheet for details)	
<b>ACH001529</b>	<b>6/30/15</b>	<b>FAHLBE</b>	<b>Beth Fahl</b>	
		063015	June 2015 Business expense	17.50
			***Total ***	17.50
<b>ACH001530</b>	<b>6/30/15</b>	<b>HINMAN</b>	<b>Susan Hinman</b>	
		053015	May 2015 Business expense	866.15
			***Total ***	866.15
	<b>6/30/15</b>	<b>MCKECO</b>	<b>Larry B. McKenney</b>	
<b>ACH001532</b>		MAY2015	May 2015 MET Director's compensation	2,565.50
<b>ACH001533</b>		053115	May 2015 Business expense	444.82
			***Total ***	3,010.32
<b>Total Core Disbursements</b>				<b>33,603.03</b>

**Choice Disbursements:**

<b>128786</b>	<b>6/4/15</b>	<b>SDGE</b>	<b>San Diego Gas and Electric</b>	
		7768-MAY15	4/21/15-5/20/15 Electrical service Doheny Desal project	230.20
			***Total ***	230.20
<b>ACH001498</b>	<b>6/15/15</b>	<b>BERGJO</b>	<b>Joseph Berg</b>	
		052715	April-May 2015 Business expense	102.34
			***Total ***	102.34
<b>129198</b>	<b>6/30/15</b>	<b>SDGE</b>	<b>San Diego Gas and Electric</b>	
		49159257768-	5/20/15-6/21/15 Electrical service Doheny Desal project	241.94
			***Total ***	241.94
<b>Total Choice Disbursements</b>				<b>574.48</b>

**Municipal Water District of Orange County  
Disbursement Ratification Report  
For the month of June 2015**

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
129206	6/30/15	USBANK 5783-MAY15	U.S. Bank 4/22/15-5/22/15 Cal Card charges ***Total ***	25.51 25.51
ACH001538	6/30/15	SANTAM APR2015	Santa Margarita Water District April 2015 SCP Operation surcharge ***Total ***	19,439.13 19,439.13
WIRE-150630	6/30/15	METWAT 8344	Metropolitan Water District April 2015 Water deliveries ***Total ***	13,342,327.28 13,342,327.28
<b>Total Other Funds Disbursements</b>				<b>13,371,331.58</b>
<b>Total Disbursements</b>				<b>13,405,509.09</b>

  
Robert J. Hunter, General Manager

  
Hilary Chumpitazi, Treasurer

**Cal Card Statement Detail**  
**Statement Date: May 22, 2015**  
**Payment Date: June 30, 2015**

Date	Description	Amount
<b><u>K. Seckel Card</u></b>		
04/21/15	ACWA Spring conference in Sacramento, CA from May 5-8, 2015 - Airfare for R. Hunter	\$ 456.00
04/21/15	ACWA Legislative meeting in Sacramento, CA on May 1, 2015 - Airfare for H. Baez	500.00
04/22/15	California Special Districts Association 2015 Special Districts Legislative Days in Sacramento, CA from May 19-20, 2015 - Airfare for H. Baez	456.00
04/22/15	ACWA Spring conference in Sacramento, CA from May 5-8, 2015 - Airfare for H. Baez	392.00
04/23/15	1 Cisco switch for network computer	121.28
04/24/15	5 Toner cartridges	267.73
04/26/15	2 Kodak one-time use digital cameras	25.51
04/27/15	California Urban Water Conservation Council meeting in Sacramento, CA on May 7, 2015 - Airfare for J. Berg	72.00
04/28/15	California Urban Water Conservation Council meeting in Sacramento, CA on Apr. 13, 2015 - Airfare for J. Berg - Refund for change in flight	(72.00)
04/28/15	ACWA Spring conference in Sacramento, CA from May 5-8, 2015 - Airfare for Director Tamaribuchi	500.00
05/01/15	Lunch for legislative briefing in Washington, DC on Feb. 25, 2015	3,180.98 <sup>1</sup>
05/06/15	Office supplies from Costco	388.92
05/06/15	3 Apple iPad minis for Poster/Slogan contest winners	1,041.47
05/06/15	Staff development lunch	270.97
05/06/15	Legislative activities in Washington, DC from Sep. 9-11, 2015 - Additional airfare for change for Director Barbre	216.00 <sup>2</sup>
05/08/15	ACWA Spring conference in Sacramento, CA from May 5-8, 2015 - Accommodations for R. Hunter	446.50
05/08/15	ACWA Spring conference in Sacramento, CA from May 5-8, 2015 - Accommodations for H. Baez	650.50
05/09/15	Monthly license fee for Adobe Creative Cloud software	119.97
05/09/15	ACWA Spring conference in Sacramento, CA from May 5-8, 2015 - Accommodations for Director Hinman	961.00
05/09/15	ACWA Spring conference in Sacramento, CA from May 5-8, 2015 - Accommodations for Director Tamaribuchi	669.75
05/09/15	ACWA Spring conference in Sacramento, CA from May 5-8, 2015 - Accommodations for K. Seckel	697.60
05/11/15	Custom tote bags for Poster/Slogan contest winners	288.91
05/11/15	1 Nintendo for Poster/Slogan contest winner	179.99
05/11/15	California Urban Water Conservation Council Plenary meeting in Santa Rosa, CA on May 20, 2015 - Airfare for J. Berg	499.50
05/12/15	UPS delivery charges for Board & Committee packets on Apr. 14 & 28, 2015	53.80
05/12/15	Brown and Caldwell employment advertising for Water Use Efficiency assistance	200.00



**Cal Card Statement Detail**  
**Statement Date: May 22, 2015**  
**Payment Date: June 30, 2015**

Date	Description	Amount
05/13/15	Department of Water Resources Urban Stakeholder Committee meeting in Sacramento, CA on May 27, 2015 - Airfare for J. Berg	500.00
05/15/15	Legislative activities in Washington, DC from May 13-15, 2015 - Accommodations for Director Barbre	618.22 <sup>3</sup>
05/18/15	Staff development lunch	305.12
05/19/15	1 Portable digital recorder	89.99
05/19/15	UPS delivery charges for Board & Committee packets on Apr. 14 & 28, 2015 and May 12, 2015	62.68
05/19/15	8 Staples gift cards for Poster/Slogan contest teacher drawing	800.00
05/19/15	5/19/15-5/19/16 Annual subscription to Dropbox	99.00
05/21/15	18 Foldable collapsible buckets for Poster/Slogan contest winners	215.82
<b>Total</b>		<b><u>\$ 15,275.21</u></b>

- <sup>1</sup> Cost of luncheon was divided among MWDOC and 3 other agencies  
<sup>2</sup> Director Barbre to reimburse MWDOC \$216.00  
<sup>3</sup> Director Barbre reimbursed MWDOC \$91.80

**R. Hunter Card**

04/22/15-05/22/15	Meals for R. Hunter's meetings on various dates	\$ 384.86
04/29/15	Food for Elected Officials forum	689.19
05/05/15	ACWA Spring conference in Sacramento, CA from May 5-8, 2015 - Transportaion for R. Hunter	39.60
05/05/15	ACWA Spring conference in Sacramento, CA from May 5-8, 2015 - Meals for R. Hunter & H. Baez	48.15
05/07/15	ACWA Spring conference in Sacramento, CA from May 5-8, 2015 - Transportaion for R. Hunter	48.00
05/07/15	ACWA Spring conference in Sacramento, CA from May 5-8, 2015 - Parking for R. Hunter	60.00
<b>Total</b>		<b><u>\$ 1,269.80</u></b>

**Municipal Water District of Orange County**  
**GM Approved Disbursement Report <sup>(1)</sup>**  
**For the month of June 2015**

Check #	Date	Vendor # Invoice/CM #	Name / Description	Net Amount
<b>Core Disbursements:</b>				
129197	6/30/15	PDCINT	<b>PDC Interiors</b>	
		2345-15	Deposit for services to paint 4 offices	1,731.00
		2344-15	Deposit for design services for entry area and restrooms	555.00
		2344A-15	Deposit for design services for reconfiguration of offices	525.00
			***Total ***	2,811.00
			<b>Total Core Disbursements</b>	2,811.00
<b>Choice Disbursements:</b>				
129188	6/30/15	AYALAS	<b>Sam Ayala</b>	
		062315	6/23/15 Yard clean-up and weed removal for Doheny	315.00
			Ocean Desal project	
			***Total ***	315.00
			<b>Total Choice Disbursements</b>	315.00
<b>Other Funds Disbursements:</b>				
	6/19/15	TURFRP	<b>Turf Removal Program</b>	
129007		TR5W-BREA-2456	N. Deibler	6,783.00
129008		TR5W-BREA-3031	M. Jambusaria	720.00
129009		TR5W-BREA-3331	R. Tam	1,878.00
129010		TR5W-ETWD-3065	L. Alvarado	2,398.00
129011		TR5W-ETWD-3148	M. Derham	1,584.00
129012		TR5W-FV-3405	J. & R. Dal Poggetto	828.00
129013		TR5W-HB-3363	P. Parranto	2,474.00
129014		TR5-MNT-208	G. Payne	2,640.00
129015		TR5W-MNT-3126	A. Dilling	4,226.50
129016		TR5W-MNT-3292	Y. Zhou	3,790.00
129017		TR5W-MNT-3474	G. Doi	4,185.00
129018		TR5W-NWPT-3615	D. Conant	1,470.00
129019		TR5-SM-199	R. Guerrero	338.00
129020		TR5W-SM-2177	J. Apt	776.00
129021		TR5W-SM-4103	A. Braun	1,096.00
129022		TR5-SOCO-077	J. Moore	1,478.00
129023		TR4-SJC-013A	Mission Point #751 (San Juan Capistrano)	3,630.00
129024		TR4-SJC-013B	Mission Point #751 (San Juan Capistrano)	2,656.00
129025		TR5W-YLWD-3470	M. Powell	562.00
129026		TR5W-SM-3094	J. Aydin	1,268.00
129027		TR5W-BREA-3753	J. Dower	650.00
129028		TR5W-FV-3656	R. Vuong	866.00
129030		TR5W-HB-2538	W. Wolff	1,090.42

**Municipal Water District of Orange County**  
**GM Approved Disbursement Report <sup>(1)</sup>**  
**For the month of June 2015**

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
129031		TR5W-HB-3252	T. & C. Rand	3,066.00
129032		TR5W-HB-3449	R. Young	3,102.55
129033		TR5W-HB-3478	D. James	5,908.00
129034		TR5W-HB-3538	J. Hatala	602.00
129035		TR5W-HB-3861	C. Teague	1,152.00
129036		TR5-LP-004	P. De Larm	1,370.00
129037		TR5W-O-2734	J. Bilt	2,862.00
129038		TR5W-SC-2692	E. Carras	2,286.00
129039		TR5W-SC-3841	B. Sarjeant	1,900.00
129040		TR5-SJC-056	R. Perry	314.00
129041		TR5W-TUST-3462	E. Hansen	1,724.25
129042		TR5-EOC-003	M. Duncker	5,264.00
129043		TR5W-GSWC-3044	K. Schreiner	1,070.00
129044		TR5W-GSWC-3301	P. Sikorski	2,934.00
129045		TR5W-GSWC-3480	W. Rusher	2,862.00
129046		TR5W-GSWC-3882	J. Sarraffe	4,646.00
129047		TR5W-IRWD-4005	M. O'Brien	880.00
129048		TR5-LB-025	G. Abel	1,533.00
129049		TR5-MNT-207	M. Chahine	4,270.00
129050		TR5W-MNT-	T. Oblak	972.78
129051		TR5W-MNT-3206	R. & K. Sawicky	4,614.00
129052		TR5W-MNT-3414	L. Brandon	4,865.00
129053		TR5-SM-176	M. Bebek	676.00
129054		TR5-SM-186	B. Morgan	506.00
129055		TR5-SM-190	K. Niles	1,992.00
129056		TR5-SM-192	R. Orozco	978.00
129057		TR5-SM-198	R. McClellan	688.00
129058		TR5W-SM-3022	S. Anwar	1,096.00
129059		TR5W-SM-3273	S. Spencer	810.00
129060		TR5W-SM-3325	G. Venanzi	2,480.00
129061		TR5W-SM-3638	M. Gieselman	1,164.00
129062		TR5W-SM-3693	J. Potoczny	830.00
129063		TR5W-SM-3810	E. Matthews	712.00
129064		TR5W-SM-3843	T. Humphrey	4,290.00
129065		TR5W-SM-3847	E. Sena	906.00
129066		TR5W-SM-3869	S. Sims	1,780.00
129067		TR5W-SM-4010D	J. Kirkpatrick	540.00
129068		TR5W-SM-4154	K. Lodeen	596.00
129069		TR5W-SM-4252	B. Levine	544.00
129070		TR5-SOCO-063	F. Waffarn	1,818.00
129071		TR5W-SOCO-2742	D. Zukowski	600.00
129072		TR5W-SOCO-3237	A. Fagan	690.00
129073		TR5W-SOCO-3821	B. Moore	636.00
129074		TR5W-SOCO-3842	C. Ruckdeschel	1,252.00
129075		TR5W-YLWD-2706	R. Delaney	888.00
129076		TR5W-YLWD-3243	J. Adams	1,710.00
129077		TR5W-YLWD-3450	J. Dowdee	992.00

**Municipal Water District of Orange County**  
**GM Approved Disbursement Report <sup>(1)</sup>**  
**For the month of June 2015**

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
129078		TR5W-YLWD-3631	B. Allen	1,742.00
129080		TR5-MNT-155A	City of Laguna Niguel	25,468.00
129081		TR5-MNT-155B	City of Laguna Niguel	77,280.00
129082		TR5-MNT-155C	City of Laguna Niguel	37,922.00
129083		TR5-MNT-155D	City of Laguna Niguel	30,228.00
129084		TR5-MNT-155E	City of Laguna Niguel	59,606.00
129085		TR5-MNT-155F	City of Laguna Niguel	83,420.00
129086		TR5-MNT-155G	City of Laguna Niguel	40,828.00
129087		TR5W-MNT-2531	El Niguel Country Club (Laguna Niguel)	1,010,890.00
129088		TR5-GSWC-091	Cypress Management Co. (Cypress)	58,140.00
129089		TR5W-LB-2436	City of Laguna Beach	91,322.00
129090		TR5-HB-118	M. Baggetta	1,886.00
129091		TR5W-BREA-3733	D & D Venture (Brea)	32,814.00
129092		TR5W-BREA-	F. Sulick	6,297.00
129093		TR5W-BREA-3889	R. Black	1,096.00
129094		TR5W-BREA-4075	D. Tan	602.00
129095		TR5W-ETWD-3324	J. Voelpel	2,047.75
129096		TR5W-ETWD-4140	P. Lingenfelter	1,290.00
129097		TR5W-FV-3124	M. Vu	4,270.00
129098		TR5W-FV-4001D	N. Chason	1,060.00
129099		TR5W-FV-4036	B. Miller	1,170.00
129100		TR5W-FV-4294	R. Zafiratos	674.00
129101		TR5-GG-040	G. Buck	1,504.00
129102		TR5W-HB-3848	Huntington Vista UDR, Inc. (Huntington Beach)	5,374.00
129103		TR5W-HB-3577	S. Kennebrew	344.00
129104		TR5W-HB-4012	S. MacLaren	500.00
129105		TR5W-HB-4134	L. Vaughn	1,704.00
129106		TR5W-LH-3641	A. Long	778.00
129107		TR5W-NWPT-3817	R. Deane	1,976.00
129108		TR5W-NWPT-3873	M. Cubeiro	660.00
129109		TR5W-O-080	R. Digangi	754.00
129110		TR5-O-081	P. Hyland	556.00
129111		TR5W-O-2645	S. Lee	2,935.32
129112		TR5W-O-3562	N. McCourt	3,284.00
129113		TR5W-O-3622	M. Gelbhar	1,798.00
129114		TR5W-O-3667	T. Minh Tang	1,824.00
129115		TR5W-O-3715	R. Murdock	2,686.00
129116		TR5W-SC-3883	B. Beech	1,082.00
129117		TR5W-SJC-053	M. Wray	3,834.00
129118		TR5W-SB-4142	A. Tran	888.00
129119		TR5W-TUST-3620	A. Brumfield	1,694.00
129120		TR5W-TUST-3719	T. Tran	2,356.00
129121		TR5W-TUST-3783	J. Cruikshank	3,896.00
129122		TR5W-TUST-3785	D. Payne	3,626.00
129123		TR5-GSWC-105	Granada Park HOA (Placentia)	8,984.00
129124		TR5-GSWC-107	C. Rounaghi	4,388.00
129125		TR5-GSWC-2413	E. Pyle	2,884.00

**Municipal Water District of Orange County**  
**GM Approved Disbursement Report <sup>(1)</sup>**  
**For the month of June 2015**

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
129126		TR5-GSWC-3410	W. Marriott	3,056.88
129127		TR5W-GSWC-4007	R. Gabor	1,662.00
129128		TR5W-GSWC-	R. Ly	2,336.00
129129		TR5-IRWD-332	Rancho Vera Cruz Condo Association (Irvine)	5,842.00
129130		TR5-IRWD-316	S. Kuritzky	2,010.00
129131		TR5-IRWD-327	J. Froehlich	2,452.00
129132		TR5W-IRWD-3057	J. Hoang	918.00
129133		TR5W-IRWD-3263	M. Petersen	970.00
129134		TR5W-IRWD-3455	F. Zhang	1,668.00
129135		TR5W-IRWD-3758	T. Mendenhall	778.00
129136		TR5W-IRWD-4035	M. Omelveny	1,352.00
129137		TR5W-MESA-1104	The Vasquez Co. (Costa Mesa)	17,150.00
129138		TR5-MESA-029	D. Obara	3,644.00
129139		TR5W-MESA-2090	C. Silverman	6,320.00
129140		TR5W-MESA-3075	B. Birch	2,398.00
129141		TR5W-MESA-3102	L. Rubin	1,808.86
129142		TR5W-MESA-3154	D. Brunnell	3,946.00
129143		TR5W-MESA-3171	M. Bauer	1,864.95
129144		TR5W-MESA-3481	C. Huey	1,524.00
129145		TR5W-MESA-3625	T. Gilday	1,638.00
129146		TR5W-MESA-3854	C. Bollenbach	2,694.00
129147		TR5W-MESA-3886	M. Christensen	2,340.00
129148		TR5-MNT-201	M. Fabarez	3,038.00
129149		TR5-MNT-214	R. West	1,980.00
129150		TR5-MNT-218	P. Moore	3,056.00
129151		TR5-MNT-229	J. Ricci	1,127.00
129152		TR5W-MNT-2142	P. LeVettet	2,110.00
129153		TR5W-MNT-3098	K. Shirai	703.50
129154		TR5W-MNT-3100	J. Wilks	5,784.39
129155		TR5W-MNT-3293	T. Lowther	12,800.00
129156		TR5W-MNT-3403	J. Ruiz	3,942.00
129157		TR5W-MNT-3492	P. Elliott	1,365.00
129158		TR5W-MNT-3569	R. Brown	9,481.50
129159		TR5W-MNT-3645	M. Jakocko	10,150.00
129160		TR5W-MNT-3828	K. Kunert	3,450.00
129161		TR5W-MNT-3872	J. Lehmann	2,750.00
129162		TR5W-MNT-3893	R. Tulleners	3,954.30
129163		TR5-SM-118A	CZ Master Association (Trabuco Canyon)	3,220.00
129164		TR4-SM-016	F. Dezwart	2,050.00
129165		TR5-SM-197	P. Stoker	2,282.00
129166		TR5W-SM-3591	S. Ballard	1,686.00
129167		TR5W-SM-3648	A. Dykes	3,460.00
129168		TR5W-SM-3766	J. Armstrong	1,344.00
129169		TR5W-SM-4083	C. Cerone	1,842.00
129170		TR5-SOCO-079	J. Smith	2,140.00
129171		TR5-SOCO-086	H. Lieberman	1,848.00
129172		TR5W-SOCO-3915	D. Duran	1,318.00

**Municipal Water District of Orange County**  
**GM Approved Disbursement Report <sup>(1)</sup>**  
**For the month of June 2015**

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
129173		TR5W-TC-2252	S. Powers	378.00
129174		TR5W-TC-2369	R. Smith	1,240.00
129175		TR5W-TC-2449	A. Terreri	1,093.50
129176		TR5W-TC-3341	J. Fundingsland	2,205.00
129177		TR5W-YLWD-3725	C. Blackburn	1,844.00
129178		TR5W-YLWD-4321	K. Martin	1,038.00
129179		TR5W-TC-2369A	R. Smith	57.62
129180		TR5W-BREA-2378	J. Min	2,358.40
129181		TR5-MESA-055	V. Dwight	4,120.00
129182		TR5W-MNT-4132	M. Balzer	3,452.50
129183		TR5-SM-179	W. Lewis	1,173.91
129184		TR5W-IRWD-2455	J. Jain	3,710.00
129185		TR5W-SOCO-3905	M. Kane	602.00
				1,943,647.88 (2)
	6/30/15	<b>DRIPPR</b>	<b>Spray to Drip Program</b>	
129200		S2D-HBCH-1041	S. McCarthy	525.00
129201		S2D-SMWD-3004	G. Cox	350.00
129202		S2D-SMWD-3019	C. Kushen	525.00
***Total ***				1,400.00 (2)
	6/30/15	<b>TURFRP</b>	<b>Turf Removal Program</b>	
129207		TR5W-O-2392	River Trail Homes (Orange)	22,722.00
129208		TR5W-IRWD-	University of CA (Irvine)	67,994.00
129209		TR5W-SMWD-	City of Mission Viejo	38,630.00
129210		TR5-BREA-027DIFF	C. Henderson	888.00
***Total ***				130,234.00 (2)
<b>Total Other Funds Disbursements</b>				<u>2,075,281.88</u>
<b>Total Disbursements</b>				<u><u>2,078,407.88</u></u>

  
 Robert J. Hunter, General Manager

  
 Hilary Chummitazi, Treasurer

- (1) For disbursements that did not make the cut-off of previous month's Disbursement Approval report. Disbursements are approved by GM for payment and need A & F Committee ratification.
- (2) Approved by General Manager in order to synchronize funding requests to MET for Fiscal Year 14/15.

**Municipal Water District of Orange County  
WATER USE EFFICIENCY PROJECTS  
Cash Flow as of 6/30/15**

	Jul 2014	Aug 2014	Sep 2014	Oct 2014	Nov 2014	Dec 2014	Jan 2015	Feb 2015	Mar 2015	Apr 2015	May 2015	Jun 2015	TOTALS
<b>Cash - Beginning Balance</b>	\$ 219,315.71	\$ 149,503.52	\$ 117,166.51	\$ (72,752.89)	\$ (515,992.26)	\$ (1,608,905.27)	\$ (1,749,460.08)	\$ (2,229,756.57)	\$ (4,365,760.81)	\$ (5,320,257.77)	\$ (5,403,693.95)	\$ (3,713,460.62)	
<b>REVENUES:</b>													
BUREC					160,398.14					23,882.08	127,749.42		\$ 312,029.64
City of Brea	3,448.00	328.00	69.00	2,812.00	1,164.00	663.00		10,742.69	8,892.00				\$ 28,118.69
City of Buena Park						810.00		105.00	1,188.52			600.00	\$ 3,018.52
City of Fountain Valley				75.00			399.00						\$ 474.00
City of Fullerton	75.00	75.00	346.30	955.93	468.30	150.00		303.10	75.00		219.00		\$ 2,667.63
City of Garden Grove	255.00	255.00	810.00	292.68	1,755.00	2,715.26	630.00	2,205.00	1,338.46	1,575.00		4,475.45	\$ 16,051.85
City of Huntington Beach				433.85	75.00	279.09		144.00					\$ 931.94
City of La Habra		105.00		105.00		840.00		528.18			420.00	1,948.88	\$ 4,691.06
City of San Clemente	600.00	1,965.00	2,145.00	1,449.98	3,575.29	4,695.00		3,150.00	2,385.00		4,677.00	3,751.58	\$ 30,238.85
City of San Juan Capistrano	105.00	735.00		1,470.00		4,140.00		2,636.35		1,474.40	2,491.26	5,878.60	\$ 20,715.61
City of Santa Ana		157.68			369.00							138.28	\$ 664.96
City of Tustin				225.00			300.00		75.00			217.75	\$ 817.75
City of Newport Beach					300.00	189.00		144.00				525.00	\$ 1,158.00
City of Orange	630.00	1,050.00	1,020.00	1,655.49	3,228.00	2,615.48	2,254.34	2,843.66	2,720.40		4,808.10	11,928.72	\$ 29,946.09
County of Orange													\$ 4,808.10
Department of Water Resources													\$ 540,507.75
El Toro Water District	2,703.99	2,717.00	1,576.00	6,802.99	2,996.79	3,048.00	2,646.52	1,354.55	7,659.90	3,445.45		532,847.85	\$ 33,027.57
East Orange County Water District						91.61						5,736.28	\$ 91.61
Golden State Water Company	2,671.00	3,493.93	3,350.00	2,589.58	6,447.10	4,170.10		14,477.39	4,230.00	5,993.77	8,050.90	7,378.37	\$ 62,858.14
Irvine Ranch Water District	65,383.05	28,904.47	41,340.19	47,252.20	47,503.28	87,209.17	6,462.00	1,500.00	22,328.95	62,075.17	1,500.00	35,622.66	\$ 447,084.14
Laguna Beach County Water District	328.00	1,130.00		885.00		3,237.00	210.00	642.00	3,097.98	839.00	1,338.00	2,474.88	\$ 14,180.86
Mesa Water District		225.00	75.00	225.00	225.00	84.98	75.00	75.00	55.08		219.00	59.77	\$ 1,318.83
Metropolitan Water District			1,183.00	11,158.91		241,505.68		54,391.59	1,177,019.97	626,336.64	2,727,328.15	1,042,706.99	\$ 6,023,821.49
Moulton Niguel Water District		142,191.56	789.98	144.00		19,737.78	88,537.25	49,215.05	23,710.79	32,295.27		566,435.93	\$ 780,866.05
MWDIOC									55,000.00				\$ 55,000.00
Santa Margarita Water District	1,092.20	4,782.20			5,299.96	37,784.70		4,481.78	4,753.00	273.20	75.00	13,574.99	\$ 72,042.03
Serrano Water District													\$ 75.00
South Coast Water District	75.00	225.00		150.00	75.00	75.00		150.00					\$ 825.00
Trabuco Canyon Water District					100.00	525.00	1,242.50	400.00	300.00	250.00	400.00	1,109.50	\$ 4,327.00
Yorba Linda Water District			213.00	351.00	645.00		516.10	894.00		114.43		300.00	\$ 3,033.53
<b>Miscellaneous Revenues</b>													
Miscellaneous	5,950.50			1,861.01									7,811.51
Interest Revenue	171.77			81.72									253.49
<b>Total Revenues</b>	<b>\$ 83,233.51</b>	<b>\$ 188,359.81</b>	<b>\$ 52,917.47</b>	<b>\$ 81,010.78</b>	<b>\$ 234,624.86</b>	<b>\$ 414,965.85</b>	<b>\$ 107,721.71</b>	<b>\$ 150,383.34</b>	<b>\$ 1,314,830.05</b>	<b>\$ 758,877.41</b>	<b>\$ 2,879,275.83</b>	<b>\$ 2,237,710.48</b>	<b>\$ 8,503,511.10</b>
<b>EXPENDITURES:</b>													
Aqueduct	1,500.00	1,500.00		3,000.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	18,000.00
Autumn Print Group													311.74
Conservation Consulting, LLC	7,544.25	7,411.50		13,663.25	7,089.75		12,756.25	7,058.25	104.38	207.36	6,854.00	6,930.00	84,438.75
City of Newport Beach	2,988.00								7,760.25				2,968.00
El Toro WD										11,493.00		9,303.52	20,796.52
Executive Information Systems		584.00											584.00
Hotel Program			5,151.92	27,674.40			12,050.00	27,870.00		1,550.00	8,350.00	26,700.00	109,346.32
Innovative Media					839.99								839.99
Industrial Program						94,197.34							94,197.34
Irvine Ranch Water District	16,250.00												16,250.00
Laguna Beach CWD													24,450.00
Metropolitan Water District	7,988.20				56,442.29		61,593.48				24,450.00		126,023.97
MESA	2,119.50												2,119.50
Mission RCD	6,485.80	12,988.02	14,006.16	30,794.12	37,228.41	30,983.55	19,203.82	26,098.08	22,540.27	21,674.09	27,748.81	33,862.28	283,623.41
Public Spaces program										80,680.00			80,680.00
Quick Signs				1,973.27	1,517.65	63.50							3,554.42
South Coast Water District													60,124.00
Spray to Drip program		975.00	10,100.26	2,852.56	3,471.96	8,243.91	3,153.68	55,257.47	3,600.00	7,232.02	64,131.83	6,266.41	127,855.83
Survey Gizmo				675.00					4,075.99				108,849.03
The Ecology													675.00
Turf Removal	108,189.95	183,408.30	197,345.22	442,202.65	1,218,032.82	416,787.48	477,044.53	2,066,891.06	2,324,248.13	696,006.37	1,425.00	13,650.00	15,075.00
US Bank											1,046,947.09	2,728,376.43	11,905,479.93
URS		12,580.00		1,415.00	1,415.00	2,765.00			1,415.00	2,325.00	616.00		616.00
Waterwise Consulting		1,250.00	1,250.00						2,510.00				21,915.00
<b>Miscellaneous Expenses</b>													5,010.00
Interest Expense													3,145.09
Salary & Benefit			14,983.31			589.88	696.44	1,712.72	1,761.99	2,448.65			28,484.75
<b>Total Expenditures</b>	<b>\$ 153,045.70</b>	<b>\$ 220,696.82</b>	<b>\$ 242,836.87</b>	<b>\$ 524,250.15</b>	<b>\$ 1,327,537.87</b>	<b>\$ 555,140.66</b>	<b>\$ 587,998.20</b>	<b>\$ 2,186,387.58</b>	<b>\$ 2,369,327.01</b>	<b>\$ 842,313.59</b>	<b>\$ 1,189,042.50</b>	<b>\$ 2,886,712.64</b>	<b>\$ 13,085,289.59</b>
<b>Cash - Ending Balance</b>	<b>\$ 149,503.52</b>	<b>\$ 117,166.51</b>	<b>\$ (72,752.89)</b>	<b>\$ (515,992.26)</b>	<b>\$ (1,608,905.27)</b>	<b>\$ (1,749,460.08)</b>	<b>\$ (2,229,756.57)</b>	<b>\$ (4,265,760.81)</b>	<b>\$ (5,320,257.77)</b>	<b>\$ (5,403,693.95)</b>	<b>\$ (3,713,460.62)</b>	<b>\$ (4,362,462.78)</b>	





