

REGULAR MEETING
OF THE BOARD OF DIRECTORS
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
18700 Ward Street, Board Room, Fountain Valley, California
August 17, 2011, 8:30 a.m.

AGENDA

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENTS/PARTICIPATION

At this time, members of the public will be given an opportunity to address the Board concerning items within the subject matter jurisdiction of the Board. Members of the public may also address the Board about a particular Agenda item at the time it is considered by the Board and before action is taken. If the item is on the Consent Calendar, please inform the Board Secretary before action is taken on the Consent Calendar and the item will be removed for separate consideration.

The Board requests that all members of the public who want to address the Board complete a "Request to be Heard" form available from the Board Secretary prior to the meeting.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

Determine need and take action to agendize items(s) which arose subsequent to the posting of the Agenda. (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board members present, or, if less than two-thirds of the Board members are present, a unanimous vote of those members present.)

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING

Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the District's business office located at 18700 Ward Street, Fountain Valley, California 92708, during regular business hours. When practical, these public records will also be made available on the District's Internet Web site, accessible at <http://www.mwdoc.com>.

EMPLOYEE SERVICE AWARDS

NEXT RESOLUTION NO. 1913

CONSENT CALENDAR (Items 1 to 4)

(All matters under the Consent Calendar will be approved by one motion unless a Board member requests separate action on a specific item)

1. MINUTES

- a. July 6, 2011 Workshop Board Meeting
- b. July 20, 2011 Regular Board Meeting

Recommendation: Approve as presented.

2. COMMITTEE MEETING REPORTS

- a. Administration & Finance Committee Meeting: June 8, 2011
- b. Administration & Finance Committee Meeting: July 13, 2011
- c. Executive Committee Meeting: July 21, 2011
- d. MWDOC/OCWD Joint Planning Committee Meeting: July 27, 2011

Recommendation: Receive and file as presented.

3. TREASURER'S REPORTS

- a. MWDOC Revenue/Cash Receipt Register as of July 31, 2011
- b. MWDOC Disbursement Registers (July/August)

Recommendation: Ratify as presented.

- c. MWDOC Summary of Cash and Investment and Portfolio Master Summary Report (Cash and Investment report) as of June 30, 2011
- d. Water Use Efficiency Projects Cash Flow

Recommendation: Receive and file as presented

4. DISTRICT CONFERENCES/SEMINARS

- a. California Special Districts Association Annual Conference, Monterey, CA, October 10-13, 2011
- b. CA-NV AWWA Annual Fall Conference, October 17-20, 2011, Reno, NV

Recommendation: Authorize attendance by Directors and such members of District staff as approved by the General Manager.

– End Consent Calendar –

ACTION CALENDAR

5-1 ALLOW AN EXEMPTION TO THE AMP SALES AGREEMENT CAPACITY RESTRICTION FOR GROUNDWATER PRODUCERS PARTICIPATING IN IN-LIEU REPLENISHMENT

Recommendation: Waive the AMP flow exceedance restrictions on AMP agencies participating in the in-lieu replenishment storage program with OCWD due to temporary operational conditions to maximize in-lieu replenishment deliveries for future operations. The first use of this waiver would be through December 2011.

5-2 SOUTH ORANGE COASTAL OCEAN DESALINATION PROJECT – UPDATED DRAFT MOU WITH SOUTH COAST WATER DISTRICT REGARDING THE DANA POINT OCEAN DESALINATION PLANT SITE

Recommendation: Authorize the General Manager to execute the updated MOU with South Coast Water District regarding the potential use of a

portion of the San Juan Creek Property for location of an ocean desalination plant substantially in the form presented, subject to approval by Legal Counsel and subject to approval by South Coast Water District.

5-3 ESTABLISHMENT OF LEGISLATIVE POSITIONS

Recommendation: Adopt a "Support if Amended" position on H.R. 2664, and a "Support" position on AB 849 (Gatto).

5-4 ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) CALL FOR LEGISLATIVE PROPOSALS

Recommendation: No action at this time; the Public Affairs & Legislation Committee recommends the Board not submit a legislative proposal to ACWA this year.

5-5 PRINTING AND GRAPHIC DESIGN SERVICES REQUESTS FOR QUOTES (RFQ)

Recommendation: Approve utilizing Orange County Printing and James Klein & Associates to provide supplemental graphic design services to the District from now through the end of the fiscal year 2012-13. It is also recommended that the Board approve utilizing Orange County Printing, Ultimate Image Printing, and Autumn Print Group to provide printing services during the same period.

5-6 RESOLUTIONS EXPRESSING APPRECIATION TO THE METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA'S INSPECTION TRIP MANAGEMENT TEAM RES. NOS. _____, _____, & _____

Recommendation: Adopt three Resolutions expressing the District's appreciation to MET Inspection Trip Management Team comprised of Pat Chandler, Bernie Stillions, and Margie Wheeler.

INFORMATION CALENDAR (All matters under the Information Calendar will be Received/Filed as presented following any discussion that may occur)

6. GENERAL MANAGER'S REPORT, AUGUST 2011 (ORAL AND WRITTEN)

Recommendation: Receive and file report(s) as presented.

7. MWDOC GENERAL INFORMATION ITEMS

a. Board of Directors - Reports re: Conferences and Meetings and Requests for Future Agenda Topics

Recommendation: Receive and file as presented.

ADJOURNMENT

Note: Accommodations for the Disabled. Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by contacting Maribeth Goldsby, District Secretary, at (714) 963-3058, or writing to Municipal Water District of Orange County at P.O. Box 20895, Fountain Valley, CA 92728. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that District staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the District to provide the requested accommodation.

**MINUTES OF THE WORKSHOP BOARD MEETING
OF THE BOARD OF DIRECTORS OF
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY (MWDOC)
WITH THE MWDOC MET DIRECTORS**

July 6, 2011

At 8:30 a.m., Vice President Thomas called to order the Workshop Board Meeting of the Board of Directors of Municipal Water District of Orange County (MWDOC) at the District facilities located in Fountain Valley. Director Barbre led the Pledge of Allegiance and Secretary Meszaros called the roll.

MWDOC DIRECTORS

Brett R. Barbre*
Wayne A. Clark
Larry Dick*
Joan Finnegan (absent)
Susan Hinman (absent)
Ed Royce, Sr.
Jeffery M. Thomas

MWDOC STAFF

Kevin Hunt, General Manager
Pat Meszaros, Secretary
Russ Behrens, Legal Counsel
Karl Seckel, Assistant Manager
Harvey De La Torre, Prin. Water Res. Planner
Warren Greco, Water Resources Analyst
Darcy Burke, Director of Public Affairs
David Cordero, Director of Govern. Affairs
Joe Berg, Water Use Effic. Prgms. Manager

*Also MWDOC MET Directors

OTHER MWDOC MET DIRECTORS

Jack Foley
Linda Ackerman

OTHERS PRESENT

Dick Dietmeier
Ray Miller
Howard Johnson
Michael Hurley
Gary Melton
Steve LaMar
Peer Swan
Carolyn Schaffer
Tim Blair
Diana Leach
Don Froelich
Bob Moore
Trudy Ohlig-Hall
Jim Fisler
Bob McVicker
Robert Hanford
William Kahn
Brian Ragland
Scott Robinson
Merle Moshiri
John Earl

City of San Juan Capistrano
Richard Brady & Associates
Malcolm Pirnie
Yorba Linda Water District
Irvine Ranch Water District
Irvine Ranch Water District
Metropolitan Water District
Metropolitan Water District
Independent Consultant
Moulton Niguel Water District
South Coast Water District
Mesa Consolidated Water District
Mesa Consolidated Water District
Mesa Consolidated Water District
Golden State Water Company
El Toro Water District
City of Huntington Beach
SDCWA
R4RD
Surf City Voice

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

Determine need and take action to agendize item(s), which arose subsequent to the posting of the Agenda. (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board members present or, if less than two-thirds of the Board members are present, a unanimous vote.)

No items were presented.

PUBLIC PARTICIPATION/PUBLIC COMMENTS

Vice President Thomas announced members of the public wishing to comment on agenda items could do so after the item has been discussed by the Board and requested members of the public to identify themselves when called on. Mr. Thomas asked whether there were any comments on other items which would also be heard at this time.

No comments were received.

ACTION ITEM

PROPOSED CONTRACT WITH RICHARD BRADY & ASSOCIATES ON WATER DESALINATION CONSULTING FOR HUNTINGTON BEACH OCEAN DESALINATION PROJECT

General M anager H unt r eported t hat M WDOC has been w orking for over t wo y ears with Poseidon Resources and 21 agencies as the Poseidon Working Group analyzing issues involved in Poseidon's Huntington Beach Desalination Project. One of the key issues involved in the analysis is distribution of the water through the City of Huntington Beach water system. Mr. H oward Jo hnson, who r etired a y ear ago f rom t he C ity of Huntington Beach as Utility Manager and is now a consultant for Richard Brady & Associates, is very knowledgeable about the City of Huntington Beach's operations as well as those of the West Orange County Water Board. Richard Brady & Asso ciates is a 90-employee, well-respected firm located outside of San Diego who have done work for Metropolitan and the City of Huntington Beach. All of the costs involved will be covered by Poseidon Resources.

Director B arbre quest ioned w hether t here w as a C onflict of I nterest because Mr. Johnson formerly worked for the City of Huntington Beach. Mr. Hunt assured him that there was not a Conflict of Interest and legal counsel concurred.

Upon MOTION by Director Cla rk, se conded by Director Dick, and ca rried (5-0), t he B oard moved to approve the proposed contract with Richard Brady and Associates.

PRESENTATION/DISCUSSION ITEMS

UPDATE ON MET'S STORAGE PROGRAMS

Principal Analyst De La Torre introduced Michael Hurley of Malcolm Pirnie to present an update of MET's storage programs.

Mr. Hurley provided a detailed overview of MET's Storage Programs as well as describing some of the changed supply conditions and how that's affecting MET's Storage Programs. He reported that this is a record year for storing water and that Metropolitan is looking everywhere to store its water. Because it's a complicated issue, he covered it in four areas: History/Guiding Policy; Overview of Storage Programs; Current Storage Conditions; and Storage Considerations that go into individual decisions as the year progresses.

Mr. Hurley introduced Tim Blair of Metropolitan who was in the audience and who was instrumental in the development of the WSDM Plan and the 1996 IRP.

A detailed accounting of the many storage programs, both State Water Project and Colorado River Aqueduct, was then presented and discussed. Diamond Valley Lake (DVL) is the crown jewel of the Metropolitan Storage Program with 800,000 acre-feet of storage capacity. A portion of DVL storage is intended to provide a six-month supply in the case of catastrophic outage of facilities which would impact Southern California supplies.

Considerable discussion ensued, with specific emphasis on the replenishment program and surplus water supplies from the Colorado River.

Vice President Thomas thanked Mr. Hurley for his presentation and the Board received and filed the information presented.

PROPOSED CHANGE TO MET ANNEXATION PAYMENTS FOR MWDOC ANNEXATIONS 8D, 8E & 8H FROM 1965

Assistant Manager Seckel presented MET's change of methodology with regard to eleven Annexation Areas, three of which are located in MWDOC's service area, in the central portion of Santa Margarita Water District. In order to "clear their books", MET is proposing to modify its method of collecting annexation charges and for these three parcels, there will be no further annexation payments. MET is requiring a majority (by AV) of the landowners in each annexation to approve of the proposed change by August 1, 2011. MWDOC will contact the landowners, County of Orange, Rancho Mission Viejo Company, S MWD and Capistrano Unified School District, to obtain their approval by the deadline.

The Board received and filed the report as presented.

MET'S DRAFT LONG TERM CONSERVATION PLAN

Principal Analyst De La Torre thanked the Board and MET Directors and MWDOC staff, in particular Mr. Berg and Ms. Burke, for their diligent efforts and the tremendous amount of input in the development of MET's Long Term Conservation Plan. He presented an overview of the Plan's goals, strategies, objectives and the changes since it was last presented in February. Based on MWDOC's and other agencies' comments, MET staff revised the Plan and is now prepared for Board review and approval in August.

The goals of the Plan presented are 1) Achieve the water use efficiency target in the 2010 IRP; 2) Pursue innovation that will advance water conservation; and 3) Transform the public's understanding of the value of water within this region.

Market transformation is a new approach that seeks to change the market, and one which MET plans to employ to change the public's view and understanding of water. It's the process of strategically influencing the market to create long-lasting sustainable change and it is achieved when consumers prefer water efficient devices and water conserving actions without the need for incentives.

MET's staff is promoting a "dual approach" on implementation of this plan which focuses on the traditional programs already in place and a new proponent, a strategic focus area, which is irrigation efficiency, to accelerate changes to the market and attract the public's attention.

Considerable discussion ensued on conservation and the need for public outreach/messaging.

The Board received and filed the report as presented.

MWD ITEMS CRITICAL TO ORANGE COUNTY

- a. MET's Water Supply
- b. MET's Water Use Efficiency Planning (Long Term Water Conservation Plan)
- c. Long Range Finance Plan
- d. Colorado River Issues
- e. Bay Delta/State Water Project Issues
- f. MET's Ocean Desalination Policy and Potential Participation by MET in the South Orange Coastal Ocean Desalination Project (formerly Diana Point Desalination Project)
- g. Orange County Reliability Projects

The Board received and filed the report.

METROPOLITAN (MET) BOARD AND COMMITTEE AGENDA DISCUSSION ITEMS

- a. **Summary regarding June MET Board Meeting**
- b. **Review items of significance for the July Board and Committee Agendas**

The Board received and filed the information as presented.

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 10:15 a.m.

APPROVED:

Jeffery M. Thomas, Vice President

Maribeth Goldsby, Board Secretary

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
July 20, 2011

At 8:30 a.m. President Finnegan called to order the Regular Meeting of the Municipal Water District of Orange County in the Board Room at the District facilities located in Fountain Valley. President Clark led the Pledge of Allegiance and Secretary Goldsby called the roll.

MWDOC DIRECTORS

Brett R. Barbre
Wayne A. Clark
Larry Dick
Joan C. Finnegan
Susan Hinman
Ed Royce, Sr.
Jeffery M. Thomas (absent)

STAFF

Kevin Hunt, General Manager
Karl Seckel, Assistant Gen. Mgr
Dan Payne, Legal Counsel
Maribeth Goldsby, Board Secretary
David Cordero, Dir. Of Governmental Affairs
Phil Letrong, Finance Manager
Harvey DeLaTorre, Prin. Water Res. Planner
Darcy Burke, Dir. of Public Affairs

ALSO PRESENT

Trudy Ohlig-Hall
Jim Fislser
Bob McVicker
Bob Moore
Richard Gardner
Mike Dunbar
Brian Ragland
Robert Hanford
Gary Melton
Steve LaMar
John Earl
William W. Curry

Mesa Consolidated Water District
Mesa Consolidated Water District
Mesa Consolidated Water District
South Coast Water District
South Coast Water District
South Coast Water District
City of Huntington Beach
Golden State Water Company
Yorba Linda Water District
Irvine Ranch Water District
Surf City Voice
City of San Juan Capistrano

PUBLIC PARTICIPATION/PUBLIC COMMENT

President Finnegan announced members of the public wishing to comment on agenda items could do so after the item has been discussed by the Board and requested members of the public identify themselves when called on. Ms. Finnegan asked whether there were any comments on other items which would be heard at this time.

No comments were made.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

Determine need and take action to agendize items(s), which arose subsequent to the posting of the Agenda. (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board members present or, if less than two-thirds of the Board members are present, a unanimous vote.)

No items were presented.

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING

President Finnegan inquired as to whether there were any items distributed to the Board less than 72 hours prior to the meeting.

No items were distributed.

EMPLOYEE SERVICE AWARDS

President Finnegan presented an "Employee Excellence" award to Darcy Burke. Trudy Ohlig-Hall commended Ms. Burke for her assistance on MET inspection trips.

CONSENT CALENDAR

President Finnegan stated all matters under the Consent Calendar would be approved by one MOTION unless a Director wished to consider an item separately.

Director Hinman commented that she requested staff revise items 2(b) (Administration & Finance Committee minutes) and 2(c) (Public Affairs & Legislation Committee minutes) to reflect proper attendance by her and Director Finnegan.

Director Barbre requested item 2(b) (Administration & Finance Committee meeting minutes) be pulled for further discussion.

Upon MOTION by Director Royce, seconded by Director Clark, and carried (6-0), the Board approved the balance of the Consent Calendar items as revised:

MINUTES

The following minutes were approved.

- June 1, 2011 Workshop Board Meeting
- June 15, 2011 Regular Board Meeting
- June 16, 2011 Special Board Meeting
- June 20, 2011 Special Board Meeting

COMMITTEE MEETING REPORTS

The following Committee Meeting reports were received and filed as presented.

Planning & Operations Committee Meeting: June 6, 2011
Public Affairs & Legislation Committee Meeting: May 16, 2011 (as revised)
Public Affairs & Legislation Committee Meeting: June 20, 2011
Executive Committee Meeting: June 16, 2011
MWDOC/OCWD Joint Planning Committee Meeting: June 22, 2011

TREASURER'S REPORTS

The following items were ratified as presented.

MWDOC Revenue/Cash Receipt Register as of June 30, 2011
MWDOC Disbursement Registers (June/July)

The following items were received and filed as presented.

MWDOC Summary of Cash and Investment and Portfolio Master Summary Report (Cash and Investment report) as of May 31, 2011
Water Use Efficiency Projects Cash Flow

FINANCIAL REPORT

The following item was received and filed as presented.

Combined Financial Statements and Budget Comparative for period ending May 31, 2011

DISTRICT CONFERENCES/SEMINARS

The Board approved attendance by Directors and such members of District staff as approved by the General Manager at the following conference. It was noted that the District pays only those direct costs associated with the conference; no registration fees.

Urban Water Institute Annual Conference, August 25-26, 2011, San Diego

END CONSENT CALENDAR

ITEMS PULLED FROM CONSENT CALENDAR FOR FURTHER DISCUSSION

- Administration & Finance Committee Meeting Report: June 8, 2011

Director Barbre commented that he had a different recollection of the comments made by Larry McKenney (Moulton Niguel Water District) regarding whether to appoint an ad hoc committee to investigate consolidation with Orange County Water District and he asked that approval of this report be deferred to allow more time for the tape from the meeting to be reviewed; the Board generally concurred. This item will return to the Board in August.

PRESENTATION

MWDOC STRATEGIC REVIEW UPDATE

Director of Public Affairs, Darcy Burke, reviewed the status of each of the specific strategies and objectives that were adopted by the Board in October 2010. Included in her review was a list of those goals/strategies/objectives that are behind schedule, on-track for completion, and those items that have been completed.

In reference to the terms of the recent North/South Settlement Agreement, Director Barbre requested that appropriate dates in November for the next meeting between MWDOC and the elected officials and staff of its member agencies be discussed and reviewed with the Board.

Director Dick commented on Strategy 3 (Work With Member Agencies to increase Orange County's Water Supply from Non-Local Sources), noting that Objective 1 relating to "Water Transfers" is tagged "complete". He highlighted that work in this area should be on-going; staff advised that presently there are no requests for MWDOC's assistance with respect to water transfers and this issue will continue as requests are received.

Director Dick also questioned how staff determined that advocacy for science based regulations with respect to Strategy 5 (Engage local, state, and federal regulators on regulations affecting OC water) was "on track". It was noted that staff was planning to provide a detailed update on each item in August or September. The Board requested that the detailed review be presented to a Committee prior to presentation to the full Board. It was noted that the Executive Committee would determine the appropriate Committee.

The Board received and filed the report as presented.

ACTION CALENDAR

RESOLUTION TO ADOPT THE PARS POST RETIREMENT HEALTH CARE PLAN TRUST AND APPOINT PLAN ADMINISTRATOR

Upon MOTION by Director Dick, seconded by Director Clark, and carried (6-0), the Board adopted RESOLUTION NO. 1912, Authorizing the Execution of the OPEB Trust

Agreement (as previously approved by the Board) and Appointing Plan Administrator, by the following roll call vote:

AYES: Directors Barbre, Clark, Dick, Finnegan, Hinman & Royce
NOES: None
ABSENT: Directors Thomas
ABSTAIN: None

ESTABLISHMENT OF LEGISLATIVE POSITIONS

President Finnegan advised that the proposal to establish “support” positions on SB 224 (Pevley regarding public contracts), AB 275 (Solorio regarding Rainwater Capture Act of 2011), AB 849 (Gatto regarding water use efficiency: graywater building standards), and H.R. 1996/S. 1061 (Government Litigation Savings Act), and a “support if amended” position on the Federal Transportation Reauthorization Program were before the Board for consideration. It was noted that the Public Affairs & Legislation Committee (PAL) added the Federal Transportation Reauthorization Program legislation for the Board’s consideration and that an amended staff report was before the Board.

Considerable discussion ensued regarding AB 849 (Gatto). Director Barbre stated his belief that the PAL Committee recommended an “oppose” position on this legislation, and staff was directed to review the tape from the June 20, 2011 PAL meeting to confirm the PAL Committee’s recommended position. The Board generally agreed and opted to defer action on AB 849 until August.

Upon MOTION by Director Barbre, seconded by Director Royce, and carried (6-0), the Board adopted “support” positions on SB 224 (Pavley), AB 275 (Solorio), and H.R. 1996/S. 1061 (with a letter expressing the District’s support to be sent to the chair of MET’s Legislation Committee), and a “support if amended” position on the Federal Transportation Reauthorization Program. AB 849 will return to the PAL Committee in August.

Trudy Ohlig-Hall (Mesa Consolidated Water District) requested improved communications regarding legislative positions with MWDOC’s member agencies to provide sufficient time for the member agencies to review and comment on items.

CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) PROPOSED BYLAWS AMENDMENTS

Upon MOTION by Director Hinman, seconded by Director Barbre, and carried (6-0), the Board authorized President Finnegan to vote on the proposed amendment to the CSDA Bylaws as she deems appropriate.

CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) 2011 BOARD OF DIRECTORS ELECTION – REGION 6, SEAT C

Upon MOTION by Director Hinman, seconded by Director Barbre, and carried (6-0), the Board authorized President Finnegan to vote in the election for the CSDA Board of Directors Region 6 Seat “C” as she deems appropriate.

ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) CALL FOR CANDIDATE NOMINATIONS

Upon MOTION by Director Dick, seconded by Director Barbre, and carried (6-0), the Board received and filed this item.

MWDOC BOARD CERTIFICATION OF LANDOWNER BALLOTS AGREEING TO CHANGE 1965 MET ANNEXATION PAYMENTS FOR MWDOC ANNEXATIONS 8D AND 8E BY RANCHO MISSION VIEJO

Assistant General Manager Karl Seckel advised that MET is proposing to modify its method of collecting annexation charges for certain of its annexation areas when the standard manner of assessing annexation charges would never be paid off or would take more than 50 years to be paid off. He further advised that three of the subject eleven annexation areas, designated as 8D, 8E, and 8H are located within MWDOC (in the central portion of Santa Margarita Water District). For these three areas, in accordance with the adopted changes by MET in May 2011, there would be no further annexation payments. To put the changes into effect, MET requires a majority vote of the residents, if there are 12 or more, or a majority vote of the landowners, by assessed valuation, if fewer than 12 registered voters reside in an annexation area. The latter is the case for Annexation areas 8D, 8E, and 8H. For Annexation Areas 8D and 8E, MWDOC has obtained signed ballots establishing an approval vote for greater than 50% of the assessed valuation from landowner Rancho Mission Viejo.

Mr. Seckel advised that staff is continuing to work on Annexation 8H and will bring back an action once it is ready to go (this Annexation involves the County and Caspers Regional Park).

Director Barbre expressed concern with the voting procedure, noting that although MWDOC received the required 51% approval, he would have preferred that all landowners had the opportunity to vote. Mr. Seckel advised that he had the spreadsheet showing land ownership in the affected areas for anyone interested in reviewing it and noted that providing an opportunity for all landowners to vote would not have changed the outcome. Staff noted the Director’s concern for any future voting issues.

Director Dick highlighted the fact that by adopting the staff recommendation, the Board would be helping the landowners save money. Director Dick’s bigger concern was the fact that information provided by MET with respect to parcel number and location either

within or outside of the annexation areas differed in several cases as the landowner had the most up to date information. Director Dick requested that the differences be provided to MET so they could update their database. The differences noted and the explanation was in response to Mr. Seckel's explanation that certain adjustments were made to the data received from MET based on information from the landowners.

Director Barbre suggested staff work with the County of Orange to ensure that parcel ownership information is up to date and there are no discrepancies with MET's database.

Upon MOTION by Director Barbre, seconded by Director Clark, and carried (5-0), the Board of Directors approved certification to Metropolitan Water District of Southern California (MET) that there are fewer than 12 residents in the Annexation 8D and in the Annexation 8E areas, respectively, that the Ballots indicating approval of MET's proposed action received from Rancho Mission Viejo as a landowner in both areas each represent greater than 50% of the assessed valuation in the respective areas, and that, therefore, the majority approvals required by MET to move forward with the proposed annexation fee calculation change for the Annexation 8D and Annexation 8E areas have been obtained. The Board also authorized MWDOC staff to forward the signed ballots to MET. Director Hinman abstained from voting.

Director Dick commented that the public should be aware that by taking such an action, the MWDOC Board took the lead to reduce property assessments imposed on the landowners and helped to improve the annexation fee process and database at MET.

INFORMATION CALENDAR

GENERAL MANAGER'S REPORT, JULY 2011

General Manager Hunt advised that the General Manager's report was included in the Board packet.

Mr. Hunt advised that staff received notification that the District was approved for three new water use efficiency grants and that a report on these grants would be made at an upcoming Planning & Operations Committee meeting.

Director Barbre highlighted the brief report on the Second Lower Cross Feeder and requested an update on the status of the project at the August Planning & Operations Committee meeting.

Director Barbre requested clarification on a meeting held with representatives from Moulton Niguel Water District regarding water supply reliability in Orange County. Mr. Seckel advised that Moulton Niguel Water District staff approached MWDOC staff for assistance in understanding water supply reliability in Orange County. Mr. Seckel advised that representatives from CDM, Irvine Ranch Water District, Santa Margarita Water District, and City of San Clemente also attended and participated as part of a

panel discussion. The discussions will be helpful to all Orange County agencies in better understanding the implications of imported supply reliability under various scenarios.

Mr. Barbre referenced a meeting with the DWR Food and Beverage Task Force Subcommittee and encouraged staff to involve Gary Melton (Yorba Linda Water District) to be included in such meetings due to his knowledge of the food and beverage industry.

Mr. Barbre took time to commend Jessica Hanley for her efforts in developing the Printing and Graphic Design Request for Quotes (RFQ).

The Board received and filed the report as presented.

MWDOC GENERAL INFORMATION ITEMS

BOARD OF DIRECTORS

In addition to the regular MWDOC Board and Committee meetings attended by the Directors, the following reports were made on conferences and meetings attended on behalf of the District.

Director Dick reported his attendance at MET's Legislative Days conference in Sacramento, a speaking engagement at the Rotary Club (on water issues), the Serrano Blues Festival, a meeting regarding the Great Park, and a Serrano Water District ad hoc meeting. He also noted his attendance at the ISDOC luncheon, the Orange County Taxpayers Association meeting, the WACO Planning and WACO meetings, the OCBC Legislative Committee and OCBC reception for Lucy Dunn, the Orange Chamber of Commerce meeting, a reception for Paul Jones, a meeting with Linda Ackerman, and a meeting with Bob Feenstra of the Milk Producers Council.

Director Royce stated that he attended the WACO meeting, the ISDOC Executive Committee meeting and a reception for Paul Jones.

Director Clark announced that he is currently assisting with the planning of the Urban Water Institute conference to be held in August (in San Diego).

Director Hinman reported on her attendance at the Moulton Niguel Water District Citizens Advisory Committee, a meeting with Bob Gumerman (Moulton Niguel Water District), a meeting with Mike Dunbar (South Coast Water District), the WACO Planning Committee meeting, and the San Clemente City Council meeting (wherein she requested staff provide information on the Poche Beach issues at an upcoming meeting).

Director Barbre highlighted his attendance at the MET Board and Committee meetings, as well as his participation in legislative meetings in Washington, DC. He also attended

a meeting with Ken Vecchiarelli and Damon Micalizzi (Yorba Linda Water District), the Yorba Linda Water District Board meeting, MET's Legislative Days conference in Sacramento, and a dinner with Congressman Royce. He noted that he is currently working with MWDOC staff members on a tour of Hetch Hetchy for next year.

Director Finnegan advised that she attended the Mesa Consolidated Water District Board meeting, the ISDOC luncheon, and the WACO Planning Committee meeting.

ADJOURNMENT

There being no further business to come before the Board, President Finnegan adjourned the meeting at 9:57a.m. in memory of Mrs. Cynthia Dunbar.

