

**MEETING OF THE
BOARD OF DIRECTORS OF THE
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY**
Jointly with the
ADMINISTRATION & FINANCE COMMITTEE
March 12, 2014, 8:30 a.m.
MWDOC Conference Room 101

Committee:

Director Thomas, Chairman
Director Barbre
Director Osborne

Staff: R. Hunter, K. Seckel, C. Harris,
K. Davanaugh, H. Chumpitazi,
J. Stalvey

Ex Officio Member: L. Dick

MWDOC Committee meetings are noticed and held as joint meetings of the Committee and the entire Board of Directors and all members of the Board of Directors may attend and participate in the discussion. Each Committee has designated Committee members, and other members of the Board are designated alternate committee members. If less than a quorum of the full Board is in attendance, the Board meeting will be adjourned for lack of a quorum and the meeting will proceed as a meeting of the Committee with those Committee members and alternate members in attendance acting as the Committee.

PUBLIC COMMENTS - Public comments on agenda items and items under the jurisdiction of the Committee should be made at this time.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED - Determine there is a need to take immediate action on item(s) and that the need for action came to the attention of the District subsequent to the posting of the Agenda. (Requires a unanimous vote of the Committee)

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING --

Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the District's business office located at 18700 Ward Street, Fountain Valley, California 92708, during regular business hours. When practical, these public records will also be made available on the District's Internet Web site, accessible at <http://www.mwdoc.com>.

PROPOSED BOARD CONSENT CALENDAR ITEMS-ACTION

1. TREASURER'S REPORT
 - a. Revenue/Cash Receipt Report – February 2014
 - b. Disbursement Approval Report for the month of March 2014
 - c. Disbursement Ratification Report for the month of February 2014
 - d. GM Approved Disbursement Report for the month of February 2014
 - e. Water Use Efficiency Projects Cash Flow – February 28, 2014
 - f. Consolidated Summary of Cash and Investment – January 2014
 - g. OPEB Trust Fund monthly statement

2. FINANCIAL REPORT - Combined Financial Statements and Budget Comparative for the period ending January 31, 2014

ACTION ITEMS

3. STANDING COMMITTEE AND AD HOC COMMITTEE APPOINTMENTS FOR 2014; SCHEDULE OF COMMITTEE MEETING DATES FOR 2014
4. ASSOCIATION AND COMMISSION APPOINTMENTS FOR 2014
5. NOMINATIONS/ELECTION OF REGULAR SPECIAL DISTRICT AND ALTERNATE SPECIAL DISTRICT MEMBER OF THE LOCAL AGENCY FORMATION COMMISSION (LAFCO)
6. REQUEST FOR SUPPORT TO AMEND LANGUAGE IN AB 1331, SB 848 AND SB 927

DISCUSSION ITEMS

7. DISTRICT LIABILITY, PROPERTY, CRIME AND WORKERS' COMPENSATION INSURANCE COVERAGE
8. FY 2014/15 BUDGET REVIEW (1ST DRAFT) - (attached as a separate document)
9. REPORT ON REPLACEMENT OF HVAC SYSTEM FOR DISTRICT OFFICE

INFORMATION ITEMS – (THE FOLLOWING ITEMS ARE FOR INFORMATIONAL PURPOSES ONLY – BACKGROUND INFORMATION IS INCLUDED IN THE PACKET. DISCUSSION IS NOT NECESSARY UNLESS REQUESTED BY A DIRECTOR.)

10. MONTHLY WATER USAGE DATA, TIER 2 PROJECTION & WATER SUPPLY INFORMATION
11. DEPARTMENT ACTIVITIES REPORTS
 - a. Administration
 - b. Finance and Information Technology

OTHER ITEMS

12. REVIEW ISSUES REGARDING DISTRICT ORGANIZATION, PERSONNEL MATTERS, EMPLOYEE BENEFITS FINANCE AND INSURANCE

ADJOURNMENT

NOTE: At the discretion of the Committee, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated, and may be subject to action by the Committee. On those items designated for Board action, the Committee reviews the items and makes a recommendation for final action to the full Board of Directors; final action will be taken by the Board of Directors. Agendas for Committee and Board meetings may be obtained from the District Secretary. Members of the public are advised that the Board consideration process

includes consideration of each agenda item by one or more Committees indicated on the Board Action Sheet. Attendance at Committee meetings and the Board meeting considering an item consequently is advised.

Accommodations for the Disabled. Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Maribeth Goldsby, District Secretary, at (714) 963-3058, or writing to Municipal Water District of Orange County at P.O. Box 20895, Fountain Valley, CA 92728. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that District staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the District to provide the requested accommodation.

Municipal Water District of Orange County
REVENUE / CASH RECEIPT REPORT
February 2014

WATER REVENUES

Date	From	Description	Amount
02/03/14	City of Seal Beach	December 2013 Water deliveries	7,809.64
02/04/14	City of Buena Park	December 2013 Water deliveries	167,990.08
02/04/14	City of Newport Beach	December 2013 Water deliveries	573,197.42
02/07/14	Serrano Water District	December 2013 Water deliveries	190,772.48
02/07/14	Trabuco Canyon Water District	December 2013 Water deliveries	12,413.17
02/10/14	Santa Margarita Water District	December 2013 Water deliveries	1,598,270.08
02/11/14	East Orange County Water District	December 2013 Water deliveries	390,124.29
02/11/14	City of La Palma	December 2013 Water deliveries	4,375.43
02/11/14	City of Fountain Valley	December 2013 Water deliveries	360,201.76
02/11/14	El Toro Water District	December 2013 Water deliveries	549,625.79
02/12/14	Laguna Beach County Water District	December 2013 Water deliveries	256,697.87
02/12/14	City of Westminster	December 2013 Water deliveries	344,431.15
02/13/14	City of Orange	December 2013 Water deliveries	312,011.12
02/13/14	Mesa Water	December 2013 Water deliveries	126,006.21
02/13/14	Santiago Aqueduct Commission	December 2013 Water deliveries	107,850.48
02/14/14	Orange County Water District	December 2013 Water deliveries	638,791.19
02/14/14	Irvine Ranch Water District	December 2013 Water deliveries	540,385.92
02/14/14	Moulton Niguel Water District	December 2013 Water deliveries	1,487,816.24
02/14/14	Yorba Linda Water District	December 2013 Water deliveries	571,111.38
02/14/14	Golden State Water Company	December 2013 Water deliveries	301,848.49
02/25/14	City of La Habra	January 2014 Water deliveries	15,806.87
02/28/14	South Coast Water District	January 2014 Water deliveries	411,562.89
02/28/14	City of Buena Park	January 2014 Water deliveries	212,690.82
02/28/14	City of Huntington Beach	January 2014 Water deliveries	353,036.23
02/28/14	City of Garden Grove	January 2014 Water deliveries	176,101.57

TOTAL REVENUES **\$ 9,710,928.57**

Municipal Water District of Orange County
REVENUE / CASH RECEIPT REPORT
February 2014

MISCELLANEOUS REVENUES

Date	From	Description	Amount
02/03/14	Metropolitan Water District	5/16/14 OC Water Summit sponsorship	3,000.00
02/10/14	Metropolitan Water District	Balance due for 5/16/14 OC Water Summit sponsorship	200.00
02/12/14	Irvine Ranch Water District	5/16/14 OC Water Summit sponsorship	6,000.00
02/18/14	Moulton Niguel Water District	5/16/14 OC Water Summit sponsorship	1,600.00
02/28/14	Paypal	5/16/14 OC Water Summit registrations	1,976.64
02/28/14	California Avocado Commission	5/16/14 OC Water Summit sponsorship	1,000.00
02/07/14	6 Checks	2/6/14 Water policy dinner	630.00
02/14/14	City of Tustin	2/6/14 Water policy dinner	85.00
02/18/14	Robert Hunter	2/6/14 Water policy dinner	75.00
02/28/14	Paypal	2/6/14 Water policy dinner	2,317.93
02/11/14	Wayne Clark	2/6/14 Water policy dinner spouse registration	75.00
02/28/14	Paypal	ISDOC registrations	54.75
02/18/14	US Bank	CAL Card rebate check	99.71
02/10/14	Laura Loewen	Movie tickets	32.00
02/24/14	2 Checks	Movie tickets	61.00
02/14/14	City of Fullerton	Jul-Dec 2013 School billing	2,290.08
02/18/14	City of Santa Ana	Jul-Dec 2013 School billing	13,896.99
02/07/14	City of Orange	December 2013 Smart Timers rebate program	69.00
02/14/14	2 Checks	December 2013 Smart Timers rebate program	341.90
02/18/14	El Toro Water District	December 2013 Smart Timers rebate program	75.00
02/21/14	City of Tustin	December 2013 Smart Timers rebate program	150.00
02/24/14	3 Checks	December 2013 Smart Timers rebate program	1,042.48
02/28/14	2 Checks	December 2013 Smart Timers rebate program	94.92
02/18/14	Golden State Water Company	December 2013 Smart Timers & Turf Removal rebate program	115.50
02/21/14	City of San Clemente	December 2013 Smart Timers & Turf Removal rebate program	330.00
02/11/14	City of San Juan Capistrano	August 2013 Turf Removal rebate program	168.72
02/12/14	Laguna Beach County Water District	December 2013 Turf Removal rebate program	889.00
02/28/14	City of Brea	December 2013 Turf Removal rebate program	1,335.00
02/18/14	2 Checks	December 2013 So Cal Watersmart rebate program	2,414.22
02/19/14	Irvine Ranch Water District	December 2013 So Cal Watersmart rebate program	17,910.00
02/24/14	Santa Margarita Water District	December 2013 So Cal Watersmart rebate program	3,167.00
02/19/14	Irvine Ranch Water District	December 2013 Landscape Performance Certification program	750.00
02/26/14	Moulton Niguel Water District	FY 13-14 Choice billing	75,914.51

TOTAL MISCELLANEOUS REVENUES \$ 138,162.13

TOTAL REVENUES \$ 9,849,090.70



Robert J. Hunter, General Manager



Hilary Chumtazi, Deputy Treasurer

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of March 2014**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
Core Expenditures:		
715848(Revised)	ACCO Engineered Systems, Inc. HVAC Replacement project	179,635.00
	*** Total ***	179,635.00
1028	Richard Ackerman February 2014 Legal consulting on water policy issues	1,250.00
	*** Total ***	1,250.00
27206/27207	Aleshire & Wynder LLP January 2014 Legal services	985.64
	*** Total ***	985.64
1569	Autumn Print Group 1,000 Booklet envelopes with MWDOC logo	248.40
	*** Total ***	248.40
55401-JAN14	Best Best and Krieger LLP January 2014 Legal services	21,750.69
	*** Total ***	21,750.69
13-150	Carl Markham Signs & Graphics Board nameplates for Directors Dick & Osborne	72.24
	*** Total ***	72.24
JT43123	CDW Government Color photoconductor unit for Ricoh color printer	452.52
JT92484	Black photoconductor unit for Ricoh color printer	150.12
	*** Total ***	602.64
5-539999	FoodCraft Coffee & Refreshment 1/30/14 Coffee & tea supplies	250.95
5-540081	1/31/14 Coffee & tea supplies	30.60
	*** Total ***	281.55
20095641	Fry's Electronics 2/20/14 Computer supplies	44.58
	*** Total ***	44.58
030614	Ronald R. Gastelum February 2014 Strategic assistance on MET issues	7,500.00
	*** Total ***	7,500.00
0122001-2014	Government Finance Officers Assoc. April 2014-March 2015 Membership renewal	160.00
	*** Total ***	160.00

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of March 2014**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
	<i>Independent Special Districts of OC</i>	
022614	PayPal receipts for 1/30/14 ISDOC luncheon	54.75
	*** Total ***	54.75
	<i>James C. Barker, PC</i>	
105-0114(Revised)	January 2014 Federal legislative advocacy services	7,000.00
105-0214	February 2014 Federal legislative advocacy services	7,000.00
	*** Total ***	14,000.00
	<i>Jeff Cole</i>	
MWD020614	Video production services for 2/6/14 Water Policy dinner	500.00
	*** Total ***	500.00
	<i>Karen's Detail Custom Frames</i>	
2472	Framing of resolution for Congressman Gary Miller	106.92
	*** Total ***	106.92
	<i>Lewis Consulting Group, LLC</i>	
1310	February 2014 Professional services	3,562.50
	*** Total ***	3,562.50
	<i>Edward G. Means III</i>	
MWDOC-1016	February 2014 Support on MET issues & strategic guidance to Engineering department	4,500.00
	*** Total ***	4,500.00
	<i>Norco Delivery Services</i>	
574381	1/29/14-1/31/14 Delivery charges to Best Best & Krieger, MET and Board packets	408.51
577735	2/5/14 Delivery charges to Santa Margarita Water District	44.92
579270	2/14/14 Delivery charges for Board packets	227.92
	*** Total ***	681.35
	<i>Office Solutions</i>	
I-00577005	2/11/14 Office supplies	149.02
I-00577024	2/11/14 Conference room chair repair	32.40
I-00580039	2/18/14 Office supplies	165.82
I-00582302	2/21/14 Office supplies	12.68
I-00582361	2/21/14 Office supplies	55.97
I-00584915	2/27/14 Office supplies	268.77
I-00585661	2/28/14 Office supplies	62.28
	*** Total ***	746.94
	<i>Orange County Fast Print</i>	
49122	2,500 Business cards for J. Berg & Directors Dick, Finnegan, Osborne, Thomas	216.00
	*** Total ***	216.00

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of March 2014**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
	<i>Orange County Water District</i>	
13611	January 2014 50% share WACO expense	265.76
13613	January 2014 Office expense & postage	6,657.73
13669	August 2013 & February 2014 50% share WACO expense	556.30
	*** Total ***	7,479.79
	<i>Patricia Kennedy Inc.</i>	
5413	March 2014 Plant maintenance	214.00
	*** Total ***	214.00
	<i>Petty Cash</i>	
022814	February 2014 Petty Cash reimbursement	189.22
	*** Total ***	189.22
	<i>Staples Advantage</i>	
8028789457	2/15/14 Office supplies	78.28
	*** Total ***	78.28
	<i>Top Hat Productions</i>	
88561	2/20/14 Lunch for Managers' meeting	403.38
	*** Total ***	403.38
	<i>Townsend Public Affairs, Inc.</i>	
9987	February 2014 State and Federal legislative advocacy services	7,500.00
	*** Total ***	7,500.00
	<i>Tustin Irvine Medical Group</i>	
721220	2/11/14 New hire pre-employment exam	160.00
	*** Total ***	160.00
	<i>Ultimate Image Printing</i>	
21923	Printed flyers & letter for Poster & Slogan contest	1,705.50
	*** Total ***	1,705.50
	<i>The Westin South Coast Plaza</i>	
6480-1796301117	2/6/14 Water Policy dinner banquet facility	10,334.87
	*** Total ***	10,334.87
	<i>Total Core Expenditures</i>	<hr/> 264,964.24

Choice Expenditures:

	<i>Autumn Print Group</i>	
1563	Printing of 353,100 WUE bill inserts	7,371.45
	*** Total ***	7,371.45
	<i>Bryton</i>	
10526	183,200 bill inserts printed for Orange County Garden Friendly rebate program	4,630.98
	*** Total ***	4,630.98

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of March 2014**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
013114MWDOC	<i>Discovery Science Center</i>	
	January 2014 School program	37,521.75
	*** Total ***	37,521.75
3104	<i>James Klein & Associates</i>	
	Graphic design services for water bill inserts	1,015.00
	*** Total ***	1,015.00
21681 22009	<i>Ultimate Image Printing</i>	
	5,000 Flyers printed for WUE Orange County Stormwater Rebate program	388.80
	700 Flyers printed for WUE rebate programs for Mission Viejo HOA	559.79
	*** Total ***	948.59
<i>Total Choice Expenditures</i>		<hr/> 51,487.77
<i>Other Funds Expenditures:</i>		
02-057	<i>AquaFicient Consulting</i>	
	January 2014 Landscape Performance Certification program funded by IRWD & MET	1,500.00
	*** Total ***	1,500.00
0133266	<i>Carollo Engineers, Inc.</i>	
	January 2014 Services for preparation of project development report for Doheny Ocean Desal project	439.60
	*** Total ***	439.60
LPCP-215	<i>ConserVision Consulting, LLC</i>	
	January 2014 Consulting services for Landscape Performance Certification program	7,211.25
	*** Total ***	7,211.25
MWDOC-82109	<i>Enterprise Information Sys Inc</i>	
	January- February 2014 Services to Develop the California Sprinkler Adjustment Notification Subscription system	6,450.00
	*** Total ***	6,450.00
021914	<i>Julian Keithahn</i>	
	Weather Based Irrigation Controller rebate balance	270.62
	*** Total ***	270.62
1613 1626	<i>Mission RCD</i>	
	January 2014 Field verifications for Water Use Efficiency rebate programs	14,573.23
	February 2014 Field verifications for Water Use Efficiency rebate programs	7,442.38
	*** Total ***	22,015.61
120313	<i>Ray Riordan</i>	
	Reimbursement for web hosting fees paid out of funds held for CalWARN	450.00
	*** Total ***	450.00

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of March 2014**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
	<i>Turf Removal Program</i>	
TR4-GG-001	J. White	1,656.00
TR4-GSWC-007	J. Nagle	520.00
TR4-IRWD-015	G. Jeffery	357.00
TR4-IRWD-016	H. Aharonian	978.00
TR4-IRWD-018	R. Kung	553.50
TR4-IRWD-031	J. Leahy II	835.50
TR4-MN-011	R. Bachelor	720.00
TR4-O-007	R. Monroe	886.00
TR4-SC-008	R. Treadwell	3,665.00
TR4-SJC-003	R. Miller	405.00
TR4-SM-001	B. Brown	505.50
TR4-SM-010	P. & M. Robbbaro	5,131.00
TR4-SM-019	L. Valleria	496.80
TR4-SM-023	W. & J. Neary	597.60
TR4-SM-024	J. Timoti	726.00
TR4-SM-026	A. Wyss	519.60
TR4-SOCO-007	J. Hawlish	1,400.00
	*** Total ***	19,952.50
	<i>WaterWise Consulting, Inc.</i>	
3034	February 2014 Professional services for Hotel program	1,250.00
	*** Total ***	1,250.00
	<i>Total Other Funds Expenditures</i>	<u>59,539.58</u>
	<i>Total Expenditures</i>	<u><u>375,991.59</u></u>