**Municipal Water District of Orange County**  
**Consolidated Summary of Cash and Investment**  
May 31, 2015

Street Address:  
18700 Ward Street  
Fountain Valley, California 92708

Mailing Address:  
P.O. Box 20895  
Fountain Valley, CA 92728-0895

(714) 963-3058  
Fax: (714) 964-9389  
[www.mwdoc.com](http://www.mwdoc.com)

Larry D. Dick  
President

Wayne S. Osborne  
Vice President

Brett R. Barbre  
Director

Sat Tamaribuchi  
Director

Joan C. Finnegan  
Director

Susan Hinman  
Director

Jeffery M. Thomas  
Director

Robert J. Hunter  
General Manager

**MEMBER AGENCIES**

City of Brea  
City of Buena Park  
East Orange County Water District  
El Toro Water District  
Emerald Bay Service District  
City of Fountain Valley  
City of Garden Grove  
Golden State Water Co.  
City of Huntington Beach  
Irvine Ranch Water District  
Laguna Beach County Water District  
City of La Habra  
City of La Palma  
Mesa Water District  
Moulton Niguel Water District  
City of Newport Beach  
City of Orange  
Orange County Water District  
City of San Clemente  
City of San Juan Capistrano  
Santa Margarita Water District  
City of Seal Beach  
Serrano Water District  
South Coast Water District  
Trabuco Canyon Water District  
City of Tustin  
City of Westminster  
Yorba Linda Water District

District investments and cash balances are held in various funds designated for certain purposes as follows:

Fund	Book Value	% of Portfolio
Designated Reserves		
General Operations	\$2,243,422	25.83%
Grant & Project Cash Flow	1,000,000	11.51%
Building Repair	239,491	2.76%
Total Designated Reserves	3,482,913	40.10%
General Fund	3,113,154	35.85%
Water Fund	5,479,221	63.09%
Conservation Fund	(3,713,461)	-42.76%
Desalination Feasibility Study Fund	222,385	2.56%
WEROC Fund	99,681	1.15%
Trustee Activities	562	0.01%
<b>Total</b>	<b>\$8,684,455</b>	<b>100.00%</b>

The funds are invested as follows:

Term of Investment	% of Portfolio	Book Value	Market Value
Cash	1.22%	\$106,338	\$106,338
Short-term investment			
• LAIF	25.56%	\$2,220,044	\$2,220,044
• OCIP	37.51%	3,257,334	3,257,334
Long-term investment			
• Misc. Securities	17.28%	1,500,739	1,516,262
• Certificates of Deposit	12.67%	1,100,000	1,107,261
• Federal Agency Issues	5.76%	500,000	500,085
<b>Total</b>	<b>100.00%</b>	<b>\$8,684,455</b>	<b>\$8,707,324</b>

The average number of days to maturity/call as of May 31, 2015 equaled 160 and the average yield to maturity is 1.050%. During the month, the District's average daily balance was \$13,992,775.29. Funds were invested in Federal Agency Issues, Certificates of Deposit, Negotiable CD's, Miscellaneous Securities, the Local Agency Investment Funds (LAIF) and the Orange County Investment Pool (OCIP) during the month of May 2015.

The \$22,869 difference between the book value and the market value on May 31, 2015 represents the exchange difference if all investments had been liquidated on that date. Since it is the District's practice to "buy and hold" investments until maturity, the market values are a point of reference, not an indication of actual loss or gain. There are no current plans or cash flow requirements identified in the near future that would require the sale of these securities prior to maturity.

Robert J. Hunter  
General Manager

Hilary Chumpitazi  
Treasurer



# MUNICIPAL WATER DISTRICT OF ORANGE COUNTY



## Portfolio Management - Portfolio Summary May 31, 2015

5/31/2015	Par Value	Market Value	Book Value	% of Portfolio	Days to Mat/Call	YTM @ Cost
Certificates of Deposit - Bank	1,100,000.00	1,107,260.50	1,100,000.00	12.82	1019	1.459
Federal Agency Issues - Step Up	500,000.00	500,085.00	500,000.00	5.83	61	1.737
Local Agency Investment Funds	2,220,043.78	2,220,043.78	2,220,043.78	25.88	1	0.290
Miscellaneous Securities - Coupon	1,500,000.00	1,516,262.50	1,500,739.29	17.49	146	3.122
Orange County Investment Pool	3,257,334.41	3,257,334.41	3,257,334.41	37.98	1	0.371
<b>Total Investments</b>	<b>8,577,378.19</b>	<b>8,600,986.19</b>	<b>8,578,117.48</b>	<b>100.00%</b>	<b>160</b>	<b>1.050</b>
<b>Cash</b>						
Passbook Checking	106,337.96	106,337.96	106,337.96		1	0.00
<b>Total Cash and Investments</b>	<b>8,683,716.15</b>	<b>8,707,324.15</b>	<b>8,684,455.44</b>		<b>160</b>	<b>1.050</b>

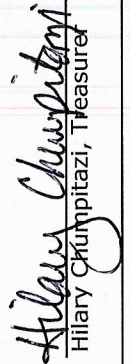
<b>Total Earnings</b>	<b>Month Ending May</b>	<b>Fiscal Year to Date</b>
<b>Current Year</b>	<b>8,370.64</b>	<b>108,198.48</b>
<b>Average Daily Balance</b>	<b>13,992,775.29</b>	
<b>Effective Rate of Return</b>	<b>1.050%</b>	

We certify that this report reflects the cash and investments of the Municipal Water District of Orange County and is in conformity with the Government Code requirements and the District Investment Policy and Guidelines in effect at the time of investment. The Investment Program herein shown provides sufficient cash flow liquidity to meet the next six month's estimated expenditure. The source for the market values are from Union Bank.

  
Robert J. Hunter, General Manager

Date

6-30-15

  
Hilary Chumipitani, Treasurer

Date

6/30/15

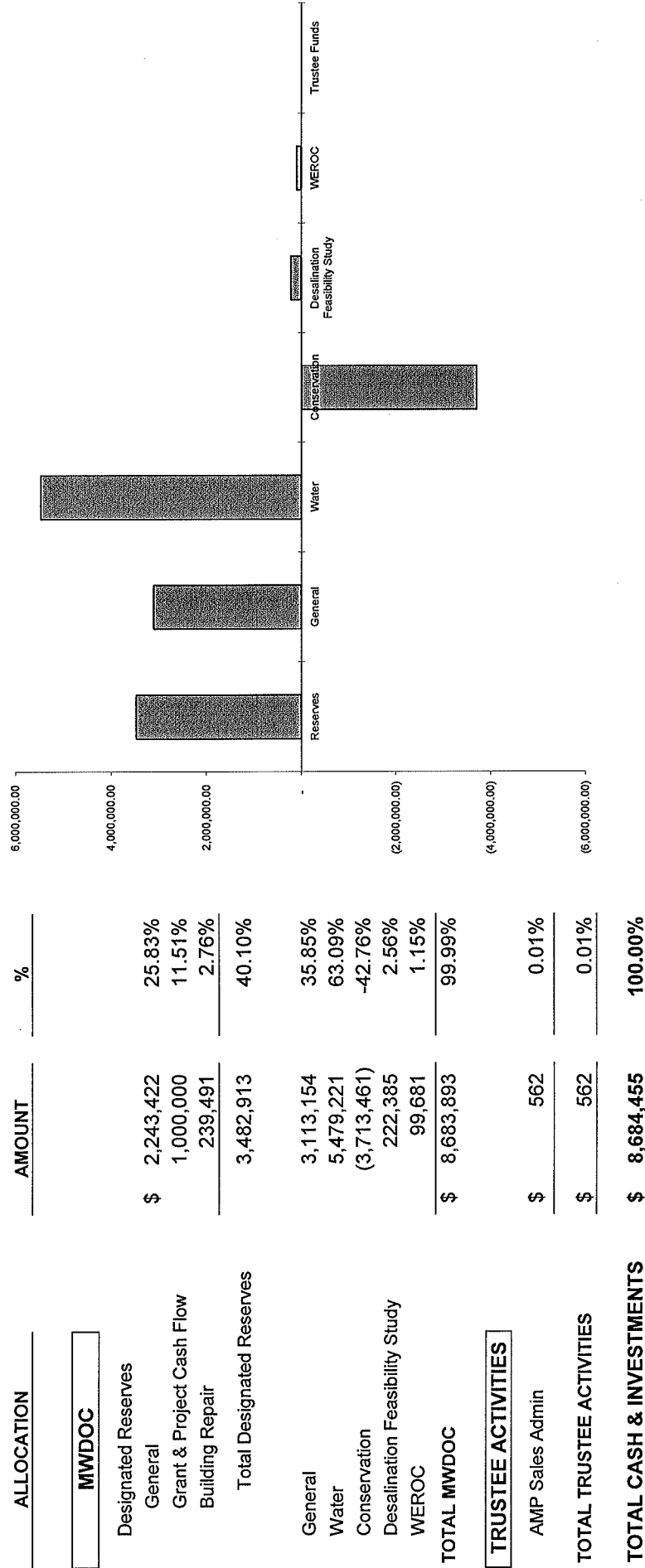
**MUNICIPAL WATER DISTRICT OF ORANGE COUNTY**  
**Portfolio Management**  
**Long-Term Portfolio Details - Investments**  
**May 31, 2015**

Issuer	CUSIP/Ticker	Settlement Date	Par Value	Market Value	Book Value	Coupon Rate	YTM @ Cost	Days To Call/Maturity	Maturity Date
<b>Certificate of Deposit - Bank</b>									
Ally Bank	02006LFV0	7/23/2014	250,000.00	250,700.00	250,000.00	1.150	1.150	785	7/24/2017
Discover Bank	2546712Y5	7/23/2014	250,000.00	251,907.50	250,000.00	1.600	1.600	1149	7/23/2018
GE Capital Bank	36163FJC8	7/25/2014	250,000.00	250,692.50	250,000.00	1.200	1.200	786	7/25/2017
Goldman Sachs Bank	38143A4T9	1/23/2013	100,000.00	100,523.00	100,000.00	1.050	1.050	603	1/23/2017
Synchrony Bank	87164XBY1	7/25/2014	250,000.00	253,437.50	250,000.00	2.050	2.050	1521	7/30/2019
<b>Sub Total</b>			<b>1,100,000.00</b>	<b>1,107,260.50</b>	<b>1,100,000.00</b>	<b>1.459</b>	<b>1.459</b>	<b>1019</b>	
<b>Miscellaneous Securities - Coupon</b>									
Bank of America	06051GED7	10/14/2010	250,000.00	251,845.00	250,411.02	3.700	3.000	93	9/1/2015
JPMorgan Chase	46625HHR4	11/23/2010	250,000.00	250,412.50	250,107.53	3.400	2.700	24	6/24/2015
MetLife Global	59217GAD1	2/25/2011	500,000.00	508,340.00	500,334.78	3.125	3.007	225	1/1/2016
Morgan Stanley	61747YCT0	3/9/2011	500,000.00	505,665.00	499,885.96	3.450	3.508	155	11/2/2015
<b>Sub Total</b>			<b>1,500,000.00</b>	<b>1,516,262.50</b>	<b>1,500,739.29</b>	<b>3.375</b>	<b>3.122</b>	<b>146</b>	
<b>Federal Agency Issues - Step Up</b>									
Federal Home Ln Mtg Corp	3134G5XZ3	1/30/2015	500,000.00	500,085.00	500,000.00	0.500	1.737	61	1/30/2018
<b>Sub Total</b>			<b>500,000.00</b>	<b>500,085.00</b>	<b>500,000.00</b>	<b>0.50</b>	<b>1.737</b>	<b>61</b>	
<b>Total Investments</b>			<b>3,100,000.00</b>	<b>3,123,608.00</b>	<b>3,100,739.29</b>	<b>2.231</b>	<b>2.308</b>	<b>442</b>	
<b>Total Earnings</b>									
Current Year			Month Ending May	Fiscal Year To Date					
			5,631.65	68,741.59					

**MUNICIPAL WATER DISTRICT OF ORANGE COUNTY**  
**Portfolio Management**  
**Short-Term Portfolio Details - Cash and Investments**  
**May 31, 2015**

Investments	CUSIP/Ticker	Settlement Date	Par Value	Market Value	Book Value	Coupon Rate	YTM @ Cost	Days To Call/Maturity	Maturity Date
<b>Local Agency Investment Funds</b>									
LAIF LGIP	LAIF	6/30/2010	2,220,043.78	2,220,043.78	2,220,043.78	0.290	0.290	1	N/A
<b>Sub Total</b>			<b>2,220,043.78</b>	<b>2,220,043.78</b>	<b>2,220,043.78</b>	<b>0.290</b>	<b>0.290</b>	<b>1</b>	
<b>Orange County Investment Pool</b>									
County of Orange LGIP	OCIP	6/29/2005	3,257,334.41	3,257,334.41	3,257,334.41	0.371	0.371	1	N/A
<b>Sub Total</b>			<b>3,257,334.41</b>	<b>3,257,334.41</b>	<b>3,257,334.41</b>	<b>0.371</b>	<b>0.371</b>	<b>1</b>	
<b>Total Investments</b>			<b>5,477,378.19</b>	<b>5,477,378.19</b>	<b>5,477,378.19</b>	<b>0.338</b>	<b>0.338</b>		
<b>Passbook Checking</b>									
Bank of America Cash	CASH0547	7/1/2011	105,837.96	105,837.96	105,837.96	0.000	0.000	1	N/A
Petty Cash Cash	CASH	7/1/2011	500.00	500.00	500.00	0.000	0.000	1	N/A
<b>Total Cash</b>			<b>106,337.96</b>	<b>106,337.96</b>	<b>106,337.96</b>	<b>0.000</b>	<b>0.000</b>	<b>1</b>	
<b>Total Cash and Investments</b>			<b>5,583,716.15</b>	<b>5,583,716.15</b>	<b>5,583,716.15</b>	<b>0.338</b>	<b>0.338</b>	<b>1</b>	
<b>Total Earnings</b>									
Current Year			2,738.99		39,456.89				

# Municipal Water District of Orange County Cash and Investments at May 31, 2015



**MUNICIPAL WATER DISTRICT OF ORANGE COUNTY**  
**COMBINED FINANCIAL STATEMENTS**  
**AND**  
**BUDGET COMPARATIVE**  
**JULY 1, 2014 THRU MAY 31, 2015**

**Municipal Water District of Orange County  
Combined Balance Sheet  
As of May 31, 2015**

<b><u>ASSETS</u></b>	<b>Amount</b>
Cash in Bank	106,337.96
Investments	8,578,117.48
Accounts Receivable	27,737,815.23
Accounts Receivable - Other	1,946,148.29
Accrued Interest Receivable	24,069.12
Prepays/Deposits	503,260.88
Leasehold Improvements	3,015,137.08
Furniture, Fixtures & Equipment	535,372.82
Less: Accum Depreciation	(2,508,705.36)
Net OPEB Asset	37,041.00
	<hr/>
<b>TOTAL ASSETS</b>	<b>\$39,974,594.50</b>
	<hr/>
<b><u>LIABILITIES AND FUND BALANCES</u></b>	
<b>Liabilities</b>	
Accounts Payable	26,486,269.54
Accounts Payable - Other	969.14
Accrued Salaries and Benefits Payable	261,142.81
Other Liabilities	2,784,628.39
Unearned Revenue	1,095,020.32
Total Liabilities	<hr/> 30,628,030.20 <hr/>
<b>Fund Balances</b>	
Restricted Fund Balances	
Water Fund - T2C	956,686.21
Total Restricted Fund Balances	<hr/> 956,686.21 <hr/>
Unrestricted Fund Balances	
Designated Reserves	
General Operations	2,280,462.66
Grant & Project Cash Flow	1,000,000.00
Building Repair	239,491.00
Total Designated Reserves	<hr/> 3,519,953.66 <hr/>
GENERAL FUND	1,441,435.43
WERO	55,774.88
Total Unrestricted Fund Balances	<hr/> 5,017,163.97 <hr/>
Excess Revenue over Expenditures	
Operating Fund	2,149,184.77
Other Funds	1,223,529.35
Total Fund Balance	<hr/> 9,346,564.30 <hr/>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$39,974,594.50</b>
	<hr/>

**Municipal Water District of Orange County**  
**Revenues and Expenditures Budget Comparative Report**  
**General Fund**  
**From July 2014 thru May 2015**

	<b>Month to Date</b>	<b>Year to Date</b>	<b>Annual Budget</b>	<b>% Used</b>	<b>Encumbrance</b>	<b>Budget Remaining</b>
<b><u>REVENUES</u></b>						
Retail Connection Charge	0.00	6,440,532.00	6,440,532.00	100.00%	0.00	0.00
Water Increment	<u>5,936.50</u>	<u>100,634.43</u>	<u>103,564.00</u>	<u>97.17%</u>	<u>0.00</u>	<u>2,929.57</u>
Water rate revenues	5,936.50	6,541,166.43	6,544,096.00	99.96%	0.00	2,929.57
Interest Revenue	<u>9,503.64</u>	<u>111,431.85</u>	<u>138,000.00</u>	<u>80.75%</u>	<u>0.00</u>	<u>26,568.15</u>
Subtotal	<u>15,440.14</u>	<u>6,652,598.28</u>	<u>6,682,096.00</u>	<u>99.56%</u>	<u>0.00</u>	<u>29,497.72</u>
Choice Programs	0.00	1,291,042.34	1,261,086.00	102.38%	0.00	(29,956.34)
Choice Prior Year Carry Over	0.00	94,000.00	94,000.00	100.00%	0.00	0.00
Miscellaneous Income	0.00	94,378.08	3,000.00	3145.94%	0.00	(91,378.08)
School Contracts	8,051.20	80,326.84	70,000.00	114.75%	0.00	(10,326.84)
Delinquent Payment Penalty	0.00	401.96	0.00		0.00	(401.96)
Transfer-Out To Reserve	<u>0.00</u>	<u>0.00</u>	<u>(84,374.00)</u>	<u>0.00%</u>	<u>0.00</u>	<u>(84,374.00)</u>
Subtotal	<u>8,051.20</u>	<u>1,560,149.22</u>	<u>1,343,712.00</u>	<u>116.11%</u>	<u>0.00</u>	<u>(216,437.22)</u>
<b>TOTAL REVENUES</b>	<u>23,491.34</u>	<u>8,212,747.50</u>	<u>8,025,808.00</u>	<u>102.33%</u>	<u>0.00</u>	<u>(186,939.50)</u>

**Municipal Water District of Orange County**  
**Revenues and Expenditures Budget Comparative Report**  
**General Fund**  
**From July 2014 thru May 2015**

	Month to Date	Year to Date	Annual Budget	% Used	Encumbrance	Budget Remaining
<b><u>EXPENSES</u></b>						
Salaries & Wages	242,400.01	2,663,582.04	2,995,855.00	88.91%	18,766.96	313,506.00
Salaries & Wages - Grant Recovery	0.00	(21,698.61)	(16,437.00)	132.01%	0.00	5,261.61
Directors' Compensation	14,623.35	160,281.53	210,342.00	76.20%	0.00	50,060.47
MWD Representation	9,235.80	96,181.18	120,197.00	80.02%	0.00	24,015.82
Employee Benefits	64,673.01	790,422.86	961,916.00	82.17%	0.00	171,493.14
OPEB Annual Contribution	0.00	0.00	133,331.00	0.00%	0.00	133,331.00
Employee Benefits - Grant Recovery	0.00	(5,956.50)	0.00	0.00%	0.00	5,956.50
Director's Benefits	4,652.25	65,207.06	119,356.00	54.63%	0.00	54,148.94
Health Ins \$'s for Retirees	4,060.10	38,604.68	50,244.00	76.83%	0.00	11,639.32
Training Expense	0.00	2,903.52	18,000.00	16.13%	0.00	15,096.48
Tuition Reimbursement	(1,864.31)	(1,864.31)	6,000.00	-31.07%	0.00	7,864.31
Personnel Expenses	337,780.21	3,787,663.45	4,598,804.00	82.36%	18,766.96	782,354.39
Engineering Expense	35,364.11	134,563.45	355,000.00	37.91%	154,329.32	66,107.23
Legal Expense	20,877.33	227,802.98	329,000.00	69.24%	133,697.02	(32,500.00)
Audit Expense	0.00	21,125.00	23,000.00	91.85%	0.00	1,875.00
Professional Services	109,395.39	840,958.11	1,133,200.00	74.21%	356,942.71	(64,700.82)
Professional Fees	165,636.83	1,224,449.54	1,840,200.00	66.54%	644,969.05	(29,218.59)
Conference-Staff	60.00	12,576.00	13,925.00	90.31%	0.00	1,349.00
Conference-Directors	0.00	8,673.00	8,650.00	100.27%	0.00	(23.00)
Travel & Accom.-Staff	5,351.85	34,230.36	38,300.00	89.37%	0.00	4,069.64
Travel & Accom.-Directors	3,735.60	21,279.70	29,600.00	71.89%	0.00	8,320.30
Travel & Conference	9,147.45	76,759.06	90,475.00	84.84%	0.00	13,715.94
Membership/Sponsorship	3,095.00	90,221.73	90,437.00	99.76%	0.00	215.27
CDR Support	9,990.25	39,961.00	39,961.00	100.00%	0.00	0.00
Dues & Memberships	13,085.25	130,182.73	130,398.00	99.83%	0.00	215.27
Business Expense	477.05	5,365.39	7,000.00	76.65%	0.00	1,634.61
Maintenance Office	6,606.63	88,531.42	110,768.00	79.93%	19,481.31	2,755.27
Building Repair & Maintenance	132.51	15,427.71	20,800.00	74.17%	5,597.29	(225.00)
Storage Rental & Equipment Lease	955.18	35,886.14	40,708.00	88.16%	5,330.86	(509.00)
Office Supplies	2,578.21	25,683.00	24,288.00	105.74%	513.46	(1,908.46)
Postage/Mail Delivery	365.96	9,203.34	11,100.00	82.91%	417.88	1,478.78
Subscriptions & Books	137.80	1,237.97	1,600.00	77.37%	0.00	362.03
Reproduction Expense	2,641.18	16,343.28	90,625.00	18.03%	3,466.80	70,814.92
Maintenance-Computers	106.92	6,017.82	6,000.00	100.30%	948.96	(966.78)
Software Purchase	803.30	15,971.03	25,515.00	62.59%	120.24	9,423.73
Software Support	1,948.67	21,365.21	28,869.00	74.01%	0.00	7,503.79
Computers and Equipment	130.30	8,563.57	9,300.00	92.08%	0.00	736.43
Automotive Expense	1,310.33	12,644.97	13,300.00	95.07%	0.00	655.03
Toll Road Charges	52.59	821.34	1,250.00	65.71%	0.00	428.66
Insurance Expense	6,721.20	92,386.04	97,000.00	95.24%	0.00	4,613.96
Utilities - Telephone	1,329.99	13,559.39	16,900.00	80.23%	0.00	3,340.61
Bank Fees	873.98	9,547.01	10,700.00	89.22%	0.00	1,152.99
Miscellaneous Expense	5,409.74	49,541.84	109,700.00	45.16%	292.99	59,865.17
MWDOC's Contrb. To WEROC	10,709.00	117,799.00	128,508.00	91.67%	0.00	10,709.00
Depreciation Expense	1,167.00	21,319.96	0.00	0.00%	0.00	(21,319.96)
Other Expenses	44,457.54	567,215.43	753,931.00	75.23%	36,169.79	150,545.78
Election Expense	0.00	272,536.97	444,000.00	61.38%	0.00	171,463.03
MWDOC's Building Expense	0.00	4,755.55	168,000.00	2.83%	3,462.00	159,782.45
<b>TOTAL EXPENSES</b>	<b>570,107.28</b>	<b>6,063,562.73</b>	<b>8,025,808.00</b>	<b>75.55%</b>	<b>703,367.80</b>	<b>1,258,877.47</b>
<b>NET INCOME (LOSS)</b>	<b>(546,615.94)</b>	<b>2,149,184.77</b>	<b>0.00</b>			



**Municipal Water District of Orange County**  
**Revenues and Expenditures Budget Comparative Report**  
**Water Fund**  
**From July 2014 thru May 2015**

	<b>Month to Date</b>	<b>Year to Date</b>	<b>Annual Budget</b>	<b>% Used</b>	<b>Budget Remaining</b>
<b><u>WATER REVENUES</u></b>					
Water Sales	11,083,737.60	157,283,667.80	163,874,103.00	95.98%	6,590,435.20
Readiness to Serve Charge	1,100,100.87	12,469,627.35	13,946,682.00	89.41%	1,477,054.65
Capacity Charge CCF	368,705.00	3,673,175.02	3,659,300.00	100.38%	(13,875.02)
SCP Surcharge	25,325.17	273,411.16	361,200.00	75.70%	87,788.84
Interest	258.00	2,575.50	4,275.00	60.25%	1,699.50
<b>TOTAL WATER REVENUES</b>	<b>12,578,126.64</b>	<b>173,702,456.83</b>	<b>181,845,560.00</b>	<b>95.52%</b>	<b>8,143,103.17</b>
<b><u>WATER PURCHASES</u></b>					
Water Sales	11,083,737.60	157,283,667.80	163,874,103.00	95.98%	6,590,435.20
Readiness to Serve Charge	1,100,100.87	12,469,627.35	13,946,682.00	89.41%	1,477,054.65
Capacity Charge CCF	368,705.00	3,673,175.02	3,659,300.00	100.38%	(13,875.02)
SCP Surcharge	25,325.17	273,411.16	361,200.00	75.70%	87,788.84
<b>TOTAL WATER PURCHASES</b>	<b>12,577,868.64</b>	<b>173,699,881.33</b>	<b>181,841,285.00</b>	<b>95.52%</b>	<b>8,141,403.67</b>
<b>EXCESS OF REVENUE OVER EXPENDITURES</b>	<b>258.00</b>	<b>2,575.50</b>	<b>4,275.00</b>		

**Municipal Water District of Orange County**  
**WUE Revenues and Expenditures (Actuals vs Budget)**  
**From July 2014 thru May 2015**

	Year to Date Actual	Annual Budget	% Used
<b>Landscape Performance Certification</b>			
Revenues	110,508.36	116,000.00	95.27%
Expenses	92,569.75	116,000.00	79.80%
Excess of Revenues over Expenditures	17,938.61	0.00	
<b>SmarTimer Program</b>			
Revenues	87,007.09	50,467.00	172.40%
Expenses	50,614.05	50,467.00	100.29%
Excess of Revenues over Expenditures	36,393.04	0.00	
<b>Industrial Water Use Reduction</b>			
Revenues	103,532.25	113,980.00	90.83%
Expenses	103,548.24	113,980.00	90.85%
Excess of Revenues over Expenditures	(15.99)	0.00	
<b>Spray To Drip Conversion</b>			
Revenues	105,412.31	65,342.47	161.32%
Expenses	105,313.87	65,342.47	161.17%
Excess of Revenues over Expenditures	98.44	0.00	
<b>Water Smart Landscape for Public Property</b>			
Revenues	152,978.44	1,248,000.00	12.26%
Expenses	86,798.43	1,248,000.00	6.96%
Excess of Revenues over Expenditures	66,180.01	0.00	
<b>Member Agency Administered Passthru</b>			
Revenues	335,638.03	27,143.00	1236.55%
Expenses	339,926.12	27,143.00	1252.35%
Excess of Revenues over Expenditures	(4,288.09)	0.00	
<b>ULFT Rebate Program</b>			
Revenues	356,752.63	132,250.00	269.76%
Expenses	342,415.38	132,250.00	258.92%
Excess of Revenues over Expenditures	14,337.25	0.00	
<b>HECW Rebate Program</b>			
Revenues	488,255.81	403,000.00	121.16%
Expenses	462,162.25	403,000.00	114.68%
Excess of Revenues over Expenditures	26,093.56	0.00	
<b>CII Rebate Program</b>			
Revenues	38,678.00	159,250.00	24.29%
Expenses	10,878.00	159,250.00	6.83%
Excess of Revenues over Expenditures	27,800.00	0.00	
<b>Large Landscape Survey</b>			
Revenues	65,959.78	32,000.00	206.12%
Expenses	44,921.62	32,000.00	140.38%
Excess of Revenues over Expenditures	21,038.16	0.00	
<b>Indoor-Outdoor Survey</b>			
Revenues	5,433.79	5,200.00	104.50%
Expenses	0.00	5,200.00	0.00%
Excess of Revenues over Expenditures	5,433.79	0.00	
<b>Turf Removal Program</b>			
Revenues	9,309,108.70	725,000.00	1284.01%
Expenses	9,342,916.11	725,000.00	1288.68%
Excess of Revenues over Expenditures	(33,807.41)	0.00	

**Municipal Water District of Orange County**  
**WUE & Other Funds Revenues and Expenditures (Actuals vs Budget)**  
**From July 2014 thru May 2015**

	Year to Date Actual	Annual Budget	% Used
<b>Comprehensive Landscape (CLWUE)</b>			
Revenues	723,986.26	258,690.00	279.87%
Expenses	116,043.95	258,690.00	44.86%
Excess of Revenues over Expenditures	<u>607,942.31</u>	<u>0.00</u>	
<b>Home Certification and Rebate</b>			
Revenues	39,111.16	248,050.00	15.77%
Expenses	75,036.94	248,050.00	30.25%
Excess of Revenues over Expenditures	<u>(35,925.78)</u>	<u>0.00</u>	
<b>CII, Large Landscape, Performance (OWOW)</b>			
Revenues	511,248.90	145,960.00	350.27%
Expenses	25,513.17	145,960.00	17.48%
Excess of Revenues over Expenditures	<u>485,735.73</u>	<u>0.00</u>	
<b>WEROC</b>			
Revenues	249,705.38	248,622.00	100.44%
Expenses	208,613.40	248,622.00	83.91%
Excess of Revenues over Expenditures	<u>41,091.98</u>	<u>0.00</u>	
<b>WUE Projects</b>			
Revenues	12,433,611.51	3,730,332.47	333.31%
Expenses	11,198,657.88	3,730,332.47	300.21%
Excess of Revenues over Expenditures	<u>1,234,953.63</u>	<u>0.00</u>	
<b>RPOI Distributions</b>			
Revenues	4,746.00	4,921.00	96.44%
Expenses	4,746.00	4,921.00	96.44%
Excess of Revenues over Expenditures	<u>0.00</u>	<u>0.00</u>	
<b>Ocean Desalination</b>			
Revenues	0.00	0.00	0.00%
Expenses	(2,045.46)	0.00	0.00%
Excess of Revenues over Expenditures	<u>2,045.46</u>	<u>0.00</u>	

**ACTION ITEM**

July 8, 2015

**TO:** Board of DirectorsRobert Hunter  
General Manager

Staff Contact: Heather Baez

**SUBJECT: H.R. 2892 (Valadao, R-CA) The Western Water & American Food Security Act of 2015****STAFF RECOMMENDATION**

Staff recommends the Board support H.R. 2892 (Valadao, R-CA) and send a letter to the Orange County Congressional Delegation indicating our support position. In addition, encourage MWDOC member agencies to sign on to our support letter.

