

**MEETING OF THE
BOARD OF DIRECTORS OF THE
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY**
Jointly with the
ADMINISTRATION & FINANCE COMMITTEE
September 13, 2017, 8:30 a.m.
MWDOC Conference Room 101

Committee:

Director J. Thomas, Chairman
Director J. Finnegan
Director B. Barbre

Staff: R. Hunter, K. Seckel, C. Harris,
K. Davanaugh, H. Chumpitazi

Ex Officio Member: W. Osborne

MWDOC Committee meetings are noticed and held as joint meetings of the Committee and the entire Board of Directors and all members of the Board of Directors may attend and participate in the discussion. Each Committee has designated Committee members, and other members of the Board are designated alternate committee members. If less than a quorum of the full Board is in attendance, the Board meeting will be adjourned for lack of a quorum and the meeting will proceed as a meeting of the Committee with those Committee members and alternate members in attendance acting as the Committee.

PUBLIC COMMENTS - Public comments on agenda items and items under the jurisdiction of the Committee should be made at this time.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED - Determine there is a need to take immediate action on item(s) and that the need for action came to the attention of the District subsequent to the posting of the Agenda. (Requires a unanimous vote of the Committee)

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING --

Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the District's business office located at 18700 Ward Street, Fountain Valley, California 92708, during regular business hours. When practical, these public records will also be made available on the District's Internet Web site, accessible at <http://www.mwdoc.com>.

PROPOSED BOARD CONSENT CALENDAR ITEMS

1. TREASURER'S REPORT
 - a. Revenue/Cash Receipt Report – August 2017
 - b. Disbursement Approval Report for the month of September 2017
 - c. Disbursement Ratification Report for the month of August 2017
 - d. GM Approved Disbursement Report for the month of August 2017
 - e. Water Use Efficiency Projects Cash Flow – August 31, 2017
 - f. Consolidated Summary of Cash and Investment – July 2017
 - g. OPEB Trust Fund monthly statement
2. FINANCIAL REPORT
 - a. Combined Financial Statements and Budget Comparative for the Period ending July 31, 2017

DISCUSSION ITEM

3. MWDOC WATER FACILITIES CORPORATION ANNUAL MEETING
 - a. 2017 Annual Filing of Tax Compliance Reports for the MWDOC Water Facilities Corporation
 - b. Annual Reorganization of Board Officers for the MWDOC Water Facilities Corporation
 - c. FTB Dissolve tax-exempt status

ACTION ITEM

4. AWARD OF BENCHMARK SALARY AND BENEFITS SURVEY CONSULTANT
5. APPROVE CHANGES TO ADMINISTRATIVE CODE SECTION 8000

INFORMATION ITEMS – (THE FOLLOWING ITEMS ARE FOR INFORMATIONAL PURPOSES ONLY – BACKGROUND INFORMATION IS INCLUDED IN THE PACKET. DISCUSSION IS NOT NECESSARY UNLESS REQUESTED BY A DIRECTOR.)

6. DEPARTMENT ACTIVITIES REPORTS
 - a. Administration
 - b. Finance and Information Technology
7. MONTHLY WATER USAGE DATA, TIER 2 PROJECTION, AND WATER SUPPLY INFORMATION

OTHER ITEMS

8. REVIEW ISSUES REGARDING DISTRICT ORGANIZATION, PERSONNEL MATTERS, EMPLOYEE BENEFITS FINANCE AND INSURANCE

ADJOURNMENT

NOTE: At the discretion of the Committee, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated, and may be subject to action by the Committee. On those items designated for Board action, the Committee reviews the items and makes a recommendation for final action to the full Board of Directors; final action will be taken by the Board of Directors. Agendas for Committee and Board meetings may be obtained from the District Secretary. Members of the public are advised that the Board consideration process includes consideration of each agenda item by one or more Committees indicated on the Board Action Sheet. Attendance at Committee meetings and the Board meeting considering an item consequently is advised.

Accommodations for the Disabled. Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Maribeth Goldsby, District Secretary, at (714) 963-3058, or writing to Municipal Water District of Orange County at P.O. Box 20895, Fountain Valley, CA 92728. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that District staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the District to provide the requested accommodation.

**Municipal Water District of Orange County
REVENUE / CASH RECEIPT REPORT
August 2017**

WATER REVENUES

Date	From	Description	Amount
08/04/17	City of Huntington Beach	June 2017 Water deliveries	1,437,065.63
08/08/17	City of Garden Grove	June 2017 Water deliveries	34,530.19
08/10/17	City of Westminster	June 2017 Water deliveries	211,365.06
08/10/17	Mesa Water	June 2017 Water deliveries	38,583.05
08/11/17	City of San Clemente	June 2017 Water deliveries	701,195.99
08/14/17	El Toro Water District	June 2017 Water deliveries	651,716.20
08/14/17	South Coast Water District	June 2017 Water deliveries	421,448.24
08/14/17	Santa Margarita Water District	June 2017 Water deliveries	2,120,020.99
08/14/17	Laguna Beach County Water District	June 2017 Water deliveries	210,545.37
08/14/17	City of San Juan Capistrano	June 2017 Water deliveries	452,798.09
08/14/17	City of Orange	June 2017 Water deliveries	314,548.87
08/14/17	City of La Palma	June 2017 Water deliveries	4,872.35
08/15/17	East Orange County Water District	June 2017 Water deliveries	39,762.00
08/15/17	Orange County Water District	June 2017 Water deliveries	5,543,114.27
08/15/17	Irvine Ranch Water District	June 2017 Water deliveries	1,045,881.73
08/15/17	Moulton Niguel Water District	June 2017 Water deliveries	2,069,396.24
08/15/17	Yorba Linda Water District	June 2017 Water deliveries	675,898.16
08/15/17	Golden State Water Company	June 2017 Water deliveries	387,388.98
08/17/17	Serrano Water District	July 2017 Water deliveries	9,486.94
08/24/17	City of Fountain Valley	July 2017 Water deliveries	161,399.50
08/25/17	City of Buena Park	July 2017 Water deliveries	376,676.15
08/25/17	City of Brea	July 2017 Water deliveries	163,208.95
08/25/17	Trabuco Canyon Water District	July 2017 Water deliveries	147,537.91
08/28/17	City of Newport Beach	July 2017 Water deliveries	746,366.24
08/28/17	City of Seal Beach	July 2017 Water deliveries	294,452.45
TOTAL REVENUES			\$ 18,259,259.55

Municipal Water District of Orange County
REVENUE / CASH RECEIPT REPORT
August 2017

MISCELLANEOUS REVENUES

Date	From	Description	Amount
08/10/17	Santa Margarita Water District	8/30/17 Water Policy dinner	740.00
08/31/17	Paypal	8/30/17 Water Policy dinner	3,098.50
08/17/17	OC Coastkeeper	8/30/17 Water Policy dinner	80.00
08/25/17	City of Buena Park	8/30/17 Water Policy dinner	80.00
08/31/17	3 Checks	8/30/17 Water Policy dinner	400.00
08/17/17	Metropolitan Water District	8/30/17 Water Policy dinner	740.00
08/17/17	Orange County Water District	Cost share of OC Water Summit	2,361.33
08/24/17	Stan Sprague	Aug-Sep 2017 Retiree Health insurance	468.00
08/14/17	Janice Kovacevic	Movie tickets	17.00
08/31/17	Christina Fuller	Movie tickets	25.50
08/28/17	US Bank	CAL Card rebate check	897.46
08/15/17	Orange County Water District	FY 17-18 Ground Water Customer charge	468,565.00
08/01/17	Santa Margarita Water District	May 2017 Smartimer rebate program	97.97
08/04/17	City of San Clemente	June 2017 Smartimer rebate program	108.00
08/07/17	Mesa Water	June 2017 Smartimer rebate program	500.00
08/14/17	Trabuco Canyon Water District	June 2017 Smartimer rebate program	39.00
08/18/17	City of Huntington Beach	June 2017 Smartimer rebate program	379.00
08/24/17	Santa Margarita Water District	June 2017 Smartimer rebate program	99.98
08/02/17	City of Newport Beach	April and June 2017 Turf Removal rebate program	222.00
08/03/17	City of Westminster	May-June 2017 Turf Removal rebate program	888.00
08/10/17	City of La Habra	May-June 2017 Turf Removal rebate program	555.00
08/07/17	City of Fountain Valley	June 2017 Turf Removal rebate program	444.00
08/07/17	City of Orange	June 2017 Turf Removal rebate program	555.00
08/10/17	City of Garden Grove	June 2017 Turf Removal rebate program	888.00
08/14/17	City of Buena Park	June 2017 Turf Removal rebate program	222.00
08/14/17	Irvine Ranch Water District	June 2017 Turf Removal rebate program	1,248.28
08/04/17	City of San Clemente	June 2017 So Cal Watersmart Residential rebate program	125.00
08/10/17	Irvine Ranch Water District	June 2017 So Cal Watersmart Residential rebate program	127,926.00
08/14/17	El Toro Water District	June 2017 So Cal Watersmart Residential rebate program	50.00
08/14/17	Moulton Niguel Water District	June 2017 So Cal Watersmart Residential rebate program	3,800.00
08/24/17	Laguna Beach County Water District	June 2017 So Cal Watersmart Residential rebate program	90.00
08/07/17	Department of Water Resources	Oct-Dec 2016 Strategic Turfgrass Removal & Design Assistance	1,444.63
08/15/17	Orange County Water District	April 2017 SAWPA Drought Response program	5,510.86
08/17/17	City of La Habra	Printing of Sunset Waterwise booklet	802.09
08/24/17	City of Tustin	Printing of Sunset Waterwise booklet	320.84
08/28/17	Santa Margarita Water District	Printing of Sunset Waterwise booklet	802.09
08/01/17	Irvine Ranch Water District	FY 17-18 Annual Retail Service Connection charge	1,238,956.60
08/01/17	Santa Margarita Water District	FY 17-18 Annual Retail Service Connection charge	626,546.90
08/02/17	South Coast Water District	FY 17-18 Annual Retail Service Connection charge	143,859.10
08/03/17	City of La Habra	FY 17-18 Annual Retail Service Connection charge	163,065.70
08/07/17	City of San Juan Capistrano	FY 17-18 Annual Retail Service Connection charge	137,944.80
08/11/17	City of San Clemente	FY 17-18 Annual Retail Service Connection charge	209,511.40
08/14/17	Trabuco Canyon Water District	FY 17-18 Annual Retail Service Connection charge	47,826.10
08/10/17	Orange County Sanitation District	WEROC Funding for FY 17-18	35,127.00
08/14/17	SOCWA	WEROC Funding for FY 17-18	13,620.00
08/15/17	Orange County Water District	WEROC Funding for FY 17-18	89,608.00

TOTAL MISCELLANEOUS REVENUES \$ 3,330,656.13
TOTAL REVENUES \$ 21,589,915.68



Robert J. Hunter, General Manager



Hilary Chumpitazi, Treasurer

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of September 2017**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
Core Expenditures:		
	<i>Richard C. Ackerman</i>	
1146	August 2017 Consulting for legal & regulatory matters	1,875.00
	*** Total ***	1,875.00
	<i>Aleshire & Wynder LLP</i>	
43305	August 2017 Legal services	980.00
	*** Total ***	980.00
	<i>ALTA FoodCraft</i>	
517071852	7/28/17 Coffee & tea supplies	198.01
517081827	8/24/17 Coffee & tea supplies	260.36
	*** Total ***	458.37
	<i>Association of California Cities - Orange County</i>	
1869	FY 17-18 Annual membership dues	5,000.00
	*** Total ***	5,000.00
	<i>Awards & Trophies Company</i>	
16957	Glass etching for 8/30/17 Water Policy Dinner guest speaker's gift	30.00
	*** Total ***	30.00
	<i>Best Best and Krieger LLP</i>	
801638	July 2017 State legislative advocacy services	8,049.95
55401-JUL17	July 2017 Legal services	22,983.49
	*** Total ***	31,033.44
	<i>Black & Veatch</i>	
192739	June-July 2017 Technical assistance on metering options	6,901.28
	*** Total ***	6,901.28
	<i>Boy Scouts of America</i>	
FOS2017	Sponsorship for Soil & Water Conversation merit badge	5,000.00
	*** Total ***	5,000.00
	<i>Charles Busslinger</i>	
080817	Computer Purchase Loan program	2,000.00
	*** Total ***	2,000.00
	<i>CALPERS</i>	
1-15044890	FY 16-17 Fees for GASB-68 reports & schedules	700.00
	*** Total ***	700.00
	<i>ChicoBag Company</i>	
CI-0000020032	1,200 Custom printed bags for promotional giveaway	2,960.10
	*** Total ***	2,960.10

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of September 2017**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
	Costco Wholesale	
367500579	2017 Membership renewal	120.00
	*** Total ***	120.00
	Finley & Cook PLLC	
SI0023054	10/1/17-9/30/18 Annual Navision software support	6,675.14
SI0023526	August 2017 Enhancement for Navision software	92.50
	*** Total ***	6,767.64
	Fry's Electronics	
22067408	8/7/17 Computer components	245.73
	*** Total ***	245.73
	Girl Scouts of Orange County	
161128-2017	Sponsorship for National Water badge	5,000.00
	*** Total ***	5,000.00
	Gladwell Governmental Services, Inc.	
3759	8/28/17 Records management services	720.00
	*** Total ***	720.00
	GovConnection, Inc.	
55024237	Silver iPad with 128GB	606.51
55025295	AppleCare plan for iPad	78.41
55041582	2 Uninterrupted Power Supply systems for MWDOC computer network	3,896.14
55053419	Uninterrupted Power Supply network management card for computer network	428.68
	*** Total ***	5,009.74
	Great Wolf Lodge	
083117	8/30/17 Water Policy Dinner banquet facilities	9,278.81
	*** Total ***	9,278.81
	Happy Photos	
071917	7/19/17 Photography services for executive headshots	539.00
	*** Total ***	539.00
	Humanscale Corporation	
2341559	Components for dual monitor arm assembly	66.07
2346057	Components & labor for dual monitor arm assembly	133.99
	*** Total ***	200.06
	James C. Barker, P.C.	
105-0817	August 2017 Federal legislative advocacy services	8,000.00
	*** Total ***	8,000.00
	Lewis Consulting Group, LLC	
2017-146	August 2017 Consulting services	3,125.00
	*** Total ***	3,125.00

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Disbursement Approval Report
For the month of September 2017**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
	Edward G. Means III	
MWDOC-1051	August 2017 Support for MET issues	1,136.77
	*** Total ***	1,136.77
	Norco Delivery Services	
710541	8/4/17 Delivery charges for Board packets	169.36
710848	8/30/17 Delivery charges for Board packets	169.36
	*** Total ***	338.72
	Office Solutions	
I-01210306	8/9/17 Office supplies	156.34
I-01216752	8/18/17 Office supplies	122.91
I-01217698	8/21/17 Office supplies	8.82
I-01223322	8/30/17 Office supplies	250.65
I-01224135	8/31/17 Office supplies	22.83
	*** Total ***	561.55
	Orange County Business Council	
083117	Registration to 8/31/17 Washington Briefing with Hugh Hewitt for Director Yoo Schneider	80.00
	*** Total ***	80.00
	Orange County Fast Print	
55095	Business cards for Director Finnegan	58.88
	*** Total ***	58.88
	Orange County Water District	
17944	July 2017 50% share of WACO expense	216.25
17991	July 2017 Postage, shared office & maintenance expense	9,398.38
	*** Total ***	9,614.63
	Patricia Kennedy Inc.	
21350	July 2017 Plant maintenance	214.00
21423	September 2017 Plant maintenance	214.00
	*** Total ***	428.00
	Petty Cash	
083117	July-August 2017 Petty Cash reimbursement	313.40
	*** Total ***	313.40
	Special District Risk Management Authority	
61070	FY 16-17 Year end audit balance for Workers' Compensation insurance policy	15.76
	*** Total ***	15.76
	Staffing Network, LLC	
95708704	8/7/17-8/13/17 Temporary help for scanning records and front desk coverage	1,060.80
95709214	8/14/17-8/20/17 Temporary help for scanning records and front desk coverage	1,060.80
	*** Total ***	2,121.60

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of September 2017**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
	<i>Staples Advantage</i>	
8045787340	8/5/17 Office supplies	100.96
	*** Total ***	100.96
	<i>USAFact Inc.</i>	
7081197	8/2/17 & 8/4/17 Pre-employment background checks	52.84
7081908	8/11/17 Pre-employment background checks	83.48
	*** Total ***	136.32
	<i>U. S. HealthWorks Medical Group</i>	
3171713-CA	8/3/17 Pre-employment exam	173.00
3175478-CA	8/8/17 Pre-employment exam	173.00
3179183-CA	8/15/17 Pre-employment exam	173.00
	*** Total ***	519.00
	<i>Vasquez and Company LLC</i>	
2170696-IN	July 2017 Services for FY 16-17 Financial audit	10,000.00
	*** Total ***	10,000.00
	<i>Water Systems Optimization, Inc.</i>	
1202	August 2017 Water Loss Control program	1,241.38
	*** Total ***	1,241.38
	<i>Total Core Expenditures</i>	122,611.14

Choice Expenditures:

	<i>Orange County Water District</i>	
17991	July 2017 Postage for Water Use Efficiency rebate programs	26.19
	*** Total ***	26.19
	<i>Top Hat Productions</i>	
93120	8/3/17 Lunch for Water Use Efficiency Workgroup meeting	428.20
	*** Total ***	428.20
	<i>Total Choice Expenditures</i>	454.39

Other Funds Expenditures:

	<i>Claris Strategy Inc.</i>	
10170100-01	July 2017 WEROC EOC space analysis and layouts	2,280.00
	*** Total ***	2,280.00
	<i>EcoTech Services, Inc.</i>	
944	7/26/17-8/25/17 One-on-One design assistance for Landscape Design program	6,750.00
	*** Total ***	6,750.00