APPROVED

Joan C. Finnegan, President

Maribeth Goldsby, Secretary

MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS OF THE
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Jointly with the
ADMINISTRATION & FINANCE COMMITTEE
June 8, 2011 5:06 p.m. to 6:32 p.m.
MWDOC Conference Room 101

Committee:

Director Jeff Thomas (absent)
Director Ed Royce (arrived at 5:15 p.m.)
Director Brett Barbre

Staff:

Kevin Hunt, Karl Seckel, Katie Davanaugh,
Phil Letrong, Cathy Harris, Keith Lyon,
Judy Pfister

Also Present:

Director Susan Hinman
Director Larry Dick
Director Joan Finnegan
Director Wayne Clark
Vikki Beatley, Mesa Consolidated Water District
Bob McVicker, Mesa Consolidated Water District
Brian Ragland, City of Huntington Beach
Robert Hanford, Golden State Water Company
John Earl, Surf City Voice
Paul McDonnell, C.M. de Crinis & Co.
Dan Payne, MWDOC legal counsel
Kidman, Behrens & Tague
Jerry Werner, El Toro Water District
Mike Grandy, El Toro Water District
Dick Dietmeier
Trudy Ohlig-Hall, Mesa Consolidated
Larry McKenney, Moulton Niguel Water District

In the absence of Director Thomas, Director Barbre chaired the meeting. Directors Dick and Finnegan sat on the Committee, noting that Director Royce had not yet arrived. The meeting was called to order at 5:06 p.m.

PUBLIC COMMENTS

No public comments were received.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

No items were presented.

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING

No items were noted.

CONVENE AS BOARD MEETING – ACTION TO BE TAKEN AT COMMITTEE MEETING BY BOARD

POSSIBLE APPOINTMENT OF AN AD HOC COMMITTEE TO INVESTIGATE CONSOLIDATION WITH ORANGE COUNTY WATER DISTRICT

The Board convened to address the possible appointment of an ad hoc committee to discuss consolidation with Orange County Water District (OCWD). President Finnegan reported that this item came to the attention of the MWDOC Board at a recent Orange County Water District Board meeting. Following that meeting, the MWDOC Board was asked by OCWD to discuss the topic.

The MWDOC Directors individually commented on the issue of discussing consolidation with OCWD. Several wanted OCWD to better explain why the issue needs to be addressed at this time. The MWDOC Directors did feel that continuing discussions on areas where the two agencies could work together more efficiently to further advance common issues or save resources was a good thing. It was noted that the two agencies have always been receptive to these types of efforts in past years and there have been a number of successes.

Legal Counsel Dan Payne pointed out that discussion of consolidation in an ad hoc committee formed for that purpose is not consistent with the recently approved settlement agreement. It is the opinion of the MWDOC Board that any discussion of consolidation should be addressed in an open forum and at a noticed meeting where members of both Boards are available to discuss the issue transparently. It was pointed out that such a forum would exist at the regularly scheduled MWDOC/OCWD Joint Planning meeting.

Director Hinman made the following MOTION: Mike Markus and Kevin Hunt (and appropriate agency staff) are to establish a strategic alliance to identify organizational efficiencies and cost savings in the following areas: investigation of compatible financial and information technology, technical coordination/assistance on ocean desalination projects, integrated long-term resource planning, compatibility of administrative systems, county-wide messaging approach on key water issues, in-house technical consulting coordination. As areas of investigation are completed, items are to be presented to the regularly scheduled monthly MWDOC/OCWD Joint Planning Committee meeting.

Discussion ensued on the appropriate forum to hold discussions on this topic, and whether it should be an ad hoc committee or members of both Boards. The Board expressed full support for continued collaborative efforts so that cost savings can be realized, as applicable and appropriate. Director Dick requested that Director Hinman amend her MOTION to add that all meetings on this subject are to be in open, noticed meeting format, and the subject shall be placed on the agenda for the next available MWDOC/OCWD Joint Planning Committee meeting; Director Hinman concurred and amended the MOTION accordingly. The MOTION was seconded by Director Clark and carried (6-0). Director Thomas absent.

Mr. Larry McKenney (Moulton Niguel Water District) addressed the Board, noting that although he was supportive of the direction the Board was taking, the key factor in the process would be to hold all discussions in an open forum. He expressed skepticism as to the motivation behind the consolidation idea, noting that although there were many “upsides” to a consolidation, there remained significant “downsides” to the issue as well (as was learned through the settlement negotiations between MWDOC and South County). When questioned by Director Barbre as to whether he would support the MWDOC Board forming an ad hoc committee to discuss consolidation with OCWD, he commented that although he was personally supportive of the idea (or improved governance), he understood the legal roadblocks and issues that may prohibit such discussions on consolidation. He was supportive of a collaborative approach to better efficiencies or governance between the two agencies, as long as the discussions were held openly.

The Committee meeting resumed. Director Royce was now present and took his place on the Committee.

PROPOSED BOARD CONSENT CALENDAR ITEMS-ACTION

TREASURER'S REPORT

- a. MWDOC Revenue/Cash Receipt Register as of May 31, 2011
- b. MWDOC Disbursement Register as of May 31, 2011
- c. MWDOC Consolidated Summary of Cash and Investment and Portfolio Master Summary Report – April 30, 2011
- d. Water Use Efficiency Projects Cash Flow as of May 31, 2011

The Committee reviewed the Treasurer's Report with several inquiries on the disbursement being made by Directors Barbre, Finnegan and Dick which staff addressed accordingly. Director Barbre requested that the cash receipt report be revised to be sorted by description, rather than date. Mr. Letrong acknowledged Director Barbre's request. Director Finnegan also requested that staff review the entry on the CalCard report for the D. Klaff retirement dinner to reflect that this is a District expense. Director Barbre also requested that an updated tally be prepared for expenses related to the regulatory reform workshop that was held in March 2011.

FINANCIAL REPORT - Combined Financial Statements and Budget Comparative for the Period Ending April 30, 2011

The Financial Report was reviewed with Director Barbre requesting that the Cash and Investment report be updated to include the correct percentages for LAIF and the Orange County Investment Pool funds.

Upon unanimous approval, the Consent Calendar items were referred to the June 15, 2011 Board meeting for approval.

ACTION ITEMS

The agenda was reorganized as follows:

SELECTION OF OTHER POST-EMPLOYMENT MEDICAL BENEFITS (OPEB) TRUSTEE

Committee reviewed the comparison matrix between PARS and CalPERS (aka PERS) pertaining to the selection of a trustee for the funds designated to retiree benefits, also known as OPEB. In April 2011, The Board of Directors approved an OPEB pre-funding of \$500,000 into an irrevocable trust to assist with the funding the District's liability for retiree benefits. Discussion was held on the pros and cons of PARS vs. PERS and evaluation of cost, program experience, investment performance and program flexibility. It was noted that under the PARS selection, Union Bank (as the trustee) would act as the investment manager through Highmark Capital. Following discussion, it was determined that PARS would allow greater flexibility.

Upon unanimous approval, the Committee referred this item to the June 15, 2011 Board meeting, with a recommendation of appointing PARS as plan administrator for the Other Post-Employment Benefits trust.

It was noted that Directors Jeff Thomas and Brett Barbre will not be in attendance at the June 15, 2011 Board meeting.

CONTRACTING FOR PROFESSIONAL SERVICES AT MWDOC

The Committee reviewed the staff report outlining the recommended changes in procedures for contracting for professional services. Changes include the use of a new form for all sole source contracts between \$3,000 and \$25,000. Additionally, procedures have been revised for routine matters as well as emergency situations and will be updated and included under Administrative Code §8000-8004.

Upon unanimous support, the item was referred to the June 15, 2011 Board meeting for approval.

MWDOC WATER ORDINANCE AND WATER RATE RESOLUTION CHANGES PROPOSED FOR JUNE 15, 2011 INCLUDING CHOICE ITEMS AND CHARGES FOR WATER WHEELING OR TRANSFERS

The Committee reviewed the Draft Ordinance Establishing Classes of Water Service including the terms and conditions, and supporting water rate resolution, and held discussion on the proposed changes. Director Barbre requested that investor owned utilities be added to section 2.4 of the Ordinance and inquired of legal counsel whether this posed a problem. Mr. Payne indicated that it did not. Staff will revise the section accordingly.

Upon unanimous support, the item was referred to the June 15, 2011 Board meeting for approval.

REVIEW DRAFT POLICY ON DISTRICT BILL PAYMENT (RATIFICATION V. AUTHORIZATION)

Director Barbre inquired how many payments were made electronically each month with Mr. Letrong indicating that staff is still in the process of evaluating the process. Director Dick also inquired why the process was different for expense checks vs. compensation vouchers. Mr. Hunt responded that staff will look into streamlining the payment process. Committee reviewed the list of requested "exclusions" to the new payment process for disbursements and held discussion on the large number of exclusions. Director Dick suggested that perhaps that list could be approved on an annual basis, rather than monthly. Director Barbre indicated that he was interested in reviewing non-routine expenses prior to payment.

The Committee unanimously concurred with the staff recommendation to implement the bill payment procedures effective with the new fiscal year. The item was referred to the June 15, 2011 Board meeting for approval.

FIFTH ANNUAL ORANGE COUNTY WATER SUMMIT

Mr. Hunt reported that this request is to execute an agreement with Disney's Grand Californian Hotel for next year's Water Summit.

The Committee unanimously concurred with the staff recommendation and the item was referred to the June 15, 2011 Board meeting for approval.

INFORMATION ITEMS

UPDATE ON CORDOBA PAYMENTS

Director Barbre requested a final accounting of expenses for the Strategic assistance on MET issues and Mr. Hunt noted that 2 payments remain outstanding and are expected within the next week.

MONTHLY WATER USAGE DATA, TIER 2 PROJECTION & WATER SUPPLY INFORMATION

The report was received and filed without comment.

PENDING ITEMS

- a. Administration
- b. Finance and Information Technology

The Monthly Water Usage Data and Pending Items reports were received and filed without comment.

OTHER ITEMS

REVIEW ISSUES REGARDING DISTRICT ORGANIZATION, PERSONNEL MATTERS, EMPLOYEE BENEFITS FINANCE AND INSURANCE

No information was presented.

ADJOURNMENT

There being no further business to come before the Committee, the meeting adjourned at 6:32 p.m.

MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS OF THE
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Jointly with the
ADMINISTRATION & FINANCE COMMITTEE
July 13, 2011 5:00 p.m. to 5:35 p.m.
MWDOC Conference Room 101

Committee:

Director Jeff Thomas
Director Ed Royce
Director Brett Barbre

Staff:

Kevin Hunt, Karl Seckel, Katie Davanaugh,
Phil Letrong, Cathy Harris, Judy Pfister,
Harvey De La Torre

Also Present:

Director Wayne Clark
Director Joan Finnegan
Director Larry Dick
MET Director Linda Ackerman
Vikki Beatley, Mesa Consolidated Water District
Mike Grandy, El Toro Water District
Jerry Werner, El Toro Water District
Merle Moshini, Residents for Responsible Desalination
Bob Smith, HB Enviro Board

It was noted that Director Thomas was running late so Director Barbre called the meeting to order at 5:02 p.m. and Director Finnegan acted as Committee member.

PUBLIC COMMENTS

No public comments were received.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

No items were presented.

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING

No items were noted.

Director Thomas arrived at 5:05 p.m.

CONSENT CALENDAR**TREASURER'S REPORT**

- a. Revenue/Cash Receipt Register - June 30, 2011
- b. Approval of disbursements - July 2011
- c. Ratification of disbursements - July 2011

- d. Emergency disbursement - June 2011
- e. Consolidated Summary of Cash and Investment - May 31, 2011
- f. Water Use Efficiency Projects Cash Flow - June 30, 2011

The Committee reviewed the Treasurer's report. Director Finnegan inquired about the Dissinger expense on the disbursement register with Ms. Harris reporting that the charge is for quarterly administrative fees. Director Thomas requested that some funds be transferred from the Local Agency Investment Funds into the Orange County Investment Pool (OCIP) with Mr. Letrong stating that he will be transferring a few million dollars into the OCIP. Director Thomas' intent is to minimize investment risk.

Mr. Hunt reported that the Urban Water Institute annual membership dues request will be pulled from the disbursement report due to the fact that Mr. Clark is presently the Executive Director for the Urban Water Institute and thus the membership cannot be paid.

Director Thomas thanked staff for the core/choice program budget report and inquired how many signatures have been obtained to date. Mr. Hunt reported that 24 of 28 agencies have returned signed agreements and that he does not expect the remaining 4 to do so at this time. Mr. Hunt also reported that all agencies have signed up for the school program.

Director Thomas inquired about the reason that several of the programs are listed as being over budget, namely, office maintenance, professional legal services, office supplies and conferences. He suggested that the budget amounts be adjusted or vendors be consulted for cost containment. Kevin Hunt responded that staff is reviewing why the expenses are over budget and considering means for keeping the costs under control for the next fiscal year.

Following discussion, the Consent Calendar items were referred to the July 20, 2011 Board meeting for approval.

DISTRICT CONFERENCES

- a. Urban Water Institute Annual Conference, August 25-26, 2011, San Diego

Based on previous comments regarding Mr. Clark's appointment to the Urban Water Institute Board, it was noted that the District would only pay for the Urban Water's direct costs. The item was then referred to the July 20, 2011 Board meeting for approval.

ACTION ITEMS

RESOLUTION TO ADOPT THE PARS POST RETIREMENT HEALTH CARE PLAN TRUST AND APPOINT PLAN ADMINISTRATOR

Committee reviewed the request to approve the resolution to adopt PARS as District's trust administrator for funds related to Other Post Employment Benefits (OPEB). The Committee concurred with staff recommendation and referred the item to the July 20, 2011 Board meeting for approval.

DISCUSSION ITEMS

2010-11 GRAND JURY REPORT REGARDING COMPENSATION SURVEY OF ORANGE COUNTY WATER AND SANITATION DISTRICTS

The Committee held discussion on the Grand Jury report requesting transparency relative to compensation for the Board members and the General Manager. The Committee was in agreement that the District intends on posting this information to the website. Director Barbre expressed support for posting the monthly expense and compensation reports that are submitted by the Directors. Discussion was held on which method would allow for the most transparency as well as how much staff time would be involved. Ms. Burke noted that staff will prepare several options containing this information and present at next month's meeting for consideration and approval. It was noted that MWDOC's response letter will be sent to the Grand Jury in time for the 90-day response deadline, as well as complying with the request to post the information to the District's website.

OC LAFCO FINANCIAL INDICATOR AND SHARED SERVICES

Kevin Hunt noted that staff has provided the financial information requested by LAFCO and will meet with Joyce Crosswaithe (LAFCO) to review remaining details for the financial early warning system proposed by LAFCO.

PLANNING FOR STRATEGIC PLAN REVIEW

Mr. Hunt reported that the District completed its strategic plan review approximately one year ago and is preparing to schedule a 2-hour workshop to identify any changes needed for the new fiscal year as well as review last year's progress. Brief discussion was held on the appropriate date to hold the event and staff was directed to propose date options at the next meeting. It was determined that a Saturday would probably not be appropriate. Director Finnegan inquired whether a facilitator would be hired for this event, with Mr. Hunt responding that it would not be necessary.

INFORMATION ITEMS

MONTHLY WATER USAGE DATA, TIER 2 PROJECTION & WATER SUPPLY INFORMATION

It was noted that Lake Mead was rising at approximately 1 foot per day, due to snow melt and releases from Lake Powell along the Delta, and that water is being released to the ocean because there are no facilities to hold the runoff.

PENDING ITEMS

- a. Administration
- b. Finance and Information Technology

The informational reports were received and filed.

OTHER ITEMS

REVIEW ISSUES REGARDING DISTRICT ORGANIZATION, PERSONNEL MATTERS, EMPLOYEE BENEFITS FINANCE AND INSURANCE

No information was presented.

Ms. Moshini inquired what the District's plans are for correcting budgetary items that are "in the red" with Mr. Hunt responding that adjustments will be made between various accounts to balance the differences.

ADJOURNMENT

There being no further business to come before the Committee, the meeting adjourned at 5:35 p.m.

MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS OF THE
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
jointly with the
EXECUTIVE COMMITTEE
July 21, 2011, 8:30 a.m. to 9:40 a.m.
Conference Room 102

Committee:

Director Finnegan, President
Director Thomas, Vice President (absent)
Director Clark, Immediate Past President

Staff:

K. Hunt, M. Goldsby

Also Present:

Director Hinman
Director Dick
John Earl, Surf City Voice

PUBLIC PARTICIPATION

No public comments were received.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

No items were presented.

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING

No items were presented.

DISCUSSION REGARDING UPCOMING ACTIVITIES OF SIGNIFICANCE

Staff reported that the next Water Policy Forum dinner would be held later in the evening, featuring Dr. Jerry Meral (Deputy Secretary, California Natural Resources Agency) as speaker.

It was also noted that staff would assist the Board with its Strategic Review in September.

MEMBER AGENCY RELATIONS

The Committee discussed the Orange County Water District's (OCWD) Board action relative to the potential consolidation discussions. Staff advised that OCWD's Board formally disbanded its ad hoc committee to review consolidation issues and that future discussions by the OCWD Board would be held openly at the monthly MWDOC/OCWD Joint Planning Committee meetings (noting, however, that OCWD reserved the right to meet on an ad hoc basis "as needed").

General Manager Hunt advised that both he and OCWD General Manager Markus will be evaluating and developing a staff sharing plan (1 to 6 years) in areas beneficial to both

agencies (e.g., GIS mapping, water resource planning, water use efficiency). Considerable discussion ensued regarding consolidation issues, including staff sharing, OCWD's ideas relative to staff reduction, how the Cities of Anaheim, Santa Ana, and Fullerton might be affected, and the Metropolitan Water District Act. It was noted that Dave Schickling (Fullerton) expressed opposition to a consolidation (on behalf of the groundwater basin producers).

EXECUTIVE COMMITTEE PROPOSALS FOR FUTURE AGENDAS

The Committee reviewed the draft agendas for each of the committee meetings and made revisions/additions as noted below.

- a. Workshop Board Meeting
 - Presentation by Dan Rodrigo on decreased water sales (and its impact)

The Committee discussed the vacant MET CFO position and the priority to find the right person to fill the position.

- b. Planning & Operations Committee
 - Strategic Planning Review

Committee discussed the recent presentation on the report card of the Strategic Planning Review, and requested that future presentations be given to the Planning & Operations Committee prior to the full Board.

- Presentation on Second Lower Cross Feeder (the Committee requested staff ensure it continues its efforts on water reliability and that MWDOC's role is recognized)

- c. Administration & Finance Committee
- d. Public Affairs & Legislation Committee
 - Regulatory Streamlining Process (continued updates)
- e. MWDOC/OCWD Joint Planning Committee
 - Board Room improvements

Committee discussed the leasing arrangement for the MWDOC building (costs, etc.) and suggested it may be financially prudent to explore a possible relocation.

GENERAL MANAGER'S ACTIVITIES

No additional information was presented.

REVIEW AND DISCUSS DISTRICT AND BOARD ACTIVITIES

No additional information was presented.

ADJOURNMENT

There being no further business to be brought before the Committee, the meeting adjourned at 9:40 a.m.

MEETING REPORT

2d

JOINT PLANNING COMMITTEE
WITH BOARD OF DIRECTORS*
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY AND
ORANGE COUNTY WATER DISTRICT

July 27, 2011, 8:30 a.m.

MWDOC Conference Room 101

MWDOC DIRECTORS

Brett R. Barbre
Wayne A. Clark
Larry Dick (absent)
Joan C. Finnegan (absent)
Susan Hinman (absent)
Ed Royce, Sr.
Jeffery M. Thomas (Chair of Meeting)

OCWD DIRECTORS

Claudia Alvarez (absent)
Phil Anthony
Roger Yoh (absent)
Kathryn Barr
Denis Bilodeau (absent)
Shawn Dewane (absent)
Don Bankhead (absent)
Irv Pickler
Steve Sheldon (absent)
Cathy Green

MWDOC STAFF

Kevin Hunt
Maribeth Goldsby
Karl Seckel
Harvey De La Torre
David Cordero
Phil Letrong
Darcy Burke

OCWD STAFF

Mike Markus
Bruce Dosier

ALSO PRESENT

Dick Dietmeier
Scott Maloni
Richard Gardner
Bob Moore
Mike Dunbar
Trudy Ohlig-Hall
Jim Fisler
Jim Atkinson
Paul Schoenberger
Bob McVicker
Fred Adjarian
Brian Ragland
Linda Ackerman
Thom Coughran
Peer Swan
Diana Leach
Don Froelich
Mike Grandy
Ray Burk
Robert Hanford

Poseidon Resources
South Coast Water District
South Coast Water District
South Coast Water District
Mesa Consolidated Water District
Mesa Consolidated Water District
Mesa Consolidated Water District
Mesa Consolidated Water District
Mesa Consolidated Water District
City of Tustin
City of Huntington Beach
MWDOC MET Director
City of La Habra
Irvine Ranch Water District
Independent Consultant
Moulton Niguel Water District
El Toro Water District
City of Santa Ana
Golden State Water Company

Director Thomas led the Pledge of Allegiance and Chaired the meeting.

POSSIBLE BOARD ROOM AUDIO VISUAL UPGRADES

Mr. Bruce Dosier presented an overview of OCWD's planned improvements to the Board Room's audio/visual system. He advised that four bids were received and were under review by OCWD's ad hoc committee. Responding to a question by Director Barbre, Mr. Dosier advised that the new system will be capable of audio and web broadcasting. It was requested that potential improvements to Conference Room 101 also be explored and that this issue be presented to the MWDOC Administration & Finance Committee for discussion/evaluation. OCWD staff indicated that decisions on the Board Room improvements can be delayed pending the MWDOC Committee's evaluation of Conference Room 101.

FINDING ECONOMIC EFFICIENCIES BETWEEN THE TWO AGENCIES

MWDOC General Manager Hunt and OCWD General Manager Markus presented areas where staff could combine efforts for economic efficiencies, which included immediate, short-term (one-year), and longer term (5-year) plans. Mr. Hunt also provided an overview of past collaboration between the two staffs. It was noted that the next step would be to develop a staff sharing agreement. More information will be available in August.

REPLENISHMENT WATER DELIVERY UPDATE

Mr. Markus provided a brief update of OCWD's replenishment water deliveries as of July 13, 2011.

OTHER

Director Clark suggested that due to the large attendance at the meeting, it be moved to the Board Room in August.

Mr. Dick Dietmeier suggested that a presentation regarding the long-term weather forecast be made.

NEXT MEETING – August 24, 2011

ADJOURNMENT

There being no further business to come before the Committee, the meeting adjourned at 9:10 a.m.

Municipal Water District of Orange County
REVENUE / CASH RECEIPT REPORT
July 2011

WATER REVENUES

Date	From	Description	Amount
7/1/2011	City of Fountain Valley	May 2011 water deliveries	276,540.05
7/5/2011	City of La Palma	May 2011 water deliveries	73,193.19
7/5/2011	City of Seal Beach	May 2011 water deliveries	6,138.31
7/7/2011	City of La Habra	May 2011 water deliveries	202,168.07
7/8/2011	Serrano Water District	May 2011 water deliveries	1,895.77
7/8/2011	South Coast Water District	May 2011 water deliveries	411,092.13
7/8/2011	City of San Juan Capistrano	May 2011 water deliveries	305,502.97
7/11/2011	El Toro Water District	May 2011 water deliveries	667,969.85
7/11/2011	Trabuco Canyon Water District	May 2011 water deliveries	11,634.06
7/11/2011	Santa Margarita Water District	May 2011 water deliveries	1,949,990.46
7/12/2011	City of Newport Beach	May 2011 water deliveries	414,360.30
7/13/2011	Laguna Beach County Water District	May 2011 water deliveries	257,476.86
7/13/2011	City of Orange	May 2011 water deliveries	676,491.94
7/14/2011	East Orange County Water District	May 2011 water deliveries	209,285.03
7/14/2011	City of Garden Grove	May 2011 water deliveries	616,696.11
7/14/2011	City of Westminster	May 2011 water deliveries	201,865.32
7/14/2011	Yorba Linda Water District	May 2011 water deliveries	726,740.76
7/14/2011	Santiago Aqueduct Commission	May 2011 water deliveries	78,354.50
7/15/2011	Orange County Water District	May 2011 water deliveries	703,688.03
7/15/2011	Golden State Water Company	May 2011 water deliveries	771,373.60
7/15/2011	Moulton Niguel Water District	May 2011 water deliveries	2,067,623.06
7/15/2011	Irvine Ranch Water District	May 2011 water deliveries	937,206.90
7/15/2011	Mesa Consolidated Water District	May 2011 water deliveries	1,055,497.85
7/22/2011	City of Buena Park	June 2011 Water deliveries & FY 11-12 Choice budget	418,295.79
7/22/2011	City of San Clemente	June 2011 Water deliveries	522,451.90

TOTAL WATER REVENUES **\$ 13,563,532.81**

Municipal Water District of Orange County
REVENUE / CASH RECEIPT REPORT
July 2011


MISCELLANEOUS REVENUES

Date	From	Description	Amount
7/1/2011	2 Checks	7/21/11 Water policy dinner	675.00
7/7/2011	2 Checks	7/21/11 Water policy dinner	150.00
7/11/2011	Serrano WD	7/21/11 Water policy dinner	450.00
7/13/2011	4 Checks	7/21/11 Water policy dinner	450.00
7/18/2011	4 Checks	7/21/11 Water policy dinner	375.00
7/20/2011	3 Checks	7/21/11 Water policy dinner	375.00
7/22/2011	7 Checks	7/21/11 Water policy dinner	525.00
7/21/2011	Joan Finnegan	Apr-Jun 11 Director's pension reimbursement	782.87
7/25/2011	Susan Hinman	Apr-Jun 11 Director's pension reimbursement	782.87
7/1/2011	Claire Seckel	July 2011 COBRA medical premium	605.21
7/28/2011	Beverly Crowe	August 11 Retiree medical premium	227.95
7/20/2011	Stan Sprague	Jul-Aug 2011 Retiree medical premium	442.82
7/1/2011	South Coast Water District	FY 10-11 School Billing	495.60
7/11/2011	Trabuco Canyon Water District	FY 10-11 School Billing	118.00
7/15/2011	City of Orange	FY 10-11 School billing	2,218.40
7/15/2011	City of Huntington Beach	FY 10-11 School billing	11,997.65
7/21/2011	City of La Palma	FY 10-11 School billing	672.60
7/25/2011	City of Tustin	FY 10-11 School billing	3,498.70
7/18/2011	City of San Juan Capistrano	FY 10-11 School Billing & Mar 2011 Smartimer rebate program	2,461.25
7/11/2011	El Toro Water District	FY 10-11 School Billing & May 2011 Smartimer rebate program	2,696.90
7/21/2011	Trabuco Canyon Water District	FY 11-12 Annual Retail Service Connection charge	24,712.50
7/22/2011	South Coast Water District	FY 11-12 Annual Retail Service Connection charge	75,075.00
7/22/2011	City of Buena Park	FY 11-12 Annual Retail Service Connection charge	115,937.50
7/25/2011	El Toro Water District	FY 11-12 Annual Retail Service Connection charge	61,281.25
7/25/2011	City of Brea	FY 11-12 Annual Retail Service Connection charge	74,337.50
7/26/2011	City of Westminster	FY 11-12 Annual Retail Service Connection charge	126,612.50
7/28/2011	Laguna Beach County Water District	FY 11-12 Annual Retail Service Connection charge	53,587.50
7/29/2011	City of San Clemente	FY 11-12 Annual Retail Service Connection charge	107,568.75
7/29/2011	Orange County Water District	FY 11-12 Water Incremental charge	210,271.75
7/8/2011	Jamba Juice	Community partnership campaign rebate	64.58
7/14/2011	Environmental Protection Agency	Jul 10 - Mar 11 Phase 3 Extended pumping & pilot plant testing	457,249.65
7/5/2011	Department of Water Resources	Jul-Sep 10 Phase 3 Extended pumping & pilot plant testing	176,669.10
7/25/2011	Moulton Niguel Water District	Custom WUE bill inserts with MNWD logo	435.00
7/22/2011	City of San Clemente	Custom WUE bill inserts with San Clemente logo	163.12
7/15/2011	South Coast Water District	Custom WUE bill inserts with SCWD logo	141.37
7/7/2011	Irvine Ranch Water District	May 2011 Residential WUE rebate program	56,600.00
7/29/2011	Bureau of Reclamation	Apr-Jun 11 Residential & Commercial Smartimer	12,329.15
7/1/2011	State Water Resource Control Board	Dec 10 - Feb 11 Smartimer rebate funding program	63,188.95
7/11/2011	Golden State Water Company	Mar 11 & May 11 Smartimer rebate program	189.00
7/1/2011	City of San Clemente	May 2011 Smartimer rebate program	450.00
7/5/2011	2 Checks	May 2011 Smartimer rebate program	189.00
7/6/2011	City of Westminster	May 2011 Smartimer rebate program	27.00
7/8/2011	2 Checks	May 2011 Smartimer rebate program	306.00
7/12/2011	City of Newport Beach	May 2011 Smartimer rebate program	54.00
7/18/2011	2 Checks	May 2011 Smartimer rebate program	234.00
7/22/2011	City of Huntington Beach	May 2011 Smartimer rebate program	108.00
7/8/2011	Western Municipal Water District	MET GM workgroup assistance from Malcolm Pirnie phase 2 (FY 10-11)	7,000.00
7/28/2011	City of Anaheim	MET GM workgroup assistance from Malcolm Pirnie phase 2 (FY 10-11)	1,000.00