**COMMITTEE RECOMMENDATION**

Committee recommends (To be determined at Committee Meeting)

**SUMMARY**

H.R. 2892, The Western Water & American Food Security Act of 2015, seeks to rebalance water policies in California and the West. It includes provisions designed to increase water deliveries to San Joaquin Valley agriculture at the expense of flows now dedicated to protecting fisheries - including endangered salmon and Delta smelt.

Under current law, the Department of Fish and Wildlife Service has restricted the amount of water pumped to farms and cities, instead letting it flow to sea in order to protect the Delta smelt, a threatened fish species. This bill would reopen those spigots and allow water to flow from the Sacramento-San Joaquin Delta to the Central Valley until regulators can prove that the smelt and other species, such as the salmonid (a family of fish including various types of salmon), are being harmed by the pumping. Should they find the fish are being

<b>Budgeted (Y/N):</b> n/a	Budgeted amount:	Core x	Choice __
<b>Fiscal Impact (explain if unbudgeted):</b>			

harmed, regulators would then have to undertake a study of viable alternatives before adjusting the flow of water.

In addition, H.R. 2892 would also would set deadlines for federal regulators to open up several water storage projects in the west.

## **ARGUMENTS IN SUPPORT**

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According to the author, "California's drought has devastated communities throughout the Central Valley and now the consequences are extending throughout the country. Inaction will result in the collapse of our domestic food supply." He continued, "Congress cannot make it rain but we can enact policies that expand our water infrastructure, allow for more water conveyance, and utilize legitimate science to ensure a reliable water supply for farmers and families."

Agri-Pulse (a D.C. based publication that provides a comprehensive weekly report of the latest in agricultural information, covering current farming and rural news) notes that California, the nation's biggest agricultural producer, is now in the fourth year of a drought that's said to be the worst to hit the region in more than a thousand years. The dry conditions are threatening almost \$50 billion in agriculture production from more than 75,000 farms and ranches in the state, which grows about half of the fruits, vegetables and nuts consumed in the U.S. This presents not only a problem for California, but for consumers across the United States.

Bipartisan solutions, such as H.R. 2892 focuses on using the infrastructure we have now in a more balanced way to protect California's economy and endangered species, and places needed emphasis on creating new water infrastructure to prepare our state for a changing climate.

Previous drought bills included language that would have both the State Water Project and the Central Valley Project flow without having to consider the Endangered Species Act. That is gone from this bill, instead calling for promises to work *within* California's environmental laws in order to maximize the amount of water available to residents by setting up a process for increased pumping, capture and storage. Something that has been absent in the northern and central parts of the state.

## **ARGUMENTS IN OPPOSITION**

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According to the Natural Resources Defense Council, "Drought, not state and federal environmental laws, are the cause of low water supplies for farms, cities, fish and wildlife, and waiving state and federal environmental laws won't make it rain."

## **COMMENTS**

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Senator Feinstein said the House bill "includes some useful provisions to increase the flexibility of water delivery, as well as some provisions that would violate environmental law, which I've said many times I cannot support."

"I continue to believe we need a comprehensive approach with both short- and long-term solutions to include increased flexibility as well as desalination, water storage, and water recycling," Feinstein said. "This is an incredibly complex issue, and I will continue to work with all sides to come up with workable solutions."

Senator Boxer has derided the bill as more of "the same-old, same-old" and predicted it will "only reignite the water wars."

## **DETAILED REPORT**

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The actual bill language is 170 pages and can be accessed [here](#). Congressman Valadao's office has also released a one-page and three-page overview of the legislation that is included in the packet.



# **The Western Water and American Food Security Act of 2015**

## **Legislative Summary**

California is enduring its worst drought in 1,200 years, and a growing number of communities across the West have become impacted by severe drought conditions. Although this challenge is not new to the arid West, it is compounded by a complex and often contradictory system of laws, court decisions, and regulations, at the state and federal level, that are failing the needs of both people and species.

California's water system is one of the most sophisticated in the world and has served as a catalyst for economic prosperity. That pioneering approach has since been abandoned and the effects have devastated our communities, threatened our food security, and have placed undue burden on our environment.

### **Communities Grow When Water Flows**

California is the eighth largest economy in the *world* and has long served as a beacon for growth and innovation. From Palo Alto to the Central Valley to the Mojave Desert, California is home to some of our greatest innovators and achievements that ensure the United States remains the world's leader. Water is the lifeblood of our State and failure to deliver a reliable and affordable supply in California and the Western United States jeopardizes our ability to continue to grow a more prosperous, healthy, and secure United States.

### **Food Security**

California feeds our nation's families, as half of the fruits, vegetables, and nuts consumed in the U.S. are grown in California. If California is unable produce the food our nation needs, we will be forced to turn to other nations where pesticide use and farming techniques are often far less regulated than the in United States. Furthermore, California's contribution as "the nation's salad bowl" is essential to a healthier America as the fight against obesity continues.

### **Environmental Challenges**

When water is flushed out to the ocean, California communities are left with measures of last resort. To survive during these times of drought, communities are forced to drill for water in aquifers beneath the surface. When wells run dry and the aquifers are depleted, land subsidence and irreversible environmental damage occurs.

The *Western Water and American Food Security Act of 2015* would rebalance water policies in California and the West. Requiring federal and state agencies to use better science, and rooting their regulatory decisions in that new science will provide more water provided to our parched communities. It also enacts permitting reforms aimed at building infrastructure to capture water for humans and species. This would enable the movement and storage of water throughout California to better prepare for future droughts, so that the great frontier can continue to grow.

### **Relying on Better Science in California**

The *Western Water and American Food Security Act of 2015* does not eviscerate the Endangered Species Act. Instead, it would incorporate an empirical approach that even Bill Nye could endorse by requiring regulators to back up claims of disruption to protected fish species with actual evidence. And if disruptions to fish populations do occur, all available mitigation options must be considered before water that is contracted and paid for by our communities is diverted to the ocean.

### **Flexibility to Plan Ahead**

When Mother Nature blesses California and the Western United States with periods of rain and snow, this bill would provide state and federal regulators direction and flexibility to capture water for delivery to Central and Southern California. This bill also takes a long-term approach to helping California and the Western United States by requiring the federal government to complete consideration of feasibility studies for multiple water storage projects in California that have been languishing in bureaucratic purgatory for up to ten years. By creating a process to build new storage facilities in the West, we can capture more water during wet years for use in dry years.





# **The Western Water and American Food Security Act of 2015**

## **Section-by-Section Overview**

California is a vast state with several regional climates – some of which are naturally arid. A sophisticated network of storage and delivery facilities sustain California’s water supply, and the biggest challenge is to make sure that water is in the right places at the right times so that when communities need it, they have it. Meeting that challenge is dependent upon an even more complex and often contradictory system of laws, court decisions and regulations. The severity of historic drought conditions and federal regulations have been exacerbating Mother Nature’s refusal to cooperate the past four years, which has undoubtedly placed increased pressure on our state’s ability to supply water.

Informed by previous legislative efforts that were initially developed on a bipartisan and bicameral basis, the *Western Water and American Food Security Act of 2015* brings into balance the needs of Californians and the way regulatory laws are enforced.

At the heart of the challenge is [the dedication of vast quantities of water to protected species of fish](#), which is done at a great cost to entire communities and California while the condition of the fish has not measurably improved. The human costs to continue these regulatory practices are shockingly clear: they exacerbate high unemployment and reduced quality of life – especially in disadvantaged communities; threaten our nation’s food security; and place undue burdens on the environment that so many Californians rely on. Yet, the federal water administrators cannot actually quantify factual beneficial effects to listed fish from today’s policies.

These facts support one central premise of the *Western Water and American Food Security Act of 2015* - it is critical to put measures in place that attempt to make more water available to people, while simultaneously ensuring that federal government water managers’ decisions to protect listed species are governed by up-to-date science and are effective.

Simply put, when it comes to delivering water in California, the legislation helps ensure that decisions are based on the best and most recent science, which increase the amount of water to the millions of people who rely on the critical life-giving resources while maintaining protections for listed species. To accomplish this, the Act seeks to make science-based management work better through the following:

- Integrates the considerable new science developed since the current biological opinions on Delta smelt and Chinook salmon relating to the operation of Central Valley Project and the State Water Project were issued in 2008 and 2009.
- Requires agencies to use the most accurate survey methods to help determine how these water projects may be operated to maximize water utilization and deliveries.
- Requires agencies to consider other less water-costly alternatives that would benefit the listed species, such as installing temporary barriers in the delta to prevent saltwater intrusion or removing non-native predator fish that eat protected fish species.
- Requires agencies to consider other management strategies not necessarily included in the existing biological opinions as alternatives before restricting additional pumping.
  - In short, if two alternative measures are equally effective in protecting listed fish species, the agencies should pursue the measures with better overall outcomes – the measure that helps listed fish species while not reducing pumping. Informed by this analysis, the Secretaries of the Interior and Commerce would continue to decide the best course necessary for **both** the 25 million people who depend on these water supplies and listed fish.







Additionally, in light of this historic crisis, the Act provides federal water regulators the operational flexibility during times of crises to effectively make and implement operational decisions in real time without unnecessary regulatory hurdles, while protecting the state water rights. Furthermore, to facilitate additional long-term water solutions, the Act requires that studies related to five California water storage projects, which have been delayed for nearly a decade, be expeditiously completed by the Bureau of Reclamation and presented to Congress. To assist other states in avoiding a water crisis such as that facing the State of California, the Act also contains several measures intended to facilitate a more expeditious and dependable permitting process for constructing water projects throughout the West.

## **Titles I and II: Integrating New Science into the Management of the Species**

Since the biological opinions for the California water projects were adopted in 2008 and 2009, there has been considerable new science on the smelt and the salmon species. The proposal attempts to integrate the updated data into the operation of the California water projects, without mandating specific changes in the biological opinions or prescribing particular outcomes.

### **Delta Smelt**

***Incidental Take.*** The smelt biological opinion calculated the Delta Smelt Incidental Take Level (ITL) using data from just three years: 2006, 2007, and 2008. Using only three years to calculate the ITL severely limits the method's ability to estimate the biological and physical conditions that are likely to occur during the life of the smelt biological opinion. Increased understanding of the factors associated with Delta smelt salvage from the past several years means that the U.S. Fish and Wildlife Service should now be able to use information from before and after 2006 to provide the basis for a more robust ITL.

***Increase Monitoring.*** The proposal allows for more real-time data collection to inform real-time decisions. Numerous analyses of adult smelt salvage patterns have linked salvage to elevated turbidity levels and high negative flows in Old and Middle River. While the high salvage of Delta smelt tends not to occur without high turbidity in Old and Middle River (OMR), the existence of high turbidity does not guarantee high salvage, even when OMR flows are highly negative. The proposed sampling is designed to test for the presence of adult Delta smelt in Old River as the water becomes turbid following winter storms. If smelt are detected, then Project operations can be modified in time to avoid salvage. If no smelt are detected, then Project operations need not be heavily curtailed.

### **Salmonids**

***Review Management Alternatives.*** Delta water exports alter water movements in the Delta and can entrain migrating juvenile salmonids. However, based on particle tracking studies, the 2009 Biological Opinion hypothesized a much larger effect (in geographic range and magnitude of importance) than has been supported by more recent and robust acoustic telemetry studies of the salmonids. In addition, the reasonable and prudent alternatives in the biological opinion did not adequately address other stressors in the Delta that may overwhelm or compromise the effectiveness of water project restrictions. To clarify the relative importance of export effects, and to help identify other management actions that can contribute to species recovery, the proposal calls for the Secretary of Commerce to analyze and quantify survival benefits from a suite of action alternatives other than just reducing pumping. These actions include existing export restrictions, barriers to fish entrainment, habitat enhancements, and predation control programs. By conducting a rigorous analysis of these and other actions, the National Marine Fisheries Service will demonstrate the effectiveness of existing reasonable and prudent alternative actions and potentially identify new actions that can achieve greater or equal benefits to reducing pumping water to Central and Southern California.

***Program to Protect Native Fish in the Stanislaus River.*** Authorizes a fish predator suppression program paid for by water users on the Stanislaus River and requires that the program be scientifically-based and include a rigorous monitoring and reporting program.





### **Secretarial Discretion Remains to be Utilized**

The proposal works within current law to ensure that a particular water operation decision is made with regards to the needs of listed fish species. The Secretaries of the Interior and Commerce are directed to obtain, document, and implement the best available scientific data so that when they exercise the discretion given to them, they have the necessary information to explain their decision. A science-based framework remains. For example:

- Under the smelt proposal, the Secretaries maintain negative 5,000 cubic feet per second (cfs) or higher, in Old and Middle River flows, unless lower pumping levels are necessary to protect the species.
- Under the salmon proposal, the Secretary of Commerce is required to explain the basis for raising or lowering OMR flow levels within the range of the biological opinion, and to consider how alternative measures compare against water supply reductions in avoiding jeopardy to the salmon.
- In addition, the Secretary of Commerce is only directed to substitute alternative management proposals for current regulatory restrictions if they would provide equivalent protections for listed salmonid species.

### **Other Highlights of Remaining Titles: Facilitating Operational Flexibility and Providing Drought Relief**

In addition, the Secretaries are directed to take certain actions while operating the Central Valley Water Project and the State Water Project, including:

- While using U.S. Geological Survey data, operating the Cross Channel Gates to maximize the peak flood tide period and provide water supply and water quality benefits, consistent with emergency orders issued by the California State Water Resources Control Board;
- Under limited circumstances, consistent with effects permissible under existing law and where delta conditions are suitable, allowing the sale, transfer or exchange of water at a 1:1 inflow to export ratio for the increment of increased flow of the San Joaquin River;
- Expeditiously issuing permits for the use of temporary barriers or operable gates to improve water quality and water quantity under limited circumstances;
- Utilizing a streamlined project elevation and decision process to ensure that final federal decisions relating to projects that provide additional water supply or address emergency drought conditions are made in a timely manner;
- Authorizing the Secretaries to increase pumping to -7,500 cfs to capture high peaks of precipitation since an overwhelming percentage of our state's water supply comes down in pulses during the first few storms of the year.

### **Protecting the State Water Project and Preserving Senior Water Rights**

In California, there is a complex system of federal and state water rights, seniority, and allocation practices set by federal and state law, judicial decisions, and tradition and practice. In addition, the Central Valley Project and the State Water Project operation and environmental compliance are linked, ensuring all of California benefits from these projects. The *Western Water and American Food Security Act of 2015* includes provisions designed to preserve water rights seniority and to protect the joint operation of the Federal and state water projects, thereby ensuring that Northern, Central, and Southern Californians all receive the water they are entitled too.





**ACTION ITEM**

July 15, 2015

**TO: Administration & Finance Committee**  
(Directors Thomas, Osborne, Finnegan)

**FROM: Robert Hunter, General Manager**

**Staff Contact:** Heather Baez

**SUBJECT: CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) 2015 BOARD OF DIRECTORS ELECTION – SOUTHERN NETWORK REGION, SEAT A**

**STAFF RECOMMENDATION**

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Staff recommends that the Board of Directors review the candidates and authorize President Dick, or his designee, to cast the District's ballot for the CSDA Board of Directors Southern Network, "Seat A."

**COMMITTEE RECOMMENDATION**

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To be determined.

**SUMMARY**

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CSDA is governed by an 18-member Board of Directors elected by mail ballots. The Board consists of three directors from each of the six networks (Northern, Sierra, Bay Area, Central, Coastal & Southern) throughout California. The Board meets bimonthly in Sacramento to guide the Association's legislative and member benefit programs.

Each CSDA member in good standing is entitled to vote for one director to represent its network. Ballots must be received at the CSDA office in Sacramento by August 7, 2015.

There are two candidates seeking election to fill Seat A on the CSDA Board of Directors, Southern Network Region, which includes Imperial, Los Angeles, Orange, Riverside, San Bernardino and San Diego Counties. Seat A is for a two-year term, ending in 2018. Incumbent Jo MacKenzie, Director for the Vista Irrigation District, is seeking reelection to the CSDA Board of Directors.

Budgeted (Y/N): N/A	Budgeted amount:	Core __	Choice __
Action item amount:	Line item:		
Fiscal Impact (explain if unbudgeted):			

Also running for Seat A is Gloria A. Dizmang, Director for the Palmdale Water District – a first time candidate for the CSDA Board of Directors.

Attached is background information on each candidate.

**PREVIOUS ACTION**

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On May 20, 2015 the MWDOC Board voted unanimously to adopt a concurring Resolution in support of Jo MacKenzie (Vista Irrigation District) for CSDA Southern Network Seat “A” for the 2016-19 term. (This term actually expires in 2018.)



**California Special  
Districts Association**  
*Districts Stronger Together*

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## **CALIFORNIA SPECIAL DISTRICTS ASSOCIATION**

### **2015 BOARD ELECTIONS**

#### **MAIL BALLOT INFORMATION**

Dear Member:

A mail ballot has been enclosed for your district's use in voting to elect a representative to the CSDA Board of Directors in your Network for Seat A. Each of CSDA's six (6) networks has three seats on the Board. Each of the candidates is either a board member or management-level employee of a member district located in your network. Each Regular Member (district) in good standing shall be entitled to vote for one (1) director to represent its network.

We have enclosed the candidate information for each candidate who submitted one. Please vote for **only one** candidate to represent your network in Seat A and be sure to sign, date and fill in your member district information. If any part of the ballot is not complete, the ballot will not be valid and will not be counted.

Please utilize the enclosed return envelope to return the completed ballot. Ballots must be received at the CSDA office at 1112 I Street, Suite 200, Sacramento, CA 95814 by **5:00pm on Friday, August 7, 2015**.

If you do not use the enclosed envelope, please mail in your ballot to:

**California Special Districts Association**  
**Attn: 2015 Board Elections**  
**1112 I Street, Suite 200**  
**Sacramento, CA 95814**

Please contact Charlotte Lowe toll-free at 877.924.CSDA or [charlottel@csla.net](mailto:charlottel@csla.net) with any questions.



## **Candidate statement Southern network Seat A**

**Jo MacKenzie**

### **PROVEN EXPERIENCE LEADING SPECIAL DISTRICTS**

It would be an honor to continue serving special districts on the CSDA Board of Directors.

I am committed to building on the present foundation of CSDA's educational programs and legislative and public outreach, so that CSDA continues to be recognized as the voice of all special districts. My enthusiasm, commitment, and comprehensive knowledge of special districts and LAFCO, along with my years of experience, will help me to be of service to your district as a member of the CSDA Board of Directors.

Representing the Southern Network, I will bring to the organization years of experience in local government and a strong understanding of how the California Special Districts Association can best serve its members.

I have served as CSDA President, Treasurer and the Chair of Legislative Committee. I know the commitment and time it takes to be an effective board member. A flexible schedule is paramount to being a successful Director. I have attended all board of director and assigned committee meetings, read through a myriad of legislation in order to relate to the Advocacy and Public Affairs Department what impact I think such legislation may have on districts' ability to provide local services

I have completed CSDA's Special District Leadership Academy which is a requirement to serve on the CSDA Board. Under my leadership, my district, Vista Irrigation District, has obtained the Special District Leadership Foundation District of Distinction Designation and the District Transparency Certificate of Excellence.

I believe it is important to the continued success and growth of CSDA that the Board of Directors remain committed to its mission: to provide legislative advocacy education and member services for all special districts.

**Your District's vote will be greatly appreciated!**



## **CANDIDATE STATEMENT FOR GLORIA A. DIZMANG**

In December of 2011, I was sworn in as a Director of the Palmdale Water District Board. I knew little about water but I had agreed to serve an agency that was fairly beaten up—legally, economically, and in the area of morale. PWD was engaged in three lawsuits with the City of Palmdale. We had dropped in our credit rating and could no longer receive loans/grants. The employees were split into two warring camps.

Today, we are on our way to a stable and professional future, due to the actions of the new Board, on which I serve. This is what we have achieved:

- Low and consistent rate increases improved our credit to the point that we issued an \$8.5 million revenue bond for infrastructure.
- Provided a legal water rate assistance program for seniors.
- Settled all lawsuits with the City of Palmdale.
- Developed a Customer Care program to assist our rate-payers.
- Replaced 80% of our infrastructure from the 1950s.
- Reordered the organizational chart, without lay-offs, for more efficiency.
- Developed and implemented educational programs for our rate-payers. (top contender in ACWA's Best in Blue)
- Developed and continue to offer an intern program to train young people in the basic facets of the water industry.

As part of our Board, I was a leading member to move in these directions.

I believe my background in education can be of assistance in the CSDA. My experience in the area looks small in comparison to others who have served on many boards and in many organizations. Nevertheless, I can see things with a different perspective and am not afraid to speak up and to actively support change.

I would be honored to receive your vote. Thank you.



**California Special  
Districts Association**  
*Districts Stronger Together*

## **CSDA BOARD CANDIDATE INFORMATION SHEET**

**The following information MUST accompany your nomination form and Resolution/minute order:**

**Name:** Jo MacKenzie

**District/Company:** Vista Irrigation District

**Title:** President, Board of Directors

**Elected/Appointed/Staff:** Elected

**Length of Service with District:** 23 years

**1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):**

- President 2011, Vice President 2010, Treasurer 2008-2009
- Finance Corporation 2007-2012, President 2012, 2013 and 2015
- Fiscal Committee, Chair 2008-2009; Audit Committee, Chair 2008
- Legislative Committee 2004-2015; Chair, 2006-2010 and 2012
- CSDA Legislative Advocate of the Year 2010
- Member Services Committee 2011-2015
- San Diego Chapter, Board of Directors 1993 to present, President 1998-2000
- Special District Leadership Foundation Board of Directors, Treasurer 2014-2015
- Graduate of CSDA Leadership Academy

**2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):**

- ACWA Board of Directors 2014-2015
- ACWA Local Government Committee 2012-2015; Chair 2014-2015
- ACWA Region 10 Board, Vice Chair, Alternate Chair, Director 1997-2010
- Special District Official of the Year by PublicCEO 2011

**3. List local government involvement (such as LAFCO, Association of Governments, etc.):**

- San Diego LAFCO, Regular Special Districts Member, 2015
- San Diego LAFCO, Alternate LAFCO Commissioner, 2008-2014
- San Diego LAFCO Special District Advisory Committee 1994-2008, Chair 2005-2008
- City of San Marcos Planning Commissioner, 1979-1986
- City of San Marcos Traffic Commission, 1999-2004
- City of San Marcos Budget Review Committee, 1980-1982 and 1995-2006, Chair 1996-2006

**4. List civic organization involvement:**

- San Marcos Chamber of Commerce, Lifetime Ambassador
- Graduate Leadership 2000, Cal State San Marcos
- Soroptimist International





**ACTION ITEM**

July 15, 2015

**TO: Board of Directors**

**FROM Administration & Finance Committee**  
(Directors Thomas, Osborne & Finnegan)

**Robert Hunter, General Manager**

**SUBJECT: NOMINATIONS FOR ASSOCIATION OF CALIFORNIA WATER AGENCIES  
(ACWA) PRESIDENT AND VICE PRESIDENT**

**STAFF RECOMMENDATION**

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Staff recommends the Administration & Finance Committee review and discuss whether to nominate a member of the MWDOC Board for either President or Vice President of ACWA.

**COMMITTEE RECOMMENDATION**

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Committee recommends (To be determined at Committee Meeting)

**SUMMARY**

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ACWA will be holding its elections for President and Vice President at the Fall Conference in December 2015 (to take office effective January 2016). ACWA has formed a nominating Committee, consisting of members from each Region, to review each candidate and to recommend the final slate. Region 10's representative on the Nominating Committee is Linda Ackerman.

Attached is the outline of basic information for each position.

Nominations are due no later than Tuesday, September 1, 2015 and candidate interviews are scheduled for September 16, 2015. The final slate of candidates will be issued prior to the Fall Conference.

If any member of the MWDOC Board wishes to run for ACWA President or Vice President, a nominating Resolution will be present to the Board on July 15<sup>th</sup>. In the event no MWDOC Board member is interested, the slate of candidates will be presented the Board when it is released.

<b>Budgeted (Y/N):</b>	Budgeted amount:	Core __	Choice __
<b>Action item amount:</b>	Line item:		
<b>Fiscal Impact (explain if unbudgeted):</b>			



# Association of California Water Agencies

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## MEMORANDUM

**TO:** ACWA Public Agency Members  
General Managers and Board Presidents

**CC:** ACWA Board of Directors

**FROM:** ACWA Nominating Committee

**DATE:** June 3, 2015

**SUBJECT:** Call for Candidate Nominations for the 2016-2017 Term

ACWA's Nominating Committee is responsible for submitting a slate for the Association's statewide positions of president and vice president to the general membership meeting at Fall Conference.

Nominations must be received in the ACWA office by **Tuesday, September 1, 2015**, to be considered by the committee.

The following criteria must be met for names to be considered:

- Only elected or appointed member of the governing body or commission (as appropriate) of a member agency of the Association shall be eligible for election to the officer positions.
- Nominations of qualified candidates are encouraged from all member agencies.
- All nominations for the positions of ACWA President and Vice President shall be accompanied by an official nominating resolution from the ACWA member agency on whose board the nominee serves. Said resolution shall be signed by an authorized signatory of the member agency's Board of Directors.
- A resume of the candidate, highlighting qualifications for the position, shall accompany each nomination.