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of September 2017**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
	McCall's Meter Sales & Service	
29592	July 2017 Meter Accuracy Testing program for Serrano Water District	840.00
29721	August 2017 Meter Accuracy Testing program for City of La Habra	910.00
	*** Total ***	1,750.00
	Metropolitan Water District	
083117	Refund from Turf Removal program audit	123,361.13
	*** Total ***	123,361.13
	Mission RCD	
2296	July 2017 Field verifications for rebate programs	14,469.85
2318	August 2017 Field verifications for rebate programs	19,342.29
	*** Total ***	33,812.14
	Orange County Fire Protection	
301103	8/25/17 Fire extinguisher service for WEROC S. EOC	43.50
300949	8/31/17 Fire extinguisher service for WEROC N. EOC	43.50
	*** Total ***	87.00
	Office Solutions	
I-01217698	8/21/17 Office supplies	8.82
	*** Total ***	8.82
	Vu Ho, Inc.	
1022	Upgrade FORTECH data base reports for Water Use Efficiency	500.00
	*** Total ***	500.00
	Water Systems Optimization, Inc.	
1202	August 2017 Water Loss Control program	34,692.50
	*** Total ***	34,692.50
	Westerly Meter Service Company	
15431	July 2017 Meter Accuracy Testing for Trabuco Canyon Water District	2,100.00
15442	August 2017 Meter Accuracy Testing for City of La Palma	705.00
	*** Total ***	2,805.00
	Total Other Funds Expenditures	206,046.59
	Total Expenditures	329,112.12

**Municipal Water District of Orange County
Disbursement Ratification Report
For the month of August 2017**

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
Core Disbursements:				
137070	8/7/17	SPECTB	Spectrum Business	
		0375210072017	August 2017 Telephone and internet expense	306.04
			***Total ***	306.04
137071	8/7/17	VERIZO	Verizon Wireless	
		9789815664	July 2017 4G Mobile broadband unlimited service	114.03
			***Total ***	114.03
137087	8/15/17	SPECTB	Spectrum Business	
		0343564080117	August 2017 Telephone expense for 3 analog fax lines	107.04
			***Total ***	107.04
137091	8/15/17	VOLZKE	Jonathan Volzke	
		063017	June 2017 Business expense	36.38
			***Total ***	36.38
ACH002701	8/15/17	ACKEEX	Linda Ackerman	
		073117	July 2017 Business expense	59.92
			***Total ***	59.92
ACH002703	8/15/17	BARBRE	Brett Barbre	
		073117	July 2017 Business expense	238.61
			***Total ***	238.61
ACH002704	8/15/17	BAUMHA	Melissa Baum-Haley	
		063017	June 2017 Business expense	112.72
ACH002705	8/15/17	073017	July 2017 Business expense	179.30
			***Total ***	292.02
ACH002709	8/15/17	BUSSLI	Charles Busslinger	
		073117	July 2017 Business expense	44.14
			***Total ***	44.14
ACH002710	8/15/17	CONWAY	Matthew Conway	
		073017	July 2017 Business expense	61.20
			***Total ***	61.20
ACH002712	8/15/17	DICKEX	Larry Dick	
		073117	July 2017 Business expense	128.43
			***Total ***	128.43
ACH002713	8/15/17	DINHPA	Patrick Dinh	
		073117A	July 2017 Business expense	32.10
			***Total ***	32.10

**Municipal Water District of Orange County
Disbursement Ratification Report
For the month of August 2017**

Check #	Date	Vendor # Invoice/CM #	Name / Description	Net Amount
ACH002720	8/15/17	FINNEG	Joan Finnegan	
		073117	July 2017 Business expense	118.16
			***Total ***	118.16
ACH002732	8/15/17	SCHNEI	Megan Yoo Schneider	
		073117	July 2017 Business expense	364.34
			***Total ***	364.34
ACH002733	8/15/17	SECKEL	Karl Seckel	
		073117	July 2017 Business expense	146.14
			***Total ***	146.14
ACH002734	8/15/17	TAMARI	Satoru Tamaribuchi	
		073117	July 2017 Business expense	96.30
			***Total ***	96.30
ACH002735	8/15/17	THOMAS	Jeffery Thomas	
		073117	July 2017 Business expense	151.94
			***Total ***	151.94
137128	8/23/17	IRONMO	Iron Mountain	
		PCC2380	August 2017 Archived document storage fees	195.29
			***Total ***	195.29
ACH-170823	8/23/17	WAGEWO	Wageworks	
		INV236507	July 2017 Cafeteria plan administration	181.25
			***Total ***	181.25
137187	8/31/17	USBANK	U.S. Bank	
		4140/5443-JUL17	6/22/17-7/24/17 Cal Card Charges	13,136.33
			***Total ***	13,136.33
			(See attached sheet for details)	
		BERGJO	Joseph Berg	
ACH002738	8/31/17	073117	July 2017 Business expense	40.00
ACH002739	8/31/17	083117	August 2017 Business expense	238.64
			***Total ***	278.64
		DELATO	Harvey De La Torre	
ACH002740	8/31/17	081017	July-August 2017 Business expense	116.52
ACH002741	8/31/17	082517	August 2017 Business expense	42.65
			***Total ***	159.17
ACH002742	8/31/17	FAHLBE	Beth Fahl	
		083117	August 2017 Business expense	19.69
			***Total ***	19.69

**Municipal Water District of Orange County
Disbursement Ratification Report
For the month of August 2017**

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
ACH002743	8/31/17	HUNTER 072117	Robert J. Hunter June-July 2017 Business expense	40.74
			***Total ***	40.74
Total Core Disbursements				16,307.90
Choice Disbursements:				
		BERGJO	Joseph Berg	
ACH002738	8/31/17	073117	July 2017 Business expense	115.14
ACH002739	8/31/17	083117	August 2017 Business expense	63.29
			***Total ***	178.43
Total Choice Disbursements				178.43
Other Funds Disbursements:				
137069	8/7/17	ATTEOC 0532-JUL17	AT&T July 2017 WEROC N. EOC telephone expense	68.89
			***Total ***	68.89
137071	8/7/17	VERIZO 9789815664	Verizon Wireless July 2017 4G Mobile broadband unlimited service	38.01
			***Total ***	38.01
137074	8/15/17	ATTUVEOC 8599-AUG17	AT&T August 2017 U-verse internet service for WEROC N.EOC	60.00
			***Total ***	60.00
137086	8/15/17	SCHUNK 080417	Janine Schunk July-August 2017 Business expense	24.08
			***Total ***	24.08
Turf Removal Program				
137129	8/25/17	TR10-R-FV-5023-4950	J. Nguyen	1,000.00
137130	8/25/17	TR10-R-SC-6248-6177	D. Ross	2,000.00
137131	8/25/17	TR10-R-SM-6268-6196	M. Rich	1,000.00
137132	8/25/17	TRD10-R-SM-7548-7508	M. Juarez	448.00
137133	8/25/17	TR10-R-SM-7555-7515	R. Patel	157.00
137134	8/25/17	TR10-R-MNT-8022-7984	T. Markowitz	558.00
137135	8/25/17	TR8A-R-IRWD-9111-9073	C. Hahr	1,232.00
137136	8/25/17	TR10-R-O-12232-12187	R. Smith	734.00
137137	8/25/17	TR8A-C-IRWD-4332-12240	Salerno Community Association (Foothill Ranch)	23,692.95

**Municipal Water District of Orange County
Disbursement Ratification Report
For the month of August 2017**

Check #	Date	Vendor # Invoice/CM #	Name / Description	Net Amount
137138	8/25/17	TR10-R-IRWD-12295-12250	S. Mysko	1,916.00
137139	8/25/17	TR10-C-SOCO-13342-13293	Marbella HOA (Capistrano Beach)	574.00
137140	8/25/17	TR10-R-IRWD-13364-13313	S. Cao	2,000.00
137141	8/25/17	TR10-R-IRWD-13397-13348	K. Virdi	634.00
137142	8/25/17	TR10-R-LB-13430-13380	P. Themis	240.00
137143	8/25/17	TR10-R-MNT-13491-13440	M. Roberts	1,066.00
137144	8/25/17	TR10-R-MNT-13512-13459	L. Lanfranco	6,000.00
137145	8/25/17	TR10-R-WEST-13517-13463	W. Hugron	958.00
137146	8/25/17	TR10-R-IRWD-13525-13471	W. Reichenstein	2,000.00
137147	8/25/17	TR10-C-IRWD-13538-13484	Autocrib, Inc. (Tustin)	20,223.90
137148	8/25/17	TR10-R-MESA-13556-	V. Valdes	1,000.00
137149	8/25/17	TR10-R-MESA-13560-	E. Russelk	1,000.00
137150	8/25/17	TR10-R-MNT-13566-13511	J. Miceli	1,394.00
137151	8/25/17	TR10-R-SM-13575-13520	K. Borgschatz	256.00
137152	8/25/17	TR10-R-IRWD-14563-14508	J. Parker	1,430.00
137153	8/25/17	TR10-R-MNT-14568-14514	R. Hernandez	1,248.00
137154	8/25/17	TR10-R-MNT-14573-14519	S. Aguesse	954.00
137155	8/25/17	TR10-R-YLWD-14582-	J. Penalosa	1,000.00
137156	8/25/17	TR10-R-MNT-14583-14532	R. De Carvalho	788.00
137157	8/25/17	TR10-R-IRWD-14587-14536	J. Spooner	1,116.00
137158	8/25/17	TR10-R-MNT-14590-14539	A. Major	1,138.00
137159	8/25/17	TR10-R-IRWD-15578-15522	T. Ho	1,478.00
137160	8/25/17	TR10-R-IRWD-15580-15524	D. Chan	198.00
137161	8/25/17	TR10-R-SC-15582-15526	S. Mann	562.00
137162	8/25/17	TR10-R-SM-15583-15527	M. Dendinger	479.00
137163	8/25/17	TR10-R-IRWD-16575-16524	K. Huynh	1,196.00
137164	8/25/17	TR10-R-ETWD-17576-	J. Singer	2,000.00
137165	8/25/17	TR10-R-IRWD-17593-17539	J. Matayoshi	1,040.00
137166	8/25/17	TR10-R-SC-17599-17545	D. Carter	2,000.00
137167	8/25/17	TR10-R-FV-17629-17577	K. Nguyen	907.00
137168	8/25/17	TR10-R-IRWD-17632-17580	R. Rivera	2,000.00
137169	8/25/17	TR10-R-SM-17671-17624	A. Stephens	600.00
137170	8/25/17	TR10-R-IRWD-17673-17626	M. Yahya	906.00
137171	8/25/17	TR10-R-SM-17674-17627	B. Alexander	268.00
137172	8/25/17	TR10-R-HB-17685-17638	R. Futami	289.00
137173	8/25/17	TR10-R-SC-17689-17642	C. Flambures	1,272.00
137174	8/25/17	TR10-R-SC-17692-17645	C. Guthrie	870.00
137175	8/25/17	TR10-R-SM-17702-17654	C. Johnson	1,000.00
137176	8/25/17	TR10-R-MNT-17574-17519	A. McFarland	964.00
137177	8/25/17	TR10-R-IRWD-4896-14523	P. Dawdy	996.00
			***Total ***	96,782.85
137180	8/31/17	ATTEOC 0532-AUG17	AT&T August 2017 WEROC N. EOC telephone expense	70.25
			***Total ***	70.25

**Municipal Water District of Orange County
Disbursement Ratification Report
For the month of August 2017**

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
137184	8/31/17	SANTI1 JUN2017	Santiago Aqueduct Commission June 2017 SAC Pipeline operation surcharge ***Total ***	5,018.70 5,018.70
137187	8/31/17	USBANK 4140/5443-JUL17	U.S. Bank 6/22/17-7/24/17 Cal Card Charges ***Total *** (See attached sheet for details)	3,033.03 3,033.03
ACH002738	8/31/17	BERGIO 073117	Joseph Berg July 2017 Business expense	4.50
ACH002739	8/31/17	083117	August 2017 Business expense ***Total ***	4.50 9.00
ACH002749	8/31/17	SANTAM JUN2017	Santa Margarita Water District June 2017 SCP Pipeline operation surcharge ***Total ***	28,570.59 28,570.59
ACH002750	8/31/17	SOTOFR 073117	Francisco Soto July 2017 Business expense ***Total ***	80.52 80.52
WIRE-170831	8/31/17	METWAT 9072	Metropolitan Water District June 2017 Water deliveries ***Total ***	17,068,173.57 17,068,173.57
Total Other Funds Disbursements				<u>17,201,929.49</u>
Total Disbursements				<u><u>17,218,415.82</u></u>



Robert J. Hunter, General Manager



Hilary Chumpitazi, Treasurer

Cal Card Statement Detail
Statement Date: July 24, 2017
Payment Date: August 31, 2017

Date	Description	Amount
<u>K. Seckel Card</u>		
06/21/17	California Council for Environmental and Economic Balance Summer Issues Session in Olympic Valley, CA from July 19-21, 2017 - Airfare for Director Tamaribuchi	\$ 283.96
06/21/17	California Council for Environmental and Economic Balance Summer Issues Session in Olympic Valley, CA from July 19-21, 2017 - Airfare for R. Hunter	183.96
06/21/17	California Council for Environmental and Economic Balance Summer Issues Session in Olympic Valley, CA from July 19-21, 2017 - Accommodations deposit for R. Hunter	483.12
06/21/17	California Council for Environmental and Economic Balance Summer Issues Session in Olympic Valley, CA from July 19-21, 2017 - Accommodations deposit for Director Tamaribuchi	483.12
06/22/17	Lunch for Managers' meeting	459.31
06/22/17	Urban Water Institute conference in San Diego, CA from Aug. 16-18, 2017 - Accommodations deposit for M. Baum-Haley	258.08
06/23/17	SSL Certificate for mwdoc.com web address	217.98
06/24/17	5/25/17-6/24/17 Monthly web hosting service for new MWDOC website	15.65
06/26/17	Southern California Water Committee Long-term Water Use Efficiency workshop in Downey, CA on June 27, 2017 - Registration for C. Busslinger	75.00
06/26/17	UPS delivery charges for CDW return on June 21, 2017	7.28
06/26/17	Lunch for MET Directors' meeting	202.68
06/27/17	Staff development lunch	301.78
06/28/17	Orange County Public Relations Society of America Summer Media Mixer in Newport Beach, CA on July 26, 2017 - Registration for J. Volzke	56.90
06/28/17	2017 Updated directory of California Legislature	20.19
06/29/17	Seagate hard drive returned	(90.00)
06/29/17	100 Regal movie tickets for employee purchase	858.00
06/30/17	6/13/17-6/20/17 Facebook post for Public Affairs Intern position	50.00
07/03/17	UPS delivery charges for CDW return on June 21, 2017	16.62
07/03/17	Staff development lunch	69.85
07/03/17	Legislative activities in Washington, DC from Sep. 20-22, 2017 - Airfare for Director Barbre	908.41
07/04/17	Lunch for Administration department training	51.97
07/05/17	Southern California Water Committee Quarterly luncheon in Commerce, CA on July 28, 2017 - Registration for Director Tamaribuchi	75.00
07/06/17	Office supplies from Amazon	23.80
07/06/17	Reference guide for audio visual techniques	44.54
07/07/17	American Water Works Association CA-NV Section Water Education seminar in Orange, CA on Aug. 16, 2017 - Registration for M. Conway	130.00

Cal Card Statement Detail
Statement Date: July 24, 2017
Payment Date: August 31, 2017

Date	Description	Amount
07/07/17	8 Batteries for Uninterrupted Power Supply	172.40
07/08/17	Monthly subscription for artwork conversion tool	7.95
07/08/17	Amazon Prime membership	107.66 ^[1]
07/10/17	5 Signs for doors in refurbished hallway	343.35
07/10/17	UPS delivery charges for Board packets on Jul. 6, 2017	60.22
07/11/17	International Association of Emergency Managers membership for K. Hubbard	190.00
07/11/17	Southern California Water Committee Quarterly luncheon in Commerce, CA on July 28, 2017 - Registration for Director Dick	75.00
07/12/17	Monster job post for Database Coordinator position	575.00
07/13/17	Supplies for emergency water sample kits for WEROC training	132.50
07/13/17	Association of California Cities - OC Summer reception - Registrations for Directors Yoo Schneider and Thomas	70.00
07/13/17	Monster job post for Administration Assistant position	459.00
07/13/17	Monster job post for Administration Assistant position - Duplicate charge	459.00 ^[2]
07/13/17	Supplies for emergency water sample kits for WEROC training	28.95
07/14/17	Food for staff development meeting	30.98
07/18/17	ACWA Fall conference in Anaheim, CA from Nov. 28-Dec. 1, 2017 - Registration for K. Seckel	699.00
07/18/17	ACWA Fall conference in Anaheim, CA from Nov. 28-Dec. 1, 2017 - Registration for Director Tamaribuchi	699.00
07/18/17	Supplies for emergency water sample kits for WEROC training	362.55
07/18/17	Flowers for MWDOC staff member	53.18
07/19/17	Supplies for emergency water sample kits for WEROC training	1,019.23
07/19/17	Domain registration for myocwater.com	112.80
07/19/17	Colorado River Authority Upper Colorado River Basin tour from Aug. 28-31, 2017 - Airfare for M. Baum-Haley	490.75
07/19/17	Colorado River Authority Upper Colorado River Basin tour from Aug. 28-31, 2017 - Airfare for H. Baez	468.75
07/21/17	Office supplies from Costco	288.84
07/21/17	California Council for Environmental and Economic Balance Summer Issues Session in Olympic Valley, CA from July 19-21, 2017 - Accommodations for Director Tamaribuchi	55.16
Total		<u>\$ 12,148.47</u>

- ^[1] Amazon Prime membership canceled - refund received on 8/24/17
^[2] Monster charged for same job post twice - refund received on 7/26/17

Cal Card Statement Detail
Statement Date: July 24, 2017
Payment Date: August 31, 2017

Date	Description	Amount
<u>R. Hunter Card</u>		
06/22/17-07/24/17	Meals for R. Hunter's meetings	\$ 240.98
06/22/17	California Council for Environmental and Economic Balance Summer Issues Session in Olympic Valley, CA from July 19-21, 2017 - Registrations for Director Tamaribuchi and R. Hunter	2,120.00
06/23/17	California Emergency Services Association Training and Annual conference in Fish Camp, CA from Oct. 9-12, 2017 - Registration for K. Hubbard	694.80
06/23/17	International Association of Emergency Managers Annual conference in Long Beach, CA from Nov. 10-15, 2017 - Registration for K. Hubbard	605.00
06/23/17	Orange County Business Council Economic Development Forum in Irvine, CA on Jul. 20, 2017 - Registration for Director Thomas	85.00
07/21/17	California Council for Environmental and Economic Balance Summer Issues Session in Olympic Valley, CA from July 19-21, 2017 - Car rental for Director Tamaribuchi and R. Hunter	165.95
07/21/17	California Council for Environmental and Economic Balance Summer Issues Session in Olympic Valley, CA from July 19-21, 2017 - Parking for R. Hunter	54.00
07/21/17	California Council for Environmental and Economic Balance Summer Issues Session in Olympic Valley, CA from July 19-21, 2017 - Accommodations for R. Hunter	55.16
Total		<u>\$ 4,020.89</u>