Municipal Water District of Orange County
REVENUE / CASH RECEIPT REPORT
July 2011

MISCELLANEOUS REVENUES

<u>Date</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>
7/1/2011	Western Municipal Water District	Strategic assistance on MET issues	4,000.00
			<u>TOTAL MISCELLANEOUS REVENUES \$ 1,659,782.99</u>
			<u>TOTAL REVENUES \$ 15,223,315.80</u>



Kevin P. Hunt, General Manager



Phil Letrong, Treasurer

**Municipal Water District of Orange County
Disbursement Approval Report
for the month of August 2011**

3b

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
	ACWA/Joint Powers Insurance Authority	
M005-071911	October 2011 - September 2012 General liability insurance	80,860.00
	***Total ***	80,860.00
	Adapt Consulting, Inc	
1443B	Promotional items for Water Awareness	3,346.52
	***Total ***	3,346.52
	Hunter T. Cook	
072111	May - July 2011 Coastal retiree health benefit	1,200.00
	***Total ***	1,200.00
	Federal Express Corporation	
7-555-53136	6/30/11 Delivery charges	44.49
7-563-01846	7/8/11 Delivery charges	43.92
7-570-89961	7/13/11, 7/14/11, 7/18/11 Delivery charges	49.59
	***Total ***	138.00
	Foodcraft Coffee & Refreshment	
5-505657	7/14/11 Coffee/tea supplies	203.98
	***Total ***	203.98
	Fry's Electronics	
18186356	7/26/11 Computer supplies	111.26
	***Total ***	111.26
	Johnson & Turner Ptg. Co, Inc	
6275-01	Painting and repair of water damage for WEROC N. EOC	2,875.00
	***Total ***	2,875.00
	Jungle Promotions	
523892	5000 Water awareness bracelets to promote - Water: Do More With Less campaign	1,021.19
	***Total ***	1,021.19

**Municipal Water District of Orange County
Disbursement Approval Report
for the month of August 2011**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
	<i>Noah's Cleaning Service</i>	
073011	July 11 Bi-Monthly cleaning service for WEROC N. EOC and S. EOC	190.00
	***Total ***	190.00
	<i>The Orange County Register</i>	
7003-JUN11	Publish notice of Public Hearing for Urban Water Management Plan	184.00
130001836-2011	Annual subscription renewal	260.13
	***Total ***	444.13
	<i>Orange County Water District</i>	
10006	June 2011 Office expense, postage and copies	14,537.29
	***Total ***	14,537.29
	<i>Office Solutions</i>	
I-00239856	7/8/11 Office supplies	172.65
I-00244148	7/22/11 Office supplies	717.10
	***Total ***	889.75
	<i>Orange County Printing</i>	
100848	Water Use Efficiency bill inserts for City of Tustin	1,133.53
	***Total ***	1,133.53
	<i>Patricia Kennedy Inc.</i>	
2543-A	August 2011 Plant maintenance	214.00
	***Total ***	214.00
	<i>Pinnacle Radio Inc.</i>	
16277	Repair of WEROC radio repeater	4,825.57
	***Total ***	4,825.57
	<i>Signature Awards</i>	
16236	7/21/11 Water Policy dinner crystal globe for speaker	129.41
	***Total ***	129.41

**Municipal Water District of Orange County
Disbursement Approval Report
for the month of August 2011**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
	<i>SPS Data Communications</i>	
00071102	Parts and labor to secure network server rack to wall	300.00
	***Total ***	300.00
	<i>Staples Advantage</i>	
8019194250	6/10/11 Office supplies	18.05
	***Total ***	18.05
	<i>So. Cal. Water Committee</i>	
070711	July 2011 - June 2012 Annual membership	850.00
	***Total ***	850.00
	<i>Top Hat Productions</i>	
82499	7/7/11 Catering for WUE Workgroup meeting	434.77
	***Total ***	434.77
	<i>Toyo Landscaping Co.</i>	
5922E	Trim and remove excess canes on wisterias and install cross wires	550.00
5824	Patio cleaning	100.00
	***Total ***	650.00
	<i>The Westin South Coast Plaza</i>	
072111A	Final payment for Water Policy dinner on 7/21/11	6,025.21
	***Total ***	6,025.21
	<i>James C. Barker, P.C.</i>	
105-0711	July 2011 Federal legislative advocacy services	7,000.00
	***Total ***	7,000.00
	<i>Diehl, Evans & Company, LLC</i>	
1024796	First interim billing for audit of F/Y 10/11 Financial statements	5,000.00
	***Total ***	5,000.00

**Municipal Water District of Orange County
Disbursement Approval Report
for the month of August 2011**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
	<i>Discovery Science Center</i>	
063011MWDOC	June 2011 School program	9,144.22
	***Total ***	9,144.22
	<i>Malcolm Pirnie, Inc.</i>	
0393580	June 2011 Consulting services on MET issues	8,337.00
0393683	2/21/11 - 7/17/11 Professional services for MET Member Agency workgroup	1,421.00
0394347	3/8/11 - 7/17/11 Consulting services for Alternative Project Delivery workshop for SOCOD Desal project	16,920.00
	***Total ***	26,678.00
	<i>Nossaman LLP</i>	
386310	June 2011 Legal services	3,500.00
	***Total ***	3,500.00
	<i>A and N Technical Services, Inc.</i>	
JUN2011PS5	June 2011 Professional services for Reserve Sustainability project	21,190.00
	***Total ***	21,190.00
	<i>Coastal Groundwater Consulting</i>	
122	5/4/11 - 7/25/11 Groundwater Age Project: Radium Isotope analyses for SOCOD Desal project	1,000.00
122B	5/4/11 - 7/25/11 Tracer Release experiment for SOCOD Desal project	4,000.00
	***Total ***	5,000.00
	<i>Geoscience Support Services</i>	
1274-11-04	June 2011 Groundwater modeling for SOCOD Desal project	46,974.00
1273-10-05	June 2011 Regional Water Quality Control Board compliance sampling for SOCOD Desal project - Phase 3	1,827.00
	***Total ***	48,801.00
	<i>MBC Applied Environmental Sciences</i>	
20393	6/14/11 Toxicity testing for SOCOD Desal project	4,200.00
	***Total ***	4,200.00

**Municipal Water District of Orange County
Disbursement Approval Report
for the month of August 2011**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
	<i>Quality Signs</i>	
6824	Sign explaining red rocks at Doheny beach for SOCOD Desal project	1,114.63
	***Total ***	1,114.63
	<i>Separation Processes, Inc</i>	
6231	June 2011 Pilot Test facility operations for SOCOD Desal project	27,754.67
6232	June 2011 Pretreatment study for SOCOD Desal project	12,515.10
	***Total ***	40,269.77
	<i>AquaFicient Consulting</i>	
02-026	June 2011 Landscape Performance Certification program funded by IRWD and MET	1,500.00
	***Total ***	1,500.00
	<i>Bemus Landscape Inc.</i>	
214023	February 2011 Smartscape Landscape Incentive program	2,500.00
	***Total ***	2,500.00
	<i>Chang's Landscaping Service</i>	
18-20,22,25,26-CHANG	May - June 2011 Smartscape Landscape Incentive program	15,000.00
	***Total ***	15,000.00
	<i>ConserVision Consulting, LLC</i>	
LPCP-183A	June 2011 Consulting services for Landscape Performance Certificate program	8,041.50
	***Total ***	8,041.50
	<i>Glen's Landscape</i>	
Various	May & June 2011 Smartscape Landscape Incentive program	26,883.05
	***Total ***	26,883.05
	<i>Illumiscapes Total Land Care</i>	
LB-03, LB-12	June - July 2011 Smartscape Landscape Incentive program	4,996.05
	***Total ***	4,996.05

**Municipal Water District of Orange County
Disbursement Approval Report
for the month of August 2011**

<i>Invoice#</i>	<i>Vendor / Description</i>	<i>Amount to Pay</i>
	<i>Peggy McClure</i>	
C-0811	July 2011 Consulting services for conservation database	787.50
	***Total ***	787.50
	<i>Ritz Carlton</i>	
SAB7722	Hotel program rebate incentive for installation of 422 HETs	42,200.00
	***Total ***	42,200.00
	<i>Terra Firma Landscape Management Inc.</i>	
4447-4448	May 2011 Smartscape Landscape Incentive program	5,000.00
	***Total ***	5,000.00
	<i>Townsend Public Affairs, Inc.</i>	
7096	July 2011 State & Federal legislative advocacy services	10,000.00
	***Total ***	10,000.00
	<i>URS Corporation Americas</i>	
4752254	June 2011 Professional services for Industrial Process Water Use Reduction program	3,445.00
	***Total ***	3,445.00
	Total	<u>412,648.38</u>

**Municipal Water District of Orange County
Disbursement Ratification Report
for the month of July 2011**

Check #	Date	Vendor # Invoice/CM #	Name / Description	Net Amount
122908	7/7/11	FINNEG 063011	Joan Finnegan June 2011 Business expense	176.73
			***Total ***	176.73
122909	7/7/11	OUWERK 053111	Jessica H. Ouwerkerk April - May 2011 Business expense	1,286.46
			***Total ***	1,286.46
122910	7/7/11	SDG&E 7768-JUN11	SDG & E 5/23/11 - 6/22/11 Electrical service for SOCOD Desal project - Phase 3 operations	5,404.95
			***Total ***	5,404.95
122911	7/11/11	ATTEOC 8200-JUN11 4492-JUN11 0532-JUN11	AT&T June 2011 N. EOC telephone expense June 2011 S. EOC telephone expense June 2011 N. EOC Dedicated phone line	179.87 265.42 72.12
			***Total ***	517.41
122912	7/11/11	BARBCO JUN2011	Brett Barbre June 2011 MET Director's compensation	2,216.20
			***Total ***	2,216.20
122913	7/11/11	DICKCO/DICKEK JUN2011	Larry Dick June 2011 MET Director's compensation	2,216.20
122914		063011	June 2011 Business expense	204.32
			***Total ***	2,420.52
122915	7/11/11	FOLEYJ JUN2011	John V. Foley June 2011 MET Director's compensation	2,216.20
			***Total ***	2,216.20
122916	7/11/11	ROYCE 063011	Ed Royce Sr. June 2011 Business expense	162.20
			***Total ***	162.20

**Municipal Water District of Orange County
Disbursement Ratification Report
for the month of July 2011**

Check #	Date	Vendor # Invoice/CM #	Name / Description	Net Amount
122917	7/11/11	SECOVA 07000307312311	Secova July 2011 Health insurance for Director Royce	125.00
			***Total ***	125.00
122918	7/11/11	SILVER 070111	Sliver-Script July 2011 Prescription insurance for Director Royce	69.00
			***Total ***	69.00
12919	7/11/11	THOMAS 063011	Jeffery Thomas June 2011 Business expense	243.54
			***Total ***	243.54
122920	7/11/11	TIMEWA 5210-JUL11 3564-JUL11	Time Warner Cable July 2011 Telephone and internet expense June 2011 Telephone expense for 4 analog fax lines	1,228.78 122.94
			***Total ***	1,351.72
122921	7/15/11	ACKERM JUN2011	Linda Ackerman June 2011 MET Director's compensation	2,216.20
			***Total ***	2,216.20
122925	7/15/11	BOFANA 4118-JUN11	Bank of America NA June 2011 Various credit card expenses (see attached sheet for details)	416.03
			***Total ***	416.03
122927	7/15/11	CORPPA 1769-JUN11	Corporate Payment Systems June 2011 Various credit card expenses (see attached sheet for details)	1,922.57
			***Total ***	1,922.57
122937	7/15/11	FRAZIE 063011	Leah Frazier June 2011 Business expense	5.12
			***Total ***	5.12

**Municipal Water District of Orange County
Disbursement Ratification Report
for the month of July 2011**

Check #	Date	Vendor # Invoice/CM #	Name / Description	Net Amount
122940	7/15/11	GRECOW 062311	Warren Greco May - June 2011 Business expense	165.15
			***Total ***	165.15
122941	7/15/11	OUWERK 063011	Jessica H. Ouwerkerk June 2011 Business expense	382.24
			***Total ***	382.24
122942	7/15/11	HARRIS 060911	Cathy Harris May 2011 Business expense	20.68
			***Total ***	20.68
122943	7/15/11	HOMED1 7785-JUN11	Home Depot Credit Services Office maintenance supplies	41.83
			***Total ***	41.83
122944	7/15/11	HUNTKE 06/28/11	Kevin Hunt June 2011 Business expense	117.32
			***Total ***	117.32
122945	7/15/11	IKONOF 5018973379	Ikon Office Solutions July 2011 Copier lease	747.05
			***Total ***	747.05
122949	7/15/11	JACOBI 063011 071511	Lee Jacobi June 2011 Business expense July 2011 Business expense	48.45 22.20
			***Total ***	70.65
122957	7/15/11	DINHPA 063011	Patrick Dinh June 2011 Business expense	30.60
			***Total ***	30.60
122958	7/15/11	RAMIRE 063011	Sergio Ramirez June 2011 Business expense	34.68
			***Total ***	34.68

**Municipal Water District of Orange County
Disbursement Ratification Report
for the month of July 2011**

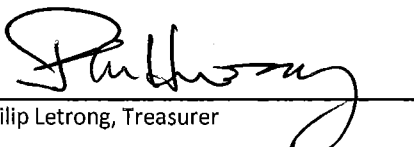
Check #	Date	Vendor # Invoice/CM #	Name / Description	Net Amount
122959	7/15/11	SANTAM MAY2011	<i>Santa Margarita Water District</i> May 2011 SCP operation surcharge	25,824.14
			***Total ***	25,824.14
122964	7/21/11	CONSER LPCP-181	<i>ConserVision Consulting, LLC</i> March 2011 Consulting services for Landscape Performance Certificate program - Check lost re-issued	8,147.25
		LPCP-182	April 2011 Consulting services for Landscape Performance Certificate program - Check lost re-issued	7,557.75
			***Total ***	15,705.00
122968	7/21/11	STAPL1 4362-JUL11	<i>Staples Credit Plan</i> 6/29/11 Office supplies for WEROC	114.33
			***Total ***	114.33
122970	7/29/11	CATALI 0005961	<i>Catalina Island Conservancy</i> July 2011 WEROC radio repeater site lease	1,282.21
			***Total ***	1,282.21
122972	7/29/11	IRONMO DUL9198	<i>Iron Mountain</i> July 2011 Storage/retrieval of archived documents	737.22
			***Total ***	737.22
122976	7/29/11	METWAT 7028	<i>Metropolitan Water District</i> May 2011 Water deliveries	14,105,874.82
			***Total ***	14,105,874.82
122979	7/29/11	SPRINT 320982721-083	<i>Sprint</i> July 2011 WEROC cell phone expense	150.45
			***Total ***	150.45
122982	7/29/11	PUBLI1 21411-AUG11	<i>Public Storage</i> August 2011 Storage rent for unit E034	331.00
			***Total ***	331.00

**Municipal Water District of Orange County
Disbursement Ratification Report
for the month of July 2011**

<i>Check #</i>	<i>Date</i>	<i>Vendor # Invoice/CM #</i>	<i>Name / Description</i>	<i>Net Amount</i>
122983	7/29/11	SANTAM JUN2011	Santa Margarita Water District June 2011 SCP operation surcharge	28,093.58
			***Total ***	28,093.58
			Total Check Amount	<u>14,200,472.80</u>
			Total Void Amount	<u>15,705.00</u>



 Kevin P. Hunt, General Manager



 Philip Letrong, Treasurer

I.M.P.A.C. Government Services (Cal Card) Statement Detail
Statement Date: June 22, 2011
Payment Date: July 15, 2011

Date	Description	Amount
<u>Phil's Card</u>		
5/27/2011	Computer supplies	\$ 37.15
5/31/2011	Computer supplies	86.85
6/20/2011	Computer supplies	364.28
	Subtotal	\$ 488.28
<u>Karl's Card</u>		
5/26/2011	Cookies for Managers' meeting	\$ 40.83
5/26/2011	Government Finance Officers Association Annual conference in San Antonio, TX from May 22-25, 2011 - Accommodations for P. Letrong	371.28
6/1/2011	Write-on magnetic ribbon for WEROC EOC whiteboards - 2 each - Returned	(80.00)
6/1/2011	Book purchase - Desalination of Seawater	84.50
6/7/2011	WEROC's ETWD staff appreciation luncheon	198.49
6/13/2011	CUWCC Business Management Practices Reporting workshop in San Marcos, CA on Apr. 6, 2011 - Refund of registration for M. Baum-Haley	(35.00)
6/16/2011	Harbor Association of Industry & Commerce meeting in Long Beach, CA on Jun. 30, 2011 - Registration for K. Seckel & R. Bell	80.00
6/17/2011	Three-tier rolling cart for WEROC	65.24
6/20/2011	MET Rate Issue Group meeting in Sacramento, CA on Jun. 21, 2011 - Airfare for D. Cordero	419.40
	Subtotal	\$ 1,144.74
<u>Kevin's Card</u>		
5/25/2011	Legislative activities in Washington, DC from May 21-24, 2011 - Accommodations for Director Barbre	\$ 50.93 ¹
5/29/2011	UPS delivery charges for Board & Committee packets - May 5, 2011 - Refund	(25.05)
6/5/2011	UPS delivery charges for Board & Committee packets - May 26, 2011	68.93
6/12/2011	UPS delivery charges for Board & Committee packets - Jun. 2, 2011	60.71
6/18/2011	Pre-employment skills assessment testing from Society for H.R. Management - Refund	(87.75)
6/19/2011	UPS delivery charges for Board & Committee packets - Jun. 8 & 14, 2011	135.11
6/21/2011	Administration staff development lunch	86.67
	Subtotal	\$ 289.55
	Total	\$ 1,922.57

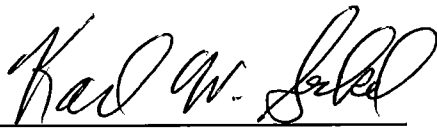
¹ Director Barbre reimbursed MWDOC \$50.93

Bank of America VISA Statement Detail
Statement Date: June 27, 2011
Payment Date: July 15, 2011

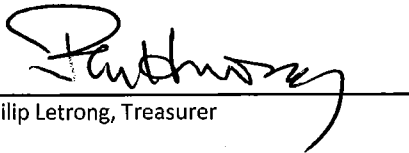
<u>Posting Date</u>	<u>Description</u>	<u>Amount</u>
5/28/11 - 6/27/11	Meals for K. Hunt's meetings on various dates	416.03
	Total	<u>\$ 416.03</u>

**Municipal Water District of Orange County
GM Approved Disbursement Report (1)
for the month of July 2011**

Check #	Date	Vendor # Invoice/CM #	Name / Description	Net Amount
122948	7/15/11	ISDOC 062411	<i>Independent Special Districts of OC</i> Reimburse ISDOC for luncheon receipts collected through MWDOC's PayPal account	277.93
			***Total ***	277.93
122962	7/15/11	UNIVER 149617	<i>Universal Laser, Inc.</i> Toner cartridges	237.05
			***Total ***	237.05
122966	7/21/11	MCCLUR PI000021	<i>Peggy McClure</i> June 2011 Consulting services for conservation database	4,410.00
			***Total ***	4,410.00
Total Disbursement Amount				<u>4,924.98</u>



Kevin P. Hunt, General Manager



Philip Letrong, Treasurer

(1) For disbursements that did not make the cut-off of previous month's Disbursement Approval report. Disbursements are approved by GM for payment and need A & F Committee ratification.



Municipal Water District of Orange County
Consolidated Summary of Cash and Investment
 June 2011

3C

Street Address:
 18700 Ward Street
 Fountain Valley, California 92708

Mailing Address:
 P.O. Box 20895
 Fountain Valley, CA 92728-0895

(714) 963-3058
 Fax: (714) 964-9389
 www.mwdoc.com

Joan C. Finnegan
 President

Jeffery M. Thomas
 Vice President

Brett R. Barbre
 Director

Wayne A. Clark
 Director

Larry D. Dick
 Director

Susan Hinman
 Director

Ed Royce, Sr.
 Director

Kevin P. Hunt, P.E.
 General Manager

MEMBER AGENCIES

- City of Brea
- City of Buena Park
- East Orange County Water District
- El Toro Water District
- Emerald Bay Service District
- City of Fountain Valley
- City of Garden Grove
- Golden State Water Co.
- City of Huntington Beach
- Irvine Ranch Water District
- Laguna Beach County Water District
- City of La Habra
- City of La Palma
- Mesa Consolidated Water District
- Moulton Niguel Water District
- City of Newport Beach
- City of Orange
- Orange County Water District
- City of San Clemente
- City of San Juan Capistrano
- Santa Margarita Water District
- City of Seal Beach
- Serrano Water District
- South Coast Water District
- Trabuco Canyon Water District
- City of Tustin
- City of Westminster
- Yorba Linda Water District

District investments and cash balances are held in various funds designated for certain purposes as follows:

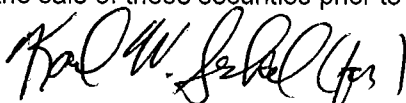
Fund	Book Value	% of Portfolio
Designated Reserves		
General Operations	1,563,282	12.48%
Grant & Project Cash Flow	1,000,000	7.98%
Election Expense	500,000	3.99%
Building Repair	<u>350,000</u>	<u>2.79%</u>
Total Designated Reserves	3,413,282	27.24%
Restricted Reserve for OPEB	500,000	3.99%
General Fund	28,558	0.23%
Water Fund	6,336,340	50.58%
Conservation Fund	142,758	1.14%
Desalination Feasibility Study Fund	522,861	4.17%
WEROC Fund	20,887	0.17%
Trustee Activities Fund	1,563,366	12.48%
Total	12,528,052	100.00%


The funds are invested as follows:

Term of Investment	% of Portfolio	Book Value	Market Value
Cash	0.91%	46,479	\$ 46,479
Short-term investment			
• LAIF	56.78%	7,898,769	7,898,769
• OCIP	9.42%	1,021,007	1,021,007
Long-term investment			
• Federal Agency Issues	11.57%	1,252,599	1,253,030
• Misc. Securities	18.58%	2,012,198	2,032,097
• Certificates of Deposit	2.74%	297,000	303,477
Total	100.00%	\$12,528,052	\$12,554,859

The average number of days to maturity/call as of June 30, 2011 equaled 271 and the average term for the portfolio totaled 493 days. The average yield to maturity is 1.17%, calculated on a 365-day basis. During the month, the District's average daily balance was \$17,176,267. Funds were invested in Federal Agency Issues, Certificates of Deposit, Negotiable CD's, Miscellaneous Securities, the Local Agency Investment Funds (LAIF) and the Orange County Investment Pool (OCIP) during the month of June.

The \$26,807 difference between the book value and the market value at June 2011 represents the exchange difference if all investments had been liquidated on that date. Since it is the District's practice to "buy and hold" investments till maturity, the market values are a point of reference, not an indication of actual loss or gain. There are no current plans or cash flow requirements identified in the near future that would require the sale of these securities prior to maturity.


 Kevin P. Hunt
 General Manager

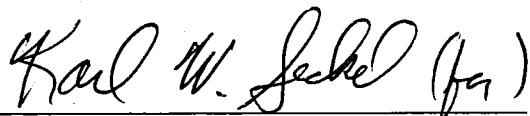

 Phil Letrong
 Treasurer

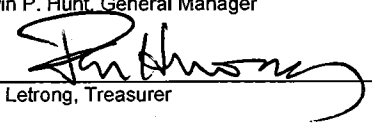
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Portfolio Management
Portfolio Summary
June 30, 2011

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Mat./Call	YTM/C 360 Equiv.	YTM/C 365 Equiv.
Federal Agency Issues - Coupon	250,000.00	251,040.00	252,599.25	2.02	1,827	68	2.968	3.009
Certificates of Deposit - Bank	297,000.00	303,476.69	297,000.00	2.38	1,335	727	2.379	2.412
Local Agency Investment Funds	7,898,768.61	7,898,768.61	7,898,768.61	63.28	1	1	0.442	0.448
Miscellaneous Securities - Coupon	2,000,000.00	2,032,097.50	2,012,198.14	16.12	1,722	1,506	3.336	3.382
Federal Agency Issues - Step-up	1,000,000.00	1,001,990.00	1,000,000.00	8.01	1,826	117	1.627	1.650
Orange County Investment Pool	1,021,006.74	1,021,006.74	1,021,006.74	8.18	1	1	1.108	1.123
Investments	12,466,775.35	12,508,379.54	12,481,572.74	100.00%	493	271	1.155	1.171
Cash								
Passbook/Checking (not included in yield calculations)	46,479.32	46,479.32	46,479.32		1	1	0.000	0.000
Total Cash and Investments	12,513,254.67	12,554,858.86	12,528,052.06		493	271	1.155	1.171

Total Earnings	June 30 Month Ending	Fiscal Year To Date	Fiscal Year Ending
Current Year	13,630.32	204,349.24	204,349.24
Average Daily Balance	17,176,266.66		
Effective Rate of Return	0.97%		

We certify that this report reflects the cash and investments of the Municipal Water District of Orange County and is in conformity with the Government Code requirements and the District Investment Policy and Guidelines in effect at the time of investment. The Investment Program herein shown provides sufficient cash flow liquidity to meet the next six month's estimated expenditures. The source for the market values are from Union Bank.