**Municipal Water District of Orange County
Disbursement Ratification Report
For the month of February 2014**

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
Core Disbursements:				
125559	2/4/14	TIMEWA 5210-FEB14	Time Warner Cable February 2014 Telephone and internet expense ***Total ***	930.98 930.98
125561	2/14/14	ACKEEX/ACKERCO 123113 013114	Linda Ackerman December 2013 Business expense January 2014 Business expense	31.64 31.36
125562		DEC2013 JAN2014	December 2013 MET Director's compensation January 2014 MET Director's compensation ***Total ***	1,861.60 1,954.64 3,879.24
125565	2/14/14	BACATI 013114	Tiffany Baca December 2013-January 2014 Business expense ***Total ***	77.66 77.66
125568	2/14/14	CLARKW 013114	Wayne Clark January 2014 Business expense ***Total ***	112.00 112.00
125571	2/14/14	DELAGE 20886778	De Lage Landen Public Finance February 2014 Copier lease ***Total ***	509.00 509.00
125572	2/14/14	DINHPA 013114	Patrick Dinh January 2014 Business expense ***Total ***	44.80 44.80
125574	2/14/14	FINNEG 013114	Joan Finnegan January 2014 Business expense ***Total ***	122.52 122.52
125593	2/14/14	TIMEWA 3564-FEB14	Time Warner Cable February 2014 Telephone expense for 4 analog fax lines ***Total ***	127.91 127.91
125620	2/14/14	VERIZO 9718944551	Verizon Wireless January 2014 4G Mobile broadband unlimited service ***Total ***	38.01 38.01
ACH000809	2/14/14	BARBCO JAN2014	Brett Barbre January 2014 MET Director's compensation ***Total ***	2,443.30 2,443.30

**Municipal Water District of Orange County
Disbursement Ratification Report
For the month of February 2014**

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
ACH000810	2/14/14	BERGIO 011614	Joseph Berg December 2013-January 2014 Business expense ***Total ***	835.39 835.39
ACH000814	2/14/14	DICKCO/DICKEK JAN2014	Larry Dick January 2014 MET Director's compensation	2,198.97
ACH000815		013114	January 2014 Business expense ***Total ***	201.04 2,400.01
ACH000821	2/14/14	FRAZIE 013114	Leah Frazier January 2014 Business expenses ***Total ***	17.64 17.64
ACH000824	2/14/14	HINMAN 013114	Susan Hinman January 2014 Business expense ***Total ***	364.06 364.06
ACH000834	2/14/14	HUNTER 011314	Robert J. Hunter January 2014 Business expense ***Total ***	44.80 44.80
ACH000836	2/14/14	THOMAS 013114	Jeffery Thomas January 2014 Business expense ***Total ***	155.75 155.75
125621	2/28/14	C3OFFI INV23768	C3 Office Solutions LLC February 2014 Copier maintenance ***Total ***	216.72 216.72
125623	2/28/14	FINNEG 022814	Joan Finnegan February 2014 Business expense ***Total ***	127.00 127.00
125626	2/28/14	IRONMO JYS7302	Iron Mountain February 2014 Storage/retrieval of archived documents ***Total ***	602.39 602.39
125630	2/28/14	FRANKS 020714 022114	Sarah Franks January-February 2014 Business expense February 2014 Business expense ***Total ***	27.72 39.65 67.37
125633	2/28/14	STAPLC 26519	Staples Credit Plan 1/22/14 & 1/30/14 Office supplies ***Total ***	39.50 39.50

**Municipal Water District of Orange County
Disbursement Ratification Report
For the month of February 2014**

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
125635	2/28/14	USBANK JAN2014	U.S. Bank 12/24/13-1/22/14 CalCard charges ***Total *** (See attached sheet for details)	8,207.76 8,207.76
ACH000837	2/28/14	BAUMHA 013114	Melissa Baum-Haley December 2013-January 2014 Business expense ***Total ***	146.52 146.52
Total Core Disbursements				21,510.33

Choice Disbursements:

ACH000810	2/14/14	BERGIO 011614	Joseph Berg December 2013-January 2014 Business expense ***Total ***	42.54 42.54
ACH000837	2/28/14	BAUMHA 013114	Melissa Baum-Haley December 2013-January 2014 Business expense ***Total ***	37.15 37.15
Total Choice Disbursements				79.69


Other Funds Disbursements:

125557	2/4/14	ATTEOC 4492-JAN14 8200-JAN14 0532-JAN14	AT&T January 2014 S. EOC telephone expense January 2014 N. EOC telephone expense January 2014 N. EOC dedicated phone line ***Total ***	156.73 92.65 109.44 358.82
125576	2/14/14	GALYON 123113 013114	Brent Galyon December 2013 Business expense January 2014 Business expense ***Total ***	69.50 108.08 177.58
125577	2/14/14	HUBBAR 013114	Kelly Hubbard December 2013-January 2014 Business expense ***Total ***	123.33 123.33
125622	2/28/14	CATALI 0009755	Catalina Island Conservancy February 2014 WEROC radio repeater site lease ***Total ***	1,484.32 1,484.32

**Municipal Water District of Orange County
Disbursement Ratification Report
For the month of February 2014**

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
125624	2/28/14	GALYON 021914	Brent Galyon February 2014 Business expense ***Total ***	52.64 52.64
125631	2/28/14	SDG&E 768-FEB14	SDG&E 1/20/14-2/19/14 Electrical service for Doheny Ocean Desal project ***Total ***	119.00 119.00
125632	2/28/14	SANTAM DEC2013	Santa Margarita Water District December 2013 SCP Operation surcharge ***Total ***	23,601.92 23,601.92
WIRE-140228	2/28/14	METWAT 7896	Metropolitan Water District December 2013 Water deliveries ***Total ***	10,298,017.26 10,298,017.26
Total Other Funds Disbursements				<u>10,323,934.87</u>
Total Disbursements				<u><u>10,345,524.89</u></u>


Robert J. Hunter, General Manager


Hillary Chumpitazi, Deputy Treasurer

Cal Card Statement Detail
Statement Date: January 22, 2014
Payment Date: February 28, 2014

Date	Description	Amount
<u>Karl's Card</u>		
12/24/13	UPS delivery charges for Board & Committee packets on Dec. 11 & 12, 2013	\$ 65.66
01/02/14	Legislative activities in Sacramento, CA on Jan. 13, 2014 - Airfare for K. Seckel	312.00
01/03/14	Computer supply	34.95
01/06/14	5 Toner cartridges	302.51
01/06/14	Legislative activities in Sacramento, CA on Jan. 9, 2014 - Airfare for H. De La Torre	276.20
01/06/14	Legislative activities in Sacramento, CA from Jan. 15-16, 2014 - Airfare for Director Barbre	462.00 ¹
01/06/14	Legislative activities in Sacramento, CA on Jan. 9, 2014 - Airfare for R. Hunter	430.00
01/07/14	UPS delivery charges for Board & Committee packets on Dec. 27, 2013	67.74
01/08/14	Orange County Water Association meeting in Irvine, CA on Jan. 15, 2014 - Registration for Director Hinman	30.00
01/08/14	Staff development luncheon	400.00
01/09/14	California Special Districts Association workshop in Fountain Valley, CA on Jan. 23, 2014 - Registration for Director Hinman	225.00
01/09/14	Prepaid Cinemark movie tickets for employee purchase	608.50
01/10/14	Urban Water Institute Spring Water conference in Palm Springs, CA from Feb. 19-21, 2014 - Deposit for accommodations for Director Hinman	166.71
01/10/14	Legislative activities in Washington, DC from Jan. 8-10, 2014 - Accommodations for Director Barbre	509.26 ²
01/12/14	FedEx delivery charges for State Treasurer's office on Jan. 7, 2014	13.96
01/13/14	Orange County Water Association membership for Director Hinman	50.00
01/13/14	Urban Water Institute Spring Water conference in Palm Springs, CA from Feb. 19-21, 2014 - Registration for Director Hinman	200.00
01/13/14	ACWA DC2014 conference in Washington, DC from Feb. 25-27, 2014 - Registration for R. Hunter	595.00
01/13/14	Secretary of State - Statement of Information filing fee	20.00
01/14/14	International Personnel Management Association annual membership	107.00
01/14/14	Renewal of notary for P. Meszaros	388.73
01/14/14	UPS delivery charges for Board & Committee packets on Jan. 2, 2014	71.41
01/15/14	ACWA DC2014 conference in Washington, DC from Feb. 25-27, 2014 - Registration for D. Burke	595.00
01/16/14	Legislative activities in Sacramento, CA from Jan. 15-16, 2014 - Accommodations for Director Barbre	319.10 ³
01/16/14	Legislative activities in Washington, DC from Feb. 12-16, 2014 - Accommodations for Director Barbre	615.99
01/16/14	Legislative activities in Washington, DC from Feb. 25-27, 2014 - Accommodations for Director Barbre	615.99
01/17/14	California Special Districts Association workshop in Fountain Valley, CA on Jan. 23, 2014 - Registration for Director Osborne	225.00

Cal Card Statement Detail
Statement Date: January 22, 2014
Payment Date: February 28, 2014

Date	Description	Amount
01/21/14	California Special Districts Association webinar on Jan. 22, 2014 - Registration for H. Chumpitazi	69.00
01/21/14	UPS delivery charges for Board & Committee packets on Dec. 12, 2013 & Jan. 8, 2014	77.55
Total		<u><u>\$ 7,854.26</u></u>

- 1 Director Barbre reimbursed MWDOC \$60.00
- 2 Director Barbre reimbursed MWDOC \$87.90
- 3 Director Barbre reimbursed MWDOC \$71.43


Cal Card Statement Detail
Statement Date: January 22, 2014
Payment Date: February 28, 2014

<u>Date</u>	<u>Description</u>	<u>Amount</u>
<u>Rob's Card</u>		
12/24/13-1/22/14	Meals for R. Hunter's meetings on various dates	\$ 271.36
01/09/14	Legislative activities in Sacramento, CA on Jan. 9, 2014 - Parking for R. Hunter	22.14
01/13/14	Legislative activities in Sacramento, CA on Jan. 13, 2014 - Parking for R. Hunter	20.00
01/18/14	State Water Project inspection trip from Jan. 17-18, 2014 - Parking for R. Hunter	40.00
	Total	<u><u>\$ 353.50</u></u>

Municipal Water District of Orange County
GM Approved Disbursement Report (1)
For the month of February 2014

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
Core Disbursements:				
125558	2/4/14	GIDEON 122713	R. Bryan Gideon 12/27/13 Atrium landscape maintenance	60.00
			***Total ***	60.00
			Total Core Disbursements	<u>60.00</u>
Choice Disbursements:				
			Total Choice Disbursements	<u>0.00</u>
Other Funds Disbursements:				
125560	2/12/14	STATEL 020614	California State Lands Commission Lease application & filing fee for Doheny Ocean Desal project	3,025.00
			***Total ***	3,025.00
			Total Other Funds Disbursements	<u>3,025.00</u>
			Total Disbursements	<u><u>3,085.00</u></u>


 Robert J. Hunter, General Manager


 Hilary Chumpitazi, Deputy Treasurer

(1) For disbursements that did not make the cut-off of previous month's Disbursement Approval report.
 Disbursements are approved by GM for payment and need A & F Committee ratification.

Municipal Water District of Orange County
WATER USE EFFICIENCY PROJECTS
Cash Flow as of 2/28/14

Cash - Beginning Balance	Jul 2013	Aug 2013	Sep 2013	Oct 2013	Nov 2013	Dec 2013	Jan 2014	Feb 2014	Mar 2014	Apr 2014	May 2014	Jun 2014	TOTALS
\$	(204,195.07)	\$ (120,906.78)	\$ 153,254.44	\$ 203,884.71	\$ 194,437.45	\$ 86,512.97	\$ 298,487.84	\$ 269,698.65	\$ 208,200.74	\$ 208,200.74	\$ 208,200.74	\$ 208,200.74	
REVENUES:													
BUREC						129,236.42							\$ 129,236.42
City of Anaheim, Brea, Buena Park		75.00				75.00	561.00	1,335.00					\$ 2,046.00
City of Fountain Valley, Fullerton				84.96			9.96	5.48					\$ 100.40
City of Garden Grove, Huntington Beach	75.00	105.00	224.28	394.96		75.00		197.90					\$ 1,072.14
City of La Palma, La Habra, Newport Bch			9.96	150.00	150.00			9.96					\$ 319.92
City of Santa Ana, San Clemente	300.00	75.00	220.91					330.00					\$ 1,000.91
City of San Juan Capistrano	105.00	315.00		241.92				168.72					\$ 830.64
City of Tustin, Westminster	315.00	285.00	75.00	70.91	87.25	150.00		150.00					\$ 1,133.16
City of Orange, CUWCC	945.00	7,842.25	554.85	324.96		180.00		69.00					\$ 9,916.06
Department of Water Resources	6,502.95		91,318.70	11,804.40			3,145.66						\$ 112,771.71
East Orange County Water District													\$ -
El Toro Water District	7,198.83		2,743.20	2,796.39	4,569.99		500.00	1,311.00					\$ 19,119.41
Golden State Water Company	525.00		892.84	1,039.99	210.00	2,622.94	105.00	1,293.72					\$ 6,689.49
Irvine Ranch Water District	55,800.00		1,500.00	43,514.14	2,250.00	750.00	66,856.99	18,660.00					\$ 189,331.13
Laguna Beach County Water District			9.96			75.00		889.00					\$ 973.96
Mesa Water District	654.96		75.00			75.00							\$ 804.96
Metropolitan Water District	116,677.96	292,381.42	722.05	5,372.28	22,225.79	158,856.54		2,441.39					\$ 598,677.43
Moulton Niguel Water District, NRCS	234.96	75.00	491.97			361.55	375.00	594.00					\$ 2,132.48
MWDOC				54,000.00									\$ 54,000.00
Santa Margarita Water District	300.00	534.96	1,106.21	6,402.99	246.99	3,333.94	1,258.00	3,610.00					\$ 16,793.09
Serrano Water District													\$ -
South Coast Water District		143.00						144.00					\$ 287.00
State Water Resources Control Board		127,400.00											\$ 127,400.00
Yorba Linda Water District		75.00		159.98			75.00	84.96					\$ 394.94
Trabuco Canyon Water District													\$ -
Miscellaneous Revenues													
Interest Revenue	1.20						121.52						\$
Total Revenues	189,635.86	429,306.63	99,944.93	126,357.88	29,815.02	295,791.39	73,008.13	31,294.13	-	-	-	-	\$ 1,275,153.97
EXPENDITURES:													
Alliance for WUE, A&N Technical	11,070.00	3,295.00	2,170.00	1,143.50									17,678.50
Aquaficient, ABG Mktg,	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00					12,000.00
Bridgecreek landscape, Boeing							37,924.96						37,924.96
CA Lndscope Contractor, Chang's Lndscp													-
Conservation Consulting, LLC, Earthco	7,659.00	7,105.50	6,858.00	7,818.75	7,326.00	7,175.25	7,029.00	6,132.00					57,103.50
City of Buena Park, City of Newport Bch	54,622.00	31,700.00			95,532.00	16,632.00		15,002.00					213,488.00
City of San Clemente, San Juan Cap		105.00											105.00
City of Tustin, City of Westminster		210.00		439.50									649.50
EOCWD, El Toro WD, Fountain Valley													-
Eco friendly landscape, EIS		8,850.00						7,200.00					16,050.00
Featheral Express, Glen's Landscaping													-
Garden Grove, Hotel Prog part, IRWD					6,350.00								6,350.00
Golden State, MESA, MNWD				8,060.72			24,066.44						32,127.16
Mission RCD, Oakley, Paradise Designs	10,398.07	8,684.21	7,246.00	22,135.63		21,301.33		8,883.94					78,649.18
Rancho Viejo, Santa Rosa													-
Reddells Fin Consultants, Santa Rosa				3,115.02			675.00						3,790.02
SCWD, SCWD, Survey Gizmo				84,789.00	23,521.50	29,412.00	23,781.92	54,074.10					343,536.49
Terra Firma, Turf Removal, URS Corp	16,118.50	90,345.70	21,493.77										22,410.00
Wage Landscaping, Waterwise Consult	4,980.00	3,350.00	2,050.00	1,700.00	3,510.00		6,820.00						-
Yorba Linda													
Miscellaneous Expenses													
Interest Expense				41.86									41.86
Salary & Benefit			7,996.89	5,061.16		7,795.94							20,853.99
Total Expenditures	106,347.57	155,145.41	49,314.66	135,805.14	137,739.50	83,816.52	101,797.32	92,792.04	-	-	-	-	\$ 862,758.16
Cash - Ending Balance	\$ (120,906.78)	\$ 153,254.44	\$ 203,884.71	\$ 194,437.45	\$ 86,512.97	\$ 298,487.84	\$ 269,698.65	\$ 208,200.74	\$ 208,200.74	\$ 208,200.74	\$ 208,200.74	\$ 208,200.74	



Municipal Water District of Orange County Consolidated Summary of Cash and Investment

January 31, 2014

Street Address:

18700 Ward Street
Fountain Valley, California 92708

Mailing Address:

P.O. Box 20895
Fountain Valley, CA 92728-0895

(714) 963-3058
Fax: (714) 964-9389
www.mwdoc.com

Joan C. Finnegan
President

Jeffery M. Thomas
Vice President

Brett R. Barbre
Director

Larry D. Dick
Director

Wayne A. Clark
Director

Susan Hinman
Director

Wayne Osborne
Director

Robert J. Hunter
General Manager

MEMBER AGENCIES

City of Brea
City of Buena Park
East Orange County Water District
El Toro Water District
Emerald Bay Service District
City of Fountain Valley
City of Garden Grove
Golden State Water Co.
City of Huntington Beach
Irvine Ranch Water District
Laguna Beach County Water District
City of La Habra
City of La Palma
Mesa Water District
Moulton Niguel Water District
City of Newport Beach
City of Orange
Orange County Water District
City of San Clemente
City of San Juan Capistrano
Santa Margarita Water District
City of Seal Beach
Serrano Water District
South Coast Water District
Trabuco Canyon Water District
City of Tustin
City of Westminster
Yorba Linda Water District

District investments and cash balances are held in various funds designated for certain purposes as follows:

Fund	Book Value	% of Portfolio
Designated Reserves		
General Operations	\$1,669,091	16.06%
Grant & Project Cash Flow	1,000,000	9.62%
Building Repair	239,491	2.30%
Total Designated Reserves	2,908,582	27.98%
General Fund	3,859,312	37.13%
Water Fund	3,111,871	29.94%
Conservation Fund	269,699	2.60%
Desalination Feasibility Study Fund	330,322	3.18%
WEROC Fund	109,036	1.05%
Water Trailers Grant	(198,918)	-1.91%
Trustee Activities	2,952	0.03%
Total	\$10,392,856	100.00%

The funds are invested as follows:

Term of Investment	% of Portfolio	Book Value	Market Value
Cash	4.55%	\$472,888	\$472,888
Short-term investment			
• LAIF	52.48%	\$5,454,179	\$5,454,179
• OCIP	22.72%	2,360,998	2,360,998
Long-term investment			
• Misc. Securities	19.29%	2,004,791	2,078,863
• Certificates of Deposit	0.96%	100,000	99,445
Total	100.00%	\$10,392,856	\$10,466,373

The average number of days to maturity/call as of January 31, 2014 equaled 125 and the average yield to maturity is 0.875%. During the month, the District's average daily balance was \$18,481,270.34. Funds were invested in Federal Agency Issues, Certificates of Deposit, Negotiable CD's, Miscellaneous Securities, the Local Agency Investment Funds (LAIF) and the Orange County Investment Pool (OCIP) during the month of January 2014.

