

August 10, 2005

Board of Directors
Municipal Water District of Orange County
Member Agencies
Interested Parties

NOTICE OF SPECIAL MEETING

A Special Meeting of the Board of Directors of the Municipal Water District of Orange County (MWDOC) will be held on **Tuesday, August 16, 2005, at 4:00 p.m.** at the District offices, 10500 Ellis Avenue, Board Room, Fountain Valley, California.

The Board will hold an Ethics Workshop, which will be facilitated by legal counsel, McCormick, Kidman & Behrens. Enclosed please find the proposed Agenda for said meeting.

Accommodations for the Disabled. Any person may make a request for a disability related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Maribeth Goldsby, District Secretary, at (714) 963-3058, or writing to Municipal Water District of Orange County at P.O. Box 20895, Fountain Valley, CA 92728. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that District staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the District to provide the requested accommodation.

Maribeth Goldsby
Municipal Water District of O.C.
Board Secretary
G:\BOARD\NOTICES\SPEC081605.DOC

A G E N D A

Municipal Water District of Orange County

2005 ETHICS WORKSHOP

by

McCormick, Kidman and Behrens

Opening Remarks

PART I

CONFLICTS OF INTEREST

1. Introduction
 - a. Role of General Counsel
 - b. Importance to Board and Staff of Training
 - i. To Identify Potential Conflicts in Advance
 - ii. To Understand Both Extent and Limitation of Rules Governing Conduct
 - iii. To Respond to Questions and Challenges from Public
2. Identifying and Handling Conflicts of Interest Under the Political Reform Act of 1974
 - a. Statutes and Regulations
 - i. Government Code, § 87100 et seq.
 - ii. Code of Regulations, Title 2, Section 18700 et seq.
 - b. Role of the Fair Political Practices Commission
 - i. Regulates campaign financing and spending; financial conflicts of interest; lobbyist registration and reporting; post-governmental employment; mass mailings at public expense; and gifts and honoraria given to public officials and candidates.
 - ii. FPPC's 8-Step Analysis for Determining Conflict of Interest
 - iii. FPPC Enforcement
 - c. No Participation in Decision That Will Affect Your Economic Interest
 - d. Gifts and Honoraria
3. Disclosure of Economic Interests – Form 700
 - a. Political Reform Act Requirement
 - b. MWDOC Conflict of Interest Code Requirement
 - c. Required Disclosures
4. Conflicts of Interest in District Contracts -- Government Code, § 1090 et seq.
 - a. No Financial Interest in Contract
 - b. Exceptions for "Remote Interest"
 - i. Statutory Definition
 - ii. Examples
 - c. Disclosure of Confidential Information for Pecuniary Gain

5. Comments, Questions and Answers

Part II
BOARD OPERATIONS

6. Laws Governing Campaigning and Fundraising
7. Doctrine of Incompatibility of Offices
8. Review and Revision of Conflict of Interest Code
9. Responsibilities toward Public Property – Cal. Const., Art. 16, § 6.
10. Incompatible Activities by Officers and Employees – Gov. Code, § 1125 et seq.
11. Compliance with Brown Act
12. Public Records Act
13. Director's Role in District Litigation
 - a. No Personal Liability
 - b. Legislative Privilege

Conclusion