 (for) 8-4-11
 Kevin P. Hunt, General Manager

 8-4-11
 Phil Letrong, Treasurer

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Portfolio Management
Long-Term Portfolio Summary
June 30, 2011

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Mat./Call	YTM/C 360 Equiv.	YTM/C 365 Equiv.
Federal Agency Issues - Coupon	250,000.00	251,040.00	252,599.25	7.09	1,827	68	2.968	3.009
Certificates of Deposit - Bank	297,000.00	303,476.69	297,000.00	8.34	1,335	727	2.379	2.412
Miscellaneous Securities - Coupon	2,000,000.00	2,032,097.50	2,012,198.14	56.49	1,722	1,506	3.336	3.382
Federal Agency Issues - Step-up	1,000,000.00	1,001,990.00	1,000,000.00	28.08	1,826	117	1.627	1.650
Investments	3,547,000.00	3,588,604.19	3,561,797.39	100.00%	1,727	949	2.750	2.789

Total Earnings	June 30 Month Ending	Fiscal Year To Date	Fiscal Year Ending
Current Year	8,192.28	129,613.65	129,613.65

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Portfolio Management
Long-Term Portfolio Details - Investments
June 30, 2011

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM/C 360	YTM/C 365	Days to Mat./Call	Maturity Date
Federal Agency Issues - Coupon												
3136FRCT8	20110307-006	FNMA		03/07/2011	250,000.00	251,040.00	252,599.25	3.250	2.968	3.009	68	03/07/2016
Subtotal and Average			252,621.60		250,000.00	251,040.00	252,599.25		2.968	3.009	68	
Certificates of Deposit - Bank												
36161ND39	20100910-001	GE Money Bank		09/10/2010	200,000.00	201,940.00	200,000.00	1.400	1.381	1.400	802	09/10/2013
939379W90	20080123-008	Chase Bank		01/23/2008	97,000.00	101,536.69	97,000.00	4.500	4.438	4.500	572	01/23/2013
Subtotal and Average			297,000.00		297,000.00	303,476.69	297,000.00		2.379	2.412	727	
Miscellaneous Securities - Coupon												
06051GED7	20101014-003	Bank of America Corp		10/14/2010	250,000.00	252,035.00	256,727.38	3.700	3.274	3.320	1,523	09/01/2015
46625HHR4	20101123-004	JP Morgan		11/23/2010	250,000.00	256,662.50	256,509.69	3.400	2.663	2.700	1,454	06/24/2015
59217GAD1	20110225-005	Met Life Global		02/25/2011	500,000.00	506,210.00	502,459.85	3.125	2.966	3.007	1,655	01/11/2016
61747YCT0	20110309-007	Morgan Stanley		03/09/2011	500,000.00	495,285.00	498,833.68	3.450	3.460	3.508	1,585	11/02/2015
90261XFY3	20100610-010	UBS Financial Services, Inc		06/10/2010	500,000.00	521,905.00	497,667.54	3.875	3.965	4.020	1,294	01/15/2015
Subtotal and Average			2,012,313.54		2,000,000.00	2,032,097.50	2,012,198.14		3.336	3.382	1,506	
Federal Agency Issues - Step-up												
3133712G0	20100929-002	FHLB		09/29/2010	500,000.00	500,200.00	500,000.00	1.250	1.233	1.250	90	09/29/2015
3136FHTN5	20090521-005	FNMA		05/21/2009	500,000.00	501,790.00	500,000.00	2.050	2.022	2.050	143	05/21/2014
Subtotal and Average			1,000,000.00		1,000,000.00	1,001,990.00	1,000,000.00		1.627	1.650	117	
Total and Average			3,561,935.15		3,547,000.00	3,588,604.19	3,561,797.39		2.750	2.789	949	

Report Ver. 7.3.2

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Portfolio Management
Short-Term Portfolio Summary
June 30, 2011

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Mat./Call	YTM/C 360 Equiv.	YTM/C 365 Equiv.
Local Agency Investment Funds	7,898,768.61	7,898,768.61	7,898,768.61	88.55	1	1	0.442	0.448
Orange County Investment Pool	1,021,006.74	1,021,006.74	1,021,006.74	11.45	1	1	1.108	1.123
Investments	8,919,775.35	8,919,775.35	8,919,775.35	100.00%	1	1	0.518	0.525
<hr/>								
Cash								
Passbook/Checking (not included in yield calculations)	46,479.32	46,479.32	46,479.32		1	1	0.000	0.000
Total Cash and Investments	8,966,254.67	8,966,254.67	8,966,254.67		1	1	0.518	0.525
<hr/>								
Total Earnings	June 30 Month Ending	Fiscal Year To Date		Fiscal Year Ending				
Current Year	5,438.04	74,735.59		74,735.59				

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Portfolio Management
Short-Term Portfolio Details - Investments
June 30, 2011

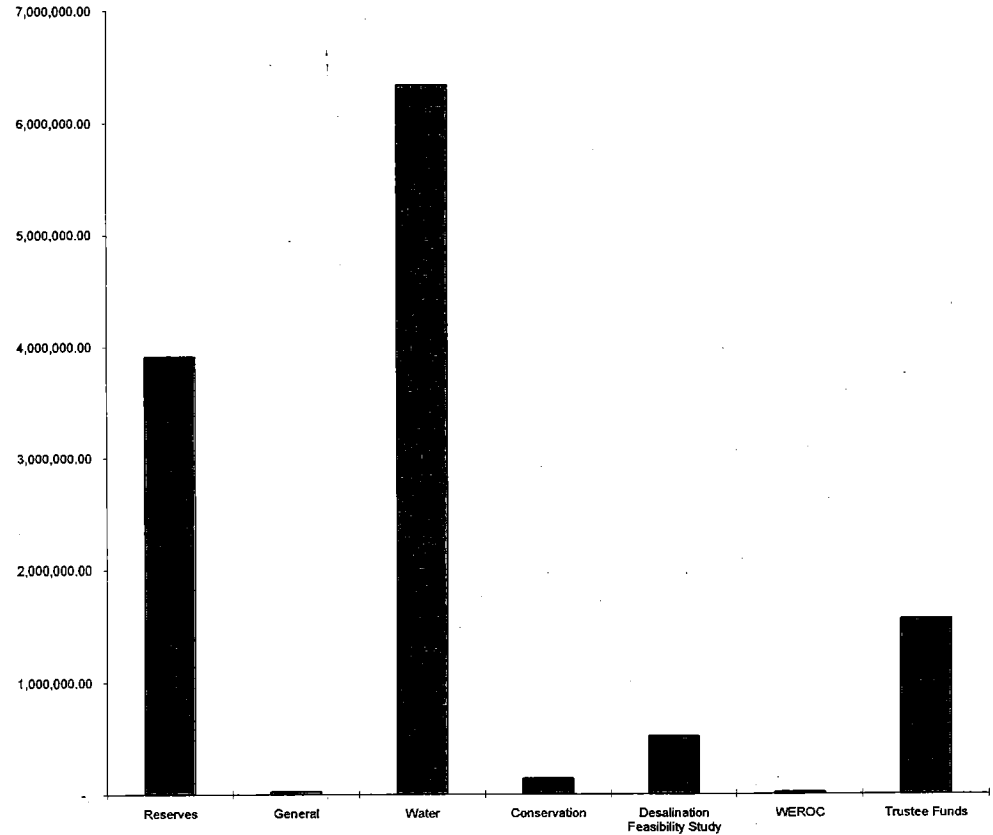
CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM/C 360	YTM/C 365 Mat/Call	Days to Maturity Date
Local Agency Investment Funds											
SYS000000001LAI	000000001LAI	Local Agency Investment Fund			7,898,768.61	7,898,768.61	7,898,768.61	0.448	0.442	0.448	1
Subtotal and Average			12,209,601.94		7,898,768.61	7,898,768.61	7,898,768.61		0.442	0.448	1
Orange County Investment Pool											
SYSOCIP	OCIP	County of Orange		06/29/2005	1,021,006.74	1,021,006.74	1,021,006.74	1.123	1.108	1.123	1
Subtotal and Average			1,020,701.83		1,021,006.74	1,021,006.74	1,021,006.74		1.108	1.123	1
Total and Average			13,614,331.51		8,919,775.35	8,919,775.35	8,919,775.35		0.518	0.525	1

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Portfolio Management
Short-Term Portfolio Details - Cash
June 30, 2011

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM/C 360	YTM/C 365	Days to Mat/Call
Passbook/Checking Accounts											
SYS00000CHK-GEN	00000CHK-GEN	Bank of America		07/01/2010	45,979.32	45,979.32	45,979.32	0.000	0.000		1
SYSZ0000PCV-GEN	Z0000PCV-GEN	Petty Cash		07/01/2010	500.00	500.00	500.00	0.000	0.000		1
		Average Balance	0.00								1
Total Cash and Investments			13,614,331.51		8,966,254.67	8,966,254.67	8,966,254.67	0.518	0.525		1

Cash and Investments at June 30, 2010

<u>ALLOCATION</u>	<u>AMOUNT</u>	<u>%</u>
MWDOC		
Designated Reserves		
General	\$ 1,563,282	12.48%
Grant & Project Cash Flow	1,000,000	7.98%
Election Expense	500,000	3.99%
Building Repair	350,000	2.79%
Total Designated Reserves	3,413,282	27.24%
Restricted Reserves for O&S	500,000	3.99%
General	28,558	0.23%
Water	6,336,340	50.58%
Conservation	142,758	1.14%
Desalination Feasibility Study	522,861	4.17%
WEROC	20,887	0.17%
TOTAL MWDOC	\$ 10,964,686	87.52%
TRUSTEE ACTIVITIES		
AMP Sales Admin	\$ 6,010	0.05%
RPOI	1,320,869	10.54%
Urban Water Management Plan	236,488	1.89%
TOTAL TRUSTEE ACTIVITIES	\$ 1,563,366	12.48%
TOTAL CASH & INVESTMENTS	\$ 12,528,052	100.00%



Municipal Water District of Orange County
WATER USE EFFICIENCY PROJECTS
Cash Flow as of 7/31/11

3d

	Jul 2011	Aug 2011	Sep 2011	Oct 2011	Nov 2011	Dec 2011	Jan 2012	Feb 2012	Mar 2012	Apr 2012	May 2012	Jun 2012	TOTALS
Cash - Beginning Balance	\$ 142,757.79	\$ 133,585.86	\$ 133,585.86	\$ 133,585.86	\$ 133,585.86	\$ 133,585.86	\$ 133,585.86	\$ 133,585.86	\$ 133,585.86	\$ 133,585.86	\$ 133,585.86	\$ 133,585.86	
REVENUES:													
BUREC	12,329.15												\$ 12,329.15
City of Anaheim, Brea, Buena Park													-
City of Fountain Valley, Fullerton													-
City of Garden Grove, Huntington Beach	198.00												198.00
City of La Palma, La Habra, Newport Bch	54.00												54.00
City of Santa Ana, San Clemente	522.00												522.00
City of San Juan Capistrano	234.00												234.00
City of Tustin, Westminster	27.00												27.00
City of Orange, DWR	99.00												99.00
East Orange County Water District													-
El Toro Water District	36.00												36.00
Golden State Water Company	189.00												189.00
Irvine Ranch Water District	56,600.00												56,600.00
Laguna Beach County Water District													-
Mesa Consolidated Water District													-
Metropolitan Water District													-
Moulton Niguel Water District, NRCS	162.00												162.00
MWDOC													-
Santa Margarita Water District													-
Serrano Water District	108.00												108.00
South Coast Water District	198.00												198.00
State Water Resources Control Board	63,188.95												63,188.95
Yorba Linda Water District													-
Trabuco Canyon Water District													-
Miscellaneous Revenues													
Interest Revenue													-
Total Revenues	133,945.10	-	-	-	-	-	-	-	-	-	-	-	\$ 133,945.10
EXPENDITURES:													
A&N Technical services, Autumn Print													\$ -
Aquaficient, ABG Mrktg, Bryton Printing	1,500.00												1,500.00
Bemus, Brad Lancaster	5,000.00												5,000.00
CA Lndscpe Contractor, Chang's Lndscp	7,500.00												7,500.00
Conservation Consulting, LLC, Earthco	6,513.75												6,513.75
Electric Gas Industries Assoc., Fortech	3,997.60												3,997.60
Federal Express, Glen's Landscaping	4,942.60												4,942.60
Geotivity, Hotel Program participant													-
Malcolm Pirnie Inc.													-
Metropolitan Water District	86,836.12												86,836.12
Mission RCD	21,604.46												21,604.46
Raftelis Financial Consultants													-
Prudential Overall Supply, Rajan Brown													-
Sierra Analytical Labs, Spero Strategies													-
Terra Firma, Turf Removal, URS Corp													-
Wade Landscaping													-
Waterwise Consulting, Inc.	5,222.50												5,222.50
Miscellaneous Expenses													
Interest Expense													-
Total Expenditures	143,117.03	-	-	-	-	-	-	-	-	-	-	-	\$ 143,117.03
Cash - Ending Balance	\$ 133,585.86	\$ 133,585.86	\$ 133,585.86	\$ 133,585.86	\$ 133,585.86	\$ 133,585.86	\$ 133,585.86	\$ 133,585.86	\$ 133,585.86	\$ 133,585.86	\$ 133,585.86	\$ 133,585.86	



CONSENT CALENDAR ITEM

August 17, 2011

To: Board of Directors

**From: Administration & Finance Committee
Directors Thomas, Royce and Barbre**

**Subject: CSDA Fall Conference
Monterey, CA
October 10-13, 2011**

STAFF RECOMMENDATION

Staff recommends the Board of Directors consider authorizing appropriate staff and Directors' attendance at the CSDA fall conference.

COMMITTEE RECOMMENDATION

Committee concurred with staff recommendation.

SUMMARY

Hotel	\$779 (@ 4 nights)
Flight	\$270 (American via LAX/MRY)
Registration	\$525
Approx	\$1600 / per person (minimum)



2011 CSDA Annual Conference & Exhibitor Showcase

The leadership conference for special districts.

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Schedule

October 10 – 13, 2011 Monterey Marriott Hotel & Monterey Conference Center



Monday

9:00 – 11:00 a.m. (optional)

Special District Administrator (SDA) Exam – by the Special District Leadership Foundation – must be scheduled prior to conference)

9:00 a.m. – 4:00 p.m. (optional)

Pre-Conference Workshop #1: Special District Leadership Academy Module 1: Governance Foundations

Leadership of most Special Districts know that the more strategic they are in their planning, the better off they are in dealing with future challenges and issues. This course is taught by THE trainer of strategic plans for Special Districts in California, Brent Ives. Attendees will understand the who, what, why, and how of a proper and practical strategic plan. If there is one project that will help a District with a number of big-picture and directional issues, it's a strategic plan.

Earn SDRMA CIPs
\$225 Member \$300 Non-member

9:00 a.m. – 4:00 p.m. (optional)

Pre-Conference Workshop #2: Effective Strategic Planning for Your Special District

\$225 Member \$300 Non-member

12:00 – 5:00 p.m. (11:00 a.m. check-in) (optional)

CSDA Annual Golf Tournament Black Horse Golf Course

\$125 includes golf with cart, range, lunch and prizes!



Exhibitor Information
Why should you exhibit?



Sponsorship Information
Name Recognition and Exposure.



Keynote Speaker: Libby Gill on CSDA Conference

The annual conference always gives me something I can use in my role as a Board Member.

Michael Seaman, Director Fulton-El Camino Recreation & Park District

1:30 – 4:30 p.m. (optional)

The Elkhorn Slough Safari and Moss Landing Harbor District Tour Includes transportation to/from hotel and boat tour on the Elkhorn Slough Safari

Only registered CSDA conference attendees or registered guests are eligible to attend.

\$48.00 for conference attendees

6:00 – 8:00 p.m.

CSDA Conference Kickoff Reception

(All attendees welcome.)

Tuesday

9:00 – 10:45 a.m.

Opening Keynote Presentation and Continental Breakfast

"The Power of Great Relationships" by Tim Sanders Tim Sanders, a former Yahoo! Executive, is a corporate consultant and bestselling author of *Love is the Killer App*, *The Likeability Factor*, and *Saving the World at Work*.

Tim Sanders speaks for strong business relationships, both internal and external. His relevant point of view makes him one of the most in demand keynote speakers on the conference and convention circuit. His company, Deeper Media, conducts research on business trends, new media and human behavior. He has valuable experience in cutting-edge businesses, sales and marketing. Tim was the Chief Solutions Officer at Yahoo! and later their Leadership Coach. Tim also created and led the Yahoo! ValueLab, an in-house "think tank."

11:00 a.m. – 12:00 p.m. (Breakout Sessions)

What Every Public Agency Should Know About the Prevailing Wage

Contractor Compliance and Monitoring, Inc.

New changes in prevailing wage laws and regulations require constant updating. Agencies who collect and monitor certified payrolls or operate a labor compliance program can get the most up to date information, forms, and changes.

Update on Proposition 218 and the Impacts to Local Governments

Best Best & Krieger

This presentation will provide an update of the most recent legislation implementing and court decisions interpreting Proposition 218 and the impacts of such legislation and court decisions on taxes, assessments, fees and charges imposed by local agencies.

Navigating the CEQA Process with Your Attorney and Consulting Team – From Selection of the Environmental Document and Public Review to Project Approval

Best Best & Krieger, Rancho California Water District and LSA Associates

This session will provide an overview of the California Environmental Quality Act (CEQA) review process from the perspective of the special district and its attorney and consultant team. The speakers will highlight the common dilemmas and concerns associated with selecting the appropriate environmental document, the public review process, project approval, and coordination of regulatory permits through example projects and experiences. The presentation will emphasize ways in which the project team can improve communication and efficiency during the environmental review process while still recognizing the practicality of real life budgetary and timing pressures.

Power, Position, Influence: Leading with Courage and Power

Novato Fire Protection District

Power – Position – Influence covers the following necessary elements to be able to lead with power: Mission- Vision-Values; Patterns of Dependence; Trust - Desire – Fear; Sources of Power; Influence Strategies; The science behind all leadership Political, Influence & Management Models. Furthermore this presentation covers the three legs of politics; power, position, and influence. Each leg requires an in-depth understanding and is often considered separate but in reality is very much interconnected.

SB90 State Mandated Cost Revenue for Special Districts

Nichols Consulting and Local Government Consultants

Informational meeting on State of California reimbursement to Special Districts through SB90/State Mandated Cost Process. Describe activities to be reimbursed and likely dollar amounts for : 1) Brown

Act Agenda Preparation 2) Election Costs - Absentee Ballots 3) LAFCO, etc.

AB 1234 Required Ethics Training (Part 1)

Meyers Nave (attendees must attend parts 1 & 2 to receive completion certificate) Earn SDRMA CIPs
Under AB 1234, California law mandates ethics training for elected and appointed officials. For newly elected and appointed officials, the requirement is to receive this training within one year of assuming office. Thereafter, recertification is required every two years from the date of your last training. This two-part training session will fulfill your duty to comply with the State law mandate and a certificate of completion will be issued to each attendee following the completion of both sessions.

12:00 – 1:45 p.m.

Exhibitor Showcase Grand Opening & Lunch

2:00 – 3:15 p.m.

Super Session: "Inspiring High-Passion and High-Performance at All Levels of Your Organization"

by Libby Gill

An entertainment industry veteran, Libby is now an internationally respected executive coach, brand strategist and bestselling author. Her proven "Clarify, Simplify & Execute" process inspires individuals and organizations to maximize their "Leadership DNA," build high-passion, high-performance teams and increase employment engagement.

3:30 – 4:30 p.m. (Breakout Sessions)

Good Governance Principles for Boards: Best Practices and Problem Areas for Board Dynamics

BHI Management Consulting

All board members want to do the right things to serve their public by moving the organizational mission forward. This seminar carefully examines the role of the Board in an honest and different way, from the viewpoint of self-examination with the perspective of experienced public servants to optimize how we can serve the public. This seminar helps Board members better understand their role, provides a different perspective to Board performance, looks at the relationship with staff and the executive, examines the pitfalls of Boards making decisions with the wrong motivations, helps Board members achieve their goals.

Creative Options for Delivering Public Works Projects: Design/Build and Public-Private Partnerships

Hanson Bridgett, LLP

The terms "design/build" and "public-private partnerships" are appearing with increasing frequency in discussions of ways to rebuild our nation's public infrastructure. The design/build method of procurement provides an innovative approach to obtaining synergy in the design and construction processes. PPP's are sometimes posited as a magic panacea for the financial and contracting challenges public agencies face when trying to build new infrastructure. It is important that public officials, and those who advise them, educate themselves about these methods, which can provide effective alternatives for constructing and financing public infrastructure.

Financial Accountability: Good Decisions are Based on Good Information

James Marta & Company, Certified Public Accountants

Understanding the board's role in monitoring fiscal reporting and controls. How can the board fulfill its role of fiscal accountability? What information should management be providing to the board? What questions should the board ask? How do you know what questions to ask? What should you be asking your consultants (financial auditor, investment advisor, broker, etc.)

Exceptional Public Outreach: Best Practices & Examples You Can Use in Your District

Eckery Associates and Novato Fire Protection District

This topic covers the steps necessary to have a comprehensive internal and external communication plan that focuses on integrating approach to disseminating education, information and receiving feedback from the communities that we serve. The following elements for such a plan were necessary and therefore will be discussed: Organizational Branding, Web Page design, Social Media, PSA's, Emergency notifications, Community Newsletters, Surveys, Print adds, Internal newsletters, etc.

Strategic Workforce Management: More than Counting Heads

CPS Human Resource Services

Go beyond succession planning and create a long term plan to develop and manage an optimal

workforce for your organization today and into the future. This presentation will give you the tools and techniques to proactively manage your workforce on an on-going basis so you are prepared for the inevitable fluctuations in your workforce and the labor market. Using this approach to workforce management, you can lead your organization through a systematic process to ensure the right people are in the right seats at the right time. In this interactive session, we will present a Strategic Workforce Management Model that will take you from Strategy to Data Collection and Analysis, Gap Analysis, Gap Closing Strategies and Evaluation. We will explore how to be more strategic with your workforce plan and management, examine each of the steps in our model, and present free tools that you can use at each stage. You will walk away from the presentation with over 30 practical tools and templates that you can use and adapt for your organization.

AB 1234 Required Ethics Training (Part 2)

Meyers Nave (attendees must attend parts 1 & 2 to receive completion certificate) Earn SDRMA CIPs
The two-part training covers general ethics principles and state laws related to: personal financial gain by public servants; conflicts of interest, bribery and nepotism; gift, travel and mass-mailing restrictions; honoraria, financial interest disclosure and competitive bidding; prohibitions on the use of public resources for personal or political purposes; the Political Reform Act; The Brown Act open meeting law; The California Public Records Act.

5:30 – 7:00 p.m.

President's Reception in the Exhibit Hall

(All attendees welcome.)

Wednesday

8:00 – 8:30 a.m.

SDRMA Annual Meeting

8:30 – 9:00 a.m.

SDRMA Sponsored Full Plated Breakfast (All attendees welcome.)

9:00 – 10:45 a.m.

SDRMA General Session/Safety Awards/Keynote

Don McMillan – "The 3 Keys to Leadership" Sponsored by SDRMA

In this time of change, business leaders must demonstrate an unprecedented level of passion, determination, foresight, dedication and fearlessness. In "The 3 Keys to Leadership," Don will share how to ramp up your leadership style and make effective changes.

11:00 a.m. – 12:00 p.m. (Breakout Sessions)

Understanding the Tort Claims Process

SDRMA, Low, Ball & Lynch Earn SDRMA CIPs

This presentation will discuss what is a "Claim for Damages"? Is a letter from an attorney a Claim? An individual presents a repair bill to your agency for payment, what is the proper response? Does a Board have to formally reject every claim? How long does someone have to file a claim against a public entity? These are some of the issues that will be addressed in this presentation.

Understanding Board Member & District Liability (Part 1) SDRMA Earn SDRMA CIPs

This presentation will discuss the role of the Board and the individual Board members. When is a Board member acting as a "Public Official"? When are they not? Can Board members be held individually liable for their actions? Mr. Timoney will review specific sections of the California Government Code that define and outline the Boards legal duty and functions.

Workers' Compensation Updates & Volunteer Coverage

SDRMA, York Insurance Services Group Earn SDRMA CIPs

This presentation will discuss the current status of the California Workers' Compensation system and volunteer coverage. Are volunteers considered "employees"? Should your agency provide workers' compensation coverage for "volunteers"? Can anyone be a volunteer? Do you need to track the hours "worked" by the volunteers? What is the benefit of providing workers' compensation coverage for volunteers?

Public Works Projects: Minimizing Risks & Reducing Costs – Proven Methodologies

Bergman & Dacey

This one hour program will focus on how every construction project presents a public entity with certain risks: political, pragmatic, and financial. R.I.S.C. (Research, Initiative, Selection, Contracts) is a comprehensive method that blends pragmatic problem solving with applicable legal principles to achieve fair and economically reasonable results.

Bridging the Gap Between Your District and the Capitol

CSDA Legislative Department

Learn how to partner with CSDA's legislative team in order to strengthen the voice of special districts on critical issues that impact your agency. Gain valuable insight into the legislative process and equip yourself with the tools that CSDA offers your district to stay informed and engaged in the State Capitol. This is a great opportunity to meet and ask questions to CSDA's in-house lobbyists.

Funding Mission-Critical Capital Projects: A Panel Discussion

CSDA Finance Corporation

Expert consultants from the CSDA Finance Corporation are joined by senior staff from three special districts in a panel discussion. Hear how these districts found solutions to funding their capital projects in challenging times.

12:00 – 1:30 p.m. Lunch on your own

12:00 – 1:30 p.m.

Optional Lunch & Keynote: The Significance of Special District Governments in the Local Economy

– A Census Perspective – *Steve Owens, US Census Bureau (advance registration required)*

1:30 – 3:00 p.m.

Exhibitor Showcase Finale - Dessert /Grand Prizes

3:15 – 4:15 p.m. (Breakout Sessions)

Communication Protocols for Board & Staff

Liebert Cassidy Whitmore

Do your staff members and board members speak the same language? This interactive workshop will discuss guidelines and practical tips that will assist the Board of Directors, General Manager and staff members with effective communications. We will also discuss how certain legalities can impact your agency. Remember, communication is key, so learn how to use it to your advantage.

Understanding Board Member & District Liability (Part 2) – SDRMA Earn SDRMA CIPs

This presentation will discuss the role of the Board and the individual Board members. When is a Board member acting as a "Public Official"? When are they not? Can Board members be held individually liable for their actions? Mr. Timoney will review specific sections of the California Government Code that define and outline the Boards legal duty and functions. (part 2)

Proposition 26: What it Requires and How to Protect Your Agency

Kronick Moskovitz Tiedemann & Girard and Eco: Logic Engineering

This program is designed to provide attendees with a detailed description of the provisions of Proposition 26. Enacted this November, Proposition 26 changed the definition of what constitutes a tax. Now many exactions that we previously thought were fees may be taxes subject to voter approval.

Risk Identification & Scenario Mitigation Planning

BHI Management Consulting Earn. SDRMA CIPs

A District that wants to be best prepared must know what risks and vulnerabilities face them. This seminar discusses a methodology for agencies to identify potential risks in their future considering the broad set of potentialities, properly analyze those, rank them and deal with those ranking highest in a comprehensive and deliberate way. This seminar is helpful for all Districts, but is particularly useful for those who strategic plan well yet wonder if they have considered all potential areas of vulnerability.

Management Discussion & Analysis - Effectively Communicating Results

James Marta & Company, Certified Public Accountants

This session not only helps you understand what is required to be included in your management

discussion and analysis, but how to communicate results that demonstrates where your organization has been, where you stand now and expectations for the future. Using graphs and charts to better understand the financial trends and direction of the organization.

3:15 – 5:00 p.m.

Legislative Committee Meeting – limited seating available for non-committee members.

6:00 – 7:00 p.m.

Chapters Reception. CSDA Chapter of the Year Award will be presented. (All attendees welcome.)

7:00 – 9:00 p.m.

CSDA Awards Banquet and Entertainment

Entertainment by Robert Strong

Robert has been crisscrossing the world since 1985, entertaining audiences large and small, formal and casual, and everything in between! Recently voted "San Francisco's Funniest Prop Comedian" and the "Bay Area's Best Performer," Robert has appeared on CBS This Morning, performed for the U.S. Congress, and taken his act to more than 30 different countries.

Thursday

8:00 – 10:00 a.m. (Breakout Session)

CSDA Chapter's Roundtable (All attendees welcome.)

9:00 – 10:00 a.m. (Breakout Session)

Hiring and Keeping Great Employees

Liebert Cassidy Whitmore

Personnel is a District's greatest resource, but finding and keeping great employees isn't as easy as it seems. It's a tough job finding the perfect employee but sometimes it's an even tougher job keeping them. This session will overview the hiring process including screening, interviewing and reference checks. We will also discuss retention tips and strategies for keeping these employees.

The Electronic Workplace: Traps for the Unwary

Kronick Moskowitz Tiedemann & Girard

The sharp increase in electronic communication and the use of computers and new technology to conduct business has led to a unique set of concerns and questions for government agencies. What potential liabilities and pitfalls for public agencies are created by the rapidly increasing use of electronic communication and social media? Do you have to pay overtime to an employee who checks her blackberry in the evening? Can you fire an employee for making unflattering statements about his boss on his Facebook page? What issues under the First, Fourth, and Fourteenth Amendments to the U. S. Constitution do public agencies face as a result of increased use of electronic media in the workplace? These questions (and many more) will be answered in this informative seminar on the challenges faced by public agencies in following California and federal law as specifically applied to the unique issues created by the electronic workplace.

Fish, the Delta, and Your Water Supply

Best Best & Krieger and Hanson Environmental

In December 2010, a federal court ruled in favor of water users seeking to set aside a biological opinion designed to protect delta smelt. By May or June 2011, the same court is expected to rule on a federal biological opinion designed to protect salmon. The panel will address the impact of these two decisions and "interim remedies" that will follow. Dr. Hanson will discuss the status of efforts by the state and federal governments, environmental groups and water contractors to negotiate a long-term solution to the Delta issues via the "Bay-Delta Conservation Plan."

Tapping into the Network of State Infrastructure Financing Resources – *IBank, Clean Water RLF and the Drinking Water RLF*

"There are so many potential funding resources at the State level, that is can be overwhelming to local agency representatives. This panel will provide insight into state funding programs every agency should have on speed-dial."

Stop Playing Retaliation Roulette: How to Protect Your District From Employee Retaliation Claims

Best Best & Krieger. Earn SDRMA CIPs

Retaliation is one of the fastest growing area of employment claims by employees. The number of retaliation claims now exceeds discrimination claims filed with state and federal agencies. In part, this is because it is much easier to state and prove a claim of retaliation in employment than discrimination or harassment. Another factor is that retaliation is more common in these economic times where more employees are being laid off or having their hours and/or benefits reduced. Further, there are more legal bases to bring retaliation claims. This is particularly true for public agencies who face claims of violation of first amendment free speech rights and whistleblower claims (which will be two of the main types of claims discussed). The session will use both discussion of the law and new cases and hypotheticals with audience participation using power point and providing extensive written materials on the law and cases.

10:15 a.m. – 12:00 p.m.

CSDA Keynote Program & Closing Brunch

Ralph Heim, Public Policy Advocates and Pete Peterson, Davenport Institute for Public Engagement and Civil Leadership

Join us for a closing brunch as Pete Peterson, executive director of the Davenport Institute for Public Engagement and Civil Leadership shares "Public Engagement: The Vital Leadership Skill." CSDA Legislative Advocate Ralph Heim will also give attendees the most up-to-date information on the state of the state budget and special district revenues.



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About CSDA

The California Special Districts Association (CSDA) is a 501c(6), not-for-profit association that was formed in 1969 to ensure the continued existence of local, independent special districts.

For 40 years, CSDA has been offering its members cost-efficient programs and representation at the State Capitol and boasts a membership of over 1,000 organizations throughout California. We are the only statewide association representing all types of independent special districts including irrigation, water, park

General Information

[Register](#)

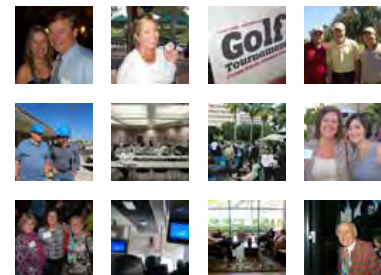
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Flickr Photostream



and recreation, cemetery, fire, police protection,
library, utility, harbor, healthcare and community
services districts...just to name a few.

CSDA Website

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A proud California Special Districts Alliance partner



CONSENT CALENDAR ITEM

August 17, 2011

To: Board of Directors

**From: Administration & Finance Committee
(Directors Thomas, Royce and Barbre)**

**Subject: AWWA (CA-NV Section)
Annual Fall conference
Reno, NV
October 17-20, 2011**

STAFF RECOMMENDATION

Staff recommends the Board of Directors consider authorizing appropriate staff and Directors' attendance at the AWWA annual conference.