The \$73,517 difference between the book value and the market value on January 31, 2014 represents the exchange difference if all investments had been liquidated on that date. Since it is the District's practice to "buy and hold" investments until maturity, the market values are a point of reference, not an indication of actual loss or gain. There are no current plans or cash flow requirements identified in the near future that would require the sale of these securities prior to maturity.

Robert J. Hunter
General Manager

Hilary Chumpitazi
Deputy Treasurer

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY



Portfolio Management - Portfolio Summary January 31, 2014

1/31/2014	Par Value	Market Value	Book Value	% of Portfolio	Days to Mat/Call	YTM @ Cost
Certificates of Deposit - Bank	100,000.00	99,445.00	100,000.00	1.01	1088	1.050
Local Agency Investment Funds	5,454,179.44	5,454,179.44	5,454,179.44	55.01	1	0.244
Miscellaneous Securities - Coupon	2,000,000.00	2,078,862.50	2,004,791.06	20.17	561	3.346
Orange County Investment Pool	2,360,997.50	2,360,997.50	2,360,997.50	23.81	1	0.231
Total Investments	9,915,176.94	9,993,484.44	9,919,968.00	100.00%	125	0.875
Cash						
Passbook Checking	472,888.18	472,888.18	472,888.18		1	0.00
Total Cash and Investments	10,388,065.12	10,466,372.62	10,392,856.18		125	0.875

Total Earnings	Month Ending January	Fiscal Year to Date
Current Year	8,951.58	66,449.21
Average Daily Balance	18,481,270.34	
Effective Rate of Return	0.875%	

We certify that this report reflects the cash and investments of the Municipal Water District of Orange County and is in conformity with the Government Code requirements and the District Investment Policy and Guidelines in effect at the time of investment. The Investment Program herein shown provides sufficient cash flow liquidity to meet the next six month's estimated expenditure. The source for the market values are from Union Bank

3-3-14

Robert J. Hunter, General Manager

Date

Hilary Chumplitazi, Deputy Treasurer

2/28/14

Date

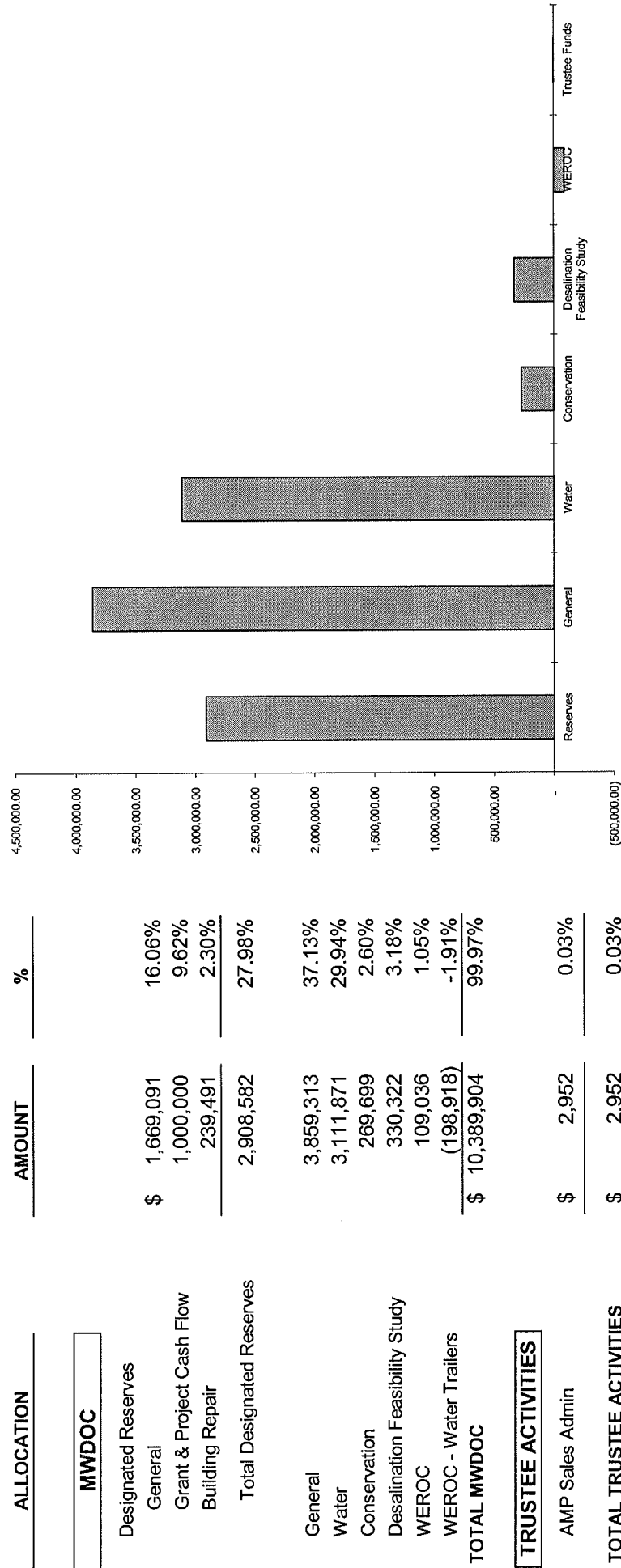
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Portfolio Management
Long-Term Portfolio Details - Investments
December 31, 2013

Issuer	CUSIP/Ticker	Settlement Date	Par Value	Market Value	Book Value	Coupon Rate	YTM @ Cost	Days To Call/Maturity	Maturity Date
Certificate of Deposit - Bank									
Goldman Sachs Bank	38143A4T9	1/23/2013	100,000.00	99,445.00	100,000.00	1.050	1.050	1088	1/23/2017
Sub Total			100,000.00	99,445.00	100,000.00	1.050	1.050	1088	
Miscellaneous Securities - Coupon									
Bank of America	06051GED7	10/14/2010	250,000.00	260,742.50	252,554.48	3.700	3.000	578	9/1/2015
JPMorgan Chase	46625HHR4	11/23/2010	250,000.00	259,190.00	252,280.47	3.400	2.700	509	6/24/2015
MetLife Global	59217GAD1	2/25/2011	500,000.00	522,160.00	501,056.43	3.125	3.007	710	1/11/2016
Morgan Stanley	61747YCT0	3/9/2011	500,000.00	520,475.00	499,529.13	3.450	3.508	640	11/2/2015
UBS Financial Services	90261XFY3	6/10/2010	500,000.00	516,295.00	499,370.55	3.500	4.020	349	1/15/2015
Sub Total			2,000,000.00	2,078,862.50	2,004,791.06	3.500	3.346	561	
Total Investments			2,100,000.00	2,178,307.50	2,104,791.06	3.383	3.237	586	
Total Earnings									
Current Year			5,679.21		40,511.17				

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Portfolio Management
Short-Term Portfolio Details - Cash and Investments
December 31, 2013

Investments	CUSIP/Ticker	Settlement Date	Par Value	Market Value	Book Value	Coupon Rate	YTM @ Cost	Days To Call/Maturity	Maturity Date
Local Agency Investment Funds									
LAIF LGIP	LAIF	6/30/2010	5,454,179.44	5,454,179.44	5,454,179.44	0.244	0.244	1	N/A
Sub Total			5,454,179.44	5,454,179.44	5,454,179.44	0.244	0.244	1	
Orange County Investment Pool									
County of Orange LGIP	OCIP	6/29/2005	2,360,997.50	2,360,997.50	2,360,997.50	0.231	0.231	1	N/A
Sub Total			2,360,997.50	2,360,997.50	2,360,997.50	0.231	0.231	1	
Total Investments			7,815,176.94	7,815,176.94	7,815,176.94	0.240	0.240		
Passbook Checking									
Bank of America Cash	CASH0547	7/1/2011	472,388.18	472,388.18	472,388.18	0.000	0.000	1	N/A
Petty Cash Cash	CASH	7/1/2011	500.00	500.00	500.00	0.000	0.000	1	N/A
Total Cash			472,888.18	472,888.18	472,888.18	0.000	0.000	1	
Total Cash and Investments			8,288,065.12	8,288,065.12	8,288,065.12	0.240	0.240	1	
Total Earnings									
Current Year		Month Ending January	3,272.37	Fiscal Year To Date	25,938.04				

**Municipal Water District of Orange County
Cash and Investments at January 31, 2014**



MUNICIPAL WATER DIST OF ORANGE COUNTY
PARS GASB 45 Program**Monthly Account Report for the Period**
1/1/2014 to 1/31/2014Rob Hunter
General Manager
Municipal Water Dist of Orange County
18700 Ward Street
Fountain Valley, CA 92708**Account Summary**

Source	Beginning Balance as of 1/1/2014	Contributions	Earnings	Expenses	Distributions	Transfers	Ending Balance as of 1/31/2014
Employer Contribution	\$855,028.44	\$0.00	-\$8,440.92	\$794.71	\$0.00	\$0.00	\$845,792.81
Totals	\$855,028.44	\$0.00	-\$8,440.92	\$794.71	\$0.00	\$0.00	\$845,792.81

Investment Selection

Moderate HighMark PLUS

Investment Objective

The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.

Investment Return

1-Month	3-Months	1-Year	Annualized Return			Inception Date
			3-Years	5-Years	10-Years	
-0.99%	1.16%	10.05%	N/A	N/A	N/A	10/26/2011

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past Performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.

Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

Inception Date: Plans inception date

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
COMBINED FINANCIAL STATEMENTS
AND
BUDGET COMPARATIVE
JULY 1, 2013 THRU JANUARY 31, 2014

**Municipal Water District of Orange County
Combined Balance Sheet
As of January 31, 2014**

<u>ASSETS</u>	Amount
Cash in Bank	472,888.18
Investments	9,919,968.00
Accounts Receivable	23,455,071.98
Accounts Receivable - Other	166,664.49
Accrued Interest Receivable	14,224.77
Prepays/Deposits	329,237.35
Leasehold Improvements	2,796,412.08
Furniture, Fixtures & Equipment	536,387.64
Less: Accum Depreciation	(2,370,852.75)
TOTAL ASSETS	<u><u>\$35,320,001.74</u></u>
<u>LIABILITIES AND FUND BALANCES</u>	
Liabilities	
Accounts Payable	24,834,811.56
Accrued Salaries and Benefits Payable	307,654.15
Other Liabilities	483,880.01
Other post employment benefits (OPEB) liabilities	31,956.00
Unearned Revenue	1,184,733.59
Total Liabilities	<u><u>26,843,035.31</u></u>
Fund Balances	
Restricted Fund Balances	
Water Fund - T2C	1,010,864.89
Water Fund - CC	90,322.89
Total Restricted Fund Balances	<u><u>1,101,187.78</u></u>
Unrestricted Fund Balances	
Designated Reserves	
General Operations	1,637,135.27
Grant & Project Cash Flow	1,000,000.00
Building Repair	239,491.00
Total Designated Reserves	<u><u>2,876,626.27</u></u>
GENERAL FUND	1,270,445.12
WEROC	49,543.25
Total Unrestricted Fund Balances	<u><u>4,196,614.64</u></u>
Excess Revenue over Expenditures	
Operating Fund	3,164,793.43
Other Funds	14,370.58
Total Fund Balance	<u><u>8,476,966.43</u></u>
TOTAL LIABILITIES AND FUND BALANCES	<u><u>\$35,320,001.74</u></u>

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
General Fund
From July 2013 thru January 2014

	Month to Date	Year to Date	Annual Budget	% Used	Encumbrance	Budget Remaining
<u>REVENUES</u>						
Retail Connection Charge	0.00	5,129,804.40	5,121,824.00	100.16%	0.00	(7,980.40)
Water Increment	41,007.72	504,886.94	709,840.00	71.13%	0.00	204,953.06
Water rate revenues	41,007.72	5,634,691.34	5,831,664.00	96.62%	0.00	196,972.66
Interest Revenue	8,653.91	64,611.33	138,000.00	46.82%	0.00	73,388.67
Subtotal	49,661.63	5,699,302.67	5,969,664.00	95.47%	0.00	270,361.33
Choice Programs	3,584.96	911,430.44	907,846.00	100.39%	0.00	(3,584.44)
Miscellaneous Income	26.26	1,809.17	3,000.00	60.31%	0.00	1,190.83
School Contracts	10,461.20	33,267.83	70,000.00	47.53%	0.00	36,732.17
Subtotal	14,072.42	946,507.44	980,846.00	96.50%	0.00	34,338.56
TOTAL REVENUES	63,734.05	6,645,810.11	6,950,510.00	95.62%	0.00	304,699.89

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
General Fund
From July 2013 thru January 2014

	Month to Date	Year to Date	Annual Budget	% Used	Encumbrance	Budget Remaining
<u>EXPENSES</u>						
Salaries & Wages	242,989.73	1,676,012.35	2,848,711.00	58.83%	0.00	1,172,698.65
Salaries & Wages - Grant Recovery	0.00	(16,142.60)	(20,851.00)	77.42%	0.00	(4,708.40)
Directors' Compensation	16,858.77	99,467.27	200,357.00	49.65%	0.00	100,889.73
MWD Representation	8,458.51	46,854.01	114,490.00	40.92%	0.00	67,635.99
Employee Benefits	75,824.38	474,976.34	962,227.00	49.36%	0.00	487,250.66
OPEB Annual Contribution	0.00	0.00	111,112.00	0.00%	0.00	111,112.00
Employee Benefits - Grant Recovery	0.00	(4,711.39)	0.00	0.00%	0.00	4,711.39
Director's Benefits	7,893.66	48,314.16	87,592.00	55.16%	0.00	39,277.84
Health Ins \$'s for Retirees	5,623.78	30,107.30	44,463.00	67.71%	0.00	14,355.70
Training Expense	278.00	1,639.00	14,200.00	11.54%	0.00	12,561.00
Tuition Reimbursement	1,759.45	3,728.60	6,000.00	62.14%	0.00	2,271.40
Personnel Expenses	359,686.28	2,360,245.04	4,368,301.00	54.03%	0.00	2,007,299.88
Engineering Expense	4,500.00	39,000.00	170,000.00	22.94%	22,500.00	108,500.00
Legal Expense	22,736.33	222,274.07	304,500.00	73.00%	48,967.43	33,258.50
Audit Expense	0.00	17,900.00	23,000.00	77.83%	0.00	5,100.00
Professional Services	68,697.00	361,020.34	797,913.00	45.25%	265,703.50	171,189.16
Professional Fees	95,933.33	640,194.41	1,295,413.00	49.42%	337,170.93	318,047.66
Conference-Staff	1,190.00	4,830.00	12,520.00	38.58%	0.00	7,690.00
Conference-Directors	343.00	2,313.00	7,960.00	29.06%	0.00	5,647.00
Travel & Accom.-Staff	2,079.01	8,513.42	28,360.00	30.02%	0.00	19,846.58
Travel & Accom.-Directors	2,895.16	6,447.43	15,950.00	40.42%	0.00	9,502.57
Travel & Conference	6,507.17	22,103.85	64,790.00	34.12%	0.00	42,686.15
Membership/Sponsorship	357.00	74,775.70	88,087.00	84.89%	0.00	13,311.30
CDR Support	9,989.75	29,969.25	39,140.00	76.57%	9,989.75	(819.00)
Dues & Memberships	10,346.75	104,744.95	127,227.00	82.33%	9,989.75	12,492.30
Business Expense	277.86	3,755.23	7,000.00	53.65%	0.00	3,244.77
Maintenance Office	6,505.12	53,182.53	104,880.00	50.71%	36,913.10	14,784.37
Building Repair & Maintenance	603.66	5,685.41	0.00	0.00%	6,037.64	(11,723.05)
Storage Rental & Equipment Lease	2,332.39	8,629.62	14,309.00	60.31%	5,678.38	1.00
Office Supplies	2,482.76	14,592.84	24,000.00	60.80%	1,440.02	7,967.14
Postage/Mail Delivery	1,312.36	6,581.35	15,100.00	43.59%	2,656.70	5,861.95
Subscriptions & Books	0.00	493.62	2,400.00	20.57%	0.00	1,906.38
Reproduction Expense	0.00	9,215.89	68,587.00	13.44%	9,828.45	49,542.66
Maintenance-Computers	62.51	1,343.30	7,500.00	17.91%	761.56	5,395.14
Software Purchase	0.00	1,769.94	9,500.00	18.63%	649.00	7,081.06
Software Support	0.00	9,015.14	54,400.00	16.57%	0.00	45,384.86
Automotive Expense	1,184.13	7,602.07	14,300.00	53.16%	0.00	6,697.93
Toll Road Charges	55.85	701.70	1,290.00	54.40%	0.00	588.30
Insurance Expense	7,094.68	60,133.76	96,000.00	62.64%	0.00	35,866.24
Utilities - Telephone	1,245.01	8,437.72	16,900.00	49.93%	0.00	8,462.28
Bank Fees	936.79	6,318.40	10,560.00	59.83%	0.00	4,241.60
Miscellaneous Expense	1,862.59	29,781.09	80,550.00	36.97%	2,844.74	47,924.17
MWDOC's Contrb. To WEROC	9,068.00	63,480.00	108,820.00	58.33%	0.00	45,340.00
Depreciation Expense	2,941.96	20,593.90	0.00	0.00%	0.00	(20,593.90)
Other Expenses	37,965.67	311,313.51	636,096.00	48.94%	66,809.59	257,972.90
Building Repair & Maintenance	3,975.00	27,238.20	315,000.00	8.65%	194,048.80	93,713.00
Capital Acquisition	885.00	15,176.72	23,500.00	64.58%	0.00	8,323.28
TOTAL EXPENSES	515,299.20	3,481,016.68	6,830,327.00	50.96%	608,019.07	2,741,291.25
NET INCOME (LOSS)	(451,565.15)	3,164,793.43	120,183.00			

**Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
Water Fund
From July 2013 thru January 2014**

	Month to Date	Year to Date	Annual Budget	% Used	Budget Remaining
<u>WATER REVENUES</u>					
Water Sales	12,590,266.70	102,707,906.80	145,306,842.00	70.68%	42,598,935.20
Readiness to Serve Charge	1,162,223.88	6,476,475.96	10,293,552.00	62.92%	3,817,076.04
Capacity Charge CCF	304,941.67	1,871,341.69	3,132,800.00	59.73%	1,261,458.31
SCP Surcharge	19,383.78	201,141.85	354,112.00	56.80%	152,970.15
Interest	237.84	1,697.73	4,630.00	36.67%	2,932.27
TOTAL WATER REVENUES	14,077,053.87	111,258,564.03	159,091,936.00	69.93%	47,833,371.97
<u>WATER PURCHASES</u>					
Water Sales	12,590,266.70	102,707,906.80	145,306,842.00	70.68%	42,598,935.20
Readiness to Serve Charge	1,162,223.88	6,476,475.96	10,293,552.00	62.92%	3,817,076.04
Capacity Charge CCF	304,941.67	1,871,341.69	3,132,800.00	59.73%	1,261,458.31
SCP Surcharge	19,383.78	201,141.85	354,112.00	56.80%	152,970.15
TOTAL WATER PURCHASES	14,076,816.03	111,256,866.30	159,087,306.00	69.93%	47,830,439.70
EXCESS OF REVENUE OVER EXPENDITURES	237.84	1,697.73	4,630.00		

Municipal Water District of Orange County
WUE Revenues and Expenditures (Actuals vs Budget)
From July 2013 thru January 2014

	Year to Date Actual	Annual Budget	% Used
Landscape Performance Certification			
Revenues	104,275.35	116,000.00	89.89%
Expenses	56,223.75	107,000.00	52.55%
Excess of Revenues over Expenditures	48,051.60	0.00	
SmarTimer Program			
Revenues	42,358.42	125,200.00	33.83%
Expenses	51,338.73	125,200.00	41.01%
Excess of Revenues over Expenditures	(8,980.31)	0.00	
Industrial Water Use Reduction			
Revenues	11,047.50	113,478.00	9.74%
Expenses	59,012.42	113,478.00	52.00%
Excess of Revenues over Expenditures	(47,964.92)	0.00	
Rotating Nozzles Rebate			
Revenues	122,130.86	0.00	0.00%
Expenses	122,238.52	0.00	0.00%
Excess of Revenues over Expenditures	(107.66)	0.00	
Hotel Water Use Reduction Program			
Revenues	7,100.00	189,484.00	3.75%
Expenses	25,474.04	189,484.00	13.44%
Excess of Revenues over Expenditures	(18,374.04)	0.00	
ULFT Rebate Program			
Revenues	40,731.61	40,000.00	101.83%
Expenses	39,831.46	40,000.00	99.58%
Excess of Revenues over Expenditures	900.15	0.00	
HECW Rebate Program			
Revenues	175,684.26	380,000.00	46.23%
Expenses	173,996.28	380,000.00	45.79%
Excess of Revenues over Expenditures	1,687.98	0.00	
Large Landscape Survey			
Revenues	38,446.84	21,600.00	177.99%
Expenses	54,423.63	21,600.00	251.96%
Excess of Revenues over Expenditures	(15,976.79)	0.00	
Indoor-Outdoor Survey			
Revenues	2,159.09	12,150.00	17.77%
Expenses	0.00	12,150.00	0.00%
Excess of Revenues over Expenditures	2,159.09	0.00	
Turf Removal Program			
Revenues	243,223.19	105,000.00	231.64%
Expenses	243,285.02	105,000.00	231.70%
Excess of Revenues over Expenditures	(61.83)	0.00	

Municipal Water District of Orange County
WUE & Other Funds Revenues and Expenditures (Actuals vs Budget)
From July 2013 thru January 2014

	Year to Date Actual	Annual Budget	% Used
WUE Master Plan			
Revenues	3,313.50	0.00	0.00%
Expenses	<u>3,323.41</u>	<u>0.00</u>	0.00%
Excess of Revenues over Expenditures	(9.91)	0.00	
WEROC			
Revenues	168,387.00	213,577.00	78.84%
Expenses	<u>122,924.36</u>	<u>213,577.00</u>	57.56%
Excess of Revenues over Expenditures	45,462.64	0.00	
WEROC Water Trailers			
Revenues	464,150.00	0.00	0.00%
Expenses	<u>464,150.00</u>	<u>0.00</u>	0.00%
Excess of Revenues over Expenditures	0.00	0.00	
WUE Projects			
Revenues	790,470.62	1,102,912.00	71.67%
Expenses	<u>829,147.26</u>	<u>1,093,912.00</u>	75.80%
Excess of Revenues over Expenditures	(38,676.64)	9,000.00	
RPOI Distributions			
Revenues	4,447,821.66	1,619,665.00	274.61%
Expenses	<u>4,447,821.66</u>	<u>1,619,665.00</u>	274.61%
Excess of Revenues over Expenditures	0.00	0.00	
Ocean Desalination			
Revenues	53,182.05	115,459.00	46.06%
Expenses	<u>53,182.05</u>	<u>115,459.00</u>	46.06%
Excess of Revenues over Expenditures	0.00	0.00	



ACTION ITEM

March 19, 2014

TO: Administration & Finance Committee
(Directors Thomas, Barbre, Osborne)

FROM: Larry Dick, President

SUBJECT: STANDING COMMITTEE AND AD HOC COMMITTEE APPOINTMENTS FOR 2014; SCHEDULE OF COMMITTEE MEETING DATES FOR 2014

PRESIDENT'S RECOMMENDATION

It is recommended the Administration & Finance Committee review and discuss potential appointments to MWDOC Standing Committees, as well as the potential meeting times for the Committees. Both of these items will be presented to the Board on March 19th.

SUMMARY

In accordance with the MWDOC Administrative Code, the Board of Directors shall consider the appointment of members of its Standing Committees by the end of February of each year. It also provides the Board shall review and establish Special Committees as appropriate. Members shall be appointed to Standing and Special Committees by the President of the Board and ratified by the Board of Directors. The appointments were delayed (at the Board's request) until March.

The current Standing Committees of the Board of Directors are:

- Administration & Finance Committee
- Planning & Operations Committee
- Public Affairs & Legislation Committee
- Executive Committee
- MWDOC/OCWD Joint Planning Committee (full Board)

I am requesting that the Administration & Finance Committee discuss the Committee appointments and recommend a slate of nominations for the Board's consideration on March 19th.

I have developed a list of meeting dates (attached) and it is recommended that the Board consider approving these dates at the March 19th meeting.

2014 STANDING COMMITTEE APPOINTMENTS Municipal Water District of Orange County		
STANDING COMMITTEE	MEMBERS	COMMITTEE DATE (Attached is List of Exact Dates for 2014)
Executive Committee (President, Vice President and Immediate Past President)	L. Dick, Chair W. Osborne J. Finnegan	Thursday following Regular Board meeting 8:30 a.m.
Administration & Finance Committee		2 nd Wednesday 8:30 a.m.
Planning & Operations Committee		1 st Monday 8:30 a.m.
Public Affairs & Legislation Committee		3 rd Monday 8:30 a.m.
MWDOC/OCWD Joint Planning Committee	All MWDOC Directors	4 th Wednesday 8:30 a.m.
AD HOC COMMITTEES	Members	Alternates
Ad Hoc Committee on Water Policy Forum		
Ad Hoc Committee on Member Agency Relations		
Ad Hoc Committee Re Water Summit		
Ad Hoc Committee on Regulatory Streamlining		
Ad Hoc Committee on MWDOC/OCWD Building Issues		
Ad Hoc Committee on Consolidation		
Ad Hoc Committee on Desalination		

STANDING COMMITTEE DATES FOR 2014 (Through February 2015)

Planning & Operations Committee

*This Committee generally meets the first Monday of each month at 8:30 a.m. An * indicates those months requiring a change in the meeting date and/or time (due to holiday or conflict)*

Monday	March 3, 2014	8:30 a.m.
Monday	April 14, 2014	8:30 a.m. (Second Monday due to MET conflict)
Monday	May 5, 2014	8:30 a.m.
Monday	June 2, 2014	8:30 a.m.
Monday	July 14, 2014	8:30 a.m. (Second Monday due to MET conflict)
Monday	August 4, 2014	8:30 a.m.
*Tuesday	September 2, 2014	8:30 a.m. (Meets on Tuesday due to holiday)
Monday	October 6, 2014	8:30 a.m.
Monday	November 3, 2014	8:30 a.m.
Monday	December 1, 2014	8:30 a.m.
Monday	January 5, 2015	8:30 a.m.
Monday	February 2, 2015	8:30 a.m.

Administration & Finance Committee

*This Committee generally meets the second Wednesday of each month at 8:30 a.m. An * indicates those months requiring a change in the meeting date (due to holiday or conflict)*

Wednesday	March 12, 2014	8:30 a.m.
Wednesday	April 9, 2014	8:30 a.m.
Wednesday	May 14, 2014	8:30 a.m.
Wednesday	June 11, 2014	8:30 a.m.
Wednesday	July 9, 2014	8:30 a.m.
Wednesday	August 13, 2014	8:30 a.m.
Wednesday	September 10, 2014	8:30 a.m.
Wednesday	October 8, 2014	8:30 a.m.
Wednesday	November 12, 2014	8:30 a.m.
Wednesday	December 10, 2014	8:30 a.m.
Wednesday	January 14, 2015	8:30 a.m.
Wednesday	February 11, 2015	8:30 a.m.

Public Affairs & Legislation Committee

*This Committee generally meets the third Monday of each month at 8:30 a.m. An * indicates those months requiring a change in the meeting date (due to holiday or conflict)*

Monday	March 17, 2014	8:30 a.m.
Monday	April 21, 2014	8:30 a.m.
Monday	May 19, 2014	8:30 a.m.
Monday	June 16, 2014	8:30 a.m.
Monday	July 21, 2014	8:30 a.m.
*Monday	August 11, 2014	8:30 a.m. (2nd Monday due to MET conflict)
Monday	September 15, 2014	8:30 a.m.
Monday	October 20, 2014	8:30 a.m.

Monday	November 10, 2014	8:30 (2 nd Mon. due to MET conflict/holiday)
Monday	December 15, 2014	8:30 a.m.
Monday	January 19, 2015	8:30 a.m.
*Tuesday	February 17, 2015	8:30 a.m. (Tuesday due to holiday)

Executive Committee

*This Committee generally meets the Thursday following the Regular Board Meeting at 8:30 a.m.; the Regular Board meeting is held the third Wednesday of each month at 8:30 a.m. An * indicates those months requiring a change in the meeting date (due to holiday or conflict)*

Thursday	March 20, 2014	8:30 a.m.
Thursday	April 17, 2014	8:30 a.m.
Thursday	May 22, 2014	8:30 a.m.
Thursday	June 19, 2014	8:30 a.m.
Thursday	July 17, 2014	8:30 a.m.
Thursday	August 21, 2014	8:30 a.m.
Thursday	September 18, 2014	8:30 a.m.
Thursday	October 16, 2014	8:30 a.m.
Thursday	November 20, 2014	8:30 a.m.
Thursday	December 18, 2014	8:30 a.m.
Thursday	January 22, 2015	8:30 a.m.
Thursday	February 19, 2015	8:30 a.m.

MWDOC/OCWD Joint Planning Committee Meetings

*This Committee generally meets the fourth Wednesday of each month at 8:30 a.m. An * indicates those months requiring a change in the meeting date (due to holiday or conflict)*

Wednesday	April 23, 2014	8:30 a.m.
Wednesday	July 23, 2014	8:30 a.m.
Wednesday	October 22, 2014	8:30 a.m.
Wednesday	January 28, 2015	8:30 a.m.

MWDOC Elected Officials Forums

These meetings are held twice a year (April/November); historically on the first Thursday of the month

Thursday	April 3, 2014	5:30 p.m.
Thursday	November 6, 2014	5:30 p.m.

Proposed Canceled Board Meeting Dates Due to Conflicts with ACWA

May 7, 2014 Workshop Board Meeting with MET Directors
December 3, 2014 Workshop Board Meeting with MET Directors



ACTION ITEM

March 19, 2014

**TO: Administration & Finance Committee
(Directors Thomas, Barbre, Osborne)**

FROM: Larry Dick, President

SUBJECT: ASSOCIATION AND COMMISSION APPOINTMENTS FOR 2014

RECOMMENDATION

It is recommended that the Administration & Finance Committee review and discuss the appointments to Associations and Commissions; and recommend that the Board adopt the proposed Resolution approving the appointment of one Representative and an Alternate to the Santiago Aqueduct Commission (SAC), for submission to SAC.

SUMMARY

In accordance with Board policy, the appointment of MWDOC Board Representatives to outside associations are to be considered by the end of February of each year (which was deferred by the Board). The policy provides that appointments shall be ratified by the Board of Directors, as presented by the President of the Board.

The President has requested that the Board discuss the appointments at the Administration & Finance Committee meeting.

2014
AGENCY REPRESENTATIVES' APPOINTMENTS
Municipal Water District of Orange County

Association/Commission	Members	Normal Meeting Times
Santiago Aqueduct Commission	Rep.: J. Thomas Alt: K. Seckel	Quarterly; 3 rd Thurs. at 8:30 a.m.
Water Advisory Committee of Orange County (WACO) Planning Committee <i>Staff Support: D.Burke</i>	Rep:	2nd Tuesday 7:30 am
Independent Special Districts of OC (ISDOC) <i>Staff Support: J. Ouwerkerk</i>	Rep: Alt:	1 st Tues 7:30 am
NWRA Municipal Caucus <i>Staff Support:</i>	Rep: Alts:	
NWRA Board of Directors		
Southern California Water Committee <i>Staff Support:</i>	Rep: Alt:	
Colorado River Water Users Association <i>Staff Support: H. DeLaTorre</i>	MWDOC Board of Directors	Annually in Dec.
Orange County Business Council Legislative Infrastructure <i>Staff Support:</i>	Rep: Rep:	3 rd Fri – 7:30 am 2 nd Tues – 7:30 am
California Special Districts Association <i>Staff Support:</i>	Rep: Alt:	

Center for Demographic Research Oversight Committee <i>Staff Support: K. Seckel</i>	Rep:	
ACWA Joint Powers Insurance Authority <i>Staff Support: C. Harris</i>	Rep: Alt:	
ACWA Federal Affairs Committee <i>Staff Support:</i>	Rep:	
ACWA Local Government Committee <i>Staff Support:</i>	Rep:	
ACWA Region 10	All Directors Eligible to Attend	
Orange County Council of Governments <i>Staff Support:</i>	Rep: Alts:	4 th Thurs at 9:00 am
Orange County Operational Area Executive Board <i>Representative Appointed by ISDOC</i> <i>Staff Support: K. Hubbard</i>	Rep: S. Hinman Alt: J. Finnegan	Quarterly, 2:45 pm (normally Wed)
CALDesal <i>Staff Support: R. Bell</i>	Rep: Alt:	
South Orange Coastal Ocean Desalination Project Participants Committee <i>Staff Support: K. Seckel</i> <i>R. Bell</i>	Rep:	

RESOLUTION NO. _____
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY

RE: DESIGNATION OF MEMBER AND
ALTERNATES TO SANTIAGO AQUEDUCT COMMISSION

2014

WHEREAS, the Santiago Aqueduct Commission (SAC) was formed to manage and operate the Santiago Aqueduct system; and

WHEREAS, the SAC consists of seven (7) members, one member each of the governing bodies from El Toro Water District, Los Alisos Water District, Irvine Ranch Water District, Trabuco Canyon Water District, Santa Margarita Water District, Moulton Niguel Water District and Municipal Water District of Orange County (MWDOC); and

WHEREAS, it is understood that MWDOC represents itself and East Orange County Water District, Santiago County Water District, County of Orange and the Irvine Company; and

WHEREAS, under the provisions of the Santiago Aqueduct Commission Joint Powers Agreement, MWDOC has the right to designate one member to the SAC and a first and second alternate to serve in the absence of the regular member.

NOW, THEREFORE, BE IT RESOLVED that MWDOC hereby designates Jeffery Thomas as the member, and Karl Seckel as alternate to the Santiago Aqueduct Commission, to assume their positions upon taking the oath of office.

Said Resolution was adopted this _____ day of _____, 2014 by the following roll call vote.

AYES:

NOES:

ABSENT:

ABSTAIN:

I HEREBY CERTIFY the foregoing is a full, true and correct copy of Resolution No. _____ adopted by the Board of Directors of Municipal Water District of Orange County at its meeting held on _____.

Maribeth Goldsby, Secretary
Municipal Water District of Orange County



ACTION ITEM

March 19, 2014

TO: Board of Directors

FROM: Administration & Finance Committee
(Directors Thomas, Barbre, Osborne)

Robert Hunter, General Manager

**SUBJECT: NOMINATIONS/ELECTION OF REGULAR SPECIAL DISTRICT AND
ALTERNATE SPECIAL DISTRICT MEMBER OF THE LOCAL AGENCY
FORMATION COMMISSION (LAFCO)**

STAFF RECOMMENDATION

Staff recommends the Board of Directors: Review and discuss potential nominations to LAFCO and direct staff to submit nominations to LAFCO by the April 18, 2014 deadline.

COMMITTEE RECOMMENDATION

To be determined.

SUMMARY

The terms of office for OC LAFCO's Regular Special District member (currently John Withers) and Alternate Special District Member (currently Jim Fidler) will expire on June 30, 2014.