Municipal Water District of Orange County
GM Approved Disbursement Report ⁽¹⁾
For the month of August 2017

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
Core Disbursements:				
137068	8/3/17	DISNEY 2018OCSUMMIT	Disneyland Resort Deposit for 6/1/18 OC Water Summit event facilities ***Total ***	4,500.00 4,500.00
137103	8/18/17	ANAHEI 2015UWMP	City of Anaheim Refund deposit balance for 2015 Urban Water Management Plan ***Total ***	15,210.00 15,210.00
137104	8/18/17	BREA 2015UWMP	City of Brea Refund deposit balance for 2015 Urban Water Management Plan ***Total ***	9,366.00 9,366.00
137105	8/18/17	BUENAP 2015UWMP	City of Buena Park Refund deposit balance for 2015 Urban Water Management Plan ***Total ***	10,170.00 10,170.00
137106	8/18/17	FULLER 2015UWMP	City of Fullerton Refund deposit balance for 2015 Urban Water Management Plan ***Total ***	2,050.00 2,050.00
137107	8/18/17	HUNTIN 2015UWMP	City of Huntington Beach Refund deposit balance for 2015 Urban Water Management Plan ***Total ***	15,734.00 15,734.00
137108	8/18/17	SANTAA 2015UWMP	City of Santa Ana Refund deposit balance for 2015 Urban Water Management Plan ***Total ***	5,486.00 5,486.00
137109	8/18/17	WESTMI 2015UWMP	City of Westminster Refund deposit balance for 2015 Urban Water Management Plan ***Total ***	22,130.00 22,130.00
137110	8/18/17	EASTOR 2015UWMP	East Orange Co Water District Refund deposit balance for 2015 Urban Water Management Plan ***Total ***	946.00 946.00

Municipal Water District of Orange County
GM Approved Disbursement Report ⁽¹⁾
For the month of August 2017

Check #	Date	Vendor # Invoice/CM #	Name / Description	Net Amount
137111	8/18/17	ELTORO	El Toro Water District	
		2015UWMP	Refund deposit balance for 2015 Urban Water Management Plan	17,406.00
			***Total ***	17,406.00
137112	8/18/17	FOUNTA	City of Fountain Valley	
		2015UWMP	Refund deposit balance for 2015 Urban Water Management Plan	9,366.00
			***Total ***	9,366.00
137113	8/18/17	GARDEN	City of Garden Grove	
		2015UWMP	Refund deposit balance for 2015 Urban Water Management Plan	10,292.00
			***Total ***	10,292.00
137114	8/18/17	LAHABR	City of La Habra	
		2015UWMP	Refund deposit balance for 2015 Urban Water Management Plan	5,160.00
			***Total ***	5,160.00
137115	8/18/17	LAPALM	City of La Palma	
		2015UWMP	Refund deposit balance for 2015 Urban Water Management Plan	10,562.00
			***Total ***	10,562.00
137116	8/18/17	MESAWA	Mesa Water	
		2015UWMP	Refund deposit balance for 2015 Urban Water Management Plan	5,310.00
			***Total ***	5,310.00
137117	8/18/17	NEWPOR	City of Newport Beach	
		2015UWMP	Refund deposit balance for 2015 Urban Water Management Plan	4,486.00
			***Total ***	4,486.00
137118	8/18/17	ORANGE	City of Orange	
		2015UWMP	Refund deposit balance for 2015 Urban Water Management Plan	12,406.00
			***Total ***	12,406.00
137119	8/18/17	SANCLE	City of San Clemente	
		2015UWMP	Refund deposit balance for 2015 Urban Water Management Plan	5,942.00
			***Total ***	5,942.00

Municipal Water District of Orange County
GM Approved Disbursement Report ⁽¹⁾
For the month of August 2017

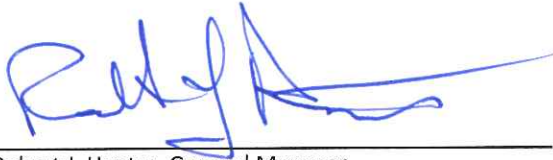
<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
137120	8/18/17	SANJUA 2015UWMP	City of San Juan Capistrano Refund deposit balance for 2015 Urban Water Management Plan ***Total ***	8,416.00 8,416.00
137121	8/18/17	SEALBE 2015UWMP	City of Seal Beach Refund deposit balance for 2015 Urban Water Management Plan ***Total ***	2,156.00 2,156.00
137122	8/18/17	SOUTH C 2015UWMP	South Coast Water District Refund deposit balance for 2015 Urban Water Management Plan ***Total ***	9,708.00 9,708.00
137123	8/18/17	TRABUC 2015UWMP	Trabuco Canyon Water District Refund deposit balance for 2015 Urban Water Management Plan ***Total ***	20,076.00 20,076.00
137124	8/18/17	TUSTIN 2015UWMP	City of Tustin Refund deposit balance for 2015 Urban Water Management Plan ***Total ***	8,920.00 8,920.00
137125	8/18/17	YORBAL 2015UWMP	Yorba Linda Water District Refund deposit balance for 2015 Urban Water Management Plan ***Total ***	7,842.00 7,842.00
137178	8/30/17	SPECTAV 8367	Spectrum A/V Inc. Audio Visual services for 8/30/17 Water Policy Dinner ***Total ***	3,593.20 3,593.20
137185	8/31/17	STAFFI 95707148 95708293	Staffing Network, LLC 7/24/17-7/30/17 Temporary help for scanning records and front desk coverage 7/31/17-8/6/17 Temporary help for scanning records and front desk coverage ***Total ***	1,060.80 1,060.80 2,121.60
Total Core Disbursements				229,354.80

Municipal Water District of Orange County
GM Approved Disbursement Report ⁽¹⁾
For the month of August 2017

Check #	Date	Vendor # Invoice/CM #	Name / Description	Net Amount
Choice Disbursements:				
Total Choice Disbursements				-
Other Funds Disbursements:				
137094	8/18/17	HUNTIN 080117	City of Huntington Beach Final payment for Budget Based Tiered Rate grant ***Total ***	7,905.00 7,905.00
137095	8/18/17	EASTOR 080117	East Orange Co Water District Final payment for Budget Based Tiered Rate grant ***Total ***	6,925.00 6,925.00
137096	8/18/17	ELTORO 080117	El Toro Water District Final payment for Budget Based Tiered Rate grant ***Total ***	8,254.00 8,254.00
137097	8/18/17	FOUNTA 080117	City of Fountain Valley Final payment for Budget Based Tiered Rate grant ***Total ***	3,953.00 3,953.00
137098	8/18/17	MOULTO 080117	Moulton Niguel Water District Final payment for Budget Based Tiered Rate grant ***Total ***	8,254.00 8,254.00
137099	8/18/17	NEWPOR 080117	City of Newport Beach Final payment for Budget Based Tiered Rate grant ***Total ***	3,953.00 3,953.00
137100	8/18/17	SANCLE 080117	City of San Clemente Final payment for Budget Based Tiered Rate grant ***Total ***	3,953.00 3,953.00
137101	8/18/17	SOUTHCO 080117	South Coast Water District Final payment for Budget Based Tiered Rate grant ***Total ***	8,254.00 8,254.00
137102	8/18/17	YORBAL 080117	Yorba Linda Water District Final payment for Budget Based Tiered Rate grant ***Total ***	7,905.00 7,905.00
Total Other Funds Disbursements				59,356.00
Total Disbursements				288,710.80

Municipal Water District of Orange County
GM Approved Disbursement Report ⁽¹⁾
For the month of August 2017

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
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Robert J. Hunter, General Manager



Hilary Chumpitazi, Treasurer

- (1) For disbursements that did not make the cut-off of previous month's Disbursement Approval report.
Disbursements are approved by GM for payment and need A & F Committee ratification.

Municipal Water District of Orange County
WATER USE EFFICIENCY PROJECTS
Cash Flow as of 8/31/17

Cash - Beginning Balance	Jul 2017	Aug 2017	Sep 2017	Oct 2017	Nov 2017	Dec 2017	Jan 2018	Feb 2018	Mar 2018	Apr 2018	May 2018	Jun 2018	TOTALS
REVENUES:	\$ (72,844.08)	\$ (133,020.86)	\$ (91,828.71)	\$ (91,828.71)	\$ (91,828.71)	\$ (91,828.71)	\$ (91,828.71)	\$ (91,828.71)	\$ (91,828.71)	\$ (91,828.71)	\$ (91,828.71)	\$ (91,828.71)	
BUREC													\$ -
City of Brea		222.00											-
City of Buena Park													222.00
City of Fountain Valley	333.00	444.00											777.00
City of Fullerton													-
City of Garden Grove		888.00											888.00
City of Huntington Beach	264.00	379.00											643.00
City of La Habra		555.00											555.00
City of San Clemente	1,304.96	233.00											1,537.96
City of San Juan Capistrano													-
City of Tustin													-
City of Newport Beach	406.31	222.00											628.31
City of Orange	444.00	555.00											999.00
City of Westminster		888.00											888.00
Department of Water Resources		1,444.63											1,444.63
El Toro Water District	3,093.98	50.00											3,143.98
Golden State Water Company													-
Irvine Ranch Water District	38,717.96	129,174.28											167,892.24
Laguna Beach County Water District	85.00	90.00											175.00
Mesa Water District		500.00											500.00
Metropolitan Water District		25,735.53											25,735.53
Moulton Niguel Water District	37,634.08	3,800.00											41,434.08
Orange County Water District		5,510.86											5,510.86
Santa Margarita Water District	57.32	197.95											255.27
Serrano Water District													-
Trabuco Canyon Water District	201.00	39.00											240.00
Yorba Linda Water District													-
Miscellaneous Revenues	417.16												
Interest Revenue													
Total Revenues	82,968.77	170,928.25	-	-	-	-	-	-	-	-	-	-	417.16
EXPENDITURES:													253,887.02
Delorenzo International		5,050.50											5,050.50
Ecotech	900.00	10,275.00											11,175.00
Golden State Water Company	80.00												80.00
Laguna Beach CWD	480.00												480.00
Metropolitan Water District	29,129.40												29,129.40
Mesa RCD		17,627.75											17,627.75
San Joaquin, SCWD													-
Santa Margarita Water District	255.00												255.00
Way to Drip program													-
Tree Removal													-
Western National Property Management	60,861.15	96,782.85											157,644.00
Miscellaneous Expenses	51,300.00												51,300.00
Interest Expense													-
Salary & Benefit	130.00												-
Total Expenditures	143,135.55	129,736.10	-	-	-	-	-	-	-	-	-	-	130.00
Cash Ending Balance	\$ (133,020.86)	\$ (91,828.71)	\$ (91,828.71)	\$ (91,828.71)	\$ (91,828.71)	\$ (91,828.71)	\$ (91,828.71)	\$ (91,828.71)	\$ (91,828.71)	\$ (91,828.71)	\$ (91,828.71)	\$ (91,828.71)	\$ 272,871.65



Municipal Water District of Orange County Consolidated Summary of Cash and Investment

July 31, 2017

Street Address:

18700 Ward Street
Fountain Valley, California 92708

Mailing Address:

P.O. Box 20895
Fountain Valley, CA 92728-0895

(714) 963-3058

Fax: (714) 964-9389

www.mwdoc.com

Wayne S. Osborne
President

Brett R. Barbre
Vice President

Larry D. Dick
Director

Joan C. Finnegan
Director

Megan Yoo Schneider
Director

Sat Tamaribuchi
Director

Jeffery M. Thomas
Director

Robert J. Hunter
General Manager

MEMBER AGENCIES

City of Brea

City of Buena Park

East Orange County Water District

El Toro Water District

Emerald Bay Service District

City of Fountain Valley

City of Garden Grove

Golden State Water Co.

City of Huntington Beach

Irvine Ranch Water District

Laguna Beach County Water District

City of La Habra

City of La Palma

Mesa Water District

Moulton Niguel Water District

City of Newport Beach

City of Orange

Orange County Water District

City of San Clemente

City of San Juan Capistrano

Santa Margarita Water District

City of Seal Beach

Serrano Water District

South Coast Water District

Trabuco Canyon Water District

City of Tustin

City of Westminster

Yorba Linda Water District

District investments and cash balances are held in various funds designated for certain purposes as follows:

Fund	Book Value	% of Portfolio
Designated Reserves		
General Operations	\$2,715,630	19.50%
Grant & Project Cash Flow	1,500,000	10.77%
Election Expense	475,000	3.41%
Building Repair	350,407	2.52%
OPEB	209,006	1.50%
Total Designated Reserves	5,250,043	37.70%
General Fund	7,082,279	50.83%
Water Fund	1,738,314	12.48%
Conservation Fund	(133,021)	(0.95%)
Desalination Feasibility Study Fund	(145,165)	(1.04%)
WEROC Fund	145,074	1.04%
WEROC Fuel Trailers	(36,452)	(0.26%)
Trustee Activities	28,182	0.20%
Total	\$13,929,254	100.00%

The funds are invested as follows:

Term of Investment	% of Portfolio	Book Value	Market Value
Cash	7.33%	\$1,020,858	\$1,020,858
Short-term investment			
• LAIF	6.20%	\$863,305	\$863,305
• OCIP	64.18%	8,940,781	8,940,781
Long-term investment			
• Corporate Bond	8.29%	1,154,310	1,155,992
• Certificates of Deposit	14.00%	1,950,000	1,957,561
Total	100.00%	\$13,929,254	\$13,938,497

The average number of days to maturity/call as of July 31, 2017 equaled 202 and the average yield to maturity is 1.27%. During the month, the District's average daily balance was \$19,734,366.63. Funds were invested in Federal Agency Issues, Certificates of Deposit, Negotiable CD's, Miscellaneous Securities, the Local Agency Investment Funds (LAIF) and the Orange County Investment Pool (OCIP) during the month of July 2017.

The \$9,243 difference between the book value and the market value on July 31, 2017 represents the exchange difference if all investments had been liquidated on that date. Since it is the District's practice to "buy and hold" investments until maturity, the market values are a point of reference, not an indication of actual loss or gain. There are no current plans or cash flow requirements identified in the near future that would require the sale of these securities prior to maturity.

Robert J. Hunter
General Manager

Hilary Chumpitazi
Treasurer

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY



Portfolio Management - Portfolio Summary July 31, 2017

7/31/2017	Par Value	Market Value	Book Value	% of Portfolio	Days to Mat/Call	YTM @ Cost
Negotiable Certificate Of Deposit	1,950,000.00	1,957,561.50	1,950,000.00	15.11	579	1.895
Corporate Bond	1,150,000.00	1,155,991.50	1,154,310.44	8.91	1,273	2.290
Local Agency Investment Funds	863,304.91	863,304.91	863,304.91	6.69	1	1.046
Orange County Investment Pool	8,940,781.26	8,940,781.26	8,940,781.26	69.29	1	1.024
Total Investments	12,904,086.17	12,917,639.17	12,908,396.61	100.00	202	1.270

Cash						
Cash	1,020,857.65	1,020,857.65	1,020,857.65		1	0.00
Total Cash and Investments	13,924,943.82	13,938,496.82	13,929,254.26		202	1.270

Total Earnings	Month Ending July	Fiscal Year to Date
Current Year	18,989.55	18,989.55
Average Daily Balance	19,734,366.63	
Effective Rate of Return	1.270%	

We certify that this report reflects the cash and investments of the Municipal Water District of Orange County and is in conformity with the Government Code requirements and the District Investment Policy and Guidelines in effect at the time of investment. The Investment Program herein shown provides sufficient cash flow liquidity to meet the next six month's estimated expenditure. The source for the market values are from Union Bank. Per Resolution 2059 there are no compliance exceptions to report.