COMMITTEE RECOMMENDATION

Committee concurred with staff recommendation.

SUMMARY

Hotel	\$79/night
Flight	\$294
Registration	\$435



Annual Fall Conference 2011: October 17th - 20th

Conference Hot Topics & Technical Program

Preliminary Technical Program
REGISTER NOW!

Hot Topics

- Customer Relations
- Environmental Compliance
- Emergency Planning
- Water Quality Analysis
- Water Management
- Backflow
- Desalination
- Safety
- Regulatory Updates
- Recycled Water

Conference Schedule

Monday, October 17, 2011	Wednesday, October 19, 2011
Registration 7:00 am - 4:00 pm	Registration 7:00 am - 4:00 pm
Governing Board Meeting 7:00 am - 7:45 am	Technical Tour TBD
CA-NV Committee Meetings 7:00 am - 7:00 pm	Technical Sessions 8:30 am - 5:00 pm
Welcome Membership Social 7:00 pm	Exhibitor Hosted Lunch 12:00 pm - 1:30 pm
Tuesday, October 18, 2011	
Registration	Exhibits 10:00 am - 3:00 pm

7:00 am - 4:00 pm	Prize Drawing
Technical Tour	1:00 pm
TBD	
Opening Session	Thursday, October 20, 2011
9:00 am - 10:00 am	Registration
	7:00 am - 3:00 pm
Awards Ceremony	Governing Board Meeting
10:00 am - 11:00 am	8:00 am - 12:00 pm
MAC Committee Meeting	Technical Tour - Regional Occupational Center
8:00 am - 9:00 am	8:00 am - 12:00 pm
Technical Sessions	Technical Programs
1:30 am - 5:00 pm	8:30am - 3:00 pm
Keynote Luncheon	Certification Exams
11:30 am - 1:00 pm	9:00am - 12:00 pm
YP Mixer	
5:00 pm - 6:30 pm	
Exhibits	
2:30 am - 7:00 pm	
Exhibitor Hosted Reception	
6:00 pm - 7:00 pm	
Prize Drawing	
6:00 pm	

Registration Options

Bulk Registrations - Now Available!
[CLICK HERE](#) for the registration form.

Is Your Utility sending more than 6 employees?
Take Advantage of this special offer!

- Buy 6 Full Registrations, Get 1 Free
(Total of 7 registrations)
- Buy 10 Full Registrations, Get 2 Free
(Total of 12 registrations)
- Buy 15 Full Registrations, Get 3 Free
(Total of 18 registrations)

[CLICK HERE](#) for the registration form.

**Please submit all employee information using the Bulk Registration Form and fax it to (909) 291-2107.
 You will receive a confirmation within 3 business days.**

Full Registration Includes:

- Three days of Technical Programs, your choice of over 150+ sessions
- Ticket for Opening Session and Exhibitor Hosted Luncheon
- Drink tickets for the Exhibitor Hosted Reception
- Entrance Ticket to Exhibit Hall

- A Prize Drawing Ticket
- Keynote Luncheon
- Coffee and Soda breaks, Conference Gift
- Post Conference Access to Technical Session Presentations
- Onsite Program
- **Qualifies for up to 18 Contact Hours!**

Register Today: [Register Online](#) or [Register by fax](#)

Tuesday One Day Registration Includes:

- Tuesday Technical Sessions
- Opening Session
- Keynote Luncheon
- Drink ticket for the Exhibitor Hosted Reception
- Exhibits/Prize Drawing Ticket
- Coffee and Soda breaks, Conference Gift
- Post Conference Access to Technical Session Presentations
- Onsite Program
- **Qualifies for up to 6 Contact Hours!**

Register Today: [Register Online](#) or [Register by fax](#)

Wednesday One Day Registration Includes:

- Wednesday Technical Sessions
- Exhibits/Prize Drawing Ticket
- Exhibitor Hosted Luncheon
- Coffee and Soda breaks, Conference Gift
- Post Conference Access to Technical Session Presentations
- Onsite Program
- **Qualifies for up to 7 Contact Hours**

Register Today: [Register Online](#) or [Register by fax](#)

Thursday One Day Registration Includes:

- Thursday Technical Sessions
- Coffee and Soda breaks, Commemorative Conference Pin
- Post Conference Access to Technical Session Presentations
- Onsite Program
- **Qualifies for up to 5 Contact Hours!**

Register Today: [Register Online](#) or [Register by fax](#)

The Education Package Includes:

- Tuesday/Wednesday or Wednesday/Thursday Technical Sessions
- Exhibits/Prize Drawing Tickets
- Conference Gift
- Post Conference Access to Technical Session Presentations
- Onsite Program
- Meals are not included
- **Qualifies for up to 12 Contact Hours!**

Register Today: [Register Online](#) or [Register by fax](#)

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Hotel & Travel Information

Conference Location:

Grand Sierra Resort and Casino

2500 E. 2nd Street

Reno, NV 89595

1-800-648-5080

\$79 per night (double occupancy)

Book your room online!

**It's not just a networking conference,
it's a Training Conference, You Can't Afford to Miss!**

When you propose a conference for approval, don't focus on how much you want to go; focus on what you will specifically bring back to the organization a return for the investment. Some specific details you'll need to identify include:

- **Session content**
 - Sessions that have particular relevance to your utility's or agency's work
 - Sessions focusing on current challenges affecting your utility or coverage area
 - Tools (Pipes, Tanks, Valves, etc.)
 - Technologies (SCADA, Work Order Systems, etc.)
 - **Vendor contacts**
 - Prior to the Conference, list the vendors which will be showcasing the tools and services you use or are evaluating for potential future use
 - The Exhibit Hall is your opportunity to compare competing tools and services
 - **Best practices**
 - Prior to Conference, list the technical sessions that will immediately benefit your department and organization
 - Also include the valuable information to be gained from the Keynote Speaker
-

You understand the importance of attending the CA - NV AWWA Spring Conference but your manager may not. Below are documents you may find useful to justify your attendance. Use these documents as templates to demonstrate the importance of your attending. Keep that content that makes sense for your specific Utility or Agency and omit the rest.

- [Customizable Manager's Letter](#)
 - [Benefits Worksheet](#)
-

When Conference is over, take the time to write down all that you have learned. One suggestion is to create a conference report. A conference report provides information that can be shared with people that did not attend the conference. Examples of information that can be included in your report are:

- General conference information
- Technical session summaries
- Exhibitor presentation summaries
- Ideas to be used upon returning from the conference

Many attendees work on the conference report while still at the conference or during their trip home. This is when the information is freshest in your mind, so it makes the report much easier to write.

Some attendees return home and put together a presentation which they give to their departments to summarize key information from the conference.

Sources:
*conferences.idug.org and
writingassist.com*

[Bulk Registration Form](#)
[Fall 11 Att Reg Form](#)
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Reno

California-Nevada Section

AFC 2011

REGISTER EARLY FOR BEST RATES

ANNUAL FALL CONFERENCE

OCTOBER 17-20, 2011

Attendee Registration Form

OCCUPATION CODES (please check one): WTR Water Utility CTR Contractor CNS Consultant MFG Manufacturer REF Manufacturer's Representative

DIS Distributor EDU Educator RES Research Laboratory FED Federal Government STA State Government

I am a speaker at this conference. Date _____ Time _____

Name (how you would like it to appear on your badge) _____

Title _____ Company _____

Address _____ City _____ State _____ Zip _____

Phone _____ Cell _____ Fax _____

Attendee Email _____ AWWA Member # _____

Type of Membership (check one) Individual Organization Operator/Admin. Utility I am a CWEA Member (same rate as CA-NV AWWA Member)

Complimentary Spouse/Guest (if attending) *Household members only. Does not include Water Industry Personnel. _____

Member Registration Fees	EARLY	PRE	ONSITE	Subtotals
	On or Before 8 / 19 / 11	On or Before 9 / 16 / 11	On or After 9 / 17 / 11	
<input type="checkbox"/> FULL REGISTRATION: Includes Keynote Luncheon & Exhibitor Hosted Lunch	\$435	\$485	\$565	\$ _____
<input type="checkbox"/> Tuesday One-Day: Includes Keynote Luncheon & Exhibit Hall Entrance	\$215	\$255	\$290	\$ _____
<input type="checkbox"/> Wednesday One-Day: Includes Exhibitor Hosted Lunch & Exhibit Hall Entrance	\$215	\$255	\$290	\$ _____
<input type="checkbox"/> EDUCATION PACKAGE #1 Tuesday/Wednesday Includes Technical Sessions & Exhibit Hall Entrance	\$230 No Meals	\$260 No Meals	\$290 No Meals	\$ _____
<input type="checkbox"/> EDUCATION PACKAGE #2 Wednesday/Thursday Includes Technical Sessions & Exhibit Hall Entrance	\$230 No Meals	\$260 No Meals	\$290 No Meals	\$ _____
<input type="checkbox"/> Thursday One-Day	\$ 120	\$150	\$190	\$ _____
<input type="checkbox"/> STUDENT - Must be full time Student	FREE	FREE	FREE	\$ FREE
<input type="checkbox"/> RETIREE REGISTRATION - Must be: 1) Retired from all gainful employment. 2) A member of AWWA for at least 15 years. 3) At least 60 years of age.	FREE No Meals	FREE No Meals	FREE No Meals	\$ FREE

- I am a "Young Professional" (YP)
- First Time Attendee
- I am a New AWWA Member

MEALS

If not included with registration fee

Keynote Luncheon \$50

Exhibitor Hosted Lunch \$50

Subtotal \$ _____

Regular Registration Fees (Non-Member Rates)	EARLY	PRE	ONSITE	Subtotals
	On or Before 8 / 19 / 11	On or Before 9 / 16 / 11	On or After 9 / 17 / 11	
<input type="checkbox"/> FULL REGISTRATION: Includes Keynote Luncheon & Exhibitor Hosted Lunch	\$515	\$575	\$655	\$ _____
<input type="checkbox"/> Tuesday One-Day: Includes Keynote Luncheon & Exhibit Hall Entrance	\$265	\$305	\$345	\$ _____
<input type="checkbox"/> Wednesday One-Day: Includes Exhibitor Hosted Lunch & Exhibit Hall Entrance	\$265	\$305	\$345	\$ _____
<input type="checkbox"/> EDUCATION PACKAGE #1 Tuesday/Wednesday Includes Technical Sessions & Exhibit Hall Entrance	\$280 No Meals	\$310 No Meals	\$340 No Meals	\$ _____
<input type="checkbox"/> EDUCATION PACKAGE #2 Wednesday/Thursday Includes Technical Sessions & Exhibit Hall Entrance	\$280 No Meals	\$310 No Meals	\$340 No Meals	\$ _____
<input type="checkbox"/> Thursday One-Day	\$160	\$195	\$230	\$ _____
<input type="checkbox"/> STUDENT - Must be full time Student	FREE No Meals	FREE No Meals	FREE No Meals	\$ FREE

SPECIAL EVENTS

Tues. Technical Tour \$35

Wed. Technical Tour \$35

Thur. Technical Tour \$35

Subtotal \$ _____

CONTACT HOURS

FREE
(I am an individual, operator or administrative AWWA member)

\$20.00
(My utility/organization is an AWWA member or I am not an AWWA member)

PAYMENT METHOD

Check # _____
Payable to CA-NV AWWA (U.S. funds)

PO# _____
Must be accompanied by a physical copy of the PO

Credit Card: Visa MC AMEX

Card No.: _____

Exp. Date: _____

Name on Card: _____

Authorized Signature: _____

Billing Zip Code: _____
Must be Zip Code in which your credit card statement is mailed

For copy of receipt, please write email address: _____

Please submit registration by September 16, 2011 for CPS (ERG)-Education Reimbursement Grant
ERG# _____ A minimum of 12 contact hours must be completed for ERG

PAYMENT INFORMATION

Registration Total: _____ Special Events Total: _____

Meal Total: _____ Contact Hours: _____

Total Amount Due: _____

Refund requests must be submitted in writing to the Section office by September 16, 2011. A \$50 administrative fee will be deducted from all refunds. **NO Refunds granted after September 16, 2011.** By submitting this form, you are consenting to having your photo taken at the event which may be used for future Section promotions.

PAYMENT & MAILING ADDRESS
CA-NV AWWA: 10574 Acacia Street, Suite D6,
Rancho Cucamonga, CA 91730, Phone: (909) 481-7200
Fax: (909) 291-2107 www.ca-nv-awwa.org



ACTION ITEM

August 17, 2011

TO: Board of Directors

FROM: **Planning & Operations Committee**
(Directors Royce, Clark, Hinman)

Kevin Hunt
General Manager

Staff Contact: Keith Lyon

SUBJECT: Allow an Exemption to the AMP Sales Agreement Capacity Restriction for Groundwater Producers Participating in In-lieu Replenishment

STAFF RECOMMENDATION

Staff recommends the Board of Directors waive the AMP flow exceedance restrictions on AMP agencies participating in the in-lieu replenishment storage program with OCWD due to temporary operational conditions to maximize In-lieu replenishment deliveries for future operations. The first use of this waiver would be through December 2011.

COMMITTEE RECOMMENDATION

Committee concurred with staff recommendation.

SUMMARY

Several AMP participating agencies are taking MET treated replenishment water In-lieu of pumping groundwater at the request of OCWD and MWDOC. The AMP Agreement capacity restrictions are limiting the volume of MET water that could be taken thereby limiting Orange County's ability to purchase MET's limited replenishment supplies. Temporary waiver of the AMP flow limitations would allow participating agencies to maximize In-lieu operations.

DETAILED REPORT

Due to restrictions on Delta pumping and SWP supply conditions, MET was forced to discontinue replenishment deliveries effective May 1, 2007, and this water type has not

been available until just recently in May 2011. Due to improved State Water Project conditions, MET's Board approved reinstating the availability of replenishment water on May 10, 2011. However, the availability was limited to 225,000 AF or the end of calendar year 2011, whichever ever comes first. The sum of orders by the MET Member Agencies for replenishment water exceeded the available 225,000 AF by about 75,000 AF – deliveries are basically on a first-come, first-served basis.

OCWD's Board approved purchasing up to 122,000 AF through a combination of Direct and In-lieu deliveries. There are currently 13 agencies participating at OCWD's request in In-lieu replenishment. Three of the agencies, EOCWD, Tustin & YLWD had to limit their MET flows and turn wells back on to avoid exceeding the AMP flow restrictions, which will limit the amount of In-lieu purchases. Temporary waiver of the AMP flow restrictions would allow agencies to maximize In-lieu replenishment deliveries while available from MET.

In-lieu replenishment is an important method for OCWD to purchase and store MET replenishment water into the Orange County groundwater basin when supplies are available. Agencies increase MET deliveries in-lieu of pumping groundwater thereby leaving water stored in the basin for future use. In-lieu replenishment can store water in the basin at the same time local supplies and/or MET Direct replenishment is being stored by percolation into the basin. After storing available local supplies, OCWD is maximizing delivery of untreated direct replenishment, but is relying on treated In-lieu deliveries through the Producers to be able to purchase up to the 122,000 AF target of Met replenishment water.

If the Board approves the variance, typically staff will seek concurrence from the AMP participants, and implement only after no objections are expressed by 45 days after the mailing of a notice. In this situation, staff would like to move as soon as possible to take advantage of MET replenishment while supplies are available. If some of the AMP agencies object, the variance for exceedance of the AMP limits would be revoked.

History of Waivers:

One of MWDOC's functions under the Proceeds Agreement for the Sale of the AMP to MET is to monitor the peak usage of the AMP by the participants to verify that they are remaining within their capacity allocations as of the date of the sale. If the capacity allocations are exceeded, MWDOC is required to assess the agency for the amount of capacity used in excess of the allocated capacity.

Previous waivers of assessment have been granted for a variety of reasons for Irvine Ranch WD in 1995, East Orange CWD in 1996, San Juan Capistrano in 1997, El Toro WD in 1997, 2001 & 2002, South Coast WD for the JTM in 2002 and 2005, and the In-lieu agencies in FY2005/06.



SOUTH ORANGE COASTAL OCEAN DESALINATION PROJECT

ACTION ITEM
August 17, 2011

TO: Board of Directors

FROM: **Planning & Operations**
(Directors Royce, Clark and Hinman)

Kevin Hunt
General Manager

Staff Contact: Karl Seckel

SUBJECT: **South Orange Coastal Ocean Desalination Project – Updated DRAFT MOU with South Coast Water District Regarding the Dana Point Ocean Desalination Plant Site**

STAFF RECOMMENDATION

Staff recommends that the Board authorize the General Manager to execute the updated MOU with South Coast Water District Regarding the Potential Use of a Portion of the San Juan Creek Property for Location of an Ocean Desalination Plant in a form substantially per the attached form, subject to approval of Legal Counsel and subject to approval by South Coast Water District.

COMMITTEE RECOMMENDATION

Committee concurred with staff recommendation.

SUMMARY

In April 2006, the MWDOC Board authorized execution of a Memorandum of Understanding (MOU) Between Municipal Water District of Orange County and South Coast Water District

Regarding the Potential Use of a Portion of the San Juan Creek Property for Location of an Ocean Desalination Plant. The MOU was viewed as an interim holding agreement between the two districts to allow coordination regarding the site for the ocean desalination project until such time as negotiation on the actual site lease occur. The discussions and issues for the actual site lease would be extensive and would take considerable time and effort to complete. Therefore, staff recommends continuing with the form of the Updated MOU now and leaving the more detailed negotiations to a later time.

The cost of the MOU and interim site lease was negotiated at a cost of \$5,000 per year and recently terminated in May 2011. Prior to termination, staff began discussions with South Coast Water District regarding an updated MOU. South Coast Water District is seeking approval from its Board for the updated MOU in the form attached with a continuing cost of \$5,000 per year. Staff recommends approval by the MWDOC Board as well.

Under the MOU, South Coast agrees to reserve the site, subject to their rights to continue their activities on the site, and to participate in MWDOC's study efforts and to keep MWDOC informed of any issues regarding the site. In the event South Coast considers leasing or selling the site to a third party, MWDOC will be given an opportunity to comment and consider submitting a competing offer. The cost to maintain the MOU is \$5,000 per year.

Attached is the proposed form of the Updated MOU.

Also attached is the prior form of the MOU for comparison purposes.

DRAFT UPDATED AUGUST 2011

MEMORANDUM OF UNDERSTANDING BETWEEN MUNICIPAL WATER DISTRICT OF ORANGE COUNTY AND SOUTH COAST WATER DISTRICT REGARDING THE POTENTIAL USE OF A PORTION OF THE SAN JUAN CREEK PROPERTY FOR LOCATION OF AN OCEAN DESALINATION PLANT

This Memorandum of Understanding (“MOU”) is entered into by and between the South Coast Water District (“SCWD”) and the Municipal Water District of Orange County (“MWDOC”) (collectively “Parties”) and is effective the 27th day of April, 2011 (“Effective Date”), as follows:

WHEREAS, SCWD and MWDOC previously entered into that certain MOU dated and effective April 27, 2006.

WHEREAS, per certain terms, SCWD agreed to reserve an area of property in the amount of five (5) acres for consideration in possible future use as a site for location of a desalination plant;

WHEREAS, due to the projected long-range water supply concerns throughout the Western United States, which will affect MWDOC and its member agencies, and due to improvements in local reliability that accrue from development of local resources, MWDOC has undertaken, in cooperation with Metropolitan Water District of Southern California (“MET”) and others, the study of an ocean desalination plant (“Project”) commonly referred to as the “South Orange County Ocean Desalination” (“SOCOD”) project;

WHEREAS, MWDOC plans to study various potential locations for the Project, including that portion of SCWD’s San Juan Creek Property located to the south of the existing wastewater lift station, which is approximately five (5) acres in size (“Site”);

WHEREAS, the current concept for the Project envisions that the breadth of the design would allow desalinated water to be supplied to a number of MWDOC member agencies in the South Orange County area, including SCWD;

WHEREAS, the Site is adjacent to San Juan Creek in the City of Dana Point, California, and may be an appropriate location for the Project due to its proximity to the Pacific Ocean;

WHEREAS, MWDOC has worked in cooperation with a coalition of its interested MWDOC member agencies (“SOCOD Participants Group”) to conduct numerous feasibility studies for the Project;

WHEREAS, SCWD, along with other MWDOC member agencies, would benefit from the reliability and availability of water from an ocean desalination source, if the same is developed in Orange County;

WHEREAS, an earlier “Memorandum of Understanding” covering these same issues and establishing similar rights and obligations was entered into by Parties in 2006 and expired by its terms on April 27, 2011, and the Parties desire to enter into a new MOU;

NOW, THEREFORE, SCWD and MWDOC agree as follows:

Section 1: SCWD is willing for the Site to be considered as a location for the Project. SCWD has participated in the SOCOD Participants Group and provided, along with MWDOC, administrative support for the SOCOD Participants Group and the Project. SCWD agrees to continue its support of MWDOC’s study of the Site for feasibility analysis. In its support of MWDOC’s study of the Site, SCWD has incurred and will continue to incur certain costs and expenses that have resulted in a benefit to MWDOC and its other member agencies. SCWD has requested, and MWDOC has agreed to fund, costs incurred by SCWD attendant to MWDOC’s feasibility studies of the Site in the amount of five thousand dollars (\$5,000) per year for a period of five (5) years (“Reserved Period”) from the Effective Date hereinabove stated. Payments shall be due annually on the anniversary of the Effective Date.

Section 2: In consideration of MWDOC’s efforts in conducting and funding a feasibility study of the Site, SCWD agrees to continue its planning efforts for the San Juan Creek Property and will make available to MWDOC during the Reserved Period five (5) acres within the Site (“Reserved Area”) for location of a water treatment plant for the Project. The exact location and dimensions of the Reserved Area to be used for the Project, if any, shall be approved by SCWD based on other potential uses for the Site.

Section 3: The Parties understand and agree that MWDOC’s interest in leasing the Reserved Area for the Project is dependent on a number of factors, including the results of the feasibility study of the Site currently underway. Based on its goals for the Project and information currently available to MWDOC, MWDOC represents that it anticipates meeting the following key milestones in the study and implementation of the Project during the Reserved Period:

KEY TASK	MILESTONE
1. Completion of Feasibility Studies and Publication of Project Report Document	Dec 2012
2. Formation of a JPA and Governance Structure to move the Project forward	July 2013
3. Start Reserved Area Lease Negotiations	July 2014
4. Completion of Project EIR/EIS	July 2015
5. Award of Construction Contract	July 2016
6. Start-up	July 2018

Section 4: During the Reserved Period, SCWD and MWDOC shall meet periodically and each party shall brief the other on the planning and development work each is undertaking for the Project and the remainder of the Site, as well as any new or proposed development or change in use of areas around the Site. During the periodic meetings, MWDOC shall keep SCWD apprised of the status of the Project, including with respect to the milestones listed above. The listed milestones represent estimated

dates rather than obligations, and failure to meet one or more milestones does not result in the termination of this MOU.

Section 5: MWDOC may terminate this MOU at any time upon 120-days written notice to SCWD. Funds due under Section 1, above, shall be paid on or before the end of the 120-day notice period and the amount of the payment shall be prorated for the time period covered. In the event SCWD determines, in its sole discretion, that the Project is not progressing at a rate or in a manner that indicates adequate progress toward the Milestones referenced above, SCWD may give MWDOC written notice of its intent to terminate this MOU. Following such notice, MWDOC may present to SCWD within 90 days: (1) a statement of its continued intent to proceed with development of the Project at the Reserved Area, (2) a report of the status of the Project, and (3) if necessary, revised Milestones for the Project. SCWD shall consider these materials in good faith, and both Parties shall meet to discuss termination of the MOU. Following a deliberation period of at least 30 days following such meeting, SCWD may terminate this MOU.

Section 6: If MWDOC determines that the Site is feasible and the Project moves forward, the terms of a lease for the Reserved Area, including the lease rate, shall be negotiated at a time mutually agreeable to the Parties and shall form the basis of a separate lease agreement. The Parties acknowledge that the lease rate will reflect fair market rent as determined at the time of the lease negotiations. Except as stated, this MOU is not intended to limit or otherwise restrict either of the Parties with respect to future lease rate negotiations.

Section 7: During the Reserved Period, SCWD agrees to consider in good faith MWDOC's determinations as to the feasibility of constructing the Project on the Site. MWDOC will share with SCWD upon request all results of feasibility studies, environmental documentation and other information related to the suitability of the Site for the Project. SCWD further agrees to participate in meetings and discussions regarding the use of the Site, and to allow for further studies of the Site that do not interfere with SCWD's continuing ownership, lease and/or use of the Site.

Section 8: During the Reserved Period and prior to any lease of the Reserved Area by MWDOC, SCWD may continue to consider all other uses of the Reserved Area, may continue the current use of the Reserved Area for leases on a month to month basis, or via leases otherwise consistent with this MOU, and may make decisions and undertake actions consistent with its rights and obligations as owner of the Reserved Area and party to this MOU.

Section 9: SCWD shall retain the right to comment on the Environmental Impact Report (EIR) for the Project and may participate in the permit process. MWDOC shall allow review of the screen check EIR by SCWD prior to circulation for public comment, and MWDOC shall consider in good faith all project mitigation options proposed by SCWD during the permit process. MWDOC shall consult with SCWD regarding the exterior design elements and general appearance of the Project, and MWDOC shall make reasonable efforts to coordinate the exterior design elements of the Project with other uses and proposed uses of the Site. This obligation is

independent of any aesthetic review conducted during environmental review or the permitting process for the Project.

Section 10: SCWD represents and MWDOC acknowledges that access to the Site from Pacific Coast Highway and Stonehill Drive, as currently configured, may change or become unavailable for the Project. Access is dependent on rights shared with the County of Orange/Orange County Flood Control District, and SCWD makes no representations or warranties about the continued availability of particular access routes to MWDOC or any other party. As SCWD's lessee, MWDOC's access to the Site will be derivative of SCWD's access rights over the levee road connected to Stonehill Drive through the City of San Juan Capistrano. MWDOC understands that obligations attendant to the use of the levee access road through the City of San Juan Capistrano may apply to the Project and are the responsibility of MWDOC.

Section 11: During the Reserved Period, if SCWD considers any commitment to lease the Reserved Area to any third party for a time period one (1) year or greater, SCWD will give written notice to MWDOC of the proposed lease and all material terms at least thirty (30) days before presentation of such lease to SCWD's Board for final approval. Except as stated in Section 12, SCWD agrees not to lease the Reserved Area for uses that would permanently impair the ability of MWDOC to use the Reserved Area for the Project.

Section 12: If SCWD considers any offer of purchase for the Site or the Reserved Area made by any third party, or any commitment to lease the Reserved Area to any third party for a term of four (4) years or greater, SCWD will give written notice to MWDOC of the proposed offer and all material terms at least one hundred twenty (120) days before presentation of such purchase/sale agreement or lease to SCWD's Board for final approval.

Section 13: The referenced time periods for advance notice to MWDOC are provided to allow MWDOC time to consider making a competing offer to SCWD. SCWD shall consider any competing offer by MWDOC in good faith.

Section 14: During the Reserved Period, MWDOC shall have the right to enter the Site to conduct tours, surveys, geotechnical investigations, and environmental work necessary for the study of the feasibility, permitting and environmental compliance attendant to the Project. MWDOC agrees to provide SCWD with verbal or written notice at least 48 hours before access is required. Such access shall not be unreasonably withheld.

Section 15: MWDOC represents, and SCWD acknowledges, that the likely method for further development and construction of the Project will be the creation of a Joint Powers Authority ("JPA") comprised of agencies with interests in and commitments to the Project. MWDOC may freely assign its rights and obligations under this MOU to such a JPA.

Section 16: The terms and conditions of this MOU may be modified by mutual written agreement of the parties.

Section 17: This MOU shall remain in effect during the five (5)-year Reserved Period terminating on April 27, 2016, unless otherwise terminated at an earlier date as provided herein.