LAFCO is currently seeking nominations to fill these positions, and the deadline for nominations is 3:00 p.m. on April 18, 2014; note that nominations from the floor will not be accepted.

Please note that the terms for these positions are 4 years.

Budgeted (Y/N):	Budgeted amount:
Action item amount:	Line item:
Fiscal Impact (explain if unbudgeted):	



March 3, 2014

Joan Finnegan
Presiding Officer
Municipal Water District of Orange County
18700 Ward Street
Fountain Valley, CA 92708-6930

CHAIR
JOE CARCHIO
Councilmember
City of Huntington Beach

VICE CHAIR
PAT BATES
Supervisor
5th District

CHERYL BROTHERS
Councilmember
City of Fountain Valley

JOHN MOORLACH
Supervisor
2nd District

CHARLEY WILSON
Director
Santa Margarita
Water District

SUSAN WILSON
Representative of
General Public

JOHN WITHERS
Director
Irvine Ranch Water District

ALTERNATE
JAMES FISLER
Director
Mesa Water District

ALTERNATE
DEREK J. MCGREGOR
Representative of
General Public

ALTERNATE
TODD SPITZER
Supervisor
3rd District

ALTERNATE
VACANT
Councilmember

CAROLYN EMERY
Executive Officer

RE: Nomination Period for Orange County LAFCO Special District Seats Election

Dear Ms. Finnegan,

The terms of office for OC LAFCO's Regular Special District Member (currently held by John Withers, IRWD) and Alternate Special District Member (currently held by James Fislser, Mesa WD) expire on June 30, 2014. The election process for special district seats are governed by Government Code Section 56332 and the Special Districts Selection Committee By-Laws. A timeline of key election events and responsibilities is outline in the Table below:

DATE	EVENT
March 3, 2014	LAFCO Executive Officer sends nomination forms by email to independent special district presiding officers, special district general managers, and LAFCO chair.
April 18, 2014 (3 PM)	Deadline for submitting nominations for regular and alternate special district members to LAFCO.*
April 21 – 25, 2014	LAFCO develops ballot form.
April 25, 2014	Ballots and "Declaration of Qualification to Vote Forms" emailed to all special district presiding officers.
June 13, 2014 (3 PM)	Ballots and declarations due to LAFCO.
June 16, 2014	LAFCO staff (or designee) tabulates ballots and announces results.
July 9, 2014	Oath of office administered (Commission Hearing).
* Pursuant to Government Code §56332 (c)(1), if only one candidate is nominated for a vacant seat, that candidate shall be deemed selected, with no further proceedings.	

Nomination Period for OC LAFCO Special District Seat Election
March 3, 2013

In accordance with Government Code Section 56332 and the Special District Selection Committee By-Laws, the nomination period for the upcoming expired terms is **March 3rd through April 18, 2014**. If your district chooses to nominate a candidate for one or both seats, the presiding officer must complete the enclosed nomination form(s) and return to the LAFCO Executive Officer by **3:00 p.m. on Friday, April 18, 2014**. Nomination forms may be returned by email to cemery@oclafo.org or mailed to the LAFCO offices at 12 Civic Center Plaza, Room 235, Santa Ana, CA 92701. Should you have any questions regarding the election process, please contact me or our Commission Clerk, Cheryl-Carter Benjamin at (714) 834-2556.

Sincerely,



Carolyn Emery
Executive Officer

Attachments:

- O. 2014 Nomination Form – Regular Special District Member
- P. 2014 Nomination Form – Alternate Special District Member

cc: Chair, OC LAFCO
Special District General Managers

2014 NOMINATION FORM

Candidate for the Local Agency Formation Commission (LAFCO)

CANDIDATE INFORMATION FOR **REGULAR** SPECIAL DISTRICT MEMBER:

NAME: _____

TITLE: _____

DISTRICT: _____

☐ Check box if resume or statement of qualifications is attached.

SPECIAL DISTRICT SELECTION COMMITTEE MEMBER SUBMITTING NOMINATION

(Must be the presiding officer or a designated alternate board member.)

NAME: _____ DATE: _____

SIGNATURE: _____

TITLE: _____

DISTRICT: _____

A resume or other supplemental information about the candidate may be included and will be distributed with the election ballots. All completed nomination forms and any supplemental information must be returned to Orange County LAFCO by:

1. Email at: cemery@oclafco.org or
2. Mail at: Orange County LAFCO
12 Civic Center Plaza, Room 235
Santa Ana, CA 92701; or
3. Fax at: (714) 834-2643, Attn: Carolyn Emery

All forms and supplemental information must be received by LAFCO prior to 3:00 p.m. on Friday, April 18, 2014. Nomination forms or candidate information received after that deadline will not be considered.

2014 NOMINATION FORM

Candidate for the Local Agency Formation Commission (LAFCO)

CANDIDATE INFORMATION FOR **ALTERNATE** SPECIAL DISTRICT MEMBER:

NAME: _____

TITLE: _____

DISTRICT: _____

☐ Check box if resume or statement of qualifications is attached.

SPECIAL DISTRICT SELECTION COMMITTEE MEMBER SUBMITTING NOMINATION

(Must be the presiding officer or a designated alternate board member.)

NAME: _____ DATE: _____

SIGNATURE: _____

TITLE: _____

DISTRICT: _____

A resume or other supplemental information about the candidate may be included and will be distributed with the election ballots. All completed nomination forms and any supplemental information must be returned to Orange County LAFCO by:

1. Email at: cemery@oclafco.org or
2. Mail at: Orange County LAFCO
12 Civic Center Plaza, Room 235
Santa Ana, CA 92701; or
3. Fax at: (714) 834-2643, Attn: Carolyn Emery

All forms and supplemental information must be received by LAFCO prior to 3:00 p.m. on Friday, April 18, 2014. Nomination forms or candidate information received after that deadline will not be considered.



ACTION ITEM
March 19, 2014

TO: Board of Directors

FROM: **Administration & Finance Committee**
(Directors Thomas, Barbre, Osborne)

Robert J. Hunter, General Manager

Staff Contact: J. Berg, WUE Programs Manager

SUBJECT: Request for support to amend language in AB 1331, SB 848, and SB 927

STAFF RECOMMENDATION

Staff recommends the Board of Directors authorize staff to send letters to Assembly Member Harkey, Senator Wyland and others as appropriate requesting their support to amend language in AB 1331, SB 848, and SB 927 to more appropriately include south Orange County in the San Diego Funding Area for purposes of funding the South OC Integrated Regional Water Management Plans.

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

DETAILED REPORT

At the February 6th South Orange County Integrated Watershed Management Area Executive Committee Meeting proposed bond legislation was discussed including AB 1331 (Rendon), SB 848 (Wolk), and SB 927 (Cannella-Vidak). Of particular concern to Executive Committee members is language in these bills that would shift south Orange County out of the San Diego funding area and into the Santa Ana River funding area.

The consensus of the Executive Committee was that by virtue of the nature of its watersheds, south Orange County is more appropriately included in the San Diego hydrologic region. South Orange County agencies currently have working agreements in place with San Diego region agencies pertaining to the allocation of funds for a variety of water projects. Moreover, projects in south Orange County that may obtain funding support from these bills would be more similar in nature to opportunities in the San Diego Region.

Budgeted (Y/N): NA	Budgeted amount: NA	Core _x_	Choice __
Action item amount: NA	Line item:		
Fiscal Impact (explain if unbudgeted): None			

MWDOC staff has discussed keeping south Orange County in the San Diego Funding Area with staff from the County of Orange and Santa Ana River Watershed Project Authority who support the status quo.

This action would be consistent with the South Orange County agencies and past participation in the South Orange County Integrated Regional Watershed Management Plan. Staff recommends the Board of Directors authorize staff to send letters to Assembly Member Harkey and Senator Wyland requesting their support to amend language in AB 1331, SB 848, and SB 927 to more appropriately include south Orange County in the San Diego Funding Area.



DISCUSSION ITEM

March 12, 2014

TO: Board of Directors

FROM: **Administration & Finance Committee**
(Directors Thomas, Barbre, Osborne)

Robert J. Hunter, General Manager

Staff Contact: Cathy Harris, Administrative Services Manager
Katie Davanaugh, Sr. Exec.Asst./HR Specialist

**SUBJECT: DISTRICT LIABILITY, PROPERTY, CRIME AND WORKERS'
COMPENSATION INSURANCE COVERAGE**

STAFF RECOMMENDATION

The Administration and Finance Committee:

1. Direct the General Manager to send notice of intention to withdraw to ACWA/JPIA within the appropriate timeframes to allow the District to terminate Property, General Liability, Crime and Workers' Compensation insurance coverages in accordance with policy dates and ACWA notification timelines, until such time as a decision is made by the District;
2. Direct staff to perform a risk review to help establish appropriate Liability limits for future consideration; and authorize the General Manager to enter into a contract in accordance with the District Administrative Code provisions and the General Manager's authority;

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

DETAILED REPORT

Staff contacted Alliant Insurance Services regarding the District's current Liability, Crime, Property and Workers' Compensation Insurance Programs; and requested Alliant solicit preliminary quotes from carriers for the various insurance programs. Alliant Insurance Services is a distributor of insurance products and services and operates nationwide. Alliant is well known for working with Municipalities in providing insurance services.

Based on the District's size and type of organization, Alliant provided the District with three recommended insurance carriers in addition to ACWA/JPIA (one pooled and two straight

Budgeted (Y/N): NA	Budgeted amount: NA	Core _x_	Choice __
Action item amount: NA	Line item:		
Fiscal Impact (explain if unbudgeted):			

insurance programs). The proposed annual premium costs for Liability Insurance range from \$29,000 to \$75,000 (rounded). Attachment “1” shows a comparison of proposed programs and the coverage amounts. In addition, the proposal also includes quotes for Property and Crime Insurance which for all three (Liability, Property and Crime) the annual premiums range from \$34,000 to \$78,000.

Please note Attachment 1 quotes MWDOC’s current initial premium from ACWA/JPIA. Because we are in a risk pool, we are charged an initial premium and then receive adjustments over a period of years. The adjustments often, but not always, result in MWDOC receiving money back. A review of the refunds since plan inception indicates expected refunds as follows:

12 years - Liability refund typically	\$12,000 to \$13,500
23 years - Workers Compensation refund typically	\$10,500 to \$11,500

The refunds are not guaranteed and vary by premium year based on performance of the pools. Even taking these levels of refunds into account, the information presented by Alliant indicates the District can save money on both the Liability and Workers’ Compensation Insurance Programs. It would also make sense to move the Property and Crime Insurance Programs to keep the policies consistent.

After reviewing the proposals and comparing to the District’s current insurance programs, staff recommends we initiate an independent risk assessment. The goal of the assessment would be to have someone with expertise in this area to evaluate the District’s risk based on its current operations and business practices and recommend the appropriate insurance coverage limits. Based on the findings of the Risk Assessment, it can then be evaluated whether ACWA/JPIA meets the District’s insurance needs or whether another carrier would be more appropriate. Staff has contacted two companies to initiate the process to determine what will be required to conduct the risk assessment and associated cost.

ACWA/JPIA requires members to provide notice of at least 12 months to withdraw from most of their programs. In order to allow the District time to perform the Risk Assessment and provide the appropriate notices to ACWA/JPIA, staff is recommending the Committee authorize the General Manager to notify ACWA/JPIA of intent to withdraw from all of the insurance programs that the District is currently participating in with the exception of the Health Insurance program. Once the assessment is completed and reviewed, the District can make a determination on its insurance needs and either terminate the insurance coverage or rescind the cancellation notices to ACWA/JPIA.

Table 1 below outlines the timelines required to notify ACWA/JPIA, if the District decides to withdraw from the following programs:

Table 1

District Insurance Policies and Timelines				
<i>Policy Type</i>	<i>Expire</i>	<i>Soonest Withdrawal</i>	<i>Rescind/Intent to Withdraw</i>	<i>Advance Cancellation Required by ACWA/JPIA</i>
Liability (including Auto, Public Officials, E&O, Employment Practices)	10/1	10/1/15		12+ months
Property	4/1	4/1/15		12+ months
Worker's Comp	7/1	7/1/14	last sent 5/22/13	12+ months
Crime	4/1	4/1/14		no

At this time, staff is recommending the following:

1. Direct the General Manager to send notice of intention to withdraw to ACWA/JPIA within the appropriate timeframes to allow the District to terminate Property, General Liability, Crime and Workers' Compensation insurance coverages in accordance with policy dates and ACWA notification timelines, until such time as a decision is made by the District;
2. Direct staff to perform a risk review to help establish appropriate Liability limits for future consideration; and authorize the General Manager to enter into a contract in accordance with the District Administrative Code provisions and the General Manager's authority;

Attachment 1 is attached.



MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
2014-2015 INSURANCE PROGRAM COMPARISON

INSURANCE PROGRAM	PRESENT ACWA JPIA	PROPOSED 1 Alliant Programs	PROPOSED 2 SDRMA	PROPOSED 3 Water Plus
COVERAGE:				
Program	LIABILITY ACWA JPIA	LIABILITY Special Liability Insurance Program	LIABILITY SDRMA	LIABILITY Water Plus Insurance Program- Alteris
LIMITS:				
Per Occurrence:	\$60,000,000	\$10,000,000	\$10,000,000	\$1,000,000
General Aggregate:	None	None	None	\$3,000,000
Employment Practice Liability:	Included	\$5,000,000	Included	Included
Personal Liability/Board Member:	N/A	N/A	\$500,000	N/A
Coverage includes:	General Liability, Auto Liability, Public Officials/Errors & Omissions, Employment Practice Liability	General Liability, Auto Liability, Public Officials/Errors & Omissions, Employment Practice Liability	General Liability, Auto Liability, Public Officials/Errors & Omissions, Employment Practice Liability	General Liability, Public Officials/Errors & Omissions, Employment Practice Liability
DEDUCTIBLE:				
General Liability:	Unknown	\$1,000	\$500	None
Employment Practice Liability:	-	\$10,000	None	\$1,000
Property Damage Liability:	-	\$1,000	\$500	None
Auto Liability Property Damage	-	\$1,000	\$1,000	Not Covered
Public Officials/ E&O:	-	\$1,000	None	\$1,000
Estimated Annual Premium:	\$86,388.00 *	\$28,893.32	\$45,077.04	\$75,196.00

* does not reflect typical refund of \$10K-\$13K



MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
2014-2015 INSURANCE PROGRAM COMPARISON

INSURANCE PROGRAM	PRESENT ACWA JPIA	PROPOSED 1 Alliant Programs	PROPOSED 2 SDRMA	PROPOSED 3 Water Plus
COVERAGE:	PROPERTY	PROPERTY	PROPERTY	PROPERTY
Program	ACWA JPIA	Special Property Insurance Program	SDRMA	Water Plus Insurance Program- Alteris
LIMITS:				
Per Occurrence:	\$100,000,000	\$25,000,000	\$1,000,000,000	\$1,260,690
Total Insured Values	Unknown	\$675,037	\$1,260,690	\$1,260,690
DEDUCTIBLE:	\$1,000	\$2,500	\$1,000	\$1,000
Estimated Annual Premium:	\$1,186	\$1,461.84	Included	\$905.00



MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
2014-2015 INSURANCE PROGRAM COMPARISON

INSURANCE PROGRAM	PRESENT ACWA JPIA	PROPOSED 1 Alliant Programs	PROPOSED 2 SDRMA	PROPOSED 3 Water Plus
COVERAGE:				
Program	<i>CRIME</i> ACWA JPIA	<i>CRIME</i> Alliant Crime Insurance Program	<i>CRIME</i> SDRMA	<i>CRIME</i> Water Plus Insurance Program- Altiris
LIMITS:				
Per Occurrence:	\$100,000	\$5,000,000	\$400,000	\$500,000
DEDUCTIBLE:	\$1,000	\$2,500	None	\$1,000
Coverage includes:	Public Employee Dishonesty, Forgery or Alteration, Computer Fraud.	Employee Theft – Per Loss, Forgery or Alteration, Inside the Premises: Theft of Money and Securities, Inside the Premises: Robbery & Safe Burglary of Other Property, Outside the Premises, Computer Fraud, Funds Transfer Fraud, Money Orders & Counterfeit Money.	Employee Dishonesty – Per Occurrence.	Employee Theft: \$500,000 Forgery or Alteration: \$250,000 Inside The Premises (Theft of Money and Securities):\$250,000 Inside The Premises (Robbery or Safe Burglary or Other Property):\$5,000 Outside the Premises:\$250,000 Computer Fraud: \$100,000 Funds Transfer Fraud:\$50,000 Money Orders & Counterfeit Paper Currency: \$100,000
Estimated Annual Premium:	\$1,765	\$3,900.00	Included	\$1,500.00



MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
2014-2015 INSURANCE PROGRAM COMPARISON

INSURANCE PROGRAM	PRESENT ACWA JPLA	PROPOSED 1 Alliant Programs	PROPOSED 2 SDRMA	PROPOSED 3 Water Plus
Total Package Premiums:				
Liability	\$86,388.00	\$28,893.32	\$45,077.04	\$75,196.00
Property	1,186.00	1,461.84	Incl.	905.00
Crime	1,765.00	3,900.00	Incl.	1,500.00
Total:	\$89,339.00	\$34,255.16	\$45,077.04	\$78,388.00*
Notes:		Commissions to Alliant are included in above pricing	Broker Fees to Alliant are included in above pricing	Commissions to Alliant are included in above pricing
		Terrorism included for Property/TRIA available for liability for an additional premium	TRIA included for Property	*Total includes \$787.00 in Terrorism and Fees
COVERAGE:		EXCESS LIABILITY	EXCESS LIABILITY	
		\$5,000,000 Excess – Estimated Annual Premium \$17,500 plus taxes/fees	\$5,000,000 Excess – Estimated Annual Premium \$17,500 plus taxes/fees	
		\$10,000,000 Excess – Estimated Annual Premium \$25,000 plus taxes/fees	\$10,000,000 Excess – Estimated Annual Premium \$25,000 plus taxes/fees	
		\$15,000,000 Excess – Estimated Annual Premium \$30,000 plus taxes/fees	\$15,000,000 Excess – Estimated Annual Premium \$30,000 plus taxes/fees	

* does not reflect typical refund of \$10K-\$13K



MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
2014-2015 INSURANCE PROGRAM COMPARISON

COVERAGE: N/A N/A N/A

LIMITS:
Workers' Compensation: - Statutory -
Employers' Liability: - \$5,000,000 -

Rates Per \$100 of Payroll: - 8742 - \$0.65 -
8742 - (per Board Member) -
\$21.19 each
8810 - \$0.57

Exposure Basis: - 8742 - \$1,167,803 -
8742 - Board Members -7
8810 - \$1,934,681

Estimated Annualized Premium: - Est. Annual Cost: \$15,987.47
Broker Fee to Alliant is
included in above pricing

DATE PREPARED: February 27, 2014

BROKER: ALLIANT INSURANCE SERVICES, INC.
1301 Dove Street, Suite 200
Newport Beach, CA 92660

Chris Tobin
First Vice President
Jack Hamilton
Assistant Vice President

THIS COMPARISON IS FOR INFORMATION PURPOSES ONLY AND DOES NOT ALTER THE POLICY IN ANY WAY.
PLEASE REFER TO THE POLICY FORM FOR COMPLETE COVERAGE, TERMS & CONDITIONS AND EXCLUSIONS.