Robert J. Hunter, General Manager

Date

9-7-17


Hilary Chumipitazi, Treasurer

Date

9/7/2017

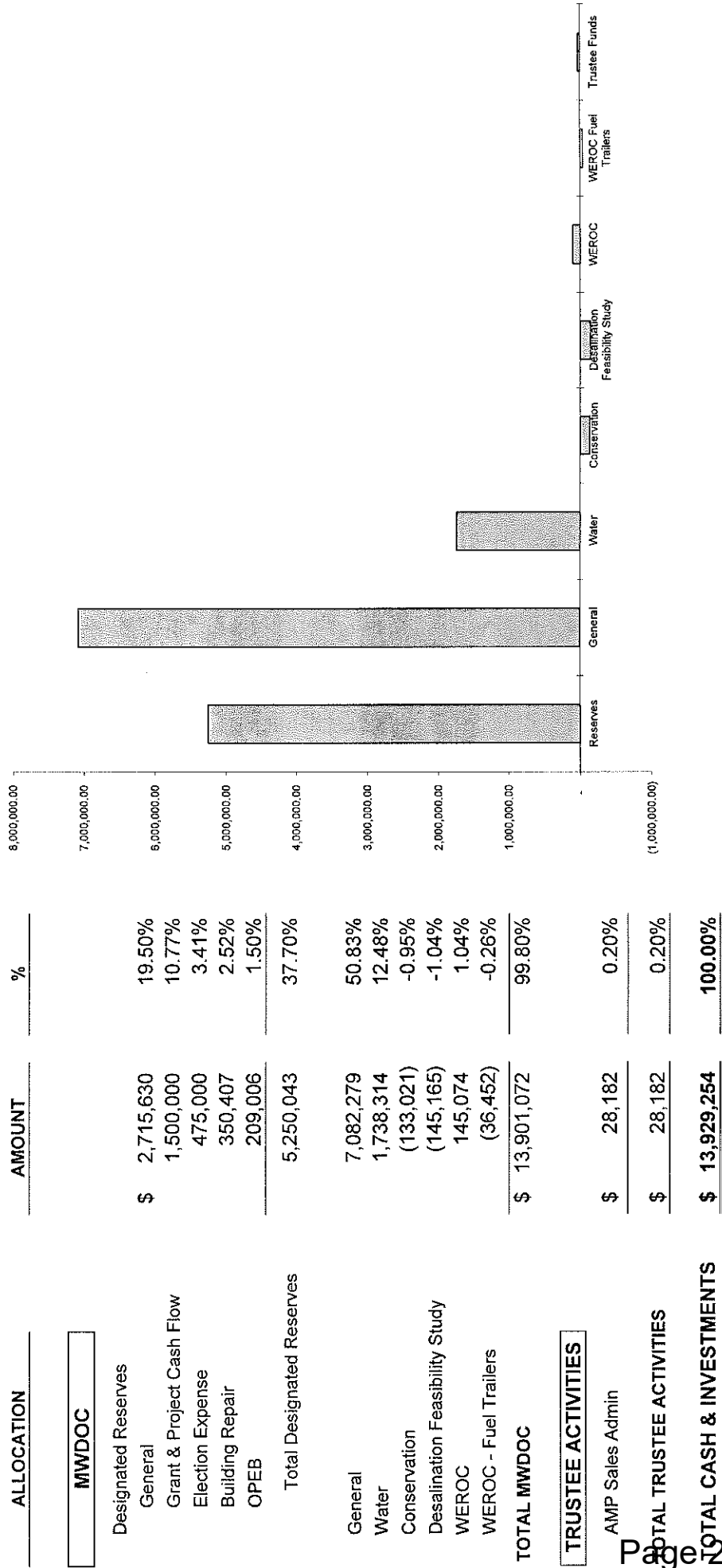
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Portfolio Management
Long-Term Portfolio Details - Investments
July 31, 2017

Issuer	CUSIP/Ticker	Settlement Date	Par Value	Market Value	Book Value	Coupon Rate	YTM @ Cost	Days To Call/Maturity	Maturity Date
Negotiable Certificate Of Deposit									
American Express Bank	02587CEA4	7/29/2015	250,000.00	250,210.00	250,000.00	1.450	1.450	182	1/29/2018
Barclays Bank	06740KJP3	9/24/2015	250,000.00	251,937.50	250,000.00	1.900	1.900	784	9/23/2019
Capital One Bank	140420TY6	8/5/2015	250,000.00	250,355.00	250,000.00	1.700	1.700	371	8/6/2018
Capital One Natl Assn	14042E6C9	9/2/2015	250,000.00	252,212.50	250,000.00	1.950	1.950	764	9/3/2019
Comenity Capital Bank	20033AUX2	7/25/2017	200,000.00	200,044.00	200,000.00	2.000	2.000	1,446	7/16/2021
Discover Bank	2546712Y5	7/23/2014	250,000.00	250,300.00	250,000.00	1.600	1.600	357	7/23/2018
HSBC Bank	40434AK65	1/21/2016	250,000.00	250,422.50	250,000.00	1.550	2.534	174	1/21/2021
Synchrony Bank	87164XBY1	7/25/2014	250,000.00	252,080.00	250,000.00	2.050	2.050	729	7/30/2019
Sub Total			1,950,000.00	1,957,561.50	1,950,000.00	1.769	1.895	579	
Corporate Bond									
JP Morgan Chase	46625HKA7	11/2/2015	500,000.00	503,620.00	501,153.78	2.250	2.152	875	1/23/2020
National Rural Utili Coop	63743FE51	7/27/2017	200,000.00	198,822.00	200,000.00	2.500	2.500	1,810	7/15/2022
Wells Fargo	94974BGR5	1/13/2016	250,000.00	253,367.50	251,103.53	2.550	2.409	1,225	12/7/2020
Westpac Banking Corp	961214DQ3	7/25/2017	200,000.00	200,182.00	202,053.13	2.500	2.278	1,793	6/28/2022
Sub Total			1,150,000.00	1,155,991.50	1,154,310.44	2.402	2.290	1,273	
Total Investments			3,100,000.00	3,113,553.00	3,104,310.44	2.004	2.042	837	

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Portfolio Management
Short-Term Portfolio Details - Cash and Investments
July 31, 2017

Investments	CUSIP/Ticker	Settlement Date	Par Value	Market Value	Book Value	Coupon Rate	YTM @ Cost	Days To Call/Maturity	Maturity Date
Local Agency Investment Funds									
LAIF LGIP	LAIF	6/30/2010	863,304.91	863,304.91	863,304.91	1.046	1.046	1	N/A
Sub Total			863,304.91	863,304.91	863,304.91	1.046	1.046	1	
Orange County Investment Pool									
County of Orange LGIP	OCIP	6/29/2005	8,940,781.26	8,940,781.26	8,940,781.26	1.024	1.024	1	N/A
Sub Total			8,940,781.26	8,940,781.26	8,940,781.26	1.024	1.024	1	
Total Investments			9,804,086.17	9,804,086.17	9,804,086.17	1.026	1.026		
Cash									
Bank of America Cash	CASH0547	7/1/2011	1,020,357.65	1,020,357.65	1,020,357.65	0.000	0.000	1	N/A
Petty Cash Cash	CASH	7/1/2011	500.00	500.00	500.00	0.000	0.000	1	N/A
Total Cash			1,020,857.65	1,020,857.65	1,020,857.65	0.000	0.000	1	
Total Cash and Investments			10,824,943.82	10,824,943.82	10,824,943.82	1.026	1.026	1	
Total Earnings									
Current Year			Month Ending July	Fiscal Year To Date					
			14,356.55	14,356.55					

Municipal Water District of Orange County
Cash and Investments at July 31, 2017



MUNICIPAL WATER DIST OF ORANGE COUNTY
PARS OPEB Trust Program**Monthly Account Report for the Period**
7/1/2017 to 7/31/2017Rob Hunter
General Manager
Municipal Water Dist of Orange County
18700 Ward Street
Fountain Valley, CA 92708**Account Summary**

Source	Beginning Balance as of 7/1/2017	Contributions	Earnings	Expenses	Distributions	Transfers	Ending Balance as of 7/31/2017
OPEB	\$1,960,366.79	\$0.00	\$29,616.45	\$871.19	\$0.00	\$0.00	\$1,989,112.05
Totals	\$1,960,366.79	\$0.00	\$29,616.45	\$871.19	\$0.00	\$0.00	\$1,989,112.05

Investment Selection**Moderate HighMark PLUS****Investment Objective**

The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.

Investment Return

1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
			3-Years	5-Years	10-Years	
1.51%	3.20%	9.34%	5.51%	7.63%	-	10/26/2011

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.

Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

Account balances are inclusive of Trust Administration, Trustee and Investment Management fees

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
COMBINED FINANCIAL STATEMENTS
AND
BUDGET COMPARATIVE
JULY 1, 2017 THRU JULY 31, 2017

**Municipal Water District of Orange County
Combined Balance Sheet
As of July 31, 2017**

<u>ASSETS</u>	Amount
Cash in Bank	1,021,320.32
Investments	12,908,396.61
Accounts Receivable	44,869,956.40
Accounts Receivable - Other	199,206.06
Accrued Interest Receivable	21,871.99
Prepays/Deposits	245,076.05
Leasehold Improvements	3,695,600.68
Furniture, Fixtures & Equipment	457,309.71
Less: Accum Depreciation	(2,790,101.32)
Net OPEB Asset	483,546.00
	<hr/>
TOTAL ASSETS	\$61,112,182.50
	<hr/>
<u>LIABILITIES AND FUND BALANCES</u>	
Liabilities	
Accounts Payable	40,973,673.91
Accounts Payable - Other	470.74
Accrued Salaries and Benefits Payable	420,191.69
Other Liabilities	811,556.39
Unearned Revenue	1,714,185.93
Total Liabilities	43,920,078.66
	<hr/>
Fund Balances	
Restricted Fund Balances	
Water Fund - T2C	971,841.29
Total Restricted Fund Balances	971,841.29
	<hr/>
Unrestricted Fund Balances	
Designated Reserves	
General Operations	3,199,174.86
Grant & Project Cash Flow	1,500,000.00
Election Expense	475,000.00
Building Repair	350,407.45
OPEB	209,006.00
Total Designated Reserves	5,733,588.31
	<hr/>
GENERAL FUND	2,962,597.53
WEROC	144,717.31
Total Unrestricted Fund Balances	8,840,903.15
	<hr/>
Excess Revenue over Expenditures	
Operating Fund	7,367,641.35
Other Funds	11,718.05
Total Fund Balance	17,192,103.84
	<hr/>
TOTAL LIABILITIES AND FUND BALANCES	\$61,112,182.50
	<hr/>

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
General Fund
From July thru July 2017

	Month to Date	Year to Date	Annual Budget	% Used	Encumbrance	Budget Remaining
<u>REVENUES</u>						
Retail Connection Charge	7,435,834.00	7,435,834.00	7,435,834.00	100.00%	0.00	0.00
Ground Water Customer Charge	<u>468,565.00</u>	<u>468,565.00</u>	<u>468,565.00</u>	<u>100.00%</u>	<u>0.00</u>	<u>0.00</u>
Water rate revenues	7,904,399.00	7,904,399.00	7,904,399.00	100.00%	0.00	0.00
Interest Revenue	<u>18,157.26</u>	<u>18,157.26</u>	<u>150,000.00</u>	<u>12.10%</u>	<u>0.00</u>	<u>131,842.74</u>
Subtotal	<u>7,922,556.26</u>	<u>7,922,556.26</u>	<u>8,054,399.00</u>	<u>98.36%</u>	<u>0.00</u>	<u>131,842.74</u>
Choice Programs	0.00	0.00	1,176,618.00	0.00%	0.00	1,176,618.00
Miscellaneous Income	100.00	100.00	3,000.00	3.33%	0.00	2,900.00
School Contracts	0.00	0.00	70,000.00	0.00%	0.00	70,000.00
Transfer-In From Reserve	<u>0.00</u>	<u>0.00</u>	<u>138,470.00</u>	<u>0.00%</u>	<u>0.00</u>	<u>138,470.00</u>
Subtotal	<u>100.00</u>	<u>100.00</u>	<u>1,388,088.00</u>	<u>0.01%</u>	<u>0.00</u>	<u>1,387,988.00</u>
TOTAL REVENUES	<u>7,922,656.26</u>	<u>7,922,656.26</u>	<u>9,442,487.00</u>	<u>83.90%</u>	<u>0.00</u>	<u>1,519,830.74</u>

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
General Fund
From July thru July 2017

	Month to Date	Year to Date	Annual Budget	% Used	Encumbrance	Budget Remaining
<u>EXPENSES</u>						
Salaries & Wages	273,470.68	273,470.68	3,571,210.00	7.66%	0.00	3,297,739.32
Salaries & Wages - Grant Recovery	0.00	0.00	(23,279.00)	0.00%	0.00	(23,279.00)
Salaries & Wages - Recovery	(109.20)	(109.20)	0.00	0.00%	0.00	109.20
Directors' Compensation	18,385.25	18,385.25	243,197.00	7.56%	0.00	224,811.75
MWD Representation	10,465.45	10,465.45	138,969.00	7.53%	0.00	128,503.55
Employee Benefits	78,274.02	78,274.02	1,056,766.00	7.41%	0.00	978,491.98
Employee Benefits - Grant Recovery	0.00	0.00	0.00	0.00%	0.00	0.00
Employee Benefits - Recovery	(20.80)	(20.80)	0.00	0.00%	0.00	20.80
Director's Benefits	6,438.07	6,438.07	81,728.00	7.88%	0.00	75,289.93
Health Ins \$'s for Retirees	5,120.28	5,120.28	59,554.00	8.60%	0.00	54,433.72
Training Expense	0.00	0.00	10,000.00	0.00%	0.00	10,000.00
Tuition Reimbursement	0.00	0.00	5,000.00	0.00%	0.00	5,000.00
Temporary Help Expense	1,592.78	1,592.78	5,000.00	31.86%	3,407.22	0.00
Personnel Expenses	393,616.53	393,616.53	5,148,145.00	7.65%	3,407.22	4,751,121.25
Engineering Expense	1,011.77	1,011.77	360,000.00	0.28%	136,526.75	222,461.48
Legal Expense	1,617.50	1,617.50	250,000.00	0.65%	218,382.50	30,000.00
Audit Expense	10,000.00	10,000.00	40,000.00	25.00%	9,000.00	21,000.00
Professional Services	43,226.52	43,226.52	1,539,809.00	2.81%	137,410.96	1,359,171.52
Professional Fees	55,855.79	55,855.79	2,189,809.00	2.55%	501,320.21	1,632,633.00
Conference-Staff	2,020.90	2,020.90	38,945.00	5.19%	0.00	36,924.10
Conference-Directors	2,064.00	2,064.00	23,700.00	8.71%	0.00	21,636.00
Travel & Accom.-Staff	2,286.04	2,286.04	95,600.00	2.39%	0.00	93,313.96
Travel & Accom.-Directors	1,828.00	1,828.00	49,850.00	3.67%	0.00	48,022.00
Travel & Conference	8,198.94	8,198.94	208,095.00	3.94%	0.00	199,896.06
Membership/Sponsorship	59,921.60	59,921.60	142,102.00	42.17%	0.00	82,180.40
CDR Support	0.00	0.00	48,803.00	0.00%	0.00	48,803.00
Dues & Memberships	59,921.60	59,921.60	190,905.00	31.39%	0.00	130,983.40
Business Expense	387.12	387.12	5,200.00	7.44%	0.00	4,812.88
Maintenance Office	214.00	214.00	123,500.00	0.17%	122,226.00	1,060.00
Building Repair & Maintenance	0.00	0.00	11,000.00	0.00%	10,000.00	1,000.00
Storage Rental & Equipment Lease	193.34	193.34	8,400.00	2.30%	4,806.66	3,400.00
Office Supplies	1,348.86	1,348.86	35,580.00	3.79%	4,093.51	30,137.63
Postage/Mail Delivery	261.48	261.48	10,500.00	2.49%	3,100.00	7,138.52
Subscriptions & Books	20.19	20.19	1,500.00	1.35%	0.00	1,479.81
Reproduction Expense	0.00	0.00	27,275.00	0.00%	6,760.10	20,514.90
Maintenance-Computers	196.20	196.20	10,000.00	1.96%	2,000.00	7,803.80
Software Purchase	217.98	217.98	44,260.00	0.49%	0.00	44,042.02
Software Support	4,386.45	4,386.45	48,894.00	8.97%	0.00	44,507.55
Computers and Equipment	(998.08)	(998.08)	33,050.00	-3.02%	606.51	33,441.57
Automotive Expense	1,159.75	1,159.75	16,400.00	7.07%	0.00	15,240.25
Toll Road Charges	53.32	53.32	1,000.00	5.33%	0.00	946.68
Insurance Expense	8,852.29	8,852.29	110,250.00	8.03%	0.00	101,397.71
Utilities - Telephone	1,455.42	1,455.42	21,300.00	6.83%	0.00	19,844.58
Bank Fees	853.17	853.17	11,000.00	7.76%	0.00	10,146.83
Miscellaneous Expense	3,091.40	3,091.40	119,650.00	2.58%	0.00	116,558.60
MWDOC's Contrb. To WEROC	14,934.75	14,934.75	460,874.00	3.24%	0.00	445,939.25
Depreciation Expense	794.41	794.41	0.00	0.00%	0.00	(794.41)
Other Expenses	37,422.05	37,422.05	1,099,633.00	3.40%	153,592.78	908,618.17
MWDOC's Building Expense	0.00	0.00	356,400.00	0.00%	54,076.34	302,323.66
Capital Acquisition	0.00	0.00	249,500.00	0.00%	0.00	249,500.00
TOTAL EXPENSES	555,014.91	555,014.91	9,442,487.00	5.88%	712,396.55	8,175,075.54
NET INCOME (LOSS)	7,367,641.35	7,367,641.35	0.00			

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
Water Fund
From July thru July 2017

	Month to Date	Year to Date	Annual Budget	% Used	Budget Remaining
<u>WATER REVENUES</u>					
Water Sales	22,159,355.90	22,159,355.90	154,733,881.00	14.32%	132,574,525.10
Readiness to Serve Charge	863,419.18	863,419.18	10,397,278.00	8.30%	9,533,858.82
Capacity Charge CCF	295,400.00	295,400.00	3,544,800.00	8.33%	3,249,400.00
SCP/SAC Pipeline Surcharge	34,752.15	34,752.15	423,000.00	8.22%	388,247.85
Interest	894.97	894.97	9,400.00	9.52%	8,505.03
TOTAL WATER REVENUES	<u>23,353,822.20</u>	<u>23,353,822.20</u>	<u>169,108,359.00</u>	<u>13.81%</u>	<u>145,754,536.80</u>
<u>WATER PURCHASES</u>					
Water Sales	22,159,355.90	22,159,355.90	154,733,881.00	14.32%	132,574,525.10
Readiness to Serve Charge	863,419.18	863,419.18	10,397,278.00	8.30%	9,533,858.82
Capacity Charge CCF	295,400.00	295,400.00	3,544,800.00	8.33%	3,249,400.00
SCP/SAC Pipeline Surcharge	34,752.15	34,752.15	423,000.00	8.22%	388,247.85
TOTAL WATER PURCHASES	<u>23,352,927.23</u>	<u>23,352,927.23</u>	<u>169,098,959.00</u>	<u>13.81%</u>	<u>145,746,031.77</u>
EXCESS OF REVENUE OVER EXPENDITURES	<u>894.97</u>	<u>894.97</u>	<u>9,400.00</u>		

Municipal Water District of Orange County
WUE Revenues and Expenditures (Actuals vs Budget)
From July thru July 2017

	Year to Date Actual	Annual Budget	% Used
Spray To Drip Conversion			
Revenues	0.00	257,371.00	0.00%
Expenses	33.46	257,371.00	0.01%
Excess of Revenues over Expenditures	(33.46)	0.00	
Member Agency Administered Passthru			
Revenues	0.00	7,200.00	0.00%
Expenses	0.00	7,200.00	0.00%
Excess of Revenues over Expenditures	0.00	0.00	
ULFT Rebate Program			
Revenues	0.00	95,000.00	0.00%
Expenses	6,773.64	95,000.00	7.13%
Excess of Revenues over Expenditures	(6,773.64)	0.00	
HECW Rebate Program			
Revenues	0.00	340,000.00	0.00%
Expenses	51,260.00	340,000.00	15.08%
Excess of Revenues over Expenditures	(51,260.00)	0.00	
CII Rebate Program			
Revenues	0.00	345,000.00	0.00%
Expenses	50,490.00	345,000.00	14.63%
Excess of Revenues over Expenditures	(50,490.00)	0.00	
Turf Removal Program			
Revenues	38,637.82	2,552,302.00	1.51%
Expenses	62,414.20	2,552,302.00	2.45%
Excess of Revenues over Expenditures	(23,776.38)	0.00	
Comprehensive Landscape (CLWUE)			
Revenues	55,680.26	520,000.00	10.71%
Expenses	22,561.74	520,000.00	4.34%
Excess of Revenues over Expenditures	33,118.52	0.00	
CII, Large Landscape, Performance (OWOW)			
Revenues	0.00	62,722.00	0.00%
Expenses	707.00	62,722.00	1.13%
Excess of Revenues over Expenditures	(707.00)	0.00	
WUE Projects			
Revenues	94,355.05	4,179,595.00	2.26%
Expenses	194,240.04	4,179,595.00	4.65%
Excess of Revenues over Expenditures	(99,884.99)	0.00	
WEROC			
Revenues	194,150.75	640,933.00	30.29%
Expenses	17,742.94	640,933.00	2.77%
Excess of Revenues over Expenditures	176,407.81	0.00	



Item No. 3a

WFC ACTION ITEM

September 13, 2017

TO: Board of Directors, MWDOC Water Facilities Corporation

FROM: Robert Hunter, General Manager Staff Contact: Jeffrey Stalvey

SUBJECT: 2017 Annual Filing of Tax Compliance Reports for the MWDOC Water Facilities Corporation

STAFF RECOMMENDATION

Staff recommends that the Board of Directors Ratify the annual filing of the Water Facilities Corporation tax compliance reports as presented.