As agreed to by the undersigned, duly authorized to execute this MOU:

Date _____

Date _____

By: _____

MICHAEL P. DUNBAR
General Manager
SCWD

By: _____

KEVIN P. HUNT
General Manager
MWDOC

Date _____

Date _____

By: _____

BETTY BURNETT
General Counsel

By: _____

RUSSELL G. BEHRENS
DANIEL J. PAYNE
General Counsel

(Insert May 2006 Executed MOU here)

**Memorandum of Understanding
Between Municipal Water District of Orange County and
South Coast Water District Regarding the Potential Use of a
Portion of the San Juan Creek Property for Location of an Ocean
Desalination Plant**

This Memorandum of Understanding ("MOU") is entered into by and between the South Coast Water SCWD ("SCWD") and the Municipal Water District of Orange County ("MWDOC") (collectively "Parties") and is effective the 27th day of April, 2006 ("Effective Date"), as follows:

Whereas, due to projected long-range water supply concerns throughout the Western United States, which will affect MWDOC and its member agencies, and due to improvements in local reliability that accrue from development of local resources, MWDOC has undertaken, in cooperation with Metropolitan Water District of Southern California ("MET") and others, the study of an ocean desalination plant ("Project");

Whereas, MWDOC plans to study various potential locations for the Project, including that portion of SCWD's San Juan Creek Property located to the south of the existing wastewater lift station, which is approximately 10 acres in size ("Site");

Whereas, the current concept for the Project envisions that the breadth of the design would allow desalinated water to be supplied to a number of MWDOC member agencies in the South Orange County area, including SCWD;

Whereas, the Site is adjacent to San Juan Creek in the City of Dana Point, California and may be an appropriate location for the Project due to its proximity to the Pacific Ocean;

Whereas, a portion of the Site is currently the subject of feasibility study by MWDOC for the Project;

Whereas, SCWD, along with other MWDOC member agencies, would benefit from the reliability and availability of water from an ocean desalination source, if the same is developed in Orange County;

Now, therefore, SCWD and MWDOC agree as follows:

Section 1: SCWD is willing for the Site to be considered as a location for the Project. SCWD has participated in discussions with MWDOC and agrees to continue its support of MWDOC's study of the Site for feasibility analysis. In its support of MWDOC's study of the Site, SCWD has incurred and will continue to

incur certain costs and expenses that have resulted in a benefit to MWDOC and its other member agencies. SCWD has requested, and MWDOC has agreed to fund, costs incurred by SCWD attendant to MWDOC's feasibility studies of the Site in the amount of five thousand dollars (\$5,000) per year for a period of five (5) years ("Reserved Period") from the Effective Date hereinabove stated. Payments shall be due annually on the anniversary of the Effective Date.

Section 2: In consideration of MWDOC's efforts in conducting and funding a feasibility study of the Site, SCWD agrees to continue its planning efforts for the San Juan Creek Property and will make available to MWDOC during the Reserved Period five (5) acres within the Site ("Reserved Area") for location of a water treatment plant for the Project. The exact location and dimensions of the Reserved Area to be used for the Project, if any, shall be approved by SCWD based on other potential uses for the Site.

Section 3: The Parties understand and agree that MWDOC's interest in leasing the Reserved Area for the Project is dependent on a number of factors, including the results of the feasibility study of the Site currently underway. Based on its goals for the Project and information currently available to MWDOC, MWDOC represents that it anticipates meeting the following key milestones in the study and implementation of the Project during the Reserved Period:

Key Task	Milestone
1. Completion of Feasibility Studies and Publication of Project Report Document	January 2007
2. Formation of a JPA and Governance Structure to Move the Project forward	June 2007
3. Start Reserved Area Lease Negotiations	July 2007
4. Completion of Project EIR/EIS	July 2009
5. Award of DBO Contract	August 2009
6. Start-up	July 2013

Section 4: During the Reserved Period, SCWD and MWDOC shall meet quarterly and each party shall brief the other on the planning and development work each is undertaking for the Project and the remainder of the Site, as well as any new or proposed development or change in use of areas around the Site. During the quarterly meetings, MWDOC shall keep SCWD apprised of the status of the Project, including with respect to the milestones listed above. The listed milestones represent estimated dates rather than obligations, and failure to meet one or more milestones does not result in the termination of this MOU.

Section 5: MWDOC may terminate this MOU at any time upon 120-days written notice to SCWD. Funds due under Section 1, above, shall be paid on or before the end of the 120-day notice period and the amount of the payment shall be prorated for the time period covered. In the event SCWD determines, in

its sole discretion, that the Project is not progressing at a rate or in a manner that indicates adequate progress toward the Milestones referenced above, SCWD may give MWDOC written notice of its intent to terminate this MOU. Following such notice, MWDOC may present to SCWD within 90 days (1) a statement of its continued intent to proceed with development of the Project at the Reserved Area, (2) a report of the status of the Project and (3) if necessary, revised Milestones for the Project. SCWD shall consider these materials in good faith, and both Parties shall meet to discuss termination of the MOU. Following a deliberation period of at least 30 days following such meeting, SCWD may terminate this MOU.

Section 6: If MWDOC determines that the Site is feasible and the Project moves forward, the terms of a lease for the Reserved Area, including the lease rate, shall be negotiated at a time mutually agreeable to the Parties and shall form the basis of a separate lease agreement. The Parties acknowledge that the lease rate will reflect fair market rent as determined at the time of the lease negotiations. Except as stated, this MOU is not intended to limit or otherwise restrict either of the Parties with respect to future lease rate negotiations.

Section 7: During the Reserved Period, SCWD agrees to consider in good faith MWDOC's determinations as to the feasibility of constructing the Project on the Site. MWDOC will share with SCWD upon request all results of feasibility studies, environmental documentation and other information related to the suitability of the Site for the Project. SCWD further agrees to participate in meetings and discussions regarding the use of the Site, and to allow for further studies of the Site that do not interfere with SCWD's continuing ownership, lease and/or use of the Site.

Section 8: During the Reserved Period and prior to any lease of the Reserved Area by MWDOC, SCWD may continue to consider all other uses of the Reserved Area, may continue the current use of the Reserved Area for leases on a month to month basis, or via leases otherwise consistent with this MOU, and may make decisions and undertake actions consistent with its rights and obligations as owner of the Reserved Area and party to this MOU.

Section 9: SCWD shall retain the right to comment on the EIR for the Project and may participate in the permit process. MWDOC shall allow review of the screen check EIR by SCWD prior to circulation for public comment, and MWDOC shall consider in good faith all project mitigation options proposed by SCWD during the permit process. MWDOC shall consult with SCWD regarding the exterior design elements and general appearance of the Project, and MWDOC shall make reasonable efforts to coordinate the exterior design elements of the Project with other uses and proposed uses of the Site. This obligation is independent of any aesthetic review conducted during environmental review or the permitting process for the Project.

Section 10: SCWD represents and MWDOC acknowledges that access to the Site from Pacific Coast Highway and Stonehill Drive, as currently configured, may not be available for the Project. Additional access to the Site from Stonehill Drive is currently under construction. Access is dependent on rights shared with the County of Orange/Orange County Flood Control District, and SCWD makes no representations or warranties about the continued availability of particular access routes to MWDOC or any other party. As SCWD's lessee, MWDOC's access to the Site will be derivative of SCWD's access rights over the levee road connected to Stonehill Drive through the City of San Juan. MWDOC understands that obligations attendant to the use of the levee access road through the City of San Juan may apply to the Project and are the responsibility of MWDOC.

Section 11: During the Reserved Period, if SCWD considers any commitment to lease the Reserved Area to any third party for a time period one (1) year or greater, SCWD will give written notice to MWDOC of the proposed lease and all material terms at least thirty (30) days before presentation of such lease to SCWD's Board for final approval. Except as stated in Section 12, SCWD agrees not to lease the Reserved Area for uses that would permanently impair the ability of MWDOC to use the Reserved Area for the Project.

Section 12: If SCWD considers any offer of purchase for the Site or the Reserved Area made by any third party, or any commitment to lease the Reserved Area to any third party for a term of 4 years or greater, SCWD will give written notice to MWDOC of the proposed offer and all material terms at least one hundred twenty (120) days before presentation of such purchase/sale agreement or lease to SCWD's Board for final approval.

Section 13: The referenced time periods for advance notice to MWDOC are provided to allow MWDOC time to consider making a competing offer to SCWD. SCWD shall consider any competing offer by MWDOC in good faith.

Section 14: During the Reserved Period, MWDOC shall have the right to enter the Site to conduct tours, surveys, geotechnical investigations, and environmental work necessary for the study of the feasibility, permitting and environmental compliance attendant to the Project. MWDOC agrees to provide SCWD with verbal or written notice at least 48 hours before access is required. Such access shall not be unreasonably withheld.

Section 15: MWDOC represents, and SCWD acknowledges, that the likely method for further development and construction of the Project will be the creation of a Joint Powers Authority ("JPA") comprised of agencies with interests in and commitments to the Project. MWDOC may freely assign its rights and obligations under this MOU to such a JPA.

Section 16: The terms and conditions of this MOU may be modified by mutual written agreement of the parties.

Section 17: This MOU shall remain in effect during the 5-year Reserved Period terminating on April 27 2011, unless otherwise terminated at an earlier date as provided herein.

As agreed to by the undersigned, duly authorized to execute this MOU:

Date June 1, 2006

By Michael P. Dunbar
Michael P. Dunbar
General Manager
SCWD

Date June 5, 2006

By Kevin P. Hunt
Kevin P. Hunt
General Manager
MWDOC

Date June 1, 2006

By: B. Burnett
Betty Burnett
District Counsel

Date June 2, 2006

By: Daniel J. Payne
Daniel J. Payne
General Counsel

ACTION ITEM

August 17, 2011

TO: Board of Directors

FROM: **Public Affairs & Legislation Committee**
(Directors Hinman, Dick, Clark)

Kevin Hunt
General Manager

Staff Contact: David Cordero

SUBJECT: ESTABLISHMENT OF LEGISLATIVE POSITIONS

COMMITTEE RECOMMENDATION

Committee recommends that the Board of Directors adopt the following positions:

- H.R. 2664 – Reauthorization of the Water Desalination Act of 1996 – **“SUPPORT IF AMENDED,”** and seek the inclusion of funding for ocean desalination.
- AB 849 (Gatto) -- Water Use Efficiency: Graywater Building Standards – **“SUPPORT”**

With respect to AB 849 (Gatto), this bill was presented to the Board of Directors at its July 20th meeting and there was uncertainty as to whether the committee had recommended a “Support” position. Staff was directed to listen to the audio recording from the committee meeting to ascertain what the committee ultimately recommended. Staff has since listened to the tape and confirmed that the committee did recommend a “Support” position on AB 849. As such, this bill has been brought back to the Board of Directors for consideration.

SUMMARY

Reauthorization of the Water Desalination Act of 1996

Background: On July 27, 2011, U.S. Representative Grace Napolitano (CA-38), the ranking member of the House Committee on Natural Resources, Water and Power Subcommittee, introduced H.R. 2664, the Reauthorization of Water Desalination Act of 2011. The bill reauthorizes the Desalination Act of 1996 and allocates \$2 million a year through 2016 for the operation, management and maintenance of facilities to carry out

research, development and demonstration activities to develop technologies and methods that promote brackish groundwater desalination.

Since 1996, projects or studies have been funded in more than half of the 50 states, with 38 projects being funded in California alone. Some of the programs' discoveries include determining how to dispose of saline wastewater, establishing uniform industry standards for common desalination components, funding "brackish" water projects to desalinate groundwater, discovering how to withdraw seawater from below the seafloor to minimize environmental damage, and developing reverse osmosis membrane pretreatment to improve desalination.

While H.R. 2664 would solely fund research, development, and demonstration projects that advance brackish groundwater desalination technology, staff believes the bill should at least be watched and perhaps opportunities explored for including funding for ocean desalination projects.

Status: H.R. 2664 has been referred to the Committee on Natural Resources and the Committee on Science, Space, and Technology. The bill is co-sponsored by Rep. Bob Filner (CA-51) from San Diego County and Ben Ray Lujan (NM 3) from New Mexico.

Recommended Position: ~~WATCH~~ Committee recommends "Support if Amended"

AB 849 (Gatto) – Water: Use Efficiency: Graywater Building Standards.

Summary: This bill would repeal the ability of a city, county, or other local agency to adopt building standards that prohibit the use of graywater. Local agencies would be able to adopt standards that differ from those adopted by the Department of Housing and Community Development but they could not be more restrictive than the state standard. An ordinance enacted pursuant to this authority would be required to include the local climatic, geological, or topographical conditions requiring different building standards.

Analysis: Existing law authorizes a city, county, or other local agency to adopt, after a public hearing and enactment of an ordinance or resolution, building standards that prohibit entirely the use of graywater, or building standards that are more restrictive than graywater building standards adopted by the Department of Housing and Community Development and published in the California Building Standards Code. AB 849 would repeal the authority of a city, county, or other local agency to adopt building standards that prohibit entirely the use of graywater and instead authorize the adoption of standards that differ from those adopted by the Department if certain conditions are met.

This bill seeks to eliminate barriers, in the form of local ordinances, which prohibit the installation and use of residential and commercial graywater systems in California. Graywater is defined as untreated wastewater, uncontaminated by toilet discharge or an unhealthy bodily waste, which is not a threat from unhealthful processing, manufacturing or operating wastes. It includes wastewater from bathtubs, showers, bathroom washbasins, clothes washers, and laundry tubs. It does not include kitchen sink or dishwasher wastewater. The ability for homeowners, businesses, and others to recover graywater onsite provides an opportunity to use an alternative water source for non-potable

applications. This helps to preserve potable water supplies for uses while decreasing the amount of energy needed to treat both drinking water and wastewater and to convey water from sources to users and back to treatment facilities.

According to the author, "...the Health and Safety code already allows local governments to set more stringent building standards if a finding can be made that the stricter standard is necessary. This bill would simply remove the ability of local governments to completely ban graywater use and ask that locals conform to the current standards to prove that a stricter standard is necessary in their locality." Allowing "local governments to apply stricter regulations to graywater or to ban graywater altogether...makes following standards difficult for both builders and private land owners who wish to utilize graywater as a means of water conservation in residential and commercial developments. In some cases, locals living in areas where graywater is banned have either resorted to using black water to water their lawns or use home-made graywater systems that are unregulated and do not necessarily meet state graywater standards. Local governments should not be able to opt out of a baseline standard for graywater as a means of water conservation."

Concerns that have been expressed previously about the use of graywater and graywater systems have focused primarily on potential health risks from exposure and ingestion of this untreated water source; unknown ecological impacts; water quality and public health threats posed by potential cross-connection and backflow into potable water systems; maintenance of graywater systems, ensuring the proper storage and use of graywater, and appropriate regulatory framework for protecting public health. These concerns have posed barriers to the implementation of the graywater standards set by the California Building Standards Commission (CBSC) as many local governments throughout the state have opted to restrict their use.

In 2008, SB 1258 (Lowenthal) was signed into law and required the Department of Housing and Community Development (HCD) to adopt building standards for graywater systems for residential indoor and outdoor use. HCD developed those standards and the CBSC adopted them in July 2009. In 2010, SB 518 (Lowenthal) was signed into law and required the CBSC to adopt, as specified, non-residential building standards for graywater systems for indoor and outdoor use. Those standards are still under development and are expected later this year.

Staff believes that graywater systems are a viable water use efficiency tool that can help reduce potable water consumption in California. There is merit to the argument that local governments should not be able to opt out of an established baseline standard for the use of graywater as a means of water conservation. Requiring local governments to adhere to the current state building standard rather than adopting a local ordinance to specifically regulate graywater would provide consistency for builders and private land owners alike who wish to utilize graywater in residential and commercial developments. The bill does provide local governments with the ability to adopt a stricter standard but they would have to demonstrate a need for that stricter standard in the community. Finally, while AB 849 does represent a threat to local control as local governments would no longer be able to completely prohibit graywater systems in their jurisdictions, it is worth noting that there is no opposition to the bill from local governments or their advocacy organizations such as the League of California Cities or California Association of Counties.

Status: This bill is scheduled to be heard in the Senate Committee on Transportation and Housing on June 21, 2011. It has also been referred to the Senate Committee on Environmental Quality.

Prior Votes: AB 849 has received unanimous, bi-partisan support in three prior votes:
Assembly Committee on Housing and Community Development – *Passed 7-0*
Assembly Committee on Local Government – *Passed 9-0*
Assembly Floor – *Passed 79-0*

Recommended Position: ~~WATCH~~. Committee recommends a “Support” position.

Attachments: 1) H.R. 2664
 2) AB 849 (Gatto)

112TH CONGRESS
1ST SESSION

H. R. 2664

To reauthorize the Water Desalination Act of 1996, and for other purposes.

IN THE HOUSE OF REPRESENTATIVES

JULY 27, 2011

Mrs. NAPOLITANO introduced the following bill; which was referred to the Committee on Natural Resources, and in addition to the Committee on Science, Space, and Technology, for a period to be subsequently determined by the Speaker, in each case for consideration of such provisions as fall within the jurisdiction of the committee concerned

A BILL

To reauthorize the Water Desalination Act of 1996, and
for other purposes.

1 *Be it enacted by the Senate and House of Representa-*
2 *tives of the United States of America in Congress assembled,*

3 **SECTION 1. SHORT TITLE.**

4 This Act may be cited as the “Reauthorization of
5 Water Desalination Act of 2011”.

6 **SEC. 2. WATER DESALINATION ACTIVITIES.**

7 (a) IN GENERAL.—The Secretary of the Interior (re-
8 ferred to in this section as the “Secretary”) shall operate,
9 manage and maintain facilities to carry out research, de-

1 velopment, and demonstration activities to develop tech-
2 nologies and methods that promote brackish groundwater
3 desalination as a viable method to increase water supply
4 in a cost-effective manner.

5 (b) OBJECTIVES; ACTIVITIES.—

6 (1) OBJECTIVES.—The Secretary shall conduct
7 demonstration projects—

8 (A) to develop new water and energy tech-
9 nologies with widespread applicability; and

10 (B) to create new supplies of usable water
11 for municipal, agricultural, industrial, or envi-
12 ronmental purposes.

13 (2) ACTIVITIES.—In operating, managing, and
14 maintaining the facilities under subsection (a), the
15 Secretary shall carry out—

16 (A) as a priority, the development of re-
17 newable energy technologies for integration with
18 desalination technologies—

19 (i) to reduce the capital and oper-
20 ational costs of desalination;

21 (ii) to minimize the environmental im-
22 pacts of desalination; and

23 (iii) to increase public acceptance of
24 desalination as a viable water supply proc-
25 ess;

1 (B) research regarding various desalination
2 processes, including improvements in reverse
3 and forward osmosis technologies;

4 (C) the development of innovative methods
5 and technologies to reduce the volume and cost
6 of desalination concentrated wastes (including
7 the disposal of desalination concentrated
8 wastes) in an environmentally sound manner;

9 (D) an outreach program to create part-
10 nerships with States, academic institutions, pri-
11 vate entities, local public agencies, and other
12 appropriate organizations to conduct research,
13 development, and demonstration activities, in-
14 cluding the establishment of rental and other
15 charges to provide revenue to help offset the
16 costs of operating and maintaining the facility;
17 and

18 (E) an outreach program to educate the
19 public on—

20 (i) desalination and renewable energy
21 technologies; and

22 (ii) the benefits of using water in an
23 efficient manner.

24 (c) AUTHORITY OF SECRETARY.—The Secretary may
25 enter into contracts or other agreements with, or make

1 grants to, appropriate entities to manage, operate, or oth-
2 erwise carry out this section, including an agreement with
3 a local or regional academic institution or a consortium
4 of institutions to manage research activities.

5 (d) REAUTHORIZATION.—Section 8 of the Water De-
6 salination Act of 1996 (42 U.S.C. 10301 note; Public Law
7 104–298) is amended—

8 (1) in subsection (a), in the first sentence, by
9 striking “2011” and inserting “2016”; and

10 (2) in subsection (b), by striking “\$25,000,000
11 for fiscal years 1997 through 2011” and inserting
12 “\$2,000,000 for each of fiscal years 2012 through
13 2016”.

○

AMENDED IN ASSEMBLY MAY 26, 2011

AMENDED IN ASSEMBLY MAY 2, 2011

AMENDED IN ASSEMBLY MARCH 31, 2011

CALIFORNIA LEGISLATURE—2011–12 REGULAR SESSION

ASSEMBLY BILL

No. 849

Introduced by Assembly Member Gatto

February 17, 2011

An act to amend Section 18941.7 of the Health and Safety Code, relating to water.

LEGISLATIVE COUNSEL'S DIGEST

AB 849, as amended, Gatto. Water: use efficiency: graywater building standards.

Existing law authorizes a city, county, or other local agency to adopt, after a public hearing and enactment of an ordinance or resolution, building standards that prohibit entirely the use of graywater, or building standards that are more restrictive than the graywater building standards adopted by the ~~department~~ *Department of Housing and Community Development* and published in the California Building Standards Code.

This bill would repeal the authority of a city, county, or other local agency to adopt building standards that prohibit entirely the use of graywater *and instead authorize the adoption, under specified requirements, of standards that differ from the standards adopted by the department.* The bill would require that an ordinance enacted pursuant to this authority ~~must~~ include the local climatic, geological, or topographical, ~~or any other conditions requiring the more restrictive different~~ building standards.

Vote: majority. Appropriation: no. Fiscal committee: no.
State-mandated local program: no.

The people of the State of California do enact as follows:

1 SECTION 1. Section 18941.7 of the Health and Safety Code
2 is amended to read:
3 18941.7. (a) ~~Subject to subdivision (b), a city, county, or~~
4 other local agency may adopt, after a public hearing and enactment
5 of an ordinance or resolution, building standards that ~~are more~~
6 ~~restrictive than~~ *differ from* the graywater building standards adopted
7 by the Department of Housing and Community Development under
8 Section 17922.12 and published in the California Building
9 Standards Code.

10 (b) An ordinance adopted pursuant to subdivision (a) ~~must~~ *shall*
11 include the local climatic, geological, ~~or topographical, or any~~
12 ~~other~~ conditions that ~~require more restrictive~~ *necessitate* building
13 standards ~~than~~ *differ from* the graywater building standards
14 adopted by ~~the~~ Department of Housing and Community
15 Development under Section 17922.12 and published in the
16 California Building Standards Code.

17 SEC. 2. It is the intent of the Legislature ~~to enact legislation~~
18 to encourage the installation and implementation of residential and
19 commercial water use efficiency measures, ~~including, but not~~
20 ~~limited to, graywater and storm retention systems, to reduce or~~
21 ~~eliminate regulatory barriers for water use and efficiency, and if~~
22 ~~feasible, to provide incentives to increase investment in and use~~
23 ~~of graywater systems~~ *in as many structures as possible throughout*
24 *the state by requiring adherence to a uniform code, and to clarify*
25 *that divergent standards not meeting the requirements of Section*
26 *1 of this act should not be applied to graywater systems.*

O



ACTION ITEM

August 17, 2011

TO: Board of Directors

FROM: **Public Affairs & Legislation Committee**
(Directors Hinman, Dick, Clark)

Kevin Hunt
General Manager

Staff Contact: David J. Cordero

**SUBJECT: ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA)
CALL FOR LEGISLATIVE PROPOSALS**

STAFF RECOMMENDATION

Staff recommends the Board of Directors discuss potential policy issues for which MWDOC may wish to develop legislation for the 2012 legislative year and also determine whether there is interest in submitting to the Association of California Water Agencies (ACWA) a formal legislative proposal for the association's support or sponsorship. Submissions must be received by ACWA no later than Friday, September 9, 2011.

COMMITTEE RECOMMENDATION

The Committee recommends that the Board of Directors not submit a legislative proposal to ACWA this year (no action at this time). The recommendation is based on Committee discussion and a direction to staff that it determine whether Cal Desal would be submitting a legislative proposal to ACWA. The Committee expressed an inclination to offer MWDOC's assistance in the event that such a proposal was to be submitted. Staff has spoken with Cal Desal executive director Ron Davis and learned that Cal Desal will not pursuing legislation with ACWA in 2012.

SUMMARY

The Association of California Water Agencies (ACWA) is presently soliciting and accepting from its membership legislative proposals for it to consider supporting or sponsoring during the 2012 legislative year. The ACWA State Legislative Committee will review and consider the proposals at its meeting on October 21, 2011.

Staff requests that the Committee determine its interest in the District developing legislation for the 2012 state legislation year as well as discuss the policy issue and need for which the legislation would address. If the Board wishes to pursue legislation and seek the support or sponsorship of ACWA, a Board resolution would need to accompany its proposal to ACWA by the September 9, 2011 deadline.



ACTION ITEM

August 17, 2011

TO: Board of Directors

FROM: **Public Affairs & Legislation Committee**
Directors Hinman, Dick, Clark

Kevin Hunt
General Manager

Staff Contact: Jessica H. Ouwerkerk

SUBJECT: Printing and Graphic Design Services Request for Quotes (RFQ)

STAFF RECOMMENDATION

Staff recommends that the Public Affairs and Legislation committee approve utilizing Orange County Printing and James Klein & Associates to provide supplemental graphic design services to the District from now through the end of fiscal year 2012-13. Staff recommends the committee approve utilizing Orange County Printing, Ultimate Image Printing, and Autumn Print Group to provide printing services during the same period.

COMMITTEE RECOMMENDATION

Committee concurred with staff recommendation.

SUMMARY

Last month, staff conducted a Request for Quotes (RFQ) process to select vendors to provide graphic design and print services for the District from now through the end of the 2012-13 fiscal year. The RFQ was distributed to more than two hundred local graphic design and print companies. Sixteen companies responded to either the graphic design portion of the RFQ, the print portion of the RFQ, or both portions of the RFQ.

A team comprised of MWDOC and member agency staff members (three MWDOC staff members and two member agency staff members) was formed to review and evaluate the vendor responses. The team individually reviewed each of the vendor responses and rated

Budgeted (Y/N): YES	Budgeted amount: FY10-11: \$75,000; FY11-12: (subject to budget approval)
Action item amount: \$75,000	Line item: (Various from WUE/PA/School Prog./Gov.)
Fiscal Impact (explain if unbudgeted):	

them on the following criteria: pricing, quality of samples submitted, references, and responses to short answer questions.

Based on the staff evaluation, two graphic design companies and three print companies were selected to provide services to the District. The two graphic design companies recommended by staff are: Orange County Printing and James Klein & Associates. The three print companies recommended by staff are: Orange County Printing, Ultimate Image Printing, and Autumn Print Group. These vendors were selected based on having the best combination of pricing, high quality samples, and customer service-oriented policies. Work will be assigned to these vendors on a project-by-project basis, depending on the vendors' submitted pricing and availability to complete each job.

DETAILED REPORT

Background Information

Staff recognized a need to streamline the bidding process for graphic design and print jobs while ensuring competitive pricing by vendors. Rather than going out to bid for every single graphic design and print project, it is more efficient to conduct one RFQ process for all anticipated graphic design and print projects. The RFQ process described below was conducted on behalf of the water use efficiency, public affairs, and government affairs departments, and therefore encompasses all anticipated graphic design and print jobs for the District.

RFQ Process

Earlier this summer, staff developed a Request for Quotes (see RFQ file, attached) that solicits pricing, samples, and other relevant information from local graphic design and print companies. An email notification of the RFQ was distributed to more than two hundred Orange County-based graphic design and print companies for which MWDOC has compiled contact information. The email announced the availability of the Printing and Graphic Design RFQ and directed vendors to the MWDOC website, 'Current Bids' page, where they could download the RFQ and attachments.

The RFQ contained two components: graphic design work and print work. Vendors were given the option to respond to one or both RFQ components depending on their capabilities. Submissions were due July 15, 2011. Eleven companies responded to the graphic design portion of the RFQ and twelve companies responded to the print portion of the RFQ; seven companies responded to both the print and graphic design portions.

Evaluation and Selection

A team consisting of staff members from MWDOC and two member agencies (Mesa Consolidated Water District and El Toro Water District) evaluated the vendor responses. Vendors were evaluated on the following criteria: pricing, quality of samples submitted, references, responses to short answer questions, and responsiveness to the RFQ. Staff completed individual evaluations and then discussed their findings as a group.

For the graphic design portion, staff selected two vendors that both had high quality samples responded well to the short answer questions (i.e., quick turn-around time, access to a variety of image stock libraries, etc.), competitive pricing, and good references. The two companies recommended by staff are: Orange County Printing and James Klein &

Associates. We anticipate assigning work to these two vendors on a project-by-project basis, depending on the availability of the designer and pricing submitted for each project.

For the print portion, staff selected three vendors that had the best combination of pricing (the primary consideration), samples submitted, references, and responses to short answer questions. The three print companies recommended by staff are: Orange County Printing, Ultimate Image Printing, and Autumn Print Group. Staff will assign work to these vendors based on which company has the lowest pricing for each project and the availability to complete the job in the required timeframe.

Staff plans to continue utilizing these selected vendors from now through the end of fiscal year 2012-13 due to the great deal of time it takes vendors to prepare their responses and the numerous hours it takes staff to evaluate the responses. In total, approximately thirty-five staff hours were involved in this RFQ process. This includes the time associated with RFQ development and distribution, correspondence with vendors, response evaluation, reference checks, and other related activities.

REQUEST FOR QUOTES

for

Printing and Graphic Design Services

for the

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
18700 Ward Street
Fountain Valley, CA 92708
(714) 963-3058

ISSUE DATE: June 30, 2011

REQUESTS FOR CLARIFICATION DUE: July 13, 2011

RESPONSE DEADLINE: 3:00 P.M., July 15, 2011

I. PURPOSE OF MWDOC'S REQUEST FOR QUOTE (RFQ)

The Municipal Water District of Orange County (MWDOC) is seeking quotes for printing and graphic design services from qualified vendors (Vendors/Respondents) to print and/or design materials in support of MWDOC's water use efficiency and public outreach programs. There are two components of this RFQ: printing services and graphic design services. Respondents may submit for one or both components of the RFQ. The printing and graphic design components will be evaluated separately, and one or more companies may be selected to perform one or both functions. The print and design work will be for fiscal years 2011-12 and 2012-13 (period beginning July 1, 2011 and ending June 30, 2013). MWDOC reserves the right to discontinue utilizing any selected Vendor that does not perform to MWDOC's expectations.