MUNICIPAL WATER DISTRICT OF ORANGE COUNTY 2014-2015 INSURANCE PROGRAM COMPARISON

DISCLOSURES

This comparison of insurance is provided as a matter of convenience and information only. All information included in this comparison, including but not limited to personal and real property values, locations, operations, products, data, automobile schedules, financial data and loss experience, is based on facts and representations supplied to Alliant Insurance Services, Inc. by you. This comparison does not reflect any independent study or investigation by Alliant Insurance Services, Inc. or its agents and employees.

Please be advised that this comparison is also expressly conditioned on there being no material change in the risk between the date of this comparison and the inception date of the proposed policy (including the occurrence of any claim or notice of circumstances that may give rise to a claim under any policy which the policy being proposed is a renewal or replacement). In the event of such change of risk, the insurer may, at its sole discretion, modify, or withdraw this comparison whether or not this offer has already been accepted.

This comparison is not confirmation of insurance and does not add to, extend, amend, change, or alter any coverage in any actual policy of insurance you may have. All existing policy terms, conditions, exclusions, and limitations apply. For specific information regarding your insurance coverage, please refer to the policy itself. Alliant Insurance Services, Inc. will not be liable for any claims arising from or related to information included in or omitted from this comparison of insurance.

Alliant embraces a policy of transparency with respect to its compensation from insurance transactions. Details on our compensation policy, including the types of income that Alliant may earn on a placement, are available on our website at www.alliantinsurance.com. For a copy of our policy or for any inquiries regarding compensation issues pertaining to your account you may also contact us at: Alliant Insurance Services, Inc., Attention: General Counsel, 701 B Street, 6th Floor, San Diego, CA 92101.

Analyzing insurers' over-all performance and financial strength is a task that requires specialized skills and in-depth technical understanding of all aspects of insurance company finances and operations. Insurance brokerages such as Alliant Insurance typically rely upon rating agencies for this type of market analysis. Both A.M. Best and Standard and Poor's have been industry leaders in this area for many decades, utilizing a combination of quantitative and qualitative analysis of the information available in formulating their ratings.

A.M. Best has an extensive database of nearly 6,000 Life/Health, Property Casualty and International companies. You can visit them at www.ambest.com. For additional information regarding insurer financial strength ratings visit Standard and Poor's website at www.standardandpoors.com.

Our goal is to procure insurance for you with underwriters possessing the financial strength to perform. Alliant does not, however, guarantee the solvency of any underwriters with which insurance or reinsurance is placed and maintains no responsibility for any loss or damage arising from the financial failure or insolvency of any insurer. We encourage you to review the publicly available information collected to enable you to make an informed decision to accept or reject a particular underwriter. To learn more about companies doing business in your state, visit the Department of Insurance website for that state.

NY REGULATION 194 DISCLOSURE

Alliant Insurance Services, Inc. is an insurance producer licensed by the State of New York. Insurance producers are authorized by their license to confer with insurance purchasers about the benefits, terms and conditions of insurance contracts; to offer advice concerning the substantive benefits of particular insurance contracts; to sell insurance; and to obtain insurance for purchasers. The role of the producer in any particular transaction typically involves one or more of these activities.

Compensation will be paid to the producer, based on the insurance contract the producer sells. Depending on the insurer(s) and insurance contract(s) the purchaser selects, compensation will be paid by the insurer(s) selling the insurance contract or by another third party. Such compensation may vary depending on a number of factors, including the insurance contract(s) and the insurer(s) the purchaser selects. In some cases, other factors such as the volume of business a producer provides to an insurer or the profitability of insurance contracts a producer provides to an insurer also may affect compensation.

The insurance purchaser may obtain information about compensation expected to be received by the producer based in whole or in part on the sale of insurance to the purchaser, and (if applicable) compensation expected to be received based in whole or in part on any alternative quotes presented to the producer by the producer, by requesting such information from the producer.



DISCUSSION ITEM

March 12, 2014

TO: **Administration & Finance Committee**
(Directors Thomas, Barbre, Osborne)

FROM: **Robert Hunter, General Manager**

STAFF CONTACT: **Cathy Harris, Administrative Services Manager**

SUBJECT: **REPORT ON REPLACEMENT OF HVAC SYSTEM FOR DISTRICT OFFICE**

STAFF RECOMMENDATION

Staff recommends the Administration & Finance Committee receive and file the report as presented and authorize the General Manager to proceed and approve repair work within the General Manager's approval authority.

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

DETAILED REPORT

During the period of December 23rd, 2013 through December 28, 2013, demolition and installation of the new HVAC unit was completed. From mid-January through mid-February, ACCO installed three new Variable Air Valves (VAV's) and repaired three existing VAV's and performed air and balance testing.

Les Rosenberg, Consultant, reviewed the final air and balance report based on the testing completed by ACCO; and it was identified that there is a discrepancy in the return side of the system, which was untouched by ACCO, but may be the source of several issues. At the air handling unit, approximately 9,532 cfm of air was measured (which is the appropriate amount of air for the building), but when the return air from all of the rooms was added, the total was only 4,651 cfm. This means that 4,881 cfm or almost 50% of return air is not coming from the rooms, but probably from leaks in the return duct, sucking return air from the attic space or possibly from the roof ventilators being stuck open, which would be putting an extra burden on the cooling system. Mr. Rosenberg is recommending that ACCO perform some trouble shooting work to identify the source of the leak. The work is estimated to cost up to \$3,000 to trouble shoot and make minor repairs. If major repair work above the \$3,000 is required, ACCO will develop a scope of work and pricing for MWDOC's review.

Budgeted (Y/N): Y	Budgeted amount: \$309,637	Core X__	Choice __
Action item amount:		Line item: 2000-19-8811	
Fiscal Impact (explain if unbudgeted):			

Since the majority of the HVAC replacement work is complete, staff is processing payment to ACCO in the amount of \$179,635.00. The District will be retaining 5% in the amount of \$9,455, until the drywall work in conference room 102 is complete and liens are released and approved by consultant to release final payment.

The following table outlines the total costs related to the installation of the HVAC System:

Item	Budgeted amount	Amount Spent	Remaining balance
Improve ducts	\$ 29,465	\$ 0	
Replace HVAC	\$270,000	\$157,650	
Fees Permits		\$ 27,000	
Change Order #1		\$ 29,790	
Change Order #2		\$ 1,150	
Repair work - duct work, wall patch/paint work during VAV install		\$ 500	
Total	\$299,465	\$216,090	\$83,375

Staff will return with an update on the status of the trouble shoot and repair work.

Staff recommends the Administration & Finance Committee receive and file the report as presented and authorize the General Manager to proceed and approve repair work within the General Manager's approval authority.



INFORMATION ITEM

March 12, 2014

TO: **Administration & Finance Committee**
(Directors Thomas, Barbre, Osborne)

FROM: Robert Hunter, General Manager

Staff Contact: Lee Jacobi

SUBJECT: Monthly Water Usage Data, Tier 2 Projection, and Water Supply Info.

STAFF RECOMMENDATION

Staff recommends the Administration & Finance Committee receive and file this information.

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

REPORT

The attached figures show the recent trend of water consumption in Orange County (OC), an estimate of Tier 2 volume for MWDOC, and selected water supply information.

Fig. 1 OC Water Usage, Monthly by Supply Groundwater was the main supply in January.

Fig. 2 OC Water Usage, Monthly, Comparison to Previous Years Water usage in January 2014 was above average compared to the previous four Januaries. This is consistent with very dry weather; also, there were hot, dry winds this January.

Fig. 3 Historical OC Water Consumption OC water consumption of about 601,000 AF in FY 2012-13 was up about 5% from FY 2011-12 but still below the long-term average of 630,000 AF/yr. Although OC population has increased 20% over the past two decades, water usage has not increased on average. A long-term decrease in per-capita water usage is attributed mostly to Water Use Efficiency (water conservation) efforts.

Fig. 4 MWDOC "Firm" Water Purchases, 2014 "Firm" water above the Tier 1 limit will be charged at the higher Tier 2 rate. Our current projection of Tier 2 purchases is zero in 2014.

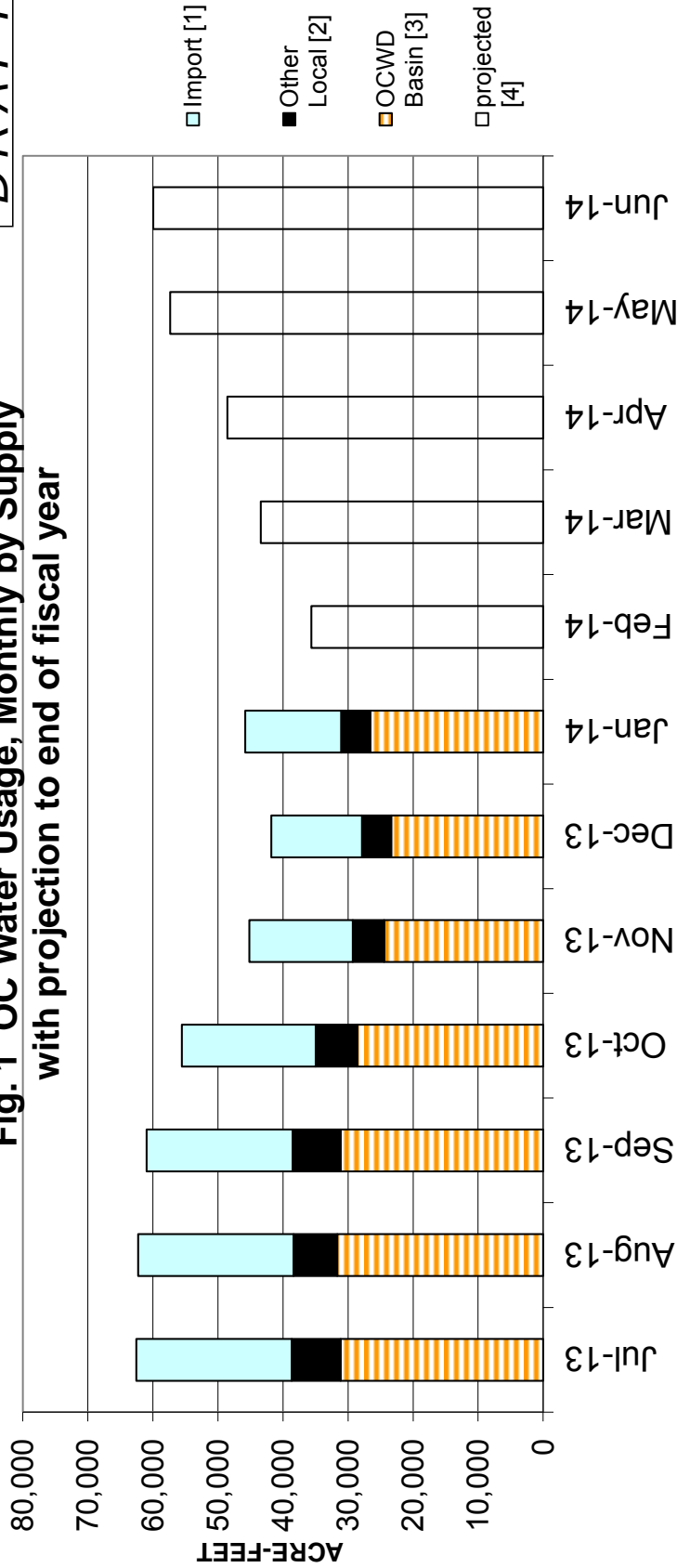
Budgeted (Y/N): N	Budgeted amount: N/A	Core <u>X</u>	Choice <u> </u>
Action item amount: N/A	Line item:		
Fiscal Impact (explain if unbudgeted):			

Water Supply Information Includes data on: Rainfall in OC; the OCWD Basin overdraft; Northern California and Colorado River Basin hydrologic data; the State Water Project (SWP) Allocation, and regional storage volumes. The data has implications for the magnitude of supplies from the three watersheds that are the principal sources of water for OC. Note that a hydrologic year is Oct. 1st through Sept. 30th.

- Orange County's accumulated rainfall in October through February was less than a third of the average for this period. This continues the impact of the previous two hydrologic years' below-normal rainfall in reducing those local supplies that are derived from local runoff.
- Northern California accumulated precipitation in October through February was less than half of normal for this period. This follows two below-average hydrologic years. The Northern California snowpack was only 16% of normal. The Governor declared a Drought Emergency, and the State reduced the State Water Project Contractors Table A Allocation to 0% at the end of January. This percentage may rise somewhat if snowfalls occur in the next months, but it appears certain that there will be less State Project water deliveries to MET and the other Contractors than in previous years.
- Colorado River Basin accumulated precipitation in October through February was a little above average for this period, while the snowpack was 110% of average. However, this follows two below-average hydrologic years, and this watershed is in a long-term drought. Lake Mead and Lake Powell combined have about 61% of their average storage volume for this time of year. If Lake Mead's level falls below a "trigger" limit, then a shortage will be declared by the US Bureau of Reclamation (USBR), impacting Colorado River water deliveries for the Lower Basin states. The USBR predicts that the "trigger" limit could be reached as early as 2015.

DRAFT

Fig. 1 OC Water Usage, Monthly by Supply
with projection to end of fiscal year

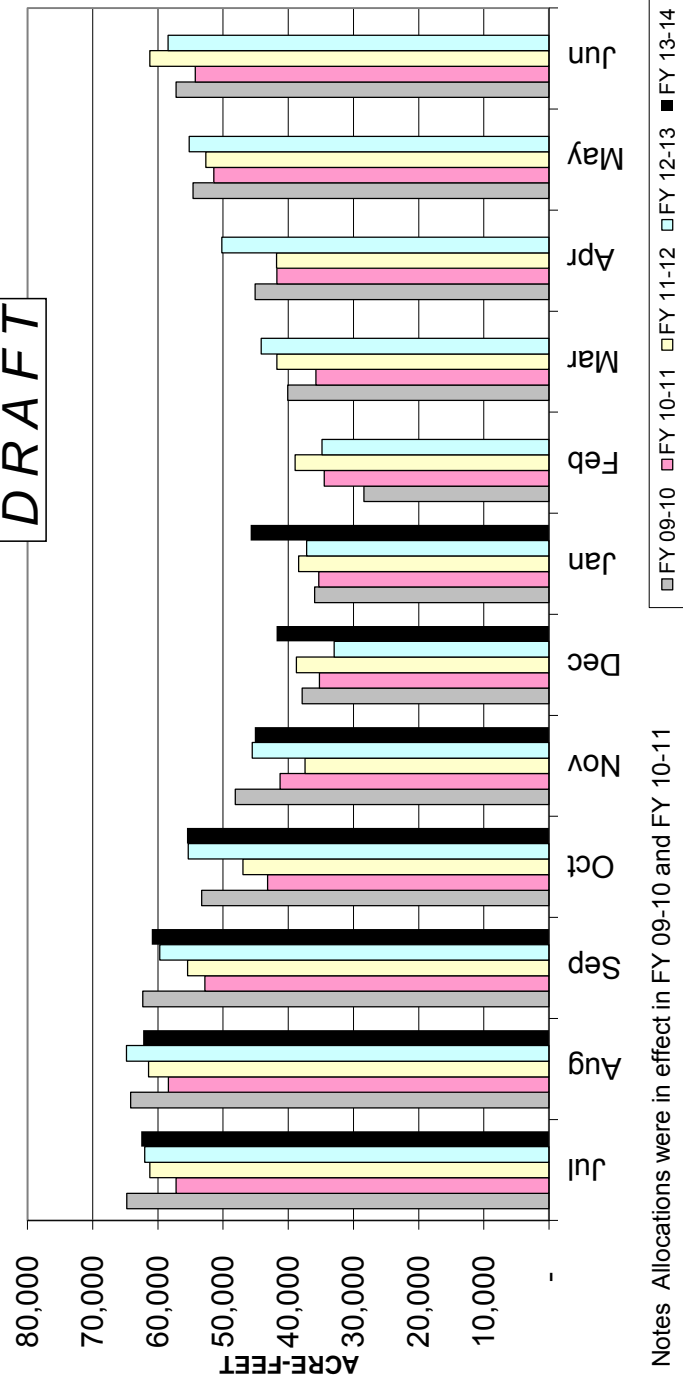


Note: values shown include some estimation and are subject to change.

- [1] Imported water for consumptive use. Includes "In-Lieu" deliveries and CUP water extraction. Excludes "Direct Replenishment" deliveries of spreading water, "Barrier Replenishment" deliveries, and deliveries into Irvine Lake.
- [2] Other local includes recycled water, local basin water, Irvine Lake water extraction, and Cal Domestic deliveries. Excludes recycled water used for Barrier recharge. Numbers are estimates until data collection is completed.
- [3] GW for consumptive use only. Excludes In-Lieu water deliveries and CUP water extraction that are counted with Import. BPP in FY '13-14 is 70%.
- [4] MWDOC's estimate of monthly demand is based on the projected FY 13-14 "Retail" water demand and historical monthly demand patterns.