COMMITTEE RECOMMENDATION

Committee recommends (to be determined at committee meeting).

SUMMARY

To maintain the Water Facilities Corporation ("Corporation") as an active entity, the following tax compliance reports will be filed on behalf of the Corporation for FY 2016-17, upon review of the Administration & Finance Committee, and concurrence by the Corporation Board of Directors:

- ePostcard of Organization Exempt from Income Tax (IRS Form 990-N). This is allowed since the corporations gross receipts are less than \$50,000.
- ePostcard of California Exempt Organization Annual Information Return (CA Form 199-N). This is allowed since the corporations gross receipts are less than \$50,000.
- Annual Registration Renewal Fee Report to Attorney General of California (CA Form RRF-1)
- The Corporation Board of Directors approved filing these reports for FY 2015-16 on September 21, 2016.

Attachments

- IRS 990-N ePostcard
- CA 199-N ePostcard
- CA Form RRF-1

Budgeted (Y/N): N/A	Budgeted Amount: N/A	Core __	Choice __
Action Item Amount: N/A	Line item:		
Fiscal Impact (explain if unbudgeted): N/A			

MAIL TO:
Registry of Charitable Trusts
P.O. Box 903447
Sacramento, CA 94203-4470
Telephone: (916) 445-2021

WEB SITE ADDRESS:
<http://ag.ca.gov/charities/>

ANNUAL REGISTRATION RENEWAL FEE REPORT TO ATTORNEY GENERAL OF CALIFORNIA

Sections 12586 and 12587, California Government Code
11 Cal. Code Regs. sections 301-307, 311 and 312

Failure to submit this report annually no later than four months and fifteen days after the end of the organization's accounting period may result in the loss of tax exemption and the assessment of a minimum tax of \$800, plus interest, and/or fines or filing penalties as defined in Government Code section 12586.1. IRS extensions will be honored.



State Charity Registration Number <u>34561</u>	Check if: <input type="checkbox"/> Change of address <input type="checkbox"/> Amended report
Municipal Water District of Orange County-Water Facilities Corporation	
Name of Organization <u>18700 Ward Street</u>	Corporate or Organization No. <u>D-0844386</u>
Address (Number and Street) <u>Fountain Valley, Ca 92708</u>	
City or Town, State and ZIP Code	Federal Employer I.D. No. <u>95-3500739</u>

ANNUAL REGISTRATION RENEWAL FEE SCHEDULE (11 Cal. Code Regs. sections 301-307, 311 and 312) Make Check Payable to Attorney General's Registry of Charitable Trusts

Gross Annual Revenue	Fee	Gross Annual Revenue	Fee	Gross Annual Revenue	Fee
Less than \$25,000	0	Between 100,001 and \$250,000	\$50	Between \$1,000,001 and \$10 million	\$150
Between \$25,000 and \$100,000	\$25	Between \$250,001 and \$1 million	\$75	Between \$10,000,001 and \$50 million	\$225
				Greater than \$50 million	\$300

PART A - ACTIVITIES

For your most recent full accounting period (beginning 07 / 01 / 2016 ending 06 / 30 / 2017) list:

Gross annual revenue \$ 0 Total assets \$ 0

PART B - STATEMENTS REGARDING ORGANIZATION DURING THE PERIOD OF THIS REPORT

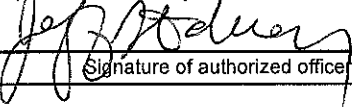
Note: If you answer "yes" to any of the questions below, you must attach a separate sheet providing an explanation and details for each "yes" response. Please review RRF-1 instructions for information required.

	Yes	No
1. During this reporting period, were there any contracts, loans, leases or other financial transactions between the organization and any officer, director or trustee thereof either directly or with an entity in which any such officer, director or trustee had any financial interest?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. During this reporting period, was there any theft, embezzlement, diversion or misuse of the organization's charitable property or funds?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. During this reporting period, did non-program expenditures exceed 50% of gross revenues?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. During this reporting period, were any organization funds used to pay any penalty, fine or judgment? If you filed a Form 4720 with the Internal Revenue Service, attach a copy.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. During this reporting period, were the services of a commercial fundraiser or fundraising counsel for charitable purposes used? If "yes," provide an attachment listing the name, address, and telephone number of the service provider.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. During this reporting period, did the organization receive any governmental funding? If so, provide an attachment listing the name of the agency, mailing address, contact person, and telephone number.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. During this reporting period, did the organization hold a raffle for charitable purposes? If "yes," provide an attachment indicating the number of raffles and the date(s) they occurred.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Does the organization conduct a vehicle donation program? If "yes," provide an attachment indicating whether the program is operated by the charity or whether the organization contracts with a commercial fundraiser for charitable purposes.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Did your organization have prepared an audited financial statement in accordance with generally accepted accounting principles for this reporting period?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Organization's area code and telephone number (714) 593 - 5022

Organization's e-mail address jstalvey@mwdoc.com

I declare under penalty of perjury that I have examined this report, including accompanying documents, and to the best of my knowledge and belief, it is true, correct and complete.

	Jeffrey Stalvey	Deputy Treasurer	8/23/2017
Signature of authorized officer	Printed Name	Title	Date

Form 990-N

Electronic Notice (e-Postcard)

OMB No. 1545-2085

Department of the Treasury
Internal Revenue Service

for Tax-Exempt Organization not Required to File Form 990 or 990-EZ

2016

Open to Public Inspection

A For the **2016** Calendar year, or tax year beginning **2016-07-01** and ending **2017-06-30****B** Check if available

- ☐ Terminated for Business
☒ Gross receipts are normally \$50,000 or less

C Name of Organization: **MUNICIPAL WATER DISTRICT OF
ORANGE COUNTY WALTER FACILITIES CORP**
PO Box 20895, Fountain
Valley, CA, US, 92728

D Employee IdentificationNumber **95-3500739****E** Website:

F Name of Principal Officer: **Hilary Chumpitazi**
PO Box 20895, Fountain
Valley, CA, US, 92728

Privacy Act and Paperwork Reduction Act Notice: We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to give us the information. We need it to ensure that you are complying with these laws.

The organization is not required to provide information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. The rules governing the confidentiality of the Form 990-N is covered in code section 6104.

The time needed to complete and file this form and related schedules will vary depending on the individual circumstances. The estimated average times is 15 minutes.

Note: This image is provided for your records only. Do Not mail this page to the IRS. The IRS will not accept this filing via paper. You must file your Form 990-N (e-Postcard) electronically.



STATE OF CALIFORNIA
Franchise Tax Board

Session expires in 18:55

199N e-Postcard - Confirmation

Print this page for your records. The Confirmation Number below is proof that you successfully filed your e-Postcard.

We received your FTB 199N California e-Postcard on August 28, 2017 11:21 AM.

Confirmation Number: 084438624005

Entity Information

Entity ID: 0844386

Entity Name: MUNICIPAL WATER DISTRICT OF ORANGE
COUNTY WATER FACILITIES CORPORATION

Account Period Beginning: JULY 01, 2016

Account Period Ending: JUNE 30, 2017

This is not your entity's first year in business.

Your entity has not terminated or gone out of business.

Your entity has not changed the account period.

Gross Receipts: \$0

This is not an amended return.

An IRS Form 1023/1024 is not pending.

Date IRS Form 1023/1024 Filed: N/A

FEIN: 953500739

Doing Business As:

Website Address:

Entity's Mailing Address

PO BOX 20895

FOUNTAIN VALLEY, CA 92728

Principal Officer's Information

Name: HILARY CHUMPITAZI
PO BOX 20895
FOUNTAIN VALLEY, CA 92728

Contact Information

Name: JEFFREY STALVEY
Phone: 714.593.5022

[Print](#)

[Log Out](#)

After we process your 199N e-Postcard, you may receive a bill if the three year gross receipt average is greater than the amount allowed for filing a 199N e-Postcard.

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Item No. 3b

WFC ACTION ITEM

September 13, 2017

TO: Board of Directors, MWDOC Water Facilities Corporation

FROM: Robert Hunter, General Manager Staff Contact: Jeffrey Stalvey

SUBJECT: Annual Reorganization of Board Officers for the MWDOC Water Facilities Corporation

STAFF RECOMMENDATION

Staff recommends that the Board of Directors consider reorganization of Board Officers for the MWDOC Water Facilities Corporation.

COMMITTEE RECOMMENDATION

Committee recommends (to be determined at committee meeting).

SUMMARY

In December 2010, the Board of Directors adopted the Amended and Restated By-Laws for the Water Facilities Corporation ("Corporation"). An annual reorganization of Corporation Board Officers shall be conducted in accordance with Article IV., Sections 4.02 and 4.03, as excerpted below.

Section 4.02. Appointment. The officers shall be chosen at the annual meeting each year by the Board of Directors and each shall hold their office until they shall resign, be removed, or otherwise disqualified to serve, or a successor shall be qualified and appointed.

Section 4.03. Term of Office. Unless otherwise determined at the discretion of the Board of Directors, the term of office of the President and Vice President of the Corporation shall be for one year. The term of office of the General Manager, Secretary and Treasurer of the Corporation, respectively, shall coincide with each individual's term of employment with the District.

Currently Director Tamaribuchi serves as President and Director Finnegan serves as Vice President of the MWDOC Water Facilities Corporation.

Budgeted (Y/N): N/A	Budgeted Amount: N/A	Core ____	Choice ____
Action Item Amount: N/A	Line item:		
Fiscal Impact (explain if unbudgeted): N/A			



DISCUSSION ITEM
September 13, 2017

TO: Administration & Finance Committee
(Directors Thomas, Barbre, Finnegan)

FROM: Robert Hunter,
General Manager

Staff Contact: Hilary Chumpitazi

SUBJECT: Franchise Tax Board request to dissolve MWDOC Water Facilities Corporation

STAFF RECOMMENDATION

Staff recommends the Administration & Finance Committee: Review and discuss dissolving MWDOC Water Facilities Corporation.

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

DETAILED REPORT

The Franchise Tax Board (FTB) sent us a letter requesting we dissolve MWDOC Water Facilities Corporation (WFC) for no activity. According to BBK this has happened before and we have sent the FTB the attached letter with Note 1 from our FY 2015-16 Annual Financials. This states WFC is a blended component of MWDOC and the FTB leaves WFC open. We have been leaving WFC open for potential future financing arrangements.

BBK indicated that it would be easy to close and open at a later date. They also mentioned that special districts are not required to have a corporation to issue bonds/debt, unless there is something particular to them that makes it beneficial to do so.

Budgeted (Y/N):	Budgeted amount:	Core ____	Choice ____
Action item amount:	Line item:		
Fiscal Impact (explain if unbudgeted):			



EXEMPT ORGANIZATIONS UNIT MS F120
FRANCHISE TAX BOARD
PO BOX 1286
RANCHO CORDOVA CA 95741-1286

Notice Date: 05/26/2017

RECEIVED

JUN 05 2017

MWD OF OC

Entity ID: 0844386

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
PO BOX 20895
FOUNTAIN VLY CA 92728-0895

We received information indicating this corporation is no longer doing business, and our records show the entity is not formally dissolved or withdrawn, and remains a taxable entity. Tax-exempt organizations must be ACTIVE and OPERATING to retain their tax-exempt status.

To formally dissolve:

1. Tax-exempt organizations are required to file a final return with the Franchise Tax Board. Exception to the final filing requirement are for tax-exempt churches.
2. File the appropriate documents with the California Secretary of State. The forms, instructions and examples are available at sos.ca.gov.
3. You must obtain a Dissolution Waiver from the California Attorney General if the entity is a:
 - * Public benefit corporation.
 - * Religious corporation.
 - * Mutual benefit corporation holding charitable assets.

To obtain the waiver refer to the California Attorney General's publication General Guide for Dissolving a California Nonprofit Corporation. The publication is available at oag.ca.gov/charities. After obtaining the waiver from the California Attorney General, send the waiver and the dissolution forms to the California Secretary of State.

* If you do not begin to dissolve within 60 days, we will revoke your organizations tax-exempt status.

Any further questions should be directed to:

ATTN: BUSINESS FILINGS
CALIFORNIA SECRETARY OF STATE
1500 11TH ST
SACRAMENTO CA 95814

Franchise Tax Board
Exempt Organizations Unit
SNC

Connect With Us

Web: ftb.ca.gov	Phone: 916.845.4171 7:00 a.m. to 4:30 p.m. weekdays, except state holidays
	916.845.6500 from outside the United States
	TTY/TDD: 800.822.6268 for persons with hearing or speech impairments

Exempt Organizations Unit MS F120
Franchise Tax Board
P.O. Box 1286
Rancho Cordova, CA 95741-1286

Franchise Tax Board:

This letter is in response to your letter dated 05/26/2017 (enclosed herewith) requesting a description of the activities carried on by the Municipal Water District of Orange County Water Facilities Corporation (the "Corporation") and copies of the Corporation's financial statements for the last two years. The Corporation was formed to assist the Municipal Water District of Orange County (the "District") in the financing of certain facilities of the District. To that end, the Corporation from time to time enters into agreements with the District in connection with publicly offered municipal securities issued to finance the District's water system. Therefore, the Corporation remains necessary to the District to carry on the activities for which the Corporation was formed.

With respect to the request for the Corporation's financial statements, the Corporation is a component unit of the District under accounting rules promulgated by the Governmental Accounting Standards Board (GASB) and does not prepare its own financial statements. Under GASB's rules, the Corporation's financial information is included in the District's Comprehensive Annual Financial Reports (please see Note 1 to the District's Financial Report for the fiscal year ended June 30, 2016, which is available on the District's website).

If you require any additional information, please do not hesitate to contact the undersigned.

Sincerely,

Hilary Chumpitazi
Accounting Manager/Treasurer

**MUNICIPAL WATER DISTRICT
OF ORANGE COUNTY**

**FINANCIAL REPORT
FOR THE YEAR ENDED JUNE 30, 2016**

Municipal Water District of Orange County

Notes to Basic Financial Statements

For the Year Ended June 30, 2016

(1) Organization and Summary of Significant Accounting Policies

Reporting Entity

The Municipal Water District of Orange County (the District) was formed as a municipal water district on January 11, 1951 under the Municipal Water District Act of 1911. The District is a wholesale water supplier and resource planning agency that serves all of Orange County through 28 cities and water agencies (except the Cities of Anaheim, Fullerton, and Santa Ana which are independent member agencies of the Metropolitan Water District of Southern California ("Metropolitan"). As a public agency member of the Metropolitan, the District purchases imported water from Metropolitan and provides the water to the District's 28 member agencies, which provide retail water services to approximately 2.3 million residents with the District's service area of approximately 600 square miles. The District's primary sources of water from Metropolitan are the California State Water Project (SWP) and the Colorado River Aqueduct.

The District is an independent special district of the State of California governed by an elected seven-member board. On January 2001, the District merged with the Coastal Municipal Water District (Coastal) under the recommendation of the Local Agency Formation Commission of Orange County (LAFCO) as part of an effort to streamline local government. The consolidation of the two agencies allows the new district to more efficiently provide wholesale water services at an improved efficiency for the benefit of residents living throughout the service area.

The District's reporting entity includes the accounts of the District and the Municipal Water District of Orange County Water Facilities Corporation (WFC). Formed as a separate California nonprofit corporation on April 20, 1978 to assist in the financing of the Allen-McColloch Pipeline (AMP) and the Flow Augmentation Project (FAP), the WFC has no employees (see Note 5). The WFC is governed by a seven-member board comprised of the District's board members. The WFC had no activity or balances for the year ended June 30, 2016 and is kept active for potential future financing arrangements. WFC is a blended component unit of the District and the District has operational responsibility for WFC.

Basic Financial Statements

The District's basic financial statements consist of the Statement of Net Position the Statement of Revenues, Expenses and Changes in Net Position, the Statement of Cash Flows, and the Notes to the Basic Financial Statements.

Basis of Presentation

The District accounts for its activities as an enterprise fund. An enterprise fund is a proprietary type fund used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.



ACTION ITEM
September 20, 2017

TO: Board of Directors

FROM: **Administration & Finance Committee**
(Directors Thomas, Barbre, Finnegan)

Robert J. Hunter, General Manager

Staff Contacts: Cathleen Harris, Administrative Services Manager

**SUBJECT: AWARD OF CONTRACT FOR THE DISTRICT CLASSIFICATION,
COMPENSATION AND BENEFITS STUDY**

STAFF RECOMMENDATION

It is recommended that the Board of Directors authorize the General Manager to enter into a contract with Ralph Andersen & Associates to conduct the Classification, Compensation and Benefits Study, as outlined in the proposal in the amount of \$39,800.

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

DETAILED REPORT

In accordance with District policy, a comprehensive compensation and benefits survey shall be conducted every three years to evaluate market practices and job grading. The last survey was completed in May of 2015.

The comprehensive study will include some of the following components:

- Comprehensive review of the District's Classification schedule and pay structure for approximately 45 classifications, representing 32 full-time and several part-time positions and intern ranges

Budgeted (Y/N): Yes	Budgeted amount: \$40,000	Core _X_	Choice __
Action item amount: \$39,800	Line item: 2000-13-7040		
Fiscal Impact (explain if unbudgeted):			

- Review of job descriptions
- Evaluate labor market
- Review and benchmark classes most closely representative to those of MWDOC
- Complete internal and external salary relationship analysis
- Review of all health and welfare benefits and appropriate cost share between the District and employee, in addition to vacation, holiday, sick leave pay, etc.