Additional letters or resolutions of support from other agencies may be submitted but are not required.

ACWA's Bylaws and Board policies establish the criteria outlined above, which also govern nominations from the floor. Board policy requires that all nominations received for the positions of ACWA President and Vice President shall be accompanied by a nominating resolution from

ACWA Public Agency Members  
General Managers and Board Presidents  
Call for Candidate Nominations

June 3, 2015 – Page 2

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the ACWA member agency on whose board the nominee serves, and signed by an authorized signatory of the Board of Directors. This policy applies to nominations received in the ACWA office prior to elections, as well as to all nominations received from the floor at general session during the floor nomination process.

We appreciate your interest and participation in this process to find the best qualified individuals to serve in representing the statewide membership of ACWA.

Nominating Committee members include:

- Judith Mirbegan, Region 1
- Eric Larrabee, Region 2
- Joe Parker, Region 3
- Shauna Lorange, Region 4
- Lesa McIntosh, Region 5
- Matthew Hurley, Region 6
- William Taube, Region 7
- Stephen Cole, Region 8
- Harvey Ryan, Region 9
- Linda Ackerman, Region 10
- Randy Record, At-large representative
- Paul Kelley, At-large representative

We ask that Nominating Committee members not be approached to solicit their support of any candidate.

#### IMPORTANT DATES

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- Tentative date for candidate interviews: **Wednesday, September 16, 2015**
- Election of ACWA's President and Vice President: **Wednesday, December 2, 2015**, at Fall Conference

Should you have any questions regarding this process, please contact Clerk of the Board Donna Pangborn at the ACWA office at 916-441-4545 or [donnap@acwa.com](mailto:donnap@acwa.com)

Enclosures:

1. Basic Information for ACWA Officer Nominees
2. Sample Resolution to Nominate Candidate for ACWA President or Vice President





## BASIC INFORMATION FOR ACWA OFFICER NOMINEES

### 1.1 Board Officers

The president and vice president of the Association shall be the elected officers of the Association.

#### 1.1.1 President

##### 1.1.1.1 Purpose

The president is an elected officer of the Association and presides at all meetings of the Board of Directors, the Executive Committee, and the general membership and is responsible to the Board of Directors and the general membership for the duties established by ACWA's Bylaws.

##### 1.1.1.2 Duties and Authority

Within the limits of ACWA's Bylaws and the Duties and Authorities established for ACWA Board members, and in coordination with the executive director, the president:

- Serves on the ACWA Board and presides at all meetings.
- Serves as the chair of the Executive Committee and presides at all meetings.
- Schedules special Board and Executive Committee meetings.
- Presides over all general membership meetings.
- Serves as a non-voting *ex officio* member of each committee, but shall not be an *ex officio* member of the Nominating Committee or the region boards.
- Appoints members of all committees upon recommendation from members and regions as communicated by the region chairs.
- Appoints the chair and vice chair of each committee, each of whom shall be ratified by the Board of the Directors.
- Appoints special committees, work groups, and task forces from time to time as needed to accomplish a specific task or assignment, consistent with and supportive of the mission of the Association.
- Participates in the Association's spring and fall conferences.
- Represents and supports ACWA's official policies and positions when acting in capacity of ACWA President.
- Represents and promotes ACWA's purposes, policies, and goals at a variety of ACWA functions/events, including visits to member agencies for ceremonies, meetings, and retention efforts in coordination with the executive director.



## BASIC INFORMATION FOR ACWA OFFICER NOMINEES

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- Represents and promotes ACWA's purposes, policies, and goals at a variety of external functions/events, including speaking engagements, event participation, and news media and other contacts in coordination with the executive director.
- Performs other responsibilities assigned by the Board.

### **1.1.1.3 Qualification**

The president shall be an elected or appointed member of the governing body or commission of a member agency of the Association at the time of his/her election.

### **1.1.1.4 Term of Office**

The president shall be elected by the members of the Association at its fall conference in each odd-numbered year and shall take office on January 1 of the calendar year following election. The president shall hold office until December 31 of the following odd numbered year two years later or until his/her successor takes office or is appointed. An elected president shall not be permitted to succeed himself/herself to that office.

### **1.1.1.5 Vacancy**

Should a vacancy occur in the president's office, the ACWA vice president shall assume the duties of that office and succeed the president for the unexpired term. Should the vice president not be able to assume this role, the Board of Directors shall appoint a person to fill the office for the unexpired term thereof.

### **1.1.1.6 Compensation**

ACWA's president shall serve without compensation. The president shall be allowed reasonable reimbursement of expenses incurred in the performance of his/her duties while on Association business. The president will be reimbursed for expenses incurred for attending conferences, meetings, seminars, workshops or other events, which are mutually beneficial to the officer and the Association and have been authorized by either the Board of Directors or the executive director.

## **1.1.2 Vice President**

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### **1.1.2.1 Purpose**

The vice president is an elected officer of the Association and is a voting member of the Board of Directors. The vice president is responsible to the Board of Directors and the general membership for the duties established by ACWA's Bylaws.

### **1.1.2.2 Duties and Authority**

Within the limits of ACWA's Bylaws and the Duties and Authorities established for ACWA Board members, and in coordination with the executive director and president, the vice president:

- Serves as a voting member of the Board of Directors.
- Serves as a voting member of the Executive Committee.

## BASIC INFORMATION FOR ACWA OFFICER NOMINEES

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- Performs the duties of the president in the president's absence.
- Succeeds the president for an unexpired term if vacancy occurs.
- Serves on ACWA/JPIA's Executive Committee.
- Participates in the Association's spring and fall conferences.
- Represents and supports ACWA's official policies and positions when acting in capacity of ACWA Vice President.
- Represents and promotes ACWA's purposes, policies, and goals at a variety of ACWA functions/events, including visits to member agencies for ceremonies, meetings, and retention efforts in coordination with the executive director.
- Represents and promotes ACWA's purposes, policies, and goals at a variety of external functions/events, including speaking engagements, event participation, and news media and other contacts in coordination with the executive director.
- Serves as a chair/vice chair or participant on committees or task forces as appointed by the president or Board of Directors.
- Performs other responsibilities assigned by the Board or president.

### ***1.1.2.3 Qualification***

The vice president shall be an elected or appointed member of the governing body or commission of a member agency of the Association at the time of his/her election.

### ***1.1.2.4 Term of Office***

The vice president shall be elected by the members of the Association at its fall conference in each odd-numbered year and shall take office on January 1 of the calendar year following election. The vice president shall hold office until December 31 of the following odd numbered year two years later or until his/her successor takes office or is appointed.

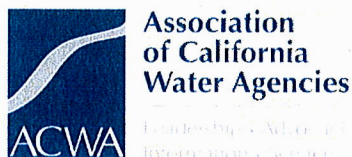
### ***1.1.2.5 Vacancy***

Should a vacancy occur in the vice president's office, the Board of Directors shall appoint a person to fill the office for the unexpired term thereof.

### ***1.1.2.6 Compensation***

ACWA's vice president shall serve without compensation. The vice president shall be allowed reasonable reimbursement of expenses incurred in the performance of his/her duties while on Association business. The vice president will be reimbursed for expenses incurred for attending conferences, meetings, seminars, workshops or other events, which are mutually beneficial to the officer and the Association and have been authorized by either the Board of Directors or the executive director.





## SAMPLE RESOLUTION TO NOMINATE CANDIDATE FOR ACWA PRESIDENT OR VICE PRESIDENT

### RESOLUTION OF THE BOARD OF DIRECTORS OF

### TO NOMINATE AND SUPPORT

AS A CANDIDATE FOR THE POSITION OF ACWA \_\_\_\_\_

WHEREAS, ACWA has announced that a Nominating Committee has been formed to develop a slate for the Association's statewide positions of President and Vice President; and

WHEREAS, the individual who fills an officer position will need to have a working knowledge of water industry issues and concerns, possess strength of character and leadership capabilities, and be experienced in matters related to the performance of the duties of the office; and

WHEREAS, this person must be able to provide the dedication of time and energy to effectively serve in this capacity; and

WHEREAS, \_\_\_\_\_ has served in a leadership role as a member of the \_\_\_\_\_ Board of Directors since \_\_\_\_\_; and

WHEREAS, (list positions held to demonstrate knowledge of water and leadership)

WHEREAS,

WHEREAS,

WHEREAS, it is the opinion of the \_\_\_\_\_ Board of Directors that \_\_\_\_\_ possesses all of the qualities needed to fulfill the duties of the office of ACWA \_\_\_\_\_.

NOW, THEREFORE, BE IT RESOLVED, that the \_\_\_\_\_ Board of Directors does hereby nominate and support \_\_\_\_\_ as a candidate for the office of ACWA \_\_\_\_\_, pledging the District's support of his/her endeavors in fulfilling the duties of this office if elected.

PASSED AND ADOPTED by the \_\_\_\_\_ Board of Directors at a regular meeting of said Board held on the \_\_\_\_\_ day of \_\_\_\_\_, 2015, by the following vote:

Ayes: Directors

Noes: Directors

Absent: Directors



**ACTION ITEM**

July 15, 2015

**TO:**           **Administration & Finance Committee**  
(Directors Thomas, Osborne, Finnegan)

**FROM:**       **Robert Hunter**, General Manager

**Staff Contact:** Heather Baez

**SUBJECT:   INDEPENDENT SPECIAL DISTRICTS OF ORANGE COUNTY (ISDOC)  
BYLAWS UPDATE**

**STAFF RECOMMENDATION**

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Staff recommends that the Board of Directors authorize President Dick or his designee to cast the vote on behalf of MWDOC approving the amended and restated ISDOC bylaws.

**COMMITTEE RECOMMENDATION**

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To be determined.

**SUMMARY**

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In 2013, ISDOC significantly amended their bylaws that resulted in a lengthy and somewhat contentious process. The amendments recommended here are not likely to garner opposition, but instead are designed to outline certain circumstances where the bylaws are silent.

Attached is a memo from ISDOC President Mike Scheafer that outlines the amendments and why the ISDOC Executive Committee felt they needed to be updated.

<b>Budgeted (Y/N):</b> N/A	Budgeted amount:	Core __	Choice __
<b>Action item amount:</b>		Line item:	
<b>Fiscal Impact (explain if unbudgeted):</b>			





DATE: June 10, 2015

TO: ISDOC Members

FROM: Mike Scheafer, President, ISDOC Executive Committee

SUBJECT: Proposed Amended and Restated Bylaws

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In 2013, ISDOC concluded a multiyear review and modification process of its bylaws. Revised bylaws were approved by a majority of members on December 10, 2013. In November 2014, an officer of the Executive Committee was not re-elected by his District and a mid-term vacancy was created. The revised bylaws were silent on this situation.

Last February, the Executive Committee formed an ad hoc committee, which was tasked with reviewing the bylaws and suggesting modifications for previously unforeseen situations. At its April meeting, the ad hoc committee presented its recommendations to the ISDOC Executive Committee. The Executive Committee discussed the proposed changes and endorsed submittal of the revised bylaws to the general membership for comment. No comments were received. At its recent June meeting, the Executive Committee approved the amended and restated bylaws and authorized their submission to special district members for a vote.

A ballot has been included with this memo, as well as a copy of the proposed amended and restated bylaws. Each regular member in good standing is entitled to one vote. **The ballot must be signed by the presiding officer of the special district or an alternate designated by official action of the district. Ballots must be received by 5:00 p.m. on July 24th; the results will be announced at the July 30th quarterly meeting.**

The proposed amended bylaws contain a number of revisions to the current ISDOC bylaws. Although the majority of the modifications are simply cleaning-up and/or consolidating language and subsequent section renumbering, there are four substantial changes proposed; those proposals are identified below.

Significant modifications proposed by the Executive Committee:

1. Official Document Storage (Page 1, Article I, Section III, language added):

All official documents (agendas, minutes, voted ballots, voting authorization and financial records) of the Organization shall be maintained and stored at the administrative office.

2. Election of Single Candidates for Office by Ratification (Page 5, Article III, Section II, Subsection D added):

D. The Executive Committee shall be elected following a notice of position availability and solicitation for nominations. At the end of the nominating period, if only one candidate is nominated for a vacant seat, that candidate shall be deemed selected. If two or more candidates are nominated, the Secretary shall prepare and deliver one ballot and voting instructions to each eligible district. The ballot shall include the names of all nominees and the office for which each was nominated. Each presiding officer, or his or her alternate as designated by the governing body, shall return the ballot to the Secretary by the date specified in the voting instructions.

3. Process for Filling Midterm Vacancies in Officer Positions (Page 5, Article III, Section II, Subsection E and F added):

E. With the exception of the immediate past president, if a vacancy occurs on the Executive Committee, the Committee shall, within 60 days from the commencement of the vacancy, either fill the vacancy by appointment or call a special election to fill the vacancy. A person appointed or elected to fill a vacancy shall hold office for the unexpired term of the former incumbent.

F. If the vacancy is in the offices of President or Vice President, the Executive Committee may, prior to an election to fill the vacancy, move current officers into vacant positions, and proceed then to fill the resulting vacant position in accordance with Section E above.

3. Removal of Officers for Excessive Absences (page 7, Article III, Section III, Subsection D added):

D. The Executive Committee may consider removing Officers who miss three consecutive meetings. Prior to removing an Officer, the Committee shall consider the reasons for absence and the potential for continued absence. A unanimous vote of the Executive Committee shall be required to remove an officer.

Thank you in advance for your consideration of this matter.

Sincerely,

*Mike Scheafer*

President, ISDOC Executive Committee

INDEPENDENT SPECIAL DISTRICTS  
OF  
ORANGE COUNTY

AMENDED AND RESTATED BYLAWS

Proposed June 2, 2015

# INDEPENDENT SPECIAL DISTRICTS OF ORANGE COUNTY

## BYLAWS

### ARTICLE I      GENERAL

#### SECTION I.      NAME

The name of the organization shall be **INDEPENDENT SPECIAL DISTRICTS OF ORANGE COUNTY**, herein referred to as **the Organization**.

#### SECTION II.      PURPOSE

The purpose of the Organization is to advance the interests of Orange County special districts through its advocacy of sound public policy, its facilitation of educational opportunities to enhance special district governance and the services provided, and its collaboration with others to elevate awareness of the role special districts play as the form of government closest and most directly accountable to the people. The purpose of the Organization shall not include any duties or responsibilities held by the Orange County Special Districts Selection Committee, which is a separate and unrelated entity from the Organization. Furthermore, these Bylaws shall have no effect on, and are independent and distinct from, the Bylaws of the Orange County Special District Selection Committee.

#### SECTION III.      ADMINISTRATIVE OFFICE

The administrative office for the transaction of the business of the Organization is located at the Municipal Water District of Orange County. All official documents (agendas, minutes, voted ballots, voting authorization and financial records) of the Organization shall be maintained and stored at the administrative office. The Board of Directors is granted full power and authority to change the administrative office from one location to any place within the County of Orange, State of California, and such change shall not be considered an amendment of these bylaws.

## **ARTICLE II      MEMBERSHIP**

### **SECTION I.      QUALIFICATION FOR MEMBERSHIP**

A. There shall be two categories of membership in the Organization:

1.      **REGULAR MEMBERS:** Shall be INDEPENDENT SPECIAL DISTRICTS that are public agencies within the County of Orange, State of California, for the local performance of governmental proprietary functions within limited boundaries, governed by a publicly elected Board of Directors or those officials appointed, in whole or in part, by another governmental body. Independent Special Districts do not include the State, the county, cities, or school districts.

Independent Special Districts shall be further defined in accordance with California Government Code Section 56044: *“Independent district” or “independent special district” includes any special district having a legislative body all of whose members are elected by registered voters or landowners within the district, or whose members are appointed to fixed terms, and excludes any special district having a legislative body consisting, in whole or in part, of ex officio members who are officers of a county or another local agency or who are appointees of those officers other than those who are appointed to fixed terms. “Independent special district” does not include any district excluded from the definition of district contained in Sections 56036 and 56036.6.*

2.      **ASSOCIATE MEMBERS:** Shall be those persons, organizations, or governmental entities that have evidenced interest in the purposes and goals of the Organization, but are not Independent Special Districts. Officers or members of an Independent Special District are ineligible to be an Associate Member.

B.      **APPROVAL OF MEMBERSHIP:** The Executive Committee shall review and approve all applications for membership, provided that the applicant meets the established membership criteria.

## SECTION II. VOTING RIGHTS

A. Each Regular Member district, in good standing, shall be entitled to one vote on all matters brought before the membership for a vote. The presiding officer of the governing body of each Regular Member district shall be recognized by the Organization as the voting representative for his/her district. Each district shall designate in writing and submit to the Organization's Secretary one alternate governing board member who shall have the right to vote in the absence of the presiding officer.

B. The Executive Committee may, at its discretion, authorize the voting upon any issue by written ballot which shall be sent via U.S. mail and email to each Regular Member district or by electronic distribution/email. Such authorization shall specify the time, date and method by which the completed written ballots must be received by the Organization.

C. A majority vote of all members present at a meeting or of all written ballots received by the submission deadline shall be necessary to carry any matter voted upon.

D. Associate Members shall not have the right to vote on any matter before the Organization.

## SECTION III. ANNUAL DUES

A. Annual dues shall be due and payable on or before the first day of January of each year. New members shall pay their annual dues at the time they are approved for membership in the Organization. New member dues for the initial year shall not be pro-rated.

B. The dues of the Organization shall be reviewed and set by the Executive Committee for Regular Members and Associate Members. Associate Member dues need not be the same as dues for Regular Members. A minimum of two months' notice of changes in dues will be provided to the membership.

C. No assessments, other than annual dues, shall be levied on the members of the association without an affirmative majority vote of the membership.

#### SECTION IV.      TERMINATION OF MEMBERSHIP

A.     Any member in arrears in the payment of dues for a period of thirty (30) days after said dues are due and payable shall be notified in writing by the Treasurer of such arrearage, and, if such dues shall continue unpaid for a period of another thirty (30) days, such member shall automatically cease to be a member of the Organization.

B.     Any member that voluntarily terminates membership in the Organization shall not be eligible for a refund of membership dues or other assessment already paid to the Organization.

#### SECTION V.      REINSTATEMENT OF MEMBERSHIP

Regular and Associate memberships that were previously terminated may be reinstated after the Executive Committee receives a written petition for reinstatement and payment of the petitioners annual membership dues and other assessments for the current calendar year have been received by the Organization.

### **ARTICLE III      BOARD OF DIRECTORS**

#### SECTION I.      NUMBER AND TERM OF OFFICE

A.     The Board of Directors shall consist of the presiding officer from each Regular Member district, in good standing. If the presiding officer is not present, then that district's alternate representative shall act in his/her stead.

B.     The members of the Board of Directors shall serve until replaced by another governing board member as the presiding officer of his/her district. Any vacancy on the Board of Directors shall be filled by the new presiding officer of the District from which the vacancy occurred.

#### SECTION II.     DUTIES OF THE BOARD OF DIRECTORS

A.     The Board of Directors shall set policy for the Organization.

B.     The Board of Directors shall elect, at or before its final meeting in even years, a President, a First Vice President, a Second Vice President,

a Third Vice President, a Secretary, and a Treasurer, who shall serve for two-year terms.

C. These officers, along with the Immediate Past President, shall be designated as the Executive Committee.

D. The Executive Committee shall be elected following a notice of position availability and solicitation for nominations. At the end of the nominating period, if only one candidate is nominated for a vacant seat, that candidate shall be deemed selected. If two or more candidates are nominated, the Secretary shall prepare and deliver one ballot and voting instructions to each eligible district. The ballot shall include the names of all nominees and the office for which each was nominated. Each presiding officer, or his or her alternate as designated by the governing body, shall return the ballot to the Secretary by the date specified in the voting instructions.

E. With the exception of the immediate past president, if a vacancy occurs on the Executive Committee, the Committee shall, within 60 days from the commencement of the vacancy, either fill the vacancy by appointment or call a special election to fill the vacancy. A person appointed or elected to fill a vacancy shall hold office for the unexpired term of the former incumbent.

F. If the vacancy is in the offices of President or Vice President, the Executive Committee may, prior to an election to fill the vacancy, move current officers into vacant positions, and proceed then to fill the resulting vacant position in accordance with Section E above.

### Section III OFFICERS AND DUTIES

A. The Executive Committee shall assist the Board of Directors in setting and implementing policy, and conducting the business of the Organization, as noted in the bylaws or approved at a General Membership Meeting or a Special Meeting of the membership. The members of the Executive Committee shall consist of:

1. **PRESIDENT:** The President shall be the chief executive officer of the Organization. The President shall preside at all



meetings of the Board of Directors, the Executive Committee and the general membership.

The President shall appoint all committees.

The President shall represent the Organization as its official spokesperson and he/she shall also have the authority to delegate such responsibility, with approval of the Executive Committee.

The President shall be an ex-officio member of all Committees.

2. **FIRST VICE PRESIDENT:** The First Vice President, in the absence or disability of the President, shall perform all the duties of the President, and when so acting, he/she shall have the powers of and be subject to all the restrictions upon the President.

The First Vice President shall be the Chair of the Program Committee.

3. **SECOND VICE PRESIDENT:** The Second Vice President, in the absence or disability of the President and First Vice President, shall perform all the duties of the President and when so acting, shall have all the powers of and be subject to all the restrictions upon the President.

The Second Vice President shall be Chair of the Membership Committee.

4. **THIRD VICE PRESIDENT:** The Third Vice President, in the absence or disability of the President, First Vice President, and Second Vice President, shall perform all the duties of the President, and when so acting, shall have all the powers of and be subject to all the restrictions upon the President.

The Third Vice President shall be Chair of the Legislative Committee.

5. SECRETARY: The Secretary or his/her designee shall be responsible for all correspondence and the dissemination of information to members.
6. TREASURER: The Treasurer shall maintain the complete financial records and, establish and maintain bank accounts in the name of the Organization, and pay all bills duly approved by the Executive Committee in accordance with the yearly budget.

There shall be an annual audit of the books of the Treasurer by a competent accountant or accounting agency, designated by the Executive Committee, with a report to be presented to the membership at the Organization's next membership meeting.

7. IMMEDIATE PAST PRESIDENT: The Immediate Past President shall serve as a voting, ex-officio member of the Executive Committee.

B. All officers of the Organization shall be elected or appointed officials of a Regular Member district.

C. Officials who wish to seek election or appointment as an officer of the Organization shall first secure from his/her district an official endorsement of his/her candidacy in the form of a board resolution.

D. The Executive Committee may consider removing Officers who miss three consecutive meetings. Prior to removing an Officer, the Committee shall consider the reasons for absence and the potential for continued absence. A unanimous vote of the Executive Committee shall be required to remove an officer.

## **ARTICLE IV MEETINGS**

### **SECTION I BOARD OF DIRECTORS**

A. The Board of Directors shall meet quarterly or no less than three times per calendar year. The last meeting of the calendar year shall be designated as the ANNUAL MEETING of the Organization.

B. The Organization shall disseminate notices of Board Meetings at least thirty (30) days prior to the Meeting. Said notices shall be disseminated via email to all Regular and Associate Members. The Notice shall give the date, time, location and any action items for the meeting.

C. Special Meetings of the Board of Directors may be called at any time by the President, any ten (10) Members of the Board of Directors or by a majority of the Executive Committee. The Organization shall disseminate notices of the Special Meeting at least five (5) business days prior to the meeting. Said notice shall give the date, time, location, and the subject matter of the Special Meeting. Action may only be taken on matters listed on the Special Meeting notice.

D. All meetings of the Board of Directors shall be held in Orange County.

E. No action shall be taken unless a quorum has first been established. A quorum shall be established when the designated representatives of fifty percent (50%) of the Regular Members are present at a duly noticed Regular or Special Meeting of the Organization, or, if a vote has been authorized by written ballot, a quorum shall be established only when the designated representatives of fifty percent (50%) of the Regular Members have submitted a ballot in the manner and by the deadline authorized by the Executive Committee.

## SECTION II. EXECUTIVE COMMITTEE

A. The Executive Committee shall meet monthly at the Municipal Water District of Orange County, at a time specified by the President and announced in the meeting notice. The monthly meeting may be cancelled by the President if he/she determines that there is not sufficient business to justify a meeting.

B. A Special Meeting of the Executive Committee may be called by the President or a majority of the Executive Committee, with five (5) business days advance notice given in writing via email by the Organization. Such notice shall state the date, time, location and agenda for the Special Meeting.

C. All meetings of the Executive Committee shall take place in Orange County.

D. A quorum shall be established by 50% of the then-filled Executive Committee.

## **ARTICLE V      AMENDMENTS**

These Bylaws may be amended by a majority of the Board of Directors present at a duly noticed membership meeting or, if a vote has been authorized by written ballot, by the combined majority vote of the designated representatives present and submitting a written ballot. All proposed amendments shall be disseminated via U.S. Mail and email to each Regular Member district no less than thirty (30) days prior to the membership meeting.

## **ARTICLE VI      ENACTMENT OF AMENDMENTS**

These Amended and Restated Bylaws are to take effect immediately upon approval of the Board of Directors.

## **ARTICLE VII      PARLIAMENTARY AUTHORITY**

All matters not covered under these Bylaws shall be governed by Roberts' Rules of Order.

# INDEPENDENT SPECIAL DISTRICTS OF ORANGE COUNTY

## Amended and Restated Bylaws

### The Question

Does your special district, as member in good standing, approve or disapprove of the amended and restated bylaws recommended by the Executive Committee on June 2, 2015.

-----

### CAST YOUR VOTE

Please cast your vote by checking the box, or printing the name, of the nominee for who you wish to vote.

\_\_\_\_\_ **Yes, we approve the amended and restate ISDOC bylaws, as recommended by the Executive Committee**

\_\_\_\_\_ **No, we do not approve the proposed amended and restated bylaws**

-----

\_\_\_\_\_  
DISTRICT NAME

\_\_\_\_\_  
NAME AND TITLE OF VOTONG DELEGATE\*

\_\_\_\_\_  
SIGNATURE OF VOTING REPRESENTATIVE

\* If not the presiding officer, please provide written authorization documenting your ability to vote on behalf of your district.

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**Please send you completed and executed ballot to Heather Baez at either:**

- HBaez@mwdoc.com
- MWDOC, P.O. Box 20895, Fountain Valley, CA 92728

**All ballots must be received no later than by 5 p.m., Friday, July 24, 2015.**



**DISCUSSION ITEM**

July 15, 2015

**TO: Administration & Finance Committee  
(Directors Thomas, Osborne, Finnegan)**

**FROM: Robert Hunter,  
General Manager**

**Staff Contact: Karl Seckel/Cathy Harris**

**SUBJECT: Upcoming Cost of Joint Building Upgrades with OCWD**

**STAFF RECOMMENDATION**

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Staff recommends the Board of Directors approve the budget request for both the Joint Facilities and work on the MWDOC building and concur with OCWD proceeding ahead with the work under their contract with PDC Interiors. Updated costs for MWDOC's building will be emailed to the Committee once they have been received.

**COMMITTEE RECOMMENDATION**

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Committee recommends (To be determined at Committee Meeting)

**DETAILED REPORT**

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MWDOC and OCWD have been working on building improvements and upgrades to the following areas:

- Front entrance/reception area
- Lobby outside of the Joint Board room
- Improvements inside the Joint Board room
- Improvements to conference room C-3 (used for meetings and closed sessions)

Budgeted (Y/N): Yes	Budgeted amount: \$232,000	Core ✓	Choice __
Action item amount: \$115,000 for the Joint Facilities costs plus an additional amount for work on the MWDOC building. Estimates are being prepared at this time.	Line item: 02-2000-19-8811		
Fiscal Impact (explain if unbudgeted):			

- Remodel of the two bathrooms outside of the Joint Board room

Recent meetings of the Joint Building Committee reviewed remodeling concepts and furnishings for the noted areas. OCWD's consultant, PDC Interiors, prepared a final budget estimate (prepared based upon bids received for the various elements) which is being presented to both the OCWD and MWDOC Board for action. Upon approval, OCWD's Consultant will be authorized to proceed with final pricing negotiation, purchasing and construction of the remodel elements.

Attached is the overall pricing for the work and includes the breakdown between MWDOC and OCWD in accordance with the cost-sharing provisions between the two agencies. Please note that the attachment does not include other aspects of the building improvements either for joint facilities or for the MWDOC portion. In total, MWDOC is being asked to cost share in the amount of \$115,000 for the work. MWDOC budgeted \$118,000 in our budget for this year for these expenses.

### **Other Work To Be Included in This Action Item**

While the Joint Facilities improvements are underway, MWDOC has also contracted with the same consultant, PDC Interiors, to help spec and price out improvements on MWDOC's building. This work includes:

- Carrying the same theme from the main building entrance/reception area improvements through to the MWDOC entrance (similar tile and color themes)
- Remodel for both sets of bathrooms on the MWDOC side. One set of bathrooms is ADA compliant while the older set of bathrooms will have to be brought up standards to be ADA compliant
- MWDOC budgeted an additional \$114,000 for these portions of the work; revised numbers are being prepared at this time and will be emailed to the Committee when they are available (likely Monday of next week)

Because this work for MWDOC is an extension of the work being performed to the Joint facilities, MWDOC staff is recommending that we add this work into the contract being awarded to PDC Interior by OCWD and have OCWD manage a single contract with all of the work included.