Assuming MWDOC receives an adequate number of quotes from qualified Respondents, MWDOC intends to approve a list of one or more printers and one or more graphic designers from which MWDOC staff may order services as needed. The primary criteria in selecting approved Vendors will be pricing, quality of samples, experience, client/customer service record, and responses to short answer questions. Only Respondents willing to honor submitted prices through the period ending June 30, 2012 should respond to this RFQ. During year two (July 1, 2012 - June 30, 2013), Respondents are asked to maintain submitted pricing but will be given a reasonable margin for adjustments related to external factors such as inflation, paper cost increases, etc.

II. PRODUCTS AND SERVICES SOLICITED IN THE RFQ

SECTION A – PRINTING

The printing services to be bid upon are presented in Attachment 1 to this RFQ. Respondents that wish to be considered for printing services should fill out Attachment 1 in its entirety, including all requested per unit and total cost figures. If the Respondent does not wish to be considered for a particular item, simply write "n/a" as the per unit cost. When quoting prices, please provide pricing on the stock specified. If you do not have access to this stock, you may provide pricing on the most similar alternative, but please note the change in stock. Please use the Attachment 1 form; do not make up your own form.

Artwork already produced for the items will be provided by MWDOC (or the graphic design contractor) to the selected printer in one of the following file formats: Adobe Illustrator (AI), InDesign (IDD), Photoshop (PSD), Encapsulated Post Script (EPS), or Portable Document Format (PDF). All work produced or developed by the selected Vendor will be the sole property of MWDOC.

Printers must be:

- Flexible and timely
- Capable of a quick turnaround
- Committed to meeting the specific project deadlines
- Able to provide a high level of customer service
- Well-versed in current printing methods, stocks, and finishes
- Able to provide print-related recommendations to MWDOC staff
- Capable of dealing directly with the city water departments of Anaheim, Fullerton, and Santa Ana, and MWDOC's 28 member agencies, as needed
- Capable of delivering the final product to MWDOC offices and up to 31 retail water agency offices
- Capable of storing materials as needed

SECTION B – GRAPHIC DESIGN

The graphic design services to be bid upon are presented in Attachment 2 to this RFQ. Respondents that wish to be considered for graphic design services should fill out Attachment 2 in its entirety, including all

requested per unit and total cost figures. If Respondent does not wish to be considered for a particular item, simply write "n/a" as the per unit cost. Please use the Attachment 2 form; do not make up your own form.

Graphic design work will most often be developing new pieces from scratch, but may also include refreshing previously produced materials or integrating images that have already been developed. Artwork produced by the Respondent shall be provided to MWDOC – either via email or on a disk – in one of the following PC-friendly file formats: Adobe Illustrator (AI), InDesign (IDD), Photoshop (PSD), Encapsulated Post Script (EPS), or Portable Document Format (PDF). All work produced or developed by the selected Vendor will be the sole property of MWDOC.

Graphic artists must be:

- Flexible and timely
- Capable of a quick turnaround
- Committed to meeting the specific project deadlines
- Able to provide a high level of customer service
- Capable of innovative solutions to design needs
- Able to provide design-related recommendations to MWDOC staff
- Capable of designing for various color and paper requirements (FSC or recycled paper, soy-based inks, etc.)
- Capable of dealing directly with the city water departments of Anaheim, Fullerton, and Santa Ana, and MWDOC member agencies, as needed

III. SHORT ANSWER QUESTIONS

Respondents are asked to submit short answers to questions regarding their experience, customer service, company policies, and other related criteria. Attachment 3 contains three separate response sections:

- Section A is intended for Respondents that wish to be considered for printing services only;
- Section B is intended for Respondents that wish to be considered for graphic design services only;
- Section C is intended for Respondents that wish to be considered for both printing and graphic design services.

When completing Attachment 3, please make sure to fill out the appropriate section (fill out one section only) and answer each question in a clear and concise manner. In responding to these questions, please use the Attachment 3 form; do not make up your own form.

IV. SAMPLES

Please submit exactly five (5) different samples that your company has produced within the last three years. If more than five samples are submitted, only the first five will be evaluated. The subject matter of the samples is not important, but they should demonstrate your company's ability to produce high quality, effective materials. At least three of your five samples should be items on the list below:

- Bill insert
- Booklet
- Brochure
- Card (note or greeting)
- Flyer
- Poster
- Postcard

V. SUBMITTAL INSTRUCTIONS

Please submit the following items, as described below. Any questions regarding these steps must be submitted in writing to MWDOC by the request for clarification deadline.

1. Complete and submit the Quote Cover Sheet (below).
2. Complete and submit Attachments 1 and/or 2.
3. Complete and submit the appropriate section of Attachment 3.
4. Submit five (5) samples of pieces produced by your company within the last three years.
5. Responses to the RFQ must be submitted to MWDOC via standard mail or delivery by 3:00 PM PST on July 15, 2011. Electronic submissions will not be accepted.

VI. RFQ RESPONSE INFORMATION

SUBMITTAL DEADLINE: The submittal deadline is 3:00 PM PST on July 15, 2011. MWDOC must officially receive responses to the RFQ by this deadline via standard mail or delivery. Fax or e-mail responses are not acceptable. MWDOC is not responsible for any delivery errors on the part of the U.S. Postal Service or other carrier regarding timely delivery of responses. Late submissions will not be accepted. All response packages should be addressed and delivered to:

**Municipal Water District of Orange County
Attn: Jessica H. Ouwerkerk
18700 Ward Street
Fountain Valley, CA 92708**

RE: PRINTING AND GRAPHIC DESIGN SERVICES RFQ

REQUEST FOR CLARIFICATION DEADLINE: Any and all requests for clarification must be received by July 13, 2011. Requests for clarification must be in writing and may be submitted by email to:

**Jessica H. Ouwerkerk
jouwerkerk@mwdoc.com**

Please note that a request for clarification will in no way extend the response deadline. Any modifications or amendments to a quote prior to the deadline must also comply with the above requirements and the response deadline.

VII. VENDOR SELECTION PROCESS

MWDOC intends to approve one or more Vendors to provide printing services, and one or more Vendors to provide graphic design services to the District for the next two fiscal years (July 1, 2011 – June 30, 2013). **MWDOC reserves the right to discontinue utilizing any selected Vendor that does not perform to MWDOC's expectations.**

The primary considerations in selecting Vendors will be the submitted pricing quotes in Attachments 1 and 2, responses to the short answer questions in Attachment 3, and samples submitted in response to this RFQ. Selection of Vendors for MWDOC's approved list will be made only to Vendors who have demonstrated the ability to meet all requirements of this RFQ. Selection of Vendors will be in accordance with all applicable laws and regulations. Vendors utilized by MWDOC must comply with all federal, state, and local employment laws.

QUOTE COVER SHEET

All blanks in the Cover Sheet must be completed, and the Cover Sheet must be signed by a representative of Respondent with legal authority to bind the Respondent to all quotes submitted herein.

Name of Business/Organization: _____

Mailing Address: _____
City, State, Zip Code: _____

Physical Address (If Different): _____
City, State, Zip Code: _____

Contact Person: _____
Title: _____

Telephone Number: (____) _____
Fax Number: (____) _____

E-mail Address: _____

CERTIFICATION OF QUOTE: On behalf of Respondent, the undersigned certifies that all quotes submitted herein will be honored by Respondent for a minimum period lasting until June 30, 2012. The undersigned certifies that he or she is legally authorized to so bind Respondent.

Date

Signature

Printed/Typed Name

General Information

Tax/Legal Status of Business:

Corporation Sole Proprietorship Partnership
 Public Not for Profit Other _____

Date business was established: _____

State Controller ID Number (if available): _____

Federal Taxpayer ID Number: _____

----- Please turn in this Quote Cover Sheet -----

ATTACHMENT 1 - PRINTING SERVICES QUOTE TABLE

Please read the following information carefully before filling out Attachment 1: Please fill out Attachment 1 in its entirety. If you do not wish to be considered for a particular item, simply write "n/a." For each item, please quote the per unit and total cost to complete the print project (based on the various quantities provided). These estimates will be used as the basis for calculating payment for services rendered, with reasonable adjustments made for changes requested by MWDOC staff.

<u>Item</u>	<u>Finished Size (wxh)</u>	<u>Description</u>	<u>Quantity</u>	<u>Per Unit Cost</u>	<u>Total Cost</u>	
A	Bill Inserts	8.5"x3.5"	8.5"x3.5" dull 60# book, no fold, double-sided, full color, full bleed	15,000/150,000	/	/
B	Booklets	5.5"x8.5"	4 sheets 8.5x11 of uncoated black and white 70# and 1 sheet 8.5x11 sheet of gloss cover 80#, single-fold, staple bound, double-sided, print 14,000 each of 5 different artwork versions	70,000 (5 versions, 14,000 copies each)		
C	Brochures	3.67"x8.5"	8.5"x11" gloss 100# book, two-fold, double-sided, full color, full bleed	1,000/10,000	/	/
D	Cards (note or greeting)	5.5"x4.25"	5.5"x4.25" dull 80# cover, single-sided, full color, full bleed	250/5,000	/	/
E	Envelopes	5.75"x4.375" (A2)	5.75"x4.375", single-sided, one color, 80# text stock, square flap, no window	250/5,000	/	/
F	Flyers	8.5"x11"	8.5"x11" gloss 80# book, no fold, one-sided, full color, full bleed	500/10,000	/	/
G	Letterhead	8.5"x11"	8.5"x11" dull 70# book with watermark, no fold, one-sided, full color	500/10,000	/	/
H	Postcards (large)	8.5"x5.5"	8.5"x5.5" gloss 100# cover, no fold, two-sided, full color, full bleed	250/5,000	/	/
I	Rack Cards	3.67"x8.5"	3.67"x8.5" gloss 100# book, no fold, double-sided, full color, full bleed	1,000/100,000	/	/
J	Signs	24"x36"	24"x36", single-sided, full color, full bleed, laminated, mounted on gator board	1		

ATTACHMENT 2 - GRAPHIC DESIGN SERVICES QUOTE TABLE

Please read the following information carefully before filling out Attachment 2: Please fill out Attachment 2 in its entirety, including all requested estimates and rates. If you do not wish to be considered for a particular item, simply write "n/a." For each item, please give an estimate of the number of hours required to complete the design and production work, as well as the hourly rate at which the design and production work will be billed. These estimates will be used as the basis for calculating payment for services rendered, with reasonable adjustments made for layout and typeset changes requested by MWDOC staff. Please note that for most items, most or all text will be provided to the designer. For additional information regarding the specifics of each item, please see the descriptions in Attachment 1.

<u>Item</u>	<u>Item Description</u>	<u>Finished Size (w x h)</u>	<u># of Graphic Design Hours</u>	<u>Graphic Design Hourly Rate</u>	<u># of Production Hours (layout/typeset)</u>	<u>Production Hourly Rate</u>	<u>Total Cost</u>
A	Bill Inserts (medium)	Water bill stuffers designed to promote water use efficiency programs and water awareness events to local residents. (E.g., bill insert promoting residents' participation in the Smart Irrigation Controller Rebate Program.)	8.5"x3.5"				
C	Brochures (standard)	Topical brochures focusing on various water use efficiency events and activities. (E.g., brochure promoting residents' participation in a water facility tour program.)	3.67"x8.5"				
F	Flyers	Single-sided flyers designed to promote various water awareness events to residents. (E.g., flyer promoting annual O.C. Water Summit event.)	8.5"x11"				
H	Postcards (large)	Double-sided postcards to encourage participation in various water use efficiency programs. (E.g., postcard promoting a new Turf Removal Program to residents.)	8.5"x5.5"				
I	Rack Cards	Rack cards to be displayed in water agency offices to promote water-related events and issues. (E.g., rack card promoting an upcoming water awareness workshop.)	3.67"x8.5"				
J	Signs	Signs to be displayed at various events to promote water issues. (E.g., sponsorship sign listing all sponsors of annual O.C. Water Summit event.)	24" x 36"				

ATTACHMENT 3 – SHORT ANSWER QUESTIONS

(Please use this form; do not make up your own form.)

SECTION A – *This section should be completed by Respondents that wish to be considered for printing services only.*

1. If your company was selected to provide print services for MWDOC, who specifically would MWDOC staff be working with? Please provide the name and title of the primary contact person(s), as well as the number of years this person has worked in the print industry.

2. Please provide three references of organizations/companies (at least one government agency reference is preferred) for which you currently provide printing services. Please include the organization/company name and website, as well as the email address, phone number, and contact name of the employee best able to answer questions regarding their experience with your company. Please briefly summarize the work you completed for each of the references.

3. What is your average turn-around time for small to medium size print projects? (For example, printing 1,000 two-fold brochures) Please describe your company's ability to print projects on a short turn-around time (i.e., 3-4 days).

4. What is your company's policy on press-proof revisions? What is your policy on overs and unders? What is your policy regarding the storage of printed materials? Please explain any associated costs, if applicable.

5. What is one example of a printed piece your company developed that you believe was a success? Please provide a sample, if possible.

6. Which stock would your company recommend for common projects like flyers, brochures and postcards? What are the benefits of this stock? (for example, cost savings, durability, look)

7. How many years has your company been in business? Would you be willing to provide audited financial statements for your business to demonstrate its financial strength?

8. MWDOC typically processes payment within 45 days of completion of the services rendered by vendor ("net 45"). As a government agency, we cannot pay upfront or before services have been rendered. Please describe your company's ability to accommodate this payment policy.

9. Why do you believe your company would be best suited to provide print services to MWDOC?

SECTION B – This section should be completed by Respondents that wish to be considered for graphic design services only.

1. If your company was selected to provide graphic services for MWDOC, who specifically would MWDOC staff be working with? Please provide the name and title of the primary contact person(s), as well as the number of years this person has worked in the graphic design industry.

2. Please provide three references of organizations/companies (at least one government agency reference is preferred) for which you currently provide graphic design services. Please include the organization/company name and website, as well as the email address, phone number, and contact name of the employee best able to answer questions regarding their experience with your company. Please briefly summarize the work you completed for each of the references.

3. What is your average turn-around time for small design projects? (For example, designing a postcard or logo) Please describe your company's ability to design pieces on a short turn-around time (i.e., 2-3 days). What is your typical turn-around time for minor artwork changes (i.e., requiring less than 1 hour of time)?

4. Which image libraries do you have access to? What is the charge to MWDOC, if any, to use images from those libraries?

5. What are a few examples of pieces your company has designed that you believe were successful? Please provide samples or printouts.

6. What strategies do you employ to design eye-catching pieces that people will notice and consider?

7. How many years has your company been in business? Would you be willing to provide audited financial statements for your business to demonstrate its financial strength?

8. MWDOC typically processes payment within 45 days of completion of the services rendered by vendor (“net 45”). As a government agency, we cannot pay upfront or before services have been rendered. Please describe your company’s ability to accommodate this payment policy.

9. Why do you believe your company would be best suited to provide graphic design services to MWDOC?

SECTION C – This section should be completed by Respondents that wish to be considered for both printing and graphic design services.

1. If your company was selected to provide printing and/or graphic design services for MWDOC, who specifically would MWDOC staff be working with? Please provide the name and title of the primary contact person(s), as well as the number of years this person has worked in the print/graphic design industry.

2. Please provide three references of organizations/companies (at least one government agency reference is preferred) for which you currently provide print and/or graphic design services. Please include the organization/company name and website, as well as the email address, phone number, and contact name of the employee best able to answer questions regarding their experience with your company. Please briefly summarize the work you completed for each of the references.

3. What is your average turn-around time for small to medium size print projects? (For example, printing 1,000 two-fold brochures.) Please describe your company's ability to print projects on a short turn-around time (i.e., 3-4 days).

4. What is your company's policy on press-proof revisions? What is your policy on overs and unders? What is your policy regarding the storage of printed materials? Please explain any associated costs, if applicable.

5. Which stock would your company recommend for common projects like brochures and postcards? What are the benefits of this stock? (For example, cost savings, durability, look, etc.)

6. What is your average turn-around time for small design projects? (For example, designing a postcard or logo.) Please describe your company's ability to design pieces on a short turn-around time (i.e., 2-3 days). What is your typical turn-around time for minor artwork changes (i.e, requiring less than 1 hour of time)?

7. Which image libraries do you have access to? What is the charge to MWDOC, if any, to use images from those libraries?

8. What are a few examples of pieces your company has designed that you believe were successful? Please provide samples or printouts.

9. What strategies do you employ to design eye-catching pieces that people will notice and consider?

10. How many years has your company been in business? Would you be willing to provide audited financial statements for your business to demonstrate its financial strength?

11. MWDOC typically processes payment within 45 days of completion of the services rendered by vendor (“net 45”). As a government agency, we cannot pay upfront or before services have been rendered. Please describe your company’s ability to accommodate this payment policy.

12. Why do you believe your company would be best suited to provide printing and graphic design services to MWDOC?



ACTION ITEM

August 17, 2011

TO: Board of Directors

FROM: Kevin Hunt
General Manager

Staff Contact: Darcy Burke

SUBJECT: RESOLUTIONS EXPRESSING APPRECIATION TO THE METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA'S INSPECTION TRIP MANAGEMENT TEAM

STAFF RECOMMENDATION

Staff recommends the Board of Directors adopt three resolutions expressing the District's appreciation to the Metropolitan Water District of Southern California's Inspection Trip Management Team comprised of Pat Chandler, Bernie Stillions, and Margie Wheeler.

COMMITTEE RECOMMENDATION

This item has not been reviewed by a Committee.

SUMMARY

MWDOC has enjoyed a strong, collaborative working relationship with the Metropolitan Water District of Southern California's staff members who coordinate its inspection trip program with its member agencies. Over the past few years, MWDOC has experienced a resurgence in local interest and participation in the inspection trips. This is in large part due to the efforts of Metropolitan and MWDOC to refresh and customize parts of the Colorado River Aqueduct, State Water Project, and Diamond Valley Lake inspection trips, as well as working together to develop new inspection trips and features and pilot testing them together.

Staff would like to recognize three members of Metropolitan's Inspection Trip Management Team – Pat Chandler, Bernie Stillions, and Margie Wheeler, with special resolutions of appreciation.

**RESOLUTION
OF THE BOARD OF DIRECTORS
OF THE MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
EXPRESSING APPRECIATION TO PAT CHANDLER,
METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA
INSPECTION TRIP MANAGER**

WHEREAS, the Metropolitan Water District of Southern California's (Metropolitan) Water Inspection Trip Program has been a major component of its public education efforts about the District and its regional water reliability investments during much of its 83 year history; and

WHEREAS, Metropolitan has educated thousands upon thousands of Southern California water users during this time, including government officials and policy makers, business, community and opinion leaders, water industry professionals, and others by coordinating with its member agencies and their appointed Metropolitan directors to invite appropriate community members as guests; and

WHEREAS, the Metropolitan inspection trip program requires coordination, collaboration, and communication between Metropolitan and its member agencies to ensure successful trips that provide maximum value to the agencies and their guests alike; and

WHEREAS, in recent years, the Municipal Water District of Orange County (MWDOC) has experienced a resurgence in community interest in the Metropolitan inspection trip program due, in large part, to the strong working relationship between the agencies and a shared commitment to constant improvement, innovation, and growth; and

WHEREAS, Pat Chandler is a Metropolitan inspection trip manager who believes strongly in hands-on customer service, making sure that her inspection trip guests are treated like royalty and provided with an experience of a lifetime; and

WHEREAS, Pat Chandler spends her work weeks planning and preparing for upcoming inspection trips, coordinating with the member agencies, and making sure her guests will be relaxed and comfortable; and

WHEREAS, Pat Chandler then spends many of her weekends as the "face of Metropolitan" as she leads the inspection trips and her guests on journeys to the Colorado River, the State Water Project, Diamond Valley Lake, and countless other locations and facilities; and

WHEREAS, Pat Chandler not only treats her inspection trip guests as royalty, but also creates a fun, entertaining and lively environment on the bus, an experience that rivals a Disneyland adventure, with her serving as their personal tour guide; and

WHEREAS, MWDOC believes it is important to recognize Pat Chandler for her energy, vitality, hard work, and commitment in all that she does in support of Metropolitan and MWDOC and in educating her guests about water in a fun and attention-grabbing way.

NOW, THEREFORE, BE IT RESOLVED that the Municipal Water District of Orange County expresses its heartfelt appreciation to Pat Chandler for her service to Metropolitan and for the strong relationship she has fostered with MWDOC over the years to serve its inspection trip needs.

Resolved on this Eighteenth Day of August, Two-Thousand-Eleven.

**RESOLUTION
OF THE BOARD OF DIRECTORS
OF THE MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
EXPRESSING APPRECIATION TO BERNIE STILLIONS,
METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA
INSPECTION TRIP MANAGER**

WHEREAS, the Metropolitan Water District of Southern California's (Metropolitan) Water Inspection Trip Program has been a major component of its public education efforts about the District and its regional water reliability investments during much of its 83 year history; and

WHEREAS, Metropolitan has educated thousands upon thousands of Southern California water users during this time, including government officials and policy makers, business, community and opinion leaders, water industry professionals, and others by coordinating with its member agencies and their appointed Metropolitan directors to invite appropriate community members as guests; and

WHEREAS, the Metropolitan inspection trip program requires coordination, collaboration, and communication between Metropolitan and its member agencies to ensure successful trips that provide maximum value to the agencies and their guests alike; and

WHEREAS, in recent years, the Municipal Water District of Orange County (MWDOC) has experienced a resurgence in community interest in the Metropolitan inspection trip program due, in large part, to the strong working relationship between the agencies and a shared commitment to constant improvement, innovation, and growth; and

WHEREAS, Bernie Stillions is a Metropolitan inspection trip manager whose enthusiasm for water and educating the public about today's critical water issues is visible in all that she does; and

WHEREAS, Bernie Stillions takes pride and ownership in each and every inspection trip that she manages; spending her work weeks diligently planning and preparing, coordinating with the member agencies, and making sure her guests will be relaxed and comfortable; and

WHEREAS, Bernie Stillions then spends many of her weekends as the "face of Metropolitan" as she leads the inspection trips and her guests on journeys to the Colorado River, the State Water Project, Diamond Valley Lake and countless other locations and facilities; and

WHEREAS, for almost 10 years, MWDOC has had the pleasure of working with Bernie Stillions on inspection trips and more recently working collaboratively to reinvigorate the program in Orange County, which has required commitment, creativity, and hard work; and

WHEREAS, MWDOC believes it is important to recognize Bernie Stillions' efforts and her support of Metropolitan, MWDOC, and their collective efforts to educate their ratepayers.

NOW, THEREFORE, BE IT RESOLVED that the Municipal Water District of Orange County expresses its heartfelt appreciation to Bernie Stillions for her service to Metropolitan as an Inspection Trip Manager and for the strong working relationship that she has fostered with MWDOC over the years.

Resolved on this Eighteenth Day of August, Two-Thousand-Eleven.

**RESOLUTION
OF THE BOARD OF DIRECTORS
OF THE MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
EXPRESSING APPRECIATION TO MARGIE WHEELER,
METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA
EXECUTIVE STRATEGIST**

WHEREAS, the Metropolitan Water District of Southern California's (Metropolitan) Water Inspection Trip Program has been a major component of its public education efforts about the District and its regional water reliability investments during much of its 83 year history; and

WHEREAS, Metropolitan has educated thousands upon thousands of Southern California water users during this time, including government officials and policy makers, business, community, and opinion leaders, water industry professionals, and others by coordinating with its member agencies and their appointed Metropolitan directors to invite appropriate community members as guests; and

WHEREAS, the Metropolitan inspection trip program requires coordination, collaboration, and communication between Metropolitan and its member agencies to ensure successful trips that provide maximum value to the agencies and their guests alike; and

WHEREAS, in recent years, the Municipal Water District of Orange County (MWDOC) has experienced a resurgence in community interest in the Metropolitan inspection trip program due, in large part, to the strong working relationship between the agencies and a shared commitment to constant improvement, innovation, and growth; and

WHEREAS, much of the innovation that has occurred is the result of Margie Wheeler's strategic approach to customizing existing inspection trips to better meet the priorities, information needs, and interests of MWDOC and its guests, as well as developing new inspection trips that have helped broaden public awareness of Metropolitan's diverse water supply and management activities; and

WHEREAS, Margie Wheeler has made it a priority that she and her inspection trip management team to work closely with MWDOC to identify new and creative ways to convey and bring to life the issues, challenges, and opportunities facing Metropolitan and its member agencies as they work to improve regional water reliability; and

WHEREAS, MWDOC believes it is important to recognize Margie Wheeler's hard work and commitment in all that she does in support of Metropolitan and MWDOC, and their collective efforts to educate their ratepayers.

NOW, THEREFORE, BE IT RESOLVED that the Municipal Water District of Orange County expresses its heartfelt appreciation to Margie Wheeler for her service to Metropolitan and for the strong relationship she has fostered with MWDOC over the years to serve its inspection trip needs.

Resolved on this Eighteenth Day of August, Two-Thousand-Eleven.