In preparation for the survey efforts, staff initiated a Request for Proposal for the Comprehensive Compensation and Benefits study. Staff solicited proposals from seven vendors and received four proposals, which included an unsolicited proposal.

Consultant	City	Cost
CPS-HR	Sacramento, CA	\$54,692.50
Reward Strategy Group	San Diego, CA	\$41,600
Ralph Andersen & Associates	Rocklin, CA	\$39,800
Springsted Group	Saint Paul, MN	\$24,200
Korn Kerry (formerly Hay Group)	Los Angeles, CA	No response
Koff & Associates	Berkeley, CA	No response
Fox Lawson/Gallagher	Phoenix, AZ	No response
Public Sector Personnel Consultants	Tempe, AZ	No response

Based on its review of the proposals and qualifications of the firms responding to the RFP, staff is recommending the Board authorize the General Manager to enter into a contract with Ralph Andersen & Associates to conduct the Classification, Compensation and Benefits Study, as outlined in the proposal in the amount of \$39,800.



ACTION ITEM
September 20, 2017

TO: Board of Directors

FROM: **Administration & Finance Committee**
(Directors Thomas, Barbre, Finnegan)

Robert J. Hunter, General Manager

SUBJECT: APPROVE CHANGES TO ADMINISTRATIVE CODE SECTION 8000

STAFF RECOMMENDATION

It is recommended that the Board of Directors: Authorize revisions to Administrative Code Section 8000, as presented.

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

SUMMARY

After reviewing the Administrative Code Section 8000 for direction regarding contracts and the Sole Source Procurement requirement, staff believes it would be prudent to add clarification language to the following section to avoid confusion and to be consistent with Table 1 of Section 8000, also outlined below.

Procedure for Contracts Between \$3,000 and \$25,000 Awarded Under the General Manager's Authority

In the event that sole source Professional Service contracts between \$3,000 and \$25,000 are awarded pursuant to the General Manager's authority, the Sole Source Procurement Justification Form (included in the District's Contracts Manual) shall be completed and submitted to the next Board or Committee meeting as an informational item, prior to starting the work. If time constraints occur, the General Manager shall submit the Sole Source Procurement Justification Form and any supporting documentation to the Board President

Budgeted (Y/N): NA	Budgeted amount: NA	Core __	Choice __
Action item amount: NA		Line item:	
Fiscal Impact (explain if unbudgeted):			

at least a week prior to starting the contract work and then will still include the Form on the next Board or Committee agenda as an informational item.

On competitively based contracts for professional services between \$3,000 - \$25,000, the General Manager shall report to the Board via email or as an informational item to the Board or a Committee meeting regarding the nature of the contract. The General Manager shall submit an annual written status report on all contracts executed under the General Manager's authority to the Administration & Finance Committee.

Exhibit A
AUTHORIZATION PROCEDURES FOR PURCHASES, CONTRACTS, AND
CONSULTING & PROFESSIONAL SERVICES ^{*(1) (2) (3)}

TABLE 1 – REGULAR SITUATIONS

Dollar Amount	Requires Preparation of:	Signed By	Approving Authority
Up to \$3,000	<ul style="list-style-type: none"> 2 written quotes on purchases Selection based on qualifications for professional services 	Program Manager & Accounting Manager	N/A
\$3,001 - \$25,000 ^{(2)**}	<ul style="list-style-type: none"> Competitive bidding process on purchases Competitive proposals on professional services contracts. If competitive proposals are not utilized, a justification for Sole Source <u>Procurement Justification form</u> services must be completed and submitted to the next Board meeting as an informational item. 	Program Manager & GM	N/A
Over \$25,000 ⁽³⁾	<ul style="list-style-type: none"> Request for competitive proposals or bidding as appropriate or justification of a sole source contract <u>to be included in the Board Action write up</u> 	General Manager	Committee and Board of Directors

^{(1)*}Any aggregate work that will exceed \$25,000 for any one consultant over a one year period requires a report of activities to be presented to the appropriate Committee and the Board of Directors for the work to be authorized.

^{(2)**}The General Manager shall have the authority to authorize Change Orders up to 10% or \$10,000, of the original authorization, whichever is greater, but in no event shall it exceed \$25,000, without Board approval.

⁽³⁾ Sole source contracts that go the Board for approval shall not require the completion and submittal of the Sole Source Procurement Justification form. The justification for the sole source will be included in the write up to the Board.

**Administration Activities Report
August 3, 2017 to September 7, 2017**

Activity	Summary
Administration/Board	<ul style="list-style-type: none"> • Maribeth has been scheduling meetings for Rob Hunter and other various meetings of the Board members. • Maribeth has been assisting Rob/Karl with various write ups and follow-up for the Committees and Board. • Maribeth continues to send the Water Supply Reports to the member agencies. • Maribeth responded to four Public Records Act requests. • Maribeth has been assisting management staff with District policy and procedures. • Maribeth has been working with the Special District Leadership Foundation regarding the District of Distinction application. • Maribeth continues to review District Agreements for appropriate procedures/processes. • Maribeth worked with legal counsel and the General Manager and finalized the Contracts Manual. • Maribeth is in the process of preparing all of the necessary logistics for the upcoming Elected Officials Forum. • Maribeth is in the process of contacting vendors/contractors whose insurance certificates are close to expiration. • Pat has been scheduling meetings for Rob, Karl, and Harvey, MET Directors' luncheon meeting, OC MET Managers, MWDOC Managers and ordering lunches for several meetings. • Pat proofed documents for Public Affairs. • Pat registered staff and board members for conferences and events; scheduled travel for AMWA, AWWA, CCEEB; ACC-OC Advocacy; ACWA State Leg. Comm.; DC legislative initiatives, ACWA Federal Affairs Committee; CalWEP; and other misc. travel and/or workshops, which includes preparation of purchase requisitions and back-up. • Pat edited and formatted opposition letter to AB 1000. • Pat assisted in scheduling meetings with the Board and the Board of Supervisors on support for WaterFix.
MWDOC/OCWD Joint Administration	<ul style="list-style-type: none"> • Katie is coordinating with OCWD on the Health Fair to be held in October.
Health Benefits	<ul style="list-style-type: none"> • Katie is coordinating flu shots for October 12th, in conjunction with Walgreens and Orange County Water District. • Health benefits information for 2018 is currently being reviewed and an update will be provided to staff and Board in October.

Records Management	<ul style="list-style-type: none"> • Katie, Pari and Cathy participated in a meeting with our Records Management consultant, Diane Gladwell on August 28, to review all that was accomplished in the last year and looking ahead to upcoming tasks. • Diane assisted with cleanup of offices and conducted some Laserfiche training. • Pari, Katie, Leah, and Michelle are scheduled to attend a one-day Laserfiche training session in Riverside on September 28.
CalPERS	No information to report
Agency Inquiries	No information to report
Recruitment /Departures	<ul style="list-style-type: none"> • Recruitment efforts are underway for the following positions: <ul style="list-style-type: none"> ○ Public Affairs Assistant • WUE Office Assistant, Sarah Rae has resigned from her position effective September 15, she has accepted a full-time position as Conservation Coordinator at Liberty Utilities (Park Water). • Engineering Intern, Colin Eckerle resigned effective September 6, he accepted a full-time position at South Coast Air Quality Management District as an Assistant Air Quality Engineer. • The following employees began employment with the District: <ul style="list-style-type: none"> ○ Christina Hernandez, Database Coordinator began on August 22 ○ Michelle Decasas, part-time Administrative Assistant began on August 21 ○ Jeannie Bui started, Public Affairs Intern began on August 17. She is currently pursuing a Bachelor of Arts Degree in Public Relations & Journalism at California State University, Long Beach • Final interviews are underway for the full-time Public Affairs Assistant position
Other	
Projects and Activities	<ul style="list-style-type: none"> • MWDOC all staff meeting was held on August 24th. • Development of an RFP is underway for space planning design work for the renovation of various conference rooms and work spaces. • Staff solicited proposals and selected Lawnsapes to perform the Atrium Landscape Project in the amount of \$19,007, with the landscape and design costs being \$15,467 and the annual maintenance costs being \$3,540. The atrium renovation will commence with landscape demolition scheduled for September 15th. • The Request For Proposals for the Classification and Compensation Study was sent out on July 31st and four proposals were received by the deadline on August 23.

<p>Projects and Activities (continued)</p>	<p>This item is included in the Committee packet for Board Action.</p> <ul style="list-style-type: none"> • Cathy and Katie coordinated a meeting with Public Affairs staff to review and discuss the ACT Database and identify the priorities for the Database Coordinator. • Cathy is coordinating with the contractor on the final work to be completed for installation of conference room glass doors in the lobby. • Cathy, Katie and Public Affairs staff participated in interviews for the Public Affairs Assistant during the weeks of August 28th and September 4th. • Cathy is coordinating with the Board President on preparing for the General Manager's evaluation process in accordance with District guidelines. • Cathy initiated a General Manager's survey and is currently compiling the data.
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INFORMATION ITEM
September 13, 2017

TO: **Administration & Finance Committee**
(Directors Thomas, Barbre, Finnegan)

FROM: Robert J. Hunter, General Manager

Staff Contact: Jeff Stalvey

SUBJECT: **Finance and IT Pending Items Report**

SUMMARY

The following list details the status of special projects that are in-progress or to be completed during FY 2017-18.

Description	% of Completion	Estimated Completion date	Status
<u>Finance</u>			
Further Implementation of WUE Landscape Programs Databases and Web Site.	On-going	On-going	In Progress
Government Compensation in California Report 2017	0%	03-30-18	Not Started
State Controller Report preparation FY16-17	0%	11-30-17	Not Started
Tax filing for Water Facilities FY16-17	90%	11-30-17	In Progress
Fiscal Year 2016/17 Annual Audit by Vazquez CPA	50%	11-02-17	Final Audit – week of September 18th
Annual Financial Statement Report FY16-17	50%	11-02-17	In Progress
Preparation of documents for FY18-19 budget process.	0%	5-31-18	Not Started
Working with Davis Farr to write our grant policy to comply with audit guidelines	99%	07-31-17	In Review
2017 W-9 collection for water rebates. Currently holding 1 June and 4 August rebate checks, awaiting a completed W-9 form	On-going	On-going	In Progress

<u>Information Technology</u>			
Network security issues (hackers, viruses and spam emails)	On-going	On-going	Continuous system monitoring
Purchase and upgrade DATA Server.	25%	12/31/17	In Progress
Purchase and implement Intrusion detection and prevention for District Network.	0%	6/30/17	Not Started
Purchase and implement 2 Cisco Power Over Ethernet switches and Cisco Router into existing Network.	10%	3/31/17	In Progress
Implement Backups and Disaster Recovery for VOIP telephone System.	0%	3/31/17	Not Started

Description	% of Completion	Estimated Completion date	Status
<u>FY 2017-18 Completed Special Tasks</u>			
<u>Finance</u>			
<u>Information Technology</u>			
Purchase and implement 2 UPS units for IT Server room.	100%	9/30/17	Completed



INFORMATION ITEM

September 13, 2017

TO: **Administration & Finance Committee**
(Directors Thomas, Osborne, Finnegan)

FROM: Robert Hunter, General Manager

Staff Contact: Kevin Hostert

SUBJECT: Monthly Water Usage Data, Tier 2 Projection, and Water Supply Info.

STAFF RECOMMENDATION

Staff recommends the Administration & Finance Committee receive and file this information.

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

REPORT

The attached figures show the recent trend of water consumption in Orange County (OC), an estimate of Tier 2 volume for MWDOC, and selected water supply information.

- Fig. 1 OC Water Usage, Monthly by Supply OCWD Groundwater water was the main supply in July but Imported usage has increased due to the In Lieu program.
- Fig. 2 OC Water Usage, Monthly, Comparison to Previous Years Water usage in July 2017 was slightly below average compared to the last 5 years but was higher than in July of 2015 but less than July 2016. We are seeing a slight increase in overall water usage compared to the historical lows of the 2015-16 Fiscal Year. In June 2016, all water conservation became voluntary for MWDOC agencies and the Great California Drought was declared over by the Governor in April 2017.
- Fig. 3 Historical OC Water Consumption The Fiscal Year is very new but OC water consumption is projected to be 558,000 AF in FY 2017-18 (*this includes ~15 TAF of agricultural usage and non-retail water agency usage*). This is about 33,000 AF more than FY 2016-17 and is about 65,000 AF more than FY 2015-16 (During the SWRCB mandatory water restrictions). Water usage per person

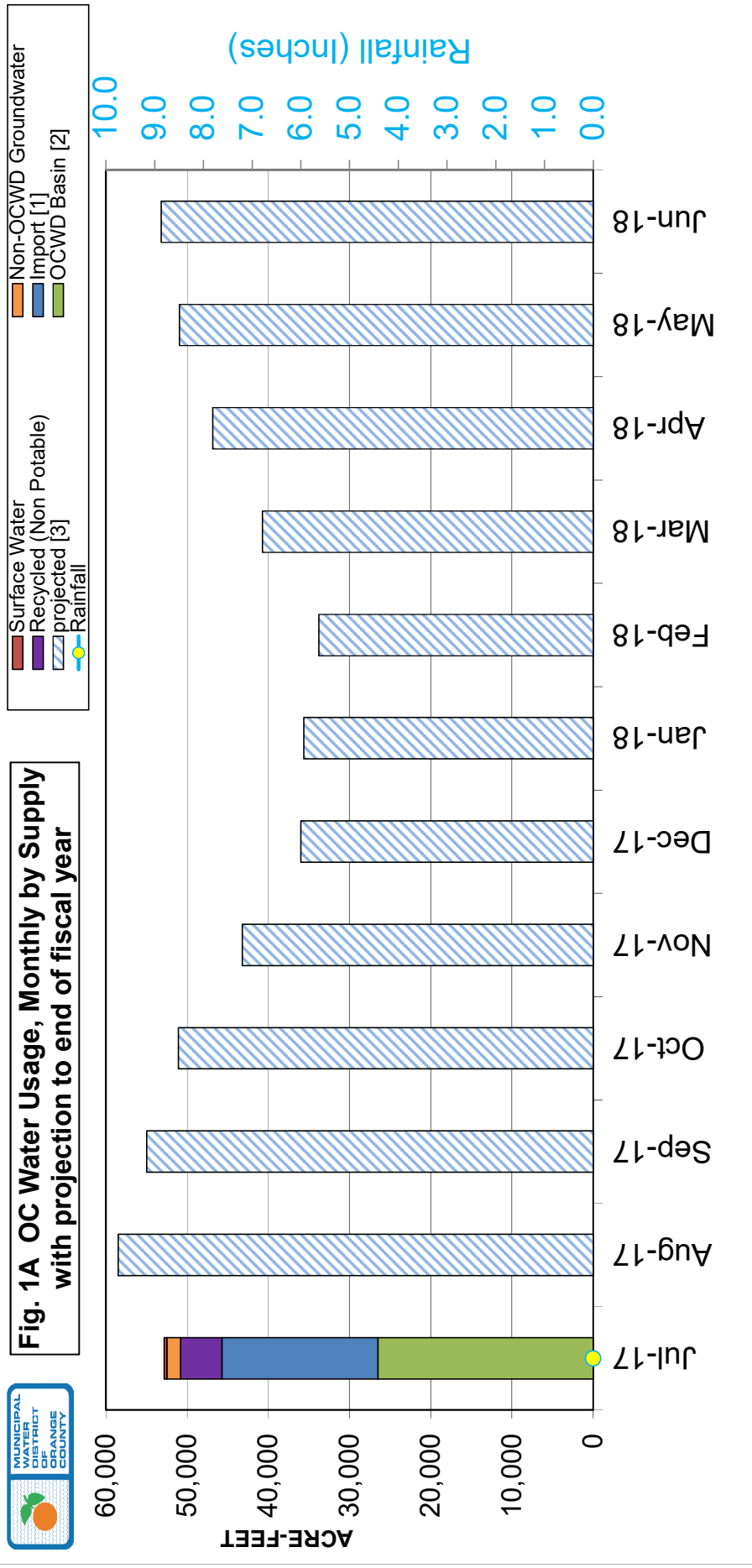
Budgeted (Y/N): N	Budgeted amount: N/A	Core <u>X</u>	Choice <u> </u>
Action item amount: N/A		Line item:	
Fiscal Impact (explain if unbudgeted):			

is projected to be slightly higher than in FY 2017-18 for Orange County at 155 gallons per day (This includes recycled water). Although OC population has increased 20% over the past two decades, water usage has not increased, on average. A long-term decrease in per-capita water usage is attributed mostly to Water Use Efficiency (water conservation) efforts.

MWDOC “Firm” Water Purchases, 2016 “Firm” water above the Tier 1 limit will be charged at the higher Tier 2 rate. Tier 2 purchases are zero in 2017.

Water Supply Information Includes data on Rainfall in OC; the OCWD Basin overdraft; Northern California and Colorado River Basin hydrologic data; the State Water Project (SWP) Allocation, and regional storage volumes. The data have implications for the magnitude of supplies from the three watersheds that are the principal sources of water for OC. Note that a hydrologic year is Oct. 1st through Sept. 30th.

- Orange County’s accumulated rainfall through August was well above average for this period. Orange County has had below average rainfall for the past 5 hydrologic years.
- Northern California accumulated precipitation through August was around 190% of normal for this period. Water Year 2017 is the wettest water year on record. The Northern California snowpack was 195% of normal as of May 26th. The State of California was in a declared Drought Emergency that started January 2014 and just recently ended in April of 2017. As of early September, only 8% of California is still suffering from moderate or severe drought. The State Water Project Contractors Table A Allocation was set at 85% as of the end of April.
- Colorado River Basin accumulated precipitation through August was 109% average for this period. The Upper Colorado Basin snowpack was 152% of normal as of May 22nd. This follows five below-average hydrologic years; the Colorado River Basin is in the recovery of a long-term drought. Lake Mead and Lake Powell combined have about 67% of their average storage volume for this time of year. If Lake Mead’s level falls below a “trigger” limit 1,075 ft. at the end of a calendar year, then a shortage will be declared by the US Bureau of Reclamation (USBR), impacting Colorado River water deliveries to the Lower Basin states. As of late August, Lake Mead levels were 6.5’ above the “trigger” limit. The USBR predicts that the end of 2017 or the end of 2018 will not hit the “trigger” level.