### **Other Work NOT Included in This Action Item**

Other improvements to be coming forward this year, also includes:

- Facility signage (out for production at this time)
- Boiler, Chiller and Energy Management System (out to bid at this time)
- Rehabilitation of the fire alarm system (out to bid at this time)
- Fire suppression system for MWDOC server area
- Landscaping of the Atrium and Front entrance

MWDOC's entire building improvement budget for fiscal year 2015-16 was \$400,000 (for its share of Joint Facilities and work on our own building). Staff will keep the Board apprised as prices for the various components become known.



## AGENDA ITEM SUBMITTAL

**Meeting Date:** July 9, 2015

**To:** Board of Directors

**From:** Mike Markus

**Staff Contact:** E.Torres/A. Perry

**Budgeted:** Yes

**Budgeted Amount:** \$350,000

**Cost Estimate:** \$488,050

**Funding Source:** R & R

**Program/ Line Item No.** R07002

**General Counsel Approval:** N/A

**Engineers/Feasibility Report:** N/A

**CEQA Compliance:** N/A

**Subject: AGREEMENT TO PDC INTERIORS FOR REFURBISHMENT OF  
ADMINISTRATION BUILDING COMMON AREAS**

---

### SUMMARY

The common areas of the administration building have not been refurbished since the building was completed more than 23 years ago. Wall panels, cabinets, visitor chairs and flooring have significant wear and tear. Staff and the OCWD/MWDOC Joint Building Committee have met and agreed on proposed changes and will bring this matter forward for the Boards' consideration.

#### Attachment(s):

- Interior designs selected by the OCWD/MWDOC Joint Building Committee
- Cost Estimates for the Administration Building Common Areas Refurbishment Project

### RECOMMENDATION

Agendize for July 15 Board meeting: Authorize issuance of Agreement to PDC Interiors in an amount up to \$488,049.76 to refurbish the common areas (reception, foyer, boardroom, restrooms and conference room C-3) of the OCWD Administration Building in accordance with the attached proposal.

### BACKGROUND/ANALYSIS

The OCWD campus is visited by thousands of people annually, for regular public meetings, events and tours. Its facilities are also used for presentations for groups consisting of local, state, federal and international dignitaries. Other groups include water agencies, water industry professionals, local, national and international media.

The finishes and flooring throughout the administration building have not been replaced for more than 23 years, are showing wear and tear and are in great need of replacement. The common areas include reception, foyer, board room, two public restrooms and conference room C-3. These areas are part of OCWD's R&R program, in which funds are accumulated annually for eventual replacement and refurbishment.

With the upcoming completion of the Water Education Corridor Project at the end of July, the outdated and worn finishes and furnishings will be even more evident against the up to date finishes in the hallway.

The common areas proposed to be refurbished are shared between OCWD and MWDOC. The OCWD/MWDOC Joint Building Committee sought the assistance of an experienced interior designer, Carmella Bryan from PDC Interiors (PDC), to make recommendations on refurbishing the common areas using a design and materials that would be current and hold up for many years. PDC made recommendations to the Committee that would match with the recent hallway updates. The Committee reviewed these recommendations and selected a design, materials and a color palette for the area. Renderings of the design are contained in the packet.

## **SCHEDULE AND BUDGET**

PDC received competitive bids on the various components of this project and has provided cost estimates for the proposed refurbishment to the Committee. An agreement between OCWD and MWDOC states that all costs incurred in common areas will be divided between the Districts at 66.40% and 33.60%, respectively. Along with refurbishing the common areas, improvements within the MWDOC building will also be performed and separately funded by MWDOC. The project costs can be seen in Table 1.

**Table 1**  
**Refurbishment of Administration Building**  
**Common Areas Project Cost**

<b>Description</b>	<b>OCWD Cost</b>	<b>MWDOC Cost</b>	<b>Total Cost</b>
Board Room	\$50,905.56	\$25,759.44	\$76,665.00
Reception Area	\$22,768.89	\$11,521.61	\$34,290.50
Foyer	\$25,387.38	\$12,846.62	\$38,234.00
Restrooms	\$38,337.37	\$19,399.63	\$57,737.00
Conference Room 3	\$32,625.91	\$16,509.49	\$49,135.40
Flooring	\$50,729.60	\$25,670.40	\$76,400.00
Furniture Installation Cost	\$921.30	\$466.20	\$1,387.50
Project Management Fees	\$9,262.80	\$4,687.20	\$13,950.00
Additional MWDOC Work	\$0	\$136,922.00	\$136,922.00
Sales Tax	\$2,210.03	\$1,118.33	\$3,328.36
<b>Total Project Cost</b>	<b>\$233,148.84</b>	<b>\$254,900.92</b>	<b>\$488,049.76</b>

Construction is estimated to take approximately three months to complete. A majority of the work will be performed during evenings and the weekends to minimize impacts to staff. Work such as replacing furniture and acoustical panels will be performed during normal business hours. During those installations, proper care will be taken to ensure the safety of staff and visitors.

Given that the wear and tear on the common areas would stand out compared to the recent upgrades from the hallway and that PDC has successfully completed high-quality design work for the District, staff and the OCWD/MWDOC Joint Building Committee recommend that the Board approve the refurbishment of the common areas of the Administration Building per the PDC Interiors proposal.

**PRIOR RELEVANT BOARD ACTION(S)**

None

**ORANGE COUNTY WATER DISTRICT**
**Renovation Costs for Board Room, Restrooms, C3 and Public Areas**

<b>AREA/DESCRIPTION</b>	<b>TOTAL COST</b>	<b>OCWD 66.40%</b>	<b>MWDOC 33.60%</b>
<b>Project Mgmt Fees</b>			
Board Room/Waiting/Reception Project Mgmt Fee	\$ 3,500.00	\$ 2,324.00	\$ 1,176.00
Restrooms Project Mgmt Fee and Profit	\$ 9,500.00	\$ 6,308.00	\$ 3,192.00
<b>Flooring All Areas (Except Restrooms)</b>			
Demolition of Tile (Special Conditions)	\$ 26,000.00	\$ 17,264.00	\$ 8,736.00
Installation of Carpet Tile in Boardroom, C3 & Waiting Area and Installation of tile in entrance reception and waiting	\$ 50,400.00	\$ 33,465.60	\$ 16,934.40
<b>Board Room</b>			
Replace wood doors with glass Herculite Doors with etched logo on each door	\$ 8,200.00	\$ 5,444.80	\$ 2,755.20
Replace Acoustical panels (Normal Business Hours)	\$ 42,770.00	\$ 28,399.28	\$ 14,370.72
Remove and Re-install Video Equipment (By OCWD)	\$ 3,000.00	\$ 1,992.00	\$ 1,008.00
Prep and Paint the ceiling and soffits	\$ 5,982.00	\$ 3,972.05	\$ 2,009.95
Refurbish Wood	\$ 9,108.00	\$ 6,047.71	\$ 3,060.29
Replace Laminate Counter with Quartz Counter near entry (Normal Business Hours)	\$ 2,925.00	\$ 1,942.20	\$ 982.80
New Desk for GM and Board Secretary (Normal Business Hours)	\$ 4,680.00	\$ 3,107.52	\$ 1,572.48
<b>Reception Area</b>			
Replace reception desk/cabinets/storage (Normal Business Hours)	\$ 13,000.00	\$ 8,632.00	\$ 4,368.00
Replace flooring	See Above	See Above	See Above
Window Coverings	\$ 5,137.50	\$ 3,411.30	\$ 1,726.20
New Chairs Qty 6@\$450	\$ 2,700.00	\$ 1,792.80	\$ 907.20
Replace side tables 2@\$620	\$ 1,240.00	\$ 823.36	\$ 416.64
Brochure Holder 3 @ \$1,475	\$ 4,425.00	\$ 2,938.20	\$ 1,486.80
Replace acoustical panels - with Dry wall solution (at equipment room)	\$ 2,100.00	\$ 1,394.40	\$ 705.60
Prep and Paint Soffit and painted walls	\$ 1,914.00	\$ 1,270.90	\$ 643.10
Paint Ceiling tiles	\$ 594.00	\$ 394.42	\$ 199.58
Prep and Paint window and door trim	\$ 3,180.00	\$ 2,111.52	\$ 1,068.48
<b>Waiting Area</b>			
Replace flooring	See Above	See Above	See Above
Acoustic Protection on Back wall (Normal Business Hours)	\$ 5,850.00	\$ 3,884.40	\$ 1,965.60
Replace drinking fountain repair drywall as necessary	\$ 5,570.00	\$ 3,698.48	\$ 1,871.52
Remove windows at admin area, frame and drywall, tape and mud	\$ 3,200.00	\$ 2,124.80	\$ 1,075.20
Install additional lighting	In house	In house	In house
Buffet Area Millwork - 2 - 6' Mobile Cabinets with locking Casters with Quartz Countertop (Normal Business Hours)	\$ 8,710.00	\$ 5,783.44	\$ 2,926.56
Move electrical to accommodate Millwork	\$ 1,500.00	\$ 996.00	\$ 504.00
New Chairs Qty 15@\$450	\$ 6,750.00	\$ 4,482.00	\$ 2,268.00
Replace side tables 3@\$620	\$ 1,860.00	\$ 1,235.04	\$ 624.96
Prep and Paint Soffit and painted walls	\$ 2,640.00	\$ 1,752.96	\$ 887.04
Paint Ceiling tiles - OCWD to replace broken tiles	\$ 1,140.00	\$ 756.96	\$ 383.04
Prep and Paint window and door trim	\$ 594.00	\$ 394.42	\$ 199.58
Paint Doors	\$ 420.00	\$ 278.88	\$ 141.12
<b>Restrooms Womens and Mens</b>			
Demo tile and walls as necessary	\$ 3,800.00	\$ 2,523.20	\$ 1,276.80
New drywall and drywall patching as necessary	\$ 5,400.00	\$ 3,585.60	\$ 1,814.40
Upgrade plumbing and new fixtures	\$ 9,044.00	\$ 6,005.22	\$ 3,038.78
New light over mirror	\$ 950.00	\$ 630.80	\$ 319.20
New tile on walls and floor	\$ 18,354.00	\$ 12,187.06	\$ 6,166.94
Paint	\$ 1,560.00	\$ 1,035.84	\$ 524.16
Paint Doors	\$ 420.00	\$ 278.88	\$ 141.12
New partitions walls and accessories	\$ 6,510.00	\$ 4,322.64	\$ 2,187.36
Vanity and Corian Counter	\$ 5,499.00	\$ 3,651.34	\$ 1,847.66
Sub Contractor Misc: Liability Insurance, Clean-up, Mgmt	\$ 1,500.00	\$ 996.00	\$ 504.00

**ORANGE COUNTY WATER DISTRICT**
**Renovation Costs for Board Room, Restrooms, C3 and Public Areas**

<b>AREA/DESCRIPTION</b>	<b>TOTAL COST</b>	<b>OCWD 66.40%</b>	<b>MWDOC 33.60%</b>
<b>Conference Room 3</b>			
Replace Acoustical Panels (Normal Business Hours)	\$ 23,147.80	\$ 15,370.14	\$ 7,777.66
Prep and paint wall and soffit	\$ 2,274.00	\$ 1,509.94	\$ 764.06
Prep and paint ceiling tiles	\$ 594.00	\$ 394.42	\$ 199.58
Paint Doors	\$ 240.00	\$ 159.36	\$ 80.64
New stacking chairs to match C2 12@\$386.00	\$ 4,632.00	\$ 3,075.65	\$ 1,556.35
New conference Chairs to match C2 12@\$910.00	\$ 10,920.00	\$ 7,250.88	\$ 3,669.12
New Millwork - Lower Cabinets with Corian top (Normal Business Hours)	\$ 6,827.60	\$ 4,533.53	\$ 2,294.07
Move electrical to accommodate Millwork	\$ 500.00	\$ 332.00	\$ 168.00
Replace carpet	<i>See Above</i>	<i>See Above</i>	<i>See Above</i>
	\$ 340,761.90	\$ 226,265.90	\$ 114,496.00
<b>Option: Stainless Steel Partitions (add \$4,700 to total)</b>	\$ 4,700.00		
<b>Option : Re-upholster Seating in C3 (22 chairs at \$238 each)- Remove \$10,300 from total)</b>	\$ 5,236.00		
<b>Note: Does not include Sales Tax on taxable items or Installation of Furniture</b>			



**INFORMATION ITEM**

July 8, 2015

**TO:**           **Administration & Finance Committee**  
(Directors Thomas, Osborne, Finnegan)

**FROM:**       Robert Hunter, General Manager

Staff Contact: Harvey De La Torre

**SUBJECT:   Monthly Water Usage Data, Tier 2 Projection, and Water Supply Info.**

**STAFF RECOMMENDATION**

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Staff recommends the Administration & Finance Committee receive and file this information.

**COMMITTEE RECOMMENDATION**

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Committee recommends (To be determined at Committee Meeting)

**REPORT**

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The attached figures show the recent trend of water consumption in Orange County (OC), an estimate of Tier 2 volume for MWDOC, and selected water supply information.

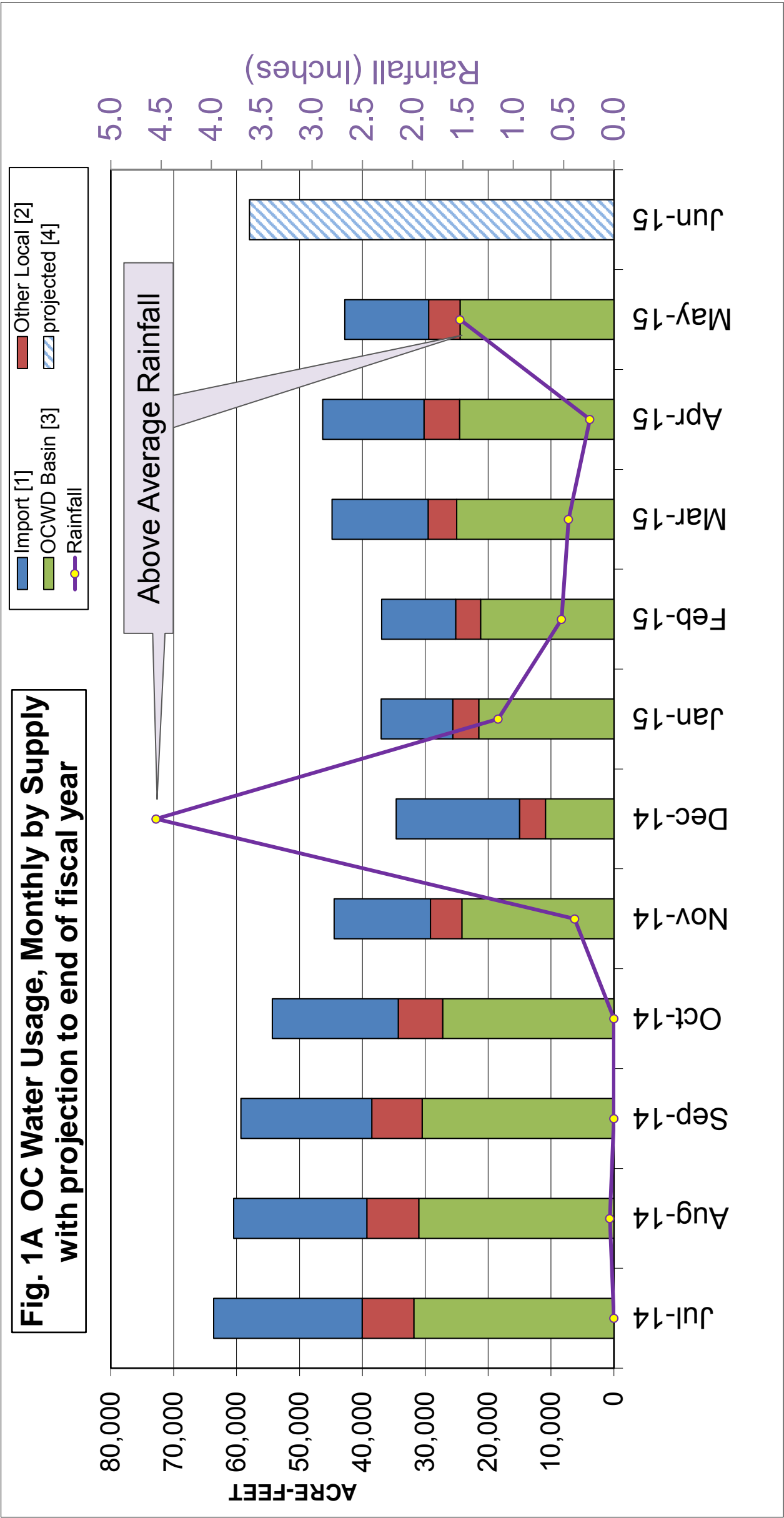
- Fig. 1    OC Water Usage, Monthly by Supply   OCWD Groundwater water was the main supply in May.
- Fig. 2    OC Water Usage, Monthly, Comparison to Previous Years   Water usage in May 2015 was well below average compared to past usage. May rainfall was well above average and May average high temperatures were well below average. May rainfall was the highest since May of 1998.
- Fig. 3    Historical OC Water Consumption   OC water consumption is predicted to be about 583,000 AF in FY 2014-15. This is about 34,000 AF less than FY 2013-14 but is about 31,000 AF higher than FY 2010-11 (Fiscal year with lowest usage). Although OC population has increased 20% over the past two decades, water usage has not increased, on average. A long-term decrease in per-capita water usage is attributed mostly to Water Use Efficiency (water conservation) efforts. High Temperature, precipitation and the economy all remain indicators to O.C. water consumption.

Budgeted (Y/N): N	Budgeted amount: N/A	Core <u>X</u>	Choice <u>  </u>
Action item amount: N/A	Line item:		
Fiscal Impact (explain if unbudgeted):			

Fig. 4 MWDOC “Firm” Water Purchases, 2015 “Firm” water above the Tier 1 limit will be charged at the higher Tier 2 rate. Our current projection of Tier 2 purchases is zero in 2015.

Water Supply Information Includes data on: Rainfall in OC; the OCWD Basin overdraft; Northern California and Colorado River Basin hydrologic data; the State Water Project (SWP) Allocation, and regional storage volumes. The data has implications for the magnitude of supplies from the three watersheds that are the principal sources of water for OC. Note that a hydrologic year is Oct. 1<sup>st</sup> through Sept. 30<sup>th</sup>.

- Orange County’s accumulated rainfall through May was below average for this period. This continues the impact of the previous three hydrologic years’ below-normal rainfall in reducing those local supplies that are derived from local runoff.
- Northern California accumulated precipitation in May was around 75% of normal for this period. The Northern California snowpack was 5% of normal as of April 1<sup>st</sup>, the date used for year-to-year comparison. This follows three below-average hydrologic years. The State of California has been in a declared Drought Emergency since January 2014. The State Water Project Contractors Table A Allocation is only 20% as of the end of May. This percentage will most likely remain 20% due to dry conditions throughout the state.
- Colorado River Basin accumulated precipitation in June was a little 91% average for this period. The Upper Colorado Basin snowpack was 64% of average as of April 15<sup>th</sup>. However, this follows two below-average hydrologic years, and this watershed is in a long-term drought. Lake Mead and Lake Powell combined have about 59% of their average storage volume for this time of year. Lake Mead is the largest reservoir in the United States and as of now the Lake is at its lowest levels since filling in the late 1930’s. If Lake Mead’s level falls below a “trigger” limit, then a shortage will be declared by the US Bureau of Reclamation (USBR), impacting Colorado River water deliveries for the Lower Basin states. The USBR predicts that the “trigger” limit could be reached as early as June 2015 and most likely in March 2016.



[1] Imported water for consumptive use. Includes "In-Lieu" deliveries and CUP water extraction. Excludes "Direct Replenishment" deliveries of spreading water, "Barrier Replenishment" deliveries, and deliveries into Irvine Lake.

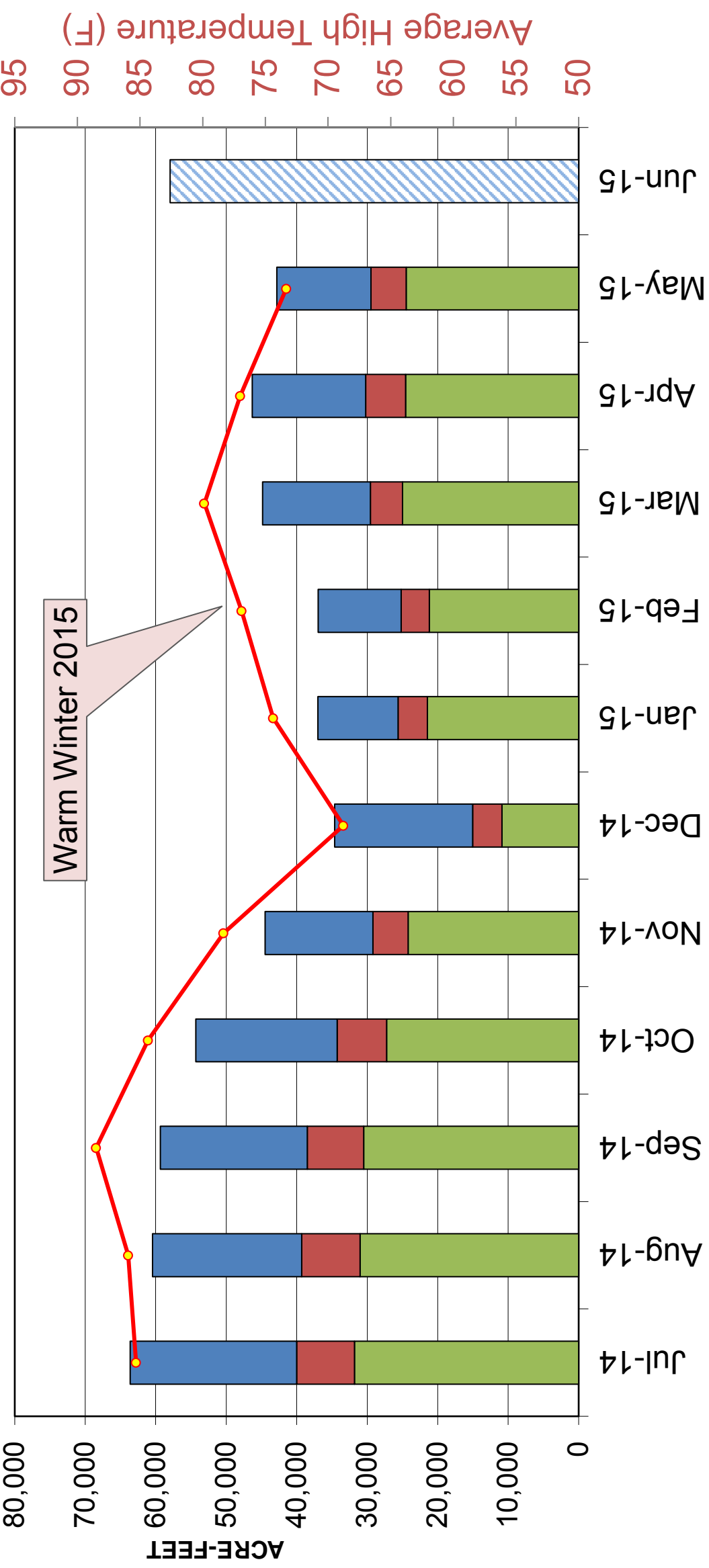
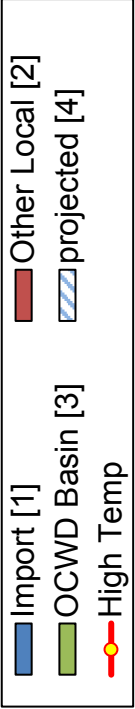
[2] Other local includes recycled water, local basin water, Irvine Lake water extraction, and Cal Domestic deliveries. Excludes recycled water used for Barrier recharge. Numbers are estimates until data collection is completed.

[3] GW for consumptive use only. Excludes In-Lieu water deliveries and CUP water extraction that are counted with Import. BPP in FY '14-15 is 72%.

[4] MWDOC's estimate of monthly demand is based on the projected FY 14-15 "Retail" water demand and historical monthly demand patterns.

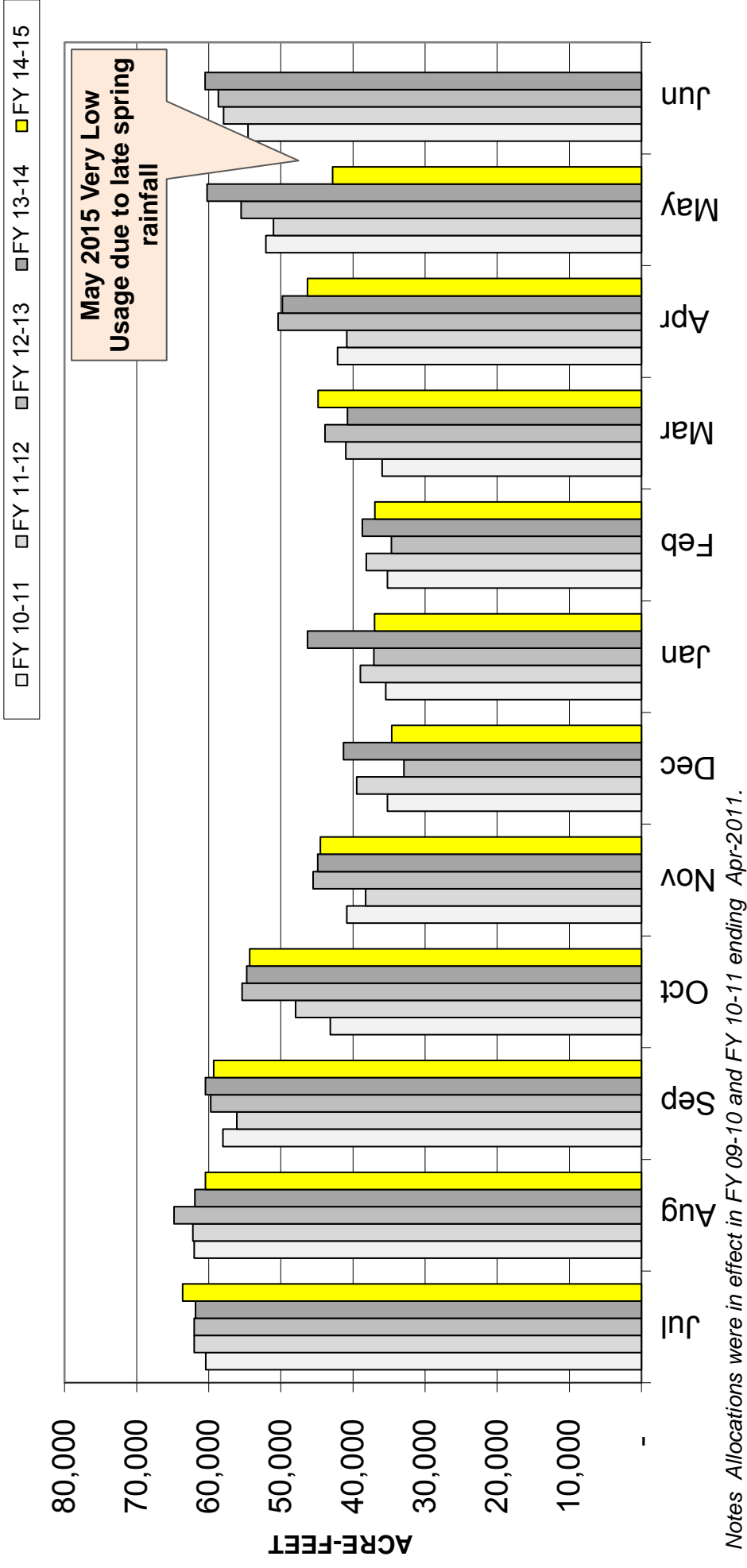


**Fig. 1B OC Water Usage, Monthly by Supply  
with projection to end of fiscal year**

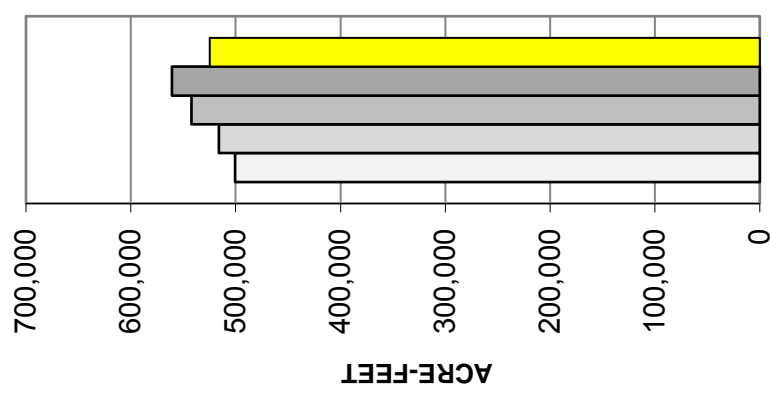


[1] Imported water for consumptive use. Includes "In-Lieu" deliveries and CUP water extraction. Excludes "Direct Replenishment" deliveries of spreading water, "Barrier"  
 [2] Other local includes recycled water, local basin water, Irvine Lake water extraction, and Cal Domestic deliveries. Excludes recycled water used for Barrier recharge. Numbers are  
 [3] GW for consumptive use only. Excludes In-Lieu water deliveries and CUP water extraction that are counted with Import. BPP in FY '14-15 is 72%.  
 [4] MWDOC's estimate of monthly demand is based on the projected FY 14-15 "Retail" water demand and historical monthly demand patterns.