GENERAL MANAGER'S REPORT OF STAFF ACTIVITIES AUGUST 2011

Managers' Meeting	<p>MWDOC held its managers' meeting in Fountain Valley on July 28. In attendance were David Entsminger (Garden Grove); Bob Hill (ETWD); Brian Ragland (Huntington Beach); Kimberly McAllen, Art Valenzuela and Jose Diaz (Tustin); Bob McVicker (MCWD); Robert Hanford (GSWC); Paul Weghorst (IRWD); George Murdoch (Newport Beach); Fred Adjarian (Orange); John Lewis and Matt Holder (Lewis Consulting Group); Dan Rodrigo (CDM); and Karl Seckel; Darcy Burke; Harvey De La Torre; Lee Jacobi; Keith Lyon and myself of staff. The agenda included the following:</p> <ol style="list-style-type: none"> 1. SDCWA Survey/Potential O.C. Public Opinion Poll – Lewis Consulting 2. MET's Long-Term Conservation Program 3. Water Demand Trends – Dan Rodrigo (CDM) 4. MWDOC/OCWD Consolidation Update 5. MWDOC's Conservation Grant Awards Summary 6. Federal Transportation Reauthorization Program 7. MET July Board meeting – significant issues 8. State Water Project tour for Managers – January 20-21, 2012 <p>The next meeting is scheduled for August 25.</p>
OCBC Infrastructure Committee	<p>Director Ed Royce and I attended the OCBC Infrastructure Committee meeting where I presented on Water Supply Conditions.</p>
Bureau of Reclamation	<p>In Temecula, Karl, Ane Deister of Cardno Entrix, and I met with Bill Steele, Regional Manager, U.S. Bureau of Reclamation, to discuss upcoming projects and funding.</p>
Meetings with Member Agencies	<p>Karl, Richard and I met with Councilmembers Jim Evert and Bob Baker, and George Scarborough, City Manager, Bill Cameron, City Engineer, Dave Rebensdorf, Assistant City Engineer, City of San Clemente, to discuss water reliability issues.</p> <p>In Seal Beach, Director Joan Finnegan and I met with Mayor Michael Levitt, Jill Ingram, City Manager, and Sean Crumby, Public Works Director, to discuss water issues and activities of the City of Seal Beach.</p>

Meetings with Member Agencies (Continued)	<p>Administrative efficiencies were discussed when I met with Mike Markus and John Kennedy of OCWD.</p> <p>Karl and I met with Director Gary Kurtz of Moulton Niguel Water District to discuss reliability issues.</p> <p>Outreach activities were discussed when I met with Director Trudy Ohlig Hall of Mesa Consolidated Water District.</p>
Meetings with MET and MET Member Agencies	<p>In Los Angeles at Malcolm Pirnie’s office, Harvey and I attended a meeting of the MET Managers Working Group where we discussed MET’s Joint Groundwater Replenishment Study with Los Angeles County Sanitation District; the International Desal Integration Survey; the Rate Refinement Process; and the 2011 Replenishment Program/Long-term Replenishment.</p> <p>At Metropolitan, Karl and I met with Jeff Kightlinger, Debra Man and Deven Upadhyay to discuss Poseidon Resources’ Huntington Beach Ocean Desalination Project.</p>
Other Meetings	<p>I met with Steve Bucknam and John Thornton to discuss the agenda for the upcoming Urban Water Institute Conference August 25-26.</p> <p>Ocean desalination was discussed when I met with Paul Herman and Gary Crisp of GHD.</p> <p>Operational efficiency issues were discussed when I met with Hon Chu of Psomas.</p> <p>Schedule and agenda items for upcoming meetings of the Poseidon Working Group for the next several months were discussed when I met with Josie McKinley and Scott Maloni of Poseidon Resources.</p>
<h2>ENGINEERING & PLANNING</h2>	
Baker Treatment Plant	<p>IRWD is proceeding with the final design of the Baker Treatment Plant, including the treatment plant, a reservoir and a pump station to connect into the AMP. A pump station is also being designed to allow water from Irvine Lake to be delivered through the Baker Pipeline to the treatment plant. The treatment plant is being designed at 43.5 cfs with 10.5 cfs going directly to IRWD and 33 cfs going into the AMP. The updated schedule for this project is:</p> <ul style="list-style-type: none"> • Final design completed by September 2011 • Construction – Nov 2011 – June 2013 <p>The local agencies are considering other options for delivering water to their agencies. The options include leasing the Lower AMP and also construction of a pipeline to connect to the South County Pipeline. It appears they will proceed with the second option and we will not need to seek MET’s approval for introduction of the water into the AMP.</p>

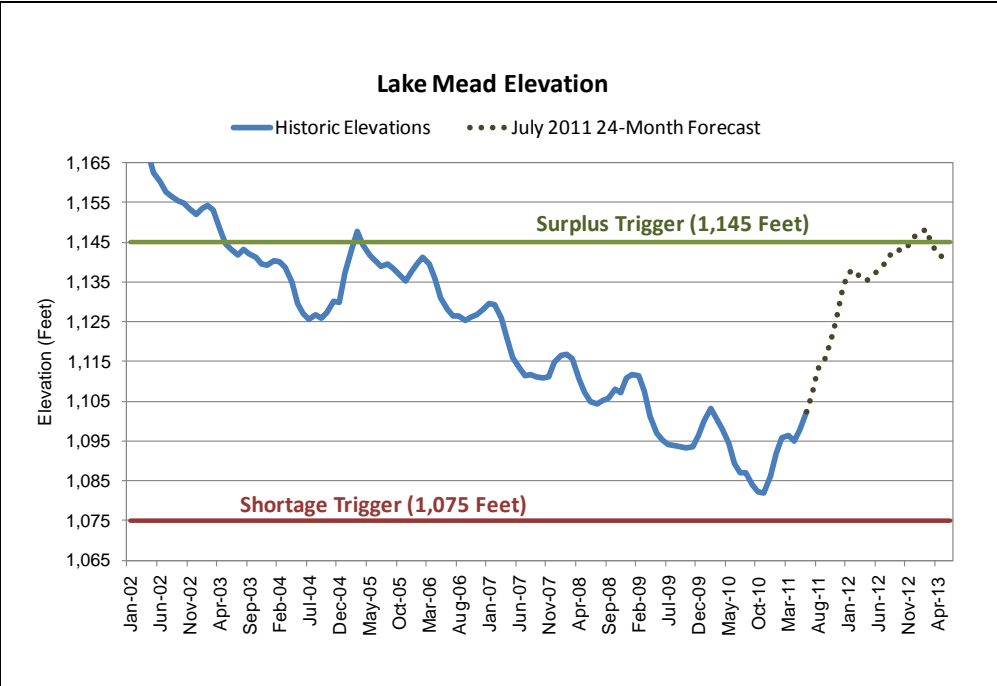
MET Interconnections – Second Lower Cross Feeder	A meeting is being set for the end of August to begin discussions with the local agencies in Orange County regarding concepts and interest in the project.
South Orange Coastal Ocean Desalination Project	The Phase 3 work is continuing, however, pumping at the Pilot Plant has been shut down since July 9 due to safety issues concerning a breach in the berm at the lagoon along the beach. Staff has been working on obtaining permits to allow an extension of the discharge piping so the Pilot Plant pumping will discharge on the ocean side of the berm. Originally, that is how the discharge worked, however, the winter storms moved the berm towards the ocean by about 100 feet. Work is also continuing on the groundwater modeling and developing information on an extension of the pumping test to allow a better understanding of the iron and manganese being drawn into the slant well. MWDOC recently met with both the Bureau of Reclamation and Metropolitan to determine potential funding opportunities that could be used toward the extension of the pumping test. The Bureau of Reclamation has several groups coming to visit the site as an example of a good partnership between the local agencies and the Federal government.
Budget Based Tiered Rates Grant from DWR	Work has been completed by five of the agencies and work remains to be completed by three additional agencies. All agencies need to document the process they went through in developing and considering the implementation of budget based rates. Work is proceeding on the first report to DWR documenting the research and actions by the ETWD Board. This report will be used as a template for the other agencies.
Urban Water Management Plans for 2010	All 22 plans have been completed and MWDOC staff is working on a close-out of the agreement and a financial reconciliation with all of the agencies.
Poseidon Resources Ocean Desalination Project in Huntington Beach	Work is still underway on the hydraulic modeling and operations of the City of Huntington Beach water system to allow conveyance of additional water for integration of the Poseidon Project into that part of the County. Howard Johnson, former Utilities Director for the City of Huntington Beach was brought on board with Richard Brady & Associates to help in the process. Funding for the contract is coming from Poseidon.
Water Demand Modeling	MWDOC staff has recently discussed demand modeling with both Dr. Don Perugini, Director from Intelligent Software Development Party Ltd in Australia who has developed specialty expertise in demand and reliability forecasting, and with Dan Rodrigo from CDM. Staff is trying to ascertain the best direction to go to evaluate future demands and recovery of demand levels following the recession, cool weather, drought and based on the influence of the 20x2020 requirements.

MET ITEMS CRITICAL TO ORANGE COUNTY

<p>MWD’s Water Supply</p>	<p>Due to the abundance of water this year, MET made the replenishment service program available for up to 225,000 acre-feet or until December 31, whichever comes first. Seven MET member agencies, including MWDOC, submitted orders to purchase replenishment water which totaled over 300,000 AF. As of July 13, MWD has delivered 70,200 AF or 31% of the water available.</p> <p><u>Three-Year Review of MWD’s Water Supply Allocation Plan</u></p> <p>MET and member agencies’ staffs are finalizing the three-year review of MET’s Water Supply Allocation Plan. Among the items under review are: how new local supplies (i.e. Ocean Desalination, groundwater recovery, recycled water) should be calculated in the allocation formula, the selection of the base years, whether a new growth adjustment is needed, and the timing of when to properly end an allocation period. MET staff plans to present a list of recommendation to the Board in September.</p> <p><u>MET Replenishment Working Group</u></p> <p>As part of the Board’s action to make replenishment water available this year, the member agencies and MET staffs are to develop and present a new replenishment program to the Board by the end of the year.</p> <p>A workgroup has been formed and have been meeting monthly. Currently, the workgroup is reviewing how each groundwater basin operates; including what type of program elements would they like to see in a new replenishment program. Mostly all of the groundwater basin agencies have presented, with only a few basins remaining. Once completed, the workgroup will start discussing alternatives and program policy principles.</p>
<p>MET’s Water Use Efficiency Planning Efforts</p>	<p>MET’s Long Term Water Conservation Plan is scheduled to go to the Board for approval this month. As the MWDOC staff presented to the Board last month, this plan has an aggressive water use efficiency target that seeks to build on its traditional programs of incentives, education and broad outreach while developing a new vision of water use efficiency by transforming the public’s view of water.</p> <p>The Long Term Conservation Plan identifies three goals:</p> <ol style="list-style-type: none"> 1) Achieve the water use efficiency target in the 2010 IRP; 2) Pursue innovation that will advance water conservation; and 3) Transform the public’s understanding of value of water within this region

<p>MET's Water Use Efficiency Planning Efforts (Continued)</p>	<p>To assist in the implementation of these goals, MWD staff will also present revised water conservation policy principles for Board review and adoption.</p>
<p>Long Range Finance Plan</p>	<p>MWD staff recently laid out a schedule to complete the Long Range Finance Plan by the summer of 2012. One of the drivers to complete this plan by next year is the decision to renew, change or eliminate the Purchase Order Agreements with the MWD member agencies before their expiration date of December 31, 2012.</p> <p>The Purchase Orders originated as part of the rate structure change in 2003, whereby member agencies were given the option to sign purchase orders in exchange for a higher Tier 1 limit. MET received a financial commitment from the member agencies to purchase a certain amount of full service water while the member agencies received a lower water rate (Tier 1). 24 out of the 26 member agencies signed a 10-year agreement with MWD.</p> <p>A member agency working group will be established to review whether we continue the purchase orders, determine the appropriate timeframe and level of a new commitment, adjust any acre-feet baseline, and review the Tier 1 and Tier 2 pricing differential.</p> <p>In addition to the Purchase Order issue, the group will also review other potential rate refinements. Among the area of review will be: fixed versus variable rate revenue generation, development of a growth charge for new infrastructure, a treated water charge, and possibly replenishment rates.</p> <p>The member agencies and MET staffs are expected to start discussions in August. MET plans to keep the Board informed with periodic workshops and committee updates.</p>
<p>Colorado River Issues</p>	<p><u>Reclamation Projects Possible Surplus in 2013</u></p> <p>As a result of record breaking snowfall in the Colorado Basin this year, the National Weather Service's Colorado Basin River Forecast Center has reported that inflow into Lake Powell for the month of June was 5.283 MAF or 172 percent of average. The forecast for July was 3.530 MAF or 226 percent of average.</p> <p>The Bureau of Reclamation (Reclamation) is now forecasting Lake Mead to end 2011 at an elevation of 1,133 feet, or 51 feet higher than it was last fall. With average snowfall next winter, Lake Mead would increase an additional 18 feet in 2012, ending the year at elevation 1,151 feet. This is six feet above the amount needed for surplus to be declared. <u>Reclamation has estimated that there is greater than a 60 percent chance that surplus water would be available in 2013, with a near zero probability of any shortage being declared in the next five years.</u></p>

Colorado River Issues (Continued)



Bay Delta/State Water Project Issues

Delta Plan Development

The Fourth Draft of the Delta Plan was posted on the Delta Stewardship Council (Council) website on June 14. The Council’s July 29 meeting focused on the finance section of the draft Plan. The release of the Fifth Draft and the accompanying draft Environmental Impact Report (EIR) has been delayed by one month. The Fifth Draft is expected to include additional information on the Council's role in Delta conveyance, details on habitat restoration and invasive species, and potential funding sources that could be part of a financing strategy for the Delta Plan.

The current schedule is to release the Fifth Draft Delta Plan, the draft EIR and hold a public hearing in August. The final reviews and adjustments to the Delta Plan would then take place in September, October and November. The statutory deadline to complete the Delta Plan is January 1, 2012.

MET’s Ocean Desalination Policy and Potential Participation in SOCOD Project

MET’s Committee on Recycling and Desalination met on July 26 and included reports on a survey of international desalination facilities to look at water quality and system integration concepts, as well as a discussion on the joint groundwater replenishment study between MET and LA County Sanitation Districts.

MWDOC has continued its discussions with MET staff and staff from West Basin MWD on concepts for MET to help its member agencies with desalination activities.

MWDOC arranged a tour for MET Director Jim Blake, Chair of the MET Committee on Recycling and Desalination, MET Directors/Committee Members, Ed Little and Larry Dick, for August 12 to tour the SOCOD Pilot Plant Facility.

<p>Orange County Reliability Projects</p>	<p>1. Second Lower Cross Feeder</p> <p>The item was discussed at a MET Committee meeting and staff committed to working with MWDOC on project concepts once support was received from MWDOC’s local agencies on a specific concept. MWDOC has sent out a meeting notice to the owners of capacity in the East Orange County Feeder No. 2 and is in the process of setting up a meeting to discuss potential concepts. After that meeting has occurred, MWDOC will consider getting MET involved in the discussions.</p> <p>2. Central Pool Augmentation Project</p> <p>MET staff provided an overview of the Central Pool Augmentation Project at its July Engineering and Operations Committee. The report noted that the need of the project still remains beyond 2040. However, MET staff will continue to preserve the portal sites and the right-of-way.</p> <p>3. Baker WTP & Introduction of Local Water into the MWD System</p> <p>Over the past month, there has been considerable re-thinking of how best to serve the water from the Baker WTP to the participating agencies. Rather than leasing the lower section of the AMP from MET, the agencies are now considering the following:</p> <ul style="list-style-type: none"> • Construction of a pipeline from the Baker Plant to the South County Pipeline. Water to be delivered would likely only include water for SMWD and MNWD. This would enable water to be delivered without having to go into the AMP or other MET facilities. • IRWD is looking at methods to take ETWD’s Baker supply into their system and deliver it to ETWD via interconnections. An alternate for ETWD may be to request conveyance of the OC-76 pipeline from MET and use that facility to deliver their supplies. • The costs, including the cost of pumping, appear to be comparable to the cost of leasing the lower section of the AMP. • It appears the local agencies will proceed with the option of constructing a pipeline from the treatment plant to the South County Pipeline and we will not need to seek MET’s approval for introduction of the water into the AMP.
<p>OCWD Producers Meetings</p>	<p>When Keith attended the August meeting, agenda items for discussion included: a Water Quality report; Prop 218 information; Review consolidation Study Outline; EIR Notice of Preparation for the Annexation issue; Estimated Accumulated Overdraft as of 6/30/11 and 6/30/12 projection, and the new process to provide comments at OCWD Board meetings. Instead of reviewing the Consolidation Study Outline, a report was provided regarding the OCWD Board action to disband the Ad-hoc Committee and to not pursue a formal study. Regarding basin accumulated overdraft, it was reported that basin storage increased by about 105,000 AF in FY10/11, and is projected to increase another 100,000 AF in FY11/12.</p>

Replenishment in OC	During July, OCWD purchased and stored by Direct percolation into the groundwater basin 16,865 AF of untreated MET Replenishment water, and 12 agencies stored about 8,500 AF of treated Replenishment water in-lieu of pumping. May, June & July Replenishment purchases sum to about 46,000 AF. On Aug 4, Keith participated in a teleconference about capacity restrictions in MET's Rialto Feeder that have the potential to reduce OCWD's requested flow from replenishment connection OC-59. MET staff is working with the MET Member Agencies to optimize flows of Replenishment water in an effort to fill orders, and several agencies are working together to optimize flows. OCWD staff also participated in the call.
CM-10/JTM Flow Discrepancies	Discrepancies between the sum of meters from the JTM and MET's CM-10 meter were reviewed in an attempt to determine the cause of the variances when Karl and Keith met at South Coast Water District with Joe McDivitt and Greg Pennington from SCWD, Matt Collings and Ronin Goodall from MNWD, and Kevin Lussier from San Clemente.
IRWD LRP Agreement for Wells 21/22 Project	Wording of the draft LRP Agreement for IRWD Wells 21/22 Project was discussed when Keith met with Mike Hoolihan, Kellie Welch and Joan Arneson from IRWD and Jose Vergara and Ray Mokhtari from MET. The wording should be finalized at the next meeting in 2 weeks.
IRWD LPP – Michelson Recycled Water Plant:	The Local Projects Program (LPP, now LRP) agreement between MET, MWDOC & IRWD for up to 10,000 AF per year of recycled water production from the Michelson Recycled Water Project expired June 30, 2011. The IRWD Agreement was one of the first executed in MET's LPP. Over the 25-year term of the agreement, about \$38M of LPP incentives were received.

EMERGENCY PREPAREDNESS

General Activities	<ul style="list-style-type: none"> • At the Getty Museum in Los Angeles, Crystal Boteler was Kelly Hubbard's guest at an Annual Emergency Responders Reception. The museum was open only to this group for the event with several art exhibits open, food and music. • Kelly continues her support of the California Emergency Services Association Board and Conference Committee. • On August 19, Kelly attended the Ready OC Corporate Advisory Council. • WEROC hosted the Texas A&M training Management 314, which is emergency management response specific to water and wastewater utilities. The class had approximately 25 attendees for 2 days. • To the Babcock Laboratories Team coordination group, Kelly presented on Orange County's response to the December 2010 storms.
County Coordination	David Cordero attended a coordination meeting for the County-wide Joint Information Center (JIC)/ System planning project and provided valuable input into the collaborative planning approach. He will be participating in 2 more meetings.

<p>County Coordination (Continued)</p>	<p>Michelle Anderson, the Operational Area Grant Manager, provided an overview of the 2011 grant requirements for purchases and tracking when Kelly attended the July Urban Area Working Group meeting.</p> <p>Kelly attended the August OCEMO General Meeting and Summer Networking Lunch. The group has this annual luncheon to increase networking and learning opportunities across disciplines.</p> <p>Kelly is serving as a water sector expert on a County planning committee for the State-Wide Medical Health Disaster Drill. The disaster drill will have several parts to it, including a tabletop exercise in August and a functional exercise in November. The scenario is based on a “Do Not Use” water notice and how hospitals would continue their operations without water.</p>
<p>Member Agency Coordination</p>	<p>Teara LeBlanc (County of Orange) and Kelly provided 2 trainings to participating agencies on the functions and usability of Alert OC (County’s reverse dial system). They will be scheduling a third introductory session, as well as some follow-up training. Kelly is working with Darcy Burke and Heather Collings (California Department of Public Health) to write standard notification language for the water utilities to use with the Alert OC system.</p> <p>Kelly met with Moulton Niguel Water District to assist with some questions they had regarding an update to their emergency operations plan.</p>
<p>WEROC EOC Readiness</p>	<p>The finished WEROC Atlas maps were delivered and signed off on. The maps have been distributed to the South and North Emergency Operations Centers (EOC), the Operational Area EOC and the WEROC Manager’s office.</p> <p>The North EOC stairwell, entrance, bathroom, and part of the Operations Room walls were primed and repainted using funds from the WEROC EOC Grant project. Contractors also repaired walls from old water damage and tightened the stair hand rails. Audio Visual (A/V) contractors came to the North EOC to clean up wires and install the A/V control box into the wall. This cleans up the equipment and opens up needed work space.</p> <p>WEROC successfully checked in to the Operational Area Radio and Metropolitan Agency Response System (MARS) Radio Tests from the WEROC-Fountain Valley office.</p> <p>WEROC conducted its first radio test since the radio repeater enhancement. A majority of agencies copied WEROC’s transmissions loud and clear.</p>
<p>WATER USE EFFICIENCY</p>	
<p>Turf Removal Program</p>	<p>On July 13, Joe Berg, Steve Hedges, Beth Fahl, and Sergio Ramirez hosted a conference call with representatives from the Cities of Anaheim, Fullerton, and Santa Ana to discuss their potential participation in the Turf Removal Program. Topics discussed included incentive amounts, inspection costs to</p>

Turf Removal Program (Continued)	the cities, terms and conditions of the program, and program procedures and eligibility.
Bluffs Homeowners Association	On July 13, Melissa Baum-Haley met with Ted Loveder of the Bluffs HOA, along with Tom Ash, Project Supervisor, and Tom Hawkins of Florasource Ltd., to discuss the establishment progress of the UC Verde test site.
DWR CUWCC Commercial, Industrial, and Institutional Landscape Design Task Force	On July 18, Melissa participated in the Department of Water Resources (DWR)/California Urban Water Conservation Council (CUWCC) Commercial, Industrial, and Institutional Landscape Design Task Force Subcommittee via telephone conference. The meeting goal was to focus on BMP development for CII landscape conservation in California.
Smart Timer Bulk Purchase and Distribution	<p>On July 19, Joe, Steve, and Melissa met with staff from the City of San Clemente, South Coast Water District, Laguna Beach County Water District, and El Toro Water District to discuss the feasibility of MWDOC coordinating a bulk purchase of smart timers for distribution in the South Orange County Integrated Regional Water Management implementation area. Topics discussed were:</p> <ul style="list-style-type: none"> • Background of the bulk purchase • Bulk purchase quantity • Member agency interest • Smart timer selection process • Distribution process <p>The next meeting is scheduled for August 23.</p>
U.S. Bureau of Reclamation	<p>On August 2-3, staff from the U.S. Bureau of Reclamation visited MWDOC. Attendees included:</p> <ul style="list-style-type: none"> • Mary Brechler from the Boulder City, Nevada Office, Head of Region Wide Activities • Deb Whitney from the Southern California Area Office • Tina Mullis from the Boulder City, Nevada Office • Alan Jackson, Water Conservation Specialist from the Yuma Area Office <p>During a working lunch on August 2, Joe and Melissa presented the USBR staff with an update on MWDOC's water use efficiency projects funded by USBR. Joe, Melissa, Laurel Reimer, and Jorge Zavala and USBR staff then visited the South Orange Coastal Ocean Desalination Project site at Doheny State Beach, with a tour lead by Richard Bell and Karl Seckel. Following the Desalination Project tour, Melissa led a tour of the Bluffs HOA Turf Replacement Project site.</p>

U.S. Bureau of Reclamation (Continued)	<p>On August 3, Joe, Sergio, Laurel, and Jorge, along with Bill Crisp from the City of Huntington Beach, William Steele, the USBR Area Manager for Southern California, and the USBR staff toured the Boeing Industrial Program Project site.</p> <p>USBR is planning a similar visit again in August 2012.</p>
Water Policy Dinner	<p>On July 21, Melissa attended the MWDOC Water Policy Dinner as a Water Use Efficiency Department representative.</p>
Orange County Water Use Efficiency Coordinator Workgroup	<p>On August 4, Steve, Joe, Sergio, and Laurel met with approximately 25 water conservation coordinators for the monthly OC WUE Coordinator Workgroup meeting. The meeting was hosted by the City of Santa Ana. Topics included:</p> <ul style="list-style-type: none"> • MWDOC Activities and Happenings • Member Agency Activities and Happenings • Problem Solving Roundtable • Public Affairs and Marketing <ul style="list-style-type: none"> ○ Turf Removal Program Marketing ○ Metropolitan Marketing Materials • Water Use Efficiency Program Updates • Metropolitan Update <ul style="list-style-type: none"> ○ California Friendly Multi-Family Grant ○ SoCal Water\$mart Marketing Conference Call • CUWCC Update <p>The next meeting is scheduled for September 1.</p>
<h2>PUBLIC/GOVERNMENTAL AFFAIRS</h2>	
Member Agency Relations	<p>Darcy is working with OCWD and the Latino Water Coalition regarding a possible event for legislative staffers. A conference call took place to explore the event and begin discussing the feasibility. More information will be provided to the Public Affairs and Legislation Committee as information is made available.</p> <p>Director Jeff Thomas and Darcy met with OCWD to begin discussing the fifth Annual OC Water Summit. A full committee meeting will be scheduled within the next month.</p> <p>General public affairs issues and resources were discussed when Darcy lunched with Damon Micalizzi from Yorba Linda Water District.</p>

<p>Member Agency Relations (Continued)</p>	<p>Darcy and Tiffany continue to work with MWDOC’s MET Directors and MET staff regarding the upcoming inspection trip season. They participated in a season kick-off meeting at Metropolitan on August 9.</p> <p>Karl and Darcy met with members of the SOCOD project regarding the development of an independent website, outreach efforts and project branding.</p> <p>Jessica led the Public Affairs Workgroup meeting on July 19. The meeting focused on collaboration between water use efficiency and public affairs. Highlights of the meeting included a presentation by San Diego County Water Authority’s Public Affairs Director, Jason Foster, on the findings of their recent public opinion poll; information on Metropolitan’s Long Term Conservation Plan and the market transformation approach; and a presentation by the City of San Clemente on the Tri-City Water Savers’ ‘Take Control of Your Controller’ campaign. The next Public Affairs workgroup meeting will be a workshop on customer service (a topic requested by the member agencies) on August 16.</p> <p>Also on July 19, Jessica and Darcy met with Linda Homscheid of South Coast Water District to discuss a potential South Orange Coastal Ocean Desalination Project website.</p> <p>The O.C. Water Hero program was discussed when Jessica and Tiffany met with Orange County Water District. Staffs of both agencies are currently ordering replenishment items for the Water Hero kits. A ‘back to school’ PR push may be done this fall to encourage participation in the program.</p>
<p>Community Relations</p>	<p>Darcy, David, Jessica, Tiffany and Laura staffed the Water Policy Dinner on October 20 where 136 guests participated. David coordinated the program and speaker; Jessica coordinated the logistics with the venue; Tiffany handled the registration. Mary Snow from MWDOC’s Accounting Department provided assistance with registration and Crystal Boteler, from WEROC, provided photography assistance. The next dinner is scheduled for October 20 at the Westin South Coast Plaza Hotel.</p> <p>Roger Patterson from MET was the guest speaker when Darcy attended the Central Basin Municipal Water District Metropolitan caucus on August 3.</p> <p>The US Surf Open, social media efforts and further partnership opportunities were discussed when Darcy met with Ben Edwards of Hurley. MWDOC Public Affairs staff is providing staff support in Hurley’s H2O booth at the US Surf Open.</p>

Community Relations (Continued)	Darcy continues to participate on the Southern California Water Committee's Public Education Outreach Taskforce. The group is now focusing on the Bay Delta Plan and the comments provided by the water community.
School Program	<p>Jessica and staff of Discovery Science Center participated in a conference call with Mesa Consolidated Water District to discuss the 2011-12 Water Education School Program. Mesa is interested in making some customizations to the program to emphasize their role in the program and further their district branding efforts. Potential customizations that are being discussed include utilizing a table drape that features the Mesa logo (as well as the MWDOC and DSC logos), including some information about Mesa in the introduction to each assembly, and providing Ricki booklets that highlight Mesa as the local water provider.</p> <p>On July 26, Jessica met with staff of Inside the Outdoors (a division of the Orange County Department of Education) to discuss potential collaborations on water education. Inside the Outdoors is interested in partnering with MWDOC on a variety of water education programs.</p> <p>Contracts for the 2011-12 Water Education School Program for the Cities of Anaheim, Fullerton and Santa Ana are being executed as Jessica works with the Cities.</p>
Media Relations	<i>Dana Point Times</i> , July 29, 2011: Jonathan Volzke wrote a project updated on the South Orange Coastal Ocean Desalination Project meeting.
Special Projects	<p>Darcy continues to monitor and update the Strategic Review. A board workshop to review the plan, changes in the external environment and next steps will be scheduled in late August or September.</p> <p>Darcy and Kelly Hubbard met to develop messaging templates for water emergencies to be used in conjunction with AlertOC. Darcy and Kelly are working with Heather Collins from the California Department of Public Health Services to have the templates pre-approved for public notification.</p> <p>Certification issues, upcoming meetings, and other emerging issues were discussed when Darcy met with California Nevada Section, American Water Works Association (CA-NV-AWWA) staff and attorneys. In addition, Darcy attended the CA-NV-AWWA July Board meeting, and the Backflow Facilitators' meeting.</p>

<p>Special Projects (Continued)</p>	<p>Darcy completed performance appraisals for the Public Affairs team and conducted a new employee orientation on July 27.</p> <p>Darcy is working with Phil Letrong, Cathy Harris, Karl Seckel and OCWD staff on upgrading the audio visual systems in the board room and conference room 101. Additionally, she is researching add-in systems that would be compatible for future on-line broadcasting features.</p> <p>Jessica participated in an AlertOC training put on by WEROC. The AlertOC system allows water agencies and cities to send emergency notification messages to residents in times of emergency.</p> <p>Development of several different transparency mock-ups for posting our directors' and my compensation information on the website is in progress by Jessica. The options were presented to the August 10 Administration and Finance Committee this month.</p> <p>Jessica developed an electronic flip-book for displaying MWDOC's Strategic Plan online. The flip-book format allows viewers to flip through each page of the Strategic Plan and provides a more visually appealing format for displaying the information. The flip book will be posted to the website once it is finalized and approved.</p>
<p>Water-Use Efficiency</p>	<p>At MET on July 28, Jessica participated in a 'Proper Irrigation Control' meeting which focused on messaging and outreach efforts that are currently being undertaken by MET member agencies to promote proper use of irrigation controllers.</p> <p>On August 1, Jessica conducted a Printing and Graphic Design Services Request for Quotes (RFQ) evaluation. The RFQ was conducted in order to select printers and graphic design companies that will provide services to MWDOC throughout the current fiscal year and the next fiscal year as well. The evaluation team consisted of Jessica, Tiffany, Melissa, and member agency staff members Sherri Seitz (ETWD) and Stacy Taylor (MCWD). The team evaluated all sixteen vendor responses that were submitted through the RFQ. Two graphic design firms and three printing companies were selected. A staff recommendation is being brought to the Public Affairs and Legislation Committee this month.</p>

Water-Use Efficiency	<p>With the water use efficiency department, Jessica worked to develop an electronic survey focused on marketing of the Turf Removal Program. The survey was distributed to the staff of the 19 member agencies that are currently participating in the Turf Removal Program. The survey was designed to get their input on which marketing efforts they would like to see MWDOC pursue in support of the Program.</p>
Legislative Affairs	<p>David attended the Southern California Water Dialogue meeting at Metropolitan which featured a presentation by Joe Grindstaff, Director of the Delta Stewardship Council. Mr. Grindstaff provided an update on the Delta Plan and discussed some of the issues that need to be addressed as the plan continues to be developed and prepared for adoption by the end of the year.</p> <p>Directors Wayne Clark and Ed Royce and David attended the quarterly meeting of the Southern California Water Committee where Rich Atwater was officially appointed as its permanent Executive Director. Also at the meeting, Dr. Lucy Jones, United States Geologic Survey, made a presentation on seismic and storm threats to California's water system similar to the one she gave at the OC Water Summit. Phil Isenberg, Chair of the Delta Stewardship Council, also gave a presentation on the status of the Delta Plan which is currently under development and is on track for adoption by the end of 2011.</p> <p>Various state and federal legislative bills were discussed and status reports were provided when David participated in the Southern California Water Committee Legislative Advisory Taskforce conference call.</p> <p>Via teleconference, David participated in the CSDA Legislative Committee meeting. The committee reviewed the status of a number of bills in addition to discussing the final draft of California Forward's government reform framework and its next steps.</p> <p>David recently provided written legislative reports for the Public Affairs Workgroup, Water Use Efficiency Workgroup, WACO, and ISDOC.</p>