[1] Imported water for consumptive use. Includes "In-Lieu" deliveries and CUP water extraction. Excludes "Direct Replenishment" deliveries of spreading water, "Barrier Replenishment" deliveries, and deliveries into Irvine Lake.

[2] GW for consumptive use only. Excludes In-Lieu water deliveries and CUP water extraction that are counted with Import. BPP in FY '16-17 is 75%.

[3] MWDOC's estimate of monthly demand is based on the projected FY 15-16 "Retail" water demand and historical monthly demand patterns.

[4] Total water usage includes IRWD groundwater agricultural use and usage by non-retail water agencies.



Fig. 1B O.C. Historical Water Usage

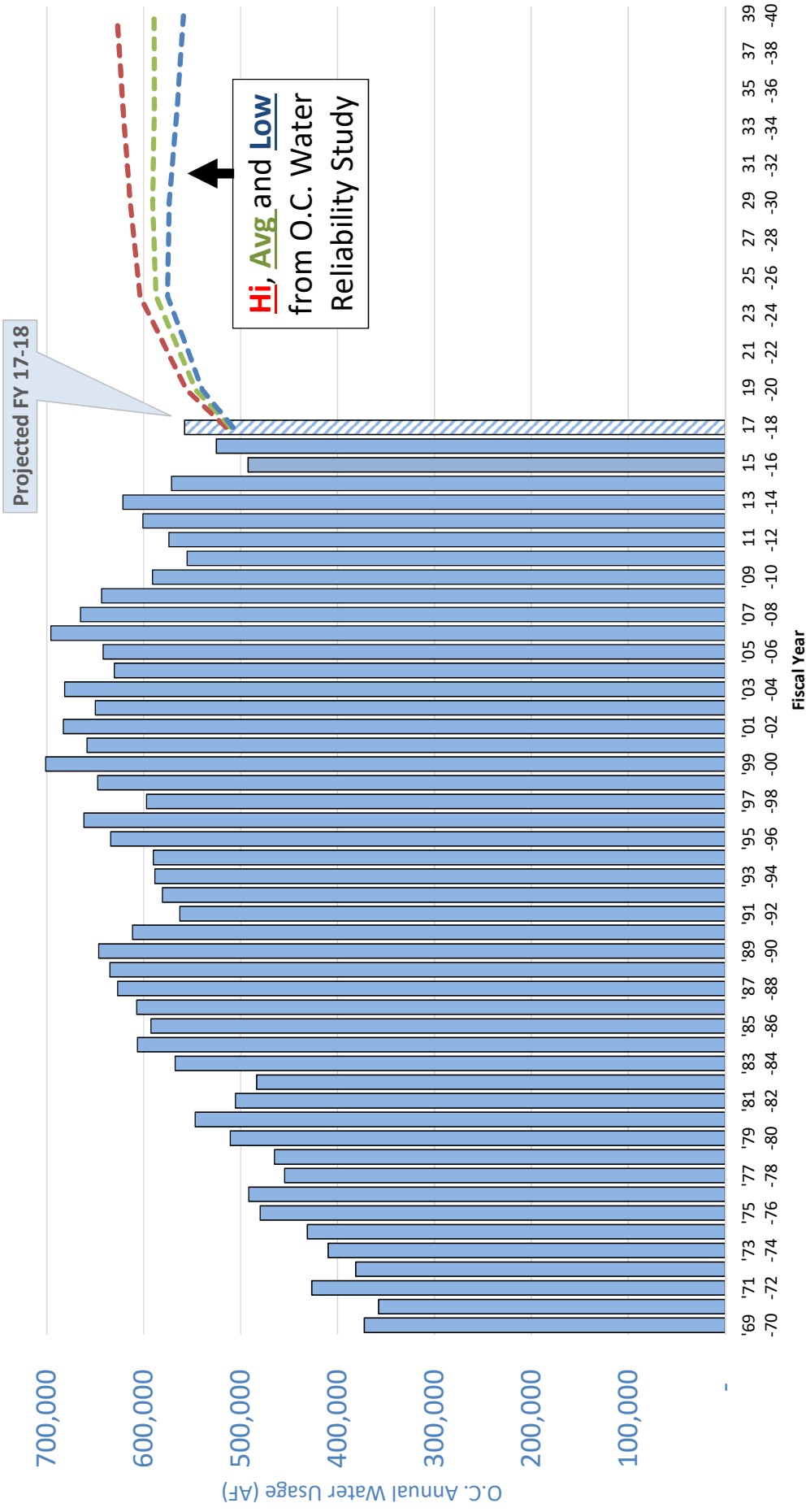
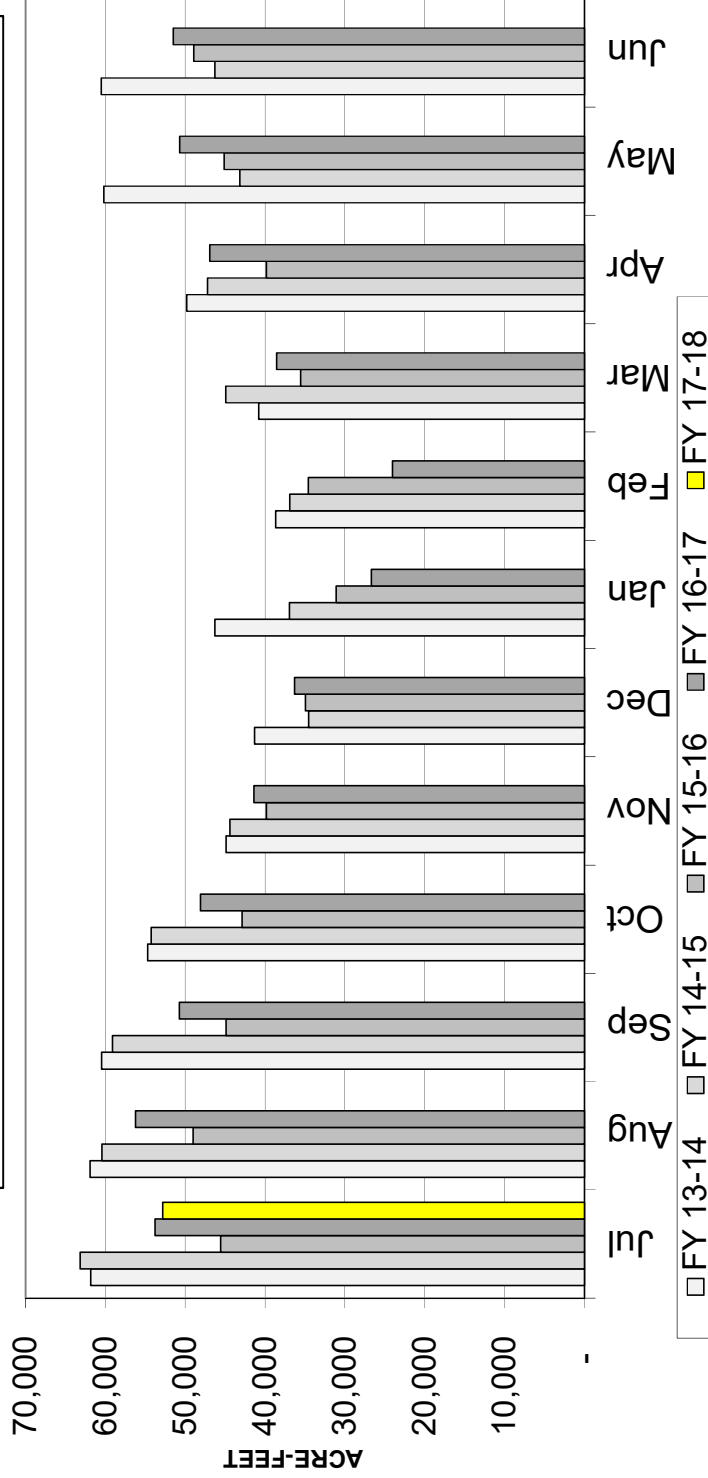


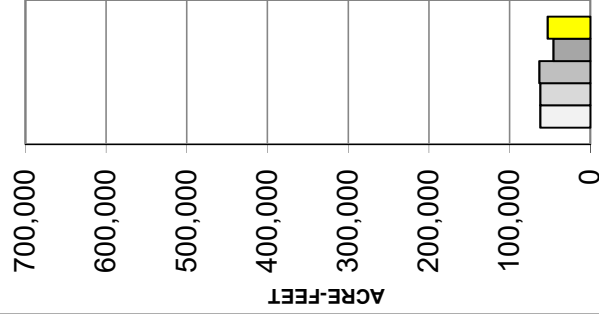


Fig. 2A OC Monthly Water Usage [1]: Comparison to Last 4 Fiscal Years



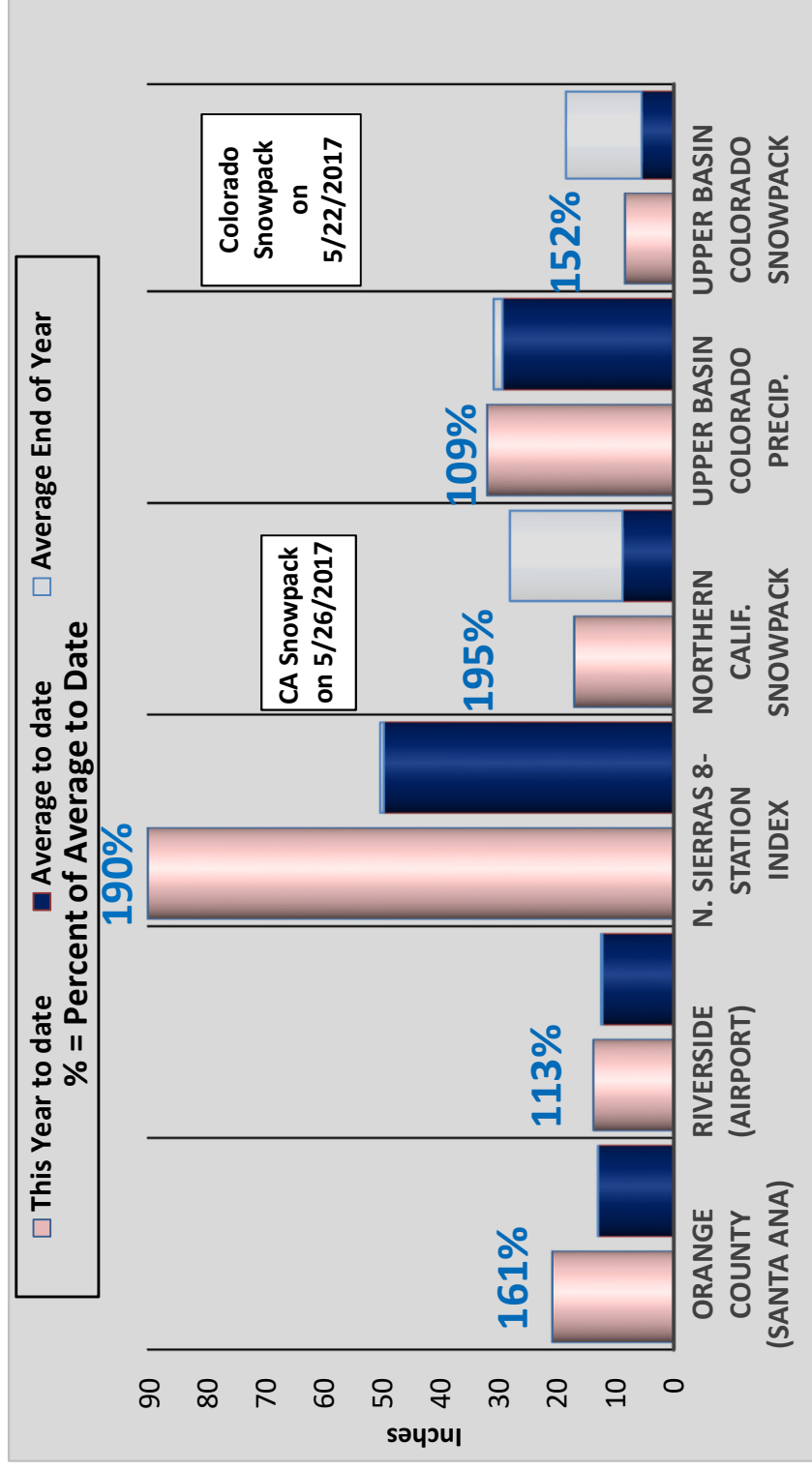
[1] Sum of Imported water for consumptive use (includes "In-Lieu" deliveries; excludes "Direct Replenishment" and "Barrier Replenishment") and Local water for consumptive use (includes recycled and non-potable water; excludes GWRS production, groundwater pumped to waste, and waste brine from water treatment projects.) Recent months numbers include some estimation.

Partial Year Subtotals



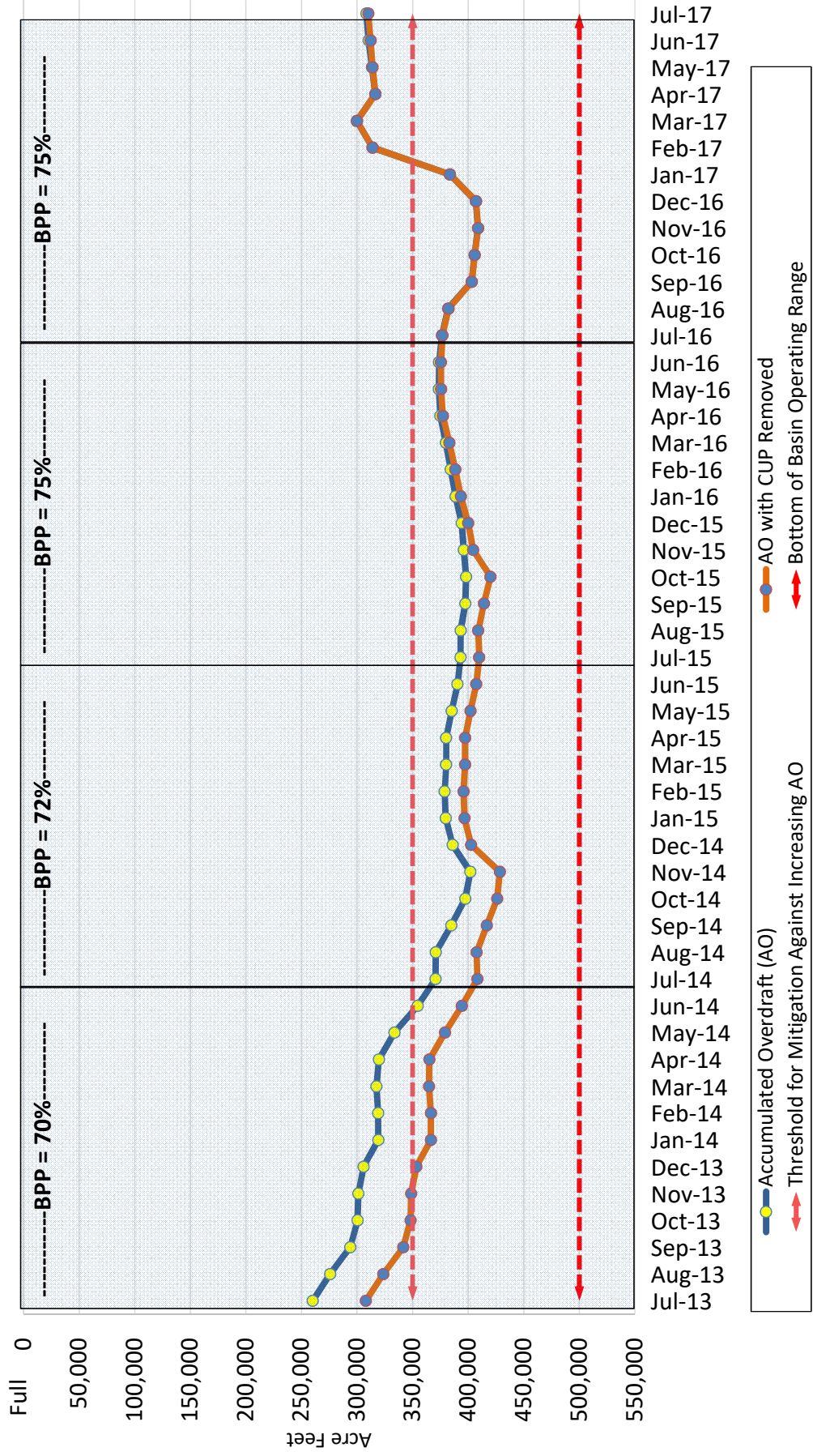
Accumulated Precipitation

for the Oct.-Sep. water year, through Early September 2017

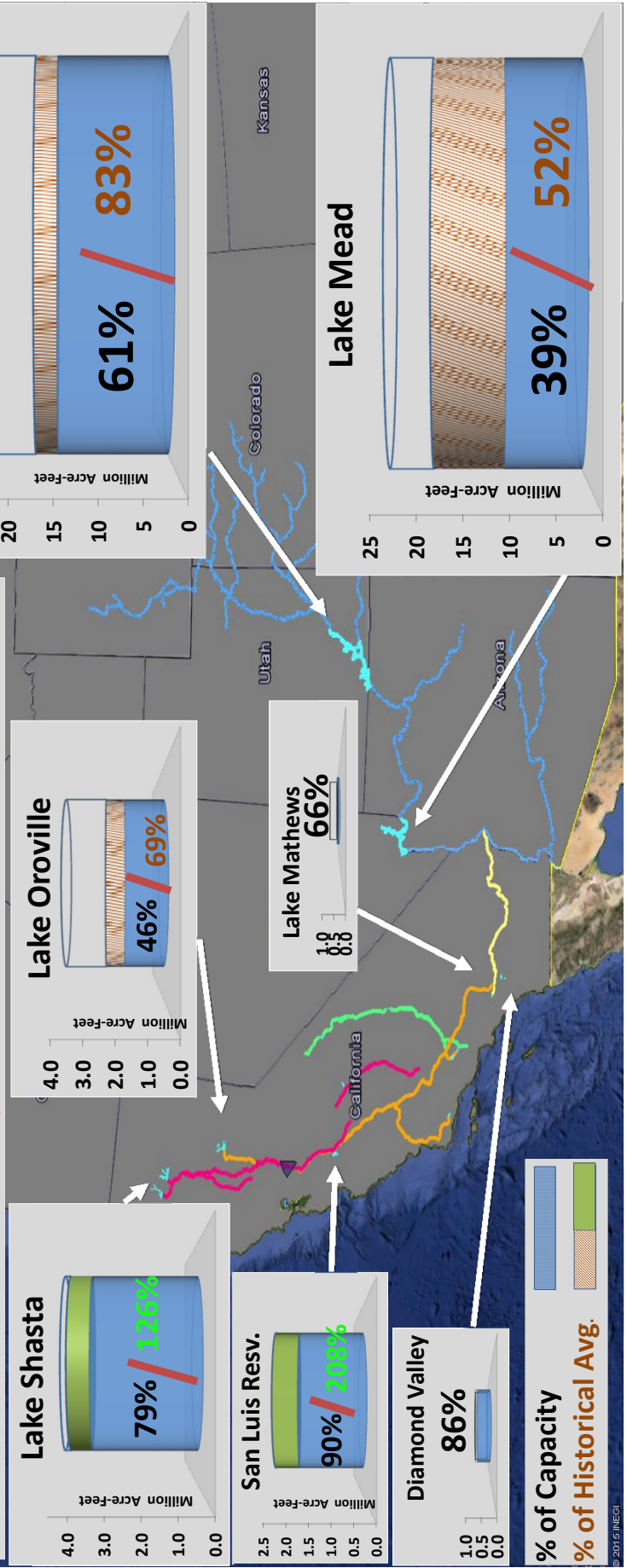


* The date of maximum snowpack accumulation (April 1st in Northern Calif. , April 15th in the Upper Colorado Basin) is used for year to year comparison.