**Fig. 2A OC Monthly Water Usage [1]: Comparison to Last 4 Fiscal Years**

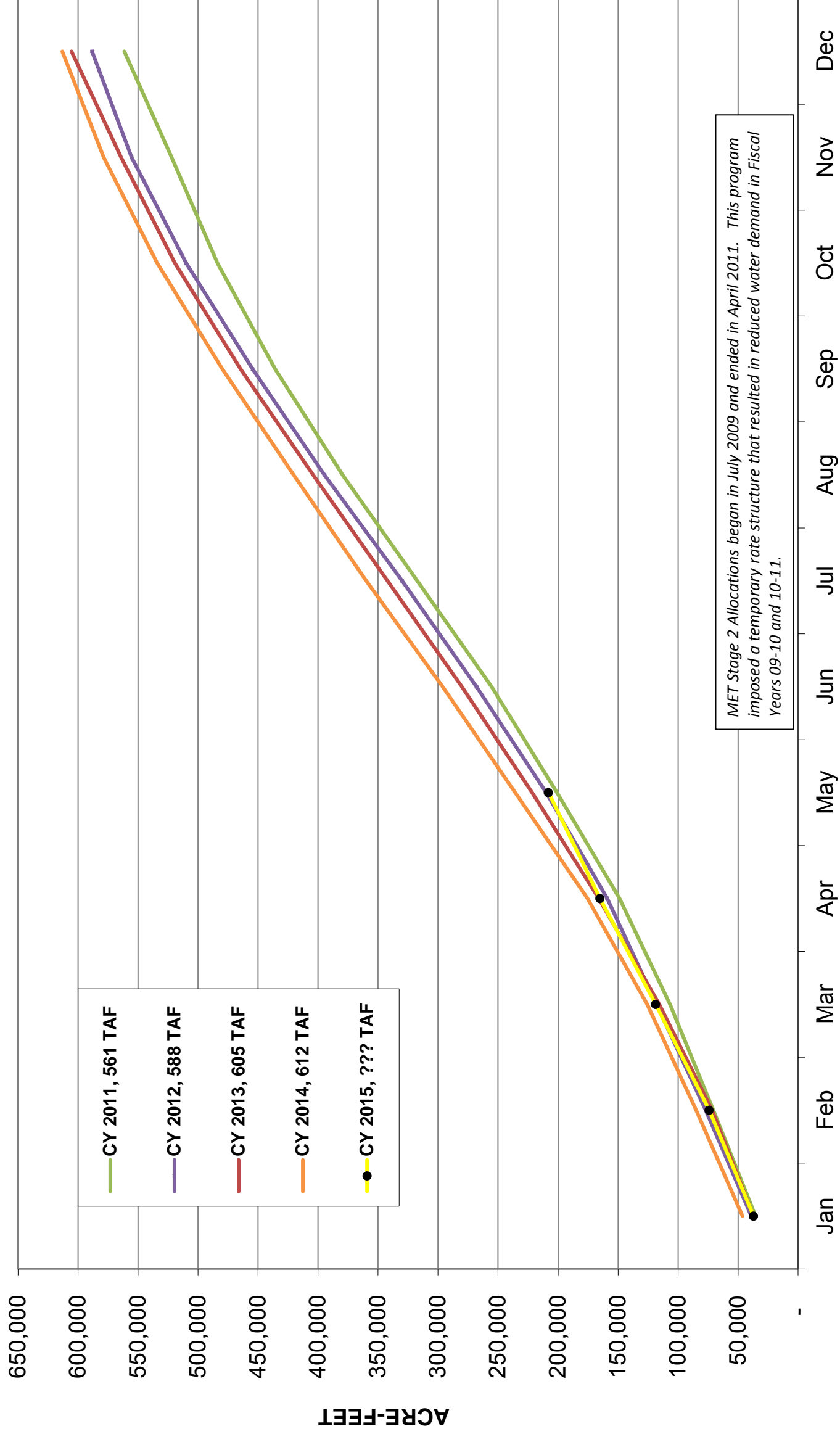


**Partial Year Subtotals**



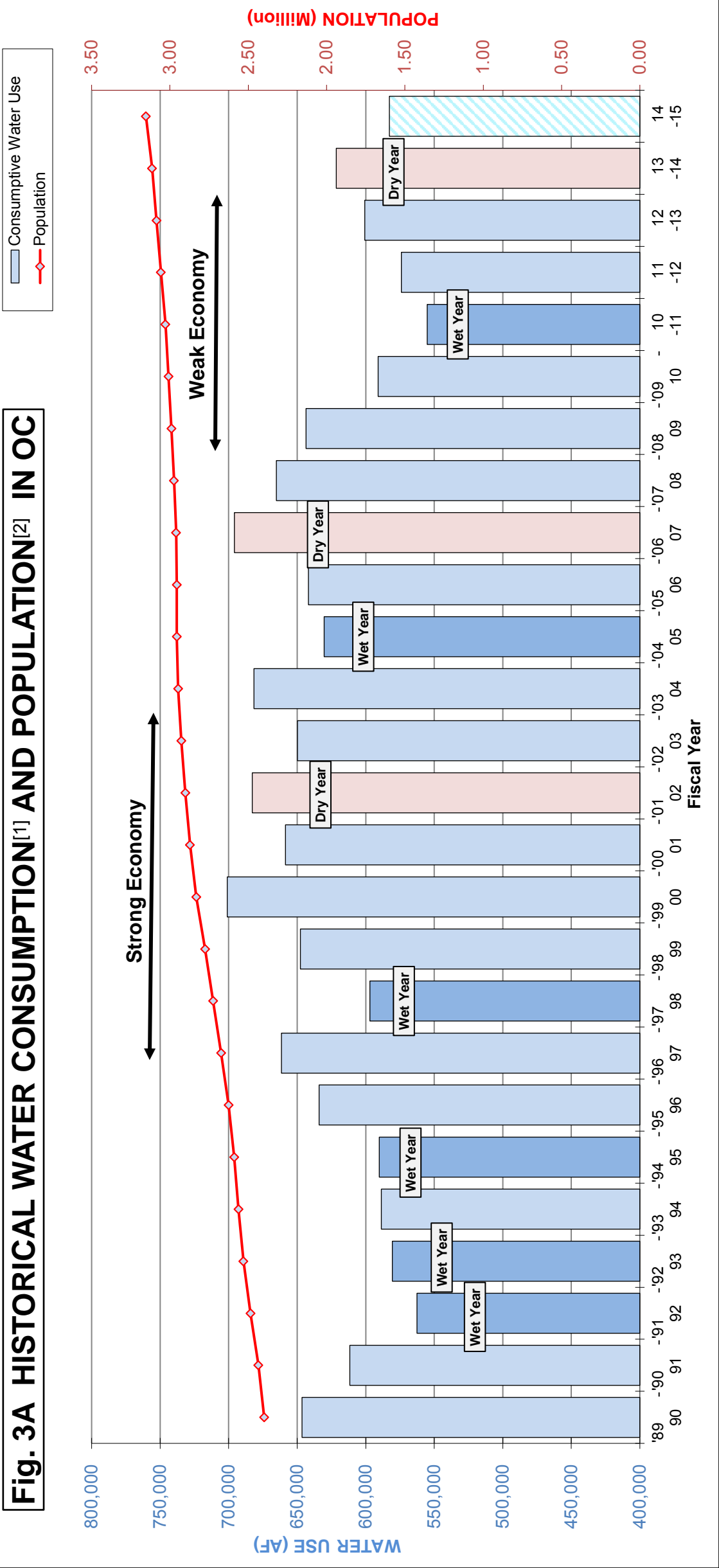
[1] Sum of Imported water for consumptive use (includes "In-Lieu" deliveries; excludes "Direct Replenishment" and "Barrier Replenishment") and Local water for consumptive use

**Fig. 2B Orange County Cumulative Monthly Consumptive Water Usage [1]:**  
**present year compared to last 4 calendar years**



[1] Sum of Imported water for consumptive use (includes "In-Lieu" deliveries; excludes "Direct Replenishment" and "Barrier Replenishment") and Local water for consumptive use

**Fig. 3A HISTORICAL WATER CONSUMPTION<sup>[1]</sup> AND POPULATION<sup>[2]</sup> IN OC**



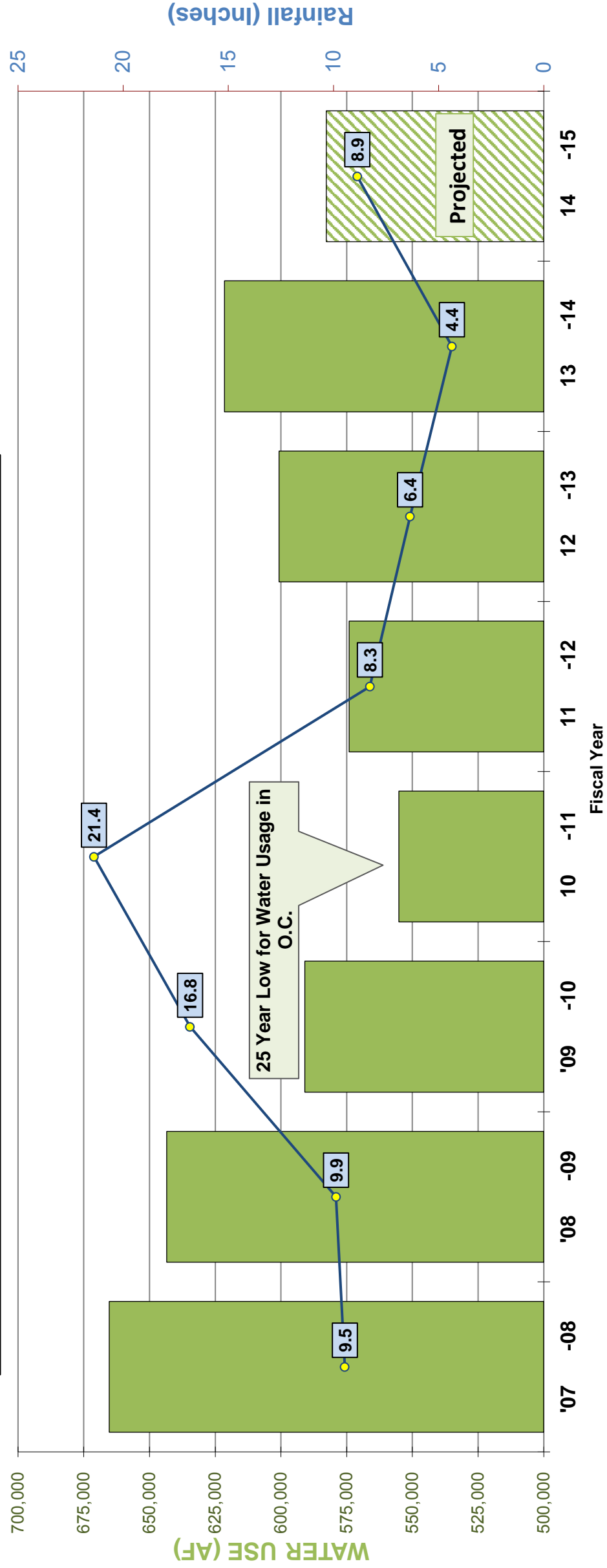
[1] Consumption includes potable, recycled and non-potable usage; excludes Barrier and Spreading water. The most recent data involve some estimation.

[2] Population estimates in the 2000s decade were revised by the State Dept. of Finance to reflect the 2010 Census counts.

[3] Projection of FY 14-15 water use estimated by MWDOC based on partial-year data.

Projection of FY 14-15 population estimated by MWDOC continues historical trend.

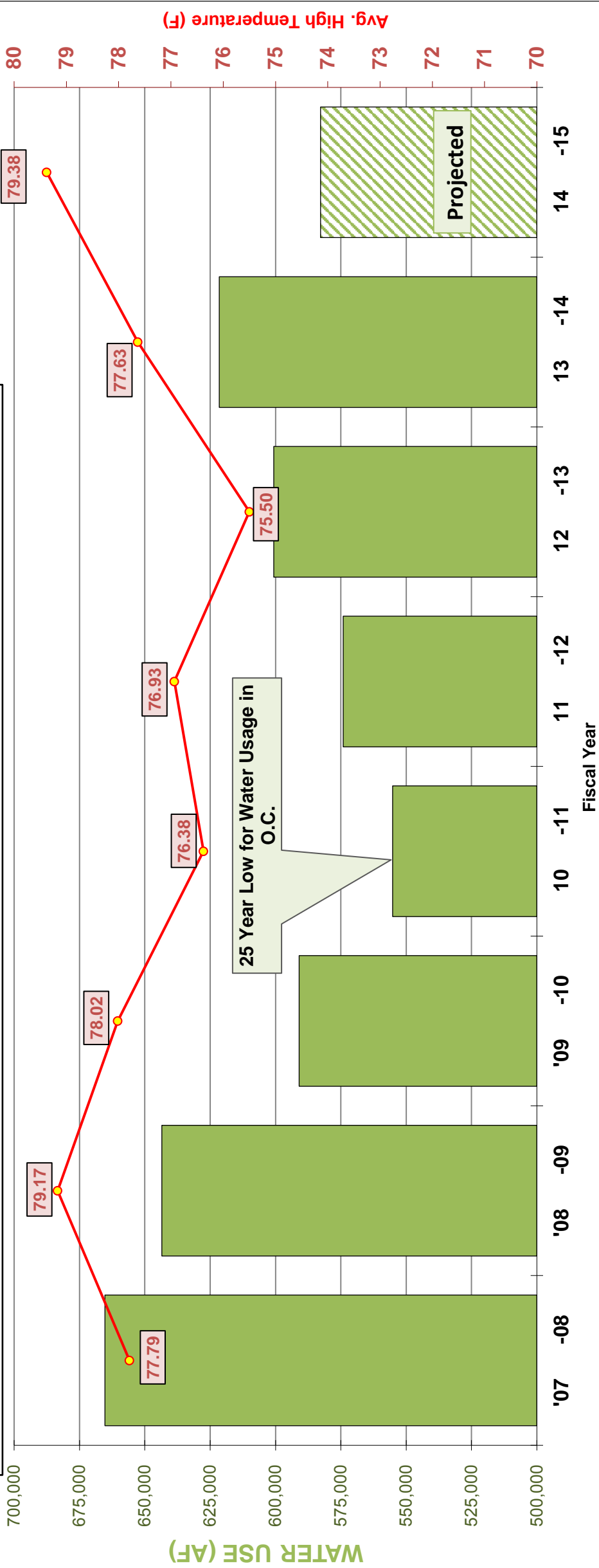
**Fig. 3B HISTORICAL WATER CONSUMPTION<sup>[1]</sup> AND Annual Rainfall<sup>[2]</sup> IN OC**



[1] Consumption includes potable, recycled and non-potable usage; excludes Barrier and Spreading water. The most recent data involve some estimation.

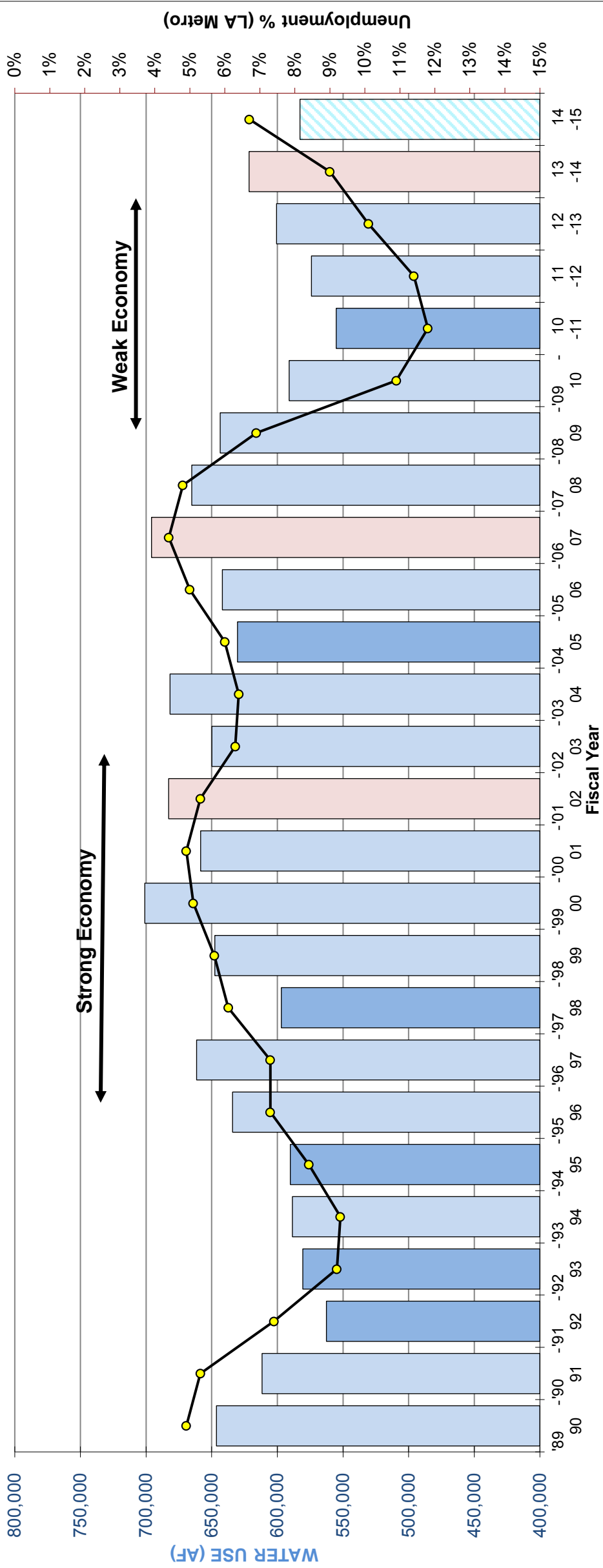
[2] Rainfall data from Santa Ana Station #121

**Fig. 3C HISTORICAL WATER CONSUMPTION<sup>[1]</sup> AND Annual Average High Temperature<sup>[2]</sup> IN OC**



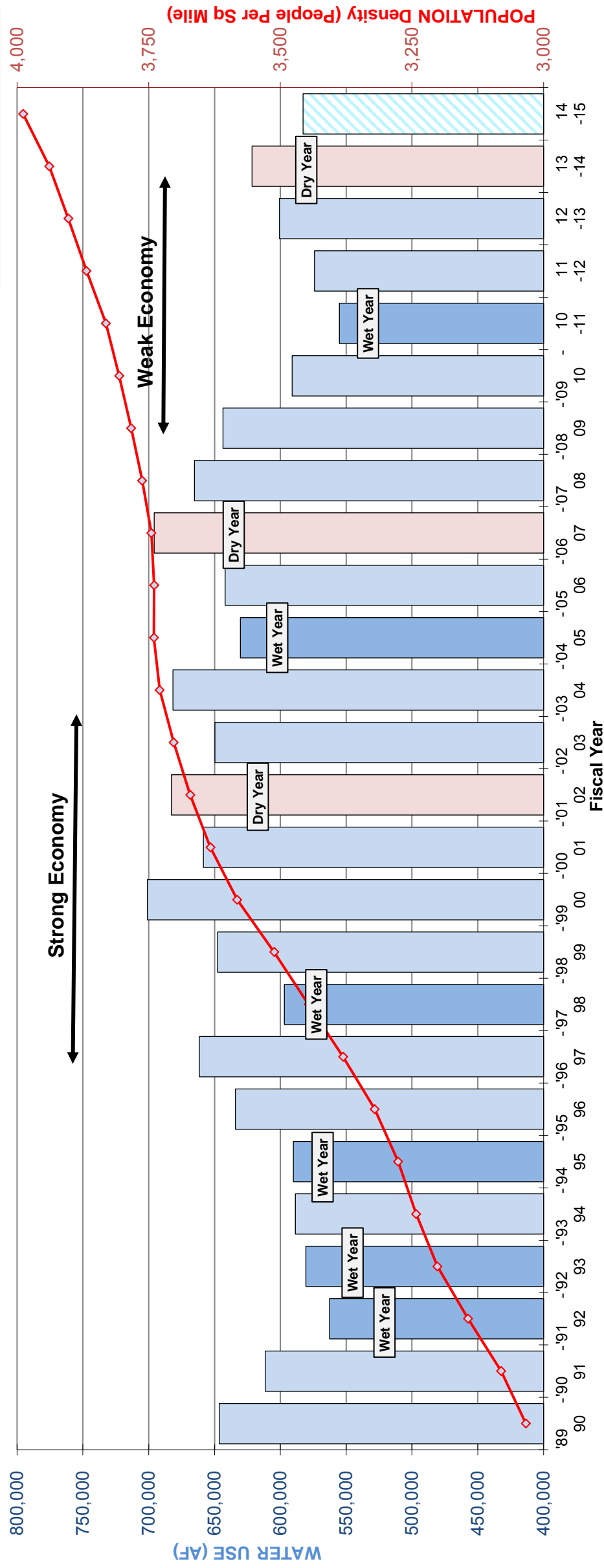
[1] Consumption includes potable, recycled and non-potable usage; excludes Barrier and Spreading water. The most recent data involve some estimation.  
[2] Temperature data is from Santa Ana Fire Station, elevation 135'

**Fig. 3D HISTORICAL WATER CONSUMPTION<sup>[1]</sup> AND Average Unemployment<sup>[2]</sup> IN OC**



[1] Consumption includes potable, recycled and non-potable usage; excludes Barrier and Spreading water. The most recent data involve some estimation.  
 [2] Employment Data source Bureau of Labor Statistics for Long Beach-L.A.-Santa Ana Metro Area  
<http://www.bls.gov/lau/>

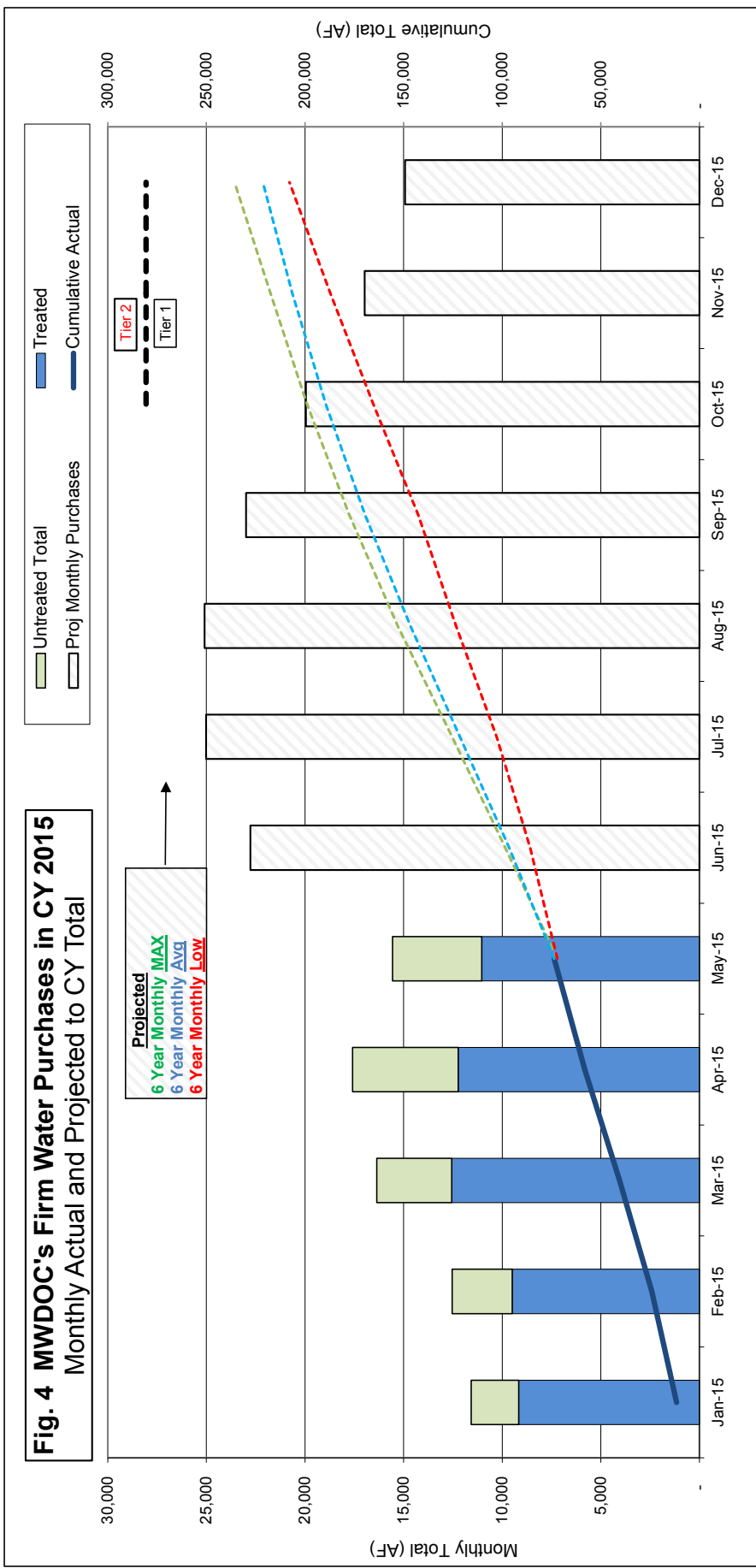
**Fig. 3E HISTORICAL WATER CONSUMPTION<sup>[1]</sup> AND POPULATION DENSITY<sup>[2]</sup> IN OC**



[1] Consumption includes potable, recycled and non-potable usage; excludes Barrier and Spreading water. The most recent data involve some estimation.

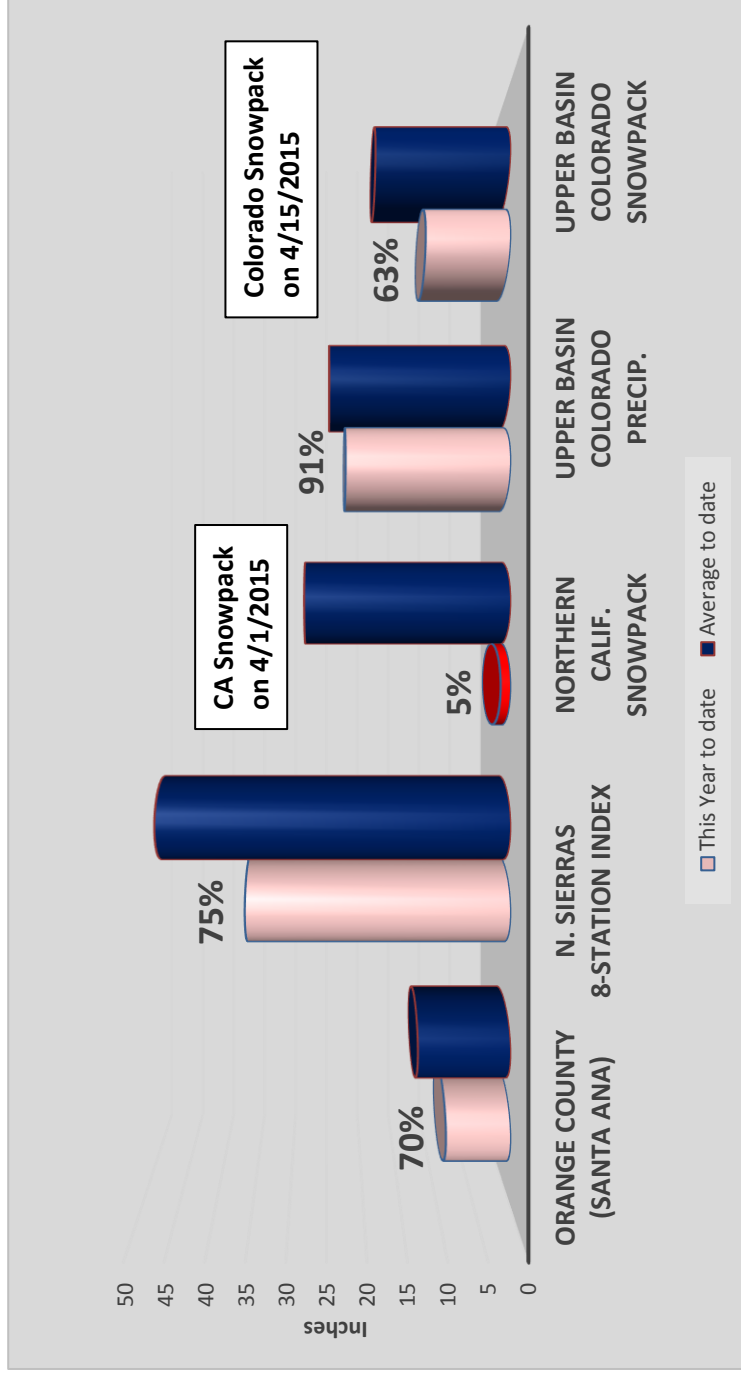
[2] Population estimates in the 2000s decade were revised by the State Dept. of Finance to reflect the 2010 Census counts.