Fig. 2A OC Monthly Water Usage [1]: Comparison to Last 4 Fiscal Years

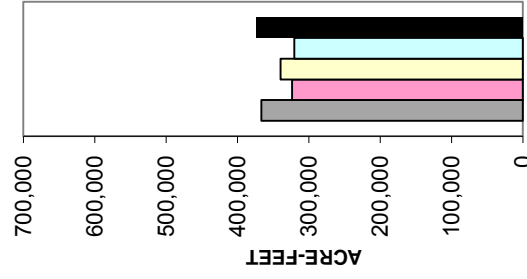
DRAFT



Notes: Allocations were in effect in FY 09-10 and FY 10-11

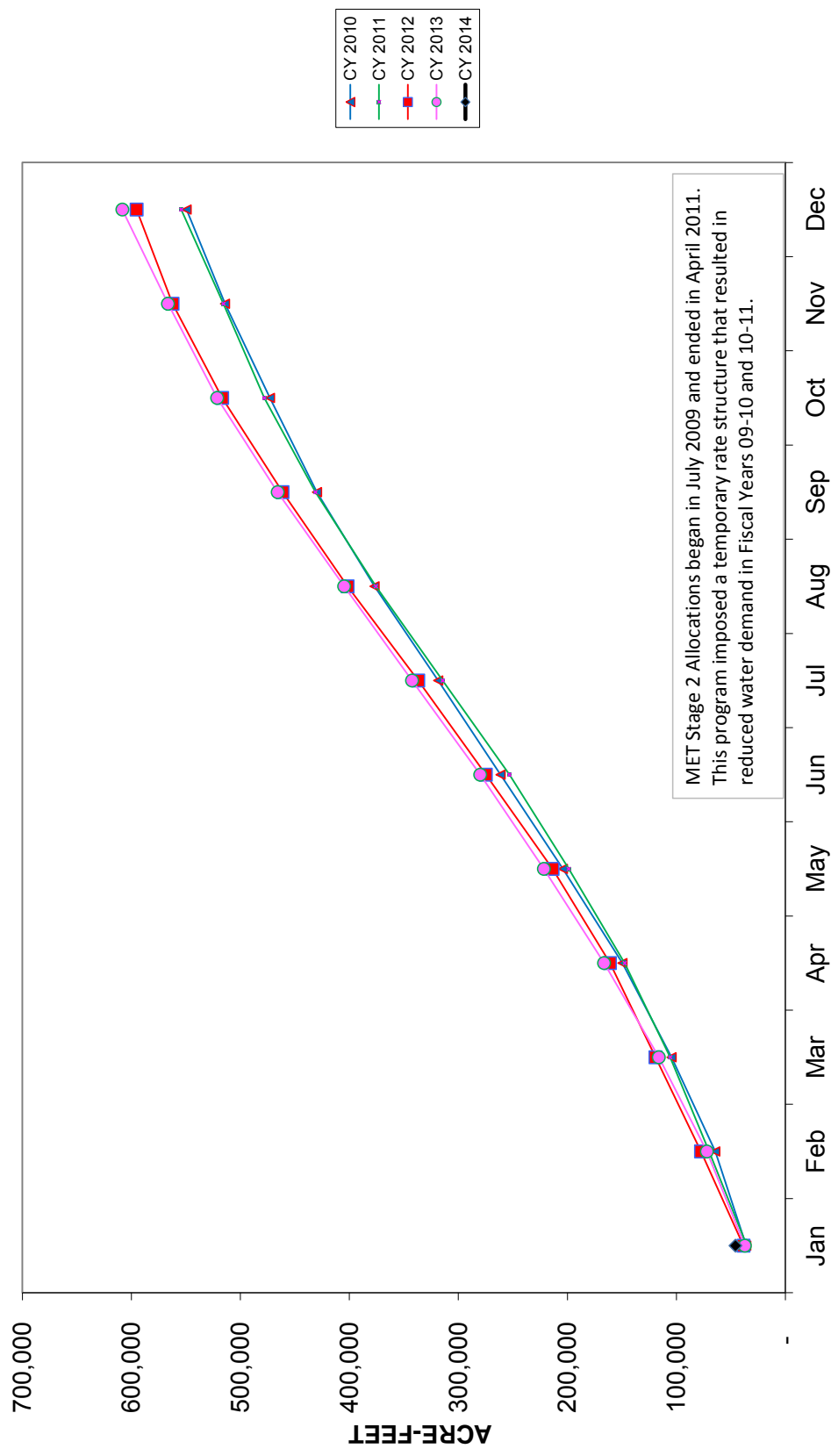
[1] Sum of Imported water for consumptive use (includes "In-Lieu" deliveries; excludes "Direct Replenishment" and "Barrier Replenishment") and Local water for consumptive use (includes recycled and non-potable water; excludes GWRS production, groundwater pumped to waste, and waste brine from water treatment projects.) Recent months numbers include some estimation.

partial-year
subtotals

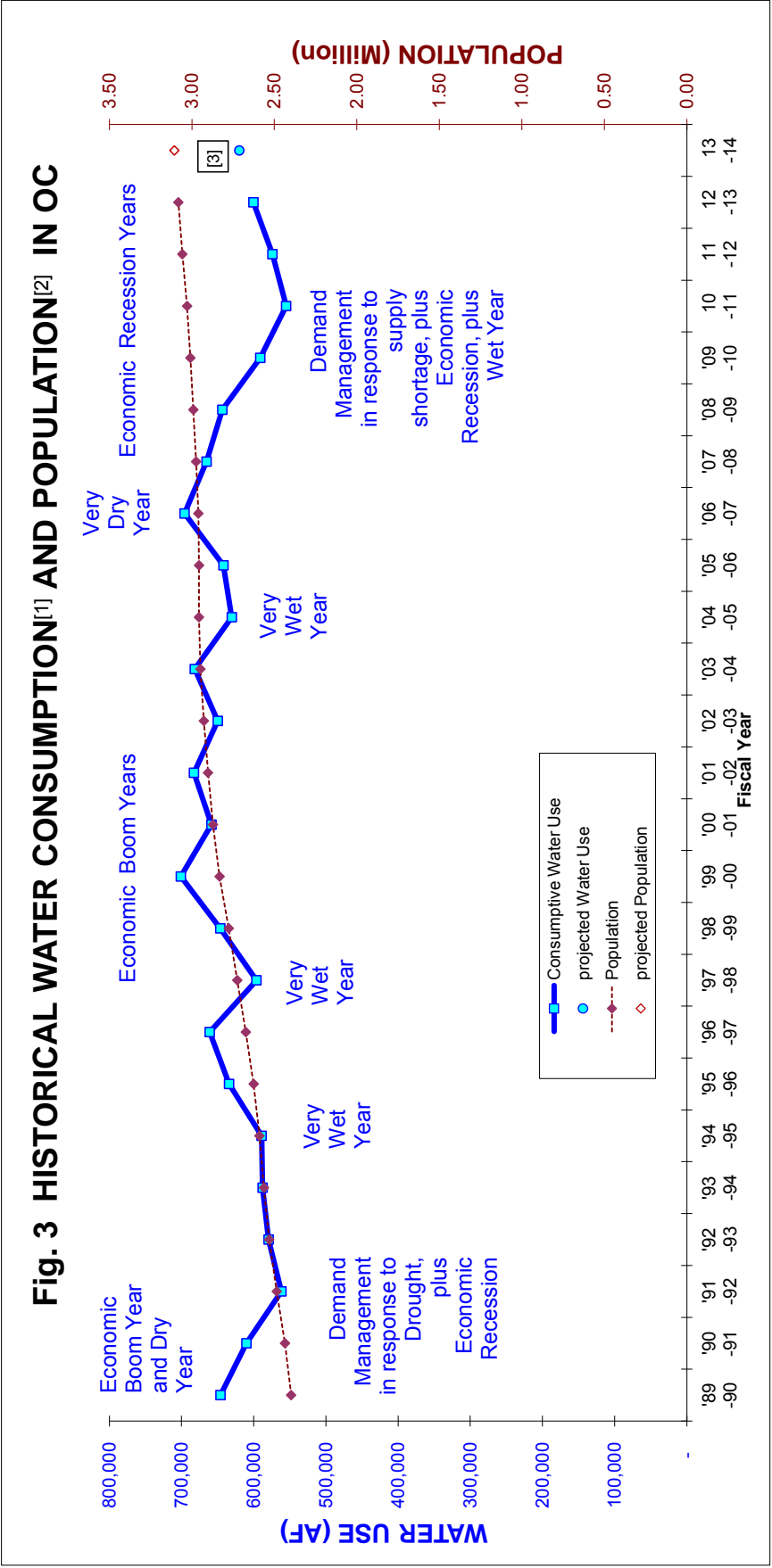


DRAFT

Fig. 2B Orange County Cumulative Monthly Consumptive Water Usage [1]:
present year compared to last 4 calendar years



[1] Sum of Imported water for consumptive use (includes "In-Lieu" deliveries; excludes "Direct Replenishment" and "Barrier Replenishment") and Local water for consumptive use (includes recycled and non-potable water; excludes GWRS production and waste brine from water quality pumping projects).

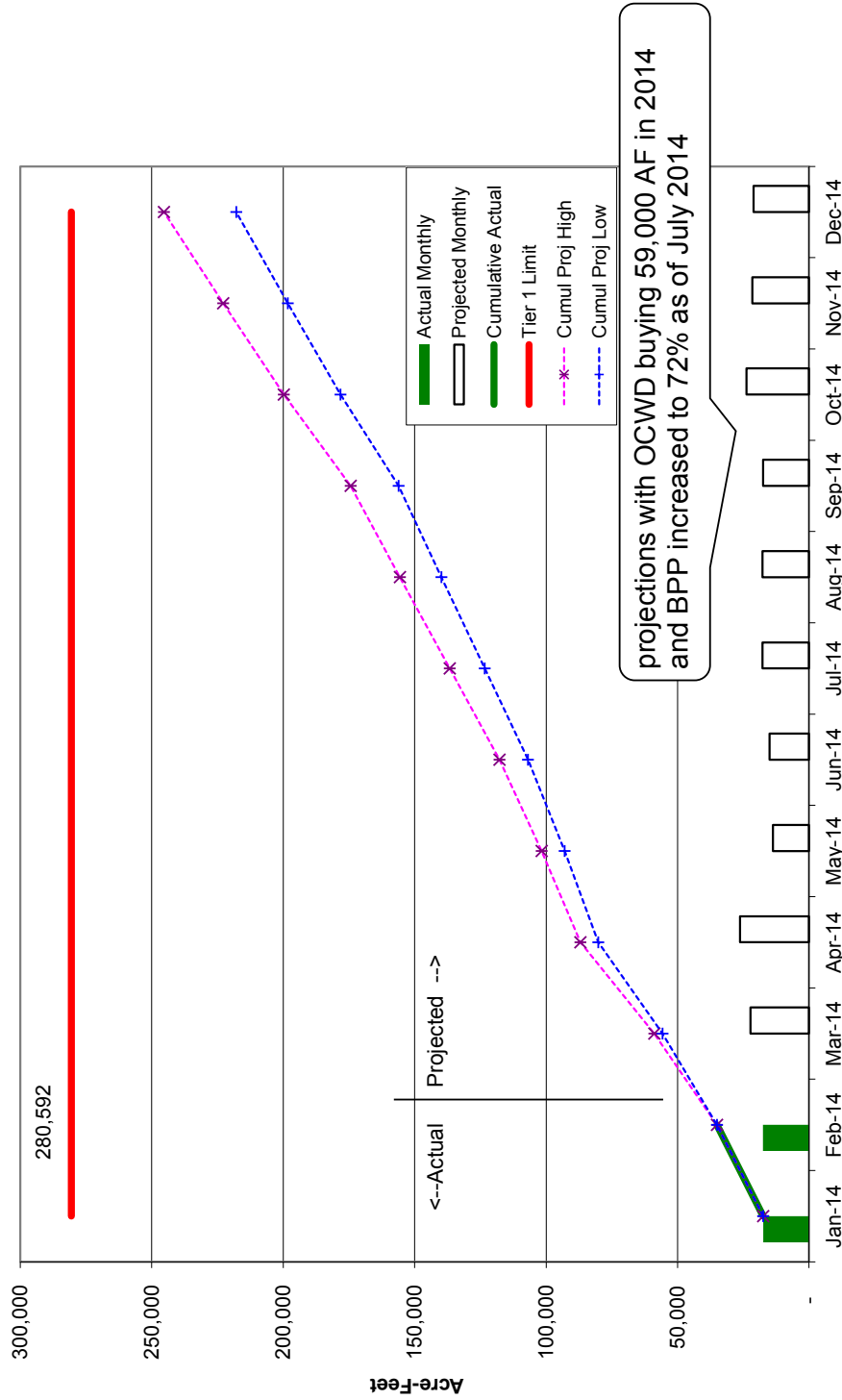


[1] Consumption includes potable, recycled and non-potable usage; excludes Barrier water and Spreading water. The most recent data involve some estimation and are subject to change.

[2] Population estimates in the 2000s decade were revised by the State Dept. of Finance to reflect the 2010 Census counts.

[3] Projection of FY 13-14 water use estimated by MWDOC based on partial-year data.
 Projection of FY 13-14 population estimated by MWDOC continues historical trend.

Fig. 4 MWDOC's Firm Water Purchases, CY 2014



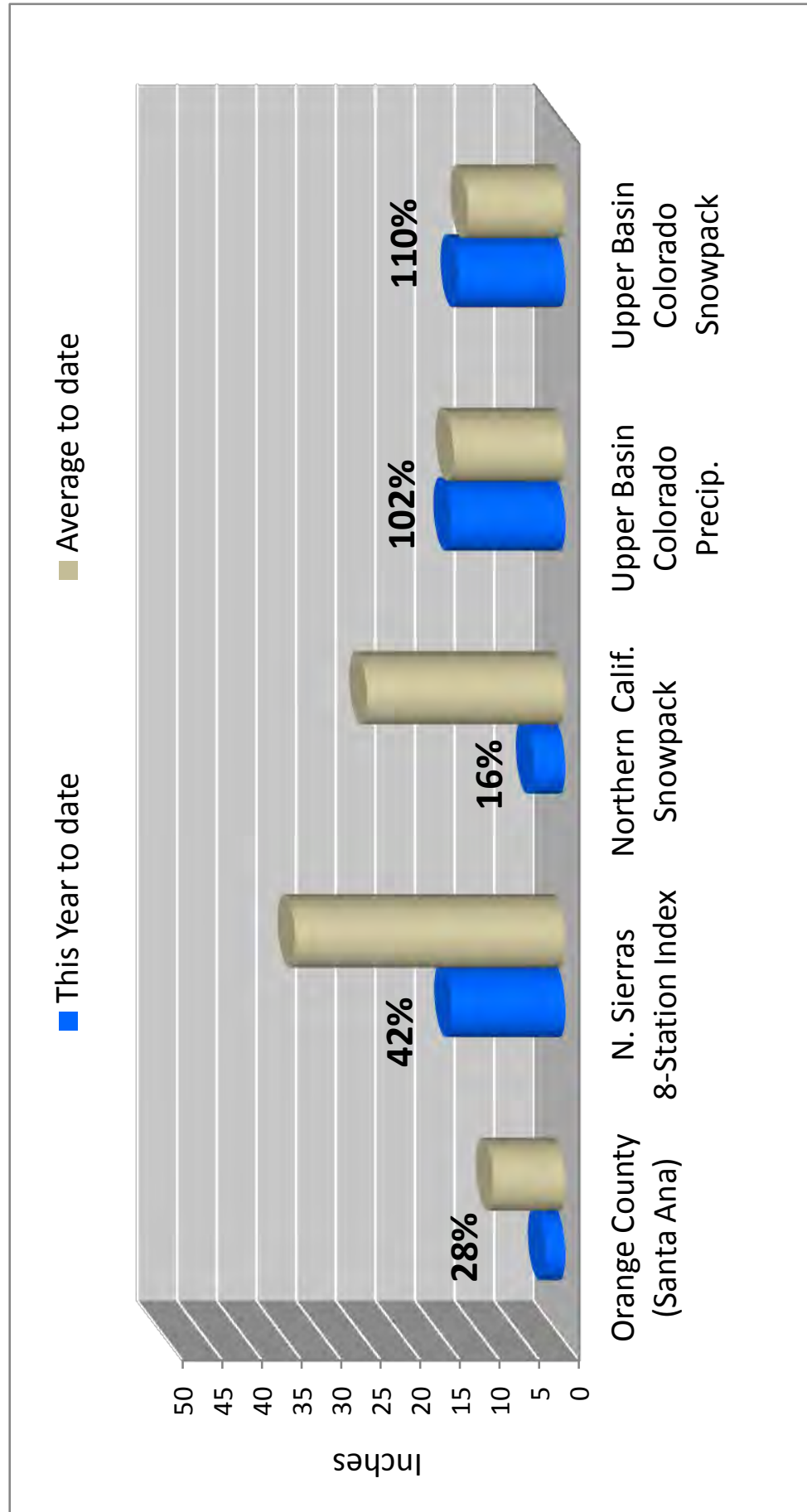
Notes

1. "Firm" includes Full and Barrier; excludes Long-Term Replenishment (both In-Lieu and Direct).
2. Basin Pumping Percentage (BPP) is the percentage of a retail water agency's total water demand that they are limited to pump from the OCWD-managed groundwater basin. BPP pertains to Basin agencies only. For example, if a Basin agency's total demand is 10,000 AF/yr and OCWD sets the BPP at 72%, then the agency is limited to 7,200 AF of groundwater that year. There may be certain exceptions and/or adjustments to that simple calculation. OCWD sets the BPP for the Basin agencies, usually as of July 1st. Import demands for Jan.-Jun. were with BPP of 70% for Basin agencies; for Jul.-Dec. they are projected with BPP of 72%.

