



INFORMATION ITEM

August 1, 2011

TO: Planning & Operations
(Directors Royce, Barbre, Clark)

FROM: Kevin Hunt
General Manager

Staff Contact: Harvey De La Torre

SUBJECT: Status Report on the Metropolitan Member Agencies working group contract with Malcolm Pirnie

STAFF RECOMMENDATION

Staff recommends the Board of Directors review and discuss this information.

Report

The MWDOC Board requested a status report on the Metropolitan Member Agencies working group contract with Malcolm Pirnie being managed by MWDOC. As approved by the Board in December 2009, MWDOC manages this contract as an additional task order under our existing MET assistance contract with Malcolm Pirnie.

As the managing agency, MWDOC leads the development of the contract’s scope of services, invoices and collects the funds from the participating agencies, and pays Malcolm Pirnie.

The Scope of Services includes:

- Scheduling, facilitating and preparing each monthly workgroup meeting
- Prepare, research, and analyze key issues as requested
- Review Metropolitan agenda and staff reports
- Attend key Metropolitan and Member agency meetings as needed
- Prepare and develop workgroup letters as requested

The goal of the workgroup is to identify and move forward on issues of common concern among the member agencies associated with MET. Working together on goals of

Budgeted (Y/N): yes	Budgeted amount: \$7,000
Action item amount: \$7,000	Line item: 23-7010
Fiscal Impact (explain if unbudgeted):	

common interested with a consultant/facilitator has proven to be very useful and efficient on complex issues facing MET.

The workgroup has been very successful in building a consensus among the participating member agencies on a number of key issues such as the 2010 Integrated Resources Plan, Budget and Rates, Local Resource Projects, Conservation funding and program changes, Bay Delta Issues, and the Blue Ribbon Committee.

The original contract was set for six months (Jan 2010 to July 2010) totaling \$54,000. The workgroup agreed that each city would contribute \$1,000 and each municipal water district would contribute \$7,000.

Based on the success of the workgroup, the contract was renewed and began again in August 2010 totaling \$55,000. The contribution amount for the fourteen participating MET member agencies remained the same. Below is a breakdown of 2010/11 Malcolm Pirnie contract:

Agency	Invoiced Amount	Paid Date
Eastern MWD	\$7,000	3/21/2011
IEUA	\$7,000	4/11/2011
City of Glendale	\$1,000	4/4/2011
City of Beverly Hills	\$1,000	4/4/2011
City of Anaheim	\$1,000	7/22/2011
LADWP	\$1,000	
Las Virgenes MWD	\$7,000	3/31/2011
City of Torrance	\$1,000	3/25/2011
Three Valleys MWD	\$7,000	1/28/2011
Upper San Gabriel Valley MWD	\$7,000	10/25/2010
West Basin MWD	\$7,000	5/20/2011
Western MWD	\$7,000	7/8/2011
City of Santa Ana	\$1,000	6/13/2011
Total	\$55,000	

As illustrated above, MWDOC has collected \$54,000 as of July 22, 2011. Due to a new financial system and process for invoices, LADWP is the remaining agency awaiting payment. MWDOC staff has contacted LADWP staff and anticipate their payment in the coming weeks.

As of July 19, 2011, MWDOC has paid Malcolm Pirnie \$53,574.73 and expects to be billed for the remaining \$1,425.27 next month to reach the contract amount of \$55,000.

The workgroup has agreed to continue services with Malcolm Pirnie and are moving forward with the contract renewal for a third time. MWDOC Board approved participation in the workgroup in the FY 2011/12 Budget at \$7,000. With the addition of Calleguas MWD, a total of fifteen agencies (including MWDOC) are participating in the third phase.