# Accumulated Precipitation

for the Oct.-Sep. water year, through Mid June 2015



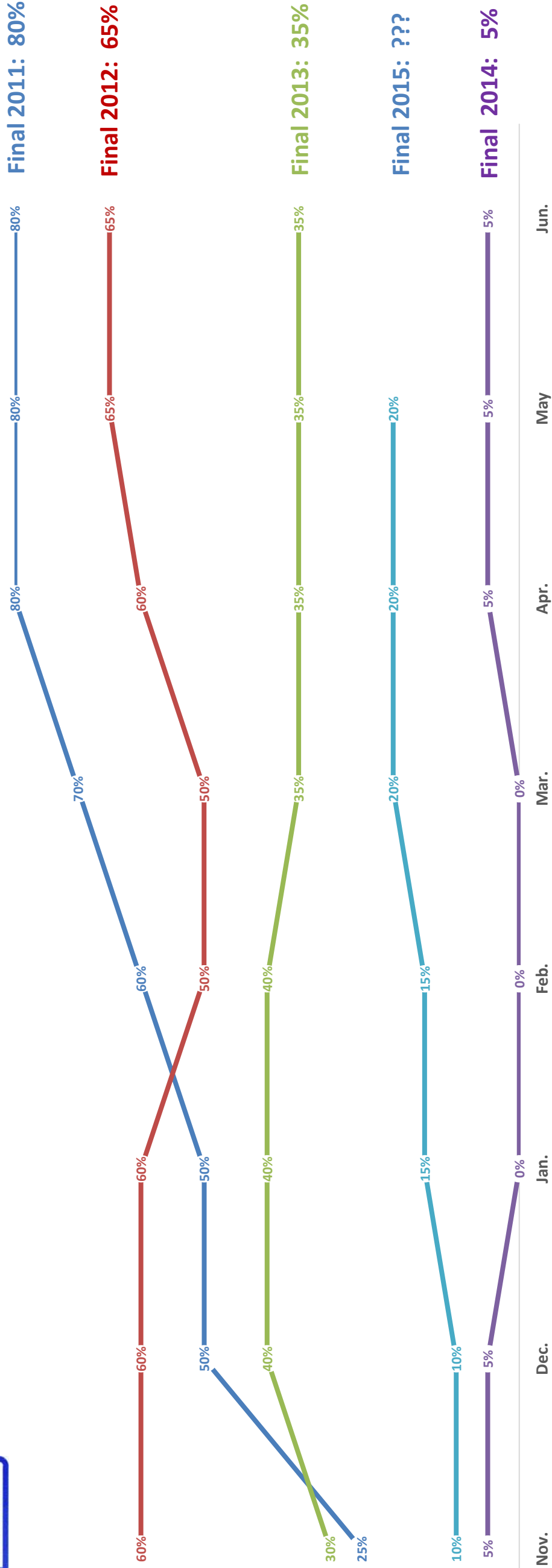
\* The date of maximum snowpack accumulation (April 1st in Northern Calif. , April 15th in the Upper Colorado Basin) is used for year to year comparison.

prepared by the Municipal Water District of Orange County

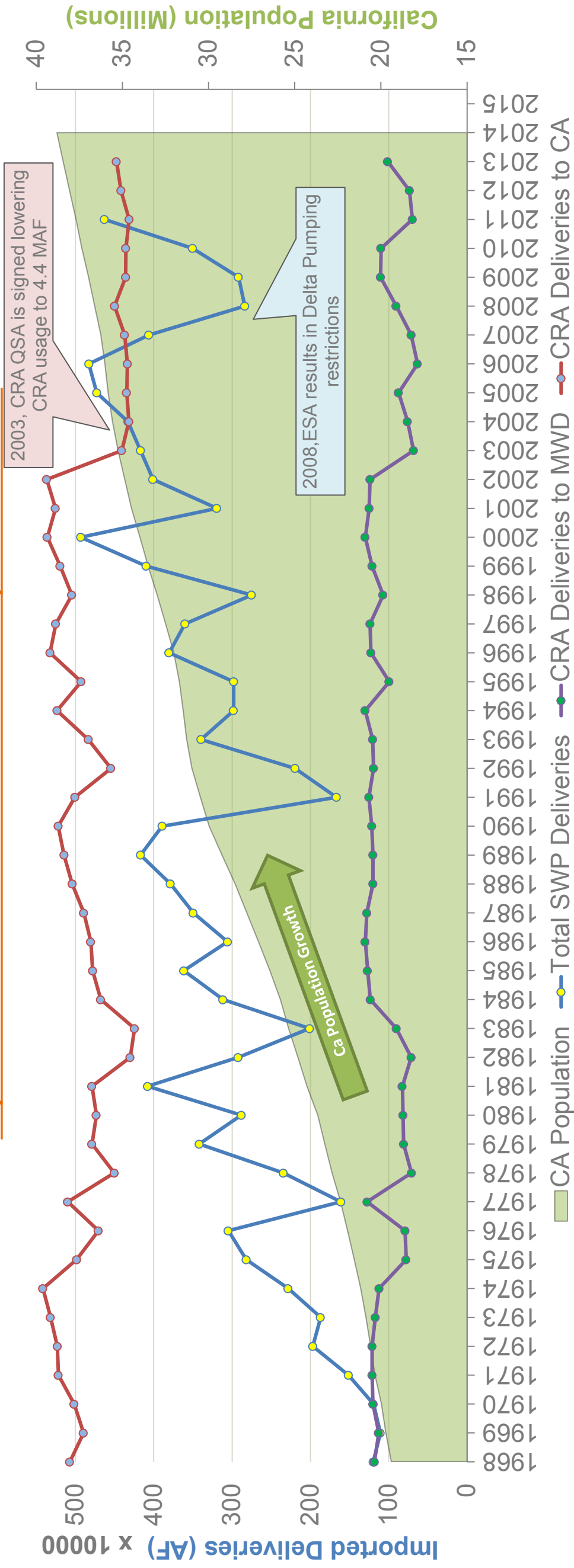
*\*numbers are subject to change*



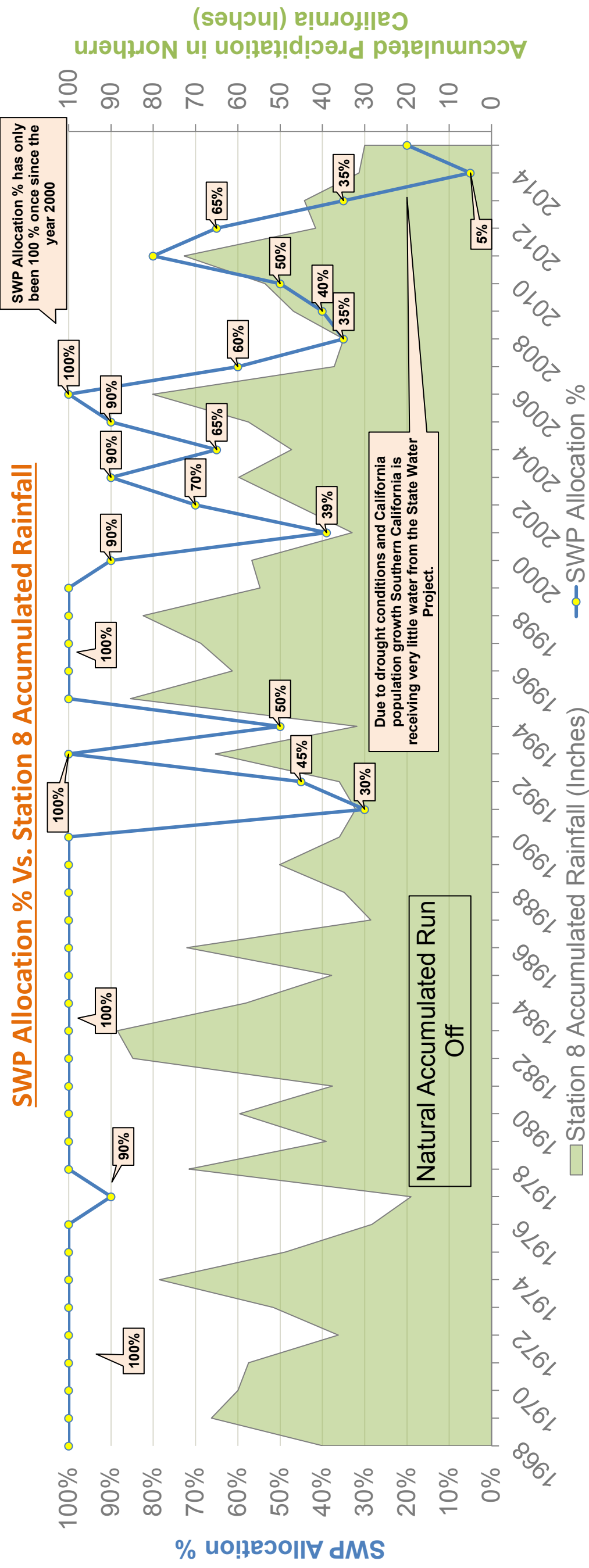
SWP TABLE A ALLOCATION  
FOR STATE WATER PROJECT CONTRACTORS



## Imported Water Deliveries Vs. California Population Growth

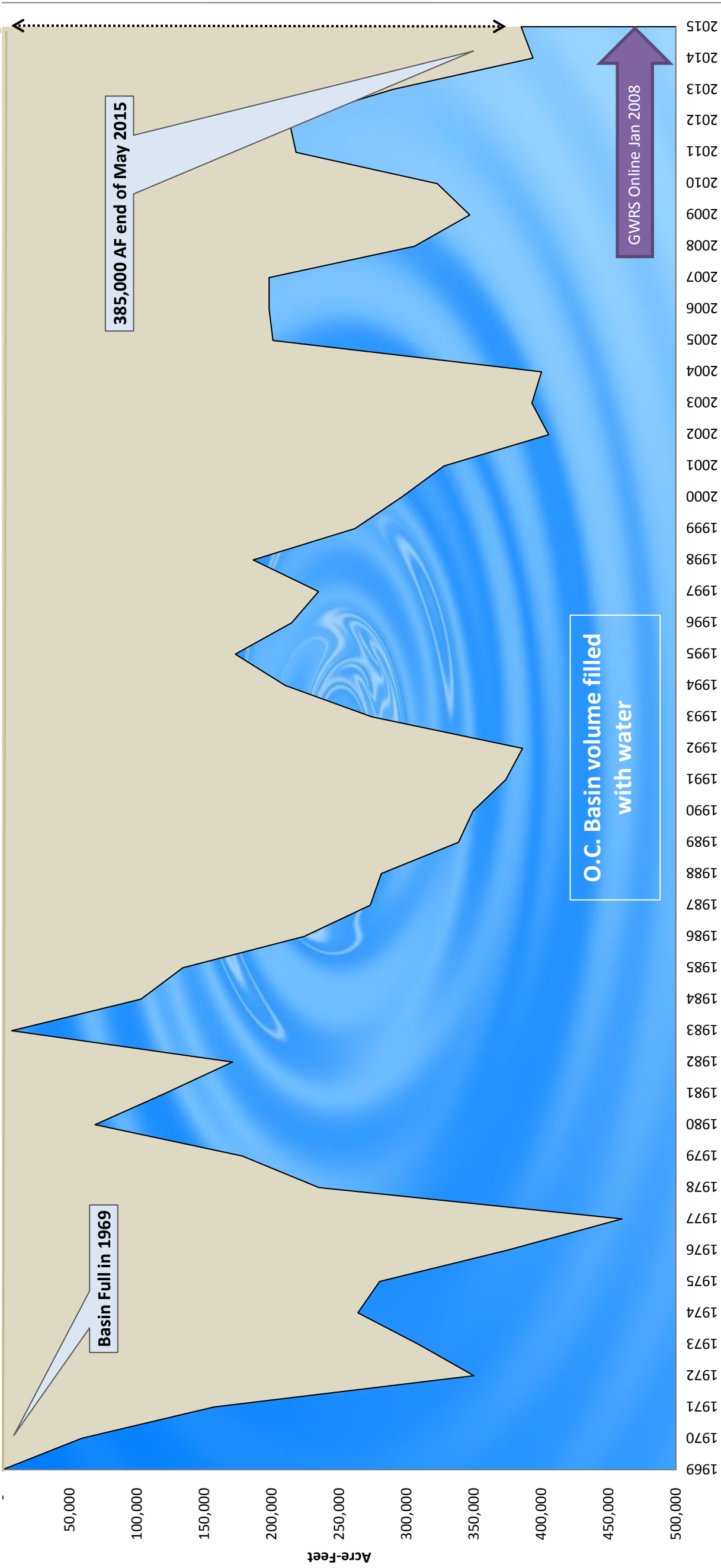


## SWP Allocation % Vs. Station 8 Accumulated Rainfall



# O.C. Basin Accumulated Overdraft

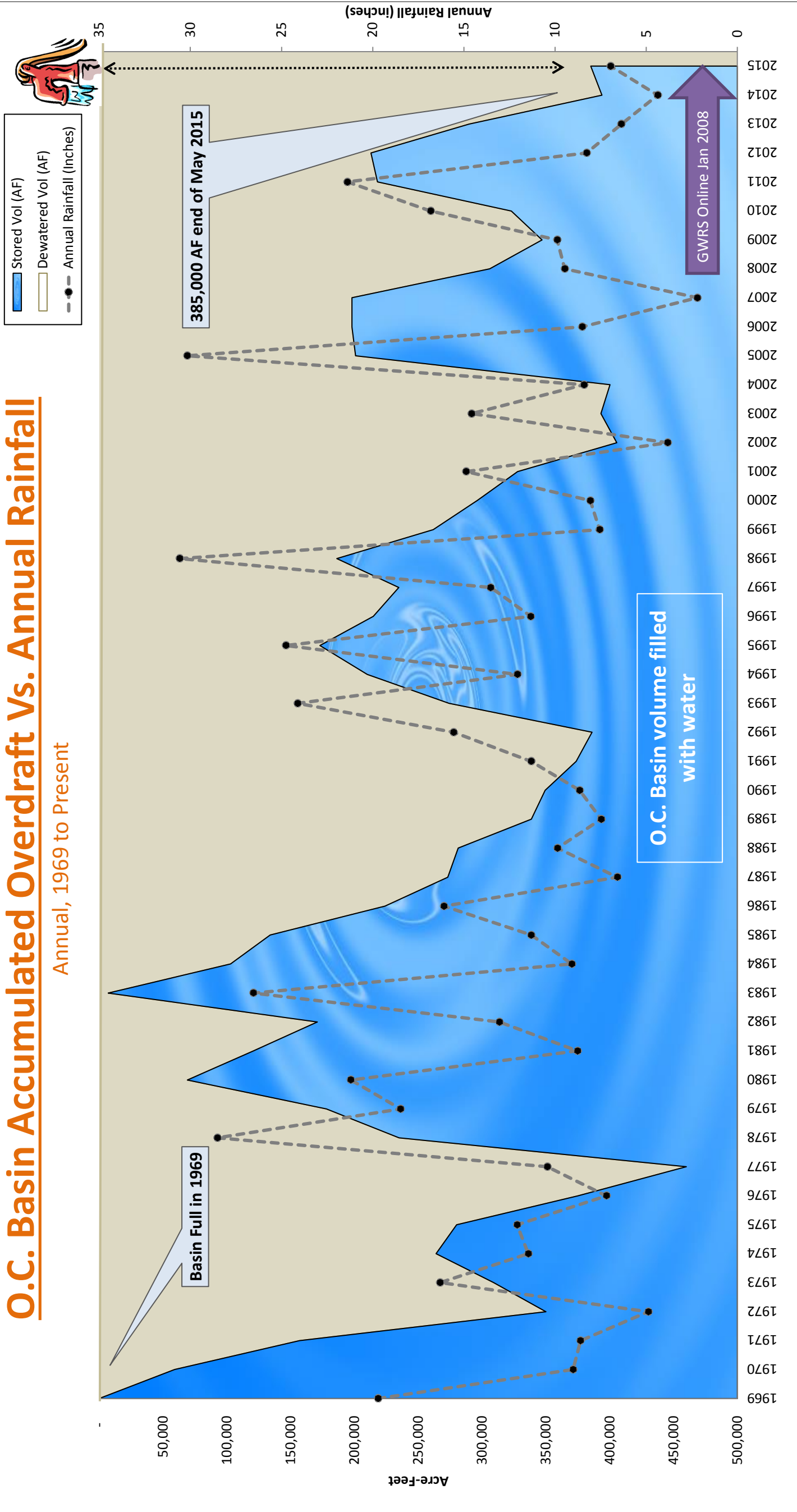
Annual, 1969 to Present



~ Accumulated Overdraft (dewatered volume) shown as white area, excluding the volume stored by Metropolitan. source: OCWD

# O.C. Basin Accumulated Overdraft Vs. Annual Rainfall

Annual, 1969 to Present

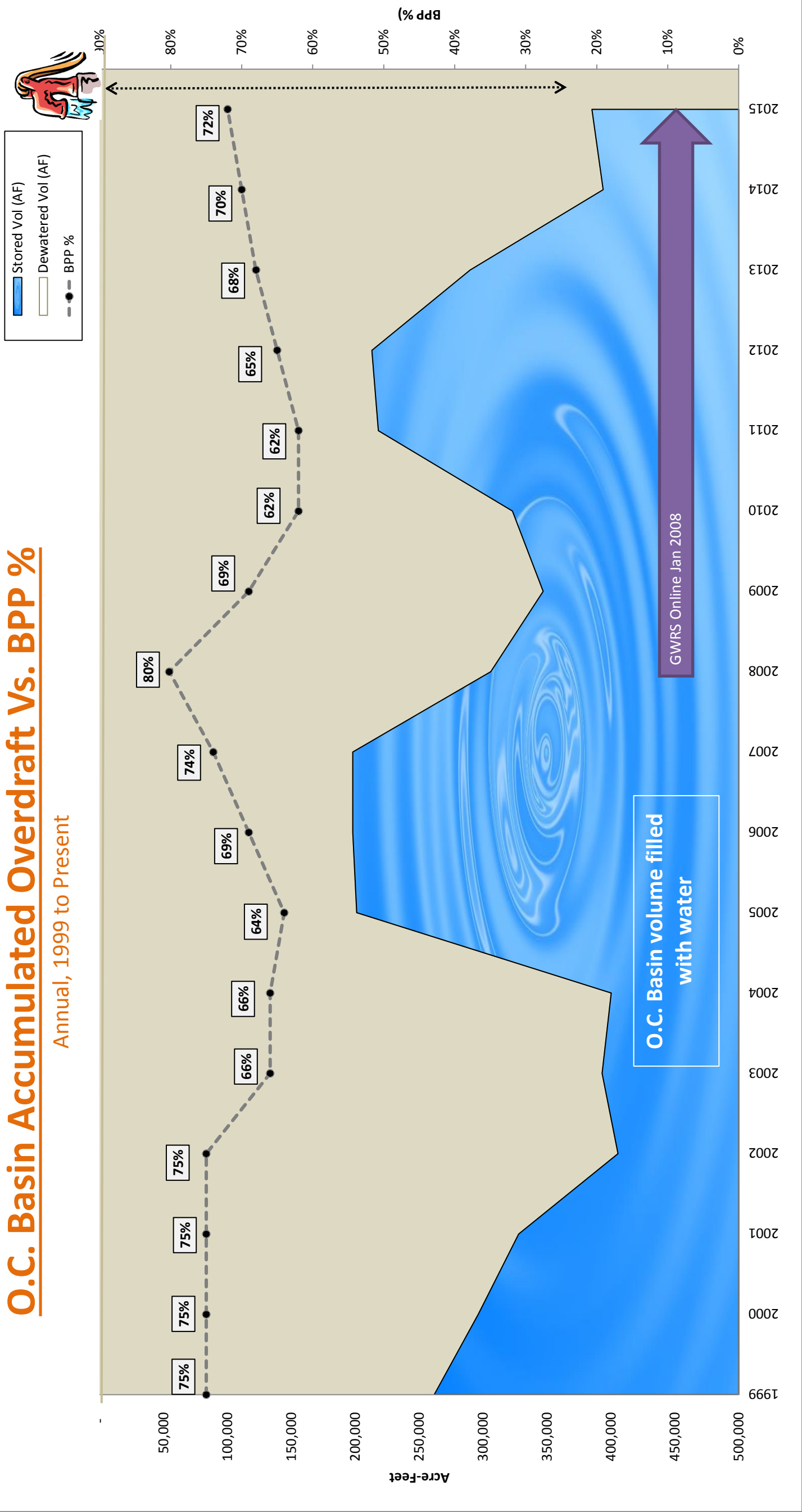


~ Accumulated Overdraft (dewatered volume) shown as white area, excluding the volume stored by Metropolitan. source: OCWD



# O.C. Basin Accumulated Overdraft Vs. BPP %

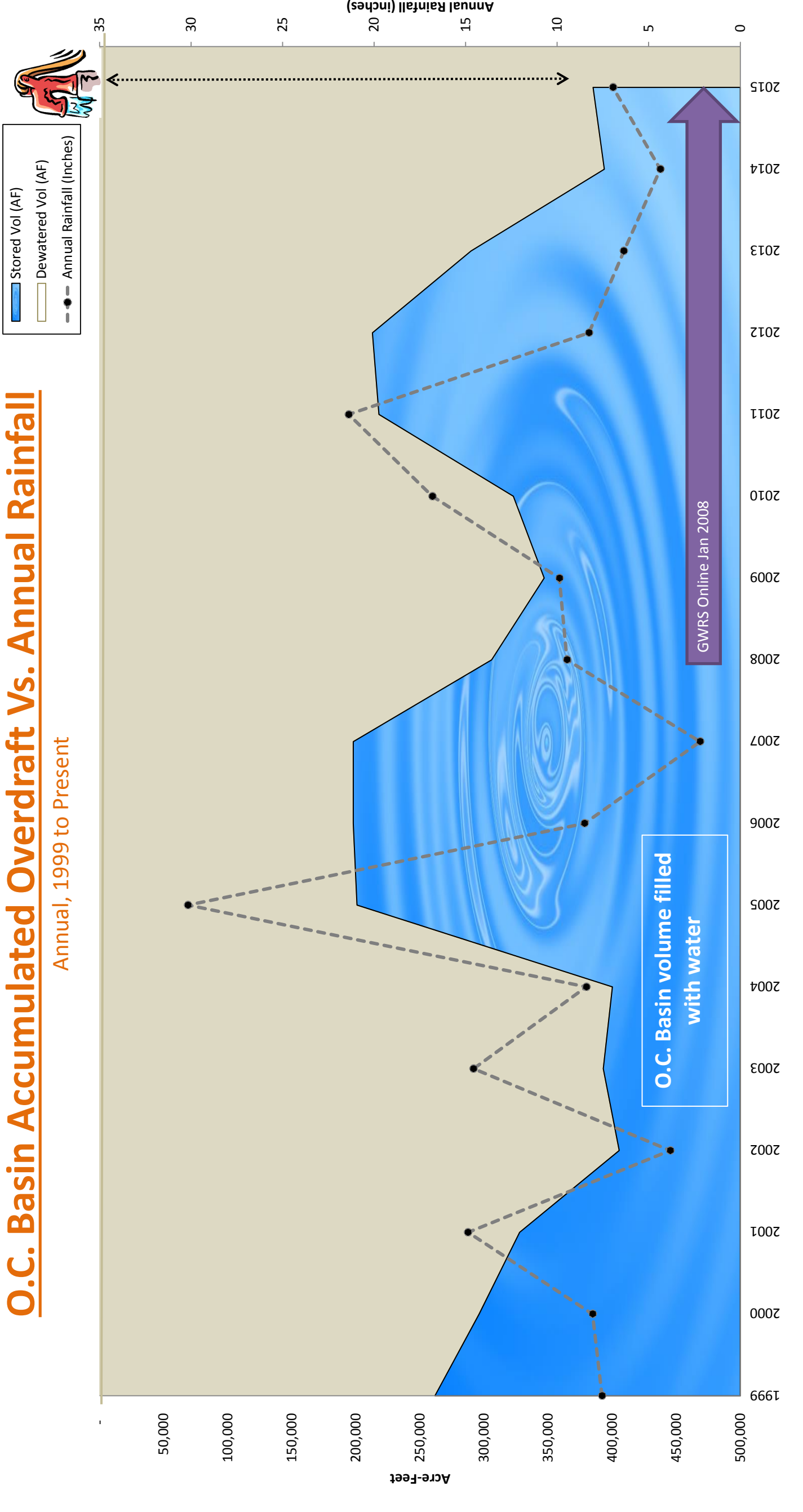
Annual, 1999 to Present



~ Accumulated Overdraft (dewatered volume) shown as white area, excluding the volume stored by Metropolitan. source: OCWD

# O.C. Basin Accumulated Overdraft Vs. Annual Rainfall

Annual, 1999 to Present



~ Accumulated Overdraft (dewatered volume) shown as white area, excluding the volume stored by Metropolitan. source: OCWD