Accumulated Precipitation

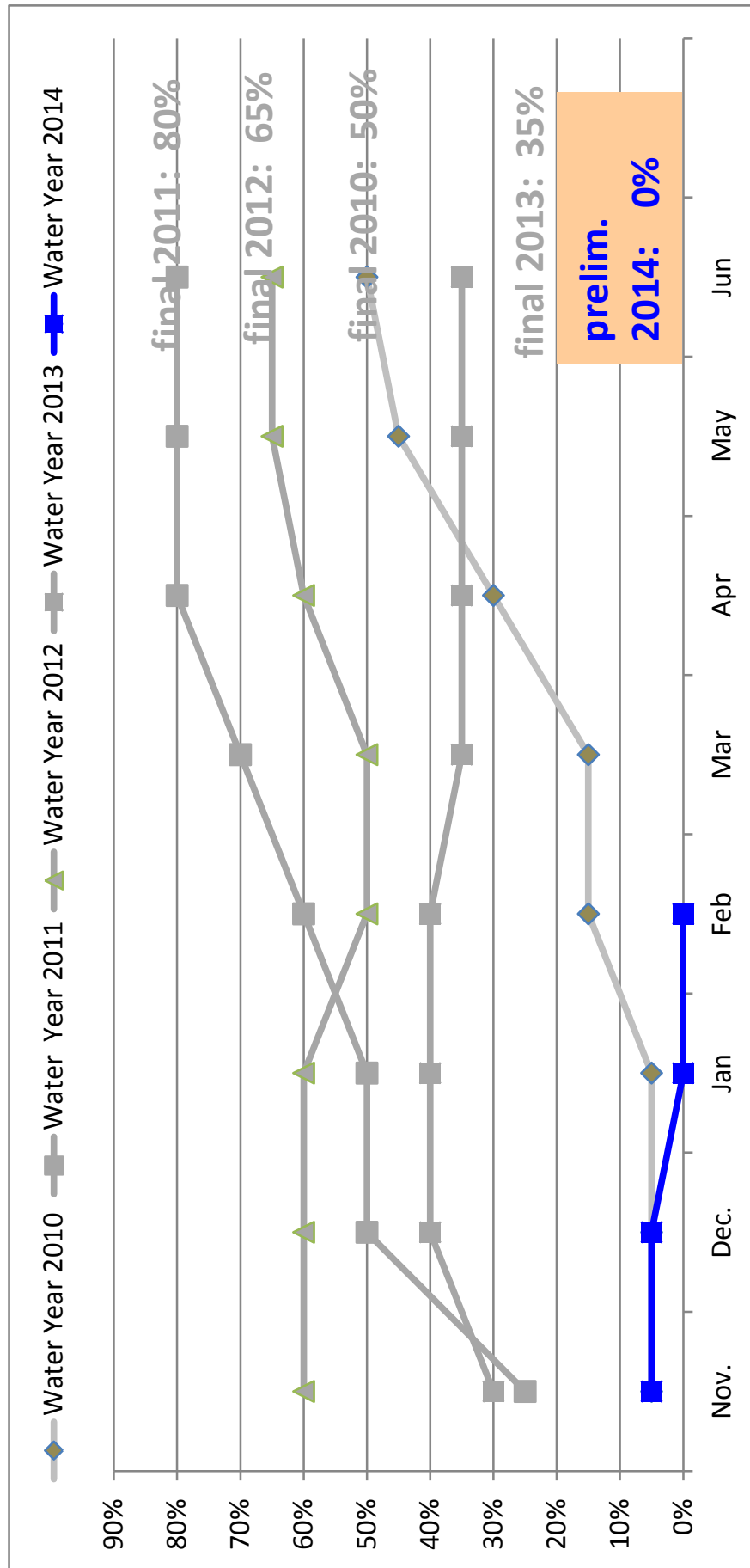
for the Oct.-Sep. water year, through Feb-2014

DRAFT



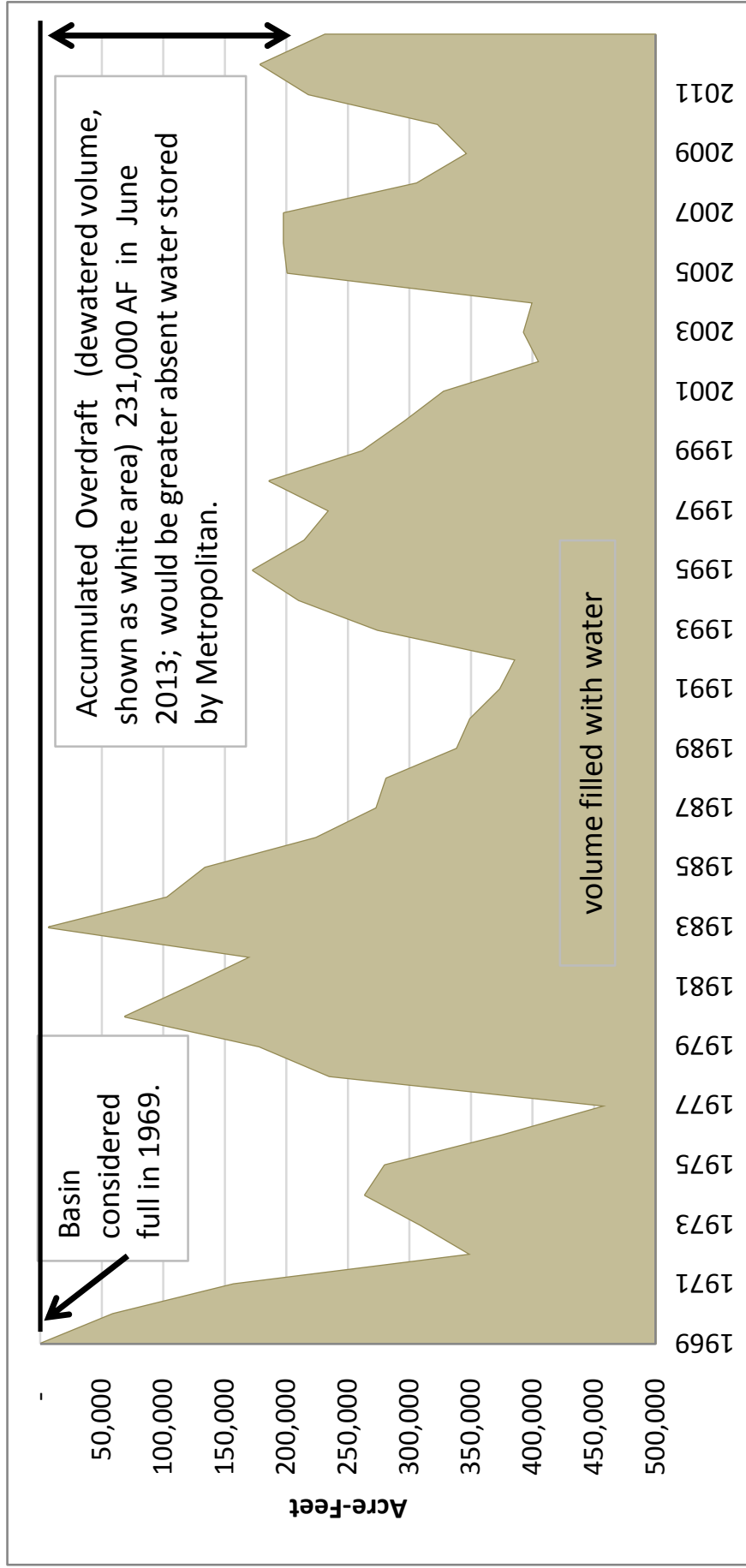
SWP Table A Allocation

for State Water Project Contractors



OCWD Basin Accumulated Overdraft

Annual, 1969 to present



values as of June 30th

source: OCWD

California, Colorado R., and MET Reservoir Storage

as of end Feb. 2014

Lake Oroville
1.40 Million AF
40% of Capacity
57% of Average

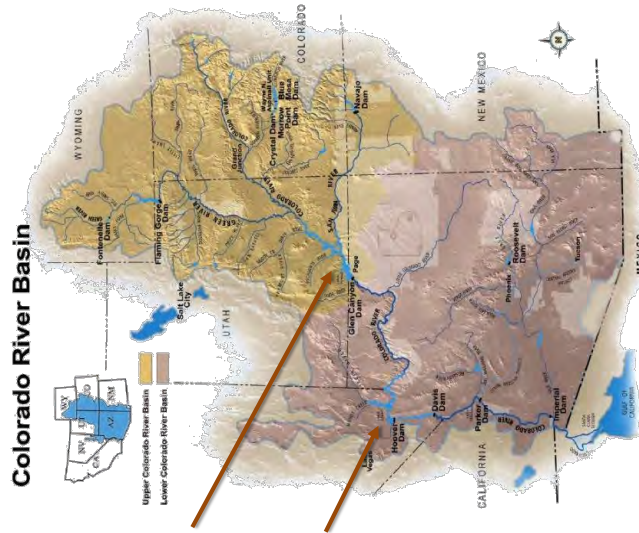
Lake Shasta
1.755 Million AF
39% of Capacity
53% of Average

Lake Powell
9.6 Million AF
39% of Capacity
57% of Average

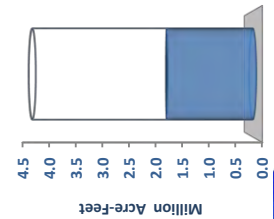
Lake Mead
12.5 Million AF
48% of Capacity
65% of Average

San Luis Resv.
0.68 Million AF
33% of Capacity

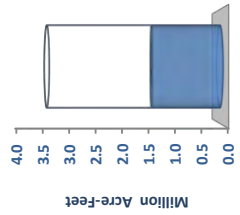
Diamond Valley Lake
0.58 Million AF
72% of Capacity



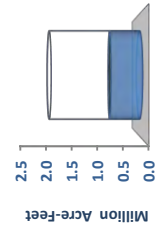
Lake Shasta



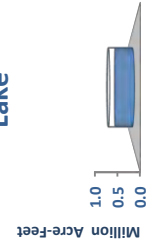
Lake Oroville



San Luis Resv.

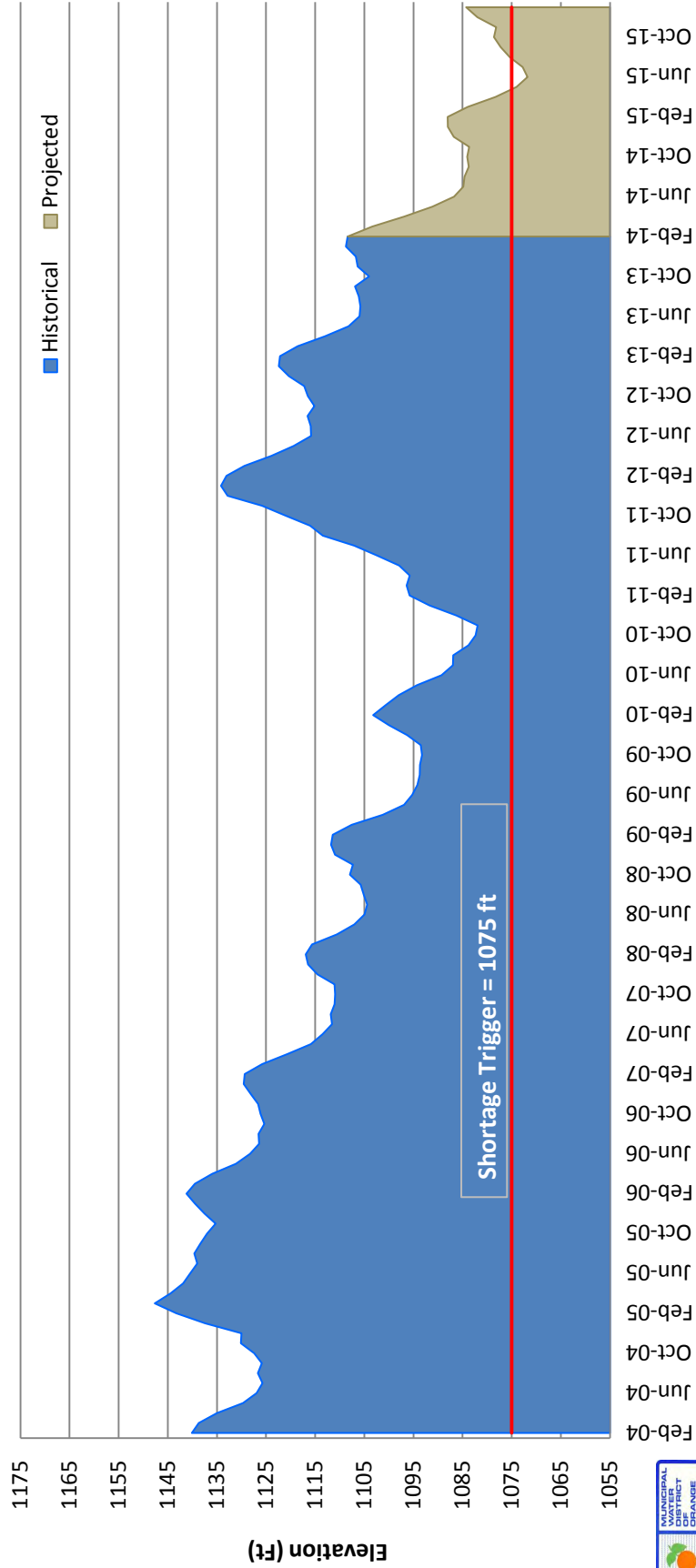


Diamond Valley Lake



Lake Mead Levels: Historical and Projected

projection per USBR 24-Month Study



**Administration Activities Report
February 7, 2014 to March 6, 2014**

Activity	Summary
Administration/Board	<ul style="list-style-type: none"> • Pat made many travel reservations this period—legislative initiatives in DC; ACWA DC; UWI; CUWCC; and an ACWA Sacramento reception. • Pat has been scheduling meetings for Karl re the Doheny Desal Project—both staffs and electeds. • Pat assisted Public Affairs with coordination and planning for the annual preparation of Consumer Confidence Reports. • She scheduled meetings with MWDOC and OCWD staffs and our consultant as well as a kick-off meeting with member agencies. • Katie and Grace assisted Richard on word processing and collating 3 volumes of the Doheny Desal final Phase 3 reports. • Maribeth has been scheduling meetings for Rob Hunter • Maribeth met with Rob and Karl to begin the staff review of the Administrative Code. • Maribeth has been working with the accounting department on a Public Records Request. • Maribeth has been working with Jessica on the upcoming Elected Officials Forum. • The Statements of Economic Interests (Form 700s) have been distributed; Maribeth is awaiting return of the Forms. • Maribeth is currently coordinating the Committee dates and times with President Dick.
MWDOC/OCWD Joint Administration	<ul style="list-style-type: none"> • No new information to report.
Property/Liability/Workers Compensation Insurance	<ul style="list-style-type: none"> • Katie coordinated with Alliant in obtaining quotes for the District's Liability, Workers' Compensation, Property and Crime Insurance coverage. Katie, Cathy, Karl and Rob held a teleconference meeting with Alliant to review the proposal. Information regarding the proposal and staff's recommendation is included in the A&F packet.
Records Management	<ul style="list-style-type: none"> • Sarah continues to enter new documents into the system as well as scan hard copy documents into the system. She also continues to purge and shred documents in accordance with the retention schedule. Sarah coordinated with Maribeth on responding to a subpoena for records and provided assistance with other records requests.

Activity	Summary
Office HVAC System	<ul style="list-style-type: none"> Information regarding the HVAC installation, costs and air balance report findings are included in the packet.
CalPERS	No new information to report.
Review of 401 and 457 Plan Investment Funds	No new information to report.
Recruitment /Departures	<ul style="list-style-type: none"> Brent Gaylon WEROC Program Assistant resigned from his position as of 3/7/14. Recruitment is under way for a temporary part-time WEROC Program Assistant and the candidate is anticipated to start on March 17. Recruitment is underway for a Water Use Efficiency Intern due to anticipated departure of current intern during summer 2014. Staff is currently reviewing the appropriate skill set and qualifications for the Governmental Affairs position.
Other	
Agency Requests	No information to report this month.
Projects and Activities	<ul style="list-style-type: none"> Staff initiated a survey and review of annual District holidays for the General Manager's review. Annual Employee Wage and Benefits Statements were distributed in February. On February 20th, Cathy met with Sandra Smith, Benefits Manager of ACWA/JPIA to discuss ACWA/JPIA's health benefits programs. Pay structure adjustment survey-- In accordance with the Personnel Manual Policy, staff initiated a survey to determine agency COLA's and Merits for 2014/15. Staff is currently finalizing the information and will recommend a merit pool amount to be included in the 2014/2015 Budget.



INFORMATION ITEM

February 12, 2014

TO: Administration & Finance Committee
(Directors Thomas, Barbre, Osborne)

FROM: Robert J. Hunter, General Manager Staff Contact: Jeff Stalvey

SUBJECT: Finance and IT Pending Items Report

SUMMARY

The following list details the status of special projects that are in-progress or to be completed during FY 2013-14.

Description	% of Completion	Estimated Completion date	Status
<u>Finance</u>			
Further Implementation of WUE Landscape Programs Database and Web Site.	On-going	On-going	In Progress
Implementation of WUE Landscape Programs Database for inspection agencies.	100%	6-30-14	Completed
Upgrade Serenic ERP Software from version 5 to version 7	20%	5-30-14	In Progress
Preparation of documents for FY14-15 budget process.	70%	6-30-14	In Progress

<u>Information Technology</u>			
Network security protection for the District from Cyber threats, intruders/hackers, and viruses/malwares/spam e-mail attacks.	On-going	On-going	Continuous system monitoring
Upgrade existing Windows Server Operating Systems from 2003 and 2008 versions to 2012 version (software upgrade).	60%	6-30-14	In Progress
Purchase and upgrade 4 Desktop computers.	50%	3-31-14	In Progress
Purchase and upgrade District Record Management Database Server (hardware and software).	20%	6-30-14	In Progress
Purchase and upgrade Finance database Server (hardware and software) to run new version of Serenic application (64-bit).	60%	6-30-14	In Progress
Upgrade District Firewall (Software upgrade)	10%	3-31-14	In Progress

FY 2013-14 Completed Special Tasks			
Description	% of Completion	Estimated Completion date	Status
<u>Information Technology</u>			
Upgrade and maintain Disaster Recovery Plan for the District (software and hardware). Install, configure and deploy new Disaster Recovery Server (hardware and software) for Finance Department at the South EOC.	100%	09-31-13	Completed
Purchase and upgrade Overhead projector for Conference room 102.	100%	10-31-13	Completed
Purchase and upgrade Primary Domain Network Server to Windows Server 2012 64-bit (hardware and software).	100%	1-31-14	Completed
Purchase and upgrade MS Office 2007 to 2013 version (5 licenses).	100%	12-31-13	Completed
<u>Finance</u>			
Preparation of documents for FY13-14 budget process.	100%	06-30-13	Completed
State Tax filing for Water Facilities	100%	11-30-13	Completed
State Controller Report preparation	100%	11-30-13	Completed
Government Compensation in California report	100%	11-30-13	Completed
Annual financial audit conducted by Vavrinek, Trine, Day & Company	100%	1-31-14	Completed
Preparation of Audited Financial Statement Report	100%	1-31-14	Completed