Accumulated Overdraft of the OCWD Groundwater Basin as of July 2017



State Water Project, Colorado River, and MWD Reservoir Storage as of September, 6th 2017



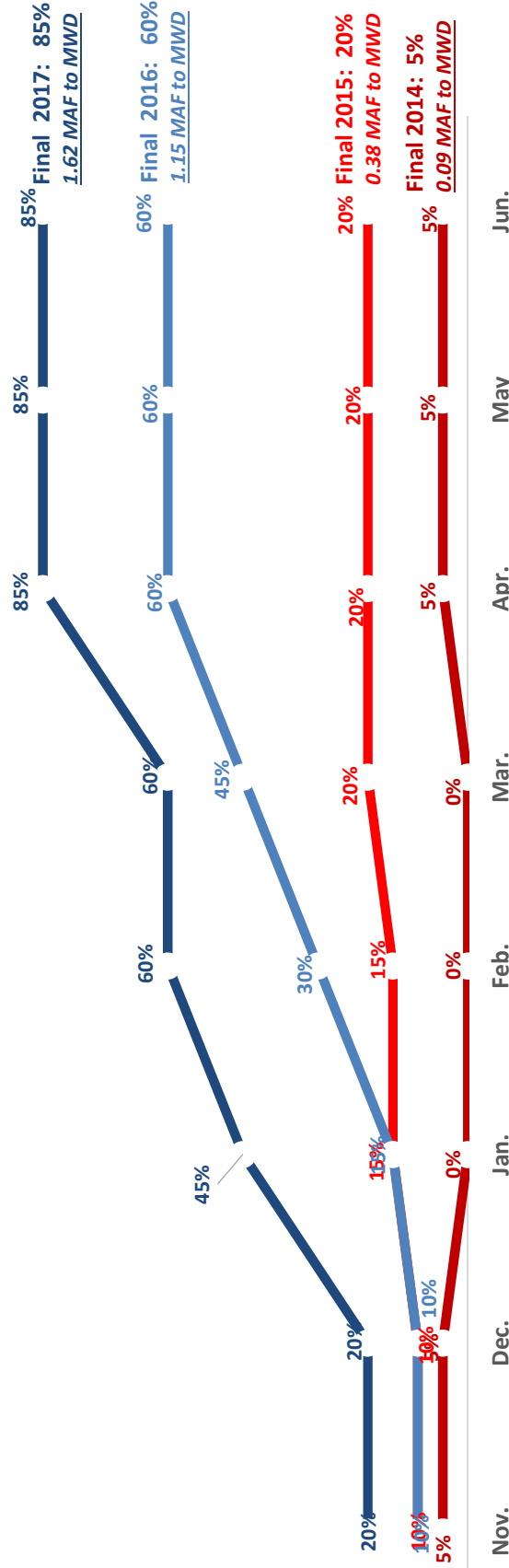
Prepared by the Municipal Water District of Orange County
*Number are Subject to Change



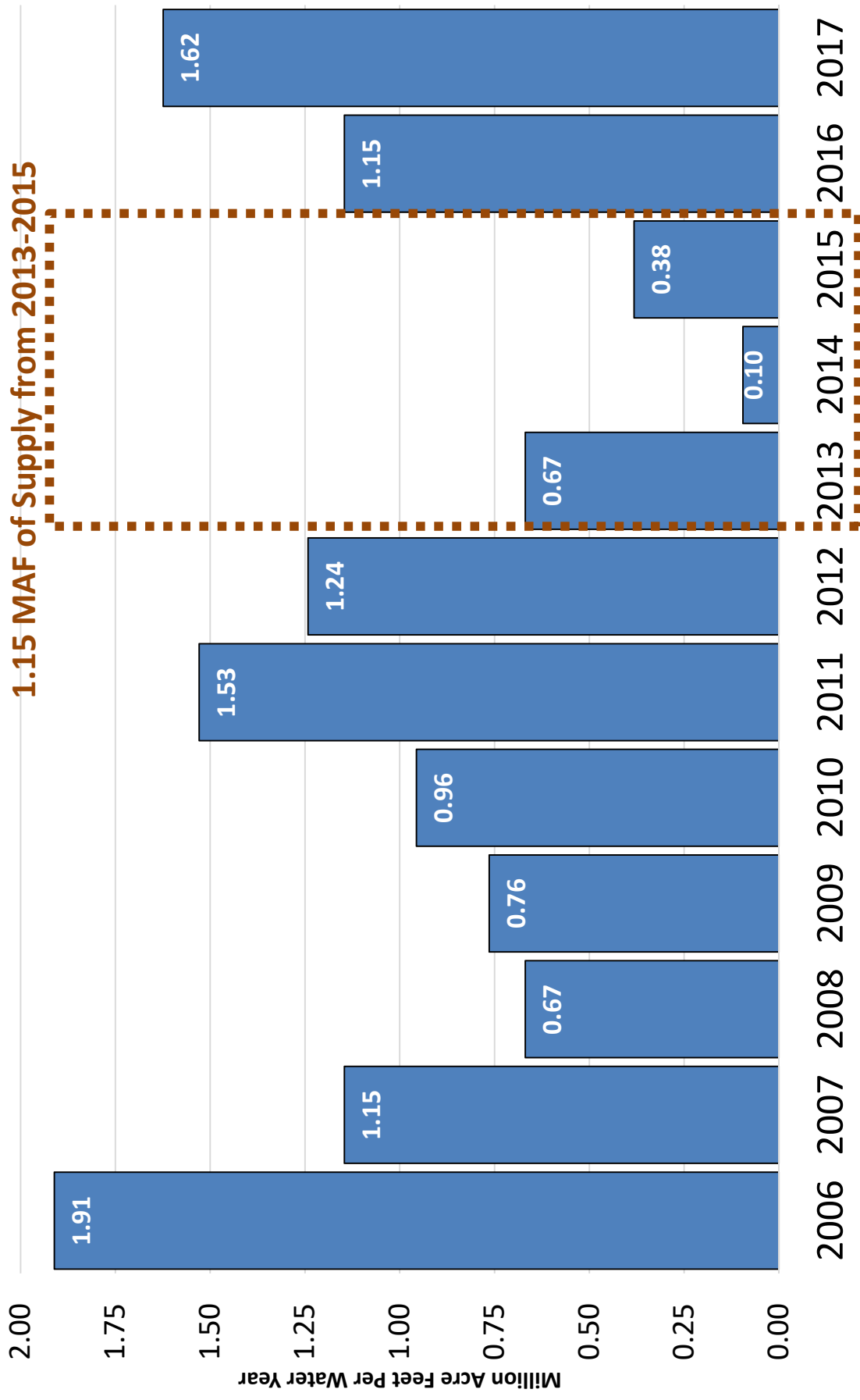
SWP TABLE A ALLOCATION

FOR STATE WATER PROJECT CONTRACTORS

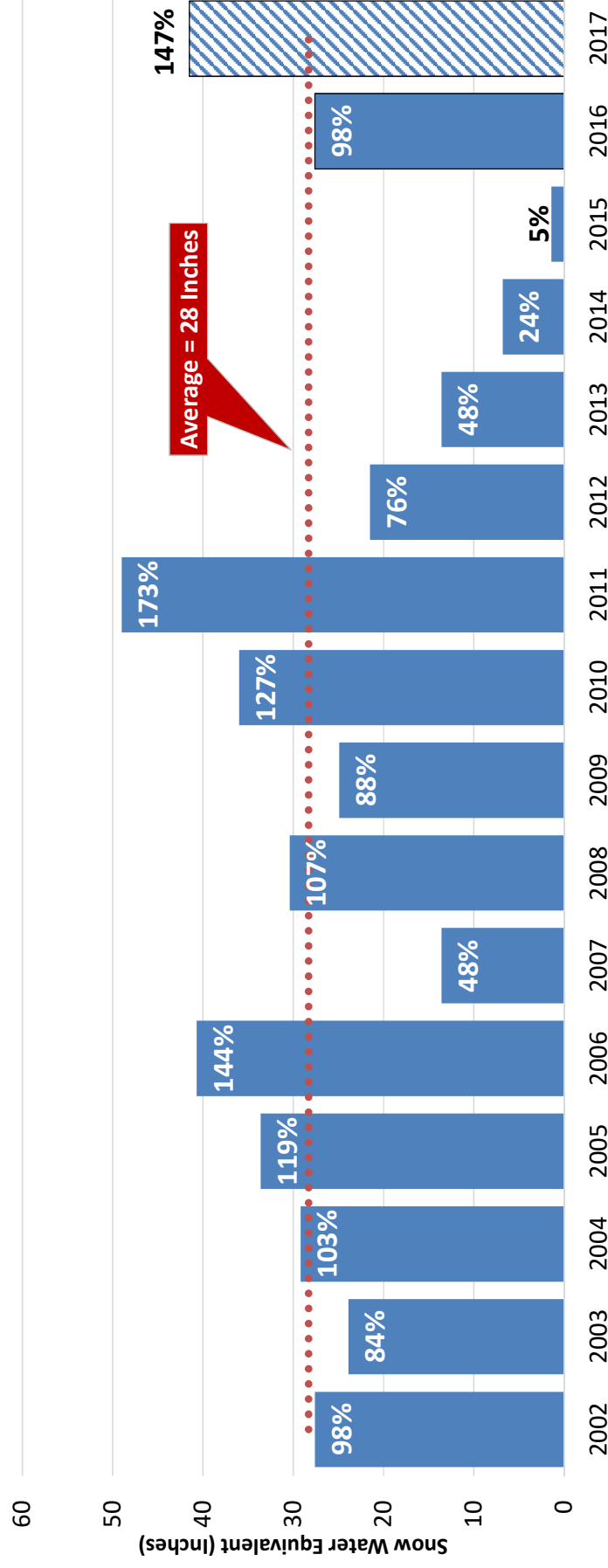
Final 2018: ???

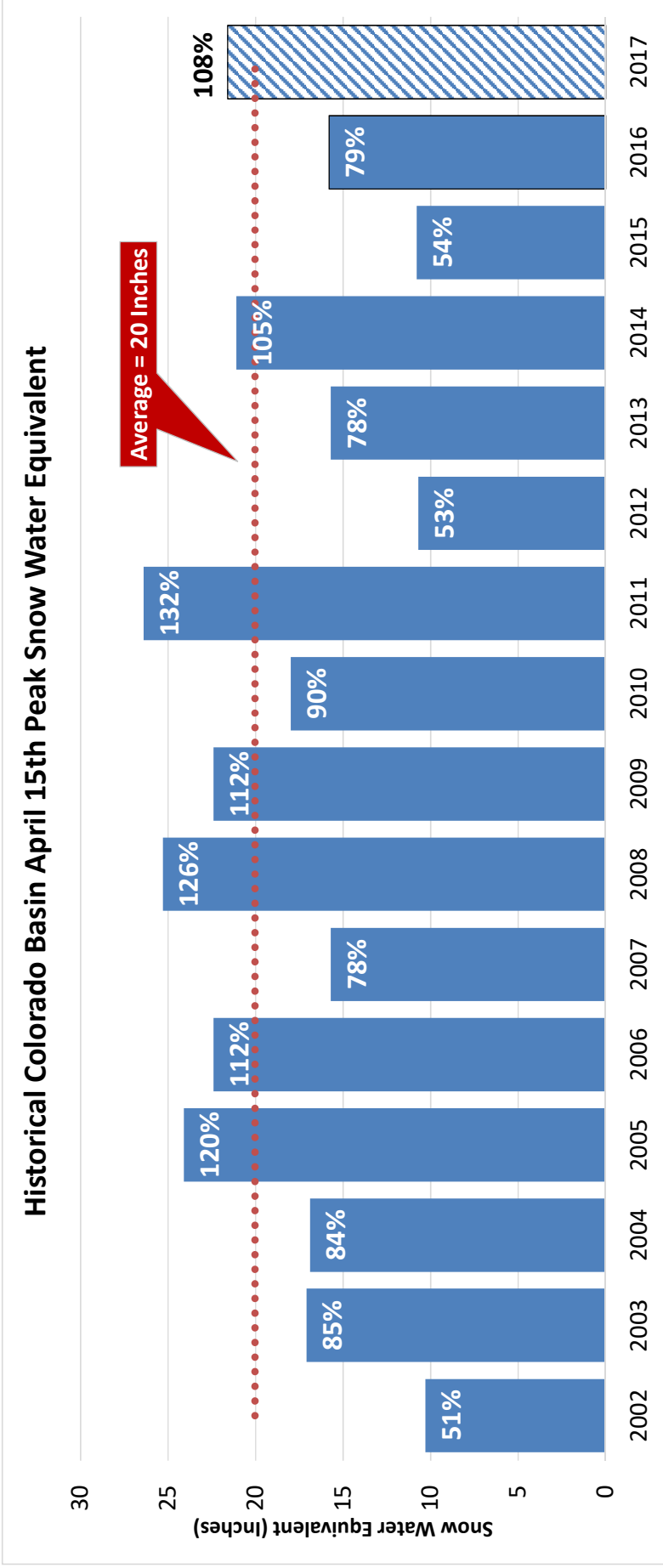


MWD Table A Supply (MAF per Water Year)



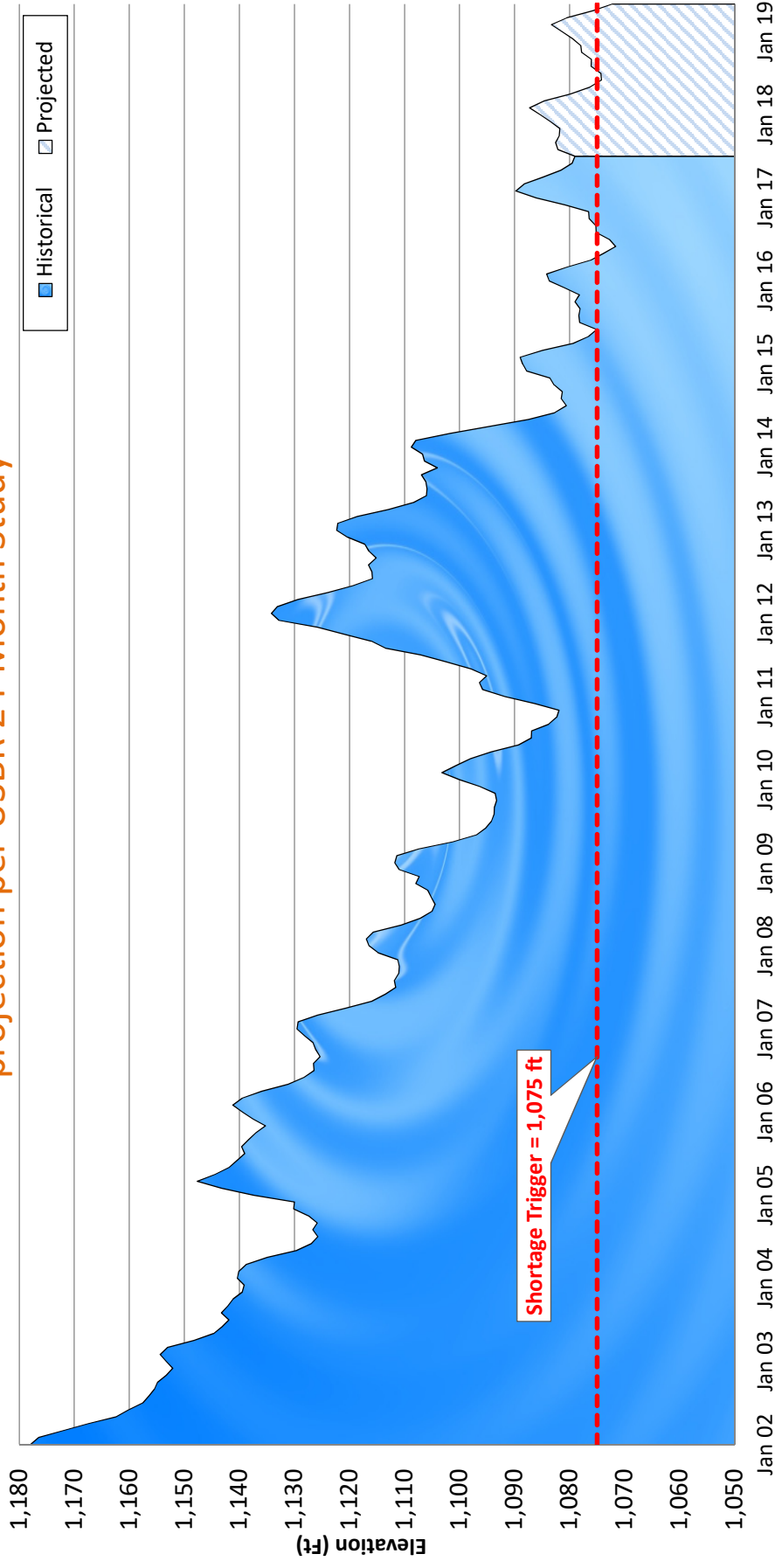
Historical Northern California April 1st Peak Snow Water Equivalent







Lake Mead Levels: Historical and Projected projection per USBR 24-Month Study





Lake Powell Levels: Historical and Projected projection per USBR 24-Month Study