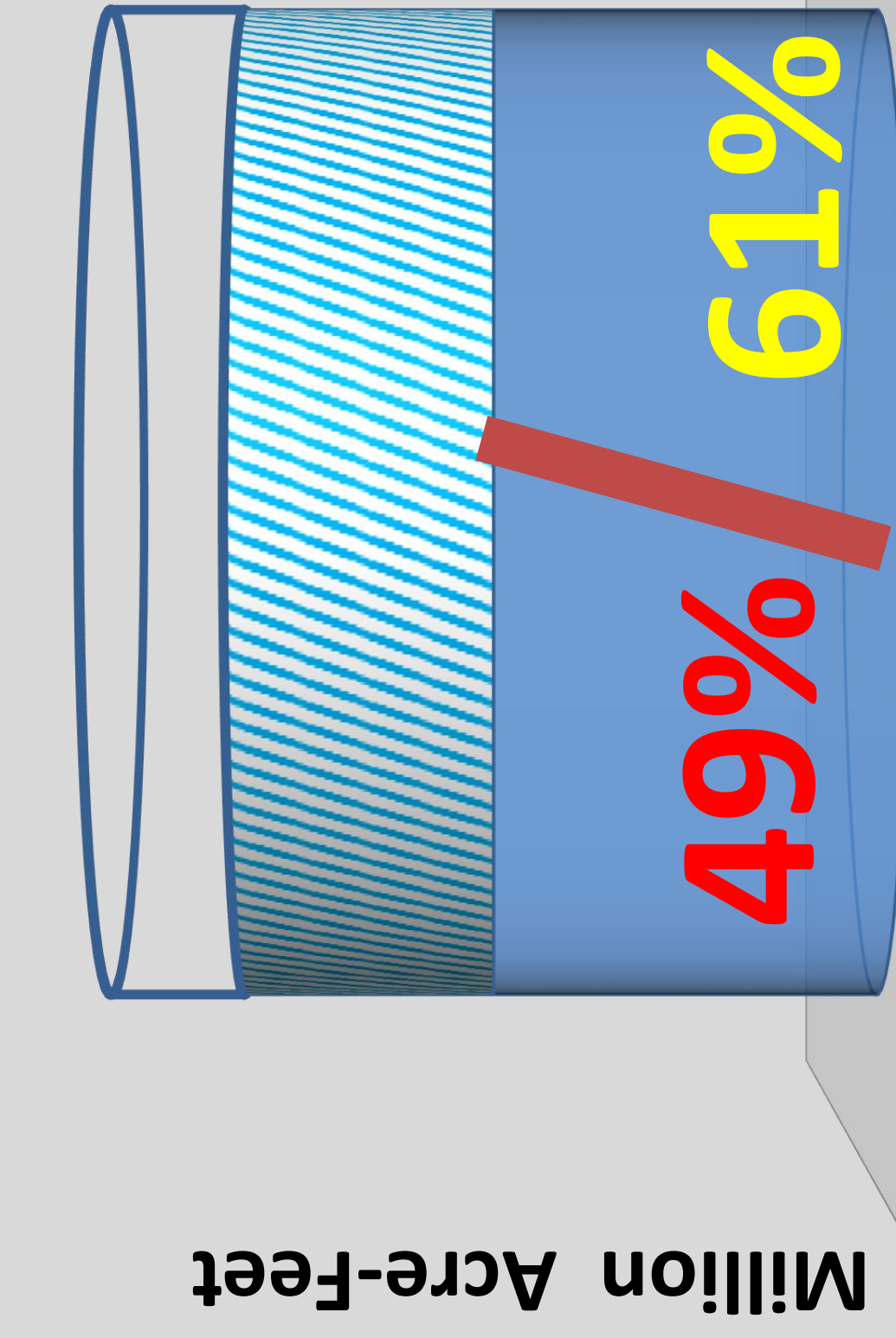




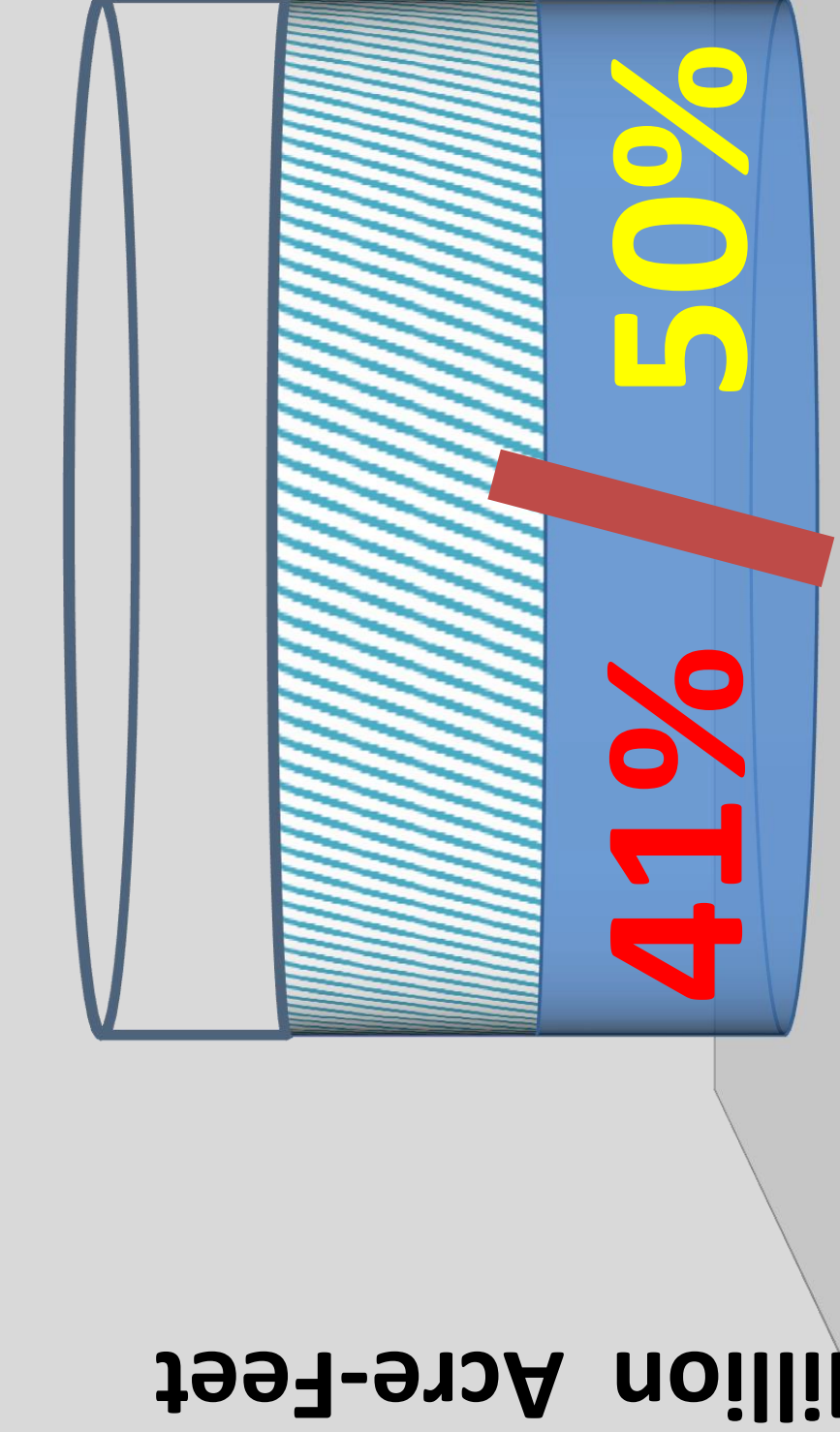
# State Water Project, Colorado River, and MWD Reservoir Storage

as of June 23rd, 2015

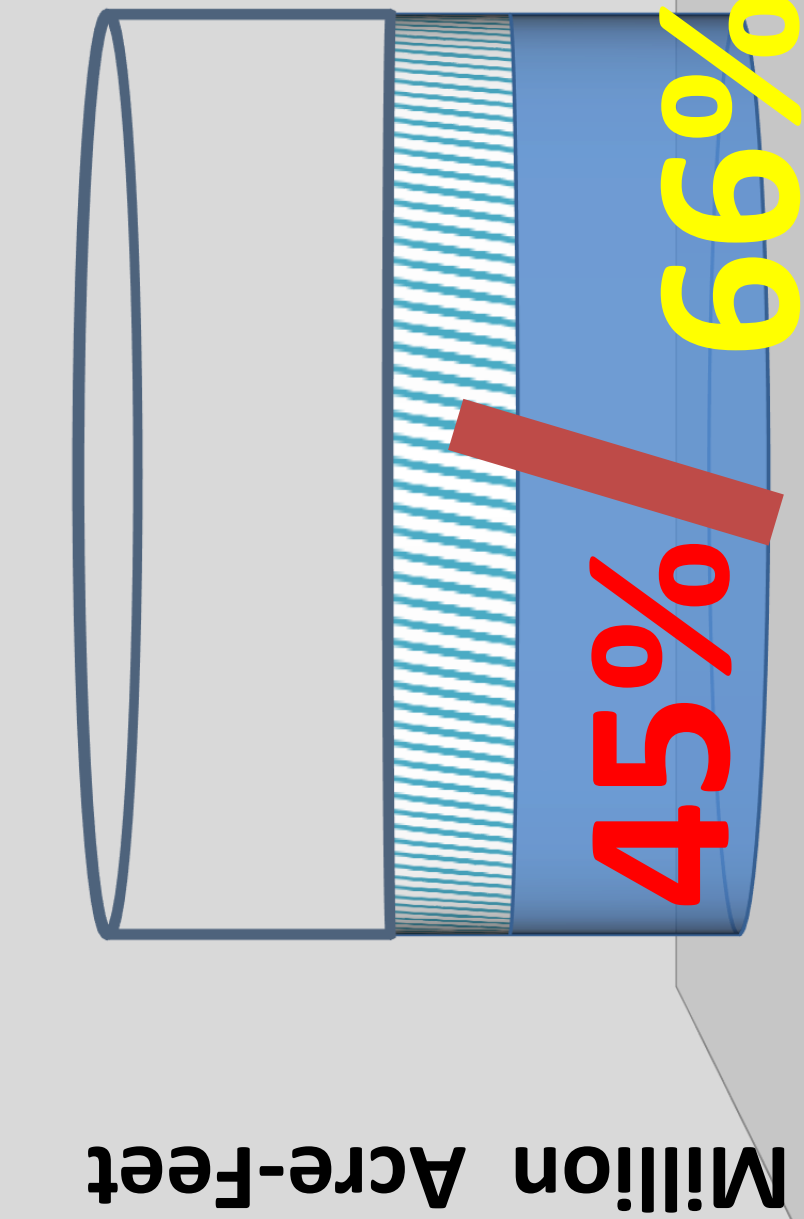
## Lake Shasta



## Lake Oroville



## San Luis Resv.

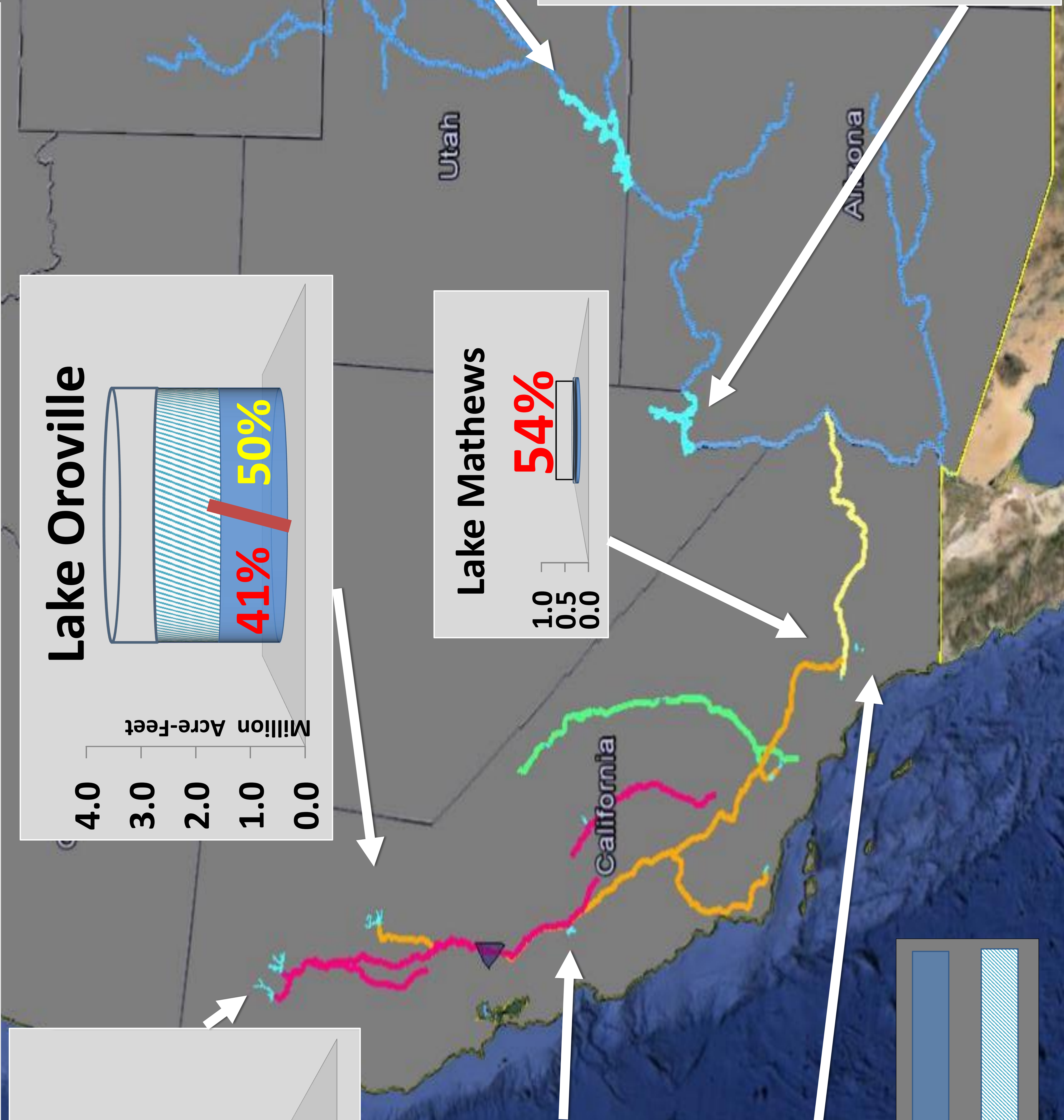


## Diamond Valley

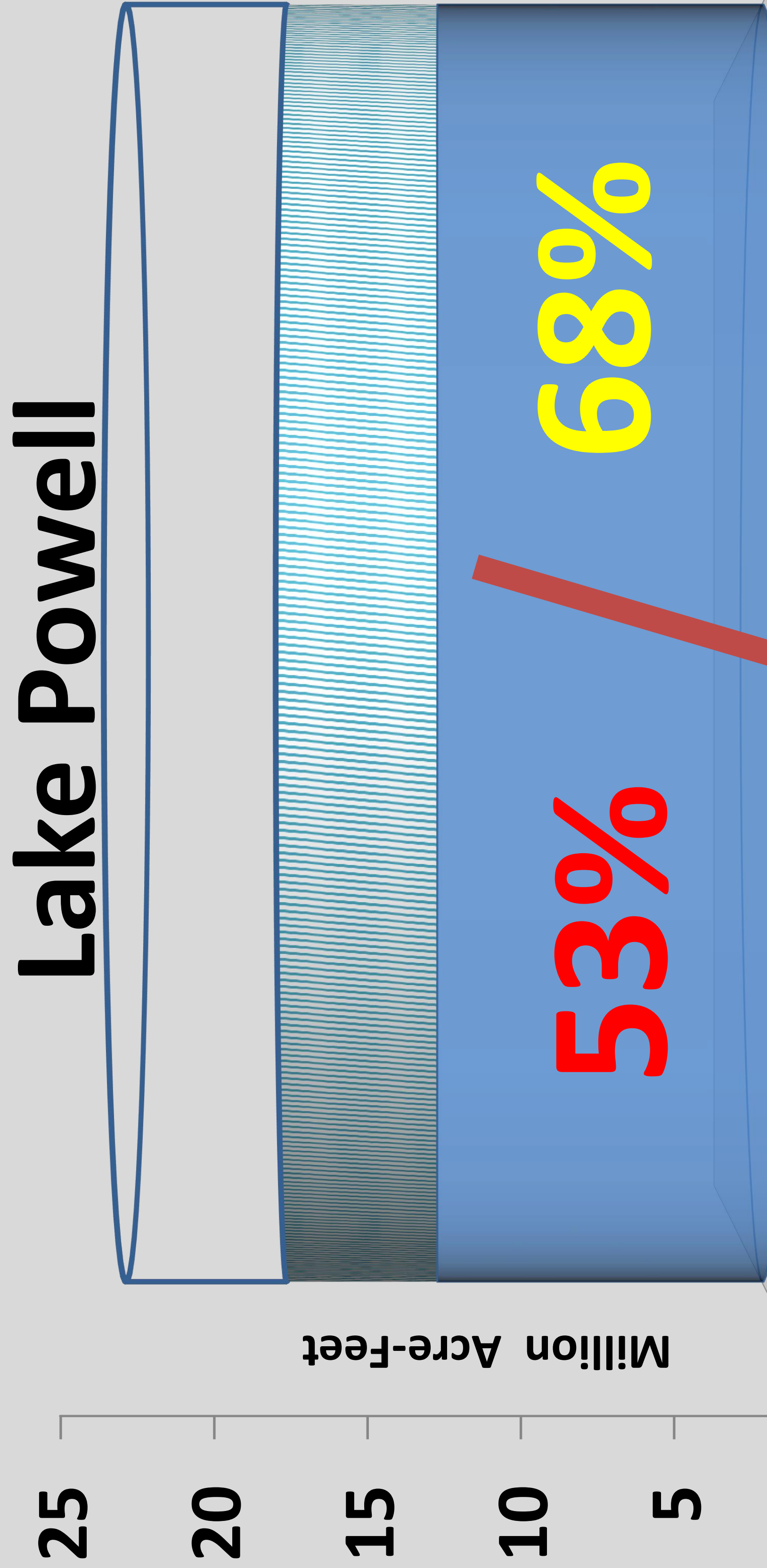
44%

% of Capacity  
% of Historical Avg.

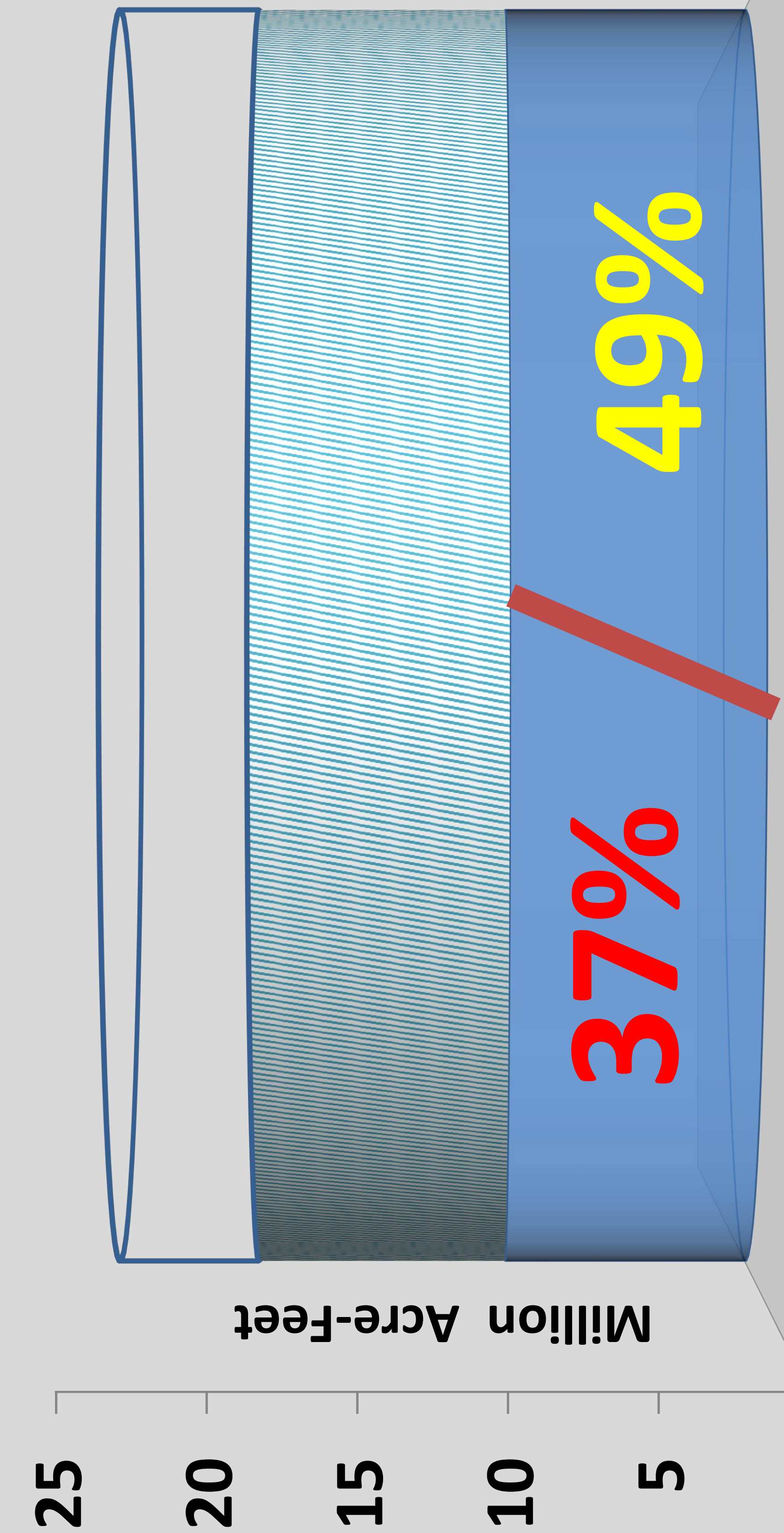
© 2015 INEGI



## Lake Powell

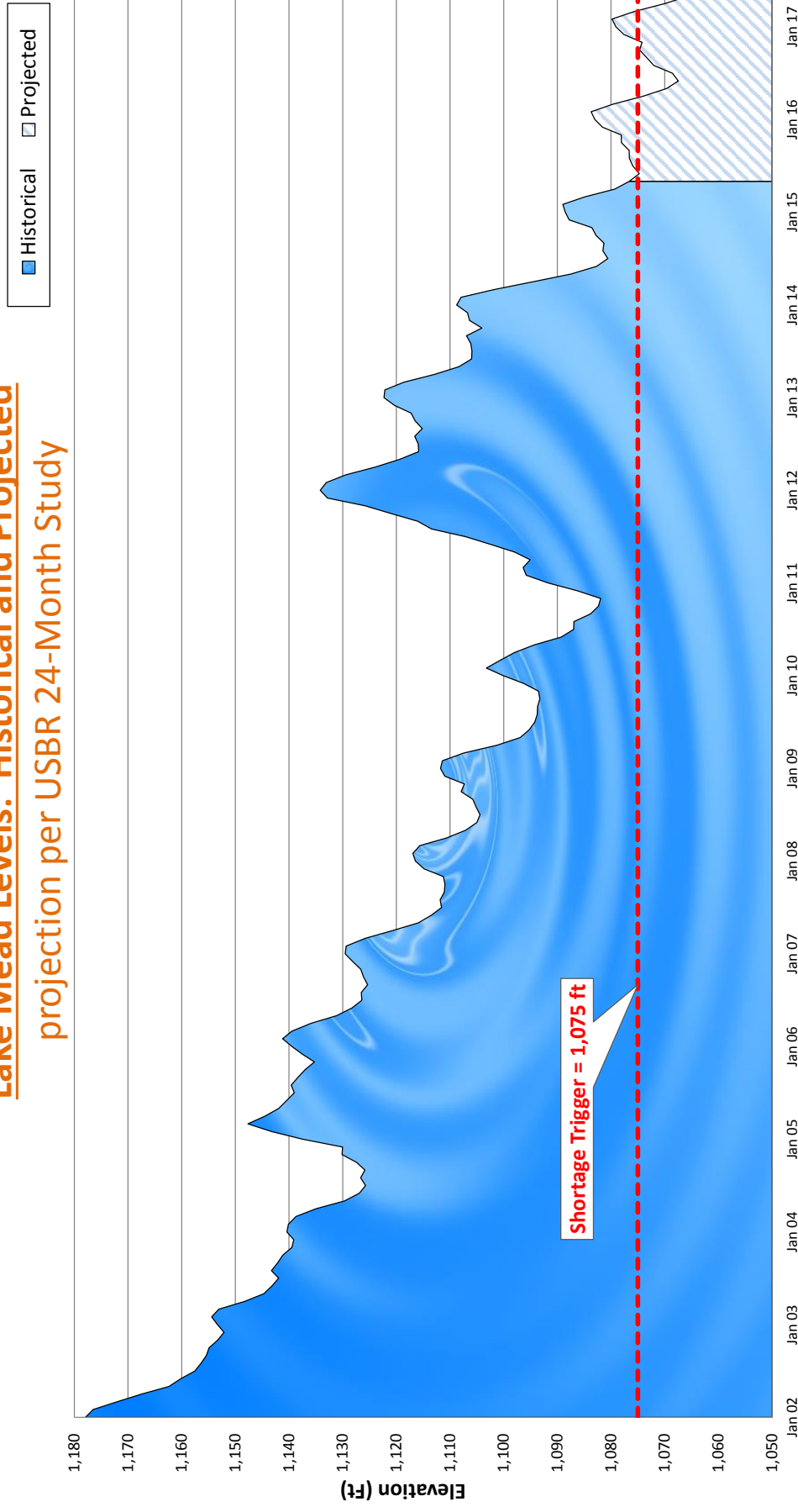


## Lake Mead





## Lake Mead Levels: Historical and Projected projection per USBR 24-Month Study



**Administration Activities Report**  
**June 5, 2015 to July 2, 2015**

Activity	Summary
<b>Administration/Board</b>	<ul style="list-style-type: none"> <li>• Maribeth has been busy scheduling meetings for Rob Hunter and for various Ad Hoc Committees of the Board.</li> <li>• Maribeth has been assisting Rob/Karl with various write ups and follow-up for the Committees and Board, as well as research projects.</li> <li>• Maribeth has been working with legal counsel and the General Manager regarding revisions to the Administrative Code.</li> <li>• Maribeth submitted the package to CSDA regarding for the District of Distinction award.</li> <li>• Maribeth has been sending the monthly Water Supply Reports to the agencies.</li> <li>• Maribeth has responded to two Public Records Requests</li> <li>• Pat has been scheduling meetings for Karl and Kevin.</li> <li>• Pat proofed and formatted a letter for Rob to OCWD on their proposed Wildlife Exhibit and proofread various documents for Karl.</li> <li>• To accommodate vacation schedules, Pat attended the A&amp;F Committee meeting and prepared minutes. Also, Pat has been scheduling meetings for Rob and an Ad Hoc Committee of the Board.</li> <li>• Pat has been scheduling travel for the ACWA Legislative Committee, CUWCC, DWR, and other misc. travel and/or workshops, which includes preparation of purchase requisitions and back-up.</li> <li>• Katie proofed and formatted Board items for Harvey.</li> </ul>
<b>MWDOC/OCWD Joint Administration</b>	Cathy is continuing to work with PDC Interiors on coordination of items related to the Joint Boardroom, Joint Foyer area and the Main Reception Lobby.
<b>Health Benefits</b>	<ul style="list-style-type: none"> <li>• Katie is reviewing the Consumer Driven Health Plan (CDHP) offered by ACWA (formerly known as the Account Based Health Plan or High deductible Health Plan).</li> <li>• Katie is working on obtaining flu shots with Walgreens this year. The \$20-\$25 fee will be eliminated as Walgreens will bill the employee's insurance directly. The exception to the co-pay will only apply to Kaiser participants and their fee will be \$20.</li> </ul>
<b>Records Management</b>	<ul style="list-style-type: none"> <li>• Sarah initiated destruction of 10 boxes of accounting files from Iron Mountain.</li> <li>• Sarah processed rebate program applications from the vault for electronic archiving to make room for Turf Program applications from Sergio's area.</li> <li>• Sarah worked with Leah &amp; Pari on various records management projects.</li> <li>• Katie assisted Michelle Tuchman in reviewing several boxes of outdated Public Affairs files.</li> </ul>

<b>CalPERS</b>	Nothing to report this month.
<b>Agency Inquiries</b>	Nothing to report this month.
<b>Recruitment /Departures</b>	<ul style="list-style-type: none"> <li>• Recruitment is underway for the Director of Public Affairs position. Interviews were held and a candidate will be selected in the next few weeks.</li> <li>• Stephanie Dye, Water Use Efficiency Assistant began her assignment on June 17. Stephanie is assisting staff with the Turf Removal calls and applications.</li> <li>• Corinne Van Dyke began her Internship with the Water Use Efficiency Department on June 22.</li> <li>• Recruitment is underway to hire an accounting intern in anticipation of the departure of John Goldsby in early September and maternity leave for one staff member in August.</li> </ul>
<b>Other</b>	
<b>Projects and Activities</b>	<ul style="list-style-type: none"> <li>• Cathy is continuing to work with the Pacific Design Center to evaluate the upcoming office areas to be renovated (MWDOC lobby and restrooms), as well as vacant offices that need paint and carpeting; and office space planning options.</li> <li>• Cathy has been coordinating with Legal Counsel on IRS Audit issues.</li> <li>• Cathy and Leah coordinated the refresh (carpet, paint and window coverings) of five offices.</li> <li>• The Performance Evaluation process is underway and is to be completed in July.</li> <li>• HR and payroll are currently reviewing and preparing for the implementation of the Mandatory Sick Leave laws, effective July 1.</li> <li>• MWDOC All Staff Meeting was held on June 11 at which time the following items were reviewed: <ul style="list-style-type: none"> <li>○ Salary Survey</li> <li>○ Annual Performance Evaluations</li> <li>○ Peer Evaluations</li> <li>○ Administrative Code Revisions</li> <li>○ Office Remodel Updates</li> <li>○ Mandatory Paid Sick Leave – Effective July 1, 2015</li> <li>○ Drought &amp; Water Restrictions</li> </ul> </li> </ul>

**INFORMATION ITEM**

July 8, 2015

**TO:** Administration & Finance Committee  
(Directors Thomas, Barbre, Osborne)

**FROM:** Robert J. Hunter, General Manager

Staff Contact: Jeff Stalvey

**SUBJECT:** Finance and IT Pending Items Report

**SUMMARY**

The following list details the status of special projects that are in-progress or to be completed during FY 2015-16. Highlighted items reflect updates from last month.

Description	% of Completion	Estimated Completion date	Status
<b><u>Finance</u></b>			
Further Implementation of WUE Landscape Programs Databases and Web Site.	On-going	On-going	In Progress
Government Compensation in California report	0%	11-30-15	Not Started
State Controller Report preparation	0%	11-30-15	Not Started
State Tax filing for Water Facilities	0%	11-30-15	Not Started
Fiscal Year 2014/15 Annual Audit by Vavrinek, Trine, Day & Company	10%	10/08/15	Interim Audit – week of July 13th
Annual Financial Statement Report	0%	10/08/15	Not Started
Preparation of documents for FY16-17 budget process.	0%	5-31-16	Not Started

<b><u>Information Technology</u></b>			
Network security issues (hackers, viruses and spam emails)	On-going	On-going	Continuous system monitoring
Implement and deploy Malware/Spyware Protection for all Workstations	0%	12/31/2015	Not Started
Implement and install E-mail Archiver system.	0%	6/30/2016	Not Started
Upgrade Exchange E-mail Server to the latest version (Exchange 2013)	0%	6/30/2016	Not Started
Purchase and upgrade Finance Check printer	0%	12/30/2015	Not Started
Purchase and upgrade 13 Desktop Computers with monitors for Staff.	0%	12/31/2015	Not Started
Purchase and upgrade District Broadband Speed	0%	6/30/2016	Not Started
Virtualize and migrate HR ABRA database Server	0%	02/28/2016	Not Started

**FY 2015-16 Completed Special Tasks**

Description	% of Completion	Completion date	Status
<b><u>Finance</u></b>			

Description	% of Completion	Completion date	Status
<b><u>Information Technology</u></b>			